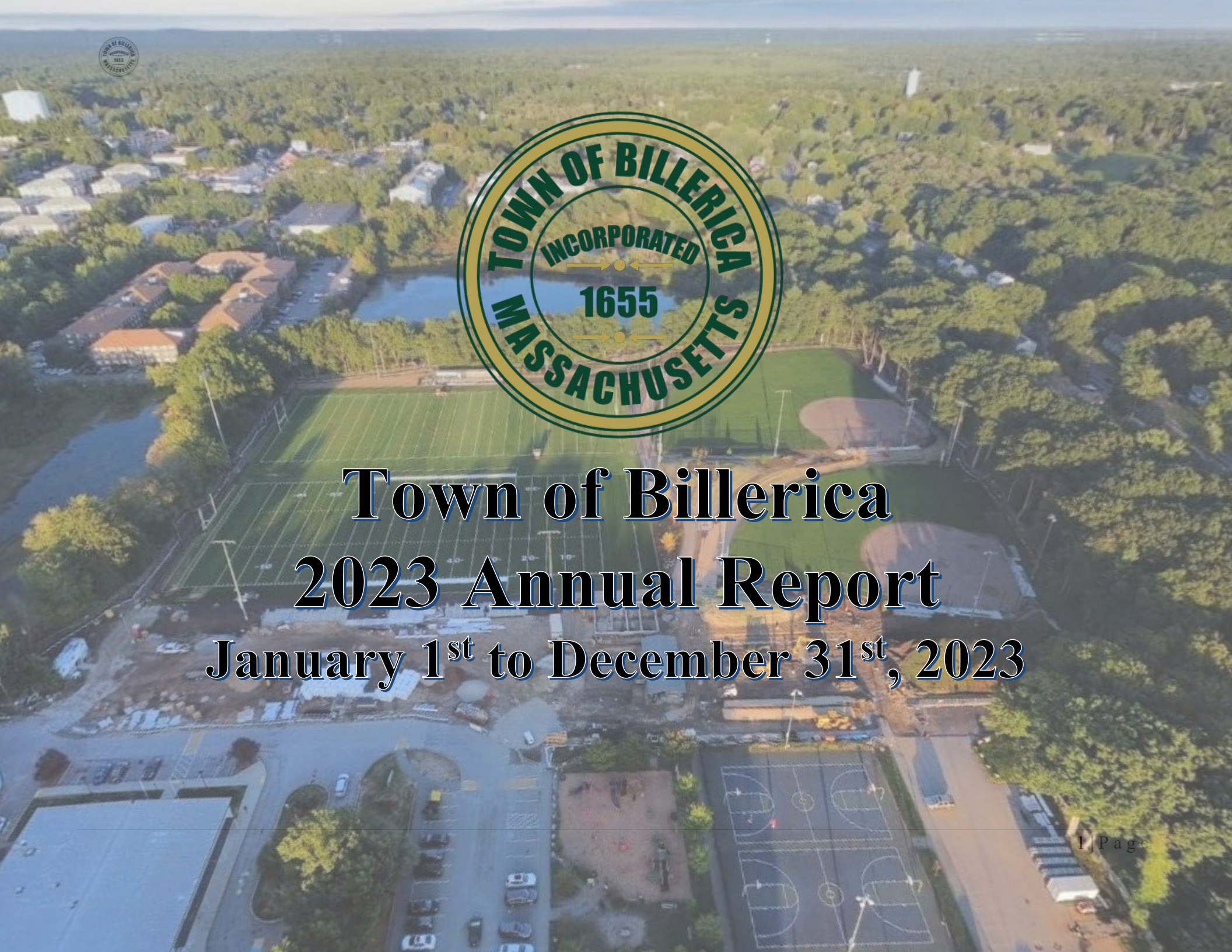

Town of Billerica
2023 Annual Report
January 1st to December 31st, 2023

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In Memoriam

Name: **Cathleen Jenkins**
Died: August 9, 2022
Admin-School Department-BMHS & Shawsheen Technical HS, Town Meeting Member

Name: **Mary Eileen Cotter**
Died: September 23, 2022
Election Worker, Town Meeting Member

Name: **Lawrence P Bavis, Jr**.
Died: December 5, 2022
Fire Department

Name: **Agnes A. LaRosa**
Died: October 28, 2022
School Department

Name: **Cheryl Ann Marland**
Died: October 29, 2022
Town of Billerica Health Nurse, nurse in Billerica Public Schools

Name: **Beatrice (Bee) Magliozzi**
Died: November 11,2023
Fincom, Historic Dist. Comm.
Recording Clerk

Name: **Joan E. Holohan**
Died: January 13, 2023
Election Worker

Name**: Louise T. Altobelli**
Died: January 18, 2023
Accountant's office

Name: **Tonie T. Trainor**
Died: April 1, 2023
Election Worker, Teacher's Aide-School Dept. Project BEAM

Name: **Arthur Doyle**
Died: April 17, 2023
Selectmen, Planning Bd, Growth Policy Committee, NMCOG, New Library Committee, Town Hall Rebuilding Committee, Community Teamwork, Recycling Committee, St Acceptance Committee, St Discontinuance Committee, St Renaming Committee, Billerica Ctr. Re-Building Committee

Name: **George E. Noel**
Died: June 14, 2023
Town Meeting Member,
Resident Employee Monitoring Committee

Name: **Jan M. Wetzel**
Died: March 10, 2023
Town Meeting Member, Open Space/Recreation, Traffic Mgmt. Committee, Zoning By-Law Committee

Name: **Michelle S. Trump**
Died: July 15, 2023
Town Employee

Name: **William F. Walsh**
Died: August 7, 2023
School Department-Teacher,

Name: **Doreen B. Healy**
Died: July 27, 2023
Town Meeting Member, Commission on Disability

Name: **Sandra J. Lee**
Died: September 17, 2023
Election Worker

Name: **Cosmo D. Cavicchio, Jr.**
Died: November 8, 2023
Asst. Moderator, Town Meeting Member, School Committee Member, Finance Committee, Warrant Action Committee

General Information

TOWN WEBSITE:
www.town.billerica.ma.us

ADDRESS: 365 BOSTON ROAD

HOURS: 8:30 AM to 4:00 PM

AREA: 25.96 Sq. Miles

ALTITUDE: 375 ft above sea level

INCORPORATED: May 1655

POPULATION: 42,119
(Federal 2020 Census)

COUNTY: Middlesex

GOVERNOR:
Charles D. Baker (R)
State House, Boston, MA 02133

STATE REPRESENTATIVE:
Marc L. Lombardo (R)
State House, Boston, MA 02133-1054

STATE SENATOR:
Cindy Freedman (D)
State House, Rm 413D
Boston, MA 02133

U.S. SENATOR:
Edward Markey (D)
975 JFK Federal Bldg
15 New Sudbury St
Boston, MA 02203

U.S. SENATOR:
Elizabeth Warren (D)
JFK Federal Bldg
15 New Sudbury St
Boston, MA 02203

DISTRICTS:
Third Congressional and Fifth Congressional; Third Councilor; Fourth Middlesex Senatorial; 22nd Middlesex Representative

U.S. REPRESENTATIVE IN CONGRESS:
SIXTH DISTRICT
Seth W. Moulton (D)
21 Front Street
Salem, MA 01970

U.S. REPRESENTATIVE IN CONGRESS:
THIRD DISTRICT
Lori Loureiro Trahan (D)
126 John St, Ste 12
Lowell, MA 01852

ANNUAL ELECTION:
First Saturday in April.

VOTER REGISTRATION:
Monday through Friday, 8:30 a.m. to 4:00 p.m. Special sessions are held preceding elections.

ANNUAL TOWN MEETING
First Tuesday in May (Spring)
First Tuesday in October (Fall)

PASSPORTS
Call 877-487-2778
Or www.travel.state.gov

TRASH COLLECTION/ RECYCLING:
WM 1-800-972-4545
Recycler Coord: 978-671-1337

DOG LICENSES:
All dog licenses expire December 31. A dog shall be licensed when three (3) months old. A valid rabies certificate must be shown before a license can be issued. Proof of spaying/ neutering must be provided will have a $10.00 late fine added to the license fee.

TAX RATE: For FY 2023
$11.87 per $1,000 residential
$26.45 per $1,000 commercial/industrial

Town Elected Officials

SELECT BOARD
Michael Riley, Chair - Term Exp 4/25
Kimberly J. Conway, Vice Chair - Term Exp 4/25
Andrew N. Deslaurier, Secretary - Term Exp 4/24
John Burrows - Term Exp 4/26
Michael S. Rosa - Term Exp 4/26

MODERATOR
John J. McKenna – Term Exp 4/24

TOWN CLERK
Shirley E. Schult – Retired 4/23
Donna J. McCoy – Term Exp 4/26

BILLERICA HOUSING AUTHORITY
John Saulnier - Term Exp 4/27
Martin E. Conway – Term Exp 4/26
James F. O'Donnell, Jr., - Term Exp 4/25
John C. Parker – Term Exp 4/24
Marie O'Rourke (Gov. Appt. 7/18)

EXECUTIVE DIRECTOR:
Robert Correnti

PLANNING BOARD
Blake Robertson, Chair – Term Exp 4/26
Edward J Giroux, Vice-Chair – Term Exp 4/25
Marlies Henderson, Secretary Term Exp 4/24
Kelley Sardina - Term Exp 4/26
Michael F. Parker, Term Exp 4/25
Christopher J. Tribou – Term Exp 4/24
Evens Cimea - Term Exp 4/26

SCHOOL COMMITTEE
Annette Famolare, Chair – Term Exp 4/25
John Kleschinsky, Vice Chair - Term Exp 4/25
Michael A. Domina, Secretary – Term Exp 4/24
Mark P. Efstratiou, Chair - Term Exp 4/26
Marion Depierro – Term Exp 4/26

SUPERINTENDENT OF SCHOOLS:
Timothy Piwowar (Resigned 7/23)
Interim Superintendent – Dr. Kerry Clery

DIRECTOR OF FINANCE AND OPERATIONS (SCHOOLS):
Jeanne Savoie

REG. VOCATIONAL SCHOOL DISTRICT COMMITTEE MEMBERS Ronald Fusco - Term Exp 4/26
Taryn Gillis – Term Exp 4/2024

Town Meeting Members

PRECINCT ONE

Term Expires 2025
Dorothy M. Callihan
David A. Gagliardi
Joanne M. Gagliardi
John P. Gagliardi
Larry Libby

Term Expires 2024
Matthew W. Creamer
Michael B. Farrell
Elizabeth LeBlanc
Douglas J Meagher
Evan A. Steele

Term Expires 2023
Douglas W. Fogerty
Cathy M. Hertler
Lorraine Lally
Keith D. Manning
Rino Moriconi
Laureen M. Goguen, Elected by Caucus
Paula M. Moriconi, Elected by Caucus
Joanne Sprague, Elected by Caucus
Colleen Altobelli, Elected by Caucus

PRECINCT TWO

Term Expires 2025
Kevin P. Conway
Cheri A. Gagalianos
Edward J. Giroux
Sandra Giroux
Ellen Day Rawlings
Mary R. Riley

Term Expires 2024
John Coyne
Andrew Newton Deslaurier
John H. Kleschinsky
Philip J. Newfell
Al Ramos
Darlene M. Torre

Term Expires 2023
Leah M. Gagnon
Angela Marie Horrigan
Kacy L. MacDonald
Wayne F. Smith
Stephen J. Wanamaker
Robert E. Harrington, Elected by Caucus
Mackenzie MacDonald, Elected by Caucus

PRECINCT THREE

Term Expires 2025
John LaFauci
MaryElaine Leach
Michael A Riley
Elaine C. Tuccelli

Term Expires 2024
Brenda D. Komarinski
Patricia M. LaFauci
James J. Mahoney, III
Krystle J. Thomsen

Term Expires 2023
Mark F. Komarinski
Carol A. Leibovitz
Randy J. Meuse
Maryanne J. Perry
Lauren Norman, Elected by Caucus
Lawrence R. Norman, Elected by Caucus
Lawrence A. Keller, Elected by Caucus
Kerry Philbrook, Elected by Caucus
Carmen Fisher, Elected by Caucus

PRECINCT FOUR

Term Expires 2025
Robert M. Correnti
Sandra Mary Doherty
Paul A. LaMarca
Susan McAdams-Rogers
Scott Rogers

Term Expires 2024
Lora E. Bojsen
Per Bojsen
Patricia Joan McLean
Anne M. Noel, Resigned
George Edward Noel, Resigned

Term Expires 2023
Andrew Kucyn
Arthur Lavita
Jina M. Levin
Michaella B. Milo
Maureen O'Donoghue-Sach
David Reich, Elected by Caucus
Michael T. Meagher, Elected by Caucus
Peter J. Gargalianos, Elected by Caucus
Jayne Mount, Elected by Caucus
Tracy Anne Dejoy, Elected by Caucus

PRECINCT FIVE

Term Expires 2025
Salvatore A. Dampolo
Brian P. Kelly
Michaela Clare Michaud
Janet M. Morris, Resigned
Michael F. Parker
Michael S. Rosa
Steven Mark Rosa, Sr.

Term Expires 2024
Vincent J. Cangiamila
Lauren K. Dechayne-Donati
Marion C. DePierro
Brian J. Dorrington, Jr.
Michael A. Fantasia
Doreen Barbara Healy
Sheila R. Sartell

Term Expires 2023
John A. Faria
John A. Gillis
Charles Robert Mannetta
Matthew Robert Mannetta
Shelley L. Rosenbaum-Lipman
Edward P. Sullivan
Michael Ciano, Elected by Caucus
Peter Pinto, Elected by Caucus

PRECINCT SIX

Term Expires 2025
Sandra B. Donovan
Blake Robertson
James A. Sullivan
Kristen Marie Sullivan

Term Expires 2024
David S. Coughlin
Susan Robertson
Albert Robert Tassone
Bryan D. Wayne

Term Expires 2023
Michael A. Anastasia
Ralph J. Deldon
Costa H. Piantes
Wendy Leigh Ings Witt
Claire Marie Collins, Elected by Caucus
Richard Blair Carroll, Elected by Caucus
Joanna Korman, Elected by Caucus
Ryan K. Niles, Elected by Caucus
Lorenzo Pirri, Elected by Caucus
Donald F. MacDonald, Elected by Caucus
James Kirk Learned, Elected by Caucus
James E. Learned, Elected by Caucus

PRECINCT SEVEN

Term Expires 2025
John Eldridge Bartlett
Frank M. Busalacchi
Diane J. DePaso
Mark P. Efstratiou
Kenneth B. Glasser
John F. Healey
Kevin W. Perry

Term Expires 2024
Brandon Lee Gonzalez
Sharon S. Healey
Jodi Ann Hogan
Patricia Logue, Jr.
Theresa A. Logue
Mary K. McBridge

Term Expires 2023
Edward S. Chando
Kristen Leigh Gonzalez
John Meneghini, Resigned
Marianne Sue Monbleau
Dianne Patten
Christina Marie O'Shea
Jacqueline Chaffins, Next on Ballot

PRECINCT EIGHT

Term Expires 2025
Barbara A. Flaherty
Charlene McCarthy
Jonathan Reinecker
Kelley J. Sardina

Term Expires 2024
Andrew R. Bates
Joseph Francis Donoghue
Kathleen A. Parson
Joseph P. Shaw

Term Expires 2023
Oren Denzil Hunt, Jr.
David L. Johnson
Frank L. Rao
Jeremy I. Lydon, Elected by Caucus
Daniel C. Rosa, Jr., Elected by Caucus
Celine Swinford, Elected by Caucus
Maureen Xavier, Elected by Caucus

PRECINCT NINE

Term Expires 2025
John J. Burrows
Annette Famolare
Matthew Famolare
Patricia C. Flemming
William G. Greene, Jr.
Carol R. Rosa
Jeff Carl Strunk

Term Expires 2024
Albert H. Chin
George E. Dow
John F. Gray, Jr.
Cheryl L. Lally
Robin E. Price
M. Grace Tucci

Term Expires 2023
Donald L. Damon, Jr.
Justin A. Damon
Cynthia E. Keesler
Amanda Rae Kelley

PRECINCT TEN

Term Expires 2025
Kimberly J. Conway
Maureen E. Famolare
James F. Gately, II
Laureen Knowles
Katharine M. Mahoney

Term Expires 2024
James J. Famolare
Danielle Rose Hadley
Danielle E. Sorenson
Danielle Maie Stevens
Peter J. Vines

Term Expires 2023
Daryl James Deshler
Eric Kendall Gerade
Shawn M. Kerr
David Matthew Overton
Charlene J. Dunbar, Elected by Caucus
Sean Michael Delorge, Elected by Caucus
Kathleen A. Peatfield, Elected by Caucus
Robert Jay Peatfield, Elected by Caucus
Crystal M. Thomas, Elected by Caucus
Angela Loguidice, Elected by Caucus
Karen Ternullo, Elected by Caucus

PRECINCT ELEVEN

Term Expires 2025
Michael Andrew Domina
Mark Dwain Lovell
Clare A. Fortune-Lad

Term Expires 2024
Kelly J. Domina
Marlies Henderson
Meredith Lovell

Term Expires 2023
Dina M. Favreau
Joseph F. Fiumara
William F. King
Sean Simonini, Elected by Caucus

PRECINCT TWELVE

Term Expires 2025
Daniel L. Burns
Cosmo D. Cavicchio, Jr.
Teresa Nicole English
Christopher J. Tribou

Term Expires 2024
John Cavicchio
Frederick Liberatore
Joseph Vincent Russo
John P. Sullivan

Term Expires 2023
Lisa Anne Charland
Kenneth Bryant English
Jennifer Normand
Benjamin B. Perry
Bonnie M. MacNeil, Elected by Caucus
Michael J. Rea, Jr., Elected by Caucus

HOWE
HIGH SCHOOL

Town Manager & Select Board

Financial Policy Update

Over the last year this office with the Select Board adjusted the Towns Debt Stabilization policy due to the significant expansion of the capital plan. As part of that plan, at fall Town Meeting the members approved the funding for a $50 Million DPW facility. In addition, the Capital Plan includes a new COA center, a new Recreation Center, and extensive water infrastructure work along with smaller, less financially impactful projects like improvements to the Town Center and the North Billerica Fire Station. In order for the Town to accomplish this Capital Plan while ensuring the impact on the median household does not exceed 200 annually, the existing debt stabilization policy had to be adjusted.

The existing debt policy accommodated the Comprehensive Wastewater Management Plan as well as the recent construction of two new schools, but not all of the other work mentioned above. Based off the recommendation of the Town Manager the Select Board voted to change the levy commitment for debt over the course of the next ten years, by increasing the commitment of $9.066 million to $15 million by 2033. The cumulative impact over ten years for the expanded capital program on the median single-family home is projected to be $254. This plan can be adjusted if any of these projects do not come to fruition.

New DPW Facility

Over the last year the Town has been working with Weston and Sampson, the architect, and PMA Consultants, the owner's project manager, to finalize the design of the facility. After months of design work, meetings with neighbors, geotechnical and site surveying, the Project was finally ready for Town Meeting in the fall of 2023. Town meeting voted to fund the $50 Million project overwhelmingly. The project team will be going through the permitting process during the Winter of 2024 and expects to start Construction on the project sometime in the Spring of 2025.

North Billerica Fire Station

Last year reports came back from the assessment of the North Billerica Fire Station with recommendations to fix the structural issues of the building and the living quarters. The second phase of this assessment is to evaluate the quality of life and living quarter improvements that should be addressed. The Town is working with the designer, Galante Architecture, on identifying a scope of work for the second phase. The site of the North Billerica Fire Station is challenging due to the Concord River and Wetlands surrounding the facility. At this time the Town plans to renovate the existing facility. An article may be going before Town Meeting in the fall of FY2025 for funding.

Recreation & Council on Aging (COA) Facilities

Over the last year the Town has been working with Abacus Architects, the designer hired for the project and the COA team, Recreation Department, and Capital Facilities Committee (CFC) to finalize the design. The first question the CFC had to answer was whether the facilities would be combined or separated and then where would they be located if separate. After various stakeholder engagement meetings and design exercises it was decided by the Committee to recommend two separate facilities to the Select Board. The COA to be rebuilt in its current location and for a Recreation Facility to be built at the Peggy Hannon Rizza Recreation Complex. Over the fall Abacus worked on cost estimates for these two projects, the budget is around $41 Million dollars for both facilities to be built. In Spring 2024 the Town will be submitting an article to Town Meeting for funding.

Project Updates:

- The Auditorium project was substantially completed on time and on budget.
- The Vining School baseball fields are completed and ready for the spring season.
- The Peggy Hannon Rizza Project was completed in March of 2023 and has been used constantly since it opened.
- The Boston Road North Project is moving on schedule. Utilities have been relocated. Traffic light bases installed. A binder coat is being applied this spring.
- Katie Durand Memorial Park is complete.
- Yankee Doodle Bike Path scheduled to begin in 2024.

Personnel

Reorganization of the Finance Department has been proposed in the FY2025 Budget. It includes a new finance director position. This job description was created through surveying surrounding and like communities. There would still be an accountant position as well. A DPW deputy director position was also added to assist in carrying out the work of the DPW Administration.

A concentrated effort has been made to increase morale among employees throughout Town Hall. An appreciation day was held for Town Hall employees "Family Feud Day". It included training as well. An appreciation day was held for DPW employees with a cookout at the new PHR facility. An Ice Cream Social and Thanksgiving events were also held for the employees.

January

February 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1 31	1 New Year's Day	2	3	4	5	6
2 7	8	9	10	11	12	13
3 14	15 M L King Day	16	17	18	19	20
4 21	22	23	24	25	26	27
5 28	29	30	31	1	2	3

Board of Assessors

The Board of Assessors completed its Interim Year Update of all property values for Fiscal Year 2023 after undergoing a thorough Bureau of Local Assessment review (BLA). All statistical requirements were approved by the Massachusetts BLA within the Division of Local Services of the Department of Revenue. The Tax Classification Hearing to set the Fiscal Year 2023 tax rate was held on November 21, 2022. The Bureau of Local Assessment and the Bureau of Accounts of the state Department of Revenue issued tax certification for the Town of Billerica on December 8,2022. The third quarter actual tax bills for Fiscal Year 2023 were mailed timely on December 29, 2022.

The total assessed value for the Town of Billerica for Fiscal Year 2023 is $9,592,464,282. The total amount to be raised locally by the community from property taxes (the property tax levy) is $145,003,355.61. Fiscal Year 2023 tax rates are $11.87 residential and $26.45 commercial/industrial/personal property (CIP).

Fiscal Year 2023 was another transitional year for the Billerica Assessor's Office and Board of Assessors. Longtime Assessor's office employee Liesl Catanzano moved on to another position within the town hall and will be dearly missed for her hard work and dedication. Liesl was replaced by Billerica resident and our new Data Collector Robert Rowton. The Assessors Office also welcomed Billerica resident Renee Giordano as our newest Administrative Senior Clerk. The Board also wishes to recognize Maureen Ray, who was promoted to Head Clerk, and Principal Clerk Kellie Schiavo for all their hard work and perseverance throughout the year. We also thank Chad Theriault, Personal Property Appraiser and Assistant Assessor Cyndi Sorensen for all their diligence and tireless dedication in 2023. And most of all we wish to thank the public for their patience and cooperation.

Respectfully Submitted,

Town of Billerica Board of Assessors
John B. Speidel, Chairman, Chief Assessor
Richard J. Scanlon, Associate
Rick A. Ladd, Associate

CLASSIFIED TAX LEVIES AND RATES				
Class	**Levy%**	**Levy by Class**	**Valuation**	**Tax Rate**
Residential (1)	61.0345%	$88,502,073.08	$7,456,606,629	$11.87
Commercial (3)	8.3129 %	$12,053,983.95	$455,663,320	$26.45
Industrial (4)	23.6827%	$34,340,709.70	$1,298,144,533	$26.45
Personal Property (5)	6.9699%	$10,106,588.88	$382,049,800	$26.45
TOTAL	**100.0000%**	**$145,003,355.61**	**$9,592,464,282**	

February

March 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
5 28	29	30	31	1	2	3
6 4	5	6	7	8	9	10
7 11	12	13	14	15	16	17
8 18	19 Presidents' Day	20	21	22	23	24
9 25	26	27	28	29	1	2

Board of Registrars

In accordance with Massachusetts General Laws, the Board of Registrars hereby submits its report for the Year 2023. The time period of July 1st 2022 to December 31, 2022 has also been included to accommodate the transition from Fiscal Year to Annual Year.

The years of 2022/2023 were very busy. There was one election, the Town Election on April 1, 2023, with a 10.78% turnout.

As mandated by State Law, the Annual Town and School Census was taken in January. Census forms were mailed to all residences in Town. Once the forms were returned, the information was uploaded to the State computers. This information is crucial for voter list maintenance, residency verification, school enrollment projections, State Aid reimbursements as well as many other uses. Prior to June first each year, this information is provided to the Jury Commission for jury pool selection.

The number of voters on file for the 2023 Town Election was 30,784, and by precinct the numbers were as follows:

Precinct 1	2,292	Precinct 5	2,982	Precinct 9	2,854
Precinct 2	2,678	Precinct 6	2,319	Precinct 10	2,839
Precinct 3	2,678	Precinct 7	2,541	Precinct 11	2,273
Precinct 4	2,344	Precinct 8	2,471	Precinct 12	2,513

The breakdown was as follows:

Democratic Party	5,853	America Independent Party	14
Republican Party	2,993	MA Interdependent Party	18
Un-enrolled	19,056	Pizza Party	10
Libertarian Party	85	United Independent Party	84
Interdependent 3rd Party	18	Constitution Party	1
Reform Party	1	Socialist Party	12
Green Rainbow Party	10	Pirate Party	7
New Alliance Party	1	Working Families Party	1
Conservative Party	29	America First Party	2
Green Party USA	10	Veterans Party America	1
We the People Party	1		

James H Davis, Jr was re-appointed to a three-year term on the Board. This term will expire on March 31, 2026.

The Board Members assisted on Election Day, delivering extra materials as needed and picking up the voting machines and returning them to the Town Clerk's office at the end of the day.

A special thanks to Lori Blake for her hard work in keeping both the Registrar's Office and the Elections Office running smoothly. Every year, the mandated regulations for voting increase. With 'No excuse Early Voting" now in effect, the duties of the office have greatly increased. Her dedication and attention to detail ensured that the voting rights of all the citizens of Billerica were preserved and the integrity of the election process was and continues to be upheld.

The Board thanks the many people who assisted throughout the year, the Election Officers, the DPW Workers, the School Custodians, the Police Officers, and the Town Maintenance Staff. You all played a major role in making the Elections in Billerica run smoothly.

Respectfully submitted,

Donna J McCoy, CMC
Town Clerk/ Board of Registrars
James H Davis, Jr, Chairman
Michael J Rea, Jr
Donald H. Lovegrove

March

April 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
9 25	26	27	28	29	1	2
10 3	4	5 Presidential Primary Election	6	7	8	9
11 10	11	12	13	14	15	16
12 17	18	19	20	21	22	23
13 24	25	26	27	28	29 Good Friday	30
14 31 Easter Sunday	1	2	3	4	5	6

Building Department

I hereby submit my report as Building Commissioner for the Fiscal Year 2023 (**July 1, 2022 thru June 30, 2023) plus the next 6 months (thru end of December 12/31/23).** The Building Department is charged with the enforcement of the Massachusetts State Building Code, Architectural Access Board Regulations, Town of Billerica Zoning By-Law, and all other pertinent laws and regulations, including The Massachusetts State Electrical Code, Massachusetts State Plumbing & Gas Codes. The total fees collected by this department were $1,121,041.93.

PERMIT ISSUANCE INFORMATION

Permit type	Number of Permits
Above Ground Pool	27
Additions	69
Additions - Closed Porch	07
Additions – Open Porch	88
Antenna / Satellite Dish	08
Attached Garage	10
Bathroom Renovation	28
Carport	01
Demolition	22
Detached Garage / Accessory Building	00
Detached Garage	09
Foundation	53
Inground Pool	10
Insulation	287
Kitchen Renovation	18
Mobile Home / Trailer	00
New Construction	61
Renovations	282
Re-Occupancy	13
Re-Roof	284
Roof	18
Sheds	37
Siding	60
Siding/ Roofing/Windows	24
Solar	205
Temporary Tents	28
Windows	149
Wood / Coal Stove	10

Total Building Permits:	1,808
Total Building Permit Fees:	$1,229,118.00
Total Plumbing Permits:	383
Total Plumbing Permit Fees:	$31,940.00
Total Gas Permits:	392
Total Gas Permit Fees:	$21,305.00
Total Electrical Permits:	686
Total Electrical Permit Fees:	$139,754.00
Total Sheet Metal Permits:	152
Total Sheet Metal Permit Fees:	$70,008.00
Total Fees collected:	$1,492,125.00

PERMIT RELATED INSPECTIONS

Inspection Type	Number of Inspections
Sheet Metal	49
Plumbing	215
Gas	164
Electrical	791
Building	2,905

Total Permit Field Inspections: 4,124

ZONING REPORT

Sign Permits/ Reviews	53
Grandfathered Lot Review	6
Certificates of Inspection	55
Licenses (Alcohol)	34
Zoning Review	201
Non-Criminal Citations	3
General Correspondence	03

Respectfully submitted,

Mark LaLumiere
Building Commissioner
Director of Permitting

April

May 2024

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
14 31	1	2	3	4	5	6 **Annual Billerica Town Elections**
15 7	8	9	10	11	12	13
16 14	15 **Patriot's Day**	16	17	18	19	20
17 21	22	23	24	25	26	27
18 28	29	30	1	2	3	4

DPW Administration

The DPW Administration Office manages all Divisions of the Department of Public Works to ensure that the DPW is operating in the most cost effective and efficient manner possible, and works closely with other departments within the Town, providing technical support, plan review, and other miscellaneous support.

The Administration Office manages funding of all capital projects, including infrastructure repairs funded through State aid and Town capital funding. It is also responsible for Public Works related grant funding and federal reimbursement activities related to storms or other emergencies and manages all payroll and account payable activities of the Department of Public Works.

The Water and Sewer Billing is also managed by DPW Administration and is responsible for setting water and sewer rates, billing abatements, and final reads. The Billing Clerk and support staff from the DPW Administration answer customer calls and complaints throughout the day. There were 314 final water meter readings and 439 repairs scheduled for FY23. The Water Billing averages 30-40 calls a day and at least 5-6 walk-ins for meters, inquiries and or change of address.

Street Opening Permits are issued by DPW Administration, including inspection of all construction relating to Street Opening Permits performed in Town roads by developers, contractors, and homeowners, ensuring proper materials and methods are used. In FY23, the

DPW issued and inspected 156 Street Opening Permits.

DPW Administration reviews Building Permit applications and Occupancy Permits (Sewer, Water, Highway, and Engineering sections), verifying that the requirements of each DPW Division have been met, proper permits have been obtained, and fees and billing are paid up to date. In FY23, the DPW reviewed 572 Building Permits, and 77 Occupancy Permits.

The Residential Trash and Recycling program is also managed by DPW Administration.

Automated recycling continued this year, together with continued mandatory recycling enforcement and the automated trash collection program, resulting in a recycling rate of 25%. Recycling diverted over 4,100 tons of material from the waste stream, saving the Town over $357,000 in disposal costs. Sales of Official Overflow Bags for excess trash disposal resulted in $64,000 being returned to the General Fund.

Mattress and Box Spring recycling (mandatory as of 11/1/2022 per Mass DEP) resulted in recycling of 510 mattresses and 257 box springs.

Textile recycling through Helpsy resulted in recycling of over 6,000 pounds of textiles.

Also, in FY23, the DPW Administration Office processed 54 rebates out of the Water Conservation Rebate Program fund totaling $8,275.00. Out of the 54 rebates, 23 were for washing machines at a rebate of $225 each, 18 were for toilets at a rebate of $100 each and 13 were for dishwashers at a rebate of $100 each.

May

June 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
18 28	29	30	1	2	3	4
19 5	6	7 Town Meeting Day 1	8	9 Town Meeting Day 2	10	11
20 12	13	14 Town Meeting Day 3 (If Needed)	15	16 Town Meeting Day 4 (If Needed)	17	18
21 19	20	21	22	23	24	25
22 26	27 Memorial Day	28	29	30	31	1

Library

BILLERICA PUBLIC LIBRARY

Joe St. Germain, Library Director

Mission: The Billerica Public Library educates, entertains, and enriches the Billerica community by providing relevant collections, inviting spaces, engaging programs, and responsive services for all.

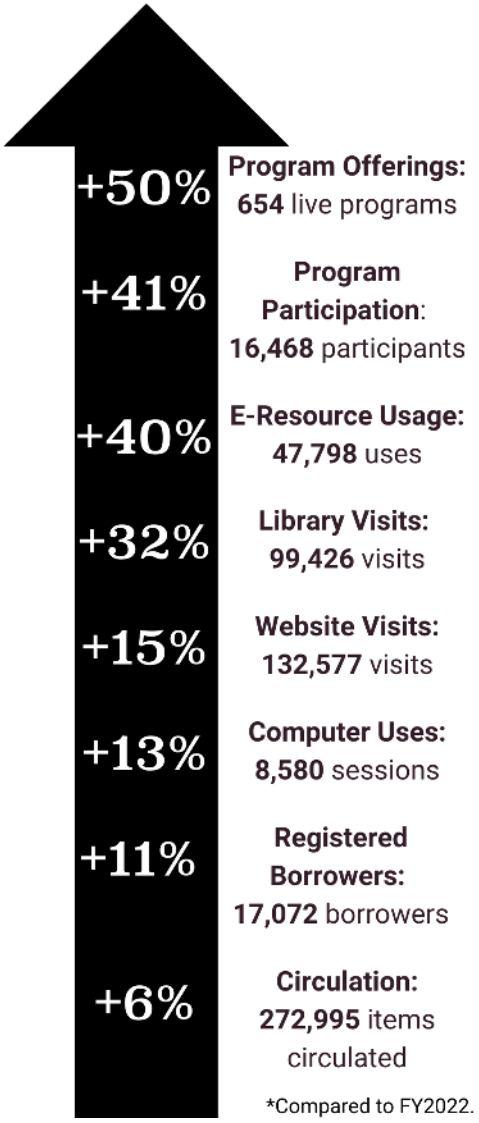
Summary: FY23 was a year of challenges and opportunities for the library. Despite facility issues, the library managed to resume community engagement activities, expand program offerings, increase collection usage, grow the number of registered borrowers, strengthen policies, and expand technology and online resource use.

Achievements:

- **Strategic Plan:** In FY23, the Library Board of Trustees approved a new strategic plan, which lays out goals and objectives for the library through FY27.
- **Summer Reading:** The summer 2022 reading challenge saw a 4% increase in participation compared to 2021, with 753 participants reading for 517,819 minutes.
- **Expanded Outreach:** Resumed and grew partnerships with the Billerica Council on Aging, the Billerica Public Schools, the Billerica Housing Authority, AARP, English-at-Large, the Board of Health, Planning and Community Development, the Boys and Girls Club, local assisted living facilities, and the Billerica Holiday Festival Committee.
- **Updated Policies:** The Library Board of Trustees approved revisions to 6 policies and the addition of 3 new policies covering material selection, facility use, programming, and patron safety.
- **Staffing:** We said goodbye to Henry Barker and welcomed Lindsay Kesten. In May, the Massachusetts Library Association named Reference and Local History Specialist Kathy Meagher Outstanding Library Support Staff of the Year.
- **Facilities:** FY23 had its fair share of building issues that were addressed, including smoking floor outlets, burst pipes, the elevator being out of service, and the new rooftop HVAC units being installed in phases.

www.BillericaLibrary.org
15 Concord Rd | 978-671-0949 | rdesk@billericalibrary.org

By the Numbers*



*Compared to FY2022.

June

July 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
22 26	27	28	29	30	31	1
23 2	3	4	5	6	7	8
24 9	10	11	12	13	14	15
25 16	17	18	19 Juneteenth	20	21	22
26 23	24	25	26	27	28	29
27 30	1	2	3	4	5	6

Planning

This report encompasses Fiscal Year 2023 and the six months following through December 31, 2023. The Department of Planning and Community Development (PCDD) includes Director, Erika Oliver Jerram and Senior Planner, Katherine Malgieri. Head Clerk, Kerri Rufo left the team in April 2023 and Associate Planner, Jane Merrill joined the team in September 2023. Planning staff focuses on the following three key areas of activity: Permitting, Planning, and Economic Development. To keep track of the different projects, the staff created a new department web page to track all PCDD activity (www.town.billerica.ma.us/PCDD)

The **Mission** of the department is to provide high quality technical planning expertise to the Town of Billerica, to undertake projects that improve the quality of life for residents, and to encourage appropriate investment to increase the tax base.

Zoning – www.town.billerica.ma.us/Zoning - The Planning Director participated in the moderator appointed Zoning Bylaw Review Committee (ZBRC) starting in April 2022. The committee met through the summer to prepare zoning amendments for Fall 2022 Town Meeting.

Zoning Recodification – *www.town.billerica.ma.us/ZoningRecod* - The PCDD contracted with Barrett Planning Group LLC to produce a comprehensive audit of the town's current zoning by-laws in preparation for recodification. The "Zoning Diagnostic Report" was completed in March 2023. In Fall 2023, we kicked off a comprehensive Zoning Recodification project based on the Zoning Diagnostic that will take the existing zoning and re-organize it into a more usable document and eliminate inconsistencies within the bylaw and with state law.

MBTA Communities - *www.town.billerica.ma.us/MBTACommunities* - "MBTA Communities" law, passed in early 2021 and the Town has continued to meet state requirements for compliance. In January 2023, the PCDD submitted the required "Action Plan" and began working with the Northern Middlesex Council of Governments (NMCOG) through Technical Assistance Grants. In June 2023, staff and NMCOG kicked off a formal planning process with the Planning Board. Meeting monthly, we have been able to draft maps and zoning to comply with the State's guidelines for compliance and submit to EOHLC in December 2023 for compliance review. Staff has undertaken a comprehensive outreach plan that included a well-attended public Open House in Oct 2023 and numerous "planning office hours" as part of our "Ask A Planner".

Historic Preservation – www.town.billerica.ma.us/HistoricPreservation - In addition to serving as staff to the HDC, the PCDD Staff is working with both the Historical Commission (HC) and Historic District Commission (HDC) on several items, including a comprehensive Historic Resources Survey funded by a grant from the Massachusetts Historical Commission and Community Preservation funds.

Open Space & Recreation – www.town.billerica.ma.us/OpenSpace - PCDD Staffs the Open Space and Recreation Plan Committee (OSRPC), that oversees planning and implementation of the open space and recreation plan. In Spring and Summer 2023, Staff and the Committee reviewed the 2018's recommended action items and compiled a matrix of implementation. In August 2023, the Town engaged consultant, Dodson Flinker to update its OSRP and the project kicked off formally in October 2023. There was a public forum on December 6, 2023 and a survey was circulating from November 2023 through January 2024.

Transportation Planning - PCDD Staff advocates for multi-modal transportation options and the Town's Complete Streets Policy. During the past 18 months, the staff successfully secured new sidewalk or crosswalk commitments at 331 Treble Cove, 24 Cook Street, and 700 Boston Road.

Master Planning - PCDD Staff works with the Planning Board to continually evaluate and implement the Town's Master Plan (2018).

Ask a Planner/Outreach - In the past 18 months, PCDD Staff has implemented a number of new outreach techniques. In addition to the Open House format for learning and feedback of the MBTA Communities zoning, surveys for economic development and for the OSRP Survey mentioned above, we also launched a series of "planner office hours" sessions in March 2023 at various locations including the Billerica Public Library, Council on Aging, Peggy Hannon Rizza Complex, and the Farmer's Market. We also created a "Meeting in a Box" format that allows interested citizens to host small focus group meetings around specific topics.

July

August 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27 30	1	2	3	4 Independence Day	5	6
28 7	8	9	10	11	12	13
29 14	15	16	17	18	19	20
30 21	22	23	24	25	26	27
31 28	29	30	31	1	2	3

Billerica Public Schools

Superintendent Message

Year Ending June 30, 2023

SCHOOL COMMITTEE 2022-2023

Mr. Mark Efstratiou, Chair
Ms. Annette Famolare, Vice Chair
Mr. Micheal Domina, Secretary
Mr. John Kleschinsky, Member
Ms. Cheri Gargalianos, Member

ADMINISTRATION

Interim Superintendent of Schools
Kerry Clery, Ed.D.
Interim Assistant Superintendent
Marian A. Dyer
Interim Director of Finance and Operations
Jeanne Savoie

Billerica Public Schools

365 Boston Road

Billerica, MA 01821

(978) 528-7908

Kerry Clery, Ed.D., Interim Superintendent

As the newly appointed Superintendent of Schools, I have had the opportunity to reflect on the previous school year, even though I was not employed in Billerica during that time. Upon my entry to the District, I have been working to understand the successes and challenges of the past in order to better serve our students and community moving forward.

While I may not have firsthand experience of the district happenings in prior years, I am committed to building upon the foundation laid by my predecessors. As part of my transition into this role over the past seven months, I have met with a wide variety of stakeholders and reviewed informative documents, such as town reports, meeting minutes, and other informative documents to gain a comprehensive understanding of the district's goals, achievements, and challenges. A common theme noted in my research is the dedication and hard work of our educators, administrators, and support staff who consistently contribute to the growth and development of our students.

We are proud that our students had many academic successes last year. Our educators, families, and students have worked hard to regain momentum after the pandemic, a time when typical growth in education was compromised across the nation and beyond. While there is so much to celebrate about our school system, we are also committed to continual growth. Moving forward, it is my priority to identify and support areas for improvement in a thoughtful, collaborative, and transparent manner.

There is no doubt that Billerica is a special place to be and I feel blessed to be part of the community, both professionally and personally. I am excited for the work that lies ahead and I look forward to supporting the continual growth of our students, while ensuring they learn in an environment that fosters their academic, social, and emotional development. Together, we will continue making a positive impact on the lives of our students.

Respectfully submitted, Kerry Clery, Ed.D., Interim Superintendent

August

September 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
31 28	29	30	31	**1**	**2**	3
32 4	**5**	**6**	**7**	**8**	**9**	10
33 11	**12**	**13**	**14**	**15**	**16**	17
34 18	**19**	**20**	**21**	**22**	**23**	24
35 25	**26**	**27**	**28**	**29**	**30**	31

Information Technology (IT)

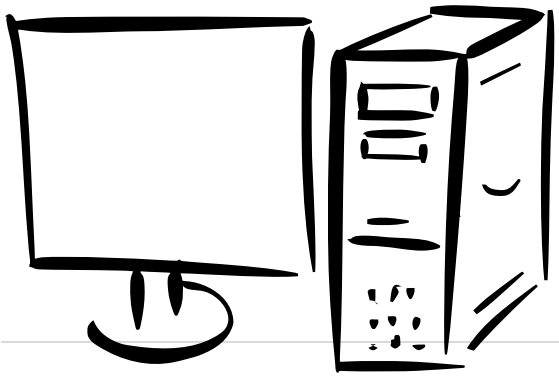
The MIS/IT Department is tasked with helping employees with technical problems; troubleshooting, enhancing functionality, and growing & maintaining a cost-saving infrastructure for the Town. This work is perpetual and ever-evolving.

Continuing from FY '22, the MIS/IT department successfully completed several initiatives. The following is a list of some of the larger projects:

- **Successfully completed work for the Howe School (new BATV building) Project.**
- **Continued work on the phone system; completing a large internal upgrade. Work continues to move to a new circuit and provider.**
- **Replaced the monitoring/reporting system for the town's fuel station, replaced the Highway Dept roadway message board communication systems, and began work on a mobile app for DPW.**
- **Completed work at the new WRRF Operations building (fiber, networking, Wi-Fi, SCADA, etc).**
- **Replaced Assessor's server, migrated their database, and, working with their vendor, upgraded their software to a new version.**
- **Implemented Wi-Fi at the PHR complex for use by the town's various youth sports leagues and Recreation.**
- **Started the process necessary to appease the passing of Spring Town Meeting's Article 41. This will quite some time to implement.**

As with last year, there was an unusually high amount of employee turnover, general staff changes, and department changes; all of which took up a great deal of time. Fiscal Year '23 saw many major improvements in not only the MIS/IT Department, but in the Town as a whole. In addition to the aforementioned "major" projects, the MIS/IT Department continued to solve problems that were both new and old and performed a great deal of day-to-day operational tasks to improve the systems we use and the way we communicate not only amongst ourselves, but also to the public. A great many renovation projects around Town Hall continue, and my office assists with those changes as necessary. We look forward to continuing to expand our services so that the Town's employees have better, more modern systems which will allow them, in turn to better serve the residents of Billerica.

Respectfully,
Chris Bartlett
Director of Technology



September

October 2024

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
35 1	2 Labor Day	3 MA Primary Elections	4	5	6	7
36 8	9	10	11	12	13	14
37 15	16	17	18	19	20	21
38 22	23	24	25	26	27	28
39 29	30	1	2	3	4	5

Economic Development

www.billerica.ma.us/EconomicDevelopment

The PCDD's economic development activity is broken down into three key areas:

1) **Outreach/Networking**

PCDD Staff regularly attends regional networking events and represents Billerica on the Greater Lowell Chamber of Commerce Board and at Middlesex 3 Coalition meetings. In addition, the director regularly reaches out to Billerica companies to understand what they do and why they are here. We also released an economic development survey in Spring 2023 and got great feedback from residents.

2) **Marketing/Social Media**

Since December 2022, the Town has worked with a marketing consultant to produce monthly newsletters and social media content promoting Billerica and its businesses. In the 18-month time period, the team has produced nine newsletters and a variety of social media posts. Our economic development social media platforms were established in April 2023. In the nine months since, the metrics are as follows:

Platform	**Twitter/X**	**Facebook**	**Instagram**	**LinkedIn**	**Newsletter**
Established	04/01/23	04/01/23	04/01/23	04/01/23	04/01/23
As of 12/31/23					
Posts	66	94	14	7	9
Followers	31	92	47	45	397

3) **Development**

Development activities include informal conversations with prospective businesses as well as promoting specific priority development sites and working to improve the zoning bylaw to align permitting with Town goals.

Brownfields

PCDD Staff identified an available Brownfield grant by US Environmental Protection Agency, worth up to $500,000 for the assessment of suspected contaminated sites community-wide, which was applied for during this time and would be hopefully awarded in next fiscal year.

October

November 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
40 29	30	1 Town Meeting Day 1	2	3 Town Meeting Day 3	4	5
41 6	7	8 Town Meeting Day 3 (If Needed)	9	10 Town Meeting Day 4 (If Needed)	11	12
42 13	14 Columbus Day /Indigenous People Day	15	16	17	18	19
43 20	21	22	23	24	25	26
44 27	28	29	30	31	1	2

Town Clerk

In accordance with Massachusetts General Laws, the report of the Town Clerk's Department for the year 2023 is hereby submitted.

Vital statistics recorded in FY 2023 are as follows:
Births - 430 Marriages - 157 Deaths - 419

These records were placed on permanent file in the office and at the State Vital Records Office in Boston. Certified copies were issued upon request.

The State Election was held on November 8, 2022. The turnout for the State Election was 56.88% of the registered voters. The Annual Town Election was held in 2023 on April 6th, 2023, with 10.78% turnout.

One Town Meetings took place during Fall of the year 2022. The Annual Fall Town Meeting was held on October 4, 2022, and lasted two sessions.

Three Town Meetings took place during the year 2023.The Annual Spring Town Meeting was held on May 3, 2023, and lasted two sessions. The Annual Fall Town Meeting was held on Oct. 3, 2023, and lasted two sessions. There was a Special Town Meeting held in October on the 5th before the continuation of the Annual Fall Town Meeting. All meetings took place in the Maurice Buck Auditorium in the Town Hall at 365 Boston Road, Billerica, MA.

The Town Clerk's Department continues to perform the duties mandated by the State and Federal Law, the Town By-Laws and the Town Charter along with the services the public has come to expect as a matter of right.

As the Public Records Officer for the Town, the Town Clerk is responsible for notifying the appropriate Department of the requests and then following up on the request. There was a large increase in these Public Record Requests.

In 2023 a total of 2,458 dogs were licensed. State Law requires that all dogs three months of age and older must be licensed by January 1st. Any dog domiciled in the Town of Billerica, not licensed by March 10th is subject to a $10.00 late fee.

FEES COLLECTED

Certified Copies of Vital Records	$45,040
Burial Permits	$ 1,830
Marriage Intentions	$3,400
Dog Licenses	$15,106
Business Certificates	$5,550
Dog Late Fees	$ 3,026
Gasoline Fuel Storage Permits	$3,360
Computer Disks	$0
One Day Beer & Wine Licenses	$140
Parking Sticker	$5
Sunday Entertainment Licenses	$1,480
Pole Locations	$903
Street Listing Books	$200
Raffle Permits	$70
Miscellaneous	$250
TOTAL:	$80,360

In 2023, there were many changes in the Town Clerk's office. Mrs. Shirley E. Schult, former Town Clerk, decided to retire after many dedicated years of service. Assistant Stephanie Odell retired on May 5, 2023. Donna J. McCoy was elected as the new Town Clerk at the Annual Town Election. Liesl Catanzano was appointed to Assistant Town Clerk. I must thank my office staff - Bilkis Dugla and Krystle Moran for all their hard work day in and day out as well as their dedication to the transition of the new staffing and changes.

Respectfully submitted,

Donna J McCoy, CMC
Town Clerk

November

December 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
44 27	28	29	30	31	1	2
45 3	4	5	6	7 Presidential Election	8	9
46 10	11 Veterans Day	12	13	14	15	16
47 17	18	19	20	21	22	23
48 24	25	26	27 Town Hall Closing at Noon	28 Thanksgiving Day	29 Town Hall Closed	30

Department of Veterans

The Department of Veterans' Services is a State and Town-funded program mandated under Chapter 115 of the General Laws of Massachusetts.

This Department is responsible for providing assistance and support to eligible Billerica Veterans or their Widows. When also assist Veterans / and their surviving spouse in their time of need. At present, we have 26 active Chapter 115 cases receiving financial and/or medical assistance. The State reimburses the Town 75% for monies expended on their behalf. This office has also applied for other benefits from the Department of Veterans Affairs to assist veterans and their families. This includes assisting Veterans and applying for VA Healthcare and other VA-related Benefits. Our office is equipped to assist Veterans and their families with obtaining a form known as DD214 (discharge papers). This past year, we have assisted over 150 Veterans with VA benefits, and with over $320,000 in retro benefits being awarded, a lot of them are receiving VA benefits for the first time.

Our office initiated several outreach programs and activities to help our office connect with the Veterans who reside in Billerica. This ranged from sending out veterans' birthday cards to hosting birthday gatherings for different branches of the Armed Forces to even a holiday party that drew over 280 attendees.

This department works alongside the Veteran organizations in Town to honor the Service our of the Veterans in Town. Working with the Billerica DAV 147, a program was started called the Hometown Heroes Banner Program, which displays over 30 banners along Boston Rd, honoring Veterans from Billerica. Our office also worked with Shawsheen Tech, who made 12 flag cases, which were given out to Veteran families, and additional cases were purchased in total over 30 flag cases to widows of recently passed Veterans. Shawsheen Tech and our office hosted a Vietnam Veterans Luncheon, sponsored by VFW Solomon Post, that served a lunch to 25 Vietnam Veterans. The Branch Birthday parties were supported by VFW Eggio Post and held at their facility in Pinehurst.

Our office has established a really good relationship, and due to this relationship, we are able to receive a very generous donation of brand-new winter coats from Ocean State Job Lots, and these coats were distributed to Veterans in Billerica free of charge. Over 200 winter coats were given out.

At this time, I would like to take this opportunity to thank the Town Manager, Board of Selectmen, and all other departments for their help and support throughout the year.

Donald Jarvis
Director of Veterans Services

December

January 2025

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
48 1	2	3	4	5	6	7
49 8	9	10	11	12	13	14
50 15	16	17	18	19	20	21
51 22	23	24 Town Hall Closing at Noon	25 Christmas	26	27	28
52 29	30	31 Town Hall Closing at Noon	1	2	3	4

POLICE

Town Accountant

The following reports reflect the financial position of the Town of Billerica as of June 30, 2023.

