



SELECT BOARD
TOWN HALL
365 BOSTON ROAD
BILLERICA, MASSACHUSETTS 01821
978-671-0939
FAX: 978-671-0947

Jillian K. Pavidis, *Chair*
John J. Burrows, *Vice Chair*
Daniel R. Darris-O'Connor, *Secretary*
Michael S. Rosa, *Member*
Dina M. Favreau, *Member*

BILLERICA SELECT BOARD AGENDA

JANUARY 12, 2026 @ 6:00 PM

365 BOSTON ROAD, THOMAS CONWAY HEARING ROOM #205 AND HYBRID VIA ZOOM

<https://us02web.zoom.us/j/83477138002> webinar id: 834 7713 8002 phone 1 929 205 6099

RECEIVED
2025 JAN -9 A 9:22
TOWN CLERK
BILLERICA

Amendment #2 1/9/26

Call to order 6:00 PM

1. Open Microphone

Announcements

2. Vacancies on Boards and Committees
3. All other announcements may be viewed on the Town of Billerica website

New Business (Quick Items)

4. Right of First Refusal-41 Boston Rd Unit 464
5. VFW Solomon Post #8819 Located at 12 Phiney Street. Change of Manager & Change of Officer New Manager-Lawrence Keller

Appointments

6. 250th Committee-Robert Fullman Exp. 7/30/26
7. Historic District Commission-Marlies Henderson-Alternate-Exp. 6/30/2028

Old Business

8. 2026 License Renewals – Review and Approval – One Remaining License
 - a. Farmer Brewery Pouring Permit – 1 (License) – Petty King Brewing Company, LLC located at 279 Boston Road
9. Town Manager's Report

New Business

10. Discussion and possible vote for pilot program for consent agenda-Requested by Jillian Pavidis
11. Discussion and Possible Vote Temp Sign Permit-250th Committee-Requested by John Burrows
12. Discussion and Possible Vote to rescind the December 15th vote to approve the Swanson Meadow entertainment license -Requested by Dina Favreau
13. Discussion and Possible Vote: Amendment to Select Board Policy 20.1-Requested by Dina Favreau
14. Discussion and Possible Vote: North Billerica Concord River Access BFD Lowell Street-Requested by Dina Favreau

Meeting Schedule

February 2, 2026 and February 23, 2026

VACANCIES ON BOARDS AND COMMITTEES

SELECT BOARD APPOINTMENTS

COMMITTEE	OPENINGS	TERM EXPIRES
Billerica Agricultural Commission	1 – Associate Member	2026
Cabot Land Re-Use Committee	2 – Members 2 – Members 2 – Member 6 TOTAL	2028 2027 2026
Community Preservation Committee	1 – Member	2028
Electronic Voting Committee	2 – Members	2026
Fence Viewer	2 Positions	2026
Historic Commission	1 - Member 1 – Member (Alternate)	2028 2027
Historic District Commission	2 – Alternate Members (1 Center Dist. Res) 2 – Alternate Members * (1 Center Dist. Res & 1 Mills Dist. Res) 4 TOTAL	2027 2028
Local Cultural Council	1 – Member	2027
Municipal Affordable Housing Trust	1 – Member (Attorney) 1 – Member (Banker) 1 – Resident 1 – Resident 1 – Member (Realtor) 5 TOTAL	2027 2026 2026 2027 2027
Scholarship Committee	4 – Members	2028
250 th Committee	1 – Member *	2026

* Application on 1/12/26 Agenda



One Beacon Street, 5th Floor, Boston MA, 02108
(617) 742-0820 | chapa.org

December 17, 2025

Jillian Pavidis
Chairman
365 Boston Road, rm# 207
Billerica, MA 01821

Dear Jillian:

This letter is sent to the Town on behalf of Philip Atherholt, the owner of an affordable property under Chapter 40B, to inform you of the owner's intent to sell the affordable home. The home is located at 41 Boston Road, Unit 464, and is part of Barrett Farm Condominium, a Chapter 40B development where Citizens' Housing and Planning Association (CHAPA) serves as the Monitoring Agent.

Based on the affordable housing deed rider for 41 Boston Road, Unit 464, CHAPA has determined that the Maximum Resale Price for the above-referenced property is \$333,270. According to this property's deed rider, the Town of Billerica has a 60-day Right of First Refusal; this means the Town has 60 days to decide if it would like to purchase the property from the homeowner at the Maximum Resale Price.

Please consider this letter as notification of the Town of Billerica's 60-day right of first refusal, effective December 17, 2025; through February 16th, 2026. *If we do not hear from you within this period, we will assume you do not wish to exercise your right of first refusal.*

As you may expect, the homeowner is anxious to hear back from the Town of Billerica as soon as possible and move forward in marketing the property to find a new buyer. **This process cannot begin until we hear back from you.** Please contact me with your response in writing to the Right of First Refusal at rmccormick@chapa.org.

If the Town does not exercise its right of first refusal, CHAPA will assist the homeowner with the resale of this property. The homeowner will have 120 days to market the property in order to locate an Eligible Purchaser. When a new purchaser buys an affordable property, a new deed restriction is signed, recorded and the property remains on the Town of Billerica's subsidized housing inventory.

If an Eligible Purchaser fails to buy the home during the 120-day period (plus the option for a 60-day extension), the current owner of the property could sell the home on the open market for the fair market value. Any difference between the affordable price and the market price would be turned over to the Town. The home would no longer be deed-restricted and therefore would no longer be counted on Billerica's subsidized housing inventory.

However, CHAPA will make every effort to work with the current owner to instead sell to an Ineligible Purchaser subject to a new deed rider, preserving the affordable home in perpetuity.

We welcome any efforts the Town wishes to make in assisting us to locate a new Eligible Buyer for this affordable housing opportunity. Please feel free to contact **Carol Marine, Senior Program Manager**, at 617-690-8603 or cmarine@chapa.org, if you are interested in helping us market the property. We look forward to hearing back from you soon regarding your Right of First Refusal.

Sincerely,

Ron McCormick
Senior Program Manager

cc:

BILLERICA

HOUSING AUTHORITY

John Saulnier, Chair
James F. O'Donnell, Jr. Vice Chair
Martin E. Conway, Treasurer
David A. Gagliardi, Assistant Treasurer
Lew Martakos
Robert M. Correnti, Executive Director

16 River St
Billerica, MA 01821
Tel 978-667-2175
Fax 978-667-1156

\ email: bcorrenti@billericahousing.

MEMO

TO: Jillian Pavidis
Chair, Billerica Select Board

FROM: Bob Correnti
Executive Director, BHA

DATE: January 2, 2026

RE: 41 Boston Road Road, Unit 464

The Billerica Housing Authority declines purchasing the affordable property at the above address.

However, we appreciate having the opportunity to consider its purchase.

Should any additional information be required, please feel free to contact me.

Sincerely,

BILLERICA HOUSING AUTHORITY



Robert M. Correnti
Executive Director

cc: BHA Commissioners



LICENSE APPLICATION
BILLERICA SELECT BOARD

Fee Paid: \$ _____

ACTION: ☐ NEW or ☒ CHANGE/TRANSFER

Licensee of Business: <i>VFW Solomon Post 8819</i>		
Doing Business As:		
Street Address: <i>12 Phiney St.</i>		Assessors Plate/Parcel:
Phone #: <i>978 528 1992</i>	Zip Code:	Tax ID #:
Alt. Phone #: <i>978-857-8890</i>		Email: <i>VFW Solomon Post 8819@comcast.net</i>

DESCRIPTION OF PREMISES:

Include # floors, total SF, # of patron restrooms, entrance/exit locations, etc. Use additional attachments if necessary and attach a plot plan of the premises if there are exterior changes.

Change of Manager & change of officers

REQUIRED SIGNATURES: (Applicant MUST Obtain necessary approvals before submission)

<u>Building Inspector:</u> <i>Mark Sofuniere</i>	Date: <i>12-11-25</i>
Comments:	
<u>Board of Health:</u> <i>Mark Sofuniere</i>	Date: <i>12.12.25</i>
Comments:	
<u>Police:</u> <i>LT S - Roy</i>	Date: <i>123025</i>
Comments:	
<u>Fire:</u> <i>Paul Bl</i>	Date: <i>12/11/25</i>
Comments:	
<u>Treasurer:</u> <i>Eleene Rumm</i>	Date: <i>12/11/25</i>
Comments:	
<u>Assessors:</u> <i>John B. Spiehl</i>	Date: <i>12/11/25</i>
Comments:	

Manager's Name: <i>Lawrence A Keller</i>	
Street Address: <i>5 Glenside Ave</i>	
City/Town/State/Zip: <i>Billerica, MA 01821</i>	
x ID #:	Email:

Requested Hours of Operation: (For new application or for change on license)

Weekday (Monday-Friday):	8 am - 1 am
Saturday:	8 am - 1 am
Sunday:	10 am - 1 am

LICENSE TYPE REQUESTED:

LIQUOR (Circle Option):	On-Premise Retail (S12)	Wine & Malt	All Alcohol
	Off Premise Retail (S15)	Wine & Malt	All Alcohol
Type of Business S12 Only: Club Hotel/Innkeeper Restaurant			
1-Day Special:	Wine & Malt	All Alcohol (Non-profit Organizations Only)	
COMMON VICTUALLER (Circle Option):	Restaurant	Innholder	Cafeteria
ZBA/Special Permit?: Provide Copy if Yes	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
MOTOR VEHICLE (Circle Option):	Class I	Class II	Class III
HAZARDOUS MATERIAL STORAGE (List Type) Use Separate paper if necessary:			
ENTERTAINMENT:			
Weekday: (Per MGL, Ch. 140, Section 183A or 181): <input type="checkbox"/> YES		<input type="checkbox"/> NO	
Sunday: (Per MGL, Ch. 136 – Form 90 Required): <input type="checkbox"/> YES		<input type="checkbox"/> NO	
Type of Entertainment:			
AMUSEMENT DEVICE (Per MGL, Ch.140, Section 177A) - # of Total Devices:			
Enter Each Device Separately. Name of Machine and Serial #. Use separate paper if necessary.			
#1:	#4:		
#2:	#5:		
#3:	#6:		
OTHER (Circle Option):			
Taxi Bowling Other: _____			
Licensee's Signature: <i>AKeller</i>		Date: 12/11/2025	
Title: <i>Manager</i>			
The applicant certifies compliance with all Rules, Regulations, Laws and By-Laws in effect at this time. Under the penalties of perjury, the signature below certifies the above information as true and correct to the best of their knowledge and belief. False statements can result in immediate license revocation.			

NAME OF INDIVIDUAL OR CORPORATION THAT PAYS REAL ESTATE TAXES TO THE TOWN OF BILLERICA:



Town of Billerica Police Department

6 Good Street
Billerica, MA 01821
(978) 215-9621 Fax (978) 670-2762

www.billericapolice.org

Criminal Record Background Check

Date: 12/10/25

Release: I, Lawrence A. Keller
Name of Applicant

8/21/1961
Date of Birth

allow the Town of Billerica Police Department to search my records to ascertain information on my personal history.

Authorization for Personal History:

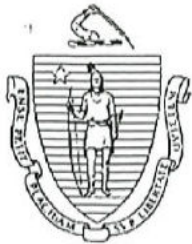
This authorization will give the Billerica Police Department permission to research your background, personal history and character references.

[Signature]
Signature of Applicant

Application Approved: _____

Application Denied: _____

Reason: _____



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
Lafayette City Center
2 Avenue de Lafayette, Boston, MA 02111-1750
www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: VFW Solomon Post 8819 INC.

Address: 12 PHINEY STREET

City/State/Zip: Billerica MA 01821 Phone #: 978 528 1992

Are you an employer? Check the appropriate box:

1. ☐ I am an employer with _____ employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☒ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☐ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☒ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: K & K Insurance Group Inc

Insurer's Address: P.O. Box 2338

City/State/Zip: FORT WAYNE IN 46801

Policy # or Self-ins. Lic. # AIP 3450313002 Expiration Date: 8/31/26

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under § 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 12/10/25

Phone #: [Redacted]

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (check one):

1. ☐ Board of Health 2. ☐ Building Department 3. ☐ City/Town Clerk 4. ☐ Licensing Board
5. ☐ Selectmen's Office 6. ☐ Other _____

Contact Person: _____ Phone #: _____



SELECT BOARD
TOWN HALL
365 BOSTON ROAD
BILLERICA, MASSACHUSETTS 01821
978-671-0939
FAX: 978-671-0947

RULES AND REGULATIONS ACKNOWLEDGEMENT FORM


This Form MUST Be Submitted during the Yearly Renewal Process

Name: Lawrence A Keller

Name of Establishment: VF W SOLOMON POST 8819 INC

Address: 12 PHINEY ST
Billerica, MA

Printed Name: Lawrence A Keller

Signature: 

Date: 12/10/2025

I am the Manager or duly authorized designee of the above listed establishment and I hereby certify that I have read and understand the Town of Billerica Rules and Regulations for the Licensing and Sale of Alcoholic Beverages.



A 360TRAINING COMPANY

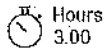
CERTIFICATE OF COMPLETION

This certifies that

Lawrence Keller

is awarded this certificate for

TIPS On-Premise Alcohol Server Training



Hours
3.00



Completion Date
08/04/2024



Expiration Date
08/04/2027



Certificate #
ON-000034410944

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

6504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

(CUT HERE)

(CUT HERE)



On-Premise

Issued: 08/04/2024

Certificate #: ON-000034410944

Lawrence Keller

3 Glenside Ave

Billerica

MA 01821

CERTIFIED

Expires: 08/04/2027



A 360TRAINING COMPANY

Phone: 800-438-8477

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



Town of Billerica Police Department

6 Good Street
Billerica, Ma 01821
(978) 215-9621 Fax (978) 670-2762
scoffey@billericapolice.org

December 22, 2025

To: Select Board
From: Lt. Sean P Coffey

Re: VFW Solomon Post

Board Members,

I am writing to advise the Board that an application has been received from the VFW Solomon Post #8819, Incorporated, located at 12 Phiney Street, requesting approval of a proposed change in officers and manager. The VFW is a nonprofit veterans service organization comprised of eligible veterans and members of the active, Guard, and Reserve forces. The organization currently holds an on-premises Section 12 pouring license.

