



HOWE SCHOOL

SPRING 2021 TOWN MEETING

*Annual Spring Town Meeting
Tuesday, May 3, 2022 at 7:00PM
Billerica Town Hall Auditorium*



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Part I – Town Meeting Directions

Due to the most recent census an additional precinct was added in the Town of Billerica. This caused the precinct lines in every district to be altered.

According to the Town of Billerica Charter Article 2, Section 5, Subsection C - Election and Term – *At the first annual election following the establishment or revision of precinct lines, all of the representative town meeting members of the affected precincts shall be elected by ballots.*

The first third to the nearest whole number of town meeting members elected, in the order of votes received, shall serve for three years; the second third to the nearest whole number shall serve for two years; and the remaining third to the nearest whole number shall serve for one year from the date of their election. In case of a tie vote affecting the division into thirds, or otherwise, the town meeting members elected from the precinct, not affected by such tie, shall determine the same by ballot. Thereafter as the terms of town meeting members expire, candidates shall be elected for three years terms to fill such expiring terms, and candidates shall be elected to fill the unexpired term of any vacancy then existing.

Due to the adjustment every Town Meeting member needed to run for election. This allowed for many new members of Town Meeting. To hopefully alleviate some confusion an excerpt of the rules of Town Meeting are posted below. These rules are directly from Article 1, Section 2 of the Billerica General By-Laws.

RULES

2.1 When a question is under debate, only the following motions shall be accepted:

- (A) Lay on the table
- (B) Move the question
- (C) To refer to committee
- (D) To postpone to a time certain
- (E) To adjourn to a time certain
- (F) To amend
- (G) To postpone indefinitely

The above motions shall have precedence in the order in which they are named.

2.2 No speaker may make a motion to “MOVE” the question immediately after speaking on the same question.

2.3 When an amendment to the question is under debate, no motion shall be accepted to move the main motion. However, a motion to move the question on the amendment shall be accepted.

2.4 After a voice vote, if the decision of the Moderator is doubted or a division of the house is called for by seven (7) or more Town Meeting Representatives, the Moderator shall require all persons in the house to be seated.

A. The question shall then be distinctly stated and those voting in the affirmative and negative, respectively, shall be requested to rise and stand in their places until they are counted by the Moderator or Tellers.

B. No person shall be counted who does not comply with the request to occupy a seat.

2.5 The Moderator may require any motion which is of a complicated nature, or of unusual length, to be put in writing. All amendments to motions shall be in writing.

2.6 The Town Meeting members shall receive any substantial wording changes to a warrant article by the beginning of the session preceding the session at which said article is to be voted upon.

A. The Moderator will decide whether or not an article substantially differs from its printing in the warrant.

B. If the proponent fails to submit said changes within the aforementioned time limit, the only action which shall be considered is postponement to a time certain or dismissal.

C. Town Meeting may by 2/3 vote waive Section 2.6 B if the amended article is available at least one (1) hour prior to the session at which the original article is to be heard.

D. If an article proposes to amend an existing Town By-Law, the Warrant shall include both the original and the amended By-Law.

E. If an article references Federal or State law, a summary of said law shall be included in the Warrant by the Selectmen.

F. A complete copy of the referenced Federal or State law shall be made available to Town Meeting.

G. No part of Section 2.6 is meant to prevent amendments from the floor of Town Meeting

2.7 No person shall be permitted to speak without first obtaining leave of the Moderator.

A. Any Representative wishing to speak on an article shall stand or raise his/her hand to be recognized by the Moderator who shall acknowledge him/her and place his/her name on a list. Once recognized, each Representative shall be seated and wait to be called upon to speak, in turn, by the Moderator. Alternatively, whenever, at the discretion of the Moderator, the anticipated nature and scope of discussion on any article shall so warrant, the Moderator may request that Representatives wishing to speak on a particular matter form lines behind microphones as the Moderator shall direct, whereupon those standing in the respective lines shall be authorized to speak, in turn, by the Moderator.

Amended: ASTM 05/07/2013; Art. 36

B. When called upon, the Representative shall approach the microphone giving name and precinct number. If the person wishing to speak is not a Town Meeting Representative, the person shall give name and address.

C. They shall then address Town Meeting confining themselves to the question under debate, avoiding personalities.

2.8 The Moderator shall permit only Town Meeting Representatives to enter upon the floor of any Town Meeting. The Moderator may designate areas to be occupied by guests and/or Town Officers.

2.9 The Moderator shall appoint Tellers for every Town Meeting.

2.10 The Moderator shall not recognize anyone rising to speak who has already spoken on the question under debate if there are others who wish to speak that have not spoken, except for the purpose of an explanation or the correction of a mistake.

2.11 Motions for reconsideration must have a two thirds vote to pass. Any proponent requesting reconsideration shall be required to state their reason(s) for reconsideration.

A. A motion to reconsider shall have the same rank as the motion to be reconsidered. If a motion is debatable, a motion to reconsider that motion is also debatable. If the motion is not debatable, reconsideration is not debatable.

B. No motion for reconsideration shall be accepted after one (1) hour of Town Meeting time has elapsed after the vote.

C. If reconsideration on a motion passes, the motion shall be considered a new motion and any vote taken on that motion shall be considered a new vote and therefore can be reconsidered.

2.12 All committees created by Town Meeting shall be appointed by the Moderator unless otherwise directed by vote of Town Meeting

2.13 Any portion of the minutes of Town Meeting shall, if requested, be read by the Town Clerk before adjournment. If the requested portion is of unusual length, it may be delivered in writing in a timely manner.

2.14 The duties of the Moderator, not prescribed by Statutes or by the Town By-Laws, shall be governed by the current edition of Town Meeting Time.

Part II – Glossary of Town Meeting Terms

APPROPRIATION: An authorization by Town Meeting to make obligations and payments from the Treasury for a specific purpose.

ASSESSED VALUATION: The value set on real or personal property by the Board of Assessors as a basis for establishing the tax rate.

CAPITAL BUDGET: A multi-year plan of spending for large capital items requested by Town Departments. Most of these items are voted on individually as warrant articles.

CERTIFIED PROJECT: Agreement between the Town and a given business, negotiated by the Town Manager and approved by Town Meeting, to allow a business to take advantage of state and local tax incentives.

CHERRY SHEET: A form from the Mass. Department of Revenue showing all the State charges and reimbursements to the Town as certified for the following year.

COMMERCIAL DISTRICT: As described in Section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 25,000 square feet.

CONTRACT SERVICES: Services provided to any department or board by a contractor outside of Town Government, paid for through a line item in department budget.

DEBT SERVICE: Payment of interest and principle to holders of the Town's debt instrument.

ECONOMIC OPPORTUNITY AREA: Cities and towns, designated by the Legislature, allowed to offer state and local tax incentives to encourage the use of unoccupied and/or the expansion of existing industrial/commercial businesses.

ECONOMIC TARGET AREA: Specific industrial/ commercial areas, chosen by a city or town with E.O.A. designation, as areas in which application for certified projects will be accepted.

FISCAL YEAR: A 12-month period, commencing July 1st, to which the annual budget applies. The monies appropriated at the Spring Town Meeting are for the ensuing "fiscal year" beginning July 1st.

FREE CASH: Free cash is neither free nor cash. This is a dollar value, usually certified by the State in late summer, that represents unspent and unencumbered income and receivables from the previous year. Once certified, this money may be spent by appropriation at a Town Meeting for any lawful purpose.

GENERAL FUND: The major Town fund created with town receipts and tax revenue from which the majority of town expenses are met.

OPERATING BUDGET: A plan of proposed spending and the means of paying for it in the next fiscal year. It is the Town's projection on what it will cost to operate.

OVERLAY (Overlay Reserve or Reserve for Abatements and Exemptions): An account established annually to fund anticipated property tax abatements and exemptions in that year. The overlay reserve is not established by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

STABILIZATION ACCOUNT: A “rainy day” fund set aside to meet future capital expenses in the town (example: a fire engine, or for any lawful municipal purpose.). To spend from this fund there must be an appropriation by a 2/3 vote of Town Meeting.

GENERAL BUSINESS DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 25,000 sq. ft.

INDUSTRIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 60,000 sq. ft.

NEIGHBORHOOD RESIDENTIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 40,000 sq. ft.

VILLAGE RESIDENTIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 30,000 sq. ft.

RURAL RESIDENTIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 50,000 sq. ft.

SPECIAL TOWN MEETING: There may be instances where the Selectman may deem it necessary to hold a Special Town Meeting. This meeting is usually for a specific purpose, (i.e.: emergency funding needed for a specific project). Once called, anyone wishing to add articles to the Special Town Meeting Warrant may do so.

Part III Statutory References

Statutory References – Spring Town Meeting – May 2022

Article 1 and 2

Chapter 41: Section 108. Compensation

Section 108. The salary and compensation of all elected officers of a town shall be fixed annually by vote of the town at an annual town meeting, but said salary or compensation may be revised by a two-thirds vote of any special town meeting called to conduct business later in the same fiscal year for which said salary or compensation was originally fixed; provided, however, that such salary revision occurs prior to the establishment of the tax rate of the town in said fiscal year. Except as provided in section four A and section one hundred and eight A, and except in any city in which salaries and wages are fixed by special law or by ordinance in accordance with the provisions of any general or special law, all boards or heads of departments of a town shall, as soon as may be after the passage of the annual budget, fix the salary or compensation of all officers or employees appointed or employed by them, subject to the provisions of section thirty-one of chapter forty-four. The provisions of this section shall be operative notwithstanding the provisions of sections thirteen and thirty-four of said chapter forty-four. A city may by ordinance prescribe that all fees, charges or commissions allowed by law to any officer thereof shall be paid into the city treasury and belong to the city, and in such case shall pay such officer such compensation as the city council may determine.

Article 3

Chapter 40: Section 49. Annual town reports; publication; penalty for noncompliance

Section 49. The selectmen, before the annual town meeting, shall at the expense of the town print the annual town report for the use of the inhabitants containing the report of the selectmen for the calendar or fiscal year preceding said meeting, the report of the school committee, statements in tabulated form prepared under section sixty of chapter forty-one unless otherwise printed as provided in said section, the annual report of the town accountant for the preceding fiscal year as provided in section sixty-one of chapter forty-one, the annual report of the town treasurer as provided in section thirty-five of chapter forty-one, and except as otherwise provided by vote or by-law of the town, of such other officers and boards as consider it expedient to make a report, the jury list as required by chapter two hundred and thirty-four, and such other matters as the law, or the town by vote or by-law, requires or as the selectmen consider expedient. If the selectmen neglect or refuse to make the annual report, they shall severally forfeit fifty dollars. A town may by by-law provide for the printing of such fiscal year reports as it deems suitable within ninety days of the close of the fiscal year. A copy of such fiscal year reports shall be transmitted by the town clerk to the state library before the first day of November. A town may

also by by-law provide for the printing of all reports of town officers and boards, committees and commissions on a fiscal year basis in place of the calendar year report required by this section.

Article 10, 11, and 15

Chapter 44: Section 53F1/2. Enterprise funds

Section 53F1/2. Notwithstanding the provisions of section fifty-three or any other provision of law to the contrary, a city or town which accepts the provisions of this section may establish a separate account classified as an "Enterprise Fund", for a utility, health care, recreational or transportation facility, and its operation, as the city or town may designate, hereinafter referred to as the enterprise. Such account shall be maintained by the treasurer, and all receipts, revenues and funds from any source derived from all activities of the enterprise shall be deposited in such separate account. The treasurer may invest the funds in such separate account in the manner authorized by sections fifty-five and fifty-five A of chapter forty-four. Any interest earned thereon shall be credited to and become part of such separate account. The books and records of the enterprise shall be maintained in accordance with generally accepted accounting principles and in accordance with the requirements of section thirty-eight.

No later than one hundred and twenty days prior to the beginning of each fiscal year, an estimate of the income for the ensuing fiscal year and a proposed line item budget of the enterprise shall be submitted to the mayor, board of selectmen or other executive authority of the city or town by the appropriate local entity responsible for operations of the enterprise. Said board, mayor or other executive authority shall submit its recommendation to the town meeting, town council or city council, as the case may be, which shall act upon the budget in the same manner as all other budgets.

The city or town shall include in its tax levy for the fiscal year the amount appropriated for the total expenses of the enterprise and an estimate of the income to be derived by the operations of the enterprise. If the estimated income is less than the total appropriation, the difference shall be added to the tax levy and raised by taxation. If the estimated income is more than the total appropriation, the excess shall be appropriated to a separate reserve fund and used for capital expenditures of the enterprise, subject to appropriation, or to reduce user charges if authorized by the appropriate entity responsible for operations of the enterprise. If during a fiscal year the enterprise incurs a loss, such loss shall be included in the succeeding fiscal year's budget. If during a fiscal year the enterprise produces a surplus, such surplus shall be kept in such separate reserve fund and used for the purposes provided therefor in this section.

For the purposes of this section, acceptance in a city shall be by vote of the city council and approval of the mayor, in a town, by vote of a special or annual town meeting and in any other municipality by vote of the legislative body.

A city or town which has accepted the provisions of this section with respect to a designated enterprise may, in like manner, revoke its acceptance.

Article 13

Chapter 44: Section 53E1/2. Revolving funds

Section 53E 1/2. Notwithstanding section 53, a city or town may authorize by by-law or ordinance the use of 1 or more revolving funds by 1 or more municipal agencies, boards, departments or offices, which shall be accounted for separately from all other monies in the city or town and to which shall be credited any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund or in excess of the total authorized expenditures from such fund, and no expenditures shall be made unless approved in accordance with sections 41, 42, 52 and 56 of chapter 41.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established under this section for receipts of a municipal water or sewer department, a municipal hospital, a cable television access service or facility or for receipts reserved by law or as authorized by law for expenditure for a particular purpose. Revolving fund expenditures shall not be made to pay wages or salaries for full-time employees unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full-time or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay the wages or salaries of those employees who are employed as drivers providing transportation for public school students; and provided further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund shall be established pursuant to this section by by-law or ordinance. The by-law or ordinance shall specify for each fund: (1) the programs or activities for which the revolving fund may be expended; (2) the departmental receipts in connection with those programs or activities that shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) any reporting or other requirements the city or town may impose. The establishment of any fund shall be made not later than the beginning of the fiscal year in which the fund shall begin. Notwithstanding this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties that the revenue source was not used in computing the most recent tax levy.

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

Upon termination of a revolving fund, the balance in the fund at the end of that fiscal year shall revert to surplus revenue at the close of the fiscal year.

The director of accounts may issue guidelines further regulating revolving funds established pursuant to this section.

Article 14

CHAPTER 44B: COMMUNITY PRESERVATION

SECTION 5: Community preservation committee; members; recommendations

(2) The community preservation committee shall make recommendations to the legislative body for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; for the acquisition, creation, preservation and support of community housing; and for the rehabilitation or restoration of open space and community housing that is acquired or created as provided in this section; provided, however, that funds expended pursuant to this chapter shall not be used for maintenance. With respect to community housing, the community preservation committee shall recommend, whenever possible, the reuse of existing buildings or construction of new buildings on previously developed sites. With respect to recreational use, the acquisition of artificial turf for athletic fields shall be prohibited; provided, however, that any project approved by a municipality for the acquisition of artificial turf for athletic fields prior to July 1, 2012 shall be a permitted use of community preservation funding.

Section 6: Annual revenues; open space, historic resources and community housing

Section 6. In each fiscal year and upon the recommendation of the community preservation committee, the legislative body shall spend, or set aside for later spending, not less than 10 per cent of the annual revenues in the Community Preservation Fund for open space, not less than 10 per cent of the annual revenues for historic resources and not less than 10 per cent of the annual revenues for community housing. In each fiscal year, the legislative body shall make appropriations from the Community Preservation Fund as it deems necessary for the administrative and operating expenses of the community preservation committee and such appropriations shall not exceed 5 per cent of the annual revenues in the Community Preservation Fund. The legislative body may also make appropriations from the Community Preservation Fund as it deems necessary for costs associated with tax billing software and outside vendors necessary to integrate such software for the first year that a city or town implements the this chapter; provided, however, that the total of any administrative and operating expenses of the

community preservation committee and the first year implementation expenses shall not exceed 5 per cent of the annual revenues in the Community Preservation Fund.

Funds that are set aside shall be held in the Community Preservation Fund and spent in that year or later years; provided, however, that funds set aside for a specific purpose shall be spent only for the specific purpose. Any funds set aside may be expended in any city or town. The community preservation funds shall not replace existing operating funds, only augment them.

Articles 18, 19, and 20

CHAPTER 44. MUNICIPAL FINANCE

MUNICIPAL INDEBTEDNESS

Section 7. Cities and towns may incur debt, by a two-thirds vote, within the limit of indebtedness prescribed in section 10, for the following purposes and payable within the periods hereinafter specified not to exceed 30 years or, except for clauses (2), (3), (6) and (7), within the period determined by the director to be the maximum useful life of the public work, improvement or asset being financed under any guideline issued under section 38:

(1) For the acquisition of interests in land or the acquisition of assets, or for the following projects: the landscaping, alteration, remediation, rehabilitation or improvement of public land, the dredging, improvement, restoration, preservation or remediation of public waterways, lakes or ponds, the construction, reconstruction, rehabilitation, improvement, alteration, remodeling, enlargement, demolition, removal or extraordinary repair of public buildings, facilities, assets, works or infrastructure, including: (i) the cost of original equipment and furnishings of the buildings, facilities, assets, works or infrastructure; (ii) damages under chapter 79 resulting from any such acquisition or project; and (iii) the cost of engineering, architectural or other services for feasibility studies, plans or specifications as part of any acquisition or project; provided that the interest in land, asset acquired or project shall have a useful life of at least 5 years; and provided further, that the period of such borrowing shall not exceed the useful life of the interest in land, asset acquired or project.

Article 22 and 23

Chapter 30B: Section 16: Real property; disposition or acquisition

Section 16. (a) If a governmental body duly authorized by general or special law to engage in such transaction determines that it shall rent, convey, or otherwise dispose of real property, the governmental body shall declare the property available for disposition and shall specify the restrictions, if any, that it will place on the subsequent use of the property.

(b) The governmental body shall determine the value of the property through procedures customarily accepted by the appraising profession as valid.

(c) A governmental body shall solicit proposals prior to:

(1) acquiring by purchase or rental real property or an interest therein from any person at a cost exceeding \$35,000; or

(2) disposing of, by sale or rental to any person, real property or any interest therein, determined in accordance with paragraph (b) to exceed \$35,000 dollars in value.

(d) The governmental body shall place an advertisement inviting the submission of proposals in a newspaper with a circulation in the locality sufficient to inform the people of the affected locality. The governmental body shall publish the advertisement at least once a week for two consecutive weeks. The last publication shall occur at least eight days preceding the day for opening proposals. The advertisement shall specify the geographical area, terms and requirements of the proposed transaction, and the time and place for the submission of proposals. In the case of the acquisition or disposition of more than twenty-five hundred square feet of real property, the governmental body shall also cause such advertisement to be published, at least thirty days before the opening of proposals, in the central register published by the state secretary pursuant to section twenty A of chapter nine.

(e) The governmental body may shorten or waive the advertising requirement if:

(1) the governmental body determines that an emergency exists and the time required to comply with the requirements would endanger the health or safety of the people or their property; provided, however, that the governmental body shall state the reasons for declaring the emergency in the central register at the earliest opportunity; or

(2) in the case of a proposed acquisition, the governmental body determines in writing that advertising will not benefit the governmental body's interest because of the unique qualities or location of the property needed. The determination shall specify the manner in which the property proposed for acquisition satisfies the unique requirements. The governmental body shall publish the determination and the reasons for the determination, along with the names of the parties having a beneficial interest in the property pursuant to section forty J of chapter seven, the location and size of the property, and the proposed purchase price or rental terms, in the central register not less than thirty days before the governmental body executes a binding agreement to acquire the property.

(f) Proposals shall be opened publicly at the time and place designated in the advertisement. The governmental body shall submit the name of the person selected as party to a real property transaction, and the amount of the transaction, to the state secretary for publication in the central register.

(g) If the governmental body decides to dispose of property at a price less than the value as determined pursuant to paragraph (b), the governmental body shall publish notice of its decision

in the central register, explaining the reasons for its decision and disclosing the difference between such value and the price to be received.

(h) This section shall not apply to the rental of residential property to qualified tenants by a housing authority or a community development authority.

(i) Acquisitions or dispositions of real property or any interest therein pursuant to this section between governmental bodies and the federal government, the commonwealth or any of its political subdivisions or another state or political subdivision thereof shall be subject to subsections (a), (b) and (g).

Other Statues

LAND BANK

Chapter 100 of the Acts of 2000

AN ACT AUTHORIZING THE TOWN OF BILLERICA TO ESTABLISH A CERTAIN FUND.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Notwithstanding the provisions of [section 53 of chapter 44](#) of the General Laws or any other general or special law to the contrary, the town of Billerica may establish a separate fund to be known as the Land Bank Fund which shall be kept separate and apart from all other monies of the town. The treasurer may invest the funds in the manner authorized by [sections 54 and 55 of said chapter 44](#). The principal and interest thereon may be expended for the purchase of interests in lands and buildings for conservation, open space, recreational or any other municipal purposes upon a two-thirds vote of the town meeting.

Approved June 9, 2000.

CHAPTER 392: AN ACT AUTHORIZING THE TOWN OF BILLERICA TO ESTABLISH A BILLERICA WATER CONSERVATION FUND. (see House, No. 1918) Approved by the Governor, December 16, 2010

SECTION 1. Notwithstanding any general or special law or rule or regulation to the contrary, the town of Billerica may establish a Billerica Water Conservation Fund. The purpose of the fund shall be to provide revenue for the funding of water management and conservation initiatives by the town, including the design, construction and implementation of measures to conserve water and assure the efficient operation of the town's public water supply system and to provide public education relating to water conservation plans and programs, consistent with the water conservation policy of the town of Billerica. The fund shall be maintained by the treasurer of the town and may be deposited in a suitable banking institution doing business in the commonwealth or invested by the treasurer as provided herein. Expenditures from the fund shall be made subject

to appropriation initiated by the board of selectmen upon the recommendation of the director of public works and the town manager of the town and approved by the voters at a town meeting.

SECTION 2. Payments to the fund shall be made by applicants for permits to connect to the public water supply system of the town of Billerica who are constructing or erecting new or expanded buildings or otherwise developing land for industrial, commercial and residential uses. The method and amount of the payments from the applicants or developers shall be determined by a schedule of fees to be established by the board of selectmen upon recommendation by the director of public works, as provided in the water conservation policy of the town of Billerica. The schedule of fees shall provide the method for determining the amount of each payment from the applicants or developers based upon their anticipated water use for each type of proposed development.

SECTION 3. In addition to the aforementioned fees, monies may also be deposited into the fund from gifts, grants and donations received from public or private sources, from federal and state funding programs available to the town and from any other source authorized by law. Further, appropriations may be made into the fund, from time to time, by the town of Billerica to provide additional funds for the aforesaid water conservation and management purposes.

SECTION 4. The treasurer of the town of Billerica may invest monies deposited in the fund and the interest accruing shall inure to the benefit of the fund. The fund shall be maintained in accordance with generally accepted accounting principles and shall be audited annually and the cost of each audit shall be charged to the fund.

SECTION 5. The director of public works of the town of Billerica, with the approval of the town manager, may make applications for available state and federal government grants for the design, construction, management, conservation and rehabilitation of public water supply facilities and pledge any sums of money in the fund, with the approval of the board of selectmen and the town meeting, for any matching grants for the design, construction, management, conservation and rehabilitation activities.

SECTION 6. The town accountant shall file jointly with the board of selectmen, the town manager, the treasurer, the finance committee and the bureau of accounts, a written report relative to the fund under this act. The report shall be made within 120 days after the books of account are closed for each fiscal year and shall include a financial statement relating to the operation, maintenance and expenditures made under the fund. The board of selectmen may review and comment on the report and file the review with the state auditor.

Approved, December 16, 2010.

Acts of 1989, Chapter 45, Sections 1-6. An Act Establishing a Special Account for the Town of Billerica Sewerage Plant Expansion and Inflow Infiltration Fund

Section 1. Notwithstanding the provisions of any general or special law, rule or regulation to the contrary, the Town of Billerica is hereby authorized to establish a special account to be known as the Town of Billerica Sewerage Plant Expansion and Inflow Infiltration Fund. The purpose of such fund is to provide the revenue for the funding of engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities located within the Town of Billerica and to provide revenues to do all things necessary to correct, remedy, repair, prevent and prohibit any and all forms of infiltration or inflow from groundwater and other sources of leakage into pipes, facilities and systems. Such special account shall be maintained by the Treasurer of the Town of Billerica in a banking institution doing business in the commonwealth, and expenditures from said special account shall be made subject to appropriation initiated by the Board of Selectmen upon the recommendation of the Director of Public Works and the Town Administrator of said town and approved by a majority vote of the Town Meeting.

Section 2. Payments to such account shall be made by applicants for connection to the sewer system of said town who are constructing or erecting new buildings or developing land for industrial, commercial and residential uses. The method and amount of such payments from such private sources shall be as determined by a schedule of fees to be set by the Board of Selectmen. Said schedule shall provide for the method of determining the amount of each payment from such applicants based upon their anticipated water and sewer use by each and for the particular kind of development contemplated.

Section 3. Appropriation from time to time may be made by the Town of Billerica into said special account for the purpose of providing additional funds for aforesaid engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities.

Section 4. The Treasurer of the Town of Billerica shall be authorized to invest monies in said special account and the interest accruing shall inure to the benefit of said special account. Said special account shall be maintained in accordance with generally accepted accounting principles and shall be audited annually with the cost of such audit charged to said special account.

Section 5. The Director of Public Works for the Town of Billerica, with the approval of the Town Administrator, may make applications for available State and Federal Government Grants for the engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities, and to pledge any and all such sums for money in said account with the approval of the Board of Selectmen and the Town Meeting for any such matching grants for engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities.

Section 6. The Town Accountant shall file jointly with the Board of Selectmen, the Town Administrator, the Treasurer, the Finance Committee and with the Bureau of Accounts, a written report relative to such special account authorized by Section 1.

Said report shall be made within one hundred and twenty days after the books of account are closed for each fiscal year. Such report shall include a financial statement relating to the operation, maintenance and expenditures made under the said special account. Said Board of Selectmen may review and comment on said report and file such review with the State Auditor.

Part IV Final Warrant

TOWN OF BILLERICA

FINAL WARRANT



ANNUAL SPRING TOWN MEETING

**Annual Spring Town Meeting
Tuesday, May 3, 2022 at 7:00 PM**

At

Billerica Town Hall Auditorium

| Article Number | Purpose | Value | Funding Source | Submitted by: | Finance Committee Recommendation |
|----------------|---------|-------|----------------|---------------|----------------------------------|
|----------------|---------|-------|----------------|---------------|----------------------------------|

| | | | | | |
|---|--|--|--|--|------------|
| 1 | To Set Compensation of Elected Officials (Town Clerk) | | | Finance Committee | Recommends |
| 2 | To Set Compensation of Elected Officials (Select Board) | | | Town Manager; authorized by Select Board | Recommends |
| 3 | To Hear Reports of Town Departments, Committees & Officers | | | Town Manager; authorized by Select Board | Recommends |

Financial Articles

| | | | | | |
|----|---|---------------------------------|------------------------------|---|-------------------------|
| 4 | To Transfer Funds Between 2022 Budget Line Items | This Article has been Withdrawn | | | |
| 5 | To Fund Collective Bargaining Agreement – IAEP Police EMT’s and Paramedics | | Raise & Appropriate | Town Manager; authorized by Select Board | Reserves Recommendation |
| 6 | To Fund Collective Bargaining Agreement – NEPBA Police Officers – Group (B) Superior Officers | This Article has been Withdrawn | | | |
| 7 | To Fund Collective Bargaining Agreement – NEPBA Police Officers – Group (A) Patrolmen | This Article has been Withdrawn | | | |
| 8 | To Fund Collective Bargaining Agreement – BMEA DPW Workers | This Article has been Withdrawn | | | |
| 9 | Fiscal Year 2023 Town and School Budget | \$172,242,027 | Raise & Appropriate | Select Board, Town Manager & Finance Committee | Recommends |
| 10 | Fiscal Year 2023 Water Enterprise Budget | \$7,315,982 | Raise & Appropriate | Town Manager; authorized by Select Board | Recommends |
| 11 | Fiscal Year 2023 Sewer Enterprise Budget | \$9,016,825 | Raise & Appropriate | Town Manager; authorized by the Select Board | Recommends |
| 12 | To Allow the Town Manager and Finance Committee to Transfer Funds | | | Finance Committee | Recommends |
| 13 | To Authorize Departmental Revolving Funds | | | Town Manager; authorized by the Select Board and School Committee | Recommends |
| 14 | Community Preservation Fund Budget and Project Recommendations | \$823,055 | Community Preservation Funds | Community Preservation Committee | Recommends |
| 15 | To Purchase a Hydro Excavator Truck for the Water Department | \$570,000 | Water Retained Earnings | Town Manager; authorized by the Select Board | Recommends |
| 16 | To Fund Feasibility Study for Intergenerational Center | \$500,000 | Free Cash | Capital Facilities Committee | Does Not Recommend |
| 17 | To Authorize the Stormwater Asset Management Project | \$231,750 | Available Funds | Town Manager; authorized by the Select Board | Recommends |
| 18 | To Fund Design for a New DPW Facility | \$4,500,000 | Borrowing | Town Manager; authorized by the Select Board | Recommends |
| 19 | To Increase Funding Authorization WWTF Phase III | \$1,650,000 | Borrowing | Town Manager; authorized by the Select Board | Recommends |

| Article Number | Purpose | Value | Funding Source | Submitted by: | Finance Committee Recommendation |
|----------------|---|-------------|----------------------|--|----------------------------------|
| 20 | To Fund Installation of Sewer on a Portion of Rangeway Road by Sewer Betterment | \$4,250,000 | Betterment Borrowing | Town Manager; authorized by the Select Board | Recommends |
| 21 | Study / Design / Install of New Lighting at the Vining and Pollard Fields | \$1,327,000 | Free Cash | Town Manager; authorized by the Select Board | Recommends |

Land Use Articles

| | | | | | |
|----|---|--|--|--|------------|
| 22 | To Dispose of Town-Owned Land for the purpose of Affordable Housing | | | Town Manager; authorized by the Select Board | Recommends |
| 23 | To Dispose of Town-owned Land on Republic Road for the Purpose of Marijuana Cultivation | | | Town Manager; authorized by the Select Board | Recommends |
| 24 | To Transfer the Care, Custody, Management and Control of School Grass Athletic Fields | | | Town Manager; authorized by the Select Board | Recommends |

General By-Law Article

| | | | | | |
|----|---|--|--|---|-------------------------|
| 25 | To Amend Article XX by Deleting Section 2.C of the General Bylaws of the Town of Billerica as Amended | | | Submitted by Select Board Member John Burrows | Reserves Recommendation |
|----|---|--|--|---|-------------------------|

Establishment of a New Policy

| | | | | | |
|----|--|--|--|--------------------------------------|------------|
| 26 | To Establish a Policy to Rename the Billerica Substance Abuse Prevention Committee to the Billerica Substance Awareness and Prevention Committee | | | Substance Abuse Prevention Committee | Recommends |
|----|--|--|--|--------------------------------------|------------|

Petitioner Articles

| | | | | | |
|----|---|--|--|--|------------|
| 27 | Petitioner Article - Board of Health | | | | Recommends |
| 28 | Petitioner Article - Concord Road Rezone | | | | Recommends |
| 29 | Petitioner Article - Release Deed Restriction Marshall Street | | | | Recommends |

FINAL WARRANT
2022 ANNUAL SPRING TOWN MEETING

Middlesex, ss.
To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, May 3, 2022 at 7:00 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1 - TO SET COMPENSATION OF ELECTED OFFICIAL (TOWN CLERK)

To see if the Town will vote to fix the compensation of the following elected official of the Town effective July 1, 2022; or act in relation thereto.

Town Clerk - \$122,753.65 a Year

Submitted by the Finance Committee

Finance Committee recommends approval.

Article 1 Explanation: In accordance with M.G.L. Chapter 41, Section 108, the salary and compensation of elected officials shall be fixed annually by a vote of Town Meeting.

ARTICLE 2 - TO SET COMPENSATION OF ELECTED OFFICIALS (SELECT BOARD)

To see if the Town will vote to fix the compensation of the following elected officials of the Town effective July 1, 2022; or act in relation thereto.

| | |
|------------------------|----------------|
| Select Board, Chairman | \$2,000 a Year |
| Select Board, Member | \$1,800 a Year |

Submitted by the Select Board and Town Manager

Finance Committee recommends approval.

Article 2 Explanation: In accordance with M.G.L. Chapter 41, Section 108, the salary and compensation of elected officials shall be fixed annually by a vote of Town Meeting.

ARTICLE 3 - TO HEAR REPORTS OF TOWN DEPARTMENTS, COMMITTEES & OFFICERS

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 3 Explanation: In accordance with M.G.L. Chapter 40, Section 49, this article allows Town Meeting to hear and act upon reports submitted in the FY 2021 Annual Town Report.

ARTICLE 4 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 5 - TO FUND COLLECTIVE BARGAINING AGREEMENT - IAEP POLICE EMT'S AND PARAMEDICS

To see if the Town will vote to raise and appropriate a certain sum to fund the first-year cost items of the successor Collective Bargaining Agreement between the Town and the IAEP Police EMT's and Paramedics which has a term of July 1, 2022 through June 30, 2025; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not made final recommendation.

Article 5 Explanation: At the time of printing, there was no Collective Bargaining Agreement.

ARTICLE 6 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 7 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 8 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 9 - FISCAL YEAR 2023 TOWN AND SCHOOL BUDGET

To see if the Town will vote to adopt, pursuant to Article 5 of the Billerica Home Rule Charter, the proposed following line-item budget for Fiscal Year beginning July 1, 2022 and ending June 30, 2023. It is anticipated that \$120,203 will be transferred from the Hallenborg Rink Fund to fund a portion of the Debt Service Budget.

This Budget was produced under the direction of the Select Board and represents a complete financial plan of all Town funds and activities that are subject to appropriation, including the budget as requested by the School Committee (Department Account # 300-5100-#300-5800) and provisions for a reserve fund (Account #13170-7063) administered by the Finance Committee.

The line-item budget is arranged to show the actual expenditures for the current year and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the General Public for inspection in the Town Manager's Office, the Public Library, Town Clerk's Office and the Town of Billerica's website. The following budget, when considered by the Town Meeting, shall first be subject to amendment, if any, as may be proposed by the Finance Committee; or act in relation thereto.

Submitted by the Select Board, Town Manager and Finance Committee

Finance Committee recommends approval.

Article 9 Explanation: The detailed budget presentation will be available in the Town Meeting Book and on the Town Manager's Page: <http://www.town.billerica.ma.us/365/Budget-Information>.

| Town of Billerica Budget Detail | | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|---------------------------------------|-------------------------------|----------|----------|----------|----------|----------|----------|----------|
| FY2023 Page 1 | | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 122 - Select Board | | | | | | | | |
| 5110 | Personnel | 76,224 | 68,688 | 59,413 | 67,825 | 67,658 | 67,658 | 67,658 |
| 5190 | Contractual Obligations | 3,742 | 3,693 | 500 | 500 | 500 | 500 | 500 |
| 5400 | Supplies & Expenses | 4,545 | 5,563 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 |
| 5200 | Contract Services/Leases | 1,460 | 2,595 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 7044 | Assessments and Dues | 26,202 | 25,630 | 25,943 | 28,942 | 28,942 | 28,942 | 28,942 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 112,173 | 106,169 | 91,856 | 103,267 | 103,101 | 103,101 | 103,101 |
| 123 - Town Manager | | | | | | | | |
| 5110 | Personnel | 562,733 | 614,394 | 654,203 | 489,153 | 635,138 | 635,138 | 635,138 |
| 5120 | Permanent Part Time | 55,047 | 94,809 | 70,514 | 62,312 | 66,767 | 66,767 | 66,767 |
| 5130 | Overtime | - | 6,520 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 5190 | Contractual Obligations | \$5,143 | \$13,260 | 16,470 | \$16,470 | \$14,393 | \$14,393 | \$14,393 |
| 5400 | Supplies & Expenses | 20,521 | 22,212 | 29,400 | 28,400 | 48,400 | 48,400 | 48,400 |
| 5200 | Contract Services/Leases | 20,033 | 6,501 | 14,804 | 25,000 | 25,000 | 25,000 | 25,000 |
| 7037 | Comm. Plan./Proj./Tech. Asst. | - | 4,953 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 7050 | Pensions | - | - | - | - | - | - | - |
| 7051 | Emp. Medical Exams | 118,391 | 63,176 | 80,357 | 85,000 | 85,000 | 85,000 | 85,000 |
| 7053 | Prof. Training/Development | 14,685 | 7,759 | 10,500 | 25,000 | 15,000 | 15,000 | 15,000 |
| 7061 | Pr. Town Rep./TM Handouts | 2,125 | 10,000 | 9,100 | 15,000 | 12,000 | 12,000 | 12,000 |
| 7064 | Contract Retro | - | - | - | - | - | - | - |
| 7094 | Assessment Center | 8,794 | - | - | 25,000 | - | - | - |
| 7095 | Substance Abuse Program | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 827,472 | 863,584 | 925,348 | 811,334 | 941,698 | 941,698 | 941,698 |
| 125 - Systems Admin. | | | | | | | | |
| 5110 | Personnel | 103,945 | 111,973 | 114,100 | 116,507 | 118,954 | 118,954 | 118,954 |
| 5190 | Contractual Obligations | 783 | 783 | 783 | 1,827 | 1,827 | 1,827 | 1,827 |
| 5400 | Supplies & Expenses | 10,000 | 66,032 | 10,000 | 10,000 | 20,000 | 20,000 | 20,000 |
| 5200 | Contract Services/Leases | 390,761 | 458,554 | 477,941 | 482,300 | 500,800 | 500,800 | 500,800 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 505,489 | 637,342 | 602,824 | 610,634 | 641,581 | 641,581 | 641,581 |
| 129 - Cable Advisory Committee | | | | | | | | |
| 5120 | Permanent Part Time | - | - | - | - | - | - | - |
| 5400 | Supplies & Expenses | - | 1,448 | - | - | - | - | - |
| TOTAL | | - | 1,448 | - | - | - | - | - |
| 131 - Finance Committee | | | | | | | | |
| 5120 | Permanent Part Time | 1,000 | 551 | 542 | 2,000 | 2,000 | 2,000 | 2,000 |
| 5400 | Supplies & Expenses | - | - | - | - | - | - | - |
| 5200 | Contract Services/Leases | 870 | 865 | 470 | 1,600 | 1,600 | 1,600 | 1,600 |
| 7063 | Reserve Fund | - | - | - | 84,520 | 84,520 | 84,520 | 84,520 |
| TOTAL | | 1,870 | 1,416 | 1,012 | 88,120 | 88,120 | 88,120 | 88,120 |
| 135 - Town Accountant | | | | | | | | |
| 5110 | Personnel | 230,892 | 238,516 | 243,262 | 255,997 | 277,338 | 277,338 | 277,338 |
| 5190 | Contractual Obligations | 9,264 | 11,710 | 12,493 | 12,493 | 12,493 | 12,493 | 12,493 |
| 5400 | Supplies & Expenses | 1,489 | 1,496 | 1,466 | 1,500 | 1,500 | 1,500 | 1,500 |
| 5200 | Contract Services/Leases | 463 | 476 | 349 | 500 | 500 | 500 | 500 |
| 7062 | Town Audit | 60,000 | 60,000 | 60,000 | 64,000 | 64,000 | 64,000 | 64,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 302,108 | 312,198 | 317,570 | 334,490 | 355,831 | 355,831 | 355,831 |

| Town of Billerica Budget Detail | | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|--------------------------------------|--------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| FY2023 Page 2 | | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 141 - Assessor | | | | | | | | |
| 5110 | Personnel | 452,386 | 475,009 | 493,346 | 512,301 | 495,886 | 495,886 | 495,886 |
| 5120 | Permanent Part Time | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 5190 | Contractual Obligations | 12,330 | 16,140 | 17,253 | 17,253 | 13,860 | 13,860 | 13,860 |
| 5400 | Supplies & Expenses | 3,175 | 2,253 | 2,021 | 3,250 | 3,250 | 3,250 | 3,250 |
| 5200 | Contract Services/Leases | 29,715 | 32,075 | 39,500 | 38,300 | 38,300 | 38,300 | 38,300 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 500,606 | 528,477 | 555,120 | 574,104 | 554,296 | 554,296 | 554,296 |
| 145 - Treasurer/Collector | | | | | | | | |
| 5110 | Personnel | 489,365 | 510,283 | 534,007 | 551,061 | 557,108 | 557,108 | 557,108 |
| 5120 | Permanent Part Time | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 |
| 5130 | Overtime | - | - | - | - | - | - | - |
| 5190 | Contractual Obligations | 15,411 | 15,911 | 15,844 | 19,894 | 20,694 | 20,694 | 20,694 |
| 5400 | Supplies & Expenses | 44,419 | 54,151 | 56,900 | 66,708 | 66,708 | 66,708 | 66,708 |
| 5200 | Contract Services/Leases | 82,225 | 92,553 | 64,665 | 92,554 | 72,554 | 72,554 | 72,554 |
| 5235 | Tax Revenue Collection | 50,000 | 22,306 | 18,949 | 50,000 | 50,000 | 50,000 | 50,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 701,829 | 715,613 | 710,774 | 800,626 | 787,473 | 787,473 | 787,473 |
| 161 - Town Clerk | | | | | | | | |
| 5110 | Personnel | 261,671 | 274,580 | 272,860 | 285,387 | 279,846 | 279,846 | 279,846 |
| 5190 | Contractual Obligations | 11,000 | 11,916 | 12,000 | 12,000 | 7,700 | 7,700 | 7,700 |
| 5400 | Supplies & Expenses | 650 | 1,304 | 1,391 | 2,025 | 2,025 | 2,025 | 2,025 |
| 5200 | Contract Services/Leases | 1,328 | 1,251 | 437 | 1,325 | 1,725 | 1,725 | 1,725 |
| 5800 | Capital Outlay | - | - | 761 | - | - | - | - |
| | TOTAL | 274,649 | 289,051 | 287,449 | 300,737 | 291,296 | 291,296 | 291,296 |
| 162 - Election Department | | | | | | | | |
| 5120 | Permanent Part Time | 53,248 | 34,366 | 63,186 | 22,367 | 75,396 | 75,396 | 75,396 |
| 5400 | Supplies & Expenses | 2,295 | 1,543 | 4,070 | 1,580 | 2,760 | 2,760 | 2,760 |
| 5200 | Contract Services/Leases | 49,277 | 40,129 | 54,173 | 34,821 | 81,854 | 81,854 | 81,854 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 104,820 | 76,038 | 121,429 | 58,768 | 160,010 | 160,010 | 160,010 |
| 163 - Board of Registrars | | | | | | | | |
| 5110 | Personnel | 40,740 | 43,950 | 46,330 | 49,215 | 52,145 | 52,145 | 52,145 |
| 5120 | Permanent Part Time | 3,204 | 3,205 | 3,205 | 3,441 | 3,441 | 3,441 | 3,441 |
| 5130 | Overtime | - | - | 1,606 | 2,000 | 2,000 | 2,000 | 2,000 |
| 5190 | Contractual Obligations | 583 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 5400 | Supplies & Expenses | 4,741 | 6,330 | 4,945 | 10,000 | 10,070 | 10,070 | 10,070 |
| 5200 | Contract Services/Leases | 2,618 | 1,100 | 3,300 | 3,275 | 3,300 | 3,300 | 3,300 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 51,886 | 55,585 | 60,386 | 68,931 | 71,957 | 71,957 | 71,957 |
| 171 - Conservation Commission | | | | | | | | |
| 5110 | Personnel | 177,008 | 192,377 | 194,142 | 208,633 | 219,327 | 219,327 | 219,327 |
| 5120 | Permanent Part Time | - | - | - | - | - | - | - |
| 5130 | Overtime | 1,567 | 2,644 | 2,892 | 3,136 | 3,260 | 3,260 | 3,260 |
| 5190 | Contractual Obligations | 4,574 | 10,941 | 13,959 | 15,316 | 17,616 | 17,616 | 17,616 |
| 5400 | Supplies & Expenses | 985 | 3,229 | 3,359 | 4,000 | 4,000 | 4,000 | 4,000 |
| 5200 | Contract Services/Leases | 923 | 2,653 | 1,190 | 2,900 | 2,900 | 2,900 | 2,900 |
| 7092 | Beaver Dam Control | 14,513 | 16,910 | 14,195 | 15,000 | 15,000 | 15,000 | 15,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 199,570 | 228,754 | 229,737 | 248,985 | 262,103 | 262,103 | 262,103 |

| Town of Billerica Budget Detail | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| FY2023 Page 3 | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 175 - Planning Board | | | | | | | |
| 5110 Personnel | 117,452 | 138,645 | 67,163 | 250,844 | 260,980 | 260,980 | 260,980 |
| 5120 Permanent Part Time | - | - | - | - | - | - | - |
| 5130 Overtime | - | 126 | 3,315 | 3,315 | 3,315 | 3,315 | 3,315 |
| 5190 Contractual Obligations | - | - | - | - | - | - | - |
| 5400 Supplies & Expenses | 1,003 | 1,500 | 732 | 1,500 | 1,500 | 1,500 | 1,500 |
| 5200 Contract Services/Leases | 688 | 1,500 | 31,500 | 71,500 | 71,500 | 71,500 | 71,500 |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | 119,143 | 141,771 | 102,710 | 327,159 | 337,295 | 337,295 | 337,295 |
| 176 - Board of Appeals | | | | | | | |
| 5110 Personnel | 54,651 | - | - | - | - | - | - |
| 5120 Permanent Part Time | - | - | - | - | - | - | - |
| 5130 Overtime | 2,007 | - | - | - | - | - | - |
| 5190 Contractual Obligations | 4,834 | - | - | - | - | - | - |
| 5400 Supplies & Expenses | 1,429 | - | - | - | - | - | - |
| 5200 Contract Services/Leases | 78 | - | - | - | - | - | - |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | 62,999 | - | - | - | - | - | - |
| 192 - Town Hall/Buildings | | | | | | | |
| 5110 Personnel | - | - | - | 186,201 | 277,965 | 277,965 | 277,965 |
| 5190 Contractual Obligations | - | - | - | 7,702 | 9,529 | 9,529 | 9,529 |
| 5200 Contract Services/Leases | - | 23,484 | - | 40,000 | 42,500 | 42,500 | 42,500 |
| 5400 Postage | 141,706 | 120,000 | 140,465 | 145,000 | 145,000 | 145,000 | 145,000 |
| 5400 Custodial Supplies | 3,801 | 2,000 | 11,619 | 8,000 | 12,000 | 12,000 | 12,000 |
| 5400 Supplies & Expenses | 24,702 | 21,856 | 29,785 | 25,000 | 35,000 | 35,000 | 35,000 |
| 7059 Cleaning Services | - | - | - | - | - | - | - |
| 5256 Utilities | 159,500 | 159,500 | 40,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 7058 Building Maintenance | 155,366 | 165,199 | 160,770 | 155,100 | 184,500 | 184,500 | 184,500 |
| 7055 Telephone | 91,512 | 91,424 | 80,313 | 90,000 | 90,000 | 90,000 | 90,000 |
| 7065 Abandoned Buildings | 176 | 4,305 | 15,674 | - | - | - | - |
| 706x Masonic Building | - | - | - | 50,000 | 50,000 | 50,000 | 50,000 |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | 576,763 | 587,768 | 478,626 | 757,003 | 896,494 | 896,494 | 896,494 |
| 691 - Historical Commission | | | | | | | |
| 5400 Supplies & Expenses | 50 | 50 | 10 | 50 | 50 | 50 | 50 |
| 5200 Contract Services/Leases | 250 | 250 | 248 | 250 | 250 | 250 | 250 |
| TOTAL | 300 | 300 | 258 | 300 | 300 | 300 | 300 |
| 910 - Town Systemwide | | | | | | | |
| 7080 Town Retirements | 175,000 | 125,000 | 176,244 | 250,000 | 250,000 | 250,000 | 250,000 |
| xxxx Town Settlements | - | - | - | - | - | - | - |
| 7088 Town Electric | - | - | 1,573,256 | 1,976,640 | 1,976,640 | 1,976,640 | 1,976,640 |
| 7095 Streetlights | 227,500 | 227,500 | 165,000 | 165,000 | 165,000 | 165,000 | 165,000 |
| 7096 Legal | 310,308 | 237,207 | 208,053 | 245,000 | 245,000 | 245,000 | 245,000 |
| 7098 Town Fuel | 306,719 | 261,557 | 350,096 | 415,000 | 415,000 | 415,000 | 415,000 |
| TOTAL | 1,019,527 | 851,264 | 2,472,649 | 3,051,640 | 3,051,640 | 3,051,640 | 3,051,640 |
| TOTAL GENERAL GOVERNMENT | 5,361,204 | 5,396,778 | 6,957,748 | 8,136,098 | 8,543,195 | 8,543,195 | 8,543,195 |

