



SPRING 2023 TOWN MEETING



Annual Spring Town Meeting
Tuesday, May 2 2023 at 7:00PM
Billerica Town Hall Auditorium

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Part I – Town Meeting Directions

Due to the most recent census an additional precinct was added in the Town of Billerica. This caused the precinct lines in every district to be altered.

According to the Town of Billerica Charter Article 2, Section 5, Subsection C - Election and Term – *At the first annual election following the establishment or revision of precinct lines, all of the representative town meeting members of the affected precincts shall be elected by ballots.*

The first third to the nearest whole number of town meeting members elected, in the order of votes received, shall serve for three years; the second third to the nearest whole number shall serve for two years; and the remaining third to the nearest whole number shall serve for one year from the date of their election. In case of a tie vote affecting the division into thirds, or otherwise, the town meeting members elected from the precinct, not affected by such tie, shall determine the same by ballot. Thereafter as the terms of town meeting members expire, candidates shall be elected for three years terms to fill such expiring terms, and candidates shall be elected to fill the unexpired term of any vacancy then existing.

Due to the adjustment every Town Meeting member needed to run for election. This allowed for many new members of Town Meeting. To hopefully alleviate some confusion an excerpt of the rules of Town Meeting are posted below. These rules are directly from Article 1, Section 2 of the Billerica General By-Laws.

RULES

2.1 When a question is under debate, only the following motions shall be accepted:

- (A) Lay on the table
- (B) Move the question
- (C) To refer to committee
- (D) To postpone to a time certain
- (E) To adjourn to a time certain
- (F) To amend
- (G) To postpone indefinitely

The above motions shall have precedence in the order in which they are named.

2.2 No speaker may make a motion to “MOVE” the question immediately after speaking on the same question.

2.3 When an amendment to the question is under debate, no motion shall be accepted to move the main motion. However, a motion to move the question on the amendment shall be accepted.

2.4 After a voice vote, if the decision of the Moderator is doubted or a division of the house is

called for by seven (7) or more Town Meeting Representatives, the Moderator shall require all persons in the house to be seated.

A. The question shall then be distinctly stated and those voting in the affirmative and negative, respectively, shall be requested to rise and stand in their places until they are counted by the Moderator or Tellers.

B. No person shall be counted who does not comply with the request to occupy a seat.

2.5 The Moderator may require any motion which is of a complicated nature, or of unusual length, to be put in writing. All amendments to motions shall be in writing.

2.6 The Town Meeting members shall receive any substantial wording changes to a warrant article by the beginning of the session preceding the session at which said article is to be voted upon.

A. The Moderator will decide whether or not an article substantially differs from its printing in the warrant.

B. If the proponent fails to submit said changes within the aforementioned time limit, the only action which shall be considered is postponement to a time certain or dismissal.

C. Town Meeting may by 2/3 vote waive Section 2.6 B if the amended article is available at least one (1) hour prior to the session at which the original article is to be heard.

D. If an article proposes to amend an existing Town By-Law, the Warrant shall include both the original and the amended By-Law.

E. If an article references Federal or State law, a summary of said law shall be included in the Warrant by the Selectmen.

F. A complete copy of the referenced Federal or State law shall be made available to Town Meeting.

G. No part of Section 2.6 is meant to prevent amendments from the floor of Town

Meeting

2.7 No person shall be permitted to speak without first obtaining leave of the Moderator.

A. Any Representative wishing to speak on an article shall stand or raise his/her hand to be recognized by the Moderator who shall acknowledge him/her and place his/her name on a list. Once recognized, each Representative shall be seated and wait to be called upon to speak, in turn, by the Moderator. Alternatively, whenever, at the discretion of the Moderator, the anticipated nature and scope of discussion on any article shall so warrant, the Moderator may request that Representatives wishing to speak on a particular matter form lines behind microphones as the Moderator shall direct, whereupon those standing in the respective lines shall be authorized to speak, in turn, by the Moderator.

Amended: ASTM 05/07/2013; Art. 36

B. When called upon, the Representative shall approach the microphone giving name and precinct number. If the person wishing to speak is not a Town Meeting Representative, the person shall give name and address.

C. They shall then address Town Meeting confining themselves to the question under debate, avoiding personalities.

2.8 The Moderator shall permit only Town Meeting Representatives to enter upon the floor of any Town Meeting. The Moderator may designate areas to be occupied by guests and/or Town Officers.