The proposed officers and manager are as follows:

- President: Ronald B. Stocker
- Senior Vice President: Ernest E. Cantrell
- Junior Vice President: James M. Proctor
- Treasurer: Deanna Follis
- Clerk: John H. Cunniff
- Director: William R. Baro
- Manager: Lawrence Keller
-

Background checks were conducted on all listed individuals, and no disqualifying information was identified that would impede approval of the requested changes.

I have personally reviewed the Town of Billerica's rules and regulations governing liquor licenses with Mr. Keller. He demonstrated an understanding of the importance of strict compliance with these regulations and is currently in possession of a valid TIPS Certification.

Based on the information outlined above, I recommend approval of the requested change of manager on the liquor license.

Respectfully submitted,
Lt. Sean P. Coffey
Billerica Police Department

Lt Sean Coffey

Payment Confirmation

YOUR PAYMENT HAS PROCESSED AND THIS IS YOUR RECEIPT

Your account has been billed for the following transaction. You will receive a receipt via email and via text message.



Transaction Processed Successfully.

INVOICE #: 17cb5a30-5173-4eff-a60d-6d92455e974f

Description	Applicant, License or Registration Number	Amount
FILING FEES-RETAIL	VFW Solomon Post 8819 Inc.	\$200.00
		\$200.00

Total Convenience Fee: **\$4.18**

Date Paid: **1/5/2026 9:59:24 AM EDT**

Total Amount Paid: **\$204.18**

Payment On Behalf Of

License Number or Business Name:
VFW Solomon Post 8819, Inc.

Fee Type:
FILING FEES-RETAIL

Billing Information

First Name:
VFW Solomon Post 8819, Inc. LAWRENCE

Last Name:
KELLER

Address:
12 Phiney St

City:
North Billerica

State:
MA

Zip Code:
01862

Email Address:
solomonpost8819@GMAIL.COM



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM**

APPLICATION FOR MULTIPLE AMENDMENTS

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL
LICENSING AUTHORITY.

ECRT CODE: RETA

Please make \$200.00 payment here: ABCC PAYMENT WEBSITE

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE
PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

0029-CL-0106

ENTITY/ LICENSEE NAME

Veterans of Foreign Wars Solomon Post # 8819 Inc.

ADDRESS

12 Phiney St

CITY/TOWN

Billerica

STATE

MA

ZIP CODE

01862

For the following transactions (Check all that apply):

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input checked="" type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | <input type="checkbox"/> Other | <input type="checkbox"/> Change of DBA | |

THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS
APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL

Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

APPLICATION FOR MULTIPLE AMENDMENTS

1. BUSINESS ENTITY INFORMATION

Entity Name

Municipality

ABCC License Number

VFW Solomon Post 8819 INC

Billerica

0029-CL-0106

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

Change of Manager
Change of Officer

APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name

Title

Email

Phone

Laurence A Keller

Manager

SolomonPost8819@gmail.com

9785281992

2. AMENDMENT-Change of License Classification

☐ **Change of License Category**

Last-Approved License Category

All Alcohol, Wine and Malt,
Wine Malt and Cordials

Requested New License Category

☐ **Change of License Class**

Last-Approved License Class

Seasonal or Annual

Requested New License Class

☐ **Change of License Type***

Last-Approved License Type

i.e. Restaurant to Club

*Certain License Types

CANNOT change once issued*

Requested New License Type

3. AMENDMENT-Change of Business Entity Information

☐ **Change of Corporate Name**

Last-Approved Corporate Name:

Requested New Corporate Name:

☐ **Change of DBA**

Last-Approved DBA:

Requested New DBA:

☐ **Change of Corporate Structure**

Last-Approved Corporate Structure

LLC, Corporation, Sole
Proprietor, etc

Requested New Corporate Structure

4. AMENDMENT-Pledge Information

☐ **Pledge of License**

To whom is the pledge being made:

☐ **Pledge of Inventory**

☐ **Pledge of Stock**

5. AMENDMENT-Change of Manager

☒ Change of License Manager

A. MANAGER INFORMATION

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name Lawrence Keller

Date of Birth [REDACTED]

Residential Address [REDACTED]

Email [REDACTED]

Please indicate how many hours per week you intend to be on the licensed premises

35

Last-Approved License Manager

Donna Fox

B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen/Qualified Alien under the Immigration and Nationality Act?

☒ Yes ☐ No

If yes, attach one of the following documents: US Passport, Voter's Certificate, Birth Certificate, Naturalization Papers, Permanent Resident Card "Green Card," or Employment Authorization Document.

Have you ever been convicted of a state, federal, or military crime?

☐ Yes ☒ No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
Dec 2022	Dec 2024	IT Specialist	Carleton-Willard Village	Chris Golen

D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? ☐ Yes ☒ No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature

[Signature]

Date

12-9-2025

6. AMENDMENT-Change of Officers, Stock or Ownership Interest

☒ Change of Officers/Directors ☐ Change of Ownership Interest
(LLC Managers/LLP Partners, Trustees) ☐ Change of Stock (E.g. New Stockholder/
Transfer or Issuance of Stock)

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
On Premises (E.g. Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
Off Premises(Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal

Ronald B Stocker

Title and or Position

President

Name of Principal

Erenest E Cantell

Title and or Position

Sr. Vice President

Name of Principal

James M Proctor

Title and or Position

Jr. Vice President

Name of Principal

Deanna Follis

Title and or Position

Treasurer

Name of Principal

John H Cunniff

Title and or Position

Clerk

Name of Principal

William R Baro

Title and or Position

Director

Additional pages attached?

☒ Yes ☐ No

CRIMINAL HISTORY

Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions.

☐ Yes ☒ No

MANAGEMENT AGREEMENT

Are you requesting approval to utilize a management company through a management agreement?

☐ Yes ☒ No

Please provide a copy of the management agreement.

7. AMENDMENT-Change of Premises Information

☐ **Alteration of Premises:** (must fill out attached financial information form)

7A. ALTERATION OF PREMISES

Please summarize the details of the alterations and highlight any specific changes from the last-approved premises.

PROPOSED DESCRIPTION OF PREMISES

Please provide a complete description of the proposed premises, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Sq. Footage	<input type="text"/>	Seating Capacity	<input type="text"/>	Occupancy Number	<input type="text"/>
Number of Entrances	<input type="text"/>	Number of Exits	<input type="text"/>	Number of Floors	<input type="text"/>

☐ **Change of Location:** (must fill out attached financial information form)

7B. CHANGE OF LOCATION

Last-Approved Street Address

Proposed Street Address

DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Sq. Footage	<input type="text"/>	Seating Capacity	<input type="text"/>	Occupancy Number	<input type="text"/>
Number of Entrances	<input type="text"/>	Number of Exits	<input type="text"/>	Number of Floors	<input type="text"/>

OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises. (E.g. Deed, lease, letter of intent)

Please indicate by what means the applicant has to occupy the premises

Landlord Name

Landlord Phone

Landlord Email

Landlord Address

Lease Beginning Date

Rent per Month

Lease Ending Date

Rent per Year

Will the Landlord receive revenue based on percentage of alcohol sales?

☐ Yes ☐ No

8. AMENDMENT-Management Agreement

8C. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 8A, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

8D. PREVIOUSLY HELD MANAGEMENT AGREEMENT

Has any individual or entity identified in question 8A, and applicable attachments, ever held a management agreement with any other Massachusetts licensee?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Licensee Name	License Type	Municipality	Date(s) of Agreement

8E. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 8B, 8C or 8D ever been suspended, revoked or cancelled?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

8F. TERMS OF AGREEMENT

a. Does the agreement provide for termination by the licensee?

Yes ☐ No ☐

b. Will the licensee retain control of the business finances?

Yes ☐ No ☐

c. Does the management entity handle the payroll for the business?

Yes ☐ No ☐

d. Management Term Begin Date

e. Management Term End Date

f. How will the management company be compensated by the licensee? (check all that apply)

☐ \$ per month/year (indicate amount)

☐ % of alcohol sales (indicate percentage)

☐ % of overall sales (indicate percentage)

☐ other (please explain)

ABCC licensee Officer/LLC Manager

Management Agreement Entity Officer/LLC Manager

Signature:

Signature:

Title:

Title:

Date:

Date:

9. FINANCIAL DISCLOSURE

Required for the following transactions:

- Change of Officers, Stock or Ownership Interest (E.g. New Stockholder/Transfer or Issuance of Stock)
- Change of Premises Information
- Pledge of License, Inventory or Stock

Purchase Price(s):

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Total:	

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No
			<input type="radio"/> Yes <input type="radio"/> No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

APPLICANT'S STATEMENT

I, John H Cunniff the: ☐ sole proprietor; ☐ partner; ☒ corporate principal; ☐ LLC/LLP manager
Authorized Signatory
of Veterans of Foreign Wars Solomon Post # 8819 Inc.
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

- (1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;
- (2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;
- (3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;
- (4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;
- (5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;
- (6) I understand that all statements and representations made become conditions of the license;
- (7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;
- (8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and
- (9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.
- (10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: John H Cunniff

Date: 12-9-2025

Title: Clerk

ENTITY VOTE

The Board of Directors or LLC Managers of

Veterans of Foreign Wars Solomon Post # 8819 Inc.

Entity Name

duly voted to apply to the Licensing Authority of

Billerica

and the

City/Town

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on

11/24/2025

Date of Meeting

For the following transactions (Check all that apply):

- | | | | |
|---|---|---|---|
| <input type="checkbox"/> New License | <input type="checkbox"/> Change of Location | <input type="checkbox"/> Change of Class (i.e. Annual / Seasonal) | <input type="checkbox"/> Change Corporate Structure (i.e. Corp / LLC) |
| <input type="checkbox"/> Transfer of License | <input type="checkbox"/> Alteration of Licensed Premises | <input type="checkbox"/> Change of License Type (i.e. club / restaurant) | <input type="checkbox"/> Pledge of Collateral (i.e. License/Stock) |
| <input checked="" type="checkbox"/> Change of Manager | <input type="checkbox"/> Change Corporate Name | <input type="checkbox"/> Change of Category (i.e. All Alcohol/Wine, Malt) | <input type="checkbox"/> Management/Operating Agreement |
| <input checked="" type="checkbox"/> Change of Officers/
Directors/LLC Managers | <input type="checkbox"/> Change of Ownership Interest
(LLC Members/ LLP Partners,
Trustees) | <input type="checkbox"/> Issuance/Transfer of Stock/New Stockholder | <input type="checkbox"/> Change of Hours |
| | | <input type="checkbox"/> Other _____ | <input type="checkbox"/> Change of DBA |

"VOTED: To authorize

John H Cunniff

Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint

Lawrence Keller

Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

For Corporations ONLY

A true copy attest,

John H. Cuniff
Corporate Officer /LLC Manager Signature
John H Cuniff
(Print Name)

John H. Cuniff
Corporate Clerk's Signature
John H Cuniff
(Print Name)



Commonwealth of Massachusetts
Department of Revenue
Geoffrey E. Snyder, Commissioner

mass.gov/dor

Letter ID: L0271034976
Notice Date: December 8, 2025
Case ID: 0-003-144-555



CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE



VFW SOLOMON POST #8819 INC
12 PHINEY ST
NORTH BILLERICA MA 01862-2637

Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, VFW SOLOMON POST #8819 INC dba: VFW SOLOMON POST 8819, INC. is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

If you have questions, call us at (617) 887-6400, Monday through Friday, 9:00 a.m. to 4:00 p.m.

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau

Department of Unemployment Assistance
Commonwealth of Massachusetts
Executive Office of Labor & Workforce Development



Certificate of Compliance

VFW #8819 SOLOMON POST
12 PHINEY ST
NORTH BILLERICA MA 01862-2637

Date: December 9, 2025
Letter ID: L0010691050
Employer ID (FEIN): XX-XXX6797

Certificate ID: L0010691050

FEIN: 04-6126797

The Department of Unemployment Assistance certifies that as of 08-Dec-2025, VFW #8819 SOLOMON POST is current in all its obligations relating to contributions, payments in lieu of contributions, and the employer medical assistance contribution established in G.L. c. 149, § 189.

This certificate expires on 07-Jan-2026 .

Sincerely,

Katie Dishnica, Director
Department of Unemployment Assistance

Questions?

Revenue Enforcement Unit
Department of Unemployment Assistance
Email us: Revenue.Enforcement@mass.gov
Call us: (617) 626-5750



Department of Unemployment Assistance
Commonwealth of Massachusetts
Executive Office of Labor & Workforce Development

Letter ID: L0010691050

L'avviso qui allegato contiene informazioni importanti riguardanti l'assicurazione di disoccupazione. Questa comunicazione potrebbe contenere delle scadenze importanti. Potrebbe spiegare come fare ricorso contro una decisione o quali potrebbero essere i passi successivi. Vi preghiamo di farla tradurre immediatamente. Se avete bisogno di aiuto per la traduzione o in caso di dubbi, chiamate il numero gratuito 1-888-822-3422 e selezionate **8 per l'italiano**. Se ricevete il sussidio di disoccupazione, dovrete continuare a mandare i resoconti settimanali per ogni settimana in cui siete disoccupati. Per un aiuto di carattere generale, chiamate il numero (617) 626-6800. I datori di lavoro possono chiamare il (617) 636-5075. Ci sono traduttori disponibili.