Finance Committee Reserve:

The Finance Committee voted the following amounts from the Reserve Fund Accounts during fiscal year 2023

General Fund	$84,520 voted to cover unexpected elevator repairs at the Library.
Water Enterprise	$83,000 voted to cover deficits in chemical budget accounts.
Sewer Enterprise	$83,000 voted to cover deficits in chemical budget accounts

Sincerely,

Paul Watson, Town Accountant

Tax Rate Recapitulation- FY 2023

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Billerica
TOWN

TAX RATE RECAPITULATION
Fiscal Year 2023

I. TAX RATE SUMMARY

Ia. Total amount to be raised (from page 2, IIe)	$ 214,120,586.61
Ib. Total estimated receipts and other revenue sources (from page 2, IIIe)	69,117,231.00
Ic. Tax Levy (Ia minus Ib)	$ 145,003,355.61
Id. Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	61.0345	88,502,073.08	7,456,606,629.00	11.87	88,509,920.69
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	8.3129	12,053,983.95	455,663,320.00	26.45	12,052,294.81
Net of Exempt					
Industrial	23.6827	34,340,709.70	1,298,144,533.00	26.45	34,335,922.90
SUBTOTAL	*93.0301*		*9,210,414,482.00*		*134,898,138.40*
Personal	6.9699	10,106,588.88	382,049,800.00	26.45	10,105,217.21
TOTAL	*100.0000*		*9,592,464,282.00*		*145,003,355.61*

MUST EQUAL 1C

Signatures

Assessors

John Speidel, Chief Assessor , Billerica , jspeidel@town.billerica.ma.us 978-671-0971 | 12/1/2022 9:59 AM
Comment:
Richard J. Scanlon, Associate Assessor , Billerica , ptr701@comcast.net 978-671-0971 | 12/5/2022 10:31 AM
Comment:

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: Bobbi Colburn
Date: 12/08/2022
Approved: Andrew Nelson
Director of Accounts: Deborah A. Wagner

Deborah A. Wagner

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Billerica
TOWN

TAX RATE RECAPITULATION
Fiscal Year 2023

II.	**Amounts to be raised**		
IIa.	Appropriations (col.(b) through col.(g) from page 4)		***204,578,304.00***
IIb.	Other amounts to be raised		
1.	Amounts certified for tax title purposes	***50,000.00***	
2.	Debt and interest charges not included on page 4	196,608.00	
3.	Final Awards	60,000.00	
4.	Retained Earnings Deficit	0.00	
5.	Total cherry sheet offsets (see cherry sheet 1-ER)	83,767.00	
6.	Revenue deficits	0.00	
7.	Offset receipts deficits Ch. 44, Sec. 53E	0.00	
8.	CPA other unappropriated/unreserved	***0.00***	
9.	Snow and ice deficit Ch. 44, Sec. 31D	864,799.00	
10.	Other :	0.00	
	TOTAL IIb (Total lines 1 through 10)		***1,255,174.00***
IIc.	State and county cherry sheet charges (C.S. 1-EC)		5,706,527.00
IId.	Allowance for abatements and exemptions (overlay)		2,580,581.61
IIe.	Total amount to be raised (Total IIa through IId)		***214,120,586.61***
III.	**Estimated receipts and other revenue sources**		
IIIa.	Estimated receipts - State		
1.	Cherry sheet estimated receipts (C.S. 1-ER Total)	27,585,698.00	
2.	Massachusetts school building authority payments	0.00	
	TOTAL IIIa		***27,585,698.00***
IIIb.	Estimated receipts - Local		
1.	Local receipts not allocated (page 3, col (b) Line 24)	***13,440,000.00***	
2.	Offset Receipts (Schedule A-1)	***0.00***	
3.	Enterprise Funds (Schedule A-2)	***16,880,000.00***	
4.	Community Preservation Funds (See Schedule A-4)	***2,248,055.00***	
	TOTAL IIIb		***32,568,055.00***
IIIc.	Revenue sources appropriated for particular purposes		
1.	Free cash (page 4, col (c))	***5,627,000.00***	
2.	Other available funds (page 4, col (d))	***3,336,478.00***	
	TOTAL IIIc		***8,963,478.00***
IIId.	Other revenue sources appropriated specifically to reduce the tax rate		
1a.	Free cash..appropriated on or before June 30, 2022	0.00	
1b.	Free cash..appropriated on or after July 1, 2022	0.00	
2.	Municipal light surplus	0.00	
3.	Other source :	0.00	
	TOTAL IIId		***0.00***
IIIe.	Total estimated receipts and other revenue sources (Total IIIa through IIId)		***69,117,231.00***
IV.	**Summary of total amount to be raised and total receipts from all sources**		
a.	Total amount to be raised (from IIe)		***214,120,586.61***
b.	Total estimated receipts and other revenue sources (from IIIe)	***69,117,231.00***	
c.	Total real and personal property tax levy (from Ic)	***145,003,355.61***	
d.	Total receipts from all sources (total IVb plus IVc)		***214,120,586.61***

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Billerica
TOWN

TAX RATE RECAPITULATION
Fiscal Year 2023

LOCAL RECEIPTS NOT ALLOCATED *

		Receipt Type Description	(a) Actual Receipts Fiscal 2022	(b) Estimated Receipts Fiscal 2023	Percentage Change
==>	1.	MOTOR VEHICLE EXCISE	7,799,070.00	7,150,000.00	-8.32
	2.	OTHER EXCISE			
==>		a.Meals	616,205.00	500,000.00	-18.86
==>		b.Room	533,231.00	500,000.00	-6.23
==>		c.Other	0.00	0.00	0.00
==>		d.Cannabis	0.00	300,000.00	100.00
==>	3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	425,079.00	400,000.00	-5.90
==>	4.	PAYMENTS IN LIEU OF TAXES	106,456.00	100,000.00	-6.06
	5.	CHARGES FOR SERVICES - WATER	0.00	0.00	0.00
	6.	CHARGES FOR SERVICES - SEWER	0.00	0.00	0.00
	7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00	0.00
	8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00	0.00
	9.	OTHER CHARGES FOR SERVICES	0.00	0.00	0.00
	10.	FEES	2,710,321.00	2,500,000.00	-7.76
		a.Cannabis Impact Fee	0.00	0.00	0.00
		b.Community Impact Fee Short Term Rentals	0.00	0.00	0.00
	11.	RENTALS	0.00	0.00	0.00
	12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00	0.00
	13.	DEPARTMENTAL REVENUE - LIBRARIES	0.00	0.00	0.00
	14.	DEPARTMENTAL REVENUE - CEMETERIES	180,190.00	110,000.00	-38.95
	15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00	0.00
	16.	OTHER DEPARTMENTAL REVENUE	295,382.00	295,000.00	-0.13
	17.	LICENSES AND PERMITS			
		a.Building Permits	1,254,657.00	1,200,000.00	-4.36
		b.Other licenses and permits	0.00	0.00	0.00
	18.	SPECIAL ASSESSMENTS	0.00	0.00	0.00
==>	19.	FINES AND FORFEITS	93,656.00	75,000.00	-19.92
==>	20.	INVESTMENT INCOME	208,190.00	245,000.00	17.68
==>	21.	MEDICAID REIMBURSEMENT	186,064.00	65,000.00	-65.07
==>	22.	MISCELLANEOUS RECURRING	0.00	0.00	0.00
	23.	MISCELLANEOUS NON-RECURRING	0.00	0.00	0.00
	24.	**Totals**	***14,408,501.00***	***13,440,000.00***	***-6.72***

Signatures

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Paul Watson, Accountant , Billerica , pwatson@town.billerica.ma.us 978-671-0923 | 12/1/2022 9:59 AM

Comment:

Documents

No documents have been uploaded.

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2.The Recap Page 3 Support form must be submitted to support increases / decreases of estimated receipts to actual receipts.
==> The Recap Page 3 Support form must be submitted to support increases/ decreases of FY 2023 estimated receipts to FY 2022 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).The Recap Page 3 Support form must be submitted to list each receipt type included in rows 22 and 23, Miscellaneous Recurring and Non-Recurring.

MASSACHUSETTS DEPARTMENT OF REVENUE

DIVISION OF LOCAL SERVICES

BUREAU OF ACCOUNTS

Billerica

TOWN

TAX RATE RECAPITULATION

Fiscal Year 2023

APPROPRIATIONS									AUTHORIZATIONS MEMO ONLY	
City/Town Council or Town Meeting Dates	FY*	(a) Total Appropriations Of Each Meeting	(b) ** From Raise and Appropriate	(c) From Free Cash (See B-1)	(d) From Other Available Funds (See B-2)	(e) From Offset Receipts (See A-1)	(f) From Enterprise Funds (See A-2)	(g) From Community Preservation Funds (See A-4)	(h) *** Departmental Revolving Funds	(i) Borrowing Authorization (Other)
05/03/2022	2022	1,897,000.00	0.00	1,327,000.00	0.00	0.00	570,000.00	0.00	0.00	0.00
05/03/2022	2023	188,849,833.00	176,230,973.00	0.00	118,860.00	0.00	12,500,000.00	0.00	0.00	0.00
05/03/2022	2023	1,623,055.00	0.00	0.00	0.00	0.00	0.00	1,623,055.00	2,280,000.00	10,400,000.00
10/04/2022	2023	12,208,416.00	255,798.00	4,300,000.00	3,217,618.00	0.00	3,810,000.00	625,000.00	0.00	2,450,000.00
	Total	***204,578,304.00***	***176,486,771.00***	***5,627,000.00***	***3,336,478.00***	***0.00***	***16,880,000.00***	***2,248,055.00***		

* Enter the fiscal year to which the appropriation relates.
** Appropriations included in column (b) must not be reduced by local receipts or any other funding source. Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.
*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Signatures

Clerk

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

Shirley E. Schult, Town Clerk , Billerica , sschult@town.billerica.ma.us 978-671-0924 | 11/22/2022 10:46 AM

Comment:

Town Treasurer/Collector

Reconciliation of Treasurer's Cash FY23 Ending June 30, 2023

Treasurer's Cash Balance - July 1, 2022	$128,997,906.38
Cash Receipts - FY 2023	$273,401,733.59
Cash Disbursements - FY 2023	$-278,653,199.53
Treasurer's Cash Balance - June 30, 2023	$123,746,440.44

Northern	$1,313,538.21
MMDT	$61,528.37
Bank of America	$263,820.28
Cooperative of Cape	$1,021,046.94
Eastern Bank	$23,896,564.39
Easthampton	$269,415.81
Enterprise Bank	$1,037,276.06
Fidelity Bank	$241,841.59
Leader Bank	$34,796,148.11
Newburyport	$125,576.32
Stoneham Bank	$1,540,552.19
Unibank	$132,226.10
Trust Funds	$60,631,910.83
Petty Cash	$748.71
Total	**$125,332,193.91**
In transit	**$-1,585,753.47**
Treasurer's Cash Balance- June 30, 2023	**$123,746,440.44**

	Principal	Income	Totals
Cemetery Funds			
Colby PC	(0.29)	0.26	(0.03)
Fox Hill Thompson 1	25,702.10	43,795.39	69,497.49
Fox Hill Thompson 2	3,635.45	6,295.67	9,931.12
Fox Hill	1,625,091.06	915,239.50	2,540,330.56
Gray	7,017.53	11,126.80	18,144.33
Old Hill	386.23	656.98	1,043.21
Faulkner	13,657.32	23,371.12	37,028.44
North Cemetery	22,681.22	39,251.17	61,932.39
South Cemetery	968.44	1,953.59	2,922.03
Subtotal - Cemetery	**1,699,139.06**	**1,041,690.48**	**2,740,829.54**
Funds for the Poor			
Bowers	112,266.27	39,704.42	151,970.69
Elliot	10,765.30	28,958.79	39,724.09
Overseers of the Poor	23,436.99	42,682.05	66,119.04
Elderly/Disabled Fund	13,745.26	(759.37)	12,985.89
Subtotal - Funds For The Poor	**160,213.82**	**110,585.89**	**270,799.71**
Playground Funds			
Kohlrausch Playground Fund	**10,201.45**	**5,824.84**	**16,026.29**
Library Funds			
Faulkner	3,960.67	3,550.11	7,510.78
Library	2,795.57	7,418.40	10,213.97
Sherrin Memorial	4,257.69	4,639.09	8,896.78
Subtotal - Library	**11,013.93**	**15,607.60**	**26,621.53**
School Funds			
Kent #10	38,029.74	(6,331.11)	31,698.63
Houghton	146,213.44	47,557.32	193,770.76
Subtotal School	**184,243.18**	**41,226.21**	**225,469.39**
Beauty & Maintenance Funds			
Common Seat	51.01	124.41	175.42
Jenkins Fountain	61.24	158.61	219.85

	Principal	Income	Totals
Watering Trough	82.95	214.70	297.65
Subtotal - Beauty & Maintenance	**195.20**	**497.72**	**692.92**
Various Purpose Funds			
Kohlrauch Scholarship	55,912.62	22,703.05	78,615.67
Abbot Singing Fund	2,567.74	7089.71	9,657.45
Museum Fund	39,294.14	14,106.86	53,401.00
Drug Proceeds	145,703.29	40,515.58	186,218.87
Arts Lottery Funds	12,179.85	(673.87)	11,505.98
Veterans			
Korean War Veterans	7,078.15	3,387.41	10,465.56
Stabilization Funds			
Stabilization Funds	3,380,856.30	2,218,228.85	5,599,085.15
Stabilization Fund - Land	192,840.09	228,512.41	421,352.50
School Stabilization	549,490.31	318,776.43	868,266.74
Debt Stabilization	18,421,850.11	4,771,568.85	23,193,418.96
Total - Stabilization Funds	**22,545,036.81**	**7,537,086.54**	**30,082,123.35**
Total Town Segregated Trusts	**24,872,779.24**	**8,839,648.02**	**33,712,427.26**
Health Care Trust Funds	**13,794,351.53**	**25,038.68**	**13,819,390.21**
OPEB	**12,032,135.04**	**522,587.61**	**12,554,722.65**
Scholarships - Endowments			
Allen, William	$11,143.51	$889.83	$12,033.34
Ann Costanza	$229.00	$19.46	$248.46
Billerica Arts & Crafts	$1,705.00	$409.27	$2,114.27
Billerica Plan	$0.00	$0.00	$0.00
Billy Fitt Memorial	$7,562.43	$198.63	$7,761.06
Cerrato	$65,985.00	$4,825.22	$70,810.22
Daniel Coneeny	$22,765.14	$920.70	$23,685.84

	Principal	Income	Totals
Deborah Morrison Endowment	$6,044.29	$158.99	$6,203.28
Donald Donati	$20,298.17	$532.47	$20,830.64
Donovan Memorial	$16,156.35	$417.73	$16,574.08
Foundation Endowment	$132,504.46	$33,216.80	$165,721.26
George Lamantea	$4,536.35	$629.09	$5,165.44
GE Sensing Scholarship	$0.00	$0.00	$0.00
Karyn Button Memorial	$10,523.92	$276.49	$10,800.41
Kathleen Higgins	$0.00	$0.00	$0.00
Knights of Columbus	$9,175.26	$951.61	$10,126.87
L. Robert DeSanctis	$22,365.21	$586.51	$22,951.72
Lampson	$28,940.97	$2,597.46	$31,538.43
Lawler	$12,340.76	$326.45	$12,667.21
Lisa Tammaro Memorial	$10,013.03	$262.65	$10,275.68
Lutheran Church	$11,609.77	$304.88	$11,914.65
Major John Whyte Memorial	$1,000.00	$35.49	$1,035.49
Mary Arekalian	$14,858.79	$651.96	$15,510.75
Meagher Family	$9,938.36	$260.69	$10,199.05
Nicola Micozzi	$2,816.65	$74.61	$2,891.26
Phil Hefferman	$15,339.69	$401.87	$15,741.56
Robert Carroll	$15,644.97	$410.06	$16,055.03
Scott Dumont	$19,036.38	$498.52	$19,534.90
Shayna Donovan	$39,899.58	$1,053.14	$40,952.72
Shaunassy	$13,224.49	$528.95	$13,753.44
Stewart	$2,714.20	$71.44	$2,785.64
William F. Bird	$1,086.44	$117.28	$1,203.72
William Bradley	$30,341.50	$5,812.31	$36,153.81
Mark J. Rayner	$0.00	$0.00	$0.00
Robert Loranger	$0.00	$0.00	$0.00
James Couet	$9,636.10	$181.79	$9,817.89

	Principal	Income	Totals
Subtotal - Scholarship - Endowments	**569,435.77**	**57,622.35**	**627,058.12**
Scholarship Funds			
Billerica Chiropractic #88	0.00	0.00	0.00
Cabot Corp #33	5,958.14	160.66	6,118.80
Costello #90	0.00	0.00	0.00
Class of 2006 #47	0.00	0.00	0.00
Class of 2007 #48	0.00	0.00	0.00
Class of 2008 #49	0.00	0.00	0.00
Class of 2009 #54	0.00	0.00	0.00
Class of 2010 #60	0.00	0.00	0.00
Class of 2011 #77	0.00	0.00	0.00
Class of 2012 #84	72.80	(72.80)	0.00
Class 0f 2013 #93	0.00	0.00	0.00
Class of 2014 #107	0.00	0.00	0.00
Class of 2015 #115	74.85	(71.61)	3.24
Class of 2016 #116	5.64	2.66	8.30
Class of 2017 #121	0.00	0.00	0.00
Class of 2018	0.00	0.00	0.00
Class of 2019	0.00	0.08	0.08
Class of 2020	26.33	12.27	38.60
Class of 2021	1,249.40	50.42	1,299.82
Class of 2022	5,581.52	782.45	6,363.97
Class of 2023	6,331.02	647.07	6,978.09
Class of 2024	6,621.15	763.49	7,384.64
Class of 2025	2,486.34	282.17	2,768.51
Class of 2026	5,501.01	433.56	5,934.57
Class of 2027	3,888.78	284.53	4,173.31
Class of 2028	2,811.86	257.26	3,069.12
Class of 2029	1,478.66	133.04	1,611.70
Class of 2030	3,688.09	128.36	3,816.45
Class of 2031	2,654.88	81.78	2,736.66
Class of 2032	1,436.00	8.50	1,444.50
Class of 2033	1,925.00	15.71	1,940.71
Class of 2034	2,046.00	12.11	2,058.11
Jos. A. Sarno Memorial	0.00	0.18	0.18
Michael Picardi IV Memorial	38,835.29	1,016.92	39,852.21
Eldora Ferren Memorial #55	363.47	31.24	394.71
Frank Altobelli #57	10,678.95	268.54	10,947.49
Gladys Gratton #73	26,796.58	469.67	27,266.25
Jeff Calnan Memorial #58	450.00	275.34	725.34
Karen Jean Dingle #98	11,217.21	297.08	11,514.29
Karen Shagian #97	6,482.16	170.42	6,652.58
Krau Family #30	23,454.83	831.98	24,286.81
League Women Voters #29	12,033.48	315.48	12,348.96
Locke Middle School #37	4,383.32	432.04	4,815.36
Mark Bagshaw Memorial #113	30,314.78	772.76	31,087.54
O'Conner True Value #83	20,653.10	2,033.34	22,686.44
Parker School PTO #63	4,086.03	108.77	4,194.80
Ryan Strandberg #82	0.00	1.24	1.24
Sons of Italy #62	16,988.96	446.96	17,435.92
School Foundation #25	290,478.71	4,691.12	295,169.83
Glendon Grover	683.77	19.84	703.61
Gerald Jacobs	219,304.79	4,783.61	224,088.40
Meagan Sullivan	40,090.90	951.86	41,042.76
Ida Lippsett	3,975.99	102.61	4,078.60
Elaine Lally	27,564.47	726.33	28,290.80
Adelaide Breed Bayrd	9,421.09	381.90	9,802.99
Subtotal- Scholarship Funds	**852,095.35**	**23,040.94**	**875,136.29**

	Principal	Income	Totals
Grand Total – All Scholarship Funds	**1,421,531.12**	**80,663.29**	**1,502,194.41**
Subtotal Trust Funds	**52,120,796.93**	**9,467,937.60**	**61,588,734.53**
Add/Ded: Transfers in transit			
Total Trust Funds	**52,120,796.93**	**9,467,937.60**	**61,588,734.53**

Respectfully Submitted,

Elaine M. Russo

Billerica Public Schools

Annual Report of the Assistant Superintendent of Schools

Marian A. Dyer, Interim Assistant Superintendent

The Billerica Public Schools continued providing the children of Billerica with high-quality education during the 2022-2023 school year. As we continue to recover from the loss of instructional time during the pandemic, students across the district engage with classroom instruction in grade-level curriculum and academic interventions as needed.

Although the pandemic posed significant challenges to teaching and learning and we are glad the worst of it is well behind us, its effects will be felt for some time. The interruption of in-person learning created learning gaps that persist and will continue to be addressed. But, educators work diligently to meet the needs of each student. An increased focus on the social and emotional learning of all students supports their academic learning as well.

The adoption of the 2022-2026 District Strategic Plan was an important milestone. As the guiding document for work across the district for the next several years, the collaboration of stakeholders on this document was remarkable. The district's leadership team has taken the themes and goals of the strategic plan and developed annual action steps and targets. This plan will continue to drive progress and the district and school levels.

Professional Development

During the 2022-2023 school year, professional staff took advantage of many opportunities within and beyond the district to grow their capacity for educating Billerica's children. We are fortunate to have professional development opportunities that encourage collaboration among adults to foster skills that support student learning.

- Early Literacy – As new research emerges reinforcing the importance of teaching reading effectively, a team of elementary educators researched reading programs that would support teaching reading based on the science of reading. The team identified several appropriate programs and planned for piloting one of them in several classrooms during the 2023-2024 school year. The team will receive significant implementation support from the curriculum provider.
- Math – As more elementary and middle school classrooms adopt the Eureka Math Squared curriculum, professional development in these grades supported teacher understanding of the curriculum and their ability to implement it with fidelity.
- Content Areas at High School – Curriculum coordinators engaged faculty in evaluating and strengthening curriculum aligned with the Massachusetts Curriculum Frameworks
- In-Service Courses – District staff offered a number of in-service opportunities. Although the pandemic made remote instruction necessary for a time, these courses were offered in a mix of virtual and in-person formats. The virtual option for some courses continues to make the courses more accessible for some staff.

Grants

Title I**:** Title I of the Elementary and Secondary Education Act provides financial assistance to districts

and schools with high percentages of children from low-income families to help ensure that all children meet challenging state academic standards. Federal Title 1 funds are currently allocated through statutory formulas that are based primarily on census poverty estimates and the cost of education in each state. In 2022-2023, our district received $247,198 in Title I funds with four (4) schools qualifying for Title 1 funds: Ditson, Hajjar, Parker elementary schools and Marshall Middle School. With Title I interventionists, Billerica Public Schools provided targeted assistance to students in the Title 1 schools based upon a rank ordering system that takes into account in-class achievement, MCAS scores and teacher recommendation. Eligible students received interventions through the Title I program.

Title IIA**:** Billerica Public Schools received $99,917 in Title IIA funds to provide high quality professional development for educators in the district. The purpose of the Title IIA grant is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. The district utilized these funds to provide a mentoring and induction program for teachers new to the district and professional development initiatives to support teachers in their professional learning and growth. Professional development programming, funded specifically by IIA, focused on student engagement as well as literacy and math content.

Title IIIA: The Billerica Public Schools received $21,077 in Title IIIA funds to support the education of English Language Learners in the district in 2022-2023. These funds support summer programming and after school support for our ELL students and provide professional development opportunities for ESL teachers at all grade levels.

Title IVA: Billerica Public Schools received $16,686 in Title IVA funds, a grant aimed to support a well-rounded education, improved conditions for student learning, and technology. The district used the funds to support after school programming for the Locke and Marshall middle schools, which offered a range of activities that embodied access to technology, academic intervention and enrichment, and wellness programming.

ESSER III: The purpose of the Elementary and Secondary School Emergency Relief fund (ESSER) was to support schools in providing in-person instruction to students with needed safety measures to mitigate the risk of COVID-19, to support remote learning where needed, and to address learning gaps due to inconsistent schooling. Billerica Public Schools received an ESSER III allocation of $1,835,522 in FY22 which carried over into FY23. This provided additional staffing in schools, including nurses and substitutes, interventionists for academic and social/emotional support, community outreach specialists position, and support for special education services. It is expected that FY22 was the last year these funds will be provided to districts.

Summary

The district, through the collaboration and coordination of all staff, continues to work to ensure learning at high levels, a safe learning environment, and a positive school experience for all students. Supported by high-quality curriculum, diverse professional development opportunities, and strong leadership, students and staff make progress toward these goals every day.

Respectfully submitted,

Marian A. Dyer, Interim Assistant Superintendent

Melinda Cripps – Director of School Counseling
Christopher Dearbeck – Fine Arts Coordinator
Bernie McCann – Health and Wellness Coordinator
Megan Keough – K-7 Humanities Coordinator
Marian Dyer – 8-12 Humanities Coordinator
James Sforza – K-7 STEM Coordinator
Bill Manchester – 8-12 STEM Coordinator

School Counseling

Melinda Cripps, School Counseling Director

BMHS School Counseling, Grades 8 & 9

The 8th/9th grade counseling team began the 2022-2023 school year with an orientation for the 8th graders and newly enrolled students. Parents and guardians were invited for a special question/answer session with the principal to help welcome families into the BMHS school community. BMHS had a tremendous turnout of both students and parents. The orientation included a tour, presentations from administrators and counselors, a tie dye activity, and lunch.

As the school year started, school counselors conducted several classroom lessons for students. Counselors started with a classroom visit in October for 8th graders covering Effective Organization. In this presentation, students learned about time management, how to keep digital files and emails organized, and how to write an appropriate email to a teacher or other adult. Also in October, school counselors partnered with 9th grade classrooms to help students log into our school counseling software (Naviance) and learn the basics about how they can use this powerful tool.

Over the course of the fall and winter, school counselors conducted one-on-one meetings with 8th and 9th grade students. This allowed counselors to ensure that the transition back to school had been smooth, learn about any challenges or difficulties students may be facing, and continue to build rapport with their students. As always, school counselors met with students and families throughout the year regarding academic concerns and social emotional challenges. Counselors also continued to support a number of students requiring 504 accommodations and special education modifications.

In the spring, school counselors conducted another classroom visit for both 8th and 9th graders to talk about the BMHS course selection process for the 2023-2024 school year. During these presentations, counselors discussed graduation requirements, elective choices, how to choose courses in Aspen, and assisted students with this process during class time. School Counselors then met with students individually to address specific questions about the course selection process. In March, counselors made a visit to the Marshall and Locke Middle Schools to introduce themselves to the 7th graders and talk a bit about their course selection process going into 8th grade.

BMHS School Counseling, Grades 10-12

The 10-12 counselors began supporting students at the end of August as the school year began. Counselors worked to ensure that student schedules were ready and students were on track to meet graduation requirements. School counselors also supported registering new students.

The college application processes began in August when counselors hosted two Common Application Boot Camp sessions at BMHS. Counselors went through the Common App section by section as the students followed along on their Chromebooks, making edits in real time. In September, counselors visited students in their English classes to go over their senior year timeline and college application checklist. School counselors then met with seniors individually to provide assistance and support with the college application process. Meetings with seniors continued throughout the year to help each student meet their unique post-

secondary goal. The School Counseling Department ensures each year that every senior has a postsecondary plan following graduation.

School counselors hosted a Senior Parent Night in September to review the college application timeline and answer any questions.

In December, counselors visited sophomore science classrooms to present on graduation requirements, introduce Naviance and assist students in taking career interest inventories. Students also were instructed on how to select BMHS courses that match unique interests. Counselors also taught students how to begin building resumes. The presentations followed with individual meetings to help students continue to work on their post-secondary planning goals.

In February, the college planning/post-secondary process continued with counselors visiting junior English classes. The visits were followed up with individual meetings with their school counselor and ran through the end of the school year. Meetings focused on Naviance, the college search process, as well as tailoring the meeting to other post-secondary options of interest (military, trade schools, gap years). School counselors hosted a Junior Parent Night in March to go over the college search process, components in the college application, the college application timeline, and answer questions.

Students had the option of taking the SAT in October and May at the high school.

School counselors continuously monitor graduation requirements throughout the year and proactively reach out to students and families if a student is in jeopardy of not graduating.

Counselors also assisted with the course selection process by meeting with students individually to ensure course selection was completed for the 2023-2024 school year. Google classrooms were created for each grade by each school counselor to assist students in their planning.

Additionally, counselors supported students who were struggling academically and/or socially/emotionally whether through 504 and IEP meetings, team meetings, and individual check-ins.

Locke Middle School, School Counseling, Grades 5-7

As we conclude another academic year at Locke Middle School, we are pleased to present the annual report from the School Counseling Department. Throughout the year, the School Counseling team has worked to support the academic, social, and emotional development of our students.

Highlights:

1. **Academic Achievement:**
    - The counseling department collaborated closely with teachers and parents to monitor and support student academic progress.
    - Implemented targeted academic intervention programs to assist struggling students and ensure they receive the necessary resources and support.
2. **Student Transitions:**
    - Incoming 5th Grade Students: Organized Step-Up day and collaborated with elementary teachers/administration to share student information in the spring, as well as led school tours in August.
    - 7th Grade Students: Collaborated with BMHS counselors to assist students with selecting courses for 8th grade and learning about school involvement opportunities (athletics, clubs/activities, ensembles).
3. **Social and Emotional Support:**
    - Implemented a school-wide social-emotional learning curriculum to foster resilience, emotional intelligence, and positive interpersonal skills among students.
    - Conducted individual and group counseling sessions to address specific student needs, providing a safe space for students to express themselves and navigate challenges.
4. **Parent and Community Engagement:**
    - Facilitated parent meetings with teacher teams to support students' academic, social, emotional progress.

- Collaborated with community organizations to provide additional resources and support for students and families facing unique challenges.

5. **Crisis Response and Prevention:**
    - Continued to enhance our crisis response protocols to ensure the safety and well-being of students.
    - Conducted regular drills to practice emergency procedures and improve the overall preparedness of students and staff.
6. **Data Analysis and Program Evaluation:**
    - Collected and analyzed data to assess the effectiveness of counseling programs and interventions.
    - Used feedback from students, parents, and teachers to make data-driven improvements to our services.

While celebrating our successes, we recognize the ongoing challenges in meeting the diverse needs of our students. Looking ahead to the next academic year, the counseling department aims to:

- Expand outreach and support for at-risk student populations.
- Strengthen partnerships with local mental health organizations to provide additional resources for students in need.

The Locke Middle School Counseling Department remains committed to fostering a supportive and inclusive environment that promotes the success and well-being of all students. We express our gratitude to the school administration, teachers, parents, and the community for their continued collaboration and support.

Marshall Middle School, School Counseling, Grades 5-7

The Marshall Middle School Counseling Department plays a crucial role in supporting students academically, socially, and emotionally during the challenging middle school years. The school counselors meet with students to help them choose classes, develop organizational and study skills, deal with friendship issues, manage stress, and explore career interests. They also assist students struggling with concerns at home, bullying, or mental health issues, and connecting their families to outside support when needed.

The School Counseling Department also oversees testing coordination, making sure students are scheduled for and prepared to take annual standardized tests. School counselors coordinate enrollment of new students, manage student records, and assist with building-wide scheduling each school year. Counselors present Signs of Suicide to 6th and 7th grade students, which teaches students how to recognize warning signs of suicide and depression, and teaches them what to do if they are worried about themselves or others.

In addition, school counselors often deliver classroom counseling lessons on social-emotional learning, study skills, bullying prevention, and preparation for the transition to 8th grade. The middle school's school department also supports teachers and administrators alike to make sure all students' academic, social-emotional, and postsecondary planning needs are met.

Fine Arts

Christopher Dearbeck, Director of Fine Arts

The 2022-23 school year was in full swing for The Billerica Public Schools Visual & Performing Arts Department. In the areas of visual arts and music, we focused on continued recovery and revamping. An exciting new endeavor for our department and schools was the cross-collaboration during concerts and in our everyday instruction. Our middle school art department (Marshall) created the "Sights and Sounds" collaboration where art exhibits existed in the lobbies of our instrumental concerts. Elementary music teachers were seen collaborating with our physical education teachers to incorporate movement, healthy partnerships, and large group P.E. & music instruction; truly a joy to watch. The Kennedy & Hajjar music rooms got a facelift; with a generous donation from each school's PTO we were able to purchase new Orff and ukulele instruments.

Our high school art department students continued to finish strong at local, regional, and national competitions/exhibits. Ariella Kelley won the Mass Art Presidential Award, and her submission was featured at the National Art Education Association Conference. The BMHS band organized and kicked off the first-ever Alumni Band, a now yearly tradition. Our Orchestra and Choirs traveled to Walt Disney World to compete in the Magic Music Days, both groups received high caption awards in their respective categories. The world-ranked Winter Color guard did not disappoint with a 14th-place finish in Scholastic A at the World Winter Guard International Competition.

As always, our theaters were packed with audience members in 2022-23 and with names like Matilda Jr. (Marshall), High School Musical Jr. (Locke), Into the Woods, and Mean Girls (BMHS) who would expect anything less? The Into the Woods and Mean Girls combo was a knockout punch during the awards season for the BMHS casts, as they received nominations in every category eligible at both the TAMY Awards and Sondheim Awards. Jack Haroutunian ('23) won Best Supporting Actor at the TAMYs and Best Actor at the Sondheim Awards which granted him the opportunity to spend a week in NYC at the Jimmy Awards where 96 students from 48 states competed and were seen by Broadway producers, actors, choreographers, and casting agents.

We continue to be recognized as a NAMM Best Community for Music Education, a distinction we have received since 2016. Our theater productions are performing to sold-out audiences once again, and our visual arts are exhibiting their work at the highest levels; Arts in Billerica is stronger than ever!

Health and Wellness Services

Bernie McCann, Health and Wellness Coordinator

Health and Wellness Advisory Committee:

Committee work focused on the process to update the District Wellness Policy. The WellSAT3.0 tool was used for the evaluation. Work was started to draft changes to the policy with input from the Committee. Members of the committee worked with Project Bread to support the continuation of free meal for all students this past spring.

Social Emotional Services:

The SELSS continue to weave social emotional learning in with PBIS and RTI services and implemented coaching cycles in each building. A renewed focus has seen positive results in both areas. SELSS continued to provide more direct services direct outreach to students and families throughout the year. They worked closely with school administration to identify the best ways to meet the needs of the students and families, particularly the latter. SELSS helped connect families with community services as the need for services has increased. This increased outreach has been in conjunction with our Outreach Social Workers. One way we have done so is the introduction of Care Solace, an agency that connects students and families with therapeutic services in the community.

The five elementary schools conduct a weekly social emotional team meeting which includes an administrator, social worker, nurse, school psychologist, BCBA and the SELS in order to identify and coordinate service for the students in their care. This includes increased outreach to families in conjunction with our Outreach Social Workers.

This will be the last year that we have SEL Interventionists, as these positions were funded through ESST grants. Post pandemic, there has been an increased need to provide mental health services and interventions for our students and we will continue to explore ways to provide additional support.

Health and Physical Education:

The Health and Physical Education Program continued to provide creative and innovative lessons for students. The department is anticipating updated frameworks for the fall of 2023 and will develop a timeline for working with this document to support our current curriculum work.

The program of studies at the high school was able to return to a more traditional offering. The result was more elective offerings reinstated and several saw new growth in requests. At the elementary level, teachers have worked closely with food nutritional services to expose students to new offerings in conjunction through our Harvest of the Month program. Through a partnership with the Billerica Recreation Department our elementary schools received new tennis equipment from Net Generations in order to introduce the sport to students. At the middle school lesson. At the middle school level, a clinic by the New England Free Jacks provided lessons on contact free rugby and equipment for each building.

Nursing Department

During the 2022-2023 school year the Billerica Public School Nursing Department:

- provided care during 63,462 visits to their offices.
- organized flu clinics open to all staff members in each building. Walgreens was being utilized as the vendor and they provided more than 325 flu shots to staff during the flu season.
- nursing Staff worked together to update existing policies and create universal forms to be used throughout the district.
- arranged for consultations with Boston Children's Hospitals MASSTART program. MASSTART works to help families of medically needy students utilize technology to enhance their access to education.
- renewed its relationship with Medical Consultant: Dr. David Geller, of Bedford Pediatrics.
- provided staff training for universal health care precautions, emergency allergy response, and seizure first aid, and in conjunction with the town, Stop the Bleed.
- created care plans, attended meetings and collaborated with staff for over 400 students with 504 plans.
- ensured the safe evaluation, stabilization, and acquisition of emergency care during 911 and Emergency Crisis Unit calls.

The Comprehensive School Health Grant provided for new equipment in some offices and supported the purchase of PPE materials as needed. An increase in the grant was secured for a two year period. One full time nurse was hired to support nursing throughout the district through the end of the year.

The Lead Nurse Support Specialist coordinated professional development for nurses and arranged participation in state-level trainings and conferences on a variety of topics.

We achieved the distinction of having a Nationally Certified School Nurse in every school. NBCSN certification reflects competence and professionalism by demonstrating a national standard of preparation, knowledge, and clinical experience.

Our nurses acted as community leaders, volunteering their time with local groups and agencies such as:

- Billerica Health and Wellness Advisory Committee
- Massachusetts Asthma Action Partnership
- Epilepsy Foundation of New England
- American Red Cross
- Greater Lowell Community Health Alliance
- Medical Reserve Corps
- Department of Public Health School Nursing Regional Consultants
- National Board for the Certification of School Nurses
- Boston Athletic Association
- Massachusetts School Nurses Organization

Elementary and Middle School Humanities

Megan Keough, Grades K-7 Humanities Coordinator

During the 2022 -2023 school year, the Elementary District Literacy Team focused on reviewing current practices and investigating resources to best support Literacy Development at all levels of instruction. The team

reviewed various curricula to determine appropriate programs to pilot in the 2023-20224 school year. The team identified Being A Reader as the core pilot program and SIPPS as an intervention pilot program for September through December 2023. The team reviewed various early literacy screening assessment tools to identify one to adopt for the 2023 - 2024 school year. This adoption supported the district in meeting the criteria for Massachusetts Regulation 603 CMR 28.03(1)(f) that came into effect. July 1, 2023. The team selected the DIBELS 8th assessment tool to be used as the early literacy screener to help identify students that are at risk of reading difficulties. A grant was written and awarded to fund the implementation of DIBELS 8th for the 2023 - 2024 school year. The grant covered the cost of the assessments, the online data management system and professional development training.

Kindergarten and first grade teachers implemented a new Writing program. To support the adoption, teachers received professional development over the course of the 2022 - 2023 school year. This training was facilitated by an outside consultant and was supported at the building level by the literacy coaches. Building literacy coaches ensured continuity in implementation practices across the district.

At the middle school level, the Social Studies teachers piloted the Investigating History resources developed by the Massachusetts Department of Elementary and Secondary Education. These curricula units have been designed to offer comprehensive, authentic and inquiry based learning opportunities that are fully aligned to the 2018 History/ Social Science Framework. These units provided an opportunity to review current resources and determine best practices for instruction moving forward.

We wish to acknowledge the service of Mary Beth Keane, who retired in July 2023 after 12 years of service in Billerica.

High School Humanities

Marian Dyer, Grades 8-12 Humanities Coordinator

In the 2022-2023 school year, the English, History/Social Science, and World Language Departments continued working toward getting back to normal following the pandemic interruption. Where students had done more independent work, teachers have begun to incorporate collaborative and cooperative learning activities again. Where more dependence was placed on digital assignments, hands-on assignments and experiences are making their return. These activities benefit students' academic and social/emotional learning.

The English department continued working to ensure students experienced grade-level instruction in reading and writing through a variety of activities. Students read long and short selections, regularly write in response to text, and discuss what they read with their peers. Teachers continue to evaluate the texts used in class as the Massachusetts Curriculum Frameworks and the available body of literature evolve and grow.

The History/Social Science department has fully realized the implementation of the 2018 revised Curriculum Frameworks with the addition of the US and the World III course for students in Grade 11. This final course in the sequence requires students to learn about history in the US and across the world in the 20th century and beyond. Students in Grade 8 and 11 are also required to engage in a civic action project. This year, students in Grade 8 participated in the first state-wide showcase of civic action projects. Supported by a grant, Ms. Soraghan and Ms. Young escorted 5 teams of students to Clark University where they presented their projects to community-based judges and had the opportunity to learn from other students' projects.

Although exchange programs have been halted since 20202, the World Language Department has begun planning for the resumption of these impactful programs. Plans are in place to receive students from Spain in the fall of 2023 and then for BMHS students to travel to Spain in February 2024. The following school year, similar programs will restart with Italy and France. We will continue to explore possibilities for exchange programs that engage our students learning Mandarin Chinese. Also this year, six students made up the first cohort of students to earn the Seal of Biliteracy. Students earned the Seal in Portuguese, Spanish, Hindi, and Gujarati. The Seal will be included on a student's official transcripts and indicates functional proficiency in English and at least one other language. Congratulations!

Elementary and Middle School Science, Technology, Engineering and Math (STEM)

James Sforza, K-7 STEM Coordinator

K-7 Science, Technology, Engineering and Mathematics (STEM)

For the 2022-2023 school year, second, third, and fourth grade implemented Eureka Math Squared. This change in programming came from the recommendation of the elementary math task force that reviewed and piloted the program during the 2021-2022 school year. In anticipation of this shift, teachers participated in targeted professional development sessions during spring 2022 and throughout the 2022-2023 school year. There were three different support structures for teachers during the implementation process including training sessions with Great Minds, ongoing professional development within the district, and routine support in classrooms with building-based math coaches. Multiple kindergarten and first grade teachers elected to implement Eureka Math Squared during this school year with the remainder of classrooms scheduled to begin using it during the 2023-2024 school year. At the middle school level, grades five, six, and seven, continued with Eureka Math, but participated in a pilot of Eureka Math Squared to compare the two editions. All three grade-levels elected to transition to Eureka Math Squared for the 2023-2024 school year.

Library technology specialists continued using CS Discoveries to teach key digital literacy and computer science skills to students in kindergarten through fourth grade. At the middle school level, a fifth grade special extends this programming work using additional resources. A town engineer, Christina Papadopoulos, visited fifth grade students to teach a hands-on lesson about stormwater and talked about the process of becoming an engineer. Additionally, fifth, sixth, and seventh grade science teachers participated in a professional development session with the Museum of Science and each grade-level will implement an engineering unit during the 2023-2024 school year. Throughout the year, sixth and seventh grade science teachers continued their book study on Ambitious Science Teaching by Mark Windschitl, Jessica Thompson, and Melissa Braaten

High School Science, Technology, Engineering and Mathematics (STEM)

Bill Manchester, Grades 8-12 STEM Coordinator

Math and Computer Science

The class of 2023 was the first class to have to complete the DLCS (Digital Literacy and Computer Science) graduation requirement. In the spring of 2023, 141 students took an AP exam in Math or Computer Science, the most ever at BMHS. The AP courses were: AP Calculus BC, AP Calculus AB, AP Computer Science Principles, AP Statistics. In the fall of 2023, the Math department offered AP Pre-calculus, a new course from the College Board. Fall of 2023, a Coding Club was created for students interested in furthering their programming skills. The BMHS Math team had 10+ students compete in local competitions, advised by Mr. Van Arnam and Mrs. Reubenstein.

Science, Engineering, and Robotics

In the spring of 2023, 132 students took an AP exam in Science, the most in the last 5 years at BMHS. The AP courses were: AP Biology, AP Chemistry, AP Environmental Science, AP Physics C, Physics 1, AP Physics 2. The Science Department had some teachers co-teach classes with UMass Lowell (UML) professors to BMHS students through the Commonwealth Collegiate Academy (CCA). In the both semesters of the 2022-2023 school year, Ms. Yohn co-taught a Forensics course and in the fall 2022 semester, Ms. Chiarella taught an Environmental Science course. BMHS students are able to obtain transferable UML credits at the end of the class.

Many Students have been involved with Science Clubs over the course of the year, meeting after school. The BMHS Science Team had more than ten students compete in local competitions, advised by Mrs. Arsenault and Mr. Drake. The Chemistry Club held its big event, National Chemistry Week, in October. Club advisors Mrs. Hines, Mrs. Sung, and Mrs. Kim said BMHS club students volunteered at the Acton Discovery Museum, and the Boston Children's Museum, events organized by the North Eastern section of the American Chemistry Society. They also organized, prepared, and presented the whole event at the Billerica Public Library to grades K-4 students. The Future Medical Professionals club is advised by Mrs. Gardner. The STEM Research Team is advised by Ms. Chiarella and Ms. Sane. The Women in Science and Engineering (WISE) club is advised by Ms. Sane. The Science National Honor Society, advised by Ms. Chiarella and Mr. .Drake, inducted its first group of 39 students in the spring. Five BMHS Students competed in the State Science fair at Tufts University in May. In April, the BMHS Robotics Team 4909, Bionics, once again qualified for the National Competition in Houston Texas. This team is advised by Mr. Marcille and Mr. Bourque. There are many other adult volunteers that help the student team members after school and on the weekends.

Business

In Mrs. Barooshian's 'Exploring the World of Business' class students researched and reported on business careers as part of their study on Human resources. The reports were recorded and shared on a Flip as part of a "career fair". The reports included a description of the job, qualifications needed, work environment, salary, and the future job outlook. After attending the career fair, students wrote a reflection detailing the jobs they learned about, their favorite job, and how they felt about attending our class career fair.

Students have engaged with the 'Managing Your Money' course to meet the BMHS Financial Literacy graduation requirement. Lessons include Budgeting & Saving, Checking Accounts, Managing a Credit Card, Fixing Your Credit, Education & Advancement, Online Banking, Paying Your Taxes, Investing, Time Management, Finding a Job, Finding an Apartment, Buying a Car and Shopping.

In the spring of 2023, 56 students took an AP exam in Business, the most in the last 5 years. The AP courses were: AP Macroeconomics and AP Microeconomics. The BMHS AP Micro students had a 100% pass rate, compared to 63.4% for the state of Massachusetts. The BMHS AP Macro students had an 85% pass rate, compared to 68.7% in the state of Massachusetts.

Business department teacher Mrs. Lydon co-taught a Financial accounting course in fall of 2023 UML professor to BMHS students through the Commonwealth Collegiate Academy (CCA). BMHS students are able to obtain transferable UML credits at the end of the class.

The BMHS DECA team had another incredible spring in their competitions. BMHS DECA had 112 students in grades 10-12, 11% of those grades, making it one of the largest clubs at BMHS. DECA prepares emerging leaders and entrepreneurs for careers in marketing, finance, hospitality and management in high schools and colleges around the globe. Last spring, from Districts at UMass Lowell, over 60 students qualified for the State competition in Boston. Then 22 students qualified for the ICDC National competition in Orlando.

Special Education Department – Billerica Public Schools

The Billerica Public Schools provide services for students with disabilities in accordance with the Federal Individuals with Disabilities Act (IDEA) and state (603 CMR 28:00) regulations. Billerica Public Schools provides a continuum of special education services and programs for students based on individual needs and team recommendations for students aged 3 through 21. Services and support may include, but are not limited to, specially designed instruction for academics, speech/language, occupational therapy, physical therapy, behavior, counseling, social skills, as well as hearing and vision related skills. The district provides a continuum of services and programs to meet the individual needs of our students. In-district Individual Education Programs (IEPs) may include inclusion services as well as targeted intervention and therapy services outside of the general education classroom. Services are provided to students placed in full inclusion, partial inclusion, and substantially separate programs. Teachers and related service providers work collaboratively with parents/guardians of students identified as requiring special education services. In order to provide the highest quality education and set high expectations for our students, all input from staff and parents are considered in the development of determining the appropriate services and programming.

Special Education population data is reported annually to the Department of Elementary and Secondary Education (DESE) on October 1. The total special education population for the SY 22-23 for students aged 3-21 was 1,071 students, or 23.2% of the total population of enrolled students. During the 2022-23 school year, 268 students underwent an initial evaluation for special education. Of those students, 60% were found eligible. 245 students underwent a reevaluation to determine whether they continued to require special education services. 78% of those students were found eligible. The most common areas of educational disability categories that students were found eligible under include Specific Learning Disabilities, Autism, Communication, Health and Developmental Delay.
The Special Education Department uses a parent survey to assess overall proficiencies and needs from the parent's perspective. The survey is sent to the parent/guardian with every IEP during the school year and the results are analyzed annually. The responses to each survey question include the following Likert scale: Strongly Agree, Agree, Agree Somewhat, Disagree, Strongly Disagree. Billerica uses the state "agreement" target standard of 85%. The following are the district results from the FY23 Parent Team Meeting Survey for each question:

1. The school provides me with the help I need in order to play an active role in my child's education. **Agreement 100%**
2. I am treated as an equal partner with teachers and other professionals in planning my child's educational program. **Agreement 100%**
3. I was given time to ask questions relative to my child's needs and educational program. **Agreement 100%**
4. My questions were answered to my satisfaction. **Agreement 98.4%**
5. I am aware that after the team meeting, I can obtain further explanation of areas I do not completely understand or answers to further questions I may have. **Agreement 98.4%**
6. There were staff members at the meeting who were aware of my child's needs, could talk about the curriculum and educational program, and answer questions. **Agreement 100%**
7. My child's school offers me a variety of ways (such as Edline, email, phone calls, parent-teacher conferences) to communicate with teachers. **Agreement 100%**

During the 2022-2023 school year, the special education department completed a self-assessment for an upcoming Tiered Focused Monitoring (TFM) Mid-Cycle Review, which will take place in the Spring of 2024. The focus for the special education portion of the self-assessment included the areas of student find, parent advisory council, assistive technology, IEP implementation, special education administration and service provider licensure, professional development, the use of interpreters, facilities and classrooms, as well as program evaluation.

Submitted By: Robert Bergeron, Ed.D., Director of Special Education

Project Support
Ditson Elementary School
Dutile Elementary
Hajjar Elementary
Kennedy Elementary School
Parker Elementary School
Locke Middle School
Marshall middle School
Billerica Memorial High School

Project Support Preschool

Kathleen Castriano, Interim Program Coordinator

The 2022-2023 school year was filled with many playful learning experiences for Project Support Integrated Preschool students. At the preschool, we embrace learning through play and truly believe that play is a crucial part of our students' development. Providing our students with meaningful play experiences creates a love for learning!

Some of the adored activities, by both students and staff, were school wide spirit days, sports week, and bubble day. Throughout the year, teachers created immersive dramatic play centers each month to provide their students with opportunities to develop their imagination, expand their vocabulary, and practice turn-taking, sharing, and negotiating.

Through the dedication of our Occupational Therapist and the generosity of the Billerica Education Foundation, we were able to purchase a variety of educational manipulatives, games, sensory materials, and equipment to support the sensory needs and fine motor needs of our students. Items such as fluorescent light covers, noise-canceling headphones, bean bag chairs, and other alternative seating options have greatly improved the students' ability to maintain focus and participate in various classroom activities. Hand-strengthening tools such as resistance balls, tweezers/tongs, spring-loaded scissors, finger isolation pop-its, and stacking cubes have been essential in providing hand-strengthening activities for our students who are working on improving their functional fine motor skills and grasping patterns. Everything purchased through the grant money has provided great opportunities that promote optimal learning outcomes for Billerica's youngest learners.

We continue to be thankful for the extraordinary relationship between Project Support Preschool and BMHS by welcoming many students from BMHS child development classes to spend time in our preschool classrooms learning about the field of early childhood special education and assisting our staff with working with our preschoolers. In addition, BMHS students continued to host our preschoolers in monthly activity centers. These activities were created, set up, and facilitated by BMHS students in the child development program. Project Support students and staff enjoyed these experiences every month! We have expanded these opportunities beyond the child development program and have welcomed students from the Pathways program into our preschool classrooms.

We welcomed several new staff members to the Project Support team this year including paraprofessionals, Oliva Fucci and Sharon Healey. We also welcomed Katherine Lee as our part-time Social Worker. At the end of the school year, we wished Kathleen Ferreira a happy and healthy retirement from her role as a Special Education Teacher who served the students of Billerica for 28 years.

In my new role of leadership at Project Support Preschool, the commitment and passion of our entire team including families, teachers, nurses, speech pathologists, occupational therapists, physical therapists, behavior analysts, team chairperson, paraprofessionals, and other related service providers has not changed since I was a Special Education Teacher in the program 15 years ago. It has only grown stronger and I am honored to be a part of this special place. We look forward to further deepening our community partnerships and exploring innovative play-based learning strategies in the coming year.

Ditson Elementary School

Vitoria Hatem, Principal

Over the course of the 2022 - 2023 school year, the Ditson welcomed many new staff members: Mrs. Meghann McCarthy, Literacy Coach, Ms. Emily O'Shei, PE Teacher, Mrs. Ashley Karamanis, Art Teacher, Mrs. Courtney Finn, School Nurse, Ms. Lisa Putney, Classroom Teacher, Mrs.

Meghan Gordon, Title I Interventionist and Ms. Alexa Arsenault, ESL Teacher.

We celebrated the careers of both Mrs. Andrea Couvee and Mrs. Kerry Philbrook who together dedicated more than 45 years to the children of Billerica and who retired from the Ditson at the end of the school year.

The Ditson added an English as a Second Language program that serviced over 20 students providing them English language support. With the support of our SEL coach, we continue to provide teachers with the coaching and support of understanding how social-emotional learning plays into the school day and the learning for our students. In addition, we continue to be committed to teaching our students character education through the use of the Second Step curriculum which in addition to staff professional development helps us to continue our journey and help build our knowledge of how Social-Emotional learning plays a critical role in education and life.

Our PBIS, Positive Behavior Interventions and Supports program, continues to be a strong focus of our work. Our matrix of expected behavior is solidified for both students and staff. Students continue to build their capacity to show expected and appropriate behavior in all areas of the school, bus and playground. Assemblies, classroom incentives, rewards and tickets help us to ensure that students are recognized for their efforts.

The Ditson School Association (DSA) meets monthly and continue provide community building opportunities by hosting the Holiday Light Festival, Family Picnic, The Fun Run, Field Day, the Book Fair and other community-building events. They support our students with many fun activities and support our classroom teachers with supplies over and above what the school provides in addition to recognizing them annually during Teacher Appreciation Week. Without the DSA, our school would not be the strong, welcoming community for families, students and staff that we are It continues to be an honor to serve as the Ditson Elementary School Principal and to interact with amazing children, wonderful families and a dedicated staff who work diligently to provide each student with the solid foundation they need to be successful in their educational journey and beyond.

Dutile Elementary School

Christine Balzotti, Principal

It was a great to start the school year with all students back at school and very excited to be there. We did not have to limit large crowd gatherings this school year! Kindergarten orientation, Back to School Night as well as Parent Teacher Conferences were all in person and back to what it used to be.

Academically, we focused on the grade level standards and Kindergarten, Grades 2-4 on Eureka Math Squared and Lucy Calkins Writing program in Kindergarten and Grade 1. MCAS was administered on Chromebooks again with 2 sessions in Math and ELA.

Our student council promoted school spirit by having a spirit day at least once a month throughout the year. They also organized the 100th day food drive and read to kindergarteners.

Field trips and school activities were finally back! Grade 4 had a mitten drive and we had their closing ceremonies celebrations outside in the Dutile garden. They also got to go to Kimball's.

We had Walkathon assemblies, Book Fairs, In-house field trips as well as every grade went on a field trip. For some students, this was their first experience because of COVID.

Finally, through our PBIS program, we had our Safe, Responsible, Respectful school wide awards. Examples of the awards were, BMHS Cheerleader performance, Chalk Day, BMHS Band performance, NED Show and all the children made a tie dye tee-shirt. The Dutile children continue to be shown how positive behavior incentives can earn them praise and recognition and become role model citizens in the Dutile community. We are always Safe, Responsible and Respectful. We are the Awesome Dutile!

Hajjar Elementary School

Elizabeth Devine, Principal

The Hajjar Elementary School continues to offer many opportunities for academic and social growth for students. We focus on the whole child to ensure our students can live up to our motto: *We are Hajjar...Learning Today for a Better Tomorrow.*

We were excited to welcome several new staff members to the Hajjar School: Ms. Jessica Arseanault, Ms. Kristen Sawicki, and Ms. Meaghan Teehan as classroom teachers; Ryan Nickerson, Wellness Teacher, and Karyn Smith, Library Media Specialist; David Heggestad, Lee Pangraze, and Micheala Sullivan, Paraprofessionals; and Linda Stanley accepted the role as school secretary. Also this year we said goodbye to Heidi Kunze and Vicki Gambale who both retired after many years of service to the Billerica Public Schools. Our largest fundraising event, the Boosterthon Fun Run, returned in September and we exceeded our financial goal of $20,000. As a culminating activity, Ms. Herrera and I were duct taped to the wall and actually hung in suspension for several minutes. A portion of this money was used to provide grade-level enrichment programs for all students. Also, the Hajjar Parents Association continued the successful Trunk or Treat and the Holiday Lights Showcase that all elementary schools participated in during the month of December. The HPA also held its first talent show in several years, and the mix of virtual and in person performances gave all our students a chance to shine.