| Town of Billerica Budget Detail | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| FY2023 Page 4 | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 210 - Police Department | | | | | | | |
| 5110 Personnel | 5,692,192 | 5,352,945 | 5,739,676 | 5,973,428 | 6,043,241 | 6,043,241 | 6,043,241 |
| 5120 Permanent Part Time | 1,355 | 137 | 1,067 | 5,000 | 5,000 | 5,000 | 5,000 |
| 5130 Overtime | 662,019 | 720,000 | 745,000 | 780,000 | 780,000 | 780,000 | 780,000 |
| 5190 Contractual Obligations | 1,543,841 | 1,608,486 | 1,650,014 | 1,695,916 | 1,629,372 | 1,629,372 | 1,629,372 |
| 5400 Supplies & Expenses | 277,375 | 315,608 | 262,924 | 298,350 | 338,777 | 338,777 | 338,777 |
| 5256 Utilities | - | - | - | - | - | - | - |
| 5200 Contract Services/Leases | 170,179 | 157,273 | 132,835 | 206,700 | 214,950 | 214,950 | 214,950 |
| 5800 Capital Outlay | 176,300 | 185,600 | 212,800 | 212,800 | 241,952 | 241,952 | 241,952 |
| TOTAL | 8,523,261 | 8,340,049 | 8,744,316 | 9,172,194 | 9,253,292 | 9,253,292 | 9,253,292 |
| 220 - Fire Department | | | | | | | |
| 5110 Personnel | 6,258,373 | 6,212,452 | 6,545,426 | 6,549,300 | 6,667,681 | 6,667,681 | 6,667,681 |
| 5120 Permanent Part Time | 43,165 | 44,857 | 49,320 | 52,001 | 67,276 | 67,276 | 67,276 |
| 5130 Overtime | 643,889 | 740,000 | 778,217 | 794,559 | 811,250 | 811,250 | 811,250 |
| 5190 Contractual Obligations | 1,034,811 | 1,105,654 | 1,137,661 | 1,194,420 | 1,192,397 | 1,192,397 | 1,192,397 |
| 5400 Supplies & Expenses | 316,045 | 304,406 | 296,860 | 319,110 | 325,760 | 325,760 | 325,760 |
| 5200 Contract Services/Leases | 179,424 | 152,248 | 161,031 | 196,031 | 199,610 | 199,610 | 199,610 |
| 5256 Utilities | 79,476 | 84,500 | 34,057 | 64,000 | 70,000 | 70,000 | 70,000 |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | 8,555,183 | 8,644,117 | 9,002,572 | 9,169,421 | 9,333,974 | 9,333,974 | 9,333,974 |
| 231 - Ambulance | | | | | | | |
| 5110 Personnel | 1,018,559 | 996,418 | 1,148,979 | 1,194,695 | 1,190,829 | 1,190,829 | 1,190,829 |
| 5120 Permanent Part Time | 15,000 | 8,214 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 5130 Overtime | 207,000 | 222,000 | 237,000 | 237,000 | 237,000 | 237,000 | 237,000 |
| 5190 Contractual Obligations | 191,045 | 168,143 | 183,933 | 199,482 | 186,564 | 186,564 | 186,564 |
| 5400 Supplies & Expenses | 106,555 | 107,626 | 106,695 | 118,200 | 124,610 | 124,610 | 124,610 |
| 5200 Contract Services/Leases | 111,487 | 111,185 | 116,800 | 113,800 | 119,950 | 119,950 | 119,950 |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | 1,649,646 | 1,613,586 | 1,808,407 | 1,878,178 | 1,873,952 | 1,873,952 | 1,873,952 |
| 241 - Building Department | | | | | | | |
| 5110 Personnel | 537,585 | 562,012 | 607,987 | 655,259 | 694,548 | 694,548 | 694,548 |
| 5120 Permanent Part Time | - | - | - | - | - | - | - |
| 5130 Overtime | 10,000 | 10,000 | 10,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 5190 Contractual Obligations | 45,440 | 46,382 | 16,140 | 44,490 | 45,440 | 45,440 | 45,440 |
| 5400 Supplies & Expenses | 3,705 | 5,704 | 7,735 | 10,200 | 11,500 | 11,500 | 11,500 |
| 5200 Contract Services/Leases | 4,601 | 3,287 | 2,370 | 14,375 | 4,375 | 4,375 | 4,375 |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | 601,331 | 627,385 | 644,232 | 739,324 | 770,863 | 770,863 | 770,863 |
| 244 - Sealer Weights and Measures | | | | | | | |
| 5120 Permanent Part Time | | | | | | | |
| 5400 Supplies & Expenses | | | | | | | |
| 5200 Contract Services/Leases | 12,500 | 11,000 | 12,500 | 12,500 | 13,500 | 13,500 | 13,500 |
| TOTAL | 12,500 | 11,000 | 12,500 | 12,500 | 13,500 | 13,500 | 13,500 |
| 291 - Emergency Management | | | | | | | |
| 5110 Personnel | 12,581 | 12,933 | 13,231 | 13,509 | 52,000 | 52,000 | 52,000 |
| 5400 Supplies & Expenses | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 5190 Contractual Obligations | 4,327 | 5,400 | 5,400 | 5,400 | 5,400 | 5,400 | 5,400 |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | 24,908 | 26,333 | 26,631 | 26,909 | 65,400 | 65,400 | 65,400 |

| Town of Billerica Budget Detail | | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|--|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| FY2023 Page 5 | | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 292 - Animal Control | | | | | | | | |
| 5110 | Personnel | 59,617 | 63,844 | 63,626 | 66,457 | 67,852 | 67,852 | 67,852 |
| 5120 | Permanent Part Time | 21,522 | 22,393 | 27,753 | 31,481 | 32,380 | 32,380 | 32,380 |
| 5130 | Overtime | 7,940 | 10,228 | 5,980 | 14,000 | 14,000 | 14,000 | 14,000 |
| 5190 | Contractual Obligations | 500 | 1,650 | 2,150 | 2,550 | 5,025 | 5,025 | 5,025 |
| 5400 | Supplies & Expenses | 5,142 | 5,232 | 4,853 | 6,500 | 6,500 | 6,500 | 6,500 |
| 5200 | Contract Services/Leases | 4,534 | 5,123 | 5,676 | 6,500 | 6,500 | 6,500 | 6,500 |
| 5256 | Utilities | 5,478 | 7,000 | 4,744 | 5,500 | 5,500 | 5,500 | 5,500 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 104,733 | 115,470 | 114,782 | 132,987 | 137,758 | 137,758 | 137,758 |
| 510 - Board of Health | | | | | | | | |
| 5110 | Personnel | 265,561 | 292,620 | 282,061 | 307,506 | 325,622 | 325,622 | 325,622 |
| 5120 | Permanent Part Time | 37,791 | 39,110 | 40,189 | 82,634 | 82,612 | 82,612 | 82,612 |
| 5130 | Overtime | 3,500 | 3,353 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 |
| 5190 | Contractual Obligations | 35,566 | 33,916 | 24,273 | 30,616 | 31,883 | 31,883 | 31,883 |
| 5400 | Supplies & Expenses | 2,415 | 1,426 | 2,699 | 2,345 | 2,345 | 2,345 | 2,345 |
| 5200 | Contract Services/Leases | 8,826 | 8,990 | 13,478 | 22,464 | 28,532 | 28,532 | 28,532 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 353,659 | 379,415 | 367,200 | 450,065 | 475,493 | 475,493 | 475,493 |
| TOTAL PUBLIC SAFETY | | 19,825,221 | 19,757,355 | 20,720,640 | 21,581,578 | 21,924,232 | 21,924,232 | 21,924,232 |
| 410 - Engineering | | | | | | | | |
| 5110 | Personnel | 557,457 | 595,423 | 616,072 | 736,390 | 850,266 | 850,266 | 850,266 |
| 5130 | Overtime | 18,714 | 15,197 | - | - | - | - | - |
| 5190 | Contractual Obligations | 13,274 | 12,971 | 14,825 | 18,550 | 19,060 | 19,060 | 19,060 |
| 5400 | Supplies & Expenses | 7,984 | 7,972 | 7,184 | 8,000 | 8,000 | 8,000 | 8,000 |
| 5200 | Contract Services/Leases | 73,712 | 96,413 | 118,015 | 227,066 | 227,066 | 227,066 | 227,066 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 671,141 | 727,976 | 756,096 | 990,006 | 1,104,392 | 1,104,392 | 1,104,392 |
| 421 - Public Works Administration | | | | | | | | |
| 5110 | Personnel | 639,642 | 673,255 | 675,517 | 700,420 | 732,239 | 732,239 | 732,239 |
| 5120 | Permanent Part Time | 184,106 | 149,330 | 49,602 | 262,080 | 262,080 | 262,080 | 262,080 |
| 5130 | Overtime | - | - | - | - | - | - | - |
| 5190 | Contractual Obligations | 30,928 | 31,354 | - | 36,437 | 33,827 | 33,827 | 33,827 |
| 5400 | Supplies & Expenses | 5,557 | 2,266 | 595 | 3,000 | 3,000 | 3,000 | 3,000 |
| 5200 | Contract Services/Leases | 8,737 | 12,792 | - | 17,325 | 21,825 | 21,825 | 21,825 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 868,970 | 868,997 | 725,714 | 1,019,262 | 1,052,971 | 1,052,971 | 1,052,971 |
| 422 - Highway Department | | | | | | | | |
| 5110 | Personnel | 873,508 | 987,371 | 975,509 | 1,104,388 | 1,105,823 | 1,105,823 | 1,105,823 |
| 5130 | Overtime Regular | 48,688 | 54,973 | 52,059 | 76,681 | 76,681 | 76,681 | 76,681 |
| 5150 | Temporary/Seasonal | - | - | - | - | - | - | - |
| 5190 | Contractual Obligations | 26,018 | 26,431 | 18,336 | 30,350 | 30,350 | 30,350 | 30,350 |
| 5400 | Supplies & Expenses | 399,282 | 364,856 | 414,104 | 453,100 | 463,100 | 463,100 | 463,100 |
| 5200 | Contract Services/Leases | 304,944 | 219,861 | 267,774 | 322,293 | 322,293 | 322,293 | 322,293 |
| 5256 | Utilities | 24,517 | 29,250 | 9,493 | 13,100 | 13,100 | 13,100 | 13,100 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 1,676,957 | 1,682,742 | 1,737,275 | 1,999,912 | 2,011,347 | 2,011,347 | 2,011,347 |

| Town of Billerica Budget Detail | | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|---------------------------------|--------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| FY2023 Page 6 | | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 423 - Snow and Ice | | | | | | | | |
| 5131 | Snow Overtime | 170,534 | 133,794 | 168,980 | 70,000 | 70,000 | 70,000 | 70,000 |
| 5278 | Snow and Sand Expenses | 782,558 | 623,338 | - | 350,000 | 350,000 | 350,000 | 350,000 |
| | TOTAL | 953,092 | 757,132 | 168,980 | 420,000 | 420,000 | 420,000 | 420,000 |
| 433 - Solid Waste | | | | | | | | |
| 5285 | Solid Waste | 2,920,436 | 3,050,281 | 3,223,432 | 3,472,055 | 3,679,720 | 3,679,720 | 3,679,720 |
| | | 2,920,436 | 3,050,281 | 3,223,432 | 3,472,055 | 3,679,720 | 3,679,720 | 3,679,720 |
| 650 - Parks/Trees | | | | | | | | |
| 5110 | Personnel | 474,339 | 441,986 | 481,856 | 515,947 | 528,804 | 528,804 | 528,804 |
| 5120 | Permanent Part Time | - | - | - | - | - | - | - |
| 5130 | Overtime | 93,047 | 94,095 | 99,768 | 99,850 | 99,850 | 99,850 | 99,850 |
| 5190 | Contractual Obligations | 12,114 | 15,626 | 15,253 | 17,124 | 17,124 | 17,124 | 17,124 |
| 5400 | Supplies & Expenses | 93,843 | 67,773 | 65,377 | 85,925 | 85,925 | 85,925 | 85,925 |
| 7093 | Mosquito Control | 11,814 | 14,898 | 14,873 | 15,000 | 15,000 | 15,000 | 15,000 |
| 5200 | Contract Services/Leases | 67,686 | 125,424 | 129,368 | 140,830 | 135,830 | 135,830 | 135,830 |
| 5256 | Utilities | 3,000 | 7,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 5800 | Capital Outlay | 85,796 | 117,166 | 115,193 | 88,800 | 97,000 | 97,000 | 97,000 |
| | TOTAL | 841,639 | 884,468 | 924,188 | 965,976 | 982,033 | 982,033 | 982,033 |
| 491 - Cemetery | | | | | | | | |
| 5110 | Personnel | 248,433 | 275,890 | 290,136 | 296,781 | 275,357 | 275,357 | 275,357 |
| 5120 | Permanent Part Time | - | - | - | - | - | - | - |
| 5130 | Overtime | 30,002 | 42,086 | 31,008 | 58,200 | 58,200 | 58,200 | 58,200 |
| 5190 | Contractual Obligations | 10,296 | 8,477 | 8,455 | 10,296 | 49,752 | 49,752 | 49,752 |
| 5400 | Supplies & Expenses | 17,570 | 33,983 | 13,022 | 43,000 | 43,000 | 43,000 | 43,000 |
| 7093 | Mosquito Control | - | - | - | - | - | - | - |
| 5200 | Contract Services/Leases | 8,691 | 5,922 | 7,915 | 20,450 | 20,450 | 20,450 | 20,450 |
| 5256 | Utilities | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| 5800 | Perpetual Care | - | - | - | - | - | - | - |
| | TOTAL | 317,242 | 368,608 | 352,786 | 430,977 | 449,009 | 449,009 | 449,009 |
| TOTAL PUBLIC WORKS | | 8,249,477 | 8,340,204 | 7,888,471 | 9,298,188 | 9,699,473 | 9,699,473 | 9,699,473 |

| Town of Billerica Budget Detail | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| FY2023 Page 7 | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 300 - Billerica Public Schools | | | | | | | |
| 5166 Professional Salaries | 51,584,651 | 53,532,364 | 55,250,753 | 56,079,514 | 57,761,900 | 57,761,900 | 57,761,900 |
| 5170 Clerical Salaries | | | | 1,070,183 | 1,102,288 | 1,102,288 | 1,102,288 |
| 5180 Other Salaries | | | | | | | |
| 5466 Supplies & Expenses | 1,755,573 | 1,755,573 | 1,811,927 | 1,839,106 | 1,894,279 | 1,894,279 | 1,894,279 |
| 5266 Contract Services/Leases | 8,308,961 | 8,308,961 | 8,575,678 | 8,704,314 | 8,965,443 | 8,965,443 | 8,965,443 |
| 5267 Utilities | 1,378,624 | 1,378,624 | 1,422,878 | 1,444,221 | 1,487,547 | 1,487,547 | 1,487,547 |
| 5866 Capital Outlay | 282,899 | 282,899 | 291,980 | 296,360 | 305,251 | 305,251 | 305,251 |
| TOTAL | 63,310,708 | 65,258,421 | 67,353,216 | 69,433,698 | 71,516,709 | 71,516,709 | 71,516,709 |
| 310 - Shawsheen Technical School | | | | | | | |
| 5300 Operating Costs | 10,917,388 | 10,256,850 | 9,807,569 | 10,101,796 | 10,011,652 | 10,011,652 | 10,011,652 |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | 10,917,388 | 10,256,850 | 9,807,569 | 10,101,796 | 10,011,652 | 10,011,652 | 10,011,652 |
| TOTAL PUBLIC EDUCATION | 74,228,096 | 75,515,271 | 77,160,785 | 79,535,494 | 81,528,361 | 81,528,361 | 81,528,361 |
| 610 - Public Library | | | | | | | |
| 5110 Personnel | 785,772 | 828,851 | 867,421 | 903,158 | 894,513 | 894,513 | 894,513 |
| 5120 Permanent Part Time | 374,410 | 363,716 | 344,461 | 398,339 | 368,706 | 368,706 | 368,706 |
| 5190 Contractual Obligations | 30,481 | 30,481 | 26,363 | 27,448 | 22,021 | 22,021 | 22,021 |
| 5400 Supplies & Expenses | 214,053 | 211,093 | 212,331 | 226,869 | 231,159 | 231,159 | 231,159 |
| 5200 Contract Services/Leases | 80,567 | 73,957 | 75,285 | 82,974 | 84,634 | 84,634 | 84,634 |
| 7059 Cleaning Service | 20,100 | 17,932 | 23,021 | 27,300 | 27,846 | 27,846 | 27,846 |
| 5256 Utilities | 76,800 | 76,800 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | 1,582,183 | 1,602,830 | 1,573,882 | 1,691,087 | 1,653,879 | 1,653,879 | 1,653,879 |
| 630 - Recreation Department | | | | | | | |
| 5110 Personnel | 252,300 | 254,750 | 247,444 | 305,028 | 312,429 | 312,429 | 312,429 |
| 5120 Permanent Part Time | 95,018 | 107,641 | 52,403 | 57,700 | 70,000 | 70,000 | 70,000 |
| 5190 Contractual Obligations | 7,300 | 6,725 | 6,332 | 5,200 | 7,350 | 7,350 | 7,350 |
| 5400 Supplies & Expenses | 8,063 | 2,891 | 12,257 | 11,580 | 11,580 | 11,580 | 11,580 |
| 5200 Contract Services/Leases | 51,106 | 46,731 | 48,622 | 65,836 | 76,586 | 76,586 | 76,586 |
| 5256 Utilities | 10,000 | 10,000 | 2,993 | 3,000 | 3,000 | 3,000 | 3,000 |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | 423,787 | 428,738 | 370,051 | 448,344 | 480,945 | 480,945 | 480,945 |
| 91070 - Civic Events/Organizations | | | | | | | |
| 7067 VFW-P, DAV, VFW-S | 600 | 600 | - | 600 | 600 | 600 | 600 |
| 7068 Memorial Day/Homcoming | 8,985 | 9,000 | 403 | 11,000 | 11,000 | 11,000 | 11,000 |
| 7097 Festival Account | 5,000 | 5,000 | - | 7,500 | 10,000 | 10,000 | 10,000 |
| 7098 350th Celebration | - | - | - | - | - | - | - |
| 7076 Middlesex Canal | - | - | - | 1,500 | 1,500 | 1,500 | 1,500 |
| 7077 Beautification | 2,591 | 4,526 | 1,319 | 15,000 | 15,000 | 15,000 | 15,000 |
| 7084 Scholarship Account | 5,100 | 5,022 | 5,100 | 5,100 | 5,100 | 5,100 | 5,100 |
| TOTAL | 22,276 | 24,148 | 6,822 | 40,700 | 43,200 | 43,200 | 43,200 |
| TOTAL LIBRARY & RECREATION | 2,028,246 | 2,055,716 | 1,950,755 | 2,180,131 | 2,178,024 | 2,178,024 | 2,178,024 |

| Town of Billerica Budget Detail | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| FY2023 Page 8 | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 543 - Veterans Services | | | | | | | |
| 5110 Personnel | 117,049 | 125,686 | 131,046 | 136,760 | 141,255 | 141,255 | 141,255 |
| 5190 Contractual Obligations | 4,534 | 4,434 | 4,934 | 5,434 | 5,434 | 5,434 | 5,434 |
| 5400 Supplies & Expenses | 3,885 | 2,060 | 4,937 | 5,210 | 5,210 | 5,210 | 5,210 |
| 5200 Contract Services/Leases | 1,012 | 1,204 | 339 | 1,785 | 1,785 | 1,785 | 1,785 |
| 5280 Veterans Benefits | 320,608 | 404,830 | 346,158 | 400,000 | 300,000 | 300,000 | 300,000 |
| TOTAL | 447,088 | 538,214 | 487,414 | 549,189 | 453,684 | 453,684 | 453,684 |
| 541 - Council on Aging | | | | | | | |
| 5110 Personnel | 198,168 | 217,357 | 323,402 | 257,658 | 271,152 | 271,152 | 271,152 |
| 5120 Permanent Part Time | 18,727 | 22,734 | 22,484 | 26,224 | 36,489 | 36,489 | 36,489 |
| 5190 Contractual Obligations | 5,639 | 6,101 | 7,050 | 10,850 | 10,850 | 10,850 | 10,850 |
| 5400 Supplies & Expenses | 37,239 | 37,215 | 41,443 | 42,270 | 42,270 | 42,270 | 42,270 |
| 5200 Contract Services/Leases | 34,447 | 35,371 | 41,337 | 41,665 | 44,465 | 44,465 | 44,465 |
| 5256 Utilities | 29,043 | 32,690 | 11,464 | 17,000 | 17,000 | 17,000 | 17,000 |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | 323,263 | 351,468 | 447,180 | 395,667 | 422,227 | 422,227 | 422,227 |
| TOTAL HUMAN SERVICES | 770,351 | 889,682 | 934,594 | 944,856 | 875,911 | 875,911 | 875,911 |

| Town of Billerica Budget Detail | EXPENDED FY2019 | EXPENDED FY2020 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| FY2023 Page 9 | | | | | | | |
| 710 - Capital | | | | | | | |
| 7155 Equipment | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 |
| 7145 Contracts | 500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 2,000,000 | 2,000,000 | 2,000,000 |
| TOTAL | 1,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,500,000 | 2,500,000 | 2,500,000 |
| 710 - Debt and Interest | | | | | | | |
| 7150 Debt Principal - Town | 170,000 | 180,000 | 315,000 | 260,000 | 823,000 | 823,000 | 823,000 |
| 7140 Debt Principal - School | 500,000 | 490,000 | 480,000 | 475,000 | 443,000 | 443,000 | 443,000 |
| 7550 Debt Interest - Town | 42,950 | 58,109 | 68,050 | 53,575 | 609,065 | 609,065 | 609,065 |
| 7160 Debt Interest - School | 140,350 | 1,234,250 | 106,775 | 89,331 | 90,038 | 90,038 | 90,038 |
| 7130 Temporary Borrowing - Town | 420,000 | 275,443 | 17,950 | 350,000 | 350,000 | 350,000 | 350,000 |
| 7150 Temporary Borrowing - Debt Exclusion | - | 201,125 | 131,500 | 90,000 | - | - | - |
| 7170 High School Exclusion - Principal | 1,800,000 | 2,000,000 | 1,785,000 | 1,865,000 | 1,950,000 | 1,950,000 | 1,950,000 |
| 7170 High School Exclusion - Interest | 3,339,219 | 3,316,097 | 3,266,331 | 3,177,081 | 3,083,831 | 3,083,831 | 3,083,831 |
| 75XP Parker Debt Exclusion - Principal | 1,250,000 | 320,000 | 320,000 | 320,000 | 320,000 | 320,000 | 320,000 |
| 75XI Parker Debt Exclusion - Interest | 215,563 | 165,562 | 152,763 | 136,763 | 123,963 | 123,963 | 123,963 |
| 75XO Debt Stabilization Appropriation | 766,198 | 641,323 | - | - | - | - | - |
| TOTAL | 8,644,280 | 8,881,909 | 6,643,369 | 6,816,750 | 7,792,896 | 7,792,896 | 7,792,896 |
| 91070 - Town/School Shared Costs | | | | | | | |
| 7010 Bldg/Auto/Liab Insurance | 859,795 | 1,143,998 | 1,361,261 | 1,331,000 | 1,441,000 | 1,441,000 | 1,441,000 |
| 7012 Health Insurance | 16,237,027 | 16,314,027 | 16,744,339 | 17,163,339 | 17,163,339 | 17,163,339 | 17,163,339 |
| 7020 Workers' Compensation | 691,363 | 755,117 | 687,377 | 866,000 | 866,000 | 866,000 | 866,000 |
| 7030 Unemployment Comp. | 61,483 | 77,225 | 5,160 | 100,000 | 100,000 | 100,000 | 100,000 |
| 7042 Medicare | 1,149,675 | 1,249,285 | 1,250,360 | 1,133,240 | 1,133,240 | 1,133,240 | 1,133,240 |
| 7052 County Retirement Assessment | 11,555,145 | 11,924,109 | 12,782,396 | 13,584,397 | 14,484,999 | 14,484,999 | 14,484,999 |
| 7052 OPEB Trust Contribution | 1,150,000 | 1,322,500 | 1,520,875 | 1,749,006 | 2,011,357 | 2,011,357 | 2,011,357 |
| TOTAL | 31,704,488 | 32,786,261 | 34,351,768 | 35,926,982 | 37,199,935 | 37,199,935 | 37,199,935 |
| TOTAL TOWN & SCHOOL SHARED COSTS | 41,348,768 | 43,668,170 | 42,995,137 | 44,743,732 | 47,492,831 | 47,492,831 | 47,492,831 |
| SUMMARY | | | | | | | |
| General Government | 5,361,204 | 5,396,778 | 6,957,748 | 8,136,098 | 8,543,195 | 8,543,195 | 8,543,195 |
| Public Safety | 19,825,221 | 19,757,355 | 20,720,640 | 21,581,578 | 21,924,232 | 21,924,232 | 21,924,232 |
| Public Works | 8,249,477 | 8,340,204 | 7,888,471 | 9,298,188 | 9,699,473 | 9,699,473 | 9,699,473 |
| Public Education | 74,228,096 | 75,515,271 | 77,160,785 | 79,535,494 | 81,528,361 | 81,528,361 | 81,528,361 |
| Library and Recreation | 2,028,246 | 2,055,716 | 1,950,755 | 2,180,131 | 2,178,024 | 2,178,024 | 2,178,024 |
| Human Services | 770,351 | 889,682 | 934,594 | 944,856 | 875,911 | 875,911 | 875,911 |
| Town/School Shared Costs | 41,348,768 | 43,668,170 | 42,995,137 | 44,743,732 | 47,492,831 | 47,492,831 | 47,492,831 |
| TOTAL | 151,811,363 | 155,623,176 | 158,608,130 | 166,420,077 | 172,242,027 | 172,242,027 | 172,242,027 |

ARTICLE 10 - FISCAL YEAR 2023 WATER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of money to operate the Water Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2022 and ending June 30, 2023; or act in relation thereto.

| | EXPENDED FY2019 | EXPENDED FY2020 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| WATER ENTERPRISE BUDGET | | | | | | | |
| <i>Personnel Services</i> | | | | | | | |
| Full Time | 1,426,560 | 1,451,820 | 1,536,732 | 1,599,119 | 1,586,758 | 1,586,758 | 1,586,758 |
| Part Time | 50,929 | 59,433 | | - | - | - | - |
| Seasonal | | - | | - | - | - | - |
| Flushing/Inspection | 154,179 | 101,005 | 75,375 | 169,699 | 169,699 | 169,699 | 169,699 |
| Overtime | 297,000 | 265,385 | 318,701 | 318,701 | 318,701 | 318,701 | 318,701 |
| Contractual Obligations | 98,020 | 61,286 | 65,901 | 99,861 | 149,951 | 149,951 | 149,951 |
| Total | 2,026,688 | 1,938,929 | 1,996,709 | 2,187,380 | 2,225,109 | 2,225,109 | 2,225,109 |
| <i>Expenses</i> | | | | | | | |
| Supplies and Expenses | 1,141,806 | 1,068,759 | 1,082,361 | 1,226,987 | 1,350,657 | 1,350,657 | 1,350,657 |
| Contract Services/Leases | 535,905 | 601,402 | 666,822 | 678,305 | 714,305 | 714,305 | 714,305 |
| Utilities | 576,950 | 594,000 | 50,836 | 64,000 | 70,750 | 70,750 | 70,750 |
| Capital Outlay | - | - | - | - | - | - | - |
| Reserve | - | - | | 83,000 | 83,000 | 83,000 | 83,000 |
| Total Expenses | 2,254,661 | 2,264,161 | 1,800,019 | 2,052,292 | 2,218,712 | 2,218,712 | 2,218,712 |
| <i>Debt Service</i> | | | | | | | |
| Short - Term Interest | 122,889 | 100,401 | 11,169 | 25,000 | 25,000 | 25,000 | 25,000 |
| Long - Term Principal | 1,617,826 | 1,642,625 | 2,096,370 | 2,542,216 | 2,489,902 | 2,489,902 | 2,489,902 |
| Long - Term Interest | 203,436 | 298,031 | 348,972 | 377,546 | 357,259 | 357,259 | 357,259 |
| Total Debt Service | 1,944,151 | 2,041,057 | 2,456,511 | 2,944,762 | 2,872,160 | 2,872,160 | 2,872,160 |
| TOTAL BUDGET | 6,225,500 | 6,244,147 | 6,253,239 | 7,184,434 | 7,315,982 | 7,315,982 | 7,315,982 |

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 10 Explanation: This is a Water Enterprise Budget as voted pursuant to Article 29 of the October 2015 Annual Fall Town Meeting. This budget will be funded by general tax revenue and water user fees. The line-item budget is arranged to show the actual expenditures for the prior fiscal years and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The preceding budget, when considered by the Town Meeting shall first be subject to amendment, if any, as may be proposed by the Finance Committee. The Town Manager’s detailed budget and all explanatory information are available to the Town Meeting Representatives and the General Public for inspection in the Town Manager’s Office, the Public Library and the Town Clerk’s Office. This information is also available in the Town Meeting Book and on the Town Manager’s Page: <http://www.town.billerica.ma.us/365/Budget-Information>.

ARTICLE 11 - FISCAL YEAR 2023 SEWER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2022 and ending June 30, 2023; or act in relation thereto.

| | EXPENDED FY2019 | EXPENDED FY2020 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| SEWER ENTERPRISE BUDGET | | | | | | | |
| <i>Personnel Services</i> | | | | | | | |
| Full Time | 935,196 | 1,057,934 | 1,136,964 | 1,180,907 | 1,179,746 | 1,179,746 | 1,179,746 |
| Part Time/Seasonal | | | | - | - | - | - |
| Overtime | 119,622 | 135,000 | 160,000 | 170,000 | 170,000 | 170,000 | 170,000 |
| Contractual Obligations | 26,954 | 23,810 | 64,700 | 68,209 | 54,075 | 54,075 | 54,075 |
| Total | 1,081,772 | 1,216,744 | 1,361,664 | 1,419,115 | 1,403,821 | 1,403,821 | 1,403,821 |
| <i>Expenses</i> | | | | | | | |
| Supplies and Expenses | 517,773 | 548,304 | 641,791 | 764,200 | 764,200 | 764,200 | 764,200 |
| Contract Services/Leases | 712,216 | 1,086,375 | 987,141 | 1,004,265 | 1,134,450 | 1,134,450 | 1,134,450 |
| Utilities | 402,156 | 415,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Capital Outlay | | | | | 100,000 | 100,000 | 100,000 |
| Reserve | | | | 83,000 | 83,000 | 83,000 | 83,000 |
| Total Expenses | 1,632,145 | 2,049,679 | 1,643,932 | 1,866,465 | 2,096,650 | 2,096,650 | 2,096,650 |
| <i>Debt Service</i> | | | | | | | |
| Short - Term Interest | 211,759 | 103,995 | 35,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| Long - Term Principal | 3,869,322 | 3,868,381 | 3,752,306 | 4,331,842 | 4,310,622 | 4,310,622 | 4,310,622 |
| Long - Term Interest | 992,937 | 103,392 | 985,784 | 1,060,947 | 1,055,732 | 1,055,732 | 1,055,732 |
| Total Debt Service | 5,074,018 | 4,075,768 | 4,773,090 | 5,542,789 | 5,516,354 | 5,516,354 | 5,516,354 |
| TOTAL BUDGET | 7,787,935 | 7,342,191 | 7,778,686 | 8,828,369 | 9,016,825 | 9,016,825 | 9,016,825 |

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 11 Explanation: This is a Wastewater Enterprise Budget as voted pursuant to Article 30 of the October 2015 Annual Fall Town Meeting. This budget will be funded by general tax revenue and water user fees. The line-item budget is arranged to show the actual expenditures for the prior years and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The preceding budget, when considered by the Town Meeting shall first be subject to amendment, if any, as may be proposed by the Finance Committee. The Town Manager’s detailed budget and all explanatory information are available to the Town Meeting Representatives and the General Public for inspection in the Town Manager’s Office, the Public Library and the Town Clerk’s Office. This information is also available in the Town Meeting Book and on the Town Manager’s Page: <http://www.town.billerica.ma.us/365/Budget-Information>.

ARTICLE 12 - TO ALLOW THE TOWN MANAGER AND FINANCE COMMITTEE TO TRANSFER FUNDS

To see if the Town will vote to allow the Town Manager, upon request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of \$5,000 from the amount voted at Town Meeting per line item for Fiscal Year 2023, with the exclusion of travel accounts, within the same department. Transfers within department line items in-excess-of \$5,000 for Fiscal Year 2023 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of \$5,000 and under must be provided to the Finance Committee on the first Tuesday of each month; or act in relation thereto.

Submitted by the Finance Committee

Finance Committee recommends approval.

Article 12 Explanation: This article gives the Town Manager the authority to transfer funds between budget line items within a particular department, not-to-exceed \$5,000 per fiscal year. If the amount exceeds \$5,000, the article gives the authority to make such a transfer with the Finance Committee's approval.

ARTICLE 13 - TO AUTHORIZE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2, as most recently amended, to set Fiscal Year 2023 spending limits for revolving funds as follows:

| <u>REVOLVING FUND</u> | <u>FY 2023 SPENDING LIMIT</u> |
|--|--|
| Animal Control | \$5,000 |
| Inspectional Service Emergency Overtime | \$10,000 |
| Wetlands By-Law | \$30,000 |
| C.O.A. Programs | \$100,000 |
| BEAM Program | \$2,000,000 |
| Respite Care | \$120,000 |
| Flu Shot Program | \$15,000 |

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board and Billerica School Committee

Finance Committee recommends approval.

Article 13 Explanation: Revolving Funds are allowed under M.G.L. Chapter 44, Section 53E ½ and must be established by By-Law. Under the statute, as most recently amended, Town Meeting must authorize the funding limit of Revolving Funds each year.

ARTICLE 14 - COMMUNITY PRESERVATION FUND BUDGET AND PROJECT RECOMMENDATIONS

To see if the Town will vote to appropriate or reserve the sum of \$1,000,000 from Community Preservation Fund annual revenues for committee administrative expenses and special purpose fund balances as follows:

| | | |
|-----------------|--|-----------|
| Appropriations: | Administrative Budget | \$45,000 |
| Reserves: | Community Housing Special Fund Balance | \$100,000 |
| | Historic Preservation Special Fund Balance | \$100,000 |
| | Open Space and Recreation Special Fund Balance | \$100,000 |
| | Unreserved Fund Balance | \$655,000 |

And further, to determine whether the Town will vote to transfer from the Community Preservation Fund or otherwise fund for community preservation purposes the sum of \$823,055 shown below for the referenced projects; and, in connection therewith, to authorize the Select Board to acquire any interests in land that may be necessary to effectuate the purposes of this vote, or to grant any interests in land as may be necessary to comply with M.G.L. Chapter 44B; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article; all in accordance with Massachusetts General Laws Chapter 44B or other applicable law; with sums appropriated hereunder to be expended under the direction of the Town Manager:

| <u>Open Space and Recreation</u> | | |
|----------------------------------|---------------------------------|--------------|
| Project | Funding Source | Amount |
| Invasive Species | Special Fund Balance | \$70,000.00 |
| Tennis Court / Pickle Ball | Special Fund Balance | \$75,000.00 |
| Skate Park | Special Fund Balance | \$20,000.00 |
| | Total Open Space and Recreation | \$165,000.00 |

| <u>Historic Preservation</u> | | |
|-------------------------------|-------------------------------------|--------------|
| Project | Funding Source | Amount |
| Howe School | Special Fund Balance / Undesignated | \$500,000.00 |
| Clara Sexton Barn Renovations | Undesignated Fund Balance | \$158,055.00 |
| | Total Historic Preservation | \$658,055.00 |

| | | |
|--|--------------------|--------------|
| | Total all Projects | \$823,055.00 |
|--|--------------------|--------------|

Or act in relation thereto.

Submitted by the Community Preservation Committee

Finance Committee recommends approval.

Article 14 Explanation: The Community Preservation Committee received applications for projects to use funds within the Community Preservation Fund, and the five projects described will be recommended to Town Meeting for approval.

Invasive Species: This recommendation is for \$70,000 of Open Space and Recreation Special Fund Balance.

Tennis Courts / Pickle Ball: This recommendation is for \$75,000 of Open Space and Recreation Special Fund Balance.

Skate Park: This recommendation is for \$20,000 of Open Space and Recreation Special Fund Balance.

Howe School: This recommendation is for \$100,000 of Historic Special Fund Balance and \$400,000 of Undesignated Fund Balance.

Barn Renovations: This recommendation is for \$158,055 of Undesignated Fund Balance.

ARTICLE 15 - TO PURCHASE A HYDRO EXCAVATOR TRUCK FOR THE WATER DEPARTMENT

To see if the Town will vote to transfer and appropriate the sum of \$570,000 from the Water Enterprise Retained Earnings Fund for the purchase and equipping of a 2022 TRUVAC HXX Hydro Excavation Machine with Positive Displacement Vacuum System, including the payment of all costs incidental and related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 15 Explanation: A Hydro Excavator performs excavation using pressurized water and a vacuum, which transfers excavated soil to a storage tank. It allows for a non-destructive and more accurate way to excavate soil around and near underground utilities.

ARTICLE 16 - TO FUND FEASIBILITY STUDY FOR INTERGENERATIONAL CENTER

To See if the Town will vote to appropriate from Free Cash the sum of \$500,000 to conduct a Feasibility Study, including the payment of all costs incidental and related thereto, to determine the best solution to meet the needs of the Council on Aging's current and future programs as well as the program needs of the current and future Recreation Department. This shall include, but not be limited to, all of the current and future program needs of both the Recreation Department and COA as identified by BH+A and a study commissioned by the Capital Facilities Committee (CFC). It shall consider locating both Departments in one facility at a site designated by the CFC. It shall also consider repurposing the current Senior Center for a COA programming based on current and future program needs and consider another location to address the current and future needs of the Recreation Department. This study should consider operational costs as well as staffing costs. The final options presented to the Town shall be of a conceptual design level sufficient to establish projected costs for all options and possible financing plans to pay for it; or act in relation thereto.

Submitted by the Capital Facilities Committee

Finance Committee does not recommend.

Article 16 Explanation: This article is intended to take a comprehensive look at Recreational and COA program needs today and in the future. Specifically, it intended to assess the possibility of an Intergenerational Center or Community Center to address these needs and to consider alternative solutions to addressing these needs. The goal would be to develop project proposals costs and financing plans.

ARTICLE 17 - TO AUTHORIZE THE STORMWATER ASSET MANAGEMENT PROJECT

To see if the Town will vote to appropriate \$231,750 for the Billerica Stormwater Asset Management Project, including the payment of all costs incidental and related thereto, and as funding therefor to raise and appropriate the sum of \$139,000 in anticipation of grant funding (approximately 60% of the total project cost) for which the Town will be reimbursed by MassDEP and the Massachusetts Clean Water Trust, to provide in-kind services by the Town valued at \$29,250, and to transfer from the FY2022 Budget Line Engineering Contractual Services/Leases the amount of \$63,500; or to take any other action relative thereto.

Submitted by the Town Manager, authorized by the Select Board

Finance Committee recommends approval.

Article 17 Explanation: The Town was awarded a grant to complete a Stormwater Asset Management Project, which will be partially reimbursed by MassDEP. The cash match has already been funded by the Fiscal Year 2022 Town Budget (approved in Article 10 of 2021 Annual Spring Town Meeting). However, MassDEP and the Clean Water Trust require that the entire project cost is appropriated prior to reimbursement.

ARTICLE 18 - TO FUND DESIGN FOR A NEW DPW FACILITY

To see if the Town will vote to appropriate the sum of \$4,500,000 to pay the cost of design and bidding services for the New Public Works Facility, including the payment of all costs incidental and related thereto; and that to meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow the sum of \$4,500,000 under and pursuant to the provisions of M.G.L. Chapter 44, Section 7, and or any other enabling authority; and further, to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 18 Explanation: This article will fund the design and bidding costs for a new DPW facility. It will be located on the old Middlesex House of Correction Sewer Treatment Plant site which is adjacent to the fueling stations on the VVP property. This will be a \$50 million facility that will house DPW, Engineering and Parks and Trees. This project will include locating a salt shed at the current DPW Alexander Road Property. The State Senator, Cindy Friedman, has introduced a bill that will reassign a conservation restriction on this property to another portion of the property to allow the Town a buildable site. This legislation is expected to be approved in July of 2022.

ARTICLE 19 - TO INCREASE FUNDING AUTHORIZATION WWTF PHASE III

To see if the Town will vote to appropriate \$1,650,000 for the purpose of financing the construction of the Water Resource Recovery Facility, including but not limited to unforeseen conditions encountered during construction of the Phase 3 Upgrades, boulder removal, additional dewatering and additional abatement of hazardous materials during construction of the new Operations Building, and the reconfiguration of electrical duct banks and relocation of a switchboard and transformer due to unforeseen underground conflicts, and including all costs incidental and related thereto, and that to meet this appropriation the Treasurer, with the approval of the Select Board, be authorized to borrow \$1,650,000 and issue bonds or notes therefore under (M.G.L. Chapter 44 or any other applicable general or special law governing the issuance of local bonds), and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, Chapter 78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Select Board determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, Chapter 78; that the Treasurer with the approval of the Select Board be authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, Chapter 78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Select Board is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project, or to execute any agreement necessary to effectuate the purposes of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 19 Explanation: This appropriation provides funds for unforeseen conditions encountered during construction of the Phase 3 Upgrades, including but not limited to, boulder removal, additional dewatering and additional abatement of hazardous materials during construction of the new Operations Building, the reconfiguration of electrical duct banks and relocation of a switchboard and transformer due to unforeseen underground conflicts.

ARTICLE 20 - TO FUND INSTALLATION OF SEWER ON A PORTION OF RANGEWAY ROAD BY SEWER BETTERMENT

To see if the Town will vote to appropriate a sum of \$4,250,000 to pay for the cost of design and construction of sewer on Rangeway Road, including the payment of all costs incidentals and related thereto; and that to meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow the sum of \$4,250,000 under and pursuant to the provisions of M.G. L. Chapter 44, Section 7, and or any other enabling authority; and to authorize the Select Board to acquire by gift, purchase or eminent domain any easements for sewer purposes associated with the project; and further, to authorize the Select Board to execute any documents or instruments necessary to effect said easements; and to raise and appropriate or transfer from available funds, or borrow a sum of money for the payment of property damages and other costs/expenses related to said easement acquisitions; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 20 Explanation: This is a Betterment Project for a portion of Rangeway Road. The condo associations and businesses have requested use of Town bonding. The debt service will be strictly paid by the betterment assessment of abutters within the limit of work that will benefit from the new sewer line.

ARTICLE 21 - STUDY / DESIGN / INSTALL OF NEW LIGHTING AT THE POLLARD AND VINING ATHLETIC FIELDS

To see if the Town will vote to transfer from free cash the sum of \$1,327,000 for the purpose of studying, designing and installing lights at the Pollard and Vining Athletic Fields, including the payment of all costs and incidentals; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 21 Explanation: The lighting at these two fields were removed because they presented a public safety hazard. They will be replaced with LED lighting and unidirectional lighting to eliminate light pollution.

ARTICLE 22 - TO DISPOSE OF TOWN-OWNED LAND FOR THE PURPOSE OF AFFORDABLE HOUSING

To see if the Town will vote to transfer the care, custody, management, and control of the properties located on Parkway Avenue (map/parcel number 31-232-0) and on Saville Street (map/parcel number 12-36-0) from the tax title custodian for tax title purposes to the Select Board for general municipal purposes and for the purpose of disposition of all or a portion of said properties by lease, sale, or otherwise; and further, to authorize the Select Board to dispose of such properties in accordance with the requirements of M.G.L. Chapter 30B, Section 16 or any other applicable statute or law, upon such terms and conditions as deemed to be in the best interest of the Town, with said disposition to be limited to the purpose of developing affordable housing to be included on the Town's subsidized Housing Inventory as maintained by the Department of Housing and Community Development; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 22 Explanation: This is a request to dispose of these two properties for the specific purpose of creating affordable housing on these two properties. This will be done through an RFP process.

ARTICLE 23 - TO DISPOSE OF TOWN-OWNED LAND ON REPUBLIC ROAD FOR THE PURPOSE OF MARIJUANA CULTIVATION

To see if the Town will vote to transfer the care, custody, management, and control of the property located on Republic Road (map/parcel number 48-30-1) from the tax title custodian for tax title purposes to the Select Board for general municipal purposes and the purpose of disposition of all or a portion of said property by lease, sale, or otherwise; and further, to authorize the Select Board to dispose of such property in accordance with the requirements of M.G.L. Chapter 30B, Section 16 or any other applicable statute or law, upon such terms and conditions as deemed to be in the best interest of the Town, with said disposition to be limited to the purpose of a marijuana cultivation site; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 23 Explanation: This is a request to dispose of a property for the specific purpose of marijuana cultivation. This will be done through an RFP process.

ARTICLE 24 - TO TRANSFER THE CARE, CUSTODY, MANAGEMENT AND CONTROL OF SCHOOL GRASS ATHLETIC FIELDS

To see if the Town will vote to transfer the care, custody, management and control of the below listed parcels of land from the School Department, as held for school purposes, to the Select Board, for general municipal purposes and recreational purposes, said parcels being the school fields having been determined by the School Committee to be surplus to the needs of the School Department and so as to allow the Town to manage and maintain said fields subject to an agreement with the School Department for the coordination of use of those fields, the fields being the following:

| | |
|-----------------|----------------|
| Ditson Fields | Kennedy Fields |
| Dutile Field | Parker Fields |
| Hajjar Fields | Locke Fields |
| Marshall Fields | |

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 24 Explanation: This article is intended to convey all jurisdictional authority of these properties over to the Town. Town Meeting previously transferred care, custody and control over to the Town. Of specific note is the Marshall Football stadium, this is also being transferred to the Town provided the School Committee also take an affirmative vote to transfer the property.

ARTICLE 25 - TO AMEND ARTICLE XX BY DELETING SECTION 2.C OF THE GENERAL BY-LAWS OF THE TOWN OF BILLERICA AS AMENDED

To see if the Town will vote to delete the following language from Article XX, Section 2, Subsection C of the General By-Laws of the Town of Billerica.

“(c) This policy shall be in effect and enforceable when the Commonwealth of Massachusetts’ rate of unemployment is at a level of six percent (6%), or higher, on the date of execution of said contract, as determined by the Commonwealth of Massachusetts Division of Employment and Training, Research Bureau, as published by said agency monthly”.

Or act in relation thereto.

Submitted by the Select Board Member John Burrows

Finance Committee has not yet made final recommendation.

Article 25 Explanation: This article eliminates the need to meet the unemployment rate requirement to enforce Article 20.

ARTICLE 26 - TO ESTABLISH A POLICY TO RENAME THE BILLERICA SUBSTANCE “ABUSE” PREVENTION COMMITTEE TO THE BILLERICA SUBSTANCE AWARENESS AND PREVENTION COMMITTEE

To see if the Town will vote to change the name of the "Billerica Substance Abuse and Prevention Committee" to the "Billerica Substance Awareness and Prevention Committee"; or act in relation thereto.

Submitted by the Substance Abuse Prevention Committee

Finance Committee recommends approval.

Article 26 Explanation: The renaming of the Committee is an ongoing effort to eliminate the stigmatizing language in our work for the community. As such, eliminating the term abuse currently included in its title in will bring us in line with recommended statewide policies and changes that have taken place over the last decade. If we want addiction destigmatized, we need a language that's unified because the words we use matter.

In research findings, the word “abuse” was found to increase stigma, which can affect quality of care and act as a barrier to treatment-seeking in individuals affected by substance use disorder. Consequently, instead of describing someone as a “drug abuser,” it is less stigmatizing and more medically accurate to describe them as “a person with or suffering from substance use disorder.”

The broad use of stigmatizing language throughout the general population can generate biases that impact the effectiveness of public policies designed to address the public health crisis around substance use disorders. There is a pressing need to reduce the continued reinforcement of negative associations attributed to persons with substance use disorders.

Words matter and working to change the language around substance use disorders will help individuals identify less with negative terms and more with neutral terms around substance use. The language used by family, friends and community around substance use influence how individuals feel they are perceived and supported.

ARTICLE27 - PETITIONER ARTICLE

To see if the Town will vote to amend section 14.2 of the Town By-Laws (the Board of Health shall consist of five (5) members, appointed by the Town Manager for terms of three (3) years each so arranged that as nearly an equal number of such terms as is possible shall expire each year). To read: The Board of Health shall consist of five (5) members, to be elected by the citizens of the Town during a regularly scheduled Town election for terms of three (3) years each so arranged that as nearly an equal number of such terms as is possible shall expire each year; or act in relation thereto.

Submitted by Daryl J. Deshler and Messrs. Famolare, Martelli, Mannetta and Madames Hadley, Burns, Milo, MacDonald, Famolare, Sousa, Burton and O'Shea.

Finance Committee recommends approval.

ARTICLE 28 - PETITIONER ARTICLE

To see if the Town will vote to amend the Zoning By-Laws and Official Zoning Map by re-zoning from a **NEIGHBORHOOD RESIDENCE DISTRICT** to an **INDUSTRIAL DISTRICT**, a parcel of land located along **CONCORD ROAD** in said Town, bounded and described as follows:

Beginning at a point on the northerly sideline of Concord Road, said point being the southeasterly corner of the area to be rezoned, thence;
Running along a curve turning to the left having a radius of 244.82 feet an arc length of 32.56 feet a chord bearing of S 54°04'27" W and a chord length of 32.54 feet to a point of non-tangency;
Thence turning and running S 50°15'51" W, a distance of 389.85 feet to a point;
Thence turning and running on a curve turning to the right having a radius of 1012.93 feet an arc length of 212.88 feet a chord bearing of S 56°17'05" W and a chord length of 212.49 feet to a point of tangency;
Thence turning and running S 62°18'20" W, a distance of 11.82 feet to a point;
Thence turning and running N 21°24'58" W, a distance of 358.59 feet to a point;
Thence turning and running N 65°03'41" E, a distance of 626.33 feet to a point;
Thence turning and running S 19°04'16" E, a distance of 12.83 feet to a point;
Thence turning and running S 20°24'00" E, a distance of 207.04 feet to the point of beginning.

Containing an area of 185,407 square feet or 4.256 acres more or less. Being a portion of former Assessor Parcels 68-22 and 69-87-2 and all of Assessor Parcel 69-29-1 (161 Concord Road).

Meaning and intending to be all of the land currently zoned "Neighborhood Residential" lying within the boundaries of Lots 1 & 2 as shown on a plan titled, "Approval Not Required Plan of Land, prepared by Langan Engineering and Environmental Services, and dated December 07, 2021, recorded in the North Middlesex County Registry of Deeds in Plan Book 249, Plan 124; or act in relation thereto.

Submitted by James T. Dangora, Jr. and Messrs. Allan, O'Mahony, Allen, Annese, Ripa, Marone, Dangora, Lombardo and Madames Dangora, O'Mahony and Dangora.

Finance Committee recommends approval.

ARTICLE 29 - PETITIONER ARTICLE

To see if the Town pursuant to M.G.L. Chapter 40, Section 3, will vote to authorize the Select Board to release the building restriction contained in a deed from the Town of Billerica to William J. Hoy dated October 1, 1985 and recorded with the Middlesex North Registry of Deeds Book 3209, Page 165, impacting the premises therein conveyed (Lots 65-68 inclusive on a plan recorded with said Registry of Deeds at Plan Book 33, Plan 46, and also shown as Billerica Assessor's Map 87, Parcel 195-0 at 0 Marshall Street), in exchange for a similar restriction to the Town of Billerica to be timely placed on the abutting premises shown as Lots 56-57 inclusive on said Plan Book 33, Plan 46 and also shown as Billerica Assessor's Map 87, parcel 193-0 at 23 Lakeview Drive. All said lots and both said parcels being presently owned by the heirs of William J. Hoy and Doris W. Hoy; or act in relation thereto.