2.9 The Moderator shall appoint Tellers for every Town Meeting.

2.10 The Moderator shall not recognize anyone rising to speak who has already spoken on the question under debate if there are others who wish to speak that have not spoken, except for the purpose of an explanation or the correction of a mistake.

2.11 Motions for reconsideration must have a two thirds vote to pass. Any proponent requesting

reconsideration shall be required to state their reason(s) for reconsideration.

- A. A motion to reconsider shall have the same rank as the motion to be reconsidered. If a motion is debatable, a motion to reconsider that motion is also debatable. If the motion is not debatable, reconsideration is not debatable.
- B. No motion for reconsideration shall be accepted after one (1) hour of Town Meeting time has elapsed after the vote.
- C. If reconsideration on a motion passes, the motion shall be considered a new motion and any vote taken on that motion shall be considered a new vote and therefore can be reconsidered.

2.12 All committees created by Town Meeting shall be appointed by the Moderator unless otherwise directed by vote of Town Meeting

2.13 Any portion of the minutes of Town Meeting shall, if requested, be read by the Town Clerk before adjournment. If the requested portion is of unusual length, it may be delivered in writing in a timely manner.

2.14 The duties of the Moderator, not prescribed by Statutes or by the Town By-Laws, shall be governed by the current edition of Town Meeting Time.

Part II – Glossary of Town Meeting Terms

APPROPRIATION: An authorization by Town Meeting to make obligations and payments from the Treasury for a specific purpose.

ASSESSED VALUATION: The value set on real or personal property by the Board of Assessors as a basis for establishing the tax rate.

CAPITAL BUDGET: A multi-year plan of spending for large capital items requested by Town Departments. Most of these items are voted on individually as warrant articles.

CERTIFIED PROJECT: Agreement between the Town and a given business, negotiated by the Town Manager and approved by Town Meeting, to allow a business to take advantage of state and local tax incentives.

CHERRY SHEET: A form from the Mass. Department of Revenue showing all the State charges and reimbursements to the Town as certified for the following year.

COMMERCIAL DISTRICT: As described in Section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 25,000 square feet.

CONTRACT SERVICES: Services provided to any department or board by a contractor outside of Town Government, paid for through a line item in department budget.

DEBT SERVICE: Payment of interest and principle to holders of the Town's debt instrument.

ECONOMIC OPPORTUNITY AREA: Cities and towns, designated by the Legislature, allowed to offer state and local tax incentives to encourage the use of unoccupied and/or the expansion of existing industrial/commercial businesses.

ECONOMIC TARGET AREA: Specific industrial/ commercial areas, chosen by a city or town with E.O.A. designation, as areas in which application for certified projects will be accepted.

FISCAL YEAR: A 12-month period, commencing July 1st, to, which the annual budget applies. The monies appropriated at the Spring Town Meeting are for the ensuing "fiscal year" beginning July 1st.

FREE CASH: Free cash is neither free nor cash. This is a dollar value, usually certified by the State in late summer, that represents unspent and unencumbered income and receivables from the previous year. Once certified, this money may be spent by appropriation at a Town Meeting for any lawful purpose.

GENERAL FUND: The major Town fund created with town receipts and tax revenue from which the majority of town expenses are met.

OPERATING BUDGET: A plan of proposed spending and the means of paying for it in the next fiscal year. It is the Town's projection on what it will cost to operate.

OVERLAY (Overlay Reserve or Reserve for Abatements and Exemptions): An account established annually to fund anticipated property tax abatements and exemptions in that year. The overlay reserve is not established by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

STABILIZATION ACCOUNT: A “rainy day” fund set aside to meet future capital expenses in the town (example: a fire engine, or for any lawful municipal purpose.). To spend from this fund there must be an appropriation by a 2/3 vote of Town Meeting.

GENERAL BUSINESS DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 25,000 sq. ft.

INDUSTRIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 60,000 sq. ft.

NEIGHBORHOOD RESIDENTIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 40,000 sq. ft.

VILLAGE RESIDENTIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 30,000 sq. ft.

RURAL RESIDENTIAL DISTRICT: As described in section 9.5 of the Zoning By-Laws, Summary Dimensional Table, having a minimum lot size of 50,000 sq. ft.

SPECIAL TOWN MEETING: There may be instances where the Selectman may deem it necessary to hold a Special Town Meeting. This meeting is usually for a specific purpose, (i.e.: emergency funding needed for a specific project). Once called, anyone wishing to add articles to the Special Town Meeting Warrant may do so.

