

Billerica Commission on Disability

Thursday March 19, 2026

6:00 PM

VIA Zoom

<https://us02web.zoom.us/j/87188773476?pwd=bkRlaFFXWTdreTI1d3JueVlySFNvZz09>

Meeting ID: 871 8877 3476

Passcode: 433264

Phone 1-929-205-6099

DRAFT MINUTES

Attendance:

Members:

ART
Chris
Lauren
Jason
Jacqueline
Maria

Absent:

Daniel Darris-O'Connor

Guests:

Mark L.
Andrew J.

START: 6:05

1. Announcements:
none
2. Open mic:
none
3. Preliminary Business:
 - a. Approval of Minutes – November 2025 Jason Maria, all in favor
 - b. No December Meeting
 - c. Approval of Minutes – January 2026 (informal meeting) Maria, Jacqueline, all in favor
 - d. No February Meeting
 - e. Treasurer Report – none
4. Unfinished Business:
 - a. Scholarship Foundation Donation Update: On hold until March 2026 Maria is not in touch yet – push to April
 - b. Need input for upcoming contracts and 5-year plan. - Plan is out, available on LRTA site, not very specific, expansion will need funding, but state has been good in the past.

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2026 APR 10 A 10:35
TOWN CLERK
BILLERICA

Free fair is a specific budget item needs to be passed via legislature. A second study to improve fixed routes is underway but not yet available, hopefully by April

5. Continuing items:

- a. COA bus services for disability as well as elderly
 - i. Status of scheduling for COA service w/ John's retirement?
Per Maria, confirmed COA bus, serves disabled as well as Sr.'s.
Need to schedule 4 days in advance.
Try to be done w appts. Etc. by 1:00 because they stop at 3:00
Call COA main number to reach scheduling.
John has been talking retirement but not yet.
Andrew says LRTA is getting software that may help, which will eventually be made available to COA's – Close item.
- b. Needs Assessment request – update – no info, close item.
- c. Kohlrausch park update – no update cont. question about whether all has been reviewed for ADA, Mark L. says it is, Has been finished and has passed playground inspection. Close item
- d. HC Parking for O'Connor's Plaza and Town Center businesses – Business lot parking is compliant, for public strip in front of TC businesses, making new spaces needs BOS vote. Center rebuild isn't currently happening

Mark L will work on getting process started – including looking at previous designs to see if they included HP spots

- e. North Billerica/Treble Cove ADA Compliance Concerns:
 - i. Missing sidewalk between Precision Tune and the Harley shop
 - ii. St. Anne's – sidewalk
 - iii. Pedestrian safety concerns.
 - iv. New Fire Station (Contract signed) Will have sidewalk in front,
 - v. Will be New Gas station Convenience store at old Mobile site
unlikely to be other changes – in general drivers for new SW are redevelopment or major projects, neither seems likely at present.
- f. Website Update
 - i. Phone - Now Town Mgr. Office – give script card on how to handle
 - ii. Maria has no access to Email, no progress (supposedly none of the committees have email? Mark L. will look into
 - iii. FB page has disappeared status? Jason needs to work on, find time to do. Mark L. will also look into.

g. Meeting recording is not possible w/o access to Zoom account as host, need help with Jason will work on. Mark L. will look into finding a fix.

h. (Police Details – Schedule vote for September Meeting)

i. Chair is desiring to step down and leave COD. Discuss reorganization, and plan for transition.
Recommended that I notify BOS of intent,
Maria willing to continue w/ administration
Lauren will take Chair if must but doesn't want it

6. New Business

none

7. Adjourn – Lauren, Jason, all in favor