

**From:** [Timothy F. McKenna](#)  
**To:** [Jane Merrill](#)  
**Subject:** RE: Dept Review - 1-2 Federal Street  
**Date:** Monday, December 1, 2025 10:50:08 AM  
**Attachments:** [image001.png](#)

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Good morning:

My only comment to the plan is, when the new buildings become occupied, the Police Department and School Department will have to coordinate a plan to establish school bus stops on the Federal Street property. With the section of Concord Road being four lanes and undivided, I foresee a great potential for motorists on the outer lanes failing to stop for the school bus signal lights.

Please reach out if there are any further questions.

**Timothy F. McKenna**  
Patrol Sergeant | CJIS Representative

Billerica Police Department  
6 Good St  
Billerica, MA 01821  
Direct Phone: 978-215-9695 Agency Phone: 978-671-0900 Fax: 978-663-2392  
Website: <https://police.billericaps.com>

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From: "Jane Merrill (jmerrill@billerica.gov)" <jmerrill@billerica.gov>  
To: Christina Papadopoulos <cpapadopoulos@billerica.gov>, Cyndi Sorensen <csorensen@billerica.gov>, Derek Doyle <ddoyle@billerica.gov>, Erika Jerram <ejerram@billerica.gov>, Fred Russell <frussell@billerica.gov>, Heather Chew <hc chew@billerica.gov>, Isabel Tourkantonis <itourkantonis@billerica.gov>, John Speidel <jspeidel@billerica.gov>, Kelley Conway <kconway@billerica.gov>, Kristel Bennett <kbennett@billerica.gov>, "Kristina Bernard, Conservation" <conservation@billerica.gov>, Kyle Grant <kgrant@billerica.gov>, Mark LaLumiere <mlalumiere@billerica.gov>, Martin Diaz <mdiaz@billerica.gov>, Michael DeVito <mdevito@billerica.gov>, Nick Evans <nevans@billerica.gov>, Steve Kennedy <SKennedy@billericafire.com>, Steve Robertson <srobertson@billerica.gov>, "Timothy F. McKenna" <tmckenna@billericapolice.org>, Todd Melanson <tmelanson@billerica.gov>  
Date: Mon, 1 Dec 2025 15:21:20 +0000  
Subject: RE: Dept Review - 1-2 Federal Street

Just a reminder – if you haven't submitted the department reviews for this project, we need them in today as Planning Board packets are due to go out today.

Thanks,

Jane

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**From:** Jane Merrill

**Sent:** Wednesday, November 12, 2025 2:24 PM

**To:** Christina Papadopoulos <cpapadopoulos@billerica.gov>; Cyndi Sorensen <csorensen@billerica.gov>; Derek Doyle <ddoyle@billerica.gov>; Erika Jerram <ejerram@billerica.gov>; Fred Russell <frussell@billerica.gov>; Heather Chew <hchew@billerica.gov>; Isabel Tourkantonis <itourkantonis@billerica.gov>; John Speidel <jspeidel@billerica.gov>; Kelley Conway <kconway@billerica.gov>; Kristel Bennett <kbennett@billerica.gov>; Kristina Bernard, Conservation <conservation@billerica.gov>; Kyle Grant <kgrant@billerica.gov>; Mark LaLumiere <mlalumiere@billerica.gov>; Martin Diaz <mdiaz@billerica.gov>; Michael DeVito <mdevito@billerica.gov>; Nick Evans <nevans@billerica.gov>; 'Steve Kennedy' <SKennedy@billericafire.com>; Steve Robertson <srobertson@billerica.gov>; 'Tim McKenna' <tmckenna@billericaprice.org>; Todd Melanson <tmelanson@billerica.gov>

**Subject:** Dept Review - 1-2 Federal Street

Good afternoon,

Linked below are the Application materials for 1-2 Federal Street. Please have all review comments submitted to us by the end of business Wednesday, November 26<sup>th</sup>.

Thank you,

Jane

[2025-11-10 - Application for Site Plan Review](#)

Jane Merrill (she/her)  
Interim Senior Planner  
Planning and Community Development  
978-671-0962  
[Town of Billerica](#)