Part III Statutory References

Statutory References – Spring Town Meeting – May 2023

Article 1 and 2

Chapter 41: Section 108. Compensation

Section 108. The salary and compensation of all elected officers of a town shall be fixed annually by vote of the town at an annual town meeting, but said salary or compensation may be revised by a two-thirds vote of any special town meeting called to conduct business later in the same fiscal year for which said salary or compensation was originally fixed; provided, however, that such salary revision occurs prior to the establishment of the tax rate of the town in said fiscal year. Except as provided in section four A and section one hundred and eight A, and except in any city in which salaries and wages are fixed by special law or by ordinance in accordance with the provisions of any general or special law, all boards or heads of departments of a town shall, as soon as may be after the passage of the annual budget, fix the salary or compensation of all officers or employees appointed or employed by them, subject to the provisions of section thirty-one of chapter forty-four. The provisions of this section shall be operative notwithstanding the provisions of sections thirteen and thirty-four of said chapter forty-four. A city may by ordinance prescribe that all fees, charges or commissions allowed by law to any officer thereof shall be paid into the city treasury and belong to the city, and in such case shall pay such officer such compensation as the city council may determine.

Article 3

Chapter 40: Section 49. Annual town reports; publication; penalty for noncompliance

Section 49. The selectmen, before the annual town meeting, shall at the expense of the town print the annual town report for the use of the inhabitants containing the report of the selectmen for the calendar or fiscal year preceding said meeting, the report of the school committee, statements in tabulated form prepared under section sixty of chapter forty-one unless otherwise printed as provided in said section, the annual report of the town accountant for the preceding fiscal year as provided in section sixty-one of chapter forty-one, the annual report of the town treasurer as provided in section thirty-five of chapter forty-one, and except as otherwise provided by vote or by-law of the town, of such other officers and boards as consider it expedient to make a report, the jury list as required by chapter two hundred and thirty-four, and such other matters as the law, or the town by vote or by-law, requires or as the selectmen consider expedient. If the selectmen neglect or refuse to make the annual report, they shall severally forfeit fifty dollars.

A town may by by-law provide for the printing of such fiscal year reports as it deems suitable within ninety days of the close of the fiscal year. A copy of such fiscal year reports shall be transmitted by the town clerk to the state library before the first day of November. A town may also by by-law provide for

the printing of all reports of town officers and boards, committees and commissions on a fiscal year basis in place of the calendar year report required by this section.

Article 18, 19, 27, 28, and 29

Chapter 44: Section 53F1/2. Enterprise funds

Section 53F1/2. Notwithstanding the provisions of section fifty-three or any other provision of law to the contrary, a city or town which accepts the provisions of this section may establish a separate account classified as an "Enterprise Fund", for a utility, health care, recreational or transportation facility, and its operation, as the city or town may designate, hereinafter referred to as the enterprise. Such account shall be maintained by the treasurer, and all receipts, revenues and funds from any source derived from all activities of the enterprise shall be deposited in such separate account. The treasurer may invest the funds in such separate account in the manner authorized by sections fifty-five and fifty-five A of chapter forty-four. Any interest earned thereon shall be credited to and become part of such separate account. The books and records of the enterprise shall be maintained in accordance with generally accepted accounting principles and in accordance with the requirements of section thirty-eight.

No later than one hundred and twenty days prior to the beginning of each fiscal year, an estimate of the income for the ensuing fiscal year and a proposed line item budget of the enterprise shall be submitted to the mayor, board of selectmen or other executive authority of the city or town by the appropriate local entity responsible for operations of the enterprise. Said board, mayor or other executive authority shall submit its recommendation to the town meeting, town council or city council, as the case may be, which shall act upon the budget in the same manner as all other budgets.

The city or town shall include in its tax levy for the fiscal year the amount appropriated for the total expenses of the enterprise and an estimate of the income to be derived by the operations of the enterprise. If the estimated income is less than the total appropriation, the difference shall be added to the tax levy and raised by taxation. If the estimated income is more than the total appropriation, the excess shall be appropriated to a separate reserve fund and used for capital expenditures of the enterprise, subject to appropriation, or to reduce user charges if authorized by the appropriate entity responsible for operations of the enterprise. If during a fiscal year the enterprise incurs a loss, such loss shall be included in the succeeding fiscal year's budget.

If during a fiscal year the enterprise produces a surplus, such surplus shall be kept in such separate reserve fund and used for the purposes provided therefor in this section.

For the purposes of this section, acceptance in a city shall be by vote of the city council and approval of the mayor, in a town, by vote of a special or annual town meeting and in any other municipality by vote of the legislative body.