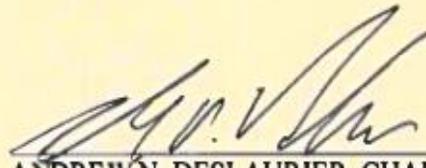
Submitted by Stephen J. Lentine and Messrs. Lentine, Long, Grammar, Enis, Banda, Soly and Madames Lentine, Long, Grammar, Enis, Banda, Banda and Soly.

Finance Committee recommends approval.

And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof, one copy at the Town Hall, one copy at the Billerica Public Library, one copy at the Billerica Police Station, one copy at the Belly Buster Diner, one copy at Pinehurst Post Office, one copy at the Center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy at the West Billerica Fire Station, one copy at the Nutting Lake Post Office, one copy at Augusta Market, 599 Boston Road, one copy at the Ninety-Nine Restaurant, Lexington Road, one copy at the Pinehurst Fire Station, one copy at the East Billerica Fire Station, one copy at the North Billerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 26th day of April 2022.

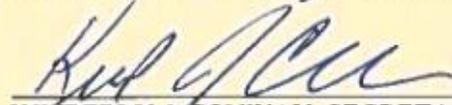
SELECT BOARD OF BILLERICA



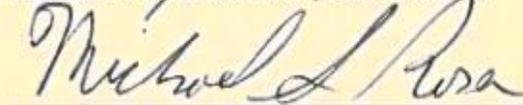
ANDREW N. DESLAURIER, CHAIRMAN



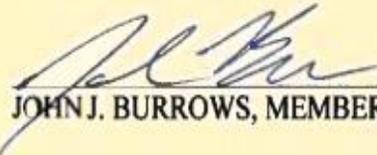
MICHAEL A. RILEY, VICE CHAIRMAN



KIMBERLY J. CONWAY, SECRETARY

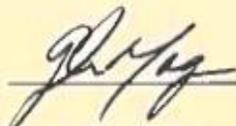


MICHAEL S. ROSA, MEMBER



JOHN J. BURROWS, MEMBER

A true copy attest



Constable, Town of Billerica

Part VI – Finance Committee Report and Recommendations FY23

On behalf of the Finance Committee I wish to welcome all veteran and newly elected Town Meeting Representatives to the 2022 Annual Spring Town Meeting. On behalf of the Finance Committee I wish to thank all First Responders, all Health Care Workers, all DPW Workers, all Water and Wastewater Workers, all Grocery Store Workers, all Volunteers and everyone that went to work day after day, at great personal risk, to serve the citizens of our Town and Country during the COVID-19 Pandemic.

The primary function of the Finance Committee is to provide Town Meeting with objective and well-informed financial recommendations on the Budget and all Warrant Articles, in an effort to assist Town Meeting in its deliberations. As Town Meeting Representatives, you are responsible for making the final decisions.

The COVID-19 Pandemic continued to make this year's budget process challenging both in terms of creating the budget and the review process. I would like to thank the Department Heads, the Administration and the members of the Finance Committee for their patience and diligence in making the process run as smoothly as possible during this difficult time.

The Committee has met with the Town Manager, Superintendent of Schools, Superintendent-Director of Shawsheen Valley Technical High School and Department Heads as well as the petitioners of all Warrant Articles and has made a thorough review of all the information made available to it. The Committee strives to ensure that the Town is providing the needed and requested services the residents have come to expect. The Committee continues to support sound financial planning that includes funding recurring expenses with recurring revenue and non-recurring expenses and capital purchases with non-recurring revenue. The Committee continues to support the five year capital budget and long term capital planning as well as the funding of the debt stabilization account established to mitigate all yearly debt that exceeds the \$9.066 million annual Debt Service commitment.

The FY23 budget of \$172,242,027 represents a total 3.50% increase to the overall Budget over FY22 including a 3.00% increase on the School side and a (-0.89%) decrease in the Shawsheen Tech assessment. Funding for the Sewer Expansion Program and Public Water infrastructure continues and projects are on schedule for both systems. Both of these programs represent a total of 52% of the total Town Debt Service this year. The Roadway Improvement Program continues with an increase in funding at the Town level as well as an increase in Chapter 90 funds from the State for a total funding of \$2 million. Town and School Maintenance Programs funding continues as well as is a 15% increase in funding of the OPEB Trust Fund in keeping with Town policies to address those areas. The major budget cost drivers continue to be in the areas of Personnel and Shared Costs with a percent of budget total of 51.64% and 26.22% respectively. Health Insurance and County Retirement Assessment costs also continue to be major cost drivers with a percent of total budget of 9.96% and 9.58% respectively.

Major budget changes for FY23 are: In the Town Manager Budget, the creation of a Human Resources Director budgeted for \$105,000, as requested by the Select Board; and a wage adjustment for the Assistant Town Manager position to remain competitive; the transfer of the Building Maintenance Craftsman from the Library Budget to the Town Hall Budget to centralize services; the creation of a Dispatch Supervisor in the Police Budget and a \$207,000 increase in the Town Solid Waste Budget due to an increase in fuel costs and tipping fees.

On the revenue side, the three main sources of municipal revenue are property taxes including new growth, local aid and local receipts. Property taxes continue to be the main source of revenue comprising 72 % of the FY23 revenues with local aid comprising 13% and local receipts comprising 7%. New Growth is once again conservatively funded at \$750,000 and the outlook for future new growth remains positive. Over the last ten years property taxes have comprised a larger and larger share of the total revenue as local aid and local receipts, while remaining level, have not kept pace with increased costs.

Local Receipts are expected to increase slightly with the FY23 estimate increasing around 1%. I am pleased to report that once again this year the Town will not be taxing to the maximum allowed under Proposition 2 ½ . This year's budget reflects just over \$24 million dollars in excess levy capacity. This is the twelfth year in a row that that the Town has had excess levy capacity. As a result of this particular fiscal policy Billerica ranked fifth in terms of excess levy capacity when compared to the 351 cities and towns in the Commonwealth as of FY20 and is the highest among all neighboring cities and towns including Lowell.

The Wastewater Enterprise Budget rose by a little under \$215, 000 over FY22. This small increase is attributed to the excellent job done by the department in controlling and budgeting for chemicals. On the revenue side, 69% of the Wastewater budget comes from fees and 31% is subsidized by the General fund. The subsidized portion of the budget is made up mostly of Wastewater debt accrued prior to the creation of the Enterprise fund. The Water Enterprise Budget saw a 1.83% (\$132,000) increase made up mostly of step increases and contractual obligations. On the revenue side, 76% of the Water budget revenue comes from fees and 24% is subsidized by the General fund. As with the Wastewater budget, the subsidized amount of the Water budget is made up of debt, accrued prior to the creation of the Enterprise budget. Both Water and Wastewater continue their maintenance schedules to both plants and service lines, repairing and replacing as needed.

The FY23 Budget reflects the adjustments needed to provide not only a balanced budget, but one that continues to provide the citizens of the Town with the services they require. Some of the adjustments have been in the area of personnel on both the Town and School sides. These personnel adjustments came either through attrition, addition or reassignment to other positions to provide better and needed service in those areas. As always we caution that future adjustments to the budget or the budgeting process may be necessary depending on how the economy

performs. The Administration and the Finance Committee will continue to monitor the State and country's economic situation in the coming months so as to react to any conditions which may adversely affect the financial position of the Town.

I would like to thank the members of the Finance Committee, Department Heads and the Administration for their time, support and commitment in preparing for this Spring Town Meeting.

Respectfully submitted,

David Gagliardi - Chairman

Finance Committee Warrant Recommendations Spring 2022

Article 1: This Article seeks to fix the Town Clerks salary at \$122,752.65 in accordance with MGL Chapter 41, Section 108. The Finance Committee recommends this Article unanimously.

Article 2: The Article sets the Select Board's compensation at an amount level with FY21. A majority of the Finance Committee recommends this Article by a vote of 8-2.

Article 3: The Article bears no financial implications to the Town therefore the Finance Committee recommends unanimously.

Article 4: Withdrawn

Article 5: Recommendation Reserved

Article 6: Withdrawn

Article 7: Withdrawn

Article 8: Withdrawn

Article 9: A majority of the Finance Committee voted to recommend this article by a vote of 10-1. (See Finance Committee Report)

Article 10: A majority of Finance Committee has determined that the increase in this article is consistent with the normal increases seen to operate the Water Department. Contractual Obligations are also consistent with the contracts currently in force. There is a nominal increase in the balance of the budget consistent with the increase in cost to properly operate the system. Total Budget is \$7,315,982. The Finance Committee recommends 8-2-1.

Article 11: A majority of Finance Committee has determined that the increase in this Article is consistent with the normal increases seen to operate the Waste Water Department.

Contractual Obligations are also consistent with the contracts currently in force. There is a nominal increase in the balance of the budget consistent with the increase in cost to properly operate the system. Total Budget is \$9,016,825. The Finance Committee recommends 8-2-1.

Article 12: This article maintains the policy where-by the Town Manager will be allowed to transfer funds between line items within a given budget at a sum no greater than \$5,000 without Finance Committee approval. This article is in keeping with best financial practice and the Finance Committee recommends unanimously.

Article 13: The Finance Committee has determined that this article is consistent with Mass. General Law with regard to the creation and spending limit provisions for Revolving Funds. The funds listed in the warrant represent a re-authorization of spending limits which are the same as last year. The Finance Committee recommends unanimously.

Article 14: A majority of the Finance Committee has determined that the projects seeking CPA funding in this article to be within the authority of the CPC in accordance with MGL Chapter 44B or other applicable laws and recommends this article 10-1.

Article 15: This article seeks to fund the purchase of a Hydro Excavation Machine with Positive Displacement Vacuum System for the Wastewater Department. The total cost will be

\$570,000. The machine is expected to have a 10 – 20 year life depending on maintenance. The Town has been renting a similar machine at the cost of \$150,000 a year. A majority of the Finance Committee has determined that the purchase and funding source, Water Retained Earnings, used for this purchase is in keeping with best financial practices and is in the best interest of the Town. The Finance Committee recommends this article 9-1.

Article 16: A majority of the Finance Committee has determined that funding a Facilities Study for a potential new Intergenerational Center may be premature given the fact that the Town currently has projects (DPW Complex, a new middle school, possible additional fire station and approximately \$200 million in new sewer) either ongoing or in the not-too-distant future. The committee's concern is where on the list of priorities the project will fall and how it will affect the Town's debt schedule. The committee is concerned that a potential \$35 to \$40 million

project being added, at this time, will force the Town to increase its \$9 million annual budgeted debt payment putting additional pressure on the Debt Stabilization account. This would have a domino effect of having to increase funding for the Debt Stabilization account to keep pace with the increase in debt and it raises the question of where would that increase in funding come from. The Committee voted 3-6 NOT to recommend Article 16.

Article 17: This article seeks \$231,750 in partially reimbursable funds to complete the Storm Water Asset Management Project previously approved in Article 10 of the 2021 Annual Spring Town Meeting. The Town was awarded a cash match grant with partial reimbursement coming from Mass DEP. The Massachusetts Clean Water Trust requires that the entire project cost be appropriated before reimbursement takes place. The Committee has determined this to be in the best financial interest of the Town and consistent with best financial practices and recommends unanimously.

Article 18: The Finance Committee has determined that the approval of the borrowing of \$4.5 million for design and bidding costs for a new DPW facility to be in the best financial interest of the Town and represents the next step in this process. This facility will replace a long outdated

facility and will address all of the DPW service and office needs well into the future. It will move the DPW from its present location that is not considered to be a proper location for such a facility given its proximity to the river. The initial borrowing will be in the short term and will be rolled into the long term borrowing for the project when it is complete. The Committee voted to recommend the article 9-0.

Article 19: The Finance Committee has determined that the \$1,650,000 needed to address unforeseen conditions during the completion of the upgrades to the WWTF Phase III Project while unfortunate, are necessary for the completion of the project. Boulder removal, additional dewatering and additional hazardous waste abatement, all unforeseen, are responsible for the increase cost. There will be no increase in the borrowing percentage rate which will remain 2%. The Committee recommends the article 10-0.

Article 20: The Finance Committee has determined that the borrowing of \$4.25 million requested in this article to pay for design and construction costs for a sewer betterment on Rangeway Road to be in the best financial interest of the Town. The cost of the betterment will be shared between 115 property owners in the area and will bear no financial cost to the Town. As with all betterments the Town will facilitate the borrowing and the property owners will pay the cost through their property tax bills. The Committee recommends the article 9-0.

Article 21: The Finance Committee has determined that the \$1.327 million sought by this article to replace the lighting at the Pollard and Vining baseball fields to be in the best financial interest of the Town. The current lighting has been deemed unsafe and has been removed. The Committee recommends the article 9-0

Article 22: It is the majority opinion of the Finance Committee that the requested disposal of the parcels referenced in this article to be in the best financial interest of the Town as the properties themselves will be back on the tax rolls and the homes built will increase the Town's affordable housing stock. The Committee recommends the article 9-1.

Article 23: It is the majority opinion of the Finance Committee that disposing of the referenced parcel for the purpose of marijuana cultivation is in the best interest of the Town. The Town expects to sell the property for an estimated \$2 million and the property will be back on the tax rolls and the cultivation business will also generate tax revenue. The Committee recommends the article 7-3.

Article 24: The Finance Committee has determined that the article completes the process of placing all town athletic fields, except the High School fields, under the control of the Parks and Trees Department. The Committee recommends the article 10-0.

Article 25: Recommendation Reserved

Article 26: The Article bears no financial implications to the Town; therefore, the Finance Committee recommends unanimously.

Article 27: A majority of the Finance Committee has determined that, given Town Counsel's opinion that the action suggested in the Article, as presented, would trigger a Charter change not addressed in the Article, the Finance Committee does not recommend this Article by a vote of 3-8.

Article 28: A majority of the Finance Committee has determined that the requested zoning change and subsequent proposed construction of a Bio-Medical/ Life Science R&D building to be in the best financial interest of the Town. The proposed project would bring significant tax revenue to the Town as well as significant building and sewer tie-in fees. The rezoning is also in keeping with the Town's Master Plan for the area and is exactly the type of development the Plan says Town should be encouraging. The Finance Committee recommends the article 8-1.

Article 29: A majority of the Finance Committee has determined that the release of the building restriction for the parcel noted to be in the best financial interest of the Town as it will increase the tax revenue generated from the properties over what is now while retaining the restriction by moving it to another part of the property. The Committee recommends the article 8-0-1.

Appendix A – Town Budget Summary

Town Manager's Budget Message



MEMORANDUM

TO: All Department Heads, Boards, Committees and Commissions

FROM: John C. Curran, Town Manager 

DATE: January 25, 2022

SUBJECT: Fiscal Year 2023 Budget Process and Timeline

As provided in the Billerica Town Charter adopted March 3, 1979 and revised in 2017 in Section 3-3(8) the Town Manager shall prepare and submit a proposed budget to the Finance Committee, the budget process is being defined below to give you notice as to what the process is and the timeline and obligations that it requires. I have also attached a timeline table to this memo for your use.

Specifically, Section 3-3(8) states, “He (Town Manager) shall prepare and submit in the manner provided in Article 5, a proposed annual operation budget and a proposed capital outlay program.”

Article I, Section 6 of the Billerica General By-Laws requires the budget to be submitted to the Finance Committee at least 60 days prior to Town Meeting. Town Meeting will be called on May 3, 2022. Therefore, the budget must be submitted to Finance Committee by March 4, 2022.

Accordingly, the budget will be ratified by the Board of Selectmen at the last regular meeting before this date – February 28th. The department head budget requests are due by Friday, January 28, 2022.

Budget Process

The Fiscal Year 2023 budget format will remain the same as it was last year. Please do not make changes to the Excel spreadsheets. The expended year to date column will be left blank and will be filled in later by the Accounting Department.

According to the Department of Revenue (DOR), “preliminary revenue collections for December totaled \$4.235 billion, which is \$1.396 billion or 49.2% more than the actual collections in December 2020. This is a stark contrast in the increase of 1.5% year to year last November 2020. The Commonwealth has recovered exceptionally since last year and the impacts of COVID 19. The state also reported that meals and sales taxes are significantly exceeding all benchmarks and last year’s revenue.

Last year the Town proceeded with a very conservative posture cutting back on Capital expenditures to protect revenues. Economically, it appears that the Commonwealth is adjusting to the post COVID-19 world in a positive fashion. Local receipts are strong and projected to remain that way in FY2023. New growth is the highest ever recorded for the Town of Billerica. Consequently, this Office, through the budget process, is proceeding with a level service budget and proceeding ahead with Long –term capital planning unabated.

The collective bargaining agreements for BMEA, Fire Alarm Operators, Police A & B and Police Dispatch are expiring on June 30, 2022 . All collective bargaining agreements except for the Civilian Dispatchers are expiring. This office is and will likely see warrant articles for new contracts at Town Meeting. The Town will be moving ahead with the collective bargaining units to begin negotiating the next round of contracts and it is anticipated that some of these will impact the FY2023 budget.

The Town’s retirement contribution is expected to increase similarly to last year at \$900,602 or 6% and Health Care is projected to increase as well.

The focus of this year’s budget process will be to hold the line on operating budget increases to 2% per the FY2022 goals of the Board of Selectmen. This budget will include a new Human Resources Director.

Therefore, all Department Heads are asked to submit a level-funded expense account unless otherwise instructed by this office and only include any contractual increases in your personnel budget.

Personnel

- All salaries should be calculated on 52.2 weeks.
- Do not attempt to upgrade any employees in your budget submission.
- Do not add hours to part-time employees.
- Employees should receive step raises.

Expenditures

- Level fund electric and natural gas bills.

Capital

- One-time expenses up to \$10,000 should be included in the Supplies and Expenses line item (5400).
- One-time expenses above \$10,000 should be included in a separate Capital Budget.
-

Five-Year Capital Budget

- Please prepare a Five-Year Capital Budget, as well as a long-term Capital Plan.
- It is okay for this budget to be a wish list.

Fiscal Year 2023 Financial Outlook

Emerging from COVID-19

An analysis of the health of Town Revenue Resources and anticipated significant cost drivers in the future.

The Town remains very strong financially. It is currently rated Aa2 by Moody's and an AA+ by S&P in January of 2022 –

“The rating reflects our view of the Town's very strong and growing economy, supported by Billerica's access to the Boston Metropolitan Statistical Area (MSA), with wealth and income indicators well above the national averages, as well as its stable financial operations. Notwithstanding a very minor draw on reserves after transfers out to the Capital Fund expected in fiscal 2021, Billerica maintains good financial flexibility, with available reserves remaining well above 20% of expenditures. The Town also maintains \$20.7 million in excess levy capacity. –
S&P

The Town has experienced the highest new growth in its' history – over \$4 million. The Home Depot Distribution Center is 65% complete. The Billerica Mall project has been issued a building permit. There are several Life Science GMP projects exploring locations in Billerica. Several Housing projects near completion. All these projects provided real sustainable growth and good jobs to the region.

Local receipts were strong. Even the losses in Hotel/Motel taxes were eclipsed by other local receipts. Meals tax revenue was unexpectedly stable. Excise receipts were up. Local Aid was stable.

Revenue

The Town has an excess levy capacity of \$25 million – the highest ever and among the highest in the Commonwealth. This puts the Town in an excellent position for revenue resources in the foreseeable future. The significance of this may be better recognized by comparing this to the value of an equity loan. Homeowners often seek a pre-approved line of credit to do repairs or finance another family endeavor. It is often used in emergency cases.

Similarly, Towns with excess capacity have a line of credit to tap into if additional revenues are needed. For example, funding debt on a large building project might exceed the revenue provided by proposition two and a half. In this case, a Town can tap into excess revenue capacity for this purpose. Towns that do not have excess capacity do not have revenue for these purposes. Their only recourse is to seek a proposition two and a half override.

Additionally, the Town has been experiencing record new growth over the past nine years. The five-year average new growth is the highest it has been – \$3.4 million. Seventy-two percent of all costs are funded through the tax levy. The levy is the most dependable and predictable source of revenue. In Billerica’s case, the levy has grown 3.08% as an average in the last five years. Last year’s levy grew by \$4.5 million.

The Town receives Local Aid (state monies) and local receipts (Town fees, building, excise, etc.). Local Aid is stable but it does not grow significantly. The State has not significantly increased this funding since 2013. Historically the State reduces Local Aid in a down economy. However, they seem to have committed to level funding it during this pandemic. Consequently, Billerica uses the same number every year for forecasting purposes. The Town currently receives approximately \$26 million in Local Aid.

The Town also receives local receipts that fund the General Fund in the amount of \$13 million and another \$5.4 million and \$6.4 million that fund the Water and Sewer Enterprise Funds respectively. Local receipts on average have increased 4% over the past five years. Water rates are slated to increase 3% a year to fund a \$50 million Capital Improvement Plan and wastewater rates are recommended for 6 to 7 percent increases to fund the Town’s \$240 million Comprehensive Wastewater Management Plan, which includes expanding the sewer collection system for the last 10% of the Town.

The future outlook for revenue expectations is positive in the short term and it is expected to be positive in the long term. Most major projects continue to move forward. 459R Billerica Avenue, a 775,000 sq. ft. development is under construction between Tewksbury and Billerica.

The Billerica Mall site is permitted for a major rehabilitation, including an Amazon Fresh Grocery Store, a 110 Grill and Starbucks, as well as 200 units of housing.

All of these projects and several others in the permit pipeline ensure that Billerica’s revenue base for the future will remain strong and continue to grow.

Costs and Investments

Costs

This strong revenue picture positions the Town well to handle many of the projected costs and investments ahead for the Town. The operating costs have several big drivers. Pension costs are on a payment schedule to be fully vested by 2037. Each year the projected increase for pension costs is 6% out to 2024 and then the increase will dissipate out to 2037.

The OPEB Liability for the Town was as high as \$270 million. It is currently at \$248 million due primarily to two policies enacted by the Town. The first stops the practice of 90% health care coverage for retirees hired after July 1, 2016. The second was an annual appropriation starting at \$1 million scheduled to increase by 15% every year. This policy was adopted at the same time the meals tax was adopted by the Town. In the 2023 budget the Town is requesting an appropriation of \$2,011,357. The meals tax revenue is over \$500,000 annually and is surprisingly staying level during this pandemic. The Health Insurance is level funded this year due to a strong Health Care Trust Fund. Four Town labor contracts are expiring this year and are currently being negotiated.

Investments

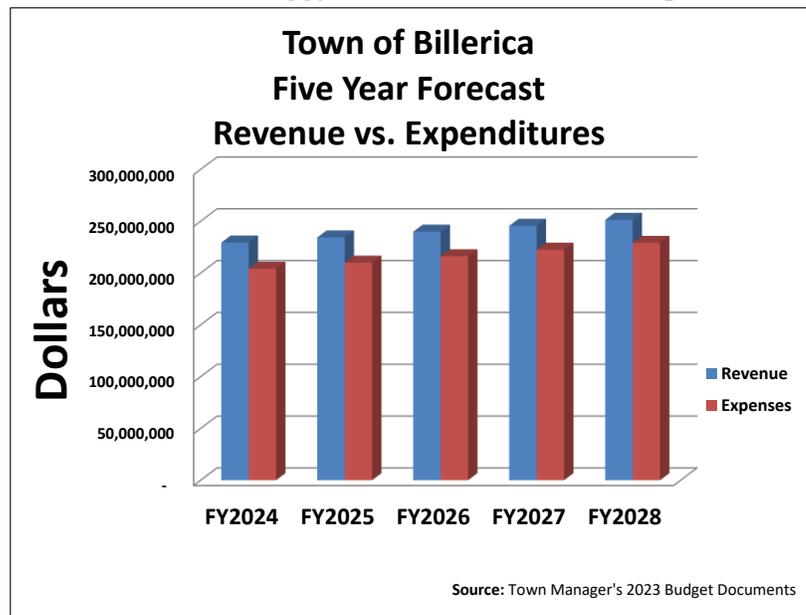
Long-Term Investments include the continued commitment to the new Billerica Memorial High School. The Town has issued \$93 million in debt and will issue an additional amount under \$7 million when the project audit is complete later in the Spring. The Town has also issued debt for the Pinehurst Fire Station and the demolition of the old Ditson and the Vining Schools. All of these debt costs are being controlled by the implementation of a Debt Stabilization Fund and Policy. This involves the Town putting away funds over time to pay \$52 million in debt service over 20 years. This will help to reduce the impact these projects have on the tax rate.

The new Engine 3 Fire Station in Pinehurst is completed. This was a \$10 million project. Additionally, the Town is studying the potential for a new Public Works Facility – this is a potential \$30 million project. It is currently tied up in Article 97 legislative process. The Howe School is being renovated for use by BATV. This is also \$10 million project. The Town has awarded an \$11 million contract for the renovation of the Peggy Hannon Rizza Field Complex.

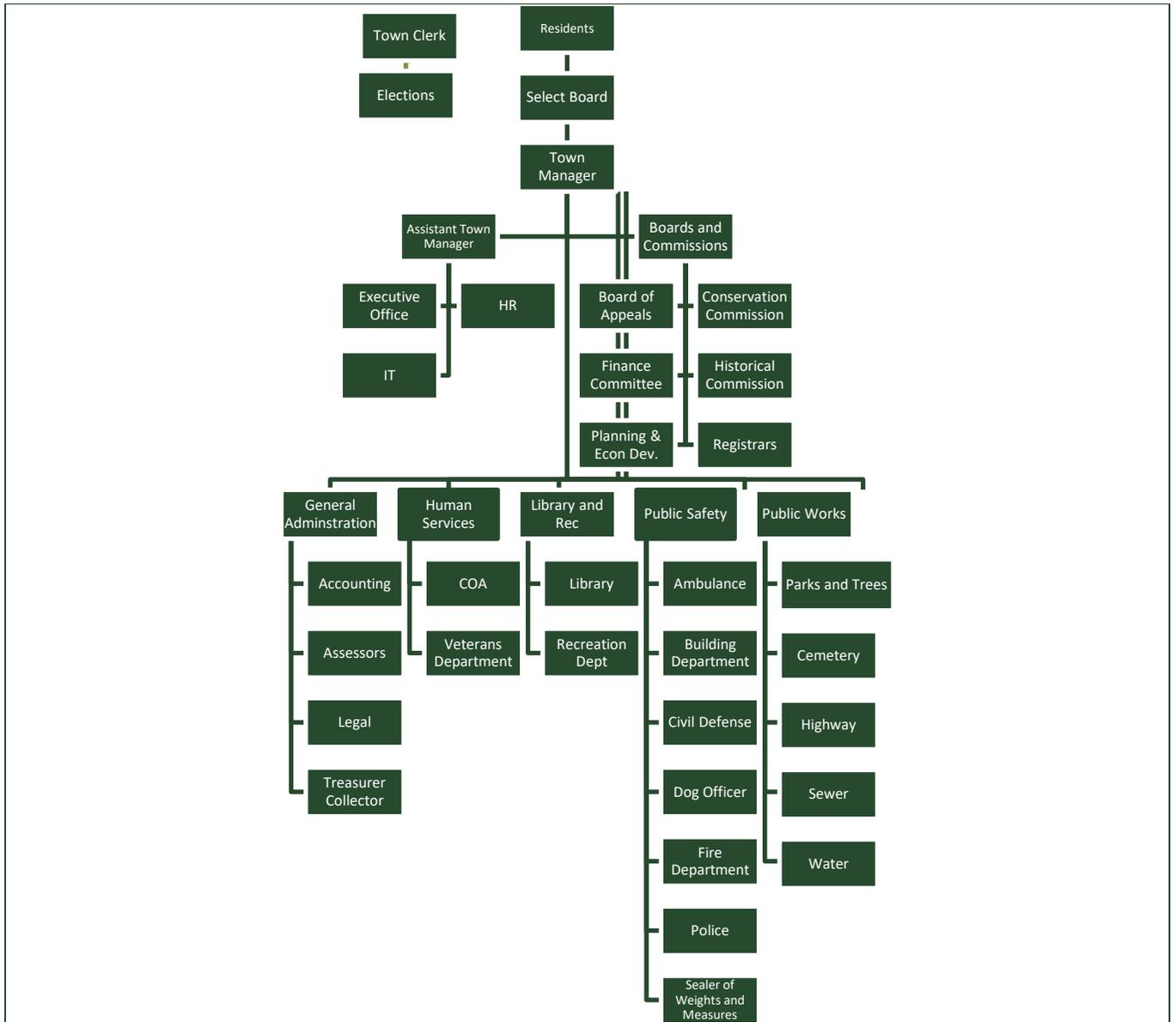
This will involve the installation of two turf fields. The Town requested an additional \$500,000 for an appropriation of \$2.5 million annually for Capital and Infrastructure projects around Town. Additionally, the Town receives approximately \$1.325 million in Chapter 90 Funds from the State for roadway improvements.

Five Year Forecast

Factoring all of these anticipated revenues and expenditures shows the Town in an excellent position to continue investing in infrastructure and controlling costs. More detail of this analysis can be seen on page 36 of this report.



Organizational Chart



A Citizens Guide to the Budget

Municipal budgets can be scary, confusing, and dense. Billerica’s annual budget is no exception. In past years the full budget document has totaled over 300+ pages. This budget will include a glossary of acronyms, definitions of commonly used terms, timelines, financial policies, and procedures to help educate the public on the future of the Town. Please take a few moments to learn about the process and important dates that we must abide by.

The Budget Process

The Town of Billerica’s current government structure was formulated in 1979. On the first Saturday in April the citizens of Billerica participate in the Town election.

During the Town election they have the opportunity to vote for the **Select Board**. The Board consists of five members, and is responsible for the leadership and coordination of Town affairs. Members are elected for terms of three years. The Selectmen appoint the **Town Manager** to be the Chief Administrator of the Town.

The Town Manager prepares the Capital and Operating Budget based on a judgment of the needs of the Town after consultation with department heads and the Finance Committee.

The budget is eventually presented to the Board of Selectmen and Finance Committee who then makes recommendations for the Town Meeting Members. At Town Meeting the budget will be debated and voted on. After successful passage the budget will take effect at the start of the fiscal year, July 1.

Budget Calendar FY23 (Approval 2022 Spring Town Meeting)

July

Fiscal Year begins

August / September

Budget Update / CIP Goals for Fall Town Meeting

October

Fall Town Meeting (First Tuesday in October)

November

Free Cash Certification

December

Notify department heads, boards and committee about the budget directives for ensuing fiscal year

January

Department head respondent deadline

February / March

School Superintendent must provide TM with ratified School Budget

BOS must ratify prior to Fincom Deadline

60 days prior to Town Meeting the TM will file a summary budget with FinCom

May

Spring Town Meeting (First Tuesday in May)

Community Profile

Name: Town of Billerica

Settled: 1652

Incorporated: 1655

Total Area: 26.4 square miles

County: Middlesex

Est. Population: 43,784

Form of Government:
Town Manager, Board of Selectmen, Representative Town Meeting

Town Manager: John C. Curran

School Structure: K-12

FY2022 Average Tax Bill:
\$5,709.49

FY2022 Median Single Family Home Value:
451,700

Town Hall Address: 365 Boston Road

The Town of Billerica is a medium sized suburban community located in Middlesex County. It is located 20 miles north-west of Boston along Route 3. Billerica is home to 43,784 residents many whom take advantage of the Billerica Public School system that runs K-12.

The Town of Billerica has a proud history. It was settled in 1652 and incorporated in 1655. The Town is made up of several neighborhoods that stretch the 26.4 square miles of land area. Each neighborhood has their own distinct characteristics that distinguish them from one another. Nutting Lake, North Billerica, Pinehurst, The Pines and Garden City are among the most popular areas to live.

The public school system consists of five elementary schools, two middle schools, and one high school. The Town is also proud to announce that the new high school has opened its doors for learning and the athletic use!

Billerica is also home to a large amount of commercial space. The Town is split in half by route 3, borders route 95, 495, and is not far from route 93. This makes the town an ideal partner for many commercial industries. Billerica has a state of the art technology park that includes business like EMD Serono and E-Ink. These companies are on the cutting edge of technology and medical research including cures for cancer. Billerica also has many restaurants and places to shop.

The Town is in a strong position financially and has a Aa2 rating from Moody's and a AA+ from Standard and Poor's. The Town also has over 25 million dollars of excess levy capacity. This has given the town flexibility to deliver high quality services to its residents while not taxing the full available amount.

The Town of Billerica is currently an exciting place to be. Future development, a new high school, and many other exciting opportunities are on the horizon.

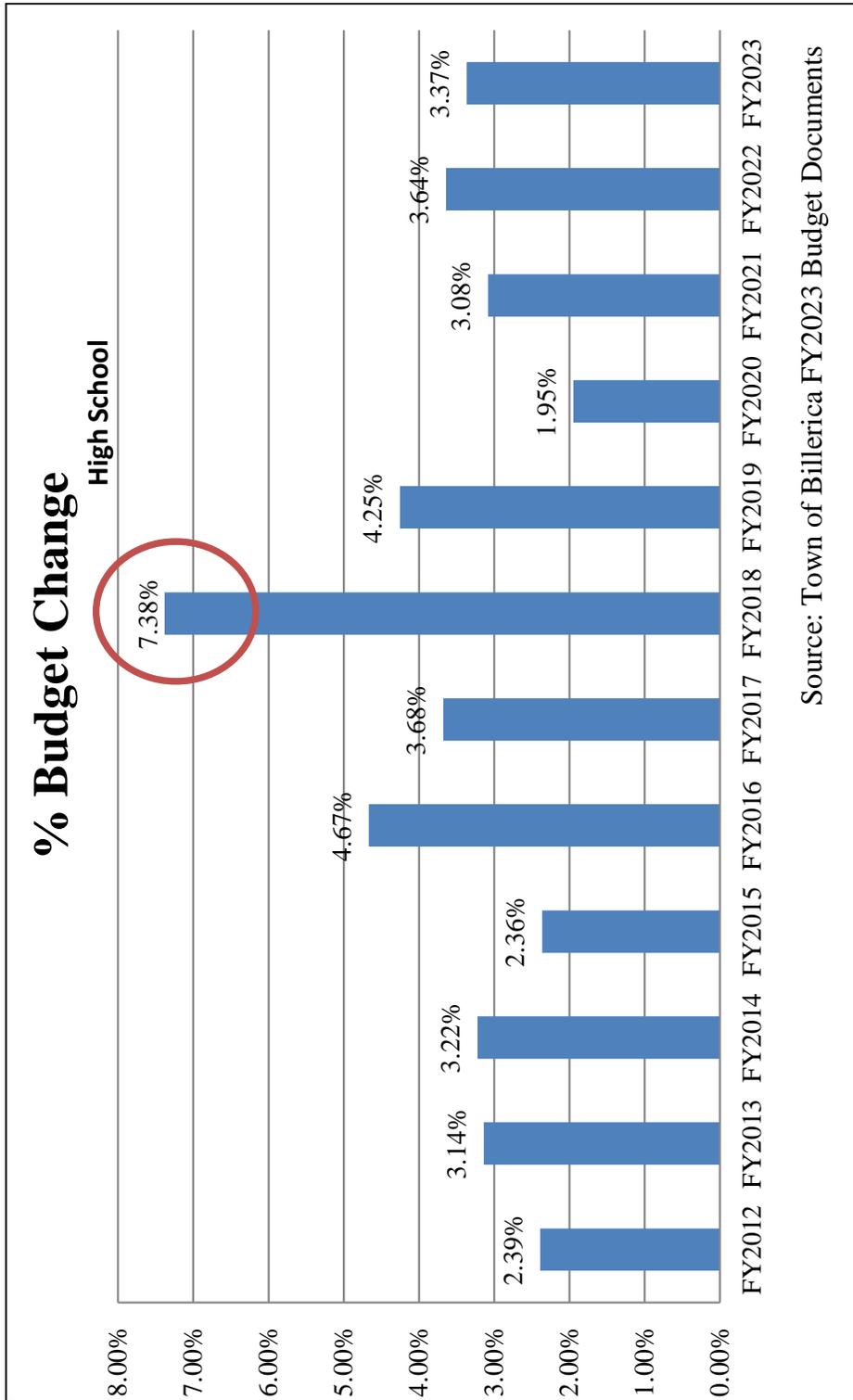
Section 2: Budget Overview

Fiscal Year 2023 Budget Summary

Fiscal Year 2023 Budget Summary

| Department | FY2021 BUDGET | FY2022 BUDGET | FY2023 BUDGET | \$ INC/DEC | % INC/DEC |
|---|-----------------------|-----------------------|-----------------------|---------------------|--------------|
| General Government | \$ 7,364,233 | \$ 8,136,098 | \$ 8,543,195 | \$ 407,097 | 5.00% |
| Public Safety | 21,053,918 | 21,581,578 | 21,924,232 | 342,654 | 1.59% |
| Public Works | 8,901,713 | 9,298,188 | 9,699,473 | 401,285 | 4.32% |
| Library and Recreation | 2,175,438 | 2,180,131 | 2,178,024 | (2,107) | -0.10% |
| Human Services | 908,747 | 944,856 | 875,911 | (68,945) | -7.30% |
| Total Town Departments | 40,404,049 | 42,140,851 | 43,220,835 | 1,079,984 | 2.56% |
| Billerica Public Education | 67,353,216 | 69,433,698 | 71,516,709 | 2,083,011 | 3.00% |
| Shawsheen Technical | 9,807,569 | 10,101,796 | 10,011,652 | (90,144) | -0.89% |
| Total Education | 77,160,785 | 79,535,494 | 81,528,361 | 1,992,867 | 2.51% |
| Town/School Shared Costs | 43,507,870 | 44,743,732 | 47,492,831 | 2,749,099 | 6.14% |
| TOTAL | \$ 161,072,705 | \$ 166,420,076 | \$ 172,242,027 | \$ 5,821,950 | 3.50% |
| Water Enterprise Fund Budget | \$ 6,566,188 | \$ 7,184,434 | \$ 7,315,982 | \$ 131,548 | 1.83% |
| Wastewater Enterprise Fund Budget | \$ 8,388,219 | \$ 8,828,369 | \$ 9,016,825 | \$ 188,456 | 2.13% |
| Total Budgets | \$ 176,027,111 | \$ 182,432,879 | \$ 188,574,833 | \$ 6,141,953 | 3.37% |
| FY2023 Budgets less Debt Stabilization | \$ 176,027,111 | \$ 182,432,879 | \$ 187,474,833 | \$ 5,041,954 | 2.76% |

Fiscal Year 2023 Budget Changes



Source: Town of Billerica FY2023 Budget Documents

Financial Recap FY23

| | <u>FINAL BUDGET FY19</u> | <u>FINAL BUDGET FY20</u> | <u>FINAL BUDGET FY21</u> | <u>FINAL BUDGET FY22</u> | <u>BUDGET FY23</u> |
|---|------------------------------|------------------------------|------------------------------|------------------------------|-----------------------|
| USES OF FUNDING (AMOUNTS TO BE RAISED): | | | | | |
| APPROPRIATIONS: | | | | | |
| GENERAL FUND BUDGET (Includes all TM R&A) | 141,425,590.00 | 143,587,194.00 | 148,290,309.00 | 152,835,680.00 | 157,757,028.00 |
| Spring 2020 ATM Article 4, IUPE Budget Adjustment | | | 41,000.00 | | |
| Spring 2020 ATM Article 5, IAFF Budget Adjustment | | | 60,000.00 | | |
| Water Enterprise Budget | 6,188,893.61 | 6,514,231.00 | 6,566,188.00 | 7,184,433.98 | 7,315,981.66 |
| Water Enterprise Capital Budget | | | | | |
| Wastewater Enterprise Budget | 8,327,388.00 | 8,738,789.00 | 8,388,219.00 | 8,828,369.00 | 9,016,825.00 |
| Transfers | | | | | |
| NON BUDGET RAISE AND APPROPRIATE | 9,175,739.87 | 10,492,449.52 | | | |
| CPA Budget Article | 900,000.00 | 900,000.00 | 1,608,000.00 | 1,000,000.00 | 1,000,000.00 |
| TOTAL APPROPRIATIONS | 166,017,611.48 | 170,232,663.52 | 173,459,346.00 | 183,956,712.98 | 175,089,834.66 |
| OTHER LOCAL EXPENDITURES / DEFICITS: | | | | | |
| TAX TITLE PURPOSES | 50,000.00 | 50,000.00 | | | |
| CHARTER SCHOOL ASSESSMENT | | | | | |
| SCHOOL CHOICE | | | | | |
| COUNTY RETIREMENT | 11,556,039.00 | 11,921,516.00 | 12,782,396.00 | 13,584,397.00 | 14,484,999.00 |
| DEBT & INTEREST | | | 41,500.00 | | |
| FINAL JUDGMENTS | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| OVERLAY DEFICITS | | | | | |
| CHERRY SHEET OFFSETS | 50,131.00 | 52,318.00 | 54,332.00 | 69,952.00 | 69,952.00 |
| REVENUE DEFICIT | | | | | |
| SNOW / ICE DEFICIT | 939,585.00 | 533,093.23 | 337,134.00 | 667,970.00 | 600,000.00 |
| PROJECTED SNOW / ICE REIMBURSEMENT | | | | | |
| OVERLAY RESERVE | 3,125,621.55 | 2,711,458.00 | 2,700,113.80 | 2,750,778.15 | 2,750,778.15 |
| OTHER - MEDICARE/UNEMPLOYMENT | | | | | |
| OTHER - UNFORESEEN CHARGES/ASSESSMENTS | | | | | |
| TOTAL OTHER LOCAL EXPENDITURES | 15,781,376.55 | 15,328,385.23 | 15,975,475.80 | 17,133,097.15 | 17,965,729.15 |
| STATE AND COUNTY CHARGES | 5,219,905.00 | 5,015,964.00 | 4,910,024.00 | 5,236,423.00 | 5,236,423.00 |
| TOTAL USES OF FUNDING | 187,018,893.03 | 190,577,012.75 | 194,344,845.80 | 206,326,233.13 | 198,291,986.81 |

| | <u>FINAL BUDGET FY19</u> | <u>FINAL BUDGET FY20</u> | <u>FINAL BUDGET FY21</u> | <u>FINAL BUDGET FY22</u> | <u>BUDGET FY23</u> |
|--|------------------------------|------------------------------|------------------------------|------------------------------|-----------------------|
| SOURCES OF FUNDING: | | | | | |
| AMEND PY NEW GROWTH | 279,327.00 | | | 196,636.00 | |
| PROPERTY TAXES 2 1/2 LEVY LIMIT | 132,428,590.00 | 138,304,396.00 | 145,413,418.00 | 152,963,054.00 | 161,608,505.00 |
| NEW GROWTH | 2,502,528.00 | 3,226,961.00 | 3,622,194.00 | 4,703,780.00 | 750,000.00 |
| AMEND PY NEW GROWTH | | 335,392.00 | | | |
| TOTAL PROPERTY TAXES | 134,931,118.00 | 141,866,749.00 | 149,035,612.00 | 157,666,834.00 | 162,358,505.00 |
| ADD CPA | | | | | |
| ADD DEBT EXCLUSION | 6,655,532.23 | 6,013,156.73 | 5,614,093.75 | 5,588,843.75 | 5,477,793.75 |
| DOR ROUNDING | | | | | |
| LESS EXCESS LEVY CAPACITY | -16,559,324.45 | -18,250,923.53 | -21,543,740.18 | -25,665,709.62 | -25,135,517.85 |
| WATER LEVY | 1,388,893.61 | 1,676,427.50 | 1,566,188.00 | 1,784,433.98 | 1,915,981.66 |
| SEWER LEVY | 3,327,388.00 | 3,208,486.00 | 2,588,219.00 | 2,428,369.00 | 2,616,825.00 |
| GENERAL FUND LEVY | 120,311,044.17 | 124,744,068.70 | 128,951,558.57 | 133,377,165.15 | 138,167,974.24 |
| TOTAL PROPERTY TAXES - ADJUSTED | 125,027,325.78 | 129,628,982.20 | 133,105,965.57 | 137,589,968.13 | 142,700,780.90 |

| | | | | | |
|---|----------------------|----------------------|----------------------|----------------------|----------------------|
| SOURCES OF FUNDING (cont): | | | | | |
| STATE ESTIMATED REVENUES: | | | | | |
| CHAPTER 70 - SCHOOL AID | 19,202,874.00 | 19,348,854.00 | 19,348,854.00 | 19,489,674.00 | 19,489,674.00 |
| CHARTER TUITION ASSESSMENT REIMBURSEME | 131,271.00 | 109,710.00 | 97,524.00 | 77,854.00 | 77,854.00 |
| SCHOOL LUNCH - OFFSET | | | | | |
| LOTTERY | 6,020,823.00 | 6,183,385.00 | 6,183,385.00 | 6,399,803.00 | 6,399,803.00 |
| VETERANS' BENEFITS | 302,335.00 | 305,950.00 | 245,253.00 | 335,661.00 | 335,661.00 |
| EXEMPTIONS - VETS, BLIND & SURVIVING SPOU | 237,951.00 | 248,042.00 | 263,219.00 | 247,596.00 | 247,596.00 |
| STATE OWNED LAND | 126,590.00 | 140,493.00 | 139,497.00 | 172,480.00 | 172,480.00 |
| PUBLIC LIBRARIES - OFFSET | 50,131.00 | 52,318.00 | 54,332.00 | 69,952.00 | 69,952.00 |
| TOTAL STATE ESTIMATED REVENUES | 26,071,975.00 | 26,388,752.00 | 26,332,064.00 | 26,793,020.00 | 26,793,020.00 |

| | | | | | |
|---------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| LOCAL ESTIMATED REVENUES: | | | | | |
| MOTOR VEHICLE EXCISE | 6,300,000.00 | 6,500,000.00 | 6,500,000.00 | 6,750,000.00 | 6,750,000.00 |
| OTHER EXCISES (HOTEL/MOTEL) | 1,500,000.00 | 1,500,000.00 | 1,500,000.00 | 1,000,000.00 | 1,000,000.00 |
| PENALTIES & INTEREST | 350,000.00 | 350,000.00 | 350,000.00 | 400,000.00 | 400,000.00 |
| P.I.L.O.T. | 40,000.00 | 50,000.00 | 50,000.00 | 100,000.00 | 100,000.00 |
| CHARGES FOR SERVICES - WATER | | | | | |
| CHARGES FOR SERVICES - SEWER | | | | | |
| FEES (Includes Ambulance Receipts) | 2,500,000.00 | 2,500,000.00 | 2,500,000.00 | 2,500,000.00 | 2,500,000.00 |
| DEPARTMENTAL REVENUE-LIBRARY | 9,000.00 | 7,000.00 | 7,000.00 | | |
| DEPARTMENTAL REVENUE-CEMETERY | 110,000.00 | 110,000.00 | 110,000.00 | 110,000.00 | 110,000.00 |
| OTHER DEPARTMENTAL REVENUE | 250,000.00 | 250,000.00 | 250,000.00 | 300,000.00 | 300,000.00 |
| LICENSES & PERMITS | 675,000.00 | 1,000,000.00 | 1,000,000.00 | 1,600,000.00 | 1,600,000.00 |
| FINES & FORFEITS | 125,000.00 | 125,000.00 | 125,000.00 | 70,000.00 | 70,000.00 |
| INTEREST EARNINGS | 225,000.00 | 225,000.00 | 225,000.00 | 245,000.00 | 245,000.00 |
| MISC. STATE AND OTHER REVENUE | 125,000.00 | 125,000.00 | 125,000.00 | 65,000.00 | 65,000.00 |
| NON RECURRING REVENUE | | | | 365.00 | 365.00 |
| TOTAL LOCAL ESTIMATED REVENUES | 12,209,000.00 | 12,742,000.00 | 12,742,000.00 | 13,140,365.00 | 13,140,365.00 |

TOWN OF BILLERICA FALL FINANCIAL RECAP FISCAL YEAR 2023

| | <u>FINAL BUDGET FY19</u> | <u>FINAL BUDGET FY20</u> | <u>FINAL BUDGET FY21</u> | <u>FINAL BUDGET FY22</u> | <u>BUDGET FY23</u> |
|---|------------------------------|------------------------------|------------------------------|------------------------------|----------------------|
| ENTERPRISE REVENUE | | | | | |
| CHARGES FOR SERVICES - WATER | 4,800,000.00 | 4,800,000.00 | 5,000,000.00 | 5,400,000.00 | 5,400,000.00 |
| CHARGES FOR SERVICES - WATER BACKFLOW AND CROSS CONNECTION FEES | | | | | |
| CHARGES FOR SERVICES - NEW REVENUE | | | | | |
| CHARGES FOR SERVICES - SEWER | 5,000,000.00 | 5,500,000.00 | 5,800,000.00 | 6,400,000.00 | 6,400,000.00 |
| TOTAL ENTERPRISE REVENUES | 9,800,000.00 | 10,300,000.00 | 10,800,000.00 | 11,800,000.00 | 11,800,000.00 |

| | | | | | |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| OTHER AVAILABLE FUNDS: | | | | | |
| CPA REVENUE | 900,000.00 | 900,000.00 | 1,608,000.00 | 1,000,000.00 | 1,000,000.00 |
| CPA Appropriation | 1,605,141.00 | | | 830,000.00 | |
| WASTE WATER PLANT EXPANSION FUND | | | 860,000.00 | 875,000.00 | |
| WASTE WATER INFLOW / INFIL. FUND | 100,000.00 | 237,000.00 | | 50,000.00 | |
| WATER CONSERVATION FUND | | 531,000.00 | 100,000.00 | 400,000.00 | |
| WATER CONSERVATION FUND May | | 110,000.00 | | 65,000.00 | |
| PREVIOUS WARRANT ARTICLES | | | | | |
| SALE OF LOTS & GRAVES TRUST | | 195,000.00 | | 65,000.00 | |
| DEBT STABILIZATION APPROPRIATION | 1,625,000.00 | 950,000.00 | 1,160,000.00 | 1,774,447.00 | 2,737,616.97 |
| DEBT STABILIZATION APPROPRIATION | | | | | |
| FREE CASH | 3,874,904.00 | 7,482,052.00 | 2,253,200.00 | 7,500,000.00 | |
| FREE CASH May Public Safety Contracts | 1,500,000.00 | | | | |
| FREE CASH May | 387,453.00 | 5,000.00 | | | |
| WATER ENTERPRISE RETAINED EARNINGS | 1,098,917.00 | | 600,000.00 | 2,859,500.00 | |
| WASTEWATER ENTERPRISE RETAINED EARNIN | 1,074,872.00 | 500,000.00 | 1,050,000.00 | 860,000.00 | |
| OVERLAY SURPLUS | 573,264.87 | 389,429.39 | 3,000,000.00 | | |
| OVERLAY SURPLUS School Contract | 800,000.00 | | | | |
| RINK REVOLVING FUND | 128,656.00 | 127,422.00 | 121,187.00 | 120,203.00 | 120,203.00 |
| Reauthorization of Old Articles DPW Trucks | 242,384.00 | | | | |
| Reauthorization of Old Article 25 AFTM 2019 | | | | 443,750.00 | |
| LAND FUND | | | 213,500.00 | | |
| PEG Access Fund | | 90,374.72 | 160,320.00 | 159,980.00 | |
| MISC. REVENUE FUNDS | | | | | |
| BUDGET TRANSFERS | | | 110,000.00 | | |
| SIDEWALK FUND | | | 128,610.00 | | |
| CHAPTER 90 - HIGHWAY | | | | | |
| TOTAL OTHER AVAILABLE FUNDS | 13,910,591.87 | 11,517,278.11 | 11,364,817.00 | 17,002,880.00 | 3,857,819.97 |
| TOTAL SOURCES OF FUNDING | 187,018,892.65 | 190,577,012.31 | 194,344,846.57 | 206,326,233.13 | 198,291,985.87 |
| PROJECTED SURPLUS (DEFICIT) | (0.38) | (0.44) | 0.77 | (0.00) | (0.94) |

