

Spring 2026 Town Meeting

Tuesday, May 19, 2026 @ 7:00 PM



Christopher Dillon, Town Manager

Michael Riley, Chair of Select Board

Donald Damon, Chair of Finance Committee



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Part I: Town Meeting Information

A) Town Meeting Rules

A.1 When a question is under debate, only the following motions shall be accepted:

- A. Lay on the table
- B. Move the question
- C. To refer to committee
- D. To postpone to a time certain
- E. To adjourn to a time certain
- F. To amend
- G. To postpone indefinitely

The above motions shall have precedence in the order in which they are named.

A.2 No speaker may make a motion to “MOVE” the question immediately after speaking on the same question.

A.3 When an amendment to the question is under debate, no motion shall be accepted to move the main motion. However, a motion to move the question on the amendment shall be accepted.

A.4 After a voice vote, if the decision of the Moderator is doubted or a division of the house is called for by seven (7) or more Town Meeting Representatives, the Moderator shall require all persons in the house to be seated.

- A. The question shall then be distinctly stated and those voting in the affirmative and negative, respectively, shall be requested to rise and stand in their places until they are counted by the Moderator or Tellers.
- B. No person shall be counted who does not comply with the request to occupy a seat.

A.5 The Moderator may require any motion which is of a complicated nature, or of unusual length, to be put in writing. All amendments to motions shall be in writing.

A.6 The Town Meeting members shall receive any substantial wording changes to a warrant article by the beginning of the session preceding the session at which said article is to be voted upon.

- A. The Moderator will decide whether or not an article substantially differs from its printing in the warrant.
- B. If the proponent fails to submit said changes within the aforementioned time limit, the only action which shall be considered is postponement to a time certain or dismissal.
- C. Town Meeting may by 2/3 vote waive Section 2.6 B if the amended article is available at least one (1) hour prior to the session at which the original article is to be heard.
- D. If an article proposes to amend an existing Town By-Law, the Warrant shall include both the original and the amended By-Law.
- E. If an article references Federal or State law, a summary of said law shall be included in the Warrant by the Selectmen.
- F. A complete copy of the referenced Federal or State law shall be made available to Town Meeting.
- G. No part of Section 2.6 is meant to prevent amendments from the floor of Town Meeting.

A.7 No person shall be permitted to speak without first obtaining leave of the Moderator.

- A. Any Representative wishing to speak on an article shall stand or raise his/her hand to be recognized by the Moderator who shall acknowledge him/her and place his/her name on a list. Once recognized, each Representative shall be seated and wait to be called upon to speak, in turn, by the Moderator. Alternatively, whenever, at the discretion of the Moderator, the anticipated nature and scope of discussion on any article shall so warrant, the Moderator may request that Representatives wishing to speak on a particular matter form lines behind microphones as the Moderator shall direct, whereupon those standing in the respective lines shall be authorized to speak, in turn, by the Moderator. Amended: ASTM 05/07/2013; Art. 36
- B. When called upon, the Representative shall approach the microphone giving name and precinct number. If the person wishing to speak is not a Town Meeting Representative, the person shall give name and address.
- C. They shall then address Town Meeting confining themselves to the question under debate, avoiding personalities.

A.8 The Moderator shall permit only Town Meeting Representatives to enter upon the floor of any Town Meeting. The Moderator may designate areas to be occupied by guests and/or Town Officers.

A.9 The Moderator shall appoint Tellers for every Town Meeting.

A.10 The Moderator shall not recognize anyone rising to speak who has already spoken on the question under debate if there are others who wish to speak that have not spoken, except for the purpose of an explanation or the correction of a mistake.

A.11 Motions for reconsideration must have a two thirds vote to pass. Any proponent requesting reconsideration shall be required to state their reason(s) for reconsideration.

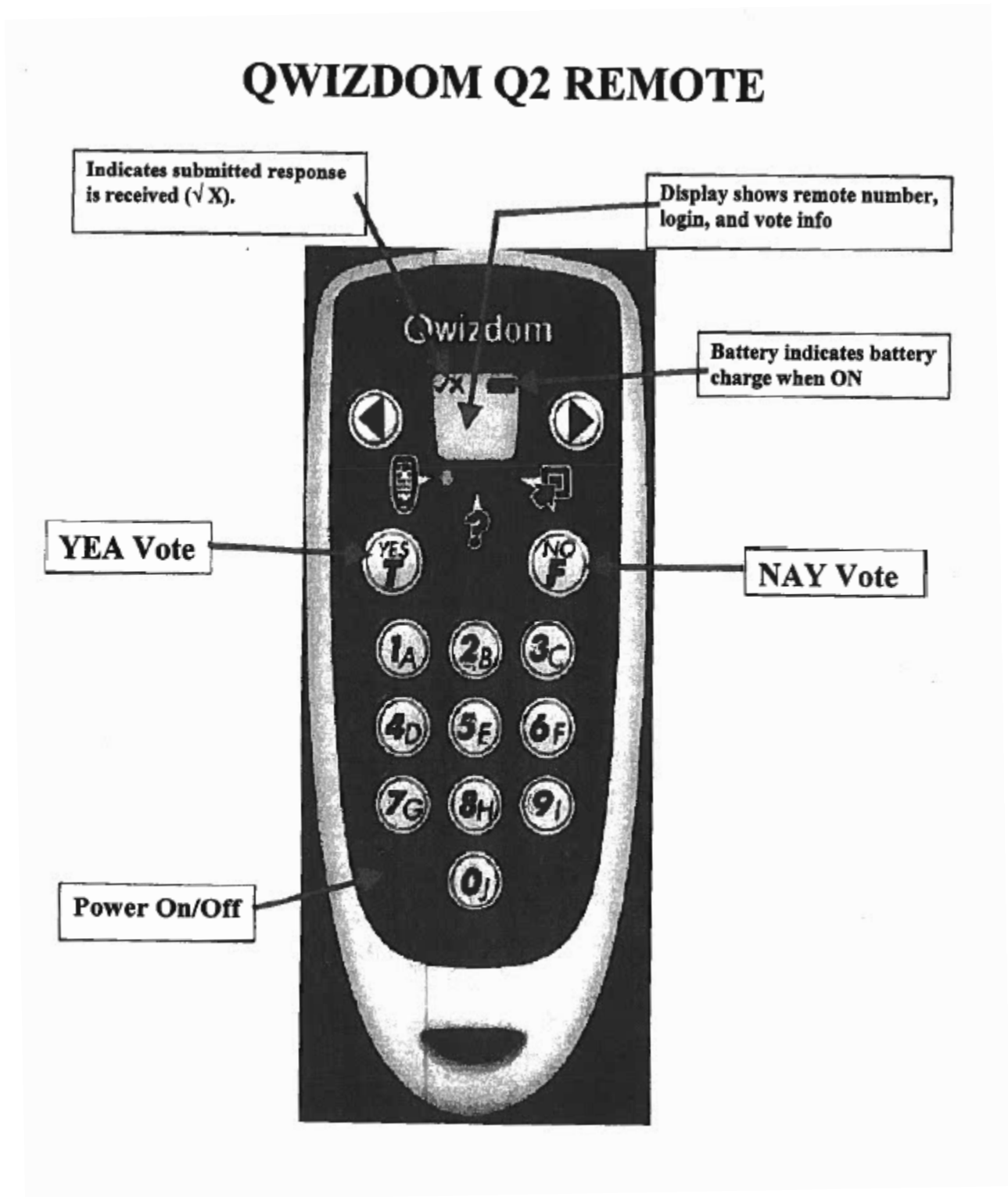
- A. A motion to reconsider shall have the same rank as the motion to be reconsidered. If a motion is debatable, a motion to reconsider that motion is also debatable. If the motion is not debatable, reconsideration is not debatable.
- B. No motion for reconsideration shall be accepted after one (1) hour of Town Meeting time has elapsed after the vote.
- C. If reconsideration on a motion passes, the motion shall be considered a new motion and any vote taken on that motion shall be considered a new vote and therefore can be reconsidered.

A.12 All committees created by Town Meeting shall be appointed by the Moderator unless otherwise directed by vote of Town Meeting

A.13 Any portion of the minutes of Town Meeting shall, if requested, be read by the Town Clerk before adjournment. If the requested portion is of unusual length, it may be delivered in writing in a timely manner.

A.14 The duties of the Moderator, not prescribed by Statutes or by the Town By-Laws, shall be governed by the current edition of Town Meeting Time.

B) QWIZDOM Q2 Remote Diagram



C) Billerica Town Meeting: Electronic Voting FAQs

Q: How do I turn the remote on?

A: Press “Power/Send” key. See photo on the previous page for location.

Q: How will I know my remote is working properly?

A: Representative should see the power LED illuminated and their remote number appear on the unit’s screen.

Q: What do I do if I have a problem voting?

A: Raise your remote in hand to attract the attention of the Moderator.

Q: If my remote is defective, what do I do? How do I vote:

A: There will be assistance available in the auditorium. If there is not a simple remedy (i.e., replacing batteries), you will be allowed to vote by voice until a new unit is available. We have several spare units in our inventory.

Q: How long will a voting window be to cast a vote?

A: Currently, it is set to 35 seconds.

Q: How do I change my vote during the allotted time?

A: Each member can change his/her vote as many times as possible until the 35 second voting window runs out.

Q: When voting, what happens if I press a button other than Yes or No?

A: Nothing. The only two buttons activated for votes are Yes and No.

Q: How will the Moderator prevent allowing a representative to vote for another member?

A: The safeguarding of each representative’s voting unit is that member’s responsibility. Future functionality could be introduced to remediate the issue.

Q: How do I know my vote was counted?

A: Your “bingo board” box will darken on the auditorium main screen and you will see a check mark on the remote screen.

Q: Does the equipment record my vote no matter where I sit in the room?

A: Yes, this has been tested.

Q: What is the procedure if there is an overall technical failure? How will votes be counted?

A: If a major technical failure presents itself, voting will go forward with the traditional manual method.

Q: How do I pick up a remote if I arrive late?

A: Upon showing your Town Meeting card to the Town Clerk official outside the auditorium, an EVIC member will be summoned to issue the remote.

Q: What do I do with my remote if I leave the auditorium (just briefly or leave early for the night)?

A: The representative will exit the auditorium and see the Town Clerk official outside the back doors. The official will hold the remote until the member returns for it. If you are leaving for the night, the official will summon an EVIC member who will take the unit from him/her and return the representative’s card.

Q: How do I return my remote at the end of the night?

A: Two stations will be set up at each corner just outside the auditorium, divided by precincts (1-6, 7-12). Representatives should go to the same corner where they picked up their remote. Each station will be staffed with multiple people to make the process as efficient as possible.

Q: What happens if I take the remote home by mistake?

A: You will be notified by the Town Clerk’s office the next day to return it immediately. You are responsible for the safety of the unit.

Q: Will electronic voting be used in all instances or are there exceptions?

A: Electronic voting will not be used for procedural votes, such as a motion to waive reading of the warrant, which only requires a tally. In these cases, the Moderator may simply ask for raising of hands. Other exceptions will be determined by the Moderator.

Q: How will the vote results be displayed in the auditorium and for BATV viewers?

A: A results page will be displayed showing the vote tally. This can be displayed for a short period of time while the next article is being introduced.

Part II – Glossary of Town Meeting Terms

APPROPRIATION: An authorization by Town Meeting to make obligations and payments from the Treasury for a specific purpose.

ASSESSED VALUATION: The value set on real or personal property by the Board of Assessors as a basis for establishing the tax rate.

CAPITAL BUDGET: A multi-year plan of spending for large capital items requested by Town Departments. Most of these items are voted on individually as warrant articles.

CERTIFIED PROJECT: Agreement between the Town and a given business, negotiated by the Town Manager and approved by Town Meeting, to allow a business to take advantage of state and local tax incentives.

CHERRY SHEET: A form from the Mass. Department of Revenue showing all the State charges and reimbursements to the Town as certified for the following year.

COMMERCIAL DISTRICT: As described in Section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 25,000 square feet.

CONTRACT SERVICES: Services provided to any department or board by a contractor outside of Town Government, paid for through a line item in department budget.

DEBT SERVICE: Payment of interest and principle to holders of the Town's debt instrument.

ECONOMIC OPPORTUNITY AREA: Cities and towns, designated by the Legislature, allowed to offer state and local tax incentives to encourage the use of unoccupied and/or the expansion of existing industrial/commercial businesses.

ECONOMIC TARGET AREA: Specific industrial/ commercial areas, chosen by a city or town with E.O.A. designation, as areas in which application for certified projects will be accepted.

FISCAL YEAR: A 12-month period, commencing July 1st, to which the annual budget applies. The monies appropriated at the Spring Town Meeting are for the ensuing "fiscal year" beginning July 1st.

FREE CASH: Free cash is neither free nor cash. This is a dollar value, usually certified by the State in late summer, that represents unspent and unencumbered income and receivables from the previous year. Once certified, this money may be spent by appropriation at a Town Meeting for any lawful purpose.

GENERAL FUND: The major Town fund created with town receipts and tax revenue from which the majority of town expenses are met.

OPERATING BUDGET: A plan of proposed spending and the means of paying for it in the next fiscal year. It is the Town's projection on what it will cost to operate.

OVERLAY (Overlay Reserve or Reserve for Abatements and Exemptions): An account established annually to fund anticipated property tax abatements and exemptions in that year. The overlay reserve is not established by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

STABILIZATION ACCOUNT: A “rainy day” fund set aside to meet future capital expenses in the town (example: a fire engine, or for any lawful municipal purpose.). To spend from this fund there must be an appropriation by a 2/3 vote of Town Meeting.

GENERAL BUSINESS DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 25,000 sq. ft.

INDUSTRIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 60,000 sq. ft.

NEIGHBORHOOD RESIDENTIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 40,000 sq. ft.

VILLAGE RESIDENTIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 30,000 sq. ft.

RURAL RESIDENTIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 50,000 sq. ft.

SPECIAL TOWN MEETING: There may be instances where the Selectman may deem it necessary to hold a Special Town Meeting. This meeting is usually for a specific purpose, (i.e.: emergency funding needed for a specific project). Once called, anyone wishing to add articles to the Special Town Meeting Warrant may do so.

Part III - Statutory References

Articles 1 and 2

CHAPTER 41: SECTION 108. COMPENSATION

Section 108. The salary and compensation of all elected officers of a town shall be fixed annually by vote of the town at an annual town meeting, but said salary or compensation may be revised by a two-thirds vote of any special town meeting called to conduct business later in the same fiscal year for which said salary or compensation was originally fixed; provided, however, that such salary revision occurs prior to the establishment of the tax rate of the town in said fiscal year. Except as provided in section four A and section one hundred and eight A, and except in any city in which salaries and wages are fixed by special law or by ordinance in accordance with the provisions of any general or special law, all boards or heads of departments of a town shall, as soon as may be after the passage of the annual budget, fix the salary or compensation of all officers or employees appointed or employed by them, subject to the provisions of section thirty-one of chapter forty-four. The provisions of this section shall be operative notwithstanding the provisions of sections thirteen and thirty-four of said chapter forty-four. A city may by ordinance prescribe that all fees, charges or commissions allowed by law to any officer thereof shall be paid into the city treasury and belong to the city, and in such case shall pay such officer such compensation as the city council may determine.

Article 3

CHAPTER 40: SECTION 49. ANNUAL TOWN REPORTS; PUBLICATION; PENALTY FOR NONCOMPLIANCE

Section 49. The selectmen, before the annual town meeting, shall at the expense of the town print the annual town report for the use of the inhabitants containing the report of the selectmen for the calendar or fiscal year preceding said meeting, the report of the school committee, statements in tabulated form prepared under section sixty of chapter forty-one unless otherwise printed as provided in said section, the annual report of the town accountant for the preceding fiscal year as provided in section sixty-one of chapter forty-one, the annual report of the town treasurer as provided in section thirty-five of chapter forty-one, and except as otherwise provided by vote or by-law of the town, of such other officers and boards as consider it expedient to make a report, the jury list as required by chapter two hundred and thirty-four, and such other matters as the law, or the town by vote or by-law, requires or as the selectmen consider expedient. If the selectmen neglect or refuse to make the annual report, they shall severally forfeit fifty dollars.

A town may by by-law provide for the printing of such fiscal year reports as it deems suitable within ninety days of the close of the fiscal year. A copy of such fiscal year reports shall be transmitted by the town clerk to the state library before the first day of November. A town may also by by-law provide for the printing of all reports of town officers and boards, committees and commissions on a fiscal year basis in place of the calendar year report required by this section.

The 2025 Annual Report can be found on the Town of Billerica website and hard copies are available upon request. <https://billerica.gov/document/annual-reports/>

Articles 13, 14, 23, 24, 25, 26, 27, 28

Section 53F1/2. Notwithstanding the provisions of section fifty-three or any other provision of law to the contrary, a city or town which accepts the provisions of this section may establish a separate account classified as an “Enterprise Fund”, for a utility, health care, recreational or transportation facility, and its operation, as the city or town may designate, hereinafter referred to as the enterprise. Such account shall be maintained by the treasurer, and all receipts, revenues and funds from any source derived from all activities of the enterprise shall be deposited in such separate account. The treasurer may invest the funds in such separate account in the manner authorized by sections fifty-five and fifty-five A of chapter forty-four. Any interest earned thereon shall be credited to and become part of such separate account. The books and records of the enterprise shall be maintained in accordance with generally accepted accounting principles and in accordance with the requirements of section thirty-eight.

No later than one hundred and twenty days prior to the beginning of each fiscal year, an estimate of the income for the ensuing fiscal year and a proposed line item budget of the enterprise shall be submitted to the mayor, board of selectmen or other executive authority of the city or town by the appropriate local entity responsible for operations of the enterprise. Said board, mayor or other executive authority shall submit its recommendation to the town meeting, town council or city council, as the case may be, which shall act upon the budget in the same manner as all other budgets.

The city or town shall include in its tax levy for the fiscal year the amount appropriated for the total expenses of the enterprise and an estimate of the income to be derived by the operations of the enterprise. If the estimated income is less than the total appropriation, the difference shall be added to the tax levy and raised by taxation. If the estimated income is more than the total appropriation, the excess shall be appropriated to a separate reserve fund and used for capital expenditures of the enterprise, subject to appropriation, or to reduce user charges if authorized by the appropriate entity responsible for operations of the enterprise. If during a fiscal year the enterprise incurs a loss, such loss shall be included in the succeeding fiscal year’s budget.

If during a fiscal year the enterprise produces a surplus, such surplus shall be kept in such separate reserve fund and used for the purposes provided therefor in this section.

For the purposes of this section, acceptance in a city shall be by vote of the city council and approval of the mayor, in a town, by vote of a special or annual town meeting and in any other municipality by vote of the legislative body.

A city or town which has accepted the provisions of this section with respect to a designated enterprise may, in like manner, revoke its acceptance.

Article 16

CHAPTER 44: SECTION 53E1/2. REVOLVING FUNDS

Section 53E 1/2. Notwithstanding section 53, a city or town may authorize by by-law or ordinance the use of 1 or more revolving funds by 1 or more municipal agencies, boards, departments or offices, which shall be accounted for separately from all other monies in the city or town and to which shall be credited any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the

balance of the fund or in excess of the total authorized expenditures from such fund, and no expenditures shall be made unless approved in accordance with sections 41, 42, 52 and 56 of chapter 41.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established under this section for receipts of a municipal water or sewer department, a municipal hospital, a cable television access service or facility or for receipts reserved by law or as authorized by law for expenditure for a particular purpose. Revolving fund expenditures shall not be made to pay wages or salaries for full-time employees unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full-time or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay the wages or salaries of those employees who are employed as drivers providing transportation for public school students; and provided further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund shall be established pursuant to this section by by-law or ordinance. The by-law or ordinance shall specify for each fund: (1) the programs or activities for which the revolving fund may be expended; (2) the departmental receipts in connection with those programs or activities that shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) any reporting or other requirements the city or town may impose. The establishment of any fund shall be made not later than the beginning of the fiscal year in which the fund shall begin. Notwithstanding this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties that the revenue source was not used in computing the most recent tax levy.

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

Upon termination of a revolving fund, the balance in the fund at the end of that fiscal year shall revert to surplus revenue at the close of the fiscal year.

The director of accounts may issue guidelines further regulating revolving funds established pursuant to this section.

Article 17

SECTION 53F3/4: PEG ACCESS AND CABLE RELATED FUND

Section 53F3/4. Notwithstanding section 53 or any other general or special law to the contrary, a municipality that accepts this section may establish in the treasury a separate revenue account to be known as the PEG Access and Cable Related Fund, into which may be deposited funds received in connection with a franchise agreement between a cable operator and the municipality. Monies in the fund shall only be appropriated for cable-related purposes consistent with the franchise agreement, including, but not limited to: (i) support of

public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; or (iii) prepare for renewal of the franchise license.

Article 18

CHAPTER 44B: COMMUNITY PRESERVATION

SECTION 5: Community preservation committee; members; recommendations

(2) The community preservation committee shall make recommendations to the legislative body for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; for the acquisition, creation, preservation and support of community housing; and for the rehabilitation or restoration of open space and community housing that is acquired or created as provided in this section; provided, however, that funds expended pursuant to this chapter shall not be used for maintenance. With respect to community housing, the community preservation committee shall recommend, whenever possible, the reuse of existing buildings or construction of new buildings on previously developed sites. With respect to recreational use, the acquisition of artificial turf for athletic fields shall be prohibited; provided, however, that any project approved by a municipality for the acquisition of artificial turf for athletic fields prior to July 1, 2012 shall be a permitted use of community preservation funding.

SECTION 6: Annual revenues; open space, historic resources and community housing

Section 6. In each fiscal year and upon the recommendation of the community preservation committee, the legislative body shall spend, or set aside for later spending, not less than 10 per cent of the annual revenues in the Community Preservation Fund for open space, not less than 10 per cent of the annual revenues for historic resources and not less than 10 per cent of the annual revenues for community housing. In each fiscal year, the legislative body shall make appropriations from the Community Preservation Fund as it deems necessary for the administrative and operating expenses of the community preservation committee and such appropriations shall not exceed 5 per cent of the annual revenues in the Community Preservation Fund. The legislative body may also make appropriations from the Community Preservation Fund as it deems necessary for costs associated with tax billing software and outside vendors necessary to integrate such software for the first year that a city or town implements this chapter; provided, however, that the total of any administrative and operating expenses of the community preservation committee and the first year implementation expenses shall not exceed 5 per cent of the annual revenues in the Community Preservation Fund.

Funds that are set aside shall be held in the Community Preservation Fund and spent in that year or later years; provided, however, that funds set aside for a specific purpose shall be spent only for the specific purpose. Any funds set aside may be expended in any city or town. The community preservation funds shall not replace existing operating funds, only augment them.

Articles 30 and 31

Chapter 30B: Section 16: Real property; disposition or acquisition

Section 16. (a) If a governmental body duly authorized by general or special law to engage in such transaction determines that it shall rent, convey, or otherwise dispose of real property, the governmental body shall declare the property available for disposition and shall specify the restrictions, if any, that it will place on the subsequent use of the property.

(b) The governmental body shall determine the value of the property through procedures customarily accepted by the appraising profession as valid.

(c) A governmental body shall solicit proposals prior to:

(1) acquiring by purchase or rental real property or an interest therein from any person at a cost exceeding \$35,000; or

(2) disposing of, by sale or rental to any person, real property or any interest therein, determined in accordance with paragraph (b) to exceed \$35,000 dollars in value.

(d) The governmental body shall place an advertisement inviting the submission of proposals in a newspaper with a circulation in the locality sufficient to inform the people of the affected locality. The governmental body shall publish the advertisement at least once a week for two consecutive weeks. The last publication shall occur at least eight days preceding the day for opening proposals. The advertisement shall specify the geographical area, terms and requirements of the proposed transaction, and the time and place for the submission of proposals. In the case of the acquisition or disposition of more than twenty-five hundred square feet of real property, the governmental body shall also cause such advertisement to be published, at least thirty days before the opening of proposals, in the central register published by the state secretary pursuant to section twenty A of chapter nine.

(e) The governmental body may shorten or waive the advertising requirement if:

(1) the governmental body determines that an emergency exists and the time required to comply with the requirements would endanger the health or safety of the people or their property; provided, however, that the governmental body shall state the reasons for declaring the emergency in the central register at the earliest opportunity; or

(2) in the case of a proposed acquisition, the governmental body determines in writing that advertising will not benefit the governmental body's interest because of the unique qualities or location of the property needed. The determination shall specify the manner in which the property proposed for acquisition satisfies the unique requirements. The governmental body shall publish the determination and the reasons for the determination, along with the names of the parties having a beneficial interest in the property pursuant to section forty J of chapter seven, the location and size of the property, and the proposed purchase price or rental terms, in the central register not less than thirty days before the governmental body executes a binding agreement to acquire the property.

(f) Proposals shall be opened publicly at the time and place designated in the advertisement. The governmental body shall submit the name of the person selected as party to a real property transaction, and the amount of the transaction, to the state secretary for publication in the central register.

(g) If the governmental body decides to dispose of property at a price less than the value as determined pursuant to paragraph (b), the governmental body shall publish notice of its decision in the central register, explaining the reasons for its decision and disclosing the difference between such value and the price to be received.

(h) This section shall not apply to the rental of residential property to qualified tenants by a housing authority or a community development authority.

(i) Acquisitions or dispositions of real property or any interest therein pursuant to this section between governmental bodies and the federal government, the commonwealth or any of its political subdivisions or another state or political subdivision thereof shall be subject to subsections (a), (b) and (g).

OTHER

LAND BANK

CHAPTER 100 OF THE ACTS OF 2000

AN ACT AUTHORIZING THE TOWN OF BILLERICA TO ESTABLISH A CERTAIN FUND.

Notwithstanding the provisions of section 53 of chapter 44 of the General Laws or any other general or special law to the contrary, the town of Billerica may establish a separate fund to be known as the Land Bank Fund which shall be kept separate and apart from all other monies of the town. The treasurer may invest the funds in the manner authorized by sections 54 and 55 of said chapter 44. The principal and interest thereon may be expended for the purchase of interests in lands and buildings for conservation, open space, recreational or any other municipal purposes upon a two-thirds vote of the town meeting.

Approved June 9, 2000.

ENTERPRISE FUND

Section 53F1/2. Notwithstanding the provisions of section fifty-three or any other provision of law to the contrary, a city or town which accepts the provisions of this section may establish a separate account classified as an "Enterprise Fund", for a utility, health care, recreational or transportation facility, and its operation, as the city or town may designate, hereinafter referred to as the enterprise. Such account shall be maintained by the treasurer, and all receipts, revenues and funds from any source derived from all activities of the enterprise shall be deposited in such separate account. The treasurer may invest the funds in such separate account in the manner authorized by sections fifty-five and fifty-five A of chapter forty-four. Any interest earned thereon shall be credited to and become part of such separate account. The books and records of the enterprise shall be maintained in accordance with generally accepted accounting principles and in accordance with the requirements of section thirty-eight.

No later than one hundred and twenty days prior to the beginning of each fiscal year, an estimate of the income for the ensuing fiscal year and a proposed line item budget of the enterprise shall be submitted to the mayor, board of selectmen or other executive authority of the city or town by the appropriate local entity responsible for operations of the enterprise. Said board, mayor or other executive authority shall submit its recommendation to the town meeting, town council or city council, as the case may be, which shall act upon the budget in the same manner as all other budgets.

The city or town shall include in its tax levy for the fiscal year the amount appropriated for the total expenses of the enterprise and an estimate of the income to be derived by the operations of the enterprise. If the estimated income is less than the total appropriation, the difference shall be added to the tax levy and raised by taxation. If the estimated income is more than the total appropriation, the excess shall be appropriated to a separate reserve fund and used for capital expenditures of the enterprise, subject to appropriation, or to reduce user charges if authorized by the appropriate entity responsible for operations of the enterprise. If during a fiscal year the enterprise incurs a loss, such loss shall be included in the succeeding fiscal year's budget.

If during a fiscal year the enterprise produces a surplus, such surplus shall be kept in such separate reserve fund and used for the purposes provided therefor in this section.

For the purposes of this section, acceptance in a city shall be by vote of the city council and approval of the mayor, in a town, by vote of a special or annual town meeting and in any other municipality by vote of the legislative body.

A city or town which has accepted the provisions of this section with respect to a designated enterprise may, in like manner, revoke its acceptance.

SEWER PLANT EXPANSION AND INFLOW AND INFILTRATION SPECIAL LEGISLATION

Acts of 1989, Chapter 45, Sections 1-6. An Act Establishing a Special Account for the Town of Billerica Sewerage Plant Expansion and Inflow Infiltration Fund

Section 1. Notwithstanding the provisions of any general or special law, rule or regulation to the contrary, the Town of Billerica is hereby authorized to establish a special account to be known as the Town of Billerica Sewerage Plant Expansion and Inflow Infiltration Fund. The purpose of such fund is to provide the revenue for the funding of engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities located within the Town of Billerica and to provide revenues to do all things necessary to correct, remedy, repair, prevent and prohibit any and all forms of infiltration or inflow from groundwater and other sources of leakage into pipes, facilities and systems. Such special account shall be maintained by the Treasurer of the Town of Billerica in a banking institution doing business in the commonwealth, and expenditures from said special account shall be made subject to appropriation initiated by the Board of Selectmen upon the recommendation of the Director of Public Works and the Town Administrator of said town and approved by a majority vote of the Town Meeting.

Section 2. Payments to such account shall be made by applicants for connection to the sewer system of said town who are constructing or erecting new buildings or developing land for industrial, commercial and residential uses. The method and amount of such payments from such private sources shall be as determined by a schedule of fees to be set by the Board of Selectmen. Said schedule shall provide for the method of determining the amount of each payment from such applicants based upon their anticipated water and sewer use by each and for the particular kind of development contemplated.

Section 3. Appropriation from time to time may be made by the Town of Billerica into said special account for the purpose of providing additional funds for aforesaid engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities.

Section 4. The Treasurer of the Town of Billerica shall be authorized to invest monies in said special account and the interest accruing shall inure to the benefit of said special account. Said special account shall be maintained in accordance with generally accepted accounting principles and shall be audited annually with the cost of such audit charged to said special account.

Section 5. The Director of Public Works for the Town of Billerica, with the approval of the Town Administrator, may make applications for available State and Federal Government Grants for the engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities, and to pledge any and all such sums for money in said account with the approval of the Board of Selectmen and the Town Meeting for any such matching grants for engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities.

Section 6. The Town Accountant shall file jointly with the Board of Selectmen, the Town Administrator, the Treasurer, the Finance Committee and with the Bureau of Accounts, a written report relative to such special account authorized by Section 1.

Said report shall be made within one hundred and twenty days after the books of account are closed for each fiscal year. Such report shall include a financial statement relating to the operation, maintenance and expenditures made under the said special account. Said Board of Selectmen may review and comment on said report and file such review with the State Auditor.

CHAPTER 392: AN ACT AUTHORIZING THE TOWN OF BILLERICA TO ESTABLISH A BILLERICA WATER CONSERVATION FUND. (see House, No. 1918) Approved by the Governor, December 16, 2010

SECTION 1. Notwithstanding any general or special law or rule or regulation to the contrary, the town of Billerica may establish a Billerica Water Conservation Fund. The purpose of the fund shall be to provide revenue for the funding of water management and conservation initiatives by the town, including the design, construction and implementation of measures to conserve water and assure the efficient operation of the town's public water supply system and to provide public education relating to water conservation plans and programs, consistent with the water conservation policy of the town of Billerica. The fund shall be maintained by the treasurer of the town and may be deposited in a suitable banking institution doing business in the commonwealth or invested by the treasurer as provided herein. Expenditures from the fund shall be made subject to appropriation initiated by the board of selectmen upon the recommendation of the director of public works and the town manager of the town and approved by the voters at a town meeting.

SECTION 2. Payments to the fund shall be made by applicants for permits to connect to the public water supply system of the town of Billerica who are constructing or erecting new or expanded buildings or otherwise developing land for industrial, commercial and residential uses. The method and amount of the payments from the applicants or developers shall be determined by a schedule of fees to be established by the board of selectmen upon recommendation by the director of public works, as provided in the water conservation policy of the town of Billerica. The schedule of fees shall provide the method for determining the amount of each payment from the applicants or developers based upon their anticipated water use for each type of proposed development.

SECTION 3. In addition to the aforementioned fees, monies may also be deposited into the fund from gifts, grants and donations received from public or private sources, from federal and state funding programs available to the town and from any other source authorized by law. Further, appropriations may be made into the fund, from time to time, by the town of Billerica to provide additional funds for the aforesaid water conservation and management purposes.

SECTION 4. The treasurer of the town of Billerica may invest monies deposited in the fund and the interest accruing shall inure to the benefit of the fund. The fund shall be maintained in accordance with generally accepted accounting principles and shall be audited annually and the cost of each audit shall be charged to the fund.

SECTION 5. The director of public works of the town of Billerica, with the approval of the town manager, may make applications for available state and federal government grants for the design, construction, management, conservation and rehabilitation of public water supply facilities and pledge any sums of money in the fund, with the approval of the board of selectmen and the town meeting, for any matching grants for the design, construction, management, conservation and rehabilitation activities.

SECTION 6. The town accountant shall file jointly with the board of selectmen, the town manager, the treasurer, the finance committee and the bureau of accounts, a written report relative to the fund under this act. The report shall be made within 120 days after the books of account are closed for each fiscal year and shall include a financial statement relating to the operation, maintenance and expenditures made under the fund. The board of selectmen may review and comment on the report and file the review with the state auditor.

Approved, December 16, 2010.

CHAPTER 44. MUNICIPAL FINANCE

MUNICIPAL INDEBTEDNESS

Section 7. Cities and towns may incur debt, by a two-thirds vote, within the limit of indebtedness prescribed in section 10, for the following purposes and payable within the periods hereinafter specified not to exceed 30 years or, except for clauses (2), (3), (6) and (7), within the period determined by the director to be the maximum useful life of the public work, improvement or asset being financed under any guideline issued under section 38:

(1) For the acquisition of interests in land or the acquisition of assets, or for the following projects: the landscaping, alteration, remediation, rehabilitation or improvement of public land, the dredging, improvement, restoration, preservation or remediation of public waterways, lakes or ponds, the construction, reconstruction, rehabilitation, improvement, alteration, remodeling, enlargement, demolition, removal or extraordinary repair of public buildings, facilities, assets, works or infrastructure, including: (i) the cost of original equipment and furnishings of the buildings, facilities, assets, works or infrastructure; (ii) damages under chapter 79 resulting from any such acquisition or project; and (iii) the cost of engineering, architectural or other services for feasibility studies, plans or specifications as part of any acquisition or project; provided that the interest in land, asset acquired or project shall have a useful life of at least 5 years; and provided further, that the period of such borrowing shall not exceed the useful life of the interest in land, asset acquired or project.

CHAPTER 43B, SUBSECTION 10 – AMENDMENTS TO CHARTER PREVIOUSLY ADOPTED OR REVISED UNDER THIS CHAPTER; PROCEDURE

Section 10. (a) Amendments to a city or town charter previously adopted or revised under this chapter may be proposed by the city council of a city or the town meeting of a town by a two thirds vote in the manner provided by this section; provided, that amendments of a city charter may be proposed only with the concurrence of the mayor in every city that has a mayor, and that only a charter commission elected under this chapter may propose any change in a charter relating in any way to the composition, mode of election or appointment, or terms of office of the legislative body, the mayor or city manager, or the board of selectmen or town manager. In this section, the word "mayor" shall mean an officer elected by the voters as the chief executive officer of a city or an officer lawfully acting as such, and the term "two thirds vote" shall mean, in cities, a vote, taken by yeas and nays, of two thirds of the members of a city council present and voting thereon, and shall mean, in towns, the vote of two thirds of the voters present and voting at a duly called meeting.

(b) In addition to any amendment proposed by a city council or town meeting under subsection (a) the city council or town meeting shall consider and vote upon any suggested charter amendment which it would have the power to propose under subsection (a), and which is not substantially the same as an amendment already considered and voted upon by it within the last twelve months, and which is suggested to it in a written request signed by the mayor or city manager or any member of the city council in a city or by the town manager or any selectman of a town, or is suggested to it by a petition in substantially the form set forth in section fifteen, signed and completed in accordance with the instructions contained therein by at least ten registered voters in the case of a town and by as many registered voters, in the case of a city, as would be required to nominate a charter commission member in such city under section five, which written request or petition shall be filed with the city or town clerk.