A city or town which has accepted the provisions of this section with respect to a designated enterprise may, in like manner, revoke its acceptance.

Article 21

Chapter 44: Section 53E1/2. Revolving funds

Section 53E 1/2. Notwithstanding section 53, a city or town may authorize by by-law or ordinance the use of 1 or more revolving funds by 1 or more municipal agencies, boards, departments or offices, which shall be accounted for separately from all other monies in the city or town and to which shall be credited any fees, charges or other receipts from the departmental programs or activities supported by the revolving fund. Expenditures may be made from such revolving fund without further appropriation, subject to the provisions of this section; provided, however, that expenditures shall not be made or liabilities incurred from any such revolving fund in excess of the balance of the fund or in excess of the total authorized expenditures from such fund, and no expenditures shall be made unless approved in accordance with sections 41, 42, 52 and 56 of chapter 41.

Interest earned on any revolving fund balance shall be treated as general fund revenue of the city or town. No revolving fund may be established under this section for receipts of a municipal water or sewer department, a municipal hospital, a cable television access service or facility or for receipts reserved by law or as authorized by law for expenditure for a particular purpose. Revolving fund expenditures shall not be made to pay wages or salaries for full-time employees unless the revolving fund is also charged for the costs of fringe benefits associated with the wages or salaries so paid; provided, however, that such prohibition shall not apply to wages or salaries paid to full-time or part-time employees who are employed as drivers providing transportation for public school students; provided further, that only that portion of a revolving fund which is attributable to transportation fees may be used to pay the wages or salaries of those employees who are employed as drivers providing transportation for public school students; and provided further, that any such wages or salaries so paid shall be reported in the budget submitted for the next fiscal year.

A revolving fund shall be established pursuant to this section by by-law or ordinance. The by-law or ordinance shall specify for each fund: (1) the programs or activities for which the revolving fund may be expended; (2) the departmental receipts in connection with those programs or activities that shall be credited to the revolving fund; (3) the board, department or officer authorized to expend from such fund; and (4) any reporting or other requirements the city or town may impose. The establishment of any fund shall be made not later than the beginning of the fiscal year in which the fund shall begin. Notwithstanding this section, whenever, during the course of any fiscal year, any new revenue source becomes available for the establishment of a revolving fund under this section, such a fund may be established in accordance with this section upon certification by the city auditor, town accountant, or other officer having similar duties that the revenue source was not used in computing the most recent tax levy.

The city or town shall, on or before July 1 of each year, vote on the limit on the total amount that may be expended from each revolving fund established under this section. In any fiscal year, the limit on the amount that may be spent from a revolving fund may be increased with the approval of the city council and mayor in a city or with the approval of the board of selectmen and finance committee in a town.

Upon termination of a revolving fund, the balance in the fund at the end of that fiscal year shall revert to surplus revenue at the close of the fiscal year.

The director of accounts may issue guidelines further regulating revolving funds established pursuant to this section.

Article 25

CHAPTER 44B: COMMUNITY PRESERVATION

SECTION 5: Community preservation committee; members; recommendations

(2) The community preservation committee shall make recommendations to the legislative body for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; for the acquisition, creation, preservation and support of community housing; and for the rehabilitation or restoration of open space and community housing that is acquired or created as provided in this section; provided, however, that funds expended pursuant to this chapter shall not be used for maintenance. With respect to community housing, the community preservation committee shall recommend, whenever possible, the reuse of existing buildings or construction of new buildings on previously developed sites. With respect to recreational use, the acquisition of artificial turf for athletic fields shall be prohibited; provided, however, that any project approved by a municipality for the acquisition of artificial turf for athletic fields prior to July 1, 2012 shall be a permitted use of community preservation funding.

Section 6: Annual revenues; open space, historic resources and community housing

Section 6. In each fiscal year and upon the recommendation of the community preservation committee, the legislative body shall spend, or set aside for later spending, not less than 10 per cent of the annual revenues in the Community Preservation Fund for open space, not less than 10 per cent of the annual revenues for historic resources and not less than 10 per cent of the annual revenues for community housing. In each fiscal year, the legislative body shall make appropriations from the Community Preservation Fund as it deems necessary for the administrative and operating expenses of the community preservation committee and such appropriations shall not exceed 5 per cent of the annual revenues in the Community Preservation Fund. The legislative body may also make appropriations from the Community Preservation Fund as it deems necessary for costs associated with tax billing software and outside vendors necessary to integrate such software for the first year that a city or town implements the this chapter; provided, however, that the total of any administrative and operating expenses of the community preservation committee and the first year implementation expenses shall not exceed 5 per cent of the annual revenues in the Community Preservation Fund.