សេចក្តីជូនដំណឹងដាក់ជាប់មាននូវព័ត៌មានសំខាន់អំពីការធានារ៉ាប់រងខាងមិនមានការងារឡើយ។
 សេចក្តីជូនដំណឹងអាចមានដាក់ណាត់ចុងៗ វាអាចប្តូរអ្នកកំណត់រៀបរៀងដាក់បណ្តឹងឧទ្ធរណ៍ការសម្រេចចិត្តខាងការមិនមានការងារឡើយ
 ឬប្តូរអ្នកកំណត់ហ៊ានបន្ទាប់របស់អ្នក។ អ្នកគួរតែធ្វើការបកប្រែយ៉ាងជាប់រហ័ស។
 ប្រសិនបើអ្នកត្រូវការការបកប្រែសេចក្តីជូនដំណឹង ឬមាន សំណួរសូមទាក់ទងទៅអង្គភាពសហព័ន្ធភាសាខា 1-888-822-3422,
 ហើយជ្រើសយកលេខ 9 សម្រាប់ភាសាខ្មែរ។ ប្រសិនបើអ្នកទាញទាញអត្ថប្រយោជន៍មិនមានការងារឡើយ
 អ្នកគួរតែបន្តបញ្ជាក់ប្រចាំសប្តាហ៍ ស្តាប់រៀងរាល់សប្តាហ៍ដល់អ្នកមិនមានការងារឡើយ។ សម្រាប់ជំនួយទូទៅ
 អ្នកដាក់ទាញទាញសំណួរទូទៅលេខ (617) 626-6800។ និយោជកអាចទូរស័ព្ទទៅលេខ (617) 636-5075។ មានអ្នកបកប្រែផ្សេងៗ។

ເອກະສານແຈ້ງການທົດຕົດຄວາມມີຂໍ້ມູນສໍາຄັນກ່ຽວກັບປະກັນການຫວ່າງງານ. ເອກະສານແຈ້ງການອາດລະບຸກໍານົດເວລາທີ່ສໍາຄັນ.
 ເອກະສານນີ້ອາດຈະແຈ້ງໃຫ້ທ່ານຮູ້ວ່າການອອກຄ່າຕັດສິນກ່ຽວກັບການຫວ່າງງານ ທີ່ແຈ້ງໃຫ້ທ່ານຮູ້ເຖິງຂັ້ນຕອນຕໍ່ໄປຂອງທ່ານ.
 ທ່ານຄວນແປເອກະສານແຈ້ງການສະບັບນີ້ໃຫ້ທ່ານ. ຖ້າທ່ານຕ້ອງການຄວາມຊ່ວຍເຫຼືອໃນການແປເອກະສານແຈ້ງການ ຫຼືມີຂໍ້ສົງໄສ
 ກະລຸນາໃຫ້ທ່ານໝວຍບໍລິການຫຼອຍພາສາທຶນາຍເລກ 1-888-822-3422 ແລະເລືອກ **10 ສໍາລັບພາສາລາວ**. ຖ້າທ່ານກໍາລັງຮ້ອງຂໍໃນຊ່ວຍເຫຼືອການຫວ່າງງານ
 ທ່ານຕ້ອງສືບຕໍ່ຕໍາລະນີການຢັ້ງຢືນເປັນປະຈຳທຸກອາທິດສໍາລັບແຕ່ລະອາທິດ ທີ່ທ່ານຫວ່າງງານ. ສໍາລັບຄວາມຊ່ວຍເຫຼືອທົ່ວໄປ
 ຜູ້ຮັບສິດປະໂຫຍດສາມາດໃຫ້ໄປທຶນາຍເລກ (617) 626-6800. ນາຍຈ້າງສາມາດໃຫ້ໄປທຶນາຍເລກ (617) 636-5075. ມີນັກແປພາສາພ້ອມໃຫ້ບໍລິການ.

동봉된 안내문에는 실업 보험에 대한 중요한 정보가 포함되어 있습니다. 안내문에는 중요한 마감일이 포함되어 있을 수 있습니다.
 안내문을 통해 실업 결정에 대해 이의 제기를 하는 방법이나 다음 단계에 대한 정보를 알려줄 수 있습니다. 이 안내문을 즉시 번역
 조치를 하여야 합니다. 안내문 번역에 도움이 필요하거나 질문이 있는 경우, 1-888-822-3422번으로 다국어 서비스 부서(Multilingual
 Services Unit)에 전화하신 다음, **한국어 서비스**를 원하시면 **11번**을 선택하십시오. 실업 급여를 청구하고 있는 경우, 각 주마다 매주
 실직 상태임을 계속 증명해야 합니다. 일반적인 도움을 원하시면, 청구안은 (617) 626-6800번으로 문의할 수 있습니다. 고용주는 (617)
 636-5075번으로 문의할 수 있습니다. 통역 서비스를 이용할 수 있습니다.

L'avis ci-joint comporte des informations importantes sur l'assurance chômage. Il peut contenir des échéances importantes. Il peut
 vous indiquer comment faire appel d'une décision en matière de chômage ou quelles sont vos prochaines démarches. Si vous avez
 besoin d'assistance pour la traduction ou si vous avez des questions, veuillez appeler le numéro gratuit 1-888-822-3422 et choisir le
12 pour le français. Si vous demandez des allocations chômage, vous devez continuer à certifier chaque semaine de chômage. Pour
 obtenir une aide générale, les demandeurs peuvent appeler le (617) 626-6800. Les employeurs peuvent appeler le (617) 636-5075.
 Des interprètes sont disponibles.

**The Commonwealth of Massachusetts, William Francis Galvin
Corporations Division**

One Ashburton Place - Floor 17, Boston MA 02108-1512 | Phone: 617-727-9640

Certificate of Change of Directors or Officers

(General Laws, Chapter 180, Section 6D)

No Fee

Identification Number: 046126797

I, LAWRENCE KELLER, Assistant Clerk

of VETERANS OF FOREIGN WARS SOLOMON POST # 8819, INC.

certify that pursuant to General Laws, Chapter 180, Section 6D, a change in the directors and/or the president, treasurer and/or clerk of said corporation has been made and that the name, residential street address, and expiration of term of the president, treasurer, clerk and each director are as follows:

Title	Individual Name	Address	Term expires
PRESIDENT	RONALD B STOCKER		2026
TREASURER	DEANNA G FOLLIS		2026
CLERK	JOHN H CUNNIFF		2026
ASSISTANT CLERK	LAWRENCE A KELLER		2026
VICE PRESIDENT	ERNEST E CANTRELL		2026
DIRECTOR	PATRICK LOGUE		2026
DIRECTOR	WILLIAM R BARO		2026

SIGNED UNDER THE PENALTIES OF PERJURY, this 10 Day of December, 2025,

LAWRENCE KELLER

, Signature of Clerk/Assistant Clerk



2025-26 POST ELECTION REPORT

DATE OF ELECTION: 11/24/20

POST # 8819	DISTRICT # 15	DEPARTMENT Massachusetts	POST NAME Solomon Post	POST DUES AMOUNT Includes National and Department Per Capita \$
POST MEETING LOCATION (PHYSICAL ADDRESS)			POST MAILING ADDRESS	
BUILDING NAME (IF NOT POST NAME) Solomon			STREET ADDRESS or PO BOX # 12 Phiney S	
STREET ADDRESS 12 Phiney St			ADDRESS LINE 2	
CITY N.Billerica	STATE MA	ZIP CODE 01862	CITY N.Billerica	STATE MA
POST EMAIL ADDRESS solomonpost8819@gmail.com			POST MEETING DAY/TIME 4th Monday 7:00 pm	
POST WEBSITE			CHECK ALL THAT APPLY: <input checked="" type="checkbox"/> OWN <input type="checkbox"/> RENT <input type="checkbox"/> NO POST HOME <input checked="" type="checkbox"/> CANTEEN/CLUBROOM <input checked="" type="checkbox"/> PROVIDE HALL RENTALS <input type="checkbox"/> PROVIDE MILITARY FUNERAL HONORS	

NAME
Rondald B Stocker

EMAIL ADDRESS

STATE

ZIP CODE
01821NAME
Ernest E Cantrell

EMAIL ADDRESS

STATE

ZIP CODE
01862NAME
James M Procter

EMAIL ADDRESS

STATE

ZIP CODE
01730NAME
Deanna Follis

EMAIL ADDRESS

STATE

ZIP CODE
01821NAME
Gilbert A Moreira

EMAIL ADDRESS

STATE

ZIP CODE
01821NAME
Patrick Logue

EMAIL ADDRESS

STATE

ZIP CODE
01821NAME
John Cunniff

EMAIL ADDRESS

STATE

ZIP CODE
01862NAME
William R Baro

EMAIL ADDRESS

STATE

ZIP CODE
01821NAME
Bruce J Lipinski

EMAIL ADDRESS

STATE

ZIP CODE
01923NAME
John Powers

EMAIL ADDRESS

STATE

ZIP CODE
01862POST BYLAWS) ☐ ELECTED ☒ APPOINTEDNAME
Rbert E Thorlton

EMAIL ADDRESS

STATE

ZIP CODE
01862WS) ☐ ELECTED ☒ APPOINTEDNAME
John V Baloni

EMAIL ADDRESS

STATE

ZIP CODE

Commissioner
Alcoholic Beverages Control Commission (ABCC)
22 August 2025

Dear Commissioner,

I am writing today to acknowledge that, for several years, the Veterans of Foreign Wars Solomon Post #8819, Inc. has not been in compliance with Massachusetts regulations. We recognize the seriousness of this oversight and we are committed to preventing anything like this from ever reoccurring again.

Several years ago, the Post discovered that its funds were being mismanaged. In response, they immediately removed the officers responsible and prohibited them from ever from returning. Unbeknownst at that time, those individuals removed were also sole sources of institutional knowledge. They were responsible for managing all regulatory filings and ensuring compliance with all related procedures. At the time, the remaining officers were overwhelmed with their new responsibilities. They were unaware of the specific regulatory requirements and did not realize that the Post had fallen out of compliance.

Below, we outline the corrective actions we are implementing to align with all applicable procedures and prevent future violations.

To ensure ongoing compliance with all regulatory requirements, the Veterans of Foreign Wars Solomon Post #8819, Inc. has implemented the following procedures:

Each June, the Post will conduct elections to appoint its officers for the upcoming year. Elected positions include:

VFW Title (Corporate equivalent)

- Post Commander (President)
- Senior Vice Commander (Vice President)
- Junior Vice Commander (Assistant Vice President)
- Quartermaster (Treasurer)
- Clerk (Secretary; non-elected administrative role)

Following the election the incoming Post Commander, Quartermaster, and Acting Clerk will convene to review, verify, and complete all necessary election documentation.

The Post will submit election reports to the following entities:

- The VFW State Representative (Adjutant)
- The Massachusetts Secretary of State's Office
- The Alcoholic Beverages Control Commission (ABCC)

These filings will be completed concurrently to ensure consistency and timeliness. Once they have completed all the filings, a consolidated report will be submitted to the Commander of the Veterans of Foreign Wars Solomon Post 8819. They will also be filed with the Post Clerk.

The officers and members of the VFW Solomon Post #8819, Inc. are committed to maintaining full compliance with all applicable regulations and to upholding the integrity of the Post's operations. Should you require any additional documentation or clarification, please do not hesitate to contact us.

John H Cunniff

Clerk

Veterans of Foreign Wars, Solomon Post #8819, INC.

12 Phiney St N. Billerica, MA 01862

O: 978 528-1992

C: 978-857-8890

SolomonPost8819@GMail.com

VFWSolomonPost8819@Comcast.net

Commissioner
Alcoholic Beverages Control Commission (ABCC)
22 August 2025

Dear Commissioner,

My name is Lawrence A. Keller and I am the current bar and function hall manager for Veterans of Foreign Wars Solomon Post # 8819, INC. (Post), in N. Billerica. I began this role a little over a year ago. Although I did not have prior experience as a bar manager when I started, I bring a solid background in management, including retail and customer service with me. While my previous positions did not specifically prepare me for the responsibilities involved in serving alcohol, I have taken the steps needed to ensure I meet Massachusetts' strict standards. I have successfully completed both Intervention Procedures for Alcohol Servers (TIPS) and Crowd Manager training. These courses instilled a strong understanding of the Massachusetts alcohol laws, ABCC regulations and state fire safety protocols. I have also completed training specific to the Post's operations, including inventory control and incident reporting.

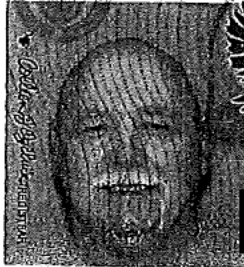
I understand another concern is that the Post will not have a manager on duty the entire time it is open and serving alcohol. While I may not be physically present, I want to emphasize that all of our servers are TIPS certified and most bring several years of experience to their roles. I have full confidence in their ability to uphold the standards and responsibilities required to maintain a safe and compliant environment.

