

From: [Timothy F. McKenna](#)
To: [Jane Merrill](#)
Subject: RE: Dept Review - 1-2 Federal Street
Date: Monday, December 1, 2025 10:50:08 AM
Attachments: [image001.png](#)

[EXTERNAL EMAIL]

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Good morning:

My only comment to the plan is, when the new buildings become occupied, the Police Department and School Department will have to coordinate a plan to establish school bus stops on the Federal Street property. With the section of Concord Road being four lanes and undivided, I foresee a great potential for motorists on the outer lanes failing to stop for the school bus signal lights.

Please reach out if there are any further questions.

Timothy F. McKenna

Patrol Sergeant | CJIS Representative

Billerica Police Department

6 Good St

Billerica, MA 01821

Direct Phone: 978-215-9695 Agency Phone: 978-671-0900 Fax: 978-663-2392

Website: <https://police.billericaps.com>

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From: "Jane Merrill (jmerrill@billerica.gov)" <jmerrill@billerica.gov>
To: Christina Papadopoulos <cpapadopoulos@billerica.gov>, Cyndi Sorensen <csorensen@billerica.gov>, Derek Doyle <didoyle@billerica.gov>, Erika Jerram <ejerram@billerica.gov>, Fred Russell <frussell@billerica.gov>, Heather Chew <hchew@billerica.gov>, Isabel Tourkantonis <itourkantonis@billerica.gov>, John Speidel <jspeidel@billerica.gov>, Kelley Conway <kconway@billerica.gov>, Kristel Bennett <kbennett@billerica.gov>, "Kristina Bernard, Conservation" <conservation@billerica.gov>, Kyle Grant <kgrant@billerica.gov>, Mark LaLumiere <mlalumiere@billerica.gov>, Martin Diaz <mdiaz@billerica.gov>, Michael DeVito <mdevito@billerica.gov>, Nick Evans <nevans@billerica.gov>, Steve Kennedy <SKennedy@billericafire.com>, Steve Robertson <srobertson@billerica.gov>, "Timothy F. McKenna" <tmckenna@billericapolice.org>, Todd Melanson <tmelanson@billerica.gov>
Date: Mon, 1 Dec 2025 15:21:20 +0000
Subject: RE: Dept Review - 1-2 Federal Street

Just a reminder – if you haven't submitted the department reviews for this project, we need them in today as Planning Board packets are due to go out today.

Thanks,

Jane

From: Jane Merrill

Sent: Wednesday, November 12, 2025 2:24 PM

To: Christina Papadopoulos <cpapadopoulos@billerica.gov>; Cyndi Sorensen <csorensen@billerica.gov>; Derek Doyle <didoyle@billerica.gov>; Erika Jerram <ejerram@billerica.gov>; Fred Russell <frussell@billerica.gov>; Heather Chew <hchew@billerica.gov>; Isabel Tourkantonis <itourkantonis@billerica.gov>; John Speidel <jspeidel@billerica.gov>; Kelley Conway <kconway@billerica.gov>; Kristel Bennett <kbennett@billerica.gov>; Kristina Bernard, Conservation <conservation@billerica.gov>; Kyle Grant <kgrant@billerica.gov>; Mark LaLumiere <mlalumiere@billerica.gov>; Martin Diaz <mdiaz@billerica.gov>; Michael DeVito <mdevito@billerica.gov>; Nick Evans <nevans@billerica.gov>; 'Steve Kennedy' <SKennedy@billericafire.com>; Steve Robertson <srobertson@billerica.gov>; 'Tim McKenna' <tmckenna@billericapolice.org>; Todd Melanson <tmelanson@billerica.gov>

Subject: Dept Review - 1-2 Federal Street

Good afternoon,

Linked below are the Application materials for 1-2 Federal Street. Please have all review comments submitted to us by the end of business Wednesday, November 26th.

Thank you,

Jane

 [2025-11-10 - Application for Site Plan Review](#)

Jane Merrill (she/her)
Interim Senior Planner
Planning and Community Development
978-671-0962
[Town of Billerica](#)

