



Department of Public Works – Engineering Division

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Frederick W. Russell, PE, Director
Kelley J. Conway PE, Town Engineer

MEMORANDUM

To: Planning Board

From: DPW – Engineering Division

Date: April 2, 2026

Re: 1 & 3 Wedgewood Avenue Lot Split

The Engineering Division has reviewed the plans entitled “*Plan of Land located in Billerica, Massachusetts*” prepared by Dresser, Williams & Way, Inc., dated February 17, 2026. DPW has the following comments.

1. This lot has frontage on Wedgewood Avenue. Wedgewood Avenue is an accepted way.
2. A Street Opening Permit will be required for any work in the right-of-way. Any longitudinal trench within the roadway will require a full width overlay as a Street Opening Permit requirement.
3. Upon approval of utility plans, DPW fees will be due prior to Foundation Permit approval. Contact Steve Robertson for questions regarding DPW fees.
4. A utility plan showing utility services from the main to foundation(s) must be submitted to DPW for review and approval prior to Foundation Permit approval.
 - a. Water is available on Wedgewood Avenue.
 - b. Town sewer is not available on Wedgewood Avenue. Developer will need to propose a sewer main extension to River Street to connect new lot or run a sewer service through an easement on property of #1 & #3.
 - c. Utility services shall not cross lot lines unless an easement is provided.
 - d. All water and sewer utility construction and materials shall be as specified by the Water and Wastewater Divisions.

MEMORANDUM

Page 2 of 2

- e. Upon approval of the utility plan, Sewer Main Extension Permit, Sewer Connection Permit and Water Connection Permit must be applied for online by an Approved Bonded Contractor.
5. See DPW Administration Office for a list of Approved Contractors.
6. Contact the Engineering Division to obtain a house number for the lot. The house number must be visible from the street.
7. Construction of anything with an impervious surface must include measures to mitigate Stormwater runoff. Stormwater plans with calculations of all new impervious areas will need to be submitted.

Please submit required plans and a response to comments for DPW review. Please contact our office with any questions or concerns.