At the earliest convenient time not later than three months after the date any suggested amendment is filed with the city or town clerk, the city council or board of selectmen shall order a public hearing to be held thereon before it or before a committee selected or established by it for the purpose, provided that any number of suggested amendments may be considered at the same hearing. Such a hearing shall be held not later than four months after the filing date of any suggested amendment to be considered, and at least seven days notice of such public hearing shall be published in a newspaper of general circulation in the city or town. Except where

the hearing is held by a city council, the board or committee holding the public hearing shall report its recommendations to the city council or town meeting, as the case may be. Final action on such a suggested amendment shall be taken not later than six months after such filing date in the case of a city and, in the case of a town, not later than the first annual town meeting held at least six months after such filing date, provided that at any time after the public hearing two hundred registered voters of a town or twenty per cent of the total number of registered voters of such town, whichever is less, may in writing request the selectmen to call a special town meeting to consider the suggested amendment, and the selectmen shall thereupon call such meeting which shall be held not more than forty-five days after the receipt of the request.

(c) Whenever an order proposing a charter amendment to the voters is approved by the mayor and city council or town meeting, a copy of the proposed amendment shall be immediately submitted to the attorney general and to the executive office of housing and livable communities and such order shall not take effect for four weeks after the date of such submission. Within such four weeks the attorney general shall furnish the city council or board of selectmen with a written opinion setting forth any conflict between the proposed amendment and the constitution and laws of the commonwealth. A copy of the opinion shall at the time be furnished to the executive office of housing and livable communities. If the attorney general reports that the proposed amendment conflicts with the constitution or laws of the commonwealth, the order proposing such amendment shall not take effect except as may be specified by further proceedings of the mayor and city council or town meeting under subsection (a). If the attorney general reports no such conflict, such order shall become effective four weeks after its submission to the attorney general.

(d) No order or vote under subsection (a), (b) or (c) shall be subject to referendum or shall, except as provided in subsection (a), require the concurrence of the mayor.

(e) The provisions of subsections (a), (b), (c) and (d) shall apply to amendments of laws having the force of a city or town charter by virtue of section nine of Article LXXXIX of the Amendments to the Constitution as well as to amendments of a charter previously adopted or revised under this chapter.

CHAPTER 40, SECTION 15A – TRANSFER OF LAND; PROCEDURE

Section 15A. Whenever a board or officer having charge of land, including land acquired for playground purposes pursuant to the provisions of section fourteen of chapter forty-five, but excluding land acquired for park purposes, constituting the whole or any part of an estate held by a city or town within its limits for a specific purpose shall determine that such land is no longer needed for such purpose, whether such land was acquired before or after the effective date of this section and whether acquired by eminent domain, purchase, gift, devise or otherwise, such board or officer shall forthwith give notice of such determination to the city council of the city or the board of selectmen of the town. At any time after the receipt of such notice, the city council of the city by a two thirds vote of all its members, in the case of a city having a city manager, with the approval of said city manager, and in the case of other cities, with the approval of the mayor, or the town by a two thirds vote at a regular or special town meeting, may transfer the care, custody, management and control of such land to the same or another board or officer of the city or town for another specific municipal purpose, any provision of general or special law to the contrary notwithstanding; provided, that no such transfer shall be valid if it is in violation of any term or condition of the title of the city or town to such land.

In any city or town which accepts the provisions of this paragraph, when land is being transferred for the purpose of constructing low and moderate income housing, the vote required of the city council or the town meeting shall be by a majority vote.

TOWN OF BILLERICA

FINAL WARRANT



**ANNUAL SPRING
TOWN MEETING**

**Annual Spring Town Meeting
Tuesday, May 19, 2026 at 7:00 PM**

Billerica Town Hall Auditorium

Article Number	Purpose	Value	Funding Source	Submitted by:	Finance Committee Recommendation
1	To Set Compensation of Elected Official (Town Clerk)	\$96,962.02	Raise and Appropriate from Available Funds	Finance Committee	Recommends
2	To Set Compensation of Elected Officials (Select Board)	\$9,200	Raise and Appropriate from Available Funds	Finance Committee	Recommends
3	To Hear Reports of Town Departments, Committees & Officers			Town Manager, authorized by Select Board	Recommends

Financial Articles

4	Fiscal Year 2026 Budget Amendment	\$525,000	Transfer from General Fund Free Cash	Town Manager, authorized by Select Board	Recommends
5	To Fund Collective Bargaining Agreement – AFSCME Council 93 Clerical Employees	\$125,084	Raise and Appropriate	Town Manager, authorized by Select Board	Recommends
6	To Fund Collective Bargaining Agreement – NEPBA Police Officers – Group (A) Patrolmen	This Article has been Withdrawn			
7	To Fund Collective Bargaining Agreement – NEPBA Police Officers – Group (B) Superior Officers	This Article has been Withdrawn			
8	To Fund Collective Bargaining Agreement – IAFF Firefighters	This Article has been Withdrawn			
9	To Fund Collective Bargaining Agreement – IAFF Civilian Fire Alarm Operators	This Article has been Withdrawn			
10	To Fund Collective Bargaining Agreement – BPAA Billerica Professional Administrators Association	\$63,421.51	Raise and Appropriate	Town Manager, authorized by Select Board	Recommends
11	To Fund Collective Bargaining Agreement – Teamsters Local 25 DPW Employees	This Article has been Withdrawn			
12	Fiscal Year 2027 Town and School Budgets	\$216,660,805	Raise and Appropriate, Transfer from Available Funds	Finance Committee	Recommends
13	Fiscal Year 2027 Water Enterprise Budget	\$7,100,384	Raise and Appropriate or Transfer from Available Funds	Town Manager, authorized by Select Board	Recommends
14	Fiscal Year 2027 Sewer Enterprise Budget	\$9,889,971	Raise and Appropriate or Transfer from Available Funds	Town Manager, authorized by Select Board	Recommends
15	To Allow the Town Manager and Finance Committee to Transfer Funds			Finance Committee	Recommends

Article Number	Purpose	Value	Funding Source	Submitted by:	Finance Committee Recommendation
16	To Authorize Departmental Revolving Funds			Town Manager, authorized by Select Board and School Committee	Recommends
17	To Fund Peg Access Cable Television Services	\$213,892.64	Transfer and Appropriate	Town Manager, authorized by Select Board	Recommends
18	Community Preservation Committee Budget and Project Recommendations	\$483,067 \$1,150,000	Raise and Appropriate from Community Preservation Act Funds	Community Preservation Committee	Recommends
19	To Rescind Prior Borrowing Authorizations	\$1,050,000	Rescind Prior Borrowing	Town Manager, authorized by Select Board	Recommends
20	To Transfer and Appropriate a Sum of Money from the Opioid Settlement Stabilization Fund to Fund Various Opioid-Related Items	\$40,000	Transfer and Appropriate from the Opioid Settlement Stabilization Fund	Town Manager, authorized by Select Board	Recommends
21	250 th Anniversary Funding	\$35,000	Transfer from General Fund Free Cash	250 th Anniversary Committee	Recommends
22	To Fund a Feasibility Study on Behalf of the Shawheen Valley Technical High School	\$554,002	Transfer from General Fund Free Cash	Shawheen Valley Technical High School Committee	Does Not Recommend
23	To Fund DPW Equipment	\$305,000	Transfer from Available Funds	Town Manager, authorized by Select Board	Recommends
24	To Fund the Lowell Street and Concord River Crossing Sewer Rehabilitation Project	\$3,100,000	Raise and Appropriate, Transfer or Borrow	Town Manager, authorized by Select Board	Recommends
25	To Fund Inspection and Smoke Testing in Accordance with the Sewer System Evaluation Survey (SSES)	\$1,100,000	Transfer and Appropriate from Sewer Retained Earnings	Town Manager, authorized by Select Board	Recommends
26	To Fund the Inflow and Infiltration Removal Project	\$250,000	Transfer and Appropriate from Sewer Retained Earnings	Town Manager, authorized by Select Board	Recommends
27	To Fund Replacement of a Secondary Treatment Aeration Blower	\$175,000	Transfer and Appropriate from Sewer Retained Earnings	Town Manager, authorized by Select Board	Recommends
28	To Fund Conversion of Emulsion Style Polymer to a Dry Polymer Used in the Coagulation/Magnetite (COMAG) Treatment Process	\$250,000	Transfer and Appropriate from Sewer Retained Earnings	Town Manager, authorized by Select Board	Recommends
29	To Fund Restoration of Historic Headstones	\$15,000	Transfer and Appropriate from Special Revenue	Town Manager, authorized by Select Board	Recommends

Article Number	Purpose	Value	Funding Source	Submitted by:	Finance Committee Recommendation
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Land Use and Easement Articles

30	To Authorize the Select Board to Layout and Accept Roads as Public Ways			Town Manager, authorized by Select Board	Recommends
31	To Grant an Easement to National Grid for Electric Distribution for the New North Billerica Fire Station			Town Manager, authorized by Select Board	Recommends
32	To Grant an Easement to National Grid for Gas Distribution for the New North Billerica Fire Station	This Article has been Withdrawn			

General By-Law Articles

33	General By-Law - Construction Contractor Responsibility and Labor Law Compliance			Selectman John Burrows	Recommends
34	To Amend General By-Law, Section 20.4, Town Manager Screening Committee			Selectman Michael Rosa	Recommends
35	Prohibition of Cryptocurrency on Automated Teller Machines			Town Manager, authorized by Select Board	Recommends

Zoning By-Law Articles

36	To Vote to Amend the Zoning By-Law Section 11.11, MBTA Communities Multifamily Overlay District (MCMOD)			Planning Board	Recommends
37	To Vote to Amend the Zoning By-Law Section 4.7			Planning Board	Recommends

School Committee Foster Care Transportation Reimbursement Article

38	ESSA Foster Care Transportation Reimbursement			School Committee	Recommends
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Article Number	Purpose	Value	Funding Source	Submitted by:	Finance Committee Recommendation
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Elected Officials Articles

39	To Vote to Deed Certain Town-Owned Parcels to the Conservation Commission			Selectman Michael Rosa on behalf of the Open Space and Recreation Committee	Recommends
40	To Vote to Deed Certain Town-Owned Parcels to the Conservation Commission			Selectman Michael Rosa on behalf of the Open Space and Recreation Committee	Recommends
41	To Transfer a Parcel of Land Known as Cidermill Property to the Select Board for Active and Passive Recreation, Open Space and Conservation Purposes			Selectman Daniel Darris-O'Connor	Recommends

FINAL WARRANT
2026 ANNUAL SPRING TOWN MEETING

Middlesex, ss.
To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, May 19, 2026 at 7:00 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1 - TO SET COMPENSATION OF ELECTED OFFICIAL (TOWN CLERK)

To see if the Town will vote to fix the compensation of the Town Clerk and determine any salary increase that shall become effective July 1, 2026; or act in relation thereto.

Town Clerk - \$96,962.02 a Year

Submitted by the Finance Committee

Finance Committee recommends approval.

Article 1 Explanation: In accordance with M.G.L. Chapter 41, Section 108, the salary and compensation of elected officials shall be fixed annually by a vote of Town Meeting.

ARTICLE 2 - TO SET COMPENSATION OF ELECTED OFFICIALS (SELECT BOARD)

To see if the Town will vote to fix the compensation of the Select Board and determine any salary increase that shall become effective July 1, 2026; or act in relation thereto.

Select Board, Chair	\$2,000 a Year
Select Board, Member	\$1,800 a Year

Submitted by the Finance Committee

Finance Committee recommends approval.

Article 2 Explanation: In accordance with M.G.L. Chapter 41, Section 108, the salary and compensation of elected officials shall be fixed annually by a vote of Town Meeting.

ARTICLE 3 - TO HEAR REPORTS OF TOWN DEPARTMENTS, COMMITTEES & OFFICERS

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 3 Explanation: In accordance with M.G.L. Chapter 40, Section 49, this article allows Town Meeting to hear and act upon reports submitted in the 2025 Annual Town Report.

ARTICLE 4 - FISCAL YEAR 2026 BUDGET AMENDMENT

To see if the Town will vote to transfer from General Fund Free Cash the sum of \$525,000 to amend various budgets for Fiscal Year 2026 as follows:

ACCOUNT	BEGINNING BUDGET	CHANGE	REVISED BUDGET
UTILITIES-ELECTRIC	\$1,976,640	\$350,000	\$2,326,640
VETERAN BENEFIT	\$150,000	\$35,000	\$185,000
POSTAGE	\$97,008	\$40,000	\$137,008
RETIREMENTS	\$200,000	\$100,000	\$300,000

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 4 Explanation: This article is to amend certain lines in the FY26 Budget. The increase in the utilities-electric line reflects rising electricity costs and higher operational demand across municipal facilities. The increase in the Veteran Benefit budget supports the growing needs of veterans and their families; rising housing, healthcare and cost-of-living expenses have increased the level of assistance required. The increase in the Postage line reflects higher postal service rates and continued demand for mailed communications. Official notices, billing, election materials and regulatory mailings remain legally required to be delivered via mail. The increase in the Retirements budget accounts for anticipated employee retirements and associated contractual obligations.

ARTICLE 5 - TO FUND COLLECTIVE BARGAINING AGREEMENT – AFSCME COUNCIL 93 CLERICAL EMPLOYEES

To see if the Town will vote to raise and appropriate a sum of \$125,084 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and the American Federation of State, County and Municipal Employees for a term of July 1, 2026 to June 30, 2029; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 5 Explanation: The Town and AFSCME Union agreed to a 3-year contract with a 2% COLA July 1st of each year of the contract. There are four positions being removed from the union, based on work responsibilities. There are 3 additional steps on the wage schedule providing a needed wage correction for a couple of the clerk categories. The agreement has a lot of language clean-up throughout, clearing up ambiguous language and removing outdated items.

ARTICLE 6 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 7 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 8 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 9 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 10 - TO FUND COLLECTIVE BARGAINING AGREEMENT – BPAA BILLERICA PROFESSIONAL ADMINISTRATORS ASSOCIATION

To see if the Town will vote to raise and appropriate a sum of \$63,421.51 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and the Billerica Professional Administrators Association for a term of July 1, 2026 to June 30, 2028; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 10 Explanation: The Town and Billerica Professional Administrators Association Union agreed to a 2-year contract with a 2% COLA July 1st of each year of the contract. There is one additional step on the wage schedule for the second year of the contract. The agreement has a lot of language clean-up throughout, clearing up ambiguous language and removing outdated items.

ARTICLE 11 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 12 - FISCAL YEAR 2027 TOWN AND SCHOOL BUDGETS

To see if the Town will vote, pursuant to Article 5 of the Billerica Home Rule Charter, to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to defray charges and expenses of the operation of the Town, its schools, and its government for Fiscal Year 2027, beginning July 1, 2026; or act in relation thereto.

Submitted by the Finance Committee

Finance Committee recommends approval.

Article 12 Explanation: The detailed budget presentation will be available in the Town Meeting Book and on the Town Manager's Page: <http://www.town.billerica.ma.us/365/Budget-Information>.

Town of Billerica Budget Detail FY2027 Page 1		EXPENDED FY2023	EXPENDED FY2024	EXPENDED FY2025	BUDGETED FY 2026	DEPT REQ FY 2027	TOWN MGR FY 2027	FIN COM FY 2027
122 - Select Board								
5110	Personnel	67,658	100,874	90,927	97,744	97,181	97,181	97,181
5190	Contractual Obligations	285	100	-	500	500	500	500
5400	Supplies & Expenses	4,404	4,500	4,087	4,500	4,500	4,500	4,500
5200	Contract Services/Leases	952	1,356	1,487	1,500	1,500	1,500	1,500
7044	Assessments and Dues	24,481	28,942	28,942	33,148	34,849	34,849	34,849
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		97,870	135,772	125,444	137,392	138,530	138,531	138,530
123 - Town Manager								
5110	Personnel	649,262	681,033	716,853	686,639	741,199	741,199	741,199
5120	Permanent Part Time	66,767	35,980	39,545	40,732	41,962	41,962	41,962
5130	Overtime	10,000	-	-	-	-	-	-
5190	Contractual Obligations	\$14,393	\$33,104	\$43,115	\$25,653	40,567	40,567	40,567
5400	Supplies & Expenses	34,384	46,036	48,250	40,000	45,000	45,000	45,000
5200	Contract Services/Leases	15,000	13,436	23,635	18,000	18,000	18,000	18,000
7037	Comm. Plan/Proj./Tech. Asst.	5,348	5,600	9,768	5,000	5,000	5,000	5,000
7050	Pensions	-	-	-	-	-	-	-
7051	Emp. Medical Exams	84,524	13,042	85,000	85,000	85,000	85,000	85,000
7053	Prof. Training/Development	10,024	6,134	15,000	10,000	13,000	13,000	13,000
7061	Pr. Town Rep./TM Handouts	11,674	12,000	11,847	12,000	12,000	12,000	12,000
7064	Contract Retro	-	-	-	-	-	-	-
7094	Assessment Center	-	-	-	-	-	-	-
7095	Substance Abuse Program	20,000	20,000	20,000	20,000	20,000	20,000	20,000
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		921,376	866,365	1,013,013	943,024	1,021,727	1,021,727	1,021,727
125 - Systems Admin.								
5110	Personnel	118,953	122,052	127,423	144,892	148,209	148,209	148,209
5190	Contractual Obligations	1,827	1,827	1,827	1,827	1,827	1,827	1,827
5400	Supplies & Expenses	19,987	20,000	19,880	20,000	20,000	20,000	20,000
5200	Contract Services/Leases	500,800	463,519	551,000	562,504	622,866	622,866	622,866
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		641,567	607,398	700,130	729,223	792,902	792,902	792,902
129 - Cable Advisory Committee								
5120	Permanent Part Time	-	-	-	-	-	-	-
5400	Supplies & Expenses	-	-	-	-	-	-	-
TOTAL		-	-	-	-	-	-	-
131 - Finance Committee								
5120	Permanent Part Time	1,335	2,000	1,894	2,000	2,000	2,000	2,000
5400	Supplies & Expenses	-	-	-	-	-	-	-
5200	Contract Services/Leases	427	1,235	569	1,600	1,600	1,600	1,600
7063	Reserve Fund	-	-	-	84,520	84,520	84,520	84,520
TOTAL		1,762	3,235	2,463	88,120	88,120	88,120	88,120
135 - Town Accountant								
5110	Personnel	277,338	289,979	333,289	268,970	295,939	295,939	295,939
5190	Contractual Obligations	10,893	12,943	12,493	5,200	6,650	6,650	6,650
5400	Supplies & Expenses	1,500	1,186	1,064	1,000	1,000	1,000	1,000
5200	Contract Services/Leases	488	360	500	500	1,000	1,000	1,000
7062	Town Audit	64,000	58,000	64,000	64,000	64,000	64,000	64,000
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		354,219	362,468	411,346	339,670	368,589	368,589	368,589
141 - Assessor								
5110	Personnel	453,751	490,209	533,549	536,585	551,024	551,024	551,024
5120	Permanent Part Time	3,000	3,000	-	3,000	3,000	3,000	3,000
5190	Contractual Obligations	7,982	8,818	14,277	12,777	14,527	14,527	14,527
5400	Supplies & Expenses	3,067	3,191	2,142	3,250	3,650	3,650	3,650
5200	Contract Services/Leases	38,197	5,919	47,308	48,300	48,300	48,300	48,300
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		505,997	511,137	597,276	603,912	620,501	620,501	620,501

Town of Billerica Budget Detail		EXPENDED	EXPENDED	EXPENDED	BUDGETED	DEPT REQ	TOWN MGR	FIN COM
FY2027 Page 1		FY2023	FY2024	FY2025	FY 2026	FY 2027	FY 2027	FY 2027
145 - Treasurer/Collector								
5110	Personnel	510,756	510,756	560,734	611,148	658,458	658,458	658,458
5120	Permanent Part Time	20,409	20,409		-	-	-	-
5130	Overtime	-	-		-	-	-	-
5190	Contractual Obligations	20,694	20,694	14,110	17,510	17,510	17,510	17,510
5400	Supplies & Expenses	60,310	60,310	57,500	50,700	65,700	65,700	65,700
5200	Contract Services/Leases	66,891	66,891	72,554	55,804	41,330	41,330	41,330
5235	Tax Revenue Collection	67,112	67,112	50,000	50,000	50,000	50,000	50,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	746,172	746,172	754,898	785,162	832,998	832,998	832,998
161 - Town Clerk								
5110	Personnel	252,904	220,749	267,652	289,512	289,487	289,487	289,487
5190	Contractual Obligations	5,251	4,610	4,893	5,393	5,393	5,393	5,393
5400	Supplies & Expenses	33	1,852	1,929	2,075	2,150	2,150	2,150
5200	Contract Services/Leases	1,488	925	2,064	3,055	2,755	2,755	2,755
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	259,676	228,136	276,537	300,035	299,785	299,785	299,785
162 - Election Department								
5120	Permanent Part Time	75,396	102,646	133,398	82,257	112,142	112,142	112,142
5400	Supplies & Expenses	2,760	3,436	4,241	3,585	4,755	4,755	4,755
5200	Contract Services/Leases	81,854	72,582	81,534	46,965	87,620	87,620	87,620
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	160,010	178,664	219,173	132,807	204,517	204,517	204,517
163 - Board of Registrars								
5110	Personnel	51,992	56,311	58,807	61,037	61,355	61,355	61,355
5120	Permanent Part Time	3,441	3,441	3,441	3,441	3,915	3,915	3,915
5130	Overtime	2,000	1,200	1,720	3,000	2,000	2,000	2,000
5190	Contractual Obligations	1,000	1,000	1,000	2,200	2,200	2,200	2,200
5400	Supplies & Expenses	5,749	10,420	10,420	19,945	25,539	25,539	25,539
5200	Contract Services/Leases	3,300	3,091	3,765	6,760	6,760	6,760	6,760
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	67,482	75,463	79,153	96,383	101,769	101,769	101,769
171 - Conservation Commission								
5110	Personnel	219,327	229,726	249,863	272,546	275,422	275,422	275,422
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	0	-	3,653	1,500	1,500	1,500	1,500
5190	Contractual Obligations	14,738	17,612	20,266	20,266	20,266	20,266	20,266
5400	Supplies & Expenses	3,725	1,920	4,000	500	500	500	500
5200	Contract Services/Leases	2,450	1,394	2,900	2,900	3,001	3,001	3,001
7092	Beaver Dam Control	15,000	12,832	15,000	18,000	18,000	18,000	18,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	255,240	263,484	295,682	315,712	318,689	318,689	318,689
175 - Planning Board								
5110	Personnel	260,980	275,360	299,148	200,111	196,600	196,600	196,600
5120	Permanent Part Time	-	-	-	37,798	37,989	37,989	37,989
5130	Overtime	3,315	-	-	3,300	3,300	3,300	3,300
5190	Contractual Obligations	-	-	-	-	-	-	-
5400	Supplies & Expenses	1,500	1,453	1,880	1,880	3,280	3,280	3,280
5200	Contract Services/Leases	71,500	7,309	75,418	71,650	51,450	51,450	51,450
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	337,295	284,122	376,446	314,739	292,619	292,619	292,619

		EXPENDED	EXPENDED	EXPENDED	BUDGETED	DEPT REQ	TOWN MGR	FIN COM
FY2027 Page 2		FY2023	FY2024	FY2025	FY 2026	FY 2027	FY 2027	FY 2027
192 - Town Hall/Buildings								
5110	Personnel	285,695	291,600	380,581	463,763	540,327	540,327	540,327
5130	Overtime	25,000	25,000	25,000	25,000	25,000	25,000	25,000
5190	Contractual Obligations	7,184	9,529	10,329	10,929	10,929	10,929	10,929
5200	Contract Services/Leases	38,196	21,285	48,292	52,500	52,500	52,500	52,500
5400	Postage	147,054	-	145,000	97,008	129,858	129,858	129,858
5400	Custodial Supplies	11,973	11,987	15,000	15,000	25,000	25,000	25,000
5400	Supplies & Expenses	33,564	30,000	30,000	30,000	30,000	30,000	30,000
7059	Cleaning Services	-	-	-	-	-	-	-
5256	Utilities	42,551	80,595	97,488	100,000	100,000	100,000	100,000
7058	Building Maintenance	190,534	184,500	191,220	194,500	254,500	254,500	254,500
7055	Telephone	73,431	81,268	82,789	90,000	90,000	90,000	90,000
7065	Abandoned Buildings	-	-	-	-	-	-	-
7066	Town Buildings	20,993	36,995	50,000	50,000	50,000	50,000	50,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	876,175	772,759	1,075,699	1,128,699	1,308,114	1,308,114	1,308,114
691 - Historical Commission								
5400	Supplies & Expenses	50	-	-	50	50	50	50
5200	Contract Services/Leases	250	240	55	250	250	250	250
	TOTAL	300	240	55	300	300	300	300
910 - Town Systemwide								
7080	Town Retirements	250,000	492,982	400,000	200,000	225,000	225,000	225,000
xxxx	Town Settlements	-	-	-	-	-	-	-
7088	Town Electric	1,915,928	1,345,069	2,152,676	1,976,640	2,250,000	2,250,000	2,250,000
7095	Streetlights	165,000	-	-	-	-	-	-
7096	Legal	238,690	262,124	514,709	350,000	300,000	300,000	300,000
7098	Town Fuel	413,446	350,590	350,590	465,000	465,000	465,000	465,000
	TOTAL	2,983,064	2,450,765	3,417,975	2,991,640	3,240,000	3,240,000	3,240,000
	TOTAL GENERAL GOVERNMENT	8,208,205	7,486,180	9,345,290	8,906,818	9,629,160	9,629,161	9,629,160
210 - Police Department								
5110	Personnel	5,822,858	5,500,117	6,714,279	6,664,321	6,667,175	6,667,175	6,667,175
5120	Permanent Part Time	5,000	5,000	4,159	5,000	5,000	5,000	5,000
5130	Overtime	780,000	789,250	789,250	789,250	811,100	811,100	811,100
5190	Contractual Obligations	1,629,372	1,498,123	1,488,992	1,735,419	1,858,661	1,858,661	1,858,661
5400	Supplies & Expenses	319,762	325,761	338,227	359,100	359,100	359,100	359,100
5256	Utilities	-	-	-	-	-	-	-
5200	Contract Services/Leases	150,949	139,090	258,650	276,350	276,350	276,350	276,350
5800	Capital Outlay	240,270	268,826	288,958	311,374	226,278	226,278	226,278
	TOTAL	8,948,211	8,526,167	9,882,514	10,140,814	10,203,664	10,203,664	10,203,664
220 - Fire Department								
5110	Personnel	6,667,681	7,050,072	7,257,374	7,552,591	7,587,040	7,587,040	7,587,040
5120	Permanent Part Time	66,912	13,621	34,976	35,676	35,676	35,676	35,676
5130	Overtime	811,250	811,250	915,000	969,900	969,900	969,900	969,900
5190	Contractual Obligations	1,192,397	1,226,586	1,341,369	1,413,470	1,364,391	1,364,391	1,364,391
5400	Supplies & Expenses	305,549	262,643	349,246	359,148	358,648	358,648	358,648
5200	Contract Services/Leases	178,065	170,792	173,715	190,125	192,585	192,585	192,585
5256	Utilities	61,161	60,773	69,532	70,000	70,000	70,000	70,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	9,283,015	9,595,737	10,141,212	10,590,910	10,578,240	10,578,240	10,578,240

		EXPENDED	EXPENDED	EXPENDED	BUDGETED	DEPT REQ	TOWN MGR	FIN COM
FY2027 Page 2		FY2023	FY2024	FY2025	FY 2026	FY 2027	FY 2027	FY 2027
231 - Ambulance								
5110	Personnel	1,379,829	1,338,403	1,318,101	1,294,962	1,298,490	1,298,490	1,298,490
5120	Permanent Part Time	15,000	15,000	15,000	15,000	15,000	15,000	15,000
5130	Overtime	237,000	237,132	244,100	244,100	244,100	244,100	244,100
5190	Contractual Obligations	186,564	183,741	205,449	193,345	213,594	213,594	213,594
5400	Supplies & Expenses	124,610	150,455	152,610	172,610	172,610	172,610	172,610
5200	Contract Services/Leases	119,950	113,770	136,890	136,890	136,890	136,890	136,890
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		2,062,953	2,040,501	2,072,150	2,056,907	2,080,684	2,080,684	2,080,684
241 - Building Department								
5110	Personnel	694,548	710,651	694,874	699,289	720,449	720,449	720,449
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	15,000	15,000	15,000	15,000	15,000	15,000	15,000
5190	Contractual Obligations	45,440	41,540	40,540	37,240	38,890	38,890	38,890
5400	Supplies & Expenses	10,597	5,156	10,500	10,950	8,950	8,950	8,950
5200	Contract Services/Leases	4,375	27,544	4,375	5,800	7,400	7,400	7,400
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		769,960	799,891	765,289	768,279	790,689	790,689	790,689
244 - Sealer Weights and Measures								
5120	Permanent Part Time	-	-	-	-	-	-	-
5400	Supplies & Expenses	-	-	-	-	-	-	-
5200	Contract Services/Leases	13,500	16,000	15,239	14,000	14,000	14,000	14,000
TOTAL		13,500	16,000	15,239	14,000	14,000	14,000	14,000
291 - Emergency Management								
5110	Personnel	52,000	53,560	55,167	57,097	57,097	57,097	57,097
5400	Supplies & Expenses	8,000	6,935	7,963	8,000	8,000	8,000	8,000
5190	Contractual Obligations	5,400	349	3,678	3,470	3,470	3,470	3,470
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		65,400	60,844	66,808	68,567	68,567	68,567	68,567
292 - Animal Control								
5110	Personnel	67,713	70,435	72,683	75,233	75,613	75,613	75,613
5120	Permanent Part Time	30,779	32,172	34,349	47,759	47,759	47,759	47,759
5130	Overtime	7,435	13,232	10,805	14,000	14,000	14,000	14,000
5190	Contractual Obligations	4,125	4,575	4,575	2,100	2,400	2,400	2,400
5400	Supplies & Expenses	5,177	6,500	4,741	6,500	6,500	6,500	6,500
5200	Contract Services/Leases	4,285	6,454	6,500	6,500	6,500	6,500	6,500
5256	Utilities	5,056	5,204	5,500	5,500	5,500	5,500	5,500
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		124,570	138,572	139,153	157,592	158,272	158,272	158,272
510 - Board of Health								
5110	Personnel	324,757	347,464	357,689	354,120	358,115	358,115	358,115
5120	Permanent Part Time	80,452	83,719	86,361	91,597	91,653	91,653	91,653
5130	Overtime	4,041	3,876	3,804	4,500	4,500	4,500	4,500
5190	Contractual Obligations	25,872	31,883	27,064	34,916	34,916	34,916	34,916
5400	Supplies & Expenses	984	2,017	2,338	2,345	5,145	5,145	5,145
5200	Contract Services/Leases	24,371	23,555	28,164	23,532	20,732	20,732	20,732
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		460,477	492,514	505,421	511,010	515,061	515,061	515,061
TOTAL PUBLIC SAFETY		21,728,086	21,670,226	23,587,786	24,308,079	24,409,177	24,409,177	24,409,177

Town of Billerica Budget Detail FY2027 Page 3	EXPENDED FY2023	EXPENDED FY2024	EXPENDED FY2025	BUDGETED FY 2026	DEPT REQ FY 2027	TOWN MGR FY 2027	FIN COM FY 2027
410 - Engineering							
5110 Personnel	835,131	896,313	1,058,043	1,105,965	1,124,600	1,124,600	1,124,600
5130 Overtime	-	-	-	-	-	-	-
5190 Contractual Obligations	19,060	14,910	20,410	26,493	28,143	28,143	28,143
5400 Supplies & Expenses	7,701	7,949	7,102	8,000	8,000	8,000	8,000
5200 Contract Services/Leases	210,459	197,144	223,960	227,111	240,000	240,000	240,000
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	1,072,351	1,116,316	1,309,514	1,367,569	1,400,743	1,400,743	1,400,743
421 - Public Works Administration							
5110 Personnel	726,153	696,725	593,049	639,864	665,664	665,664	665,664
5120 Permanent Part Time	102,184	173,365	188,442	160,000	160,000	160,000	160,000
5130 Overtime	-	-	-	-	-	-	-
5190 Contractual Obligations	33,827	33,827	21,393	22,734	25,984	25,984	25,984
5400 Supplies & Expenses	2,883	2,365	2,965	3,000	3,000	3,000	3,000
5200 Contract Services/Leases	21,825	46,121	50,443	51,375	51,375	51,375	51,375
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	886,872	952,403	856,293	876,973	906,023	906,023	906,023
422 - Highway Department							
5110 Personnel	939,208	1,060,306	1,129,701	1,240,077	1,229,833	1,229,833	1,229,833
5130 Overtime Regular	61,132	64,427	66,378	66,681	66,681	66,681	66,681
5150 Temporary/Seasonal	-	-	-	-	-	-	-
5190 Contractual Obligations	30,350	30,350	30,347	27,050	26,800	26,800	26,800
5400 Supplies & Expenses	423,856	469,986	473,100	508,100	520,000	520,000	520,000
5200 Contract Services/Leases	320,750	312,999	336,151	340,450	345,000	345,000	345,000
5256 Utilities	21,708	13,100	13,100	13,100	13,100	13,100	13,100
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	1,797,004	1,951,168	2,048,777	2,195,458	2,201,414	2,201,414	2,201,414
423 - Snow and Ice							
5131 Snow Overtime	150,321	148,023	240,364	70,000	70,000	70,000	70,000
5278 Snow and Sand Expenses	954,885	786,966	1,197,726	350,000	350,000	350,000	350,000
TOTAL	1,105,206	934,989	1,438,091	420,000	420,000	420,000	420,000
433 - Solid Waste							
5285 Solid Waste	3,368,426	4,186,013	4,586,335	5,372,136	5,721,388	5,721,388	5,721,388
TOTAL	3,368,426	4,186,013	4,586,335	5,372,136	5,721,388	5,721,388	5,721,388
650 - Parks/Trees							
5110 Personnel	547,591	566,673	543,164	587,792	590,643	590,643	590,643
5120 Permanent Part Time	-	-	-	-	-	-	-
5130 Overtime	99,850	99,850	73,165	99,850	99,850	99,850	99,850
5190 Contractual Obligations	17,124	17,124	17,124	13,024	15,092	15,092	15,092
5400 Supplies & Expenses	70,451	74,757	75,084	85,925	90,925	90,925	90,925
7093 Mosquito Control	13,872	14,932	4,478	25,000	25,000	25,000	25,000
5200 Contract Services/Leases	113,939	135,802	132,344	134,950	134,950	134,950	134,950
5256 Utilities	4,088	2,500	2,500	2,500	2,500	2,500	2,500
5800 Capital Outlay	93,812	82,000	75,479	80,000	76,500	76,500	76,500
TOTAL	960,727	993,638	923,337	1,029,041	1,035,460	1,035,460	1,035,460
491 - Cemetery							
5110 Personnel	287,526	295,969	315,785	318,079	328,281	328,281	328,281
5120 Permanent Part Time	-	-	-	-	-	-	-
5130 Overtime	39,694	58,200	56,763	58,200	58,200	58,200	58,200
5190 Contractual Obligations	25,786	6,150	6,260	7,128	7,128	7,128	7,128
5400 Supplies & Expenses	42,582	18,760	41,937	43,000	43,000	43,000	43,000
7093 Mosquito Control	-	-	-	-	-	-	-
5200 Contract Services/Leases	18,887	15,609	18,197	19,450	19,450	19,450	19,450
5256 Utilities	5,906	2,250	2,250	2,250	3,300	3,300	3,300
5800 Capital Outlay	-	-	18,803	-	-	-	-
5800 Perpetual Care	-	-	-	-	-	-	-
TOTAL	420,381	396,938	459,995	448,107	459,359	459,359	459,359
TOTAL PUBLIC WORKS	9,610,967	10,531,465	10,184,251	11,760,758	12,144,387	12,144,387	12,144,387