Funds that are set aside shall be held in the Community Preservation Fund and spent in that year or later years; provided, however, that funds set aside for a specific purpose shall be spent only for the specific purpose. Any funds set aside may be expended in any city or town. The community preservation funds shall not replace existing operating funds, only augment them.

Article 24

Section 53F3/4: PEG Access and Cable Related Fund

Section 53F3/4. Notwithstanding section 53 or any other general or special law to the contrary, a municipality that accepts this section may establish in the treasury a separate revenue account to be known as the PEG Access and Cable Related Fund, into which may be deposited funds received in connection with a franchise agreement between a cable operator and the municipality. Monies in the fund shall only be appropriated for cable-related purposes consistent with the franchise agreement, including, but not limited to: (i) support of public, educational or governmental access cable television services; (ii) monitor compliance of the cable operator with the franchise agreement; or (iii) prepare for renewal of the franchise license.

Article 39

Office hours on Saturday

Section 110A. Any public office in any city or town may remain closed on any or all Saturdays as may be determined from time to time, in a city by the city council, subject to the provisions of the city charter, or, in a town, by vote of the town at a special or regular town meeting, and the provisions of section nine of chapter four shall apply in the case of such closing of any such office on any Saturday to the same extent as if such Saturday were a **legal holiday**.

Article 26

CHAPTER 44. MUNICIPAL FINANCE

MUNICIPAL INDEBTEDNESS

Section 7. Cities and towns may incur debt, by a two-thirds vote, within the limit of indebtedness prescribed in section 10, for the following purposes and payable within the periods hereinafter specified not to exceed 30 years or, except for clauses (2), (3), (6) and (7), within the period determined by the director to be the maximum useful life of the public work, improvement or asset being financed under any guideline issued under section 38:

(1) For the acquisition of interests in land or the acquisition of assets, or for the following projects: the landscaping, alteration, remediation, rehabilitation or improvement of public land, the dredging, improvement, restoration, preservation or remediation of public waterways, lakes or ponds, the construction, reconstruction, rehabilitation, improvement, alteration, remodeling, enlargement, demolition, removal or extraordinary repair of public buildings, facilities, assets, works or infrastructure, including: (i) the cost of original equipment and furnishings of the buildings, facilities, assets, works or infrastructure; (ii) damages under chapter 79 resulting from any such acquisition or project; and (iii) the cost of engineering, architectural or other services for feasibility studies, plans or specifications as part of any acquisition or project; provided that the interest in land, asset acquired or project shall have a useful life of at least 5 years; and provided further, that the period of such borrowing shall not exceed the useful life of the interest in land, asset acquired or project.

Article 34

Chapter 30B: Section 16: Real property; disposition or acquisition

Section 16. (a) If a governmental body duly authorized by general or special law to engage in such transaction determines that it shall rent, convey, or otherwise dispose of real property, the governmental body shall declare the property available for disposition and shall specify the restrictions, if any, that it will place on the subsequent use of the property.

(b) The governmental body shall determine the value of the property through procedures customarily accepted by the appraising profession as valid.

(c) A governmental body shall solicit proposals prior to:

(1) acquiring by purchase or rental real property or an interest therein from any person at a cost exceeding \$35,000; or

(2) disposing of, by sale or rental to any person, real property or any interest therein, determined in accordance with paragraph (b) to exceed \$35,000 dollars in value.

(d) The governmental body shall place an advertisement inviting the submission of proposals in a newspaper with a circulation in the locality sufficient to inform the people of the affected locality. The governmental body shall publish the advertisement at least once a week for two consecutive weeks. The last publication shall occur at least eight days preceding the day for opening proposals. The advertisement shall specify the geographical area, terms and requirements of the proposed transaction, and the time and place for the submission of proposals. In the case of the acquisition or disposition of more than twenty-five hundred square feet of real property, the governmental body shall also cause such advertisement to be published, at least thirty days before the opening of proposals, in the central register published by the state secretary pursuant to section twenty A of chapter nine.