In March, we were honored when Governor Maura Healy visited the Hajjar. Along with Governor Healy came many dignitaries: Patrick Tutwiler, Secretary of Education, Jeff Riley, Education Commissioner, John Curran, Town Manager, Andrew Deslaurier, Selectman, John Kleschinsky and Mark Efstratiou, School Committee. Our distinguished guests ate lunch with our students, but the highlight of the Governor's visit was the pick-up basketball game with fourth graders during recess. Governor Healy was here to promote her free meals program for students. It truly was a great day to be a Hajjar Hawk.

As a school community, we were very excited to bring back several events that had to be postponed during the pandemic. Citizenship Day, a long-time Hajjar favorite, was held in May and this year we focused on how we are citizens of many communities: Hajjar, Billerica, Massachusetts, the United States and the World. Our students shared what the responsibilities of being a citizen of each of those communities are, and then sang a related song. In the spring, our students in grades 2 - 4 once again went on field trips to the Franklin Park Zoo, the Aquarium, the Museum of Science, and Kimball's. It was good for our students to experience life out in the larger community.

Once again, the Hajjar staff stepped up and made sure our students were successful and happy here at school. Every year, I state how fortunate I am to be the principal of the Hajjar School and last year once again proved that to be true. I have the privilege to work within a community that goes above and beyond to do what is best for our children. Thank you to everyone that made the 2022-2023 school year one to be remembered.

Kennedy Elementary School

David Marble, Principal

The John F Kennedy Elementary School continued to offer students countless opportunities to enhance their education, strengthen social skills, build community relationships, and enjoy their childhoods in 2022-23.

A typical day at the Kennedy begins at 6:45 AM (more than an hour before the official start of school) when several students enter the building for our Early Morning Care Program. This program has been widely praised for offering flexibility for families in need of child care before school hours.

At 8:25 our school day begins. Approximately 100 students a day enter our Cafeteria for breakfast served through our School Nutrition Program. They bring their breakfasts to their classrooms and begin their days. The Kennedy community is supported by work on PBIS (Positive Behavioral Interventions and Supports). PBIS focuses on building an environment where kids feel happy, safe, and supported in school.

At the Kennedy, our PBIS system focuses on helping kids be courageous, accountable, respectful, resilient, empathetic, and safe. We use those words as guidelines for everything we do. Once the day officially begins, students work with teachers well-trained in carefully chosen programs to deliver our curriculum. In addition, our school continues to employ Math and Literacy Coach who work closely with teachers to improve their understanding of curriculum and best practices in teaching. The Kennedy is also supported by a number of Paraprofessionals and Support Staff who offer students educational experiences at whatever level is needed.

Our students are fortunate to be offered field trips and in-school programs, funded by our local Parent Teachers Organization. The PTO offers multiple opportunities to our students (Talent Shows, Reading Nights, Family Events, etc...). They create special events for kids and families that make the Kennedy a true community.

As always, I am extremely proud to work with the staff and families of the John F Kennedy School. It is indeed a wonderful place for a child.

Parker Elementary School

Christine Gibelli, Principal

During our 2022-2023 academic year, Parker students and staff celebrated many milestones, both as grade levels and together as Parker Pandas. We could not have done all of this without the support of our families. We owe our parents/guardians a large amount of gratitude. Our community participated in many beloved activities and community events including field trips, enrichment programs, and field day. June marked a time of change and hope, as our students prepared to transition to their new classrooms in the fall. Our fourth grade students enjoyed an end-of-year Moving-up Celebration and prepared to transition to middle school.

During the 2022-2023 school year, our Parker family went through many changes. Mrs. Rachel Venuti, Mrs. Michelle Olsen, Ms. Grace McLaughlin, Mrs. Amanda Hembrough, Ms. Gail Horseman, Ms. Nicole Sullivan, Mrs. Shaundre Rose, Ms. Allison Gallagher, Ms. Danielle Sanchez, Ms. Kaitlyn Richardson, Mrs. Ann-Jennifer Laquidara, Mrs. Sarah Paquette, Mrs. Linda Schwartz, Ms. Brittany McLaughlin, and Mrs. Janice Attaya all accepted positions within the district. Some of these changes were due to our Compass program restructuring, while others were due to class size. Mrs. Samantha Oliver, Ms. Jessica Marino, and Mr. Brandon Marchand joined our staff.

In the areas of curriculum and instruction, staff continued to solidify their practices by designing and implementing standards-based lessons. Our English Language Arts block included Readers and Writers Workshops, Word Study, and interactive read-alouds. Our math block utilized the Eureka Math Squared program in all of our classrooms. Staff participated in professional development for both ELA and math throughout the year. The STEMscopes Science program continued to be implemented through all grade levels with multiple hands-on experiences and experiments. As a supplement to STEMscopes, students engaged in online science learning through Generation Genius. Social Studies units were incorporated based on the state frameworks, with a foundation in literacy skills.

Our PBIS (Positive Behavior Intervention and Support) program continued to be implemented throughout the school. Panda Paws were awarded to students for demonstrating our four behavioral expectations of being respectful, responsible, kind, and safe. These paws were put on display in the main hallway and student achievement was celebrated during our school-wide assemblies. Students that consistently demonstrated “Paws”itive Parker behavior across school settings earned the Golden Paw, and had their photograph taken and displayed in the main hallway. We are extremely proud of how many Paws our students earned through all of their effort.

It was another busy and successful year for our Parent-Teacher Organization. Their mission is to provide activities and financial support which enhances our school community. Our PTO hosted a school-wide fundraiser through BoosterThon and our Fun Run. The theme this year was Grand Land Adventure. Students learned about character education through daily cafe huddles and were very excited to participate in our Fun Run finale. This year, our school exceeded the Principal’s Challenge fundraising goal. Our PTO’s motto is, “Many Hands Make Light Work”. With all of their effort we were able to host two Scholastic Bookfairs, Holiday Shop, Fourth Grade Moving-Up Ceremony and end-of-year celebration, Family BBQ, and a few field trips. We appreciate the time, energy, and commitment of this small but mighty group, and encourage others to join in the fun!

Our school serves as a center of activity for our community, from early morning and after school childcare, recreational activities during the evening and on weekends, professional development for teachers across the district, and community meetings. This year we were able to offer before school care at a reduced rate. We were also able to partner with the Boys and Girls Club of Greater Billerica to offer after-school care through their Fun Club Program.

It is an honor to be part of Parker Elementary School and to serve as the principal.

Locke Middle School

Tony Garas, Principal

The school year of 2022-2023 was another fantastic year at the Locke Middle School where our students and staff exemplified our motto of "Community Service and Educational Excellence."

At the Locke, we continue to raise our academic standards for all students. We challenge our students academically and ask them to accept the growth mindset and work hard every day. In order to learn, students need to be provided with the best possible learning environment and the technology to become college and career ready. We made many upgrades to the Locke this past year. All English, math, science, and social studies classrooms are equipped with interactive televisions, we have improved our wireless capability, and all students are issued Chromebooks to use in the classroom and at home. We also have put in a state of the art fitness center which is used by students and staff.

In an attempt to keep all students motivated and engaged, we promote after school activities throughout the year. If you need homework help, head to the library for the learning center. If you love sports and want to stay active, head to the gym for flag football or field hockey. How about movies? Of course, go straight to room 120 for the film club. Love to read – Book Club. We have art, small engine repair, wood shop, drama club, and cooking happening three times a week after school. We also started a Pride Alliance club that is open to all students and promotes tolerance and acceptance in our school.

In order to support our community, we held our annual Turkey Toss fundraiser which benefits the Billerica Food pantry and local families. Students will raise a lot of money for the chance to fling a rubber turkey across the gym floor. They don't mind missing class, either. We raised $4500 for the food pantry, our best year ever. We also held our annual Hoops for Heart Tournament which benefits the American Heart Association. Students and staff love this spirited event where our teams of students compete for basketball supremacy; all for a good cause. Our students raised over $3000 for this great event which happens every February. We also held our annual "Walk-a-thon" to benefit our classroom projects. With the help of the PTO, we raised over $4000 dollars. As you can see, we are dedicated to improving our school, community, and making the world a better place for all.

As you can probably tell, there is a lot happening at the Locke Middle School. What a school year it was! We strive for excellence in all of our endeavors and enjoy working hard while having a little fun, too. I would like to thank our staff, students, and parents for all of their efforts last year in making the Locke a special place to be.

Marshall Middle School

Michael Rossi, Principal

Back to normal is the theme for the 2022-23 school year at the Marshall Middle School as we experienced a typical school year. Not only did the regular school day and schedule return, after school activities, school dances, field day, and study club and of course the Theatre Club presented their fall and spring shows. We owe a debt of gratitude to our teaching and support staff, parents, and students for such a great effort in meeting the challenges presented by the pandemic and the recovery. The same effort was seen in how we responded to "unfinished business" the challenges and disruptions caused both academically and socially/emotionally toward our students. At the Marshall, monitoring the progress of our students toward academic goals focused our efforts on supporting all students.

The Marshall Middle School utilizes a six period day. Each class period is 52 minutes long, with a daily rotating schedule. Classes meet during different times of the school day. The four core academic classes rotate each period daily on a waterfall or cascading schedule, providing an opportunity for each core class to meet in the morning, mid-day and afternoon, thus supporting all learners. Unified Arts, World Language, Health and Physical Education classes are scheduled during the same time period each day, allowing for flexibility in scheduling for those who elect to participate in band, chorus, and orchestra.

While we continued to challenge our students academically, we recognized the need for additional support for all learners. We benefited from our work over the past four years in developing partnerships with UMass Lowell, Merrimack College, and William James College. Whether it was through student teacher assignments, counseling interns, or Fellowships, our students benefited from the additional staff. The graduate students were able to provide classroom support, small group support and in some cases individual support. We continued to access the Title One targeted assistance to support students as well. These supports allowed students to be instructed at grade level while providing support when needed to help with better understanding.

Supporting all learners meant having a variety of tools to tutor, reteach, and review. One tool we utilized was i-Ready, an online resource student's access for support. We were fortunate to have been able to meet the technological needs for the various learning platforms and have the hardware necessary for both staff and students to engage in learning. The school district's long term technology plan and the town's willingness to support it continue to provide for a much smoother transition than students and staff faced in other communities in utilizing technology in their daily learning. We are grateful that each student is issued a Chromebook, which acts as the modern day textbook.

Our school vision, "A Community of Independent Learners," drives our work. We recognize that meeting this vision requires us to identify and support students who are not meeting academic and social benchmarks established by the state, district, and school. During the 2022-23 school year the need to address each student's social emotional learning continued to be a major focus. While continuing to incorporate social emotional learning into all aspects of our school, the addition of an advisory program proved to be beneficial, which is in its fourth year. An advisory program is designed to help create a support system for students. The mission of the Marshall Middle School Advisory Program is to build community, foster relationships, and promote academic success and social emotional growth in a safe and respectful environment. Advisory programs have always been a key component to middle school education. In this time post pandemic period, however, advisories are needed more than ever.

We were able to resume our robust after school program along with late buses. Teachers and staff responded by offering motivating and engaging activities after school on Mondays, Wednesdays, and Thursdays. We were also able to provide study club and small group tutoring sessions. The Theater Club produced a fall show, Pure Imagination and a spring show Matilda Jr with countless students involved in the program. The show not only highlighted students performing, but in addition, many students participated in stage crew, light, sound, and videography teams, utilizing our new television studio. Finally, our sports teams resumed, including the teams that compete with area schools: cross country, track and field, and girls volleyball.

Many improvements to the Marshall facility during the 2022-23 school year included a continuation of the HVAC work that was started two years ago, a fresh coat of paint was added to the cafeteria, E-wing and S-wing hallways. New equipment was purchased for the Industrial Technology class, or Shop. In particular through financial support from the PTO, we purchased snow shoes that will be used for our physical education classes along with other replacement equipment for the gym.

While each improvement stands alone as a success and achievement for our school and community, together they help create a progressive and stable learning environment for our students. Nothing is more important than what happens in the classroom. The teachers at the Marshall Middle School utilize new technology, incorporate the latest in best practices in teaching and learning, encourage positive behavior incentives, and participate in school and district-wide initiatives. This coming year we once again welcome new initiatives based on old values. We look forward to a rewarding school year.

Billerica Memorial High School

Thomas Murphy, Principal

Billerica Memorial High School concluded its 2022-2023 school year with a Graduation that brought the entire graduating class together on Friday, June 2 in the BMHS Gymnasium for our first indoor ceremony in our new building. Inclement weather was forecast for the entire weekend, necessitating the shift to an indoor event. The ceremony provided our students and their families the opportunity to celebrate this milestone together while being supported by the faculty and staff of the Billerica Public Schools. Over 186 colleges and universities accepted members of the Class of 2023 for matriculation in the fall of 2023.

Scholastic Aptitude Test

The SAT was reintroduced to members of the Class of 2023 but most colleges were electing to process applications without score requirements for incoming freshmen. Although the scores were higher than in a typical year, they are not included here due to the extreme variation in test takers.

Advanced Placement Program

Fifteen students earned **AP Scholar with Distinction** designation. Granted to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams. The following students earned this designation: Agrawal; Anuva , Barriault; Eloise L., Boldebuck; Naomi R. , Bouffard; Sarah A. , Erkmen; Hazel M. , Kirik; Paulina , Leite; Joseph R. , McMullen; Katherine R. , Oconnell; John J. , Patankar; Mihir K. , Patel; Ishaan , Rana; Karan S. , Shah; Dhvan A. , Walsh; Rory K. , Yee; Nath

Thirteen students earned **AP Scholar with Honors** designation. Granted to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams. The following students earned this designation: Bailat; Shannon M. , Biswas; Ayati , Boilard; Skylar D. , Carlson; Richard W. , DeOliveira; Weslley W. , Jones; Morgan L. , Kinsella; Robert J. , Le; Aidan A. , Patel; Yash J. , Phelan; Brianna , Reid; Margaret O. , Srinivasan; Sriganesh , Weimer; Michelle D.

Thirty seven students earned **AP Scholar** designation. Granted to students who receive scores of 3 or higher on three or more AP Exams. The following students earned this designation: Behaeghel; Jacqueline L. , Berry; Carleton W. , Canney; Scott H. , Carter; Grace L. , Cliff; Ethan M. , Cloghessy; Cara A. , Darris-O'Connor; Jayden K. , Darris-OConnor; Jillian R. , DeGiorgio; Rayne , Dilba; Aleksa C. , Duong; Kristina K. , El-Ashkar; Michel , Fisher; Kathryn A. , Grise; Carter , Hodgkins; Miranda E. , Jain; Harshit , Leyne; Sophia M. , Lyons; Samantha E. , Manne; Sofia , Marques; Aaron J. , Medeiros; Katherine M. , Miranda; Gianna N. , Morris; Serena R. , Pratt; Leah A. , Seguin; Claire M. , Sekar; Vaanathi , Shaikh; Asma F. , Shea; Caitlin C. , Silvia; Aiden M. , Singh; Riwaj , Srinivasan; Anish , Stanley; Shreya , Truong; Kyle L. , Vaid; Raghav , Waithaka; Eliana W. , Whitten; Alexandra R. , Williams; Emma J.

Indians now…Indians forever

Accepted Colleges for the Class of 2023

University of Akron Main Campus	American International College	Anna Maria College	Arizona State University-Tempe	Assumption University
The University of Alabama	American University	Appalachian State University	University of Arizona	Baldwin Wallace University

Barry University

Belmont University

Bentley University

Berklee College of Music

Boston College

Boston University

Boston University (College of Engineering)

Brandeis University

Bridgewater State University

Bryant University

California College of the Arts

University of California-Los Angeles

Carnegie Mellon University

Catherine Hinds Institute of Esthetics

The Catholic University of America

University of Central Florida

Central Michigan University

University of Central Missouri

Champlain College

University of Chicago

University of Cincinnati-Main Campus

University of Cincinnati - College Conservatory of Music

Clark University

Clarkson University

Clemson University

Coastal Carolina University

Colby-Sawyer College

University of Colorado Boulder

University of Colorado Denver

Connecticut College

University of Connecticut

Curry College

Dean College

Eastern Connecticut State University

Eastern Michigan University

Eastern Nazarene College

Eckerd College

Elon University

Emerson College

Emmanuel College

Endicott College

Fairfield University

Fairleigh Dickinson University-Metropolitan Campus

Fisher College

Fitchburg State University

Florida Atlantic University

Florida Institute of Technology

University of Florida

Fordham University

Framingham State University

Franklin Pierce University

Gannon University

Georgetown University

Georgia State University

Gordon College

University of Hartford

University of Hawaii at Manoa

Hawaii Pacific University

High Point University

Hofstra University

College of the Holy Cross

Holyoke Community College

Howard University

Hult International Business School

Husson University

University of Illinois at Urbana-Champaign

Ithaca College

James Madison University

Keene State College

Kent State University at Kent

King's College

Lasell University

Lesley University

Liberty University

Louisiana State University

Loyola University Maryland

Lycoming College

Maine College of Art & Design

University of Maine

Manchester Community College - New Hampshire

Manhattan College

Manhattanville College

University of Maryland-College Park

Marymount Manhattan College

Massachusetts College of Art and Design

Massachusetts College of Pharmacy and Health Sciences

University of Massachusetts-Dartmouth

Massachusetts Maritime Academy

University of Massachusetts-Amherst

University of Massachusetts-Boston

University of Massachusetts-Lowell

Merrimack College

Miami University, Oxford

University of Miami

University of Michigan-Ann Arbor

University of Michigan-Flint

Middlesex Community College

Mount Wachusett Community College

Nashua Community College

Nazareth University

New England College

University of New England

University of New Hampshire-Main Campus

University of New Haven

New York Institute of Technology

New York Institute of Technology-Manhattan Campus

New York University

Nichols College

University of North Carolina Wilmington

North Carolina State University at Raleigh

North Shore Community College

Northeastern University

Northeastern University (College of Engineering)

Northern Essex Community College

Norwich University

University of Notre Dame

Nova Southeastern University

Otterbein University

Pace University, New York City Campus

Paul Smith's College

Pennsylvania State University-Penn State Main Campus

Plymouth State University

Point Park University

Providence College

Purdue University-Main Campus

Quinnipiac University

Radford University

Regis College

Rensselaer Polytechnic Institute

Rhode Island College

University of Rhode Island

Rider University

Rivier University

Rochester Institute of Technology

University of Rochester

Roger Williams University

Rollins College

Rutgers University-Newark

Sacred Heart University

Saint Anselm College

Saint Leo University

Saint Mary's College

Saint Michael's College

Salem State University

Salve Regina University

Seton Hall University

Siena College

Simmons University

University of South Florida-Main Campus

University of Southern Maine

Southern New Hampshire University

Springfield College

St. Lawrence University

Stonehill College

Stony Brook University

Suffolk University

Syracuse University

The University of Tampa

The University of Texas at Austin

The University of Texas at Dallas

The George Washington University

The New School

The New School

Seton Hall University

Siena College

Simmons University

University of South Florida-Main Campus

University of Southern Maine

Southern New Hampshire University

Springfield College

St. Lawrence University

Stonehill College

Stony Brook University

Suffolk University

Syracuse University

The University of Tampa

The University of Texas at Austin

The University of Texas at Dallas

The George Washington University

The New School

Tufts University

University of Vermont

Villanova University

University of Washington-Seattle Campus

Webster University

Wentworth Institute of Technology

Western Carolina University

Western Michigan University

Western New England University

Westfield State University

Wheaton College - Massachusetts

University of Wisconsin-Madison

Worcester Polytechnic Institute

Worcester State University

John and Abigail Adams Scholarship

In order to be eligible for the scholarship, students must:

- score at the *Advanced* performance level on one of the three high school state assessment tests in ELA, Mathematics, or STE (Biology, Chemistry, Introductory Physics, or Technology/Engineering); **AND**
- score at the *Proficient* level or higher on the remaining two high school state assessment tests;**AND**
- have combined scores from the three tests that place them in the top 25 percent of students in the graduating class in their district.

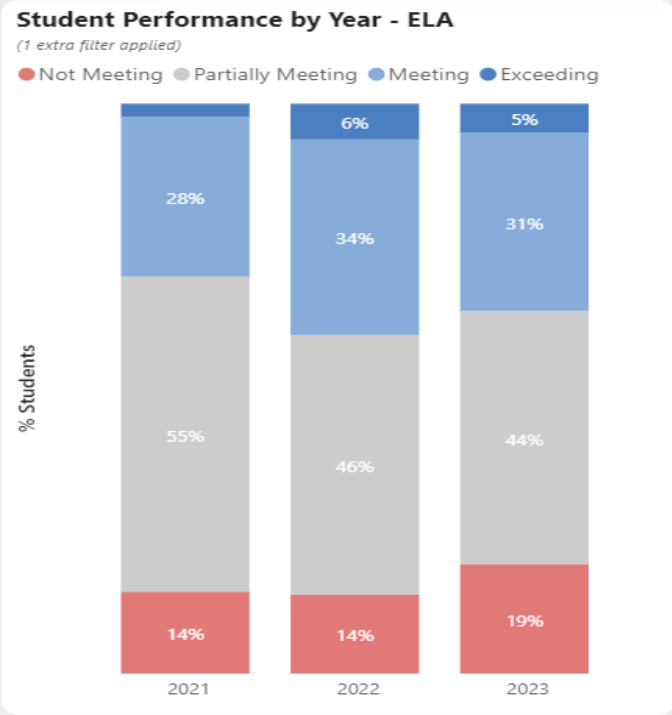
Scholarship eligibility is based on each student's **first attempt** at taking the spring grade 10 MCAS tests in ELA and Mathematics

Agrawal, Anuva
Aliberti, Evan
As-Siddeeqi, Anwar
Bailat, Deirdre
Bailat, Shannon
Baldwin, Lily
Bento, Olivia
Boilard, Skylar
Boldebuck, Naomi
Bouffard, Sarah
Callahan, John
Chemlen, Joshua
Cliff, Ethan
Cloghessy, Cara
Colby, John
Coleman, Madison
D'antona, Jenna
Darris-O'connor, Jayden
Darris-O'connor, Jillian
De Oliveira, Weslley
Deleidi, Nicole
Donati, Nicole
Duong, Kristina
Elmstrom, Lillian
Finn, Emilie
Fiorino, Craig
Gargalianos, Mya
Ghaswala, Saleeqa
Gianacopolis, Preston
Green, Joseph
Green, Sarah
Grise, Carter
Helberg, Eric
Hodgkins, Miranda
Hutchins, Kaci
Isnor, Nicholas
Jacob, Emma
Jones, Morgan
Kinsella, Robert
Le, Aidan
Leite, Joseph
Manne, Sofia
Marques, Aaron
Mccarthy, Kyla
Mcdermott, Chloe
Mcgill, Shelby
Mcgowan, Kylie
Mcmullen, Katherine
Medeiros, Katherine
Miranda, Gianna
Mulkerin, Shawn
Murage, Ryan
Nafez, Sarah
Nott, Julia
O'Connell, John
O'Leary, Sean
Patel, Ishaan
Patel, Kirtan
Patti, Jessica
Poole, Matthew
Powers, Shaun
Pratt, Leah
Rana, Karan
Regan, Molly
Reid, Margaret
Rogers, Jacqueline
Rose, Ashley
Sances, Molly
Shaikh, Asma
Shea, Caitlin
Singh, Riwaj
Smith, Zachary
Srinivasan, Anish
Srinivasan, Sriganesh
Strunk, Amanda
Vaid, Raghav
Waithaka, Eliana
Walsh, Rory
Weeks, Jillian
White, Madeline
Williams, Emma
Worob, Zachary
Xavier, Heather
Young, Christian
White, Madeline

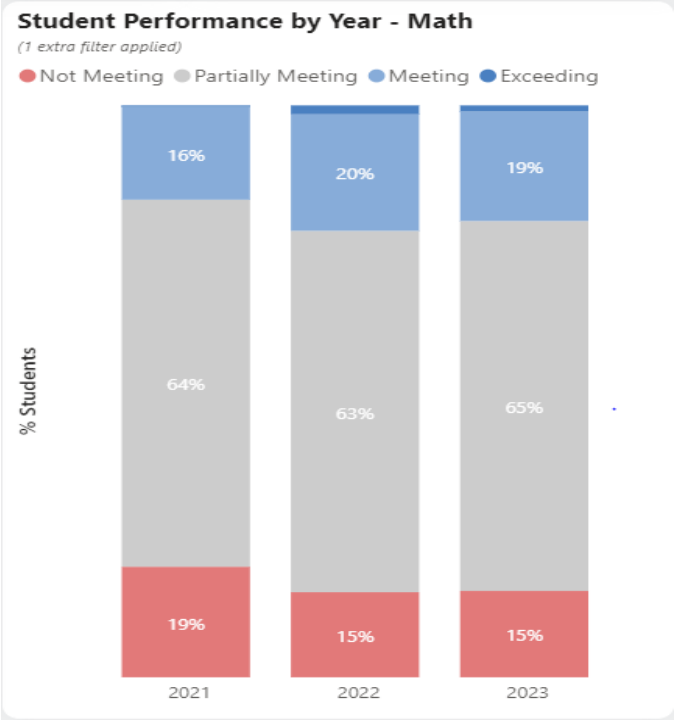
Massachusetts Comprehensive Assessment System (MCAS)

The MCAS was reintroduced after a one year hiatus.

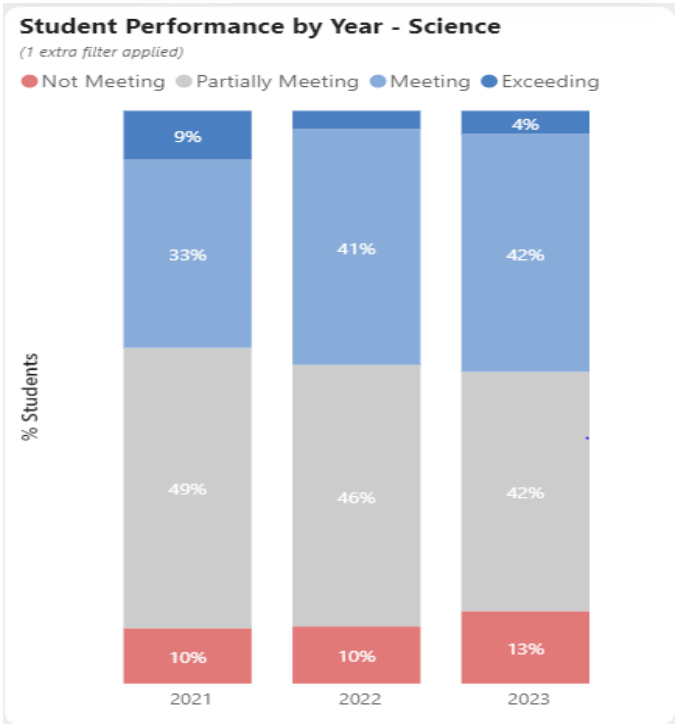
Grade 8 English Language Arts:



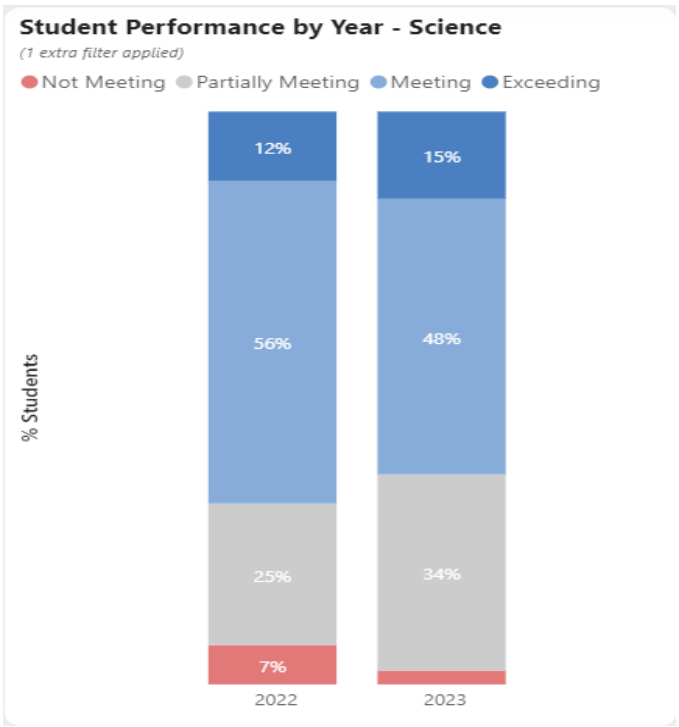
Grade 8 Mathematics:



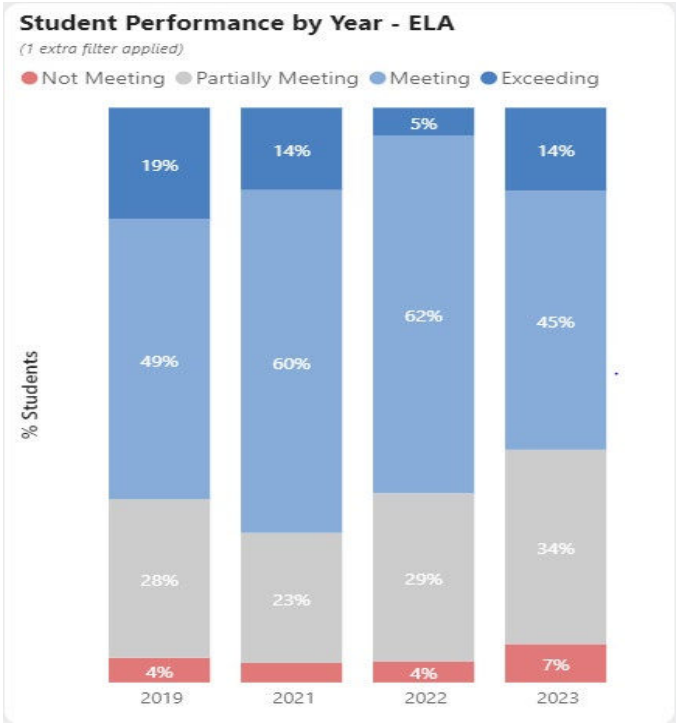
Grade 8 Science:



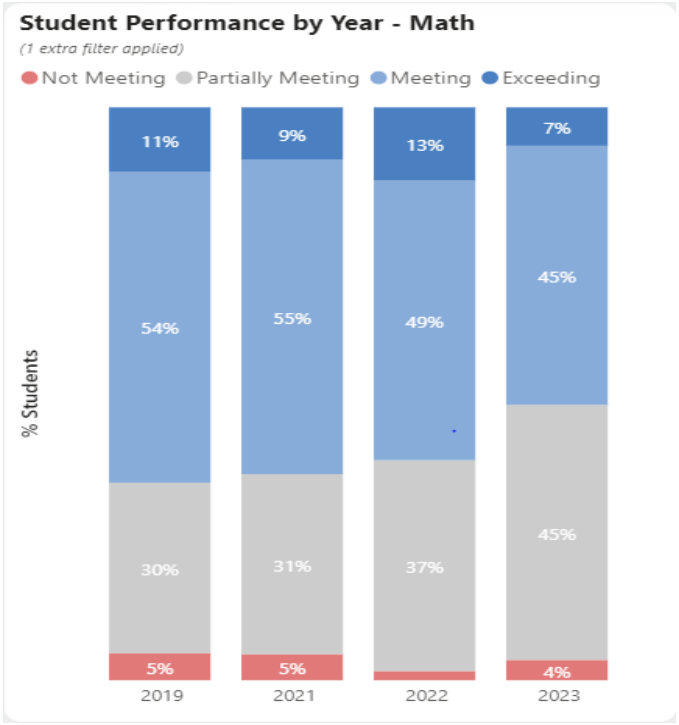
Grade 9 Science:



Grade 10 English Language Arts:



Grade 10 Mathematics:



Shawsheen Valley Tech. HS

The Shawsheen Valley Regional Vocational Technical School District (SVRVTSD) is pleased to submit its 2023 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 53rd anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Nancy Asbedian and Brian O'Donnell, Esq., Vice-Chair from Bedford; Ronald Fusco and Taryn Gillis from Billerica; Christine Kim, Treasurer and Kent Moffatt from Burlington; Patricia W. Meuse, Esq. and Cheryl Bartolone from Tewksbury; and Charles Fiore, Chair and Gwen Lawson, Secretary from Wilmington. Tony McIntosh began his tenure as Superintendent on July 1, 2022.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six (26) regional vocational technical school districts in Massachusetts. One thousand three hundred and six (1,306) high school students were reported to the Department of Elementary and Secondary education (DESE) in SVTHS's high school foundation enrollment in October of 2023, and more than 300 adults participated in the school's various adult and continuing education courses.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred fifty-one (151) full-time teachers as well as fourteen (14) paraprofessionals. Of those full-time teachers, ten (10) are department chairs and twenty (20) are lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Post-Secondary Preparedness & Student Achievements

Post-Secondary Plans of Graduates. In June of 2023, SVTHS graduated 283 seniors. Fifty-one percent (51%) of the graduates planned to attend a two- or four-year college, two percent (2%) planned on entering an apprenticeship program, four percent (4%) planned on attending a trade or technical school. Forty-two percent (42%) of the graduates intended to continue working in their trade or another pathway, and three (3) graduating seniors planned to enlist in the military.

Scholarships and Awards. One hundred fifty-four (154) scholarships were distributed to seventy-six (76) students in the Class of 2023 totaling $141,350. Thirty-eight (38) members of the Class of 2023 were members of the National Honor Society (NHS) and the National Vocational Technical Honor Society.

Cooperative Education Program. At the conclusion of the 2023 school year, seventy six percent (76%) of eligible seniors participated in the district's Cooperative Education Program (Co-Op). Students were employed in positions related to their Chapter 74 vocational-technical programs by 208 local employers. Of the students participating in Cooperative Education seventy-seven (77) planned on continuing their employment post-graduation.

Student Mental Health and Wellness. Part of our efforts to support our students' mental health needs during the 2022-23 school year was a continued focus on Shawsheen's District Curriculum Accommodation Plan (DCAP) and tiered interventions for our students. Professional development for the 2022-23 school year focused on Multi-Tiered Systems of Supports (MTSS) and continued implementation of the district's DCAP. During the 2022-23 school year Shawsheen implemented a universal mental health screening tool (BIMAS-2) for Grade 9 students.

High School Completion. The high school completion portion of the accountability report consists of three measures: the four-year cohort graduation rate; five-year graduation rate; and dropout rate. SVTHS continued to exhibit some of the highest graduation rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2022 as the most recent year for the four-year cohort graduation rate and 2021 as the most recent year for the five-year graduation rate as follows: four-year cohort graduation rate: 97.5%; five-year graduation rate: 99.4%

SVTHS continued to exhibit one of the lowest dropout rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2022 as the most recent year for the annual dropout rate as follows: annual dropout rate: 0.3%.

Concurrent Enrollment. SVTHS provides access to six concurrent enrollment courses: English Composition I; Honors Literary Analysis, English Comp 1, Statistics, Calculus I, Intro to Chemistry, and American Government. Students enrolled in these courses are able to earn college credit from Middlesex Community College before they graduate from high school, and those credits can be transferred to other institutions, depending on where students choose to enroll in post-secondary study. Shawsheen currently offers enough concurrent enrollment courses for students to complete one semesters' worth of college classes while enrolled at SVTHS.

Adams Scholars. The Department of Elementary and Secondary Education recognized the achievements of Shawsheen's senior class on the MCAS exams by naming eighty-three (83) recipients of the John and Abigail Adams Scholarship Award.

Support Services

The SVTHS Support Services Department provides IEP services for students with disabilities for approximately 354 students comprising nearly twenty-seven percent (27%) of our student body. The most frequently occurring area of need is in the category of Specific Learning Disability, indicating that a history of academic difficulty existed prior to students' arrival at Shawsheen. Nevertheless, SVTHS has a strong graduation rate of students with disabilities with ninety-seven percent (97%) of seniors graduating in June 2023 with one student still finishing the program. This compares to a state average of approximately seventy-eight percent (78%) for students with disabilities.

Since the fall of 2020, Shawsheen was approved to be a school-wide Title 1 school. All students, including students with disabilities, have the opportunity to receive targeted instruction and intervention in English, math, and biology.

This year, eighty-nine percent (89%) of freshman students with disabilities passed their 9th grade classes. For upperclassmen in grades 11 and 12, sixty-three percent (63%) of students with disabilities completed advanced courses. All students with disabilities in the class of 2023 have met graduation competency in Math and English as outlined by the state. These results occurred due to a full team-effort on the part of Academic, Vocational/Technical, and Support Services staff to address the needs of our population of students with disabilities. Students who initially experience difficulty passing one or more of the MCAS assessments eventually attain graduation status through the district's MCAS remediation programs and re-taking the assessment.

Students with disabilities continue to have full access and participation in cooperative education, as well as all extra-curricular activities such as athletics, SkillsUSA, and after school clubs. Parents of special education students at SVTHS are highly involved in the IEP Team process, with parent attendance at IEP team meetings approaching one-hundred percent (100%). Every effort is made to accommodate parent requests for IEP Team meeting dates to ensure their participation. Prior to the IEP Team meeting, parents provide input for current concerns regarding their student's educational progress. Responses are documented in the IEP and an IEP proposal is created at the team meeting allowing parents to fully participate in the IEP development and understand all the elements of the IEP.

Educational Technology

The Educational Technology Department focuses on the operational, technical, and educational functions for the district relating to technology. The district continues to support the one-to-one laptop program making the resources equitable to all students and easily accessible both in and out of school. Teachers continue to expand the use of current online resources and vet and adopt additional resources for teaching and learning. The department continues to support single sign-on and rostering when applicable for ease of access for online resources. In addition to the one-to-one program, the district purchased, deployed, and maintains various technology for several of the vocational shop labs throughout the school. Aging projector devices in academic classrooms were replaced with interactive projectors increasing student engagement within the classroom.

The department supports a multitude of security systems which includes, but is not limited to, the building access card system, camera system, email back-up and archiving, a virtual environment and cloud solutions. Ongoing upgrades, maintenance, and support for both the technical and operational sides of technology continue to be a priority ensuring stable, secure, and seamless use of technology for all users of the digital environment at Shawsheen.

Community Engagement

Admissions and Recruitment. Shawsheen Valley Technical School has been working to increase the number of applicants for grade 9 seats so that a waiting list can be established to fill seats as needed. New software has been acquired to automate much of the admissions process and allow SVTHS to see and analyze real-time statistics on applicants and admissions. This year the recruitment team visited all six of our sending schools. After each visit, the new software, Go2CTE, has allowed us to track the spikes in applications by community. In addition, two of the sending schools have brought all their eighth grade students to visit SVTHS and tour our CTE shops. These visits, along with an active social media campaign, two community Open House events and Project Explore, have had a positive impact on recruitment with an increase in applications of over fifty-percent (50%) from this time last year. SVTHS will be exploring more options for bringing all eighth grade students from our sending districts onto our campus next year.

Adult Evening School. The Adult Evening School offers a variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. Programs include adult education enrichment programs, certificate-based and licensing trade programs, and workforce development initiatives; all are designed to help people develop or improve job training skills and enhance the quality of life for residents in our community. Programming is offered during two semesters from September to June, and classes typically include classes in business and computer applications, culinary arts, art and creative mediums, personal finance, welding, and more.

MassHire and Workforce Development Training. Shawsheen Valley Technical School continues to explore and expand its collaboration with local workforce and career development agencies to support the statewide initiatives that fuel job growth, address employer demand for talent, and strengthen the Massachusetts economy. In the summer of 2022 and 2023, Shawsheen held an 8-week 300-hour welding program, in collaboration with the Northeast Advanced Manufacturing Consortium (NAMC) and MassHire Lowell, for unemployed and underemployed adults. This program responded to an RFP identifying a skills-gap in the district's regional labor market blueprint. Students in this program get hands-on experience learning the welding craft, as well as the OSHA and HotWork industry credentials. With a 100% completion rate both summers, the program is held in high esteem, and all students are gainfully employed. Programs will continue to be developed in accordance with federal and state funding initiatives to upskill the workforce.

School of Practical Nursing. Shawsheen Valley School of Practical Nursing graduated 32 students in June 2023. To date, 100% have successfully passed NCLEX-PN on initial attempt and over 90% are gainfully employed. The job market remains strong for Licensed Practical Nurses in Massachusetts. Students in the program complete clinical rotations in long term care, school nursing, and acute care. The program has been approved to pursue candidacy with the National League for Nursing Commission for Nursing Education Accreditation in addition to program accreditation with the Council on Occupational Education. Interest in pursuing a certificate in practical nursing remains strong.

Summer at Shawsheen. Shawsheen hosted its 8th annual "Summer at Shawsheen" program in 2023 and set a new attendance record. This popular program offered students from our community summer learning opportunities through sports clinics, STEM classes, vocational-technical programs, academic and test-prep classes, as well as enrichment courses for students entering grades 1-12. In total, the twenty-four course offerings drew 572 students ranging in age from 5-18 years old. All five member towns sent participants to the program with the most coming from Billerica (259) and Wilmington (143). Since its inception, "Summer at Shawsheen" has had an impactful reach with a total of 2,487 participants.

Project Explore. Four hundred and twenty-six (426) seventh grade students participated in Shawsheen's Project Explore in 2023. Project Explore is a key recruitment initiative that doubles as a community service program, aimed at increasing career awareness to students at an earlier age. Project Explore is exclusive to 7th grade students who reside in Shawsheen's school district, regardless of the middle school they attend. This district funded program provides students with an opportunity to visit Shawsheen and explore six vocational-technical programs. The program is three weeks in length and is offered in three sessions to maximize student involvement. Marketing for this program includes postcards sent to each 7th grade student, emails, literature sent to middle school guidance departments and principals, presence on the website, as well as announcements to local newspapers for print.

Aquatics and Swim Program. Shawsheen's Kenneth L. Buffum Pool is the home pool for Shawsheen Tech High School, Burlington High School, Bedford High School and Billerica High School's swim and dive teams, as well as club programs; Aces Aquatics and Barracuda Swim. With its state-of-the-art timing system and full renovation, the pool remains a hot spot for local teams and competitions. Throughout the year, the pool offers the following programs: community family swim, community lap swim, and the area's most affordable and best learn to swim school in the Merrimack Valley, training thousands of youngsters in the lifesaving skill of swimming.

Athletics

Athletic Achievements. Calendar year 2023 was a year of tremendous success for the Shawsheen Athletic Program. The Rams won CAC League titles in: Wrestling, Basketball Cheering, Baseball, Tennis, Football, Golf and Volleyball. The School also won State Vocational Titles in Boys Swimming, Wrestling, Basketball Cheering and Boys Lacrosse.

Three of our wrestlers won Massachusetts Divisional State and Divisional 1/North Wrestling Titles: Brayton Carbone (120 lbs.), James Tildsley (132 lbs.) Sid Tildsley (138 lbs.). Brayton Carbone and Sid Tildsley also earned Massachusetts All State Wrestling Titles and Sid Tildsley earned New England Wrestling Championship for the second year in a row. Sid Tildsley was 6-1 losing in the National Wrestling Championship in Virginia Beach. Also, during the 2023 calendar year – we had two athletes earn All Scholastic Honors - Sidney Tildsley (Football and Wrestling) and Mavrick Bourdeau (Baseball). Dozens of student-athletes were honored as CAC and Lowell Sun All Stars.

The success of the athletic program resulted in being awarded the Boston Globe's prestigious Walter Markham award; which is given to the vocational school with the highest combined winning percentage of all the Varsity Boys, Girls and Co-ed sports.

Vocational/Technical Programs

Construction Cluster

The Construction Programs. Carpentry, Electricity, Masonry & Tile Setting and Plumbing had ample opportunities in perfecting their skills with project-based activities throughout the community as well as in-house projects. These projects provide authentic means of engaging students with learning from a design-based research approach in which they collaborate with other programs in conceptualizing the activities/projects. Involving students in the collaboration portion is also well-suited in helping ensure the potential to foster healthy social skills such as self-control, empathy, and verbal communication. Safety training continues to be a significant component in all lessons, learning and activities. Safety training, credential, certificates include Weekly Monday Morning Safety Talks, OSHA 10-Hour Card Construction, Hot Works Certificate, MEWP Aerial and Scissors Lift Training, and various Viega training and certificates. Some of the construction projects include:

- Town of Billerica – Billerica Police, Alexander Road Storage Sheds
- Billerica Police Station - Install Two Drinking Water Fountains (Plumbing)
- Minuteman Technical High School – Construction of a Wall and Door
- Renovate Dean's Office Space
- Cosmetology Hot Water Tanks
- Furnace Replacement in Football Field House
- Stone Zoo's Winter Wonderland Project
- Shawsheen Stadium Toilet Facility Project
- Install New Drinking Water Fountains with Bottle Filling Stations

Manufacturing Cluster

Advanced Manufacturing Technology. The Advanced Manufacturing program continues to move forward with cutting-edge technology and equipment while integrating projects with other programs that benefit students' learning in development of their higher-level thinking, oral communication, and self-management skills. The Program also engaged in machining custom parts for repair projects in support of the Maintenance Department, helping to keep absolute equipment in operation. Student skills are used in the development of creative items of "precious" metals, including miniature Stanley cups and custom cribbage boards, filling orders for Shawsheen's school store and various school and community fundraisers. Two Automated Manufacturing Technology teams, each consisting of one Drafting and two Advanced Manufacturing students, competed in the SkillsUSA district competition, with one team winning a gold medal and the other winning bronze. Both teams qualified for the state competition. Four other Advanced Manufacturing students competed at the district competition winning a gold, silver and two bronze medals. Three out of the four students qualified for the state competition with one senior student winning a silver medal in the CNC Turning Specialist competition. Employment stays strong as seventy-five percent (75 %) of the seniors participated in the cooperative education program.

Electronics / Engineering Technology. Student enrollment remains strong, filling to capacity for the third year in a row. The program has added a comprehensive curriculum that advocates and promotes a vibrant maker culture. Lessons offer several potentialities for pushing forward an integrative vision of STEM education engaging students in designing solutions to problems, tinkering with everyday items, and applying a do-it-yourself mindset. Activities and tools include the addition of welding capabilities and upgrades to our machine area (new band saw, drill press) and cordless Milwaukee power tools. The freshmen curriculum is being enhanced with the purchase of the VEX IQ Mechanical Engineering/Robotics Generation 2 kits. Expansion of activities include Solid Works, Arduino/Raspberry Pi, printed circuit board fabrication, orthographic/isometric rendering, geometric tolerancing and dimensioning, simple/compound machines, manufacturability, and automation. One hundred percent (100 %) of the seniors participated in the cooperative education program, while six juniors were also employed. The interest and enthusiasm in the afterschool robotics club has increased to the extent that four teams are now VEX Robotics Competitions contenders.

Drafting. Relevant in-house and community project-based activities were embedded throughout the year's curriculum as the upperclassmen completed the following projects: Evacuation Plan Drawings, Skills Masonry Drawings, HVAC&R New Floor Plan Drawing, Auto-Collision Shop Drawing, Dean's Office Redesign, and the Billerica Boys and Girls Club Drawing. Ongoing drawing initiatives include: Cosmetology Redesign, Historical Burlington Shed, Nurses' Office Redesign, Masonry Shop Addition Drawing, Evacuation Plan – Room Number Updates, and Evacuation Plans - additional student spaces, i.e., nurses' office, and auditorium. Students continued to excel at the SkillsUSA District Competition, winning the Architectural Drafting (Gold), Technical Drafting (Gold), and Automated Manufacturing (Gold). All but two senior students participated in the cooperative education program, an eighty-nine percent (89%) placement.

Information Support Services & Networking / Programming & Web Development. The process of development and advancement of curriculum, lessons, and project-based activities continues to expand annually, growing and changing with the demands of the technology sector. The emergence of multifaceted fields that encompass computer systems, software, programming languages, data, storage, and information processing requires a constant review from all the primary stakeholders. Benchmark projects in Html, CSS, JavaScript, and C+, C# (for game and program development) Microsoft's Power BI, and cloud-based networking are supported and balanced, but now include new strategies in delivering the lessons. Students are also developing skills in implementing relational databases used with PHP. Providing these types of related fields allows students the opportunity to expand their skills and knowledge for employability/career readiness. With the increasing enrollment and interest over the last four years, plans are in the development phase to expand the program's footprint. The update will include furniture and equipment to maintain the high standards that the students have come to expect and have also earned. The program's shop has become the host site for Shawsheen's eSports program which has over fifty students competing in four different games with two nationally-recognized leagues. (eSports is a form of gaming competition using video games.) Additionally, students continue to obtain industry recognized credentials, safety certifications, and participate in the cooperative education program at a high rate.

Transportation / Production Development Cluster

Automotive Technology. Freshmen enrollment continues to be strong with 26 first choices again. For the first time ever, we had 100% senior co-op placement (18 of 18). Based on a suggestion and contact from our advisory board, we partnered with Hyundai of America to join their factory service training program which will enable our students to receive factory training and Hyundai certifications prior to graduation. Two students received Gold Medals in the SkillsUSA district competition (automotive and power equipment) and advanced to the State Competition. Through the capital budget process and recommendations from our advisory board, a new Hunter Hawkeye Elite Alignment machine was purchased. This new technology now enables students to perform alignments on vehicles 2019 and newer. Kenneth Kepple, an Advisory Board member, received the Advisor of the Year Award.

Auto-Collision Repair & Refinishing. The program continues to use I-CAR curriculum, a training framework developed and maintained through industry collaboration, that documents the knowledge and skills body shop professionals need. Safety certifications include Hot Works, a training that takes an in-depth look at hot work dangers along with the vital safety procedures that can help promote worker safety and reduce risks. Fusion S/P2 Collision Repair and Refinish training gives students the awareness they need to recognize the hazards around them as well as providing training that gives students the opportunity to obtain exclusive safety industry credentials. The final inspections were completed, and the new spray booth is now in operation. Ten SATA® Fresh Air Respirators that can be directly tied into the new paint booth exhaust system have been installed to improve protection from harmful ambient air in the spray booth. Students participating in the cooperative education program and new advisory committee members have both doubled this year. Six students competed in the SkillsUSA district competition, with two winning gold and competing at the state competition.

Metal Fabrication & Joining Technologies. In the post-pandemic educational landscape, our Metal Fabrication & Joining Technologies program has evolved, effectively blending online learning and in-person instruction. Implementing Lincoln Electric's ToolingU platform has provided hands-on, competency-based training covering basic to advanced skills and machine programming. A partnership with Lincoln Electric has incorporated cutting-edge equipment backed with lessons that are structured, organized, and deliver content in ways that facilitate or accelerate student learning. The freshmen exploratory program has been revamped with engaging project-based activities, attracting eighteen new permanent freshmen. These initiatives have enabled students to become creators, contributing to community and district projects. Notable among these are the captivating structures and decorations at the Stone Zoo's ZooLights Winter Wonderland, and finishing the on-site loading dock guard rail project that utilized the program's gas-powered welder/generator. The state-of-the-art equipment of SwiftCut CNC Plasma Cutter and modernizing our Accurpress Press Brake with a retrofitted CNC system, has expanded our capabilities, facilitating the development of innovative projects.

Heating, Ventilation, Air-Conditioning & Refrigeration. A plan to phase in shop improvements has begun to an antiquated learning environment. With the impact of a new wave of technologies and refrigerants, and an outstanding student enrollment, we have put the first phase of the plan into full action. Students obtaining essential recognized industry credentials continues to be relevant and influential in students obtaining HVAC&R jobs. One hundred percent (100%) of the sophomore students obtained the National Fire Protection Association (NFPA) Hot Work Safety Certificate. One hundred percent (100%) of the junior class obtained the Environmental Protection Agency (EPA) 608 Certification, most achieving the highest honor of the Universal Certification. One hundred percent (100%) of junior students also obtained their Occupational Safety and Health Administration (OSHA) 10-hour construction card. Ninety-four percent (94%) of senior students participated in the cooperative education program. Junior student, Cole Kelley, won his second HVAC&R Gold medal at the National SkillsUSA competition in Atlanta, Georgia.

Arts, Communication & Business Cluster

Culinary Arts/Hospitality Management. The Guest Dining Room is bustling again, selling out the two seatings almost every day; customers include the Red Hat Society ladies, many elderly residents, and of course the freshmen parents. This year the public was offered a "DAY OF BEAUTY" in conjunction with the Cosmetology program. The day included reservations to have their hair and/or nails done and a classic culinary lunch at the famous Rams restaurant. Partnerships with the Billerica Police and State Representative Ken Gordon provided opportunities for the students to hone their skills by feeding the elderly mothers of Billerica with a Mother's Day breakfast at the senior center and serving a corned beef dinner to over one-hundred people in Burlington at an event for Rep. Gordon. A favorite field trip "A Day On The Hill" returned. This event provided an opportunity for students from Shawsheen and other vocational schools to serve lunch to over a thousand people at the state house. In Atlanta, a junior competed at the National SkillsUSA competition where he won a bronze medal for cake decorating in the action skills contest.

Business Technology / Marketing. Students continue to gain confidence and self-esteem as they learn effective study strategies in obtaining important, industry-recognized certifications. The Microsoft Office Application curriculum and certification program not only adds value to student's resumes but they also issue college-credits. Office 365 programs include Excel, PowerPoint, Word, and Outlook, and offer certification opportunities at the conclusion of these courses. The robust curriculum also includes Digital Marketing, Entrepreneurship, Accounting, Business Communication, Financial Literacy, Business Law, and QuickBooks. These essential elements/standards are implemented with creative project-based activities that align to the Business Technology frameworks and marketing fundamentals. Ram's Pride, our student-operated School Store continues to promote the Shawsheen brand by serving our students, their families and all Shawsheen's friends in the community. The program's success rate in students participating in the cooperative education program has continued to grow. Many of these opportunities often transition to full-time employment post-graduation, or part-time employment while furthering their business and marketing education.

Design and Visual Communications. Lessons were brought to next the level with the introduction of new iPad Pro's into Lab B & C. Seniors continue the post-secondary option as it continues to be the career path of choice. Highlights of these post-secondary institutions include the first student to go to Vancouver Film School in Canada. Several students successfully completed a rigorous dual enrollment program at Montserrat College of Art earning three college credits. The Design and Visual Communications Management & Entrepreneurship initiative expanded this year by offering self-employment opportunities to students who do not wish to go onto post-secondary art and design schools. This curriculum provides project-based activities for students to learn how to start their own trade-related business after graduation. The implementation of these types of lessons integrates a hybrid of learning environments to support all students. Student highlights include the development of the Shawsheen promotional video and the completion of the Tewksbury switch-box mural.