Towns of Billerica Budget Detail		EXPENDED	EXPENDED	EXPENDED	BUDGETED	DEPT REQ	TOWN MGR	FIN COM
FY2027 Page 3		FY2023	FY2024	FY2025	FY 2026	FY 2027	FY 2027	FY 2027
300 - Billerica Public Schools								
5166	Professional Salaries	59,692,192	62,282,851	67,265,479	70,803,208	72,510,602	72,510,602	72,510,602
5170	Clerical Salaries	1,102,288	1,143,624	1,235,114	1,488,988	-	-	-
5180	Other Salaries							
5466	Supplies & Expenses	1,894,279	2,774,279	2,940,736	3,028,958	2,478,791	2,478,791	2,478,791
5266	Contract Services/Leases	8,965,443	8,965,443	9,503,370	9,788,471	12,802,652	12,802,652	12,802,652
5267	Utilities	1,487,547	1,487,547	1,576,800	1,624,104	2,010,333	2,010,333	2,010,333
5866	Capital Outlay	305,251	305,251	323,566	333,273	177,352	177,352	177,352
	TOTAL	73,447,001	76,958,995	82,845,065	87,067,002	89,979,730	89,979,730	89,979,730
310 - Shawsheen Technical School								
5300	Operating Costs	10,000,885	10,618,653	10,493,494	11,792,752	13,057,585	13,057,585	13,057,585
5800	Capital Outlay							
	TOTAL	10,000,885	10,618,653	10,493,494	11,792,752	13,057,585	13,057,585	13,057,585
TOTAL PUBLIC EDUCATION		83,447,886	87,577,648	93,338,559	98,859,754	103,037,315	103,037,315	103,037,315
Towns of Billerica Budget Detail		EXPENDED	EXPENDED	EXPENDED	BUDGETED	DEPT REQ	TOWN MGR	FIN COM
FY2027 Page 4		FY2023	FY2024	FY2025	FY2026	FY 2027	FY 2027	FY 2027
610 - Public Library								
5110	Personnel	890,834	932,507	902,008	1,003,315	1,003,695	1,003,695	1,003,695
5120	Permanent Part Time	356,567	356,578	384,503	399,896	396,201	396,201	396,201
5190	Contractual Obligations	22,021	22,879	22,879	20,196	35,430	35,430	35,430
5400	Supplies & Expenses	231,076	223,943	226,295	238,329	242,505	242,505	242,505
5200	Contract Services/Leases	83,696	83,689	84,159	84,634	84,634	84,634	84,634
7059	Cleaning Service	25,200	23,100	33,385	31,488	33,000	33,000	33,000
5256	Utilities	27,809	25,000	25,000	25,000	26,250	26,250	26,250
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	1,637,203	1,667,696	1,678,229	1,802,857	1,821,715	1,821,715	1,821,715
630 - Recreation Department								
5110	Personnel	287,891	322,317	365,629	390,497	392,469	392,469	392,469
5120	Permanent Part Time	70,000	75,000	75,000	75,000	75,000	75,000	75,000
5190	Contractual Obligations	5,350	6,350	9,350	9,350	10,300	10,300	10,300
5400	Supplies & Expenses	11,151	11,580	5,001	11,050	11,550	11,550	11,550
5200	Contract Services/Leases	75,586	66,413	75,334	83,215	85,215	85,215	85,215
5256	Utilities	4,709	3,000	3,000	3,000	6,000	6,000	6,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	454,687	484,660	533,314	572,112	580,534	580,534	580,534
91070 - Civic Events/Organizations								
7067	VFW-P, DAV, VFW-S	200	-	200	600	600	600	600
7068	Memorial Day/Honcoming	3,024	11,000	4,703	11,000	11,000	11,000	11,000
7097	Festival Account	7,876	9,522	3,821	10,000	10,000	10,000	10,000
7098	250th Celebration	-	-	-	-	-	-	-
7076	Middlesex Canal	-	-	-	-	-	-	-
7077	Beautification	3,658	6,482	3,168	8,000	8,000	8,000	8,000
7084	Scholarship Account	4,464	5,100	5,100	5,100	5,100	5,100	5,100
	TOTAL	19,222	32,104	16,992	34,700	34,700	34,700	34,700
TOTAL LIBRARY & RECREATION		2,111,112	2,184,460	2,228,535	2,409,669	2,436,949	2,436,949	2,436,949
543 - Veterans Services								
5110	Personnel	122,131	136,954	142,081	149,584	153,507	153,507	153,507
5190	Contractual Obligations	4,434	4,434	5,434	2,000	2,000	2,000	2,000
5400	Supplies & Expenses	3,590	4,104	14,955	15,318	16,818	16,818	16,818
5200	Contract Services/Leases	60	1,785	-	-	-	-	-
5280	Veterans Benefits	243,117	226,977	179,867	150,000	200,000	200,000	200,000
	TOTAL	373,332	374,264	342,337	316,902	372,325	372,325	372,325
541 - Council on Aging								
5110	Personnel	271,152	277,675	291,910	279,264	286,799	286,799	286,799
5120	Permanent Part Time	25,352	42,087	43,768	49,268	50,724	50,724	50,724
5190	Contractual Obligations	8,250	9,750	9,750	5,700	5,700	5,700	5,700
5400	Supplies & Expenses	36,588	42,109	42,270	38,510	40,100	40,100	40,100
5200	Contract Services/Leases	41,559	36,940	44,366	43,965	44,166	44,166	44,166
5256	Utilities	13,378	17,000	17,000	17,000	20,000	20,000	20,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	396,280	425,561	449,063	433,707	447,489	447,489	447,489
TOTAL HUMAN SERVICES		769,612	799,815	791,400	750,609	819,814	819,814	819,814

710 - Capital								
7155	Equipment	500,000	500,000	496,612	500,000	500,000	500,000	500,000
7145	Contracts	2,000,000	2,000,000	1,365,197	2,000,000	2,000,000	2,000,000	2,000,000
	TOTAL	2,500,000	2,500,000	1,861,809	2,500,000	2,500,000	2,500,000	2,500,000
710 - Debt and Interest								
7150	Debt Principal - Town	823,000	820,000	1,061,625	1,051,625	2,841,625	2,841,625	2,841,625
7140	Debt Principal - School	443,000	394,000	391,000	176,000	172,000	172,000	172,000
7550	Debt Interest - Town	690,065	515,461	560,334	510,253	3,977,447	3,977,447	3,977,447
7160	Debt Interest - School	90,037	58,583	47,151	37,858	30,358	30,358	30,358
7580	New Debt - Town Interest	-	-	-	-	-	-	-
7130	Temporary Borrowing - Town	299,167	224,305	250,017	350,000	350,000	350,000	350,000
7170	New Debt - Town Interest	-	-	-	-	-	-	-
7150	Temporary Borrowing - Debt Exc	186,358	-	-	-	-	-	-
7170	High School Exclusion - Principal	1,950,000	2,040,000	2,325,000	2,425,000	2,530,000	2,530,000	2,530,000
7170	High School Exclusion - Interest	3,083,831	2,986,331	3,047,881	2,931,631	2,810,381	2,810,381	2,810,381
75XP	Parker Debt Exclusion - Principal	320,000	320,000	320,000	320,000	375,000	375,000	375,000
75XJ	Parker Debt Exclusion - Interest	123,962	107,963	101,563	94,363	81,563	81,563	81,563
75XO	Debt Stabilization Appropriation	-	-	1,055,895	1,055,895	-	-	-
	TOTAL	8,009,420	7,466,643	9,160,465	8,952,624	13,168,373	13,168,373	13,168,373
91070 - Town/School Shared Costs								
7010	Bldg/Auto/Liab Insurance	1,300,623	1,647,834	1,765,377	1,884,108	1,978,313	1,978,313	1,978,313
7012	Health Insurance	17,163,339	17,163,339	17,563,339	19,302,110	22,776,490	22,776,490	22,776,490
7020	Workers' Compensation	737,323	753,583	715,258	866,000	866,000	866,000	866,000
7030	Unemployment Comp.	77,800	48,258	67,181	100,000	100,000	100,000	100,000
7042	Medicare	1,358,808	1,430,734	1,509,641	1,358,240	1,508,240	1,508,240	1,508,240
7052	County Retirement Assessment	14,484,999	15,426,547	16,438,951	17,456,575	18,608,931	18,608,931	18,608,931
7052	OPEB Trust Contribution	2,011,357	2,313,061	2,428,714	2,550,149	2,677,657	2,677,657	2,677,657
	TOTAL	37,134,249	38,783,356	40,488,462	43,517,182	48,515,630	48,515,630	48,515,630
TOTAL TOWN & SCHOOL SHARED COSTS		47,643,669	48,749,999	51,510,736	54,969,806	64,184,003	64,184,003	64,184,003
SUMMARY								
	General Government	8,208,205	7,486,180	9,345,290	8,906,818	9,629,160	9,629,161	9,629,160
	Public Safety	21,728,086	21,670,226	23,587,786	24,308,079	24,409,177	24,409,177	24,409,177
	Public Works	9,610,967	10,531,465	10,184,251	11,760,758	12,144,387	12,144,387	12,144,387
	Public Education	83,447,886	87,577,648	93,338,559	98,859,754	103,037,315	103,037,315	103,037,315
	Library and Recreation	2,111,112	2,184,460	2,228,535	2,409,669	2,436,949	2,436,949	2,436,949
	Human Services	769,612	799,815	791,400	750,609	819,814	819,814	819,814
	Town/School Shared Costs	47,643,669	48,749,999	51,510,736	54,969,806	64,184,003	64,184,003	64,184,003
	TOTAL	173,519,537	178,999,793	190,986,557	201,965,493	216,660,805	216,660,806	216,660,805

ARTICLE 13 - FISCAL YEAR 2027 WATER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$7,100,384 to operate the Water Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½, for the fiscal year beginning July 1, 2026 and ending June 30, 2027; with the following sums being appropriated as follows:

	FY2023 EXPENDED	FY2024 EXPENDED	FY2025 EXPENDED	FY2026 BUDGETED	FY2027 DEPT REQ	FY2027 TM REC	FY2027 FIN COM REC
WATER ENTERPRISE BUDGET							
Personnel Services							
Full Time	\$ 1,442,759	\$ 1,433,271	\$ 1,578,226	\$ 1,944,228	\$ 1,892,610	\$ 1,892,610	\$ 1,892,610
Part Time				\$ -	\$ -	\$ -	\$ -
Seasonal				\$ -	\$ -	\$ -	\$ -
Flushing/Inspection	\$ 272,655	\$ 92,725	\$ 133,557	\$ 169,699	\$ 169,698	\$ 169,698	\$ 169,698
Overtime	\$ 39,975	\$ 318,701	\$ 318,701	\$ 318,701	\$ 318,701	\$ 318,701	\$ 318,701
Contractual Obligations	\$ 167,189	\$ 84,922	\$ 78,722	\$ 97,622	\$ 122,647	\$ 122,647	\$ 122,647
Total	\$ 1,922,578	\$ 1,929,619	\$ 2,109,206	\$ 2,530,280	\$ 2,503,656	\$ 2,503,656	\$ 2,503,656
Expenses							
Supplies and Expenses	\$ 1,329,810	\$ 1,549,839	\$ 1,658,250	\$ 1,801,351	\$ 1,850,000	\$ 1,850,000	\$ 1,850,000
Contract Services/Leases	\$ 741,473	\$ 685,760	\$ 986,729	\$ 1,004,430	\$ 1,056,053	\$ 1,056,053	\$ 1,056,053
Utilities	\$ 90,658	\$ 110,217	\$ 120,750	\$ 75,750	\$ 226,627	\$ 226,627	\$ 226,627
Capital Outlay	\$ -			\$ -	\$ -	\$ -	\$ -
Reserve				\$ 83,000	\$ 83,000	\$ 83,000	\$ 83,000
Total Expenses	\$ 2,161,941	\$ 2,345,806	\$ 2,765,729	\$ 2,964,531	\$ 3,215,680	\$ 3,215,680	\$ 3,215,680
Debt Service							
Short - Term Interest	\$ 18,143	\$ 14,643	\$ 12,347	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Long - Term Principal	\$ 2,489,901	\$ 2,501,489	\$ 1,373,016	\$ 1,148,481	\$ 1,159,372	\$ 1,159,372	\$ 1,159,372
Long - Term Interest	\$ 357,258	\$ 313,412	\$ 273,016	\$ 235,695	\$ 196,676	\$ 196,676	\$ 196,676
Total Debt Service	\$ 2,865,302	\$ 2,829,545	\$ 1,658,379	\$ 1,409,176	\$ 1,381,048	\$ 1,381,048	\$ 1,381,048
TOTAL BUDGET	\$ 8,848,821	\$ 7,104,970	\$ 8,633,314	\$ 8,903,867	\$ 7,100,384	\$ 7,100,384	\$ 7,100,384

And that \$7,100,384 be raised from Water Enterprise Receipts; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 13 Explanation: This Water Enterprise Budget was established pursuant to a vote under Article 29 at the October 2014 Annual Fall Town Meeting. This budget will be funded by water user fees. The line-item budget is arranged to show the actual expenditures for three prior fiscal years, the current budget and the proposed budget for the ensuing fiscal year.

ARTICLE 14 - FISCAL YEAR 2027 SEWER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$9,889,971, to operate the Sewer Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½, for the fiscal year beginning July 1, 2026 and ending June 30, 2027; with the following sums being appropriated as follows:

	FY2023 EXPENDED	FY2024 EXPENDED	FY2025 EXPENDED	FY2026 BUDGETED	FY2027 DEPT REQ	FY2027 TM REC	FY2027 FIN COM REC
Sewer Enterprise Budget							
<i>Personnel Services</i>							
Full Time	\$ 1,203,921	\$ 1,255,748	\$ 1,340,865	\$ 1,393,903	\$ 1,462,881	\$ 1,462,881	\$ 1,462,881
Part Time/Seasonal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ 170,000	\$ 159,131	\$ 181,600	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
Contractual Obligations	\$ 54,075	\$ 54,075	\$ 35,900	\$ 40,900	\$ 40,900	\$ 40,900	\$ 40,900
Total	\$ 1,427,996	\$ 1,468,954	\$ 1,538,265	\$ 1,604,803	\$ 1,673,781	\$ 1,673,781	\$ 1,673,781
<i>Expenses</i>							
Supplies and Expenses	\$ 992,959	\$ 988,819	\$ 884,478	\$ 996,324	\$ 1,008,332	\$ 1,008,332	\$ 1,008,332
Contract Services/Leases	\$ 1,182,070	\$ 1,443,866	\$ 1,480,991	\$ 1,561,000	\$ 1,702,829	\$ 1,702,829	\$ 1,702,829
Utilities	\$ 38,992	\$ 42,021	\$ 47,806	\$ 215,000	\$ 333,500	\$ 333,500	\$ 333,500
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve	\$ -	\$ -	\$ -	\$ 83,000	\$ 83,000	\$ 83,000	\$ 83,000
Total Expenses	\$ 2,224,021	\$ 2,354,506	\$ 2,413,275	\$ 2,855,324	\$ 3,127,661	\$ 3,127,661	\$ 3,127,661
<i>Debt Service</i>							
Short - Term Interest	\$ 982,496	\$ 112,478	\$ 88,879	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Long - Term Principal	\$ 4,257,224	\$ 4,182,375	\$ 4,119,464	\$ 4,063,756	\$ 4,063,756	\$ 4,063,756	\$ 4,063,756
Long - Term Interest	\$ 1,036,792	\$ 1,044,726	\$ 959,814	\$ 874,783	\$ 874,783	\$ 874,783	\$ 874,783
Total Debt Service	\$ 6,256,512	\$ 5,319,580	\$ 5,148,157	\$ 5,088,519	\$ 5,088,519	\$ 5,088,519	\$ 5,088,519
TOTAL BUDGET	\$ 9,908,529	\$ 9,143,040	\$ 9,099,697	\$ 9,548,646	\$ 9,889,971	\$ 9,889,971	\$ 9,889,971

And that \$7,850,000 be raised from Sewer Enterprise Receipts and \$2,039,971 be raised from the tax levy; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 14 Explanation: This Sewer Enterprise Budget was established pursuant to a vote under Article 30 at the October 2014 Annual Fall Town Meeting. This budget will be funded by general tax revenue and sewer user fees. The line-item budget is arranged to show the actual expenditures for three prior years, the current budget and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The Town Manager’s detailed budget and all explanatory information are available to the Town Meeting Representatives and the general public for inspection in the Town Manager’s Office, the Public Library and the Town Clerk’s Office. This information is also available in the Town Meeting Book and on the Town Manager’s Page: <http://www.town.billerica.ma.us/365/Budget-Information>. This article is a placeholder.

ARTICLE 15 - TO ALLOW THE TOWN MANAGER AND FINANCE COMMITTEE TO TRANSFER FUNDS

To see if the Town will vote to allow the Town Manager, upon request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of \$5,000 from the amount voted at Town Meeting per line item for Fiscal Year 2027, with the exclusion of travel accounts, within the same department. Transfers within department line items in excess of \$5,000 for Fiscal Year 2027 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of \$5,000 and under must be provided to the Finance Committee on the first Tuesday of each month; or act in relation thereto.

Submitted by the Finance Committee

Finance Committee recommends approval.

Article 15 Explanation: This article gives the Town Manager the authority to transfer funds between budget line items within a particular department, not-to-exceed \$5,000 per fiscal year. If the amount exceeds \$5,000, the article gives the authority to make such a transfer with the Finance Committee's approval.

ARTICLE 16 - TO AUTHORIZE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Subsection 53E1/2, as most recently amended, to set Fiscal Year 2027 spending limits for revolving funds as follows:

<u>REVOLVING FUND</u>	<u>FY 2027 SPENDING LIMIT</u>
Wetlands By-Law	\$30,000
C.O.A. Programs	\$100,000
BEAM Program	\$2,000,000
Respite Care	\$120,000
Flu Shot Program	\$50,000

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board and School Committee

Finance Committee recommends approval.

Article 16 Explanation: Revolving Funds are allowed under M.G.L. Chapter 44, Section 53E ½ and must be established by By-Law. Under the statute, as most recently amended, Town Meeting must authorize the funding limit of Revolving Funds each year.

ARTICLE 17 - TO FUND PEG ACCESS CABLE TELEVISION SERVICES

To see if the Town will vote to transfer and appropriate the sum of \$213,892.64, from the PEG Access and Cable Related Fund to be provided to BATV for support of PEG Access Cable Television Services; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 17 Explanation: Mass General Laws Chapter 44, Section 53F ¾ requires that PEG Access Funds need to be appropriated at Town Meeting. The Town created the PEG Access and Cable Related Fund as part of Article 35 at the May 2019 Town Meeting.

ARTICLE 18 - COMMUNITY PRESERVATION COMMITTEE BUDGET

To see if the Town will act on the report of the Community Preservation Committee on the fiscal year 2027 community preservation budget and to appropriate or reserve for later appropriation monies the sum of \$1,150,000 from community preservation fund annual revenues or available funds for the administrative expenses of the community preservation committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year, as follows, with each item to be considered a separate appropriation:

Appropriations:	Administrative Fund	\$ 55,000
	Debt Service	\$ 937,428
Reserves:	Community Housing Special Fund Balance	\$ 115,000
	Historic Preservation Special Fund Balance	<i>Debt Service</i>
	Open Space and Recreation Special Fund Balance	<i>Debt Service</i>
	Unreserved Fund Balance	\$ 42,572

And further, to determine whether the Town will vote to transfer from the Community Preservation Fund or otherwise fund for community preservation purposes the sum of \$ 483,067 shown below for the referenced projects; with sums appropriated hereunder to be expended under the direction of the Town Manager:

<u>Community Housing</u>		
Project	Funding Source	Amount
Habitat For Humanity Construction	Community Housing	\$ 120,000
NMCOG Regional Housing	Community Housing	\$ 36,067
	Total	\$ 156,067
<u>Historic Preservation</u>		
Project	Funding Source	Amount
Bennet Library Association	Undesignated FB	\$ 47,000
<u>Open Space & Recreation</u>		
Project	Funding Source	Amount
BMX Track Association	Undesignated FB	\$ 30,000
Recreation Dept Phase 2	Undesignated FB	\$ 250,000
	Total	\$ 280,000
	TOTAL	\$ 483,067

Or act in relation thereto.

Submitted by the Community Preservation Committee

Finance Committee recommends approval.

ARTICLE 19 - TO RESCIND PRIOR BORROWING AUTHORIZATIONS

To see if the Town will vote to rescind the following borrowing authorizations previously approved at Town Meeting:

TM SPRING 2024 ARTICLE 24	I&I Removal Project	\$ 250,000
TM FALL 2024 ARTICLE 19	TREATMENT AIR BLOWER	\$ 800,000
Total		\$1,050,000

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 19 Explanation: This article rescinds previous borrowing authorizations:

At Spring 24 Town Meeting Article 24 an appropriation of \$1,600,000 was approved for construction to reduce Inflow and Infiltration (I/I) from the Town’s wastewater collections system. This article proposes rescinding \$250,000 of the approved funding.

At Fall 24 Town Meeting Article 19 an appropriation of \$800,000 was approved to fund the replacement of one of three Secondary Treatment Aeration Blowers. This article proposes rescinding the approved funding due to anticipated costs coming lower. The replacement of the aeration blower has been a multi-stage process over the years.

ARTICLE 20 - TO TRANSFER AND APPROPRIATE A SUM OF MONEY FROM THE OPIOID SETTLEMENT STABILIZATION FUND TO FUND VARIOUS OPIOID-RELATED ITEMS

To see if the Town will vote to transfer and appropriate \$40,000 from the Opioid Settlement Stabilization Fund to fund the position of a Crisis Clinician in the Police Department.

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 20 Explanation: Since approximately 2016, the Billerica Police has been working with its contiguous communities to provide a master’s level Licensed Clinical Social Worker (LCSW) to assist its police officers in crisis response. These clinicians have been critical in assisting our officers in the process of crisis de-escalation, especially for those suffering from some form of psychosis, substance use disorder, emotional challenge, or other symptoms impacting their ability to self-regulate. As we have seen nationwide, police are asked to respond to a vast array of emergency calls that require a complex set of skills. Having a Crisis Clinician as part of our team significantly improves outcomes for all involved, especially those in need of emergency assistance.

ARTICLE 21 - 250TH ANNIVERSARY FUNDING

To see if the Town will vote to appropriate or transfer from the General Fund Free Cash, the sum of \$35,000, for public safety, equipment and sanitation protocols in preparation for the celebration of the Town of Billerica’s 250th Anniversary, said funds to be expended under the direction of the Billerica 250th Anniversary Committee; or act in relation thereto.

Certification of Vote: This petition was approved by vote of the Billerica 250th Anniversary Committee at a duly posted meeting held on 3/10/26. The Motion passed with 8 votes in favor, 0 opposed and 3 members not present.

Submitted by the Billerica 250th Anniversary Committee

Finance Committee recommends approval.

ARTICLE 22 - TO FUND A FEASIBILITY STUDY ON BEHALF OF THE SHAWSHEEN VALLEY TECHNICAL HIGH SCHOOL

To see if the Town of Billerica will transfer \$554,002 from General Fund Free Cash, for Shawsheen Valley Regional Vocational Technical School District, for the sole purpose of paying costs of a Feasibility Study on behalf of the Shawsheen Valley Technical High School, located at 100 Cook Street, Billerica, MA 01821, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee for Shawsheen Valley Regional Vocational Technical School District. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Study costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA; or act in relation thereto.

Submitted by the Shawsheen Valley Technical High School Committee

Finance Committee does not recommend approval.

ARTICLE 24 - TO FUND THE LOWELL STREET AND CONCORD RIVER CROSSING SEWER REHABILITATION PROJECT

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, including borrowing from the Massachusetts Clean Water Trust, \$3,100,000, for the purposes of designing and constructing the Lowell Street and Concord River Crossing Sewer Rehabilitation Project, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow \$3,100,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78, including from the Massachusetts Clean Water Trust that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Select Board determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Massachusetts Clean Water Trust and otherwise to contract with the Massachusetts Clean Water Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Select Board is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project costs/expenses; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 24 Explanation: This article proposes to appropriate money to fund the design, rehabilitation and replacement of deteriorating sewer infrastructure along Lowell Street, including approximately 2,300 feet of 10-inch, 12-inch, and 14-inch sewer pipe. Immediately downstream, the sewer crosses the Concord River via 300 feet of 14-inch cast iron pipe to the Ilford Pump Station. These pipes exhibit known structural defects and capacity restrictions that compromise the efficiency and reliability of the Town's Sewer Collection System.

ARTICLE 25 - TO FUND INSPECTION AND SMOKE TESTING IN ACCORDANCE WITH THE SEWER SYSTEM EVALUATION SURVEY (SSES)

To see if the Town will vote to transfer and appropriate the sum of \$1,100,000 from Sewer Enterprise Fund, Retained Earnings to fund the CIP Project 1 Smoke Testing & Sewer System Evaluation Survey (SSES); or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 25 Explanation: The proposed work will systematically evaluate the condition and performance of targeted portions of the sewer collection system through engineering analysis, field investigation and data assessment. The project will identify structural deficiencies, capacity bottlenecks and operational limitations that can be addressed through rehabilitation or targeted improvements. The resulting recommendations will allow the Town to strategically invest in infrastructure upgrades that increase usable capacity and extend the service life of existing assets. This work is a result of the Flow Monitoring Program performed in 2025.

ARTICLE 26 - TO FUND THE INFLOW AND INFILTRATION REMOVAL PROJECT

To see if the Town will vote to transfer and appropriate the sum of \$250,000 from Sewer Enterprise Fund, Retained Earnings for the rehabilitation and construction of the Town’s sewer system to reduce Inflow and Infiltration (I/I) from the Town’s Sewer Collections System; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 26 Explanation: This article proposes to approve funding for rehabilitation and construction to reduce Inflow and Infiltration (I/I) from the Town’s Sewer Collections System as determined by closed-circuit television inspection performed by Sewer Division Staff.

ARTICLE 27 - TO FUND REPLACEMENT OF A SECONDARY TREATMENT AERATION BLOWER

To see if the Town will vote to transfer and appropriate the sum of \$175,000 from Sewer Enterprise Fund, Retained Earnings, to fund the replacement of a Secondary Treatment Aeration Blower including any costs incidental; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 27 Explanation: This article proposes to approve funding for the replacement of one of three Secondary Treatment Aeration Blowers that is 12+ years old (2012), and unable to obtain replacement parts.

ARTICLE 28 - TO FUND CONVERSION OF EMULSION STYLE POLYMER TO A DRY POLYMER USED IN THE COAGULATION/MAGNETITE (COMAG) TREATMENT PROCESS

To see if the Town will vote to transfer and appropriate the sum of \$250,000 from Sewer Enterprise Fund, Retained Earnings, to fund conversion of Emulsion Style Polymer to a Dry Polymer used in the Coagulation/Magnetite (CoMag) Treatment Process; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 28 Explanation: The Sewer Resource Recovery Facility (SRRF) has experienced issues with Whole Effluent Toxicity (WET) testing, which is required by the EPA and Massachusetts DEP. After two years of testing and consultation with experts, it was determined that the emulsion-based polymer currently used at the plant is contributing to these issues. Switching to a dry polymer will eliminate polymer as a potential source of WET test failures, reduce operating costs (currently about \$17,000 per year) and eliminate leftover emulsifying agents that must otherwise be managed and disposed of.

ARTICLE 29 - TO FUND RESTORATION OF HISTORIC HEADSTONES

To see if the Town will vote to transfer and appropriate from Cemetery Sale of Lots the sum of \$15,000 for the preserving, repairing and restoring the historic monuments within Town cemeteries; or act in relation thereto.

Submitted by the Town Manager, authorized by the Select Board

Finance Committee recommends approval.

Article 29 Explanation: This article proposes to clean, repair and reset approximately 71 damaged historic markers/headstones, each representing a vital piece of our community's history.

ARTICLE 30 - TO AUTHORIZE THE SELECT BOARD TO LAYOUT AND ACCEPT ROADS AS PUBLIC WAYS

To see if the Town will vote to layout and accept the following listed roads as public ways in accordance with the layouts adopted by the Select Board and on file with the Town Clerk; and to authorize the Select Board to acquire by gift, purchase, or eminent domain, such interests in land as are necessary to provide for the use and maintenance of said ways for all purposes for which public ways are used in the Town of Billerica; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article; or act in relation thereto.

Cady Street, from Friendship Street to dead end, approximate length 265' and 30' width right of way, as depicted on the plan entitled '*Cady Street, Billerica, Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica*', dated March 18, 2026, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-223, Sheet 1)

Islington Street, from Fourth Avenue to Second Avenue, approximate length 1,240' and 40' width right of way, as depicted on the plan entitled '*Islington Street, Billerica Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica*', dated January 27, 2026, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-224, Sheet 1)

Rhodes Street, from Lake Street 610' north and from Friendship Street to dead end, approximate length 282' and 30' width right of way, as depicted on the plan entitled '*Rhodes Street, Billerica, Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica*', dated March 18, 2026, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-225, Sheet 1)

Silversmith Way, from Village Lane to cul-de-sac, approximate length 415' and 50' width right of way, as depicted on the plan entitled '*Silversmith Way, Billerica, Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica*', dated January 27, 2026, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-226, Sheet 1)

Village Lane, from High Street to cul-de-sac, approximate length 990' and 50' width right of way, as depicted on the plan entitled '*Village Lane, Billerica Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica*', dated January 27, 2026, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-227 Sheet 1)

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 30 Explanation: The Town is committed to continuing the acceptance of previously unaccepted roadways. This list of roads was developed from citizen requests.

ARTICLE 31 - TO GRANT AN EASEMENT TO NATIONAL GRID FOR ELECTRIC DISTRIBUTION FOR THE NEW NORTH BILLERICA FIRE STATION

To see if the Town will vote to authorize the Select Board to grant an easement to National Grid to set poles and attachments for the purpose of providing power and maintaining same located at 176 Boston Road (new North Billerica Fire Station), Plate 15, Parcel 131; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 31 Explanation: This article authorizes the Select Board to establish a permanent easement for Electric Service to the new North Billerica Fire Station.

ARTICLE 32 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 33 - GENERAL BY-LAW - CONSTRUCTION CONTRACTOR RESPONSIBILITY AND LABOR LAW

To see if the Town will vote to amend the General By-Laws by adopting a new By-Law establishing contractor and subcontractor responsibility standards for taxpayer-funded construction projects subject to M.G.L. c. 149; or act in relation thereto.

Proposed By-Law – Article XXVI Construction Contractor Responsibility and Labor Law**Section 1. Authority and Purpose**

This By-Law is adopted pursuant to the Town's authority under M.G.L. c. 30B, M.G.L. c. 149, and other applicable laws governing municipal construction procurement.

The purpose of this By-Law is to ensure that contractors and subcontractors performing taxpayer-funded construction work for the Town are responsible bidders, comply with applicable labor and wage laws, and meet minimum standards of integrity and performance as permitted under state law.

Section 2. Responsibility Determination Based on Final Labor Law Violations

For purposes of eligibility to bid on or perform work on Town construction contracts subject to M.G.L. c. 149, a contractor or subcontractor shall be deemed non-responsible for a period of three (3) years if the contractor or subcontractor has been the subject of a final, non-appealable determination issued by:

- The Massachusetts Department of Labor Standards,
- The Massachusetts Attorney General's Office, or
- A court of competent jurisdiction finding a violation of Massachusetts labor laws, including but not limited to:
 - Prevailing wage violations under M.G.L. c. 149 §§ 26-27H,
 - Wage theft or failure to pay wages due,
 - Willful employee misclassification, or
 - Failure to maintain or produce certified payroll records as required under M.G.L. c. 149.

Section 3. Applicability

This By-Law shall apply to all Town construction contracts subject to M.G.L. c. 149, including general contracts and filed sub-bid contracts pursuant to M.G.L. c. 149 §§ 44A-44H.

This By-Law shall apply to both general contractors and subcontractors, including all filed sub-bidders.

No contractor or subcontractor deemed non-responsible under this By-Law shall be eligible to be awarded a contract, listed as a filed sub-bidder, or perform work on a Town construction project during the period of ineligibility.

Section 4. Bid Submission and Certification Requirements

As a condition of bid submission under M.G.L. c. 149, all bidders and sub-bidders shall:

1. Disclose any final determinations described in Section 2;
2. Certify compliance with all applicable Massachusetts labor, wage, and payroll reporting laws; and
3. Certify that all information submitted in connection with eligibility and responsibility is true and complete.

Failure to provide required disclosures or submission of false or misleading information shall constitute grounds for rejection of the bid or sub-bid, or termination of any resulting contract, to the extent permitted by law.

Section 5. Administration

This By-Law shall be administered by the Town Manager or their designee for Town contracts and the School Superintendent or their designee for School Department contracts, who shall be responsible for:

- Reviewing bidder and sub-bidder disclosures,
- Determining responsibility consistent with this By-Law and applicable law, and
- Maintaining records of determinations.

Any determination under this By-Law shall be made consistent with M.G.L. c. 149 responsibility standards and applicable public procurement law.

Section 6. Consistency with State Law

This By-Law is intended to supplement, and shall be interpreted consistently with, M.G.L. c. 149 and all other applicable state procurement and public construction laws.

Nothing in this By-Law shall be construed to conflict with or expand beyond the requirements or limitations of M.G.L. c. 149 or applicable regulations governing public construction procurement.

Section 7. Severability

If any section, provision, or portion of this By-Law is determined to be invalid or unenforceable by a court of competent jurisdiction, such determination shall not affect the validity of the remaining provisions.

Section 8. Effective Date

This By-Law shall take effect upon approval by the Attorney General pursuant to M.G.L. c. 40, § 32 and publication as required by law.

FISCAL IMPACT STATEMENT

This By-Law is not expected to require a direct appropriation of funds.

Any administrative costs associated with implementation, including review of contractor disclosures and maintenance of responsibility determinations, are anticipated to be minimal and absorbed within existing procurement staffing and procedures.

To the extent the By-Law improves compliance with M.G.L. c. 149 prevailing wage and payroll requirements, it may provide indirect fiscal benefits by:

- Reducing risk of construction delays, corrective work, and change orders,
- Limiting exposure to wage enforcement actions and procurement disputes, and
- Supporting fair competition among responsible bidders and filed sub-bidders.

The Town retains full authority under M.G.L. c. 149 to award contracts in the public interest. The anticipated fiscal impact is neutral to positive over time.

Submitted by John Burrows, Select Board Member

Finance Committee recommends approval.

ARTICLE 34 - TO AMEND GENERAL BY-LAW, SECTION 20.4, TOWN MANAGER SCREENING COMMITTEE

To see if the Town will vote to amend the General By-Law, Section 20.4 Town Manager Screening Committee, by inserting the bold underlined text and deleting the strike through text as follows, or act in relation thereto:

Procedure to fill a vacancy for the Town Manager – Whenever a vacancy occurs in the position of Town Manager or when a vacancy can be anticipated, the **Select Board** ~~Board of Selectmen~~ shall forthwith notify in writing the Town Clerk, the School Committee, the Planning Board, the Finance Committee, the Personnel Board, the Chairmen of the Precinct Delegations and the Committee on Rules. ~~Forthwith~~ Following said notification **within 10 business days**, members of these agencies shall meet in separate sessions to choose persons to serve as members of a committee to screen applicants for the office of Town Manager. Members of the TMSC shall be appointed as follows:

<u>Select Board</u> Board of Selectmen	two (2) members
School Committee	two (2) members
Planning Board	two (2) members
Finance Committee	two (2) members
Committee on Rules	one (1) member
Personnel Board	one (1) member
Chairmen of the Precinct Delegations	three (3) members

Persons chosen by each of the said agencies may, but need not be members of the agency by which they are selected to serve. Not more than ~~fourteen (14)~~ **ten (10)** days following the date of said notification to the Town Clerk, the thirteen (13) members of the Screening Committee, chosen as provided above, shall meet to organize and to plan for a process for the solicitation by appropriate means to attract suitable candidates for the position of Town Manager.

The Screening Committee shall review all applications for the position of Town Manager as may be received by it, screen all applications, and provide for interviews to be conducted with such number of candidates for the position as it may deem to be necessary or desirable.

~~Not more than~~ **The Screening Committee will have their first meeting within 7 days of the final appointment. Within** one hundred and fifty (150) days following the date of **the appointment of the full Screening Committee** ~~said notification to the Town Clerk~~, the Screening Committee shall submit to the **Select Board** ~~Board of Selectmen~~ the names of not less than three (3) and not more than five (5) candidates whom it believes to be best suited to perform the duties of the office. Within thirty (30) days following the date the list of nominees is submitted to it, the **Select Board** ~~Board of Selectmen~~ shall choose one of the said nominees to serve as Town Manager. In the event the **Select Board** ~~Board of Selectmen~~ shall fail to act on such appointment

within the said thirty (30) days, the first name on the list as submitted by the Screening Committee shall be deemed to have been appointed.

Thirty (30) days following the date the Town Manager is sworn in by the Town Clerk, the Screening Committee will be disbanded. The above provisions shall be applicable at any time a vacancy occurs or when by reason of retirement or a vacancy can be anticipated in the position of Town Manager.