Thank you for your consideration,

Lawrence A. Keller
Bar Manager
Veterans of Foreign Wars, Solomon Post #8819, INC.
12 Phiney St N. Billerica, MA 01862
O: 978 528-1992
C: 978-857-8890
SolomonPost8819@GMail.com
VFWSolomonPost8819@Comcast.net

MASSACHUSETTS

DRIVER'S
LICENSE



KELLER

[Signature]

18 EYES BLU **VETERAN**
15 SEX M 16 HGT 5'-06"
5 DD 04/29/2024 Rev 03/22/2016



RESTRICTIONS -
B: Corrective Lenses

CHANGE OF ADDRESS. PRINT BELOW. PERMANENT RVC



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street, First Floor
Boston, MA 02114

DEBORAH B. GOLDBERG
TREASURER AND RECEIVER GENERAL

CORI REQUEST FORM

JEAN M. LORIZIO, ESQ.
CHAIRMAN

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: (IF EXISTING LICENSEE)	00029 010106	LICENSEE NAME:	VFO Solomon Pass 889	CITY/TOWN:	Billerica
--	--------------	----------------	----------------------	------------	-----------

APPLICANT INFORMATION

LAST NAME:	Keller	FIRST NAME:	Lawrence	MIDDLE NAME:	Albert
MAIDEN NAME OR ALIAS (IF APPLICABLE):			PLACE OF BIRTH:	Brookhaven, NY	
DATE OF BIRTH:			ID THEFT INDEX PIN (IF APPLICABLE):		
MOTHER'S MAIDEN NAME:		DRIVER'S LICENSE:		STATE LIC. ISSUED:	Massachusetts
GENDER:	MALE	HEIGHT:	5 6	WEIGHT:	
EYE COLOR:		Blue			
CURRENT ADDRESS:	5 Glenside Ave				
CITY/TOWN:	Billerica	STATE:	MA	ZIP:	01821
FORMER ADDRESS:					
CITY/TOWN:		STATE:		ZIP:	

PRINT AND SIGN

PRINTED NAME:	Lawrence A Keller	APPLICANT/EMPLOYEE SIGNATURE:	<i>L. Keller</i>
---------------	-------------------	-------------------------------	------------------

NOTARY INFORMATION

On this	March 24, 2025	before me, the undersigned notary public, personally appeared	Lawrence Keller
(name of document signer), proved to me through satisfactory evidence of identification, which were		Mass. Driver's License	
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.			
		<i>Joan F. Campbell</i> NOTARY	

DIVISION USE ONLY

REQUESTED BY:	
SIGNATURE OF CORI AUTHORIZED EMPLOYEE	

The DCJ Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the DCJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCJ via mail or by fax to (617) 660-4614.



JOAN F. CAMPBELL
Notary Public
Commonwealth of Massachusetts
My Commission Expires
April 3, 2026



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street, First Floor
Boston, MA 02114

DEBORAH B. GOLDBERG
TREASURER AND RECEIVER GENERAL

CORI REQUEST FORM

JEAN M. LORIZIO, ESQ.
CHAIRMAN

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: (IF EXISTING LICENSEE)	00029-CI-0006	LICENSEE NAME:	VFW Solomon Post 8819	CITY/TOWN:	Billerica
--	---------------	----------------	-----------------------	------------	-----------

APPLICANT INFORMATION

LAST NAME:	STOCKER	FIRST NAME:	RONALD	MIDDLE NAME:	Beale
MAIDEN NAME OR ALIAS (IF APPLICABLE):		PLACE OF BIRTH:	Boston		
DATE OF BIRTH:	[REDACTED]		ID THEFT INDEX PIN (IF APPLICABLE):		
MOTHER'S MAIDEN NAME:	[REDACTED]	DRIVER'S LICENSE #:	[REDACTED]	STATE LIC. ISSUED:	MA
GENDER:	MALE	HEIGHT:	5' 10"	WEIGHT:	[REDACTED]
EYE COLOR:	Brown				
CURRENT ADDRESS:	[REDACTED]				
CITY/TOWN:	Billerica	STATE:	MA	ZIP:	01821
FORMER ADDRESS:	[REDACTED]				
CITY/TOWN:	Billerica	STATE:	MA	ZIP:	01821

PRINT AND SIGN

PRINTED NAME:	Ronald B Stocker	APPLICANT/EMPLOYEE SIGNATURE:	[Signature]
---------------	------------------	-------------------------------	-------------

NOTARY INFORMATION

On this	4-17-2025	before me, the undersigned notary public, personally appeared	Ronald Stocker
(name of document signer), proved to me through satisfactory evidence of identification, which were		MA Drivers License	
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.			
		[Signature] NOTARY	

DIVISION USE ONLY

REQUESTED BY:	[REDACTED]
SIGNATURE OF CORI AUTHORIZED EMPLOYEE	

The DCJ Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identify Theft PIN Number by the DCJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. All CORI request forms that include this field are required to be submitted to the DCJ via mail or by fax to (617) 660-4614.



ALLISON M. ELLIOT
Notary Public
Commonwealth of Massachusetts
My Commission Expires
September 4, 2026



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street, First Floor
Boston, MA 02114

CORI REQUEST FORM

DEBORAH B. GOLDBERG
TREASURER AND RECEIVER GENERAL

JEAN M. LORIZIO, ESQ.
CHAIRMAN

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: <small>(IF EXISTING LICENSE)</small>	000294-0106	LICENSEE NAME:	VFW Solomon Post 8819	CITY/TOWN:	Pullerica
--	-------------	----------------	-----------------------	------------	-----------

APPLICANT INFORMATION

LAST NAME:	CANTRELL	FIRST NAME:	ERNEST	MIDDLE NAME:	EUGENE
MAIDEN NAME OR ALIAS (IF APPLICABLE):		PLACE OF BIRTH:	EVANVILLE, INDIANA		
DATE OF BIRTH:	[REDACTED]			IF APPLICABLE):	
MOTHER'S MAI	[REDACTED]			DATE LIC. ISSUED:	Massachusetts
GENDER:	MALE	HEIGHT:	6ft 01	WEIGHT:	[REDACTED]
				COLOR:	BLUE
CURRENT ADDRESS:	[REDACTED]				
CITY/TOWN:	N. BILLENICK	STATE:	MASS	ZIP:	01867
FORMER ADDRESS:					
CITY/TOWN:		STATE:		ZIP:	

PRINT AND SIGN

PRINTED NAME:	ERNEST CANTRELL	APPLICANT/EMPLOYEE SIGNATURE:	Ernest E. Cantrell
---------------	-----------------	-------------------------------	--------------------

NOTARY INFORMATION

On this	March 25, 2025	before me, the undersigned notary public, personally appeared	Ernest Cantrell
(name of document signer), proved to me through satisfactory evidence of identification, which were		Drivers licence	
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.			
		 NOTARY	

CYNTHIA LYNN McDONALD
Notary Public
Commonwealth of Massachusetts
My Commission Expires
April 3, 2026

DIVISION USE ONLY

REQUESTED BY:	
SIGNATURE OF COR-AUTHORIZED EMPLOYEE	

The DCJ Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identify Theft PIN Number by the DCJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCJ via mail or by fax to (617) 660-4614.



JEAN M. LORIZIO, ESQ.
CHAIRMAN

Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150

CORI REQUEST FORM

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: <small>(IF EXISTING LICENSEE)</small>	0029 cl 0106	LICENSEE NAME:	VFW Solomon Post # 8819	CITY/TOWN:	Billerica
---	--------------	----------------	-------------------------	------------	-----------

APPLICANT INFORMATION


LAST NAME:	Proctor	FIRST NAME:	James	MIDDLE NAME:	M
MAIDEN NAME OR ALIAS (IF APPLICABLE):		PLACE OF BIRTH:	Loma Linda CA		
DATE OF BIRTH:	[REDACTED]			PLICABLE):	
MOTHER'S MAI	[REDACTED]			IC. ISSUED:	Massachusetts
GENDER:	MALE	HEIGHT:	6	WEIGHT:	[REDACTED]
EYE COLOR: Brown					
CURRENT ADDRESS:	[REDACTED]				
CITY/TOWN:	Bedford	STATE:	MA	ZIP:	01730
FORMER ADDRESS:	[REDACTED]				
CITY/TOWN:	[REDACTED]	STATE:	CA	ZIP:	92374

PRINT AND SIGN

PRINTED NAME:	JAMES M PROCTOR	APPLICANT/EMPLOYEE SIGNATURE:	<i>James M Proctor</i>
---------------	-----------------	-------------------------------	------------------------

NOTARY INFORMATION

On this December 9, 2025 before me, the undersigned notary public, personally appeared JAMES M. PROCTOR
(name of document signer), proved to me through satisfactory evidence of identification, which were MARCIC SA 1P21534
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.

 **PRACHUAB SOONTHORNPRAPUET**
Notary Public
Commonwealth of Massachusetts
My Commission Expires
October 16, 2026
County: Middlesex

[Signature] 12/09/2025
NOTARY
(PRACHUAB SOONTHORNPRAPUET)

DIVISION USE ONLY

REQUESTED BY:	[REDACTED]
SIGNATURE OF CORI-AUTHORIZED EMPLOYEE	

The DCJ Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identify Theft PIN Number by the DCJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCJ via mail or by fax to (617) 660-4614.



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street, First Floor
Boston, MA 02114

DEBORAH B. GOLDBERG
TREASURER AND RECEIVER GENERAL

CORI REQUEST FORM

JEAN M. LORIZIO, ESQ.
CHAIRMAN

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: (IF EXISTING LICENSEE)	00029CL0106	LICENSEE NAME:	VFW Solomon Post 8819, INC	CITY/TOWN:	Billerica
--	-------------	----------------	----------------------------	------------	-----------

APPLICANT INFORMATION

LAST NAME:	Follis	FIRST NAME:	Deanna	MIDDLE NAME:	Gertrude			
MAIDEN NAME OR ALIAS (IF APPLICABLE):		PLACE OF BIRTH:	Chelsea					
DATE OF BIRTH:		INDEX PIN (IF APPLICABLE):						
MOTHER'S MAIDEN NAME:		STATE LIC. ISSUED:	Massachusetts					
GENDER:	FEMALE	HEIGHT:	5	6	WEIGHT:		EYE COLOR:	Brown
CURRENT ADDRESS:								
CITY/TOWN:	Billerica	STATE:	MA	ZIP:	01821			
FORMER ADDRESS:								
CITY/TOWN:		STATE:		ZIP:				

PRINT AND SIGN

PRINTED NAME:	Deanna G Follis	APPLICANT/EMPLOYEE SIGNATURE:	
---------------	-----------------	-------------------------------	--

NOTARY INFORMATION

On this	Dec 9, 2025	before me, the undersigned notary public, personally appeared	Deanna Follis
(name of document signer), proved to me through satisfactory evidence of identification, which were		MA Drivers License	
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.			
		 NOTARY	

DIVISION USE ONLY

REQUESTED BY:	
SIGNATURE OF CORI AUTHORIZED EMPLOYEE	

The DCJ Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the DCJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. All CORI request forms that include this field are required to be submitted to the DCJ via mail or by fax to (617) 660-4614.



ALLISON M. ELLIOT
Notary Public
Commonwealth of Massachusetts
My Commission Expires
September 4, 2026



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street, First Floor
Boston, MA 02114

CORI REQUEST FORM

DEBORAH B. GOLDBERG
TREASURER AND RECEIVER GENERAL

JEAN M. LORIZIO, ESQ.
CHAIRMAN

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: (IF EXISTING LICENSEE)	00029 00006	LICENSEE NAME:	VFW Balaban Post 8219	CITY/TOWN:	Billerica
--	-------------	----------------	-----------------------	------------	-----------

APPLICANT INFORMATION

LAST NAME:	CUNNIFF	FIRST NAME:	John	MIDDLE NAME:	Hugh
MAIDEN NAME OR ALIAS (IF APPLICABLE):		PLACE OF BIRTH:	Revere, MA		
DATE OF BIRTH:					
MOTHER'S NAME:				ISSUED:	Alabama MA
GENDER:	Male	HEIGHT:	6' 0"	WEIGHT:	
				HAIR:	Blue
CURRENT ADDRESS:					
CITY/TOWN:	North Billerica	STATE:	MA	ZIP:	01862
FORMER ADDRESS:					
CITY/TOWN:	North Billerica	STATE:	MA	ZIP:	01821

PRINT AND SIGN

PRINTED NAME:	John Hugh Cunniff	APPLICANT/EMPLOYEE SIGNATURE:	John Hugh Cunniff
---------------	-------------------	-------------------------------	-------------------

NOTARY INFORMATION

On this 3-21-2025 before me, the undersigned notary public, personally appeared John Cunniff
(name of document signer), proved to me through satisfactory evidence of identification, which were drivers license
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.

Cynthia L. McDonald
NOTARY

CYNTHIA LYNN McDONALD
Notary Public
Commonwealth of Massachusetts
My Commission Expires
April 3, 2026

DIVISION USE ONLY

REQUESTED BY:	
SIGNATURE OF CORI-AUTHORIZED EMPLOYEE	

The DCJ Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identify Theft PIN Number by the DCJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCJ via mail or by fax to (617) 660-4614.



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street, First Floor
Boston, MA 02114

CORI REQUEST FORM

DEBORAH B. GOLDBERG
TREASURER AND RECEIVER GENERAL

JEAN M. LORIZIO, ESQ.
CHAIRMAN

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: <small>(IF EXISTING LICENSEE)</small>	00029 cl 0106	LICENSEE NAME:	VFW Solomon Post # 8819	CITY/TOWN:	Billerica
---	---------------	----------------	-------------------------	------------	-----------

APPLICANT INFORMATION

LAST NAME:	Baro	FIRST NAME:	William	MIDDLE NAME:	Robert
MAIDEN NAME OR ALIAS (IF APPLICABLE):		PLACE OF BIRTH:	Somerville		
DATE OF BIRTH:		IDENTITY THEFT INDEX PIN (IF APPLICABLE):			
MOTHER'S MAIDEN NAME:		DRIVER'S LICENSE		STATE LIC. ISSUED:	Massachusetts
GENDER:	MALE	HEIGHT:	5' 7"	WEIGHT:	
				COLOR:	hazel
CURRENT ADDRESS:					
CITY/TOWN:	Billerica	STATE:	Ma	ZIP:	01821
FORMER ADDRESS:					
CITY/TOWN:		STATE:		ZIP:	

PRINT AND SIGN

PRINTED NAME:	WILLIAM R BARO	APPLICANT/EMPLOYEE SIGNATURE:	William R. Baro
---------------	----------------	-------------------------------	-----------------

NOTARY INFORMATION

On this	December 10, 2025	before me, the undersigned notary public, personally appeared	William R. Baro
(name of document signer),	proved to me through satisfactory evidence of identification, which were		Mass. Driver's License
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.			
			Mary Ann Schafer NOTARY

DIVISION USE ONLY

REQUESTED BY:	
SIGNATURE OF CORI-AUTHORIZED EMPLOYEE	

The DCJ Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the DCJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCJ via mail or by fax to (617) 660-4614.



