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BILLERICA SCHOLARSHIP FOUNDATION 2026 APR 19 A 8:35

March 4, 2026

TOWN CLERK

A meeting of the Billerica Scholarship Foundation was held on March 4, 2026, in the Evelyn Haines Room

at Billerica Town Hall.

Jim Gately called the meeting to order at 7:00PM.

Members present who constituted a quorum: Sharon Ferris, Tracy Deloy, Patty Membriano, Denise Saleme, Jim Gately, Brenda MacDonald, Larry Norman, Alyssa Bartlett, Jim Spinale, and Dana Reardon. Those who were absent: Mary Anne Durand, Mike Rosa, and Al Tassone.

The minutes of the February meeting were not able to be voted on because it was not stated on the agenda for that night's meeting.

Corresponding Secretary's Report – Sharon Ferris said that there was a death in Gerard Jacobs' family, and we are receiving many donations because of the death. She is behind in that correspondence but is up to date with everything else.

Treasurer's report – Sharon Ferris reported that she is up to date with the exception of check that just came in. The year total for fundraising was \$35,909.88.

Trivia Wrap up – Mickey Ouellette has booked next year's date with the Elks. -2/5/27. Our expenses were \$980 to print the ad book, \$270 for the hall, \$87.67 and \$192 for supplies. We have enough table paper for next year. Brenda MacDonald reported that we had 51 teams, 3 round sponsors, 60 ads, and 50/50. We had \$1410 in presold raffle tickets. There was a total of 359 raffle tickets sold. We have enough tickets for next year. We had 3 silent auctions, and a donation from Chris Sennot. Sharon Ferris reported that we still have \$300 outstanding from the event-Rockland Trust and America's Auto Auction. We made \$6675 on the ad book. Jim Gately said that was probably the maximum number of pages we could have. If we have more pages, it will probably have to be in a different format. According to Brenda's figures the gross amount earned was \$23,087. Next year's pricing: \$160 per team, \$10 raffle sheets, 50/50 3 for \$10 or 6 for \$20, \$5 for this or that, \$10 for Buy an answer. It was asked how many raffle tickets we would need to order-Brenda said we probably sell 400 to 500 a year. Sharon said in January 2020 we spent \$538 for 2,000 of them. Alyssa Bartlett mentioned someone said we could enter the raffles in the computer and generate numbers. That would take more manpower, so how we do it seems to work for us. We are going to look into on-line enrollment for next year. We want to bring back putting past year's themes in the book. Want to try to encourage more themed dress up. Jim Gately wanted to thank everyone for all their work on this important event. There was discussion on how to ask questions about the different decades next year. Denise Saleme said we could preface the questions with in the 70s, etc. Sharon will post save the date for the event. There were questions asked about the round sponsors. Sharon said it was new and we went with people we knew would be flexible if it did not go well. Next year we will announce to the public if they are interested in sponsoring, contact us by a certain date. They will be put in a "hat" and 3 names drawn.

Scholarship-opened March 1st – Sharon Ferris reported that most of the scholarships are open. There are 106 different ones that are open, with some still pending. We need to discuss tonight the Foundation scholarships. We have \$35,909.88, so call it \$36,000. Last year we awarded \$30,000. We have 8 named

scholarships at \$1500 each, and gave out 10 foundation awards at \$1500 each, 1 trivia and 1 tax insert. This year we have enough for 2 tax insert scholarships, as well as the 8 named and 1 trivia at \$1500 each. Sharon had two proposals for the rest of the funds: 11 \$1500 and save \$3000 for future investments or 12 \$1500 scholarships. Denise Salenme said that the topic of covering expenses has come up at different times. Patty Membriano wanted to point out that we need to be careful on how we promote our fundraising-many times we say all money raised goes to scholarships. Sharon said we have an operating fund that we use that covers expenses that could be paid out of fundraising money, and it is never more than \$3000 so it evens out. Larry Norman made a motion to offer 11 scholarships and keep \$3000 in a safety net; Tracy Deloy seconded the motion; all voted in favor.

Class of Fundraiser – Brenda Macdonald told us that Class of is ready to go. We have gift cards for the kids' superlatives. It would be nice to have some for the adults. We have the school lists, and copies made. She will write to get permission from the superintendent so everything will be ready when Mary Anne Durand gets back. Envelopes need to be stuffed and will let people know when Mary Anne is back when we can get together to help with that.

Website Updating – Tracy Deloy said she looked at the website and gave Sharon and Reid Cooper a list of suggestions. She did not go onto the Town's website. Brenda let us know that the Dollars for Scholars will be coming out with a new website for students. Some changes have been made to our website, with more changes to come.

Shell fundraiser – Tracy Deloy said she talked to Joy and she is giving us a huge deal because she is Tracy's friend. Tracy did not bring all the figures with her, but she will charge us \$4 for each ornament. When Tracy asked about us getting a kickback from people ordering from her site because of us, she said no because she is giving us a really great deal on costs for the items we want. Brenda sent Tracy the graphic of the gazebo that we use. Discussion about where to sell the items. We do not want to take away from the Back-to-school nights. Yankee Doodle would be the best place to sell but we need to talk to Taryn Gillis about that-as a community group we may not be able to sell a lot of items. If we have the order forms there, we are not actively selling them. Denise asked about the Rustic Barn-that is where we have replicas to sell. Sharon thought it would be good to know from Joy what her best-selling items are.

Lottery fundraiser – Sharon said it has kicked off. She currently has 39 tickets remaining. She just sold 5 at the meeting.

Misc. other business – Larry Norman asked about the Gronkowski football. John LaFauci won it. Sharon said she is collecting for the Savers drive in April.

Motion made to adjourn the meeting by Larry Norman, seconded by Brenda Macdonald; all in favor. The meeting adjourned at 8:10PM.

The next regular meeting will be held on April 1, 2026, at 7:00PM in the Evelyn Haines Room in the Town Hall.

Respectfully submitted,

Patty Membriano, Secretary