Submitted by Michael S. Rosa, Select Board

Finance Committee recommends approval.

ARTICLE 35 - PROHIBITION OF CRYPTOCURRENCY ON AUTOMATED TELLER MACHINES

To see if the Town will vote to amend the General By-Laws by adding a new Section XXVII establishing a prohibition of cryptocurrency on automated teller machines:

Section 1. Purpose and Intent

The purpose of this By-Law is to protect the residents of the Town of Billerica from financial fraud, consumer deception, and other illicit activities associated with the use of cryptocurrency automated teller machines (also known as “crypto kiosks” or “virtual currency ATMs”). These machines have been identified by the Billerica Police Department as a frequent means by which individuals, often elderly, are victimized in financial scams and other criminal activities. The Town finds that prohibiting such devices serves the public interest, promotes consumer protection, and enhances community safety.

Section 2. Definitions

For the purposes of this By-Law, the following terms shall have the meanings indicated:

Cryptocurrency – A digital or virtual currency that uses cryptography for security and operates independently of a central bank, including but not limited to Bitcoin, Ethereum, Litecoin, and similar forms of digital currency.

Cryptocurrency Automated Teller Machine (Crypto ATM or Crypto Kiosk) – Any self-service physical terminal, stand-alone machine, or device installed in a publicly accessible location, that allows a person to:

- a. Insert cash or use a debit/credit card to purchase cryptocurrency;
- b. Convert cryptocurrency to cash or other forms of payment; or
- c. Otherwise exchange a currency for cryptocurrency or vice versa.

Section 3. Prohibition

No person, business, corporation, partnership, or other entity shall install, operate, lease, maintain, or make available any cryptocurrency automated teller machine or cryptocurrency kiosk within the geographic boundaries of the Town of Billerica.

Section 4. Enforcement and Penalties

1. This By-Law shall be enforced by the Billerica Police Department.
2. Each day a violation exists shall constitute a separate offense.
3. Any violation of this By-Law shall be punishable by a fine of:

First Offense: \$300

Each Subsequent Offense: \$300 per day

Enforceable under non-criminal disposition pursuant to M.G.L. c. 40 s 21D.

Section 5. Severability

If any section, paragraph, or provision of this By-Law shall be held invalid for any reason, the remainder shall not be affected thereby but shall remain in full force and effect.

Section 6. Effective Date

This By-Law shall take effect upon approval by the Attorney General of the Commonwealth of Massachusetts and its subsequent posting and publication as required by law.

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 35 Explanation: This article proposes banning cryptocurrency ATMs in the Town of Billerica to protect residents from fraud and scams, which local police reports are frequently associated with these machines. The By-Law prohibits the installation and operation of crypto ATMs town-wide, assigns enforcement to the Billerica Police Department and establishes a \$300 per day fine for violations. This proposed article is intended to enhance consumer protection and public safety.

ARTICLE 36 - TO VOTE TO AMEND THE ZONING BY-LAW SECTION 11.11, MBTA COMMUNITIES MULTIFAMILY OVERLAY DISTRICT (MCMOD)

To see if the Town will vote to amend Section 11.11, MBTA Communities Multifamily Overlay District (MCMOD), of the Billerica Zoning By-Law by deleting the strike-through text and inserting the bold text as follows; or act in relation thereto:

11.11.D.3. Accessory Uses. The following uses are considered accessory as of right to any of the permitted uses in Section 11.11.D.

- a. Parking, **in accordance with Section 10.1 and** including surface parking and parking within a structure such as an above ground or underground parking garage or other building on the same lot as the principal use.

And to further amend

11.11.G.2.d. Location of Parking. Parking, either surface or structured, is not allowed between a building and the front yard lot line. On a corner lot, parking is not allowed between the building and **either street frontage** ~~the front and side yard lot lines.~~

And to further add

11.11.G.2.i. Green Strips and Screening. The site design shall comply with Green Strips and Screening requirements, as found in Section 8.3.E.

Submitted by Planning Board

Finance Committee recommends approval.

Article 36 Explanation: The Planning Board has completed their review of the first project within the newly adopted MBTA Communities Multifamily Overlay District. In doing so, they believe these three edits to the standards will help them apply the same quality and predictability of design standards to all sites in town, regardless of zone. Specifically,

Referencing Section 10.1’s parking lot standards makes townwide standards like minimum parking space dimensions and landscaping visibly applicable.

Altering the Location of Parking restriction from front and side “yards” to “either street frontage” clarifies the intent to place parking areas behind buildings as it relates to public ways (the area known as “side yards” on corner lots according to Section 8.3.C.1).

Referencing Section 8.3.E’s green strips and screening requirements makes townwide standards like landscaped areas around lot perimeters and building perimeters visibly applicable.

ARTICLE 37 - TO VOTE TO AMEND THE ZONING BY-LAW SECTION 4.7

To see if the Town will vote to amend Section 4.7 Site Plan Approval of the Zoning By-Laws (Fall 2025) by deleting the strike through text and inserting the underlined text as follows; or act in relation thereto:

4.7 Site Plan ~~Approval~~ Review

A. Purpose. ~~This section of the By Law encourages well-planned site developments that are~~ The purpose of site plan review is to ensure that development occurs in a manner that is harmonious with established land uses, circulation systems, and the natural environment in the Town, in addition to being efficient in function and maintaining or improving public health and safety. This section provides requirements for three tiers of review to provide an objective, efficient, predictable, and equitable review process.

B. Objectives. The objectives of Site Plan Review include:

1. Protection of adjoining premises on the site;
2. Convenience and safety of vehicular and pedestrian movement within the site and in relation to adjacent streets, property, or improvements;
3. Adequacy of the methods for disposal of sewage, refuse, and other waste resulting from the uses permitted or permissible on the site;
4. Adequacy of surface water drainage including protection of groundwater;
5. Adequacy of ingress and egress;
6. Adequacy of off-street loading and unloading of vehicles, goods, products, and materials incidental to the uses permitted or permissible on the site;
7. Adequacy of lighting such that all lighting and other sources of illumination, whether interior or exterior, and all intense light emanating from operations or equipment shall be shielded from direct view at normal eye level from adjacent properties;
8. Adequacy of landscaping and open space to screen, buffer, and separate adjoining uses;
9. Compatibility with the surrounding neighborhood including size and character of the proposed buildings and site improvements; well-designed site planning which acts to enhance and highlight site features and the surrounding neighborhood; and buildings which not only relate functionally and aesthetically to each other but also which are sensitive to the context of the surrounding area.
10. Preservation of historic buildings and sites including their renovation, conversion and alteration.

C. ~~Site Plan Review Special Permit Granting Authority. The SPGA for Section 4.7 shall be the Board designated in Table 1, the Table of Use Regulations.~~

Applicability. Site plan review is required for the construction, exterior alteration, or change of use of any nonresidential, mixed-use, or multi-family building or structure, and for certain site improvements as defined in the Planning Board’s Rules and Regulations.

Applications shall be reviewed at one of three tiers, determined by the following thresholds. If a site plan application meets the qualifications of multiple tier categories, the highest applicable tier shall govern.

1. Administrative Site Plan Review. An administrative site plan review is required for any of the following types of improvements:

- a. New nonresidential, mixed-use, or multi-family construction of less than 1,000 square feet gross floor area;
- b. Additions between 500 and 999 square feet gross floor area to an existing nonresidential, mixed-use, or multi-family structure;
- c. A change of use with no increase in parking or traffic demand;
- d. Construction or expansion of a commercial parking lot by up to four parking spaces;
- e. The restriping of an existing parking area;
- f. Any plan resulting in a site disturbance of less than 2,500 square feet;
- g. Installation of a solar energy system when site plan review is required; or

Modifications to properties with prior site plan approval that have been determined to be a minor change, and the plan has yet to be built out.

2. Minor Site Plan Review. A minor site plan review is required for any of the following types of improvements:

- a. New nonresidential, mixed-use, or multi-family construction between 1,000 square feet and 4,999 square feet gross floor area;
- b. Additions between 1,000 square feet and 2,499 square feet gross floor area to an existing nonresidential, mixed-use, or multi-family structure;
- c. A change of use that increases traffic or parking demand;
- d. A commercial parking lot that adds between 5 and 14 new parking spaces, either through new construction or expansion;
- e. Any plan resulting in a site disturbance between 2,500 square feet and 9,999 square feet; or

Modifications to properties with prior site plan approval that have been determined to be a significant change, and the plan has yet to be built out.

3. Major Site Plan Review. A major site plan review is required for any of the following types of improvements:

- a. New nonresidential, mixed-use, or multi-family construction of 5,000 square feet gross floor area or larger;
- b. Additions of 2,500 gross floor area or more to an existing nonresidential, mixed-use, or multi-family structure;
- c. Any project requiring a special permit from the Planning Board;

- d. Construction or expansion of a commercial parking lot or structure by 15 or more parking spaces;
- e. Any plan resulting in a site disturbance of 10,000 square feet or more;
- f. Any plan resulting in site alterations that make changes to public sidewalks;
- g. Any plan resulting in site alterations that require new curb cuts or traffic generating uses;

Modifications to properties with prior site plan approval that have been determined to be a significant change, and the plan has been built out.

4. Exemptions. The following shall be exempt from site plan review:

- a. Any additions to an existing nonresidential, mixed-use, or multi-family structure of less than 500 square feet gross floor area;
- b. Temporary uses; and

Single family homes.

~~D. Applicability. Site Plan Review approval is required for all uses listed as subject to site plan approval as set forth in the Table of Use Regulations.~~

Review Authority and Coordination with Other Permits.

Upon review the Site Plan Review application for completeness, the Planning and Community Development Department staff shall determine the tier of review and whether review by the Zoning Board of Appeals is required. Staff may consult with the Building Commissioner in this determination.

1. Review authority: There shall be administrative site plan review, minor site plan review, and major site plan review. Administrative procedures and details related to these tiers of review are outlined in §4.7.F.
2. Special permit and site plan review. Where an activity or use requires both site plan review and one or more special permits the Planning Board shall be the Special Permit Granting Authority. When both a special permit and site plan review are required, they shall be considered together under the provisions of §4.7.
3. Variances and site plan review. Where a project requires both a variance and site plan approval, the variance shall be obtained from the Zoning Board of Appeals prior to submission of an application for Site Plan Review to the Planning Board. The Planning Board shall not accept or act upon a site plan that depends upon zoning relief not yet granted. The Planning Board may submit comments and recommendations to the Zoning Board of Appeals prior to their public hearing.

~~E. Application Requirements. The applicant shall file the following information together with an Application and the required filing fee as set forth in the rules of the SPGA:~~

- ~~A. Form: A Civil Engineer, registered in Massachusetts, shall prepare and certify the site plan, which shall be clearly and legibly drawn on mylar to a maximum scale of 1" = 40'.~~

- B. ~~Size of Plan: All sheets that make up the original plan shall be 24" x 36".~~
- C. ~~Number of Copies: The applicant shall provide copies of each plan for purposes of review by other boards, agencies, officers, and outside consultants, as designated in the SPGA Rules. The number of copies to be provided shall be set forth in the SPGA Rules.~~
- D. ~~Contents: A site plan and supporting documents shall at a minimum show the following information:~~
- a. ~~Metes and bounds of the property, area of the property, north point, scale, and date;~~
 - b. ~~Name, address, and signature of the person preparing the site plan stamped with that person's Massachusetts Registration number and seal;~~
 - c. ~~Name and address of the record owner or owners of the property and street address of the property with street number, if one exists at the time of application;~~
 - d. ~~Names of all abutters to the property as they appear in the most recent certified tax list;~~
 - e. ~~The existing topography of the land at two (2) foot contour intervals, Mean Sea Level Datum;~~
 - f. ~~Location, width, and names of all existing and proposed streets that affect the property and are within 100 feet of the property;~~
 - g. ~~Location and width of all existing and proposed easements that affect the property;~~
 - h. ~~Existing and proposed carrying capacity and level of service of the streets that serve the property;~~
 - i. ~~Location and outline of all existing and proposed buildings and structures on the property;~~
 - j. ~~The basement and first floor elevations, the height, and use of all existing and proposed buildings on the property;~~
 - k. ~~Location and outline of cesspools, septic tanks, leaching areas, and wells on the property;~~
 - l. ~~Location and outline of existing public sewers available to serve the site;~~
 - m. ~~Location and outline of proposed access to trunk lines, capacity of the trunk lines, and available increases in flow;~~
 - n. ~~The location of all present and proposed utility systems, including sewage disposal; water supply lines; and telephone, cable, and electrical lines;~~
 - o. ~~Location, size, and type of all existing and proposed storm drains, culverts, catch basins, headwalls, invert elevations and depths, endwalls, hydrants, manholes, drainage swales, percolation tests, storm drainage, and drainage facilities, including adjacent existing waterways and drainage ditches to serve the site and with all calculations for the proposed drainage system;~~
 - p. ~~Profiles of the proposed drainage system together with details of all proposed structures.~~
 - q. ~~An illumination plan showing the location, height, intensity, and bulb type (e.g., fluorescent, sodium, incandescent) of all external lighting fixtures, and including the direction and illumination and methods proposed to eliminate glare onto adjoining properties;~~
 - r. ~~The location, height, size, and design of all proposed signage;~~
 - s. ~~The location, type of surface, and type of screening of rubbish collection areas and type of container(s);~~

- t. ~~The location of existing major site features, such as rock ridges, ledge outcroppings, wetlands, water retention or detention areas, brooks, bodies of water, waterways or canals, tree lines, and isolated trees to be cleared that are of a 12-inch diameter or greater;~~
- u. ~~A landscape plan showing all buffer areas and the size and type of plant materials to be provided and indicating all proposed changes to existing major site features.~~
- v. ~~The proposed finished topography of the site at two (2) foot contour intervals, Mean Sea Level Datum;~~
- w. ~~The location and description of a permanent type bench mark on or adjacent to the property;~~
- x. ~~The location and description of the bench mark used in establishing the topography;~~
- y. ~~Zoning classification for the property and zoning district lines if the property lies in one or more zoning districts or abuts a zoning district;~~
- z. ~~Where applicable, the location of wetlands and flood plain protection district boundaries;~~
- aa. ~~Description of plans to prevent erosion of soil during and after construction, excessive run-off, and flooding of other properties, if applicable;~~
- bb. ~~The location and type of surface of all existing and proposed parking areas, loading areas, maneuvering areas, driveways, fire lanes, accesses, and walkways, which shall include wheelchair ramps and crosswalks;~~
- cc. ~~The delineation of each parking space, showing the size of a typical parking space for domestic and imported cars, block totals for number of spaces, with the final number of parking spaces noted on the plan in an obvious place;~~
- dd. ~~Traffic flow patterns within site entrances and exits and existing and proposed daily and peak traffic and street capacity levels of ingress and egress streets and drives; site distances of ingress and egress streets and drives onto adjacent streets; loading and unloading areas on the site; and curb cuts on the site and within 100 feet of the site;~~
- ee. ~~For new construction or alterations to any existing building or structure, the area of the building or structure to be used for the proposed use or uses; maximum number of employees; and where applicable, maximum seating capacity; and identification of any federal or state permits required for the project.~~
- ff. ~~A description of the hours of operation of the proposed use.~~
- gg. ~~Deed: A copy of the owner's deed giving a legal description of the site or other evidence of authority or interest of the applicant, whenever the applicant is not the owner of the subject property, such as an executed purchase and sales agreement or appointment as agent of the owner.~~
- hh. ~~Other Permits: Copies of existing variances or special permits applicable to the property, including the book and page reference with the Middlesex North Registry of Deeds.~~

Site Plan Review of Exempt Religious, Educational, Child Care Uses, and Large-Scale Solar Energy Uses.

1. Applicability. Religious and educational uses, Day Care Centers, and school age childcare programs, and Large-Scale Solar Energy Systems, as those uses are defined in this By-Law, which are partially excepted from local zoning regulation by M.G.L. Chapter 40A, §3, shall be

subject to a modified Site Plan Review process as specified by the rules and regulations outlined in this section. The thresholds for tiered site plan review shall apply to these uses.

2. Procedures.

- a. Demonstration of Qualification. In order to qualify for the modified Site Plan Review standards in §4.7.H, an applicant must satisfy the Building Commissioner that the use is exempt under M.G.L. Ch. 40A, §3.

General Review Procedure. Site Plan Review for these uses shall be reviewed by the Planning Board, with specific review criteria specified in §4.7.H.

- ~~F. Approval Process. A site plan special permit shall be subject to the approval process set forth in the rules adopted by the SPGA. This may require a Technical Review performed by an engineer or other applicable consultant and may include an Architectural Review of those issues called out elsewhere in this section.~~

Procedures.

1. Applicants shall submit an application for site plan approval to the Planning Board in accordance with the Planning Board Rules and Regulations.
2. The Planning Board or its designee shall review and act upon the site plan, requiring such conditions as necessary to satisfy the Review Standards, and notify the applicant in writing of its decision.
 - a. Administrative Site Plan Review: the Planning Board's designee(s) shall render a decision within 45 calendar days of receipt of a complete accepted application, unless extended by mutual agreement. The Planning Board designee(s) may refer administrative site plan review projects to the Planning Board if it is the determination of the designee that the potential impacts of the project require review by the Planning Board. The applicant may also request Planning Board review.
 - b. Minor Site Plan Review: Conducted by the Planning Board at a regularly scheduled or special meeting. The Board shall render a decision within 60 calendar days of a complete accepted application unless extended by mutual agreement.
 - c. Major site plan review. Conducted by the Planning Board at a noticed and advertised public hearing in accordance with MGL c.40A, §11. The Planning Board may employ peer review services for major site plan review, in accordance with the Planning Board Rules and Regulations. The Planning Board will hold a public hearing within 65 calendar days of receipt of a complete accepted application, and shall render a decision within 150 calendar days from the date of submission of a complete application, unless extended by mutual agreement.
3. Security for Site Plan Approval. As a condition of granting site plan approval, the Planning Board may require that the performance of the conditions and observance of the safeguards and limitations imposed on the project be secured by a proper bond or a deposit of money or

negotiable security sufficient in the opinion of the Planning Board to secure performance of the conditions and observance of the safeguards and limitations of such site plan approval.

4. Failure of the applicable body or its respective designee(s) to act within the required time periods shall be deemed constructive approval.

The applicant may request, and the Planning Board may grant by majority vote as constituted, an extension of the time limits set forth herein.

G. Review Criteria ~~In making its decision, the SPGA shall consider the following:~~

1. ~~Buildings, Structures, and Site Character: All buildings, structures, and uses of the property shall comply with the use and special permit requirements and dimensional, parking and loading, and signs and lighting regulations of this By Law. Any property subject to a variance shall comply with the provisions of the variance and need not comply with the section of the Zoning By Law that was varied. Unless otherwise provided by this By Law, any change, substantial extension of a use, reconstruction, extension, or alteration of a pre-existing nonconforming building, structure, or use that requires site plan approval shall comply with this section.~~
2. ~~Traffic: Adequate access shall be provided to serve the proposed use, building, or structure. Adequate access shall include provision for emergency and fire access and convenient and safe vehicular and pedestrian movements within the site and in relationship to adjoining streets and surrounding properties.~~
3. ~~Parking, Loading, and Lighting: Safe and adequate parking, lighting, internal traffic control, and off-street loading and unloading shall be provided to permit normal operation of the proposed use.~~
4. ~~Storm Water and Site Drainage: All storm water and site drainage shall comply with the requirements of any Town By Laws or rules and regulations pertaining to storm water and site drainage, other than Subdivision Rules and Regulations.~~
5. ~~Utilities: All utilities shall comply with the requirements of any Town By Laws or rules and regulations pertaining to utilities. Moreover, all utilities shall be designed in accordance with the requirements of the utility company to which they are associated.~~
6. ~~Town Services: Unreasonable demands shall not be placed on Town services and infrastructure.~~
7. ~~Vegetation and Landscaping: Whenever possible, existing vegetation and landscaping amenities shall be preserved to lessen the impact of the proposed use, building, or structure on surrounding properties, and the proposed use, building, and structure shall be integrated into the existing landscape through use of vegetative buffers, introduction of plant materials, slope protection, and retention of open space.~~

~~Wetlands: The issuance of a site plan approval special permit shall be conditioned on obtaining and complying with any Order of Conditions issued by the Billerica Conservation Commission under the Wetlands Protection Act, G.L., c. 131 and on the Rules and Regulations of the Billerica Board of Health.~~

Building Permit. An application for a building permit shall be accompanied by an approved site plan. The applicant shall satisfy or comply with all conditions of the site plan review decision prior to the issuance a building permit except for those conditions that by their terms are intended to be satisfied during construction or later. No building permit shall be issued by the Building Commissioner without the written approval of the site plan by the Planning Board.

- 1. Unless specifically authorized by the terms of the site plan review decision, a final certificate of occupancy shall not be issued until the applicant has complied with or satisfied all conditions of the site plan review decision and the Building Commissioner has notified the Planning Board of such determination.

~~H. Security for Site Plan Approval Special Permits. The SPGA, as a condition of granting a site plan approval special permit may require that the performance of the conditions and observance of the safeguards and limitations imposed on the special permit be secured by a proper bond or a deposit of money or negotiable security sufficient in the opinion of the SPGA to secure performance of the conditions and observance of the safeguards and limitations of such special permit.~~

General Review Standards. The Planning Board in its regulations shall establish standards for site plan review of activities and uses that will at a minimum address the following:

- 1. Siting of facilities;
- 2. Open space, natural features, and the landscape;
- 3. Wetlands;
- 4. Circulation and connectivity;
- 5. Safe, effective and efficient transportation systems;
- 6. Protection of surface and ground water quality;
- 7. Signage; and
- 8. Public safety.

~~I. Effective Date. No site plan approval special permit or any modification, extension or renewal thereof shall take effect until a copy of the decision has been recorded in the Middlesex North Registry of Deeds. The decision shall bear the certification of the Town Clerk that 20 days has elapsed after the decision has been filed in the office of the Town Clerk and that no appeal has been filed, or if an appeal has been filed, it has been dismissed or denied.~~

Waivers. The Planning Board may, upon written request of the applicant, waive or modify strict compliance with the submission requirements or general review standards if it finds that such waiver is in the public interest and consistent with the intent and purposes of this section.

~~J. Time Limitation and Required Report on Site Plan Approval Special Permit. A site plan approval special permit shall lapse if a substantial use thereof has not commenced except for good cause or, in the case of a permit for construction, if construction has not commenced except for good cause within a period to be specified by the SPGA, not to exceed two years from the date of grant thereof.~~

Lapse. Site plan approval shall lapse if substantial use or construction has not commenced within the following time frames:

- 1. Administrative Site Plan Review: substantial use or construction has not commenced within two (2) years of the date of approval
- 2. Minor Site Plan Review: substantial use or construction has not commenced within three (3) years of the date of approval
- 3. Major Site Plan Review: substantial use or construction has not commenced within three (3) years of the date of approval, or if construction has not been substantially completed within six (6) years after such commencement except for good cause.

Approvals may, for good cause, be extended in writing by the Planning Board upon the written request of the applicant.

K. Regulations. The Planning Board shall adopt and may amend Rules and Regulations consistent with this section to provide detailed submission requirements, application procedures, design standards, and review timelines.

L. Effective Date. No site plan approval ~~special permit~~ or any modification, extension or renewal thereof shall take effect until the following a copy of the decision has been recorded in the Middlesex North Registry of Deeds. The decision shall bear the certification of the Town Clerk that 20 days has elapsed after the decision has been filed in the office of the Town Clerk and that no appeal has been filed, or if an appeal has been filed, it has been dismissed or denied.

M. ~~Appeal. An appeal from a decision of the SPGA may be taken in accordance with G.L. c. 40A, § 17. Any decision of the Planning Board or its designee(s) pursuant to this §4.7 shall be appealed in accordance with G.L. c. 40A, s. 17.~~

And to further amend the following sections to account for the changes in Section 4.7 Site Plan Approval

Section 6.2.E: Use Regulations, General

E. Site plan review is required for the construction, exterior alteration, or change of use of any nonresidential, mixed-use, or multi-family building or structure, and for certain site improvements specified under Section 4.7. ~~Any non-residential building with an aggregate sum of 5,000 square feet gross floor area or greater per site shall require site plan approval special permit by the Planning Board. This includes any additions to an existing, non-residential building that increases the aggregate sum of the gross floor area to more than 5,000 square feet per lot.~~

Section 6.3.B Table of Use Regulations, DELETE:

~~SA — A use requiring a special permit and site plan approval from the Planning Board~~

Section 6.5.C.1.d.(i) Special Regulations for Solar Energy Conversion Systems (SECS), AMEND reference to:

~~“A, B, E (except subsection 1), G, I, J, and K”~~ to “Section 4.7”

Section 6.5.C.2.c.(i) Special Regulations for Solar Energy Conversion Systems (SECS), AMEND reference to:

~~“A, B, E (except subsection 1), G, I, J, and K”~~ to “Section 4.7”

Section 8.3 General Regulations, subsection E.7, Green Strips and Screening, AMEND reference to:

~~“Special Permit”~~ to “Review”

Section 11.7, Mill Conversion and Reuse Overlay District (MCROD), subsection D., AMEND:

Special Permit. Uses other than those allowed within the underlying zone(s) require a special permit pursuant to Section 4.3 by the Planning Board and a Site Plan approval by the Planning Board pursuant to Section 4.7 of this By-Law. No other uses or structures shall be permitted in conjunction with a project except as specifically stated herein.

Section 11.7, Mill Conversion and Reuse Overlay District (MCROD), subsection F.1.a AMEND:

(i) A site plan and all supporting documents, as set forth in Section 4.7 of this By-Law and pursuant to the Planning Board Rules and Regulations.

~~(ii) A plan at a scale of 1” = 40’ showing the topography of the site at a minimum of two foot contour intervals. The plan must use the Massachusetts State Plane (NAD 83) coordinate system and include vegetation and special features including wetlands, perennial streams and ponds, waterways, waterfalls, canals and dams, trees of more than 8 inches caliper, rock outcroppings, slopes in excess of fifteen percent (15%), existing and proposed trails and walkways, vistas, structures of historical importance, biological or wildlife habitats, and proposed and existing conservation or recreation easements.~~

~~(iii) A plan illustrating preliminary landscaping and architectural design, showing types, locations and layout of buildings and elevations as well as the general height, bulk and appearance of structures. Perspectives may be required at Board’s discretion.~~

~~(iv)~~ (ii) A floor plan to scale for each floor of each building indicating where applicable, the number of units by type, the number of bedrooms per dwelling unit, the proposed use(s) of floor space and the location of affordable dwelling units.

(viii) A plan for the care, custody and control of all dams, canals and water rights located on the site or owned or controlled by the applicant.

Section 11.8 Medical Marijuana Overlay District (MMOD), subsection F, AMEND:

Exemption from RMD Special Permit Requirement. RMDs that demonstrate they are protected pursuant to the agricultural exemption under G.L. c.40A §3 are not required to obtain a special permit but shall apply for Site Plan Review ~~Approval~~ pursuant to Section 4.7 of this By-Law.

Submitted by the Planning Board

Finance Committee recommends approval.

Article 37 Explanation: Current Site Plan regulations are triggered by one criteria: that a building be over 5,000sf. At that point, a public hearing with extensive review costs and a requirement for a special permit discretionary finding are imposed, regardless of how simple the scope may be, and if the use is otherwise permitted by right. This trigger does not account for significant site work alone, nor for buildings less than 5,000sf. It also does not address modifications to existing sites.

The Town contracted with Barrett Planning Group in 2024 for a Zoning Diagnostic Report, which provided two specific recommendations on this topic: to uncouple the requirement for a special permit in the Site Plan section (where special permits are already required or not based on the Table of Uses) and to consider adopting “tiers” of site plan review, such as a minor/administrative and a major which could better balance the intensity of review to the scope of the proposal.

The Town contracted with Northern Middlesex Council of Governments (NMCOG) through a grant for District Local Technical Assistance to address these issues and recommendations. The proposed By-Law is a result of this work and will streamline the site plan review process, reduce unnecessary delays for small projects, reinforce Billerica as a business-friendly community, and align the Town with best practices in zoning and land use regulation.

ARTICLE 38 - ESSA FOSTER CARE TRANSPORTATION REIMBURSEMENT

To see if the Town of Billerica will vote to authorize the Superintendent of the Billerica Public Schools to enter into Memoranda of Understanding (“MOUs”) with the Massachusetts Executive Office of Health and Human Services (“EOHHS”), Department of Elementary and Secondary Education (“DESE”), and/or the Department of Children and Families (“DCF”) in order for the Billerica Public Schools to receive Federal reimbursements for transportation of students in foster care under the Federal Title IV-E Claiming of Transportation Expenditures for Children in Foster Care Program and to authorize that payments for foster care transportation under the MOUs will be made from the reimbursement(s) recovered as a result of the foster care transportation services being performed without appropriation of such reimbursements pursuant to M.G.L. c. 44, § 70; and to authorize the Superintendent to otherwise act in accordance with the MOUs and M.G.L. c. 44, § 70 relative to foster care transportation and reimbursement therefore; or act in relation thereto.

Submitted by the Billerica School Committee

Finance Committee recommends approval.

Article 38 Explanation: Following the School Committee’s affirmative vote on January 20, 2026, and the Select Board’s vote on February 2, 2026, this Article ensures the Billerica Public Schools can enter into said agreements with EOHHS, DESE and DCF, so that the School District can be eligible to receive Federal Title IV-E reimbursements for transporting children in foster care to their school or origin, which transportation is required by the Federal Every Student Succeeds Act (“ESSA”).

ARTICLE 39 - TO VOTE TO DEED CERTAIN TOWN-OWNED PARCELS TO THE CONSERVATION COMMISSION

To see if the Town will vote, pursuant to G.L. Chapter 40, Subsection 15A, to transfer the following parcels of land from the Select Board to the Conservation Commission for active and passive recreation, open space and conservation purposes, provided, however, that use of the parcels for the installation, maintenance, repair and operation of utilities including, but not limited to, water, sewer and stormwater, and supporting infrastructure, both above and below ground, shall be permitted, and whereby such parcels shall be subject to the protections of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts and G.L. Chapter 3, Subsection 5A;

Land to be Transferred (Assessor’s Map and Parcel):

- Map 100 parcel 162-0, 163-0, 164-0, 168-0, 169-0, 170-0, 171-2, 172-0, 174-0, 176-0, 178-0, 179-0, 182-0, 185-0, 186-0, 188-0, 190-0, 191-0, 192-0, 29-0, 30-0, 32-0, 34-0, 35-0, 36-0, 38-0, 39-0, 40-0, 41-1, 41-3, 44-0, 46-0, 48-0, 50-0, 51-0, 52-0, 53-0
- Map 99 parcel 516-0, 518-0, 519-0
- Map 106 parcel 3-0

or act in relation thereto.

Submitted by Michael S. Rosa, Select Board Member, on behalf of the Open Space and Recreation Committee.

Finance Committee recommends approval.

Article 39 Explanation: This article is seeking to transfer forty-two (42) Town-owned parcels from the Select Board to Conservation for protection. These parcels are in the floodplain of Shawsheen River tributaries and are predominantly wetlands. The deed will include language allowing the DPW to install infrastructure such as, but not limited to, water, sewer and stormwater and supporting infrastructure if needed. This article serves the same purpose as 2025 Fall Town Meeting Warrant Article 31, which passed with 133 votes in favor and 9 opposed. The Open Space and Recreation Committee voted unanimously to submit this article.

ARTICLE 40 - TO VOTE TO DEED CERTAIN TOWN-OWNED PARCELS TO THE CONSERVATION COMMISSION

To see if the Town will vote, pursuant to G.L. Chapter 40, Subsection 15A, to transfer the following parcels of land from the Select Board to the Conservation Commission for active and passive recreation, open space and conservation purposes, provided, however, that use of the parcels for the installation, maintenance, repair and operation of utilities including, but not limited to, water, sewer and stormwater, and supporting infrastructure, both above and below ground, shall be permitted, and whereby such parcels shall be subject to the protections of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts and G.L. Chapter 3, Subsection 5A;

Land to be Transferred (Assessor's Map and Parcel):

Map 59 parcel 80-0 & 85-0
Map 90 parcel 119-0, 121-0 & 218-0
Map 102 parcel 1-0

Or act in relation thereto.

Submitted by Michael S. Rosa, Select Board Member, on behalf of the Open Space and Recreation Committee

Finance Committee recommends approval.

Article 40 Explanation: This article is seeking to transfer six (6) Town-owned parcels from the Select Board to Conservation for protection. These parcels were removed from Warrant Article 31 of the 2025 fall Town Meeting because the DPW requested more time to review them. The DPW is now in favor of transferring these properties because there will be language in the deed allowing the DPW to install infrastructure such as, but not limited to, water, sewer and stormwater and supporting infrastructure if needed. This article serves the same purpose as 2025 Fall Town Meeting Warrant Article 31, which passed 133 votes in favor and 9 opposed. The Open Space and Recreation Commission voted unanimously to submit this article.

ARTICLE 41 - TO TRANSFER A PARCEL OF LAND KNOWN AS CIDERMILL PROPERTY TO THE SELECT BOARD FOR ACTIVE AND PASSIVE RECREATION, OPEN SPACE AND CONSERVATION PURPOSES

To see if the Town will vote, pursuant to G.L. Chapter 40, Subsection 15A, to transfer a certain parcel of land known as the Cidermill Property, located off of Andover Road, containing 41.03 acres, more or less, and described in a deed recorded with the Middlesex Registry of Deeds in Book 35347, Page 53, and also shown on Assessors Map 51 as Parcels 75-0, 60-27 and 54-3, to the Select Board for active and passive recreation, open space, and conservation purposes, including, but not limited to, the construction and installation of playground equipment, seating, bleachers, and buildings containing bathrooms, meeting space, and equipment-storage, as well as the installation of utilities and facilities necessary to support the uses allowed on the site, and whereby such parcel shall be subject to the protections of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts and G.L. Chapter 3, Subsection 5A; or act in relation thereto.

Submitted by Daniel Darris-O'Connor, Select Board Member

Finance Committee recommends approval.

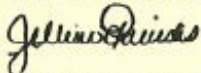
And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof, one copy at Augusta Market, 599 Boston Road, one copy at Belly Buster Restaurant, 306 Boston Road, one copy at the Billerica Center Police Station, 6 Good Street, one copy at the Billerica Center Post Office, 460 Boston Road, one copy at the Billerica Public Library, 15 Concord Road, one copy at the Billerica Town Hall, 365 Boston Road, one copy at the East Billerica Fire Station, 295 Salem Road, one copy at Market Basket, Towne Plaza, 700 Boston Road, one copy at the Ninety-Nine Restaurant, 160 Lexington Road, one copy at the North Billerica Fire Station, 21 Lowell Street, one copy at the North Billerica Post Office, 95 Boston Road, one copy at the Nutting Lake Post Office, 612 Middlesex Turnpike, one copy at the Pinehurst Fire Station, 832 Boston Road, one copy at the Pinehurst Post Office, 880 Boston Road, one copy at Sal's Pizza, 328 Boston Road, one copy at Stelio's Family Restaurant, 293 Boston Road and one copy at the West Billerica Fire Station, 359 Treble Cove Road.

Given under our hands this 5th day of May 2026.

SELECT BOARD OF BILLERICA


 MICHAEL A. RILEY, CHAIRMAN

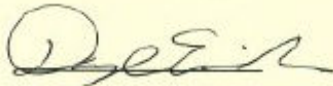

 DANIEL R. DARRIS-O'CONNOR, SECRETARY


 JILLIAN K. PAVIDIS, VICE CHAIRMAN


 MICHAEL S. ROSA, MEMBER


 DINĀ M. FAVREAU, MEMBER

A true copy attest


 Constable, Town of Billerica

Part V – Finance Committee Report For FY 2027

On behalf of the Finance Committee, I wish to welcome all veteran and newly elected Town Meeting Representatives to the 2026 Annual Spring Town Meeting.

The Committee wishes to welcome our new Town Manager Chris Dillon and new Assistant Town Manager Ann Marie Casey as this is their first Billerica Town budget. Good luck and best wishes to both of them as they continue their new journey with the Town.

The primary function of the Finance Committee is to provide Town Meeting with objective and well-informed financial recommendations on the Budget and all Warrant Articles, in an effort to assist Town Meeting in its deliberations. As Town Meeting Representatives, you are responsible for making the final decisions.

