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BILLERICA SCHOLARSHIP FOUNDATION

February 4, 2026

TOWN CLERK
BILLERICA

A meeting of the Billerica Scholarship Foundation was held on February 4, 2026, in the Evelyn Haines Room at Billerica Town Hall.

Jim Gately called the meeting to order at 7:03PM.

Members present who constituted a quorum: Sharon Ferris, Tracy DeJoy, Patty Membrino, Denise Salemme, Mike Rosa, Jim Gately, Brenda MacDonald, Larry Norman, Alyssa Bartlett, and Dana Reardon. Those attending by zoom: Al Tassone. Those who were absent: Mary Anne Durand and Jim Spinale. Guest in attendance: Darlene Torre.

A motion was made to approve the minutes of the January meeting by Larry Norman, seconded by Mike Rosa. There was a roll call vote, and all voted in favor of accepting the minutes.

Corresponding Secretary's Report – Sharon Ferris said that she is up to date and current.

Treasurer's report – Sharon Ferris reported that she is up to date with the exception of check that just came in. Scholarship funding has started. She wants to move \$49,773.77 from account at Rockland Trust to the town accounts. Scholarship funding from the end of last year is included in this. Mike Rosa made a motion to approve the transfer; seconded by Larry Norman; all approved.

Autographed Football Update – Sharon Ferris said we have 54 tickets sold, earning \$1080. She asked if we were going to push this at Trivia. There was concern from some members that it could take away from the raffles and silent auction raffles that we will have at Trivia. Also, we were not going to do the Bruins tickets that were raffled before, so we want to be fair. We will make a push on social media Friday, Saturday, and Sunday. We plan to draw the winner after the Super Bowl or during half-time. The money from this raffle goes to the class of 2033.

Scholarship Kick-Off – Sharon Ferris said she is working on the kick-off. There are eight scholarships ready to open as they are funded. Our foundation scholarships will open on March 1st. We can decide on how many there will be after we get the money total from Trivia. The application window will be until March 23rd. Right now, Sharon is working on funding and any changes that are being made by the donors. Rockland Trust, formerly Enterprise Bank, is questioning us not having 501(c)3. Sharon has sent them W-9 information from the Town. We will have four new scholarships. The Lions Club will give 2 \$1500 awards. They have changed it from one male, one female, to one High School and one Tech. Scoring and awarding dates will be April 22 and 29. We should try to get this meeting room for 6pm. Dana Reardon will help with organizing the essays again, and Denise Salemme will help her. Tracy DeJoy will be assisting Sharon, also.

Class of Fundraiser – Brenda MacDonald told us that Class of is in great shape. She ordered the ten thousand tickets for the kindergarten class. All letters, envelope labels, Spanish letter are done. First prize is confirmed with O'Connor's. She has not been able to confirm second prize with Marshall's yet. She has gift cards for the superlative prizes: Kimballs, AMC, Garrison's, Adventureland, for example. When Mary Anne Durand gets back from her trip, the materials can be put into packets and brought to the schools. We should notify Mary St. George in the School Department when we are ready, and she will talk to the Superintendent. There was discussion about flyers for soliciting class sponsors. Alyssa Bartlett asked what

the newly printed tickets say on them. The grill prize from O'Connor's and other exciting prizes, including 3 cash prizes. We can ask at Town Meeting to announce about sponsorship. We can also do a BATV message board. Since it is hard to explain what the sponsorship entails, can direct them to Sharon Ferris at the concession stand. Sharon explained to Alyssa the different ways someone can sponsor.

Trivia Night – Brenda MacDonald told us that we will not be able to get into the Elks Hall that day until 3pm. Larry Norman and Darlene Torre will be at the front door; Brenda, Dana and Denise will manage the raffle tables; Mike Rosa and Mickey Ouellette will sell raffle tickets-Vinnie MacDonald if needed. Brenda has prepared announcements for each round for Kim to read. Tracy Spinale will be coming that night. We will have 51 teams-Lions Club was late entry. Last year we had 48 teams, raised \$17,392, and had 52 pages in the ad book. This year we have 64 pages- \$6200, and \$475 outstanding. Before we go into the Elks that night, we have \$16,825. Brenda has every reason to believe that we can reach \$20,000. Mike Rosa brought up selling 50/50 raffles ahead of time. We will discuss this for next year. Cost of \$985 to print the ad book, and \$270 for the Hall and additional bartender. Brenda said she is counting the number of raffle sheets she brings. She wants to try to get a better sense of how many we are selling. Brenda also mentioned that she has a lot of trivia stuff, as well as other Scholarship items, at her house, so people should think about who will be able to take items to store after this year. Larry will meet at 2:15 at Brenda's house that afternoon to load up the truck. We have a fire pit and corn hole tables from the Tech. Darlene Torre said she is bringing food for the group that night.

Website Updating – Tracy DeJoy said she emailed Reid Cooper, but they have not connected with each other yet. They should be able to talk at Trivia.

Misc. other business – Tracy DeJoy said she has not reached out to Joy about the shell ornaments, yet.

Motion made to adjourn the meeting by Mike Rosa, seconded by Larry Norman; all in favor. The meeting adjourned at 7:54PM.

The next regular meeting will be held on March 4, 2026, at 7:00PM in the Evelyn Haines Room in the Town Hall.

Respectfully submitted,

Patty Membrino, Secretary