



**Department of Public Works**

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## **Off Season - Street Opening Permit Requirements**

In addition to all normal requirements, additional requirements shall be as follows:

- No bonds shall be returned until a final inspection of the work is completed after April 15.
- All trenches shall be patched with a minimum of 2" temporary patch hot mix asphalt immediately following completion of the work. (The contractor may request to place final patch at time of work, subject to approval by the Operations Supervisor, dependent on conditions). No permanent patching will be accepted below 40 degrees, or if any frozen material or frost is present.
- In the spring (after April 15), the temporary patch shall be removed, the edges of the trench shall be sawcut, and final patch consisting of 2.5" binder and 1.5" top shall be placed, with the edges of the trench tacked and sanded.
- A street opening permit extension must be filled out at the DPW Administration office prior to resuming work in the spring. All proper notifications must be made prior to any work being performed.
- The trench shall be maintained throughout the winter as needed until final patch is completed.
- Any concrete sidewalk areas shall be temporarily paved for the winter, with final concrete work to be completed in the spring.
- In the event of snow prior to placement of the temporary patch, the contractor will be responsible for snow removal on the street in the area of the trench, to the nearest cross street in each direction.