Mary Ann Schafer
NOTARY PUBLIC
Commonwealth of
Massachusetts
My Commission Expires
12/21/2029



Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
239 Causeway Street, First Floor
Boston, MA 02114

DEBORAH B. GOLDBERG
TREASURER AND RECEIVER GENERAL

CORI REQUEST FORM

JEAN M. LORIZIO, ESQ.
CHAIRMAN

The Alcoholic Beverages Control Commission ("ABCC") has been certified by the Criminal History Systems Board to access conviction and pending Criminal Offender Record Information ("CORI"). For the purpose of approving each shareholder, owner, licensee or applicant for an alcoholic beverages license, I understand that a criminal record check will be conducted on me, pursuant to the above. The information below is correct to the best of my knowledge.

ABCC LICENSE INFORMATION

ABCC NUMBER: <small>(IF EXISTING LICENSEE)</small>		LICENSEE NAME:		CITY/TOWN:	
---	--	----------------	--	------------	--

APPLICANT INFORMATION

LAST NAME:	Logue	FIRST NAME:	Patrick	MIDDLE NAME:				
MAIDEN NAME OR ALIAS (IF APPLICABLE):		PLACE OF BIRTH:	North Kingstown, RI					
DATE OF BIRTH:				APPLICABLE:				
MOTHER'S NAME:				STATE LIC. ISSUED:	Massachusetts			
GENDER:	MALE	HEIGHT:	5	8	WEIGHT:		EYE COLOR:	Brown
CURRENT ADDRESS:								
CITY/TOWN:	Billerica	STATE:	MA	ZIP:	01821			
FORMER ADDRESS:								
CITY/TOWN:		STATE:		ZIP:				

PRINT AND SIGN

PRINTED NAME:	Patrick Logue	APPLICANT/EMPLOYEE SIGNATURE:	
---------------	---------------	-------------------------------	--

NOTARY INFORMATION

On this	20 May 25	before me, the undersigned notary public, personally appeared	Patrick Logue
(name of document signer),	proved to me through satisfactory evidence of identification, which were		military ID
to be the person whose name is signed on the preceding or attached document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose.			
			 NOTARY

DIVISION USE ONLY

REQUESTED BY:	
SIGNATURE OF CORI AUTHORIZED EMPLOYEE	

The DCJ Identify Theft Index PIN Number is to be completed by those applicants that have been issued an Identity Theft PIN Number by the DCJ. Certified agencies are required to provide all applicants the opportunity to include this information to ensure the accuracy of the CORI request process. ALL CORI request forms that include this field are required to be submitted to the DCJ via mail or by fax to (617) 660-4614.



COURTNEY C. OLIVER
Notary Public, Commonwealth of Massachusetts
My Commission Expires July 5, 2009

Kerri Rufo

Handwritten: Appointment

From: Dawn McDowell
Sent: Wednesday, January 7, 2026 8:37 AM
To: Kerri Rufo
Subject: FW: New Committee Member Application from: Robert Fullam

This can go on the agenda for Monday also. There is one vacant spot on the 250th Committee.

From: Robert Fullam <no-reply@billerica.gov>
Sent: Tuesday, January 6, 2026 5:50 PM
To: Kerri Rufo <selectboard@billerica.gov>; Dawn McDowell <dmcdowell@billerica.gov>
Subject: New Committee Member Application from: Robert Fullam

You don't often get email from no-reply@billerica.gov. [Learn why this is important](#)

[EXTERNAL EMAIL]

DO NOT CLICK links or open attachments unless you recognize the sender and know the content is safe.

Applying for

- Will Accept Either

Town Committee

- 250th Committee

Name

Robert Fullam

Phone

(781) 879-0535

Email

robert.edward.fullam@gmail.com

Amount of Time Available

most weeknights and some weekends

Present Business Affiliation and Work

Data Associate at Amazon

Business Experience

None as an independent owner

Education or Special Training

Bachelors in Political Science from the University of Connecticut

Reason for Applying

Growing up in Massachusetts and going to school in New England, I've grown to appreciation the traditions of self-government and local control that still exist to this day, doing the business of people throughout towns large and small throughout the region. I thought this would be a great way to educate others (and myself in the process) about the history of our town and region and how those histories are still important.

After attending a meeting, I decided that this is something I would be interested in participating with fellow Billericans to celebrate and observe the run up the 250th anniversary of the United States.

Appointments

Kerri Rufo

From: Dawn McDowell
Sent: Tuesday, January 6, 2026 4:53 PM
To: Kerri Rufo
Subject: FW: New Committee Member Application from: Marlies Henderson

This would go on the agenda under Appointments. There are 3 Alternate Positions open. One expiring on June 30, 2027 and two expiring on June 30, 2028.

From: Marlies Henderson <no-reply@billerica.gov>
Sent: Tuesday, January 6, 2026 3:43 PM
To: Kerri Rufo <selectboard@billerica.gov>; Dawn McDowell <dmcowell@billerica.gov>
Subject: New Committee Member Application from: Marlies Henderson

You don't often get email from no-reply@billerica.gov. [Learn why this is important](#)

[EXTERNAL EMAIL]

DO NOT CLICK links or open attachments unless you recognize the sender and know the content is safe.

Applying for

- Will Accept Either

Town Committee

- Historic Districts Commission

Name

Marlies Henderson

Phone

(978) 808-6634

Email

marlies.henderson@gmail.com

Amount of Time Available

2 hours per week

Present Business Affiliation and Work

retired / self-employed interpretive guide / historian

Business Experience

Researched and studied Billerica history, wrote research articles for the past 12 years. Spearheaded the ballot question and campaign to enable Billerica residents to successfully adopt the Community Preservation Act, and I wrote the bylaw (which has since been amended).

Active volunteer with Middlesex Canal Association, leading history walks, writing Towpath Topics articles, performing stewardship with Middlesex House of Correction.
Created a free and timeless 365° gyroscopic virtual Riverfest around the North Billerica Historic Mill District / Middlesex canal Museum (can provide link).
Published a Thoreauvian novelty in the Thoreau Society Bulletin (can provide link), and other research articles for local newspapers.
Guiding interpretive (winter) walks, laced with historical and environmental tidbits, raising local pride and awareness (past 11 years).

Education or Special Training

Maastricht, NL Bachelors degree major in Hotel Management, minor in Greek, Latin, Philosophy and Ancient World Studies
Bedford Middlesex Community College, English Comp I and II
NAI (National Association for Interpretation) Certified Interpretive Guide

Reason for Applying

I believe my skills, knowledge, insights and communication skills can be an valuable addition to the current commission. Particularly when conflicts arise, seeking common ground first, remaining open to hear other views, for solution-based actions. Living in North Billerica, not 1000 ft from the Historic District, makes me a good candidate.



SELECT BOARD
TOWN HALL
365 BOSTON ROAD
BILLERICA, MASSACHUSETTS 01821
978-671-0939
FAX: 978-671-0947

Jillian K. Pavidis, *Chair*
John J. Burrows, *Vice Chair*
Daniel R. Darris-O'Connor, *Secretary*
Michael S. Rosa, *Member*
Dina M. Favreau, *Member*

2026 LICENSE CERTIFICATE

Licensee:	Petty King Brewing Company, LLC	License #	2026-1-FBP		
DBA:	Petty King Brewing Company	ABCC License#:	09255-PP-0106		
Address:	279 Boston Road	Manager:	John Thompson		
Town:	Billerica, MA 01862	Phone:			
License Type:	Amount Due:		\$22 TOTAL		
Liquor License – Farmer Brewery Pouring Permit			Based on Total Barrels		
Hours of Operation:					
Monday-Saturday		12:00 PM to 12:00 AM			
Sunday		12:00 PM to 10:00 PM			
Restrictions:					
Conditions of the Mixed Use Special Permit					
Description of Premise:					
~1,912 TOTAL SF with entry points with doors and windows in the front and back and poured concrete floors. T1, 612 SF will be used as tavern/pub and 300 SF will be a blocked off area for brewery equipment. Women's and Men's restrooms provided.					

The foregoing license(s) have been voted favorably by the Select Board based on the application submitted, the regulations and restrictions of the Board, and Massachusetts General Laws Chapters 138, 140 and other sections.

Jillian K. Payidis, Chair

John J. Burrows, Vice Chair

Daniel R. Darris-O'Connor, Secretary

Michael S. Rosa, Member

Dina M. Favreau, Member

THIS LICENSE CERTIFICATE MUST BE POSTED IN A CONSPICUOUS PLACE UPON THE PREMISES THAT IS IN FULL PUBLIC VIEW. THE ABOVE LICENSE SHALL EXPIRE JANUARY 1, 2027.

America's Yankee Doodle Town

THE COMMONWEALTH OF MASSACHUSETTS
ALCOHOLIC BEVERAGES CONTROL COMMISSION

95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

Retail License Renewal

Renewal For (Year) **2026**

License Number	09255-PP-0106	Municipality	Town of Billerica
License Name	Petty King Brewing Company, LLC	License Class	Annual
DBA	Petty King Brewing Company	License Type	Farmer Brewery Pouring Permit
Premises Address	279 Boston Road	License Category	Malt Only
Manager Name	John Thompson		

I hereby certify and under penalties of perjury that:

- 1. I am authorized to sign this renewal pursuant to M.G.L. Chapter 138;**
- 2. The renewed license is of the same class, type and category as listed above;**
- 3. The licensee has complied with all laws of the Commonwealth relating to taxes; and**
- 4. The premises are now open for business (if not, explain below).**



Signature of Authorized Party

November 21, 2025

Date

John Thompson

Printed Name of Signer

Owner

Title

johnthompson42@gmail.com

Email Address

Please sign this form only in the month of November and return to your Local Licensing Authority.

Additional Information / Corrections

--



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission

Licensing Authority Certification

Municipality: Billerica

ABCC Commission Decision

APPROVED

Ralph Sacramone
Executive Director

Date of Commission Decision: 10/22/2025

License Information:

Applicant Name/DBA:	Petty King Brewing Company LLC / Petty King Brewing Company	License Number (if applicable):	09255-PP-0106
Premises Address:	279 Boston Road Billerica MA 01862	Record Number:	2025-000617-RT-APP
Manager Name:	John Thompson		
Class:	Annual	Granted Under Special Legislation?	Yes <input type="radio"/> No <input checked="" type="radio"/>
Category:	Malt Only		
On / Off Premises:	On-Premises Consumption	Is there a pledge on this license?	Yes <input type="radio"/> No <input checked="" type="radio"/>
Type:	Farmer Brewery Pouring Permit	Is this license under a management agreement?	Yes <input type="radio"/> No <input checked="" type="radio"/>

Transaction Type:

New/Transfer License: New

Application Contact:

Name: John Thompson	Title: Owner	Phone: (617) 888-0623	Email: johnthompson42@gmail.com
---------------------	--------------	-----------------------	---------------------------------



SELECT BOARD
TOWN HALL
365 BOSTON ROAD
BILLERICA, MASSACHUSETTS 01821
978-671-0939
FAX: 978-671-0947

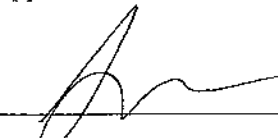
Jillian K. Pavidis, *Chair*
John J. Burrows, *Vice Chair*
Daniel R. Darris-O'Connor, *Secretary*
Michael S. Rosa, *Member*
Dina M. Favreau, *Member*

2026 LICENSE RENEWAL APPLICATION

Licensee:	Petty King Brewing Company, LLC	License #	2026-1-FBP
DBA:	Petty King Brewing Company	Tax ID#:	00-1813393
Address:	279 Boston Road	ABCC License#:	09255-PP-0106
Town:	Billerica, MA 01862	Manager:	John Thompson
Phone:		Manager's Address:	6 Fox Run Lane
Email:	johnthompson42@gmail.com		Methuen, MA 01844
(Required)		Manager's Phone#:	(617) 888-0623
License Type:		Amount Due:	\$22 TOTAL
Liquor License – Farmer Brewery Pouring Permit			(Based on Total Barrels)
Hours of Operation:			
Monday-Saturday		12:00 PM to 12:00 AM	
Sunday		12:00 PM to 10:00 PM	
Restrictions:			
Conditions of the Mixed Use Special Permit			
Description of Premise:			

NAME OF INDIVIDUAL OR CORPORATION THAT PAYS TAXES TO THE TOWN OF BILLERICA:

CERTIFICATION: Pursuant in part to M.G.L. Chapter 62C, Section 49A, I certify under the penalties of perjury that I, to the best knowledge and belief, have filed all state tax returns, paid all state/local taxes required under the law, the premises meets all federal, state, and local laws/by-laws, including zoning requirements and any other applicable restrictions/conditions, and attest that the above information is true and correct.



Signature of Licensee or Corporate Officer

John Thompson

Printed Name of Licensee or Corporate Officer



SELECT BOARD
TOWN HALL
365 BOSTON ROAD
BILLERICA, MASSACHUSETTS 01821
978-671-0939
FAX: 978-671-0947

RULES AND REGULATIONS ACKNOWLEDGEMENT FORM

This Form MUST Be Submitted during the Yearly Renewal Process

Name: John Thompson

Name of Establishment: Petty King Brewing Company

Address: 279 Boston Rd
Billerica, MA

Printed Name: John Thompson

Signature: [Signature]

Date: 5/13/25

I am the Manager or duly authorized designee of the above listed establishment and I hereby certify that I have read and understand the Town of Billerica Rules and Regulations for the Licensing and Sale of Alcoholic Beverages.



