



BILLERICA

COUNCIL ON AGING

Board Meeting Agenda

Wednesday, January 14, 2026: 3.30 PM to 5.00 PM

LOCATION: The COA: 25 Concord Road, Billerica

- Call to order by Board Chair – Rich Carroll, Esq.
- Moment of Silence and Pledge of Allegiance
- Attendance
- Open Mic
- Review and Approval of December 10, 2025 Meeting Minutes
- **Director's Notes**
 - Program and Financial Updates
 - Grants
 - Select Board Presentation
- **Board Discussions**
 - Future COA building plans
- Next Meeting Date: February 11, 2026
- Adjournment

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Director's Note – January 2026

Program and Financial Updates

Financial Performance: Program registration for February occurred on Tuesday, December 30th. Even with the holiday week we had 276 completed transactions with \$1516 collected in revenue.

Program Highlights:

Cabot Luncheon was a great success with over 250 individuals served. Thank you to Phil and Cabot for their generous donation and support. We also had in our presence Town Manager, Christopher Dillon and Assistant Town Manager Ann Marie Casey, who helped serve the meals along with Select Board member Mike Rosa.

COA volunteers and staff from various town hall departments delivered over 130 gifts to our vulnerable and homebound older adults during the week of December 16th. The joy and appreciation was palpable as I had personally delivered a few presents myself with Ann Marie Casey.

Grants:

We received \$2,500 from Burlington Stores to purchase 60 \$25 Market Basket gift cards to support patrons experiencing food insecurity and use the remaining \$1,000 to offer programs around nutrition education

We received \$10,000 from Saab Family Foundation to offer a program similar to Lahey Produce where we offer a box of food, both shelf stable and fresh, every two weeks to 60 of our patrons. The program is projected to run from early February to end of April, with oversight from our Outreach Department.

Select Board Presentation:

David Lamore and I presented the proposal for change in eligibility criteria for the property tax work off program at the January 5th Select Board meeting. The memo submitted for Select Board agenda was the following "The Council on Aging proposes modifying the Fiscal Year 2027 (FY27) Tax Work-Off (TWO) Program application for Seniors and Veterans to prioritize financially vulnerable residents. This proposal institutes a two-block application system to balance equity with high participation. Block One will offer priority access to applicants willing to submit financial eligibility documentation to verify need. Block Two will retain the current "first-come, first-served" model for general access to the remaining program slots." The proposal for change has been approved and will go into effect during this year's application period, which start on Monday, April 6, 2026.



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DATE: January 5, 2026

A MEETING OF THE: BOARD of Billerica Council on Aging

WILL BE HELD:

DATE: Wednesday, : January 14, 2026

TIME: 3:30 p.m. to 5.00 p.m.

PLACE: The Billerica COA, 25 Concord Road, Billerica

SIGNED: *William J. Neel*
BOARD SECRETARY

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ALL NOTICES MUST BE GIVEN TO THE TOWN CLERK'S OFFICE
AT LEAST 48 HOURS BEFORE A SCHEDULED MEETING IS
CALLED AND MUST BE POSTED IN THE CLERK'S OFFICE.