(e) The governmental body may shorten or waive the advertising requirement if:

(1) the governmental body determines that an emergency exists and the time required to comply with the requirements would endanger the health or safety of the people or their property; provided, however, that the governmental body shall state the reasons for declaring the emergency in the central register at the earliest opportunity; or

(2) in the case of a proposed acquisition, the governmental body determines in writing that advertising will not benefit the governmental body's interest because of the unique qualities or location of the property needed. The determination shall specify the manner in which the property proposed for acquisition satisfies the unique requirements. The governmental body shall publish the determination and the reasons for the determination, along with the names of the parties having a beneficial interest in the property pursuant to section forty J of chapter seven, the location and size of the property, and the proposed purchase price or rental terms, in the central register not less than thirty days before the governmental body executes a binding agreement to acquire the property.

(f) Proposals shall be opened publicly at the time and place designated in the advertisement. The governmental body shall submit the name of the person selected as party to a real property transaction, and the amount of the transaction, to the state secretary for publication in the central register.

(g) If the governmental body decides to dispose of property at a price less than the value as determined pursuant to paragraph (b), the governmental body shall publish notice of its decision in the central register, explaining the reasons for its decision and disclosing the difference between such value and the price to be received.

(h) This section shall not apply to the rental of residential property to qualified tenants by a housing authority or a community development authority.

(i) Acquisitions or dispositions of real property or any interest therein pursuant to this section between governmental bodies and the federal government, the commonwealth or any of its political subdivisions or another state or political subdivision thereof shall be subject to subsections (a), (b) and (g).

Article 40

Chapter 59: ASSESSMENT OF LOCAL TAXES

Section 5: Property; exemptions

Forty-first D, The amounts of the gross receipts and whole estate, real and personal, as set forth in clauses Forty-first, Forty-first B and Forty-first C, shall be increased annually by an amount equal to the increase in the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics, for such year. The department of revenue shall annually inform each city or town that accepts this clause of the amount of this increase. This clause shall take effect in a city or town upon its acceptance by such city or town. Acceptance of this clause by a city or town shall not increase its reimbursement by the commonwealth under this section.

Other Statues

LAND BANK

Chapter 100 of the Acts of 2000

AN ACT AUTHORIZING THE TOWN OF BILLERICA TO ESTABLISH A CERTAIN FUND.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

Notwithstanding the provisions of [section 53 of chapter 44](#) of the General Laws or any other general or special law to the contrary, the town of Billerica may establish a separate fund to be known as the Land Bank Fund which shall be kept separate and apart from all other monies of the town. The treasurer may invest the funds in the manner authorized by [sections 54 and 55 of said chapter 44](#). The principal and interest thereon may be expended for the purchase of interests in lands and buildings for conservation, open space, recreational or any other municipal purposes upon a two-thirds vote of the town meeting. Approved June 9, 2000.

CHAPTER 392: AN ACT AUTHORIZING THE TOWN OF BILLERICA TO ESTABLISH A BILLERICA WATER CONSERVATION FUND. (see [House, No. 1918](#)) Approved by the Governor, December 16, 2010

SECTION 1. Notwithstanding any general or special law or rule or regulation to the contrary, the town of Billerica may establish a Billerica Water Conservation Fund. The purpose of the fund shall be to provide revenue for the funding of water management and conservation initiatives by the town, including the design, construction and implementation of measures to conserve water and assure the efficient operation of the town's public water supply system and to provide public education relating to water conservation plans and programs, consistent with the water conservation policy of the town of Billerica. The fund shall be maintained by the treasurer of the town and may be deposited in a suitable banking institution doing business in the commonwealth or invested by the treasurer as provided herein. Expenditures from the fund shall be made subject to appropriation initiated by the board of selectmen upon the recommendation of the director of public works and the town manager of the town and approved by the voters at a town meeting.

SECTION 2. Payments to the fund shall be made by applicants for permits to connect to the public water supply system of the town of Billerica who are constructing or erecting new or expanded buildings or otherwise developing land for industrial, commercial and residential uses. The method and amount of the payments from the applicants or developers shall be determined by a schedule of fees to be established by the board of selectmen upon recommendation by the director of public works, as provided in the water conservation policy of the town of Billerica. The schedule of fees shall provide the method for determining the amount of each payment from the applicants or developers based upon their anticipated water use for each type of proposed development.

SECTION 3. In addition to the aforementioned fees, monies may also be deposited into the fund from gifts, grants and donations received from public or private sources, from federal and state funding programs available to the town and from any other source authorized by law. Further, appropriations may be made into the fund, from time to time, by the town of Billerica to provide additional funds for the aforesaid water conservation and management purposes.