A 360TRAINING COMPANY

CERTIFICATE OF COMPLETION

This certifies that

john thompson

is awarded this certificate for

TIPS On-Premise Alcohol Server Training



Hours
3.00



Completion Date
06/13/2025



Expiration Date
06/12/2028



Certificate #
ON-000037737330

Official Signature

THIS CERTIFICATE IS NON-TRANSFERABLE

8504 Bridge Point Parkway, Suite 100 | Austin, TX 78730 | www.360training.com

(CUT HERE)

(CUT HERE)



On-Premise

Issued: 06/13/2025

Certificate #: ON-000037737330

John Thompson
6 Fox Run Lane, Methuen, MA, USA
Methuen MA 01844

CERTIFIED

Expires: 06/12/2028



Phone: 800-438-8477

www.gettips.com

This card was issued for successful completion of the TIPS program.

Signature _____



The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations
Lafayette City Center
2 Avenue de Lafayette, Boston, MA 02111-1750
www.mass.gov/dia

Workers' Compensation Insurance Affidavit: General Businesses

Applicant Information

Please Print Legibly

Business/Organization Name: Petty King Brewing Company LLC

Address: 279 Boston Rd

City/State/Zip: Billerica, MA 01864 Phone #: 617-888-0623

Are you an employer? Check the appropriate box:

1. ☒ I am an employer with 0 employees (full and/or part-time).*
2. ☐ I am a sole proprietor or partnership and have no employees working for me in any capacity. [No workers' comp. insurance required]
3. ☐ We are a corporation and its officers have exercised their right of exemption per c. 152, §1(4), and we have no employees. [No workers' comp. insurance required]**
4. ☐ We are a non-profit organization, staffed by volunteers, with no employees. [No workers' comp. insurance req.]

Business Type (required):

5. ☐ Retail
6. ☒ Restaurant/Bar/Eating Establishment
7. ☐ Office and/or Sales (incl. real estate, auto, etc.)
8. ☐ Non-profit
9. ☐ Entertainment
10. ☐ Manufacturing
11. ☐ Health Care
12. ☐ Other _____

*Any applicant that checks box #1 must also fill out the section below showing their workers' compensation policy information.

**If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1.

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____

Insurer's Address: _____

City/State/Zip: _____

Policy # or Self-ins. Lic. # _____ Expiration Date: _____

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expiration date).

Failure to secure coverage as required under § 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP WORK ORDER and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 5/13/25

Phone #: 617-888-0623

Official use only. Do not write in this area, to be completed by city or town official.

City or Town: _____ Permit/License # _____

Issuing Authority (check one):

1. ☐ Board of Health 2. ☐ Building Department 3. ☐ City/Town Clerk 4. ☐ Licensing Board
5. ☐ Selectmen's Office 6. ☐ Other _____

Contact Person: _____ Phone #: _____

Dawn McDowell (Select Board)

From: Melville, Ryan (TRE) <rmelville@tre.state.ma.us>
Sent: Wednesday, December 31, 2025 8:30 AM
To: Dawn McDowell (Select Board)
Subject: RE: Question about a renewal

[EXTERNAL EMAIL]

DO NOT CLICK links or open attachments unless you recognize the sender and know the content is safe.

There is no specific date for select board approval, the licensee has to sign the renewal in November. Once your board approves please send it in with a brief memo explaining and we will add it to the renewals we have received.

Thanks

Ryan Melville
Deputy Executive Director
Massachusetts Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150
Phone-1-857-453-2718
Fax-1-617-727-1258

From: Dawn McDowell (Select Board) <selectboard@billerica.gov>
Sent: Tuesday, December 30, 2025 5:39 PM
To: Melville, Ryan (TRE) <rmelville@tre.state.ma.us>
Subject: Question about a renewal

CAUTION: This email originated from a sender outside of the Commonwealth of Massachusetts mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Hi Ryan,

I have a question about one of my licenses.

One of my licenses just was approved in October and I had the owner sign a blank retail license renewal receipt back in November. Because an occupancy permit has not been issued yet for the space, I had his application set apart waiting for the occupancy permit to be issued. The occupancy permit still has not been issued and the space is still being built.

I inadvertently did not submit the license to the Select Board at the last meeting in December with all of the other licenses. This was a mistake on my part, because it was not in with all my regular licenses because it was being

held for occupancy. Can the Select Board approve it at their meeting on Monday, January 5th? The business is NOT open and is still being constructed, which I will hold the license in the office until an occupancy permit is issued and he did submit the required renewal paperwork in November.

I looked quickly at the 2026 Renewal paperwork that was sent out and I couldn't find that the Select Board must approve it before the end of the year because most times the businesses are open and that would be a requirement. This one is a little weird where the business is not yet open.

Please advise.

Thank you!

Dawn McDowell

Executive Confidential Assistant to the Billerica Select Board

This e-mail notice is provided for informational purposes only and any discussion should take place at a properly posted meeting.

**Attorney Client Communication
Do Not Disseminate**

January 8, 2026

Billerica Select Board
365 Boston Road, Office #203
Billerica, MA 01821

Re: Renewal of Liquor Licenses; Petty King Brewery

Dear Members of the Select Board,

You have asked whether the Select Board may amend a liquor license during the annual license renewal process to include additional conditions on sale and service. The answer to your question is no. To the extent the Board wishes to impose new restrictions on the liquor license, it may do so during a for cause hearing only.

Section 16A of Chapter 138 of the Massachusetts General Laws controls the renewal process for alcoholic beverages licenses and confers upon such licensees a prima facie right to renewal. The statute provides, in relevant part, as follows:

Licenses ... **shall** be automatically renewed for the next annual license period upon application by the holder thereof during the month of November ... provided that said license is of the same type as the expiring license and covers the same licensed premises. ... Any such application may, however, be **rejected** for cause, subject to appeal ... (emphasis added).

Accordingly, if the licensee has submitted a timely application for renewal and such application is deemed complete, the Board must either renew the license or reject the application for cause.¹ The law does not afford the Board the opportunity to amend the license terms. In other sections of Chapter 138, the Board is empowered to amend, modify, or suspend a license. Those rights are not present here, however. The Board must either approve or reject the application.

Based on conversations with the Town Manager, the main issue surrounding the Petty King Brewery's license stems from the description of the licensed premises. State law restricts all sales

¹ The Select Board may reject the license renewal application for cause only after sufficient due process. See *Piona v. Selectmen of Canton*, 333 Mass. 501, 511 (1956); *Konstantopoulos v. Whately*, 384 Mass. 123, 132 (1981).

and consumption of alcohol to the licensed premises. Any sale or consumption occurring outside the licensed premises may be grounds for modification, suspension, or revocation of the license. Therefore, I would suggest that the Board review the original application and its description of the licensed premises to see what was approved by the Board and the ABCC.

Please let me know if you would like me to perform this review² or if you have any other questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Ivria Glass Fried". The signature is fluid and cursive, with the first name "Ivria" being more prominent.

Ivria Glass Fried

² Petty King Brewery's draft 2026 liquor license describes the premises as approximately 1,912 square feet of which 612 feet will be used as a tavern/pub and 300 square feet will be a blocked off area for brewery equipment. It is unclear whether this is based on the original application. Additional review is warranted.

Discussion and possible vote for pilot program for consent agenda-Requested by Jillian Pavidis

A Consent Agenda is a tool to improve meeting efficiency by grouping routine, non-controversial items into one section of the agenda and approving them with a single vote. All items remain clearly listed on the agenda, with full backup provided in advance, and any Board member may remove any item for separate discussion at any time before the vote. This process is fully compliant with the Massachusetts Open Meeting Law.

For reference, I attached sample agendas from other Massachusetts municipalities that currently use a Consent Agenda for the Board's review.

Examples of Items That May Be Placed on the Consent Agenda

- **Approval of Meeting Minutes**
Approval of minutes from prior Select Board meetings.
- **Routine License Renewals and Permits**
Such as Common Victualler renewals, entertainment licenses, taxi or livery renewals, amusement device renewals, one-day alcohol licenses, temporary sign permits, and Change of Manager or Change of Officers where no hearing is required.
- **Routine Appointments and Reappointments**
Reappointments to boards, committees, or commissions where there are no competing applicants and no discussion anticipated.
- **Acceptance of Gifts and Donations**
Acceptance of monetary or in-kind gifts for a stated public purpose.
- **Meeting Schedules and Calendar Items**
Approval of meeting schedules, calendar changes, or cancellation of meetings.
- **Receipt or Filing of Reports**
Routine reports from the Town Manager, departments, or committees that require acknowledgment but not discussion.
- **Other Routine Administrative Matters**
Any other non-controversial administrative or procedural items that do not require discussion, as determined by the Chair and Secretary.
-

Items That Would NOT Be Placed on the Consent Agenda

- Any item requiring a public hearing
- License transfers, suspensions, or revocations
- Policy changes or new programs
- Rate or fee setting (water, sewer, stormwater, etc.)
- Any item a Board member expects to discuss

After 2 Month Pilot

First Reading: Policy Change and sent to Town Counsel for review

Because this changes Policies & Procedures, you must follow §17.0.

Agenda item:

First Reading: Proposed Amendment to Select Board Policies and Procedures – Addition of Consent Agenda

- Provide:

- Draft policy language
 - Where it will appear (Section 2.6 – Agenda Format)
- **Discussion only** (or discussion + continue)

Second Reading + Adoption Vote

Agenda item:

Discussion and Possible Vote: Adoption of Consent Agenda into Select Board Policies and Procedures

Motion:

Upon motion duly made and seconded, the Select Board voted to amend the Select Board Policies and Procedures to add Section 2.6, establishing a Consent Agenda.

Pilot Proposal Motion

_____ It is proposed that the Select Board implement the Consent Agenda on a pilot basis for approximately two months, after which the Board can decide whether to continue, modify, or discontinue the practice.

_____ **seconded.**

Darris-O’Conner	Yay Nay
Favreau	Yay Nay
Vice Chair Burrows	Yay Nay
Rosa	Yay Nay
Pavidis	Yay Nay

SELECT BOARD MEETING AGENDA

DECEMBER 15, 2025 6:00 PM



ACTON TOWN HALL, ROOM 204
472 MAIN STREET

REMOTE PARTICIPATION: Use the link www.actonma.gov/meeting/sb to join the meeting or from a telephone, dial (646) 876-9923 and enter Webinar ID: 503-918-785. On a computer use the “raise hand” feature or telephone users may dial *9 to request to speak.

MEETING PACKET: Additional materials may be found in the meeting packet available online at: <https://doc.actonma.gov/dsweb/View/Collection-19826>

I. Regular Business

1. Resident Concerns
2. Chair Update/Town Manager Update/Members Minutes

II. New/Special Business

3. Presentation by Water Resources Advisory Committee on Stormwater Management Study
4. Approve Wayfinding Signage and Locations on Main Street and Quarry Road
5. Approve Grant of Pole Relocations on Powder Mill Road
6. Discuss Potential Change to July 4th Fireworks Celebrations
7. **Public Hearing(s) at or after the Time Advertised:**
 - a. **6:30 PM** Site Plan Special Permit (SPSP) for Hawthorn Realty Company to combine the properties at 471, 465-469 Great Road to Construct Two Buildings to be used as Building Trade Shops (applicant requests continuation to January 12, 2026 at 6:30 PM)
 - b. **7:10 PM** Proposed Amendment to Existing Traffic Rules and Order to Add Stop Sign at River Street and Chadwick Street
8. Authorize Town Manager to Sign Habitat for Humanity Local Initiative Petition (LIP) Application for 416 Great Road
9. Approve Updated Changes to Other Post-Employment Benefits (OPEB) Policy
10. Review Town Requests for FY27 Community Preservation Grants
11. Authorize Town Manager to Sign Utility Easement at 433 Massachusetts Ave for Proposed Telecommunications Facility at 9 Charter Road
12. Approve 2026 License Renewals as Listed in the Packet
13. Approve Letter of Support for Municipal Empowerment Act

14. Discuss DPW Project
15. Discuss Acton Leadership Group

III. Consent Items

16. Approve Meeting Minutes from December 1, 2025
17. Approve Signing Conservation Restriction for 4 Piper Lane, 6 Piper Lane, 4 Piper Lane Rear, and Right of Way Over 90 School Street
18. Appoint Kaila Sauer as the Town of Acton Representative to Metropolitan Area Planning Council (MAPC) and Nate Ryan as an Associate
19. Accept Donations Totaling \$750 Towards the SERVE Food Gift Account From:
 - Acton Woman's Club - \$550
 - David Martin - \$200
20. Accept Donations Totaling \$3,600 in Gift Cards Towards Seasonal Holiday Assistance From:
 - Saint Vincent de Paul - \$1,000
 - Acton Lion's Club - \$2,500
 - Kathleen Surdan - \$100
21. Accept a Donation of \$1,000 from Digital Credit Unit Towards the Police Gift Account #3195 to Provide Community Programs at the Discretion of the Police Chief
22. Accept a Donation of \$33.33 from Matthew Kreiger as Surplus from Eagle Scout Project Fundraiser to be Deposited in the Conservation Division's Scout Gift Account 3146 550

*The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please be aware that this meeting is being recorded, and any information provided and the recording itself may be used for Town purposes. For requests or any additional information about the Select Board send an e-mail to **manager@actonma.gov** or call the Town Manager's Office **(978)929-6611***



TOWN OF BEDFORD

Town Hall
10 Mudge Way
Bedford, MA 01730
Tel: (781) 918-4000 www.bedfordma.gov

SELECT BOARD

Paul Mortenson, *Chair*
Daniel Brosgol, *Clerk*
Terrence Parker
Bopha Malone
Shawn Hanegan