Budget Detail

Town of Billerica Budget Detail
FY2023 Page 1

| | BUDGETED FY2019 | EXPENDED FY2019 | BUDGETED FY2020 | EXPENDED FY2020 | BUDGETED FY2021 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 | Budget Change | % Change |
|---------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|------------------|----------------|
| 122 - Select Board | | | | | | | | | | | | |
| 5110 Personnel | 76,225 | 76,224 | 80,637 | 68,688 | 66,976 | 59,413 | 67,825 | 67,658 | 67,658 | 67,658 | (167) | -0.25% |
| 5190 Contractual Obligations | 4,000 | 3,742 | 4,000 | 3,693 | 500 | 500 | 500 | 500 | 500 | 500 | - | 0.00% |
| 5400 Supplies & Expenses | 5,000 | 4,545 | 5,900 | 5,563 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 | - | 0.00% |
| 5200 Contract Services/Leases | 1,500 | 1,460 | 1,500 | 2,595 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | - | 0.00% |
| 7044 Assessments and Dues | 26,545 | 26,202 | 25,645 | 25,630 | 28,942 | 25,943 | 28,942 | 28,942 | 28,942 | 28,942 | 0 | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 113,270 | 112,173 | 117,682 | 106,169 | 102,418 | 91,856 | 103,267 | 103,101 | 103,101 | 103,101 | (166) | -0.16% |
| 123 - Town Manager | | | | | | | | | | | | |
| 5110 Personnel | 562,733 | 562,733 | 614,394 | 614,394 | 660,447 | 654,203 | 489,153 | 635,138 | 635,138 | 635,138 | 145,985 | 29.84% |
| 5120 Permanent Part Time | 55,047 | 55,047 | 57,038 | 94,809 | 70,514 | 70,514 | 62,312 | 66,767 | 66,767 | 66,767 | 4,455 | 7.15% |
| 5130 Overtime | 5,000 | - | - | 6,520 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | - | - |
| 5190 Contractual Obligations | \$8,260 | \$5,143 | \$8,260 | \$13,260 | \$16,470 | 16,470 | \$16,470 | \$14,393 | \$14,393 | \$14,393 | (2,077) | -12.61% |
| 5400 Supplies & Expenses | 36,400 | 20,521 | 28,400 | 22,212 | 28,400 | 29,400 | 28,400 | 48,400 | 48,400 | 48,400 | 20,000 | 70.42% |
| 5200 Contract Services/Leases | 23,000 | 20,033 | 25,000 | 6,501 | 25,000 | 14,804 | 25,000 | 25,000 | 25,000 | 25,000 | - | 0.00% |
| 7037 Comm. Plan./Proj./Tech. Asst. | 5,000 | - | 5,000 | 4,953 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | - | 0.00% |
| 7050 Pensions | 475 | - | 475 | - | - | - | - | - | - | - | - | 0.00% |
| 7051 Emp. Medical Exams | 135,000 | 118,391 | 85,000 | 63,176 | 85,000 | 80,357 | 85,000 | 85,000 | 85,000 | 85,000 | - | 0.00% |
| 7053 Prof. Training/Development | 15,500 | 14,685 | 15,500 | 7,759 | 15,500 | 10,500 | 25,000 | 15,000 | 15,000 | 15,000 | (10,000) | -40.00% |
| 7061 Pr. Town Rep./TM Handouts | 15,000 | 2,125 | 10,000 | 10,000 | 6,000 | 9,100 | 15,000 | 12,000 | 12,000 | 12,000 | (3,000) | -20.00% |
| 7064 Contract Retro | - | - | - | - | - | - | - | - | - | - | - | 0.00% |
| 7094 Assessment Center | 14,000 | 8,794 | - | - | - | - | 25,000 | - | - | - | (25,000) | 0.00% |
| 7095 Substance Abuse Program | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 895,415 | 827,472 | 869,067 | 863,584 | 947,331 | 925,348 | 811,334 | 941,698 | 941,698 | 941,698 | 130,364 | 16.07% |
| 125 - Systems Admin. | | | | | | | | | | | | |
| 5110 Personnel | 104,346 | 103,945 | 111,507 | 111,973 | 114,111 | 114,100 | 116,507 | 118,954 | 118,954 | 118,954 | 2,447 | 2.10% |
| 5190 Contractual Obligations | 783 | 783 | 783 | 783 | 783 | 783 | 1,827 | 1,827 | 1,827 | 1,827 | - | 0.00% |
| 5400 Supplies & Expenses | 10,000 | 10,000 | 25,000 | 66,032 | 10,000 | 10,000 | 10,000 | 20,000 | 20,000 | 20,000 | 10,000 | 100.00% |
| 5200 Contract Services/Leases | 392,754 | 390,761 | 461,300 | 458,554 | 478,600 | 477,941 | 482,300 | 500,800 | 500,800 | 500,800 | 18,500 | 3.84% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 507,883 | 505,489 | 598,590 | 637,342 | 603,494 | 602,824 | 610,634 | 641,581 | 641,581 | 641,581 | 30,947 | 5.07% |
| 129 - Cable Advisory Committee | | | | | | | | | | | | |
| 5120 Permanent Part Time | - | - | - | - | - | - | - | - | - | - | - | - |
| 5400 Supplies & Expenses | 5,000 | - | 5,000 | 1,448 | - | - | - | - | - | - | - | - |
| TOTAL | 5,000 | - | 5,000 | 1,448 | - | - | - | - | - | - | - | 100.00% |
| 131 - Finance Committee | | | | | | | | | | | | |
| 5120 Permanent Part Time | 1,000 | 1,000 | 1,000 | 551 | 2,000 | 542 | 2,000 | 2,000 | 2,000 | 2,000 | - | 0.00% |
| 5400 Supplies & Expenses | - | - | - | - | - | - | - | - | - | - | - | - |
| 5200 Contract Services/Leases | 1,600 | 870 | 1,600 | 865 | 1,600 | 470 | 1,600 | 1,600 | 1,600 | 1,600 | - | 0.00% |
| 7063 Reserve Fund | 60,566 | - | 84,520 | - | 84,520 | - | 84,520 | 84,520 | 84,520 | 84,520 | - | 0.00% |
| TOTAL | 63,166 | 1,870 | 87,120 | 1,416 | 88,120 | 1,012 | 88,120 | 88,120 | 88,120 | 88,120 | - | 0.00% |
| 135 - Town Accountant | | | | | | | | | | | | |
| 5110 Personnel | 231,316 | 230,892 | 238,516 | 238,516 | 243,262 | 243,262 | 255,997 | 277,338 | 277,338 | 277,338 | 21,341 | 8.34% |
| 5190 Contractual Obligations | 9,264 | 9,264 | 11,710 | 11,710 | 12,493 | 12,493 | 12,493 | 12,493 | 12,493 | 12,493 | - | 0.00% |
| 5400 Supplies & Expenses | 1,500 | 1,489 | 1,500 | 1,496 | 1,500 | 1,466 | 1,500 | 1,500 | 1,500 | 1,500 | - | 0.00% |
| 5200 Contract Services/Leases | 500 | 463 | 500 | 476 | 500 | 349 | 500 | 500 | 500 | 500 | - | 0.00% |
| 7062 Town Audit | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 | 64,000 | 64,000 | 64,000 | 64,000 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 302,580 | 302,108 | 312,226 | 312,198 | 317,755 | 317,570 | 334,490 | 355,831 | 355,831 | 355,831 | 21,341 | 6.38% |
| 141 - Assessor | | | | | | | | | | | | |
| 5110 Personnel | 452,386 | 452,386 | 477,376 | 475,009 | 493,346 | 493,346 | 512,301 | 495,886 | 495,886 | 495,886 | (16,415) | -3.20% |
| 5120 Permanent Part Time | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0.00% |
| 5190 Contractual Obligations | 16,453 | 12,330 | 16,453 | 16,140 | 17,253 | 17,253 | 17,253 | 13,860 | 13,860 | 13,860 | (3,393) | -19.67% |
| 5400 Supplies & Expenses | 3,250 | 3,175 | 3,250 | 2,253 | 3,250 | 2,021 | 3,250 | 3,250 | 3,250 | 3,250 | - | 0.00% |
| 5200 Contract Services/Leases | 35,750 | 29,715 | 39,500 | 32,075 | 39,500 | 39,500 | 38,300 | 38,300 | 38,300 | 38,300 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 510,839 | 500,606 | 539,579 | 528,477 | 556,349 | 555,120 | 574,104 | 554,296 | 554,296 | 554,296 | (19,808) | -3.45% |
| 145 - Treasurer/Collector | | | | | | | | | | | | |
| 5110 Personnel | 506,688 | 489,365 | 515,742 | 510,283 | 534,007 | 534,007 | 551,061 | 557,108 | 557,108 | 557,108 | 6,047 | 1.10% |
| 5120 Permanent Part Time | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 | - | 0.00% |
| 5130 Overtime | - | - | - | - | - | - | - | - | - | - | - | - |
| 5190 Contractual Obligations | 15,411 | 15,411 | 15,911 | 15,911 | 15,911 | 15,844 | 19,894 | 20,694 | 20,694 | 20,694 | 800 | 4.02% |
| 5400 Supplies & Expenses | 54,152 | 44,419 | 54,152 | 54,151 | 67,008 | 56,900 | 66,708 | 66,708 | 66,708 | 66,708 | (1) | 0.00% |
| 5200 Contract Services/Leases | 92,554 | 82,225 | 92,554 | 92,553 | 92,554 | 64,665 | 92,554 | 72,554 | 72,554 | 72,554 | (20,000) | -21.61% |
| 5235 Tax Revenue Collection | 50,000 | 50,000 | 50,000 | 22,306 | 50,000 | 18,949 | 50,000 | 50,000 | 50,000 | 50,000 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 739,214 | 701,829 | 748,768 | 715,613 | 779,889 | 710,774 | 800,626 | 787,473 | 787,473 | 787,473 | (13,153) | -1.64% |
| 161 - Town Clerk | | | | | | | | | | | | |
| 5110 Personnel | 267,103 | 261,671 | 272,249 | 274,580 | 281,778 | 272,860 | 285,387 | 279,846 | 279,846 | 279,846 | (5,541) | -1.94% |
| 5190 Contractual Obligations | 12,000 | 11,000 | 12,000 | 11,916 | 12,000 | 12,000 | 12,000 | 7,700 | 7,700 | 7,700 | (4,300) | -35.83% |
| 5400 Supplies & Expenses | 1,400 | 650 | 1,400 | 1,304 | 2,025 | 1,391 | 2,025 | 2,025 | 2,025 | 2,025 | - | 0.00% |
| 5200 Contract Services/Leases | 1,495 | 1,328 | 1,495 | 1,251 | 1,325 | 437 | 1,325 | 1,725 | 1,725 | 1,725 | 400 | 30.19% |
| 5800 Capital Outlay | - | - | - | - | 800 | 761 | - | - | - | - | - | - |
| TOTAL | 281,998 | 274,649 | 287,144 | 289,051 | 297,928 | 287,449 | 300,737 | 291,296 | 291,296 | 291,296 | (9,441) | -3.14% |
| 162 - Election Department | | | | | | | | | | | | |
| 5120 Permanent Part Time | 61,994 | 53,248 | 39,826 | 34,366 | 63,186 | 63,186 | 22,367 | 75,396 | 75,396 | 75,396 | 53,029 | 237.09% |
| 5400 Supplies & Expenses | 3,695 | 2,295 | 2,610 | 1,543 | 4,210 | 4,070 | 1,580 | 2,760 | 2,760 | 2,760 | 1,180 | 74.68% |
| 5200 Contract Services/Leases | 53,540 | 49,277 | 48,458 | 40,129 | 68,862 | 54,173 | 34,821 | 81,854 | 81,854 | 81,854 | 47,033 | 135.07% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 119,229 | 104,820 | 90,894 | 76,038 | 136,258 | 121,429 | 58,768 | 160,010 | 160,010 | 160,010 | 101,242 | 172.27% |
| 163 - Board of Registrars | | | | | | | | | | | | |
| 5110 Personnel | 40,938 | 40,740 | 46,207 | 43,950 | 46,330 | 46,330 | 49,215 | 52,145 | 52,145 | 52,145 | 2,930 | 5.95% |
| 5120 Permanent Part Time | 3,205 | 3,204 | 3,205 | 3,205 | 3,205 | 3,205 | 3,441 | 3,441 | 3,441 | 3,441 | - | 0.00% |
| 5130 Overtime | - | - | - | - | 2,000 | 1,606 | 2,000 | 2,000 | 2,000 | 2,000 | - | 0.00% |
| 5190 Contractual Obligations | 1,000 | 583 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | - | 0.00% |
| 5400 Supplies & Expenses | 9,225 | 4,741 | 10,825 | 6,330 | 9,625 | 4,945 | 10,000 | 10,070 | 10,070 | 10,070 | 70 | 0.70% |
| 5200 Contract Services/Leases | 2,850 | 2,618 | 2,850 | 1,100 | 3,300 | 3,300 | 3,275 | 3,300 | 3,300 | 3,300 | 25 | 0.76% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 57,218 | 51,886 | 64,087 | | | | | | | | | |

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192 - Town Hall/Buildings

| | BUDGETED FY2019 | EXPENDED FY2019 | BUDGETED FY2020 | EXPENDED FY2020 | BUDGETED FY2021 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 | Budget Change | % Chapge |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|------------------|---------------|
| 5110 Personnel | - | - | 37,791 | - | 56,471 | - | 186,201 | 277,965 | 277,965 | 277,965 | 91,765 | 49.28% |
| 5190 Contractual Obligations | - | - | - | - | - | - | 7,702 | 9,529 | 9,529 | 9,529 | 1,827 | 0.00% |
| 5200 Contract Services/Leases | - | - | 20,000 | 23,484 | 40,000 | - | 40,000 | 42,500 | 42,500 | 42,500 | 2,500 | 6.25% |
| 5400 Postage | 143,000 | 141,706 | 120,000 | 120,000 | 145,000 | 140,465 | 145,000 | 145,000 | 145,000 | 145,000 | - | 0.00% |
| 5400 Custodial Supplies | 4,000 | 3,801 | 4,000 | 2,000 | 4,000 | 11,619 | 8,000 | 12,000 | 12,000 | 12,000 | 4,000 | 50.00% |
| 5400 Supplies & Expenses | 25,000 | 24,702 | 25,000 | 21,856 | 25,000 | 29,785 | 25,000 | 35,000 | 35,000 | 35,000 | 10,000 | 40.00% |
| 7059 Cleaning Services | - | - | - | - | - | - | - | - | - | - | - | 0.00% |
| 5256 Utilities | 159,500 | 159,500 | 159,500 | 159,500 | 40,000 | 40,000 | 50,000 | 50,000 | 50,000 | 50,000 | - | 0.00% |
| 7058 Building Maintenance | 159,000 | 155,366 | 186,000 | 165,199 | 155,100 | 160,770 | 155,100 | 184,500 | 184,500 | 184,500 | 29,400 | 18.96% |
| 7055 Telephone | 92,000 | 91,512 | 90,000 | 91,424 | 90,000 | 80,313 | 90,000 | 90,000 | 90,000 | 90,000 | - | 0.00% |
| 7065 Abandoned Buildings | 3,500 | 176 | 30,000 | 4,305 | 3,500 | 15,674 | - | - | - | - | - | 0.00% |
| 706x Masonic Building | - | - | - | - | - | - | 50,000 | 50,000 | 50,000 | 50,000 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 586,000 | 576,763 | 672,291 | 587,768 | 559,071 | 478,626 | 757,003 | 896,494 | 896,494 | 896,494 | 139,491 | 18.43% |

691 - Historical Commission

| | | | | | | | | | | | | |
|-------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|----------|--------------|
| 5400 Supplies & Expenses | 50 | 50 | 50 | 50 | 50 | 10 | 50 | 50 | 50 | 50 | - | 0.00% |
| 5200 Contract Services/Leases | 250 | 250 | 250 | 250 | 250 | 248 | 250 | 250 | 250 | 250 | - | 0.00% |
| TOTAL | 300 | 300 | 300 | 300 | 300 | 258 | 300 | 300 | 300 | 300 | - | 0.00% |

910 - Town Systemwide

| | | | | | | | | | | | | |
|-----------------------|------------------|------------------|----------------|----------------|------------------|------------------|------------------|------------------|------------------|------------------|----------|--------------|
| 7080 Town Retirements | 175,000 | 175,000 | 125,000 | 125,000 | 190,000 | 176,244 | 250,000 | 250,000 | 250,000 | 250,000 | - | 0.00% |
| xxxx Town Settlements | 11,000 | - | - | - | - | - | - | - | - | - | - | - |
| 7088 Town Electric | - | - | - | - | 1,596,640 | 1,573,256 | 1,976,640 | 1,976,640 | 1,976,640 | 1,976,640 | - | 0.00% |
| 7095 Streetlights | 227,500 | 227,500 | 227,500 | 227,500 | 165,000 | 165,000 | 165,000 | 165,000 | 165,000 | 165,000 | - | 0.00% |
| 7096 Legal | 315,000 | 310,308 | 245,000 | 237,207 | 245,000 | 208,053 | 245,000 | 245,000 | 245,000 | 245,000 | - | 0.00% |
| 7098 Town Fuel | 307,000 | 306,719 | 305,000 | 261,557 | 315,000 | 350,096 | 415,000 | 415,000 | 415,000 | 415,000 | - | 0.00% |
| TOTAL | 1,035,500 | 1,019,527 | 902,500 | 851,264 | 2,511,640 | 2,472,649 | 3,051,640 | 3,051,640 | 3,051,640 | 3,051,640 | - | 0.00% |

TOTAL GENERAL GOVERNMENT

| | | | | | | | | | | | | |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|--------------|
| TOTAL GENERAL GOVERNMENT | 5,647,312 | 5,361,204 | 5,740,588 | 5,396,778 | 7,364,233 | 6,957,748 | 8,136,098 | 8,543,195 | 8,543,195 | 8,543,195 | 407,097 | 5.00% |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|--------------|

210 - Police Department

| | | | | | | | | | | | | |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|---------------|--------------|
| 5110 Personnel | 5,976,786 | 5,692,192 | 5,514,677 | 5,352,945 | 5,853,685 | 5,739,676 | 5,973,428 | 6,043,241 | 6,043,241 | 6,043,241 | 69,813 | 1.17% |
| 5120 Permanent Part Time | 5,000 | 1,355 | 5,000 | 137 | 5,000 | 1,067 | 5,000 | 5,000 | 5,000 | 5,000 | - | - |
| 5130 Overtime | 676,500 | 662,019 | 720,000 | 720,000 | 745,000 | 745,000 | 780,000 | 780,000 | 780,000 | 780,000 | - | 0.00% |
| 5190 Contractual Obligations | 1,630,265 | 1,543,841 | 1,608,486 | 1,608,486 | 1,650,014 | 1,650,014 | 1,695,916 | 1,629,372 | 1,629,372 | 1,629,372 | (66,544) | -3.92% |
| 5400 Supplies & Expenses | 284,350 | 277,375 | 287,350 | 315,608 | 298,350 | 262,924 | 298,350 | 338,777 | 338,777 | 338,777 | 40,427 | 13.55% |
| 5256 Utilities | - | - | - | - | - | - | - | - | - | - | - | - |
| 5200 Contract Services/Leases | 170,100 | 170,179 | 174,100 | 157,273 | 204,100 | 132,835 | 206,700 | 214,950 | 214,950 | 214,950 | 8,250 | 3.99% |
| 5800 Capital Outlay | 176,300 | 176,300 | 185,600 | 185,600 | 165,600 | 212,800 | 212,800 | 241,952 | 241,952 | 241,952 | 29,152 | 13.70% |
| TOTAL | 8,919,301 | 8,523,261 | 8,495,213 | 8,340,049 | 8,921,749 | 8,744,316 | 9,172,194 | 9,253,292 | 9,253,292 | 9,253,292 | 81,098 | 0.88% |

220 - Fire Department

| | | | | | | | | | | | | |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|--------------|
| 5110 Personnel | 6,324,627 | 6,258,373 | 6,244,076 | 6,212,452 | 6,562,497 | 6,545,426 | 6,549,300 | 6,667,681 | 6,667,681 | 6,667,681 | 118,381 | 1.81% |
| 5120 Permanent Part Time | 46,865 | 43,165 | 44,857 | 44,857 | 49,589 | 49,320 | 52,001 | 67,276 | 67,276 | 67,276 | 15,275 | 29.37% |
| 5130 Overtime | 655,000 | 643,889 | 740,000 | 740,000 | 778,217 | 778,217 | 794,559 | 811,250 | 811,250 | 811,250 | 16,691 | 2.10% |
| 5190 Contractual Obligations | 1,034,811 | 1,034,811 | 1,105,654 | 1,105,654 | 1,137,661 | 1,137,661 | 1,194,420 | 1,192,397 | 1,192,397 | 1,192,397 | (2,023) | -0.17% |
| 5400 Supplies & Expenses | 316,045 | 316,045 | 312,310 | 304,406 | 322,635 | 322,635 | 296,860 | 319,110 | 325,760 | 325,760 | 6,650 | 2.08% |
| 5200 Contract Services/Leases | 183,140 | 179,424 | 160,881 | 152,248 | 161,031 | 161,031 | 196,031 | 199,610 | 199,610 | 199,610 | 3,579 | 1.83% |
| 5256 Utilities | 84,500 | 79,476 | 84,500 | 84,500 | 44,000 | 34,057 | 64,000 | 70,000 | 70,000 | 70,000 | 6,000 | 9.38% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 8,644,988 | 8,555,183 | 8,692,278 | 8,644,117 | 9,055,630 | 9,002,572 | 9,169,421 | 9,333,974 | 9,333,974 | 9,333,974 | 164,553 | 1.79% |

231 - Ambulance

| | | | | | | | | | | | | |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|---------------|
| 5110 Personnel | 1,022,485 | 1,018,559 | 1,021,253 | 996,418 | 1,110,979 | 1,148,979 | 1,194,695 | 1,190,829 | 1,190,829 | 1,190,829 | (3,867) | -0.32% |
| 5120 Permanent Part Time | 15,000 | 15,000 | 15,000 | 8,214 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0.00% |
| 5130 Overtime | 207,000 | 207,000 | 222,000 | 222,000 | 237,000 | 237,000 | 237,000 | 237,000 | 237,000 | 237,000 | - | 0.00% |
| 5190 Contractual Obligations | 191,045 | 191,045 | 173,901 | 168,143 | 186,096 | 183,933 | 199,482 | 186,564 | 186,564 | 186,564 | (12,919) | -6.48% |
| 5400 Supplies & Expenses | 111,400 | 106,555 | 112,200 | 107,626 | 118,200 | 106,695 | 118,200 | 124,610 | 124,610 | 124,610 | 6,410 | 5.42% |
| 5200 Contract Services/Leases | 112,000 | 111,487 | 112,000 | 111,185 | 113,800 | 116,800 | 113,800 | 119,950 | 119,950 | 119,950 | 6,150 | 5.40% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 1,658,929 | 1,649,646 | 1,656,353 | 1,613,586 | 1,781,076 | 1,808,407 | 1,878,178 | 1,873,952 | 1,873,952 | 1,873,952 | (4,226) | -0.23% |

241 - Building Department

| | | | | | | | | | | | | |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|--------------|
| 5110 Personnel | 537,585 | 537,585 | 562,012 | 562,012 | 624,051 | 607,987 | 655,259 | 694,548 | 694,548 | 694,548 | 39,289 | 6.00% |
| 5120 Permanent Part Time | - | - | - | - | - | - | - | - | - | - | - | 0.00% |
| 5130 Overtime | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0.00% |
| 5190 Contractual Obligations | 45,440 | 45,440 | 47,340 | 46,382 | 46,140 | 16,140 | 44,490 | 45,440 | 45,440 | 45,440 | 950 | 2.14% |
| 5400 Supplies & Expenses | 6,600 | 3,705 | 6,600 | 5,704 | 11,800 | 7,735 | 10,200 | 11,500 | 11,500 | 11,500 | 1,300 | 12.75% |
| 5200 Contract Services/Leases | 14,375 | 4,601 | 14,375 | 3,287 | 14,375 | 2,370 | 14,375 | 4,375 | 4,375 | 4,375 | (10,000) | -69.57% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 614,000 | 601,331 | 640,327 | 627,385 | 706,366 | 644,232 | 739,324 | 770,863 | 770,863 | 770,863 | 31,539 | 4.27% |

244 - Sealer Weights and Measures

| | | | | | | | | | | | | |
|-------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|--------------|--------------|
| 5120 Permanent Part Time | - | - | - | - | - | - | - | - | - | - | - | - |
| 5400 Supplies & Expenses | - | - | - | - | - | - | - | - | - | - | - | - |
| 5200 Contract Services/Leases | 13,000 | 12,500 | 11,000 | 11,000 | 12,500 | 12,500 | 12,500 | 13,500 | 13,500 | 13,500 | 1,000 | 8.00% |
| TOTAL | 13,000 | 12,500 | 11,000 | 11,000 | 12,500 | 12,500 | 12,500 | 13,500 | 13,500 | 13,500 | 1,000 | 8.00% |

291 - Emergency Management

| | | | | | | | | | | | | |
|------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|
| 5110 Personnel | 12,581 | 12,581 | 12,581 | 12,933 | 13,231 | 13,231 | 13,509 | 52,000 | 52,000 | 52,000 | 38,491 | 284.93% |
| 5400 Supplies & Expenses | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | - | 0.00% |
| 5190 Contractual Obligations | 5,400 | 4,327 | 5,400 | 5,400 | 5,400 | 5,400 | 5,400 | 5,400 | 5,400 | 5,400 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 25,981 | 24,908 | 25,981 | 26,333 | 26,631 | 26,631 | 26,909 | 65,400 | 65,400 | 65,400 | 38,491 | 143.04% |

292 - Animal Control

| | | | | | | | | | | | | |
|--------------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|-------|-------|
| 5110 Personnel | 61,040 | 59,617 | 67,499 | 63,844 | 63,626 | 63,626 | 66,457 | 67,852 | 67,852 | 67,852 | 1,396 | 2.10% |
| 5120 Permanent Part Time | 21,522 | 21,522 | 22,393 | 22,393 | 28,981 | 27,753 | 31,481 | 32,380 | 32,380 | 32,380 | 900 | |

Town of Billerica Budget Detail
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| | BUDGETED FY2019 | EXPENDED FY2019 | BUDGETED FY2020 | EXPENDED FY2020 | BUDGETED FY2021 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 | Budget Change | % Chapge |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|------------------|---------------|
| 410 - Engineering | | | | | | | | | | | | |
| 5110 Personnel | 557,457 | 557,457 | 597,734 | 595,423 | 616,072 | 616,072 | 736,390 | 850,266 | 850,266 | 850,266 | 113,876 | 15.46% |
| 5130 Overtime | 21,400 | 18,714 | 21,400 | 15,197 | 29,000 | - | - | - | - | - | - | 0.00% |
| 5190 Contractual Obligations | 15,500 | 13,274 | 14,100 | 12,971 | 14,825 | 14,825 | 18,550 | 19,060 | 19,060 | 19,060 | 510 | 2.75% |
| 5400 Supplies & Expenses | 8,000 | 7,984 | 8,000 | 7,972 | 8,000 | 7,184 | 8,000 | 8,000 | 8,000 | 8,000 | - | 0.00% |
| 5200 Contract Services/Leases | 130,928 | 73,712 | 99,228 | 96,413 | 120,266 | 118,015 | 227,066 | 227,066 | 227,066 | 227,066 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 733,285 | 671,141 | 740,462 | 727,976 | 788,163 | 756,096 | 990,006 | 1,104,392 | 1,104,392 | 1,104,392 | 114,386 | 11.55% |
| 421 - Public Works Administration | | | | | | | | | | | | |
| 5110 Personnel | 639,642 | 639,642 | 673,255 | 673,255 | 675,517 | 675,517 | 700,420 | 732,239 | 732,239 | 732,239 | 31,820 | 4.54% |
| 5120 Permanent Part Time | 195,000 | 184,106 | 262,080 | 149,330 | 262,080 | 49,602 | 262,080 | 262,080 | 262,080 | 262,080 | - | 0.00% |
| 5130 Overtime | - | - | - | - | - | - | - | - | - | - | - | - |
| 5190 Contractual Obligations | 32,028 | 30,928 | 32,354 | 31,354 | 33,137 | - | 36,437 | 33,827 | 33,827 | 33,827 | (2,610) | -7.16% |
| 5400 Supplies & Expenses | 5,560 | 5,557 | 3,000 | 2,266 | 3,000 | 595 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0.00% |
| 5200 Contract Services/Leases | 14,290 | 8,737 | 16,850 | 12,792 | 17,325 | - | 17,325 | 21,825 | 21,825 | 21,825 | 4,500 | 25.97% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 886,520 | 868,970 | 987,539 | 868,997 | 991,059 | 725,714 | 1,019,262 | 1,052,971 | 1,052,971 | 1,052,971 | 33,710 | 3.31% |
| 422 - Highway Department | | | | | | | | | | | | |
| 5110 Personnel | 976,063 | 873,508 | 990,282 | 987,371 | 1,056,711 | 975,509 | 1,104,388 | 1,105,823 | 1,105,823 | 1,105,823 | 1,435 | 0.13% |
| 5130 Overtime Regular | 70,727 | 48,688 | 70,727 | 54,973 | 76,681 | 52,059 | 76,681 | 76,681 | 76,681 | 76,681 | - | 0.00% |
| 5150 Temporary/Seasonal | - | - | - | - | - | - | - | - | - | - | - | - |
| 5190 Contractual Obligations | 28,250 | 26,018 | 28,550 | 26,431 | 30,150 | 18,336 | 30,350 | 30,350 | 30,350 | 30,350 | - | 0.00% |
| 5400 Supplies & Expenses | 413,100 | 399,282 | 413,100 | 364,856 | 453,100 | 414,104 | 453,100 | 463,100 | 463,100 | 463,100 | 10,000 | 2.21% |
| 5200 Contract Services/Leases | 322,293 | 304,944 | 322,293 | 219,861 | 322,293 | 267,774 | 322,293 | 322,293 | 322,293 | 322,293 | - | 0.00% |
| 5256 Utilities | 29,250 | 24,517 | 29,250 | 29,250 | 13,100 | 9,493 | 13,100 | 13,100 | 13,100 | 13,100 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 1,839,683 | 1,676,957 | 1,854,202 | 1,682,742 | 1,952,035 | 1,737,275 | 1,999,912 | 2,011,347 | 2,011,347 | 2,011,347 | 11,435 | 0.57% |
| 423 - Snow and Ice | | | | | | | | | | | | |
| 5131 Snow Overtime | 70,000 | 170,534 | 70,000 | 133,794 | 70,000 | 168,980 | 70,000 | 70,000 | 70,000 | 70,000 | - | 0.00% |
| 5278 Snow and Sand Expenses | 350,000 | 782,558 | 350,000 | 623,338 | 350,000 | - | 350,000 | 350,000 | 350,000 | 350,000 | - | 0.00% |
| TOTAL | 420,000 | 953,092 | 420,000 | 757,132 | 420,000 | 168,980 | 420,000 | 420,000 | 420,000 | 420,000 | - | 0.00% |
| 433 - Solid Waste | | | | | | | | | | | | |
| 5285 Solid Waste | 2,979,589 | 2,920,436 | 3,086,921 | 3,050,281 | 3,359,776 | 3,223,432 | 3,472,055 | 3,679,720 | 3,679,720 | 3,679,720 | 207,665 | 5.98% |
| TOTAL | 2,979,589 | 2,920,436 | 3,086,921 | 3,050,281 | 3,359,776 | 3,223,432 | 3,472,055 | 3,679,720 | 3,679,720 | 3,679,720 | 207,665 | 5.98% |
| 650 - Parks/Trees | | | | | | | | | | | | |
| 5110 Personnel | 480,372 | 474,339 | 495,728 | 441,986 | 498,298 | 481,856 | 515,947 | 528,804 | 528,804 | 528,804 | 12,857 | 2.49% |
| 5120 Permanent Part Time | - | - | - | - | - | - | - | - | - | - | - | - |
| 5130 Overtime | 97,370 | 93,047 | 97,370 | 94,095 | 99,850 | 99,768 | 99,850 | 99,850 | 99,850 | 99,850 | - | 0.00% |
| 5190 Contractual Obligations | 17,124 | 12,114 | 17,124 | 15,626 | 17,124 | 15,253 | 17,124 | 17,124 | 17,124 | 17,124 | - | 0.00% |
| 5400 Supplies & Expenses | 94,025 | 93,843 | 67,925 | 67,773 | 67,925 | 65,377 | 85,925 | 85,925 | 85,925 | 85,925 | - | 0.00% |
| 7093 Mosquito Control | 15,000 | 11,814 | 15,000 | 14,898 | 15,000 | 14,873 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0.00% |
| 5200 Contract Services/Leases | 67,830 | 67,686 | 125,830 | 125,424 | 140,830 | 129,368 | 140,830 | 135,830 | 135,830 | 135,830 | (5,000) | -3.55% |
| 5256 Utilities | 7,500 | 3,000 | 7,500 | 7,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | - | 0.00% |
| 5800 Capital Outlay | 100,000 | 85,796 | 120,000 | 117,166 | 120,000 | 115,193 | 88,800 | 97,000 | 97,000 | 97,000 | 8,200 | 9.23% |
| TOTAL | 879,221 | 841,639 | 946,477 | 884,468 | 961,527 | 924,188 | 965,976 | 982,033 | 982,033 | 982,033 | 16,057 | 1.66% |
| 491 - Cemetery | | | | | | | | | | | | |
| 5110 Personnel | 284,459 | 248,433 | 295,550 | 275,890 | 294,957 | 290,136 | 296,781 | 275,357 | 275,357 | 275,357 | (21,424) | -7.22% |
| 5120 Permanent Part Time | - | - | - | - | - | - | - | - | - | - | - | 0.00% |
| 5130 Overtime | 55,640 | 30,002 | 55,640 | 42,086 | 58,200 | 31,008 | 58,200 | 58,200 | 58,200 | 58,200 | - | 0.00% |
| 5190 Contractual Obligations | 10,296 | 10,296 | 10,296 | 8,477 | 10,296 | 8,455 | 10,296 | 49,752 | 49,752 | 49,752 | 39,456 | 383.21% |
| 5400 Supplies & Expenses | 36,500 | 17,570 | 36,500 | 33,983 | 43,000 | 13,022 | 43,000 | 43,000 | 43,000 | 43,000 | - | 0.00% |
| 7093 Mosquito Control | - | - | - | - | - | - | - | - | - | - | - | 0.00% |
| 5200 Contract Services/Leases | 20,450 | 8,691 | 20,450 | 5,922 | 20,450 | 7,915 | 20,450 | 20,450 | 20,450 | 20,450 | - | 0.00% |
| 5256 Utilities | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | 0.00% |
| 5800 Perpetual Care | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 409,595 | 317,242 | 420,686 | 368,608 | 429,153 | 352,786 | 430,977 | 449,009 | 449,009 | 449,009 | 18,032 | 4.18% |
| TOTAL PUBLIC WORKS | 8,147,893 | 8,249,477 | 8,456,287 | 8,340,204 | 8,901,713 | 7,888,471 | 9,298,188 | 9,699,473 | 9,699,473 | 9,699,473 | 401,285 | 4.32% |
| 300 - Billerica Public Schools | | | | | | | | | | | | |
| 5166 Professional Salaries | 51,584,651 | 51,584,651 | 53,532,364 | 53,532,364 | 55,250,753 | 55,250,753 | 56,079,514 | 57,761,900 | 57,761,900 | 57,761,900 | 1,682,385 | 3.00% |
| 5170 Clerical Salaries | - | - | - | - | - | - | 1,070,183 | 1,102,288 | 1,102,288 | 1,102,288 | 32,105 | - |
| 5180 Other Salaries | - | - | - | - | - | - | - | - | - | - | - | - |
| 5466 Supplies & Expenses | 1,755,573 | 1,755,573 | 1,755,573 | 1,755,573 | 1,811,927 | 1,811,927 | 1,839,106 | 1,894,279 | 1,894,279 | 1,894,279 | 55,173 | 3.00% |
| 5266 Contract Services/Leases | 8,308,961 | 8,308,961 | 8,308,961 | 8,308,961 | 8,575,678 | 8,575,678 | 8,704,314 | 8,965,443 | 8,965,443 | 8,965,443 | 261,129 | 3.00% |
| 5267 Utilities | 1,378,624 | 1,378,624 | 1,378,624 | 1,378,624 | 1,422,878 | 1,422,878 | 1,444,221 | 1,487,547 | 1,487,547 | 1,487,547 | 43,327 | 3.00% |
| 5866 Capital Outlay | 282,899 | 282,899 | 282,899 | 282,899 | 291,980 | 291,980 | 296,360 | 305,251 | 305,251 | 305,251 | 8,891 | 3.00% |
| TOTAL | 63,310,708 | 63,310,708 | 65,258,421 | 65,258,421 | 67,353,216 | 67,353,216 | 69,433,698 | 71,516,709 | 71,516,709 | 71,516,709 | 2,083,011 | 3.00% |
| 310 - Shawsheen Technical School | | | | | | | | | | | | |
| 5300 Operating Costs | 10,917,388 | 10,917,388 | 10,256,850 | 10,256,850 | 9,807,569 | 9,807,569 | 10,101,796 | 10,011,652 | 10,011,652 | 10,011,652 | (90,144) | -0.89% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 10,917,388 | 10,917,388 | 10,256,850 | 10,256,850 | 9,807,569 | 9,807,569 | 10,101,796 | 10,011,652 | 10,011,652 | 10,011,652 | (90,144) | -0.89% |
| TOTAL PUBLIC EDUCATION | 74,228,096 | 74,228,096 | 75,515,271 | 75,515,271 | 77,160,785 | 77,160,785 | 79,535,494 | 81,528,361 | 81,528,361 | 81,528,361 | 1,992,867 | 2.51% |

Town of Billerica Budget Detail
FY2023 Page 4

610 - Public Library

| | BUDGETED FY2019 | EXPENDED FY2019 | BUDGETED FY2020 | EXPENDED FY2020 | BUDGETED FY2021 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | TOWN MGR FY2023 | Budget Change | % Chapge |
|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|------------------|---------------|
| 5110 Personnel | 798,305 | 785,772 | 815,649 | 828,851 | 867,421 | 867,421 | 903,158 | 894,513 | 894,513 | 894,513 | (8,645) | -0.96% |
| 5120 Permanent Part Time | 389,708 | 374,410 | 405,859 | 363,716 | 405,812 | 344,461 | 398,339 | 368,706 | 368,706 | 368,706 | (29,633) | -7.44% |
| 5190 Contractual Obligations | 30,481 | 30,481 | 29,203 | 30,481 | 26,363 | 26,363 | 27,448 | 22,021 | 22,021 | 22,021 | (5,427) | -19.77% |
| 5400 Supplies & Expenses | 214,057 | 214,053 | 214,551 | 211,093 | 224,835 | 212,331 | 226,869 | 231,159 | 231,159 | 231,159 | 4,290 | 1.89% |
| 5200 Contract Services/Leases | 80,567 | 80,567 | 80,961 | 73,957 | 82,684 | 75,285 | 82,974 | 84,634 | 84,634 | 84,634 | 1,660 | 2.00% |
| 7059 Cleaning Service | 20,100 | 20,100 | 21,900 | 17,932 | 27,300 | 23,021 | 27,300 | 27,846 | 27,846 | 27,846 | 546 | 2.00% |
| 5256 Utilities | 76,800 | 76,800 | 76,800 | 76,800 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 1,610,018 | 1,582,183 | 1,644,923 | 1,602,830 | 1,659,415 | 1,573,882 | 1,691,087 | 1,653,879 | 1,653,879 | 1,653,879 | (37,208) | -2.20% |

630 - Recreation Department

| | | | | | | | | | | | | |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|--------------|
| 5110 Personnel | 257,642 | 252,300 | 273,207 | 254,750 | 339,275 | 247,444 | 305,028 | 312,429 | 312,429 | 312,429 | 7,401 | 2.43% |
| 5120 Permanent Part Time | 103,441 | 95,018 | 107,641 | 107,641 | 57,700 | 52,403 | 57,700 | 70,000 | 70,000 | 70,000 | 12,300 | 21.32% |
| 5190 Contractual Obligations | 7,300 | 7,300 | 8,432 | 6,725 | 6,332 | 6,332 | 5,200 | 7,350 | 7,350 | 7,350 | 2,150 | 41.35% |
| 5400 Supplies & Expenses | 15,950 | 8,063 | 14,080 | 2,891 | 12,680 | 12,257 | 11,580 | 11,580 | 11,580 | 11,580 | - | 0.00% |
| 5200 Contract Services/Leases | 51,540 | 51,106 | 60,340 | 46,731 | 58,836 | 48,622 | 65,836 | 76,586 | 76,586 | 76,586 | 10,750 | 16.33% |
| 5256 Utilities | 10,000 | 10,000 | 10,000 | 10,000 | 3,000 | 2,993 | 3,000 | 3,000 | 3,000 | 3,000 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 445,872 | 423,787 | 473,700 | 428,738 | 477,823 | 370,051 | 448,344 | 480,945 | 480,945 | 480,945 | 32,601 | 7.27% |

91070 - Civic Events/Organizations

| | | | | | | | | | | | | |
|-----------------------------|---------------|---------------|---------------|---------------|---------------|--------------|---------------|---------------|---------------|---------------|--------------|--------------|
| 7067 VFW-P, DAV, VFW-S | 600 | 600 | 600 | 600 | 600 | - | 600 | 600 | 600 | 600 | - | 0.00% |
| 7068 Memorial Day/Homcoming | 9,000 | 8,985 | 9,000 | 9,000 | 11,000 | 403 | 11,000 | 11,000 | 11,000 | 11,000 | - | 0.00% |
| 7097 Festival Account | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | - | 7,500 | 10,000 | 10,000 | 10,000 | 2,500 | 33.33% |
| 7098 350th Celebration | - | - | - | - | - | - | - | - | - | - | - | - |
| 7076 Middlesex Canal | 1,500 | - | 1,500 | - | 1,500 | - | 1,500 | 1,500 | 1,500 | 1,500 | - | 0.00% |
| 7077 Beautification | 3,000 | 2,591 | 15,000 | 4,526 | 15,000 | 1,319 | 15,000 | 15,000 | 15,000 | 15,000 | - | 0.00% |
| 7084 Scholarship Account | 5,100 | 5,100 | 5,100 | 5,022 | 5,100 | 5,100 | 5,100 | 5,100 | 5,100 | 5,100 | - | 0.00% |
| TOTAL | 24,200 | 22,276 | 36,200 | 24,148 | 38,200 | 6,822 | 40,700 | 43,200 | 43,200 | 43,200 | 2,500 | 6.14% |

TOTAL LIBRARY & RECREATION

| | | | | | | | | | | | | |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|---------------|
| | 2,080,090 | 2,028,246 | 2,154,823 | 2,055,716 | 2,175,438 | 1,950,755 | 2,180,131 | 2,178,024 | 2,178,024 | 2,178,024 | (2,107) | -0.10% |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|---------------|

543 - Veterans Services

| | | | | | | | | | | | | |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|----------------|
| 5110 Personnel | 133,804 | 117,049 | 137,592 | 125,686 | 131,046 | 131,046 | 136,760 | 141,255 | 141,255 | 141,255 | 4,495 | 3.29% |
| 5190 Contractual Obligations | 9,334 | 4,534 | 9,534 | 4,434 | 5,434 | 4,934 | 5,434 | 5,434 | 5,434 | 5,434 | - | 0.00% |
| 5400 Supplies & Expenses | 4,710 | 3,885 | 4,710 | 2,060 | 5,210 | 4,937 | 5,210 | 5,210 | 5,210 | 5,210 | - | 0.00% |
| 5200 Contract Services/Leases | 1,385 | 1,012 | 1,385 | 1,204 | 1,785 | 339 | 1,785 | 1,785 | 1,785 | 1,785 | - | 0.00% |
| 5280 Veterans Benefits | 430,000 | 320,608 | 430,000 | 404,830 | 400,000 | 346,158 | 400,000 | 300,000 | 300,000 | 300,000 | (100,000) | -25.00% |
| TOTAL | 579,233 | 447,088 | 583,221 | 538,214 | 543,475 | 487,414 | 549,189 | 453,684 | 453,684 | 453,684 | (95,505) | -17.39% |

541 - Council on Aging

| | | | | | | | | | | | | |
|-------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|---------------|--------------|
| 5110 Personnel | 216,310 | 198,168 | 217,357 | 217,357 | 232,402 | 323,402 | 257,658 | 271,152 | 271,152 | 271,152 | 13,494 | 5.24% |
| 5120 Permanent Part Time | 18,727 | 18,727 | 22,734 | 22,734 | 22,484 | 22,484 | 26,224 | 36,489 | 36,489 | 36,489 | 10,266 | 39.15% |
| 5190 Contractual Obligations | 6,600 | 5,639 | 6,600 | 6,101 | 9,450 | 7,050 | 10,850 | 10,850 | 10,850 | 10,850 | - | 0.00% |
| 5400 Supplies & Expenses | 37,270 | 37,239 | 42,270 | 37,215 | 42,270 | 41,443 | 42,270 | 42,270 | 42,270 | 42,270 | - | 0.00% |
| 5200 Contract Services/Leases | 34,465 | 34,447 | 41,665 | 35,371 | 41,665 | 41,337 | 41,665 | 44,465 | 44,465 | 44,465 | 2,800 | 6.72% |
| 5256 Utilities | 32,690 | 29,043 | 32,690 | 32,690 | 17,000 | 11,464 | 17,000 | 17,000 | 17,000 | 17,000 | - | 0.00% |
| 5800 Capital Outlay | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | 346,062 | 323,263 | 363,316 | 351,468 | 365,272 | 447,180 | 395,667 | 422,227 | 422,227 | 422,227 | 26,560 | 6.71% |

561 - Commission on Disabilities

| | | | | | | | | | | | | |
|-------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 5400 Supplies & Expenses | - | - | - | - | - | - | - | - | - | - | - | - |
| 5200 Contract Services/Leases | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | - |

563 - Housing Partnership

| | | | | | | | | | | | | |
|--------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| 5150 Temporary/Seasonal | - | - | - | - | - | - | - | - | - | - | - | - |
| 5400 Supplies & Expenses | - | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL | - |

TOTAL HUMAN SERVICES

| | | | | | | | | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|---------------|
| | 925,295 | 770,351 | 946,537 | 889,682 | 908,747 | 934,594 | 944,856 | 875,911 | 875,911 | 875,911 | (68,945) | -7.30% |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|-----------------|---------------|

710 - Capital

| | | | | | | | | | | | | |
|----------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|---------------|
| 7155 Equipment | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | - | 0.00% |
| 7145 Contracts | 500,000 | 500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 2,000,000 | 2,000,000 | 2,000,000 | 500,000 | 33.33% |
| TOTAL | 1,000,000 | 1,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,500,000 | 2,500,000 | 2,500,000 | 500,000 | 25.00% |

710 - Debt and Interest

| | | | | | | | | | | | | |
|--|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------------|---------------|
| 7150 Debt Principal - Town | 170,000 | 170,000 | 165,000 | 180,000 | 320,000 | 315,000 | 260,000 | 823,000 | 823,000 | 823,000 | 563,000 | 216.54% |
| 7140 Debt Principal - School | 500,000 | 500,000 | 490,000 | 490,000 | 480,000 | 480,000 | 475,000 | 443,000 | 443,000 | 443,000 | (32,000) | -6.74% |
| 7550 Debt Interest - Town | 43,150 | 42,950 | 57,975 | 58,109 | 68,050 | 68,050 | 53,575 | 609,065 | 609,065 | 609,065 | 555,490 | 1036.85% |
| 7160 Debt Interest - School | 140,351 | 140,350 | 124,250 | 1,234,250 | 106,775 | 106,775 | 89,331 | 90,038 | 90,038 | 90,038 | 706 | 0.79% |
| 7580 New Debt - Town Interest | - | - | - | - | - | - | - | - | - | - | - | - |
| 7130 Temporary Borrowing - Town | 420,000 | 420,000 | 398,875 | 275,443 | 350,000 | 17,950 | 350,000 | 350,000 | 350,000 | 350,000 | - | 0.00% |
| 7150 Temporary Borrowing - Debt Excl | - | - | 201,125 | 201,125 | 90,000 | 131,500 | 90,000 | - | - | - | (90,000) | -100.00% |
| 7170 High School Exclusion - Principal | 1,800,000 | 1,800,000 | 2,000,000 | 2,000,000 | 1,785,000 | 1,785,000 | 1,865,000 | 1,950,000 | 1,950,000 | 1,950,000 | 85,000 | 4.56% |
| 7170 High School Exclusion - Interest | 3,339,219 | 3,339,219 | 3,326,469 | 3,316,097 | 3,266,331 | 3,266,331 | 3,177,081 | 3,083,831 | 3,083,831 | 3,083,831 | (93,250) | -2.94% |
| 75XP Parker Debt Exclusion - Principal | 1,250,000 | 1,250,000 | 320,000 | 320,000 | 320,000 | 320,000 | 320,000 | 320,000 | 320,000 | 320,000 | - | 0.00% |
| 75XI Parker Debt Exclusion - Interest | 215,563 | 215,563 | 165,563 | 165,562 | 152,763 | 152,763 | 136,763 | 123,963 | 123,963 | 123,963 | (12,800) | -9.36% |
| 75XO Debt Stabilization Appropriation | 766,198 | 766,198 | 641,324 | 641,323 | 91,101 | - | - | - | - | - | - | - |
| TOTAL | 8,644,481 | 8,644,280 | 7,890,580 | 8,881,909 | 7,030,020 | 6,643,369 | 6,816,750 | 7,792,896 | 7,792,896 | 7,792,896 | 976,146 | 14.32% |

