



BILLERICA PLANNING BOARD

Town Hall
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<https://www.town.billerica.ma.us/PlanningBoard>

Michael Parker, *Chair*

Blake Robertson, *Vice Chair*
Christopher Tribou
Evens Cimea

Edward Giroux, *Secretary*
Marlies Henderson
Anthony Ventresca

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BILLERICA

Planning Board Rules and Regulations Subcommittee Meeting Minutes January 22, 2026 @ 7:00 P.M. Location: Remote

Members	Present
Blake Robertson, <i>Chair</i>	Y
Anthony Ventresca	Y
Michael Parker	Y

Blake Robertson called the Subcommittee meeting to order and called roll. Jane Merrill attended on behalf of Staff.

Discussion

In preparation for this meeting, Robertson shared an updated draft of the Rules and Regulations. The committee discussed the following topics:

- Process for updating document to reflect changes to Mass General Laws or Billerica Charter/General Bylaws.
- Warrant Article review procedure
- Planning Board's Powers and Duties and working with other Board and Committees.
 - Working with the CPC on annual CPC resources report.
 - Planning Board oversight of Public Ways
 - Construction employment requirements – Ventresca stated he thought this requirement may have been rescinded by Town Meeting a few years ago.
 - Consulting with BOH Stormwater Management bylaw.
 - Board of Health's determination of Marijuana Dispensary compliance. Subcommittee requested that Merrill find out if Collective Cannabis paid the \$20,000 into the Sidewalk Fund as per their SPSP approval in 2020.

Motion Ventresca motioned to adjourn.
Second Parker
Vote 3-0