Graphic Communications. The Graphic Communications program at Shawsheen is more than just a shop; it prepares students to graduate with skills and credentials that will provide them with advanced employment opportunities to enter the workforce immediately upon graduation, as well as providing students with learning experiences that enable them to see and understand their future career paths, including post-secondary education. Students have the unique opportunity to participate in real world learning by working with community partners and industry experts to engage in authentic, relevant problems, projects, and experiences that develop career awareness and readiness. Municipality partners include the towns of Bedford, Billerica, Burlington, Tewksbury, Wilmington, and many other non-profit organizations throughout the district. Eighty-percent of the senior class participated in the cooperative education program, while one hundred percent obtained their OSHA 10-hour General Industry Safety Certification. Gold and silver medals were won at the SkillsUSA district competition, and a bronze medal was taken at the state competition.

Health Services Cluster

*Cosmetology***.** The Cosmetology shop opened its doors to serve the public giving students the opportunity to master the essential competencies while performing hair, skin, and nail services on clients throughout the community. Educating students about safety as well as cleaning and disinfection continues to be an imperative part of the curriculum. Students continue to receive their safety certifications from Fusion SP/2 for infection control which is consistent with the highest industry safety standards. Revisions to the Frameworks has expanded the activities and skills for student's knowledge and practice, working with all textures of hair and styling products. Project-based activities continue to be essential in all aspects of training. All thirteen senior students completed the 1000-hour training requirements to sit for the state exam. Nine were successfully placed in full time employment in local hair salons and seven have obtained their Massachusetts Class 1 Cosmetology license.

Medical Assisting. Students obtaining Industry Recognized Credentials (IRCs) is the first and foremost priority. The program is affiliated with, and accredited by, AMT (American Medical Technologists) which is a nationally recognized organization. Upon completion of the program, students are eligible to take the RMA (Registered Medical Assistant) exam for certification. The essential industry safety credential of the program continues to be the Basic Life Support for Healthcare Providers certifications (BLS) from the American Heart Association. The program continues to build its partnerships for cooperative education opportunities and has placed several students in a variety of medical offices which include Woman's Health, Pediatrics, Rheumatology, and Internal Medicine. Fifteen senior students out of seventeen participated in the cooperative education program which provides them an opportunity to gain invaluable real-life experience. Full student participation in SkillsUSA was a success. Eighteen students competed at the District Level in SkillsUSA, and five students competed at the State Level. Students won a Silver Medal in Health Knowledge Bowl and the Gold Medal in Medical Terminology at both the District and State Level.

*Dental Assisting***.** Becoming a Registered Dental Assistant (RDA) in the State of Massachusetts continues to be the number one career path students pursue. A variety of new project-based activities have been developed that offer interactive tasks with training manikin practice simulators and online practice tests to accommodate the revised framework competencies. A focus on preparing students for the certifications from the Dental Assisting National Board (DANB) was increased, including lessons that practice the DANB national exams that are embedded with the Radiation Health and Safety (RHS) and the Infection Control Exam (ICE) standards. The juniors also participate in the online training for Career Safe OSHA 10-hour General Industry (Healthcare) Safety Certification. These standards are designed to test students' knowledge about the prevention and management of potential infection during dental procedures. Students also continue to achieve their Basic Life Support for Healthcare Providers certification (BLS) from the American Heart Association. Numerous growth opportunities as Dental Assistants have provided a vast majority of jobs at dental offices. Thirteen seniors (82%) and 4 of the 15 juniors (27%) participated in the cooperative education program working at local dental offices. Three of our former graduates were accepted into dental school and one is now a junior.

*Health Assisting***.** The revised DESE's framework structure includes topic headings, standards, objectives, and performance examples. Modifications to the scope & sequence included a minimum of 1200 hours of instruction, as well as identifying Basic, Essential, Advanced and Advanced (A+) skill standards. Because of these changes, the teachers have remodeled the student's learning experiences of project-based activities into the required

hours of instruction. Students continue to obtain CPR for Healthcare Providers Certification (BLS) from the American Heart Association, American Heart Association First Aid Certification, Dementia training and OSHA 10-hour training for Health careers. These certifications include essential and optional industry recognized credentials (IRCs) that have been identified as valuable statewide credentials. All senior students from the class of 2023 participated in the cooperative education program and were employed at rehabilitation hospitals, long term care centers, CVS pharmacy, and assisted living facilities. Two new partnerships with acute care hospitals have resulted in an additional seven students being placed in co-operative education. One hundred percent (100%) of the junior class passed the Certified Nursing Assistant (CNA) exam. The tradition of winning at the SkillsUSA competition continues where a team of four students placed sixth in the nation in the Health Knowledge Bowl competition. Shawsheen students have demonstrated that they have the knowledge and skills to be top in the nation.

Miscellaneous

SkillsUSA Massachusetts. The SkillsUSA organization is a partnership with business and industry that provides opportunities for students to develop individually and improve teamwork, leadership, and professional skills through education, training, service, and competition. On March 16, 2023, 173 SVTHS students participated at the SkillsUSA District Competition and 67 received medals: 22 Gold, 16 Silver, 29 Bronze. Sixty-six students participated at the State Competition and 30 received medals: 8 Gold, 15 Silver, 7 Bronze. Eight students participated at the National Competition in Atlanta, Georgia and 3 received medals: 1 Gold, 1 Silver and 1 bronze. Additionally, our mason placed 4th and our Health Knowledge Bowl Team placed 6th. Cole Kelley won his second National Gold in Heating, Ventilation, Air-Conditioning & Refrigeration.

Robotics Club. This extracurricular club not only increases student engagement in science, technology, engineering, math (STEM), and computer science, it also provides engaging project-based robotics activities. Four teams of five students participated in four VEX IQ Robotics Competitions in North Andover and Framingham, with three of the teams qualifying to compete in the final regional competition in Framingham. Team 5313A had an exceptional year finishing 4th place among 47 participating teams at the opening tournament and narrowly missed qualifying for the World's competition, placing 18th among 80 tough veteran teams at the Regionals. The best placements for teams 5313B and 5313C were 6th and 13th respectively at two different district tournaments. Three of the four teams qualified for the Regionals held at Framingham. Through comprehensive initiatives encompassing competitions, education, and workforce readiness, the foundation empowers educators to inspire and equip students for success. Throughout the year, students meet regularly, tinkering on building their robots while fostering STEM skills. Not only do students gain valuable soft skills like communication, collaboration, and time-management, it happens in a fun and authentic way.

Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2023. Those retirees are: Sheila Fitzpatrick, Support Services Instructor; Angel Hardy, Science Instructor; Sandra MacKenzie, Cosmetology Instructor; Patricia Micalizzi, Health Assisting Instructor; and Richard Woodlock, Carpentry Instructor.
It is with great sadness that we share the news of the passing of Charles "Charlie" Lyons. Charlie was an iconic figure in the world of vocational education and his impact reached far beyond the Shawsheen Valley Technical High School District. On September 25, 2023 Charlie Lyons lost his battle with glioblastoma. Charlie was the longest serving Superintendent in the history of SVTHS, and served the District with distinction for almost thirty years. The entire Shawsheen community is mourning his loss and are grateful for all that he did to make Shawsheen Valley Technical High School one of the finest vocational/technical schools in Massachusetts. He will be forever missed by all.

Board of Health/Health Department

The Board of Health presents this as its annual report for 2023. The Board of Health is responsible for the protection of public health, welfare, safety and the environment in the Town of Billerica. This is accomplished through several public health programs that include ensuring a safe and healthy community through public health nursing programs, enforcement of environmental health codes, implementation of community health programs, and emergency preparedness activities.

Five dedicated community members form the Board of Health, appointed by the Town Manager for a three year term. The Board deliberates on and establishes public health policy and priorities for the Town, enacts regulations, and provides guidance on policy to the Health Department staff. The Board of Health consists of the following members:

Robert Reader, Chair
Sandra Giroux, Vice Chair
Amit Gandi, Ph.D., Secretary
Marie O'Rourke, Member
Chris Ravin, Member

In an effort to fulfill the goals of the Board of Health, the Health Department is staffed with professional environmental, public health, and support staff. The Health Department staff for 2023 was comprised of the following individuals:

Kristel Bennett, Director of Public Health
Christine L. West, R.N., Public Health Nurse
Phavy Pheng, Health Agent
Joanne White, Head Administrative Clerk
Shelagh Collins, Health Agent
Bethany Slack, Community Services Coordinator

During 2023, the Health Department conducted the following services:

Building Permit Reviews	1872
Complaint Investigations	159
Food Service Establishment Permits Issued	200
Food Service Inspections and Complaints	439
Temp Food Services Permits Issued	23
Asbestos Removal Permits Issued	21
Disposal Works Installer Permits Issued	28
Funeral Director Permits Issued	4
Health Club Permits Issued	7
Horse & Barn Permits Issued	15
Hotel Permits Issued	3
Ice Rink Operator Permits Issued	2
Manufactured Housing Community Permits Issued	1
Needles & Syringes Permits Issued	4
Recreation Day Camp Permits Issued	1
Recombinant DNA Permits Issued	3
Septage Hauler Permits Issued	10
Septic System Permits Issued – New Construction	6
Septic System Permits Issued – Repair/Upgrade	7
Suntanning Salon Establishment Permits Issued	2
Swimming Pool Permits Issued	15
Transitory Gathering Permits Issued	7
Title 5 Inspector Permits Issued	6
Tobacco Permits Issued	37
Well Permits Issued	10
Board of Health Stormwater Management Approvals	3
Board of Health Variances	5
Board of Health Waivers	12

During 2023, the Public Health Nurse conducted the following services for residents:

Service Provided	**# of Residents**
Blood Pressures	48
Blood Sugar Test/Cholesterol Testing	7
Cholesterol Testing	10
Investigation and Control of Communicable Disease (Confirmed & Probable Cases)	166
Lab reported COVID-19 cases	1,145
COVID-19 Vaccines (Dose 1 & 2 and Boosters	420
Flu Vaccine (Clinics and Homebound)	481
Pneumonia Vaccine	0
Shingles Vaccine	10
Lead Screenings	0
Mantoux (TB) Tests	1
Tuberculosis follow-up/medication compliance	7
Vitamin B12 Injections	8
Annual medical records Camp Inspection	1

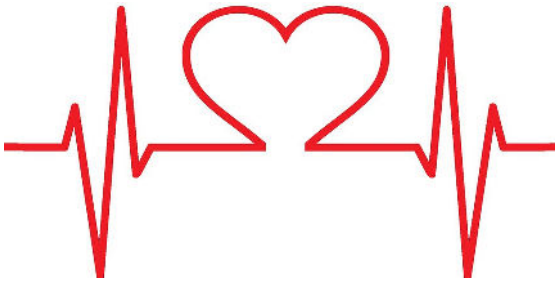
In addition to the services provided above, the Public Health Nurse provides community

Wellness Updates and makes referrals for residents. The Public Health Nurse coordinates with school nurses on vaccine requirements, control of Town Communicable Diseases, COVID-19 cases and contacts and student physicals. The Public Health Nurse manages the Need Drop Off Program which is a free service to Billerica residents. The Public Health Nurse continues to coordinate community COVID-19 updates, continues COVID-19 Case Investigations for the community and coordinated several COVID-19 clinics.

During 2023, the Community Services Coordinator continued connecting Billerica residents to local, state, and federal resources and programs. In collaboration with other town departments, the Community Services Coordinator assisted 87 residents in 2023, with requests ranging from food and housing insecurity to hoarding and cluttering to financial needs.

In addition to connecting residents with resources, the Community Services Coordinator collaborates with the Billerica Public Library and Council on Aging to offer seminars on hoarding and decluttering. As part of a regional hoarding task force, the Community Services Coordinator helped implement grant funding to assist residents living in cluttered homes. The Community Services Coordinator also worked with The Salvation Army and AgeSpan to expand and develop new programs for supplemental food assistance and utility arrears relief. In the upcoming year, the Community Services Coordinator looks forward to meeting residents, outreaching at community events, and publicizing resources and services that can benefit the community.

Respectfully submitted,
Robert Reader, Chairman



Council On Aging

Our Charter: At the Billerica Council on Aging, we are devoted to uplifting the lives of older adults in ways that preserve their dignity and encourage independence. We excel at social connections and engagement, solutions to a wide range of human services needs and preventative health programs working with a range of community partners to accomplish our goals.

Our impact is delivered through the following departments and functions-

1: Outreach / Human Services Areas
They assist seniors 60+ and their families so that older adults can age in place and family members can achieve peace of mind from thoughtful guidance and referrals. Support areas are:

- Transportation services
- Social and adult day health programs
- Food and fuel assistance
- Behavioral health
- Case management
- Advocating with support agencies
- Outreach to the homebound
- Educational programs
- Home care services
- Housing Financial and legal services
- Forms and applications assistance
- Safety (fraud/home safety)
- Support groups on-site and in community
- Close partnering with Board of Health and Substance Abuse Prevention
- Collaborative case management with police, fire, emergency management

2: Health and Wellness Programs
They work closely with other departments internally and externally to support families through:

- Companion Program serving Billerica and neighboring towns
- SHINE/Medicare assistance
- Foot care services
- Clinics (blood pressure, flu & Covid, and diabetic shoes)
- Memory Café
- Walking group and monthly trail program
- Fitness room
- Grief Support Group
- Health education programming
- A wide range of fitness, exercise and mind-body classes
- Evidence-based health programs, presented by experts
- Reiki sessions
- Coordinates Billerica's annual Tax-Work-Off program for senior and veteran home owners.

3: Events and Activities Programming
The function focuses on the importance of human connectivity and engagement among patrons. Works closely with various groups of volunteers to organize and execute events. Partners with a wide range of entertainers, program leaders, topic experts, and exercise instructors to offer:

- Pool playing
- Monthly social events
- Estate planning support
- Entertainers (wide range)
- Computer classes
- Lectures (lifestyle & history)
- Horseshoes
- Golf league
- Bingo
- Group art & craft socials
- Ceramics
- Holiday School Concerts
- Floral Arranging and other crafts
- Tech and legal support
- Dancing (tap, Zumba, line)
- Intergenerational activities
- Active-Mind game groups
- Social group gatherings of peers

Plans, hosts, or supports community meal events for 50-250 people (Tree lighting, Cabot Holiday extravaganza, International and special Holiday meals, Firefighters BBQ, Temple Emeth Shalom Christmas meal, Yankee Doodle parade and booth).

4: Volunteer Services
The function manages the recruitment, training, and retention of over 150 active volunteers who support over 40% of the capacity of COA operations. Also within this function is the smooth running of the front desk as a central customer service hub for many seeking our support. In addition, this team manages the Gift Shop, where sales help defray program costs. Volunteers also perform a range of functions to include:

- Program, activity, and event support
- Nutritional support ('Meals on Wheels,' fresh produce distribution & meal events)
- Events (helping with logistics, set-up, tear down, registration, monitoring)
- Front desk, lobby greeter and projects support for staff
- Directing all visitors and callers to the right staff/department
- Daily gift shop sales, collections, displays and organization
- Fitness room monitors
- Helping source volunteers to support key programs and events (Tax Work Off, AARP Tax Aide, Cabot Lunch, Yankee Doodle & more)
- Daily collection of event/class fees and processing with administration
- Distribution of monthly newsletter throughout the community

Each department depends on this resource to function effectively given our limited paid staff and the dramatic growth in membership in the past years.

5: Administration
Supports every department with needed resources, process guidelines, logistics and relevant task management to be most effective. Works closely with the town's facilities department and onsite facilities to ensure the functionality, comfort, safety, sustainability, and efficiency of the building. Manages payroll processing and provides vital assistance for annul budget prep and presentation. Right hand to the director. Monitors HR compliance.

6: Executive Leadership
The Director focuses on building and sustaining regional leadership through long-range planning, increasing programmatic range, team motivation, skills enhancement and job satisfaction, community partnerships, financial sustainability as the aging population in town increases in number and need, boards collaboration, budget production and oversight, operational efficiency, and alignment with town's direction and focus for community health and well-being.

7: Other: Meals on Wheels
Working closely with the site coordinator, we assist this AgeSpan program that delivers over 150 meals, Monday to Friday, to home-bound seniors in Billerica.

Some of our key accomplishments for the period July 1, 2022, December 2023

- A very strengthened team working closely to excel at impact.
- A functional Social Services/Human services space to allow for improved case processing.
- A strong Administrative Coordinator who excels at time management, computer proficiency, attention to detail, communication, organization, adaptability, problem-solving, customer service, multi-tasking, confidentiality and the monthly design and production of the newsletter.
- Billerica Council on Aging (BCOA) hosted a learning exchange with Singapore's most respected Medical Center, Tan Tock Seng Hospital (TTSH) on Friday March 24th. Visiting case managers and clinicians detailed current and evolving strategies to prevent hospital readmissions among their older patients. In turn, BCOA staff and town leaders involved with post discharge support supporting the health and well-being of Billerica elders offered a rich backdrop of our ongoing community partnering and services (meals on wheels, transportation, outreach, companion services, etc.) to help seniors return safely to their local environments from acute care episodes. We were joined by Town Manager, John Curran, Chief of Police, Roy Frost and Joe Devlin, Director of Ambulance Services, for participated in sharing our local context.

- A very successful Volunteer Recognition Event on June 6th for close to 90 volunteers who had supported our work on numerous dimensions over the past 18 months.
- In its 7th year, continued strong relations with Lahey Medical enabled us to deliver two Lahey food markets through summer/fall 2022/2023 that delivered fresh produce to some 65 seniors for about 14 weeks each year to address nutritional insecurity.
- Together with our EMS group we won the Stroke Public Awareness Collaboration Project grant for $6700. We took a multi-pronged March to June blitz using consumer marketing materials, giveaways, social media, educational tables, and a PSA on BATV to get the word out. The program ended on October 11th with a free lunch for 70 patrons. Chris Burke, MD Neurologist Lahey Hospital & Medical Center gave a very educational talk. Jeanne Teehan, project lead at the COA, worked with Lisa T Mabary RN, Stroke Nurse and Sharon Bourassa BSN, RN, CCRN, CPHQ, Stroke Nurse Coordinator, Lahey Hospital & Medical Center to pull this off.
- Oversight of the revised Property Tax Work off program for the town. A property tax relief benefit of $1500 in exchange for helping municipal departments and schools, by qualified seniors and veterans for 100 hours. This year's program delivery required extensive coordination with the offices of the Select Board, Town Manager and Assessor. We also developed clear job definitions for volunteers.
- A very close relationship with the Friends organization that provided assistance in the amount of $13,855 for 11 months in 2023. This included the subsidy of the annual cost of Zumba, Full Body Workout and Barre Fusion in the amount of $2,880.
- At the June Annual Meeting of the Red Cross NE chapter, the COA and our Fire Department were honored for dedicating their time and efforts to furthering the Red Cross mission with the Red Cross Chandler Blackington Award. For over sixty years, Blackington was both a staff member and volunteer with the American Red Cross, in Disaster Service and public relations roles.
- For the first time we hosted ConversationsBillerica with the Yankee Doodle event on Sept 23rd so that members of the community can begin again to talk to each other as neighbors. Endorsed by Town Manager, John Curran and the Yankee Doodle Committee led by Taryn Gillis, Conversations is one of the approaches being embraced across the Commonwealth to help reduce loneliness and social isolation. Being disconnected from other people has serious consequences for both mental and physical health. Surgeon General Murty encouraged us to rebuild the fabric of community, a step at a time, after his country-wide study uncovered high levels of desperation and sadness among all age groups, economic brackets and more.
- In Fall 2022 and 2023 we hosted a Flu Clinic at the BCOA to deliver about 251 shots each year to residents who are 55 years old +, and individuals over 18 with chronic health conditions including pregnancy.
- The Director became part of a sub-committee consisting of Sandra Harris, Caitlin E. Coyle, PhD, director of the Center for Social & Demographic Research on Aging, Gerontology Institute at U Mass Boston. Jennifer Raymond, Chief Strategy Officer at AgeSpan to define the next phase of the Massachusetts movement to end loneliness. A country-wide listening tour gave the US Surgeon General deep insights into the fact that across our nation among people of all ages and socioeconomic backgrounds, social disconnection is far more commonplace than he had realized.

DPW

Engineering Division

The Engineering Division manages the design, development, and construction of many of the Town's infrastructure improvement projects, manages the Stormwater Management Program, and maintains the Town's centralized Geographic Information Systems (GIS) database.

The Town of Billerica has 199.6 miles of accepted roads and 58.4 miles of unaccepted roads, totaling 258 miles of roads and 90 miles of sidewalk. Fifteen (15) roads were accepted at the 2023 Spring Town Meeting: Astrig Way, Bellflower Road, Birch Street, Breen Road, Colby Street, Dean Street, Edgehill Road, Field Street, Heron Lane, Moran Road, Outlook Road, Pauline Road, Pelham Street, Westcott Road, and Wheeler Road.

In Fiscal Year 2023, 25 roads, or portions thereof, were repaved, reconstructed, or treated with a pavement preservation application: Baldwin Road, Cleremore Road, Eastview Ave., Ed Hayes Way, Fountain Street, Franklin Street, French Street, Gilman Road, Heritage Road, Hold Street, Homestead Lane, James Road, Miller's Farm Road, Mt. Vernon Ave., Monticello Circle, Morgan Road, Nussey Terrace, Old Elm Street, Osceola Lane, Quaker Lane, Queensland Road, Salem Road, Warren Street, and Woodside Road.

Seven (7) projects were in construction, including: Middlesex Turnpike Improvements Project, Boston Road Improvements (River Street to Floyd Street), Chelmsford Road Water Main Replacement, French Street Sidewalk, Katie Durand Memorial Park, Dutile School Culvert Removal and Stream Restoration, and Phase II of the Frost Street Stormwater Improvements.

French Street paving and new sidewalk

Nine (9) projects were in design development during this time, including: New DPW Facility, Town Center, Yankee Doodle Bike Path, Sewer Contract 37 (Needs Area 4), Sewer Contract 38 (Needs Area 6), Lexington Road/Glad Valley Drive Intersection Improvements, 18-inch Brown Street to Rogers Street Force Main Replacement, Rangeway Road Sewer Betterment, and Call Street Sidewalk.

The Engineering Division manages reporting and compliance with the Town's *Massachusetts Small Municipal Separate Storm Sewer System (MS4) General Permit* for the Town's stormwater system. The Town has 635 known stormwater outfalls that are regulated under the MS4 permit requirements.

In addition to general maintenance of the publicly accessible and internal GIS sites, the annual update to the Assessor's parcel layer was completed. Updates to water, sewer, stormwater, and other miscellaneous layers were completed, as needed, for individual departments.

The Engineering Division provides services to residents, private consultants, contractors, and other Town departments. These services include the following: staff support, plan reviews, and inspections on subdivision construction, private projects, sewer extensions, as well as construction of road work required under the adequate access by-law; plan research; website updates with news and projects.

French Street culvert-completed by DPW

Highway Division

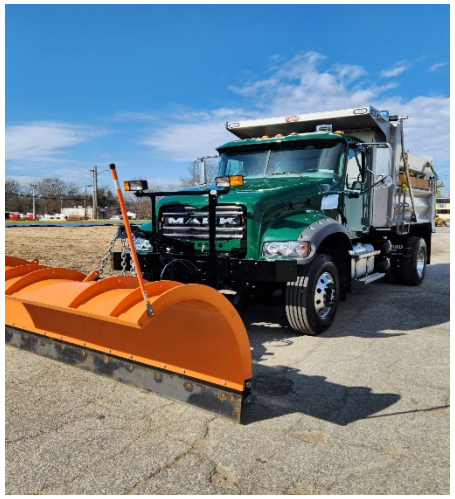
Throughout FY23 the Highway Division continued to provide necessary services to maintain the Town's roads and drainage systems and provide public safety throughout the Town.

The Highway Division performs salting operations and snow removal on the town's 258 miles of roads. This year's snow season produced six plowable snowstorms. The first event came on January 15, 2023, with 2.70 inches. The last event was March 14, 2023, with 4.10 inches. Snowfall for the entire season totaled 27.70 inches. This snow season also had numerous storms below two inches.

The Highway Division used 4,467.55 tons of salt this snow season. The Highway Division works diligently over long hours throughout these events to maintain a safe roadway system for the residents of Billerica. Each forecasted snowstorm is treated differently based on staffing level, the time of day, air temperature, pavement temperature, intensity, duration of snowstorm and the expected accumulation of snow.

Prior to the snow starting, the Department of Public Works pretreats the roads and continues to do so during the storm. Once the snow accumulation reaches over 2 inches, operations transition to plowing, where Town staff and private contractors are dispatched to assigned routes.

In addition to emergency response and maintenance during inclement weather, the Highway Division also responds to emergency calls from the Police Department and the Fire Department to aid in traffic control and other emergency requirements. The Highway Division also assists other Town Departments with various projects throughout the year.



The Highway Division performs regular day-to-day maintenance of the Town's roadway and drainage systems. The maintenance of the roadways included patching of failing areas of pavement, filling of potholes, replacing damaged pavement and berm, grading of gravel roads, patching of trenches from water breaks and Town drainage work, sweeping sand and debris from roadways, repair of guard rail, repair of damaged sidewalks as well as responding to resident concerns and requests for various situations.

The maintenance of the drainage systems included the rebuilding of failing catch basins, installing new catch basins, cleaning catch basins and drainpipes, repairing damaged drainage pipe, installing new drainage pipe, and clearing outfalls. There are 125 miles of drain mains and more than 4,901 catch basins throughout the Town. In FY23 catch basin cleaning generated 302 tons of sediment.

Other work completed by the Highway Division included the replacement of damaged or missing Town signs, roadway stripping, such as crosswalks, stop lines and road centerlines and maintenance and repair of street signal lights. The Highway Division responded to over 259 brush cutting requests throughout the town.

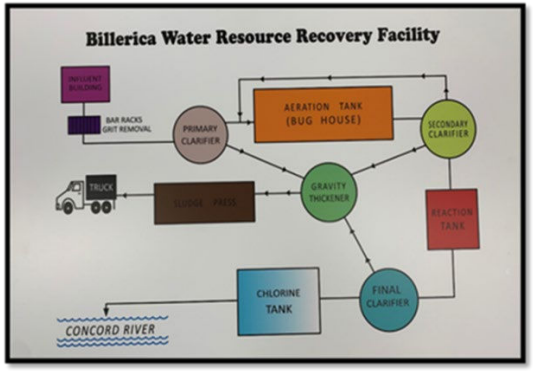
The Motor Equipment Repair section of the Highway Division provides fleet maintenance of DPW vehicles and equipment, including preventative maintenance and repair of town cars, trucks, plows, sanders, and heavy equipment.

Wastewater Division

The Town of Billerica operates a 5.5 million gallon per day (MGD) Water Resource Recovery Facility (WRRF) on Letchworth Avenue in North Billerica. Wastewater from commercial, residential, and industrial locations in the Town is treated at the plant and discharged to the Concord River. The quality of the discharge is monitored daily to assure it meets criteria set out in the National Pollutant Discharge Elimination System (NPDES) permit issued to the plant by the State of Massachusetts Department of Environmental Protection and the United States Environmental Protection Agency.

Preliminary treatment removes grit and wipes from the incoming wastewater which then goes to primary clarifiers to allow heavier materials to settle out. This is followed by secondary treatment in which the wastewater is aerated and mixed with diffused air to allow bacteria to remove a large percentage of the organic material which then settles out in secondary clarifiers. The liquid stream is treated with various chemicals causing any remaining solids to flocculate and settle. This step removes phosphorus and aluminum. The wastewater is disinfected using sodium hypochlorite to inactivate any bacteria. Finally, sodium bisulfite is added to remove any residual chlorine. The water is then discharged into the Concord River.

Below is a flow diagram of how water and solids pass thru the WRRF:



Residuals Management

Solids produced as part of the treatment process are pumped from primary, secondary, and tertiary clarifiers to gravity thickeners to further separate liquids from solids; they are then dewatered by our Fournier Rotary Presses (2). This process increases the solids content from less than 1% to an average of 24%. These dewatered solids are trucked to a licensed landfill by a private contractor. In this fiscal year we produced roughly 7100 dry tons of dewatered solids, an average of 144 tons/week.

In fiscal year 2023 the WRRF treated 1.752 billion gallons of wastewater with an average daily flow of 4.8 million gallons per day.

The WRRF also treats over 20 million gallons of drinking water waste every year.

Collection System

The wastewater collection system, composed of 200 miles of sewer ranging from 8 inch to 42 inch. gravity lines and force mains, some low-pressure systems and 22 pumping stations, provides service to approximately 87% of the Town. Division staff are responsible for the 24-hour operation of these stations and the cleaning, inspecting and repair of the sewer lines. During this fiscal year we issued 100 sewer connection permits.

Blockages are an unfortunate occurrence in the collection system and can cause sewage to back up in both public and private sewer lines, overflow into homes, onto streets or into the water bodies in town. Buildup of grease and rags/wipes in the sewer line is often the cause of these blockages. The increased use of non-woven

products such as baby wipes, cleaning wipes and other such products and their disposal in toilets continues to be a major and costly problem in the collection system causing blockages and equipment failure.

Laboratory Services

In the laboratory at the Wastewater Treatment Plant, the Laboratory Technician and operations staff perform an average of fourteen tests per day, seven days a week on at least six separate samples. That is over 30,000 tests per year. Samples that require more complex analysis are collected and sent to contracted labs on a weekly, quarterly, and annual basis. Some of these test results are used to monitor and adjust the physical, chemical, and biological processes in the plant while others must be reported to the Environmental Protection Agency and the Massachusetts Department of Environmental Protection as required in our NPDES permit.

The plant consistently meets permit requirements.

Industrial Pretreatment

The Industrial Pretreatment Program performs monitoring, inspection, and sampling of 23 industries to limit discharge of harmful chemicals into the sewer system. This program issues permits to all industries and has the ability to issue warnings and fines to those industries not meeting the provisions of their permit. These industries produce approximately 475,000 gallons per day of flow.

All industries are inspected annually, and their discharges sampled and tested to ensure compliance with their permits. The names of any industries with cited permit violations are posted in the Lowell Sun as required by law. Each industry also samples and submits results to the Pretreatment Coordinator twice a year. This program is a requirement of MA DEP and the US Environmental Protection Agency, and the Sewer division reports to these agencies annually.

Accomplishments

Both the collections and plant crews are full of resourceful and hard-working employees. This year the collections team has replaced the pumps and motors at the Bridle St. pump station, piston valves at Waterview, motor couplings at Brown, installed several new manholes, replaced lifting cables at Treble Cove, and installed new block heaters and thermostats at Treble Cove and Ilford Pump stations just to name a few items. They also inspected new sewer tie ins, helped highway repair catch basins, cleaned all wet wells, and responded to blockages.

The plant has also accomplished many improvement and maintenance projects over the 2023 calendar year. These projects include new industrial coatings on floors, pipes, pumps, and walls to improve the appearance of the plant as well as keep it in good working order. A final effluent weir box was designed and fabricated out of stainless steel in our shop to improve our measuring accuracy for Ph and Dissolved oxygen. Steel covers were cut and attached to motor cages to protect the motors and gear boxes from rain and snow. One out of two shear mixers were rebuilt, and a secondary clarifier gearbox was also rebuilt to name a few items. The Plant staff continues to educate the public with plant tours and visits to local schools.

Phase 3 of the Plant and Pump Station upgrades is nearly complete adding two new chemical storage tanks, a new operations building, and much needed upgrades to the Salem St. Pump Station.

Water Division

During FY23 a total of 1,561,978,193 gallons of water were pumped from the Water Treatment Plant (WTP) to the Town's distribution system. This fiscal year's highest daily pumping occurred on 7/23/22 with 8.50 million gallons produced. The average daily volume this year was 4.28 (million gallons). Monthly pumping data for the fiscal year is listed below.

Month Pumping Totals

July 2022	221.58 million gallons
August 2022	200.95 million gallons
September 2022	150.53 million gallons
October 2022	129.73 million gallons
November 2022	111.12 million gallons
December 2022	108.34 million gallons
January 2023	90.99 million gallons
February2023	84.64 million gallons
March 2023	93.73 million gallons
April 2023	97.34 million gallons
May 2023	141.89 million gallons
June 2023	131.13 million gallons

The Water Treatment Plant has been operating for 16 years and continues to perform well and produces a high-quality product.

Water Testing

The Water Division tests tap water in homes that is likely to have high lead and copper levels every three years. The following are the most recent results:

2022 Lead & Copper Results

	90% Value	(Target) Action Level
Lead	3.00 ppb	15 ppb
Copper	21 ppb	1300 ppb

Each month the Water Division samples ten sites Town-wide for corrosion control characteristics such as: pH, temperature, total dissolved solids, alkalinity, and hardness.

Each week the Water Division samples thirteen sites Town-wide for total coliform (bacteria) and chlorine residual.

PFAS 6 Results

You might have seen recent news reports about pre- and polyfluoroalkyl substances (together abbreviated as PFAS). These are a class of human-made chemicals typically associated with the manufacturing of non-stick coatings, waterproofing, and stain-proofing treatments. They have also been associated with certain fire-fighting foams.

The six regulated PFAS compounds are: (PFAS6):

Perfluorooctanoic acid (PFOA),
Perfluorooctanesulfonic acid (PFPS),
Perfluorononanoic acid (PFNA),
Perfluorohexanesulfonic acid (PFHxS),
Perfluoroheptanoic acid (PFHpA), and
Perfluorodecanoic acid (PFDA)

Below are the test results for up to FY2023:

(Note: **ND** is non-detect or below the **MRL** and the regulatory limit is a total of the six compounds of 20 ng/L.)

07/01/2021	**MCL**	**MRL**	**Finished**
SUM OF Regulated (PFAS6)	ng/L	ng/L	ng/L
PFAS6	20	2.0	8.88
10/04/2021	**MCL**	**MRL**	**Finished**
SUM OF Regulated (PFAS6)	ng/L	ng/L	ng/L
PFAS6	20	2.0	11.80
10/25/2021	**MCL**	**MRL**	**Finished**
SUM OF Regulated (PFAS6)	ng/L	ng/L	ng/L
PFAS6	20	2.0	11.50
12/01/2021	**MCL**	**MRL**	**Finished**
SUM OF Regulated (PFAS6)	ng/L	ng/L	ng/L
PFAS6	20	2.0	2.29
01/03/2022	**MCL**	**MRL**	**Finished**
SUM OF Regulated (PFAS6)	ng/L	ng/L	ng/L
PFAS6	20	2.0	5.88
02/02/2022	**MCL**	**MRL**	**Finished**
SUM OF Regulated (PFAS6)	ng/L	ng/L	ng/L
PFAS6	20	2.0	5.29
03/02/2022	**MCL**	**MRL**	**Finished**
SUM OF Regulated (PFAS6)	ng/L	ng/L	ng/L
PFAS6	20	2.0	2.74
04/01/2022	**MCL**	**MRL**	**Finished**
SUM OF Regulated (PFAS6)	ng/L	ng/L	ng/L
PFAS6	20	2.0	2.50
05/02/2022	**MCL**	**MRL**	**Finished**
SUM OF Regulated (PFAS6)	ng/L	ng/L	ng/L
PFAS6	20	2.0	5.66
07/01/2022	**MCL**	**MRL**	**Finished**
SUM OF Regulated (PFAS6)	ng/L	ng/L	ng/L
PFAS6	20	2.0	6.15
10/02/2022	**MCL**	**MRL**	**Finished**
SUM OF Regulated (PFAS6)	ng/L	ng/L	ng/L
PFAS6	20	2.0	9.82

The Water Division normally samples for Bromate monthly with compliance being based upon a quarterly running average. Once exceeded, public notices are continually required each quarter until such time as the quarterly running average falls below the MCL, even if individual monthly results are below the MCL.

Note: **ND** is below the Bromate **MRL**

DATE	MCL	MRL	RESULT
	mg/l	mg/l	mg/l
07/12/2022	0.0100	0.0020	0.0086
08/12/2023	0.0100	0.0020	0.0051
09/17/2023	0.0100	0.0020	0.0120
10/26/2023	0.0100	0.0020	0.1500*
11/16/2023	0.0100	0.0020	0.0025
12/08/2023	0.0100	0.0020	0.0153
01/04/2023	0.0100	0.0020	ND
03/02/2023	0.0100	0.0020	ND
04/04/2023	0.0100	0.0020	ND
05/04/2023	0.0100	0.0020	0.0026
06/01/2023	0.0100	0.0020	ND

* Denotes the failure that required the public notice of MCL violation

Meters and Cross Connection

The division employs two meter technicians who are responsible for the repair and maintenance of all meters and endpoints for the 15,388 metered connections of the division. There were 150 final water readings, 291 End Point repairs or replacements, and 234 scheduled meter change and/or repairs for FY 2023. The division water billing clerk handles on average 30 to 40 phone calls and 5-6 walk-in requests a day.

Water Ban

During the summer 2022 began in drought conditions which spread across the state and outdoor water use became progressively more restrictive throughout the state.

The Summer of 2023 we had minimum to no restrictions on outdoor water use; allowing voluntary outdoor watering restrictions of seven days a week but prohibited between the hours of 9 am and 5 pm, due to the high levels of precipitation experienced.

Water Distribution System

The Billerica Water Distribution System contains approximately 235.5 miles of water main ranging from 4” to 24” diameter. The first water distribution pipes were installed in 1898 and some are still in service today. The distribution system also contains 1,993 fire hydrants.

The Water Distribution performs leak detection on the entire water distribution system each year. In FY23, six water main leaks, five service leaks, and twenty-six leaking hydrants were discovered and repaired estimated to save 135.7 million gallons per year.

The Town’s distribution system contains two storage tanks that function to maintain system pressure, provide fire flows and buffer the Water Treatment Plant from sharp process rate fluctuations.

The larger tank nearer to the Town center contains 7.5 MG when full and the smaller (Crosby Hill) tank contains 1 MG when full. The Water Division staff inspects the tanks each week.

The Fox Hill Booster Station serves the Fox Hill area of Town and operates automatically, typically during the summer months, to satisfy peak demands.

During the fiscal year, numerous hydrants were painted, other forms of maintenance performed, and some 2,000 hydrants inspected. Water Division staff replaced nine hydrants and contractors replaced an additional three hydrants.

Water Main Breaks

During FY 23, the distribution system experienced forty-two main breaks.

Backflow Control Program

The Town of Billerica accepted the responsibility to fully implement a cross connection control program in the month of August 1998. Billerica's cross control program requires:

The Town surveys all industrial, commercial, institutional, and municipal properties for cross connections.

Where a cross connection cannot be eliminated it must be protected by a properly installed backflow control device.

A reduced pressure zone or double check valve backflow device installed to protect a cross connection must be approved. Design data sheets and plans are submitted to the cross-connection office for approval by a certified surveyor.

Following approval, installation, and initial testing the backflow device will need routine testing. All low hazard or seasonal backflow devices are scheduled annually. All high hazard devices are scheduled semi-annually. Testing must be completed by the Town of Billerica or its designee.

Residential high and low hazard devices, devices installed on fire systems, irrigation or other equipment are included in the regulations and must meet the requirements of the Town's cross connection program. A cross connection survey is not required for a private residence.

The office of the Massachusetts Department of Environmental Protection strongly promotes consumer education. To meet the education goal, the Town includes backflow information in our annual Consumer Confidence Report, provides informational pamphlets, supplies copies of backflow regulations, and offers personalized help for completing data sheets and plan approvals.

Cemetery Division

The Cemetery Division is responsible for the operation and maintenance of the Town's six cemeteries: Fox Hill, North, South, Job Hill, Old North, and the Rogers Family Tomb.

There were 198 burials in FY23. Total revenue generated from the sale of grave plots and other services provided by the Town for FY23 was $149,895. The Cemetery Division staff installed 18 flat grave markers, 33 Veteran markers and 59 foundations for head stones.

During FY23, the roof was replaced on the Cremation Columbarium as well as some granite pieces.

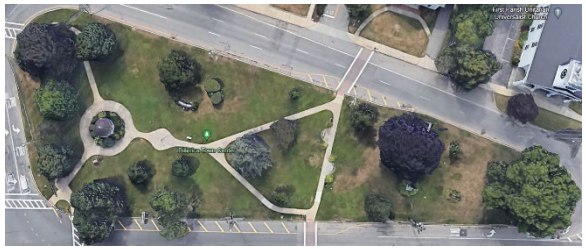
The Cemetery Staff also assist in snow plowing operations.

Parks and Tree Division

The Parks & Tree Division is responsible for pruning and maintaining public shade trees and removing dead trees on Town properties. In FY23 the Division responded to one hundred and one (101) trees calls. Parks & Tree staff trimmed and cut approximately 200 miles of brush on Town roads. The Town of Billerica is also a member of Tree City USA and received the official proclamation from the Town Select Board that April 23, 2023, Town of Billerica Arbor Day.

TREE CITY USA®
An Arbor Day Foundation Program

The Parks & Tree Division is responsible for maintaining and mowing more than 95 acres of all Town fields including the Lampson Complex, the Old Water Plant, PHR Complex, Masonic Hall, Howe Building, and Katie Durand Memorial Park. The Parks & Tree Division also retrofitted three (3) fields; Glavine, Hood and Boutwell fields, two (2) baseball fields and one (1) softball field. They also removed and replaced seven (7) trees on the 3A project (south)



Other areas maintained by the Parks and Tree Division include the Town Common, Library, Town Hall, Korean Veterans Memorial, the Talbot Oval, Police Station, Kids Konnection, Marshall, Pollard, two Vining fields, Old Bennett Library, and the Hajjar Field, along with twenty-five squares located throughout the Town. The Division also removed and replaced ten (10) new whiskey barrels on the Town Common.

In addition, the Parks & Tree Division waters all flowers, sets up holiday lighting on the Town Common and participates in snowplowing and other duties as directed.

Town Appointed Officials

CEMETERY COMMISSION
James F. O'Donnell, Jr. – Term Exp 6/30/24
Peter Blaisdell, Jr. – Term Exp 6/30/23
Paul Matthews – Term Exp 6/30/25

COMMUNITY SERVICE COORDINATOR (Board of Health) - Bethany Slack

CONSTABLES
Steven Elmore – Term Exp 6/30/24
John Gray – Term Exp 6/30/24
Dwayne Eidens – Term Exp 6/30/24
Joseph Smith - Term Exp 6/30/24
Glen Magnan – Term Exp 6/30/25

TOWN MANAGER
John C. Curran

ASST. TOWN MANAGER
Clancy Main - Appt. 2021

TOWN ACCOUNTANT
Paul Watson

TOWN COUNSEL
Labor Counsel –Kevin P. Feeley, Jr.
Town Counsel - Mark Reich, Kopelman & Paige, P.C.

ASST. TOWN CLERK
Stephanie Odell - Retired 5/2023
Liesl Catanzano - Appt. 5/1/2023

TREASURER/TAX COLLECTOR
John Clark – Retired 9/22/22
Elaine Russo – Appt. 9/22/22

ASSISTANT TREASURER
Olivia Canario - Appt. 7/2021

ASSISTANT TREASURER/ COLLECTOR
MaryAnn Schafer - Appt. 11/11/2022

MUNICIPAL BILLING DIRECTOR
Judy Dunn

DIRECTOR OF ADMINISTRATIVE SERVICES
Andrew Levine - Resigned 2/2022
Robert Maynard - Appt. 6/6/2022

DEPUTY TAX COLLECTOR
James M. Mount
Russell A. Krochune

PRINCIPAL ASSESSOR
John Speidel - Appt 7/16/2021

ASSOCIATE ASSESSORS
Richard Scanlon
Richard Ladd

ASSISTANT ASSESSOR/ DATA COLLECTOR
Chad Theriault

HEALTH INSPECTORS
Gary Courtemanche – Health Agent
Phavy Alin Pheng – Health Agent
Shelagh Collins – Health Agent
Christine West – Public Health Nurse
Michael Higgins – Special Agent for Board of Health

DIRECTOR OF PUBLIC HEALTH
Kristal Bennett

ENVIRONMENTAL AFFAIRS DIRECTOR
Isabel Tourkantonis – Dir of Conservation

SPECIAL HEALTH AGENT *(Issuing of Burial Permits)*
Frank Burns
Dean Laurendeau

IT DIRECTOR
Christopher Bartlett

VETERAN'S AGENT
Melanie Mendel – Resigned 4/2022
Donald Jarvis - Appt. 8/17/2022

POLICE CHIEF
Roy W. Frost

DEPUTY CHIEF
Gerald Roche, Jr
Station: 6 Good St (978-671-0900)

FIRE CHIEF
Robert C. Cole
Station: 8 Good St (978-671-0941)

SAFETY OFFICER
Sgt. Steven Elmore
Station: 6 Good St

BUILDINGS COMMISSIONER
Mark LaLumiere

PLUMBING/GAS INSPECTOR
Edward J. Sullivan

ELECTRICAL INSPECTOR
Daniel Vitale (Retired)
Michael Ballou

LOCAL INSPECTOR
Christopher Guerrieo
Andrew Ungerson

DIRECTOR OF PUBLIC WORKS
Frederick Russell

TOWN ENGINEER
Kelley J. Conway

PLANNING DIRECTOR
Erika Jerram

RECREATION DIRECTOR
David Grubb

STORMWATER ENGINEER
Christina Papadopoulos

SOLID WASTE SUPERINTENDENT
Stephen C. Robertson

SUPERINTENDENT OF WASTEWATER DIVISION
Jeff Kalmas

SUPERINTENDENT OF WATER WORKS
John McGovern

TREATMENT PLANT CHEMIST
John Sullivan

SUPERINTENDENT OF HIGHWAYS
Edward Tierney

SUPERINTENDENT OF CEMETERIES/ PARKS & TREES
Everett Crotty

PROCUREMENT OFFICER
Town Manager

CIVIL DEFENSE DIRECTOR
William J. Laurendeau

FENCE VIEWER
Donald F. MacDonald

TREE WARDEN
Michael D. Haines

DOG OFFICER & ANIMAL INSPECTOR
Christine Gualtieri
Ashley Chmiel
Casey Smith

MIDDLESEX CANAL COMMISSION
Alec Ingraham, Alt. – Term Exp 6/30/24
Debra Fox, Alt. – Term Exp 6/30/24
Richard Hawes - Term Exp 6/24/24
Isabelle Reardon – Term Exp 6/30/24

BOARD OF REGISTRARS
James H. Davis, Jr. – Term Exp 3/31/24
Donald H. Lovegrove – Term Exp 3/31/25
Michael J. Rea, Jr. – Term Exp 3/31/23

LOCAL WATER RESOURCES MANAGEMENT OFFICIAL
VACANCY

LOCAL AUCTION PERMIT AGENT
Town Manager

KEEPER OF THE LOCKUP
Roy W. Frost

SEALER OF WEIGHTS & MEASURES
David Tilton (NMCOG) - (978) 454-8021

DEPUTY SEALER OF WEIGHTS & MEASURES

Maurice Lefebvre (NMCOG)

SUASCO RIVER STEWARDSHIP COUNCIL
Marlies Henderson

SUBSTANCE ABUSE COORDINATOR
Michael Higgins

TOWN HISTORIAN
Alec Ingraham

BOARDS AND COMMISSIONS

BOARD OF APPEALS
Eric Anable – Term Exp 6/30/25
Anupam Wali, Secretary -Term Exp 6/30/24
Michael Parker – Term Exp 6/30/23
Richard A. Colantuoni – Term Exp 6/30/23
Robert Accomando – Term Exp 6/30/24
ASSOCIATE MEMBERS:
Ralph J. McKenna - Term Exp 6/30/25
Salvatore Dampolo – Term Exp 6/30/23

BOARD OF HEALTH
Thomas Michael Grady – Resigned 6/30/25
Christopher Ravin – Term Exp 6/30/25
Dr. Amit Gandhi – Term Exp 6/30/24
Sandra Giroux, Chair – Term Exp 6/30/23
Marie O'Rourke, Vice-Chair Term Exp 6/30/25
Robert G. Reader – Term Exp 6/30/24

BEAUTIFICATION COMMITTEE
Cynthia Hawes – Term Exp 6/30/23
Elaine Kunicki, Chair – Term Exp 6/30/23
Catherine Shubin Term Exp 6/30/22
Richard Kunick – Term Exp 6/30/23
Michael Parker - Term Exp 6/30/23
EX-OFFICIO MEMBER:
Town Manager

BILLERICA RESIDENTS EMPLOYMENT MONITORING COMMITTEE
John Burrows, Select Board Appt, Term Exp 6/30/25
Michael Parker, Planning Board Appt

BILLERICA SUBSTANCE AWARENESS AND PREVENTION COMMITTEE
(FORMERLY: SUBSTANCE ABUSE PREVENTION COMMITTEE)
Jill Geiser, Chair, School Supt Appt. - Term Exp 6/30/23
Bernie McCann – Sec, School Supt. Appt - Term Exp 6/30/23
Darlene Torre, Select Board Appt - Term Exp 6/30/24
Ian Taylor, Police Chief Appt - Term Exp 6/30/24
Edward Peterson, Polic Chief Appt - Term Exp 6/30/24
John F. Gray, Jr., Treas, Fire Chief Appt - Term Exp 6/30/23
Michael Hall, Fire Chief Appt - Term Exp 6/30/23
Dina M. Favreau, Chair, Brd of Health Appt - Term Exp 6/30/24
Michael A. DeLucia, Brd of Health Appt - Term Exp 6/30/24
Angela Caira, Shawsheen Supt. Appt - Term Exp 6/30/25
Joanne Barry, Select Board Appt - Term Exp 6/30/23

CABOT LAND RE-USE COMMITTEE
Darlene Torre, Select Board Appt - Term Exp 6/30/25
Robert M. Correnti, Housing Auth Appt - Term Exp 6/30/22
Donna Fitzgerald, Select Board Appt - Term Exp 6/30/22
Blake Robertson, Planning Board Appt - Term Exp 6/30/25
James Spinale, Recreation Appt - Term Exp 6/30/19
Al Ramos, Conservation Appt - Term Exp 6/30/23
Mary McBride, Finance Committee Appt - Term Exp 6/30/22
Michael S. Rosa, Select Board - Term Exp 6/30/24
Joshua C. Huffines. Select Board Appt - Term Exp 6/30/22

COMMISSION ON DISABILITY
Kimberly Conway, Select Brd/Town Off. - Term Exp 6/30/24
Maria Martin, Sec, - Term Exp 6/30/25
Stephen Strykowski, Chair Term Exp 6/30/24
Arthur Torrey, Vice-Chair, Term Exp 6/30/24
Doreen Healy - Term Exp 6/30/25
Donna Gorzela - Term Exp 6/30/24
Lauren Norman – Term Exp 6/30/23

COMMITTEE ON RULES
Precinct 1 - John P Gagliardi - TMM/Comm Exp, 2025/ 2024
Precinct 2 - Leah Gagnon - TMM/Comm Exp, 2023/2025
Precinct 3 - Maryanne J. Perry - TMM/Comm Exp, 2023/2023
Precinct 4 - Andrew Kucyn - TMM/Comm Exp, 2023/2024
Precinct 5 - Michael A. Fantasia - TMM/Comm Exp, 2024/2025
Precinct 6 - Blake Robertson - TMM/Comm Exp, 2025/2023
Precinct 7 - Christina Marie O'Shea - TMM/Comm Exp 2023/2024
Precinct 8 - Oren D. Hunt, Jr. - TMM/Comm Exp 2023/2025
Precinct 9 - Jeff Carl Strunk - TMM/Comm Exp 2025/2023
Precinct 10 - Laureen Knowles - TMM/Comm Exp 2025/2024
Precinct 11 - Dina Favreau - TMM/Comm Exp, 2023/2025
Precinct 12 - Jennifer Normand - TMM/Comm Exp, 2023/2023

COMMUNITY PRESERVATION COMMITTEE
John Speidel, Chief Assessor
Philip Newfell, Finance Committee Appt - Term Exp 6/30/24
James F. O'Donnell, Jr. Housing Auth Appt - Term Exp 6/30/24
Diane DePaso, Conservation Appt - Term Exp 6/30/23
Thomas H. Conway, Town Manager Appt - Term Exp 6/30/24
Matthew Battcock, Select Board Appt - Term Exp 6/30/25
Travis Brown, Historical Commission Appt - Term Exp 6/30/23
Marlies Henderson, Planning Board Appt - Term Exp 6/30/25
Joseph Fiumara, Recreation Appt - Term Exp 6/30/25

CONSERVATION COMMISSION
Paul J. Hayes, Chair - Term Exp 6/30/24
Diane J. DePaso, Secretary - Term Exp 6/30/25
Elizabeth Gallagher - Term Exp 6/30/24
Joanne Giovino, Vice-Chair - Term Exp 6/30/23
William Bulens - Term Exp 6/30/24
John Bowen - Term Exp 6/30/23
Jeff Connell - Term Exp 6/30/25

CONSERVATION/LAND USE ASSISTANT
Michael R. Devito

CONSTABLE (BONDED) IN THE TOWN OF BILLERICA
Guy J. Gill – Exp 6/30/25
Richard E. Settle – Exp 6/30/24
David C. Babineau – Exp 6/30/25

COUNCIL FOR AGING
William Neeb, Secretary - Term Exp 6/30/24
Barbara Flaherty - Term Exp 6/30/25
John Pellegrino - Term Exp 6/30/25
Philip Doiron, 2nd Vice Chair - Term Exp 6/30/24
Mary Riley, Chair - Term Exp 6/30/23
Gerald Johnson - Term Exp 6/30/24
Richard Carroll, Vice-Chair - Term Exp 6/30/23
SELECTMAN LIAISON(S):
Michael Rosa, Select Board - Term Exp 6/30/24
Kimberly Conway, Select Board- Term Exp 6/30/25
Michael A. Riley, Select Board - Term Exp 6/30/23
ALTERNATES:
Mary Jones - Term Exp 6/30/24
Gerald Johnson - Term Exp 6/30/25
Marguerite Massey - Term Exp 6/30/23
EX-OFFICIO NON-VOTING MEMBERS:
Golden Agers; Senior Citizens of Billerica; Greenwood Senior Citizens' Club; Carriage Club; Board of Health; Housing Authority Chairman; Veterans' Services Agent
COA DIRECTOR:
Jean P. Bushnell