91070 - Town/School Shared Costs

| | | | | | | | | | | | | |
|-----------------------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|---------|-------|
| 7010 Bldg/Auto/Liab Insurance | 1,020,000 | 859,795 | 1,120,000 | 1,143,998 | 1,331,000 | 1,361,261 | 1,331,000 | 1,441,000 | 1,441,000 | 1,441,000 | 110,000 | 8.26% |
| 7012 Health Insurance | 16,237,027 | 16,237,027 | 16,314,027 | 16,314,027 | 16,744,339 | 16,744,339 | 17,163,339 | 17,163,339 | 17,163,339 | 17,163,339 | - | 0.00% |
| 7020 Workers' Compensation | 746,000 | 691,363 | 866,000 | 755,117 | 866,000 | 687,377 | 866,000 | 866,000 | 866,000 | 866,000 | - | 0.00% |
| 7030 Unemployment Comp. | 80,000 | 61,483 | 100,000 | 77,225 | 100,000 | 5,160 | 100,000 | 100,000 | 100,000 | 100,000 | - | 0.00% |
| 7042 Medicare | 1,153,240 | 1,149,675 | 1,133,240 | 1,249,285 | 1,133,240 | 1,250,360 | 1,133,240 | 1,133,240 | 1,133,240 | 1,133,240 | - | 0.00% |
| 7052 County Retirement Assessment | 11,556,039 | | | | | | | | | | | |

Financial Recap FY23

TOWN OF BILLERICA FINANCIAL RECAP FISCAL YEAR 2023 SPRING Summary Table

Uses of Funding

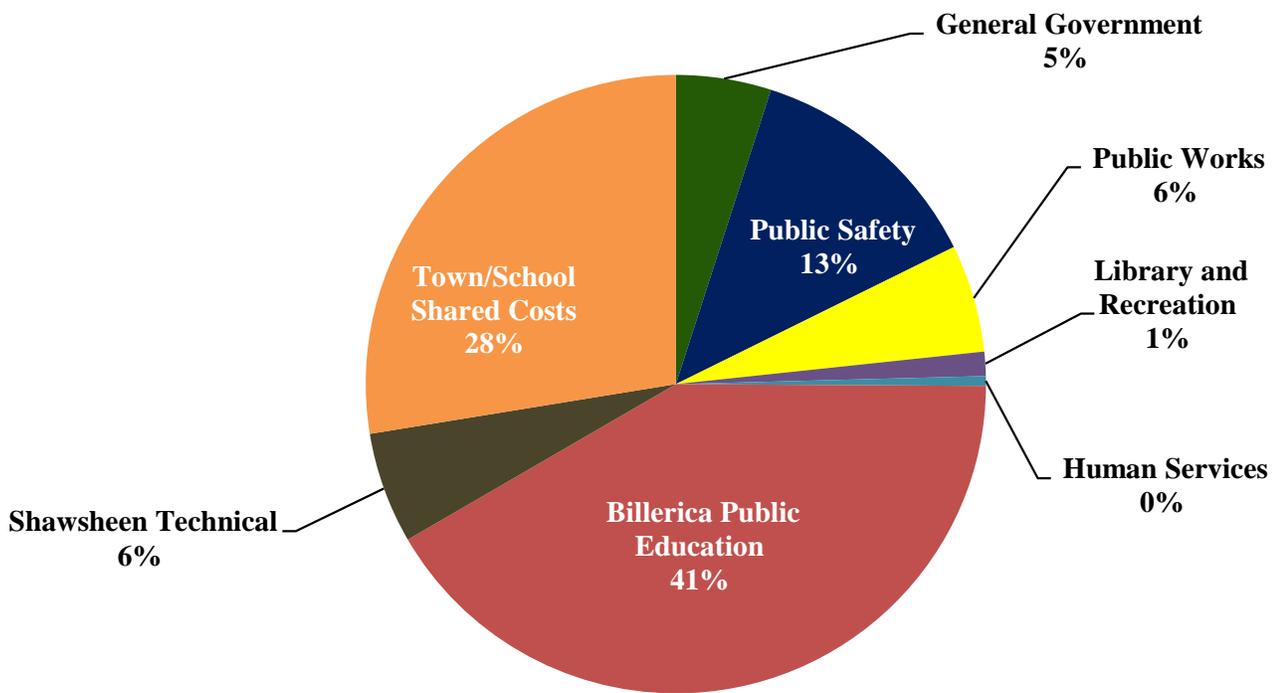
| | |
|-------------------------------------|--------------------------|
| FY2023 Budget | 172,242,027.00 |
| Water Enterprise Budget | \$ 7,315,982.00 |
| Wastewater Enterprise Budget | 9,016,825.00 |
| Snow and Ice Deficit Projection | 600,000.00 |
| Overlay Appropriation | 2,750,778.00 |
| State and County Assessments | 5,236,423.00 |
| CPA Appropriation | 1,000,000.00 |
| Other Funded Items | 69,952.00 |
| PEG Access Article | - |
| Final Judgements | 60,000.00 |
| Total FY2023 Uses of Funding | \$ 198,291,987.00 |

Sources of Funding

| | |
|--|--------------------------|
| Total Property Taxes | \$ 142,700,781.00 |
| Local Aid | 26,793,020.00 |
| Local Receipts | 13,140,365.00 |
| Water Enterprise Receipts | 5,400,000.00 |
| Wastewater Enterprise Receipts | 6,400,000.00 |
| CPA Revenue | 1,000,000.00 |
| Miscellaneous Funds | 2,737,617.00 |
| PEG Access | - |
| Rink Revolving Fund | 120,203.00 |
| Total FY2023 Sources of Funding | \$ 198,291,986.00 |
| Difference | \$ (1.00) |

Allocation of Resources FY23

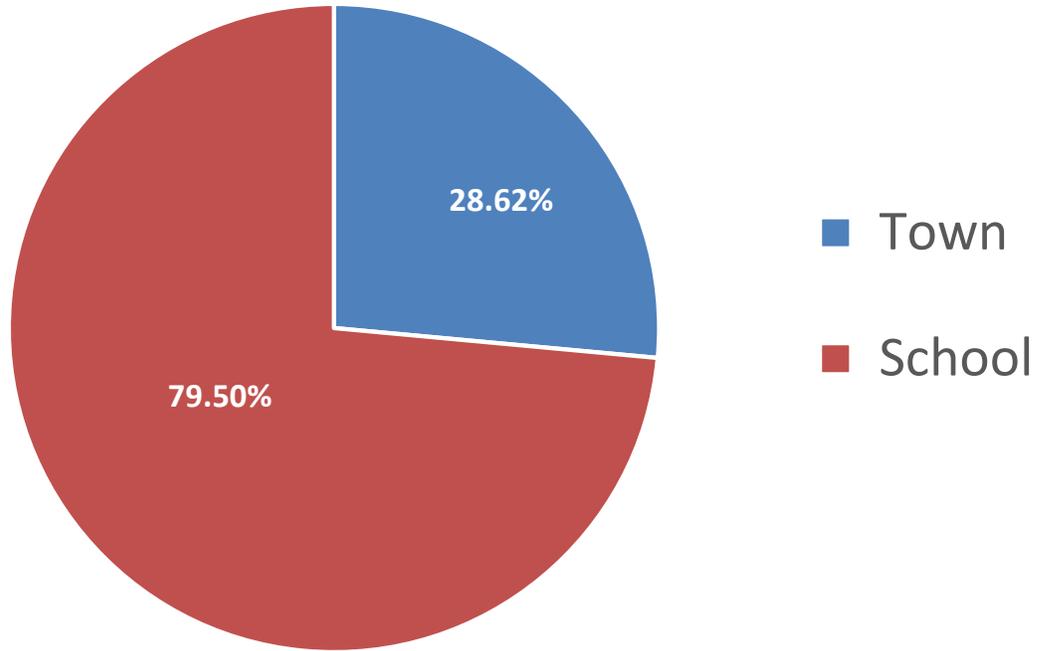
FY2023 Allocation of Resources



Source: FY2023 Billerica Budget Documents

FTE Analysis

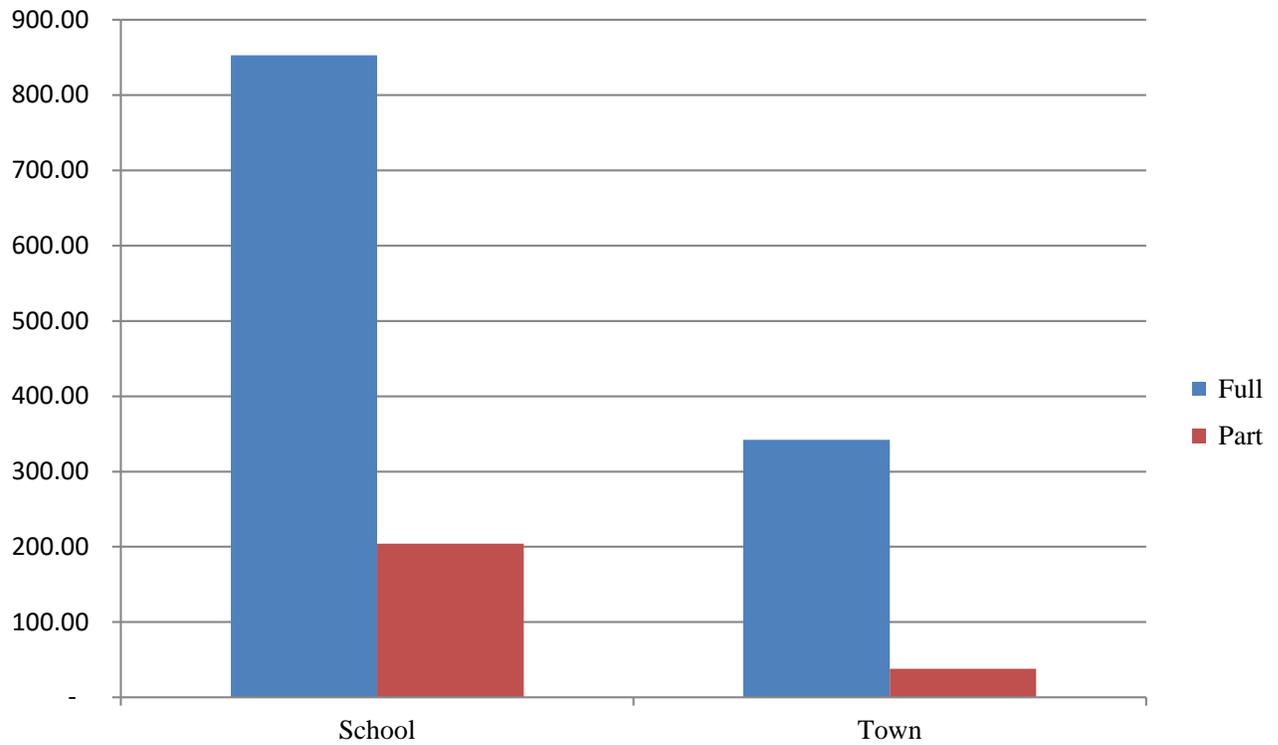
**Town vs. School FTE's
Fiscal Year 2023**



Source: FY2023 Billerica Budget Documents

FTE Analysis

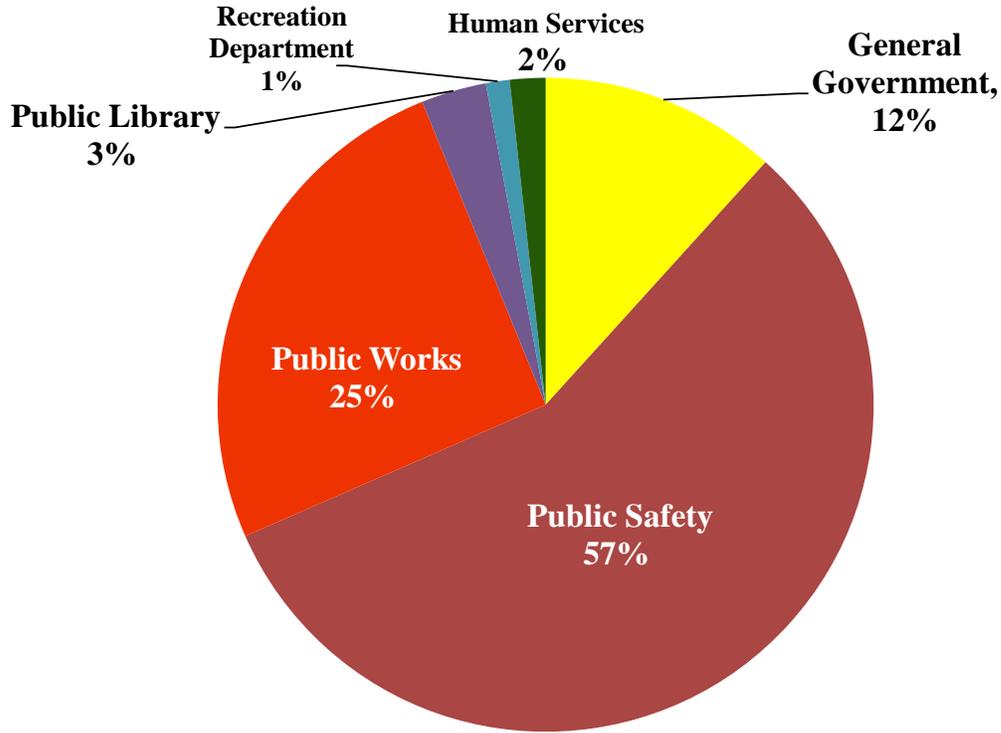
**Town of Billerica
Number of Full and Part Time Employees
Town vs. School**



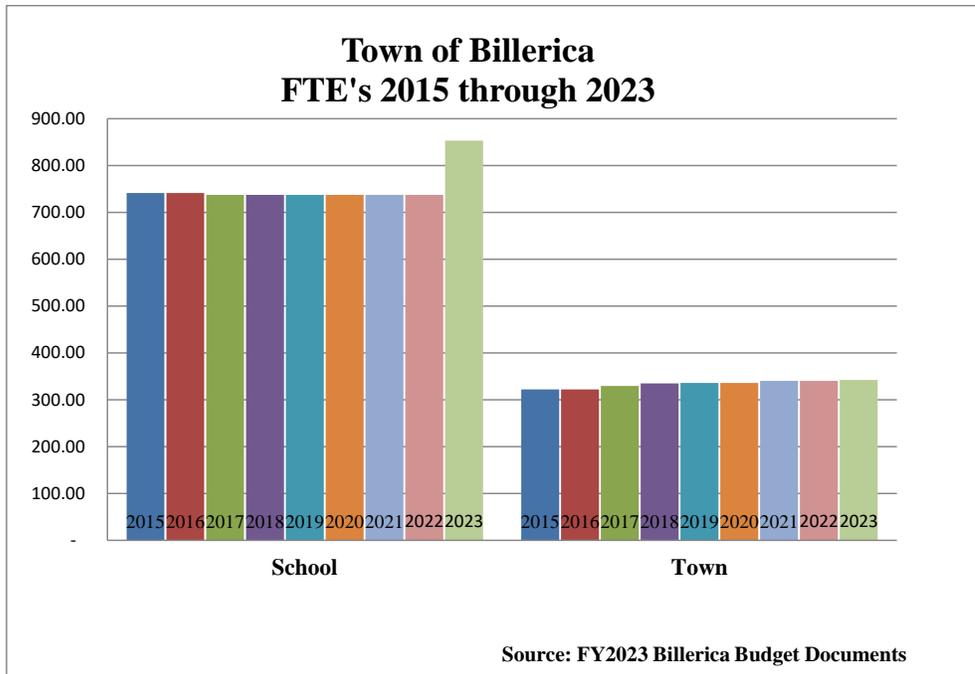
Source: FY2023 Billerica Budget Documents

FTE Analysis

BillERICA Town Employees by Category



Source: FY2023 BillERICA Budget Documents



Source: FY2023 BillERICA Budget Documents

FTE Analysis

**Town of Billerica
Number of Employees**

| | School | Town | Total |
|--------------|----------|--------|----------|
| Full | 853.00 | 342.00 | 1,195.00 |
| Part | 204.00 | 38.00 | 242.00 |
| Total | 1,057.00 | 380.00 | 1,437.00 |

**Town of Billerica
Number of FTEs**

| | School | Town | Total |
|------|--------|--------|----------|
| 2015 | 741.00 | 322.00 | 1,063.00 |
| 2016 | 741.00 | 322.00 | 1,063.00 |
| 2017 | 737.00 | 329.50 | 1,066.50 |
| 2018 | 737.00 | 335.00 | 1,072.00 |
| 2019 | 737.00 | 336.00 | 1,073.00 |
| 2020 | 737.00 | 336.00 | 1,073.00 |
| 2021 | 737.00 | 340.00 | 1,077.00 |
| 2022 | 737.00 | 340.00 | 1,077.00 |
| 2023 | 853.00 | 342.00 | 1,195.00 |

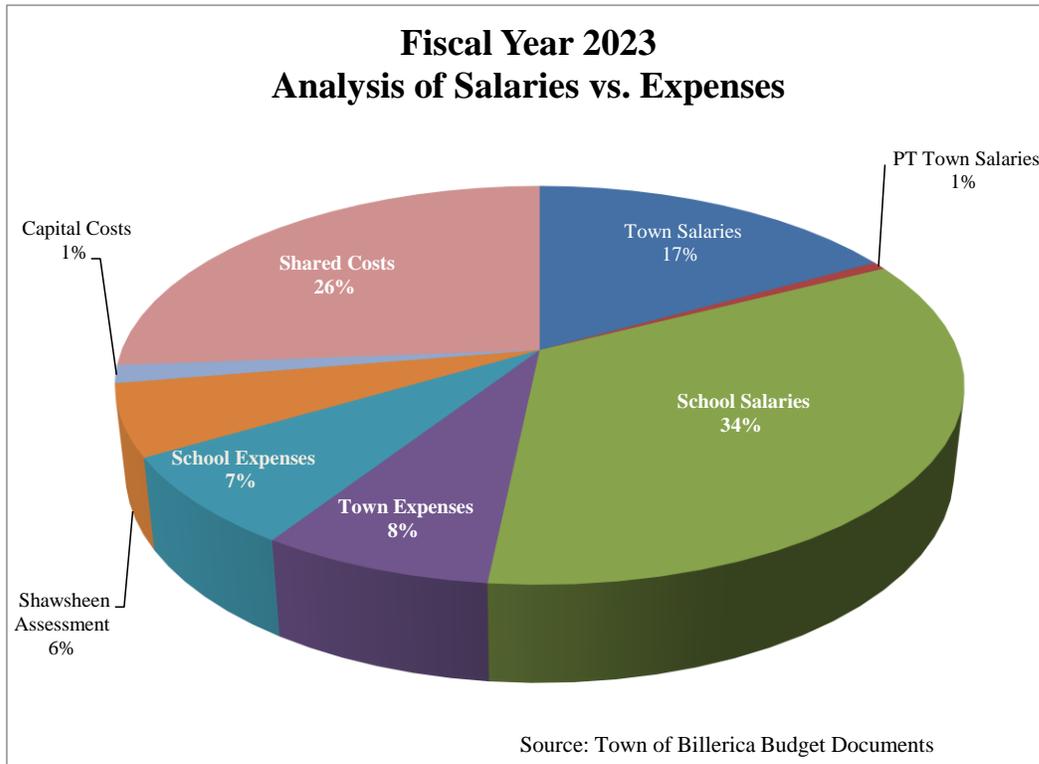
**Billerica Town Employees by Category
Fiscal Year 2023**

| | FTEs | Percentage |
|-----------------------|------------|-------------|
| General Government | 40 | 12% |
| Public Safety | 194 | 57% |
| Public Works | 87 | 25% |
| Public Library | 11 | 3% |
| Recreation Department | 4 | 1% |
| Human Services | 6 | 2% |
| Total | 342 | 100% |

FY23 Budget Summary By Cost Center

| FISCAL YEAR 2023 BUDGET SUMMARY BY COST CENTER | | | | | | | |
|--|-----------------------------------|--------------------|-----------------------|-----------------------|---------------------|---------------|---------------|
| | | FY2020 | FY2021 | FY2023 | \$ INC/DEC | % INC/DEC | % Budget |
| | | BUDGET | BUDGET | BUDGET | | | |
| Personnel | | | | | | | |
| 5110 | Personnel | 22,049,934 | 22,689,807 | 23,395,958 | 706,151 | 3.11% | 13.58% |
| 5120 | Permanent Part Time | 1,079,105 | 1,043,987 | 1,110,557 | 66,570 | 6.38% | 0.64% |
| 5132 | Flushing Program | - | - | - | - | 0.00% | 0.00% |
| 5150 | Temporary/Seasonal | - | - | - | - | 0.00% | 0.00% |
| 5130 | Overtime | 2,070,655 | 2,098,241 | 2,115,056 | 16,815 | 0.80% | 1.23% |
| 5131 | Snow Overtime | 70,000 | 70,000 | 70,000 | - | 0.00% | 0.04% |
| 5190 | Contractual Obligations | 3,302,865 | 3,439,019 | 3,391,460 | (47,559) | -1.38% | 1.97% |
| xxxx | Contract Settlements | - | - | - | - | 0.00% | 0.00% |
| 5166 | School Salaries | 55,250,753 | 56,079,514 | 57,761,900 | 1,682,386 | 3.00% | 33.54% |
| 5170 | School Clerical Salaries | - | 1,070,183 | 1,102,288 | 32,105 | 3.00% | 0.64% |
| | Total Salaries | 83,823,312 | 86,490,751 | 88,947,219 | 2,456,468 | 2.84% | 51.64% |
| Expenses | | | | | | | |
| 5200 | Contract Services/Leases | 2,128,295 | 2,288,419 | 2,366,634 | 78,215 | 3.42% | 1.37% |
| 5400 | Supplies & Expenses | 1,938,968 | 1,953,172 | 2,067,499 | 114,327 | 5.85% | 1.20% |
| 5256 | Utilities | 152,350 | 182,350 | 188,350 | 6,000 | 3.29% | 0.11% |
| **** | Other Expenses | 704,542 | 861,040 | 855,489 | (5,551) | -0.64% | 0.50% |
| 5800 | Capital Outlay | 286,400 | 301,600 | 338,952 | 37,352 | 12.38% | 0.20% |
| 5278 | Snow and Sand Expenses | 350,000 | 350,000 | 350,000 | - | 0.00% | 0.20% |
| 5280 | Veterans Benefits | 400,000 | 400,000 | 300,000 | (100,000) | -25.00% | 0.17% |
| 5285 | Solid Waste | 3,359,776 | 3,472,055 | 3,679,720 | 207,665 | 5.98% | 2.14% |
| 7088 | Town Electric | 1,596,640 | 1,976,640 | 1,976,640 | - | 0.00% | 1.15% |
| 7095 | Streetlights | 185,000 | 185,000 | 185,000 | - | 0.00% | 0.11% |
| 7098 | Fuel | 315,000 | 415,000 | 415,000 | - | 0.00% | 0.24% |
| 7096 | Legal | 245,000 | 245,000 | 245,000 | - | 0.00% | 0.14% |
| | Total Town Expenses | 11,661,971 | 12,630,276 | 12,968,284 | 338,008 | 2.68% | 7.53% |
| School Expenses | | | | | | | |
| 5266 | School Contract Services/Leases | 8,575,678 | 8,704,314 | 8,965,443 | 261,129 | 3.00% | 5.21% |
| 5267 | School Utilities | 1,422,878 | 1,444,221 | 1,487,547 | 43,326 | 3.00% | 0.86% |
| 5466 | School Supplies & Expenses | 1,811,927 | 1,839,106 | 1,894,279 | 55,173 | 3.00% | 1.10% |
| 5866 | School Capital Outlay | 291,980 | 296,360 | 305,251 | 8,891 | 3.00% | 0.18% |
| 5300 | Shawsheen Assessment | 9,807,569 | 10,101,796 | 10,011,652 | (90,144) | -0.89% | 5.81% |
| | Total School Expenses | 21,910,032 | 22,385,797 | 22,664,172 | 278,375 | 1.24% | 13.16% |
| Capital Costs | | | | | | | |
| 7155 | Equipment | 500,000 | 500,000 | 500,000 | - | 0.00% | 0.29% |
| 7145 | Contracts | 1,500,000 | 1,500,000 | 2,000,000 | 500,000 | 33.33% | 1.16% |
| | | 2,000,000 | 2,000,000 | 2,500,000 | 500,000 | 25.00% | 1.45% |
| Shared Costs | | | | | | | |
| 7010 | Bldg/Auto/Liab Insurance | 1,331,000 | 1,331,000 | 1,441,000 | 110,000 | 8.26% | 0.84% |
| 7012 | Health Insurance | 16,744,339 | 17,163,339 | 17,163,339 | - | 0.00% | 9.96% |
| 7051 | Emp. Medical Exams | 85,000 | 85,000 | 85,000 | - | 0.00% | 0.05% |
| 7052 | County Retirement Assessment/OPEB | 14,303,271 | 15,333,403 | 16,496,356 | 1,162,953 | 7.58% | 9.58% |
| 7063 | Reserve Fund | 84,520 | 84,520 | 84,520 | - | 0.00% | 0.05% |
| 7042 | Medicare | 1,133,240 | 1,133,240 | 1,133,240 | - | 0.00% | 0.66% |
| 7020 | Workers' Compensation | 866,000 | 866,000 | 866,000 | - | 0.00% | 0.50% |
| 7030 | Unemployment Comp. | 100,000 | 100,000 | 100,000 | - | 0.00% | 0.06% |
| 7130 | Temporary Borrowing - Town | 350,000 | 350,000 | 350,000 | - | 0.00% | 0.20% |
| 7140 | Debt Principal/ST | 480,000 | 475,000 | 443,000 | (32,000) | -6.74% | 0.26% |
| 7150 | Debt Principal - Town | 410,000 | 350,000 | 823,000 | 473,000 | 135.14% | 0.48% |
| 7160 | Debt Interest - School | 106,775 | 89,331 | 90,038 | 707 | 0.79% | 0.05% |
| 7170 | New Debt - School Interest | 5,051,331 | 5,042,081 | 5,033,831 | (8,250) | 100.00% | 2.92% |
| 7180 | New Debt - Town Principal | - | - | - | - | 0.00% | 0.00% |
| 7550 | Debt Interest - Town | 68,050 | 53,575 | 609,065 | 555,490 | 1036.85% | 0.35% |
| 7570 | New Debt - School Principal | - | - | - | - | 0.00% | 0.00% |
| 7580 | New Debt - Town Interest | - | - | - | - | 0.00% | 0.00% |
| 75XP | Parker Debt Exclusion Principal | 320,000 | 320,000 | 320,000 | - | 0.00% | 0.19% |
| 75XI | Parker Debt Exclusion Interest | 152,763 | 136,763 | 123,963 | (12,800) | -9.36% | 0.07% |
| 75XO | Debt Stabilization Appropriation | 91,101 | - | - | - | 0.00% | 0.00% |
| | Total Shared Costs | 41,677,390 | 42,913,252 | 45,162,352 | 2,249,100 | 5.24% | 26.22% |
| | Total Budget | 161,072,706 | \$ 166,420,076 | \$ 172,242,027 | \$ 5,821,951 | 3.50% | |

Analysis of Salaries vs. Expenses



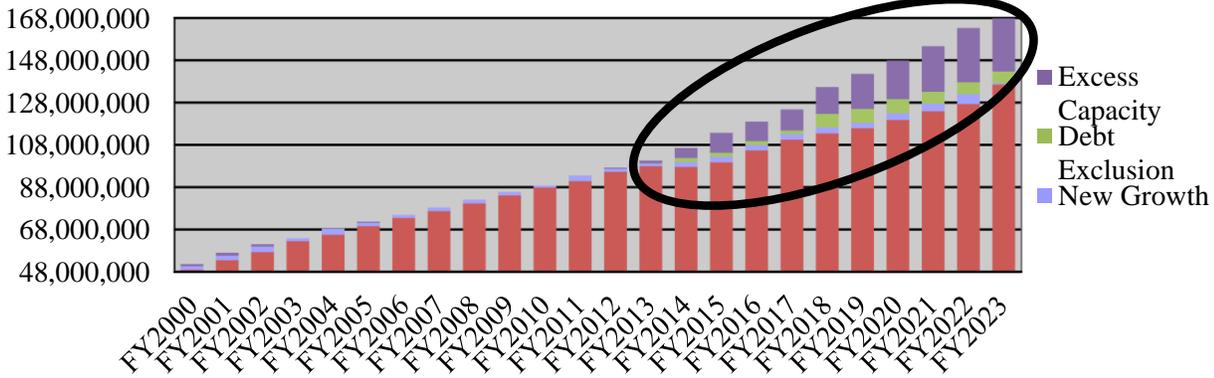
**Town of Billerica
Fiscal Year 2023**

Analysis of Salaries vs. Expenses

| | | |
|-----------------------|-----------------------|----------------|
| Town Salaries | \$ 28,972,474 | 16.82% |
| PT Town Salaries | 1,110,557 | 0.64% |
| School Salaries | 58,864,188 | 34.18% |
| Total Salaries | 88,947,219 | 51.64% |
| Town Expenses | 12,968,283 | 7.53% |
| School Expenses | 12,652,520 | 7.35% |
| Shawsheen Assessment | 10,011,652 | 5.81% |
| Capital Costs | 2,500,000 | 1.45% |
| Shared Costs | 45,162,352 | 26.22% |
| Total Expenses | 83,294,807 | 48.36% |
| Total Budget | \$ 172,242,026 | 100.00% |

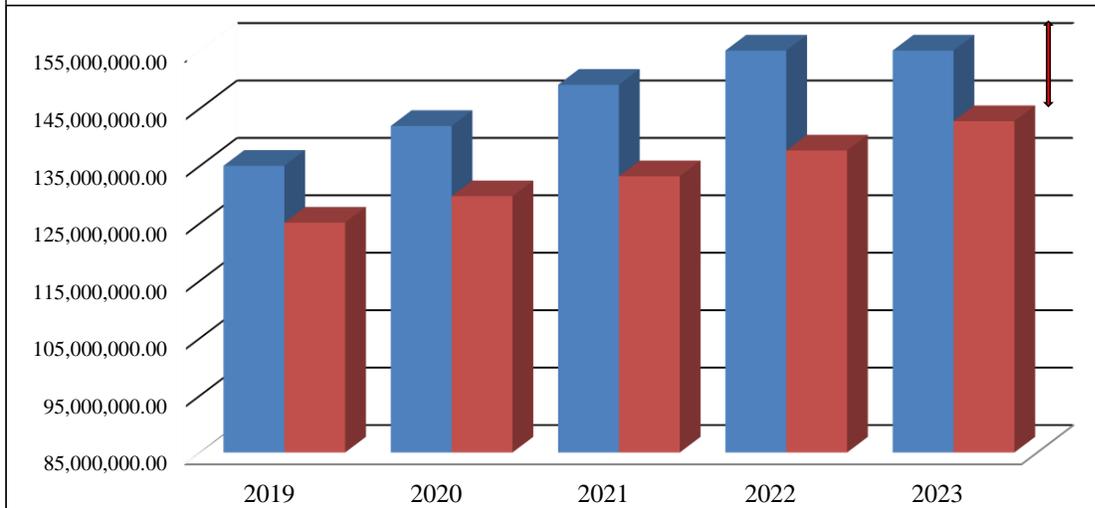
Levy Analysis

Town of Billerica Historic Levy Analysis



Source: Town of Billerica Budget Documents

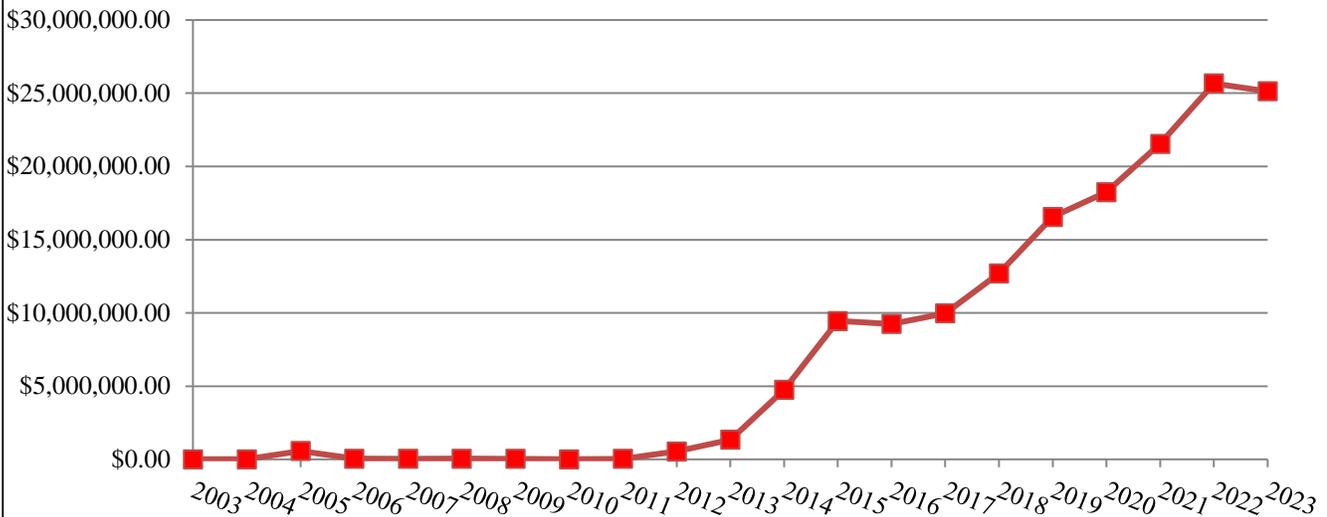
Billerica FY2023 Budget Analysis Excess levy Capacity



Source: Town of Billerica Budget Documents

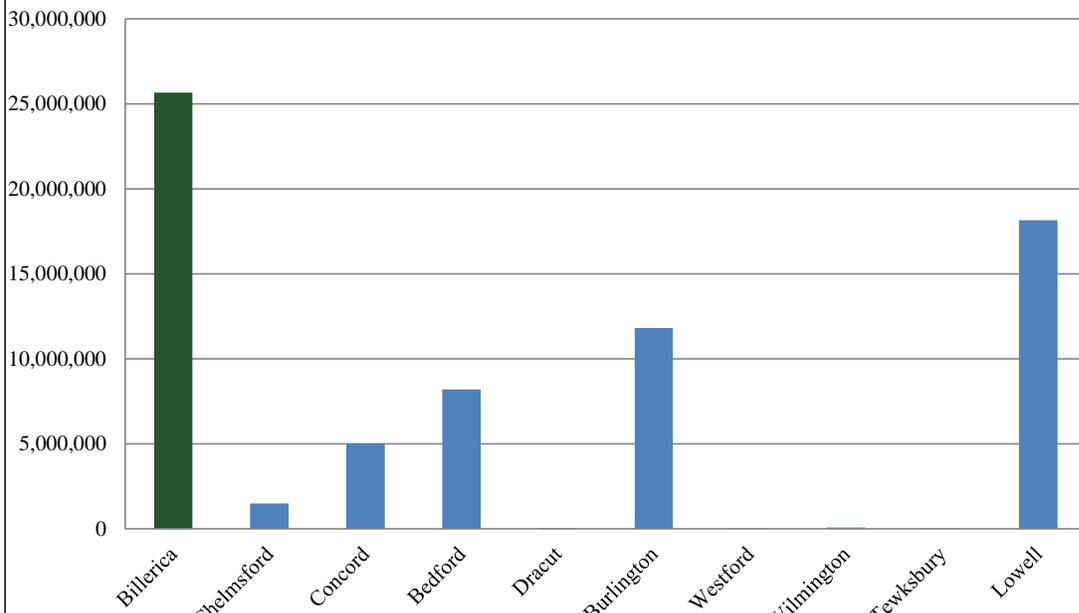
Levy Analysis

**Billerica FY2023 Budget
Analysis Excess Levy Capacity**



Source: Town of Billerica Budget Documents

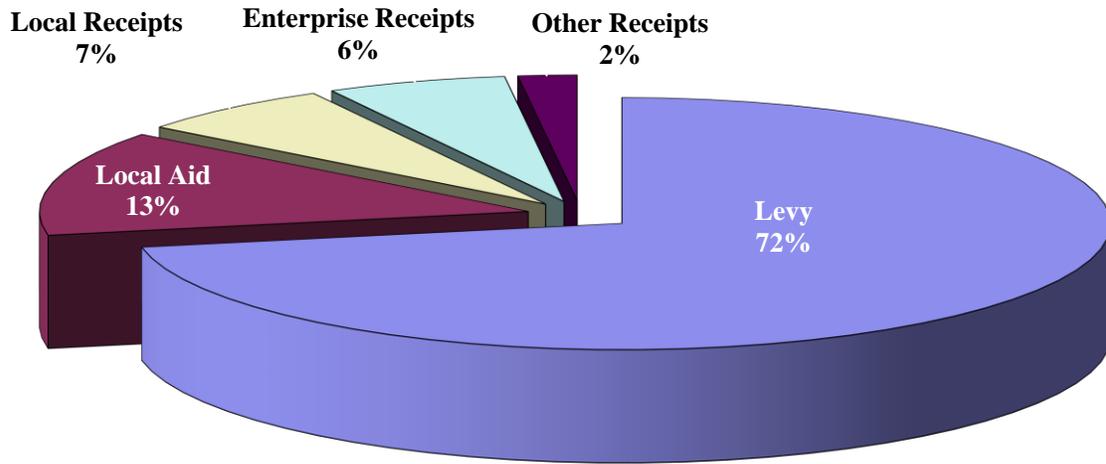
FY2023 Excess Levy Comparison by Community



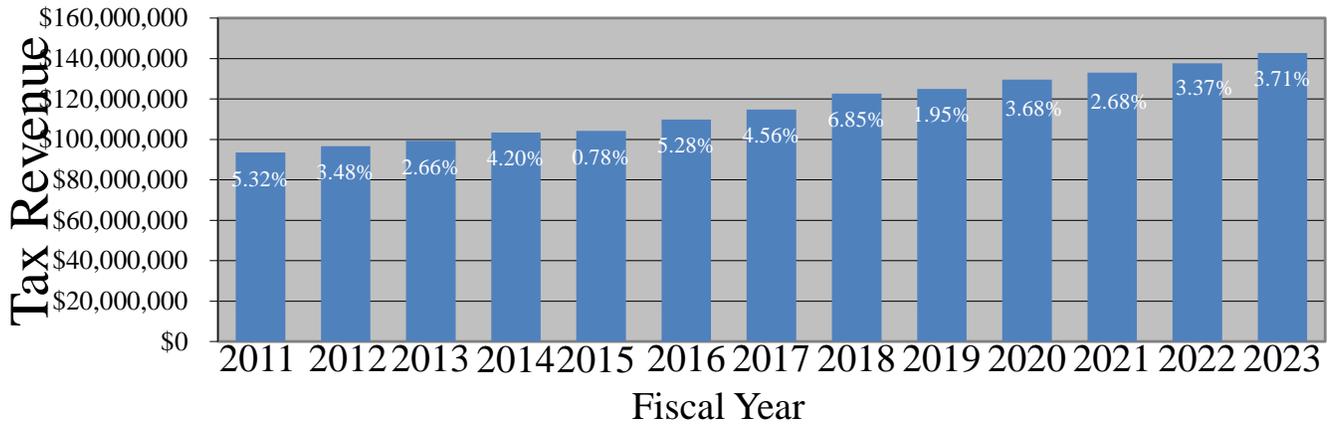
Source: Massachusetts Department of Revenue

Revenue Sources and Trends

Billerica FY2023 Budget Analysis Revenue Breakdown



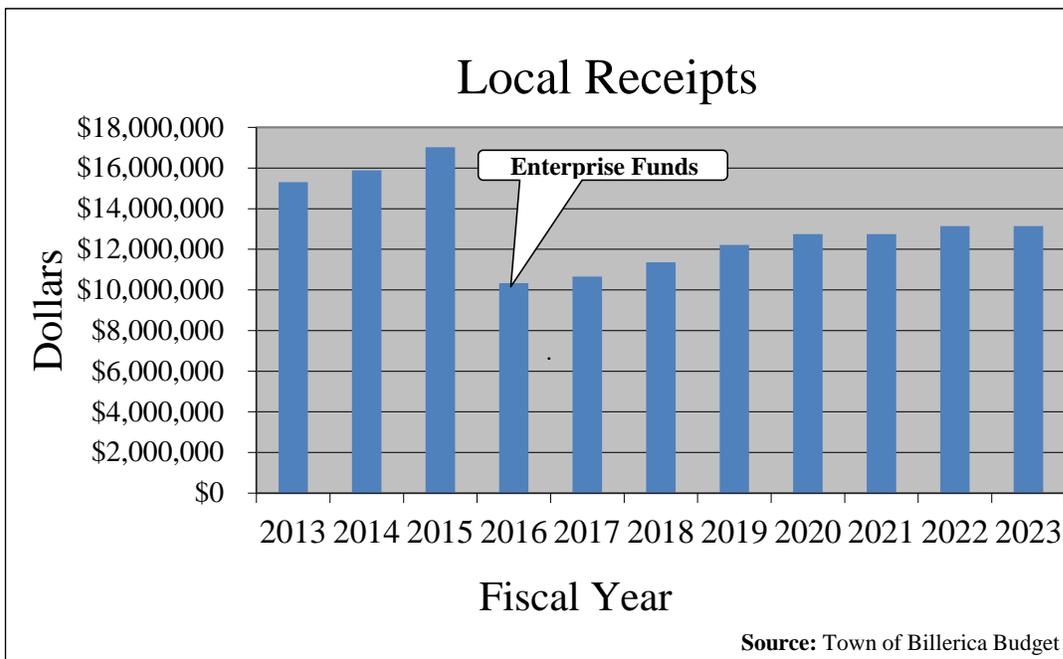
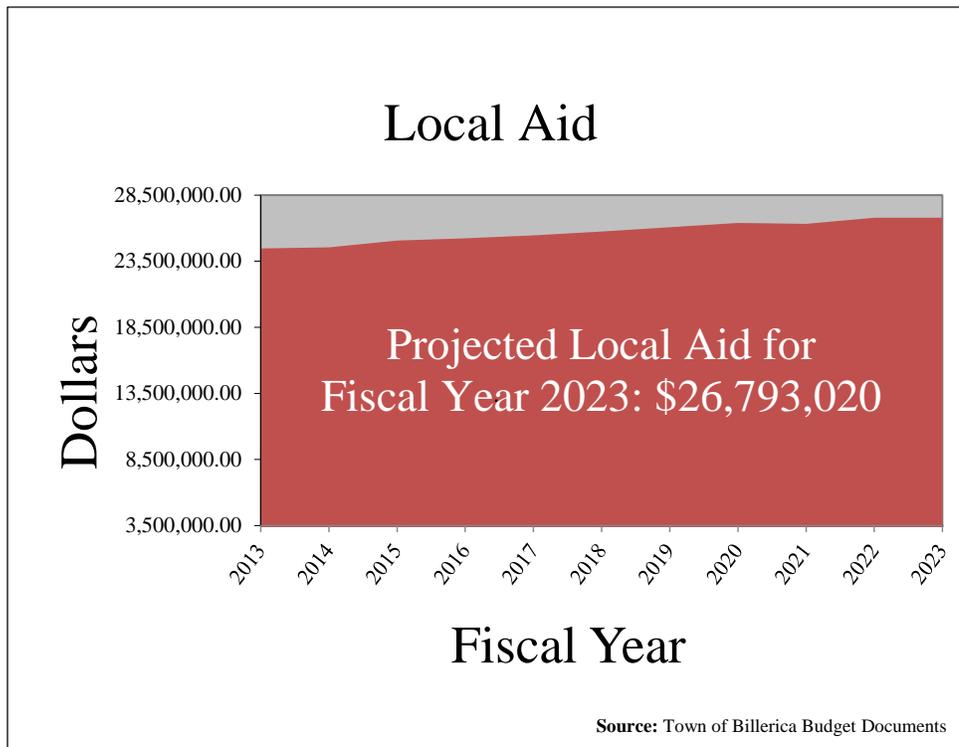
Source: Town of Billerica Budget Documents



Total Projected FY2023 Tax Revenues: \$142,700,781

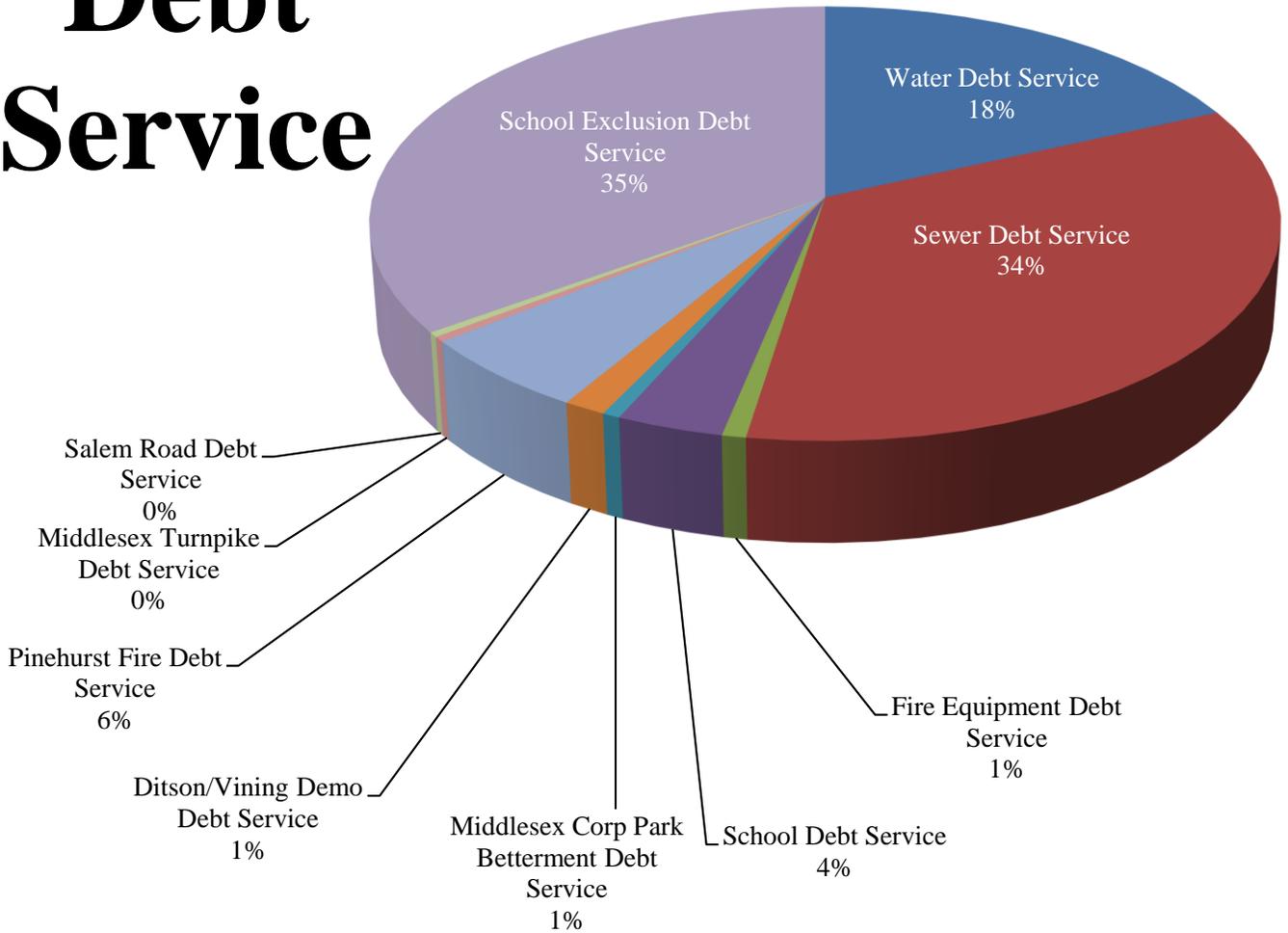
Source: Town of FY2023 Billerica Budget

Revenue Sources and Trends



Debt Service

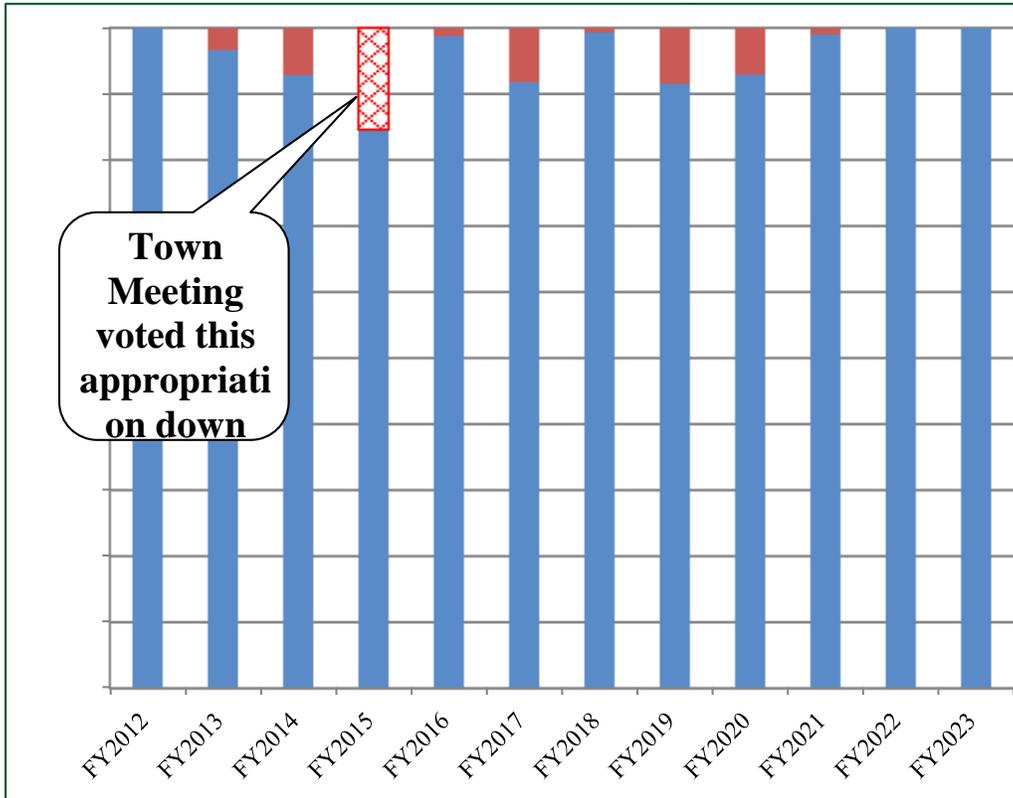
Debt Service



Source: Town of Billerica Budget Documents

Debt Service

Debt Service Policy



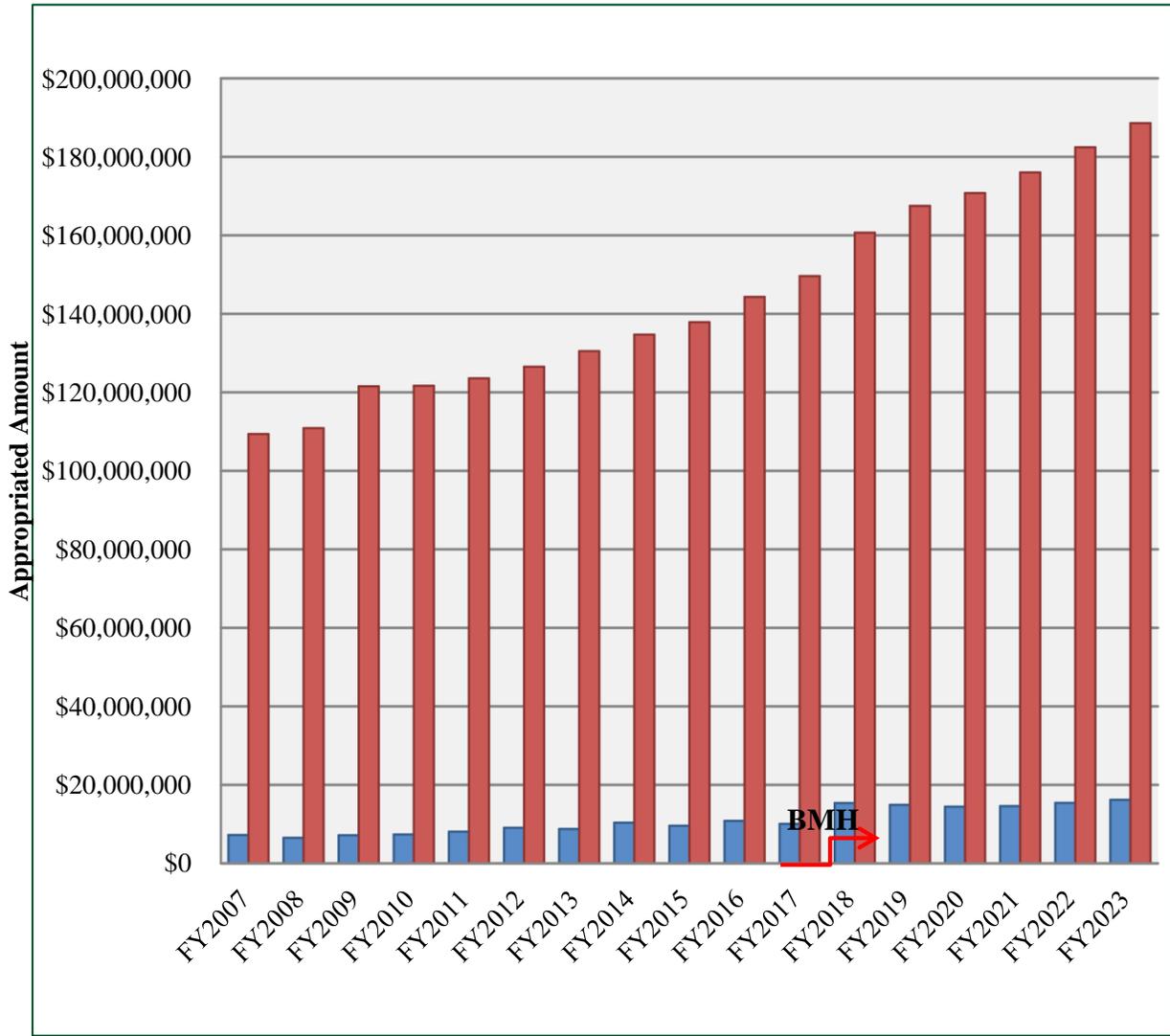
Annual Debt Service Commitment:

