

250th Committee Meeting

Draft Minutes February 10, 2026

Location: Evelyn Haines Conference

365 Boston Rd, Billerica, MA 01821

Call to Order

Chair Chris Sennott called the meeting to order at 7:03 PM.

TOWN CLERK
BILLERICA

2026 FEB 24 P 12:44

RECEIVED

Pledge of allegiance

Members present stood and stated the Pledge of Allegiance

Roll call/Attendance

Members present: Chair Chris Sennott, Diana Saunders, Isaac Wright-Lichter, Diana Saunders, Treasurer, Gil Moreira, Taryn Gillis, John LaFauci, Jo Leary, Tommy Tringale

Members via Zoom: Michele DeParasis, Secretary,

Ex-Officio Members present: Jessie Hampson (via Zoom)

Members absent: Tommy Tringale, Kelley Sardina, Robert Fullman

Open Mic (3 min time limit per speaker)

Chris called for comments. Since no further comments were made, Chris closed the Open Mic.

Update on Women's Luncheon

Chris Sennot announced that the Ladies' Luncheon was a great success. In reviewing the proceeds as counted at the end of the event, Michele announced that there are some discrepancies. Diana removed \$395 from the cashbox to deposit the

funds. Diana covered the door and raffles for the balance of the event. The best estimate for profits from the event is approximately \$875. Tommy Tringale moved to roll those proceeds over to donate to an upcoming ball club. Since they are a non-profit, they do not charge, but they do accept donations. Michele requested that we not donate the profits until we know how much we actually made. The motion was tabled.

Craft Fair

Diana announced that our Craft Fair will be held from 10-3 on 3/28/2026 at the Marshall Middle School. Discussion ensued. There will be approximately 60 vendors. Vendors will pay \$50 and donate a \$25.00 raffle. Raffle tickets will be sold by the sheet for \$25.00. Non-profits may also pay \$25.00 each for an information booth. Diana will reach out to the Irish American Club, Garden Club, etc. There will be a place for 10-15 local organizations. There will be 2-4 food trucks. Diana asked Isaac to create a flyer for the event. Vendors will respond to the e-mail from the Billerica 250th Committee.

A motion was made and seconded to accept the Craft Fair as proposed.
Motion passed 9-0-0

A motion was made and seconded to charge food vendors 20% of their profits as a fee.
Motion passed 9-0-0

Department Head Meeting

Chris announced that there will be a meeting with the Town's Department Heads on 2-25 from 5:00 pm to 8:00 p.m. to plan out the location and activities for the 7-2 event. Chris requested that all Committee Members attend in person and bring post-it notes for the presentation. Jo Leary will coordinate for a 4' x 8' site poster. No motion was made, and no funds were voted on.

Ad Book Update

We will accept no further ads as the deadline has passed. We are waiting for the ad book. Isaac completed the 10 stories for the ad book. Diana called out to Michele to ask how many ads she has sold. Michele reported that she has not sold any ads.

Treasurer's Report

Tommy Tringale asked that we donate the proceeds from the Ladies Luncheon to the ball club playing on May 8th, as they are a non-profit that does not charge but does accept donations. Michele requested that we wait on the donation vote until we can determine how much we actually made and determine how much we actually want to donate. Chris asked Diana to prepare a treasurer's report for the next meeting.

A motion was made and seconded to accept the treasurer's report.

The motion passed 9-0-0

Chairman Report

Chris announced that Robert Fullman has been appointed to the 250th committee by the Selectboard.

Adjourn

A motion was made and seconded to adjourn.

The motion passed 9-0-0

The next meeting is scheduled for Wednesday, 2/25/2026, at 5:00 p.m.

Respectfully submitted 2/24/2026

By Michele DeParasis, Secretary