CULTURAL COUNCIL *(Formally aka Arts Council)*
Angela LoGuidice (3-year term) - Term Exp 6/30/24
Christine P. Donoghue (3-year term) - Term Exp 6/30/22
Bonnie Regan (2-year term) - Term Exp 6/30/24
Benjamin Perry (2-year term) - Term Exp 6/30/23
David Isabelle (1-year term) - Term Exp 6/30/24
Megan Wallace (1-year term) - Term Exp 6/30/24

ELECTRONIC VOTING IMPLEMENTATION COMMITTEE
Kevin P. Conway
Donald Damon
James K. Learned
Theresa Logue
David Coughlin

FINANCE COMMITTEE
Douglas Fogerty - Term Exp 6/30/23
David Gagliardi, Chair - Term Exp 6/30/23
Philip J. Newfell - Term Exp 6/30/24
Sharon Healey - Term Exp 6/30/23
Patrick Logue - Term Exp 6/30/24
Mary K. McBride, Secretary - Term Exp 6/30/25
Larry Norman - Term Exp 6/30/25
Donald Damon - Term Exp 6/30/24
John Mulloy, Vice Chair - Term Exp 6/30/24
Douglas Meagher, Vice Chair - Term Exp 6/30/23
Darlene Torre - Term Exp 6/30/23
ASSOCIATE MEMBERS:
1st Kelley Sardina - Term Exp 6/30/23
2nd Sharon Healey - Term Exp 6/30/25
EX-OFFICIO MEMBER
Town Accountant

FINANCIAL & COMPLIANCE AUDIT COMMITTEE
VACANCY, Select Board Appt - Term Exp (6/30/25)
VACANCY, Moderators Appt - Term Exp 6/30/25
VACANCY, Moderators Appt - Term Exp 6/30/23
Richard DelGaudio, Moderator's Appt - Term Exp 6/30/24
David Gagliardi, Finance Committee Appt - Term Exp 6/30/24
VACANCY, Select Board Appt - Term Exp 6/30/24
Patrick Logue, Finance Committee Appt - Term Exp 6/30/24

GENERAL BY-LAW REVIEW COMMITTEE
Dina Faveau, Rules Committee Appt.
Philip J. Newfell
Edward Giroux
Mary K. McBride
David Gagliardi
David Coughlin
Linda Boucher
James Gately
Douglas Meagher

HIGH SCHOOL BUILDING COMMITTEE
Timothy Piwowar – Superintendent
Robin Hulsoor – Asst. Superintendent of Finance and Business
John C. Curran – Town Manager
Mark LaLumiere – Inspector of Buildings
Sean Bartlett - Dir of School Maintenance
Thomas Murphy - BMHS Principal
Daniel Burns - Term Exp 6/30/24
David Gagliardi - Finance Comm Member - Term Exp 6/30/23
Kevin Heffernan - Knowledge of engineering/construction - Term Exp 6/30/24
Mark Efstratiou- School Comm Member - Term Exp 6/30/23
Chris Tribou – Planning Board Appt - Term Exp 6/30/23
John Magliozzi – BMHS Teacher - Term Exp 6/30/24
John Burrows – Moderators Appt - Term Exp 6/30/23
Marc Lombardo - Moderator Appt - Term Exp 6/30/24
Richard Colantuoni - Moderator Appt - Term Exp 6/30/24
VACANCY – BMHS Student (Non-Voting Member)

HISTORIC DISTRICT COMMISSION
John J. McKenna (Lawyer), Chair - Term Exp 6/30/25
Richard Hawes - Term Exp 6/30/24
Travis Brown – Vice Chair - Term Exp 6/30/23
George J. Simolaris, Jr. - Term Exp 6/30/24
Michael J. Rea, Jr. - Term Exp 6/30/23
Mary K. McBride, Secretary - Term Exp 6/30/23
ALTERNATES
Mary Jones – Term Exp 6/30/24

Matthew Ahern – Term Exp 6/30/24
Kathy Meagher - Term Exp 6/30/24
Tina Pesiridis – Term Exp 6/30/24
Daniel Valentine – Term Exp 6/30/25
EX-OFFICIO MEMBER - Town Planner

HISTORICAL COMMISSION
Alec Ingraham, Chair - Term Exp 6/30/24
Travis W. Brown - Term Exp 6/30/25
Mary Leach - Term Exp 6/30/23
Michele DeParasis - Term Exp 6/30/24
Matthew Hrono - Term Exp 6/30/24
ALTERNATES:
Daniel Valentine – Term Exp 6/30/25

HOUSING PARTNERSHIP COMMITTEE
Michael S. Rosa, Select Board - Term Exp 6/30/23
Andrew Deslaurier, Select Board - Term Exp 6/30/23
Kimberly J. Conway – Select Board - Term Exp 6/30/23
Michael Parker - Planning Board Appt - Term Exp 6/30/23
Douglas Meagher – Finance Committee - Term Exp 6/30/23
VACANCY - Housing Authority - Term Exp 6/30/23
VACANCY – School Dept. Rep Term Exp 6/30/24
VACANCY– Member at large - Term Exp 6/30/25
VACANCY – Member at large - Term Exp 6/30/24
VACANCY- Member at large - Term Exp 6/30/25
VACANCY -Member at large - Term Exp 6/30/25
VACANCY - Member at large - Term Exp 6/30/23

LONG RANGE MASTER PLAN OVERSIGHT COMMITTEE
Michael Riley, Planning Board Appt - Term Exp 6/30/23
Andrew Deslaurier, Select Board - Term Exp 6/30/24
VACANCY, School Committee Appt - Term Exp 6/30/24
VACANCY, Moderator's App - Term Exp 6/30/22
Mary McBride, Finance Committee Appt - Term Exp 6/30/23
Michael S. Rosa, Select Board Appt - Term Exp 6/30/24

MUNICIPAL AFFORDABLE HOUSING TRUST *(Aka Billerica Affordable Housing Trust)*
Allison Elliott – Term Exp 6/30/23
Cathy Hertler - Term Exp 6/30/23
Teresa English - Term Exp 6/30/23
Catherine Shubin (Realtor) – Term Exp 6/30/23
Martin E. Conway – Term Exp 6/30/23
VACANCY, Housing Authority - Term Exp 6/30/24
Kimberly J Conway – Select Board - Term Exp 6/30/23
Michael A Riley – Select Board
EX-OFFICIO MEMBERS:
Robert M. Correnti - Housing Director
John C. Curran – Town Manager

PERSONNEL BOARD
VACANCY – Term Exp 6/30/24
VACANCY – Term Exp 6/30/23
VACANCY – Term Exp 6/30/24
VACANCY – Term Exp 6/30/25
VACANCY – Term Exp 6/30/23

PUBLIC LIBRARY BOARD OF TRUSTEES
Thomas Aquavella - Term Exp 6/30/24
Robert M. Correnti - Term Exp 6/30/24
Maggie Deslaurier - Term Exp 6/30/23
Michelle Ovalle - Term Exp 6/30/23
Martin E. Conway - Term Exp 6/30/25
Ellen D. Rawlings - Term Exp 6/30/25
Elizabeth Gottman-Hanrahan - Term Exp 6/30/23
Katrina Kruse - Term Exp 6/30/23
Addie Finley - Term Exp 6/30/24
TREASURER: (*per Chapter 320 - Acts & Resolves of 1978). "….the Town Treasure shall act as treasurer of such board of trustees…."*
LIBRARY DIRECTOR: Joseph St. Germaine
ASST LIBRARY DIRECTOR: Kathleen Kenny

RECREATION COMMISSION
John E. Bartlett, Chair – Term Exp 6/30/23
Donald Casey – Term Exp 6/20/23
Michael Parker - Term Exp 6/30/23
Anthony DaFonseca – Term Exp 6/30/22
Joseph Fiumara – Term Exp 6/30/25
John Bertolucci – Term Exp 6/30/25
Ruth A. Mingo – Term Exp 6/30/22
Cynthia Rich, Sec. – Term Exp 6/30/24
James Spinale – Term Exp 6/30/24
James Ciccone – Term Exp 6/30/24
DIRECTOR - David Grubb
ASST DIRECTOR – Anastasia Lecuive
PROGRAM COORD - Brian Leary
PROGRAM COORD – Kierstin Pane

SCHOLARSHIP FOUNDATION COMMITTEE
Timothy Piwowar – Supt. of Schools,
VACANCY - Term Exp 6/30/23
Jim Spinale - Term Exp 6/30/24
Sharon Ferris – Corresponding Sec. - Term Exp 6/30/23
Darlene Torre - Term Exp 6/30/25
VACANCY -Term Exp 6/30/25
Tracy DeJoy - Term Exp 6/30/24
Patricia Membrino, Recording Secretary - Term Exp 6/30/24
VACANCY - Term Exp 6/30/24
VACANCY - Term Exp 6/30/24
VACANCY - Term Exp 6/30/25
James Gately - Term Exp 6/30/24
Brenda MacDonald - Term Exp 6/30/23
Michael S. Rosa - Term Exp 6/30/25
Lawrence Norman - Term Exp 6/30/25
Albert Tassone - Term Exp 6/30/23
VACANCY - Term Exp 6/30/23
Sean Furbush - Term Exp 6/30/25
VACANCY - Term Exp 6/30/24
VOLUNTEERS:
Dorothy M. Murray
Elizabeth Berube
Dale Hoar
Marc Lombardo
Michael Ouellette
Patricia Annunziato
Helen Mastroianni
Jaclyn Piscatelli
Helen Potter

STREET ACCEPTANCE & DISCONTINUANCE COMMITTEE
Kimberly J. Conway, Select Board - Term Exp 6/30/23
Edward J Giroux, Planning Board Member - Term Exp 6/30/23
Rino Moriconi, Finance Committee - Term Exp 6/30/23
Kelley Conway, Town Engineer - Term Exp 6/30/23
Erika Jerram – Director of Planning

TOWN MEETING WARRANT ACTION COMMITTEE
William G. Greene, Jr. - Term Exp 6/30/25
Cosmo Cavicchio, Recording Secretary - Term Exp 6/30/23
Matthew Mannetta - Term Exp 6/30/25
Sean Furbush - Term Exp 6/30/24
Jack Cavicchio - Chair - Term Exp 6/30/23

YANKEE DOODLE BIKE PATH COMMITTEE
Andrew N. Deslaurier, Select Board App - Term Exp 6/30/23
Edward J. Giroux, Finance Comm. Appt - Term Exp 6/30/25
Jack Bowen, Conservation Comm. Appt - Term Exp 6/30/25
Joseph Fiumara, Recreation Comm. Appt - Term Exp 6/30/23
Shelley L. Rosenbaum-Lipman, Moderator's Appt - Term Exp 6/30/25
Ellen Rawlings, Moderator's Appt - Term Exp 6/30/25
VACANCY, Moderator's Appt. - Term Exp 6/30/23

ZONING BY-LAW REVIEW COMMITTEE
Mark LaLumier, Building Commissioner
Richard Colantuoni, Board of Appeals
Christopher Tribou, Planning Board
Erika Jerram, Director of Planning
William Bulens
Jon Metivier
Michael R. Riley

Richard Annese
Denise Salemme

BOWERS FUND
APPOINTED
John G. Conway
- Appointed 10/2012
- Term Exp 10/2017

Eleanor Shea
- Appointed 10/2013
- Term Exp 10/2018

Michael J. Rea. Jr.
- Appointed 10/2014
- Term Exp 10/2019

Marie O'Rourke
- Appointed 10/2015
- Term Exp 10/2020

Jeanne LeGallo
- Appointed 10/2016
- Term Exp 10/2021

John G. Conway
- Appointed 10/2017
- Term Exp 10/2022

Eleanor Shea
- Appointed 10/2018
- Term Exp 10/2023

Michael J. Rea, Jr.
- Appointed 10/2019
- Term Exp 10/2024

Marie O'Rourke
- Appointed 10/2020
- Term Exp 10/2025

Jeanne LeGallo
- Appointed 10/2021
- Term Exp 10/2026

John G. Conway
- Appointed 10/2022
- Term Exp 10/2027

PRECINCT CHAIRPERSONS & CLERKS (*Elected – 2022 Town Meeting)*
PRECINCT 1
Chair: Joanne M. Gagliardi
Clerk: Elizabeth LeBlanc
PRECINCT 2
Chair: Stephen J. Wanamaker
Clerk: Sandra J. Giroux
PRECINCT 3
Chair: Carol A. Leibovitz
Clerk: Mary Elaine Leach
PRECINCT 4
Chair: George E. Noel
Clerk: Anne Noel
PRECINCT 5
Chair: Michael F. Parker
Clerk: Matthew R. Mannetta
PRECINCT 6
Chair: Ralph J. Deldon
Clerk: Michael A. Anastasia
PRECINCT 7
Chair: Kenneth B. Glasser
Clerk: Jodi A. Hogan
PRECINCT 8
Chair: Oren D. Hunt, Jr.
Clerk: Vacant
PRECINCT 9
Chair: Donald L. Damon, Jr.
Clerk: Guillermo I. Perez
PRECINCT 10
Chair: James F. Gately, II
Clerk: Shawn M. Kerr
PRECINCT 11
Chair: Clare A. Fortune-Lad
Clerk: Meredith Lovell
PRECINCT 12
Chair: Cosmo D. Cavicchio, Jr
Clerk: Lisa Anne Charland

STANDING COMMITTEES

(Appointed by either the Select Board or Town Manager - Not Town Meeting -created Committees)

BATV BOARD OF DIRECTORS
Ellen Day Rawlings - Term Exp 6/30/24

BILLERICA COMMUNITY ALLIANCE
All Select Board

CABLE ADVISORY COMMITTEE
Robert M. Correnti
Kevin P. Conway, Chair
John S. Renoni,
Arthur L. Torrey
Andrew Deslaurier., Select Board - Term Exp 6/30/23
Kimberly J. Conway, Select Board - Term Exp 6/30/23

BILLERICA YOUTH ADVISORY COMMITTEE
Sean Furbush
Miranda Hodgkins, Re-Appt 9/12/22 - Term Exp 8/30/23
Thomas Postell
Sylvie Reveley
Christina Hansford
Emily Penny
James Mahoney, Re-Appt 9/12/22 - Term Exp 8/30/23
John LaFauci, Re-Appt 9/12/22 - Term Exp 8/30/23
Grace Carter, Appt 9/12/2022 - Term Exp 8/30/23
ALTERNATES:
Morgan Jones
Sophie Monis

CAPITAL ASSET MANAGEMENT, DIVISION OF (DCAM)
John Curran, Town Manager
Daniel S. Rosa, Police Chief
Peter Koutoujian, Middlesex County Sheriff

CAPITAL NEEDS ASSESSMENT COMMITTEE
Andrew N. Deslaurier, Select Board
Michael Riley, Select Board
Mary Riley, Council on Aging
John Bartlett, Recreation Committee
David Gagliardi, Finance Committee
Marlies Henderson, Planning Board
Martin Conway, Housing Authority
Mark Efstratiou, School Committee
Paul Hayes, Conservation
EX-OFFICIO MEMBERS:
John Curran, Town Manager
Denise McClure, Planning Director
Jean P. Bushnell, COA Director
David Grubb, Recreation Director
Timothy Piwowar, Superintendent of Schools
Robert Correnti, Executive Director of Housing Authority
Mark LaLumiere, Building Commissioner

COMMUNITY FUNDS *(Nortel, Jabil, Flir, Bruker Optical, Bruker BioSpin, BCGE)*
All Select Board

ELDERLY AND DISABLED TAXATION FUND COMMITTEE
John Speidel, Principal Assessor
John F. Clark, Treasurer/Collector
Richard Scanlon

KENT FUND
John Burrows – Term Exp 6/30/23
Michael S. Rosa – Term Exp 6/30/23

LOWELL REGIONAL TRANSIT AUTHORITY
Andrew Jennings – Term Exp 6/30/23

MIDDLESEX COUNTY SELECTMEN'S ASSOCIATION
All Select Board

NORTHERN MIDDLESEX COUNCIL OF GOVERNMENT
Andrew N. Deslaurier, Select Board - Term Exp 6/30/23
Christopher Tribou, Planning Board Rep. - Term Exp June 30, 2025
Mary K. McBride, Associate Member

OPEN SPACE & RECREATION
Michael S. Rosa, Select Board, Chair - Term Exp 6/30/24
Michael Riley, Select Board - Term Exp 6/30/23
John E. Bartlett, Rec Appt, Vice-Chair - Term Exp 6/30/25
Marlies Henderson - Planning Board Appt, Secretary - Term Exp 6/30/23
Jack Bowen, Conservation Comm Appt - Term Exp 6/30/24
Justin Damon, Select Board Appt - Term Exp 6/30/22
Michael Parker, Select Board Appt - Term Exp 6/30/23
Catherine Shubin – Select Board Appt - Term Exp 6/30/24
Maria Martin – Select Board Appt - Term Exp 6/30/24

PROJECT ADVISORY COUNCIL – *(ROUTE 3 WIDENING COMMITTEE)*
John Curran, Town Manager

SIGN BY-LAW SUB-COMMITTEE
Michael S. Rosa, Select Board - Term Exp 6/30/23
John Burrows, Select Board - Term Exp 6/30/23

STRATEGIC FINANCIAL PLANNING COMMITTEE
Robert M. Correnti

TAX FORECLOSED PROPERTY CUSTODIAN
John F. Clark, Treasurer

TOWN/SCHOOL FISCAL SUBCOMMITTEE
Kimberly Conway, Select Board - Term Exp 6/30/23
Andrew N. Deslaurier, Select Board - Term Exp 6/30/23

TRAFFIC MANAGEMENT COMMITTEE
John Gagliardi (Center) - Term Exp 6/30/23
Christopher Tribou (West) - Term Exp 6/30/25
Kelley Sardina (East) - Term Exp 6/23/23
Joseph Fiumara (North) - Term Exp 6/30/23
Ken Glasser (Nutting Lake & South) - Term Exp 6/30/25
Richard Lee (Pinehurst) –
Term Exp (Pinehurst)
Robert Cole - Fire Department - Term Exp 6/30/21
Kelley Conway - Town Engineer, DPW, Administration/Engineering
Steve Robertson - DPW, Highway
Steven Elmore - Safety Officer, Police Dept.
Cheri Gargalianos - School Dept. - Term Exp 6/30/24
Michael Riley - Planning Board - Term Exp 6/30/23
John Burrows - Select Board - Term Exp 6/30/23
VACANT - Billerica Plan - Term Exp 6/30/24

WATER/SEWER OVERSIGHT BOARD
John Faria - Term Exp 6/30/24
Kimberly Conway, Select Board - Term Exp 6/30/23
Carol Reardon - Term Exp 6/30/23
Michael Parker - Term Exp 6/30/2024
Frederick Liberatore - Term Exp 6/30/24
VACANCY - Term Exp 6/30/25
VACANCY - Term Exp 6/30/25
EX-OFFICIO MEMBER:
Town Accountant
DPW Director
Wastewater Dept. Manager, Jeff Kalmas
Water Dept. Manager, John McGovern

Committees

Conservation Commission

The Billerica Conservation Commission is comprised of seven members appointed by the Board of Selectmen for a term of three (3) years each. The following Conservation Commission Members served in calendar year 2023: Paul Hayes (Chair through June 2023), William Bulens (Chair effective July 2023), JoAnne Giovino (Vice-Chair), Diane DePaso (Secretary), Jack Bowen, Betsy Gallagher (resigned May 2023), Jeff Connell, and Christine Aras. The Conservation Department works closely with the Conservation Commission, serving as a liaison between the Commission and the community including residents, landowners, businesses, engineers, land use consultants, attorneys, utility companies, stormwater peer reviewers, Town departments and various federal and state government agencies. During 2023, Conservation Department staff consisted of Isabel Tourkantonis - Director of Environmental Affairs; Mike DeVito - Conservation Land Use Assistant; and Kristina Bernard - Principal Clerk.

The Commission thanks Betsy Gallagher for her 17 years of volunteer service and invaluable contribution to the protection and preservation of the Town's natural resources.

The Conservation Commission serves three primary purposes:

- Administers and enforces state and local wetlands protection laws, as well as the state's Massachusetts Stormwater Management Policy when a projects triggers review under the Massachusetts Wetlands Protection Act;
- Manages Town-owned conservation land and monitors conservation easements and restrictions; and
- Educates the public about the Town's natural resources.

Regulatory Review

The Billerica Conservation Commission is the official municipal agency specifically charged with the protection of Billerica's natural resources. One of the key duties and responsibilities of the Commission is to administer and enforce the Massachusetts Wetlands Protection Act (M.G.L. Ch.131, Sec. 40) and its Regulations (310 C.M.R. 10.00) and the Billerica Wetlands Protection Bylaw (Article XXII of the General Bylaws). The Commission maintains an active regulatory review schedule since the Town has two major waterways with extensive watershed areas including the Concord River, which is the Town's sole public drinking water source, and the Shawsheen River.

The Commission generally meets twice a month, on the 2nd and 4th Wednesday of every month. In 2023, the Commission held eighteen (18) public meetings and reviewed the following wetlands applications associated with small to large-scale projects: thirty-four (34) Notices of Intent; one (1) Abbreviated Notice of Intent; three (3) Notices of Resource Area Delineation; two (2) Requests for Determination of Applicability; two (2) Requests for Extension Permits; and thirty-one (31) Requests for Certificate of Compliance (as-built reviews). Formal permits and/or and approvals issued by the Commission included: thirty-three (33) Orders of Conditions; one (1) Order of Resource Area Delineation; two (2) Determinations of Applicability; two (2) Extension Permits; and thirty (30) Certificates of Compliance. The difference in the number of permit decisions versus the number of applications filed is the result of hearings on certain projects that continued from one year to the next.

Staff also reviewed several emergency and maintenance-related project work involving septic system failures, and roadway and drainage infrastructure repairs, which posed an immediate threat to the environment and/or public safety.

In addition, Conservation staff reviewed, and in many cases completed site visits associated with approximately three hundred and ninety-four (394) building applications for various construction projects. Staff also reviewed approximately fifty-two (52) Occupancy Permit requests. Site plan reviews are also regularly completed by Conservation staff as part of the Planning Board and Zoning Board of Appeals review processes.

Throughout the year Conservation staff also reviewed twenty-eight (28) tree safety issues reported by residents and collaborated with the Billerica Parks and Trees Division when needed. Staff also facilitated technical

review meeting with stormwater peer reviewers, attended daily site visits and inspections required for new and ongoing wetlands application reviews and construction activities to ensure project sites remain in compliance with permit conditions (*e.g*., are properly stabilized and that adequate short and long-term best management practices are implemented to protect nearby wetlands and waterways).

Enforcement Orders and violation notices are issued when significant violations of state or local wetlands protection laws and regulations occur. During 2023, Department staff actively worked on resolving enforcement matters and violations that required mitigation and restoration of altered wetland resource areas and/or buffer zone. Conservation staff responded to and investigated numerous complaints of potential wetland violations (*i.e.,* tree clearing, alteration of vegetation, filling, grading, building activities, etc.) and recommended appropriate corrective-action to restore impacted wetland and buffer zone areas.

Coordination and Collaboration

Each year the Commission, primarily through the Conservation Department, coordinates and collaborates with local, state and federal environmental agencies on matters pertaining to wetlands permitting, wetlands violations and enforcement, the management and protection of open space lands, and invasive species management – these include but are not limited to the Massachusetts Department of Environmental Protection (MassDEP), Massachusetts Environmental Policy Act Office (MEPA), Division of Conservation Services (DCS), Department of Conservation and Recreation (DCR), National Park Service (NPS), Massachusetts Department of Transportation (MassDOT), Shawsheen River Watershed Association (SRWA), Sudbury Valley Trustees (SVT), Sudbury, Assabet & Concord Wild and Scenic River Stewardship Council, OARS, local Eagle Scout Troops and Town Departments.

As a member of the stormwater group, Conservation staff participated in technical meetings with staff from DPW- Engineering Division and the Board of Health Department to review and discuss the Town's Stormwater Management Program and overall compliance with the U.S Environmental Protection (EPA) National Pollutant Discharge Elimination System (NPDES) Small MS4 General Permit. This permit controls water pollution by regulating point sources that discharge pollutants (litter, sand, bacteria, chemicals such as fertilizer and herbicides from lawns, and oil and gas from cars) into water systems. The program is aimed at keeping stormwater, which drains to wetlands and waterbodies clean.

Beaver Management Program

The Conservation Department oversees the funds needed to manage the Town's Beaver Management Program. The Department manages the beaver management consultant and works closely with the Board of Health, which is authorized by the state to issue emergency beaver permits whenever human health, safety or property is threatened. To address serious public concerns associated with beaver-related flooding and to protect the Town's roadways and infrastructure, the Town retained the services of Beaver Solutions, LLC in the year 2000 to develop and implement a town-wide Municipal Beaver Management Program. Currently, approximately sixty (60) beaver problem/conflict sites are successfully managed by this Program. This is achieved by utilizing innovative water control devices, which are specially designed road Culvert Protective Fences or Flexible Pond Leveler pipes installed through beaver dams and designed to prevent detection from beavers. Approximately forty-five (46) of these problem/conflict sites are successfully managed non-lethally. The remaining fourteen (15) "No Damming Zones" (critical and highly sensitive zones – *e.g.,* high flood prone areas, commuter rail) are managed with beaver trapping and dam breaching.

Land Management

A substantial portion of the Commission and staff's time involves working to protect Billerica's wetland resources (*i.e.,* vegetated wetlands, floodplain, waterways, riverfront, ponds, etc.) by coordinating and overseeing the regulatory permitting review of activities that may affect these sensitive resource areas. Another key function of the Commission is to protect and preserve the Town's natural resources by acquiring land for conservation, preservation and passive recreational purposes and acting as trustees in perpetuity of the Town's conservation land.

The Commission continued proactive steps to open passive recreational opportunities for residents along the Concord River. Construction of the Katie Durand Memorial Park progressed in 2023 with the help and

management of the Town's Engineering Division/DPW. The park provides canoe/kayak access to the National Wild and Scenic River designated stretch of the Concord River. The park is handicap accessible and includes picnic tables, interpretive signage about the river and wildlife, a circular access road with parking and associated stormwater management, and a memorial area and pollinator garden honoring Katie Durand, former Conservation Assistant. Additionally, funds were previously approved for the survey and design of a canoe/kayak put-in along the Shawsheen River at the end of Sheridan Street. The project, which includes a small parking area with educational signage, is in the early stage of design.

Outreach and Education

A goal of the Commission and Conservation Department is to continue to raise public awareness on the importance of protecting the Town's natural resources. Informational *wetlands protection* fliers and tri-fold brochures, which demonstrate the Town's commitment to resource land preservation, are available through the Conservation Department and Conservation Commission webpage. The color brochures include geographical information system (GIS) based maps that illustrate the location of Town recreational and conservation properties and provide information on walking trails, playground, open space, and other amenities, as well as interesting historical facts. The brochures serve as valuable tools for individuals and community organizations to become better acquainted with the recreational and natural areas of Town.

Respectfully submitted,
Isabel S. Tourkantonis, PWS
Director of Environmental Affairs
Billerica Conservation Department

William Bulens, Chair
JoAnne Giovino, Vice-Chair
Billerica Conservation Commission

Historical Commission

The Billerica Historical Commission meets, when necessary, generally on Monday evenings at 7:00 P.M. Since the start of the pandemic the meetings have been held on ZOOM.

Circa Sign Project: No new circa signs were placed this year. Although the Commission typically places two or three signs on select historic homes in Billerica, there are not sufficient funds in the budget to continue the program.

Historical Markers and Signs: The Solomon Pollard Tavern marker was cleaned with funds provided through the Commission's budget, supplemented by private party donations. A Billerica & Bedford Railroad sign at the intersection of the Boston and Lexington Roads was replaced. The Commission is working with MASSDOT to make certain this historic marker is incorporated into the new design for the intersection. Sadly, the Talbot Oval marker was damaged and requires repair. Funds for the repair will be included in the Town's FY 2023/2024 budget.

Demolition Delay By-law: The Commission held no demolition delay hearings this year.

Local Inventory: The following properties were added to the Town Local Inventory of Historic Properties. The Form B's were prepared for each property. They were submitted to MHC and are included on the MACRIS site.

1. Father Mathew Hall-6 Lowell Street
2. North Billerica Fire Station-21 Lowell Street
3. Charles W. and Elsie R. Pierce House-31 Sprague Street
4. Mount Pleasant Street Railroad Bridge

Talbot Mill Dam: The Commission is included as an interested party as the removal process unfolds. Since the dam is an integral component to the Billerica Mills National Register District, the Commissioners diametrically opposed the removal of the dam.

Support Letters for CPA Funding: After interviewing each applicant for CPA funding under the historical preservation banner, the Commissioners voted unanimously to support the following projects.

1. Matching funds for the MHC Survey and Planning Grant-This is an exciting opportunity.
2. Buck Auditorium-Repair and maintenance of the structure
3. Howe School Archival Room-Climate Controlled Storage for the Town's historic documents
4. First Congregation Church- removal of vinyl siding and drainage and foundation repair.

Respectfully submitted,

Alec Ingraham, Chair
Mary Leach, Secretary and Website
Michele DeParasis
Matt Hrono
Travis Brown

Historic District Commission

The Historic District Commission (HDC) members included:
David Gagliardi
Travis Brown
Mary McBride
Michael Rea Jr
John McKenna
Richard Hawes
George Simolaris Jr
Mary Jones (alt)
Matthew Ahearn (alt)
Kathleen Meagher (alt)
Tina Pesiridis (alt)
Daniel Valentine (alt)

In the past 18 months, there were 16 HDC meetings, with applications for 35 Certifications of Appropriateness. A Subcommittee was also formed to update the Review Standards.

Medical Reserve Corps (MRC)

The **Upper Merrimack Valley Medical Reserve Corps** has been active in Billerica and nearby communities since 2004. Of the UMV MRC's 672 members, 61 live in Billerica, and many others work in the town. The local unit covers Billerica, Chelmsford, Dracut, Lowell, Tewksbury, Tyngsboro, and Westford. These dedicated volunteers from all backgrounds provide a range of community services throughout the region. Members maintain their skills through training events and other activities that are open to all UMV MRC volunteers.

From Jan. 1 through Dec. 31, 2023, the unit continued to serve Billerica as requested. The primary need was for flu clinics. UMV MRC volunteers supported vaccinations at both the Senior Center and Town Hall. Members provided both medical and non-medical skills. They welcomed and registered visitors, filled syringes, supported medical screening and intake, inoculated residents, assisted with clinic flow, and provided administrative support.

The unit remains available throughout the year for community service requests, and to respond in case of emergencies. Billerica members have kept their response skills sharp through service in other UMV communities. In addition to clinics across the region, activities included medical staffing at the annual Baystate Marathon in Lowell, clinical service at our unit's third collaboration with LASA (the Love All Serve All group of volunteer physicians) to provide health care to under-served residents, certification as CPR providers and instructors, and a wide range of other opportunities.

There are 742 MRC units nationally, with 307,000 civilian volunteers. Massachusetts is home to 33 MRCs. The mission of the local unit is to provide 'surge capacity' in case of disaster, supplementing municipal staff and responders in times of great need. The UMV MRC recruits, credentials, trains, and deploys members for three main activities: **public health emergencies** (disease outbreaks), **mass-casualty incidents** (large-scale evacuations into emergency shelters), and **community outreach** (education on health and preparedness). The local unit actively collaborates with public health, emergency management, and other responders to keep our communities safe.

New volunteers are always welcome! See www.UMVMRC.org or call 978-399-2549 for details.

Northern Middlesex Council of Governments (NMCOG)

The Northern Middlesex Council of Governments (NMCOG) was established in 1963 under Chapter 40B of the Massachusetts General Laws and is one of 13 regional planning agencies in the Commonwealth. NMCOG serves nine communities in the Greater Lowell area, including Billerica. It provides professional technical assistance in the areas of transportation, economic development, emergency management, land use, community development, permitting, smart growth, housing, historic preservation, open space and conservation, geographic information systems (GIS), pre-disaster mitigation and emergency response, and environmental protection. The Council's governing body is comprised of a chief elected official, Planning Board member, and alternate from each member community. Billerica's 2023 designees were: Andrew Deslaurier, Select Board; Chris Tribou, Planning Board; and Mary McBride, Alternate.

The agency strives to bring a regional and interregional perspective to all areas of planning and resource management by fostering cooperative efforts between municipalities and encouraging collaboration between the public and private sectors. NMCOG promotes the interests of the local communities at the state and federal levels, and it often acts as a liaison between the municipalities and other levels of government.

The Council maintains a staff of professional planners and technicians to assist in developing and implementing its policies. The Council meets monthly; all are open to the public. Each NMCOG member community pays an equal per capita assessment, which is used to provide the local match for various state and federal grant programs. The Council's annual budget includes $108,231 in local assessments, of which $14,704 represents Billerica's share.

In 2023, NMCOG provided the following services to Billerica:

- Completed Envision 2050: the Greater Lowell Long-Range Transportation Plan, which identifies and analyzes the region's transportation infrastructure and service improvement needs, projects future needs, and prioritizes federal investments across the region.
- Advancing local transportation projects: Boston Road north improvement project, design of the Yankee Doodle Bike Path, connections to the Bruce Freeman Rail Trail, and improvements at the intersection of Boston Road, Lexington Street and Glad Valley Road.
- Local and regional traffic counting.
- Submitted greenhouse gas analysis summary for two projects to the MassDOT Congestion Mitigation and Air Quality (CMAQ) Consultation Committee to determine eligibility for CMAQ funding.
- Provided assistance to the Lowell Regional Transit Authority.
- Completed the Coordinated Public Transit—Human Services Plan (CPT-HSP), which enables recipients to receive funding to enhance mobility for seniors and individuals with disabilities.
- Provided technical assistance for compliance with Chapter 40A, Section 3A (MBTA Communities Law) by identifying scenarios that meet the law's requirements, drafting a zoning bylaw, working with the State's compliance model, and assisting with public outreach.
- Completed Green Communities annual reporting to help Billerica remain eligible for state grant funding to advance energy efficiency initiatives.
- Coordinated the Northern Middlesex Stormwater Collaborative (NMSC), helps Billerica and 11 other communities address the U.S. Environmental Protection Agency's Small Municipal Separate Storm Sewer System (MS4) permit requirements.
- Administered the Greater Lowell Comprehensive Economic Development Strategy (CEDS), which summarizes the economic resources of the region, establishes an economic development vision for Greater Lowell, identifies goals, and establishes a regional Five-Year Action Plan with priority projects to foster continued economic growth and vitality.
- Served as the Town's Sealer of Weights and Measures: staff enforce the laws, rules, and regulations relating to the use of weighing and measuring devices in commercial transactions.

Planning Board

Planning Board Members
July 1, 2022-April 1, 2023:
Marlies Henderson (Chair)
Ed Giroux (Vice Chair)
Patricia Flemming (Secretary)
Chris Tribou
Blake Robertson
Janet Morris (resigned September 27, 2022)
Kelley Sardina (appointed to fill vacancy in October 2022)
Michael Parker

April 2, 2023-December 31, 2023:
Blake Robertson (Chair)
Ed Giroux (Vice Chair)
Marlies Henderson (Secretary)
Mike Parker
Chris Tribou
Kelley Sardina
Evens Cimea

Key Planning Board Projects in FY 2023 and through December 2023 include:

- Contracted with McClure Consulting to update Planning Board's Subdivision Rules and Regulations
- Comprehensive Zoning audit completed by Barrett Planning Group LLC in March 2023
- Kicked off MBTA Communities Zoning effort in August 2023

There were 20 total planning Board meetings. The Total Applications by type are as follows:

Site Plan Special Permit	9
ANR	5
B-2	6
Other Subdivision	2
Bond Releases	0
Wireless Telecomm	3
Warrant Articles	5
Townwide Plans	3
Other Presentations	2
Total Decisions:	38

Staff coordinates directly with other departments on permitting issues, including Building, Zoning, Conservation, Health, Engineering, Police, and Fire.

River Stewardship Council

In 2023, Riverfest, the annual celebration of the federally protected Sudbury, Assabet, and Concord Wild and Scenic Rivers, took place over six-weeks, from July 1 – August 13, giving people more opportunities to participate. Events were hosted on and along the rivers highlighting the historic, recreational, scenic, and ecological values of our Wild and Scenic Rivers. Event leaders volunteered hundreds of hours of their time to guide paddles and bike rides, lead interpretive walks, and conduct kids' activities. Billerica offered the usual attractions: A walk along the Thoreau Towpath, a paddle from the Talbot Dam to Centennial Dam, and a visit to the Middlesex Canal Museum.

River Ambassadors: Beginning in April, the River Stewardship Council (RSC) employed one, year-round River Ambassador and one seasonal Ambassador to promote stewardship and understanding of local riverine resources. The River Ambassadors administered projects and activities, engaged with the river users at popular access sites, distributed education materials at various community events, and monitored conditions on the rivers.

Major Partner Work: The RSC continued to fund our main partner organizations for education, stewardship, conservation, and monitoring projects along the Wild and Scenic designation and throughout the SuAsCo watershed.

- SuAsCo CISMA ($7,560)
- Sudbury Valley Trustees ($18,420)
- OARS ($26,945)
- Mass Audubon ($25,000)
- Lowell Parks & Conservation Trust ($11,140)

Community Gran Projects: The following projects were awarded community grant funds in 2022 and completed in 2023:

- Appalachian Mountain Club – "Bay Circuit Trail (BCT) Cow Common Conservation Area"
- Billerica Conservation Department – "Katie Durand Memorial Park (KDMP) Interpretative Sign"
- Concord Conservatory of Music – "Music and Water" -
- Hudson Public Schools – "Watershed Landmark Project"
- Massachusetts Rivers Alliance – "Protecting Our Waterways", Stormwater Financing Curriculum"
- Umbrella Arts Center – "Community Earth Floats for Earth Day, 2023"

Advocacy and Support for the Rivers: The RSC continued to participate in the ongoing discussions regarding the removal of the Talbot Mills Dam in Billerica with the goal of restoring fish passage and other riverine processes. The RSC also provided letters of support for several proposed conservation projects being implemented by organizations in the SuAsCo watershed.

To be in touch, find us online at www.sudbury-assabet-concord.org.

Marlies Henderson, Billerica Representative, River Stewardship Council
Emma Lord, NPS Natural Resource Specialist, emma_lord@nps.gov

Municipal Telephone Numbers

PLEASE REMEMBER TO USE THE 978 AREA CODE BEFORE DIALING

EMERGENCY 9-1-1
POLICE 667-1212
All other purposes 671-0900
POISON CONTROL..... 1-800-682-9211

AMBULANCE 667-1212
FIRE 663-3433
All other purposes.....671-0941

Appeals Board 671-0964
Assessors Board 671-0971
Billerica Housing Authority 667-2175
Billerica Municipal Employee
Credit Union 667-2434
Building Department:
Building Commissioner..... 671-0959
Plumbing Inspector 671-0960
Wiring Inspector 671-0961
Zoning Officer 671-0959
Cemetery Department Andover Road
Superintendent 671-0946
Emergency Management 671-0918
Conservation Commission 671-0966
Council on Aging 671-0916
Dog Pound 671-0909
Election and Voter Registration
Board of Registrars 671-0926
Health Department:
Board of Health 671-0931
Public Health Nurse 671-0932
Library 671-0948
Planning Board 671-0962

Public Works Department:
Director 671-1313
Chemist 671-0957
Engineer 671-0955
Highway 671-0951
Sewers 671-0965
Water Treatment 671-0957
Operation Coordinator 436-9178
Recreation 671-0921
School Department:
Directory 528-7900
Superintendent…… 528-7908
Ditson Elementary School..... 528-8510
Dutile Elementary School……. 528-8530
Hajjar Elementary School……. 528-8550
Kennedy Elementary School... 528-8570
Locke Middle School…… 528-8650
Marshall Middle School…… 528-8670
Memorial High School……... 528-8710
Parker Elementary School…... 528-8610
Vining Elementary School….. 528-8630
Shawsheen Valley Tech…….. 667-2111
Sealer of Weights and Measures …. 454-8021
Select Board..... 671-0939
State Welfare Office
Middle Street, Lowell 454-8061

Tax Collector:
Excise, Real Estate Bills 671-0920
Water/Sewer Bills……..... 671-0954
Town Accountant 671-0923
Town Clerk – Certificates/Licenses
Dogs, Births, Deaths, Marriages,etc... 671-0924
Town Hall Custodian 671-0942
Town Manager 671-0942
Town Treasurer/Tax Title……... 671-0928
Veteran's Services 671-0968

Town Election – April 1, 2023
Warrant Posting

February 28, 2023

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:
I have posted the Warrant for the TOWN ELECTION to be held on April 1, 2023, at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Augusta Market, 599 Boston Road
Nutting Lake Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Town Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 BostonRoad
Steilio's Family Restaurant, Boston Road
Sal's Pizza, Boston Road
Billerica Police Station

Sincerely,

s/ Glen Magnon
Constable, Town of Billerica

Constable Posting

WARRANT ANNUAL TOWN ELECTION
BILLERICA, MA APRIL 1, 2023

Middlesex, ss
To Any Constable in the Town of Billerica: Greetings:

You are hereby authorized and required to notify and warn the inhabitants of said Town of Billerica, qualified by law, to vote in Elections and Town Affairs, to meet at the Parker School, Billerica Center; Solomon Gunther Hajjar School, North Billerica; Ditson School, Pinehurst; John F. Kennedy School, East Billerica; Marshall Middle School, Floyd Street and the Dutile School, West Billerica at 8:00 A.M., Saturday, April 1, 2023 to bring in their votes on one ballot for the following Town Officers:

Two (2) members of the Select Board, One (1) Town Clerk, Two (2) members of the Planning Board, Two (2) members of the School Committee, and One (1) member of the Regional Vocational School Board, all for three-year terms; and One (1) member of the Planning Board for a two-year unexpired term.

Also for the election of Six (6) Town Meeting Members for Precinct One; Six (6) Town Meeting Members for Precinct Two; Seven (7) Town Meeting Members for Precinct Three; Seven (7) Town Meeting Members for Precinct Four; Seven (7) Town Meeting Members for Precinct Five; Six (6) Town Meeting Members for Precinct Six; Six (6) Town Meeting Members for Precinct Seven; Six (6) Town Meeting Members for Precinct Eight; Seven (7) Town Meeting Members for Precinct Nine; Seven (7) Town Meeting Members for Precinct Ten; Six (6)Town Meeting Members for Precinct Eleven and Six (6) Town Meeting Members for Precinct 12, all for three (3) year terms.

Two (2) Town Meeting Members for an unexpired two year term and One(!) Town Meeting Member for an unexpired one year term for Precinct One; One(!) Town Meeting Member for an unexpired two year term and One (I) Town Meeting Member for an unexpired one-year term in Precinct Two; Three (3) Town Meeting Members for an unexpired two year term and Three (3) Town Meeting Members for an unexpired one-year term for Precinct Three; Two (2) Town Meeting Members for an unexpired two year term and Four (4) Town Meeting Members for an unexpired one year term in Precinct Four; One (I) Town Meeting Member for an unexpired two year term in Precinct Five; Three (3) Town Meeting Members for an unexpired two-year term and Three (3) Town Meeting Members for an unexpired one-year term in Precinct Six; Three (3) Town Meeting Members for an unexpired two year term and Two (2) Town Meeting Members for an unexpired one-year term in Precinct Eight; Two (2) Town Meeting Members for an unexpired two year term and Two (2) Town Meeting Members for an unexpired one year term for Precinct Ten; Four (4) Town Meeting Members for an unexpired two year term and Three (3) Town Meeting Members for an unexpired one year term in Precinct I!;Three (3) Town Meeting Members for an unexpired two-year term and Two (2) Town Meeting Members for an unexpired one-year term in Precinct 12.

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Augusta Market, 599 Boston Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station, Nashua Road; one copy at DeMoulas Market Basket, Town Plaza, Boston Road; one copy at the Center Post Office, Boston Road, one copy at the Pinehurst Fire Station; one copy at the Pinehurst Post Office; one copy at Belly Buster Restaurant, Boston Road; one copy at the North Billerica Fire Station; one copy at the Town Hall, Boston Road; one copy at the Billerica Police Department; one copy at Stelio's Family Restaurant, 293 Boston Road, one copy at Sal's Pizza, 328 Boston Road and one copy at the Billerica Public Library.

Given under our hands this 6th day of March, 2023.

S/ Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/ Michael A. Riley
Michael A. Riley, Vice-Chairman

S/ Kimberly J. Conway
Kimberly J. Conway, Secretary

S/ Michael S. Rosa
Michael S. Rosa, Member

S/ John J. Burrows
John J. Burrows, Member

SELECT BOARD MEMBERS

A True Copy
ATTEST

s/ Glen Magnan
Constable in the Town of Billerica

Town Election Results 04-01-23

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
SELECTMEN 3 YEARS - Vote for Two													
MICHAEL S. ROSA	128	208	167	148	265	128	127	201	210	233	155	160	**2130**
JOHN J. BURROWS	109	196	157	126	219	112	115	179	187	194	126	137	**1857**
SCATTERINGS	4	30	13	23	35	22	21	32	24	21	7	10	**242**
BLANKS	167	260	183	177	305	144	159	258	215	226	162	193	**2449**
Total Votes	**408**	**694**	**520**	**474**	**824**	**406**	**422**	**670**	**636**	**674**	**450**	**500**	**6678**

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
TOWN CLERK 3 YEARS - Vote for one													
DAWN E. MCDOWELL	76	151	104	90	163	59	98	132	155	102	96	92	**1318**
DONNA JEAN MCCOY	109	161	123	123	203	122	89	178	133	201	106	131	**1679**
SCATTERINGS	1	0	1	2	2	2	3	1	0	1	1	0	**14**
BLANKS	18	35	32	22	44	20	21	24	30	33	22	27	**328**
Total Votes	**204**	**347**	**260**	**237**	**412**	**203**	**211**	**335**	**318**	**337**	**225**	**250**	**3339**

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PLANNING BOARD 3 YEARS - Vote for Two													
EVENS CIMEA	112	194	139	137	233	109	104	193	183	182	127	137	**1850**
BLAKE ROBERTSON	127	209	147	147	261	130	132	196	209	213	130	166	**2067**
SCATTERINGS	1	7	1	3	6	8	7	8	2	12	3	2	**60**
BLANKS	168	284	233	187	324	159	179	273	242	267	190	195	**2701**
Total Votes	**408**	**694**	**520**	**474**	**824**	**406**	**422**	**670**	**636**	**674**	**450**	**500**	**6678**

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PLANNING BOARD 2 YEARS - Vote for one													
KELLEY J. SARDINA	128	217	158	146	258	118	129	198	219	204	137	157	**2069**
SCATTERINGS	1	6	2	4	3	7	6	5	5	8	1	2	**50**
BLANKS	75	124	100	87	151	78	76	132	94	125	87	91	**1220**
Total Votes	**204**	**347**	**260**	**237**	**412**	**203**	**211**	**335**	**318**	**337**	**225**	**250**	**3339**

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
SCHOOL COMMITTEE 3 YEARS - Vote for Two													
MARK P. EFSTRATIOU	105	165	91	123	168	107	109	153	99	149	87	107	**1463**
TODD N. MICCICHE	58	126	99	76	132	63	57	111	142	112	97	96	**1169**
CHERI A. GARGALIANOS	81	117	96	80	145	88	79	140	105	110	73	96	**1210**
MARION C. DEPIERRO	92	133	113	110	211	81	91	123	117	148	90	96	**1405**
JOHN P. MULLAN	32	82	69	50	79	38	42	81	87	74	51	42	**727**

SCATTERINGS	0	3	0	0	5	3	4	0	0	0	1	0	**16**
BLANKS	40	68	52	35	84	26	40	62	86	81	51	63	**688**
Total Votes	**408**	**694**	**520**	**474**	**824**	**406**	**422**	**670**	**636**	**674**	**450**	**500**	**6678**
	Pct.1	**Pct.2**	**Pct.3**	**Pct.4**	**Pct.5**	**Pct.6**	**Pct.7**	**Pct.8**	**Pct.9**	**Pct.10**	**Pct.11**	**Pct.12**	**Total**
REG. VOCATIONAL SCHOOL COMMITTEE 3 YEARS Vote for one													
RONALD FUSCO	134	233	172	156	288	143	139	203	221	222	150	163	**2224**
SCATTERINGS	1	4	0	1	2	2	5	4	3	4	2	0	**28**
BLANKS	69	110	88	80	122	58	67	128	94	111	73	87	**1087**
Total Votes	**204**	**347**	**260**	**237**	**412**	**203**	**211**	**335**	**318**	**337**	**225**	**250**	**3339**

	Pct.1	**Pct.2**	**Pct.3**	**Pct.4**	**Pct.5**	**Pct.6**	**Pct.7**	**Pct.8**	**Pct.9**	**Pct.10**	**Pct.11**	**Pct.12**	**Total**
PRECINCT 1 -3 YEARS Vote for SIX													
LORRAINE LALLY	132												
CATHY M. HERTLER	138												
RINO MORICONI	134												
KEITH MANNING	12												
SCATTERINGS	11												
BLANKS	797												
Total Votes	**1224**												

	Pct.1	**Pct.2**	**Pct.3**	**Pct.4**	**Pct.5**	**Pct.6**	**Pct.7**	**Pct.8**	**Pct.9**	**Pct.10**	**Pct.11**	**Pct.12**	**Total**
PRECINCT 1 - 2 YEARS Vote for TWO													
SCATTERINGS	8												
BLANKS	400												
Total Votes	**408**												

	Pct.1	**Pct.2**	**Pct.3**	**Pct.4**	**Pct.5**	**Pct.6**	**Pct.7**	**Pct.8**	**Pct.9**	**Pct.10**	**Pct.11**	**Pct.12**	**Total**
PRECINCT 1 - 1 YEARS Vote for ONE													
SCATTERINGS	11												
BLANKS	336												
Total Votes	**347**												

	Pct.1	**Pct.2**	**Pct.3**	**Pct.4**	**Pct.5**	**Pct.6**	**Pct.7**	**Pct.8**	**Pct.9**	**Pct.10**	**Pct.11**	**Pct.12**	**Total**
PRECINCT 2 -3 YEARS Vote for SIX													
WAYNE F SMITH		219											
LEAH M. GAGNON		218											
JOSHUA DANIEL MAHONEY		221											
SCATTERINGS		38											

BLANKS		1386											
Total Votes		**2082**											

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 2 - 2 YEARS Vote for ONE													
SCATTERINGS		11											
BLANKS		336											
Total Votes		**347**											

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 2 - 1 YEARS Vote for ONE													
SCATTERINGS		10											
BLANKS		337											
Total Votes		**347**											

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 3 - 3 YEARS Vote for SEVEN													
LAWRENCE ROBERT NORMAN			153										
LAUREN NORMAN			155										
MARYANNE JEAN PERRY			166										
SCATTERINGS			19										
BLANKS			1327										
Total Votes			**1820**										

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 3 - 2 YEARS Vote for THREE													
SCATTERINGS			770										
BLANKS			10										
Total Votes			**780**										

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 3 - 1 YEARS Vote for THREE													
SCATTERINGS			16										
BLANKS			764										
Total Votes			**780**										

PRECINCT 4 - 3 YEARS Vote for SEVEN

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
ARTHUR LAVITA				155									
PETER J. GARGALIANOS				155									
SCATTERINGS				18									

BLANKS				1331									
Total Votes				**1659**									
	Pct.1	**Pct.2**	**Pct.3**	**Pct.4**	**Pct.5**	**Pct.6**	**Pct.7**	**Pct.8**	**Pct.9**	**Pct.10**	**Pct.11**	**Pct.12**	**Total**
PRECINCT 4 - 2 YEARS Vote for TWO													
ERIC B. DOWNING				161									
SCATTERINGS				5									
BLANKS				308									
Total Votes				**474**									

	Pct.1	**Pct.2**	**Pct.3**	**Pct.4**	**Pct.5**	**Pct.6**	**Pct.7**	**Pct.8**	**Pct.9**	**Pct.10**	**Pct.11**	**Pct.12**	**Total**
PRECINCT 4 - 1 YEARS Vote for FOUR													
SCATTERINGS				12									
BLANKS				936									
Total Votes				**948**									

	Pct.1	**Pct.2**	**Pct.3**	**Pct.4**	**Pct.5**	**Pct.6**	**Pct.7**	**Pct.8**	**Pct.9**	**Pct.10**	**Pct.11**	**Pct.12**	**Total**
PRECINCT 5- 3 YEARS Vote for SEVEN													
SHELLEY L. ROSENBAUM-LIPMAN					274								
SCATTERINGS					41								
BLANKS					2569								
Total Votes					**2884**								

	Pct.1	**Pct.2**	**Pct.3**	**Pct.4**	**Pct.5**	**Pct.6**	**Pct.7**	**Pct.8**	**Pct.9**	**Pct.10**	**Pct.11**	**Pct.12**	**Total**
PRECINCT 5 - 2 YEARS Vote for ONE													
TARYN S. GILLIS					303								
SCATTERINGS					5								
BLANKS					104								
Total Votes					**412**								

	Pct.1	**Pct.2**	**Pct.3**	**Pct.4**	**Pct.5**	**Pct.6**	**Pct.7**	**Pct.8**	**Pct.9**	**Pct.10**	**Pct.11**	**Pct.12**	**Total**
PRECINCT 6 - 3 YEARS Vote for SIX													
JAMES E. LEARNED						125							
JAMES KIRK LEARNED						121							
JOANNA KORMAN						126							
NARESHBABU N. JARMALE						118							
SCATTERINGS						16							
BLANKS						712							
Total Votes						**1218**							

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 6 - 2 YEARS Vote for THREE													
MARYLOU CARNEY						131							
SCATTERINGS						11							
BLANKS						467							
Total Votes						**609**							

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	**Pct.6**	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 6 - 1 YEARS Vote for THREE													
SCATTERINGS						10							
BLANKS						599							
Total Votes						**609**							

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 7 - 3 YEARS Vote for SIX													
EDWARD S. CHANDO							137						
CHRISTOPHER B. RAVIN							125						
ANDREA M. TOOMEY							127						
JACQUELINE MARIE CHAFFINS							124						
SCATTERINGS							33						
BLANKS							720						
Total Votes							**1266**						

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 8 - 3 YEARS Vote for SIX													
OREN D. HUNT, JR.								211					
DANIEL C. ROSA, JR.								225					
SCATTERINGS								13					
BLANKS								1561					
Total Votes								**2010**					

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 8 - 2 YEARS Vote for THREE													
MAUREEN A. XAVIER								243					
SCATTERINGS								1					
BLANKS								761					
Total Votes								**1005**					

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 8 - 1 YEARS Vote for TWO													
CELINE E. SWINFORD								220					
SCOTT MICHAEL ROMANOWSKI								207					
SCATTERINGS								2					
BLANKS								241					
Total Votes								**670**					

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 9 - 3 YEARS Vote for SEVEN													
STEPHEN G. REGAL									190				
GUILLERMO ISIDORO PEREZ									185				
JOHN ANTHONY MULLOY									189				
AMANDA RAE KELLEY									193				
DONALD L. DAMON, JR.									189				
JOSEPH C. BRANGWYNNE									189				
MICHELLE DEPARISIS									23				
SCATTERINGS									30				
BLANKS									1038				
Total Votes									**2226**				

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 10 - 3 YEARS Vote for SEVEN													
KATHERINE PEATFIELD										13			
ROBERT PEATFIELD										13			
SCATTERINGS										44			
BLANKS										2289			
Total Votes										**2359**			

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 10 - 2 YEARS Vote for TWO													
SCATTERINGS										12			
BLANKS										662			
Total Votes										**674**			

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 10 - 1 YEARS Vote for TWO													
SCATTERINGS										11			
BLANKS										663			
Total Votes										**674**			

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 11 - 3 YEARS Vote for SIX													
MARLIES HENDERSON											147		
DINA M. FAVREAU											143		
SCATTERINGS											14		
BLANKS											1046		
Total Votes											**1350**		

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 11 - 2 YEARS Vote for FOUR													
SCATTERINGS											11		
BLANKS											889		
Total Votes											**900**		

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 11 - 1 YEARS Vote for THREE													
SCATTERINGS											9		
BLANKS											666		
Total Votes											**675**		

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 12 - 3 YEARS Vote for SIX													
BONNIE M. MACNEIL												164	
JENNIFER NORMAN												162	
BENJAMIN B. PERRY												158	
SCATTERINGS												15	
BLANKS												1001	
Total Votes												**1500**	

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 12 - 2 YEARS Vote for THREE													
SCATTERINGS												7	
BLANKS												743	
Total Votes												**750**	

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Pct.12	Total
PRECINCT 12 - 1 YEARS Vote for TWO													
SCATTERINGS												3	
BLANKS												497	
Total Votes												**500**	

Annual Spring 2023 Town Meeting

Warrant Posting

April 25, 2023

Mr. John C. Curran Town Manager, Town Hall
365 Boston Road
Billerica, MA 01821

Dear Mr. Curran:

I have posted the Final Warrant for the Spring Town Meeting to be held on Tuesday, May 2, 2023 at 7:00 PM at the Billerica Town Hall, Maurice A. Buck Memorial Auditorium, 365 Boston Road, Billerica, MA at the following locations:

Augusta Market, 599 Boston Road
Belly Buster Restaurant, 306 Boston Road
Billerica Center Police Station, 6 Good Street
Billerica Center Post Office, 460 Boston Road
Billerica Public Library, 15 Concord Road
Billerica Town Hall, 365 Boston Road
East Billerica Fire Station, 295 Salem Road
Market Basket, Towne Plaza, 700 Boston Road
Ninety-Nine Restaurant, 160 Lexington Road
North Billerica Fire Station, 21 Lowell Street
North Billerica Post Office, 95 Boston Road
Nutting Lake Post Office, 612 Middlesex Turnpike
Pinehurst Fire Station, 832 Boston Road
Pinehurst Post Office, 880 Boston Road
Sal's Pizza, 328 Boston Road
Stelio's Family Restaurant, 293 Boston Road
West Billerica Fire Station, 359 Treble Cove Road

Signed:

Constable, Town of Billerica

Middlesex, ss.
To Any Constable in the Town of Billerica
Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified By-Law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, May 2, 2023 at 7:00 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1 - TO SET COMPENSATION OF ELECTED OFFICIAL (TOWN CLERK)

To see if the Town will vote to fix the compensation of the following elected official of the Town effective July 1, 2023; or act in relation thereto.
Town Clerk - $90,456 a Year

Submitted by the Finance Committee

Finance Committee recommends approval.