■ Budget Appropriation ■ Appropriation to Debt Stabilization

Source: Town of FY2023 Billerica Budget

Debt Service

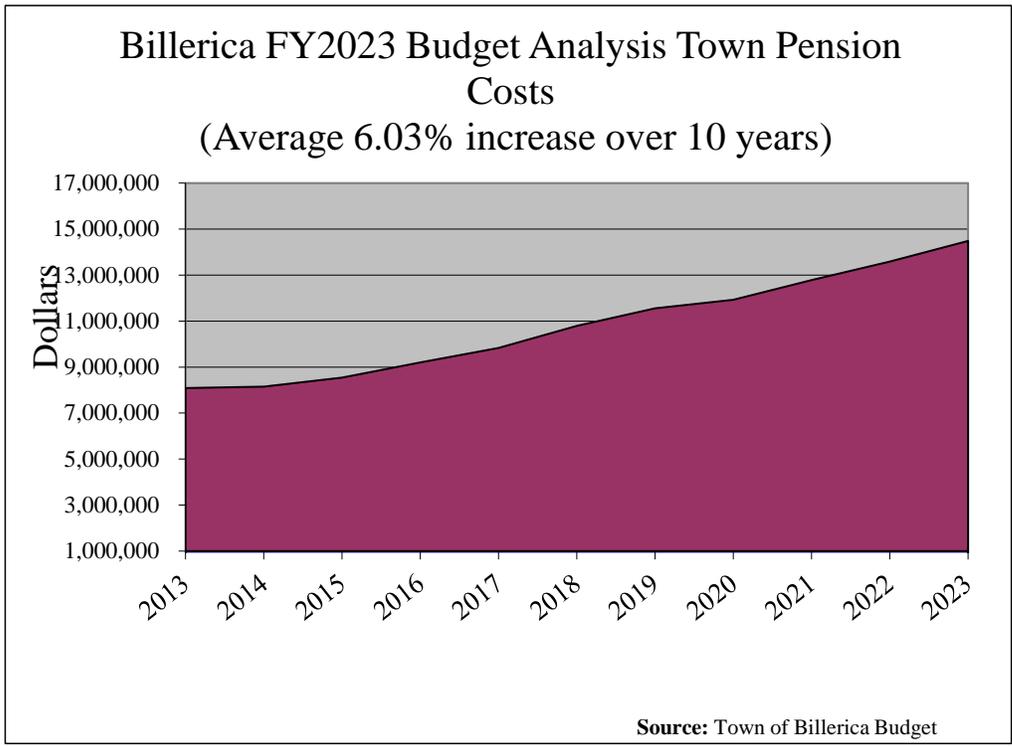
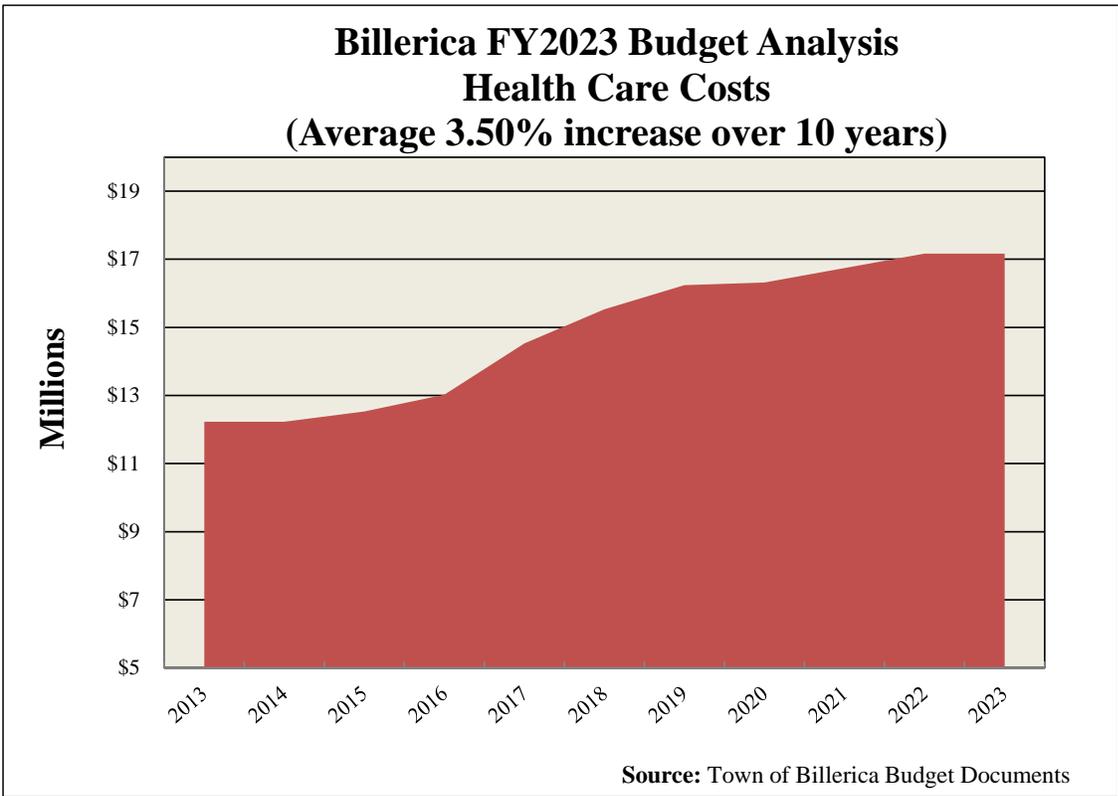
Debt to Budget Comparison



■ DEBT SERVICE
 ■ TOWN/SCHOOL BUDGET

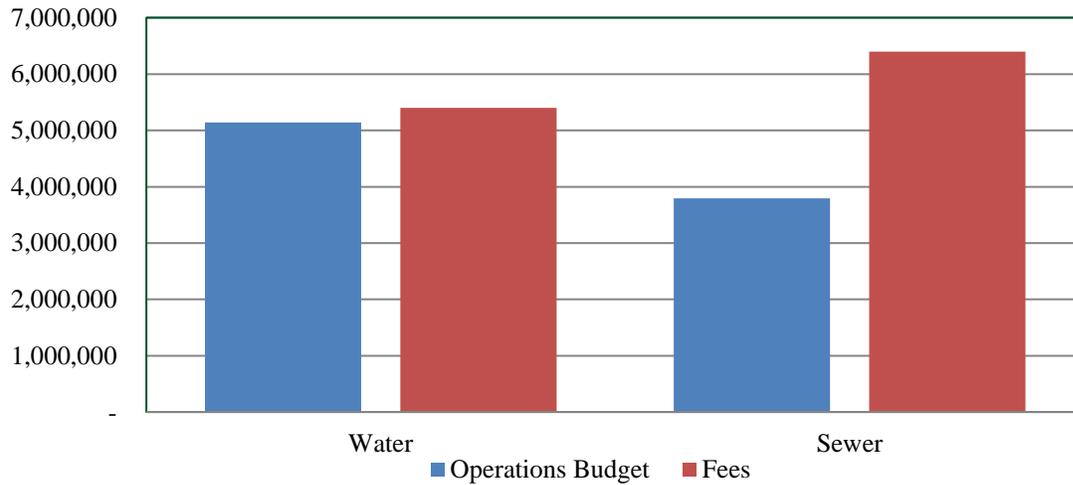
Source: Town of FY2023 Billerica Budget Documents

Pension / Health Care

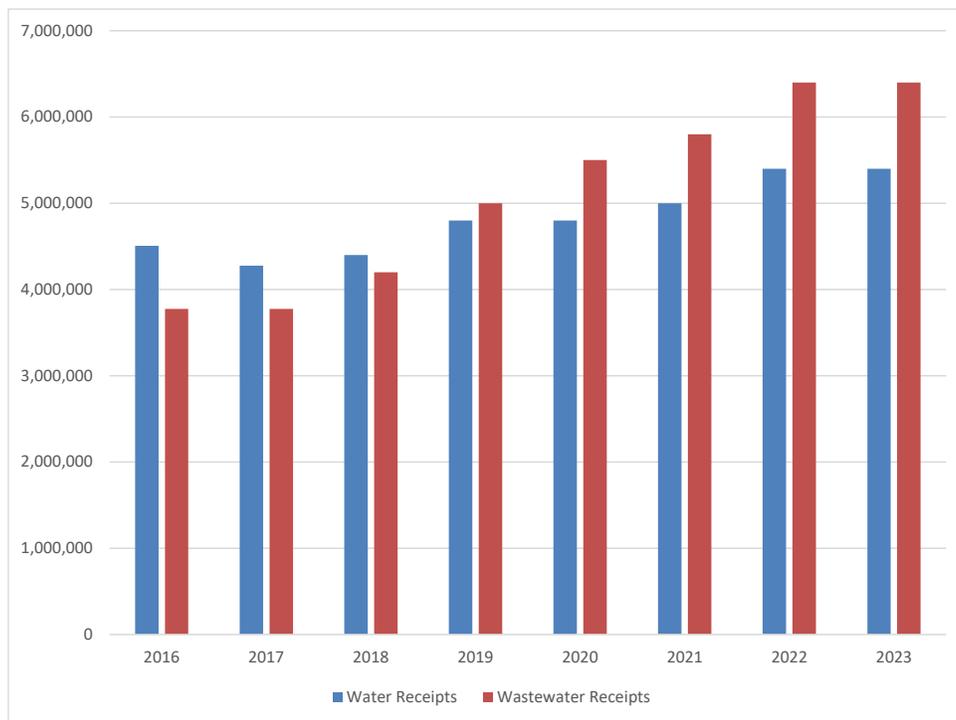


Enterprise Accounts

Enterprise Operations Costs vs. Fees Collected



Source: Town of Billerica Budget



Five Year Forecast

TOWN OF BILLERICA FIVE YEAR FINANCIAL FORECAST

| | Proposed BUDGET FY2023 | PROJECTED BUDGET FY2024 | PROJECTED BUDGET FY2025 | PROJECTED BUDGET FY2026 | PROJECTED BUDGET FY2027 | PROJECTED BUDGET FY2028 |
|--|---------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| USES OF FUNDING (AMOUNTS TO BE RAISED): | | | | | | |
| APPROPRIATIONS: | | | | | | |
| GENERAL FUND BUDGET (Includes all TM R&A) | 157,757,028.00 | 162,095,346.27 | 166,552,968.29 | 171,133,174.92 | 175,839,337.23 | 180,674,919.00 |
| WATER ENTERPRISE | 7,315,981.66 | 7,462,301.29 | 7,611,547.32 | 7,763,778.26 | 7,919,053.83 | 8,077,434.90 |
| WASTE WATER ENTERPRISE | 9,016,825.00 | 9,197,161.50 | 9,381,104.73 | 9,568,726.82 | 9,760,101.36 | 9,965,303.39 |
| CPA APPROPRIATION | 1,000,000.00 | 1,000,000.00 | 1,000,000.00 | 1,100,000.00 | 1,100,000.00 | 1,100,000.00 |
| TOTAL APPROPRIATIONS | 175,089,834.66 | 179,754,809.06 | 184,545,620.34 | 189,565,680.01 | 194,618,492.42 | 199,807,657.30 |
| OTHER LOCAL EXPENDITURES / DEFICITS: | | | | | | |
| TAX TITLE PURPOSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| COUNTY RETIREMENT | 14,484,999.00 | 15,498,948.93 | 16,583,875.36 | 17,744,746.63 | 18,986,878.89 | 20,315,960.42 |
| FINAL JUDGMENTS | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 | 60,000.00 |
| CHERRY SHEET OFFSETS | 69,952.00 | 69,952.00 | 69,952.00 | 69,952.00 | 69,952.00 | 69,952.00 |
| SNOW / ICE DEFICIT | 600,000.00 | 600,000.00 | 600,000.00 | 600,000.00 | 600,000.00 | 600,000.00 |
| OVERLAY RESERVE | 2,750,778.15 | 2,750,778.15 | 2,750,778.15 | 2,750,778.15 | 2,750,778.15 | 2,750,778.15 |
| TOTAL OTHER LOCAL EXPENDITURES | 17,965,729.15 | 18,979,679.08 | 20,064,605.51 | 21,225,476.78 | 22,467,609.04 | 23,796,690.57 |
| STATE AND COUNTY CHARGES | 5,236,423.00 | 5,262,605.12 | 5,288,918.14 | 5,315,362.73 | 5,341,939.54 | 5,368,649.24 |
| TOTAL USES OF FUNDING | 198,291,986.81 | 203,997,093.26 | 209,899,143.98 | 216,106,519.52 | 222,428,041.01 | 228,972,997.11 |
| SOURCES OF FUNDING: | | | | | | |
| PROPERTY TAXES 2 1/2 LEVY LIMIT | 161,608,505.00 | 166,417,467.63 | 171,346,654.32 | 176,399,070.67 | 181,577,797.44 | 186,885,992.38 |
| NEW GROWTH | 750,000.00 | 750,000.00 | 750,000.00 | 750,000.00 | 750,000.00 | 750,000.00 |
| AMEND FY2012 NEW GROWTH | | | | | | |
| TOTAL PROPERTY TAXES | 162,358,505.00 | 167,167,467.63 | 172,096,654.32 | 177,149,070.67 | 182,327,797.44 | 187,635,992.38 |
| ADD DEBT EXCLUSION TEMPORARY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ADD DEBT EXCLUSION HS PRINCIPAL | 1,950,000.00 | 2,040,000.00 | 2,040,000.00 | 2,040,000.00 | 2,040,000.00 | 2,040,000.00 |
| ADD DEBT EXCLUSION HS INTEREST | 3,083,831.25 | 2,986,331.25 | 2,978,581.25 | 2,970,831.25 | 2,963,081.25 | 2,955,331.25 |
| ADD DEBT EXCLUSION PARKER PRINCIPAL | 320,000.00 | 320,000.00 | 320,000.00 | 320,000.00 | 375,000.00 | 375,000.00 |
| ADD DEBT EXCLUSION PARKER INTEREST | 123,962.50 | 107,962.50 | 101,562.50 | 94,362.50 | 81,562.50 | 70,312.50 |
| ADD DEBT EXCLUSION HS PRINCIPAL | | | | | | |
| ADD DEBT EXCLUSION HS INTEREST | | | | | | |
| LESS EXCESS LEVY CAPACITY | -25,135,517.85 | | | | | |
| TOTAL PROPERTY TAXES - ADJUSTED | 142,700,780.90 | 172,621,761.38 | 177,536,798.07 | 182,574,264.42 | 187,787,441.19 | 193,076,636.13 |
| SOURCES OF FUNDING (cont): | | | | | | |
| STATE ESTIMATED REVENUES: | | | | | | |
| CHAPTER 70 - SCHOOL AID | 19,489,674.00 | 19,489,674.00 | 19,489,674.00 | 19,489,674.00 | 19,489,674.00 | 19,489,674.00 |
| CHARTER TUITION ASSESSMENT REIMBURSEMENT | 77,854.00 | 77,854.00 | 77,854.00 | 77,854.00 | 77,854.00 | 77,854.00 |
| LOTTERY | 6,399,803.00 | 6,399,803.00 | 6,399,803.00 | 6,399,803.00 | 6,399,803.00 | 6,399,803.00 |
| VETERANS' BENEFITS | 335,661.00 | 335,661.00 | 335,661.00 | 335,661.00 | 335,661.00 | 335,661.00 |
| EXEMPTIONS - VETS, BLIND & SURVIVING SPOUSE | 247,596.00 | 247,596.00 | 247,596.00 | 247,596.00 | 247,596.00 | 247,596.00 |
| ELDERLY EXEMPTIONS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| STATE OWNED LAND | 172,480.00 | 172,480.00 | 172,480.00 | 172,480.00 | 172,480.00 | 172,480.00 |
| PUBLIC LIBRARIES - OFFSET | 69,952.00 | 69,952.00 | 69,952.00 | 69,952.00 | 69,952.00 | 69,952.00 |
| TOTAL STATE ESTIMATED REVENUES | 26,793,020.00 | 26,793,020.00 | 26,793,020.00 | 26,793,020.00 | 26,793,020.00 | 26,793,020.00 |
| LOCAL ESTIMATED REVENUES: | | | | | | |
| MOTOR VEHICLE EXCISE | 6,750,000.00 | 6,817,500.00 | 6,885,675.00 | 6,954,531.75 | 7,024,077.07 | 7,094,317.84 |
| OTHER EXCISES (HOTEL/MOTEL) | 1,000,000.00 | 2,020,000.00 | 2,040,200.00 | 2,060,602.00 | 2,081,208.02 | 2,102,020.10 |
| PENALTIES & INTEREST | 400,000.00 | 404,000.00 | 408,040.00 | 412,120.40 | 416,241.60 | 420,404.02 |
| P.I.L.O.T. | 100,000.00 | 101,000.00 | 102,010.00 | 103,030.10 | 104,060.40 | 105,101.01 |
| FEES | 2,500,000.00 | 2,525,000.00 | 2,550,250.00 | 2,575,752.50 | 2,601,510.03 | 2,627,525.13 |
| DEPARTMENTAL REVENUE-LIBRARY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| DEPARTMENTAL REVENUE-CEMETERY | 110,000.00 | 111,100.00 | 112,211.00 | 113,333.11 | 114,466.44 | 115,611.11 |
| OTHER DEPARTMENTAL REVENUE | 300,000.00 | 303,000.00 | 306,030.00 | 309,090.30 | 312,181.20 | 315,303.02 |
| LICENSES & PERMITS | 1,600,000.00 | 1,616,000.00 | 1,632,160.00 | 1,648,481.60 | 1,664,966.42 | 1,681,616.08 |
| FINES & FORFEITS | 70,000.00 | 70,700.00 | 71,407.00 | 72,121.07 | 72,842.28 | 73,570.70 |
| INTEREST EARNINGS | 245,000.00 | 247,450.00 | 249,924.50 | 252,423.75 | 254,947.98 | 257,497.46 |
| MISC. STATE AND OTHER REVENUE | 65,000.00 | 65,650.00 | 66,306.50 | 66,969.57 | 67,639.26 | 68,315.65 |
| NON RECURRING REVENUE | 365.00 | 368.65 | 372.34 | 376.06 | 379.82 | 383.62 |
| TOTAL LOCAL ESTIMATED REVENUES | 13,140,365.00 | 14,281,768.65 | 14,424,586.34 | 14,568,832.20 | 14,714,520.52 | 14,861,665.73 |
| ENTERPRISE REVENUE | | | | | | |
| CHARGES FOR SERVICES - WATER | 5,400,000.00 | 5,562,000.00 | 5,728,860.00 | 5,900,725.80 | 6,077,747.57 | 6,260,080.00 |
| CHARGES FOR SERVICES - SEWER | 6,400,000.00 | 6,528,000.00 | 6,658,560.00 | 6,791,731.20 | 6,927,565.82 | 7,066,117.14 |
| TOTAL ENTERPRISE REVENUE | 11,800,000.00 | 12,090,000.00 | 12,387,420.00 | 12,692,457.00 | 13,005,313.40 | 13,326,197.14 |
| OTHER AVAILABLE FUNDS: | | | | | | |
| CPA REVENUE | 1,000,000.00 | 1,000,000.00 | 1,000,000.00 | 1,100,000.00 | 1,100,000.00 | 1,100,000.00 |
| DEBT STABILIZATION | 2,737,616.97 | 1,060,000.00 | 1,035,000.00 | 1,010,000.00 | 1,035,000.00 | 1,035,000.00 |
| WATER ENTERPRISE RETAINED EARNINGS | | 500,000.00 | 500,000.00 | 500,000.00 | 500,000.00 | 500,000.00 |
| WASTEWATER ENTERPRISE RETAINED EARNINGS | | 389,429.39 | 389,429.39 | 389,429.39 | 389,429.39 | 389,429.39 |
| RINK REVOLVING FUND | 120,203.00 | 120,203.00 | 120,203.00 | 120,203.00 | 120,203.00 | 120,203.00 |
| MISC. REVENUE FUNDS | | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 | 50,000.00 |
| TOTAL OTHER AVAILABLE FUNDS | 3,857,819.97 | 3,509,661.78 | 3,094,632.39 | 3,169,632.39 | 3,194,632.39 | 3,194,632.39 |
| TOTAL SOURCES OF FUNDING | 198,291,985.87 | 229,295,611.81 | 234,236,456.79 | 239,798,206.01 | 245,494,927.50 | 251,252,151.39 |
| PROJECTED SURPLUS (DEFICIT) | (0.94) | 25,298,518.55 | 24,337,312.81 | 23,691,686.49 | 23,066,886.49 | 22,279,154.28 |

Budget Changes

FY2023 Budget Changes Summary

Major or Notable Budget Changes

| Department | Reason | Change | |
|--|--|---------------------|---------------|
| 123 - Town Manager | Adding a Human Resources Position. Salary range is based on like surrounding communities \$105,000. The current Assistant Town Manager was recently adjusted to remain competitive. \$20,000 is being added to the supplies line item intended to fund expenses for Boards and Commissions. | \$ 130,364 | 0.078% |
| 162 - Elections Department | This budget is increasing significantly because there will be three elections in the next Fiscal Year as opposed to one election. This will add over \$100,000 to the budget. | 101,242 | 0.061% |
| 192 - Town Hall/Buildings | This Department is being further centralized in this budget by transferring the Building Maintenance Craftsmen to this budget from the Library Budget. This adds about \$67,000 to this budget for personnel and custodial supplies funding is being transferred from the library and recreation. This adds \$4,000 to this budget but saves \$4,000 overall. Supplies and tools are being increased by \$10,000 to build up this department and account for addition of Masonic Temple. Contracts are up approximately \$30,000 to accommodate the new chillers in Library and Town Hall as well as the addition of Masonic and the Howe. | 139,491 | 0.084% |
| 541 - COA | The Director has requested to increase the hours of the activities assistant to 22 hours from 9 hours a week. This will allow for better and more consistent coverage of the front desk. | 26,560 | 0.016% |
| 543 - Veteran's Services | The Chapter 115 account is being reduced by \$100,000 due to lack of demand for services. There are approximately 39 clients being served at this time. | (95,505) | -0.057% |
| 610 - Library | This budget is decreasing due to transfer of Building Maintenance Craftsman by \$37,000. Increases in materials budget dictated by state formulas accounts for the difference. The Town will have to submit a waiver letter because the budget is going down. | (37,208) | -0.022% |
| 220 - Fire Department | A Part Time Administrative Assistance hours were increased to 22 hours at cost of \$16,000. | 164,553 | 0.099% |
| 210 - Police Department | A Dispatch Supervisor was added at a cost of \$83,000. This is part of the reorganization under the new Chief. | 81,098 | 0.049% |
| 510 - Board of Health | This budget contains the Head Administrative Clerk for the Permitting Departments. It was previously in the Building Department. | 25,428 | 0.015% |
| 291 - Emergency Management Services | The hours are being increased on this position to reflect demands. The cost is approximately \$38,000. | 38,491 | 0.023% |
| 491 - Cemetery Department | Retirement of the Superintendent buyout is \$42,000 | 18,032 | 0.011% |
| 410 - Engineering Department | A Stormwater Engineer was funded for half of the previous fiscal year. The positions is being fully funded to this year to keep up with increased demands of MS4 permitting requirements and peer review \$109,000. | 114,386 | 0.069% |
| 433 - Solid Waste | Contractual Increase (Fuel Costs) | 207,665 | 0.125% |
| Total Town Major Changes | | \$ 784,233 | 0.471% |
| Minor/Contractual Changes | | | |
| Department | | Change | |
| Town Minor/Contractual Changes | | \$ 295,751 | 0.178% |
| Total Town Changes | | \$ 1,079,984 | 0.649% |
| Education Changes | | | |
| Education | | \$ 2,083,011 | 1.252% |
| Shawsheen | | (90,144) | -0.054% |
| Total Education Changes | | \$ 1,992,867 | 1.197% |
| Capital Changes | | | |
| 710 - Construction | | 500,000 | 0.300% |
| Total Capital Changes | | \$ 500,000 | 0.300% |
| Town/School Shared Cost Changes | | | |
| | | Change | |
| Liability Insurance | | 110,000 | 0.066% |
| Health Care | | \$ - | 0.000% |
| Debt | | 976,146 | 0.587% |
| Medicare | | - | 0.000% |
| Retirement | | 900,602 | 0.541% |
| OPEB | | 262,351 | 0.158% |
| Total Town/School Shared Cost Changes | | \$ 2,249,099 | 1.351% |
| Total Budget Changes | | \$ 5,821,950 | 3.498% |

Town Manager's Office

This budget includes the addition of a Human Resources Position. The salary range is based on a Fiscal Year 2022 Survey done by the Town of Westford of like surrounding communities including Billerica. The range for an HR Director was between \$94,000 and \$126,000 with the average being \$119,000. The Town has budgeted \$105,000 for this position. The current Assistant Town Manager was recently adjusted to remain competitive. This change is also consistent with the average salary for Assistant Town Managers from the same Fiscal Year 2022 Survey.

The supplies and expenses line item was increased by \$20,000 to fund expenses for Boards and Commissions. This change was precipitated by a discussion by the Finance Committee to replace elected stipends with an expenditure line item. Professional Development was decreased by \$10,000 and the Assessment Center line item was decreased by \$25,000. The Town Manager's Budget has increased by \$130,364.

Elections Budget

This budget is increasing significantly because there will be three elections in the next Fiscal Year as opposed to one election in the previous year. This will include a State Primary, a State Final Election and a local election. This will add over \$101,242 to the budget.

Town Hall/Building Budget

This Department is being further centralized in this budget by transferring the Building Maintenance Craftsmen to this budget from the Library Budget. This adds about \$67,000 to this budget for personnel and custodial supplies funding is being transferred from the library and recreation. The Custodial Supplies will increase by \$4,000 but there will be an overall savings of \$4,000 for supplies between the two budgets. Supplies and tools are being increased by \$10,000 to buy cleaning machines and other universal tools for the department such as weedwackers. Contracts are up approximately \$30,000 to accommodate the new chillers in Library and Town Hall as well as the addition of Masonic and the Howe. The Town Hall Budget is up \$139,491.

Council on Aging

The Director has requested to increase the hours of the activities assistant to 22 hours from 9 hours a week. This will allow for better and more consistent coverage of the front desk. This budget increased by \$26,560.

Veterans Services

The Chapter 115 account is being reduced by \$100,000 due to lack of demand for services. There are approximately 39 clients being served at this time. This department is being reduced by \$95,505.

Library

This budget is decreasing due to the transfer of the Building Maintenance Craftsman to the Town Hall/Buildings Department. Increases in materials budget dictated by state formulas accounts for the difference. The Town will have to submit a waiver letter to the Board of Library Commissioners because the budget is going down. This is necessary to preserves Library Funding.

Fire Department

The only substantive change to the budget is a change to the Part Time Administrative Assistance hours to 22 hours a week at cost of \$16,000. Otherwise, normal contractual obligations have resulted in the Fire Budget increasing by \$164,553

Police Department

A Dispatch Supervisor has been added at a cost of \$83,000. Retirements have resulted in some savings in the personnel line item. The budget increased by \$81,098.

Board of Health

This budget contains the Head Administrative Clerk for the Permitting Departments. It was previously in the Building Department. This budget has increased by \$25,428.

Emergency Management Services

The hours are being increased on this position to reflect demands. COVID 19 has changed some of the demands on this role. Police Reform is also causing some logistical issues with the special police services provided by this department. The cost is \$38,941.

Cemetery Department

There is a retirement buyout of \$42,000 in this department. However, some of this cost is offset by the lower grade of the replacement position. This budget is increasing by \$18,032.

Engineering Department

A Stormwater Engineer was added to this department in the previous fiscal year to keep up with increased demands of MS4 permitting requirements and peer review. It was only partially funded last year. This year the position will be fully funded at \$109,000. Additionally, there is a salary adjustment to the Town Engineers Salary to reflect the market. This budget increased by \$114,386.

Solid Waste

This budget reflects an increase in the fuel index as well as an increase to the cost per ton for solid waste. These annual contract obligations increased this budget by \$207,65.

Shared Costs

Building Liabilities is increasing by \$110,000 due to the Howe and Masonic Temple. Retirement costs are increasing by \$900,000 to meet the unfunded liabilities in the Middlesex Retirement System. The OPEB contribution is increasing by \$262,000. Debt costs are increasing by \$976,146 due to new debt. Specifically, the Pinehurst Fire Station and the Vining and Ditson Demolition Bonds have been issued. These debt costs will be offset by appropriations from the Debt Stabilization Fund. The total increase to Shared Costs is \$2,249,099.

Education

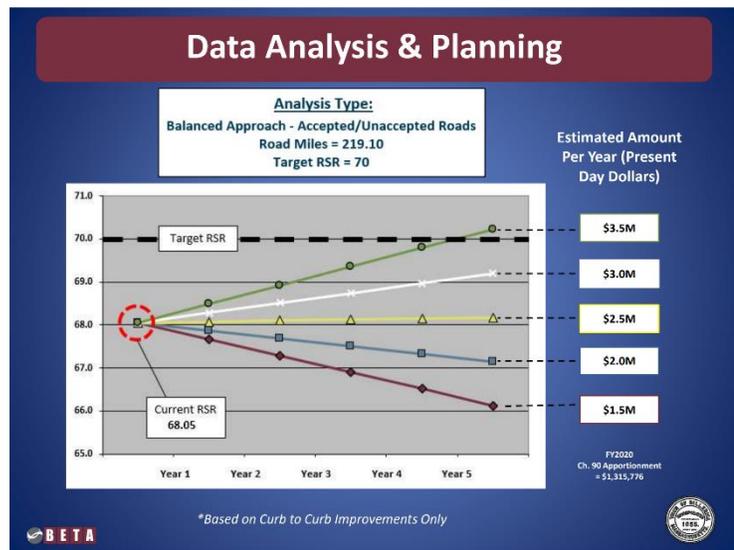
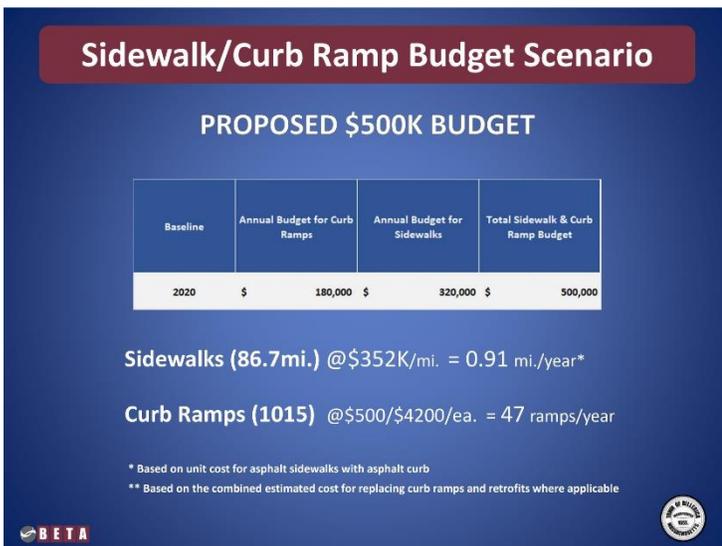
The School Budget is increasing by 3% largely due to contract obligations and out of district tuitions. The Shawsheen Budget appears to be going down but last years budget number was changed after the budget was approved. There is actually an increase to this line item. The Education Budget is increasing

Debt Budget

The Town will be appropriating \$1.6 Million and \$1.1 Million to offset levy this year from the debt stabilization fund. The first amount is to fulfill the Town Debt policy of restricting the non-exempt debt service to \$9,066,000 of levy impact. The second appropriation is to ensure the tax impact on the average single-family home in Billerica for the High School and the Parker School does not exceed \$200 annually.

Capital Accounts

The Town has been working since 2013 to increase its' commitment to roadwork in Billerica. In 2013 the Town started a Capital Account for Roads with a \$500,000 appropriation. In 2020, Town Meeting increased this appropriation to \$1.5 Million. This year the budget request is for \$2 Million. This was recommended by the Pavement Management Program and ADA Self Evaluation/Section 504 Transition Plan for Sidewalks & Curb Ramps commissioned last year and adopted as a goal by the Select Board and the Town Manager. Additionally, the Town spends \$1.375 Million in Chapter 90 on Road work as well. Roadwork in the amount of \$500,000 annually is funded from sewer contract work. This



will result in approximately \$3.8 Million of roadwork annually. The goal is to attain a Roadway Surface Rating (RSR) of 70. The recommended annual funding for roads and sidewalks to meet this RSR is \$4 Million. This change resulted in a \$500,000 increase to this line item.

Reserve Balances as of April 30

| | |
|-------------------------------------|----------------------|
| Free Cash | \$ 1,327,366 |
| Free Cash (Water Enterprise) | \$ 2,476,371 |
| Free Cash (Sewer Enterprise) | \$ 1,567,861 |
| Overlay Surplus | \$ 0 |
| Stabilization (town) | \$ 5,382,458 |
| Stabilization (school) | \$ 839,310 |
| Stabilization (debt) | \$ 22,471,522 |
| Land Fund | \$ 420,483 |
| Sale of Lots | \$ 182,874 |
| Sewer Expansion | \$ 648,569 |
| Inflow & Infiltration | \$ 614,456 |
| Water Conservation | \$ 73,943 |
| OPEB Trust | \$ 10,340,380 |

Capital Revenue Capacity

The Town has a Revenue Capacity approximately Million for the upcoming fiscal The Town projects a revenue of \$198 Million. results in an

| FY 2023 Revenue Summary | | | |
|--------------------------------|--------------------------|--------------------------|-------------|
| | FY2022 | FY2023 | |
| Tax Levy | \$ 137,589,968.13 | \$ 142,700,780.90 | 72% |
| Local Aid | 26,793,020.00 | 26,793,020.00 | 14% |
| Local Receipts | 13,140,365.00 | 13,140,365.00 | 7% |
| Enterprise Receipts | 11,800,000.00 | 11,800,000.00 | 6% |
| Other Revenue Resources | 17,002,880.00 | 3,857,819.97 | 2% |
| Total Projected Revenue | \$ 206,326,233.13 | \$ 198,291,985.87 | 100% |

Table 1

of \$223 year. need This excess

levy capacity of approximately \$25 million. 72% of the town’s revenue capacity is generated by the tax levy and 7% from local receipts and 6% from enterprise receipts. State aid represents 14% of the town revenue. The total FY2023 annual budget including Enterprise Budgets is approximately \$189 Million. Annual Debt Service is \$16.2Million. This represents 8% of the annual budget – DOR Guidelines recommend 10 % or lower.

History of Debt Stabilization

| Date | Source | Article | Appropriation | Date | Source | Article | Appropriation |
|--------------|-----------------|---------|---------------|----------------------|-----------|---------|---------------|
| 10/4/2011 | Free Cash | 23 | 1,373,593 | 7/31/2018 | Interest | | 112,101 |
| 6/30/2012 | Interest | | 10,339 | 7/31/2018 | Interest | | 171,392 |
| 10/2/2012 | Levy | 12 | 724,588 | 10/2/2018 | Levy | 3 | 766,198 |
| 10/2/2012 | Free Cash | 23 | 1,289,321 | 10/2/2018 | W/D | | (1,625,000) |
| 6/30/2013 | Interest | | 80,692 | 10/2/2018 | Free Cash | | 1,300,000 |
| 10/1/2013 | Levy | 16 | 908,817 | 10/2/2018 | WWRE | | 500,000 |
| 10/1/2013 | Free Cash | 31 | 753,836 | 10/2/2018 | Interest | | 821,024 |
| 6/30/2014 | Interest | | 72,634 | 10/2/2019 | W/D | | (950,000) |
| 10/7/2014 | Free Cash | | 1,102,100 | 10/2/2019 | Free Cash | | 1,300,000 |
| 10/7/2014 | Overlay Surplus | 18 | 2,720,172 | 10/2/2019 | WWRE | | 500,000 |
| 6/30/2015 | Interest | | 175,327 | 10/2/2019 | Levy | | 641,324 |
| 10/6/2015 | Free Cash | 13 | 1,800,000 | 10/2/2019 | Interest | | 880,492 |
| 6/30/2016 | Interest | | 311,248 | 10/3/2020 | W/D | | (1,160,000) |
| 10/4/2016 | Levy | 12 | 735,000 | 10/3/2020 | WWRE | 13 | 1,050,000 |
| 10/4/2016 | Free Cash | 13 | 731,856 | 10/3/2020 | Levy | | 91,101 |
| 10/4/2016 | WW RE | 13 | 1,068,144 | 10/3/2020 | Interest | | 675,893 |
| 5/1/2017 | Overlay Surplus | 20 | 1,200,623 | 10/3/2020 | Free Cash | 13 | 750,000.00 |
| 6/30/2017 | Interest | | 481,609 | 10/5/2020 | Interest | | 475,644.00 |
| 11/21/2017 | W/D | 12 | (1,400,000) | 10/5/2021 | Budget | 10 | 220,749 |
| 11/21/2017 | Free Cash | 23 | 1,800,000 | 10/5/2021 | Budget | 3 | (220,749) |
| 11/21/2017 | Levy | 11 | 60,434 | 10/5/2021 | W/D | 4 | (1,774,457) |
| 5/30/2018 | Overlay Surplus | 17 | 55,265 | 10/5/2021 | Free Cash | 36 | 1,000,000 |
| 6/30/2018 | Interest | | (223,456) | 10/5/2021 | WWRE | 36 | 800,000 |
| Total | | | | \$ 22,157,854 | | | |

Debt Stabilization Policy

Table 2

The Town of Billerica maintains a levy commitment every year of \$9.066 Million dollars. In the years that the town debt service requirement is below this commitment the difference is appropriated to a debt stabilization fund. In the years that the debt service spikes over that commitment the town will appropriate the difference from the stabilization fund. The Town appropriated money from the debt stabilization fund for the first time last fiscal year to stay below the \$9.066 Million Debt Policy. The Town did appropriate \$1.125 million from the Debt Stabilization fund last year to fulfill the policy on excluded debt – which is to ensure that the tax impact on the median household does not exceed \$200 annually. The Graph and Table 3 below project when the Town will need to use stabilization funds and how much it will need to fund the Town’s long term capital needs. The Town needs approximately \$19 Million to fund the long term capital plan for the two debt excluded schools to limit the impact to \$200 annually on the median household. The Town has approximately \$22 million in the debt stabilization fund as of the fall of 2021 (see Table 2). An additional \$33 million will be needed to maintain a \$9 million impact on the levy of all general debt. This can be attained by appropriating \$1.8 million from free cash annually (see Table 3). At this rate the town will easily meet the goal of \$37 Million within the next 20 years through free cash appropriations and levy appropriations dictated by this policy.

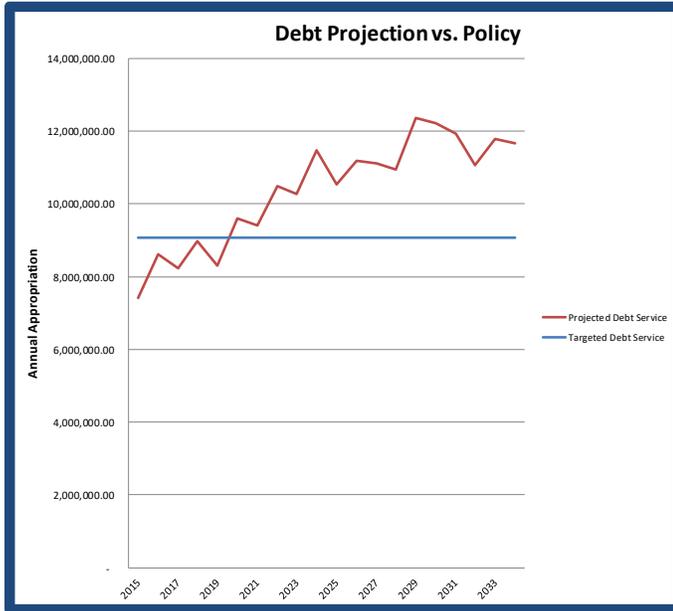
The Town Debt Stabilization Policy has two objectives. One is maintaining the fund debt at \$9 Million by using this fund. The second is using debt stabilization to buffer the impact of debt exclusions. It is projected that \$19 Million will be needed to contain debt median bill to The total debt stabilization need over 20

| Town of Billerica Debt Stabilization Fund Schedule | | | | | | | |
|---|-------------------|------------------|------------------|-------------------|--------------------|--------------------|----------------|
| Fiscal Year | Beginning Balance | Interest | Appropriations | | Draw Down | | Ending Balance |
| | | | Levy | Free Cash | Wastewater | HS Debt Exclusion | |
| 2016 | 9,094,440 | 173,191 | 0 | 1,800,000 | 0 | | 11,067,631 |
| 2017 | 11,447,593 | 161,273 | 823,277 | 3,000,000 | 0 | | 15,432,143 |
| 2018 | 15,423,143 | | 60,434 | 1,800,000 | 0 | -1,400,000 | 15,883,577 |
| 2019 | 15,883,577 | 112,101 | 766,198 | 1,800,000 | 0 | -1,625,000 | 16,936,876 |
| 2020 | 18,283,776 | 347,392 | 641,324 | 1,800,000 | 0 | -950,000 | 20,122,492 |
| 2021 | 20,249,673 | 404,993 | 0 | 1,800,000 | 0 | -1,160,000 | 21,294,666 |
| 2022 | 21,294,666 | 425,893 | 0 | 1,800,000 | -1,754,875 | -1,125,000 | 20,640,685 |
| 2023 | 22,157,854 | 443,157 | 0 | 1,800,000 | -1,637,617 | -1,100,000 | 21,663,394 |
| 2024 | 21,663,394 | 433,268 | 0 | 1,800,000 | -2,968,897 | -1,060,000 | 19,867,765 |
| 2025 | 19,867,765 | 397,355 | 0 | 1,800,000 | -1,828,705 | -1,035,000 | 19,201,415 |
| 2026 | 19,201,415 | 384,028 | 0 | 1,800,000 | -2,478,504 | -1,010,000 | 17,896,940 |
| 2027 | 17,896,940 | 357,939 | 0 | 1,800,000 | -2,410,508 | -1,035,000 | 16,609,370 |
| 2028 | 16,609,370 | 332,187 | 0 | 1,800,000 | -2,255,383 | -1,000,000 | 15,486,174 |
| 2029 | 15,486,174 | 309,723 | 0 | 1,800,000 | -3,672,347 | -975,000 | 12,948,550 |
| 2030 | 12,948,550 | 258,971 | 0 | 1,800,000 | -3,524,796 | -940,000 | 10,542,725 |
| 2031 | 10,542,725 | 210,855 | 0 | 1,800,000 | -3,234,484 | -910,000 | 8,409,096 |
| 2032 | 8,409,096 | 168,182 | 0 | 1,800,000 | -2,375,560 | -875,000 | 7,126,718 |
| 2033 | 7,126,718 | 142,534 | 0 | 1,800,000 | -3,083,544 | -850,000 | 5,135,709 |
| 2034 | 5,135,709 | 102,714 | 0 | 2,000,000 | -2,959,345 | -435,000 | 3,844,078 |
| 2035 | 3,844,078 | 76,882 | 0 | 1,900,000 | -2,938,431 | -415,000 | 2,467,528 |
| 2036 | 2,467,528 | 49,351 | 0 | 1,800,000 | | -400,000 | 3,916,878 |
| 2037 | 3,916,878 | 78,338 | 0 | 1,800,000 | | -375,000 | 5,420,216 |
| 2038 | 5,420,216 | 108,404 | 0 | 1,800,000 | | -360,000 | 6,968,620 |
| 2039 | 6,968,620 | 139,372 | 0 | 1,800,000 | 0 | -335,000 | 8,572,993 |
| 2040 | 8,572,993 | 171,460 | 0 | 1,800,000 | 0 | -315,000 | 10,229,453 |
| Totals | | 5,789,564 | 2,291,233 | 56,147,593 | -37,122,997 | -19,685,000 | |

Table 3

years is \$56 Million (see Table 3).

The Capital Plan



The Town has Short Term Capital Plan and a Long Term Capital Plan. The Short Term Plan is funded through budget appropriations and one-time free cash appropriations. Each year \$2 million or more is appropriated for Short Term Capital. This year that number will be increased to \$2.5 Million. Long Term Capital needs are handled through debt service as outlined in the Debt Service Policy. New School projects are handled through debt exclusions and have no impact on the operating budget.

There are four components to the Capital Plan; the Short Term Plan, the Long Term Plan, the

school plan and the Roadway Management Plan. The Short Term, School and Roadway Management Plans are attached and provide much greater detail. The High School was the biggest capital need in the School Plan and pay down of this debt is well underway. It is expected that the existing debt exclusions will be replaced by other debt exclusions five years into the future to address a significant middle school project. Roadway projects are funded through local appropriation, chapter 90 funds and state grant monies. The Long Term Plan is also attached however there are two significant separate reports that are part of the Long Term Plan – the Comprehensive Wastewater Management Plan (CWMP) and the Water Capital Improvement Plan (CIP). Summaries of these reports are also attached as supporting documentation. The CWMP is projected to cost \$260 Million over 20 years. These costs are included in the Long Term capital Plan. The Water Department CIP has \$10 Million of Capital needs in the foreseeable future and is funded annually through 3% annual water fee increases as illustrated in the attached Water CIP. A description of these two significant capital resources is provided below for context.