The Committee has met with the Town Manager, Superintendent of Schools, Superintendent-Director of Shawsheen Valley Technical High School and Department Heads as well as the petitioners of all Warrant Articles and has made a thorough review of all the information made available to it. The Committee strives to ensure that the Town is providing the needed and requested services the residents have come to expect.

The Committee continues to support sound financial planning that includes funding recurring expenses with recurring revenue and non-recurring expenses and capital purchases with non-recurring revenue.

The Committee continues to support the five-year capital budget and long-term capital planning as well as the funding of the debt stabilization account established to mitigate all yearly debt that exceeds the \$10.5 million annual Debt Service commitment. The town's current total debt is \$108,722,514 this includes all interests.

The FY27 budget of \$216,660,805 represents a total 7.09% increase to the overall Budget over FY26 budget. That includes a Water Enterprise increase of 4.09%, a Sewer Enterprise increase of 7.65%.

On the school side there is a 3.35% increase for Public Schools over FY26. There is a 10.73% overall increase in the Shawsheen Tech budget over FY26. This increase is partly due to a 4.91% increase in the State Required Minimum Contribution for each member community, resulting in a 5.87% increase in Billerica's share of the Shawsheen Tech assessments.

The Roadway Improvement Program continues with an increase in funding at the Town level as well as an increase in Chapter 90 funds from the State for a total funding of \$4 million. Town and School Building Maintenance Programs funding continues in keeping with the Town's policy.

Funding of the OPEB Trust Fund increased 5%, per the Towns policy adopted in 2024. The major budget cost drivers continue to be in the areas of Shared Costs with 62.7% of the budget Increase, this includes Health Insurance increased by 18.3% and County Retirement Assessment costs increased by 6.60% and the town debt increased by 47.09%. The Solid Waste contract negotiated with Waste Management saw an increase of \$359,036. This is the third year of a five-year contract. Additionally, the hiring of a new Town Manager, Assistant Town Manager and being fully staffed will also reflect as an increase in the personnel costs in the Town Manager's budget.

On the revenue side, the three main sources of municipal revenue are property taxes (including new growth), local aid and local receipts. Property taxes continue to be the main source of revenue comprising 74% of the FY26 revenues. With local aid comprising of 12%, down 1% from last year, local receipts comprising 6% and Enterprise receipts at 6%.

New Growth has been trending downward for the past 3 years. New growth is an important factor to funding the various new and upcoming large projects. Our various boards and committees should continue to come together, align their goals and work collaboratively, to support new growth.

Over the past ten years property taxes have comprised an ever-growing share of the total revenue even as local aid and local receipts, while remaining level, they have not kept pace with increased costs.

Local Receipts are expected to slightly increase with the FY27, I am pleased to report that, that for the fifteenth year in a row our town will have excess levy capacity. This year, that excess is just over \$18.5 million dollars. Excess levy capacity occurs when a community levies property taxes below the limit set in Proposition 2 ½. As a result, Billerica ranks 8th of the 351 Massachusetts communities in highest excess levy capacity according to the latest edition of The Massachusetts Taxpayers Foundations Municipal Financial Data booklet.

The Wastewater Enterprise Budget increased by 7.65% or \$341,325 from FY26. On the revenue side, 80% of the Wastewater budget comes from fees and 20% is subsidized by the General fund. The subsidized portion of the budget is made up mostly of Wastewater debt accrued prior to the creation of the Enterprise fund. The Water Enterprise Budget saw a 4.09% increase or \$196,427 from the FY26 budget. On the revenue side, 100% of the Water budget revenue comes from fees. Both Water and Wastewater continue their maintenance schedules to both plants and service lines, repairing and replacing them as needed.

On the School side the Billerica Public Schools budget is \$89,979,730, an increase of 3.35% over FY26. Approximately 80.6% of this budget is personnel. The budget was reorganized and some expenses and positions were reallocated or eliminated to better reflect the needs of the district at this time and for the future. The practice of using one-time revenue to fund recurring expenses has been eliminated and is no longer a practice used to fund this budget. Incorporated into this budget is a 2.10% decrease in out-of-district expenses, an increase in the bus contracts of \$324,527 across all providers. Staffing levels of Teachers, Leadership and Clerical/Tech support are below State average and Paraprofessional staffing levels are slightly higher than State average. Contract negotiations with all six Unions are ongoing and are not part of the salary numbers in this budget. \$62,720 has been built into the budget for the Benchmark Phonics program In Grades 5-K and ELL Restructure of \$21,320.

The FY27 Budget reflects the adjustments needed to provide not only a balanced budget, but one that continues to provide the residents of the Town with the services they require. Some of the adjustments have been in the area of personnel on both the Town and School sides. These personnel adjustments came either through attrition, addition, elimination or reassignment to other positions to provide better and needed service in those areas. As always, we caution that future adjustments to the budget or the budgeting process may be necessary depending on how the economy performs. The Administration and the Finance Committee will continue to monitor the State and Country's economic situation in the coming months so as to react to any conditions which may adversely affect the financial position of the Town.

I would like to thank the members of the Finance Committee, both School Departments, Department Heads and the Administration for their time, support and commitment in preparing for this Spring Town Meeting.

Respectfully Submitted,

Donald Damon - Chairman


Appendix A - Town Budget Summary

A) Town Manager's Budget Message



MEMORANDUM

TO: Department Heads, Boards, and Commissions

FROM: Christopher Dillon, Town Manager


CC: Ann Marie Casey, Assistant Town Manager
Dawn McDowell, Director of Administrative Services

SUBJECT: Fiscal Year 2027 Budget Process and Timeline

DATE: December 2, 2025

As provided in the Billerica Town Charter, in Section 3-3(8), the Town Manager shall prepare and submit a proposed budget to the Finance Committee. The budget process is outlined below to inform you of the process, timeline, and obligations it entails. I have also attached a timeline table to this memo for your reference.

Section 3-3(8) states: "He (Town Manager) shall prepare and submit, in the manner provided in Article 5, a proposed annual operating budget and a proposed capital outlay program."

Article I, Section 6 of the Billerica General By-Laws requires the budget to be submitted to the Finance Committee at least 60 days prior to Town Meeting. Town Meeting will be called on Thursday, May 7, 2026. Therefore, the budget must be submitted to the Finance Committee by March 6, 2026.

The budget will be ratified by the Select Board at the last regular meeting before this date – March 2, 2026. Department head budget requests are due by Friday, January 9, 2026.

Budget Background

State Level:

The Massachusetts Department of Revenue (DOR) Commissioner Geoffrey Snyder announced that preliminary revenue collections for October totaled \$2.927 billion, \$241 million or 9.0% more than actual collections in October 2024 and \$162 million or 5.9% above the benchmark.

FY2026 year-to-date collections totaled approximately \$13.010, which is \$550 million or 4.4% more than actual collections in the same period of FY2025, and \$99 million or 0.8% above the year-to-date benchmark. The consensus revenue hearing for the State will take place in

December. This hearing is important because it provides insights into the direction of the economy and anticipated state revenue available to fund municipal and school aid programs next year, particularly Unrestricted General Government Aid (UGGA). Based on current reports, there is no indication that local aid will be negatively impacted.

Local Level:

Local receipts are strong and projected to remain stable in FY2026. Hotel/Motel tax revenue has returned to pre-COVID levels. Building permit fees are also expected to remain strong, although new growth is down compared to the previous five-year average, which provides an outlook on the coming years.

Two years ago, the Town budget saw a significant increase over prior years. Major contributors to the increase included a rise in health care costs, pension costs, and an additional allocation for capital projects. To soften the budget impact, there were reductions made in areas of last year's budget which will have impacts on this year's budget. Consequently, this office is proceeding with a level-service budget.

FY2027 Budget Guidelines:

I recognize every department head has a vision for their department. Each year during the budget process, we try to advance that direction in an effort to reach our goals. After reviewing this year's budget, watching trends and having discussions on future large capital projects, I regret to inform you, we will be unable to expand services or make major changes beyond those which are already in the works (new DPW and Recreation facilities).

The Town has a very healthy excess levy capacity. However, our goal should be to use as little of that excess capacity as possible. I would like all department heads to evaluate their processes and improve efficiencies of their operations to stay under 2.5%. I understand this will not be possible for some departments solely based off fixed expenditures we have no control over.

Some information you should be aware of:

1. The Town is looking at a short fall in electricity for FY2026 where we may use free cash to balance the actual cost. We continue to work on addressing this, but to correct this, we will be increasing what we budget for electricity.
2. The Town reached out to our broker for Health Insurance, and they have provided guidance of an 18% increase.
3. We will have additional costs associated with the new DPW and Recreation Facilities coming online in FY2027.
4. The schools settled contracts with their unions, and we are in negotiations with ours.

Budget files will be sent over in the coming days. Please do not make changes to the Excel spreadsheets. The expended year-to-date column will be left blank for budget submission. We will complete this column later. Please do not overwrite formulas. Please reach out to my office if you are unsure of how to proceed. Listed below are the general budget guidelines to assist you in this process.

Personnel

- All salaries should be calculated on 52.2 weeks.
- Do not attempt to upgrade any employees in your budget submissions.
- Do not add hours to part-time employees.
- Employees should receive step raises on their anniversary date.

New or changes to positions:

If you are proposing to add or change a position, I will need the following items with your budget submission:

1. A summary memo explaining why you need the new positions, or changes to a position, and what has changed to warrant these changes.
2. A job description for the position.
3. A current organizational chart for your operations without the added/changed position
4. An updated organizational chart as to what the department will look like and how the new/changed position will fit into the organization, inclusive of who they report to and if others report to them.

Expenditures

- Increase electric and natural gas lines 5%.

Capital

- One-time expenses up to \$10,000 should be included in the Supplies and Expenses line item (5400).
- One-time expenses, \$10,000 and above, should be included in a separate Capital Budget.

Five-Year Capital Budget

- Please prepare a Five-Year Capital Budget, as well as a long-term Capital Plan.
 - Please include a separate fleet schedule inclusive of what you currently have for vehicles and the replacement cycle with projected costs.

B) FY 27 Financial Outlook

The Town of Billerica has a lot of factors supporting its financial strengths, but more growth would help with capital needs. During the summer of 2025, the Town was rated AA+ by S&P, in preparation for bonding the new Department of Public Works facility.

“The rating reflects our view of the town’s stable local economy and wealthy tax base with high income indicators, robust set of financial policies and practices, and strong reserve position that is comparable with that of similarly rated peers despite some drawdowns in the past few years and ongoing general fund subsidies to its enterprise funds. The town’s large debt and retirement liability burden should remain manageable but could pressure the budget should they continue to increase.”

The Town’s growth has slowed in recent history. We are estimating around 2 million in new growth for FY 27. In 2026, the new growth was 2.8 million while it was 2.9 million the year before that. As the capital projects bond payments (DPW in FY 27 and Recreation and Fire in FY 28) for the new town facilities are starting, growth similar or larger than we had in 2022-2024 where we ranged from 3.65 million to 4.7 million in new growth, would help soften the impact to taxpayers.

Changes to zoning should assist with the needed growth. During Spring Town Meeting in 2025, the Town recodified their zoning bylaw. This was followed by modifications during the Fall Town Meeting, where Tech Park was modified from strictly Industrial to Industrial/Commercial. The Town is reviewing other modifications in the future to spur Commercial growth.

The Town remains in a strong financial position. Recognizing there are other large capital needs for the Town in the future, focusing on commercial growth will ensure we maintain that position and help to maintain a large excess levy capacity.

Revenue:

The Town still has one of the larger excess levy capacities in the state. Although we have used some of that excess capacity in the last couple years, the Town of Billerica has over 18 million in excess capacity.

Towns with excess capacity have a line of credit to tap into if additional revenues are needed. For example, this is how the Town handled the School budget increase a couple of years ago without the need for a proposition 2.5 override. Budgeting and long-term planning years ago, with the debt stabilization fund, has positioned Billerica in a strong financial position today enabling the Town to weather smaller growth years.

It was mentioned in previous Fiscal Year Financial Outlooks that the Town was looking to address some very specific large capital needs. The Town has the capacity to tap into this excess levy capacity to complete the projects without an override. Unfortunately, the first bond payment for the new DPW facility is making that opportunity a reality.

The Town's main source of revenue is from the tax levy. 74% of the revenue for the Town comes directly from taxes on residential and commercial businesses. The Town has adopted a split rate where the residential FY 26 tax rate was set at \$11.61 and the commercial was \$25.88.

The Town receives Local Aid (State monies) and local receipts (Town fees, building, excise, etc.). Local Aid is generally stable. The Town did receive a little more Chapter 90 money this past year to help with road projects. Roughly 12% of our budgeted revenues is Local Aid, while 6% is Local Receipts.

Water and Sewer Enterprise Funds make up an additional 6% of the Town's Revenue. This past year the Water rates were increased 5% to address capital needs inclusive of replacement of 2" water lines, Water Storage tank restorations, and water pipe lining. The Sewer rates increased 7% to address pipe replacement, works at the treatment plant, pipe lining, and to start the process of a reduction of the subsidy it receives from the General Fund.

Costs and Investments:

Costs

Some of the large drivers of costs in FY 27 and beyond include the previously mentioned capital projects (DPW facility, Recreation facility, and the North Billerica Fire Station), Health Insurance increases, Shawsheen Tech's assessment, possible future School projects and renovations to the Police Station and Other Post Employment Benefits (OPEB) liability.

The Town approved funding for a \$50 million new Department of Public Works Facility at the Fall 2023 Town Meeting. The Department of Public Works will be moving into this new facility during the summer of 2026. The first bond payment is part of the FY 27 budget at \$5,323,400. Additionally, Town Meeting also approved a \$20 million Recreational Facility and a new \$12 million Fire Station. The Recreation Department should move into their new facility during the fall of 2026. Their first bond payment will be due early FY 28. The Fire Station is at the beginning of their construction process.

The Town of Billerica is anticipating an 18.3% increase in Health Insurance costs for FY 27. The increase in health insurance is based off previous years' usage or trends and projecting out anticipated changes in the market. The Town has had some high claims the past couple of years and the cost increases in pharmaceuticals are the driving factors of the overall increase. The Town was recently notified of changes to the plan regarding drugs for weight loss which should lower or slow the growth of the plans costs moving forward.

The OPEB Liability for the Town was as high as \$270 million. During the last study, it was at \$248 million. Policy changes helped with the reduction where the Town no longer covers 90% of health care coverage for retirees hired after July 1, 2016. The second change was an annual appropriation starting at \$1 million, scheduled to increase by 5% annually. The third change was the Town has stopped reimbursement of all new employees for Medicare Part B as of July 1, 2024. The Town has budgeted an appropriation of \$2.68 million in the FY 27 Town's Budget.

Investments

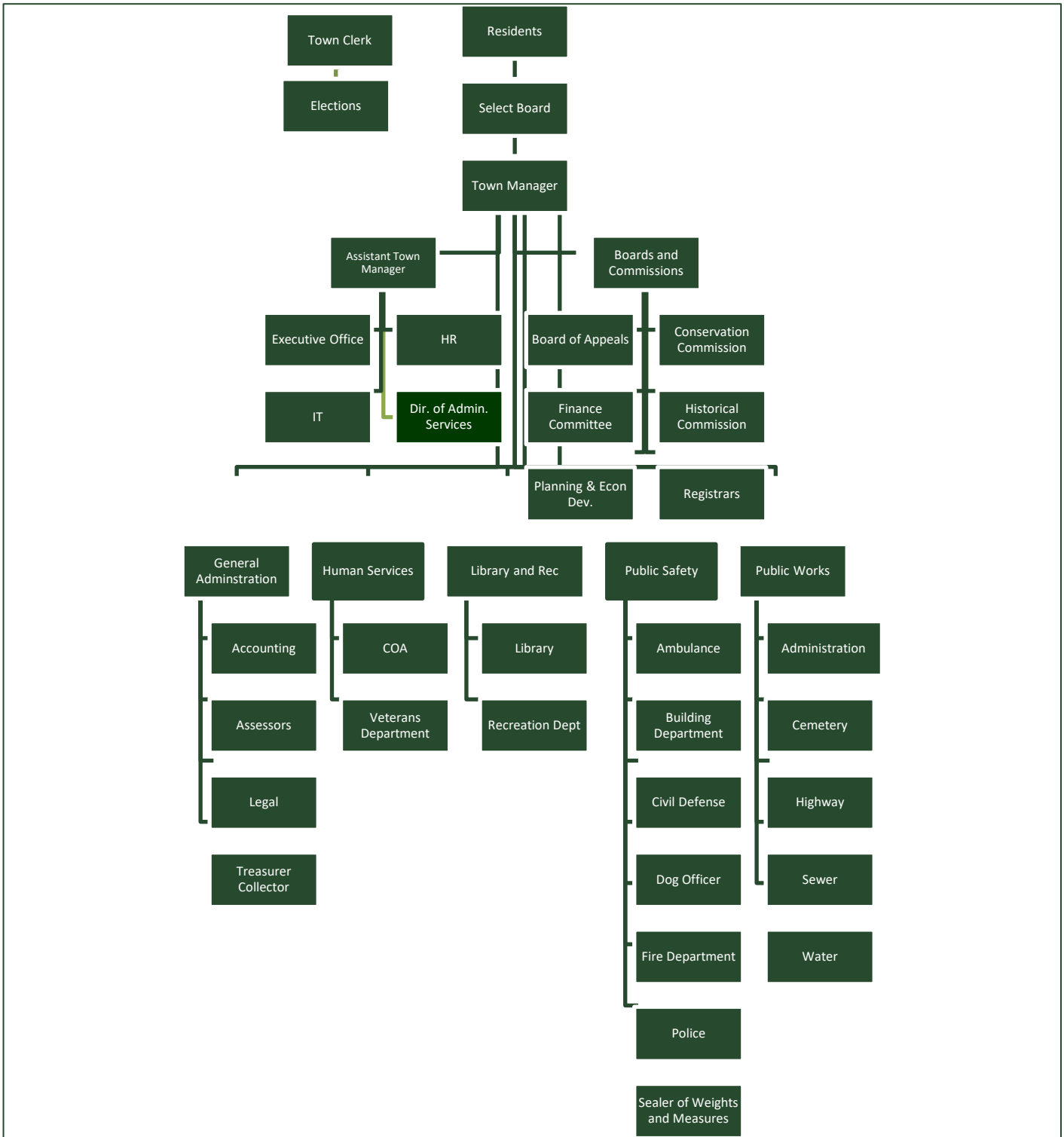
The Town continues to make major investments in its facilities. The Billerica Memorial High School as well as the Peggy Hannon Rizza Project and the Howe School Project, are all projects that were completed in the last decade. The debt service on these projects will be subsidized with CPA funds. The Town issued just over \$92 million instead of the projected \$100 million for the High School. This was possible due to savings and bond premium income applied to the principal. These debt costs are being controlled by the implementation of a Debt Stabilization Fund and Policy. This involves the Town putting away funds over time to pay \$51.1 million in debt service over 21 years. In FY 27, we are proposing to use some of the money saved in the stabilization fund to offset the increase in our debt schedule for the DPW bond payment.

The Town received a BAN or Bond Anticipation Note to complete the work on both the Recreation Facility and the North Billerica Fire Station. Once the projects are completed, the Town will go out to Bond for the amount needed to complete the projects. By financing this way, the Town does not pay interest on money it did not need to finish the projects.

To prepare for additional debt in the future, the Town adjusted the Debt Stabilization Policy by increasing the levy commitment from \$9 million to \$15 million over 10 years. This will allow the Town to address other projects in the future, like a Police Station, Council on Aging facility, or a School building.

The Town has budgeted \$2.5 million annually for Capital and Infrastructure project around Town. Typically, \$2 million of this is for road improvement projects, while \$500,000 is for facility improvements. Additionally, the Town receives around \$1.4 million in Chapter 90 Funds from the State for additional roadway improvements.

C) Town of Billerica - Organizational Chart



Fiscal Year 2027 Budget Summary

Department	FY2024 BUDGET	FY2025 BUDGET	FY2026 BUDGET	FY2027 BUDGET	\$ INC/DEC	% INC/DEC
General Government	\$ 8,559,475	\$ 9,308,158	\$ 8,906,818	\$ 9,629,160	\$ 722,342	7.50%
Public Safety	22,360,540	23,197,879	24,308,079	24,409,177	101,098	0.42%
Public Works	10,486,193	11,360,463	11,760,758	12,144,387	383,629	3.26%
Library and Recreation	2,245,652	2,364,379	2,409,669	2,436,949	27,280	1.13%
Human Services	845,224	779,449	750,609	819,814	69,205	8.88%
Total Town Departments	44,497,084	47,010,328	48,135,933	49,439,487	1,303,554	2.71%
BillERICA Public Education	76,958,996	82,845,065	87,067,002	89,979,730	2,912,728	3.35%
Shawshcen Technical	10,618,654	11,139,241	11,792,752	13,057,585	1,264,833	10.73%
Total Education	87,577,650	93,984,306	98,859,754	103,037,315	4,177,561	4.23%
Town/School Shared Costs	48,842,146	52,293,153	54,969,806	64,184,003	9,214,197	16.76%
TOTAL	\$ 180,916,879	\$ 193,287,787	\$ 201,965,493	\$ 216,660,805	\$ 14,695,312	7.28%
Water Enterprise Fund Budge	\$ 7,658,942	\$ 6,849,290	\$ 6,903,957	\$ 7,100,384	\$ 251,094	3.64%
Wastewater Enterprise Fund I	\$ 9,369,124	\$ 9,558,006	\$ 9,548,645	\$ 9,889,971	\$ 331,965	3.48%
Total Budgets	\$ 197,944,945	\$ 209,695,083	\$ 218,418,095	\$ 233,651,160	\$ 15,278,371	7.00%

History of Debt Stabilization

Date	Source	Article	Appropriation	Date	Source	Article	Appropriation
10/4/2011	Free Cash	23	1,373,593	10/2/2018	WWRE		500,000
6/30/2012	Interest		10,339	10/2/2018	Interest		821,024
10/2/2012	Levy	12	724,588	10/2/2019	W/D		(950,000)
10/2/2012	Free Cash	23	1,289,321	10/2/2019	Free Cash		1,300,000
6/30/2013	Interest		80,692	10/2/2019	WWRE		500,000
10/1/2013	Levy	16	908,817	10/2/2019	Levy		641,324
10/1/2013	Free Cash	31	753,836	10/2/2019	Interest		880,492
6/30/2014	Interest		72,634	10/3/2020	W/D		(1,160,000)
10/7/2014	Free Cash	20	1,102,100	10/3/2020	WWRE	13	1,050,000
10/7/2014	Overlay Surplus	18	2,720,172	10/3/2020	Levy		91,101
6/30/2015	Interest		175,327	10/3/2020	Interest		675,893
10/6/2015	Free Cash	13	1,800,000	10/3/2020	Free Cash	13	750,000.00
6/30/2016	Interest		311,248	10/5/2020	Interest		475,644.00
10/4/2016	Levy	12	735,000	10/5/2021	Budget	10	220,749
10/4/2016	Free Cash	13	731,856	10/5/2021	Budget	3	(220,749)
10/4/2016	WW RE	13	1,068,144	10/5/2021	W/D	4	(1,774,457)
5/1/2017	Overlay Surplus	20	1,200,623	10/5/2021	Free Cash	36	1,000,000
6/30/2017	Interest		481,609	10/5/2021	WWRE	36	800,000
11/21/2017	W/D	12	(1,400,000)	10/6/2022	Free Cash		370,000
11/21/2017	Free Cash	23	1,800,000	10/6/2022	WWRE		1,430,000
11/21/2017	Levy	11	60,434	10/6/2022	W/D		(2,012,618)
5/30/2018	Overlay Surplus	17	55,265	10/6/2022	Interest		405,507
6/30/2018	Interest		(223,456)	10/3/2023	Interest		1,679,438
7/31/2018	Interest		112,101	10/3/2023	Free Cash		1,300,000
7/31/2018	Interest		171,392	10/3/2023	WWRE		500,000
10/2/2018	Levy	3	766,198	10/3/2023	W/D		(2,444,669)
10/2/2018	W/D		(1,625,000)	7/1/2024	levy		1,055,895
10/2/2018	Free Cash		1,300,000	10/1/2024	Free Cash		1,800,000
				10/1/2024	W/D		(1,350,000)
				10/1/2024	Interest		648,650
				10/1/2025	Interest		636,693

Total		\$ 26,176,750
Date	Article	Appropriation
10/7/2025	Free cash	1,800,000
10/7/2025	W/D	(1,350,000)

Balance after Fall of 2025 \$ 26,626,750

TOWN OF BILLERICA FINANCIAL RECAP FISCAL YEAR 2027 SPRING

	<u>FINAL BUDGET FY23</u>	<u>FINAL BUDGET FY24</u>	<u>Final BUDGET FY25</u>	<u>Final BUDGET FY26</u>	<u>Final BUDGET FY27</u>
<i>USES OF FUNDING (AMOUNTS TO BE RAISED):</i>					
APPROPRIATIONS:					
GENERAL FUND BUDGET (Includes all TM R&A)	160,051,443.00	165,495,171.00	175,267,310.00	184,508,918.00	198,051,874.00
Water Enterprise Budget	7,315,981.66	7,658,941.76	6,849,290.34	6,903,957.00	7,100,384.00
Water Enterprise Capital Budget					
Wastewater Enterprise Budget	9,266,825.00	9,369,124.00	9,558,005.53	9,548,645.42	9,889,971.00
CPA Budget Article	1,100,000.00	2,967,613.00	1,971,537.00	1,175,855.00	1,150,000.00
Spring 2025 ATM Article 4 Overlay Transfer				275,000.00	
Spring 2025 ATM Article 25 Peg Access				218,916.88	
Spring 2025 ATM Article 29 Glad Valley				150,000.00	
Spring 2025 ATM Article 30 Diesel Fuel				80,000.00	
Spring 2025 ATM Article 31 San Sewer Model				75,000.00	
Spring 2025 ATM Article 32 Ambulance				132,000.00	
Fall 2025 ATM Article 4 Debt Stab				1,800,000.00	
Fall 2025 ATM Article 6 Land Bank				50,000.00	
Fall 2025 ATM Article 7 CPC				63,245.00	
Fall 2025 ATM Article 15 Town Capital				450,000.00	
Fall 2025 ATM Article 16 School Capital				985,000.00	
Fall 2025 ATM Article 17 Police Station Design				640,000.00	
Fall 2025 ATM Article 18 250th Committee				25,000.00	
Fall 2025 ATM Article 19 Street Acceptance				50,000.00	
Fall 2025 ATM Article 21 Diesel Tanks				75,000.00	
Fall 2025 ATM Article 23 Roof Replacement Sludge				690,000.00	
Fall 2025 ATM Article 24 Darby Street Pump Station				500,000.00	
Fall 2025 ATM Article 25 Hydrants				100,000.00	
TOTAL APPROPRIATIONS	190,093,302.97	193,943,638.76	205,352,769.87	208,496,537.30	216,192,229.00
OTHER LOCAL EXPENDITURES / DEFICITS:					
TAX TITLE PURPOSES	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
CHARTER SCHOOL ASSESSMENT					
SCHOOL CHOICE					
COUNTY RETIREMENT	14,484,999.00	15,421,706.24	16,438,951.00	17,456,575.00	18,608,931.00
DEBT & INTEREST	196,608.00				
FINAL JUDGMENTS	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
OVERLAY DEFICITS					
CHERRY SHEET OFFSETS	83,767.00	90,887.00	103,577.00	103,681.00	108,707.00
REVENUE DEFICIT					
SNOW / ICE DEFICIT	864,799.00	685,206.59	514,989.00	1,018,090.60	750,000.00
PROJECTED SNOW / ICE REIMBURSEMENT					
OVERLAY RESERVE	2,580,582.00	2,651,260.95	2,628,339.82	2,687,626.21	2,700,000.00
OTHER - MEDICARE/UNEMPLOYMENT		4,838.37			
OTHER - UNFORESEEN CHARGES/ASSESSMENTS					
TOTAL OTHER LOCAL EXPENDITURES	18,320,755.00	18,963,899.15	19,795,856.82	21,375,972.81	22,277,638.00
STATE AND COUNTY CHARGES	5,706,527.00	5,870,204.00	5,647,654.00	6,203,667.00	6,028,470.00
TOTAL USES OF FUNDING	214,120,584.97	218,777,741.91	230,796,280.69	236,076,177.11	244,498,337.00

	<u>FINAL BUDGET FY23</u>	<u>FINAL BUDGET FY24</u>	<u>Final BUDGET FY25</u>	<u>Final BUDGET FY26</u>	<u>Final BUDGET FY27</u>
<i>SOURCES OF FUNDING:</i>					
AMEND PY NEW GROWTH		144,426.00		153,930.00	
PROPERTY TAXES 2 1/2 LEVY LIMIT	161,608,505.00	170,190,824.00	178,182,171.00	185,844,192.00	193,407,546.00
NEW GROWTH	4,286,897.00	3,645,440.00	2,975,306.00	2,846,097.00	750,000.00
AMEND PY NEW GROWTH	0.00	0.00	0.00		
TOTAL PROPERTY TAXES	165,895,402.00	173,836,264.00	181,157,477.00	188,690,289.00	194,157,546.00
ADD CPA					
ADD DEBT EXCLUSION	5,674,376.00	5,544,523.00	5,794,445.00	5,770,995.00	5,796,944.00
DOR ROUNDING					
LESS FREE CASH TO REDUCE LEVY					
LESS EXCESS LEVY CAPACITY	-26,566,423.00	-28,766,748.09	-25,088,031.00	-25,621,770.77	-18,425,312.00
WATER LEVY	1,565,981.66	1,808,941.76	849,291.00		
SEWER LEVY	2,516,825.00	2,519,124.00	2,708,005.00	1,667,121.00	2,039,971.00
GENERAL FUND LEVY	140,920,548.34	146,285,973.15	158,306,595.00	167,172,392.23	179,489,207.00
TOTAL PROPERTY TAXES - ADJUSTED	145,003,355.00	150,614,038.91	161,863,891.00	168,839,513.23	181,529,178.00
	7,413,386.87	5,610,683.91	11,249,852.09	6,975,622.23	12,689,664.77
<i>SOURCES OF FUNDING (cont):</i>					
STATE ESTIMATED REVENUES:					
CHAPTER 70 - SCHOOL AID	19,777,194.00	20,069,934.00	20,582,134.00	21,331,984.00	21,705,709.00
CHARTER TUITION ASSESSMENT REIMBURSEM	257,451.00	229,824.00	162,721.00	270,217.00	205,953.00
SCHOOL LUNCH - OFFSET					
LOTTERY	6,745,392.00	6,961,245.00	7,170,082.00	7,248,953.00	7,429,751.00
VETERANS' BENEFITS	249,959.00	206,243.00	166,099.00	190,987.00	200,144.00
EXEMPTIONS - VETS, BLIND & SURVIVING SPOU	250,540.00	251,222.00	262,378.00	436,131.00	470,628.00
STATE OWNED LAND	221,395.00	256,581.00	262,737.00	262,737.00	262,737.00
PUBLIC LIBRARIES - OFFSET	83,767.00	90,887.00	103,577.00	103,681.00	108,737.00
TOTAL STATE ESTIMATED REVENUES	27,585,698.00	28,065,936.00	28,709,728.00	29,844,690.00	30,383,659.00
LOCAL ESTIMATED REVENUES:					
MOTOR VEHICLE EXCISE	7,150,000.00	7,150,000.00	7,150,000.00	7,150,000.00	7,150,000.00
OTHER EXCISES (HOTEL/MOTEL)	1,300,000.00	1,300,000.00	1,550,000.00	1,550,000.00	1,550,000.00
PENALTIES & INTEREST	400,000.00	400,000.00	300,000.00	300,000.00	300,000.00
P.I.L.O.T.	100,000.00	100,000.00	100,000.00	100,000.00	100,000.00
CHARGES FOR SERVICES - WATER					
CHARGES FOR SERVICES - SEWER					
FEES (Includes Ambulance Receipts)	2,500,000.00	2,500,000.00	2,500,000.00	2,500,000.00	2,500,000.00
DEPARTMENTAL REVENUE-LIBRARY	0.00	0.00	0.00	0.00	0.00
DEPARTMENTAL REVENUE-CEMETERY	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00
OTHER DEPARTMENTAL REVENUE	300,000.00	300,000.00	295,000.00	295,000.00	295,000.00
LICENSES & PERMITS	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00	1,200,000.00
FINES & FORFEITS	70,000.00	70,000.00	70,000.00	70,000.00	70,000.00
INTEREST EARNINGS	245,000.00	245,000.00	500,000.00	500,000.00	500,000.00
MISC. STATE AND OTHER REVENUE	65,000.00	65,000.00	65,000.00	65,000.00	65,000.00
NON RECURRING REVENUE	0.00	0.00	0.00		
TOTAL LOCAL ESTIMATED REVENUES	13,440,000.00	13,440,000.00	13,840,000.00	13,840,000.00	13,840,000.00


	FINAL <u>BUDGET FY23</u>	FINAL <u>BUDGET FY24</u>	Final <u>BUDGET FY25</u>	Final <u>BUDGET FY26</u>	Final <u>BUDGET FY27</u>
ENTERPRISE REVENUE					
CHARGES FOR SERVICES - WATER	5,750,000.00	5,850,000.00	6,000,000.00	7,000,000.00	7,100,500.00
CHARGES FOR SERVICES - WATER BACKFLOW AND CROSS CONNECTION FEES					
CHARGES FOR SERVICES - NEW REVENUE					
CHARGES FOR SERVICES - SEWER	6,750,000.00	6,850,000.00	6,850,000.00	6,850,000.00	7,850,000.00
TOTAL ENTERPRISE REVENUES	12,500,000.00	12,700,000.00	12,850,000.00	13,850,000.00	14,950,500.00
OTHER AVAILABLE FUNDS:					
CPA REVENUE	1,100,000.00	1,100,000.00	1,100,000.00	1,150,000.00	1,150,000.00
CPA Appropriation	1,148,055.00	1,867,613.00	1,264,262.00	89,100.00	
Amount Certified for Tax Title Purposes					
WASTE WATER PLANT EXPANSION FUND					
WASTE WATER INFLOW / INFIL. FUND			500,000.00		
WATER CONSERVATION FUND					
SEWER RATE RELIEF					
BACKFLOW AND CROSS-CONN. FEES					
BOND PREMIUMS					
WATER CONSERVATION FUND May					
PREVIOUS WARRANT ARTICLES					
SALE OF LOTS & GRAVES TRUST	205,000.00		137,000.00		
CEMETERY PERPETUAL CARE INTEREST					
TELECOMMUNICATIONS REVOLVING					
WETLAND PROTECTION FUND					
DEBT STABILIZATION APPROPRIATION	2,012,616.97	2,444,669.00	1,350,000.00	1,350,000.00	2,500,000.00
DEBT STABILIZATION APPROPRIATION					
FREE CASH	5,627,000.00	5,857,000.00	4,940,054.00	4,347,000.00	
WATER ENTERPRISE RETAINED EARNINGS	2,285,000.00	1,125,000.00	2,065,000.00	100,000.00	
WASTEWATER ENTERPRISE RETAINED EARNINGS	2,095,000.00	1,000,000.00	745,000.00	1,295,000.00	
FREE CASH TO REDUCE THE TAX LEVY					
LOTTERY SURPLUS					
OVERLAY SURPLUS	1,000,000.00	250,000.00	725,000.00	275,000.00	
STABILIZATION FUND SCHOOL					
STABILIZATION FUND TOWN					
ROAD BETTERMENT					100,000.00
RINK REVOLVING FUND	118,860.00	92,695.00	91,927.00		45,000.00
Reauthorization of Old Articles DPW Trucks					
Reauthorization of Old Article 25 AFTM 2019					
LAND FUND					
PEG Access Fund		220,789.00	220,322.00	218,916.88	
MISC. OTHER FUNDS				822,860.31	
BUDGET TRANSFERS				60,000.00	
SIDEWALK FUND					
OPIOID Stabilization Fund			400,000.00		
CHAPTER 90 - HIGHWAY					
TOTAL OTHER AVAILABLE FUNDS	15,591,531.97	13,957,766.00	13,538,565.00	9,707,877.19	3,795,000.00
TOTAL SOURCES OF FUNDING	214,120,584.97	218,777,741.91	230,796,280.69	236,076,177.11	244,498,337.00
PROJECTED SURPLUS (DEFICIT)	0.00	(0.00)	(0.00)	0.00	0.00



2026 SPRING TOWN MEETING Warrant Review

2026 Spring Town Meeting

1



ARTICLE 1- To Set Compensation of Elected Official (Town Clerk)

To see if the Town will vote to fix the compensation of the Town Clerk
and determine any salary increase that shall become effective July
1, 2026; or act in relation thereto.