Article 1 Explanation: In accordance with M.G.L. Chapter 41, Section 108, the salary and compensation of elected officials shall be fixed annually by a vote of Town Meeting.

ARTICLE 2 - TO SET COMPENSATION OF ELECTED OFFICIALS (SELECT BOARD)

To see if the Town will vote to fix the compensation of the following elected officials of the Town effective July 1, 2023; or act in relation thereto.

Select Board, Chairman $2,000 a Year
Select Board, Member $1,800 a Year

Submitted by the Town Manager; authorized by the Select Board and the Finance Committee

Finance Committee recommends approval.

Article 2 Explanation: In accordance with M.G.L. Chapter 41, Section 108, the salary and compensation of elected officials shall be fixed annually by a vote of Town Meeting.

ARTICLE 3 - TO HEAR REPORTS OF TOWN DEPARTMENTS, COMMITTEES & OFFICERS

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 3 Explanation: In accordance with M.G.L. Chapter 40, Section 49, this article allows Town Meeting to hear and act upon reports submitted in the FY 2024 Annual Town Report.

ARTICLE 4 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 5 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 6 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 7 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE EMT'S AND PARAMEDICS

To see if the Town will vote to raise and appropriate $179,000 to fund the first and second year COLA contained in the successor Collective Bargaining Agreement between the Town and IAEP Police EMT's and

Paramedics (International Association of EMT's and Paramedics) and transfer the sum of $189,000 from free cash to fund the retroactive compensation for the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and IAEP Police EMT's and Paramedics (International Association of EMT's and Paramedics) for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 7 Explanation: This Collective Bargaining Agreement does not include a COLA. It has a new wage scale as outlined below:
The Town also incorporated Sick Leave Bank and FMLA language. In the Management Rights section, the Town incorporated language to allow new hires up to step 6. There was also language incorporated for forced overtime and assignment of Intermittent Paramedics.

ARTICLE 8 - TO FUND COLLECTIVE BARGAINING AGREEMENT – BMEA DPW WORKERS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and BMEA DPW Workers (Billerica Municipal Employees Association); or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 8 Explanation: At the time of printing, there was no Collective Bargaining Agreement.

ARTICLE 9 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 10 - TO FUND COLLECTIVE BARGAINING AGREEMENT –BILLERICA PROFESSIONAL ADMINISTRATORS ASSOCIATION

To see if the Town will vote to raise and appropriate a sum of $120,350 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and Billerica Professional Administrators Unit) for a term of July 1, 2023 to June 30, 2026; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 10 Explanation: The Town and the CBA agreed to a COLA of 4%, 3%, 3% and 1% in the last half of the last year of the contract. The Town also incorporated Sick Leave Bank and FMLA language, the Town clarified Work Hours, included a provision to compensate out of grade, four positions were reclassified and it Included a vacation buy back provision. The appropriation necessary for this contract is $120,350.

ARTICLE 11 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 12 - TO FUND COLLECTIVE BARGAINING AGREEMENT – IAFF FIREFIGHTERS

To see if the Town will vote to raise and appropriate a sum of $322,186 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Firefighters (International Association of Firefighters) for a term of July 1, 2023 to June 30, 2026; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 12 Explanation: The Town and the CBA agreed to a COLA of 3%, 3%, 3% and an annual increase of 1% for EMT B Certification for each year of the contract and an annual increase of 1.5% for EMT P

Certification for each year of the contract. The Town received some improvements on Sick Time and Overtime Language as well as Sick Time Bonus Language. The FY2024 appropriation for this contract is $287,186.

ARTICLE 13 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL ADMINISTRATORS

To see if the Town will raise and appropriate the sum of $158,283 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrators Group affiliated with the Massachusetts Association of Professional School Administrators for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Submitted by the School Committee

Finance Committee has not yet made final recommendation.

Article 13 Explanation: This article seeks to fund the Fiscal Year 2024 costs associated with the School Department's contract with the Administrator Union. As the previous contract expired on June 30, 2022, Article 13 seeks funding for the FY 24 Operating Budget that is inclusive of two years of cost-of-living adjustments (COLAs), encompassing both FY 23 and FY 24. This article does not seek any funding for retroactive wage increases for Fiscal Year 2023, as those costs will be borne by the School Department's FY 23 Operating Budget.

ARTICLE 14 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CUSTODIAL

To see if the Town will raise and appropriate the sum of $132,432 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Custodial Employees for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Submitted by the School Committee

Finance Committee recommends approval.

Article 14 Explanation: This article seeks to fund the Fiscal Year 2024 costs associated with the School Department's contract with the Custodial Union. As the previous contract expired on June 30, 2022, Article 14 seeks funding for the FY 24 Operating Budget that is inclusive of two years of cost-of-living adjustments (COLAs), encompassing both FY 23 and FY 24. This article does not seek any funding for retroactive wage increases for Fiscal Year 2023, as those costs will be borne by the School Department's FY 23 Operating Budget.

ARTICLE 15 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CLERICAL

To see if the Town will raise and appropriate the sum of $61,487 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Clerical Employees for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Submitted by the School Committee

Finance Committee recommends approval.

Article 15 Explanation: This article seeks to fund the Fiscal Year 2024 costs associated with the School Department's contract with the Clerical Union. As the previous contract expired on June 30, 2022, Article 15 seeks funding for the FY 24 Operating Budget that is inclusive of two years of cost-of-living adjustments (COLAs), encompassing both FY 23 and FY 24. This article does not seek any funding for retroactive wage increases for Fiscal Year 2023, as those costs will be borne by the School Department's FY 23 Operating Budget.

ARTICLE 16 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CAFETERIA

To see if the Town will raise and appropriate the sum of $0 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Cafeteria Employees for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Submitted by the School Committee

Finance Committee recommends approval.

Article 16 Explanation: This article seeks to fund Fiscal Year 2024 costs associated with the School Department's contract with the Cafeteria Union. All costs associated with the Cafeteria Union are borne by the School Department's Cafeteria Revolving Account and not the Operating Budget. This article seeks an appropriation of $0.

ARTICLE 17 - FISCAL YEAR 2024 TOWN AND SCHOOL BUDGET

To see if the Town will vote to adopt, pursuant to Article 5 of the Billerica Home Rule Charter, the proposed following line-item budget for Fiscal Year beginning July 1, 2023 and ending June 30, 2024. It is anticipated that $92,695 will be transferred from the Hallenborg Rink Fund to fund a portion of the Debt Service Budget.

This Budget was produced under the direction of the Select Board and represents a complete financial plan of all Town funds and activities that are subject to appropriation, including the budget as requested by the School Committee (Department Account # 300-5100-#300-5800) and provisions for a reserve fund (Account #13170-7063) administered by the Finance Committee.

The line-item budget is arranged to show the actual expenditures for the current year and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the general public for inspection in the Town Manager's Office, the Public Library, Town Clerk's Office and the Town of Billerica's website. The following budget, when considered by the Town Meeting, shall first be subject to amendment, if any, as may be proposed by the Finance Committee; or act in relation thereto.

Submitted by the Select Board, Town Manager and Finance Committee

Finance Committee has not yet made final recommendation.

Article 17 Explanation: The detailed budget presentation will be available in the Town Meeting Book and on the Town Manager's Page: http://www.town.billerica.ma.us/365/Budget-Information. This article is a placeholder.

ARTICLE 18 - FISCAL YEAR 2024 WATER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of money to operate the Water Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning
July 1, 2023 and ending June 30, 2024; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 18 Explanation: This is a Water Enterprise Budget as voted pursuant to Article 29 of the October 2015 Annual Fall Town Meeting. This budget will be funded by general tax revenue and water user fees. The line-item budget is arranged to show the actual expenditures for the prior fiscal years and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The preceding budget, when considered by the Town Meeting, shall first be subject to amendment, if any, as may be proposed by the Finance Committee. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the General Public for inspection in the Town Manager's Office, the Public Library and the Town Clerk's Office. This information is also available in the Town Meeting Book and on the Town

Manager's Page: http://www.town.billerica.ma.us/365/Budget-Information. This article is a placeholder.

ARTICLE 19 - FISCAL YEAR 2024 SEWER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2023 and ending June 30, 2024; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 19 Explanation: This is a Wastewater Enterprise Budget as voted pursuant to Article 30 of the October 2015 Annual Fall Town Meeting. This budget will be funded by general tax revenue and water user fees. The line-item budget is arranged to show the actual expenditures for the prior years and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The preceding budget, when considered by the Town Meeting, shall first be subject to amendment, if any, as may be proposed by the Finance Committee. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the general public for inspection in the Town Manager's Office, the Public Library and the Town Clerk's Office. This information is also available in the Town Meeting Book and on the Town Manager's Page: http://www.town.billerica.ma.us/365/Budget-Information. This article is a placeholder.

ARTICLE 20 - TO ALLOW THE TOWN MANAGER AND FINANCE COMMITTEE TO TRANSFER FUNDS

To see if the Town will vote to allow the Town Manager, upon request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of $5,000 from the amount voted at Town Meeting per line item for Fiscal Year 2024, with the exclusion of travel accounts, within the same department. Transfers within department line items in-excess-of $5,000 for Fiscal Year 2024 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of $5,000 and under must be provided to the Finance Committee on the first Tuesday of each month; or act in relation thereto.

Submitted by the Finance Committee

Finance Committee recommends approval.

Article 20 Explanation: This article gives the Town Manager the authority to transfer funds between budget line items within a particular department, not-to-exceed $5,000 per fiscal year. If the amount exceeds $5,000, the article gives the authority to make such a transfer with the Finance Committee's approval.

ARTICLE 21 - TO AUTHORIZE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Subsection 53E1/2, as most recently amended, to set Fiscal Year 2023 spending limits for revolving funds as follows:

REVOLVING FUND	FY 2024 SPENDING LIMIT
Animal Control	$5,000
Inspectional Service Emergency Overtime	$10,000
Wetlands By-Law	$30,000
C.O.A. Programs	$100,000
BEAM Program	$2,000,000
Respite Care	$120,000
Flu Shot Program	$50,000

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board and Billerica School Committee

Finance Committee recommends approval.

Article 21 Explanation: Revolving Funds are allowed under M.G.L. Chapter 44, Section 53E ½ and must be established by By-Law. Under the statute, as most recently amended, Town Meeting must authorize the funding limit of Revolving Funds each year. Flu Shot Revolving Fund was increased from $15,000 to $50,000.

ARTICLE 22 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 23 - TO RESCIND PRIOR BORROWING AUTHORIZATIONS

To see if the Town will vote to rescind the following borrowing authorizations previously approved at Town Meeting:

Art # 23	May 2017	$ 882,407	Sewer Contract 36 (Area 3)
Art # 36	May 2019	$ 1,000,000	LED Street Light Purchase
Art # 28	May 2019	$ 709,160	Water Treatment Ozone
Art # 25	June 2020	$ 1,225,000	Roadway Betterments – Middlesex Park
Art # 24	June 2020	$2,650,000	Demolition of Buildings
Art # 25	May 2021	$ 550,000	Boston Road Design

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 23 Explanation: This article will rescind previous borrowing authorizations.

ARTICLE 24 - TO FUND PEG ACCESS CABLE TELEVISION SERVICES

To see if the Town will vote to transfer and appropriate the sum of $220,789.43 from the PEG Access and Cable Related Fund to be provided to BATV for support of PEG Access Cable Television Services; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 24 Explanation: A recent change to the Mass General Laws established the requirement that PEG Access funds need to be appropriated at Town Meeting. The Town created the PEG Access and Cable Related Fund as part of Article 35 at the May 2019 Town Meeting.

ARTICLE 25 - COMMUNITY PRESERVATION FUND BUDGET AND PROJECT RECOMMENDATIONS

To see if the Town will vote to appropriate or reserve the sum of $1,100,000 from Community Preservation Fund annual revenues for committee administrative expenses, debt service and special purpose fund balances as follows:

Appropriations:	Administrative Budget	$ 55,000
	Debt Service Budget	$
Reserves:	Community Housing Special Fund Balance	$ 110,000
	Historic Preservation Special Fund Balance	$ 110,000
	Open Space and Recreation Special Fund Balance $ 110,000	
	Unreserved Fund Balance	$ 715,000

Open Space and Recreation		
Project	Funding Source	Amount
PHR Basketball Court Improvements	Undesignated	$80,000.00
VVP Disc Golf	Undesignated	$5,000.00
Historic Preservation		
Project	Funding Source	Amount
Preservation Storage of Town Documents	Undesignated	$50,0000
Masonic 1st Floor Renovations	Undesignated	$1,000,000.00
FCCB Renovations	Undesignated	$385,000.00
Masonic-Front Façade Renovations	Undesignated	$40,000.00
Community Housing		
BHA-Mason Ave-New Construction	Housing and Special Fund Balance	$382,613.00
	Total all Projects	$ 1,942,613

And further, to determine whether the Town will vote to transfer from the Community Preservation Fund or otherwise fund for community preservation purposes the sum of $1,942,613 shown below for the referenced projects; and, in connection therewith, to authorize the Select Board to acquire any interests in land that may be necessary to effectuate the purposes of this vote, or to grant any interests in land as may be necessary to comply with M.G.L. Chapter 44B; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article; all in accordance with Massachusetts General Laws Chapter 44B or other applicable law; with sums appropriated hereunder to be expended under the direction of the Town Manager:

Or act in relation thereto.

Submitted by the Community Preservation Committee

Finance Committee recommends approval.

Article 25 Explanation: The Community Preservation Committee received applications for projects to use funds within the Community Preservation Fund. The following seven (7) projects described will be recommended to Town Meeting for approval:

Preservation Storage of Town Documents: This recommendation is for $50,0000 of Historic Preservation Special Fund Balance.

PHR Basketball Court Improvements: The recommendation is for $80,000.00 of Open Space and Special Fund Balance.

Masonic 1st Floor Renovations: The recommendation if for $1,000,000.00 of Historic Preservation Special Fund Balance.

FCCB Renovations: the recommendation is for $385,000.00 of Historic Preservation Special Fund Balance.

VVP Disc Golf: The recommendation is for $5,000.00 of Open Space and Special Fund Balance.

Masonic-Front Façade Renovations: The recommendation if for $40,000.00 of Historic Preservation Special Fund Balance.

BHA-Mason Ave-New Construction: The recommendation if for $382,613.00 of Community Housing

Preservation Storage of Town Documents ($50,000.00) - Historic Preservation:
This project seeks to create a safe and secure storage facility for the town's historical artifacts, documents, and archives. The proposed storage facility will ensure the long-term preservation and protection of our town's history and heritage.

PHR Basketball Court Improvements ($80,000.00) - Open Space and Recreation:
This project seeks to improve the existing basketball court facilities in the PHR complex. The proposed improvements will include resurfacing,

repair and repainting the courts. These improvements will enhance recreational opportunities for residents and promote a healthy lifestyle.

Masonic 1st Floor Renovations ($1,000,000.00) - Historic Preservation:
This project seeks to renovate the first floor of the historic Masonic building to create new community spaces. The proposed renovations will include a new food pantry, meeting rooms, and offices. This project will preserve and enhance the historic building and provide much-needed community spaces for the town.

FCCB Renovations ($385,000.00) - Historic Preservation:
Located in the town's Center Historic District, is an 1829 building that needs restoration, preservation, and accessibility updates. This project seeks for the restoration of the foundation of the original structure of the First Congregational Church of Billerica (FCCB) to create a more accessible and welcoming space for all. These improvements will ensure that all members of the community can fully participate in the activities and events at FCCB. The foundation of the original structure will provide modern and safe accessibility to the building, which is used extensively by the Billerica Community.

VVP Disc Golf ($5,000.00) - Open Space and Recreation:
This project seeks to upgrade the disc golf course at Veterans' Memorial Park (VVP). The updated course will provide a recreational opportunity for residents and visitors alike and will enhance the park's overall recreational offerings.

Masonic Front Façade ($40,000.00) - Historic Preservation:
This project seeks to restore and repair the front façade of the historic Masonic building. The proposed repairs will include replacing damaged brickwork, restoring the windows, and repainting the façade. This project will enhance the building's historic character and ensure its preservation for future generations.

BHA-New Construction ($382,613.00) - Community Housing:
This project seeks to construct a new affordable housing unit at Billerica Housing Authority (BHA). The proposed unit will be fully accessible and will provide much-needed affordable housing for low-income families in our community.

ARTICLE 26 - TO FUND THE RESTORATION OF THE CROSBY HILL AND BOSTON ROAD WATER STORAGE TANKS

To see if the Town will vote to appropriate a sum of $3,000,000 for design, bidding and construction for the complete restoration of the Boston Road Water Storage Tank and partial restoration of the Crosby Hill Water Storage Tank, including any costs incidental or related thereto, and that to meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow he sum of $3,000,000 under and pursuant to the provisions of G.L. Chapter 44,. Section 7, or any other enabling authority, and further, to authorize the Select Board to execute such documents and enter inti such agreements as it deems in the best interest of the Town in furtherance of the objectives of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 26 Explanation: Under this article funds would allow complete restoration of the Boston Road Water Storage Tank and partial restoration of the Crosby Hill Water Storage Tank to improve water quality and in accordance with American Water Works Association best practices.

ARTICLE 27 - TO FUND THE DEVELOPMENT OF A UNIDIRECTIONAL WATER FLUSHING PROGRAM

To see if the Town will vote to transfer and appropriate from Water Retained Earnings the sum of $100,000 for the development of a Townwide Unidirectional Water Flushing Program, including any costs incidental or related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 27 Explanation: Under this article funds would allow for the development of a Unidirectional Flushing Program to improve the Town's drinking water quality.

ARTICLE 28 - TO FUND THE REPAIRS OF EXISTING SANITARY SEWER PUMP STATIONS

To see if the Town will vote to transfer and appropriate from Wastewater Retained Earnings the sum of $100,000 for the repair and reconstruction of three existing sanitary sewer pump stations, including design and construction cost and any costs incidental or related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 28 Explanation: Under this article funds would allow for the replacement of existing motors at the Ricca Farm, Darby Road and Westwood pumping stations.

ARTICLE 29 - TO FUND THE UPGRADES TO THE EXISTING SCADA SYSTEM AT THE WATER RESOURCE RECOVERY FACILITY

To see if the Town will vote to transfer and appropriate from Wastewater Retained Earnings the sum of $250,000 for upgrades to the existing SCADA system at the Water Resource Recovery Facility, including any costs incidental or related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 29 Explanation: Under this article funds would allow for necessary SCADA upgrades including conversion from Device-net to Ethernet.

ARTICLE 30 - TO FUND THE PURCHASE OF A NEW VEHICLE FOR THE BOARD OF ASSESSOR'S OFFICE

To see if the Town will vote to transfer and appropriate from Overlay Surplus the amount of $35,000 to fund the purchase and equipping of a new vehicle for purposes of data collection and appraisal services for the Board of Assessors Office, including any costs incidental or related thereto; or any act in relation thereto.

Submitted by the Board of Assessors

Finance Committee recommends approval.

Article 30 Explanation: The current vehicle has reached the end of its' useful life and needs to be replaced. There are currently no old public safety vehicles available to replace this one. There is currently $250,000 of Overlay Surplus available.

ARTICLE 31 - TO FUND APPRAISAL AND CONSULTING COSTS TO DEFEND THE TOWN IN TRIALS AT THE MASSACHUSETTS APPELLATE TAX BOARD

To see if the Town will vote to transfer and appropriate from Overlay Surplus the amount of $215,000 to fund appraisal and consulting costs to defend the Town in trials at the Massachusetts Appellate Tax Board; or any act in relation thereto.

Submitted by the Board of Assessors

Finance Committee recommends approval.

Article 31 Explanation: The Board of Assessors has several large appeals that require the use of outside consultants and/or appraisers in order to defend the assessed values if tried. The cases are Digital 55 Middlesex LLC located at 55 Middlesex Turnpike, Equinix LLC located at 41 Alexander Road and ACP.Lantern Real Estate LLC located at 331 Treble Cove Road. Historically, the Town has funded this request through a transfer form Overlay Surplus in order to avoid raising the funds through

the Town budget. There is currently $250,000 of Overlay Surplus available.

ARTICLE 32 - TO FUND RECODIFICATION OF THE ZONING BY-LAW

To see if the Town will vote to transfer and appropriate or from Free Cash the amount of $65,000 to fund the recodification of the Zoning By-Law; or act in relation thereto.

Submitted by the Town Manager and authorized by the Select Board

Finance Committee recommends approval.

Article 32 Explanation: The Zoning Recodification endeavors to:

- Reorganize the existing regulations.
- Remove conflicting information.
- Simplify where to find information so changes can be made to one section not multiple.
- Align our zoning with state and federal laws.
- Remove unnecessary and overly complicated language.
- Remove policy statements from the definitions.
- Reconcile the Use Table and the text.

The goal is to bring back work product for the Fall or Spring Town Meeting. This article only funds the process of recodifying zoning. It does not change any zoning.

ARTICLE 33 - TO AUTHORIZE THE SELECT BOARD TO ACCEPT ROADS AS PUBLIC WAYS

To see if the Town will vote to accept the following listed roads as public ways in accordance with the layouts adopted by the Select Board and on file with the Town Clerk; and to authorize the Select Board to acquire by gift, purchase, or eminent domain, such interests in land as are necessary to provide for the use and maintenance of said ways for all purposes for which public ways are used in the Town of Billerica; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article; or act in relation thereto.

Astrig Way, from Springs Road to dead end, approximate length 730' and variable width right of way, as depicted on the plan entitled 'Plan & Profile, Astrig Way - Billerica, MA' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-198, Sheets 1-2 of 2)

Bellflower Road, from Salem Road to Lilac Road, approximate length 630' and 40' width right of way, as depicted on the plan entitled 'Existing Conditions, Bellflower Road - Billerica, MA' dated July 17, 2002 by Allen & Major Associates, Inc. (Engineering Division Plan B-4-146, Sheet 1)

Birch Street, from Concord Road to dead end, approximate length 590' and 40' width right of way, as depicted on the plan entitled 'Plan & Profile, Birch Street - Billerica, MA' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-199, Sheet 1)

Breen Road, from Riveredge Road to Outlook Road, approximate length 420' and 40' width right of way, as depicted on the plan entitled 'Plan & Profile, Breen Road - Billerica, MA' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-200, Sheet 1)

Colby Street, from Thoreau Street to Pelham Street, approximate length 405' and 40' width right of way, as depicted on the plan entitled 'Plan & Profile, Colby Street - Billerica, MA' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-201, Sheet 1)

Dean Street, from Concord Road to dead end, approximate length 395' and 40' width right of way, as depicted on the plan entitled 'Plan & Profile, Dean Street - Billerica, MA' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-202, Sheet 1)

Edgehill Road, from Westcott Road to dead end, approximate length 310' and 40' width right of way, as depicted on the plan entitled 'Plan & Profile, Edgehill Road - Billerica, MA' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-203, Sheet 1)

Field Street, from Concord Road to the Bedford Town Line, approximate length 310' and 40' width right of way, as depicted on the plan entitled 'Plan & Profile, Field Street - Billerica, MA' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-204, Sheet 1)

Heron Lane, from Riveredge Road to dead end, approximate length 270' and 40' width right of way, as depicted on the plan entitled 'Plan & Profile, Heron Lane - Billerica, MA' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-205, Sheet 1)

Moran Road, from Treble Cove Road to Gilman Road, approximate length 2,570' and variable width right of way, as depicted on the plan entitled 'Moran Road - Billerica, MA – Existing Conditions' dated September 27, 2002 by Allen & Major Associates, Inc. (Engineering Division Plan B-4-193, Sheets 1-3 of 3)

Outlook Road, from Nashua Road to Riveredge Road, approximate length 2,165' and 40' width right of way, as depicted on the plan entitled 'Plan & Profile, Outlook Road - Billerica, MA' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-206, Sheets 1- 4 of 4)

Pauline Road, from Riveredge Road to dead end, approximate length 250' and 40' width right of way, as depicted on the plan entitled 'Plan & Profile, Pauline Road - Billerica, MA' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-207, Sheet 1)

Pelham Street, from Colby Street to dead end (North), approximate length 380' and 40' width right of way, as depicted on the plan entitled 'Plan & Profile, Pelham Street - Billerica, MA' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-208, Sheet 1)

Westcott Road, from Riveredge Road to Edgehill Road, approximate length 210' and 40' width right of way, as depicted on the plan entitled 'Plan & Profile, Westcott Road - Billerica, MA' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-209, Sheet 1)

Wheeler Road, from Clermore Road to the cul-de-sac, approximate length 660' and 40' width right of way, as depicted on the plan entitled 'Existing Conditions, Wheeler Road - Billerica, MA' dated September 18, 2002 by Allen & Major Associates, Inc. (Engineering Division Plan B-4-209, Sheet 1)

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 33 Explanation: The list of roads was developed based on a combination of citizen petitions and roads that are in the interest of the Town to accept because of a Town project.

ARTICLE 34 - TO DISPOSE OF TOWN-OWNED LAND FOR THE PURPOSE OF AFFORDABLE HOUSING ON WILDCREST AVENUE

To see if the Town will vote to transfer the care, custody, management and control of the properties located on Wildcrest Avenue 106-314-0, 106-317-0, 106-319-0, 106-320-0, 106-321-0, 106-324-3, 106-324-2, 106-325-0, 106-326-0 (map/parcel number) from the tax title custodian for tax title purposes to the Select Board for general municipal purposes and for the purpose of disposition of all or a portion of said properties by lease, sale, or otherwise; and further, to authorize the Select Board to dispose of such properties in accordance with the requirements of M.G.L. Chapter 30B, Section 16 or any other applicable statute or law, upon such terms and conditions as deemed to be in the best interest of the Town, with said disposition to be limited to the purpose of developing at a minimum fifty percent affordable housing out of all housing created on

the applicable parcels to be included on the Town's subsidized Housing Inventory as maintained by the Department of Housing and Community Development; and further to authorize the Select Board to take any action and execute any agreements or instruments necessary to effectuate the purposes of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 34 Explanation: This is a request to dispose of multiple properties for the specific purpose of creating affordable housing on. This will be done through an RFP process.

ARTICLE 35 - TO AMEND ARTICLE 9 SECTION 3 OF THE GENERAL BY-LAW: BUILDING DEPARTMENT

To See if Town Meeting will vote to amend the Billerica General By-Law as amended in May of 2022 to be further amended by deleting the existing Language under Article IX, Section 3 which reads as follows:

> 3. The ~~Board of Selectmen~~ Select Board may amend the schedule of fees on a yearly basis and shall consider recommendations offered by the Building Commissioner or Town Manager. ~~subject to the approval of the next Town Meeting~~. The ~~Board of Selectmen~~ Select Board or their designee may, at the request of the Inspector of Buildings, or applicant waive payment of the permit fee in the following cases:

(1) Any application involving municipal, religious or charitable organizations.
(2) In such other cases deemed to be in the best interest of the Town.

Or act in relation thereto.

Submitted by the Town Manager and authorized by the Select Board.

Finance Committee recommends approval.

Article 35 Explanation: This article is intended to give the authority to set fees to the Select Board which is typically recognized as an executive function rather than a legislative function.

ARTICLE 36 - TO AMEND ARTICLE 1, SECTION 6.1 AND 6.2 OF PROPOSED BUDGET: SUBMISSION TO THE FINANCE COMMITTEE

To see if the Town will Vote to amend the Billerica General By-Law, Article 1, Section 6, Proposed Budget as follows, with underlined language inserted therein:

Article 1 Section 6

6. PROPOSED BUDGET: SUBMISSION TO FINANCE COMMITTEE

6.1 At least sixty (60) days before the Town Meeting is scheduled to meet in its Spring session, the Town Manager shall file with the Finance Committee and provide for publication of a proposed detailed and ratified by the Select Board ~~of Selectmen~~ operating budget and capital budget for the ensuing fiscal year, as provided for in Section 5-3 of the Charter. The proposed budget shall also be posted on the Town's website. Any defect in the posting of the proposed budget on the Town's website shall not invalidate the notice requirements of this By-Law.

The proposed budget shall include:

(a) Proposed expenditures for current operations during the ensuing fiscal year, detailed by town agency, function and work programs, and the proposed methods of financing such expenditures;

(b) Proposed capital expenditures during the ensuing fiscal year, detailed by town agency, and the proposed method of financing each such capital expenditure;

(c) Estimated surplus revenue and free cash at the end of the current fiscal year, including estimated balances in any special accounts established for specific purposes.

6.2 At least sixty-five (65) days before Town Meeting is scheduled to meet in its Spring session, the School Superintendent shall file with the Town Manager and provide for publication of a proposed, detailed operating and capital budget for the ensuing fiscal year.

The budget shall be arranged to show the actual and estimated income and expenditures for the previous, current and ensuing fiscal years, and shall indicate, in separate sections:

(a) Proposed expenditures for current operations during the ensuing fiscal year, detailed by school, agency, function and work programs.

(b) Proposed capital expenditures during the ensuing fiscal year, detailed by school, agency, and the proposed method of financing each such capital expenditure.

(c) School population projections

Notwithstanding the said date for formal submission, the Town Manager may, insofar as it is practical to do so, submit preliminary information and data to the Finance Committee in advance of such date, in order to assist it in the performance of its duties. The proposed school budget shall also be posted on the Town's website. Any defect in the posting of the proposed school budget on the Town's website shall not invalidate the notice requirements of this By-Law.

Or act in relation thereto.

Submitted by the Town Manager and authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 36 Explanation: This article is intended to compel a comprehensive and detailed budget submission from the School Department to the Town.

ARTICLE 37 - TO MAKE PROPOSED CHANGES TO GENERAL BY-LAW ARTICLE XXI - DISCHARGES TO THE MUNICIPAL STORM SEWER SYSTEM

To see if the Town will vote to amend General By-Law Article XXI – By-Law Governing Discharges to the Municipal Storm Sewer System as follows, with struck-through language deleted and underlined language inserted therein; or act in relation thereto.

ARTICLE XXI
DISCHARGES TO THE MUNICIPAL STORM SEWER SYSTEM

DEFINITIONS

Authorized Enforcement Agency: The Billerica Department of Public Works (DPW)~~Board of Health~~, its employees, or agents designated to enforce this By-Law.

Best Management Practice (BMP): An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.

Clean Water Act (CWA): The Federal Water Pollution Control Act (33 U.S.C. § Section 1251 et seq.) as may be amended from time to time.

Discharge of Pollutants: The addition, from any source, of any pollutant, or combination of pollutants, into the municipal storm sewer system or into the waters of the United States or Commonwealth.

Groundwater: Water beneath the surface of the ground.

Illicit Connection: A surface or subsurface drain or conveyance, which allows an illicit discharge into the municipal storm sewer system, including without limitation sewage, process wastewater, or wash water, and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this By-Law.

Illicit Discharge: Direct or indirect discharge to the municipal storm sewer system that is not composed entirely of stormwater, except as exempted in Section 85. The term does not include a discharge in compliance with an NPDES Storm Water Discharge Permit or a Surface Water Discharge Permit, or resulting from fire fighting activities exempted pursuant to Section 8.15.1, of this By-Law.

~~Impervious Surface: Any material or structure on or above the ground that prevents water from infiltrating into the underlying soil. Impervious~~

~~surface includes without limitation roads, paved parking lots, sidewalks, and rooftops.~~

Municipal Separate Storm Sewer ~~System (MS4)~~ or Municipal Storm Drain System ~~or Municipal Storm Sewer System~~: A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains);

A. Owned or operated by a State, city, town, borough, county, parish, district, association or other public body (created by or pursuant to State law) having jurisdiction over disposal of sewage, industrial wastes, storm water, or other wastes, including special districts under State law such as a sewer district, flood control district, or drainage district, or similar entity or an Indian tribe or an authorized tribal organization or a designated and approved management agency under ~~section~~ Section 208 of the CWA that discharges to waters of the United States;

B. Designated or used for collecting or conveying storm water;

C. Which is not a combined sewer; and

D. Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.

National Pollutant Discharge Elimination System (NPDES)

Storm Water Discharge Permit: A permit issued by the United States Environmental Protection Agency, or jointly with the Commonwealth, that authorizes the discharge of pollutants to waters of the United States.

Non-Stormwater Discharge: Discharge to the municipal storm sewer system not composed entirely of stormwater.

Person: An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted By-Law, and any officer, employee, or agent of such person.

Pollutant: Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works or waters of the Commonwealth. Pollutants shall include without limitation:

A. Paints, varnishes, and solvents,

B. Oil and other automotive fluids,

C. Non-hazardous liquid and solid wastes and yard wastes,

D. Refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations, and floatables,

E. Pesticides, herbicides, and fertilizers,

F. Hazardous materials and wastes; sewage, fecal coliform and pathogens,

G. Dissolved and particulate metals,

H. Animal wastes,

I. Rock, sand, salt, and soils with the exception of winter salting and sanding,

J. Construction wastes and residues, and

K. Noxious or offensive matter of any kind.

Process Wastewater: Water, which during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.

Recharge: The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.

Stormwater: Rainfall runoff, snow melt runoff, and surface water runoff and drainage. Runoff shall mean rainfall or snowmelt water flowing over the ground surface.

Surface Water Discharge Permit: A permit issued by the Department of Environmental Protection (DEP) pursuant to 314 CMR 3.00 that authorizes the discharge of pollutants to waters of the Commonwealth of Massachusetts.

Toxic or Hazardous Material or Waste: Any material, which because of its quantity, concentration, or chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as Toxic or Hazardous under G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

Watercourse: A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.

Waters of the Commonwealth: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater. This includes Waters of the United States as defined under the Federal Clean Water Act (33 .S.C. Section 1251, et seq.) as hereafter amended.
Wastewater: Any sanitary waste, sludge, or septic tank or cesspool overflow, and process wastewater.

1. APPLICABILITY
This By-Law shall apply to flows entering the municipal ~~separate~~ storm sewer system.

2. RESPONSIBILITY FOR ADMINISTRATION
The ~~Board of Health~~ DPW shall administer, implement and enforce this By-Law. Any powers granted to or duties imposed upon the ~~Board~~ DPW may be delegated in writing by the Board DPW to employees or agents of the ~~Board~~ DPW.

3. REGULATIONS
The ~~Board of Health~~ DPW may promulgate rules and regulations to effectuate the purposes of this By-Law. Failure by the ~~Board~~ DPW to promulgate such rules and regulations shall not have the effect of suspending or invalidating this By-Law.

4. PROHIBITED ACTIVITIES
4.1 Illicit Discharges. No person shall dump, discharge, cause or allow to be discharged any pollutant or non-stormwater discharge into the municipal ~~separate~~ storm sewer ~~system (MS4),~~ into a stormwater BMP on public or private property, into a watercourse, or into the waters of the Commonwealth.
4.2 Illicit Connections. No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm sewer system, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.
4.3 Obstruction of Municipal Storm Sewer System. No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm sewer system without prior written approval from the ~~Board of Health~~ DPW.

5. EXEMPTIONS
5.1 Discharge or flow resulting from fire fighting activities.
5.2 The following non-stormwater discharges or flows are exempt from the prohibition of non-stormwaters provided that the source is not a significant contributor of a pollutant to the municipal storm sewer system:
A. Waterline flushing,
B. Flow from potable water sources,
C. Springs,
D. Natural flow from riparian habitats and wetlands,
E. Diverted stream flow,
F. Rising groundwater,
G. Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater,
H. Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems), crawl space pumps, or air conditioning condensation,
I. Discharge from landscape irrigation or lawn watering,
J. Water from individual residential car washing,
K. Discharge from dechlorinated swimming pool water (less than one ppm chlorine) provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance or erosion,
L. Discharge from street sweeping,
M. Residential building wash waters without detergents,
~~M~~N. Dye testing, provided verbal notification is given to the ~~Board of Health~~ DPW prior to the time of the test,
~~N~~O. Non-stormwater discharge permitted under a NPDES permit or a Surface Water Discharge Permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency or the Massachusetts Department of Environmental Protection, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations, and
~~O~~P. Discharge for which advanced written approval is received from the ~~Board of Health~~ DPW as necessary to protect public health, safety, and welfare, or the environment.

6. EMERGENCY SUSPENSION OF STORM SEWER SYSTEM ACCESS

The ~~Board of Health~~ DPW may suspend municipal storm sewer system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to public health, safety, or welfare, or the environment. In the event any person fails to comply with an emergency suspension order, the ~~Board of Health~~ DPW may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

7. NOTIFICATION OF SPILLS

Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of or suspects a release of materials at that facility or operation resulting in, or which may result in, discharge of pollutants to the municipal storm sewer system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment, and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments and Board of Health and Department of Public Works, Engineering Division. In the event of a release of non-hazardous material, the reporting person shall notify the ~~Board of Health~~ DPW no later than the next business day. The reporting person shall provide to the ~~Board of Health~~ DPW written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator shall retain onsite a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years from the date of the spill.

8. ENFORCEMENT

The ~~Board of Health~~ DPW, or its authorized agent, shall enforce this By-Law, resultant regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.

8.1 Civil Relief. If a person violates the provisions of this By-Law, regulations, permit, notice, or order issued thereunder, the ~~Board of Health~~ DPW may seek injunctive relief in a court of competent jurisdiction restraining the person from activities that would create further violations or compelling the person to perform abatement or remediation of the violation.

8.2 Orders.

A. The ~~Board of Health~~ DPW, or its authorized agent, may issue a written order to enforce the provisions of this By-Law or the regulations thereunder, which may include,

(a) elimination of illicit connections or discharges to the ~~MS4~~municipal storm sewer system,

(b) performance of monitoring, analyses, and reporting,

(c) that unlawful discharges, practices, or operations shall cease and desist, and

(d) remediation of contamination in connection therewith.

B. If the enforcing agent determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Billerica may, at its option, undertake such work, and expenses thereof shall be charged to the violator.

C. Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town of Billerica, including administrative costs. The violator, or property owner, may file a written protest objecting to the amount, or basis of costs, with the ~~Board of Health~~ DPW within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the ~~Board of Health~~ DPW affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in G.L. Ch. 59, Section 57 after the thirty-first day at which the costs first become due.

8.3 Criminal Penalty. Any person who violates any provision of this By-Law, regulation, order or permit issued hereunder, shall be punished by a fine of not more than $300 per offense. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

8.4 Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Town of Billerica may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §Section 21D, in which case the ~~Board of Health~~ DPW, or other authorized agent, of the Town shall be the enforcing person. The penalty for the first violation shall be a written warning and/or a $100 fine. The penalty for the second violation shall be a $200 fine. The penalty for the third and subsequent violations shall be a $300 fine. Each day, or part thereof, that such violation occurs, or continues, shall constitute a separate offense.
8.5 Entry to Perform Duties Under this By-Law. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the ~~Board of Health~~ DPW, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this By-Law and regulations and may make or cause to be made such examinations, surveys or sampling as the ~~Board of Health~~ DPW deems reasonably necessary.
8.6 Appeals. The decisions or orders of the ~~Board of Health~~ DPW shall be final. Further relief shall be to a court of competent jurisdiction.
8.7 Remedies Not Exclusive. The remedies listed in this By-Law are not exclusive of any other remedies available under any applicable federal, state or local law.

~~9. TRANSITIONAL PROVISIONS~~

~~Residential property owners shall have 180 days from the effective date of this By-law to comply with its provisions.~~

Submitted by the Town Manager, authorized by Select Board

Finance Committee recommends approval.

Article 37 Explanation: This By-Law effectively prohibits pollution and certain non-stormwater discharges from entering the Town's storm drain. This By-Law will allow the Town to take actions to keep Billerica's lakes, ponds, rivers, and streams clean. This By-Law was previously enforced by the Board of Health. The proposed amendments to the By-Law transfer enforcement authority from the Board of Health to the Department of Public Works. No other substantive changes are proposed. This By-Law has been reviewed by Town staff, including the Town Manager, Building Inspector, Board of Health staff, Planning Board staff, Conservation staff, and the Department of Public Works.

ARTICLE 38 - TO MAKE PROPOSED CHANGES TO GENERAL BY-LAW ARTICLE XXV - STORMWATER MANAGEMENT BY-LAW

To see if the Town will vote to amend General By-Law Article XXV - Stormwater Management By-Law as follows, with struck-through language deleted and underlined language inserted therein; or act in relation thereto.

ARTICLE XXV
STORMWATER MANAGEMENT BY-LAW

DEFINITIONS:
Administrative Stormwater Management Approval: Review and approval issued by the DPW, of a land disturbance activity that does not require a Stormwater Permit because of its size and/or scope.
Alter: Any activity which will measurably change the ability of a ground surface area to absorb water or will change existing surface drainage. Such changes include: change from distributed runoff to confined or discrete discharge, change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area. Alter may be similarly represented as "alteration of drainage characteristics," and "conducting land disturbance activities."
Best Management Practice (BMP): ~~Structural and nonstructural techniques that are recognized to be effective and practical means to prevent and/or reduce increases in stormwater volumes and flows, reduce point source and nonpoint source pollution, and promote good stormwater quality and protection of the environment.~~ An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff. "Structural" BMPs are devices that are engineered and constructed to provide permanent or temporary storage and treatment of stormwater runoff. "Nonstructural" BMPs use natural measures to reduce pollution levels, do not require extensive

construction efforts, and/or promote pollutant reduction by eliminating the pollutant source. Nonstructural BMPs include managerial techniques that focus on the preservation and protection of natural features.

Common Plan: Any announcement or piece of documentation (including a sign, public notice or hearing, advertisement, drawing, ANR plan, or permit application, etc.) or physical demarcation (including boundary signs, lot stakes, surveyor marking, etc.) indicating imminent or future construction activities.

Land Disturbance: Any action that causes a change in the position, location, or arrangement of soil, ground cover, sand, rock, gravel or similar earth material. Includes clearing, grading, or excavating, including grubbing; results in an increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters; involves clearing and grading; or results in alteration of drainage characteristics. See also ALTER.

Massachusetts Stormwater Management ~~Policy~~Standards: The ~~Policy~~ Stormwater Management Standards issued by the Department of Environmental Protection, and as amended from time to time, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act G.L. c. 131 § 40 and Massachusetts Clean Waters Act G.L. c. 21, §. 23-56. The ~~Policy~~ Standards addresses stormwater impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site.

Municipal Separate Storm Sewer ~~System (MS4), or Municipal Storm Drain System, or Municipal Drainage System:~~ ~~The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Billerica.~~ A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains):

A. Owned or operated by a State, city, town, borough, county, parish, district, association, or other public body (created by or pursuant to State law) having jurisdiction over disposal of sewage, industrial wastes, stormwater, or other wastes, including special districts under State law such as a sewer district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management agency under Section 208 of the CWA that discharges to waters of the United States;

B. Designed or used for collecting or conveying stormwater;

C. Which is not a combined sewer; and

D. Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.

Municipal Separate Storm Sewer System (MS4): All separate storm sewers that are defined as "large" or "medium" or "small" municipal storm sewer systems pursuant to paragraphs 40 CFR 122.26 (b)(4) and (b)(7), or designated under paragraph 40 126.26(a) (1)(v). For the purposes of this permit "MS4" may also refer to the permittee with jurisdiction over the sewer system.

Stormwater Authority: ~~Board of Health~~ The Department of Public Works (DPW) or its authorized agent(s), as defined in the Stormwater Management By-Law. The ~~Board of Health~~ DPW, or its agent(s), is responsible for coordinating the review, approval and permit process as defined in these Regulations authorized by this~~e~~ Stormwater Management By-Law and any regulations implemented hereunder. Other Boards and/or departments may participate in the review process as defined in the Stormwater Management By-Law and Regulations.

Stormwater Management: The use of structural or nonstructural practices that are designed to reduce stormwater runoff pollutant loads, discharge volumes, and/or peak flow discharge rates. Stormwater Management includes the use of structural, and nonstructural stormwater management practices.

Stormwater Management Permit: A permit issued by the ~~Board of Health~~ DPW, after review of an application, plans, calculations, and other supporting documents, which show that the proposed project is designed to protect the environment of the Town from the deleterious ~~affects~~ impacts of uncontrolled and untreated stormwater runoff during the construction period and from the altered site in perpetuity.

Additional terms that apply to issuance of a Stormwater Management Permit and/or Administrative Stormwater Management Approval established by this By-Law shall be defined and included as part of the Regulations promulgated and, from time to time, amended under Section 2.2 of this By-Law, a copy of which shall be available at the ~~Board of Health~~ DPW and the office of the Town Clerk. Terms not defined in said Regulations or pertinent statutes shall be construed according to their customary and usual meaning unless the context indicates a special or technical meaning.

1. SCOPE AND APPLICABILITY

1.1 This By-Law shall apply to all construction activity or land disturbance that individually or as part of a Common Plan of Development results in disturbance of land in excess of the thresholds below. ~~Unless exempt pursuant to Section 1.2 of this By-law, all activities under the jurisdiction of this By-law shall be required to obtain a Stormwater Management Permit from the Board of Health prior to beginning any site work. This By-law shall be applicable to all new development and redevelopment projects including:~~

A. Administrative Stormwater Management Approval is required for projects adding 500 square feet or more of impervious area.

B. Administrative Stormwater Management Approval is required for projects disturbing between 20,000 square feet and one acre (43,560 square feet) of land.

C. A Stormwater Management permit is required for any construction activity or land disturbance where the proposed use is a land use of higher potential pollutant loads (LUHPPL) pursuant to the Massachusetts Stormwater Management Standards, as they may be amended from time to time.

D. A Stormwater Management permit is required for any activity that results in a land disturbance of one acre (43,560 square feet) or more within the Town of Billerica;

~~A.~~E. A Stormwater Management permit is required for Aany Subdivision as defined in the Massachusetts Subdivision Control Law (MGL, Chapter 41, Sections 81K – 81GG) requiring a Definitive Plan.,

~~B. Any activity that results in a land disturbance greater than one acre within the Town of Billerica;~~

~~C. Any activity that results in a land disturbance of less than one acre if the project is part of a larger common plan of development that eventually will disturb more than one acre within the Town of Billerica; an~~

~~D. Any alteration, redevelopment, or land use conversion in an area with "higher potential pollutant loads" as described in Standard 5 of the Massachusetts Stormwater Management Policy, as it may be amended from time to time.~~

Land disturbance activities on lots shown on p~~P~~lans that do not require approval under the Subdivision Control Law, hereafter referred to as "ANR lots", and meet one or more of the applicability criteria above are subject to the provisions of this By-law and are not exempt from obtaining a Stormwater Management Permit unless the land disturbance activities meet one of the exemptions described below.

1.2 Exemptions: No person who meets the applicability of this By-Law shall alter land above the thresholds described above within the Town of Billerica without having obtained a Stormwater Management Permit (SMP) or Administrative Stormwater Approval with the following exceptions:

A. Activities undertaken i~~In~~ the course of customary cemetery ~~Cemetery~~ management,

B. Maintenance of existing landscaping, gardens or lawn areas,

C. Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act 310 CMR 10.04 and MGL Chapter 40A, Section 3,

D. Emergency repairs to any stormwater management facility or practice, such that the original design location, size, and technology remain the same, that poses a threat to public health or safety, or as deemed necessary by the ~~Board of Health~~ DPW.

E. Construction of fencing that will not substantially alter existing terrain or drainage patterns.

F. Construction of utilities other than drainage (gas, water, electric, telephone, etc.) which will not alter terrain or drainage patterns or result in discharge of sediment or other pollutants to the Municipal Separate Storm Sewer or, directly or indirectly, to a Watercourse or Waters of the Commonwealth.

G. Municipal roadway maintenance including crack sealing, milling, paving and sidewalk construction and repair.

H. Maintenance of a stormwater treatment structure conducted in such a way that does not cause discharge of sediment or other pollutants

to the Municipal Separate Storm Sewer, or directly or indirectly to a Watercourse or Waters of the Commonwealth.

1.3 Coordination with Other Town Permits.

A. No Town Earth Removal Permit, Order of Conditions from the Conservation Commission, Building Permit, subdivision approval, special permit, variance or finding shall constitute compliance with this By-law. For a project or activity ~~that meets the Scope and Applicability of this By-law~~ that is subject to the DPW's jurisdiction under this By-Law, no work may commence until the ~~developer~~ applicant submits a complete Stormwater Management Permit and/or Administrative Stormwater Approval application, the ~~Board of Health~~ DPW issues a Stormwater Management Permit or Administrative Stormwater Approval, and the ~~developer~~ applicant certifies that all land ~~clearing, construction, and development will be done~~ disturbing activities will be performed in compliance with ~~pursuant to~~ the approved Plans and Permit/Approval.

B. This By-law is not intended to interfere with, abrogate, or annul any other By-law, rule or regulation, statute, or other provision of law. The requirements of this By-law shall be considered minimum requirements, and where any provision of this By-Law imposes restrictions different from those imposed by any other By-Law, rule or regulation, or other provision of law, whichever provisions are more restrictive or impose higher protective standards for human health or the environment shall take precedence.

C. Common Plan of Development. Whenever this By-Law applies to contiguous commonly owned parcels that meet the definition of a Common Plan that in the opinion of the Stormwater Authority will ultimately disturb one acre or greater, then the common owner of all such parcels shown on said plan must submit a single SMP application to provide for a comprehensive stormwater system for all such parcels. No individual parcel may be conveyed by said common owner until such time as a single SMP has been issued for all such parcels.

~~C~~D. ~~For projects~~ Projects within any ~~wetland~~ resource area protected under law, including, but without limitation: the Billerica Wetlands Protection By-Law, Massachusetts Wetlands Protection Act, the Massachusetts Rivers Act, the Massachusetts Watershed Protection Act, or the BMP design and selection criteria given in the most current Massachusetts Stormwater Management ~~Policy~~ Standards, as amended, shall be ~~considered the more restrictive or more protective of human health and the environment, and shall take precedence over the Billerica Stormwater Management By-law~~ subject to all such laws in addition to this By-Law.

2. ADMINISTRATION

2.1 Stormwater Authority. The ~~Board of Health~~ DPW is hereby designated as the Stormwater Authority. The ~~Board of Health~~ DPW, or its agent, shall administer, implement and enforce this By-Law. The Billerica ~~Board of Health~~ DPW may appoint an Agent to issue Permits and sign Plans provided for in this By-law. The ~~Board of Health~~ DPW may appoint another Town department, commission or board to act as its authorized Agent for site inspections and enforcement of this By-Law.

2.2 Stormwater Regulations. The ~~Board of Health~~ DPW may adopt, and periodically amend, rules and regulations relating to the terms, conditions, definitions, enforcement, fees (including application, clerical, inspection, and/or consultant fees), procedures and administration of this Stormwater Management By-Law. ~~after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation at least seven (7) days prior to the hearing date. After public notice and public hearing, the Board of Health~~ The DPW may promulgate rules and regulations to effectuate the purposes of this By-Law. Failure of the ~~Board of Health~~ DPW to promulgate such rules and regulations, or a legal declaration of their invalidity by a court, shall not act to suspend or invalidate the effect of this By-Law. Stormwater Management regulations, rules or guidance shall identify requirements for any Stormwater Management Permit required by this By-Law and consistent with or more stringent than the relevant requirements of the most recent MS4 Permit.