SECTION 4. The treasurer of the town of Billerica may invest monies deposited in the fund and the interest accruing shall inure to the benefit of the fund. The fund shall be maintained in accordance with generally accepted accounting principles and shall be audited annually and the cost of each audit shall be charged to the fund.

SECTION 5. The director of public works of the town of Billerica, with the approval of the town manager, may make applications for available state and federal government grants for the design, construction, management, conservation and rehabilitation of public water supply facilities and pledge any sums of money in the fund, with the approval of the board of selectmen and the town meeting, for any matching grants for the design, construction, management, conservation and rehabilitation activities.

SECTION 6. The town accountant shall file jointly with the board of selectmen, the town manager, the treasurer, the finance committee and the bureau of accounts, a written report relative to the fund under this act. The report shall be made within 120 days after the books of account are closed for each fiscal year and shall include a financial statement relating to the operation, maintenance and expenditures made under the fund. The board of selectmen may review and comment on the report and file the review with the state auditor.

Approved, December 16, 2010.

Acts of 1989, Chapter 45, Sections 1-6. An Act Establishing a Special Account for the Town of Billerica Sewerage Plant Expansion and Inflow Infiltration Fund

Section 1. Notwithstanding the provisions of any general or special law, rule or regulation to the contrary, the Town of Billerica is hereby authorized to establish a special account to be known as the Town of Billerica Sewerage Plant Expansion and Inflow Infiltration Fund. The purpose of such fund is to provide the revenue for the funding of engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities located within the Town of Billerica and to provide revenues to do all things necessary to correct, remedy, repair, prevent and prohibit any and all forms of infiltration or inflow from groundwater and other sources of leakage into pipes, facilities and systems. Such special account shall be maintained by the Treasurer of the Town of Billerica in a banking institution doing business in the commonwealth, and expenditures from said special account shall be made subject to appropriation initiated by the Board of Selectmen upon the recommendation of the Director of Public Works and the Town Administrator of said town and approved by a majority vote of the Town Meeting.

Section 2. Payments to such account shall be made by applicants for connection to the sewer system of said town who are constructing or erecting new buildings or developing land for industrial, commercial and residential uses. The method and amount of such payments from such private sources shall be as determined by a schedule of fees to be set by the Board of Selectmen. Said schedule shall provide for the method of determining the amount of each payment from such applicants based upon their anticipated water and sewer use by each and for the particular kind of development contemplated.

Section 3. Appropriation from time to time may be made by the Town of Billerica into said special account for the purpose of providing additional funds for aforesaid engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities.

Section 4. The Treasurer of the Town of Billerica shall be authorized to invest monies in said special account and the interest accruing shall inure to the benefit of said special account. Said special account shall be maintained in accordance with generally accepted accounting principles and shall be audited annually with the cost of such audit charged to said special account.

Section 5. The Director of Public Works for the Town of Billerica, with the approval of the Town Administrator, may make applications for available State and Federal Government Grants for the engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities, and to pledge any and all such sums for money in said account with the approval of the Board of Selectmen and the Town Meeting for any such matching grants for engineering, construction and rehabilitation of sewerage treatment works, pumping stations and facilities.

Section 6. The Town Accountant shall file jointly with the Board of Selectmen, the Town Administrator, the Treasurer, the Finance Committee and with the Bureau of Accounts, a written report relative to such special account authorized by Section 1.

Said report shall be made within one hundred and twenty days after the books of account are closed for each fiscal year. Such report shall include a financial statement relating to the operation, maintenance and expenditures made under the said special account. Said Board of Selectmen may review and comment on said report and file such review with the State Auditor.

TOWN OF BILLERICA

FINAL WARRANT



ANNUAL SPRING TOWN MEETING

**Annual Spring Town Meeting
Tuesday, May 2, 2023 at 7:00 PM**

At

Billerica Town Hall Auditorium

Article Number	Purpose	Value	Funding Source	Submitted by:	Finance Committee Recommendation
1	To Set Compensation of Elected Officials (Town Clerk)	\$90,456		Finance Committee	Recommends
2	To Set Compensation of Elected Officials (Select Board)	\$9,200		Town Manager; authorized by Select Board Finance Committee	Recommends
3	To Hear Reports of Town Departments, Committees & Officers			Town Manager; authorized by Select Board	Recommends