Town Clerk - \$96,962.02 a Year

Submitted by the Finance Committee

2026 Spring Town Meeting

2

ARTICLE 2 - To Set Compensation of Elected Official (Select Board)



To see if the Town will vote to fix the compensation of the Select Board and determine any salary increase that shall become effective July 1, 2026; or act in relation thereto.

Select Board, Chair - \$2,000 a Year

Select Board, Member - \$1,800 a Year

Submitted by the Finance Committee

2026 Spring Town Meeting

3

ARTICLE 3 - To Hear Reports of Town Departments, Committees and Officers



To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

4

ARTICLE 4 – Fiscal Year 2026 Budget Amendment



To see if the Town will vote to transfer from General Fund Free Cash the sum of \$525,000 to amend various budgets for Fiscal Year 2026 as follows:

ACCOUNT	BEGINNING BUDGET	CHANGE	REVISED BUDGET
UTILITIES-ELECTRIC	\$1,976,640	\$350,000	\$2,326,640
VETERAN BENEFIT	\$150,000	\$35,000	\$185,000
POSTAGE	\$97,008	\$40,000	\$137,008
RETIREMENTS	\$200,000	\$100,000	\$300,000

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

5

ARTICLE 5 – To Fund Collective Bargaining Agreement – AFSCME Council 93 Clerical Employees



To see if the Town will vote to raise and appropriate a sum of \$125,084 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and the American Federation of State, County, and Municipal Employees for a term of July 1, 2026 to June 30, 2029; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

6



ARTICLE 6 – This Article has been Withdrawn
ARTICLE 7 - This Article has been Withdrawn
ARTICLE 8 - This Article has been Withdrawn
ARTICLE 9 - This Article has been Withdrawn

2026 Spring Town Meeting

7



ARTICLE 10 – To Fund Collective Bargaining Agreement – BPAA Billerica Professional Administrators Association

To see if the Town will vote to raise and a sum of \$63,421.51 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and the Billerica Professional Administrators Association for a term of July 1, 2026 to June 30, 2028; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

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ARTICLE 11 – - This Article has been Withdrawn

2026 Spring Town Meeting

9

ARTICLE 12 – Fiscal Year 2027 Town and School Budgets



To see if the Town will vote, pursuant to Article 5 of the Billerica Home Rule Charter, to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to defray charges and expenses of the operation of the Town, its schools, and its government for Fiscal Year 2027, beginning July 1, 2026; or act in relation thereto.

Proposed Motion: Move that the Town approve the proposed \$216,660,805 FY 2027 Line Item Budget presented tonight, and where each line item show being a separate appropriation, and which budget includes a transfer of \$41,157 from the Hallenborg Rink Fund and \$100,000 from the road betterment (Middlesex Corp. Park) account to fund a portion of the Debt Service Budget.

Submitted by the Finance Committee

2026 Spring Town Meeting

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ARTICLE 12 – Fiscal Year 2027 Town Budget



MAJOR BUDGET CHANGES

Town Departments

- Election Department – 3 elections vs 1 + \$71,710
- Town Manager – Fully staffed and new TM + \$78,703
- Town Hall/Buildings – Additional person, 2 new buildings will be online. Increase in the HVAC service contract + \$179,415
- Town Systemwide – Increased for anticipated retirements + \$248,360
- Solid Waste – Contract increases + \$349,252
- There are other changes listed in the budget book on page 32
- Total Changes for Town Departments: increase 2.71% or + \$1,303,554

2026 Spring Town Meeting

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ARTICLE 12 – Fiscal Year 2027 Town Budget



MAJOR BUDGET CHANGES

Education

- Billerica Public Education (3.35%) + \$2,912,728
- Shawsheen Technical (not finalized) (10.73%) + \$1,264,833
- Total Changes for Education: increase 4.23% or + \$4,177,561

2026 Spring Town Meeting

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ARTICLE 12 – Fiscal Year 2027 Town Budget



MAJOR BUDGET CHANGES

Town/School Shared Costs

- Debt – New DPW Facility (28.688%) + \$ 4,215,749
- Building/Auto Liability – new building (0.641%) + \$ 94,205
- Medicare – 1.45% of total personnel costs (1.021%) + \$ 150,000
- Health Care – based off 18.3% increase (23.64%) + \$ 3,474,380
- Retirement – Middlesex County (7.842%) + \$ 1,152,356
- OPEB – increases 5% (0.868%) + \$ 127,507

- Total Changes for Shared Costs: increase 16.76% or + \$ 9,214,197

2026 Spring Town Meeting

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ARTICLE 12 – Fiscal Year 2027 Town Budget



MAJOR BUDGET CHANGES

Enterprise Fund Budgets

- Water (3.64%) + \$ 251,094

- Wastewater (3.48%) + \$ 331,965

2026 Spring Town Meeting

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ARTICLE 12 – Fiscal Year 2027 Town Budget



Fiscal Year 2027 Budget Summary

Department	FY2024 BUDGET	FY2025 BUDGET	FY2026 BUDGET	FY 2027 BUDGET	\$ INC/DEC	% INC/DEC
General Government	\$ 8,559,475	\$ 9,308,158	\$ 8,906,818	\$ 9,629,160	\$ 722,342	7.50%
Public Safety	22,360,540	23,197,879	24,308,079	24,409,177	101,098	0.44%
Public Works	10,486,193	11,360,463	11,760,758	12,144,387	383,629	3.20%
Library and Recreation	2,243,652	2,364,379	2,409,669	2,436,949	27,280	1.13%
Human Services	843,224	779,449	750,609	819,814	69,205	8.80%
Total Town Departments	44,497,084	47,010,328	48,135,933	49,439,487	1,303,554	2.71%
Billerica Public Education	76,958,996	82,845,065	87,067,002	89,979,730	2,912,728	3.35%
Shrewsbury Technical	10,618,654	11,139,241	11,792,752	13,057,585	1,264,833	10.75%
Total Education	87,577,650	93,984,306	98,859,754	103,037,315	4,177,561	4.23%
Town/School Shared Costs	48,842,146	52,293,153	54,969,806	64,184,003	9,214,197	16.76%
TOTAL	\$ 180,916,879	\$ 193,287,787	\$ 201,965,493	\$ 216,660,805	\$ 14,695,312	7.28%
Water Enterprise Fund Budget	\$ 7,658,942	\$ 6,849,290	\$ 6,903,957	\$ 7,100,384	\$ 251,094	3.64%
Wastewater Enterprise Fund Bu	\$ 9,369,124	\$ 9,558,006	\$ 9,548,645	\$ 9,889,971	\$ 331,965	3.48%
Total Budgets	\$ 197,944,945	\$ 209,695,083	\$ 218,418,095	\$ 233,651,160	\$ 15,278,371	7.00%

2026 Spring Town Meeting

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ARTICLE 12 – Fiscal Year 2027 Town Budget



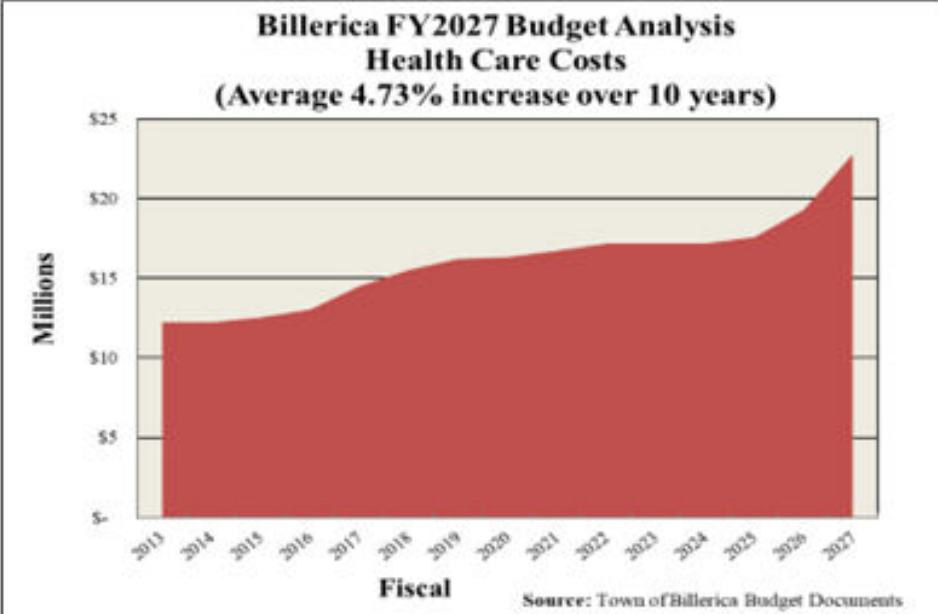
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2026 Spring Town Meeting

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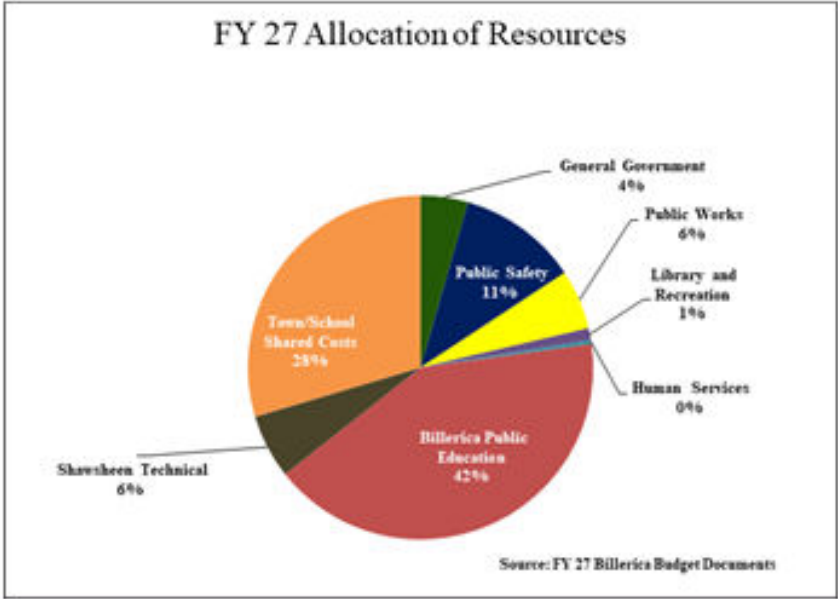
ARTICLE 12 – Fiscal Year 2027 Town Budget



2026 Spring Town Meeting

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ARTICLE 12 – Fiscal Year 2027 Town Budget



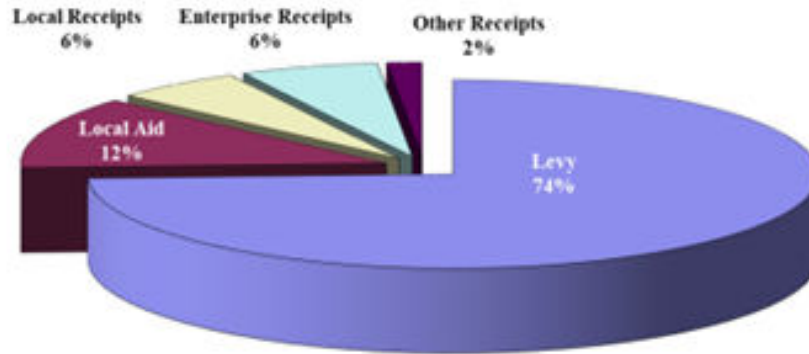
2026 Spring Town Meeting

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ARTICLE 12 – Fiscal Year 2027 Town Budget



Billerica FY2027 Budget Analysis Revenue Breakdown



Source: Town of Billerica Budget Documents

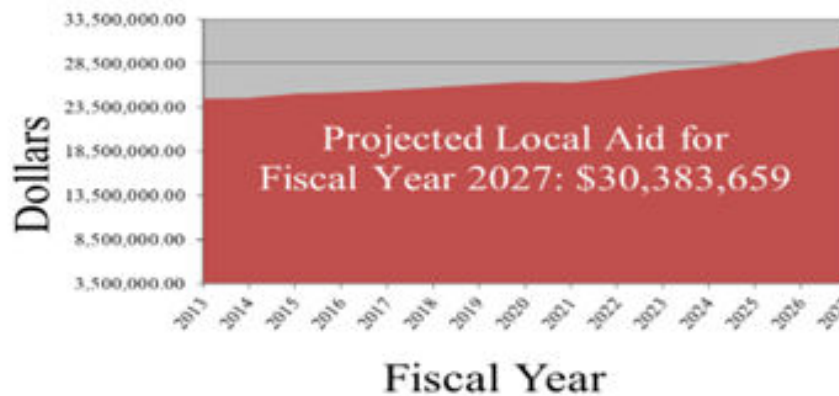
2026 Spring Town Meeting

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ARTICLE 12 – Fiscal Year 2027 Town Budget



Local Aid

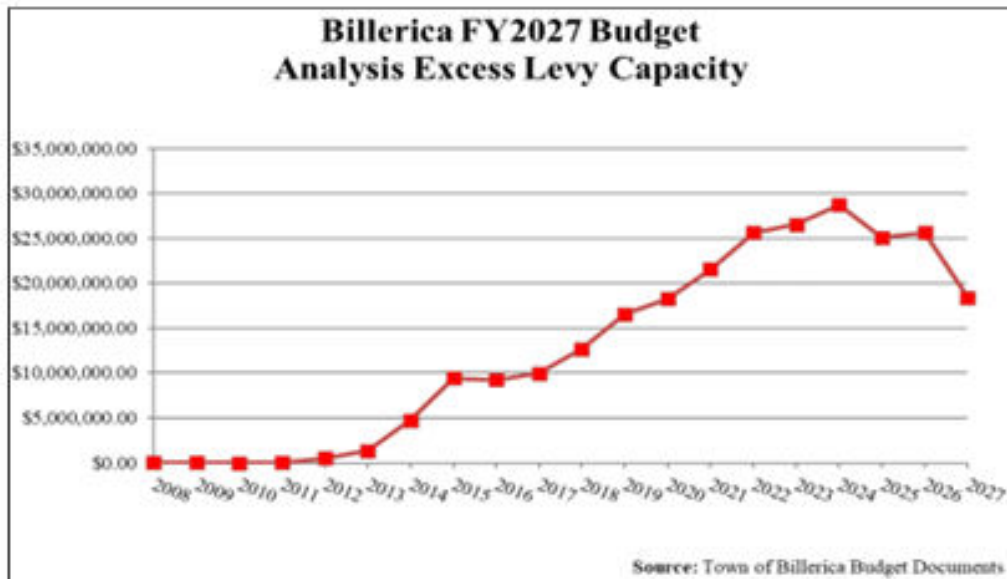


Source: Town of Billerica Budget Documents

2026 Spring Town Meeting

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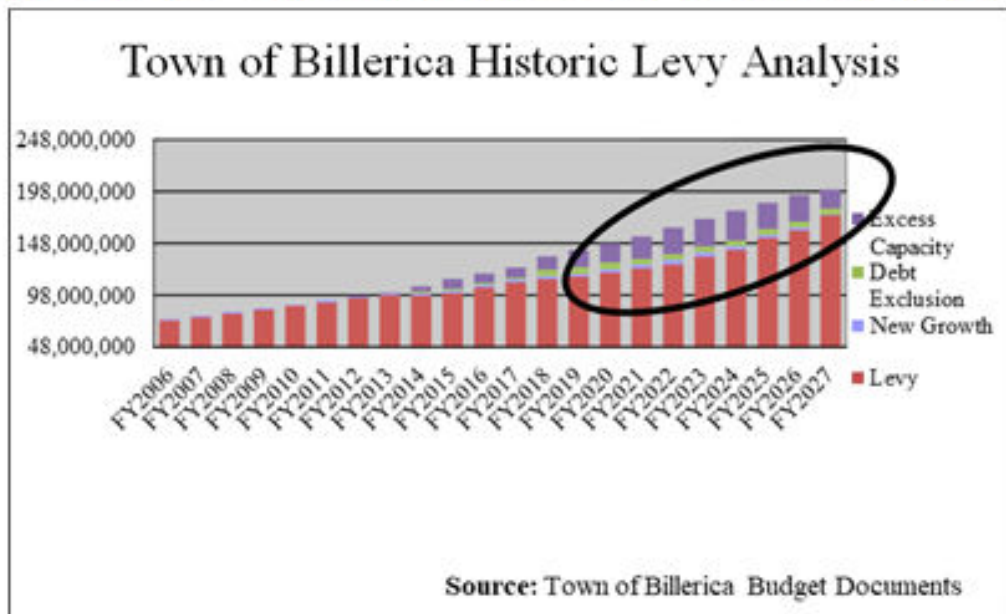
ARTICLE 12 – Fiscal Year 2027 Town Budget



2026 Spring Town Meeting

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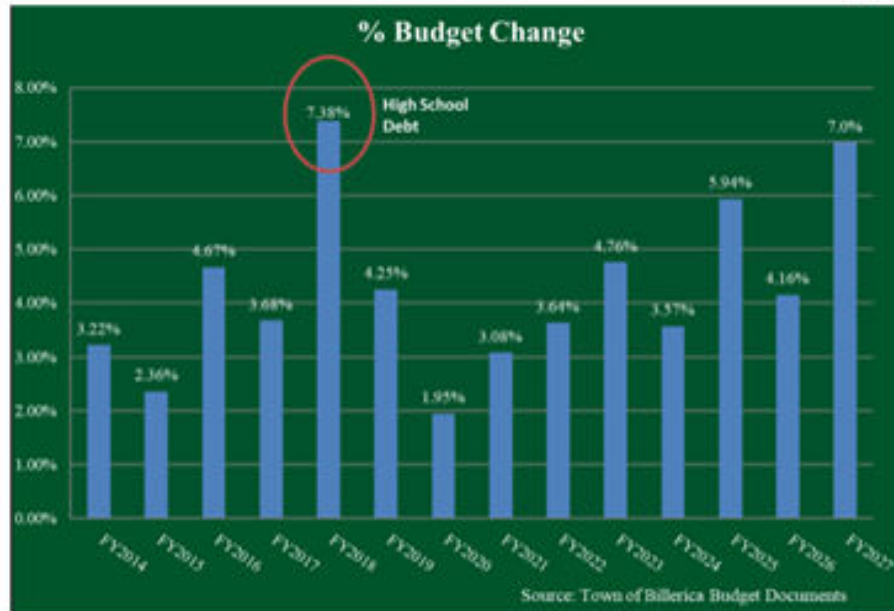
ARTICLE 12 – Fiscal Year 2027 Town Budget



2026 Spring Town Meeting

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ARTICLE 12 – Fiscal Year 2027 Town Budget



2026 Spring Town Meeting

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Billerica Public Schools

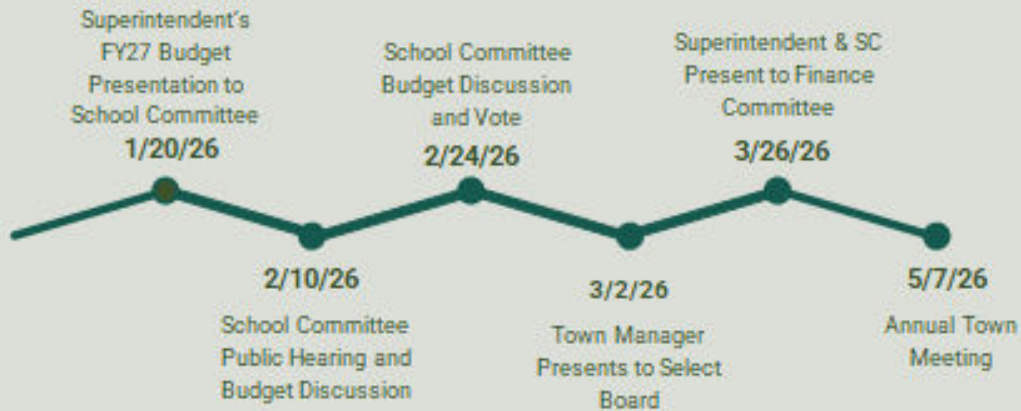


School Committee's FY27 Budget Proposal Summary

Presented to Town Meeting
May 7, 2026

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Billerica Public Schools



25

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Billerica Public Schools

GOAL:

To educate students with the knowledge, skills and experiences they need to thrive in an ever-changing world.



We Serve 4,933 PK-12 Students

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Billerica Public Schools

	Subgroup	FY26	FY25	FY24	FY23
High Needs	ELL	4.6%	3.7%	3.5%	2.9%
	SpecEd	20.7%	21.9%	22.4%	23.2%
	Low Income	25.6%	25.7%	25.6%	26%
	Total High Needs	41.3%	41.4%	41.9%	42.6%
Homeless/ Foster	Foster Care	14 students	18 students	20 students	13 students
	Homeless	24 students	40 students	44 students	23 students

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Billerica Public Schools

BUDGET REQUEST OVERVIEW:

	<u>FY26</u>	<u>FY27</u>
Superintendent's Budget	\$87,067,001	\$89,979,730 3.35% Increase Over FY26 Budget

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FY27 PROPOSED BUDGET REQUESTS ABOVE LEVEL SERVICE:

Position/Service	Cost
1) English Language Learner (ELL) Restructure at Parker School	\$21,320
ELL Teacher	<i>\$68,000</i>
ELL Supplies	<i>\$12,000</i>
ELL Transportation Offset	<i>-\$58,680</i>
2) Benchmark Phonics Program in Grades K-5	\$62,720
<i>Total New Requests:</i>	<i>\$84,040</i>

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Billerica Public Schools

FY27 PROPOSED BUDGET REDUCTIONS:

Position/Service	Location	Savings
Executive Assistant to the Director of Finance	Central Office	\$41,800
Finance Associate	Central Office	\$68,162
<i>Total Proposed Reductions:</i>		<i>\$109,962</i>

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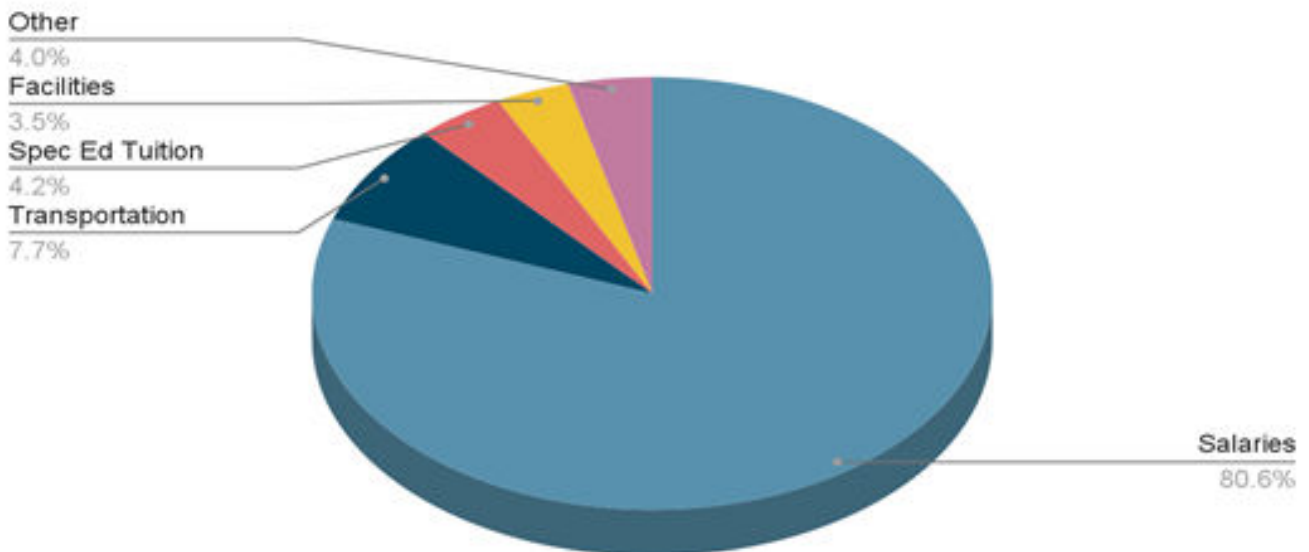
Billerica Public Schools

Main Expenses/Budget Drivers

- Salaries
- Facilities & Operations
- Special Education Out of District Tuitions
- Transportation

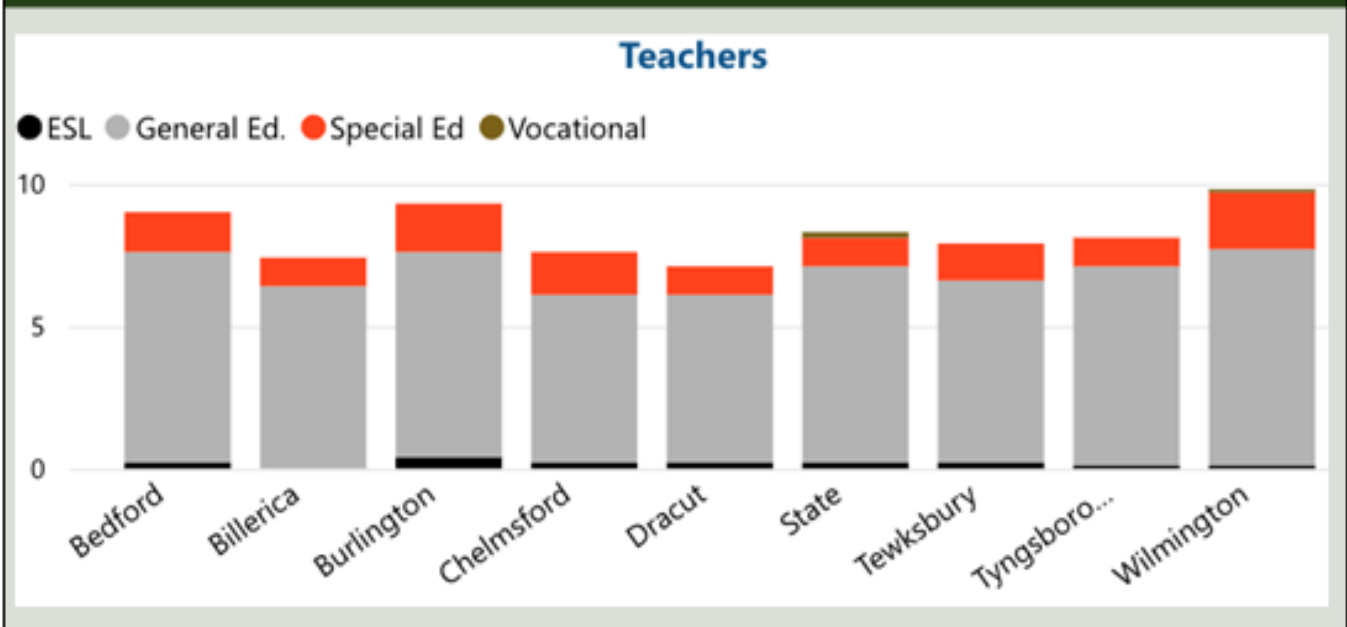
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BPS Operating Budget Categories



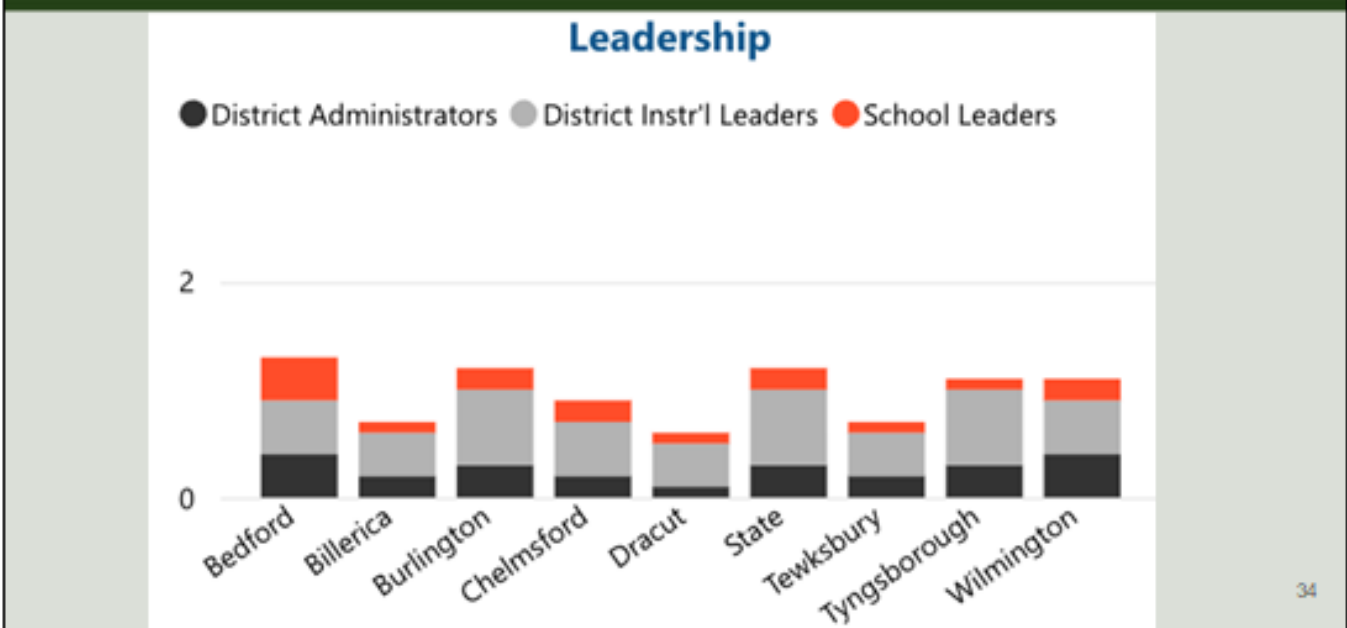
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STAFFING COMPARISON (from DESE'S 2025 RADAR)
Staff FTE Per 100 Students



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STAFFING COMPARISON (from DESE'S 2025 RADAR)
Staff FTE Per 100 Students



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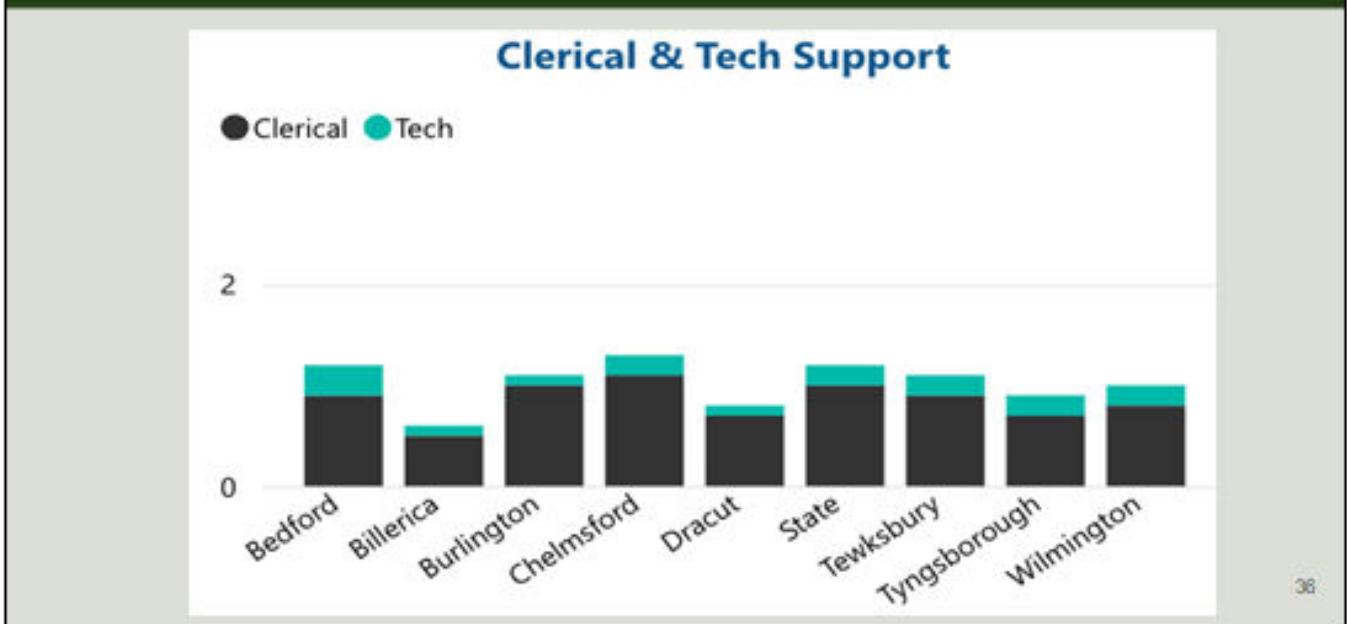
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STAFFING COMPARISON (from DESE'S 2025 RADAR)
Staff FTE Per 100 Students



35

STAFFING COMPARISON (from DESE'S 2025 RADAR)
Staff FTE Per 100 Students



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SALARY INCREASES 80.6% OF BUDGET

Average Step Advancement on Salary Scale is 4.6% (we have 12 steps)

Step	MAST
2	\$60,970
3	\$63,713
4	\$66,581
5	\$69,577
6	\$72,708

← 4.5% Increase

Average Column Change due to Advanced Coursework 3.7%

Step	MAST	MA30
2	\$60,970	\$64,018
3	\$63,713	\$66,899
4	\$66,581	\$69,910
5	\$69,577	\$73,055

← 5% Increase

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CONTRACTUAL TRANSPORTATION % INCREASES 7.7% of Operating Budget

Fiscal Year	Yellow Bus	Special Education Vans
FY25	12.8%	30%
FY26	5.1%	4.8%
FY27	4.7%	4.9%
FY28	5.4%	4.9%

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Out of District Tuition Increases

Dictated by Operational Services Division (OSD) Rates
4.2% of Operating Budget

FISCAL YEAR	OSD % INCREASE
FY23	2.5%
FY24	14%
FY25	4.69%
FY26	3.67%
FY27	3.04%

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MAIN EXPENSE - SPECIAL EDUCATION OUT OF DISTRICT TUITION

Types of Out of Districts Placements Include (68 projected students):

- Private Programs - projected 42 students FY27
 - Residential
 - Day Programs
- Collaborative Placements - projected 26 students FY27
 - Member Collaborative (Valley Collaborative)
 - Nonmember Collaborative

FY26 Total Tuition Cost: \$7,872,764

- General Fund - \$3,842,619
- Circuit Breaker - \$3,030,145
- Grant 240 (IDEA) - \$1,000,000

FY27 Projected Tuition Cost: \$7,776,893


- General Fund - \$3,762,105
- Circuit Breaker - \$3,014,788
- Grant 240 (IDEA) - \$1,000,000

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Operating Budget		Percentage
FY2027 Supt's Request	\$89,979,730.00	3.35%
Total Increase Level Services	\$2,912,729.00	
FY27 Proposed Adjustments to the Operating Budget		
Compensation Increases and Program Budget Increases		
Contractual Agreements, Salaries, Steps, Turnover Costs, all employees	\$2,672,032.00	
Extended School Year (ESY) Special Education Services	\$6,600.00	
EL Teacher - Parker	\$68,000.00 *	
State and Federal Mandated Programs		
Special Education Out of District Transportation	\$115,550.00	
Special Education Out of District Tuition	-\$80,514.00	
Special Education In District Transportation	-\$49,302.00	
Vocational Tuition	\$8,925.00	
Contracted Service Increases		
Regular Day Busing, Vocational & Athletic Transportation Contract	\$191,660.00	
Districtwide Memberships and Mandated Training	\$902.00	
Districtwide Curriculum Software Contract	\$7,398.00 [1]	
Administrative Software Contract/Database	\$24,431.00 [2]	
Facilities Ongoing Expenses	\$30,635.00	
Athletic Expenses	\$5,250.00	
Capitol Expenses	\$5,084.00	
Program Change Decreases		
Finance Associate - Central Services	-\$68,162.00	
Executive Assistant - Central Services	-\$41,800.00	
EL Bus route eliminated	-\$58,680.00 *	
Educational Program Improvement		
EL supplies	\$12,000.00 *	
Benchmark Phonics K-5	\$62,720.00	
Total Increase Superintendent's Budget for FY27	\$2,912,729.00	

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FY27 BUDGET

REVISED – 03/10/2026

Tony McIntosh, Superintendent-Director
Paul Livingston, Interim Business Manager

SCHOOL COMMITTEE
Bedford: Sarah Dorner, Brian O'Donnell, Esq.
Billerica: Taryn Gillis, Ronald Fusco
Burlington: Stacey Huberty, Kent Moffatt
Tewksbury: Robert Hutchins, Patricia Meuse, Esq.
Wilmington: Charles Fiore, Gwen Lawson

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FY27 Budget Introduction and Message

Our long-standing partnership with our sending communities has enabled us to develop, enhance, and continually refine the world-class vocational programming that distinguishes Shawsheen Valley Technical High School throughout the Commonwealth. We remain firmly committed to upholding this tradition of excellence while ensuring that all financial decisions demonstrate prudent and responsible stewardship of the resources entrusted to the district.