Select Board Agenda Monday, November 24, 2025

In-Person: Select Board Hearing Room, Town Hall, 10 Mudge Way

Optional Zoom Webinar Link

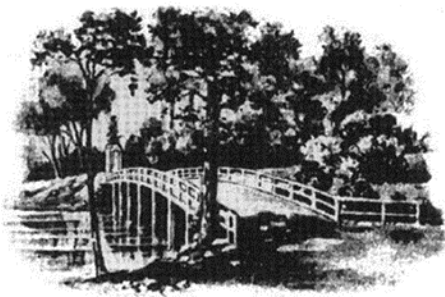
<https://us02web.zoom.us/j/85183882611?pwd=6qBQFCaU5VWfsdCnjsH3jiLMbTbWN1.1>

1-309-205-3325 Web ID 85183882611 Passcode: 502991

1. 7:00 PM Public Comment
2. **7:00 PM Public Hearing** - Alcohol License Change of Address, 152 Great Road – Red Heat Tavern LLC
3. **7:00 PM Public Hearing** - Alcohol License Transfer, 88 Great Road – Ginger Lu Inc
4. **7:00 PM Public Hearing** - Tax Classification Hearing
5. 7:30 PM Board and Committee Interviews
 - a. Trails Committee- Benjamin Arnold & Aaron Derderian
 - b. Cultural Council- Michael Albert
6. 7:45 PM DPW
 - a. Weston & Sampson – Great Road Pump Station Generator Construction Administration Contract
 - b. TEC, Inc - Summer Street Culvert Design and Permitting Contract Amendment
 - c. A.D Burns - 214 Great Road Sewer Fee Deferral Request
 - d. Revisions to Traffic Rules and Regulations
 - i. School Zone Speed Regulations
 - ii. Hancock Street/ Springs Road Intersection Stop Control
7. 8:00 PM Vote to establish the Town Website as the official location to post public meeting notices
8. 8:05 PM Discuss modified public building hours
9. 8:25 PM Consent
 - a. 10.27.25 Meeting Minutes
 - b. Change of DBA Application – Tashan
 - c. Common Victualler Application – Gianna's Kitchen
 - d. Election Worker Certification
 - e. 20(b)s – Joanna Nakirya; Theodore Parmentier
 - f. Sign Permit - Bedford Cultural District Artisans Market
10. 8:30 PM Town Manager's Report
 - a. Monthly FY26 Goals and Budget Update
 - b. Announce Board/Committee Holiday Party
11. 8:40 PM Liaison Reports
12. 8:45 PM Adjournment

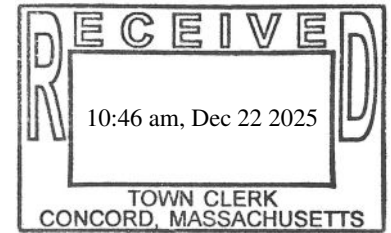
Next SB Meeting 12/8/25:
Capital Budget Presentation

Times are approximate
The Next Scheduled Meeting is December 15, 2025



OLD NORTH BRIDGE

TOWN OF CONCORD
TOWN HOUSE - P.O. BOX 535
CONCORD, MASSACHUSETTS 01742



Select Board Meeting Agenda

Monday, December 22, 2025 at 6:00 PM

Town House, 22 Monument Square
Select Board Hearing Room and via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/87098451325?pwd=kraA7bXqZJn0uc2UArWKrqyF6PNk77.1>

Meeting ID: 870 9845 1325

Passcode: 130118

Dial In: 1-646-931-3860

	Time	Agenda Item
I.	6:00 PM	Call to Order
II.	6:01 PM	<i>Public Comment:</i> Public Comment is an opportunity for the public to address the Select Board on matters under consideration by the Select Board. Therefore, comments related to political campaigns are not appropriate. Public Comment is limited to up to 15 minutes, with no more than 3 minutes allocated to any one speaker. Public Comment is limited to items that are not on the agenda.
III.	6:15 PM	Consent Agenda: <ul style="list-style-type: none"> a. Minutes for Approval: November 8 b. Executive Session Minutes for Approval but Not Release: November 8 c. Town Account Warrants: November 20, 2025 December 4, 2025, December 8, 2025, December 11, 2025, December 16, 2025, December 17, 2025, December 18 2025 d. Gifts and Donations <ul style="list-style-type: none"> i. Annual Gift from the Concord Free Public Library Corporation to the Town of Concord for use by the Concord Free Library in the amount of \$30,000.00. e. Proposed Amendment to APP#10; Remove Moderator f. Request for Revocation of 1970 Finance Committee charge g. One Day Liquor Licenses: <ul style="list-style-type: none"> i. Wines & Malt Beverages Only for Jennifer Albanese of Concord Youth Theatre for the Annual Cabaret Fundraiser

		<p>on Saturday, January 3, 2026 from 6:00 PM to 9:00 PM at 53 Church Street</p> <p>ii. Wines & Malt Beverages Only for Benjamin Levin for a Commitment Ceremony on Sunday, March 24, 2026 from 4:00 PM to 12:00 AM at the Nashoba Brooks Discovery Barn, 200 Strawberry Hill Road</p>
IV.	6:20 PM	<p>Select Board Appointments:</p> <ul style="list-style-type: none"> a. Jeffrey Young of 264 Bedford St., as an Associate Member of the Historic Districts (APP-exemption) Commission for a term to expire on January 1, 2031. b. William Huyett of 1123 Monument St. to the Historic Districts Commission from Associate Member to Full Member representing the Select Board with a term from January 1, 2026 to January 1, 2031. c. Reappointments of Election Workers for a term ending July 31, 2026 as included in the Select Board meeting packet. d. Betsy Levinson of 124 Nashoba Rd., to the Economic Vitality Committee for a term to expire May 31, 2028. <p>Town Manager Appointments with the Approval of the Select Board:</p> <ul style="list-style-type: none"> a. Edward Nardi of 29 Academy Lane as a full member of the Natural Resources Commission, for a partial term (3rd term) to expire on May 31, 2027, and to be exempted from APP #10, Section VIII (b) 3, term limits. b. Benjamin Niehaus of 121 Grove St, as a full member of the Natural Resources Commission for a term to expire May 31, 2028. c. Janet Miller of 1647 Main St. as an Associate Member to the Natural Resources Commission for a partial term to expire May 31, 2026. d. Malcolm Bryant of 175 Conant St. an Associate Member to the Natural for a partial term to expire May 31, 2026.
V.	6:25 PM	<p>Chair's Report</p> <p>-MCI Concord Next Steps</p>
VI.	6:30 PM	Town Manager's Report
VII.	6:40 PM	<p>Discussion and Vote: Provisional Approval of "Pianos on the Town."</p> <p>Presenter: Mimi Graney, Economic Vitality Manger and Kate Yoder of the Concord Conservatory of Music</p>

VIII.	6:45 PM	Project Approval Request: Receipt of Gift of Sarah Compton of up to \$3,000, Naming of Town Property in honor of Mary Johnson, Installation of bench in front of the Visitor Center Presenter: Mimi Graney, Economic Vitality Manger
IX.	6:50 PM	Presentation and Gift Acceptance: Gift of Dr. Susan Curtin to the Town of Concord, Town Archives; The order of the Rising Sun, Silver and Gold Ray bestowed upon Dr. Tom Curtin by the Emperor of Japan. Presenter: Nathaniel Smith, Municipal Archivist/ Records Manager
X.	7:00 PM	Open and Continue Public Hearing (to January 12, 2026) for a New On-Premise All Alcohol Liquor License Application for the Wright Tavern, 2 Lexington Road Presenter: Shannon McAndrew, Management Specialist
XI.	7:05 PM	Discussion and Vote: New Class II License application for Zhiping Wang of Village Auto Works LLC, DBA Village European, 50 Concord Turnpike Presenter: Shannon McAndrew, Management Specialist
XII.	7:10 PM	Discussion and Vote: Approve Select Board Licenses for 2026 Annual Renewal – Batch 2 Presenter: Shannon McAndrew, Management Specialist
XIII.	7:15 PM	Discussion and Vote: Grant of Easement for Water Utility - Project: 80X & 1053 Main St Definitive Subdivision Plan Presenter: Darin M. LaFalam, Concord Water & Sewer Superintendent
XIV.	7:25 PM	Discussion and Vote: Financial Reserve Policy and Potential Capital Stabilization Fund Presenter: Wendy Rovelli, Select Board Clerk
	7:40 PM	Discussion: Preview of Potential Articles for Town Meeting Presenter: Mark Howell
XV.	7:55 PM	Update on Antisemitism and Bias Initiatives

		Discussion and Vote : DRAFT DEI Commission Charge Presenter: Mark Howell, Chair
XVI.	8:15 PM	Vote to Open Town Meeting Warrant on December 29, 2025 at 9:00 AM and Close Town Meeting Warrant on January 23, 2026 at 12:00 PM. Presenter: Mark Howell, Chair
XVII.	8:20 PM	Select Board Liaison Reports
XVIII.	8:30 PM	Executive Session under M.G.L. c. 30A, § 21(a)(6) to consider the purchase, exchange, lease or value of real property (MCI – Concord, 1440-1442 Main St.) if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and not return to Open Session.
XIX.		Adjournment

** Times are approximate and subject to change*

Upcoming Meetings:

Monday, January 12, 2025

Monday, January 26, 2026

Monday, February 2, 2025



The Town of Concord endeavors to make public meetings accessible to all members of the community. To request a meeting accommodation or modification, please contact our ADA Coordinator Jessica Porter at jporter@concordma.gov or at 978-318-3028. Please make any requests for accommodation or modifications at least two (2) business days prior to the scheduled meeting.

Please see the Town of Concord website at <https://concordma.gov/739/Vacancies---Member> Positions to learn about volunteer opportunities on boards and committees.

Kerri Rufo

From: Dawn McDowell
Sent: Thursday, January 8, 2026 8:54 AM
To: Kerri Rufo
Subject: FW: agenda item

From: John Burrows <jburrows@billerica.gov>
Sent: Wednesday, January 7, 2026 6:50 PM
To: krufo@billerica.gov; Jillian Pavidis <jpavidis@billerica.gov>; Dawn McDowell <dmcowell@billerica.gov>
Subject: agenda item

Good Evening,

Was looking to have a sign on the Common for the 250th celebration like many other Towns. So as a sub committee of Select board I would like to assign them a directive. the Motion would be .

To direct the Select Board Subcommittee/ 250th Committee to coordinate with the Department of Public Works and any other appropriate Town departments, boards, or staff to install a 250th celebration sign on the Billerica Common, including determining appropriate location, size, installation methods, timeframes, design and to ensure compliance with all applicable Town policies and regulations, with removal of the signs to occur at the conclusion of the approved display period ending July of 2026.

if we could add Question and possible vote on the 250th Celebration sign on Common. it would be greatly appreciated

Best Regards

JB



SELECT BOARD
TOWN HALL
365 BOSTON ROAD
BILLERICA, MASSACHUSETTS 01821
978-671-0939
FAX: 978-671-0947

Jillian K. Pavidis, *Chair*
John J. Burrows, *Vice Chair*
Daniel R. Darris O'Connor, *Secretary*
Dina M. Favreau, *Member*
Michael Rosa, *Member*

MEMO

TO: Select Board

FROM: Dina M. Favreau, Member

SUBJECT: Entertainment License Requirements – Policy 22.32

DATE: December 31, 2025

Re: Violations of Select Board Policy 22.32 and MGL — Swanson Meadows Entertainment License

This memorandum is submitted to formally request the rescission of the Select Board's approval of the Swanson Meadows entertainment license granted on December 15, 2025, due to clear and material violations of Select Board policy and applicable Massachusetts law.

Select Board Policy 22.32 establishes mandatory procedural requirements for the consideration and approval of entertainment licenses. These requirements include, but are not limited to:

- Submission of a complete application and supporting documentation for Board review prior to any vote;
- Notification of abutters; and
- The scheduling and conduct of a duly noticed public hearing before approval is granted.

These requirements are not discretionary. They exist to ensure transparency, protect the public interest, and allow both the Board and affected residents to be fully informed before a license is issued.

At the meeting December 15, 2025, the Board approved the Swanson Meadows entertainment license without compliance with any of these required steps. The Board was not provided with the applicant's documentation,

America's Yankee Doodle Town



SELECT BOARD
TOWN HALL
365 BOSTON ROAD
BILLERICA, MASSACHUSETTS 01821
978-671-0939
FAX: 978-671-0947

Jillian K. Pavidis, *Chair*
John J. Burrows, *Vice Chair*
Daniel R. Darris O'Connor, *Secretary*
Dina M. Favreau, *Member*
Michael Rosa, *Member*

there was no evidence that abutters were notified, and no public hearing was scheduled or held. Proceeding to a vote under these circumstances was a direct violation of Policy 22.32.

Further, Massachusetts General Laws Chapter 140, Section 181 grants licensing authority over places of public entertainment but presumes that such authority will be exercised in accordance with established procedures and reasonable safeguards. Approving an entertainment license without notice, documentation, or a public hearing undermines that statutory framework and exposes the Town to legal and procedural risk.

Additionally, acting on a license without providing the public an opportunity to be heard is inconsistent with the transparency principles underlying the Open Meeting Law (MGL c. 30A, §§ 18–25), which are intended to ensure that governmental decisions are made openly and with meaningful public access.

Because the approval was granted in violation of mandatory local policy and without adherence to fundamental procedural requirements, it is procedurally invalid. As such, I am formally requesting that the Select Board rescind the approval issued on December 15, 2025, and require that any future consideration of this license occur only after:

1. A complete application and all supporting materials are submitted and reviewed by the Board;
2. Abutters are properly notified; and
3. A duly noticed public hearing is scheduled and conducted in full compliance with Policy 22.32 and applicable state law.

This request is made to protect the integrity of the Board's licensing authority, ensure compliance with established policy, and uphold the principles of transparency and due process owed to the public.

