

Billerica Historical Commission  
August 13, 2025  
Meeting Minutes

Members Present: Michele DeParasis, Alec Ingraham, Mary Leach

Members Absent: Travis Brown, Matt Hrono, Dan Prager

The Meeting was called to order at 7:08 P.M.

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1. June 9<sup>th</sup> Meeting Minutes: All BHC members had not had time to review the minutes. The minutes will be reviewed at the next meeting.
2. Historic Properties Survey Plan-Level 1\*: In July, Alec completed the CPC eligibility form as the first step in securing funding for Historic Properties Survey Plan. At the July meeting of the CPC, the Plan was deemed eligible. Subsequently, Alec prepared the CPC application for funding in the amount of \$43,750. At the meeting the Commission members reviewed the plan, which will be presented to the CPC on August 14, 2025. Alec, Mary and Michele will attend the CPC meeting. (For more information, please see the Billerica, Massachusetts Historic Preservation Survey Plan prepared by Wendy Frontiero. The plan is posted on Town's website.)
3. BHDC Support Letter: The members of the BHC appreciated the support for CPC funding outlined in a letter from the Billerica Historic Districts Commission.
4. CPC BHC Representative: Travis Brown resigned his position as BHC representative to the CPC. Michele DeParasis self-nominated to replace Travis in that role.
5. Rogers Street sign: At the last meeting in June, it was determined that the canal crossing sign (a set of three) on Rogers Street needed to be replaced. Funding from the BHC FY 2025 BHC budget was approved for two of the signs in the set. Funding for the remaining sign (\$260) might need to be expended from the FY 26 BHC budget, unless funds can be obtained through a grant or a donation.
6. Other: A demolition permit for the removal of the house at 31 Boston Road has been requested by the owner. The property has been uninhabited for many years and the house was allowed to deteriorate. Although the property was never included on Billerica's Inventory of Historic Properties (the Local Inventory), the Assessor's records list the house as being built Circa 1838.