With this commitment guiding our planning, we are presenting a proposed budget for FY27 that reflects both the evolving needs of our students and the fiscal realities facing our district. While the budget initially appears to show a 8.0% increase, this figure is inflated due to transportation costs that were inaccurately offset according to the Regional Agreement last year.

Several key factors have shaped FY27 budget:

Ten SMART positions previously funded through external sources, were absorbed, ensuring continuity of student support services.

All collective bargaining agreements have been finalized, providing stability and accurate salary projections for the coming years.

Salary offsets have been applied where appropriate to reduce the impact on assessments to our communities.

Health insurance costs have increased by 10%, reflecting market-wide trends that affect all municipal and regional districts.

FY27 represents the first year of our new basing contract, resulting in cost adjustments aligned with current transportation needs and service expectations.

As always, we remain committed to delivering exceptional vocational and academic instruction while managing our resources with care. We are grateful for the continued support of our sending communities and look forward to building on our shared commitment to student success. The dedication of our teachers, administrators, and staff continues to inspire us, and we remain proud to serve the students, families, and communities that make Shawsheen such a vibrant and impactful institution.

Sincerely,

Tony McIntosh
Superintendent-Director

Paul Livingston
Interim Business
Manager

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Purpose of Tonight's Presentation

- Present the FY27 budget proposal
- Explain what is driving costs
- Clarify impact to member communities
- Outline key considerations moving forward



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A Responsible, Stable Budget



- Level service budget, maintains all current programs
- Absorbs rising costs and prior obligations
- Adds **no new staff**
- Reflects careful, responsible planning

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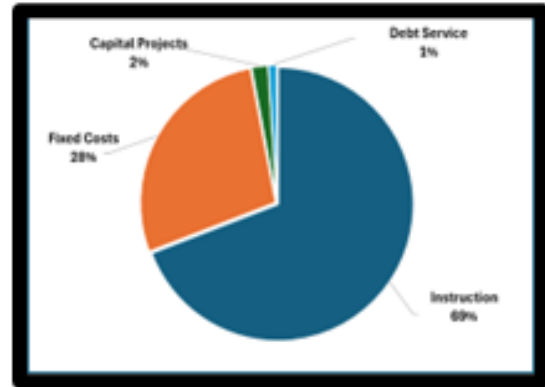
What This Budget Supports

- Continued high-quality vocational and academic programming
- Stability in staffing and services
- Fulfillment of contractual and operational obligations
- Ongoing maintenance of facilities and equipment

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FY27 Budget at a Glance

~69% of spending supports instruction



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Understanding the FY27 Budget Increase

Increase: 6.09%

What's Behind the Difference?

- In FY26, transportation costs were not fully reflected in the district's total budget
- Total transportation cost: \$1.75M
- Only \$217K was included in the town assessment
- Approximately \$1.5M in costs should have been included in the budget, but were not

What This Means

- The FY26 budget was presented as \$40M, but would have been \$41M if all costs were included
- This creates the appearance of a larger increase in FY27 than actually exists

48

Understanding Budget vs. Assessment

- **Operating Budget** = total cost to run the district
- **Assessment** = what member towns pay

49

Bedford Students at Shawsheen

- 53 students from Bedford (Grades 9-12)
- 4.1% of total enrollment
- 53 applicants for rising 9th graders, 33 admitted
- 543 total applications for 330 seats

The district's investment supports direct opportunities for students from Bedford.



50

Billerica Students at Shawsheen

- 478 students from Billerica (Grades 9-12)
- 37% of total enrollment
- 188 applicants for rising 9th graders, 107 admitted
- 543 total applications for 330 seats

The district's investment supports direct opportunities for students from Billerica.



51

Burlington Students at Shawsheen

- 143 students from Burlington (Grades 9-12)
- 11% of total enrollment
- 89 applicants for rising 9th graders, 54 admitted
- 543 total applications for 330 seats

The district's investment supports direct opportunities for students from Burlington.



52

Tewksbury Students at Shawsheen

- 350 students from Tewksbury (Grades 9-12)
- 27% of total enrollment
- 89 applicants for rising 9th graders, 54 admitted
- 543 total applications for 330 seats

The district's investment supports direct opportunities for students from Tewksbury.



53

Wilmington Students at Shawsheen

- 269 students from Wilmington (Grades 9-12)
- 21% of total enrollment
- 103 applicants for rising 9th graders, 58 admitted
- 543 total applications for 330 seats

The district's investment supports direct opportunities for students from Wilmington.



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What's Driving the FY27 Budget

Budget Drivers (in addition to transportation adjustment)

- 27% increase in building maintenance
- 10% increase in health insurance
- 6% increase in trash removal
- \$190,000 to absorb 2 grant-funded positions

Many of these cost increases are outside of the district's direct control.

District Response

- **No new hires**
- Absorbed loss of external funding
- Reduced professional development spending (external experts)
- Worked within budget despite growing supply costs
- Reduced salary projections to reflect known retirements

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FY27 Budget Summary

	FY26	FY27	Percent Increase/Decrease
Capital Assessment	\$1,145,942	\$1,327,379	15.83%
Operating Assessment	\$31,914,514	34,075,338	6.77%
Total Required Minimum Contributions	\$21,239,717	22,285,956	4.93%
Chapter 70 Aid	\$6,995,373	\$7,092,348	1.39%
Regional Transportation Aid	\$1,000,000	\$1,323,733	32.37%
Regional Transportation Aid Revolving	\$533,770		-100%
E&D Transfer to Capital Stabilization	\$750,000		-100%
E&D	\$237,500		-100%

The FY27 budget reflects rising costs in key areas while maintaining all current programs and staffing levels. The district has absorbed significant external pressures without expanding services.

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Enrollment Trends

Current Enrollments (October 1st Data)

Town	FY25	FY26	FY27
Bedford	39	45	53
Billerica	470	462	478
Burlington	118	119	143
Tewksbury	363	354	350
Wilmington	318	302	269
Total	1308	1282	1293

Enrollment directly impacts assessments and reflects continued demand for Shawsheen's programs.

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Operating Budget and Town Assessments

FY27 Operating Budget & Town Assessments

FY27 General Operating Budget Total	\$44,338,798
Transportation Aid + Transportation Revolving	\$1,323,733
Excess and Deficiency	\$0
Chapter 70 Aid	\$7,092,348
Grants and Revolving	\$520,000
Total FY27 Assessment to Towns	\$35,402,717

This slide shows how the district's operating budget translates into assessments for member communities based on enrollment and funding formulas.

Assessment by Town				
Town	FY27 Capital Contribution	FY27 Minimum Contribution	FY27 Regional Operating Agreement	Total FY27 Assessment
Bedford	\$132,738	\$930,368	\$466,378	\$1,529,484
Billerica	\$460,515	\$8,144,307	\$4,452,763	\$13,057,585
Burlington	\$137,769	\$2,469,546	\$1,298,634	\$3,906,349
Tewksbury	\$337,197	\$6,019,277	\$3,204,519	\$9,560,993
Wilmington	\$259,160	\$4,722,058	\$2,367,088	\$7,348,306
Total	\$1,327,379	\$22,286,068	\$11,788,882	\$35,402,717

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State Minimum Contribution (Required Funding)

The state sets a required minimum contribution for each community based on its ability to pay.

Town	FY26	FY27	% Change
Bedford	\$759,723	\$930,368	22.46%
Billerica	\$7,566,990	\$8,144,307	7.63%
Burlington	\$1,963,746	\$2,469,946	25.78%
Tewksbury	\$5,850,675	\$6,019,277	2.88%
Wilmington	\$5,098,583	\$4,722,058	-7.38%
Total	\$21,239,717	\$22,285,956	

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Shawsheen Assessment (Actual Cost to Town)

Town	FY26 Total Assessment	FY27 Total Assessment	Difference	Percent Increase
Bedford	\$1,249,018	\$1,529,484	\$280,466	22.45%
Billerica	\$11,792,752	\$13,057,585	\$1,264,833	10.73%
Burlington	\$3,069,215	\$3,906,349	\$837,134	27.28%
Tewksbury	\$9,088,596	\$9,560,993	\$472,397	5.20%
Wilmington	\$7,860,878	\$7,348,306	\$(512,572)	-6.52%
Total	\$33,060,459	\$35,402,717	\$2,342,258	7.08%

Differences reflect how regional costs are distributed beyond the state-required minimum contribution.

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Capital Planning Snapshot

Annual Capital (FY27 budget)

- Funds equipment, repairs and scheduled replacements
- Included in this year's budget

Long-Term Capital Needs (Feasibility study)

- Driven by a 55-year-old facility
- Increasing maintenance and system replacement costs
- Likely to grow without a long-term solution

Without a long-term facilities solution, these annual costs will continue to grow

61

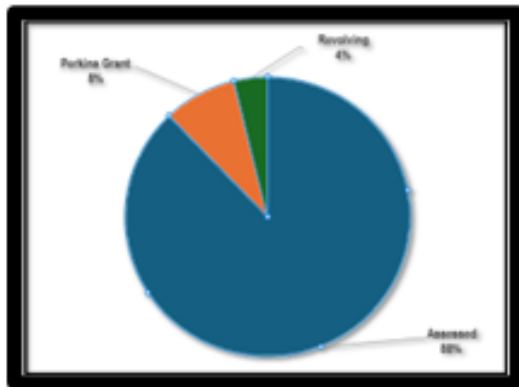
Capital Budget Overview

Town	FY27 Capital Assessments	FY27 Operating Agreement (Minimum + Operating)
Bedford	\$132,738	\$1,396,746
Billerica	\$460,515	\$12,597,070
Burlington	\$137,769	\$3,768,580
Tewksbury	\$337,197	\$9,223,796
Wilmington	\$259,160	\$7,089,146
Total	\$1,327,379	\$34,075,338

The capital budget funds major needs such as equipment, building repairs, maintenance and technology. Capital costs are shared among member communities based on enrollment and are approved annually by the Shawsheen Tech School Committee.

62

Capital Allocation



The capital budget is primarily funded through member assessments, with additional support from grants and revolving funds to offset costs when possible.

63

Capital Planning Process

	FY25	FY26	FY27
Initial Requests Prior to Reductions	\$1,962,283	\$2,362,025	\$1,734,251
Final Capital Requests	\$1,531,140	\$1,588,742	\$1,511,053
Revolving, Perkins, E&D Offset	\$242,440	\$442,800	\$183,674
Final District Capital Budget Allocation	\$1,288,700	\$1,145,942	\$1,327,379

Capital requests are reviewed annually to balance safety, program quality and operational needs, with responsible and efficient use of taxpayer resources.

Capital funding supports both program needs and building infrastructure across the district.

64

Looking Ahead

- Continued cost pressures expected
- Facilities needs will increase over time
- Long-term planning will be critical

65

Separate Item: Feasibility Study Warrant Article

This item is separate from the FY27 budget and shared for awareness.

Total cost is \$1,498,587, with potential offset to community assessments using E&D funds (pending certification).

Estimated Cost by Community

Bedford: \$61,427

Billerica: \$554,002

Burlington: \$165,737

Tewksbury: \$405,650

Wilmington: \$311,771

Total: \$1,498,587

66

Closing

- Commitment to students and communities remains strong
- Appreciation for continued partnership and support



67

ARTICLE 12 – Fiscal Year 2027 Town Budget



MOTION:

Move that the Town vote to raise and appropriate or transfer a sum of \$216,660,805 to fund the FY 2027 Line Item Budget presented tonight, and where each line item show being a separate appropriation, and which budget includes a transfer of \$41,157 from the Hallenborg Rink Fund and \$100,000 from the road betterment (Middlesex Corp. Park) account to fund a portion of the Debt Service Budget to reduce the ultimate amount raised.

2026 Spring Town Meeting

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ARTICLE 13 – Fiscal Year 2027 Water Enterprise Budget



To see if the Town will vote to appropriate or transfer from available funds, or otherwise provide, the sum of \$7,100,384, to operate the Water Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½, for the fiscal year beginning July 1, 2026 and ending June 30, 2027; with the following sums being appropriated as follows:

	FY2023 EXPENDED	FY2024 EXPENDED	FY2025 EXPENDED	FY2026 BUDGETED	FY2027 DEPT REQ	FY2027 SM REC	FY2027 FIN COM REC
Water Enterprise Budget							
Personnel Services							
Full Time	\$ 1,542,241	\$ 1,542,241	\$ 1,542,241	\$ 1,542,241	\$ 1,542,241	\$ 1,542,241	\$ 1,542,241
Part Time	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Seasonal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Traveling Expenses	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000
Overtime	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Contractual Obligations	\$ 197,800	\$ 197,800	\$ 197,800	\$ 197,800	\$ 197,800	\$ 197,800	\$ 197,800
Total	\$ 2,061,041	\$ 2,061,041	\$ 2,061,041	\$ 2,061,041	\$ 2,061,041	\$ 2,061,041	\$ 2,061,041
Expenses							
Supplies and Expenses	\$ 1,240,000	\$ 1,240,000	\$ 1,240,000	\$ 1,240,000	\$ 1,240,000	\$ 1,240,000	\$ 1,240,000
Contract Services/Leases	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Utilities	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Total Expenses	\$ 1,640,000	\$ 1,640,000	\$ 1,640,000	\$ 1,640,000	\$ 1,640,000	\$ 1,640,000	\$ 1,640,000
Debt Service							
Short - Term Interest	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Long - Term Principal	\$ 4,200,000	\$ 4,100,000	\$ 4,100,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000
Long - Term Interest	\$ 1,000,000	\$ 1,000,000	\$ 900,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Total Debt Service	\$ 5,500,000	\$ 5,400,000	\$ 5,100,000	\$ 4,800,000	\$ 4,800,000	\$ 4,800,000	\$ 4,800,000
TOTAL BUDGET	\$ 7,100,384	\$ 7,100,384	\$ 7,100,384	\$ 7,100,384	\$ 7,100,384	\$ 7,100,384	\$ 7,100,384

And that \$7,100,384 be raised from Water Enterprise Receipts; or act in relation thereto Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

ARTICLE 14 – Fiscal Year 2027 Sewer Enterprise Budget



To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$9,889,971, to operate the Sewer Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½, for the fiscal year beginning July 1, 2026 and ending June 30, 2027; with the following sums being appropriated as follows:

	FY2023 EXPENDED	FY2024 EXPENDED	FY2025 EXPENDED	FY2026 BUDGETED	FY2027 DEPT REQ	FY2027 SM REC	FY2027 FIN COM REC
Sewer Enterprise Budget							
Personnel Services							
Full Time	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000	\$ 1,200,000
Part Time/Seasonal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Overtime	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
Contractual Obligations	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000	\$ 54,000
Total	\$ 1,424,000	\$ 1,424,000	\$ 1,424,000	\$ 1,424,000	\$ 1,424,000	\$ 1,424,000	\$ 1,424,000
Expenses							
Supplies and Expenses	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Contract Services/Leases	\$ 1,100,000	\$ 1,400,000	\$ 1,400,000	\$ 1,500,000	\$ 1,700,000	\$ 1,700,000	\$ 1,700,000
Utilities	\$ 30,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenue	\$ -	\$ -	\$ -	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Total Expenses	\$ 2,210,000	\$ 2,240,000	\$ 2,240,000	\$ 2,320,000	\$ 2,520,000	\$ 2,520,000	\$ 2,520,000
Debt Service							
Short - Term Interest	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Long - Term Principal	\$ 4,200,000	\$ 4,100,000	\$ 4,100,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000	\$ 4,000,000
Long - Term Interest	\$ 1,000,000	\$ 1,000,000	\$ 900,000	\$ 800,000	\$ 800,000	\$ 800,000	\$ 800,000
Total Debt Service	\$ 5,500,000	\$ 5,400,000	\$ 5,100,000	\$ 4,800,000	\$ 4,800,000	\$ 4,800,000	\$ 4,800,000
TOTAL BUDGET	\$ 9,889,971	\$ 9,144,000	\$ 9,999,971	\$ 9,844,000	\$ 9,899,971	\$ 9,899,971	\$ 9,899,971

And that \$7,850,000 be raised from Sewer Enterprise Receipts and \$2,039,971 be raised from the tax levy; or act in relation thereto. Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting



ARTICLE 15 – To Allow the Town Manager and Finance Committee to Transfer Funds

To see if the Town will vote to allow the Town Manager, upon request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of \$5,000 from the amount voted at Town Meeting per line item for Fiscal Year 2027, with the exclusion of travel accounts, within the same department. Transfers within department line items in-excess-of \$5,000 for Fiscal Year 2027 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of \$5,000 and under must be provided to the Finance Committee on the first Tuesday of each month; or act in relation thereto.

Submitted by the Finance Committee

2026 Spring Town Meeting

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ARTICLE 16 – To Authorize Departmental Revolving Funds

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Subsection 53E1/2, as most recently amended, to set Fiscal Year 2027 spending limits for revolving funds as follows:

Department Fund	FY 2027 Spending Limit
Wetlands By-Law	\$30,000
C.O.A. Programs	\$100,000
SDAM Program	\$2,000,000
Respite Care	\$120,000
Ru Shot Program	\$50,000

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board and School Committee

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ARTICLE 17 – To Fund PEG Access Cable Television Services



To see if the Town will vote to transfer and appropriate the sum of \$213,892.64 from the PEG Access and Cable Related Fund to be provided to BATV for support of PEG Access Cable Television Services; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

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ARTICLE 18 - Community Preservation Committee Budget



To see if the Town will act on the report of the Community Preservation Committee on the Fiscal Year 2027 community preservation budget and to appropriate or reserve for later appropriation monies the sum of \$1,150,000 from community preservation fund annual revenues or available funds for the administrative expenses of the community preservation committee, the payment of debt service, the undertaking of community preservation projects and all other necessary and proper expenses for the year, as follows, with each item to be considered a separate appropriation:

Appropriations:	Administrative Fund	\$ 55,000
	Debt Service	\$ 937,428
Reserves:	Community Housing Special Fund Balance	\$ 115,000
	Historic Preservation Special Fund Balance	Debt Service
	Open Space and Recreation Special Fund Balance	Debt Service
	Unreserved Fund Balance	\$ 42,572

And further, to determine whether the Town will vote to transfer from the Community Preservation Fund or otherwise fund for community preservation purposes the sum of \$ 483,067 shown below for the referenced projects; with sums appropriated hereunder to be expended under the direction of the Town Manager:

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ARTICLE 18 - Community Preservation Committee Budget



And further, to determine whether the Town will vote to transfer from the Community Preservation Fund or otherwise fund for community preservation purposes the sum of \$ 483,067 shown below for the referenced projects; with sums appropriated hereunder to be expended under the direction of the Town Manager:

Community Housing		
Project	Funding Source	Amount
Habitat For Humanity Construction	Community Housing	\$ 120,000
NHCOG Regional Housing	Community Housing	\$ 38,067
Total		\$ 158,067
Historic Preservation		
Project	Funding Source	Amount
Barnet Library Association	Undesignated FB	\$ 47,000
Open Space & Recreation		
Project	Funding Source	Amount
SOX Track Association	Undesignated FB	\$ 30,000
Recreation Dept Phase 2	Undesignated FB	\$ 250,000
Total		\$ 280,000
TOTAL		\$ 483,067

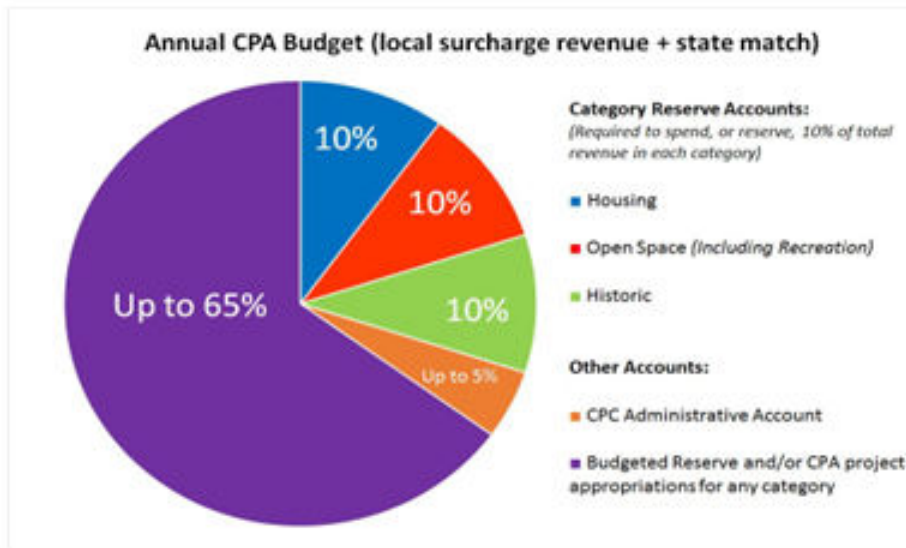
Or act in relation thereto.

Submitted by the Community Preservation Committee

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ARTICLE 18 - Community Preservation Committee Budget



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ARTICLE 19 – To Rescind And/or Transfer Prior Borrowing Authorizations



To see if the Town will vote to rescind the following borrowing authorizations previously approved at Town Meeting:

TM SPRING 2024 ARTICLE 24	I&I Removal Project	\$ 250,000
TM FALL 2024 ARTICLE 19	TREATMENT AIR BLOWER	\$ 800,000
Total		\$1,050,000

Or act in relation thereto:

Submitted by the Town Manager; authorized by the Select Board

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ARTICLE 20 – To Transfer and Appropriate a Sum of Money from the Opioid Settlement Stabilization Fund to Fund Various Opioid Related Items



To see if the Town will vote to transfer and appropriate \$40,000 from the Opioid Settlement Stabilization Fund to fund the position of a Crisis Clinician in the Police Department.

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

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ARTICLE 21 – 250th Anniversary Funding

To see if the Town will vote to appropriate or transfer from the General Fund Free Cash, the sum of \$35,000, for public safety, equipment and sanitation protocols in preparation for the celebration of the Town of Billerica’s 250th Anniversary, said funds to be expended under the direction of the Billerica 250th Anniversary Committee; or act in relation thereto.

Certification of Vote: This petition was approved by vote of the Billerica 250th Anniversary Committee at a duly posted meeting held on 3/10/26. The Motion passed with 8 votes in favor, 0 opposed and 3 members not present.

Submitted by the Billerica 250th Anniversary Committee

2026 Spring Town Meeting

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ARTICLE 22 - To Fund a Feasibility Study on Behalf of the Shawsheen Valley Technical High School

To see if the Town of Billerica will transfer \$554,002 from General Fund Free Cash, for Shawsheen Valley Regional Vocational Technical School District, for the sole purpose of paying costs of a Feasibility Study on behalf of the Shawsheen Valley Technical High School, located at 100 Cook Street, Billerica, MA 01821, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee for Shawsheen Valley Regional Vocational Technical School District. The MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Study costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA; or act in relation thereto.

Submitted by the Shawsheen Valley Technical High School Committee

2026 Spring Town Meeting

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ARTICLE 22 - To Fund a Feasibility Study on Behalf of the Shawsheen Valley Technical High School



Motion: That the Town of Billerica hereby transfer \$554,002 from General Fund Free Cash for Shawsheen Valley Regional Vocational Technical School District, for the sole purpose of paying costs of a Feasibility Study on behalf of the Shawsheen Valley Technical High School, located at 100 Cook Street, Billerica, MA 01821, including the payment of all costs incidental or related thereto (the "Study"), and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority ("MSBA"), said amount to be expended at the direction of the School Building Committee for Shawsheen Valley Regional Vocational Technical School District; that the Town acknowledges that the MSBA's grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Study costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that District may receive from the MSBA for the Study shall be as set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA and that the amount of funding authorized by the District shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the District and the MSBA.

2026 Spring Town Meeting

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ARTICLE 23 – To Fund DPW Equipment



To transfer and appropriate from various funds the sum of \$305,000 for the purchase and equipping of the following department vehicles/equipment:

To transfer and appropriate from General Fund Free Cash the sum of \$30,000 for the purchase and equipping of the following department Equipment

Varitech 500 Gallon Liquid tank w/spray bar: \$30,000.00

To transfer and appropriate from Water Retained Earnings Enterprise Fund the sum of \$230,000.00 for the purchase and equipping of the following department vehicles:

2026 Chevrolet 5500 Crane Truck (addition to fleet): \$230,00.00

To transfer and appropriate from Cemetery Sale of Lots the sum of \$45,000.00 for the purchase and equipping of the following department vehicle:

2026 Walker Z997M mower: \$45,000.00

To replace the following vehicles: 2019 Walker MT25i mower
Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

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ARTICLE 24 - To Fund the Lowell Street and Concord Road River Crossing Sewer Rehabilitation Project



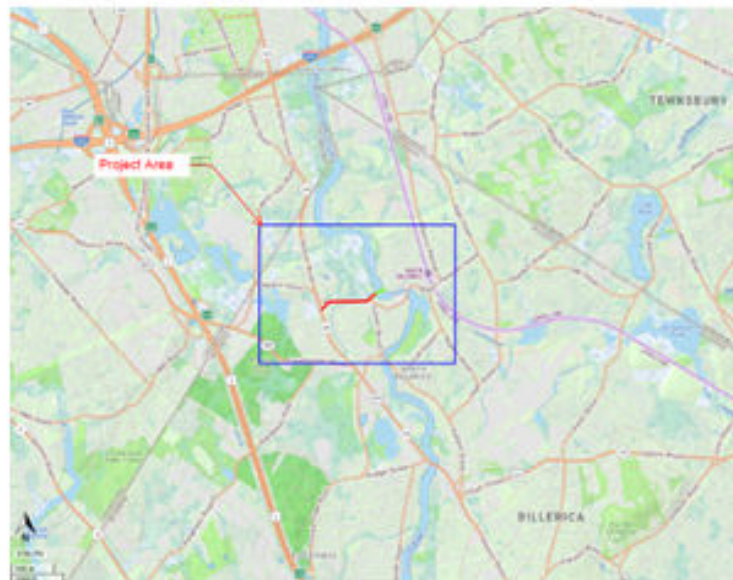
To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, including borrowing from the Massachusetts Clean Water Trust, \$3,100,000, for the purposes of designing and constructing the Lowell Street and Concord River Crossing Sewer Rehabilitation Project, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow \$3,100,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78, including from the Massachusetts Clean Water Trust that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Select Board determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Massachusetts Clean Water Trust and otherwise to contract with the Massachusetts Clean Water Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Select Board is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project costs/expenses; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

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ARTICLE 24 - To Fund the Lowell Street and Concord Road River Crossing Sewer Rehabilitation Project



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ARTICLE 24 - To Fund the Lowell Street and Concord Road River Crossing Sewer Rehabilitation Project



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ARTICLE 25 – To Fund Inspection and Smoke Testing in Accordance with the Sewer System Evaluation Survey (SSES)



To see if the Town will vote to transfer and appropriate the sum of \$1,100,000 from Wastewater Retained Earnings to fund the CIP Project 1 Smoke Testing & Sewer System Evaluation Survey (SSES); or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

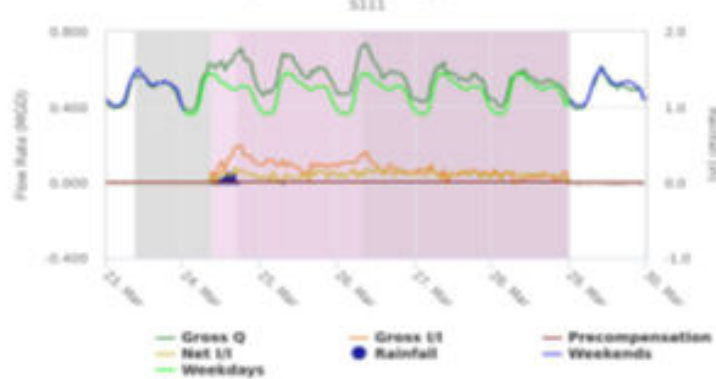
2026 Spring Town Meeting

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ARTICLE 25 – To Fund Inspection and Smoke Testing in Accordance with the Sewer System Evaluation Survey (SSES)



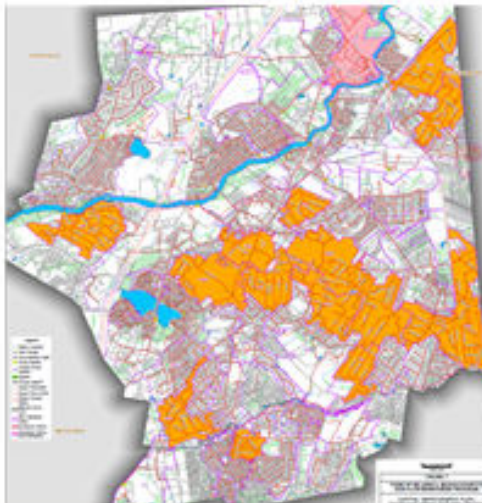
Storm Decomposition Hydrograph - 03/24/2025



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ARTICLE 25 – To Fund Inspection and Smoke Testing in Accordance with the Sewer System Evaluation Survey (SSES)



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ARTICLE 26 – To Fund the Inflow and Infiltration Removal Project

To see if the Town will vote to transfer and appropriate the sum of \$250,000 from Sewer Enterprise Fund, Retained Earnings for the rehabilitation and construction of the Town’s sewer system to reduce Inflow and Infiltration (I/I) from the Town’s Sewer Collections System; or act in relation thereto.

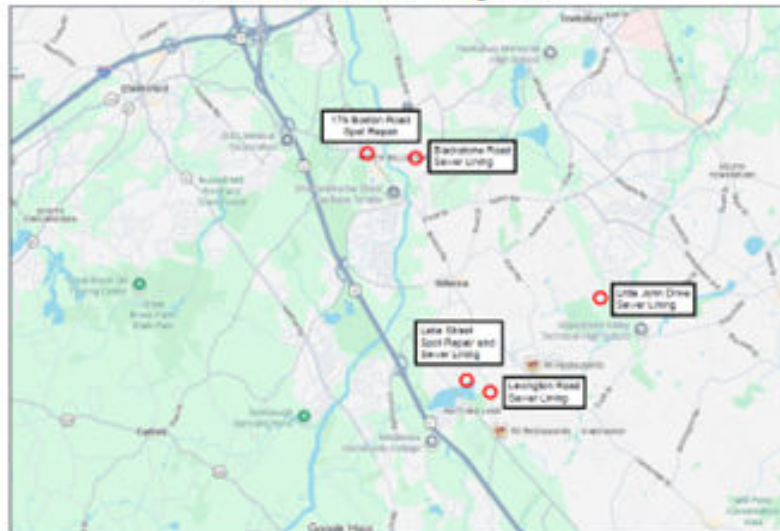
Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

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ARTICLE 26 – To Fund the Inflow and Infiltration Removal Project



2026 Spring Town Meeting

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ARTICLE 27 – To Fund Replacement of a Secondary Treatment Aeration Blower



To see if the Town will vote to transfer and appropriate the sum of \$175,000 from Sewer Enterprise Fund, Retained Earnings, to fund the replacement of a Secondary Treatment Aeration Blower including any costs incidental; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

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ARTICLE 27 – To Fund Replacement of a Secondary Treatment Aeration Blower



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ARTICLE 28 – To Fund Conversion of Emulsion Style Polymer to a Dry Polymer Used in the Coagulation/Magnetite (COMAG) Treatment Process

To see if the Town will vote to transfer and appropriate the sum of \$250,000 from Sewer Enterprise Fund, Retained Earnings, to fund conversion of Emulsion Style polymer to a Dry Polymer used in the Coagulation/Magnetite (CoMag) Treatment Process; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

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ARTICLE 28 – To Fund Conversion of Emulsion Style Polymer to a Dry Polymer Used in the Coagulation/Magnetite (COMAG) Treatment Process



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ARTICLE 29 – To Fund Restoration of Historic Headstones

To see if the Town will vote to transfer and appropriate from Cemetery Sale of Lots the sum of \$15,000 for the preserving, repairing, and restoring the historic monuments within Town cemeteries; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

2026 Spring Town Meeting

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ARTICLE 29 – To Fund Restoration of Historic Headstones



2026 Spring Town Meeting

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ARTICLE 30 – To Authorize the Select Board to Accept Roads as Public Ways

To see if the Town will vote to layout and accept the following listed roads as public ways in accordance with the layouts adopted by the Select Board and on file with the Town Clerk; and to authorize the Select Board to acquire by gift, purchase, or eminent domain, such interests in land as are necessary to provide for the use and maintenance of said ways for all purposes for which public ways are used in the Town of Billerica; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article; or act in relation thereto.

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ARTICLE 30 – To Authorize the Select Board to Accept Roads as Public Ways

Cady Street, from Friendship Street to dead end, approximate length 265' and 30' width right of way, as depicted on the plan entitled "Cady Street, Billerica, Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica", dated March 18, 2026, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-223, Sheet 1)

Islington Street, from Fourth Avenue to Second Avenue, approximate length 1,240' and 40' width right of way, as depicted on the plan entitled "Islington Street, Billerica Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica", dated January 27, 2026, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-224, Sheet 1)

Rhodes Street, from Lake Street 610' north and from Friendship Street to dead end, approximate length 282' and 30' width right of way, as depicted on the plan entitled "Rhodes Street, Billerica, Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica", dated March 18, 2026, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-225, Sheet 1)

Silversmith Way, from Village Lane to cul-de-sac, approximate length 415' and 50' width right of way, as depicted on the plan entitled "Silversmith Way, Billerica, Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica", dated January 27, 2026, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-226, Sheet 1)

Village Lane, from High Street to cul-de-sac, approximate length 990' and 50' width right of way, as depicted on the plan entitled "Village Lane, Billerica Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica", dated January 27, 2026, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-227 Sheet 1)

Submitted by the Town Manager; authorized by the Select Board

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ARTICLE 30 – To Authorize the Select Board to Accept Roads as Public Ways



Cady Street from Friendship Street to dead end.
Rhodes Street from Lake Street to 610' North and Friendship Street to dead end.



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ARTICLE 30 – To Authorize the Select Board to Accept Roads as Public Ways



Islington Street from Fourth Avenue to Sixth Avenue.



2026 Spring Town Meeting

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ARTICLE 30 – To Authorize the Select Board to Accept Roads as Public Ways

Silvermoor Way from Village Lane to cul-de-sac.
Village Lane from High Street to cul-de-sac.



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ARTICLE 31 – To Grant an Easement to National Grid for Electric Distribution for the New North Billerica Fire Station

To see if the Town will vote to authorize the Select Board to grant an easement to National Grid to set poles and attachments for the purpose of providing power and maintaining same located at 176 Boston Road (new North Billerica Fire Station), Plate 15, Parcel 131; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

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ARTICLE 31 – To Grant an Easement to National Grid for Electric Distribution for the New North Billerica Fire Station



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ARTICLE 32 – This Article has been Withdrawn.



2026 Spring Town Meeting

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ARTICLE 33 – To Adopt a General By-Law Establishing Procedures for the Debarment of Contractors, Subcontractors and Vendors Found in Violation of



To see if the Town will vote to adopt a General By-Law establishing procedures for the debarment of contractors, subcontractors, and vendors found in violation of Massachusetts labor laws, or act in relation thereto.

Proposed By-Law (Revised)

1. Grounds for Debarment

Any contractor, subcontractor, or vendor that has been subject to a final, non-appealable determination by the Massachusetts Department of Labor Standards, the Massachusetts Attorney General's Office, or a court of competent jurisdiction for violations of Massachusetts labor laws, including but not limited to prevailing wage violations (M.G.L. c. 149, §§ 26-27), wage theft, employee misclassification, or failure to maintain required payroll records, may be subject to debarment.

2. Debarment Period

Debarment shall prohibit the contractor, subcontractor, or vendor from holding or, being awarded, or performing work on any Town contract for a period of up to three (3) years, as determined by the Town Manager.

3. Scope of Application

This By-Law shall apply to:

- Contractors and subcontractors performing public works projects;
- Vendors providing goods or services to the Town; and
- Any entity operating as a successor, joint venturer, or under a different business name where ownership or management substantially overlaps with a debarred entity.

