



**Department of Public Works**

Town Hall, 365 Boston Road, Billerica, Massachusetts 01821  
PH: (978) 436-9178 FAX: (978) 671-0906

Abdul Alkhatib, Director  
Steve Robertson, Operations Supervisor

## **Street Opening Permit Policy**

Prior to any work being performed, the contractor must notify Public Works Administration to schedule an inspection of the work. Please contact the Operations Supervisor at 978-436-9178 at least 24 hours prior to work. Any work done without proper inspection request shall be considered unverified work, and no bond shall be released until at least one year from the date of work. The contractor shall be responsible for any required maintenance of the work area, and any costs associated with work performed by the Town to maintain a safe condition at the work site shall be the responsibility of the contractor, and will be deducted from the bond amount.

Required inspections include, but are not limited to the following:

- Excavation, prior to any cuts into pavement.
- Backfill, including gravel compaction and flowable fill, prior to any backfill being placed.
- Gravel placement and compaction on top of flowable fill, as work is being done.
- Binder placement, prior to placement of binder course.
- Top placement, prior to placement of final layer of pavement. (Note: All joints must be saw cut, tacked and sanded.)
- Infrared patching if required, at time of infra-red patch placement.

If work is not completed by the completion date listed on the permit, then an extension must be applied for at the Billerica Public Works office.

In the event that defects in the work arise, the contractor shall be responsible to repair any defects, regardless of the status of the bond.

Failure to follow above requirements shall be cause for withholding additional Street Opening Permits.

Additional requirements:

When flowable fill is used, the pipe should first be covered with 1'-2' of crushed stone or compacted sand, then flowable fill shall be placed full depth to 1' beyond the edge of road (pavement) at the bottom of the trench, up to a point 16" below top of pavement. Then 12" of dense graded crushed stone shall be placed between flowable fill and pavement patch, in two compacted lifts. Pavement patch shall be consistent with surrounding pavement, with a minimum of 2 1/2" state binder and 1.5" state top.

Please contact the DPW Operations Supervisor for all inspections 978-436-9178.

Please contact DPW Administration for additional information 978-671-1313.

8/31/07