Sewer Capacity and Wastewater Management Infrastructure

The Town is in the process of completing an aggressive sewer expansion program. The wastewater collection system is comprised of over 200 miles of sewer ranging from 8 inch to 42-inch gravity lines and force mains. The Town operates a Grade 7 Wastewater Treatment Plant with design capacity of 5.5 million gallons per day (MGD). The plant treated 1.53 billion gallons of wastewater in 2021 and the average daily flow at the plant was approximately 4.2 MGD, a significant increase (0.8 MGD) from 2016 levels. There are twenty-two (22) municipal pumping stations located throughout town.

The Town has been fairly aggressive in expanding the sewer system in order to serve the entire community. The following sewer contracts have been completed or recently initiated:

- Sewer Contract 35 – 28,850 feet of gravity sewer main, 330 feet of low-pressure sewer, 8,050 feet of water main, and 14,500 feet of sidewalk. Completed in the winter of 2017.
- Private sewer extension by Alpine Village at #71 Boston Road. Approximately 1,900 feet of sewer on Alpine Street and Twin Pines Ave. 43 properties were served as part of this extension completed in 2020.
- Sewer Contract 36 - 22,000 feet of gravity sewer main, installation of a sewer pumping station, 5,500 feet of sewer force main, 13,000 feet of water main and 5,900 feet of sidewalk that was completed in the winter of 2020.
- Private sewer extension for Kennedy Meadows (FKA Hawthorn Development) at #44 Nashua Road. 12 properties were served as part of this extension with accommodations for additional 9 properties on Westgate Road that was substantially complete 2021.

Sewer Contract 37 and 38 are in the design phase. Sewer Contract 37 was funded for construction at the 2021 Fall Town Meeting 2021 (\$22 Million) and construction is slated to begin in the fall of 2022. The Town typically spends \$20-25 million every two years on sewer expansion projects. The completion date is anticipated to be 2040 after spending an additional \$140 million. The Town actively uses an Enterprise Fund to plan for the expansion of the sewer system. While the treatment plant is fully built out, Methuen Construction is in the process of completing Phase 3 renovations at the plant and two pump stations.

Public Water Supply Infrastructure

The Concord River is the sole source of drinking water for the Town of Billerica, with public water available to the entire Town. The first Water Treatment Plant was built in 1955 with a capacity of 3.5 million gallons per day (MGD) with expansion capacity up to 7 MGD. By 1967, the plant was expanded to its intended maximum capacity. With more extensive growth in Billerica, the plant's capacity was increased to 14 MGD in 1976. In 2006, the new \$25 million Water Treatment Plant located off Treble Cove Road, went online with a capacity of 14 MGD and the old plant was demolished. The new plant did not increase the amount of water withdrawn from the Concord River; however, it was designed to improve the quality of the drinking water. In 2020 a new Ozone manufacturing and feeding system was constructed at the Water Treatment Plant; this went online in 2021.

The Town has MassDEP approval to withdraw 5.34 MGD on an annual average. The renewed withdrawal permit reduced our daily withdrawal to 4.48 MGD. The Town is currently appealing this reduction. Our 2020 average daily use was 4.41 MGD.

Recent major water projects in the community have included the following:

- Boston Rd. from Floyd St. to the bridge 1,468 ft. of 12 inch DIP
- Ossamequin Rd. from Morgan Rd. to Lupine Ln. 590 ft. 8 inch DIP

The following streets had new water main installation under Sewer Contract 36:

- Kinder Place to end 149 ft. of 6 inch DIP
- Strand St. to end 136 ft. of 6 inch DIP
- Lilly St. to end 157 ft. of 6 inch DIP
- Pink St. to end 217 ft. 6 inch DIP
- Richards St. from Salem Rd to Ironwood St. 1,650 ft. of 8 inch DIP
- Crestwood Ln. from Ironwood St. to sumac St. 582 ft. of 8 inch DIP
- Easement from Sumac St. to Tomahawk Dr. 758 ft. of 8 inch DIP
- Ironwood St. from Pond St. to Crestwood Ln. 1,690 ft. of 8 inch DIP
- Gail Ann Rd. from Marlyn Rd. to Woodbury Rd. 726 ft. of 10 inch DIP
- Race and Vine Sts. 705 ft. of 8 inch DIP
- Broadleaf St. from Market St. to Moosewood St. 1,087 ft. of 8 inch DIP
- Bayberry St. from Broadleaf St. to 15 Bayberry St. 640 ft. of 6" inch DIP
- Gove St. from Broadleaf St. to Pond St. 236 ft. of 8 inch DIP
- Market St. looped to Salem Rd. 320 ft. of 6 inch DIP
- Sequoia St. from Pond to Broadleaf St. 520 ft. 6 inch DIP
- Sequoia St. from Broadleaf St to the hydrant at 24 Sequoia St. 415 ft. 6" DIP

BILLERICA PUBLIC SCHOOLS FY2023 BUDGET

Town Meeting
May 2022



FY2023

- We began the FY2023 budget planning process by producing a level-services budget based on a maintenance of existing effort.
- This initial maintenance of effort produced a budget requiring an increase of \$2,907,562



FY2023 Budget Challenges

- To support the full-time return of students to school in the 2021-2022 school year, it required the creation of additional positions to support both students' academic and social/emotional needs
- Some of these positions are grant funded in FY2022 and FY2023, but others have had to be absorbed into the operating budget (e.g., paraprofessionals, registered behavior technicians)



FY2023 Budget Challenges

- All five collective bargaining agreements that impact the operating budget (teachers, paraprofessionals, administrators, custodians, clerks) expire on June 30, 2022
 - Each bargaining unit agreed to a one-year extension of the previous contract for FY2022.
- The proposed FY2023 budget does not include COLAs for any of these bargaining units
- Funding for contracts will be sought through separate warrant articles at Town Meeting



FY2023 Budget Challenges

- Student enrollment is increasing
 - Increase of 165 students from Fall 2020 to Fall 2021
 - Additional projected increase of 47 elementary school students in Fall 2022
- Demographics of students are changing
 - Significant increase in English Learner (EL) population
 - 77 students in June 2021
 - 129 students in January 2022
 - Significant increase in students on outside placement
 - Addition of 8 students; 8 move-ins in the 2021-2022 school year
 - For students who moved into Billerica in FY22, the district does not see full Circuit Breaker reimbursement until FY24



FY2023 Budget Challenges

- The cost of education is increasing, but state aid is not increasing at the same rate
- The State's Chapter 70 formula is used to identify the foundation budget, required district contribution, and Chapter 70 state aid received by local school districts

FY2023 Budget Challenges

- Below are key components of the Chapter 70 formula, comparing FY2022 and FY2023:

| | FY22 | FY23 | Change | % Change |
|--------------------------------|--------------|--------------|-------------|----------|
| Foundation Budget | \$52,245,954 | \$57,705,838 | \$5,459,884 | 10.45% |
| Required district contribution | \$43,102,912 | \$46,197,969 | \$3,095,057 | 7.18% |
| Chapter 70 aid | \$19,489,674 | \$19,633,434 | \$143,760 | 0.74% |
| Required net school spending | \$62,592,586 | \$65,831,403 | \$3,238,817 | 5.17% |

FY2023 Budget Hearing

- The initial level services budget was **\$72,341,080**, an increase of \$2,907,562 over FY2022
- Initial budget reductions reduced the budget by \$371,257 to **\$71,969,823**
- At the public budget hearing on March 15, the School Committee voted a Fiscal Year 2023 budget of **\$71,516,709**
 - This figure was consistent with the Town Manager's budget
- This left a further gap of **\$453,114** to close

FY2023 Budget Drivers

- The following are the drivers in a level-services budget:

| | |
|---|-------------|
| • Step / Contract increases | \$1,200,000 |
| • Non-union contract COLA | \$70,000 |
| • Special Education paraprofessionals | \$400,000 |
| • Special Education out-of-district tuition | \$950,122 |
| • Sick Leave Buyback increase | \$25,303 |

FY2023 Initial Reductions

- From the initial level services budget, the budget was reduced **\$371,257**:

| | |
|------------------------------------|--------------------|
| • Turnover savings: | (\$308,339) |
| • Circuit Breaker revenue: | (\$46,795) |
| • Non-resident Chapter 74 tuition: | (\$16,123) |
| • Reductions subtotal: | (\$371,257) |
| • Level services increase: | \$2,907,562 |
| • Reductions subtotal: | (\$371,257) |
| • Current budget increase: | \$2,536,305 |

FY2023 Turnover Savings

- The FY2023 budget includes turnover savings of \$308,339 from eleven (11) retirees, an increase over the eight (8) that were included in the FY2022 budget
- The savings is offset by an increase in sick leave buyback costs of \$25,303

Budget Subcommittee

- The School Committee's Budget Subcommittee met weekly to work to close the \$453,114 gap, while still addressing additions necessary to meet educational needs
- On April 7, the Budget Subcommittee voted unanimously to recommend a set of budget revision to the full School Committee for adoption
- On April 27, the School Committee voted to accept the budget revisions

FY2023 Budget Additions

- All additions are in the area of personnel to address demographic changes in enrollment:

| | |
|--|------------------|
| • ELL Classroom Teacher, BMHS | \$50,000 |
| • ELL Classroom Teacher, Elementary | \$50,000 |
| • ELL Population increase from 77 to 129 | |
| • Hajjar Grade 4 Teacher | \$50,000 |
| • Class Size from 27.0 to 20.3 | |
| • Parker Grade 1 Teacher | \$50,000 |
| • Class Size from 25.8 to 20.6 | |
| • Kennedy Grade 2 Teacher | \$50,000 |
| • Class Size from 24.0 to 18.0 | |
| Subtotal | \$250,000 |

FY2023 Personnel Reductions

- In examining potential personnel reductions, the prioritizations of the Budget Subcommittee were designed to protect direct instruction with students
- All reductions are through attrition with no layoffs

Personnel Reductions:

| | |
|--|--------------------|
| Additional Turnover Savings | (\$78,444) |
| Assign Preschool Salary to Revolving | (\$53,476) |
| Elementary Library/Tech Teacher | (\$50,000) |
| Middle School Technology Coach | (\$50,000) |
| Three (3) Paraprofessionals (BMHS, LMS, MMS) | (\$72,000) |
| Additional Turnover Savings | (\$6,809) |
| Subtotal | (\$310,729) |

FY2023 – Not Recommended

- The following personnel changes were also discussed but were NOT implemented:

Additions

- Noontime Cafeteria Aides \$80,000
 - Not currently in operating budget

Reductions

- Ditson, Grade 3 Teacher (\$50,000)
 - Class Size from 19.4 to 24.3
- Hajjar, Grade 3 Teacher (\$50,000)
 - Class Size from 18.8 to 25.0
- Parker, Grade 4 Teacher (\$50,000)
 - Class Size from 18.8 to 25.0

FY2023 Expense Reductions

- The following expense reductions are all implemented:
 - Private SPED Tuition Contingencies (\$200,000)
 - Reduction to School Discretionary Budgets (\$43,885)
 - 5% Reduction
 - Legal Services (\$10,000)
 - MCAS Afterschool Prep (\$16,000)
 - Paving (\$10,000)
 - Floor Covering Replacement (\$10,000)
 - Electrical Maintenance (\$10,000)

FY2023 Expense Reductions

- The following expense reductions are all implemented:
 - Engineering/Architect (\$10,000)
 - HVAC Bid Contract (\$20,000)
 - Postage (\$5,000)
 - Copy Center Supplies (\$5,000)
 - Middle School Track Program (\$2,500)
 - Over-budgeted from initial startup costs
 - Athletic Fee Increase (\$50,000)
 - Increase from \$150/\$600 cap to \$200/\$800 cap
 - Subtotal (\$392,385)**

Athletic Fees

- In FY2022, athletic Fees at Billerica Memorial High School will produce revenue of \$157,050
- The current fee structure of \$150/season with a \$600 family cap has remain unchanged since at least 2007
- Students who are eligible for free/reduced lunch are exempt from the athletic fee
- An increase to \$200/season with a \$800 family cap is projected to increase revenue by \$50,000 in FY2023

Athletic Fee Comparisons – FY2022

| District | Fee/season | Family Cap | Other |
|---------------|-------------------|------------|------------------------|
| Andover | \$450/year | \$900 | |
| Billerica | \$150 | \$600 | |
| Chelmsford | \$300/\$250/\$200 | N/A | |
| Dracut | \$275 | \$900 | \$750 for hockey |
| North Andover | \$300/\$150/\$75 | \$750 | Extra \$100 for hockey |
| Tewksbury | \$150 | \$600 | |

FY2023 Budget Summary

- Below is a summary of the budget discussions:

| | |
|--------------------------------|--------------------|
| Level Services Budget: | \$72,341,080 |
| FY23 Budget Vote: | \$71,516,709 |
| Budget Gap To Close: | \$824,371 |
| Initial Reductions: | (\$371,257) |
| Personnel Additions: | \$250,000 |
| Personnel Reductions: | (\$310,729) |
| Expense Reductions: | (\$392,385) |
| Total Budget Revisions: | (\$824,371) |

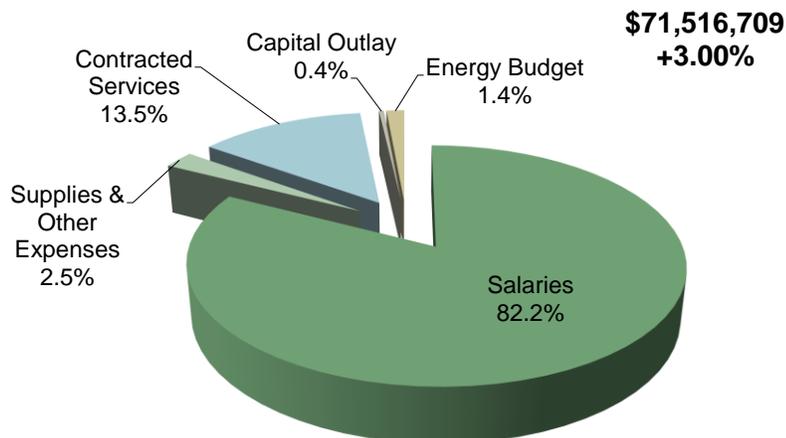
Historic Budget Trends

| Budget Year | Budget Amount | % Increase |
|-------------|---------------|------------|
| FY2017 | \$59,643,860 | 2.94% |
| FY2018 | \$61,423,060 | 2.98% |
| FY2019 | \$63,310,708 | 3.07% |
| FY2020 | \$65,258,421 | 3.08% |
| FY2021 | \$67,353,216 | 3.21% |
| FY2022 | \$69,435,318 | 3.09% |
| FY2023 | \$71,516,709 | 3.00% |

Current Budget Projection

| | FY2022 | FY2023 | CHANGE | % |
|-------------------------|---------------------|---------------------|--------------------|--------------|
| Professional Salary | \$47,203,936 | \$48,157,193 | \$953,257 | 2.02% |
| Clerical Salary | \$1,413,715 | \$1,435,334 | \$21,619 | 1.53% |
| Other Salaries | \$8,894,267 | \$9,457,763 | \$563,496 | 6.34% |
| Supplies/Other Expenses | \$1,787,827 | \$1,735,102 | (\$52,725) | (2.95%) |
| Contracted Services | \$8,845,907 | \$9,443,451 | \$597,544 | 6.76% |
| Capital Outlay | \$277,352 | \$277,352 | \$0 | 0% |
| Energy Budget | \$1,010,514 | \$1,010,514 | \$0 | 0% |
| TOTAL | \$69,433,518 | \$71,516,709 | \$2,083,191 | 3.00% |

FY2023 Budget





Questions?

- This presentation can be found at <http://www.billericak12.com> in the Finance and Operations section
- Call us at (978)528-7918
- Email:
 - Tim Piwovar: tpiwovar@billericak12.com
 - Robin Hulsoor: rhulsoor@billericak12.com

Appendix C – Article Explanations



Routine Consent Agenda: To Approve Articles 1,2,3,12 and 13

Routine Consent Agenda Motion:

To allow the following Routine Articles to be considered and voted together as a consent agenda to be considered under a single motion:

| Routine Article Consent Agenda | |
|--------------------------------|---|
| Article | Subject |
| 1 | Set Compensation of Elected Officials – Town Clerk |
| 2 | Set Compensation of Elected Officials – Select Board |
| 3 | Hear Reports |
| 12 | To Authorize Departmental Revolving Funds |
| 13 | To Allow Town Manager and Finance Committee to Transfer Funds |

Move to approve the Routine Article Consent Agenda, Articles 1, 2, 3, 12, and 13 as written in the warrant and presented in the consent agenda and to accept all reports of Town Departments, Committees and Officers.



Article 1: To Set Compensation of Elected Officials (Town Clerk)

The compensation of the Town Clerk as follows:

Town Clerk - \$122,753.65



Article 2: To Set Compensation of Elected Officials (Select Board)

Chair - \$2,000

Select Board, Members - \$1,800

.



Article 3: To Hear Reports of Town Departments, Committees & Officers

In the interest of expediting the essential business of the Town, the Moderator has decided not to hear any town reports but rather to entertain a motion to accept all reports of Town Departments, Committees and Officers.





Article 12: - To Allow the Town Manager and Finance Committee to Transfer Funds

This article gives the Town Manager the authority to transfer funds between budget line items within a particular department, not-to-exceed \$5,000 per fiscal year. If the amount exceeds \$5,000, the article gives the authority to make such a transfer with the Finance Committee's approval.



Article 13: - To Authorize Departmental Revolving Funds

No Changes
from prior
year

| <u>REVOLVING FUND</u> | <u>FY 2022 SPENDING LIMIT</u> |
|-----------------------|-------------------------------|
| Animal Control | \$5,000 |
| Inspectional Service | \$10,000 |
| Emergency Overtime | |
| Wetlands By-Law | \$30,000 |
| C.O.A. Programs | \$100,000 |
| BEAM Program | \$2,000,000 |
| Respite Care | \$120,000 |
| Flu Shot Program | \$15,000 |



DPW Consent Agenda: To Approve Articles 15 and 17

DPW Consent Agenda Motion:

To allow the following DPW Articles to be considered and voted together as a consent agenda to be considered under a single motion:

| DPW Article Consent Agenda | |
|----------------------------|--|
| Article | Subject |
| 15 | To Purchase a Hydro-excavator Truck for the Water Department |
| 17 | To Authorize the Stormwater Asset Management Project |

Move to approve the DPW Article Consent Agenda, Articles 15 and 17 as written in the warrant and presented in the consent agenda.



Article 15: Hydro Excavator Water Dept

- ▷ The Town will be asking for \$570,000 out of Water Retained Earnings to purchase a Hydro Excavator for the Water Dept. These are mainly used for water main breaks.
- ▷ Currently the Town rents a similar piece of equipment during the year. The Town usually budgets about \$125,000 every year for these rentals.
- ▷ Lifespan of these trucks are usually between 10-20 years depending on maintenance
- ▷ The Sewer Department has a similar truck that has been in use since 2017-2018 with no issues.

Article 15:
Hydro-
Excavator
Truck for
Water
Department

\$570,000



Article 17 – Stormwater Asset Mgt. Project

The Town was awarded a grant to complete a Stormwater Asset Management Project, which will be partially reimbursed by MassDEP. The cash match has already been funded by the Fiscal Year 2022 Town Budget (approved in Article 10 of 2021 Annual Spring Town Meeting). However, MassDEP and the Clean Water Trust require that the entire project cost is appropriated prior to reimbursement.



Article 17 – Stormwater Asset Mgt. Project

| Funding Source: | Amount: |
|--------------------------------|-----------|
| Clean Water Trust | \$231,750 |
| FY2022 Town Appropriation | \$63,500 |
| In-Kind Contribution from Town | \$29,250 |
| Total: | \$231,750 |



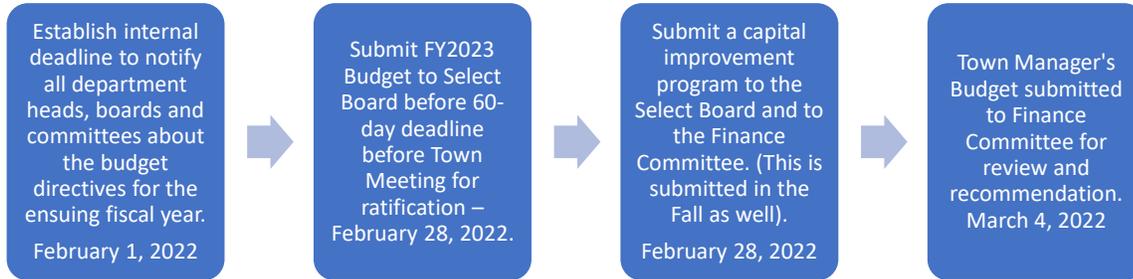
Town of Billerica
Fiscal Year 2023

John Curran, Town Manager
Andrew Deslaurier, Select Board Chair
David Gagliardi, Finance Committee Chair



Fiscal Year 2023 Budget Process

Town Manager Creates a Budget



Fiscal Year 2023 Budget Process

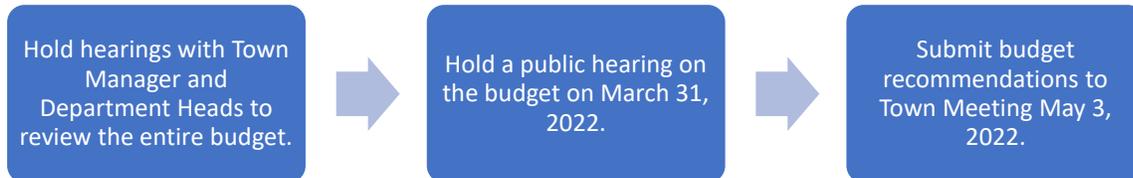
Superintendent Creates a Budget





Fiscal Year 2023 Budget Process

Finance Committee Reviews and Recommends Budget



Fiscal Year 2023 Budget Process

Town Meeting Approves Budget

Town Meeting to approve on May 3, 2022.



Fiscal Year 2023 Revenue

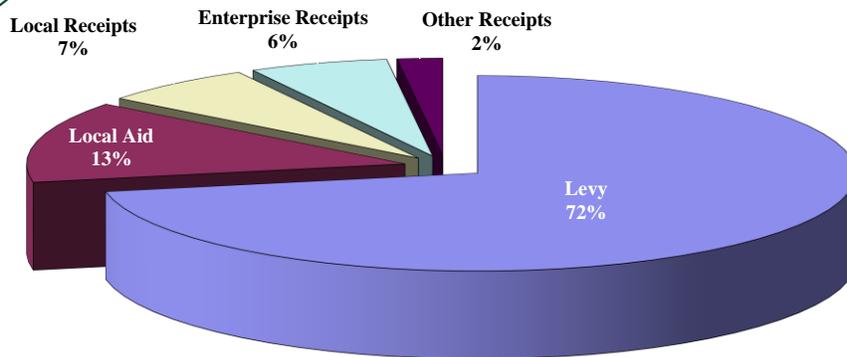
Revenue Sources for the Town

| | FY2022 | FY2023 | |
|--------------------------------|--------------------------|--------------------------|-------------|
| Tax Levy | \$ 137,589,968.13 | \$ 142,700,780.90 | 72% |
| Local Aid | 26,793,020.00 | 26,793,020.00 | 14% |
| Local Receipts | 13,140,365.00 | 13,140,365.00 | 7% |
| Enterprise Receipts | 11,800,000.00 | 11,800,000.00 | 6% |
| Other Revenue Resources | 17,002,880.00 | 3,857,819.97 | 2% |
| Total Projected Revenue | \$ 206,326,233.13 | \$ 198,291,985.87 | 100% |



Fiscal Year 2023 Revenue

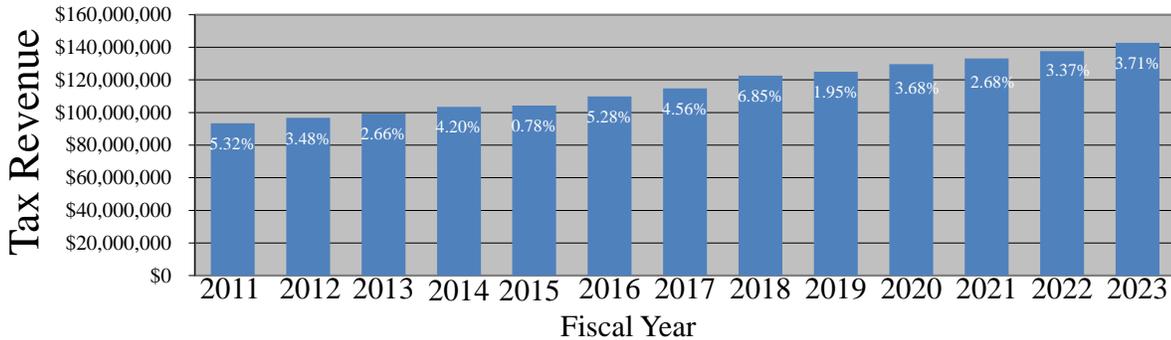
Revenue Sources for the Town



Source: Town of Billerica Budget Documents



Fiscal Year 2023 Revenue Levy Growth Since 2011

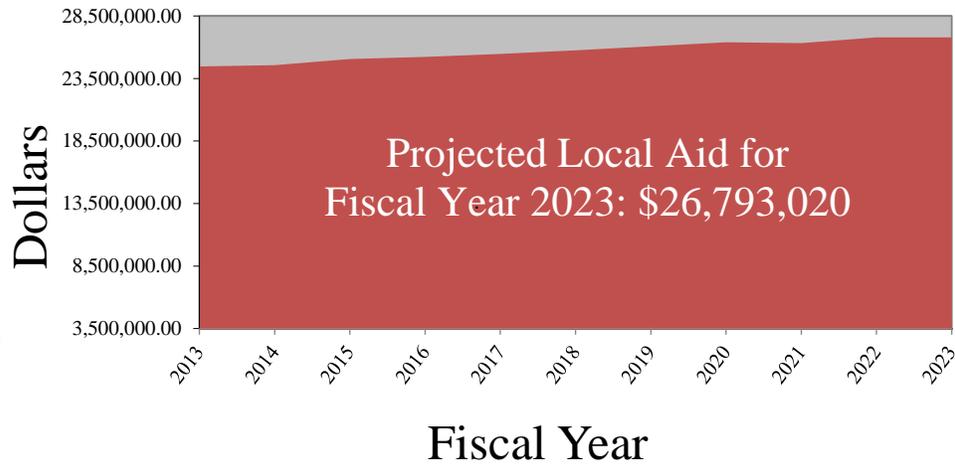


Total Projected FY2023 Tax Revenues: \$142,700,781

Source: Town of FY2023 Billerica Budget Documents



Local Aid Since 2013 - Flat



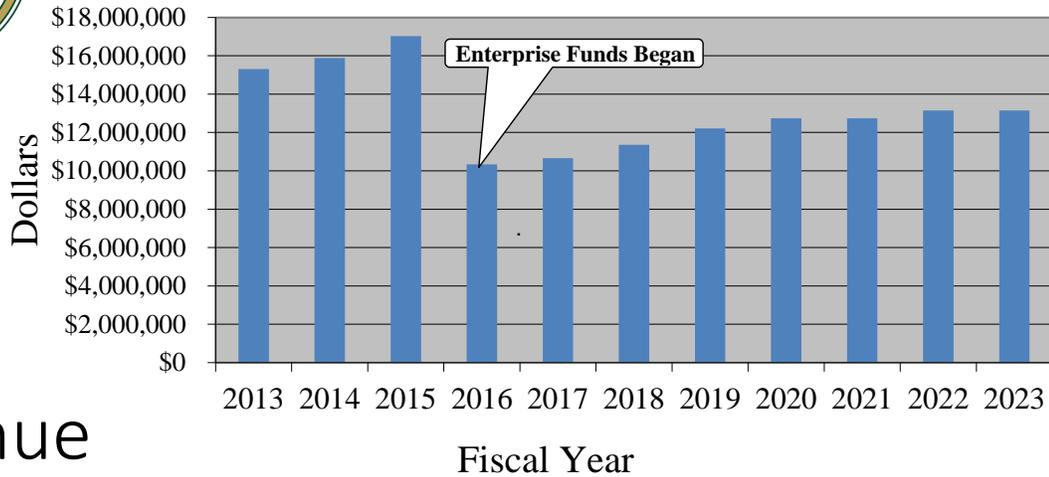
Fiscal Year 2023 Revenue

Source: Town of Billerica Budget Documents



Fiscal
Year
2023
Revenue

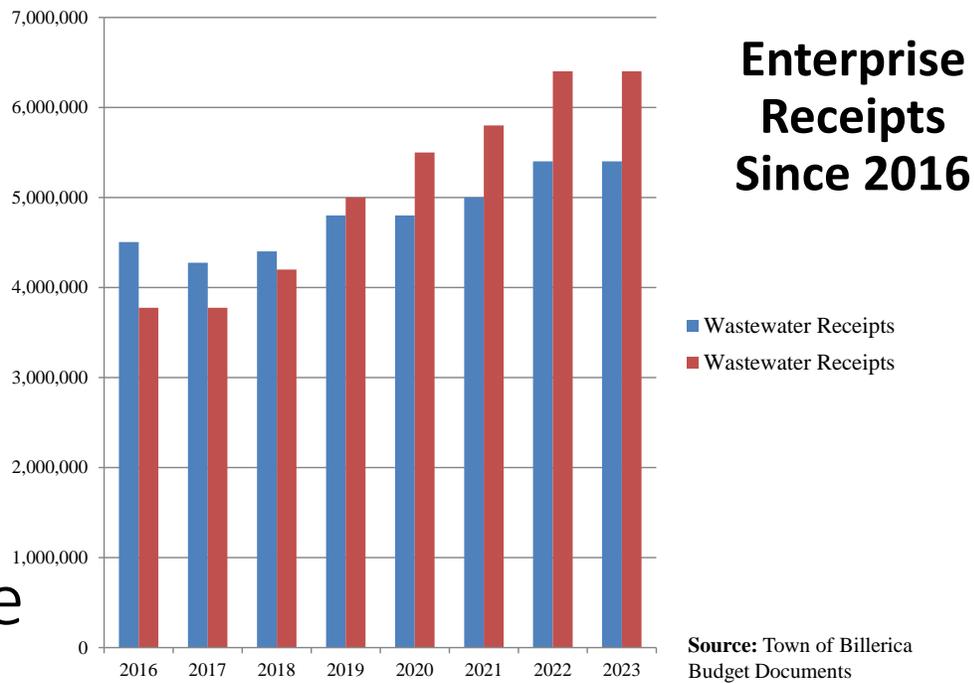
Local Receipts Since 2013



Source: Town of Billerica Budget Documents



Fiscal
Year
2023
Revenue



Source: Town of Billerica Budget Documents



Fiscal Year 2023 Revenue

Other Receipts

| | FY2023 | |
|--------------------------------|------------------------|-------------|
| CPA Funds | \$ 1,000,000.00 | 26% |
| Debt Stabilization | 2,737,616.97 | 71% |
| Rink Receipts | 120,203.00 | 3% |
| Total Projected Revenue | \$ 3,857,819.97 | 100% |

Source : Billerica Budget Documents

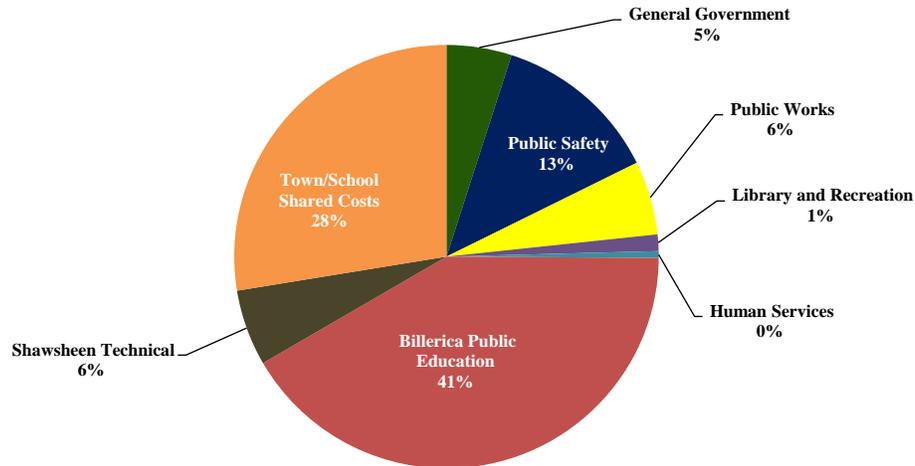
Fiscal Year 2023 Budget Summary

| Department | FY2021 BUDGET | FY2022 BUDGET | FY2023 BUDGET | \$ INC/DEC | % INC/DEC |
|---|-----------------------|-----------------------|-----------------------|---------------------|--------------|
| General Government | \$ 7,364,233 | \$ 8,136,098 | \$ 8,543,195 | \$ 407,097 | 5.00% |
| Public Safety | 21,053,918 | 21,581,578 | 21,924,232 | 342,654 | 1.59% |
| Public Works | 8,901,713 | 9,298,188 | 9,699,473 | 401,285 | 4.32% |
| Library and Recreation | 2,175,438 | 2,180,131 | 2,178,024 | (2,107) | -0.10% |
| Human Services | 908,747 | 944,856 | 875,911 | (68,945) | -7.30% |
| Total Town Departments | 40,404,049 | 42,140,851 | 43,220,835 | 1,079,984 | 2.56% |
| Billerica Public Education | 67,353,216 | 69,433,698 | 71,516,709 | 2,083,011 | 3.00% |
| Shawsheen Technical | 9,807,569 | 10,101,796 | 10,011,652 | (90,144) | -0.89% |
| Total Education | 77,160,785 | 79,535,494 | 81,528,361 | 1,992,867 | 2.51% |
| Town/School Shared Costs | 43,507,870 | 44,743,732 | 47,492,831 | 2,749,099 | 6.14% |
| TOTAL | \$ 161,072,705 | \$ 166,420,076 | \$ 172,242,027 | \$ 5,821,950 | 3.50% |
| Water Enterprise Fund Budget | \$ 6,566,188 | \$ 7,184,434 | \$ 7,315,982 | \$ 131,548 | 1.83% |
| Wastewater Enterprise Fund Budget | \$ 8,388,219 | \$ 8,828,369 | \$ 9,016,825 | \$ 188,456 | 2.13% |
| Total Budgets | \$ 176,027,111 | \$ 182,432,879 | \$ 188,574,833 | \$ 6,141,954 | 3.37% |
| FY2023 Budgets less Debt Stabilization | \$ 176,027,111 | \$ 182,432,879 | \$ 187,474,833 | \$ 5,041,954 | 2.76% |



Fiscal Year 2023 Priorities

Allocation of Resources



Source: FY2023 Billerica Budget Documents



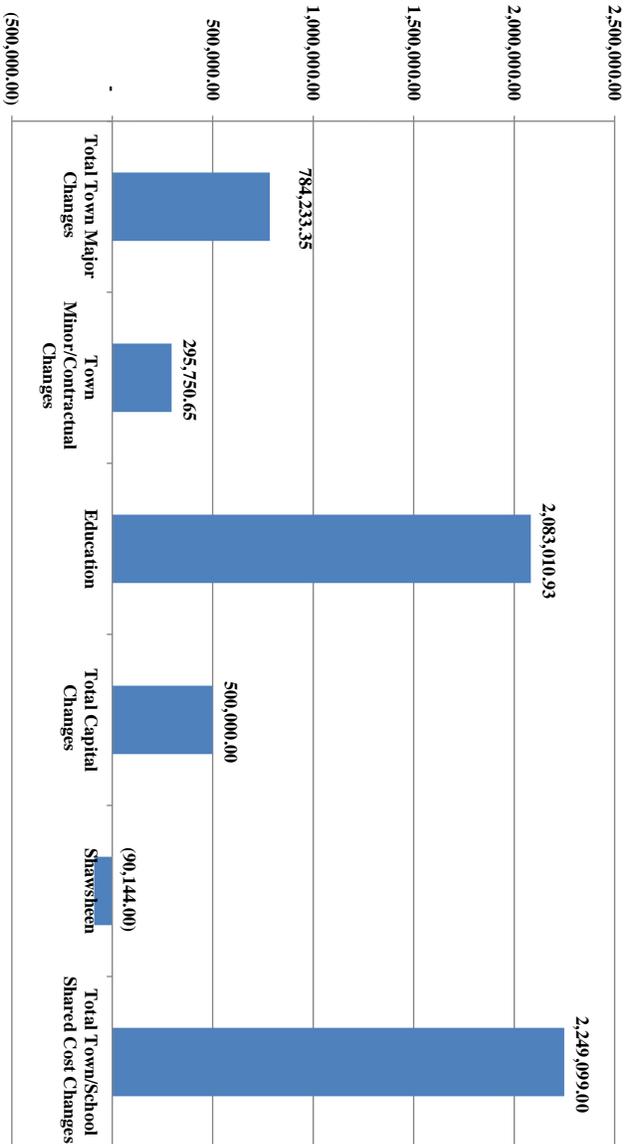
Fiscal Year 2023 Budget Changes

Town Accounts less than 2%

- The Select Board Goal is to Maintain up to a 2% change in budget.
- While this is not possible because of fixed expenses Town and Enterprise Budgets do meet this goal.
- Much of this levy impact will be offset by Debt Stabilization appropriations amounting to \$2.7 Million.



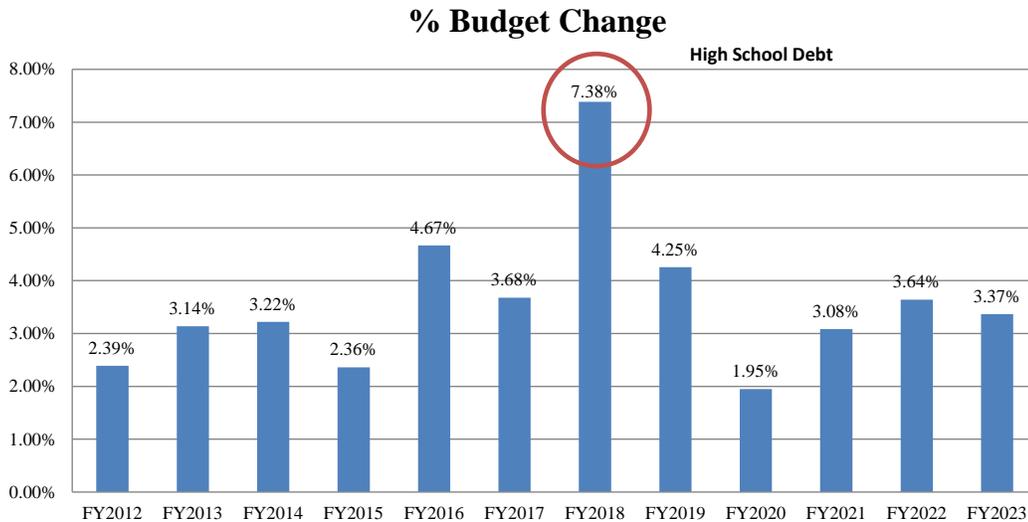
Fiscal Year 2023 Budget Changes



Source: FY2023 Billerica Budget Documents



Budget Trends Over 11 Years



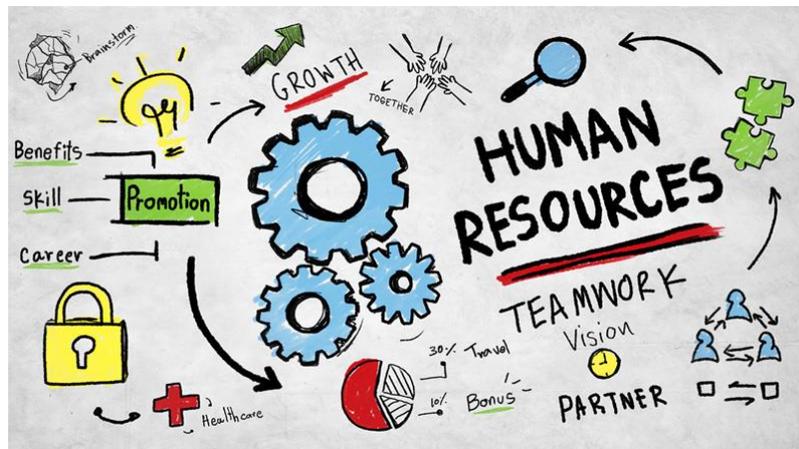
Source: Town of Billerica FY2023 Budget Documents



Fiscal Year 2023 Budget Story

Adding a New Human Resources Director

- One of the Select Board Goals has been to add a Human Resource Director Position.
- This being budgeted at \$105,000.
- This fall within an industry standard survey range of \$94,000 to \$126,000.





Fiscal Year 2023 Budget Story

Adding a part-time Public Information Officer

- **Budget impact is neutral.**
- This position will be replacing a previously funded Senior Clerk Position.
- This is needed to keep up with growing demands to disseminate information on social media and maintain a high level of transparency and engagement in government.



Fiscal Year 2023 Budget Story

Elections Budget

- This year there will be three elections, two state and one local. Last year there was only the local election.
- This will increase the Budget by \$101,242.



Fiscal Year 2023 Budget Story

Building Maintenance Craftsman on the Move

Moving
Approximately
\$67,000 from the
Library Budget



Moving \$67,000 to
the Town
Hall/Building
Budget



Fiscal Year 2023 Budget Story

Increasing hours of COA Activities Assistant

- **Budget impact is \$26,560.**
- This position is the senior receptionist position at the greeting area of the Senior Center.
- This is will improve the customer service level at the Senior Center.





Fiscal Year 2023 Budget Story

Veterans Services demand decreased

- This line item was reduced by **\$100,000**
- Currently we are serving 39 veterans.
- This line item will be increased when demand increases again.
- The services are reimbursed by 75% through state funds.



Fiscal Year 2023 Budget Story

Adding a New Civilian Dispatch Supervisor

- This was added at a cost of **\$83,000**.
- This is precipitated by a growing need and organizational changes being made by the new Chief.





Fiscal Year 2023 Budget Story

Increasing hours for EMS Director

- This is an added cost of \$38,000.
- COVID 19 and Police Reform are changing some of the logistical demands on this role.



Fiscal Year 2023 Budget Story

Capital Accounts Increase of \$500,000

- The Town has been working since 2013 to increase its' commitment to roadwork in Billerica.
- In 2013 the Town started a Capital Account for Roads with a \$500,000 appropriation.
- In 2020, Town Meeting increased this appropriation to \$1.5 Million.
- This year the budget request is for \$2 Million.





Fiscal Year 2023 Budget Story

Capital Accounts Increase of \$500,000

This was recommended by the Pavement Management Program and ADA Self Evaluation/Section 504 Transition Plan for Sidewalks & Curb Ramps commissioned last year and adopted as a goal by the Select Board and the Town Manager.



Fiscal Year 2023 Budget Story

Capital Accounts Increase of \$500,000

Additionally, the Town spends \$1.375 Million in Chapter 90 on Road work as well. Roadwork in the amount of \$500,000 annually is funded from sewer contract work. This will result in approximately \$3.8 Million of roadwork annually.

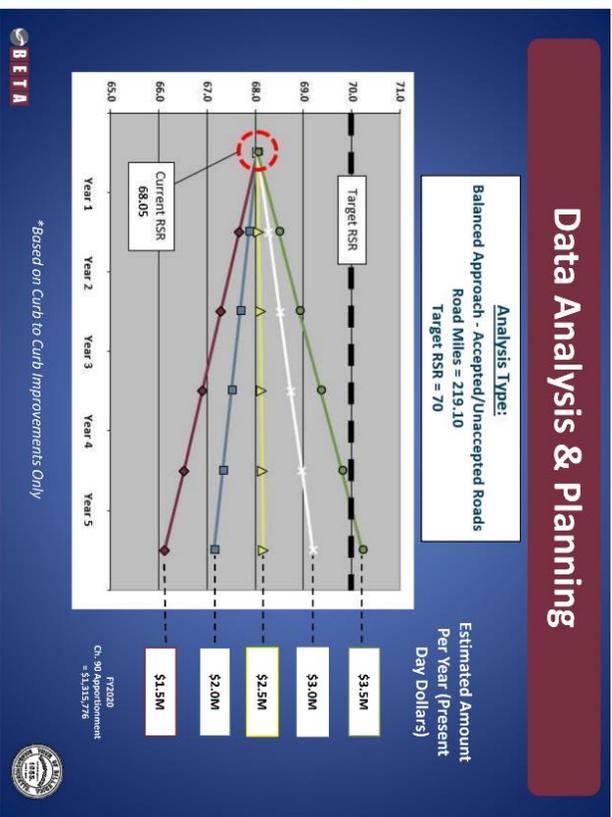




Fiscal Year 2023 Budget Story

Capital Accounts Increase of \$500,000

The goal is to attain a Roadway Surface Rating (RSR) of 70. The recommended annual funding for roads and sidewalks to meet this RSR is \$4 Million.





Fiscal Year 2023 Budget Story

Capital Accounts Increase of \$500,000

This change resulted in a \$500,000 increase to this line item and gets the Town close to the recommended \$4 Million in capital spending on roadways and sidewalks to reach our target RSR.