America's Yankee Doodle Town

Billerica Select Board Policies and Procedures

I. Licensing – Public Hearing Requirements

Type of License	Abutters	Newspaper	Agenda Location/Notes
1-Day Special Liquor License	NO	NO	New Business - Must be submitted to office 10 day prior to meeting
ALCOHOL New License, Alteration of Premises, and Change of Location, Change of Category, Change of Classification	YES	YES	Public Hearing required by ABCC
Transfer of License, Change of Ownership Interest, Change of Stock Interest, Change of License Type	NO	YES	Public Hearing required by ABCC
Change of Manager, Change of Officers/Directors/LLC Manager, Change of Corporate Structure, Change of Corporate Name, Change of DBA, Change of Hours, Change of Pledge of License, Stock or Inventory, Management Agreement, Non-Profit Club Change of Manager, Non-Profit Club Change of Officers/Directors, 1-Day Liquor License or Farmer's Market license.	NO	NO	New Business
Auto Amusement	NO	NO	New Business
Class I and II	YES	NO	New Business
Class III	YES	NO	Public Hearing required by MGL, Chapter 140, §59
Common Victualler	NO	NO	New Business
Entertainment (§183A) in conjunction with a liquor or common victualler license	YES	NO	New Business
Entertainment (§181) theatrical exhibitions, public shows, public amusement, etc. ie: carnival	YES	NO	New Business
Hazardous Material (Fuel) Storage	YES	YES	Public Hearing and Newspaper notice required per MGL, Part 1, Title XX, Chapter 148, Section 13
Marijuana	YES	NO	Public Hearing
NGRID (New Pole Hearings)	YES	NO	Public Hearing required by MGL, Chapter 166, §22
Second Hand Dealers	NO	NO	New Business
Taxi	NO	NO	New Business

Billerica Select Board Policies and Procedures

22.32 Entertainment

In accordance with M.G.L., Chapter 140, Section 83 and Chapter 138, Section 54 and ABCC, 204 CMR, 2.05 (2), and other applicable laws, Bylaws and regulations, no forms of entertainment, including, but not limited to, live music or dancing, shall be allowed without first obtaining an entertainment license for weekdays, Saturday and/or Sunday. This includes the use of amplified music, inside or outside the premises.

22.33 Coin-Operated Automatic Amusement Machines

No licensee may have upon the premises any automatic amusement machine unless same has been approved and licensed by the Town of Billerica. Types of machines and location of machines upon the premises, must be approved. Name and serial number of machines must be provided to the Select Board. The licensee must make application, not the distributor, under Massachusetts General Laws, Chapter 140, Section 177A. Billiard/Pool tables must be licensed by the Select Board.

22.34 Annual Financial Reports - Restaurants

All holders of restaurant licenses under Chapter 138, Section 12, shall furnish an annual report indicating the percentage of gross sales of food and gross sales for alcoholic beverages for the preceding calendar year.

22.35 Extension of Hours Requests

In order for an establishment to be considered for a 2:00 a.m. closing, a written request must be received by the Select Board *no less than ten (10) days prior to the next regularly scheduled Select Board's meeting*. Requests received after this date will not be considered until the next regularly scheduled meeting occurring more than 10 days after the receipt of the request.

22.36 Delivery off premises – Malt Beverages/Kegs

A written record shall be maintained listing the name and address of every person whom a delivery of one or more keg(s) or any fraction of a keg of malt beverages is made outside of the premises. Such record shall include the amount of the beverages that were delivered, the date and time of delivery, and the signature of the person receiving the delivery. Such records shall be maintained for a period of not less than one year and must be available for inspection by the Select Board and its agents at all times.

22.37 One-Day Special License

A One Day Special License for the sale of wines and/or malt beverages may be issued to a responsible Manager of any indoor or outdoor activity or enterprise (for profit or non profit). One Day Special licenses for the sale of all alcoholic beverages may be issued to non-profit organizations only. No person may be granted licenses for more than a total of thirty (30) days per calendar year and no special license will be granted to any person while his/her application for an annual license is pending before the licensing authorities.

No more than one license can be issued for a premise at one time. Therefore, a Special License cannot be issued for use in a licensed premise.

Any request for a Special License must be received by the Select Board no less than ten (10) days prior to the next regularly scheduled Select Board's meeting.

Kerri Rufo

From: Dina Favreau
Sent: Wednesday, January 7, 2026 11:54 AM
To: Kerri Rufo
Subject: RE: Jan 12th: Agenda Item: Discussion and Vote to Amend Select Board Policy 20.1 - Inquiries to Town Counsel

Hi Kerri,

For your cheat sheet:

Amendment to Select Board Policy 20.1 – Inquiries to Town Counsel

Motion: I move that the Select Board amend Section 20.1 of the Select Board Policies and Procedures, *Inquiries to Town Counsel*, to revise the timing of submission of new policies for legal review, such that draft policies are not sent to Town Counsel after the first reading unless and until any substantive changes recommended or made during the first reading are incorporated, as presented.

Kind regards,
Dina M. Favreau
Billerica Select Board

From: Dina Favreau
Sent: Wednesday, January 7, 2026 11:52 AM
To: Kerri Rufo <selectboard@billerica.gov>
Cc: Jillian Pavidis <jpavidis@billerica.gov>
Subject: Jan 12th: Agenda Item: Discussion and Vote to Amend Select Board Policy 20.1 - Inquiries to Town Counsel

Hi Kerri,

Please add this to the agenda for Monday, January 12th, for a discussion and possible vote.

Kind regards,
Dina M. Favreau
Billerica Select Board

Kerri Rufo

From: Dina Favreau
Sent: Wednesday, January 7, 2026 12:41 PM
To: Kerri Rufo
Cc: Jillian Pavidis
Subject: January 12th Agenda Request: Discussion and Possible Vote: North Billerica Concord River Access BFD Lowell Street
Attachments: 45.0 Electronic Signature on Petition Policy.pdf

Hi Kerri,

Please put this on the agenda for Monday's meeting.

Thank you.

Kind regards,
Dina M. Favreau
Billerica Select Board

From: Dina Favreau
Sent: Wednesday, January 7, 2026 12:39 PM
To: 'Rick Gordon' <rick8325@gmail.com>; Jillian Pavidis <jpavidis@billerica.gov>; Kerri Rufo <selectboard@billerica.gov>
Subject: RE: North Billerica Concord River Access BFD Lowell Street

Good afternoon, Mr. Gordon,

Thank you for taking the time to share the email chain and for clearly outlining the concerns you and other residents are experiencing regarding access to the North Billerica Concord River boat launch. As a matter of housekeeping, I have removed the other Board members from this correspondence to avoid any potential Open Meeting Law issues.

I understand the frustration caused by the inconsistent responses regarding access, being told one day that the launch may be used and the next that it may not. As you note, this is not a Fire Department-owned or operated launch, and public access should not depend on ad hoc decisions or informal practices. A public launch is intended for public use, particularly for small boaters and kayakers such as yourself. Based on my meeting with personnel and a tour of the North Billerica Fire Station last year, my understanding was that the chain was routinely opened for residents accessing the river for recreational purposes, so I am disappointed to hear that this has become an issue.

I am also personally disheartened to hear that substance use is being cited as a justification for restricting public access. I share your concern that residents are being penalized for issues such as dumping or other illegal activity that are beyond their control. Those matters should be addressed directly through enforcement, patrols, or other appropriate measures, rather than by limiting lawful public access. I agree that the Fire Department should not be placed in the position of deciding who may use a public access point or when it may be opened.

Based on what you have described, I want you to know that I support your request for continued public access to the launch. Public facilities should remain available for public use unless there is a legitimate, clearly authorized, and evidence-based safety reason for a temporary closure. Generalized and potentially stigmatizing statements about “illicit drug use” in the area, without more, do not meet that standard for me.

Generally, a public boat launch is intended to remain open and accessible for its designated purpose. While the adjacent fire department may temporarily restrict access during an active emergency or for immediate safety reasons, it should not routinely or permanently block public access without clear legal authority or formal approval. I support your request to restore consistent access and to have the locked chain opened unless and until there is a properly authorized, safety-based reason for a temporary closure. I also believe this issue warrants a formal review so that expectations, authority, and access rules are clearly established and communicated to the public. I will request that this matter be placed on the Select Board’s agenda for further review.

If you and other residents choose to pursue this through a petition or request through the formal petition process, I would support and encourage that approach as a constructive way to resolve the issue. Last year, the Select Board adopted a policy allowing for electronic petitions, which I have attached here for your convenience.

Thank you again for bringing this to my attention.

Kind regards,
Dina M. Favreau
Billerica Select Board

From: Rick Gordon <rick8325@gmail.com>
Sent: Wednesday, January 7, 2026 11:52 AM
To: John Burrows <jburrows@billerica.gov>; Jillian Pavidis <jpavidis@billerica.gov>; Daniel Darris-O’Connor <ddarris-oconnor@billerica.gov>; mikerosaselectman@att.net; Dina Favreau <dfavreau@billerica.gov>; Kerri Rufo <selectboard@billerica.gov>
Subject: Fwd: North Billerica Concord River Access BFD Lowell Street

You don't often get email from rick8325@gmail.com. [Learn why this is important](#)

[EXTERNAL EMAIL]

DO NOT CLICK links or open attachments unless you recognize the sender and know the content is safe.

Hello Select Board!

I wanted to make you aware of an issue small boaters and kayakers are experiencing in town. Please see the below email chain. One day Chief Cole says yes the boat launch can be used and the next he says no. It is not a FD owned and operated town boat launch. Is there any possible way the residents can regain access to this area and have them remove the locked chain? Residents have cut the lock in the past.

Should a petition be established and put through the appropriate processes for this?

Thanks for your time,
Rick Gordon
8 Casco St
N. Billerica

-----Forwarded message -----

From: **Rick Gordon** <rick8325@gmail.com>

Date: Wed, Jan 7, 2026 at 10:12 AM

Subject: Re: North Billerica Concord River Access BFD Lowell Street

To: Ann Marie Casey <acasey@billerica.gov>

CC: Christopher Dillon <cdillon@billerica.gov>, Robert Cole <rcole@billericafire.com>

Ann Marie,

Thanks for your quick response. I will share it with other interested residents. Although that is not a response most residents in this area will like to hear as we are being punished for something out of our control in which the police could be patrolling more if that is truly a problem location of drugs and illegal dumping. Cameras can also be put in place. There is enough local support in the neighborhood to petition to have the launch path reopened without barriers. I have a small plastic 10 foot boat the size of a kayak that I can still maneuver over or under the chain. I will not be notifying the FD when I wish to use the path. Will my vehicle be allowed to park at the station obviously out of the way of the entrance and any areas of FD use? A combination lock should be in use and given to those residents that wish to freely use this public launch. This would have similar results if it being chained at the time now. I can understand no trailered boats but that is a long walk for kayakers. The launch was not put in place just for FD use to access the river in this portion of town. The FD should not be given the responsibility of choosing who and when to open the path up to. Can a combination lock be implemented if the chain is to remain?

V/r,
Rick Gordon
617-970-6055

On Wed, Jan 7, 2026 at 9:32 AM Ann Marie Casey <acasey@billerica.gov> wrote:

Hello Rick,

Once again, thank you for your patience. I have had the opportunity to confer with the appropriate staff, and the following constitutes our formal response regarding access to the Concord River launch at the E-2 Fire Station on Lowell Street.

Please be advised that this access will remain open to the public for pedestrian use only for recreational purposes, such as kayaking. At this time, there are no plans to remove the existing rope, chain, and lock. These measures were implemented in response to ongoing issues with illegal dumping and illicit drug activity in the area and are intended to deter such behavior.

You indicated that the Fire Department has, on occasion, opened the gate for you and others in the past. While this has been done as a courtesy, such access has never been guaranteed, should not be considered consistent, and cannot be relied upon in the future.

You also noted that the fire station is expected be vacated at some point in the future. When that occurs, we intend to formally evaluate the wetlands area to determine its suitability for vehicular access. Any decisions regarding future use will be made based on the findings of that evaluation.

Thank you for your understanding, and please feel free to touch base with me for updates in the spring.

Sincerely,

Ann Marie

Ann Marie Casey

Assistant Town Manager

Town of Billerica

[365 Boston Road](#)

[Billerica, MA 01821](#)

Cell: 978-802-5371

Office: 978-671-0942

acasey@billerica.gov



From: Rick Gordon <rick8325@gmail.com>
Sent: Tuesday, January 6, 2026 8:43 AM
To: Christopher Dillon <cdillon@billerica.gov>; Ann Marie Casey <acasey@billerica.gov>
Subject: Re: North Billerica Concord River Access BFD Lowell Street

You don't often get email from rick8325@gmail.com. [Learn why this is important](#)

[EXTERNAL EMAIL]

DO NOT CLICK links or open attachments unless you recognize the sender and know the content is safe.

Hello could someone please follow up with me regarding this? Thank you.

On Wed, Dec 31, 2025 at 4:52 PM Rick Gordon <rick8325@gmail.com> wrote:

Hello and Happy New Year,

I am a resident of North Billerica and would like to be able to access the Concord River launch by the E-2 fire station on Lowell Street. This was a public boat launch site I have used in years past but is now chained and locked by the fire station personnel. I have emailed Chief Cole and he has said that it is open to the public and I should be able to remove the rope but it is chained and locked. Another resident has also inquired to Chief Cole and he said the FD is not responsible to open and lock the chain to people requesting access and that they closed

It off due to illegal dumping and other reasons. Residents on a Billerica facebook boating group have said that fire station staff will unlock it upon request. This would cause an issue to those coming back from a river trip to a locked path while the station is on a call or for those that wish to use the access path early while they are sleeping. This is the only access to this portion of the river in town past the Faulkner Dam. The station will have no personnel present when the new station is built. If this river access is to be locked for reasons unknown to me could the town use a combination lock for residents? I would love to be given a definitive answer for public use of this Concord River access site in town.

Thank you for your time,

Rick Gordon

[8 Casco St, North Billerica](#)

617-970-6055