4. Determination and Administration

The Town Manager, or their designee, shall administer and enforce this By-Law, including maintaining a list of debarred entities and reviewing documentation of violations, consistent with applicable procurement laws, including M.G.L. c. 30B and public construction statutes.

5. Due Process

Prior to debarment, the contractor or vendor shall be provided:

- Written notice of the proposed debarment and the basis for such action; and
- An opportunity to respond in writing and request a hearing within a reasonable period of time.

6. Waiver

The Town Manager may waive the application of this By-Law in writing where it is determined to be in the best interest of the Town due to exigent circumstances or lack of available qualified bidders. Any such waiver shall be documented and made part of the public record.

7. Severability

If any provision of this By-Law is held invalid, the remaining provisions shall remain in full force and effect.

Submitted by John Burrows, Select Board Member

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ARTICLE 34 – To Amend General By-Law, Section 20.4 Town Manager Screening Committee



To see if the Town will vote to amend the General By-Law, Section 20.4 Town Manager Screening Committee, by inserting the bold underlined text and deleting the strike through text as follows, or act in relation thereto:

Procedure to fill a vacancy for the Town Manager - Whenever a vacancy occurs in the position of Town Manager or when a vacancy can be anticipated, the **Select Board Board of Selectmen** shall forthwith notify in writing the Town Clerk, the School Committee, the Planning Board, the Finance Committee, the Personnel Board, the Chairmen of the Precinct Delegations and the Committee on Rules. ~~Forty~~ **Forty** following said notification ~~within 10 business days~~, members of these agencies shall meet in separate sessions to choose persons to serve as members of a committee to screen applicants for the office of Town Manager. Members of the TMSC shall be appointed as follows:

Select Board Board of Selectmen	five (5) members
School Committee	two (2) members
Planning Board	two (2) members
Finance Committee	two (2) members
Committee on Rules	one (1) member
Personnel Board	one (1) member
Chairmen of the Precinct Delegations	three (3) members

Persons chosen by each of the said agencies may, but need not be members of the agency by which they are selected to serve. Not more than ~~fourteen (14)~~ **fourteen (14)** days following the date of said notification to the Town Clerk, the ~~thirteen (13)~~ members of the Screening Committee, chosen as provided above, shall meet to organize and to plan for a process for the solicitation by appropriate means to attract suitable candidates for the position of Town Manager.

The Screening Committee shall review all applications for the position of Town Manager in may be received by it, screen all applications, and provide for interviews to be conducted with such number of candidates for the position as it may deem to be necessary or desirable.

~~Not more than~~ **The Screening Committee will have their first meeting within 7 days of the final appointment.** Within one hundred and fifty (150) days following the date of ~~the appointment of the full Screening Committee~~ **and notification to the Town Clerk**, the Screening Committee shall submit to the ~~Select Board Board of Selectmen~~ **Select Board Board of Selectmen** the names of not less than three (3) and not more than five (5) candidates whom it believes to be best suited to perform the duties of the office. Within thirty (30) days following the date the list of nominees is submitted to it, the ~~Select Board Board of Selectmen~~ **Select Board Board of Selectmen** shall choose one of the said nominees to serve as Town Manager. In the event the ~~Select Board Board of Selectmen~~ **Select Board Board of Selectmen** shall fail to act on such appointment within the said thirty (30) days, the first name on the list as submitted by the Screening Committee shall be deemed to have been appointed.

Thirty (30) days following the date the Town Manager is sworn in by the Town Clerk, the Screening Committee will be disbanded. The above provisions shall be applicable at any time a vacancy occurs or when by reason of retirement or a vacancy can be anticipated in the position of Town Manager.

Submitted by Michael S. Kosa Select Board

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ARTICLE 35 – Prohibition of Cryptocurrency on Automated Teller Machines



Section 1. Purpose and Intent

The purpose of this By-Law is to protect the residents of the Town of Billerica from financial fraud, consumer deception, and other illicit activities associated with the use of cryptocurrency automated teller machines (also known as "crypto kiosks" or "virtual currency ATM's").

These machines have been identified by the Billerica Police Department as a frequent means by which individuals, often elderly, are victimized in financial scams and other criminal activities. The Town finds that prohibiting such devices serves the public interest, promotes consumer protection, and enhances community safety.

Section 2. Definitions

For the purposes of this By-Law, the following terms shall have the meanings indicated:

Cryptocurrency – A digital or virtual currency that uses cryptography for security and operates independently of a central bank, including but not limited to Bitcoin, Ethereum, Litecoin, and similar forms of digital currency.

Cryptocurrency Automated Teller Machines (Crypto ATM or Crypto Kiosk) – Any self-service physical terminal, stand-alone machine, or device installed in a publicly accessible location, that allows a person to:

- a. Insert cash or use a debit/credit card to purchase cryptocurrency;
- b. Convert cryptocurrency to cash or other forms of payment; or
- c. Otherwise exchange a currency for cryptocurrency or vice versa.

Section 3. Prohibition

No person, business, corporation, partnership, or other entity shall install, operate, lease, maintain, or make available any cryptocurrency automated teller machine or cryptocurrency kiosk within the geographic boundaries of the Town of Billerica.

Section 4. Enforcement and Penalties

1. This By-Law shall be enforced by the Billerica Police Department.
2. Each day a violation exists shall constitute a separate offense.
3. Any violation of this By-Law shall be punishable by a fine of:
First Offense: \$100
Each Subsequent Offense: \$300 per day
Enforceable under non-criminal disposition pursuant to M.G.L. c. 40A: 21D.

Section 5. Severability

If any section, paragraph, or provision of this By-Law shall be held invalid for any reason, the remainder shall not be affected thereby but shall remain in full force and effect.

Section 6. Effective Date

This By-Law shall take effect upon approval by the Attorney General of the Commonwealth of Massachusetts and its subsequent posting and publication as required by law.

Submitted by the Town Manager, authorized by the Select Board

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ARTICLE 36 – To Vote to Amend the Zoning By-Law Section 11.11, MBTA Communities MultiFamily Overlay District (MCMOD)



To see if the Town will vote to amend Section 11.11, MBTA Communities Multifamily Overlay District (MCMOD), of the Billerica Zoning By-Law by deleting the strike-through text and inserting the bold text as follows; or act in relation thereto:

11.11.D.3. Accessory Uses. The following uses are considered accessory as of right to any of the permitted uses in Section 11.11.D.

- a. Parking, **in accordance with Section 10.1 and** including surface parking and parking within a structure such as an above ground or underground parking garage or other building on the same lot as the principal use.

And to further amend

11.11.G.2.d. Location of Parking. Parking, either surface or structured, is not allowed between a building and the front yard lot line. On a corner lot, parking is not allowed between the building and **either street frontage the front and side yard lot lines**.

And to further add

11.11.G.2.j. Green Strips and Screening. The site design shall comply with Green Strips and Screening requirements, as found in Section 8.3.E.

Submitted by Planning Board

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ARTICLE 36 – To Vote to Amend the Zoning By-Law Section 11.11, MBTA Communities MultiFamily Overlay District (MCMOD)



- This article will amend MBTA Communities Multifamily Overlay District to clarify/add THREE separate design standards based on lessons learned from Planning Board:
 - deconflicting what “corner lot” means and that parking cannot go in either street-facing front yard but can go in the side yards behind the building.
 - clarifying that yes, parking lot dimensional requirements ARE applicable
 - clarifying that yes, green strip requirements ARE applicable

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ARTICLE 36 – To Vote to Amend the Zoning By-Law Section 11.11, MBTA Communities MultiFamily Overlay District (MCMOD)

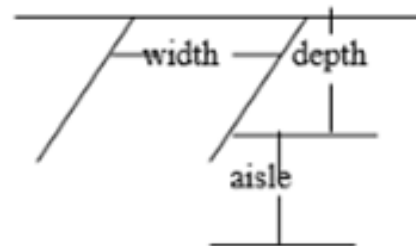


“11.11.D.3: The following uses
are allowed:

Parking, **in accordance with
Section 10.1”**

Legal authority for Section
10.1’s parking lot standards,
like width dimension, is
unclear. This will clarify that
YES, it is applicable.

ANGLE PARKING



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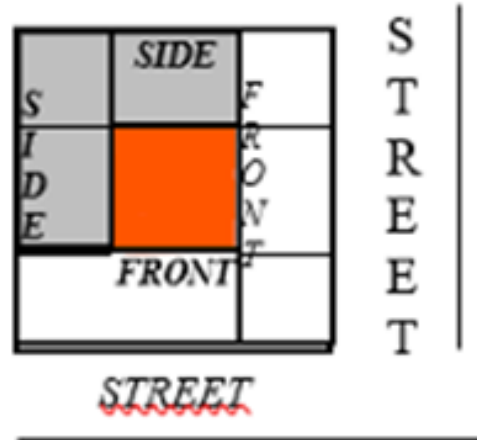
110

ARTICLE 36 – To Vote to Amend the Zoning By-Law
 Section 11.11, MBTA Communities MultiFamily Overlay
 District (MCMOD)



“11.11.G.2.d: On a corner lot, parking is not allowed between the building and **either street frontage** ~~the front and side yard lot lines.~~”

This change will deconflict what “corner lot” means and that parking cannot go in either street-facing front yard but can go in the side yards behind the building.



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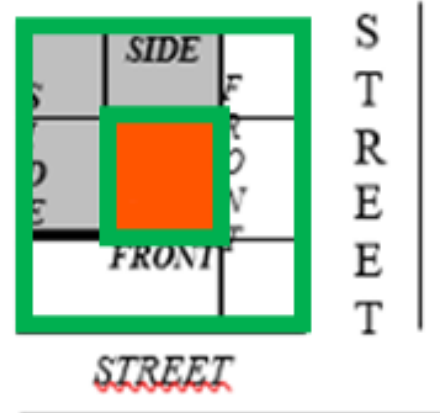
111

ARTICLE 36 – To Vote to Amend the Zoning By-Law
 Section 11.11, MBTA Communities MultiFamily Overlay
 District (MCMOD)



“11.11.G.2.l: The site design shall comply with Green Strips and Screening requirements, as found in Section 8.3.E”

Legal authority for Section 8.3.E’s green strip requirements for the building and perimeter standards is unclear. This will clarify that YES, it is applicable.



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ARTICLE 37 – To Vote to Amend Zoning By-Law Section 4.7



- The location of existing major site features, such as curb edges, ledge retrofits, setbacks, water retention or drainage areas, ponds, bodies of water, easements or utility lines and, excluded thereon, be shown that are of a 1/2 inch diameter or greater.
- A landscape plan showing all the trees and the size and type of plant materials to be provided and indicating all proposed changes to existing major site features.
- The proposed finished topography of the site or two (2) foot contour contours, Mean Sea Level Datum.
- The location and description of a permanent type bench mark to be adjacent to the property.
- The location and description of the bench mark used in establishing the topography.
- Zoning classification for the property and zoning district lines of the property, as well as other zoning districts or other zoning districts.
- Where applicable, the location of vertically and flood plain protection district boundaries.
- Descriptions of all plans to prevent removal of soil during and after construction, measure run off, and flooding of other properties, if applicable.
- The location and type of surface and proposed parking areas, loading areas, maneuvering areas, driveways, fire lanes, access, and walkways, which shall include wheelchair ramps and accessible.
- The delineation of each parking space, showing the use of a typical parking space for driveway and improved curb, which shall be within of space, with the first row of parking spaces noted on the plan or on-site plan.
- Traffic flow patterns within site entrance and exits and existing and proposed drive and peak traffic and street capacity levels of major and minor streets and drives, with delineation of existing and proposed curb and drive-side adjacent streets, including and existing street on the site and curb runs on the site and within 100 feet of the site.
- The site construction or alterations to any existing building or structure, the size of the building or structure to be used for the proposed use or uses, maximum number of occupants, and where applicable, maximum seating capacity and identification of any federal or state permits required for the project.
- A description of the hours of operation of the proposed use.
- Does a copy of the consent to grant a legal description of the site or other evidence of authority or consent of the applicant, whenever the applicant to use the entire of the subject property, such as an executed purchase and sales agreement or appointment in trust of the same.
- Other Permits: Copies of existing permits or special permits applicable to the property, including the books and page numbers with the Middlesex North Registry of Deeds.

Site Plan Review of Zoning Relations, Educational, Child Care Uses, and Large-Scale Single Family Units.

- Applicability: Religious and educational uses, Day Care Centers, and school age children programs, and Large Scale Single Family Units, as those uses are defined in the By-Law, shall not require a site plan approval as defined in this By-Law, Chapter 40A, 11, shall be

subject to a modified Site Plan Review process as specified in the rules and regulations outlined in this section. The Board shall, for each site plan review, shall apply to these rules and regulations.

Administrative Qualification. In order to qualify for the modified Site Plan Review standards in 4.7.1.1, an applicant must submit the Building Commissioner that the use is exempt under M.G.L. Ch. 40A, 11.

General Review Procedures. Site Plan Review for these uses shall be reviewed by the Planning Board, with specific review criteria specified in 4.7.1.2.

Approval Process. A site plan approval process shall be subject to the approval process set forth in the rules adopted by the ZPA. This does not require a Technical Review performed by an engineer or other applicable consultant but may include an Architectural Review of these areas called out elsewhere in this section.

- Procedures.
- Applicants shall submit an application for site plan approval to the Planning Board in accordance with the Planning Board Rules and Regulations.
 - The Planning Board or its designee shall review and act upon the site plan, reviewing such conditions as necessary to verify the Review Standards, and notify the applicant in writing of its decision.
 - Administrative Site Plan Review: The Planning Board (designated) shall render a decision within 45 calendar days of receipt of a complete approved application, unless extended by mutual agreement. The Planning Board (designated) may, at its discretion, refer the site plan review process to the Planning Board if, at the determination of the designee that the potential impacts of the project require review by the Planning Board. The applicant may also request Planning Board review.
 - Basic Site Plan Review: Conducted by the Planning Board at a meeting scheduled by special agreement. The Board shall render a decision within 60 calendar days of a complete approved application unless extended by mutual agreement.
 - Basic site plan review. Conducted by the Planning Board at a meeting and addressed public hearing in accordance with M.G.L. c. 40A, 11. The Planning Board may extend any review process for review site plan review, in accordance with the Planning Board Rules and Regulations. The Planning Board will hold a public hearing within 60 calendar days of receipt of a complete approved application, and shall render a decision within 120 calendar days from the date of submission of a complete application, unless extended by mutual agreement.
 - Technical Site Plan Approval: As a condition of granting site plan approval, the ZPA may require that the performance of the conditions and objectives of the standards and objectives imposed on the project to be subject to a review based on a deposit of money or negotiable security sufficient in the opinion of the ZPA to ensure performance of the conditions and objectives of the subject and limitations of such special permit.

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ARTICLE 37 – To Vote to Amend Zoning By-Law Section 4.7



criteria sufficient in the opinion of the ZPA to ensure performance of the conditions and objectives of the subject and limitations of such special permit.

- Factors of the application form, or an inspection conducted by an official, the required site records shall be deemed conclusively accurate. The applicant may request, and the Planning Board may grant by majority vote as constituted, an extension of the time limits set forth herein.

Review Criteria. In making its decision, the ZPA shall consider the following:

- Buildings, Structures, and Site Character: All buildings, structures, and uses of the property shall comply with the use and special permit requirements and dimensional, parking and loading, and signs and lighting regulations of the By-Law. Any property subject to a variance shall comply with the provisions of the variance and shall not comply with the terms of the Zoning By-Law that are more restrictive than those provided by the By-Law, nor exempt, substantial extensions of a use, construction, extension, or alterations of a use existing nonconforming building, structure, or use that requires site plan approval shall comply with the By-Law.
- Traffic: Adequate access shall be provided to serve the proposed use, building, or structure. Adequate access shall include provision for emergency and fire access and maintenance and safe outdoor and pedestrian movements within the site and its relationship to adjoining streets and surrounding properties.
- Parking, Loading, and Lighting: Safe and adequate parking, lighting, external traffic control, and off street loading and unloading shall be provided to protect normal operations of the proposed use.
- Storm Water and Site Drainage: All storm water and site drainage shall comply with the requirements of any Town By-Law or rules and regulations pertaining to storm water and site drainage, other than Building Codes and Regulations.
- Utilities: All utilities shall comply with the requirements of any Town By-Law or rules and regulations pertaining to utilities. Moreover, all utilities shall be developed in accordance with the requirements of the utility company to which they are connected.
- Signs, Services, Unreasonable Burdens: Signs shall be placed on signs, services, and advertisements.
- Vegetation and Landscaping: Whenever possible, existing vegetation and landscaping materials shall be preserved to screen the project or to screen the proposed use, building, or structure on surrounding properties and the proposed use, building, or structure shall be integrated into the existing landscape through use of vegetative buffers, construction of plant materials, slope protection, and retention of open space.

Standards: The issuance of a site plan approval special permit shall be conditioned on obtaining and complying with any Order of Conditions issued by the Building Commissioner under the Building By-Laws, 40A, 11, c. 111 and on the Rules and Regulations of the Building Board of Deeds.

Building Permit. An application for a building permit shall be accompanied by an approved site plan. The applicant shall verify in writing with all conditions of the site plan review decision prior to the initiation of a building permit except for those conditions that for their terms are intended to be satisfied during construction of the building project shall be noted by the Building Commissioner without the written consent of the site plan for the Planning Board.

- Unless specifically authorized by the terms of the site plan review decision, a final certificate of occupancy shall not be issued until the applicant has complied with all certified conditions of the site plan review decision, and the Building Commissioner has notified the Planning Board of such determination.
- Increase the Site Plan Approval Special Permit: The ZPA, as a condition of granting a site plan approval special permit may require that the performance of the conditions and objectives of the standards and objectives imposed on the special permit be secured by a program based on a deposit of money or negotiable security sufficient in the opinion of the ZPA to ensure performance of the conditions and objectives of the subject and limitations of such special permit.

General Review Standards: The Planning Board or its designee shall conduct standards for site plan review of activities and uses that will at a minimum address the following:

1. Intent of Decisions.
 2. Open space, natural features, and the landscape.
 3. Climate.
 4. Circulation and connectivity.
 5. Safe, efficient and efficient transportation systems.
 6. Protection of surface and ground water quality.
 7. Commerce and
 8. Public safety.
1. Addition Date: The site plan approval special permit or any modification, extension or renewal thereof shall only effect until a copy of the decision has been recorded in the Middlesex North Registry of Deeds. The decision shall bear the certification of the Town Clerk that it is signed and stamped after the decision has been filed in the office of the Town Clerk and that no appeal has been filed, or if an appeal has been filed, it has been dismissed or denied.
- Waiver: The Planning Board may, upon written request of the applicant, waive or modify strict compliance with the submission requirements or approval criteria standards of a field that such waiver is in the public interest and consistent with the intent and purposes of this section.
1. New Conditions and Required Report on Site Plan Approval Special Permit: A site plan approval special permit shall lapse if a substantial use thereof has not commenced within the period set forth in the terms of a special permit, if construction has not commenced within the period set forth in the terms of a special permit, or if no action is taken to be specified by the ZPA, or no action has been taken to grant the special permit.

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ARTICLE 37 – To Vote to Amend Zoning By-Law Section 4.7



Later, the plan approval shall lapse if substantial use or construction has not commenced within the following time frames:

1. Administrative Site Plan Review, substantial use or construction has not commenced within 200 (two) years of the date of approval
2. Minor Site Plan Review, substantial use or construction has not commenced within three (3) years of the date of approval
3. Major Site Plan Review, substantial use or construction has not been substantially completed within six (6) years after such commencement except the good cause.

Approval may, for good cause, be extended in writing by the Planning Board upon the written request of the applicant.

5. Regulations. The Planning Board shall adopt and may amend Rules and Regulations consistent with this section to provide detailed information, transmission, application procedures, review standards, and review timelines.

6. Effective Date. No site plan approval ~~special permit~~ or any modification, extension or renewal thereof shall take effect until the following a copy of the decision has been recorded in the Middlesex South Registry of Deeds. The decision shall bear the certification of the Town Clerk that it has been filed after the decision has been filed in the office of the Town Clerk and that no appeal has been filed, or if an appeal has been filed, it has been dismissed or denied.

14. Appeal. An appeal from a decision of the SPOA may be taken in accordance with G.L. c. 40A, § 41A. Any decision of the Planning Board or its department pursuant to this 4.7 shall be appealable in accordance with G.L. c. 40A, s. 17.

And to further amend the following sections to account for the changes in Section 4.7 Site Plan Approval

Section 4.2 E. Use Regulations, General

E. Site plan review is required for the construction, minor alteration, or change of use of any residential, mixed-use, or multi-family building or structure, and for certain site improvements specified under Section 4.7. ~~Any new residential building with an aggregate area of 2,000 square feet gross floor area or greater per site shall require site plan approval special permit to the Planning Board. This includes new additions to an existing, new residential building that increases the aggregate area of the gross floor area to more than 2,000 square feet per site.~~

Section 4.3 B Table of Use Regulations, DELETE:

~~4.3 B (1) shall require a special permit and site plan approval from the Planning Board.~~

Section 6.5 C 1.4 (j) Special Regulations for Solar Energy Conversion Systems (SECS), AMEND reference to:

~~4. A, B, & C except subsection 1.4 (i), 4.3, and 4.7~~ to "Section 4.7"

Section 6.5 C 2 (j) Special Regulations for Solar Energy Conversion Systems (SECS), AMEND reference to:

~~4. A, B, & C except subsection 1.4 (i), 4.3, and 4.7~~ to "Section 4.7"

Section 8.3 General Regulations, subsection E.7, Green Signs and Screening, AMEND reference to:

~~Special Permit~~ to "Review"

Section 11.7 Mill Conversion and Reuse Overlay District (MCRD), subsection D, AMEND

Special Permit. Uses other than those allowed within the underlying zone(s) require a special permit pursuant to Section 4.3 by the Planning Board and a Site Plan approval by the Planning Board pursuant to Section 4.7 of this By-Law. No other uses or structures shall be permitted in conjunction with a project except as specifically stated herein.

Section 11.7 Mill Conversion and Reuse Overlay District (MCRD), subsection F.1.g AMEND:

(g) A site plan and all supporting documents, as set forth in Section 4.7 of this By-Law and pursuant to the Planning Board Rules and Regulations:

(i) A plan at a scale of 1"=40' showing the topography of the site as a minimum of two-foot contour intervals. The plan shall use the Massachusetts State Plane (NAD 83) coordinate system and include vegetation and special features including wetlands, perennial streams and ponds, wetlands, wetlands, ponds and ditches, trees of more than 4 inches caliper, rock outcroppings, slopes in excess of fifteen percent (15%), existing and proposed trails and walkways, walls, structures of historical importance, biological or scientific habitats, and proposed and existing conservation or recreation easements.

(ii) A plan showing preliminary landscaping and architectural design, showing types, locations and layout of buildings and structures as well as the general height, bulk and appearance of structures. Perspectives may be required at Board's discretion.

(j) (2) A floor plan to scale for each floor of each building indicating where applicable, the number of units by type, the number of bedrooms per dwelling unit, the proposed use(s) of floor space and the location of affordable dwelling units.

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ARTICLE 37 – To Vote to Amend Zoning By-Law Section 4.7



(vi) A plan for the care, custody and control of all dams, canals and water rights located on the site or owned or controlled by the applicant.

Section 11.8 Medical Marijuana Overlay District (DMOD), subsection F, AMEND:

Exemption from RMD Special Permit Requirement. RMDs that demonstrate they are protected pursuant to the agricultural exemption under G.L. c. 40A, § 3 are not required to obtain a special permit but shall apply for Site Plan Review Approval pursuant to Section 4.7 of this By-Law.

Submitted by the Planning Board

Finance Committee has not yet made final recommendation.

Article 37 Explanation: Current Site Plan regulations are triggered by one criteria: that a building be over 5,000sf. At that point, a public hearing with extensive review costs and a requirement for a special permit discretionary finding are imposed, regardless of how simple the scope may be, and if the use is otherwise permitted by right. This trigger does not account for significant site work alone, nor for buildings less than 5,000sf. It also does not address modifications to existing sites.

The Town contracted with Raster Planning Group in 2024 for a Zoning Diagnostic Report, which provided two specific recommendations on this topic: to uncouple the requirement for a special permit in the Site Plan section (where special permits are already required or not based on the Table of Uses) and to consider adopting "tiers" of site plan review, such as a minor administrative and a major which could better balance the intensity of reviews to the scope of the proposal.

The Town contracted with Northern Middlesex Council of Governments (NMCOG) through a grant for District Local Technical Assistance to address these issues and recommendations. The proposed By-Law is a result of this work and will streamline the site plan review process, reduce unnecessary delays for small projects, involve Billerica as a business-friendly community, and align the Town with best practices in zoning and land use regulation.

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ARTICLE 37 – To Vote to Amend Zoning By-Law Section 4.7



Current Bylaw:

Nonresidential buildings 5000+sf require site plan special permit

All site plan review includes discretion of USE as a special permit, regardless of Table of Use allowance.

Current Impact:

Big jobs at small sites exempt; small jobs at big sites triggered.
Discretionary use deters new business & conflates legal authority

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ARTICLE 37 – To Vote to Amend Zoning By-Law Section 4.7



From the 2024 Zoning Diagnostic Report, Part 1 Technical Issues:

“The Site Plan Approval (SPA) bylaw blurs special permit authority with site plan review. As a result, Billerica does not really have a site plan review process for as-of right uses because the applicant is still required to apply for a special permit. SPA and the special permit have different purposes, they involve different sources of authority, and they present a different set of legal concerns for an applicant... **Site Plan approval is most effective when the bylaw provides for objective site and design guidelines and criteria**”

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ARTICLE 37 – To Vote to Amend Zoning By-Law Section 4.7



From the 2024 Zoning Diagnostic Report, Part 2 Policy Considerations:

“The concept of a “minor” (sometimes called “administrative”) and “major” approach is in place in other towns precisely to simplify the review of small projects and focus the Planning Board’s time and attention on projects that need and benefit from a public review process. Projects under a certain size threshold could be handled by staff review, while larger ones would be handled by the Planning Board as they are now. **This approach avoids over-scrutinizing minor projects while maintaining the Town’s jurisdiction over larger ones and establishes a formal review mechanism for projects below 5,000 square feet”**

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ARTICLE 37 – To Vote to Amend Zoning By-Law Section 4.7



Proposed Bylaw:

Three-tiered approach, so smaller scope requires smaller burden.
Site plan review focuses on technical site design, not use discretion.

Proposed Impact:

Balances oversight with burden.
Businesses know what to expect and can invest more confidently.

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ARTICLE 37 – To Vote to Amend Zoning By-Law Section 4.7



TIERED THRESHOLDS FOR REVIEW (Section C)

	Bldg Size	Additions	Change of Use	Parking Lots	Land Disturbance	Plan Mod	Other
ADMIN	<1000sf	500-999sf	No impacts	Refinishing, new <5	<2500sf	Minor, unbuilt	Solar energy
MINOR	1000-4999sf	1000-2499sf	Impacts	New 5-14	2500-9999sf	Significant, unbuilt	
MAJOR	5000+sf	2500sf	Special Permits	New 15+	10000+sf	Significant, built	Alterations impacting public sidewalks/ curbs cuts

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ARTICLE 37 – To Vote to Amend Zoning By-Law Section 4.7



TIERED PROCEDURES FOR REVIEW (Section F)

	MATERIALS	TIMEFRAME	MANNER
ADMIN		45 days	Administrative (Staff/designee)
MINOR		60 days	Public Meeting
MAJOR	Peer Review	150 days	Public Hearing

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ARTICLE 37 – To Vote to Amend Zoning By-Law Section 4.7



STANDARDIZED FINDINGS (Section H)

ADMIN	Siting of Facilities	Open Space, Natural Features, and the Landscape	Wetlands	Circulation and Connectivity	Safe, Effective, and Efficient Transportation Systems	Protection of Surface and Ground Water Quality	Signage	Public Safety
MINOR								
MAJOR								

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ARTICLE 38 – ESSA Foster Care Transportation Reimbursement



To see if the Town of Billerica will vote to authorize the Superintendent of the Billerica Public Schools to enter into Memoranda of Understanding (“MOUs”) with the Massachusetts Executive Office of Health and Human Services (“EOHHS”), Department of Elementary and Secondary Education (“DESE”), and/or the Department of Children and Families (“DCF”) in order for the Billerica Public Schools to receive Federal reimbursements for transportation of students in foster care under the Federal Title IV-E Claiming of Transportation Expenditures for Children in Foster Care Program and to authorize that payments for foster care transportation under the MOUs will be made from the reimbursement(s) recovered as a result of the foster care transportation services being performed without appropriation of such reimbursements pursuant to M.G.L. c. 44, § 70; and to authorize the Superintendent to otherwise act in accordance with the MOUs and M.G.L. c. 44, § 70 relative to foster care transportation and reimbursement therefore; or act in relation thereto.

Submitted by the Billerica School Committee

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ARTICLE 39 – To Transfer from the Select Board to the Conservation Commission for a Conservation Restriction with a Deed Restriction



To see if the Town will vote, pursuant to G.L. Chapter 40, Subsection 15A, to transfer the following parcels of land from the Select Board to the Conservation Commission for active and passive recreation, open space and conservation purposes, provided, however, that use of the parcels for the installation, maintenance, repair and operation of utilities including, but not limited to, water, sewer and stormwater, and supporting infrastructure, both above and below ground, shall be permitted, and whereby such parcels shall be subject to the protections of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts and G.L. Chapter 3, Subsection 5A;

Land to be Transferred (Assessor's Map and Parcel):

Map 100 parcel 162-0, 163-0, 164-0, 168-0, 169-0, 170-0, 171-2, 172-0, 174-0, 176-0, 178-0, 179-0, 182-0, 185-0, 186-0, 188-0, 190-0, 191-0, 192-0, 29-0, 30-0, 32-0, 34-0, 35-0, 36-0, 38-0, 39-0, 40-0, 41-1, 41-3, 44-0, 46-0, 48-0, 50-0, 51-0, 52-0, 53-0

Map 99 parcel 516-0, 518-0, 519-0

Map 106 parcel 3-0

or act in relation thereto.

Submitted by Michael S. Rosa, Select Board Member, on behalf of the Open Space and Recreation Committee.

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ARTICLE 39 – To Transfer from the Select Board to the Conservation Commission for a Conservation Restriction with a Deed Restriction



Continuation of conservation efforts, began in Fall 2025.

Background: Town Owns Nearly 800 Parcels of Land

- Existing Civic Buildings
- Existing Conservation Land
- Unbuilt Land, not Conserved

OSRPC continues to find areas suited for conservation to protect wetlands, to improve open space and recreation amenities, and to limit development potential.

2026 Spring Town Meeting

128

ARTICLE 39 – To Transfer from the Select Board to the Conservation Commission for a Conservation Restriction with a Deed Restriction



All parcels are relatively contiguous and wet within the southernmost portion of Pinehurst (Pinedale).

- ✓ Town Owned
- ✓ Town Owned Conservation



2026 Spring Town Meeting

129

ARTICLE 39 – To Transfer from the Select Board to the Conservation Commission for a Conservation Restriction with a Deed Restriction



As a first “Batch”, this article includes properties from Bedford Street and Praise Street, south to the Burlington Town Line.

- ✓ Town Owned
- ✓ Town Owned Conservation



2026 Spring Town Meeting

130

ARTICLE 39 – To Transfer from the Select Board to the Conservation Commission for a Conservation Restriction with a Deed Restriction



These lots are predominately contiguous and “wet”, as seen in the Green Flood and State Wetlands layers (green shading). One property is neither (visible in the middle of the “white” area) so it is not included.

- ▲ Town Owned
- ▲ Town Owned Conservation



2026 Spring Town Meeting

131

ARTICLE 39 – To Transfer from the Select Board to the Conservation Commission for a Conservation Restriction with a Deed Restriction



Parcel ID numbers listed. Wetlands (FEMA floodplain, state wetlands, and local green flood) are shaded in blue/green.

- ▲ Town Owned
- ▲ Town Owned Conservation



2026 Spring Town Meeting

132

ARTICLE 39 – To Transfer from the Select Board to the Conservation Commission for a Conservation Restriction with a Deed Restriction



Parcel ID numbers listed.
Wetlands (FEMA floodplain, state wetlands, and local green flood) are shaded in blue/green.

- 4 ✓ Town Owned
- 4 ✓ Town Owned Conservation



2026 Spring Town Meeting

133

ARTICLE 39 – To Transfer from the Select Board to the Conservation Commission for a Conservation Restriction with a Deed Restriction



Parcel ID numbers listed.
Wetlands (FEMA floodplain, state wetlands, and local green flood) are shaded in blue/green.

- 4 ✓ Town Owned
- 4 ✓ Town Owned Conservation



2026 Spring Town Meeting

134

ARTICLE 40 – To Vote to Deed Certain Town-Owned Parcels to the Conservation Commission



To see if the Town will vote, pursuant to G.L. Chapter 40, Subsection 15A, to transfer the following parcels of land from the Select Board to the Conservation Commission for active and passive recreation, open space and conservation purposes, provided, however, that use of the parcels for the installation, maintenance, repair and operation of utilities including, but not limited to, water, sewer and stormwater, and supporting infrastructure, both above and below ground, shall be permitted, and whereby such parcels shall be subject to the protections of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts and G.L. Chapter 3, Subsection 5A;

Land to be Transferred (Assessor's Map and Parcel):

Map 59 parcel 80-0 & 85-0

Map 90 parcel 119-0, 121-0 & 218-0

Map 102 parcel 1-0

Or act in relation thereto.

Submitted by Michael S. Rosa, Select Board Member, on behalf of the Open Space and Recreation Committee

2026 Spring Town Meeting

135

ARTICLE 40 – To Vote to Deed Certain Town-Owned Parcels to the Conservation Commission



Continuation of conservation efforts, began in Fall 2025.

Background: Town Owns Nearly 800 Parcels of Land

- Existing Civic Buildings
- Existing Conservation Land
- Unbuilt Land, not Conserved

OSRPC continues to find areas suited for conservation to protect wetlands, to improve open space and recreation amenities, and to limit development potential.

2026 Spring Town Meeting

136

ARTICLE 40 – To Vote to Deed Certain Town-Owned Parcels to the Conservation Commission



Map 59, Parcels 80-0 & 85-0

Portion of "Elsie Ave"
neighborhood, removed from
Fall 2025 warrant due to
potential DPW municipal use.

Potential use is now resolved
and site can be conserved with
the provided deed language.

- ✓ Town Owned
- ✓ Town Owned Conservation



2026 Spring Town Meeting

137

ARTICLE 40 – To Vote to Deed Certain Town-Owned Parcels to the Conservation Commission



Map 90, Parcels 119-0, 121-0 & 218-0

Portion of Shawsheen River/Pinehurst
area, removed from Fall 2025 warrant
due to potential DPW municipal use.

Potential use is now resolved and site
can be conserved with the provided
deed language.

- ✓ Town Owned
- ✓ Town Owned Conservation



2026 Spring Town Meeting

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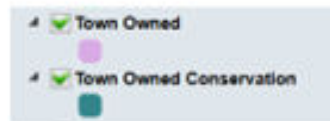
ARTICLE 40 – To Vote to Deed Certain Town-Owned Parcels to the Conservation Commission



Map 102, Parcel 1-0

Land known as “Grampy’s Land at southern end of Nashua Rd, removed from Fall 2025 warrant due to potential DPW municipal use.

Potential use is now resolved and site can be conserved with the provided deed language.



2026 Spring Town Meeting

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ARTICLE 41 – To Transfer a Parcel of Land Known as Cidermill Property to the Select Board for Active and Passive Recreation, Open Space and Conservation Purposes



To see if the Town will vote, pursuant to G.L. Chapter 40, Subsection 15A, to transfer a certain parcel of land known as the Cidermill Property, located off of Andover Road, containing 41.03 acres, more or less, and described in a deed recorded with the Middlesex Registry of Deeds in Book 35347, Page 53, and also shown on Assessors Map 51 as Parcels 75-0, 60-27 and 54-3, to the Select Board for active and passive recreation, open space, and conservation purposes, including, but not limited to, the construction and installation of playground equipment, seating, bleachers, and buildings containing bathrooms, meeting space, and equipment-storage, as well as the installation of utilities and facilities necessary to support the uses allowed on the site, and whereby such parcel shall be subject to the protections of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts and G.L. Chapter 3, Subsection 5A; or act in relation thereto.

Submitted by Daniel Darris-O'Connor, Select Board Member

2026 Spring Town Meeting

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