2.3 Stormwater Management Manual. The ~~Board of Health~~ DPW will utilize the Massachusetts Stormwater Management ~~Policy~~ Standards and Handbooks, as amended from time to time, for criteria and information including specifications and standards for the execution of the provisions of this By-Law. These include a list of acceptable stormwater treatment practices, with specific design criteria for each. Unless specifically ~~altered~~ stated otherwise in this Stormwater Management By-Law, stormwater management practices that are designed, constructed, and maintained in accordance with the Massachusetts Stormwater Management Handbooks' design and sizing

criteria may be presumed by the ~~Board of Health~~ DPW to be protective of Massachusetts water quality standards.

2.4 Appeals of Action by the ~~Board of Health~~ DPW. A decision of the ~~Board of Health~~ DPW shall be final. Further relief of a decision by the ~~Board of Health~~ DPW made under this By-Law shall be reviewable in the Superior Court in an action filed within 60 days thereof, in accordance with M.G.L. Chapter 249 § Section 4.

3. STORMWATER PERMIT AND ADMINISTRATIVE APPROVAL PROCEDURES

Permit and administrative approval procedures and requirements, including permit submittals, right-of-entry agreement, fee schedule, ~~and~~ public ~~hearing~~ notification and input process, shall be defined and included as part of the Regulations promulgated under Section 2.2 of this By-Law. Public notification requirements may be waived for Administrative Stormwater Management Approval applications.

4. PERFORMANCE STANDARDS

Criteria for erosion and sediment control and post-construction stormwater management, including stormwater performance standards, shall be defined and included as part of the Regulations promulgated under Section 2.2 of this By-Law.

5. WAIVERS

5.1 The ~~Board of Health~~ DPW may, at its discretion and after due consideration, decide to waive and exempt strict compliance with any requirement of this Town of Billerica Stormwater Management By-Law or the Regulations promulgated hereunder, where it makes a written finding that such action is:

A. Allowed by federal, state and local statutes and/or regulations;

B. In the public interest; and

C. Consistent with the purpose and intent of the Town of Billerica Stormwater Management By-Law and its Regulations.

5.2 Criteria for granting a waiver shall be defined and included as part of the Regulations promulgated under Section 2.2 of this By-Law.

~~5.3 Any waiver requests shall be discussed and voted on at the public hearing for the project~~.

6. ENFORCEMENT

The ~~Board of Health~~ DPW, or its authorized agent, shall enforce this By-Law and resulting regulations, orders, violation notices, and enforcement orders, and may pursue all criminal and civil remedies, including injunctive relief and monetary damages and costs of litigation and attorney fees, for such violations and for abatement and mitigation and compliance actions taken by the ~~Board of Health~~ DPW ~~As an alternative to criminal prosecution or civil action, the Board of Health may elect to utilize the non-criminal disposition procedure set forth in Chapter 1, Section 19 of the Board of Health Regulations, and General By-laws Article XIV. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Board of Health's agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this By-law and may make or cause to be made such examinations, surveys or sampling as the Board of Health deems reasonably necessary to determine compliance with a permit issued under this By-law. Enforcement shall be further defined and included as part of the Regulations promulgated under Section 2.2 of this By-law.~~

6.1 Criminal and Civil Relief.

A. Any person who violates the provisions of this By-Law, or any associated regulations, permit, approval or order issued thereunder, may be subject to criminal penalties and prosecution in a court of competent jurisdiction and/or a fine of $300 per violation. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

B. The DPW may seek injunctive relief in a court of competent jurisdiction restraining a person from activities which would create further violations or compelling thea person to perform abatement or remediation of the violation.

6.2 Orders.

A. The DPW or its authorized agent may issue a written order to enforce the provisions of this By-Law or any associated regulations, permit, and/or approval. Violations include, without limitation, failure to obtain a Stormwater Management Permit or Administrative Stormwater Approval for an activity subject to this By-Law, or failure to follow the requirements of the permit and the related Erosion and Sedimentation Control Plan, or Operations and Maintenance Plan or any other authorization issued pursuant to this bylawBy-Law or regulations issued hereunder. The written order may require the violator to remediate the

non-compliance and/or any adverse impact caused by it, including without limitation:
(1) A requirement to cease and desist from the land-disturbing activity until there is compliance with the By-Law and provisions of the Stormwater Management Permit or other authorization;
(2) Maintenance, installation or performance of additional erosion and sediment control measures;
(3) Monitoring, analyses, and reporting;
(4) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity;
(5) Construction, reconstruction, repair or maintenance of stormwater BMPs or any other aspect of the post-construction stormwater management system;
(6) Remediation of adverse impacts resulting from improper construction or operation of the post-construction stormwater management system; and/or
(7) A requirement to eliminate discharges, directly or indirectly, into the Municipal Separate Storm Sewer, a watercourse or into the Waters of the Commonwealth.
B. If the DPW or its authorized agent determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further provide that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Billerica may, at its option, pursue a court order allowing the Town to undertake such work, and expenses thereof shall be charged to the violator.
C. Within 30 days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town of Billerica, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the DPW within 30 days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within 30 days following a decision of the DPW affirming or reducing the costs, or from a final decision of a court of competent jurisdiction affirming or reducing the costs, the costs shall constitute a municipal charge for purposes of G.L. c.40, Section58, and a lien may be imposed on the property for the amount of the unpaid charge, pursuant to G.L. c.40, Section 58. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in M.G.L. c. 59 Section 57 on the 31st day after the costs first become due.
6.3 Noncriminal disposition. As an alternative to criminal prosecution or civil action, the Town of Billerica may elect to utilize the noncriminal disposition procedure set forth in M.G.L. c. 40, Section 21D, in which case designated agents of the DPW shall be the enforcing persons. The penalty for the first violation shall be a warning. The penalty for the second violation shall be $100. The penalty for the third and subsequent violations shall be $300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
6.4 Entry to perform duties under this bylaw. To the extent permitted by local, state or federal law, or if authorized by the owner or other party in control of the property, the DPW, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the DPW deems reasonably necessary.
6.5 Appeals. The decisions or orders of the DPW shall be final. Further relief shall be appealed to a court of competent jurisdiction.
Remedies not exclusive. The remedies listed in this section are not exclusive of any other remedies available under any applicable federal, state or local law.
Section 7. Severability
The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this By-Law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

Submitted by the Town Manager, authorized by Select Board

Finance Committee recommends approval.

Article 38 Explanation: This By-Law effectively controls construction site runoff and post-construction stormwater runoff during construction or land disturbance activity. This By-Law will allow the Town to take actions to protect Billerica's natural resources and public and private property from the effects of unmanaged stormwater runoff. This By-Law

has been reviewed by Town staff, including the Town Manager, Building Inspector, Board of Health staff, Planning Board staff, Conservation staff and the Department of Public Works. The main difference between this version of the bylaw and the prior version is that the Stormwater Authority will be changed from the Board of Health to the Department of Public Works and certain smaller scale land disturbance activities will be subject to an Administrative Stormwater Approval rather than a Stormwater Management Permit.

ARTICLE 39 - TO VOTE TO ACCEPT CHAPTER 41, SECTION 110A OF THE MASSACHUSETTS GENERAL LAW

To see if the Town will vote to accept the provisions of M.G.L. Chapter 41, Section 110A, treating Saturdays as legal holidays for purposes of the General Laws; and further, in connection therewith, to amend the General By-Laws, Article 1, Town Meeting/Elections; Section 3, Elections, by numbering the existing paragraph therein as 3.1, and inserting therein a new paragraph 3.2 as follows:

3.2 Consistent with the Town's acceptance of the provisions of M.G.L. Chapter 41, Section 110A, Saturdays shall be treated as legal holidays for purposes of calculation of election-related dates.

Or act in relation thereto.

Submitted by Town Clerk Shirley E. Schult

Finance Committee recommends approval.

Article 39 Explanation: Statutory Reference: M.G.L. Chapter 41, Section 110A. Any public office in any city or town may remain closed on any or all Saturdays as may be determined from time to time, in a city of the city council, subject to the provisions of the city charter, or in a town, by vote of the town at a special or regular town meeting, and the provisions of section nine of chapter four shall apply in the case of such closing of any such office on any Saturday to the same extent as if such Saturday were a legal holiday.

ARTICLE 40 - TO INCREASE INCOME LIMITS ON M.G.L. CHAPTER 59, SECTION 5, CLAUSE 41C (SENIOR EXEMPTION)

To see if the Town will vote in accordance with M.G. L. Chapter 59, Section 5, Clause 41D, to increase the whole estate allowance for applicants for real estate tax exemption under M.G. L. Chapter 59, Section 5, Clause 41C annually by an amount equal to the increase in the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics, for such year, with the Department of Revenue to annually inform the Town of the amount of this increase; or act in relation thereto.

Submitted by the Board of Assessors

Finance Committee recommends approval.

Article 40 Explanation: The Board of Assessors seeks to increase the minimum asset and income amounts for Clause 41C by the COLA (Cost of Living Adjustment) as determined by the Department of Revenue. The current asset limit is single $40,000; $55,0000 for married and all co-owners; must have an income of less than $26,937 if single, $40,404 if married. These income and asset limits have not been adjusted in years and are not in line with current inflation rates and cost of living increases (M.G.L. Chapter 59, Section 5, Clause 41D).

ARTICLE 41 - RECORDING OF PUBLIC MEETING POLICY

To see if the Town will vote to amend the Town's General By-Laws, Article XV, procedures, by inserting therein the new subsection 6, "Recording of Public Meetings", as follows; or act in relation thereto.

6. RECORDING OF PUBLIC MEETINGS

(a) Public meetings, public hearings and Working sessions shall be held in a hybrid fashion allowing remote access as well as in person. Public Comment will also be recorded with Residents given a minimum of 5 minutes to speak. All sections of meetings except when Boards or Committees enter Executive Session will be recorded.

The recording does not replace Open Meeting Law requirements such as the written minutes and a transcript of the recording will not be prepared.

The recording may be used by staff to assist with the preparation of the minutes or by Boards or Committees to clarify a dispute or query relating to the minutes that is raised during a subsequent meeting under the section, Confirmation of Minutes. Recordings will not be edited. This will remain in effect as applicable under M.G.L. Chapter 30A, Section 20G.

(b) This By-Law shall apply to the following Boards, Committees and Commissions:

1) Board of Health
2) Capital Facilities Needs Committee
3) Community Preservation Committee
4) Conservation Commission
5) Diversity, Equity, and Inclusion (DEI) Committee
6) Finance Committee
7) General By-Law Review Committee
8) Historical Districts Commission.
9) Open Space & Recreation Plan Committee
10) Planning Board
11) Select Board
12) Billerica Substance Awareness and Prevention Committee
13) Zoning Board of Appeals
14) Zoning By-Law Review Committee By-Law
15) Board of Assessor's
16.) School Committee

The unedited recording of all meetings will be archived on file with the Town.
An unedited recording of the last two meetings will be made available on the Town's website.

Requests for copies of Board or Committee meetings recordings shall be subject to the requirements of the Massachusetts Public Records Law.

Submitted by the John J. Burrows, Select Board Member

Finance Committee has not yet made final recommendation.

ARTICLE 42 - THIS ARTICLE HAS BEEN WITHDRAWN

Annual Spring Town Meeting
May 2, 2023
Maurice A. Buck Memorial Auditorium
Preliminary Session – April 27, 2023

A preliminary session of the Annual Spring Town Meeting was convened on Thursday, April 27, 2023 at 7:00 PM in the Maurice A. Buck Memorial Auditorium, Town hall 365 Boston Road, Billerica, MA for the following purposes:

1. To Swear in newly elected/re-elected Town meeting Members
2. To Hold Precinct caucuses
3. To elect Chairpersons and Clerks
4. To elect Members to the Rules Committee

Caucuses were held and the following Town Meeting Members were elected to fill vacancies:

Precinct 8: Brian M.Younker, 1 Beverly Road
Kathleen Murphy, 204 Andover Road
Robert Murphy, 204 Andover Road
Nancy Cottreau, 81 Salem Road, #63
N. Jon Metivier, 6 Celtic Avenue
William Cooke, 28 Market Street

The following Precinct Chairpersons and Clerks were elected:

Precinct 1:	Chairperson:	Joanne M. Gagliardi, 2 Whiting Street
	Clerk:	John P. Gagliardi, 2 Whiting Street
Precinct 2:	Chairperson:	Sandra Giroux, 21 Horman Street
	Clerk:	John Coyne, 45 Burnham Road
Precinct 3:	Chairperson:	Lawrence R. Norman, 18 Shelburne Avenue
	Clerk:	Brenda D. Komarinski, 45 Ridgeway Avenue
Precinct 4:	Chairperson:	Arthur LaVita, 41 Fardon Street
	Clerk:	Paul A. LaMarca, 7 Frost Street
Precinct 5:	Chairperson:	Michael F. Parker, 11 Gov. Endicott Road
	Clerk:	Brian J. Dorrington, Jr., 31 Arcadia Road
Precinct 6:	Chairperson:	David S. Coughlin, 28 Woodside Road
	Clerk:	MaryLou Carney, 6 Turner Road
Precinct 7:	Chairperson:	Kenneth B. Glasser, 617 Middlesex Tpke.
	Clerk:	Andrea M. Toomey, 1 Garrison Street
Precinct 8:	Chairperson:	Charlene McCarthy, 52 Gail Ann Drive
	Clerk:	Jonathan Reinecker, 208 Salem Road

Precinct 9:	Chairperson:	Donald L. Damon, Jr., 17 Harnden Road
	Clerk:	Guillermo Isidoro Perez, 13 Pinehurst Avenue
Precinct 10:	Chairperson:	James F. Gately, II, 12 Dignon Road
	Clerk:	Peter J. Vines, 14 Primrose Road
Precinct 11:	Chairperson:	Meredith Lovell, 2 Diane Drive
	Clerk:	Marlies Henderson, 31 Sprague Street
Precinct 12:	Chairperson:	Cosmo D. Cavicchio, 47 Dyer Street
	Clerk:	Daniel L. Burns, 12 Nolte Road

The following persons were elected/re-elected to the Committee on Rules:

Precinct 1:	John P. Gagliardi, 2 Whiting Street
Precinct 2:	Joshua Daniel Mahoney, 12 Carriage Road
Precinct 3:	Lawrence R. Norman, 18 Shelburne Avenue
Precinct 4:	Per Bojsen, 7 Francis Road
Precinct 5:	Michael A. Fantasia, 11 Miller's Farm Road
Precinct 6:	Joanna Korman, 18 Gilman Road
Precinct 7:	Christopher B. Ravin, 19 Bolton Road
Precinct 8:	Kelley J. Sardina, 95 Gray Street
Precinct 9:	Guillermo Isidoro Perez, 13 Pinehurst Avenue
Precinct 10:	Laureen Knowles, 3 Radcliffe Road
Precinct 11:	Dina M. Favreau, 41 Boston Road, #353
Precinct 12:	Benjamin B. Perry, 11 Freedom Way

Following the preliminary meeting, there was an orientation session for newly elected Town Meeting Representatives hosted by the Town Moderator, John J. McKenna, Town Clerk Donna J. McCoy, and Finance Committee David Gagliardi.
The session ended at 8:30 PM.

A True Copy
ATTEST:

Donna J. McCoy
Town Clerk

Annual Spring Town Meeting
May 2, 2023
First Session – May 2, 2023

Caucuses were held in the following precincts and the following Town Meeting Members were elected and sworn in:

Precinct 1:	Douglas Fogerty, 26 French Street
Precinct 2:	Valerie M. Mahoney, 12 Carriage Road
	Elizabeth Claire Cardenas, 33 Billerica Avenue
Precinct 3:	Mark F. Komarinski, 45 Ridgeway Avenue
	Michael James Cleary, 19 Ben Place
	Carol A. Leibovitz, 22 Pinedale Avenue
	Lawrence A. Keller, 5 Glenside Avenue
Precinct 5:	Richard W. Lee, 4 Webster Lane
	Susan M. Lee, 4 Webster Lane
	Craig M. Richard, 4 Shane Lane
	William F. Bulens, 14 Ferren Drive
	Matthew J. Spence, 19 Margaret Lane
Precinct 6:	Richard L. Annese, 10 Estey Road
	Ryan K. Niles, 40 Gilman Road
	Kimberly Marie O'Neil, 52 Riveredge Road
	Mohankumar Panchaksharam, 15 Fieldstone Lane
Precinct 7:	Alexander C. Knight, 77 Mallard Street
Precinct 10:	Kristin M. Soly, 8L Chatham Road
	Scott Matthew Malgieri, 32 Chatham Road
Precinct 11:	Michael P. Haywood, 42 Chelmsford Road
	Cameron Michael Shea, 16 Boston Road
Precinct 12:	Lisa Anne Charland, 20 Glenwood Road
	Kathleen Kennedy, 47 Liberty Drive
	Jack Matthew Blakely, 47 Liberty Drive

A quorum count was called. With one hundred forty-seven (147) Town Meeting Members present, the meeting was declared in session at: 7:19 pm.

The meeting was opened with the Pledge of Allegiance was led by Mr. Walter Perry. This was followed by Derek Mahoney, a seventh grader at the Locke School, singing the National Anthem.

A moment of silence was observed in remembrance of all persons who have passed away during the past year and have given so much time serving the residents of Billerica.

Superintendent Timothy Piwowar came forward and introduced the BMHS Champs at the High School this year and the acknowledge Coach John Magliozzi.

Individual Awards: Anna McElhinney-1 Mile & 2 Mile; D1C Cross Country State Champ
Emily Burdick - 600 Meter State Champ
Nyrah Joseph – Pentathlon State Champ
Nyrah Joseph, Julia Nott & Brianna Phelan Team Pentathlon State Champs
Jacob Peck, Tyler Fortune, Sebastien St. Pierre, Shawn Mulkerin 4x200 State Champs
Dom Bastinell – D2 170 pound State Champion

TEAM State Champions: Girls Indoor Track and Field
Fall and Winter Cheerleaders – 7 time State Champions

Shawsheen Vocational Coach Al Constabile presented the State Champs James Tildsley went 61 & 3 in his first season with the Rams, 2X All State Finalist, Division 1 State Champ, 2X Lowell Holiday Champ and 2X Sectional Champ. Only wrestler in New England history to place as an 8th grader. Sidney Tildsley aka Sid the Kid has a career record of 144&1, a 2X All State Champ, 2X D1 State Champ, 2X Lowell Holiday Champ, 2X Sectional Champ and 2X NHSCA All American -recently finishing 2nd in Virginia Beach. Brayton Carbone went 54&6 in his sophomore year winning the MA All State Championship, a 2X D1 State Champ, 2X D1 North Sectional Champ, a New England Place finisher and a Lowell Holiday Finalist. Coach Constabile thanked and recognized his coaches Brian Tildsley and Doug Pratt.

Select Board Member Mike Riley, honored Shirley E. Schult, for her years of service to the town and its people. He presented her with a bouquet of flowers.

Moderator McKenna appointed James F. Gately, II as Deputy Moderator. This appointment was ratified by the Town Meeting Members. He was then sworn in by the Town Clerk.

It was moved, seconded and VOTED to accept the warrant as duly served by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the Warrant.

It was moved, seconded and VOTED to WITHDRAW articles 4, 5, 6 9, 11, 22 and 42.

It was moved, seconded and VOTED to DISMISS articles 37 & 38.

It was moved to take CONSENT AGENDA #1 (articles 1, 2, 3, 20, 21 & 24) as first item of business.

It was moved to take CONSENT AGENDA #2 (27, 28 & 29) as the second order of business following the first CONSENT AGENDA.

It was moved, seconded to take Articles 17, 18 and 19 following the CONSENT AGENDAS.

CONSENT AGENDA #1

It was moved and seconded to approve Articles 1, 2, 3, 20, 21 and 24 as written in the warrant and presented in Consent Agenda #1.

Finance Committee recommends unanimously, Select Board recommends.

Town Manager Curran spoke briefly regarding these three articles. Article 1 is to set compensation for the Town Clerk. Article 2 is to set the compensation for the Select Board Chair and Members. Article 3 is hearing the reports of the Town Departments, Committees and Officers.

A report of the Bike Path Committee was given by Representative Ellen Rawlings.

Representative Cheri Gargalianos, precinct 2, made a motion to split Consent Agenda #1. She read a statement on the routine consent agendas. She wishes to go back to split agendas.

On an electronic vote, with eighty (80) in favor and eighty-four (84) opposed, the motion to split the Consent Agenda FAILED.

The main motion as presented in the warrant as Consent Agenda #1 was put to an electronic vote. With one hundred forty-one (141) in favor and twenty-four (24) opposed, the motion for Consent Agenda #1 CARRIED.

CONSENT AGENDA #2

It was moved and seconded to approve Articles 27, 28 and 29 as written in the warrant and presented in Consent Agenda #2.

Finance Committee recommends 10-0, Select Board recommends.

Town Manager Curran spoke briefly regarding Consent Agenda #2. Article 27 is to develop a town-wide flushing program which would allow for the development of a Unidirectional Flushing Program to improve the quality of the Town's drinking water. Article 28 is to fund repairs to the existing Sanitary Sewer Pump Station and allow the replacement of existing motors at the Ricca Farm, Darby Road and Westwood Pumping Stations. Article 29 is to fund upgrades to the computer system (SCADA) at the Water Recovery Facility, including conversion from Device-Net to Ethernet.

Moderator McKenna asked Representative Cheri Gargalianos if she wished to separate these three consent articles. She said no.

The main motion as presented in the warrant as Consent Agenda #2 was put to an electronic vote. With one hundred fifty-five (155) in favor and nine (9) opposed, the motion for Consent Agenda #2 CARRIED.

ARTICLE 17 - FISCAL YEAR 2024 TOWN AND SCHOOL BUDGET

It was moved and seconded to approve Articles 17 as printed in the warrant and accept all reports of the Town Departments, Committees and Officers.

The Finance Committee had zero (0) in favor, seven (7) opposed and two (2) abstained. The School Committee recommended the motion.

Finance Committee recommends this article 10-0 – with an addendum for SVTHS recommended as 0-7-2; School Committee recommends.

Town Manager Curran explained the articles through a Powerpoint presentation.

Superintendent Piwowar (BMHS) spoke on the BMHS budget through a Powerpoint presentation.

Superintendent MacIntosh (SVTHS) spoke on the SVTHS budget giving some background on why there is an increase of 7.9% this year. He spoke about the necessary repairs to the building.

Town Council clarified to the body that they SVTHS is a five-town budget that requires a 2/3 vote. So, if 4 out of 5 towns vote in favor, Billerica is required to fund the SVTHS budget.

Representative Taryn Gillis, precinct 5, asked to amend Article 17. Return Public Education line item back to the original amount of $86,945,448, bringing the overall total back to $179,245,078.

The motion to amend was put to an electronic vote. With one hundred and one (101) in favor and sixty-four (64) opposed, the motion CARRIED.

The main motion as amended was put to an electronic vote. With one hundred forty-seven (147) in favor and nineteen (19) opposed, the motion CARRIED.

ARTICLE 18 – FISCAL YEAR 2024 SEWER ENTERPRISE BUDGET

It was moved and seconded to approve Articles 19 as printed in the warrant and accept all reports of the Town Departments, Committees and Officers.

Finance Committee recommends 8-2; Select Board recommends

The main motion as presented was put to an electronic vote. With one hundred fifty-one (151) in favor and eleven (11) opposed, the motion CARRIED.

ARTICLE 19 – FISCAL YEAR 2024 SEWER ENTERPRISE BUDGET

It was moved and seconded to approve Articles 19 as printed in the warrant and accept all reports of the Town Departments, Committees and Officers.

Finance Committee recommends 8-2; Select Board recommends

The main motion as presented was put to an electronic vote. With one hundred forty-nine (149) in favor and nine (9) opposed, the motion for Article 19 CARRIED

ARTICLE 7 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE EMT'S AND PARAMEDICS

The Town also incorporated Sick Leave Bank and FMLA language. In the Management Rights section, the Town incorporated language to allow new hires up to step 6. There was also language incorporated for forced overtime and assignment of Intermittent Paramedics

It was moved and seconded to raise and appropriate $179,000 to fund the first and second year COLA
contained in the successor Collective Bargaining Agreement between the Town and IAEP Police EMT's and Paramedics (International Association of EMT's and Paramedics) and transfer the sum of $189,000 from free cash to fund the retroactive compensation for the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and IAEP Police EMT's and Paramedics (International Association of EMT's and Paramedics) for a term of July 1, 2022 to June 30, 2025.
Finance Committee recommends this article 10-0.

Town Manager Curran spoke briefly on the ever-changing profession for EMT/Paramedics. He wanted to bring the budget in line to be more competitive in the field.

The main motion as presented was put to an electronic vote. With one hundred fifty-three (153) in favor and two (2) opposed, the motion for Article 7 CARRIED.

ARTICLE 8 - TO FUND COLLECTIVE BARGAINING AGREEMENT – BMEA DPW WORKERS

It was moved and seconded to raise and appropriate or transfer the sum of $270,000 to fund the second-year cost items contained in the successor Collective Bargaining Agreement between the Town and Billerica Municipal Employees Association (BMEA) DPW Workers and to transfer and appropriate from free cash the sum of $328,000 to fund retroactive compensation for the first year cost items contained in the successor Collective Bargaining Agreement between the Town and The Billerica Municipal Employees Association (BMEA) DPW Workers for a term of July 1, 2022 to June 30, 2025.

Finance Committee recommends this article 10-0

Representative Oren Hunt stated that the article was out of order because there was no money listed in the warrant article.

Finance Committee Member, David Gagliardi informed the representatives that $270,000 was being raised and appropriated along with a transfer of $328,000 from Free Cash for Retro Active Compensation for the first year cost items in the successor agreement to the BMEA/DPW workers contract which runs from July 1, 2022 to June 30, 2025.

Town Council said that a vote could be taken without money showing in the warrant.

The main motion as presented was put to an electronic vote. With one hundred one hundred forty-eight (148) in favor and eleven (11) opposed, the motion for Article 8 CARRIED.

ARTICLE 10 - TO FUND COLLECTIVE BARGAINING AGREEMENT –BILLERICA PROFESSIONAL ADMINISTRATORS ASSOCIATION

It was moved and seconded to raise and appropriate a sum of $120,350 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and Billerica Professional Administrators Unit for a term of July 1, 2023 to June 30, 2026.

Finance Committee recommends this article 10-0

The main motion as presented was put to an electronic vote. With one hundred one hundred forty-eight (148) in favor and six (6) opposed, the motion for Article 8 CARRIED.

ARTICLE 12 - TO FUND COLLECTIVE BARGAINING AGREEMENT – IAFF FIREFIGHTERS

It was moved and seconded to raise and appropriate a sum of $322,186 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Firefighters (International Association of Firefighters) for a term of July 1, 2023 to June 30, 2026.

Finance Committee recommends this article 10-0

The main motion as presented was put to an electronic vote. With one hundred fifty-one (151) in favor and two (2) opposed, the motion for Article 12 CARRIED.

ARTICLE 13 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL ADMINISTRATORS

It was moved and seconded to raise and appropriate the sum of $158,283 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrators Group affiliated with the Massachusetts Association of Professional School Administrators for a term of July 1, 2022 to June 30, 2025.

Finance Committee recommends this article 10-0; School Committee recommends

The main motion as presented was put to an electronic vote. With one hundred thirty-eight (138) in favor and nine (9) opposed, the motion for Article 13 CARRIED.

ARTICLE 14 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CUSTODIAL

It was moved and seconded to raise and appropriate the sum of $132,432 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Custodial Employees for a term of July 1, 2022 to June 30, 2025.

Finance Committee recommends this article 8-2; School Committee recommends
The main motion as presented was put to an electronic vote. With one hundred forty-two (142) in favor and seven (7) opposed, the motion for Article 14 CARRIED.

ARTICLE 15 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CLERICAL

It was moved and seconded to raise and appropriate the sum of $61,487 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Clerical Employees for a term of July 1, 2022 to June 30, 2025.

Finance Committee recommends 9-0; School Committee recommends

The main motion as presented was put to an electronic vote. With one hundred thirty-nine (139) in favor and eight (8) opposed, the motion for Article 15 CARRIED.

ARTICLE 16 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CAFETERIA

It was moved and seconded to raise and appropriate the sum of $0 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Cafeteria Employees for a term of July 1, 2022 to June 30, 2025.

Finance Committee recommends this article 10-0; School Committee recommends

Representative Brenda Komarinski made the statement that it was Cafeteria Day and asked for a round of applause for all the cafeteria workers.

The main motion as presented was put to an electronic vote. With one hundred forty-seven (147) in favor and three (3) opposed, the motion for Article 16 CARRIED.

It was moved, seconded and VOTED to adjourn until Thursday evening. The first session of the Annual Sprint Town Meeting stood adjourned at 10:10 pm.

A true copy
ATTEST:

Donna J McCoy, CMC
Town Clerk

Annual Spring Town Meeting
May 2, 2023
Second Session – May 4, 2023

A quorum count was called. With 137 Town Meeting Members Present, the second session of the Spring Town Meeting was declared in session at 7:06 pm.

Gill Moreira (former Moderator), Vice President of the Lions Club, spoke on the Carnival being held May 25, 2023 to May 29, 2023 and June 1, 2023 to June 4, 2023.

Superintendent Piwowar presented the Valedictorian, Anish Srinivasan. Valedictorian Anish is an exceedingly talented and exceptionally dedicated student who plans on pursuing a degree in Biology. His goal is to attend graduate school and eventually become a lead researcher in cutting edge cancer research. He has an extensive background in his intended major, ranging from Advanced Placement classes and college courses to work, volunteer and internship experience. Anish enrolled in a Summer Course at Harvard University, earning 4 undergraduate credits through their Secondary School Program.

Outside of the classroom, Anish participates in a number of extracurricular activities. Some of which include, National Honor Society, Science League & Olympiad, Chemistry Club, Future Medical Professionals Club and Billerica's STEM Research Team. He serves as a committee leader in the Spanish National Honor Society.

Superintendent Piwowar stated that Margaret (Maggie) Reid, Salutatorian, was not able to attend because she was in the yearly school production at BMHS. He spoke of her accomplishments. Salutatorian Reid plans to pursue a degree in Biology on a pre-med track, with the goal of becoming a Cardiologist. Maggie volunteered at a Cardiology Clinic where she did well-child checks, including taking vitals during a service trip to the Dominican Republic. A large part of her future goals is to run service trips like the one she participated in, with the goal of helping to provide aid to people with limited to no access to medical care around the globe.

Maggie's accolades and extracurricular activities including the National Honor Society, the Spanish National Honor Society, President of the Future Medical Professional's Club, tutoring younger students. She is also a talented guitarist. Maggie is also deeply involved in the theater program, participating in several performances over the years.

ARTICLE 23 - TO RESCIND PRIOR BORROWING AUTHORIZATIONS

Town Manager Curran explained that this is a housekeeping item to clean up prior borrowing. The following items came in at cost or less than authorized.

Finance Committee recommends unanimously.

It was moved and seconded to rescind the following borrowing authorizations previously approved at Town Meeting:

Art # 23	May 2017	$ 882,407	Sewer Contract 36 (Area 3)
Art # 36	May 2019	$ 1,000,000	LED Street Light Purchase

Art # 28	May 2019	$ 709,160	Water Treatment Ozone	
Art # 25	June 2020	$ 1,225,000	Roadway Betterments – Middlesex	Park
Art # 24	June 2020	$2,650,000	Demolition of Buildings	
Art # 25	May 2021	$ 550,000	Boston Road Design	

The main motion as presented was put to an electronic vote. With one hundred forty-eight (148) in favor and zero (0) opposed, the motion for Article 23 CARRIED.

ARTICLE 25 - COMMUNITY PRESERVATION FUND BUDGET AND PROJECT RECOMMENDATIONS

Appropriations:	Administrative Budget	$ 55,000
	Debt Service Budget	$
Reserves:	Community Housing Special Fund Balance	$ 110,000
	Historic Preservation Special Fund Balance	$ 110,000
	Open Space and Recreation Special Fund Balance	$ 110,000
	Unreserved Fund Balance	$ 715,000

Open Space and Recreation		
Project	Funding Source	Amount
PHR Basketball Court Improvements	Undesignated	$80,000.00
VVP Disc Golf	Undesignated	$5,000.00

Historic Preservation		
Project	Funding Source	Amount
Preservation Storage of Town Documents	Undesignated	$50,0000
Masonic 1st Floor Renovations	Undesignated	$1,000,000.00
FCCB Renovations	Undesignated	$385,000.00
Masonic-Front Façade Renovations	Undesignated	$40,000.00

Community Housing

Project	Funding Source	Amount
BHA-Mason Ave-New Construction	Housing and Special Fund Balance	$382,613.00

	Total all Projects	$ 1,942,613

Marlies Henderson spoke on behalf of the CPC Fund Budget and Project Recommendations. Town Manager Curran explained the funds and the projects.

Finance Committee recommends 8-3

There was much discussion against the FCCB Renovations being included in this article. Representative Scott Romanowski, Precinct 8 presented an amendment to remove it because it was a religious building.

Town Council spoke on the purview of the building being historic.

Treasurer Jim O'Connor (FCCB) spoke on the cost needed to address the renovations.

Representative Taryn Gillis, precinct 5, spoke on the multiple uses/services of the church beyond the religious aspect of the building. It is greatly used as a community center (i.e., scouts, functions, AA meetings, etc.).

Representative John Gagliardi, precinct 1, moved the question. Seconded. The motion to end debate CARRIED.

A motion to amend this article, removing the FCCB Renovations, was put to an electronic vote. With twenty (20) in favor and one hundred and thirty (130) opposed, the motion FAILED.

Representative John Gagliardi, precinct 1, moved the question. Seconded. With one hundred twenty-six (126) in favor and twenty-three (23) opposed, the motion to end debate CARRIED.

The main motion as presented was put to an electronic vote. With one hundred twenty-six (126) in favor and twenty-three (23) opposed, the motion for Article 25 CARRIED.

ARTICLE 26 - TO FUND THE RESTORATION OF THE CROSBY HILL AND BOSTON ROAD WATER STORAGE TANKS

It was moved and seconded to appropriate a sum of $3,000,000 for design, bidding and construction for the complete restoration of the Boston Road Water Storage Tank and partial restoration of the Crosby Hill Water Storage Tank, including any costs incidental or related thereto, and that to meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow he sum of $3,000,000 under and pursuant to the provisions of G.L. Chapter 44,. Section 7, or any other enabling authority, and further, to authorize the Select Board to execute such documents and enter inti such agreements as it deems in the best interest of the Town in furtherance of the objectives of this article.

Finance Committee recommends 10-0

The main motion as presented was put to an electronic vote. With one hundred forty-nine (149) in favor and one (1) opposed, the motion for Article 26 CARRIED.

ARTICLE 30 - TO FUND THE PURCHASE OF A NEW VEHICLE FOR THE BOARD OF ASSESSOR'S OFFICE

It was moved and seconded to transfer and appropriate from Overlay Surplus the amount of $35,000 to fund the purchase and equipping of a new vehicle for purposes of data collection and appraisal services for the Board of Assessors Office, including any costs incidental or related thereto.

Finance Committee recommends unanimously.

Representative Dan Burns asked if they were looking into electric and hybrid vehicles. Town Manager Curran said they were looking at everything.

The main motion as presented was put to an electronic vote. With one hundred thirty-six (136) in favor and ten (10) opposed, the motion for Article 30 CARRIED.

ARTICLE 31 - TO FUND APPRAISAL AND CONSULTING COSTS TO DEFEND THE TOWN IN TRIALS AT THE MASSACHUSETTS APPELLATE TAX BOARD

It was moved and seconded to transfer and appropriate from Overlay Surplus the amount of $215,000 to fund appraisal and consulting costs to defend the Town in trials at the Massachusetts Appellate Tax Board; or any act in relation thereto.

Finance Committee recommends unanimously

The main motion as presented was put to an electronic vote. With one hundred forty-six (146) in favor and seven (7) opposed, the motion for Article 31 CARRIED.

ARTICLE 32 - TO FUND RECODIFICATION OF THE ZONING BY-LAW

It was moved and seconded to transfer and appropriate or from Free Cash the amount of $65,000 to fund the recodification of the Zoning By-Law; or act in relation thereto.

Finance Committee recommends 9-1

Erika Jerram explained that this article is just a zoning audit; a technical review process. Cleaning up the zoning by-laws to make it easier to understand.

Moderate discussion ensued.

Representative Clare A Fortune-Ladd, precinct 11, moved the question. Seconded. The Motion to move the question was put to an electronic vote. With one hundred twenty four(124) in favor and twenty six (26) opposed, the motion to end debate CARRIED.

The main motion as presented was put to an electronic vote. With one hundred twenty-five (125) in favor and twenty-four (24) opposed, the motion for Article 32 CARRIED.

ARTICLE 33 - TO AUTHORIZE THE SELECT BOARD TO ACCEPT ROADS AS PUBLIC WAYS

It was moved and seconded to accept the listed roads as public ways in accordance with the layouts adopted by the Select Board and on file with the Town Clerk; and to authorize the Select Board to acquire by gift, purchase, or eminent domain, such interests in land as are necessary to provide for the use and maintenance of said ways for all purposes for which public ways are used in the Town of Billerica; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article.

Astrig Way, from Springs Road to dead end, approximate length 730' and variable width right of way, as depicted on the plan entitled *'Plan & Profile, Astrig Way - Billerica, MA'* dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-198, Sheets 1-2 of 2)

Bellflower Road, from Salem Road to Lilac Road, approximate length 630' and 40' width right of way, as depicted on the plan entitled *'Existing Conditions, Bellflower Road - Billerica, MA'* dated July 17, 2002 by Allen & Major Associates, Inc. (Engineering Division Plan B-4-146, Sheet 1)

Birch Street, from Concord Road to dead end, approximate length 590' and 40' width right of way, as depicted on the plan entitled *'Plan & Profile, Birch Street - Billerica, MA'* dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-199, Sheet 1)

Breen Road, from Riveredge Road to Outlook Road, approximate length 420' and 40' width right of way, as depicted on the plan entitled *'Plan & Profile, Breen Road - Billerica, MA'* dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-200, Sheet 1)

Colby Street, from Thoreau Street to Pelham Street, approximate length 405' and 40' width right of way, as depicted on the plan entitled *'Plan & Profile, Colby Street - Billerica, MA'* dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-201, Sheet 1)

Dean Street, from Concord Road to dead end, approximate length 395' and 40' width right of way, as depicted on the plan entitled *'Plan & Profile, Dean Street - Billerica, MA'* dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-202, Sheet 1)

Edgehill Road, from Westcott Road to dead end, approximate length 310' and 40' width right of way, as depicted on the plan entitled *'Plan & Profile, Edgehill Road - Billerica, MA'* dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-203, Sheet 1)

Field Street, from Concord Road to the Bedford Town Line, approximate length 310' and 40' width right of way, as depicted on the plan entitled *'Plan & Profile, Field Street - Billerica, MA'* dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-204, Sheet 1)

Heron Lane, from Riveredge Road to dead end, approximate length 270' and 40' width right of way, as depicted on the plan entitled *'Plan & Profile, Heron Lane - Billerica, MA'* dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-205, Sheet 1)

Moran Road, from Treble Cove Road to Gilman Road, approximate length 2,570' and variable width right of way, as depicted on the plan entitled *'Moran Road - Billerica, MA – Existing Conditions'* dated September 27, 2002 by Allen & Major Associates, Inc. (Engineering Division Plan B-4-193, Sheets 1-3 of 3)

Outlook Road, from Nashua Road to Riveredge Road, approximate length 2,165' and 40' width right of way, as depicted on the plan entitled *'Plan & Profile, Outlook Road - Billerica, MA'* dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-206, Sheets 1- 4 of 4)

Pauline Road, from Riveredge Road to dead end, approximate length 250' and 40' width right of way, as depicted on the plan entitled *'Plan & Profile, Pauline Road - Billerica, MA'* dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-207, Sheet 1)

Pelham Street, from Colby Street to dead end (North), approximate length 380' and 40' width right of way, as depicted on the plan entitled *'Plan & Profile, Pelham Street - Billerica, MA'* dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-208, Sheet 1)

Westcott Road, from Riveredge Road to Edgehill Road, approximate length 210' and 40' width right of way, as depicted on the plan entitled *'Plan & Profile, Westcott Road - Billerica, MA'* dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-209, Sheet 1)

Wheeler Road, from Clermore Road to the cul-de-sac, approximate length 660' and 40' width right of way, as depicted on the plan entitled *'Existing Conditions, Wheeler Road - Billerica, MA'* dated September 18, 2002 by Allen & Major Associates, Inc. (Engineering Division Plan B-4-209, Sheet 1)

Town Manager Curran explained that when roads are accepted, they are eligible for roadway management by the town.

Finance Committee recommends 10-0

Slight discussion ensued.

The main motion as presented was put to an electronic vote. With one hundred forty-eight (148) in favor and three (3) opposed, the motion for Article 33 CARRIED.

ARTICLE 34 - TO DISPOSE OF TOWN-OWNED LAND FOR THE PURPOSE OF AFFORDABLE HOUSING ON WILDCREST AVENUE

Town Manager Curran explained that this article is specifically to create affordable housing on these properties. This will be done through an RFP process.

Finance Committee recommends 6-3

Slight discussion ensued.

Town Council, Mark Reich, explained that the Housing Authority uses a formula that defines affordable housing.

It was moved and seconded transfer the care, custody, management and control of the properties located on Wildcrest Avenue 106-314-0, 106-317-0, 106-319-0, 106-320-0, 106-321-0, 106-324-3, 106-324-2, 106-325-0, 106-326-0 (map/parcel number) from the tax title custodian for tax title purposes to the Select Board for general municipal purposes and for the purpose of disposition of all or a portion of said properties by lease, sale, or otherwise; and further, to authorize the Select Board to dispose of such properties in accordance with the requirements of M.G.L. Chapter 30B, Section 16 or any other applicable statute or law, upon such terms and conditions as deemed to be in the best interest of the Town, with said disposition to be limited to the purpose of developing at a minimum fifty percent affordable housing out of all housing created on the applicable parcels to be included on the Town's subsidized Housing Inventory as maintained by the Department of Housing and Community Development; and further to authorize the Select Board to take any action and execute any agreements or instruments necessary to effectuate the purposes of this article.

The main motion as presented was put to an electronic vote. With one hundred fifteen (115) in favor and forty (40) opposed, the motion for Article 34 CARRIED.

ARTICLE 35 - TO AMEND ARTICLE 9 SECTION 3 OF THE GENERAL BY-LAW: BUILDING DEPARTMENT

It was moved and seconded to amend the Billerica General By-Law as amended in May of 2022 to be further amended by deleting the existing Language under Article IX, Section 3 which reads as follows:

> 3. The ~~Board of Selectmen~~ Select Board may amend the schedule of fees on a yearly basis and shall consider recommendations offered by the Building Commissioner or Town Manager. ~~subject to the approval of the next Town Meeting~~. The ~~Board of Selectmen~~ Select Board or their designee may, at the request of the Inspector of Buildings, or applicant waive payment of the permit fee in the following cases:
>
> (1) Any application involving municipal, religious or charitable organizations.
> (2) In such other cases deemed to be in the best interest of the Town.

Finance Committee recommends 8-2

Discussion ensued regarding current town fees and keeping pace with surrounding towns. It has been a number of years since they have been increased. The authority to set fees would be given to the Select Board, which is typically recognized as an executive function rather than a legislative function.

Representative Keith Manning, precinct 1, moved the question. The motion to move the question was put to an electronic vote. With one hundred and nine (109) in favor and forty-one (41) opposed, the motion to move the question CARRIED.

The main motion as presented was put to an electronic vote. With one hundred and eight (108) in favor and forty-three (43) opposed, the motion for Article 35 CARRIED.

ARTICLE 36 - TO AMEND ARTICLE 1, SECTION 6.1 AND 6.2 OF PROPOSED BUDGET: SUBMISSION TO THE FINANCE COMMITTEE

It was moved and seconded to amend the Billerica General By-Law, Article 1, Section 6, Proposed Budget as outlined above.

Finance Committee recommends 6-4

Town Manager Curran explained that this article is mainly for transparency.

Moderate discussion ensued.

The main motion as presented was put to an electronic vote. With forty-eight (48) in favor and one hundred (100) opposed, the motion for Article 36 FAILED.

ARTICLE 39 - TO VOTE TO ACCEPT CHAPTER 41, SECTION 110A OF THE MASSACHUSETTS GENERAL LAW

It was moved and seconded to accept the provisions of M.G.L. Chapter 41, Section 110A, treating Saturdays as legal holidays for purposes of the General Laws; and further, in connection therewith, to amend the General By-Laws, Article 1, Town Meeting/Elections; Section 3, Elections, by numbering the existing paragraph therein as 3.1, and inserting therein a new paragraph 3.2 as outlined above.

Finance Committee recommends 10-0

Statutory reference MGL Chapter 41, Section 110A – Any public office in a town may remain closed on any or all Saturdays as may be determined from time to time in a town by vote of the town at a Special or regular Town Meeting, and the provisions of Section 9 of Chapter 4 shall apply in the case of such closing of any such office on any Saturday to the same extent as if such Saturday were a legal holiday.

Town Manager Curran explained that this article is for the office not to be open on Saturdays for the purpose of dropping off Nomination Papers.

The main motion as presented was put to an electronic vote. With One hundred thirty-four (134) in favor and eight (8) opposed, the motion for Article 39 CARRIED.

ARTICLE 40 - TO INCREASE INCOME LIMITS ON M.G.L. CHAPTER 59, SECTION 5, CLAUSE 41C (SENIOR EXEMPTION)

It was moved and seconded to increase the whole estate allowance for applicants for real estate tax exemption under M.G. L. Chapter 59, Section 5, Clause 41C annually by an amount equal to the increase in the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics, for such year, with the Department of Revenue to annually inform the Town of the amount of this increase.

Finance Committee recommends unanimously.

The income and asset limits have not been adjusted in years and are not in line with current inflation rates and cost of living increases (MGL Chapter 59, Section 5, Clause 41D). The Board of Assessors is looking to increase the income and asset amount required to qualify for the real estate tax exemption for seniors.

The main motion as presented was put to an electronic vote. With One hundred forty-two (142) in favor and four (4) opposed, the motion for Article 40 CARRIED.

ARTICLE 41 - RECORDING OF PUBLIC MEETING POLICY

It was moved and seconded to amend the Town's General By-Laws, Article XV, procedures, by inserting therein the new subsection 6, "Recording of Public Meetings", as outlined above.

Finance Committee reserves recommendation

Lengthy discussion ensued, both for and against this article.

Representative Dina M Favreau, precinct 11, presented an Affirmative Action Amendment (Exhibit A). Select Board Member John Burrows accepted the friendly amendment.

Exhibit A

Affirmative Action to Motion to Amend Warrant Article 41

Now comes, Representative Dina Favreau of Precinct 11, and does hereby move for an Affirmative Action Motion to Amend Article 41 to cure the conflicts contained therein by replacing the language as follows:

ARTICLE 41 -RECORDING OF PUBLIC MEETING POLICY

To see if the Town will vote to amend the Town's General By-Laws, Article XV, Procedures, by inserting therein the new subsection, 6. "Recording of Public Meetings", as follows:

6. RECORDING OF PUBLIC MEETINGS

(a} All public meetings, public hearings and working sessions (In-Person, Hybrid or Full Remote) shall be recorded, both audio and video, by the public meeting entity, with the exception of Executive Meetings.

(b) If a meeting is held fully remote (as provided by law) requirements for audio and video remain in effect

(c) The public body entity shall determine which method of recording may be used. The Chair, or person chairing the meeting in the Chair's absence, shall be responsible for ensuring the recordings are complied with under the provisions set forth here.

(d) This Bylaw shall apply to all public bodies in the municipality which includes, but is not limited to the following Boards, Committees and Commissions:

(i) Billerica Substance Awareness and Prevention Committee
(j) Board of Assessors
(k) Board of Health
(l) Capital Facilities Needs Committee
(m) Community Preservation Committee
(n) Conservation Commission
(o) Diversity, Equity, and Inclusion (DEI) Committee
(p) General By-Law Review Committee
(q) Finance Committee
(r) Historical Districts Committee
(s) Open Space & Recreation Plan Committee
(t) Planning Board
(u) School Committee
(v) Select Board
(w) Zoning Board of Appeals
(x) Zoning By-Law Review Committee By-Law

(e) The recordings shall not be edited.

(f) The unedited recording shall be archived with the Town pursuant to MGL. Ch 66, Section 10 and shall be made available on the Town's website.

(g) All recordings are subject to the requirements defined under MGL. Ch 4, Section 7(26) and MGL Ch. 66, Section 10, Public Records Laws

(h) Recordings do not replace the requirements set forth under the Open Meeting Laws to keep minutes and a transcript of the recordings will not be required.

(i) The recording may be used by staff to assist with the preparation of the minutes or by Boards or Committees to clarify a dispute or query relating to the minutes that is raised during a subsequent meeting.

(j) Nothing contained within this Bylaw shall be construed to preclude any of the provisions and requirements set forth under MGL Ch 30A,

Sections 18 to 25, et seq.

Or act in relation thereto.

Respectfully submitted, May 4, 2023 by:

S/ Dina Favreau
Dina Favreau
41 Boston Rd., Unit 353
Billerica, MA 01862

Representative Keith Manning, precinct 1, moved the question. The motion to move the question was put to an electronic vote. With eighty-seven (87) in favor and forty-six (46) opposed, the motion did not meet the required 2/3 majority vote. Motion FAILED.

Discussion continued.

Representative Sean Furbush, precinct 11, asked when this would go into effect if it passed. Moderator McKenna said it would need to go to the Attorney General first.

The amended motion, which was accepted by Select Board Member John Burrows, was put to an electronic vote requiring a majority vote. With eighty-three (83) in favor and fifty-three (53) opposed, the motion for Article 41 CARRIED.

Deputy Moderator, James F Gately II, moved to ratify and affirm all action taken at the 2023 Annual Spring Town Meeting. On a voice vote, the motion CARRIED.

Deputy Moderator, James F. Gately II, moved that the 2023 Spring Town Meeting be dissolved. On a voice vote, the motion CARRIED.

It was moved, seconded and VOTED to dismiss all articles that have been withdrawn.

It was moved, seconded and VOTED to ratify and affirm all action taken at the 2023 Annual Spring Town Meeting.

It was moved, seconded and VOTED to adjourn the 2023 Annual Spring Town Meeting. The 2023 Annual Spring Town Meeting was declared adjourned at 10:40 pm.

A true copy
ATTEST:

S/Donna J McCoy, CMC
Town Clerk

Annual Fall 2023 Town Meeting
Warrant Posting

And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof, one copy at Augusta Market, 599 Boston Road, one copy at Belly Buster Restaurant, 306 Boston Road, one copy at the Billerica Center Police Station, 6 Good Street, one copy at the Billerica Center Post Office, 460 Boston Road, one copy at the Billerica Public Library, 15 Concord Road, one copy at the Billerica Town Hall, 365 Boston road, one copy at the East Billerica Fire Station, 295 Salem Road, one copy at Market Basket, Towne Plaza, 700 Boston Road, one copy at the Ninety-Nine Restaurant, 160 Lexington Road, one copy at the North Billerica Fire Station, 21 Lowell Street, one copy at the North Billerica Post Office, 95 Boston Road, one copy at the Nutting Lake Post Office, 612 Middlesex Turnpike, on copy at the Pinehurst Fire Station, 832 Boston Road, one copy at the Pinehurst Post Office, 880 Boston Road, on e copy at Sal's Pizza, 328 Boston Road, one copy at Stelio's Family Restaurant, 293 Boston Road and one copy at the West Billerica Fire Station, 359 Treble Cove Road.

Given under our hands this 26th day of September 2023.

SELECT BOARD OF BILLERICA
S/ Michael A. Riley MICHAEL A. RILEY, CHAIRMAN

s/ Kimberly J. Conway KIMBERLY J CONWAY, VICE CHAIRMAN

S/ Andrew N. Deslaurier ANDREW N. DESLAURIER, SECRETARY

S/ Michael S. Rosa MICHAEL S. ROSA, MEMBER

S/ John J Burrows JOHN J. BURROWS, MEMBER

A true copy attest

s/ Dwayne Eidens
Constable, Town of Billerica

September 21, 2023

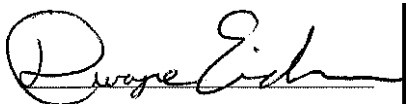
Mr. John C. Curran
Town Manager
Town Hall
365 Boston Road
Billerica, MA 01821

Dear Mr. Curran:

I have posted the Final Warrant for the Spring Town Meeting to be held on Thursday, October 5, 2023 at 7:00 PM at the Billerica Town Hall, Maurice A. Buck Memorial Auditorium, 365 Boston Road, Billerica, MA at the following locations:

Augusta Market, 599 Boston Road
Belly Buster Restaurant, 306 Boston Road
Billerica Center Police Station, 6 Good Street
Billerica Center Post Office, 460 Boston Road
Billerica Public Library, 15 Concord Road
Billerica Town Hall, 365 Boston Road
East Billerica Fire Station, 295 Salem Road
Market Basket, Towne Plaza, 700 Boston Road
Ninety-Nine Restaurant, 160 Lexington Road
North Billerica Fire Station, 21 Lowell Street
North Billerica Post Office, 95 Boston Road
Nutting Lake Post Office, 612 Middlesex Turnpike
Pinehurst Fire Station, 832 Boston Road
Pinehurst Post Office, 880 Boston Road
Sal's Pizza, 328 Boston Road
Stelio's Family Restaurant, 293 Boston Road
West Billerica Fire Station, 359 Treble Cove Road

Signed:
Constable, Town of Billerica



OCTOBER 3, 2023
ANNUAL FALL TOWN MEETING

Middlesex, ss.
To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, October 3, 2023 at 7:00 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1 - TO APPOINT ONE MEMBER TO THE BOWERS FUND COMMITTEE

To see if the Town will vote to appoint one (1) member to the Bowers Fund Committee. This appointment is for a term of five (5) years; or act in relation thereto.

Submitted by the Select Board

Finance Committee recommends approval.