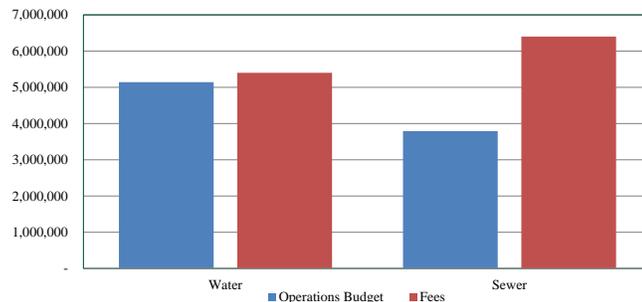
Fiscal Year 2023 Enterprise Budgets

Operations vs. Debt

Town of Billerica
Water and Sewer Budget Analysis
Fiscal Year 2023

| | Water | Sewer |
|----------------------------|------------------|------------------|
| Operations Budget | 4,443,821 | 3,292,542 |
| Utilities | 700,000 | 500,000 |
| Debt Service | 2,944,762 | 5,542,789 |
| Total Costs | 8,088,584 | 9,335,331 |
| Fees | 5,400,000 | 6,400,000 |
| Subsidized by General Fund | 2,688,584 | 2,935,331 |
| Total Revenues | 8,088,584 | 9,335,331 |

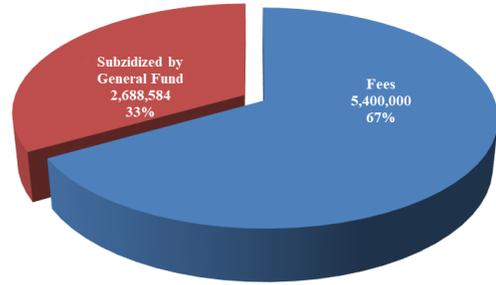
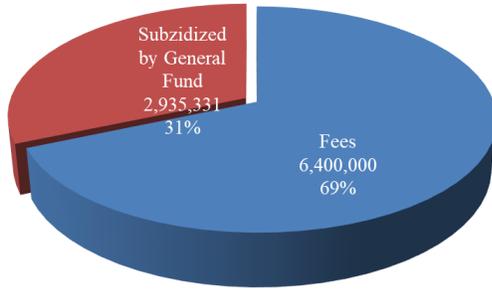
Enterprise Operations Costs vs. Fees Collected





Fiscal Year 2023 Enterprise Budgets

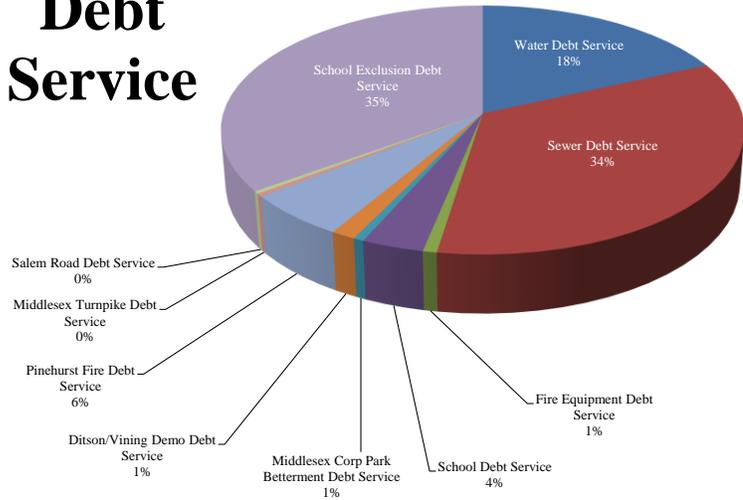
Subsidy vs. Fee



Fiscal Year 2023 Debt Policies

Debt Priorities

Debt Service

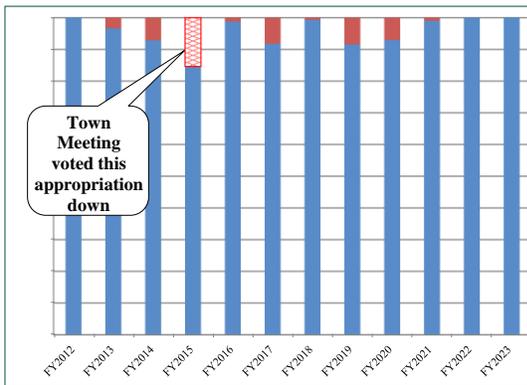


Source: Town of Billerica Budget Documents



Fiscal Year 2023 Debt Policies

Operations vs. Debt



Annual Debt Service Commitment: \$9,066,000

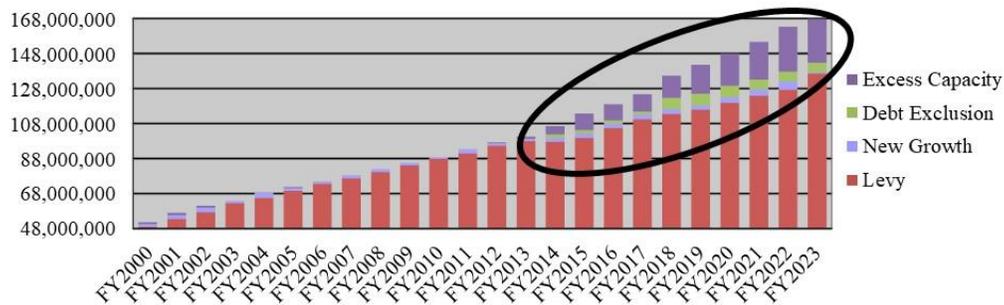
■ Budget Appropriation ■ Appropriation to Debt Stabilization

Source: Town of FY2023 Billerica Budget Documents



Fiscal Health and Policies

Town of Billerica Historic Levy Analysis

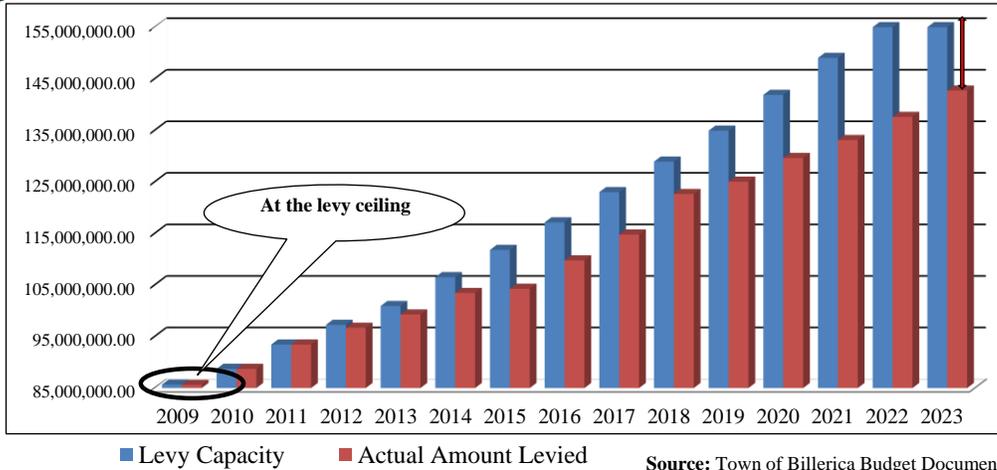


Source: Town of Billerica Budget Documents



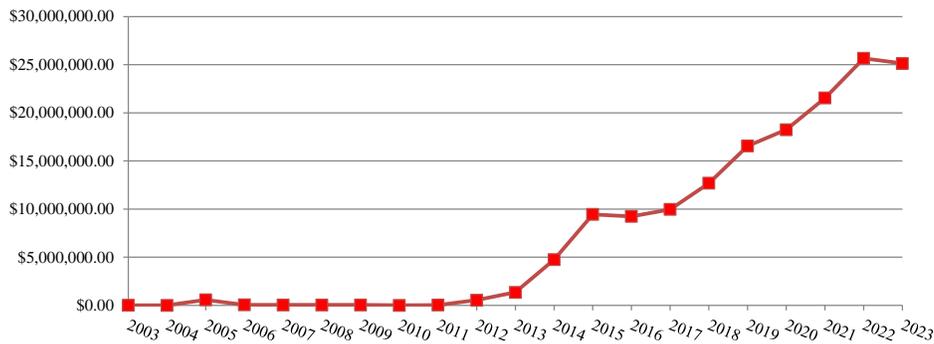
Fiscal Health and Policies

Fiscal Year 2023 Excess Levy Capacity



Fiscal Health and Policies

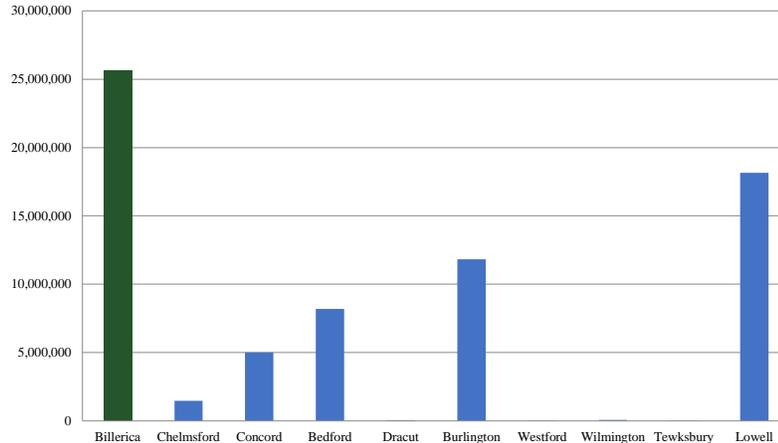
Analysis of Excess Levy Capacity





Fiscal Health and Policies

FY2023 Excess Levy Capacity Comparison



Source: Massachusetts Department of Revenue

TOWN OF BILLERICA FINANCIAL RECAP FISCAL YEAR 2023 SPRING Summary Table



Fiscal Health and Policies

FY2023 Recap Summary

| Uses of Funding | |
|-------------------------------------|--------------------------|
| FY2023 Budget | 172,242,027.00 |
| Water Enterprise Budget | \$ 7,315,982.00 |
| Wastewater Enterprise Budget | 9,016,825.00 |
| Snow and Ice Deficit Projection | 600,000.00 |
| Overlay Appropriation | 2,750,778.00 |
| State and County Assessments | 5,236,423.00 |
| CPA Appropriation | 1,000,000.00 |
| Other Funded Items | 69,952.00 |
| PEG Access Article | - |
| Final Judgements | 60,000.00 |
| Total FY2023 Uses of Funding | \$ 198,291,987.00 |

| Sources of Funding | |
|--|--------------------------|
| Total Property Taxes | \$ 142,700,781.00 |
| Local Aid | 26,793,020.00 |
| Local Receipts | 13,140,365.00 |
| Water Enterprise Receipts | 5,400,000.00 |
| Wastewater Enterprise Receipts | 6,400,000.00 |
| CPA Revenue | 1,000,000.00 |
| Miscellaneous Funds | 2,737,617.00 |
| PEG Access | - |
| Rink Revolving Fund | 120,203.00 |
| Total FY2023 Sources of Funding | \$ 198,291,986.00 |
| Difference | \$ (1.00) |



Fiscal Health
and Policies
FY2021 Award



Intergenerational
Center Feasibility
Study

ional Com **Article 16**
2
type 9 Channel Center Street Boston, MA 02110
03/23/22



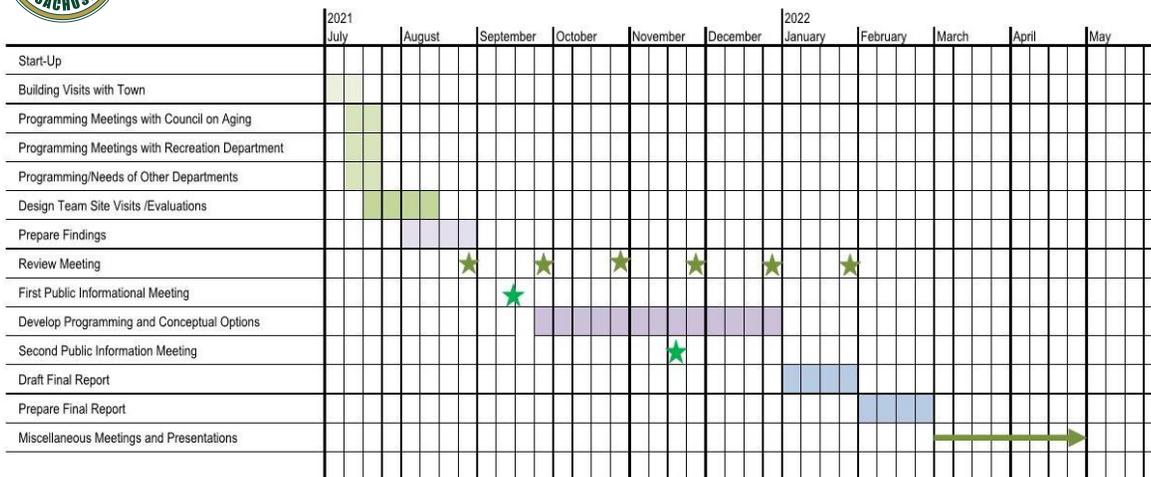
Article 16: Intergenerational Feasibility Study

- In June of 2020 the Select Board created a Capital Facilities Committee.
- One Purpose of this Committee was to address current and future needs of the Recreation Department and Council on Aging.
- The Committee is asking Town Meeting to fund a feasibility study to consider locating an intergenerational center at the Cidermill property and also to consider alternative solutions to a combined center.



Article 16: Intergenerational Study

OVERALL SCHEDULE



CAPITAL FACILITIES COMMITTEE

"INTERGENERATIONAL CENTER"

Feasibility Study Request

Some Background

1 HOW WE GOT HERE

- BOS 2019 Work Session
- Committee Formed
- BH+A Brought On Board

2 CURRENT FOCUS

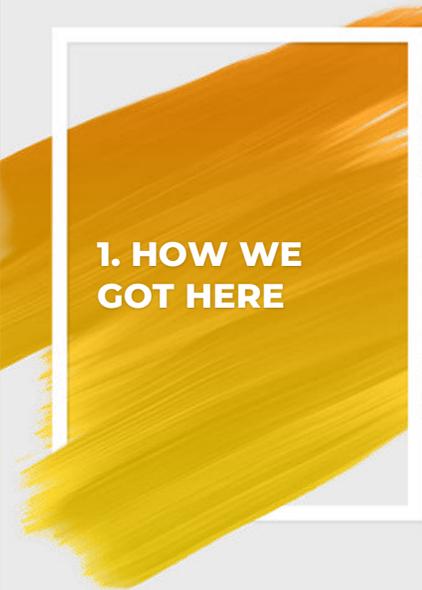
- Tier 1 – Recreation and Senior Center

3 END OF 2021 / SPRING 2022 & BEYOND

- Town Meeting Warrant Article For Tier 1
- Begin conversation about other parcels of land

4 Funding Article

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**1. HOW WE
GOT HERE**

2019 Select Board Work Session

The BOS understood the need to create a strategy going forward regarding re-use, renovation, and possible disposition of town owned properties. As well as long and short term needs of the residents.

NEEDS

- Tier 1 – Council on Aging and Recreation / Combined Community Center
- Tier 2 – Schools and Housing
- Tier 3 – Fire Stations

PROPERTIES

Old Ditson, Vining, Cider Mill, Masonic, COA, & Rec

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**1. HOW WE
GOT HERE**

Formation of Committee

The committee was then formed by the BOS. It includes the Chairs of the COA, Rec, FinCom, Planning Board, Housing Authority, 2 BOS Members, School Committee, and ConsCom.

Early 2021

The Committee was formed, and the tiers were re-affirmed by the members. An RFQ went out to bid to find a firm to help facilitate the process.

BH+A

The Committee heard from two firms. BH+A was selected due to their prior and similar experience in other Cities and Towns.

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2. Current Focus

Council on Aging

BH+A toured the current Council on Aging and met with Jean Bushnell. BH+A worked to understand the future and current needs of the center.

Recreation Department

BH+A did a similar exercise and helped vision the future of a Recreation Building.

TOURS

The Committee took tours of the Randolph Intergenerational Center, Andover Youth Center, and Andover Senior Center. These tours helped give the committee a better idea of what they liked and did not like.

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2. Current Focus

“Intergenerational Center”

The Committee is currently explored the idea of an “Intergenerational Center.” This building would act as the home for COA, Rec, potentially Veterans, and possibly some Board of Health Staff.

Community Feedback

Several surveys and several public meetings were conducted to illicit feedback

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2. Current Focus

Topics Considered

1. What Services would you like to see in a community center?
2. What wouldn't you like to see?
3. What operational budget impacts does this have – staffing maintenance, capital?
4. Impacts of combining two different populations
5. Ensuring the facility is fully used on a consistent basis

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3. End of 2021 - Spring 2022 and Beyond

“End of 2021”

BH+A will take the community feedback that is given through several community surveys.

A public hearing was held on October 27th.

March 2022

After community consensus was established around an “Intergenerational Center” a warrant article for feasibility and design was drafted.

Late Spring 2022 & Beyond

The Town would begin to explore the other Tiers in conjunction with the open parcels of land.

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4. Funding

- The funding for this article is being requested from Free Cash.
- The amount needed for the study is \$500,000

| Item | Budget |
|-----------------------------------|-------------------------------------|
| Owner's Project Manager | \$ 100,000.00 |
| OPM Peer Review of Estimates | \$ 10,000.00 |
| Designer Services | \$ 360,000.00 |
| Environmental/ Geotech | Included above in Designer Services |
| Survey | Included above in Designer Services |
| Permitting | Included above in Designer Services |
| Printing | Included above in Designer Services |
| Legal Fees | Included above in Designer Services |
| Advertising | \$ 10,000.00 |
| Other Admin Costs | \$ 20,000.00 |
| Estimated Feasibility Cost | \$ 500,000.00 |

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Cost Comparison

4. Funding

| Project | Feasibility Budget |
|---|--------------------|
| Howe School Feasibility & part of schematic design | \$ 420,000 |
| PHR Recreational Feasibility & part of schematic design | \$ 440,000 |
| Marblehead [MSBA] Elementary Feasibility & part of schematic design (81,935 SF) | \$ 750,000 |
| Tyngsborough [MSBA] Middle Feasibility & part of schematic design (112,418 SF) | \$ 950,000 |
| Billerica Intergenerational Community Center Feasibility (42,000 SF) | \$ 500,000 |

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Town of Billerica

Article 18: New Public Works Facility Project



Article 18: Fund Design for new DPW

1. What are Public Works Responsibilities?
2. Why does the Town need a new facility?
3. What is proposed?
4. What are the benefits of a new / improved facility?



Town of Billerica
New Public Works Facility

The DPW touches the lives of the residents everyday by maintaining the infrastructure that the community relies on including...

- Repairing, maintaining, plowing, and sweeping of **streets and sidewalks**
- Managing the Town's **municipal water** program, which includes the Water Treatment Plant and water distribution system
- Managing the Town's **municipal wastewater** program, which includes the Wastewater Treatment Plant and sanitary sewer collection system
- Maintenance of Town **Parks**
- Grounds maintenance at the **Town's cemeteries** and burial services
- Managing the design development and construction of the Town's various **infrastructure improvement projects**
- Managing the Town's Residential **Trash and Recycling** Program

Town of Billerica
New Public Works Facility

The DPW touches the lives of the residents everyday by maintaining the infrastructure that the community relies on including...

On call 24 hours a day to handle incidents & emergencies including:

- Snow and ice removal operations
- Hurricane / windstorm cleanup
- Flooding
- Removal of road hazards
- Oil spills / accidents
- Emergency road repairs
- The support of other emergency departments



Town of Billerica
New Public Works Facility

Public Works agencies are considered First Responder and the facilities must support this important role:



Public Works
THE FIRST RESPONDERS WHO ARE THERE
UNTIL THE EMERGENCY IS OVER

2. Why Does
the Town
Need a New
Facility?



Town of Billerica
New Public Works Facility

Why does the Town need a new Public Works facility?

- Operations are spread out at multiple locations throughout town
 - Administration/Engineering – 365 Boston Road
 - Parks & Trees – 67 Alexander Road
 - Trash & Recycling – 365 Boston Road
 - Highway – 250 Boston Road
 - Cemetery – 130 Andover Road
 - Water – 270 Treble Cove Road
 - Wastewater – 70 Letchworth Ave



Town of Billerica
New Public Works Facility

Why does the Town need a new Public Works facility?

- Responsibilities have increased significantly over the years, but the facilities have not kept pace
- A feasibility study was completed in 2007 and identified a need to replace / consolidate the existing operations
- Efficiency of operations and employee safety are negatively impacted by current conditions



Town of Billerica
New Public Works Facility

Antiquated, inefficient, and unsafe conditions due to age of facilities



Town of Billerica
New Public Works Facility

Inadequate basic employee facilities to support Town staff



Staff locker area located in the garage bays

Town of Billerica
New Public Works Facility

Unprotected vehicle/equipment storage due to undersized facility



Inadequate storage results in a portion of the multi-million dollar fleet and equipment being stored outdoors

3. What is Proposed



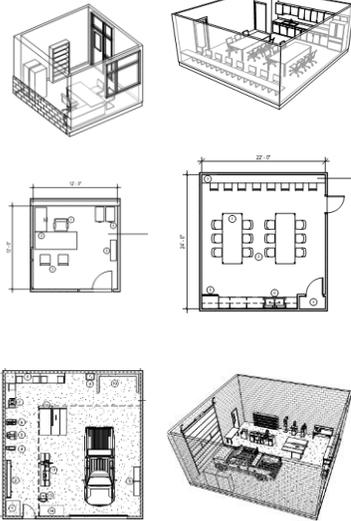
Town of Billerica
New Public Works Facility

Programming Process

- Interviewed DPW staff
 - Identified DPW responsibilities
 - Reviewed daily workflow patterns
 - Observed operations
 - Explored potential strategic approaches to improve productivity
 - Explored the optimum workflow and designed a facility around the operations

- Compared interview data to Weston & Sampson standards which are based on the more than 100 public works facility projects completed by Weston & Sampson in New England

- Prepared programming sketches for each operating area



Town of Billerica
New Public Works Facility

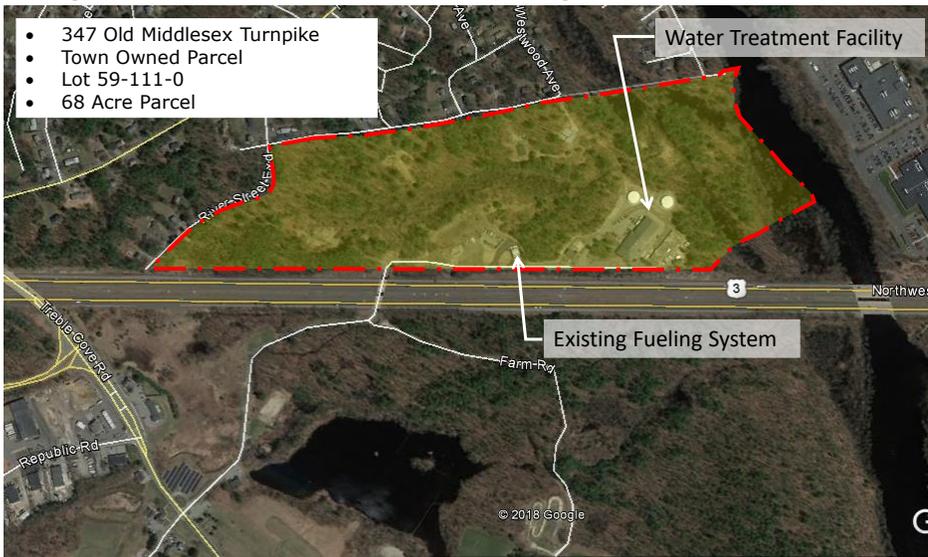
Programming Results – Value Engineering

| <u>Space Needs Assessment</u> | <u>Initial Needs</u> | <u>Rev 1</u> | <u>Rev 2</u> |
|-------------------------------|----------------------|------------------|------------------|
| • Office / Office Support | 11,202 SF | 10,702 SF | 10,575 SF |
| • Employee Facilities | 5,158 SF | 4,920 SF | 4,920 SF |
| • Workshops | 6,241 SF | 5,110 SF | 5,110 SF |
| • Vehicle Maintenance | 11,183 SF | 10,543 SF | 8,658 SF |
| • Wash Bay | 1,735 SF | 1,735 SF | 1,735 SF |
| • Vehicle & Equipment Storage | 59,325 SF | 50,873 SF | 47,880 SF |
| Subtotal: | 98,844 SF | 83,883 SF | 78,878 SF |

Revised program
represents a 20%
reduction

Town of Billerica
New Public Works Facility

Proposed Site – 347 Old Middlesex Turnpike



Town of Billerica
New Public Works Facility

Why does the Town need a new Public Works facility?

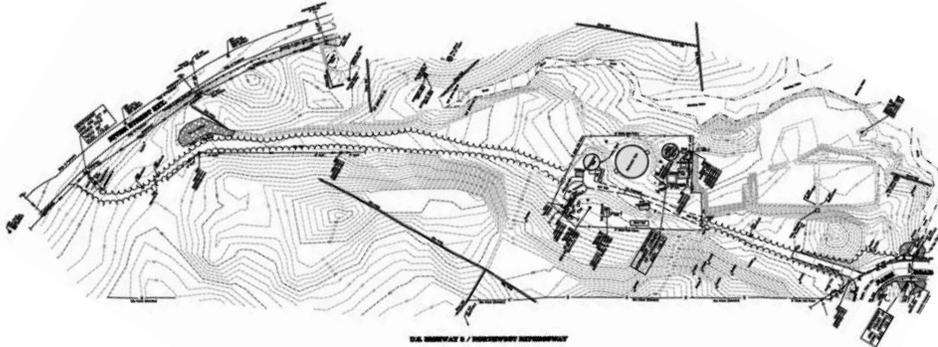
- Conducted a site walk to flag the wetlands
- Identified viable development areas
- Prepared a survey of development area



Town of Billerica
New Public Works Facility

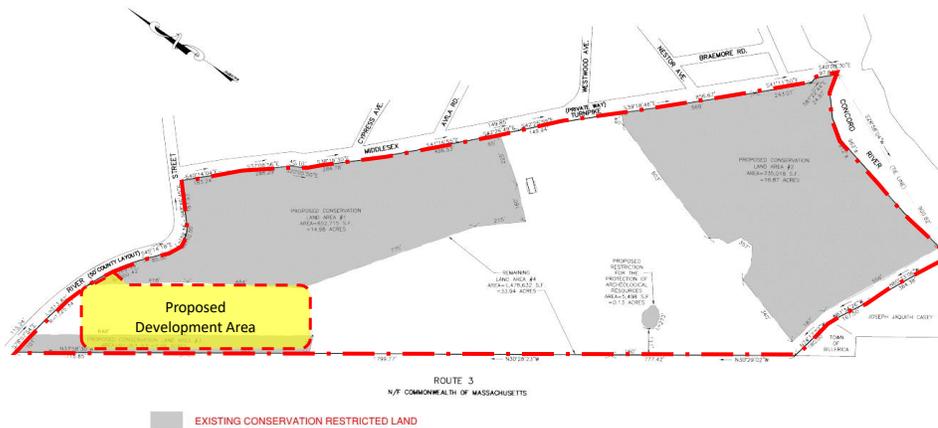
Why does the Town need a new Public Works facility?

- Conducted a site walk to flag the wetlands
- Identified viable development areas
- Prepared a survey of development area



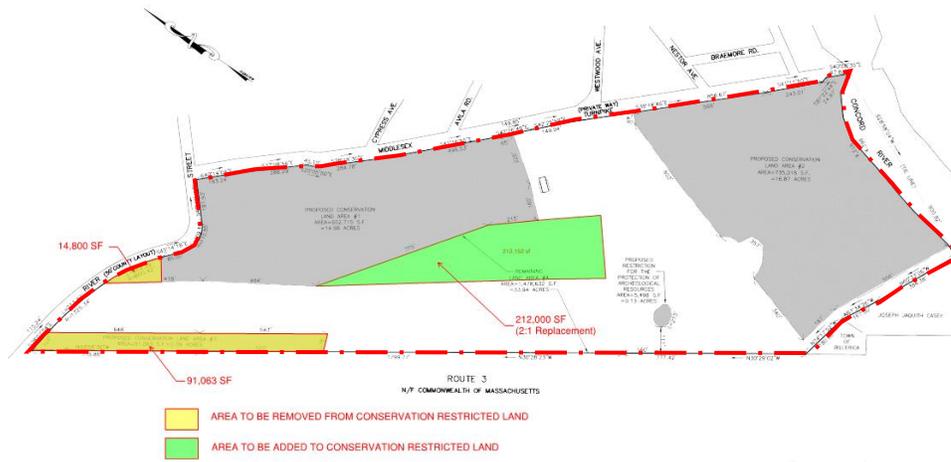
Town of Billerica
New Public Works Facility

Proposed Site – Existing Conservation Restricted Land



- Unrestricted Land Area: 33.94 acres
- Conservation Land Area #1: 14.96 acres
- Conservation Land Area #2: 16.87 acres
- Conservation Land Area #3: 2.09 acres
- Archeological Resource Area: 0.13 acres

**Town of Billerica
New Public Works Facility
Proposed Site – Conservation Restricted Land Swap**



**Billerica New Public Works Facility
Conservation Restricted Land Swap**

**Town of Billerica
New Public Works Facility**



**Billerica New Public Works Facility
Conservation Restricted Land Swap**

Town of Billerica
New Public Works Facility

- EXISTING CONSERVATION RESTRICTED LAND
- CONSERVATION RESTRICTED LAND REMOVAL
- PROPOSED NEW CONSERVATION RESTRICTED LAND



**Billerica New Public Works Facility
Conservation Restricted Land Swap**

Town of Billerica
New Public Works Facility



**Billerica New Public Works Facility
Proposed Site Plan**

Town of Billerica
New Public Works Facility



**Billerica New Public Works Facility
Satellite Salt Structure Site**
67 Alexander Road

Town of Billerica
New Public Works Facility

Proposed Schedule

- Step 1 - Lift portion of site restriction (+/-2.5 acres) as described in Article 35 of Fall 2019 Town Meeting Warrant – *IN PROGRESS*
- Step 2 - Request \$4,500,000 for funding of design & bidding at Spring 2022 Town Meeting
 - Complete design and permitting (+/- 8 months from time funds become available)
- Step 3 – Request construction funds at Spring 2023 Town Meeting based on actual low bid price
 - Construct Facility

| | 2022 | | | | | | | | | | | | 2023 | | | | | | | 2023-2025 |
|-----------------------------------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|-------------------------|--|--|-----------|
| | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | August 2023 - June 2025 | | | |
| Town Meeting - Design Funds | | ■ | | | | | | | | | | | | | | | | | | |
| Design Funds Available | | | | ■ | | | | | | | | | | | | | | | | |
| Design / Permitting | | | | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | ■ | | | | | | | |
| Bidding | | | | | | | | | | | | ■ | ■ | | | | | | | |
| Town Meeting - Construction Funds | | | | | | | | | | | | | | ■ | | | | | | |
| Construction Funds Available | | | | | | | | | | | | | | | ■ | | | | | |
| Construction | | | | | | | | | | | | | | | | ■ | ■ | | | |

Town of Billerica
New Public Works Facility

What are the benefits?

What will an improved/code compliant facility do for the DPW and the Town?

- Code compliant and safe work environment for Town employees
- Protect the Town's multi-million dollar investment in vehicles and equipment
- More efficient work space and response times to better serve the public
- Creates a consolidated public works operations improving overall efficiencies for the department
- Eliminates the need to invest money (band-aids) in the existing substandard facility
- Replaces a facility long past its useful life before it becomes a mandated emergency replacement



Article 18: Fund Design for new DPW

- Weston and Sampson has recommended a design and bidding appropriation of \$4.5 million
- This is based on an overall projected escalated total project cost at 2024 dollars of \$51 million



Article 19: increase Funding Authorization WWTF Phase III

| Town Meeting | Article | Project | Amount |
|--------------|----------|---|--------------|
| May-2019 | Art # 27 | Sewer - WWTP Phase III & Pump Station Design CWP-19-09 | \$9,005,000 |
| May-2020 | Art # 26 | Sewer - WWTP Phase III & Pump Station Design CWP-19-09-A | \$2,355,632 |
| May-2022 | Art # 19 | Sewer - WWTP Phase III & Pump Station Design CWP-19-09-A | \$1,650,000 |
| Total: | | | \$12,965,632 |

Town of Billerica
New Public Works Facility



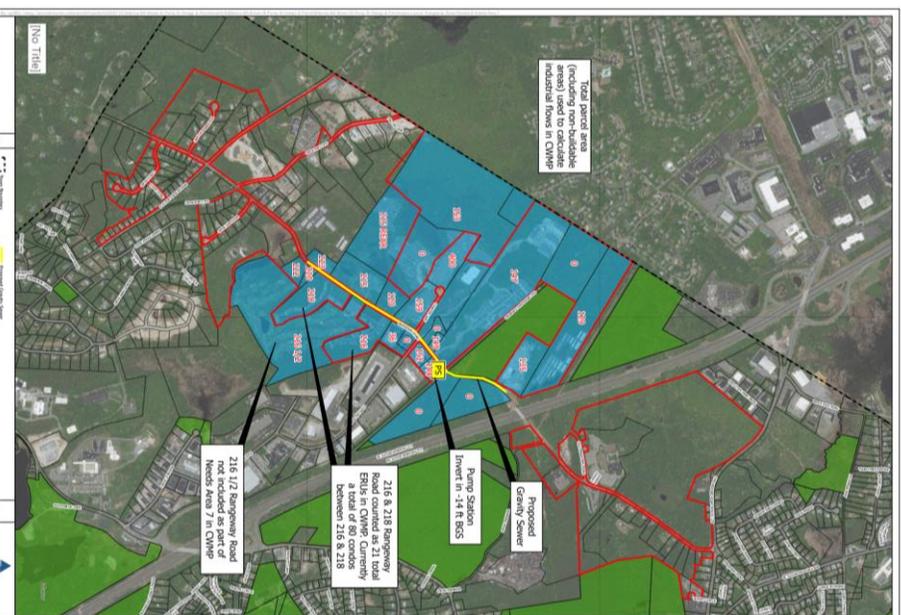
Article 19: increase Funding Authorization WWTF Phase III

This appropriation provides funds for unforeseen conditions encountered during construction of the Phase 3 Upgrades, including but not limited to, boulder removal, additional dewatering and additional abatement of hazardous materials during construction of the new Operations Building, the reconfiguration of electrical duct banks and relocation of a switchboard and transformer due to unforeseen underground conflicts.



Article 20: Installation of Sewer on Rangeway Road

At the request of the Swanson Meadows Development the Town Engineer investigated the scope necessary to provide sewer to 122 users along this portion of Rangeway Road.

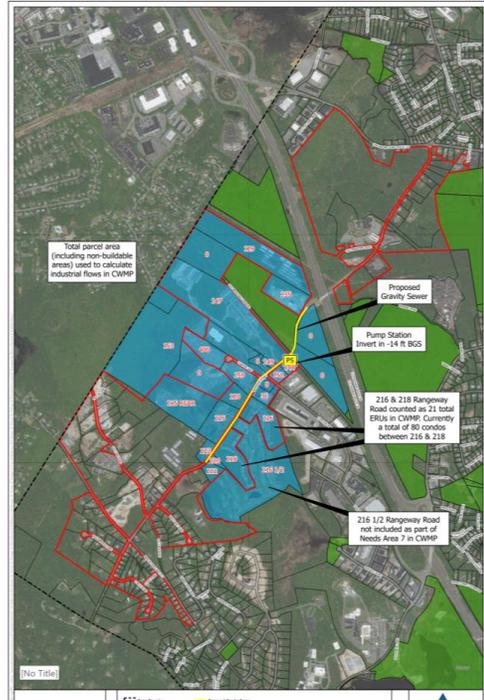




Article 20: Installation of Sewer on Rangeway Road

Assumptions:

- A new pump station
- 3,300 LF of gravity sewer
- 1,100 LF of low-pressure sewer



Article 20: Installation of Sewer on Rangeway Road

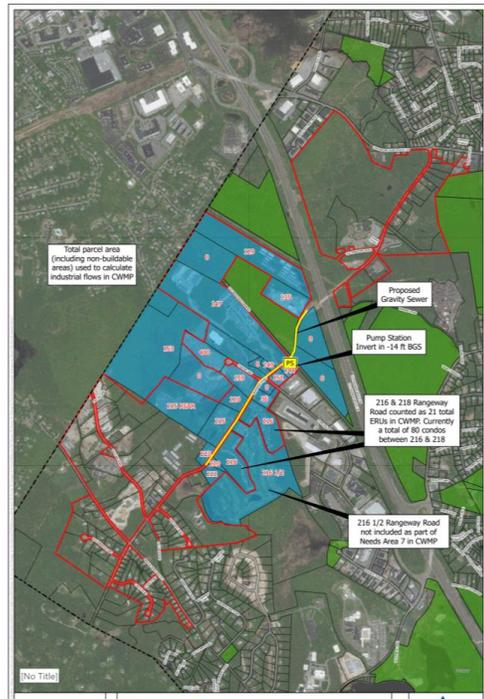
Projected Betterment Budget

Construction Costs

| | |
|-------------------------------|------------------|
| Conceptual Construction Costs | \$ 2,925,000.00 |
| Construction Contingency | 585,000 |
| Total Construction | 3,510,000 |

Engineering and Construction Services

| | |
|---------------------------------|------------------------|
| Design | 292,500 |
| Construction Phase Services/RPR | 438,750 |
| Total Soft Costs | 731,250 |
| | \$ 4,241,250.00 |





Article 21 – New Lights at Pollard and Vining

| Activity | Qty | Unit | Unit Rate | Cost |
|--|---------------|------|---|-------------------|
| Soft Cost Activities | | | | |
| Project Management [scope development, advertisement, bidding, contract execution] | 3 months | | \$ 10,000 | \$ 30,000 |
| Electrical Engineer | 1 plug | | \$ 75,000 | \$ 75,000 |
| On-site management | 3 month | | \$ 10,000 | \$ 30,000 |
| Misc. admin costs | 1 plug | | \$ 5,000 | \$ 5,000 |
| Contingency [10% of soft costs] | 5% | | | \$ 7,000 |
| | | | Subtotal Soft Costs: | \$ 147,000 |
| Hard Cost Activities [Construction] | | | | |
| Pollard Baseball Field | | | | |
| Demo of 8 Existing Poles | 8 Each | | \$ 2,000 | \$ 16,000 |
| Provide 4 lights & poles | 1 plug | | \$ 300,000 | \$ 300,000 |
| Existing Underground Electrical Upgrades | 1 plug | | \$ 30,000 | \$ 30,000 |
| Existing Electrical Service Upgrades | 1 plug | | \$ 15,000 | \$ 15,000 |
| Install a New Safety Sports Netting | 1 plug | | \$ 25,000 | \$ 25,000 |
| Landscaping | 1 plug | | \$ 5,000 | \$ 5,000 |
| Escalation for Project in 2022-2023 | 3% Escalation | | | \$ 11,580 |
| Contingency [10% of hard costs] | | | \$ 402,580 | \$ 40,258 |
| | | | Pollard Baseball Field Estimated Lighting Construction Cost: | \$ 442,838 |
| Vining Baseball Field [2 Fields] | | | | |
| Provide 8 lights & poles | 1 plug | | \$ 600,000 | \$ 600,000 |
| Existing Underground Electrical Upgrades | 1 plug | | \$ 50,000 | \$ 50,000 |
| Existing Electrical Service Upgrades | 1 plug | | \$ 25,000 | \$ 25,000 |
| Landscaping | 1 plug | | \$ 10,000 | \$ 10,000 |
| Escalation for Project in 2022-2023 | 3% | | | \$ 20,250 |
| Contingency [10% of hard costs] | | | \$ 705,250 | \$ 70,525 |
| | | | Vining Baseball Fields Estimated Lighting Construction Cost: | \$ 775,775 |
| Locke Middle School Baseball Field | | | | |
| Electrician to review "humming" sound | 1 plug | | \$ 10,000 | \$ 10,000 |
| Existing lighting bulb upgrades | 1 plug | | \$ 25,000 | \$ 25,000 |
| Escalation for Project in 2022-2023 | 3% | | | \$ 1,050 |
| Contingency [10% of hard costs] | | | \$ 36,050 | \$ 3,605 |
| | | | Locke Baseball Field Estimated Lighting Construction Cost: | \$ 39,655 |
| Estimated Total for Pollard, Vining & Locke Field Lighting Upgrades: \$ 1,405,268 | | | | |

Billerica - Existing Fields Conceptual Budgeting
 March 23, 2022





Article 21 – New Lights at Pollard and Vining

- ▷ Both fields had lighting that presented safety hazards
- ▷ The lights have been removed
- ▷ Replaced with Energy efficient LED bulbs with less light pollution
- ▷ \$800,000 will be funded through free cash
- ▷ Remainder of budget will be funded through other capital funding

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Article 22 – Town Owned Land Affordable Housing

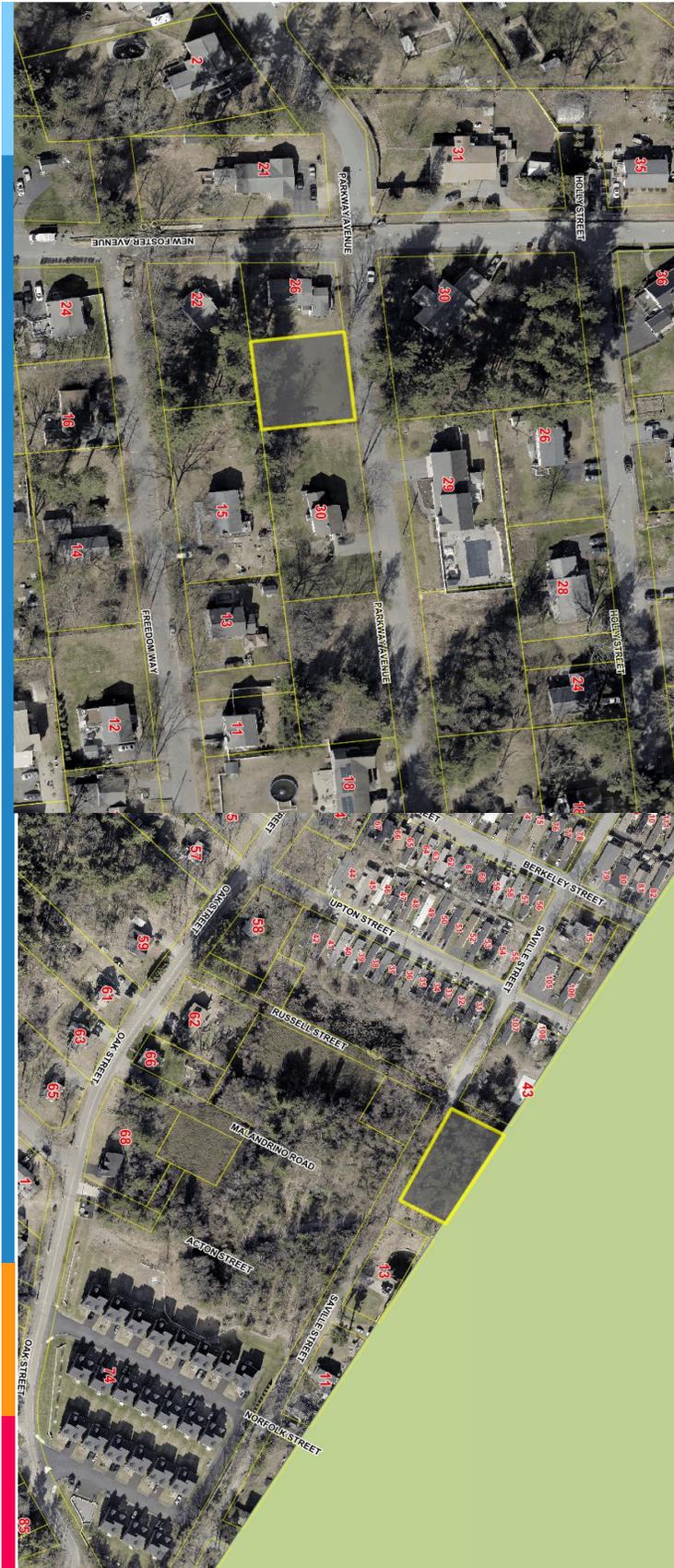
- ▷ One of the Select Board goals was to continue the creation of affordable housing in the Town of Billerica.
- ▷ This article would allow the Town to convey these two properties through an RFP/ RFQ process to a party interested in building an affordable property in the Town.

- ▷ Saville - .45 Acres
- ▷ Parkway - .188 Acres

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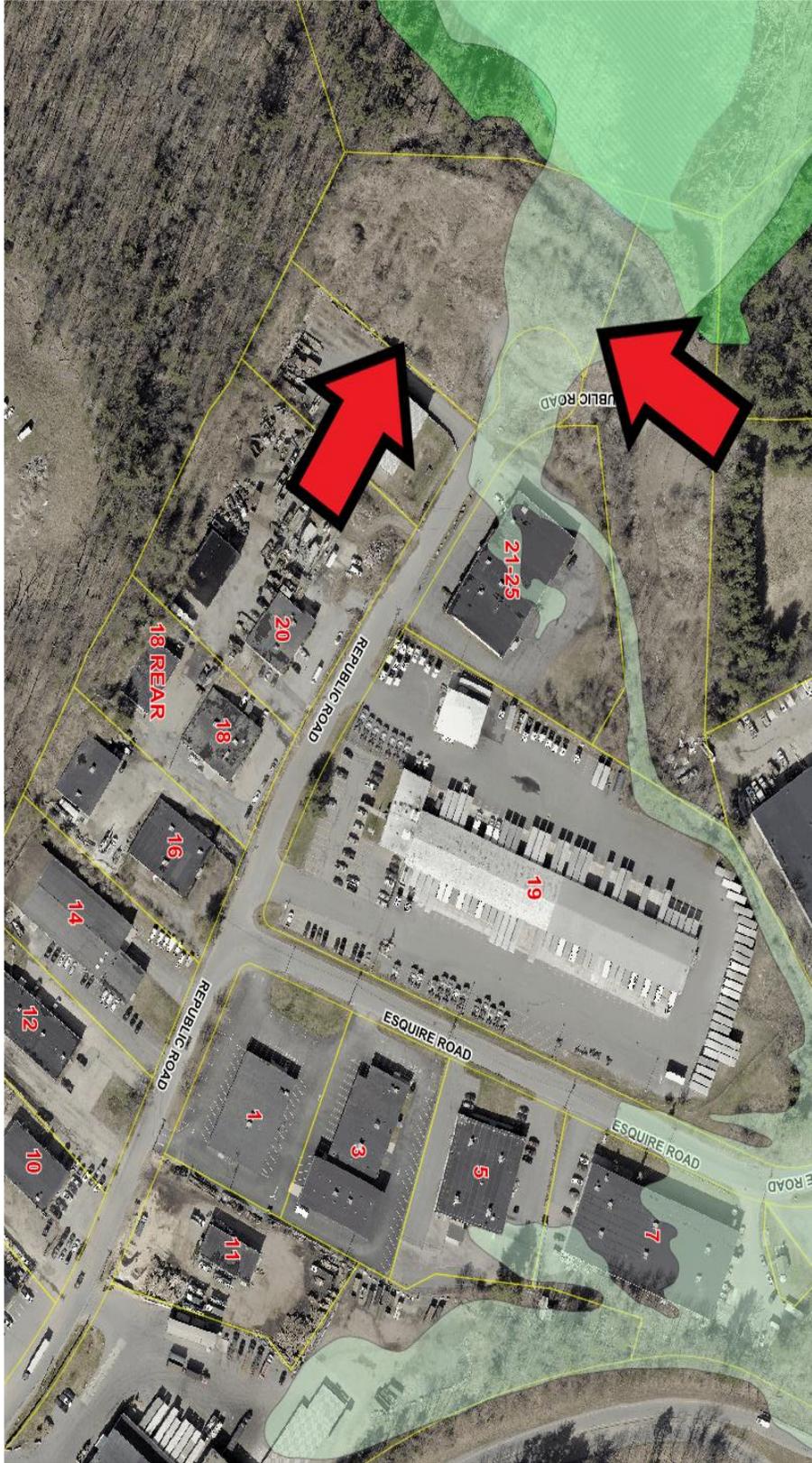
Parkway Ave Property

Saville Street Property



Article 23 – Town Owned Land Marijuana Cultivation (48-30-1)

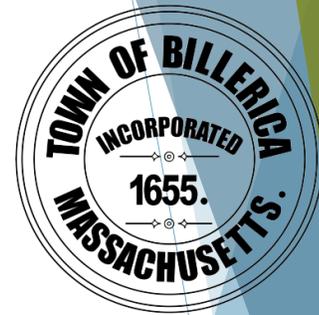
- ▷ The Town is interested in selling a parcel of Town owned land in the Adult Use Marijuana District.
- ▷ The Town would market the property for a cultivation site.
- ▷ A similar piece of property in the district sold for over two million dollars prior to the pandemic.
- ▷ The Town has a very advantageous host community agreement with the current retail operation and the retail market is only so large.
- ▷ Therefore, it makes sense to create a new revenue stream with cultivation.



Article 24 – Transfer Care, Custody, Mgt & Control of School Grass Athletic Fields

- ▷ On May 1, 2018 the Billerica School Committee voted on two motions.
 - Turn over the care, custody, and control of all grass athletic fields except for Calabrese Stadium.
 - Turn over care, custody, and control of Calabrese Stadium upon the completion of the Billerica Memorial High School Project.
- ▷ The Town has been maintaining these fields since the creation of the Parks and Trees Department.
- ▷ This article completes the conveyance and control of property from the School Department to the Select Board.

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Article 14



2

Background

On November 8, 2016 Billerica's residents voted to implement the Community Preservations Act (CPA)

2016 Fall Town Meeting passed a local Bylaw to form a Community Preservation Committee (CPC)

The CPC consist of 9 members:

Chief Assessor, Finance, Conservation, Historical, Planning Board, Recreation, Housing Authority and 2 Billerica residents (1 appointed by the Town Manager and 1 by the Board of Selectman)



CPA enables a local, dedicated fund for:

1. Open Space and Recreation
2. Historic preservation
3. Community Housing

CPC, with public input, determines what types of projects will most benefit the community, recommends these projects to Town Meeting for approval by a majority vote.

4
CPC

- Two-step application process - one page eligibility form followed by more detailed application.
- December 2021:
Five applications were received
- Total funding for projects request is **\$823,055.00.**



Historic Preservation Projects
2 Applications submitted totaling
\$658,055.00



Howe School

Built in 1852 by Zadok Howe

It was designated the towns high school in 1896

Remained a School until the 1980's

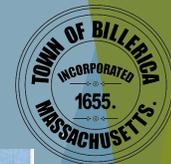
Listed on the National Register of Historic places 2002

After years and several attempts to revive the historical landmark, Town Meeting representatives overwhelmingly cast their votes to support articles 22 and 27, which would move the process of updating the Howe along during the 2020 spring Town Meeting.





Howe School-\$500,000



| Howe School Additional Historical Cost | | |
|--|-----------|-------------------|
| Masonry Sub Bid Difference | \$ | 124,300.00 |
| Front Façade Repair | \$ | 7,369.24 |
| Basement Slab Detail | \$ | 27,063.00 |
| Window Sill and Head Installation | \$ | 24,795.00 |
| Lintel and Masonry Openings | \$ | 6,431.49 |
| Wood Framing Repair | \$ | 26,683.14 |
| Attic Floor Joist and Plywood | \$ | 7,715.10 |
| Front Façade Repointing* | \$ | 56,742.84 |
| Full Building Repointing * | \$ | 127,000.00 |
| Revised Stone Drop Edge | \$ | 15,000.00 |
| Total | \$ | 423,099.81 |

Clara Sexton House



Clara Sexton House

- Built in 1723
- It was the home of Rev. Cummings
- He was the minister of the First Parish Church
- He was a strong proponent of the Independence during the American Revolution in 1776
- Five Doctors lived and ran their practice out of the office on the side of the house in the 19th century
- On April 10th , 1936 Clara E. Sexton passed away at the age of 78, and left the house to the Billerica Historical Society. In Clara's obituary, it is quoted that Clara was "one of the best known residents of Billerica. "The land was left with a request that the house be kept as local historical landmark.



Clara Sexton House

- Billerica Historical Society is requesting a grant in the amount of \$150,000
- The refurbishment and restoration of the 3rd floor barn interior.
- Will allow safe and temperature-controlled environment for the many artifacts currently stored.
- This will allow the public to examine the artifacts and understand the historic story of our town.
- The restoration will allow for rotating exhibits and a demonstration area for living history and further educational opportunities



Clara Sexton House



Detailed Project Budget
Clara Sexton House Barn Interior Renovation

| | |
|---|-----------|
| 1. Barn clean out (movers and dumpster) | \$1500 |
| 2. Major construction (see R.A Scott estimate) | \$111,855 |
| 3. Storage of artifacts (PODS) | \$1200 |
| 4. Light Fixtures | \$2500 |
| 5. Painting (2 floors) | \$5000 |
| 6. Pavers for front entrance | \$6000 |
| Sub Total | \$128,055 |
| Contingency | \$ 21,045 |
| Total | \$150,000 |

Open Space & Recreation Projects 3 Applications totaling \$165,000



Open Space & Recreation Projects Invasive Species-\$70,000



- ▶ To monitor the growth of invasive species across town. The areas would include:
 - Nuttings Lake
 - DPW
 - Vietnam Veterans Park
 - Winnings Pond (near VVP)
 - Fox Hill Cemetery
 - Howe & Vining Schools

Open Space & Recreation Projects

Tennis Courts/Pickle Ball

Peggy Hannon-Rizza-\$75,000

To bring in an expert for evaluation and resurfacing

- Currently 8 Tennis courts, in which four double as pickleball
- Courts are showing signs of aging/breakdown
- Cracking, lifting, and loose pieces
- Poses as a safety risk
- Plan to have all eight courts painted with multi-use lines to allow for tennis and pickleball

16

Revenues and Requirements

- The CPA Balance is the amount leftover after the Spring Town Meeting vote and includes the State match.
- The FY estimate is the revenue expected from the 1% surcharge.
- With the estimated match, the total amount in the CPA balance is just over \$1M.

| Revenue | CPA Balance |
|--|-------------|
| CPA Estimated Balance as of 6/30/2022 | \$1,706,007 |
| FY 2023 Estimated Revenue | \$1,000,000 |
| Estimated Match (*based on 2022 match) | \$446,842 |
| Recommended Reserves and Appropriations 5-Applications Received | (\$823,055) |
| Total CPA Estimated Balance as of 6/30/23 | \$2,329,794 |

Revenues and Requirements

- The CPC is required to set aside 10% for open space/recreation, historic preservation and housing projects.
- Because there are no housing projects at this time, \$100,000 will be set aside in the housing “bucket.”

| 3 Requirements | Remaining in Bucket |
|-----------------------|---------------------|
| Open Space/Recreation | \$0 |
| Historic Preservation | \$0 |
| Housing | \$100,000 |

Revenues and Requirements

- The Administration Fund is allocated for personnel, supplies, title work, appraisals, etc.

| | |
|---------------------------------|----------|
| Administration Fund 2023 | |
| Original Appropriation | \$45,000 |

| Open Space and Recreation | | |
|---|--|--------------|
| Project | Funding Source | Amount |
| Invasive Species | Special Fund Balance | \$70,000.00 |
| Tennis Court / Pickle Ball | Special Fund Balance | \$75,000.00 |
| Skate Park | Special Fund Balance | \$20,000.00 |
| | Total Open Space and Recreation | \$165,000.00 |
| Historic Preservation | | |
| Project | Funding Source | Amount |
| Howe School Clara Sexton Barn Renovations | Special Fund Balance / Undesignated | \$500,000.00 |
| | Undesignated Fund Balance | \$158,055.00 |
| | Total Historic Preservation | \$658,055.00 |
| | Total all Projects | \$823,055.00 |