Article 1 Explanation: The Bowers Fund Committee was established in the late 1800's when the Bower sisters left their entire estate to the Town of Billerica, approximately $11,000, with the express intent of assisting the poor of Billerica. The current expendable balance in the fund is $15,028.41 and the principal balance is $146,645.07. The Town Meeting appoints members to the Bowers Fund Committee. Committee member Rino Moriconi's term is expiring in October of 2023 and he is requesting that he be reappointed for another 5-year term.

Article 2 - To Hear Reports of Town Departments, Committees and Officers

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 2 Explanation: This article provides an opportunity to hear and act upon reports of Town Meeting Committees.

ARTICLE 3 - TO AMEND THE START DATE OF TOWN MEETING

To see if the Town will vote to amend the Town's General By-Laws, Article I, Town Meetings, which currently reads as follows:

I. TOWN MEETINGS

1.1 SCHEDULE: The Representative Town Meeting shall meet in the Spring and Fall of each calendar year.

A. The Annual Spring Town Meeting shall begin on the first Tuesday in May.
B. The Annual Fall Town Meeting shall begin on the first Tuesday in October.
C. Town Meetings are to commence at 7:00 p.m. and shall continue by adjourned sessions on consecutive Tuesday

and Thursday evenings until all of the business in the warrant has been acted upon.

D. Town Meeting may waive consecutive session provisions as to any particular Tuesday or Thursday by a two-thirds vote.

to read as follows so as to allow for alteration of the start date of the Annual Spring or Fall Town Meeting:

I. TOWN MEETINGS

1.1 SCHEDULE: The Representative Town Meeting shall meet in the Spring and Fall of each calendar year.

A. The Annual Spring Town Meeting shall begin on the first Tuesday in May.
B. The Annual Fall Town Meeting shall begin on the first Tuesday in October.
C. The start date for the Annual Spring Town Meeting or the Annual Fall Town Meeting may be otherwise determined by a vote taken at the immediately prior Annual Town Meeting pursuant to a warrant article included on the warrant for such Meeting therefor; provided, however, that any such action shall be subject to the authority of the Select Board to delay Annual Town Meeting pursuant to the provisions of G.L. c. 39, §9, as may be amended.
D. Town Meetings are to commence at 7:00 p.m. and shall continue by adjourned sessions on consecutive Tuesday and Thursday evenings until all of the business in the warrant has been acted upon.
E. Town Meeting may waive consecutive session provisions as to any particular Tuesday or Thursday by a two-thirds vote.

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 3 Explanation: The Select Board made a policy decision in May of 2023 that they would allow Town Meeting to vote on amending the start date of the Annual Town Meeting if needed. Pursuant to the provisions of G.L. c. 39, sec. 9, notwithstanding the provisions of the Bylaws or Charter to the contrary, the Select Board may on its own vote to delay an Annual Town Meeting. Such delay by the Select Board is not subject to action by Town Meeting

ARTICLE 4 - FISCAL YEAR 2024 BUDGET AMENDMENT

To see if the Town will vote to raise and appropriate the sum of $387,761 to amend various budgets for Fiscal Year 2024 as follows:

Account Name	Account Number	Beginning Balance	Change	Ending Balance
Debt Interest - Town	71070-7550	407,700	107,761	515,461
Billerica Public Schools	30020-5400	2,494,279	280,000	2,774,279
Total Change			**387,761**	

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 4 Explanation: This article is to increase the Debt Budget for the Town and increase the Billerica Public Schools Budget. The Town has recently gone out to bond and has concrete numbers for interest payments. This Debt Interest increase pays for an increase in general obligation debt of $8.7 Million and CPC funded Debt of $10.3 Million for a total of $19 Million for the BMHS, Howe and

Peggy Hannon Rizza Projects for 6 months. The increase in the School budget is to pay for re-occurring technology needs.

ARTICLE 5 - TO VOTE A SUM OF MONEY FROM FREE CASH AND RETAINED EARNINGS TO THE DEBT STABILIZATION FUND

To see if the Town will vote to transfer and appropriate the sum of $1,300,000 from General Fund Free Cash to the Debt Stabilization Fund and to transfer and appropriate the sum of $500,000 from the Wastewater Retained Earnings Enterprise Fund to the Debt Stabilization Fund; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 5 Explanation: The Town, through the Select Board, has established a Debt Stabilization Policy that maintains the same level of appropriation from the tax levy year to year - $9.066 million. This is accomplished in the following ways:

- *Transferring a minimum amount of free cash and or retained earnings annually in the amount of $1.8 million to the Debt Stabilization Fund.*
- To appropriate the difference of any year that is lower than $9.066 million to Debt Stabilization.
- If the annual appropriation exceeds $9.066 Million to transfer the amount that it exceeds the desired level of appropriation ($9.066) from the Debt Stabilization Fund into the Debt Service Appropriation.
- To ensure that the tax impact of the debt service on the new high school and the Parker Elementary does not exceed $200 on the median Household.

This article addresses the first part of this policy – adding $1.8 Million to the Debt Stabilization Fund.

ARTICLE 6 - TO TRANSFER AND APPROPRIATE A SUM OF MONEY FROM THE TOWN DEBT STABILIZATION FUND TO FUND THE DEBT SERVICE BUDGET

To see if the Town will vote to transfer and appropriate the sum of $2,444,669 from the Town Debt Stabilization Fund to fund the Debt Service Budget; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 6 Explanation: This article is intended to address paragraph 3 and 4 of the Debt Stabilization Policy.

Paragraph 3 states that if an annual appropriation exceeds $9.066 million, the Town will appropriate the difference from the Debt Stabilization Fund to keep the levy impact at $9.066 million. This fiscal year the annual debt service has exceeded the policy limit in the amount of $1,094,669.

Paragraph 4 refers to the Town's goal of ensuring the impact of the two debt exclusions does not exceed $200 of impact on the average single-family home. The amount needed to meet that goal for this year is a transfer of $1,350,000 to the Debt Service Account. These two transfers add up to a total transfer of $2,444,669 from the Debt Stabilization Fund to the Debt Service Account.

ARTICLE 7 - COMMUNITY PRESERVATION COMMITTEE APPROPRIATION RECOMMENDATIONS

To see if the Town will vote to amend the previously approved Fiscal Year 2024 appropriated or reserved sum of $1,100,000 from Community Preservation Fund annual revenues as voted under Article 25 of the May 2, 2023 Annual Spring Town

Meeting for Community Preservation Committee administrative expenses, debt service and special purpose fund balances as follows:

Appropriations:	Amended:	Original:
Administrative Budget	$ 55,000	$ 55,000
Debt Service Budget	$	$ 235,967
Reserves:		
Community Housing Special Fund Balances	$ 110,000	$ 110,000
Historic Preservation Special Fund Balance	$ 110,000	$ 0
Open Space and Recreation Special Fund Balance	$ 110,000	$ 0
Unreserved Fund Balance	$ 715,000	$ 699,033

And further, to determine whether the Town will vote to transfer from the Community Preservation Fund or otherwise fund for community preservation purposes the sum of $35,000 shown below for the referenced projects; and, in connection therewith, to authorize the Select Board to acquire any interests in land that may be necessary to effectuate the purposes of this vote, or to grant any interests in land as may be necessary to comply with M.G.L. Chapter 44B; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article; all in accordance with Massachusetts General Laws Chapter 44B or other applicable law; with sums appropriated hereunder to be expended under the direction of the Town Manager:

Historic Preservation		
Project	Funding Source	Amount
Manning Manse Roof Replacement	Historic Preservation	$35,0000

Or act in relation thereto.

Submitted by the Community Preservation Committee

Finance Committee has not yet made final recommendation.

Article 7 Explanation: The Community Preservation Committee received one application for a project to use funds within the Community Preservation Fund, and the projects described will be recommended to Town Meeting for approval.

ARTICLE 8 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE OFFICERS - GROUP (A) PATROLMEN AND TO RESCIND MGL CHAPTER 19, SECTION 37

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year and second year cost items contained in the successor Collective Bargaining Agreement between the Town and the NEPBA (New England Police Benevolent Association, Inc.) Group (A) Patrolmen; and to see if the Town will vote to rescind its affirmative vote pursuant to Article 12 of the March 12, 1902 Town Meeting by which the Town accepted Chapter 19, Section 37 of the General Laws and amendments thereof (Civil Service) for its regular and permanent members of the Billerica Police Department; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 8 Explanation: At the time of printing, there was no Collective Bargaining Agreement.

ARTICLE 9 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE OFFICERS - GROUP (B) SUPERIOR OFFICERS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year and second year cost items contained in the successor Collective Bargaining Agreement between the Town and NEPBA (New

England Police Benevolent Association, Inc.) Group (B) Superior Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 9 Explanation: At the time of printing, there was no Collective Bargaining Agreement.

ARTICLE 10 - TO FUND COLLECTIVE BARGAINING AGREEMENT – IUPE CLERICAL UNIT

To see if the Town will vote to raise and appropriate the sum of $100,000 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and IUPE Clerical Unit (Independent Union of Public Employees) for a term of July 2023 to June 2026; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 10 Explanation: This collective bargaining contract included a 3% cost of living increase in each of the first three years with an additional 1% on January 1, of 2026. It allows the ability for the Town to hire new employees at a higher step if they have prior municipal experience and a longevity increase for current employees. It also includes an additional 1% on the step schedule effective July 1, 2023 for up to fifteen hours of mandatory training.

ARTICLE 11 - TO FUND COLLECTIVE BARGAINING AGREEMENT – IAFF CIVILIAN FIRE ALARM OPERATORS

To see if the Town will vote to raise and appropriate a sum of $90,000 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Civilian Fire Alarm Operators (International Association of Firefighters) for a term of July 2023 to June 2026; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 11 Explanation: This collective bargaining agreement adjusts the salary schedule to match Police Dispatch, with the understanding, that no further renumeration will be required when Police and Fire Dispatch are combined in the future.

ARTICLE 12 - TO FUND FISCAL YEAR 2024 TOWN CAPITAL BUDGETS

To see if the Town will vote to transfer and appropriate from various funds the sum of $1,185,000 to fund the Town Capital Budget as follows:

To transfer and appropriate from Water Retained Earnings the sum of $500,000 for the purchase and equipping of the following department vehicles:

W-02	Ford F-150 pickup with plow	$55,000
W-03	Ford F250 utility body with plow	$90,000
W-15	Ford F-250 pickup with plow	$60,000
W-41	John Deere 410G backhoe	$215,000
W-43	Bobcat EW60 mini excavator	$80,000

To transfer and appropriate from General Fund Free Cash the sum of $502,000.00 for the purchase and equipping of the following department vehicles:

H-01	Chevrolet 2500 pickup with plow	$60,000
H-02	Chevrolet 2500 pickup with plow	$60,000
H-12	Ford 350 1-ton dump with plow	$92,000
H-49	Elgin street sweeper	$290,000

To transfer and appropriate from General Fund Free Cash the sum of $183,000.00 for the purchase and equipping of the following Fire department vehicles and paving the East Billerica Fire Station:

Ford Explorer – Fire Prevention	$60,000
Ford Explorer – Training Officer	$60,000
Paving East Billerica Fire Station	$63,000

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 12 Explanation: This article is to replace vehicles throughout the Water Department, the Highway Department and the Fire Department. It also includes paving work for the East Billerica Fire Station.

ARTICLE 13 - TO FUND FISCAL YEAR 2024 SCHOOL CAPITAL BUDGET

To see if the Town will vote to transfer and appropriate from General Fund Free Cash the sum of $1,000,000 for the design and construction, including payments of all cost incidental and related, for the following School projects:

Hallenborg Rink – Chiller Replacement	$720,000
Marshall Middle – Retubing Boiler #3	$ 30,000
Ditson – Sprinkler Repairs & Fire Pump Controller	$ 55,000
Dutile & Kennedy – Abatement	$120,000
Dutile, Kennedy, & Marshall – Classroom Lighting	$ 75,000

Or act in relation thereto.

Submitted by the Superintendent; authorized by the School Committee

Finance Committee has not yet made final recommendation.

Article 13 Explanation: The School Department seeks to utilize $1,000,000 from Free Cash to fund Capital Projects for the Billerica Public Schools. In particular, this article is designed to address the projects listed above.

ARTICLE 14 - TO FUND THE CONSTRUCTION FOR THE NEW TOWN CENTER PLAN AND TO REPURPOSE A PORTION OF THE ROW AND TRANSFER IT TO THE SB FOR COA GENERAL MUNICIPAL PURPOSES

To see if the Town will vote to appropriate the sum of $15,000,000 to pay for the design, engineering and construction cost for the New Town Center Plan, including the payment of all costs incidental and related thereto; and that to meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow the sum of $15,000,000 under and pursuant to the provisions of G.L. Chapter 44, Section 7, and or any other enabling authority; and to authorize the Select Board to acquire by gift, purchase or eminent domain upon such terms and conditions as the Select Board determine, interests in land including any necessary temporary and permanent easements and to grant necessary utility easements associated with the project; and to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article; and further, to discontinue a portion of the Concord Road right of way for public way purposes and to transfer that portion from the board or officer currently having care, custody and control of that portion for its current purpose to the Select Board for General Municipal Purposes, including but not limited to Council on Aging purposes, said portion as shown on a map entitled “Map Showing Portion of Concord Road, More or Less, to be Discontinued Pursuant to Article 14 of the 2023 Annual Fall

Town Meeting" on file in the Office of the Town Clerk; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 14 Explanation: The Town Center Project aims to improve economic opportunity, traffic flow and pedestrian access by transforming Boston Road from one-way to two-way traffic, connecting the Common to the municipal complex, incorporating a shared-use path and implementing controlled signals to protect pedestrians. The project would create a more accessible and welcoming environment for both drivers and pedestrians while supporting Economic Development. This article will also transfer a portion of the right of way to the Select Board for General Municipal Purposes.

ARTICLE 15 - TO FUND THE CONSTRUCTION FOR THE NEW TOWN CENTER PLAN

To see if the Town will vote to transfer and appropriate the sum of $3,000,000 from General Fund Free Cash and other available funds for the design, engineering and construction of the New Town Center Plan, including the payment of all costs incidental and related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 15 Explanation: The Town Center project aims to improve economic opportunity, traffic flow and pedestrian access by transforming Boston Road from one-way to two-way traffic, connecting the Common to the municipal complex, incorporating a shared use path, and implementing controlled signals to protect pedestrians. The project would create a more accessible and welcoming environment for both drivers and pedestrians while supporting economic development.

ARTICLE 16 - TO FUND THE CONSTRUCTION OF THE NEW DPW HEADQUARTERS

To see if the Town will vote to appropriate the sum of $50,000,000 to pay for the design, engineering and construction of the New Public Works Facility, including the payment of all costs incidental and related thereto; and that to meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow the sum of $50,000,000 under and pursuant to the provisions of M.G.L. Chapter 44, Section 7, and or any other enabling authority; and further, to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 16 Explanation: This article proposes to approve bond authorization for the construction of the New Public Works Facility on Treble Cove Road. A new public works facility would consolidate operations at a central location with efficient and safe facilities for employees. It would also protect the multi-million-dollar investment of all equipment and vehicles purchased by the DPW.

ARTICLE 17 - TO FUND THE REPLACEMENT OF ADDITIONAL WATER MAINS DUE TO THE EXTENSION OF THE BOSTON ROAD AND GLAD VALLEY PROJECT

To see if the Town will vote to appropriate the sum of $700,000 to pay the design, engineering and construction of water main replacement of the 12-inch main in Boston Road from the Crosby Hill standpipe to Locke Road with a new 12-inch main and the replacement of the service lines on Town property and associated work, including the payment of all costs incidental and related thereto; and that to meet this appropriation the Treasurer, with

approval of the Select Board, be authorized to borrow the sum of $700,000 under and pursuant to the provisions of M.G.L. Chapter 44, Section 7, and or any other enabling authority; and further, to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 17 Explanation: This work will be done before or in conjunction with the Boston Road Lexington Road TIP project. The work limits have been extended to coincide with the extension of the TIP Project. The existing pipe was installed in 1913.

ARTICLE 18 - TO FUND HYDRANT AND VALVE REPLACEMENTS

To see if the Town will vote to transfer and appropriate the sum of $100,000 from the Water Retained Earnings Enterprise Fund for the purchase and installation of replacement hydrants and valves in the Water Distribution System, including the payment of all costs incidental and related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 18 Explanation: Under this article existing fire hydrants and water main valves will be replaced throughout the Water Distribution System as required.

ARTICLE 19 - TO FUND A NEW SCADA SYSTEM AT THE WATER TREATMENT PLANT

To see if the Town will vote to transfer and appropriate from Water Retained Earnings Enterprise Fund, the sum of $425,000 for design and implementation of SCADA system upgrades at the Water Treatment Plant for the development of remote operation, including the payment of all costs incidental and related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 19 Explanation: This article proposes to appropriate money from this source to fund the SCADA system upgrades at the Water Treatment Plant to allow for remote operation and to eliminate the need for the third shift.

ARTICLE 20 - TO FUND FOURNIER PRESS RESTORATION AT THE WASTEWATER TREATMENT PLANT

To see if the Town will vote to appropriate the sum of $500,000 to pay for the design, engineering and construction of the new Fournier Press, including the payment of all costs incidental and related thereto; and that to meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow the sum of $500,000 under and pursuant to the provisions of M.G.L. Chapter 44, Section 7, and or any other enabling authority; and further, to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 20 Explanation: This article proposes to approve bond authorization to fund restoration of the existing Fournier Press Systems at the Wastewater Treatment Plant.

ARTICLE 21 - TO FUND THE PURCHASE OF A NEW BOILER AT THE BILLERICA FIRE STATION HEADQUARTERS

To see if the Town will vote to transfer and appropriate from General Fund Free Cash the sum of $140,000 to fund the design, purchase and installation of a New Boiler at the Billerica Fire Station Headquarters, including the payment of all costs incidental and related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 21 Explanation: The boiler at the Billerica Fire Station headquarters has failed. This appropriation would fund the purchase, removal and installation of a new two-boiler system.

ARTICLE 22 - TO FUND A SPOT REPAIR ON A SEWER LINE NEAR BURNHAM ROAD AND THE MBTA TRACKS

To see if the Town will vote to transfer and appropriate from Wastewater Retained Earnings Enterprise Fund, the sum of $150,000 for a spot repair of the sewer line near Burnham Road and the MBTA Tracks, including the payment of all costs incidental and related thereto; or act in relation thereto.
/
Article 22 Explanation: This article would fund an emergency spot repair for a sewer line near the MBTA tracks.

ARTICLE 23 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 24 - TO VOTE FROM FREE CASH TO THE DEBT STABILIZATION FUND

To see if the Town will vote to raise and appropriate or transfer from General Fund Free Cash the sum of $6,000,000 to the Debt Stabilization Fund; or act in relation thereto.

Submitted by the Finance Committee

Finance Committee has not yet made final recommendation.

Article 24 Explanation: The purpose of this fund is to set aside money to be used to fund the Town's Debt Policies. The balance as of June 30, 2023 of the Debt Stabilization Fund is $22,336,319. At the time this warrant was printed, the Department of Revenue had not yet certified Free Cash as of July 1, 2023.

ARTICLE 25 - TO VOTE FROM FREE CASH TO THE STABILIZATION FUND

To see if the Town will vote to raise and appropriate or transfer from General Fund Free Cash the sum of $6,000,000 to the Stabilization Fund; or act in relation thereto.

Submitted by the Finance Committee

Finance Committee has not yet made final recommendation.

Article 25 Explanation: The purpose of this fund is to set money aside to be used at a later time for unforeseen or unanticipated circumstances. The balance as of June 30, 2023 of the Stabilization Fund is $5,387,087 for the Town and $834,676 for the School Department. At the time this warrant was printed, the Department of Revenue had not yet certified Free Cash as of July 1, 2023.

ARTICLE 26 - TO VOTE FROM FREE CASH TO THE LAND BANK ACCOUNT

To see if the Town will vote to raise and appropriate or transfer from General Fund Free Cash the sum of

$6,000,000 to the Land Bank Account; or act in relation thereto.

Submitted by the Finance Committee

Finance Committee has not yet made final recommendation.

Article 26 Explanation: The Land Bank Account was established by special legislation.
The balance as of June 30, 2023 of the Town Land Fund is $404,360. At the time this warrant was printed, the Department of Revenue had not yet certified Free Cash as of July 1, 2023.

ARTICLE 27 - TO VOTE FROM FREE CASH A SUM OF MONEY TO BE APPLIED OR EXPENDED FOR THE PURPOSE OF REDUCING THE FISCAL YEAR 2024 TAX LEVY

To see if the Town will vote to transfer from General Fund Free Cash a sum of money to be applied or expended for the purpose of reducing the Fiscal Year 2024 Tax Levy; or act in relation thereto.

Submitted by the Finance Committee

Finance Committee has not yet made final recommendation.

Article 27 Explanation: To be presented at Town Meeting. At the time this warrant was printed, the Department of Revenue had not yet certified Free Cash as of July 1, 2023.

ARTICLE 28 - TO TRANSFER THE CARE, CUSTODY, MANAGEMENT AND CONTROL OF TWO PARCELS FROM THE TAX TITLE CUSTODIAN TO THE SELECT BOARD FOR FUTURE USE OF THE BIKE PATH

To see if the Town will vote to transfer the care, custody, management, and control of Parcels 87-240-0 and 87-256-0, as shown on a map entitled "Map Showing Parcels Proposed for Transfer of Custody Pursuant to Article 28 of the 2023 Annual Fall Town Meeting" on file in the Office of the Town Clerk, as being required for construction and use of the Yankee Doodle Bike Path Project, and presently held for other purposes, from the Tax Title Custodian or such other officer or board having custody of the same for such purposes to the Select Board for general municipal purposes, including by not limited to public way, bike path and recreational trail use; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 28 Explanation: This Article will change use and transfer custody of tax lien property from care, custody, and control of the Collector to the Select Board (for 2 town owned properties in tax lien). This is necessary as part of the Right of Way process for the Yankee Doodle Bike Path Project.

ARTICLE 29 - TO ACCEPT AND/OR AMEND EXISTING EASEMENTS RELATED TO THE ROAD WORK ON ROUTE 3A FROM ALLEN ROAD TO THE BURLINGTON TOWN LINE

To see if the Town will vote to authorize the Select Board to acquire, by gift, purchase or eminent domain, upon such terms and conditions as the Select Board determine, interests in land to provide for the completion of the Road Improvement Project on Route 3A from Allen Road to the Burlington Town Line for such purposes to the Select Board for sidewalks, and further, to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 29 Explanation: The State is doing road work along this stretch. The Town would like to have them expand the sidewalk program during construction. This article would allow the Town to mitigate any easement issues prior to construction if necessary.

Annual Fall Town Meeting
October 3, 2023
Maurice A Buck Auditorium
First Session – October 3, 2023

Prior to the start of Town meeting, caucuses were held in the following precincts and the following persons were elected:

Precinct 1:	Joseph A. Smith, Sr. 8 Parker Street Lianne E. Goodwin, 8 Cummings Street	Michael Wood Bunting, 8 Cummings Street Kathleen N. Meagher, 51 Concord Road
Precinct 3:	Timothy J. Steed, 52 Pinehurst Avenue Kristin A. Riley, 46 Bedford Street Robert E. Roy, 6 McGinness Way	Navin Jumar Jain, 24 Ridgeway Avenue Vicky D. Roy, 6 McGinness Way
Precinct 4:	Anne M. Noel, 2 Locke Road Ilya Shestopalov, 19 Ingersoll Road	Jina M. Levin, 9 Austin Road
Precinct 5:	Susan Ferguson, 82 Baldwin Road	
Precinct 9:	Anthony M. Ventresca, 31 Sheridan Street	
Precinct 10;	Elizabeth A. Overton, 4 Charme Road	Sara Pelczar, 17 Passaconacaway Drive
Precinct 11:	Andrew A. Jennings, 29 Talbot Avenue Vincent Shanahan, 36 Colson Street Katherine Darris, 14 Forest Park Avenue	Janice L. Shanahan, 36 Colson Street Jeanne M. Teehan, 37 Bridge Street
Precinct 12:	Charles J. Mullen, Jr, 55 Rio Vista Street Carol Mullen, 55 Rio Vista Street	Kenneth Bryant English, 230 River Street Robert W. Corell, Jr., 181 River Street, Ext.

A quorum count was called. With one hundred seventy (170) Town Meeting Members present, the Annual Fall Town Meeting was declared in session at 7:10 p.m.

The Pledge of Allegiance was followed by the BMHS Chamber Singers performing the National Anthem under the direction of Chris Dearbeck.

A moment of silence was observed in remembrance of persons who lost their lives for their service to our country, employees and citizens of the Town who have passed away and for the victims of disasters both in this country and abroad.

Finance Committee Chairman, David Gagliardi, moved to ratify the MODERATOR'S appointment of Mr. James Gately, Jr. as DEPUTY MODERATOR for the Annual Fall Town Meeting. Seconded. The motion carried unanimously.

A plaque was presented to William Greene, Jr. in commemoration of twenty-five years as a Town Meeting Representative.

It was moved, seconded and VOTED to accept the Warrant as duly served by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the Warrant.

ARTICLE 1

It was moved and seconded to appoint Rino Moriconi to the Bowers Fund Committee for a term of five (5) years. The motion **CARRIED**.

ARTICLE 2

It was moved and seconded to hear and act upon the reports of Town Department, Committees and Officers. The motion **CARRIED**.

ARTICLE 3

It was moved and seconded to amend the Town's General By-Laws, Article 1, Town Meetings.

I. TOWN MEETINGS

1.1 SCHEDULE: The Representative Town Meeting shall meet in the Spring and Fall of each calendar year.

A. The Annual Spring Town Meeting shall begin on the first Tuesday in May.

B. The Annual Fall Town Meeting shall begin on the first Tuesday in October.

C. Town Meetings are to commence at 7:00 p.m. and shall continue by adjourned sessions on consecutive Tuesday and Thursday evenings until all of the business in the warrant has been acted upon.

D. Town Meeting may waive consecutive session provisions as to any particular Tuesday or Thursday by a two-thirds vote.

to read as follows so as to allow for alteration of the start date of the Annual Spring or Fall Town Meeting:

I. TOWN MEETINGS

1.1 SCHEDULE: The Representative Town Meeting shall meet in the Spring and Fall of each calendar year.

A. The Annual Spring Town Meeting shall begin on the first Tuesday in May.

B. The Annual Fall Town Meeting shall begin on the first Tuesday in October.

C. The start date for the Annual Spring Town Meeting or the Annual Fall Town Meeting may be otherwise determined by a vote taken at the immediately prior Annual Town Meeting pursuant to a warrant article included on the warrant for such Meeting therefor; provided, however, that any such action shall be subject to the authority of the Select Board to delay Annual Town Meeting pursuant to the provisions of G.L. c. 39, §9, as may be amended.

D. Town Meetings are to commence at 7:00 p.m. and shall continue by adjourned sessions on consecutive Tuesday and Thursday evenings until all of the business in the warrant has been acted upon.

E. Town Meeting may waive consecutive session provisions as to any particular Tuesday or Thursday by a two-thirds vote.

The Finance Committee recommended this article 9-2

The Rules Committee recommended this article 10-0

Town Manager John Curran explained this article. The Select Board made a policy decision in May of 2023 that would allow Town Meeting to vote on amending the start date of the Annual Town Meeting if needed. Pursuant to provisions of G.L. Chap 39, section 9, notwithstanding the provisions of the Bylaws or Charter to the contrary, the Select Board may on it's own vote to delay an Annual Town Meeting. Such delay by the Select Board is not subject to action by Town Meeting.

Slight discussion ensued.

The main motion was put to an electronic vote.

On an electronic vote with one hundred sixty -one (161) in favor and twenty-four (24) opposed the motion **CARRIED**.

ARTICLE 4

It was moved and seconded to raise and appropriate the sum of $387,671 to amend various budgets for Fiscal Year 2024 as follows:

Account Name	**Account Number**	**Beginning Balance**	**Change**	**Ending Balance**
Debt Interest - Town	71070-7550	407,700	107,761	515,461
Billerica Public Schools	30020-5400	2,494,279	280,000	2,774,279
Total Change			**387,761**	

The Finance Committee recommended this article unanimously.

The School Committee recommended this article unanimously.

Town Manager John Curran spoke briefly about the Town going out to bond and has concrete numbers for interest payments. The Debt Interest increase pays for an increase in general obligation debt for the BMHS, Howe School and Peggy Hannon Rizza Project.

Interim School Superintendent Dr. Kerry Clery explained the school portion. The increase is to pay for re-occurring technology needs. The school needs to purchase 800 new Chromebooks for the students. The current expired Chromebooks life span is six years. The new computers will now expire in ten years.

Several representatives spoke on this article directing questions to the Interim School Superintendent.

Brian Kelly moved the question. On an electronic vote of one hundred fifty-five (155) in favor, twenty -six (26) opposed and no voice votes to move the question CARRIED.

The main motion was put to an electronic vote.

On an electronic vote with one hundred sixty -nine (169) in favor, thirteen (13) opposed votes in the motion **CARRIED**.

ARTICLE 5

It was moved and seconded to transfer and appropriate the sum of $1,300,000 from General Fund Free Cash to the Debt Stabilization Fund and to transfer and appropriate the sum of $500,000 from the Wastewater Retained Earnings Enterprise Fund to the Debt Stabilization Fund.

The Finance Committee and the Select Board recommended this article unanimously.

Town Manager John Curran spoke on this article explaining it's a routine article every year. This article addresses the first part of the policy – adding $1.8 Million to the Debt Stabilization Fund.

Slight discussion ensued.

The main motion was put to an electronic vote.

On an electronic vote with one hundred sixty -eight (168) in favor, fourteen (14) opposed the motion **CARRIED**.

ARTICLE 6

It was moved and seconded to transfer and appropriate the sum of $2,444,669 from the Town Debt Stabilization Fund to fund the Debt Service Budget.

The Finance Committee and the Select Board recommended this article unanimously.

Town Manager John Curran spoke on this article saying it creates a better paper trail and explained paragraphs three and four of the Debt Stabilization Policy.

Paragraph 3 states that if an annual appropriation exceeds $9.066 million, the Town will appropriate the difference from the Debt Stabilization Fund to keep the levy impact at$9.066 million. This fiscal year the annual debt service has exceeded the policy limit in the amount of $1,094,669.

Paragraph 4 refers to the Town's goal of ensuring the impact of the two debt exclusions does not exceed $200 of impact on the average single-family home. The amount needed to meet that goal for this year is a transfer of $1,350,000 to the Debt Service Accounts. These two transfers add up to a total transfer of $2,444,669 from the Debt Stabilization Fund to the Debt Service Account.

No questions were asked.

The main motion was put to an electronic vote.

On an electronic vote of one hundred sixty-eight (168) in favor, thirteen (13) opposed the motion **CARRIED.**

ARTICLE 7

It was moved and seconded to amend the previously approved Fiscal Year 2024 appropriated or reserved sum of $1,100,000 from the Community Preservation Fund annual revenues as voted under Article 25 of the May 2, 2023, Annual Spring Town Meeting for Community Preservation Committee administrative expenses, debt service and special purpose fund balances.

The Finance Committee recommended 6-5

Representative Travis Brown spoke on this article. The Manning Manse was built in 1696, it is the oldest structure still standing in town and is on the National Register of Historic Buildings. He explained they were asking for $35,000 to replace the wooden roof of the original Manning Manse building needed to be replaced, not the addition (Jon-Ryan's Pub Restaurant).

The Community Preservation Committee received one application for a project to use funds within the Community Preservation Fund.

Moderate discussion ensued.

The main motion was put to an electronic vote.

On an electronic vote of one hundred fifty -four (154) in favor, thirty- two (32) opposed the motion **CARRIED**.

ARTICLE 8 – THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 9 – THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 10

It was moved and seconded to raise and appropriate the sum of $100,000 to fund the first-year cost items contained in the successors Collective Bargaining Agreement between the Town and IUPE Clerical Unit (Independent Union of Public Employees) for a term of July 2023 to June 2026.

The Finance Committee and the Select Board recommended unanimously.

Town Manager John Curran spoke on this article. He explained that it allows the ability of the Town to hire new employees at a higher step if they have prior municipal experience. This contract had been settled right after the last town meeting.

Slight discussion ensued.

The main motion was put to an electronic vote.

On an electronic vote of one hundred seventy-eight (178) in favor, nine (9) opposed the motion **CARRIED**.

ARTICLE 11

It was moved and seconded to raise and appropriate the sum of $90,000 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Civilian Fire Alarm Operators (International Association of Firefighters) for a term of July 2023 to June 2026.

The Finance Committee and the Select Board recommended it unanimously.

Town Manager John Curran spoke on this article explaining it adjusts the salary schedule to match Police Dispatch, with the understanding, that no further renumeration will be required when Police and Fire Dispatch are combined in the future.

Slight Discussion ensued.

The main motion was put to an electronic vote.

On an electronic vote of one hundred eighty-three (183) in favor, four (4) opposed the motion **CARRIED.**

ARTICLE 12

It was moved and seconded to transfer and appropriate from various funds the sum of $1,185,000 to fund the Town Capital Budget.

The Finance Committee recommended it unanimously.

Select Board recommended 4-1.

Town Manager, John Curran asked DPW Director Fred Russell to speak on this article. Mr. Russell explained they are replacing vehicles throughout the Water Dept, Highway Dept. and the Fire Dept. and also paving the East Billerica Fire Station.

Representative Clarie A. Fortune-Ladd, Pct. 11, moved the question.

The motion to move the question was put to an electronic vote.

On an electronic vote of one hundred fifty-four (154) in favor, thirty-one (31) opposed the motion to move the question **CARRIED.**

The main motion was put to an electronic vote.

On an electronic vote of one hundred seventy-one (171) in favor, thirteen (13) opposed the motion **CARRIED.**

ARTICLE 13

It was moved and seconded to transfer and appropriate from General Funds Free Cash the sum of $1,000,000 for the design and construction, including payments of all costs incidental and related to School projects.

The Finance Committee recommended it unanimously.

The School Committee supported it.

Interim School Superintendent Dr. Kerry Clery asked Representative John Bartlett to speak on this article. Representative Bartlett explained they wanted to replace a rented chiller with permanent chiller at the Hallenborg Rink, retube the inoperable boiler #3 at the Marshall Middle School, repair the sprinklers and fire pump controller at the Ditson School, need abatement for asbestos flooring at the Dutile and Kennedy Schools, and classroom lighting at the Dutile, Kennedy and Marshall Middle School.

Much discussion ensued.

The main motion was put to an electronic vote.

On an electronic vote of one hundred seventy -nine (179) in favor, five (5) opposed the motion **CARRIED.**

ARTICLE 16 was moved to the first order of business after the Special Town Meeting on Thursday, October 5, 2023.

ARTICLE 14

It was moved and seconded to appropriate the sum of $15,000,000 to pay for the design, engineering, and construction costs for the New Town Center Plan, including the payment of all costs incidental and related to.

The Finance Committee recommended this article 7-4.

The Select Board recommended 3-2.

Select Board member Michael Rosa spoke first on this article. He presented a power point presentation on the six (6) reasons not to vote for the Town Center.

Next, Town Manager John Curran, spoke in favor of this article. He said he didn't think the 1978 Traffic Plan should be compared with this plan. He explained the sources of funding are in place but if needed a $5,000,000 bond would cost the taxpayer $14.

Police Chief Roy Frost and Fire Chief Robert Cole spoke about the significance of safety and the response time to calls, signalization and pedestrian safety improvements under the new town center..

There was much discussion both for and against this article.

Representative Mark Lovell, (Pct 11) moved the question. Seconded.

The motion to move the question went to an electronic vote.

On an electronic vote of one hundred twenty-three (123) in favor, sixty (60) opposed, the motion to move the question **CARRIED.**

The main motion was put to an electronic vote.

On an electronic vote of one hundred twenty-six (126) in favor, sixty-one (6) opposed, the motion **CARRIED.**

ARTICLE 15

It was moved and seconded to transfer and appropriate the sum of $2,150,000 from General Fund Free Cash and other available funds for the design, engineering and construction of the New Town Center Plan, including the payment of all costs incidental and related thereto.

The Finance Committee recommended 7-4

The Select Board recommended 3-2

Town Manager John Curran spoke briefly on this article.

Slight discussion ensued.

The main motion was put to an electronic vote.

On an electronic vote of one hundred twenty-five (125) in favor, fifty-seven (57) opposed, the motion **CARRIED.**

It was moved, seconded, and VOTED to adjourn.

The first session of the Annual Fall Town Meeting stood adjourned at 10:24 p.m.
A True Copy:
Attest:

Donna J. McCoy, Town Clerk

Annual Fall Town Meeting
October 3, 2023
Maurice A. Buck Auditorium
Second Session – October 5, 2023

A quorum count was called. With one hundred thirty-seven (137) Town Meeting Members present, the Annual Fall Town Meeting was declared in session at 7:24 p.m.

ARTICLE 16

It was moved and seconded to appropriate the sum of $50,000,000 to pay for the design, engineering and construction of the New Public Works Facility, including the payment of all costs and incidentals. To meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow the sum of $50,000,000 under and pursuant to the provisions of M.G.L. Chapter 44, Section7, and or any other enabling authority; and further, to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article.

The Finance Committee and the Select Board recommended it unanimously.

Town Manager John Curran explained this article proposes to approve bond authorization for the construction of a new Public Works Facility on Treble Cove Road. The new facility would consolidate multiple operations at a central location with efficient and safe facilities for employees. It would also protect the multimillion-dollar investment of all the equipment purchased by the DPW. Town Manager Curran asked DPW Director Fred Russell to speak on this article and answer any questions.

Much discussion ensued.

Representative John Gagliardi, Pct. 1 moved the question.

The motion to move the question was put to an electronic vote.

On an electronic vote of fifty-nine (59) in favor, eighty-nine (89) opposed, the motion to move the question FAILED.

Slight discussion continued.

The main motion was put to an electronic vote.

On an electronic vote of one hundred thirty-four (134) in favor, sixteen (16) opposed this article **CARRIED.**

ARTICLE 17

It was moved and seconded to appropriate the sum of $700,000 to pay the design, engineering and construction of water main replacement of the 12-inch main in Boston Road from the Crosby Hill standpipe to Locke Road with a new 12-inch main and the replacement of service lines on Town property and associated work, including the payment and all costs. To meet this appropriation, the Treasurer, with approval of the Select Board, be authorized to borrow the sum of $700,000 under and pursuant to the provisions of M.G.L. Chapter 44, Section 7, and or any other enabling authority; and further authorize the Select Board to execute such documents and enter in to such agreements as it deems in the best interest of the Town.

The Finance Committee and the Select Board recommended it unanimously.

Town Manager, John Curran briefly spoke on this article that was precipitated by the Glad Valley Road project.

No questions were raised.

The main motion was put to an electronic vote.

On an electronic vote of one hundred forty (140) in favor, six (6) opposed this article **CARRIED.**

ARTICLE 18

It was moved and seconded to transfer and appropriate the sum of $100,000 from the Water Retained Earnings Enterprise Fund for the purchase and installation of replacement hydrants and valves in the Water Distribution System, including the payment of all costs.

The Finance Committee and Select Board recommended it unanimously.

Town Manager John Curran stated this is a routine article every year for replacement of valves and hydrants will be replaced throughout the Water Distribution System as required. The work is done by the Water Department and DPW.

No questions were raised.

The main motion was put to an electronic vote.

On an electronic vote of one hundred forty-five (145) in favor, four (4) opposed, this article **CARRIED.**

ARTICLE 19

It was moved and seconded to transfer and appropriate from the Water Retained Earnings Enterprise Fund, the sum of $425,000 for design and implementation of SCADA system upgrades at the Water Treatment Plant for the development of remote operation, including the payment of all costs.

The Finance Committee and Select Board recommended it unanimously.

Town Manager, John Curran spoke briefly on this article. This would allow remote operations and eliminate the need for a third shift. Mr. Curran said SCADA stood for Supervisor Control and Data Adjuster.

Slight discussion ensued.

The main motion was put to an electronic vote.

On an electronic vote of one hundred thirty-seven (137) in favor, ten (10) opposed this article **CARRIED.**

ARTICLE 20

It was moved and seconded to borrow the sum of $500,000 to pay for the design, engineering and construction of the new Fournier Press, including the payment of all costs. The Treasurer with the approval of the Select Board, be authorized to borrow the sum of $500,00 under and pursuant to the provisions of M.G.L.Chapter 44, Section 7, and or any other enabling authority; and further to authorize the Select Board to

execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article.

The Finance Committee and Select Board recommended it unanimously.

Town Manager John Curran stated this article proposes to approve bond authorization to fund restoration of the existing Fournier Press Systems at the Wastewater Treatment Plant.

Slight discussion ensued.

The main motion was put to an electronic vote.

On an electronic vote of one hundred thirty-seven (137) in favor and seven (7) opposed this article **CARRIED.**

ARTICLE 21

It was moved and seconded to transfer and appropriate from General Fund Free Cash the sum of $140,000 to fund the design, purchase, and installation of a New Boiler at the Billerica Fire Station Headquarters, including the payment of all costs.

The Finance Committee and Select Board recommended it unanimously.

Town Manager, John Curran explained the boiler at the Billerica Fire Station Headquarters had failed. This would fund the purchase, removal, and installation of a new two-boiler system.

No questions were raised.

The main motion was put to an electronic vote.

On an electronic vote of one hundred forty-six (146) in favor, one (1) opposed this article **CARRIED.**

ARTICLE 22

It was moved and seconded to transfer and appropriate from the Wastewater Retained Earnings Enterprise Fund, the sum of $150,000 for a spot repair of the sewer line near Burnham Road and the MBTA tracks, including the payment of all costs.

The Finance Committee and Select Board recommended it unanimously.

Town Manager John Curran stated this is an emergency spot repair for a sewer line near the MBTA tracks.

No questions were raised.

The main motion was put to an electronic vote.

On an electronic vote of one hundred forty-one (141) in favor, five (5) opposed this article **CARRIED.**

ARTICLE 23
THIS ARTICLE WAS DISMISSED

ARTICLE 24

THIS ARTICLE WAS DISMISSED

ARTICLE 25
THIS ARTICLE WAS DISMISSED

ARTICLE 26
THIS ARTICLE WAS DISMISSED

ARTICLE 27
THIS ARTICLE WAS DISMISSED

ARTICLE 28

It was moved and seconded to transfer the care, custody, management and control of Parcels 87-240-0 and 87-256-0, as shown on a map entitled "Map Showing Parcels Proposed for Transfer of Custody Pursuant to Article 28 of the 2023 Annual Fall Town Meeting" on file in the Office of the Town Clerk, as being required for construction and use of the Yankee Doodle Bike Path Project, and presently held for other purposes, from the Tax Title Custodian or such other officer or board having custody of the same for such purposes to the Select Board for general municipal purposes, including but not limited to public way, bike path and recreational trail use.

The Finance Committee and Select Board recommended it unanimously.

Town Manager John Curran stated this article will change use and transfer custody of tax lien property from care, custody, and control of the Collector to the Select Board (for 2 town owned properties for tax lien). This is necessary as part of the Right of Way process for the Yankee Doodle Bike Path Project.

No questions were raised.

The main motion was put to an electronic vote.

On an electronic vote of one hundred thirty-eight (138) in favor, four (4) opposed this article **CARRIED.**

ARTICLE 29

It was moved and seconded to authorize the Select Board to acquire, by gift, purchase or eminent domain, upon such terms and conditions as the Select Board determines, interests in land to provide for the completion of the Road Improvement Project on Route 3A from Allen Road to the Burlington Town Line for such purposes to the Select Board for sidewalks, and further, to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest in the Town.

The Finance Committee recommended 10-1

The Select Board recommended it unanimously.

Town Manager, John Curran, spoke on this article. The State is doing road work along this stretch. The Town would like to have them expand the sidewalk program during construction. This article would allow the Town to mitigate any easement issues prior to construction if necessary.

No questions were raised.

The main motion was put to an electronic vote.

On an electronic vote of one hundred thirty-five (135) in favor and seven (7) opposed this article **CARRIED**.

It was moved, seconded and VOTED to ratify and affirm all action taken at the Annual Fall Town Meeting of October 3, 2023

It was moved, seconded and VOTED the 2023 Annual Fall Town Meeting stand adjourned.

The 2023 Annual Fall Town Meeting was declared adjourned at 8:24 p.m.

A TRUE COPY:
ATTEST:

Donna J. McCoy, Town Clerk

Special Fall 2023 Town Meeting

Warrant Posting

September 21, 2023

Mr. John C. Curran
Town Manager
Town Hall
365 Boston Road
Billerica, MA 01821

Dear Mr. Curran:

I have posted the Final Warrant for Special Fall Town Meeting to be held on Thursday, October 5, 2023 at 7:00 PM at the Billerica Town Hall, Maurice A. Buck Memorial Auditorium, 365 Boston Road, Billerica, MA at the following locations:

Augusta Market, 599 Boston Road
Belly Buster Restaurant, 306 Boston Road
Billerica Center Police Station, 6 Good Street
Billerica Center Post Office, 460 Boston Road
Billerica Public Library, 15 Concord Road
Billerica Town Hall, 365 Boston Road
East Billerica Fire Station, 295 Salem Road
Market Basket Towne Plaza, 700 Boston Road
Ninety-Nine Restaurant, 160 Lexington Road
North Billerica Fire Station, 21 Lowell Street
North Billerica Post Office, 95 Boston Road
Nutting Lake Post Office, 612 Middlesex Turnpike
Pinehurst Fire Station, 21 Lowell Street
Pinehurst Post Office, 880 Boston Road
Sal's Pizza, 328 Boston Road
Stelio's Family Restaurant, 293 Boston Road
West Billerica Fire Station, 359 Treble Cove Road

Sincerely,
S/Dwayne Eidens
Constable, Town of Billerica

OCTOBER 5, 2023
SPECIAL FALL TOWN MEETING

Middlesex, ss.
To Any Constable in the Town of Billerica
Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Thursday, October 5, 2023 at 7:00 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1 - TO ESTABLISH AND TRANSFER MONIES INTO THE OPIOID SETTLEMENT STABILIZATION FUND

To see if the Town will vote, pursuant to the provisions of G.L. c.40, §5B, to create a new special purpose stabilization fund, to be known as the Opioid Settlement Stabilization Fund, which may be expended for all of the purposes allowed by law, including those outlined in applicable opioid-litigation settlement documents, a document prepared by the Substance Addiction Bureau of the Commonwealth's Office of Health and Human Services Department, found at https://www.mass.gov/doc/massachusetts-abatement- terms/download entitled "Abatement Strategies", and consistent with any state guidelines or regulations further clarifying allowable uses of opioid litigation settlement funds; and further, to adopt the last paragraph of said §5B and dedicate to such fund, without further appropriation,100% of the opioid litigation settlement funds received by the Town; and further, to transfer from available funds the sum of $200,873.40, equal to that received by the Town from opioid litigation settlements resulting from the Town's participation in the national Opioid Multi-District Litigation into said Opioid Settlement Stabilization Fund; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not made final recommendation.

Article 1 Explanation: The Massachusetts Department of Revenue Guidelines require these settlement monies to be appropriated in a segregated fund. These monies can be used for the support of prevention, harm reduction, treatment and recovery programs as directed by the National Opioid Settlements Agreements. The proposed warrant article allows for the creation of a special purpose stabilization fund into which would be transferred a sum equal to that received from settlement funds and into which future settlement funds would automatically be deposited through adoption of the last paragraph of the statute. The funds to be transferred into the Opioid Settlement Stabilization Fund would come from available funds

ARTICLE 2 – TO AMEND ARTICLE 1, SECTION 6.1 AND 6.2 OF PROPOSED BUDGET: SUBMISSION TO THE FINANCE COMMITTEE

To see if the Town will Vote to amend the Billerica General By-Law, Article 1, Section 6, Proposed Budget as follows, with underlined language inserted therein:

Article 1 Section 6

6. PROPOSED BUDGET: SUBMISSION TO FINANCE COMMITTEE

6.1 At least sixty (60) days before the Town Meeting is scheduled to meet in its Spring session, the Town Manager shall file with the Finance Committee and provide for publication of a proposed detailed and ratified by the Select Board ~~of Selectmen~~ operating budget and capital budget for the ensuing fiscal year, as provided for in Section 5-3 of the Charter. The proposed budget shall also be posted on the Town's website. Any defect in
the posting of the proposed budget on the Town's website shall not invalidate the notice requirements of this By-Law.

The proposed budget shall include:

(a) Proposed expenditures for current operations during the ensuing fiscal year, detailed by town agency, function and work programs, and the proposed methods of financing such expenditures;

(b) Proposed capital expenditures during the ensuing fiscal year, detailed by town agency, and the proposed method of financing each such capital expenditure;

(c) Estimated surplus revenue and free cash at the end of the current fiscal year, including estimated balances in any special accounts established for specific purposes.

6.2 At least sixty-five (65) days before Town Meeting is scheduled to meet in its Spring session, the School Superintendent shall file with the Town Manager and provide for publication of a proposed, detailed operating and capital budget for the ensuing fiscal year.

The budget shall be arranged to show the actual and estimated income and expenditures for the previous, current and ensuing fiscal years, and shall indicate, in separate sections:

(a) Proposed expenditures for current operations during the ensuing fiscal year, detailed by school, agency, function and work programs.

(b) Proposed capital expenditures during the ensuing fiscal year, detailed by school, agency, and the proposed method of financing each such capital expenditure.

(c) School population projections

Notwithstanding the said date for formal submission, the Town Manager may, insofar as it is practical to do so, submit preliminary information and data to the Finance Committee in advance of such date, in order to assist it in the performance of its duties. The proposed school budget shall also be posted on the Town's website. Any defect in the posting of the proposed school budget on the Town's website shall not invalidate the notice requirements of this By-Law.

Or act in relation thereto.

Submitted by Select Board Member Michael Rosa

Finance Committee has not yet made final recommendation.

Article 2 Explanation: This article is intended to compel a comprehensive and detailed budget submission from the School Department to the Town

ARTICLE 3 – MASSACHUSETTS ELECTRIC COMPANY EASEMENT FOR 11 CONCORD ROAD

To see if the Town will vote to authorize the Select Board to grant and convey to Massachusetts Electric Company on such terms and conditions as the Select Board deems appropriate, permanent utility easements in a portion or portions of Town-owned property, said property being the site of the former Masonic Hall located at 11 Concord Road, Billerica and described in a plan of land recorded with the Middlesex North Registry of Deeds in Book 70, Plan 97, which portion or portions are approximately shown on a plan on file with the Town Clerk; and further to authorize the Select Board to enter into such agreements and execute such documents and instruments as necessary to effectuate the purposes of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 3 Explanation: This article is to allow an easement for National Grid to install a pole on Town owned property at 11 Concord Road.

Special Fall Town Meeting
October 3, 2023
First Session – October 5, 2023
Maurice A Buck Memorial Auditorium

A quorum count was called. With one hundred twenty-six (126) Town Meeting Members present, the Special Fall Town Meeting was declared in session at 7:04 p.m.

The Pledge of Allegiance was led by Rep. Dina Favreau.

A Moment of Silence was then observed for the remembrance of 911 victims, town employees and citizens of the town and those who lost their lives for service to our country.

Town Manager, John Curran spoke about the $2,000,000 project done to the Town Hall Auditorium. He acknowledged all the work done by the Bob Sallese and his in-house staff who worked diligently and tirelessly to make sure it was ready for the Annual Fall Town Meeting.

Finance Chairman, David Gagliardi, moved to ratify the Moderator's appointment of James Gately, Jr. as Deputy Moderator., seconded.

The motion carried Unanimously.

It was moved, seconded and VOTED to accept the Warrant as duly served by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the Warrant.

ARTICLE 1

It was moved and seconded to vote, pursuant to the provisions of G.L. c. 40 , §5B, to create a new special purpose stabilization Fund, to be known as the Opioid Settlement Stabilization Fund which may be expended for all of the purposes allowed by law, including those outlined in applicable opioid litigation settlement documents. A document prepared by the Substance Addiction Bureau of Commonwealth's Office of Health and Human Services Department, entitled "Abatement Strategies" and consistent with any state guidelines or regulations further clarifying allowable uses of the opioid litigation settlement funds; and further, to adopt the last paragraph of said §5B and dedicate such funds, without further appropriations, 100% pf the opioid settlement funds received by the Town; and further to transfer from available funds the sum of $200,873.40, equal to that received by the Town from the opioid litigation settlements resulting from the Town's participation in the national Opioid Multi-District Litigation into said Opioid Settlement Stabilization Fund.

The Finance Committee and the Select Board recommended this article unanimously.

Town Manager, John Curran spoke briefly on this article,

Town Meeting Representative Dina Favreau of Pct.11, the Chairperson for the Billerica Substance Awareness Committee spoke on this article.

The main motion was put to an electronic vote.

On an electronic vote of one hundred forty-seven (147) in favor and one (1) opposed, the motion **CARRIED**.

Town Meeting Representative Robert Correnti approached the podium and made a motion to reconsider. He stated it should be a unanimous vote.

The motion to reconsider went to an electronic vote.

On an electronic vote of one hundred forty-three (143) in favor, five (5) opposed, the motion to reconsider **CARRIED.**

The main motion was again put to an electronic vote.

On an electronic vote of one hundred forty-five (145) to zero (0), the motion **CARRIED.**

ARTICLE 2 – THIS ARTICLE WAS DISMISSED

ARTICLE 3

It was moved and seconded to vote to authorize the Select Board to grant and convey to Massachusetts Electric Company on such terms and conditions as the Select Board deems appropriate, permanent utility easements in a portion or portions of Town-owned property, said property being the site of the former Masonic Hall located at 11 Concord Road, Billerica and described in a plan of land recorded with the Middlesex North Registry of Deeds in Book 70, Plan 97, which portion or portions are approximately shown as a plan on file with the Town Clerk; and further to authorize the Select Board to enter into such agreements and execute such documents and instruments as necessary to effectuate the purposes of this article.

The Finance Committee and Select Board recommended this article unanimously.

No questions were asked.

The main motion was put to an electronic vote.

On an electronic vote of one hundred thirty-nine (139) in favor and four (4) opposed, the motion **CARRIED.**

It was moved, seconded, and voted to ratify and affirm all action taken at the Special Fall Town Meeting of October 5, 2023.

It was moved, seconded, and voted that the 2023 Special Fall Town meeting stand adjourned.

The Moderator declared the October 2023 Special Fall Town Meeting was declared adjourned at 7:23p.m.

A TRUE COPY:

ATTEST:

Donna J. McCoy, Town Clerk