Financial Articles

4	To Transfer Funds Between 2023 Budget Line Items	This Article has been Withdrawn			
5	To Fund Collective Bargaining Agreement – NEPBA Police Officers – Group (A) Patrolmen	This Article has been Withdrawn			
6	To Fund Collective Bargaining Agreement – NEPBA Police Officers – Group (B) Superior Officers	This Article has been Withdrawn			
7	To Fund Collective Bargaining Agreement – IAEF Police EMT's and Paramedics	\$179,000 \$189,000	Raise and Appropriate and Transfer from Free Cash	Town Manager; authorized by Select Board	Reserves Recommendation
8	To Fund Collective Bargaining Agreement – BMEA DPW Workers		Raise and Appropriate or Transfer from Available Funds	Town Manager; authorized by Select Board	Reserves Recommendation
9	To Fund Collective Bargaining Agreement – IUPE Clerical Unit	This Article has been Withdrawn			
10	To Fund Collective Bargaining Agreement – Billerica Professional Administrators Association	\$120,350	Raise and Appropriate or Transfer from Available Funds	Town Manager; authorized by Select Board	Reserves Recommendation
11	To Fund Collective Bargaining Agreement – IAFF Civilian Fire Alarm Operators	This Article has been Withdrawn			
12	To Fund Collective Bargaining Agreement – IAFF Firefighters	\$322,186	Raise and Appropriate	Town Manager; authorized by Select Board	Reserves Recommendation
13	To Fund Collective Bargaining Agreement – School Administrators	\$158,283	Raise and Appropriate	School Committee	Reserves Recommendation
14	To Fund Collective Bargaining Agreement – School Custodial	\$132,432	Raise and Appropriate	School Committee	Recommends
15	To Fund Collective Bargaining Agreement – School Clerical	\$61,487	Raise and Appropriate	School Committee	Recommends
16	To Fund Collective Bargaining Agreement – School Cafeteria	\$0	Raise and Appropriate	School Committee	Recommends
17	Fiscal Year 2024 Town and School Budget	\$179,245,078	Raise & Appropriate from Available Funds	Select Board, Town Manager and Finance Committee	Reserves Recommendation
18	Fiscal Year 2024 Water Enterprise Budget	\$7,583,942	Raise & Appropriate from Available Funds	Town Manager; authorized by Select Board	Recommends

Article Number	Purpose	Value	Funding Source	Submitted by:	Finance Committee Recommendation
19	Fiscal Year 2024 Sewer Enterprise Budget	\$9,294,423	Raise & Appropriate from Available Funds	Town Manager; authorized by Select Board	Recommends
20	To Allow the Town Manager and Finance Committee to Transfer Funds			Finance Committee	Recommends
21	To Authorize Departmental Revolving Funds			Town Manager; authorized by Select Board and School Committee	Recommends
22	To Fund Statewide Opioid Settlement Funds	This Article has been Withdrawn			
23	To Rescind Prior Borrowing Authorizations			Town Manager; authorized by Select Board	Recommends
24	To Fund PEG Access Cable Television Services	\$220,789.43	Transfer and Appropriate from Available Funds	Town Manager; authorized by Select Board	Recommends
25	Community Preservation Fund Budget and Project Recommendations	\$1,100,000 \$1,942,613	Raise and Appropriate from CPA	Community Preservation Committee	Recommends
26	To Fund the Restoration of the Crosby Hill and Boston Road Water Storage Tanks	\$3,000,000	Borrow	Town Manager; authorized by Select Board	Recommends
27	To Fund the Development of a Unidirectional Water Flushing Program	\$100,000	Transfer and Appropriate from Water Retained Earnings	Town Manager; authorized by Select Board	Recommends
28	To Fund the Repairs of Existing Sanitary Sewer Pump Stations	\$100,000	Transfer and Appropriate from Wastewater Retained Earnings	Town Manager; authorized by Select Board	Recommends
29	To Fund the Upgrades to the Existing SCADA System at the Water Resource Recovery Facility	\$250,000	Transfer and Appropriate from Wastewater Retained Earnings	Town Manager; authorized by Select Board	Recommends
30	To Fund the Purchase of a New Vehicle for the Board of Assessor's Office	\$35,000	Transfer and Appropriate from Overlay Surplus	Board of Assessors	Recommends
31	To Fund Appraisal and Consulting Costs to Defend the Town in Trials at the Massachusetts Appellate Tax Board	\$215,000	Transfer and Appropriate from Overlay Surplus	Board of Assessors	Recommends
32	To Fund Recodification of the Zoning By-Law	\$65,000	Transfer and Appropriate from Free Cash	Town Manager; authorized by Select Board	Recommends

Land Use and Easements Articles

33	To Authorize the Select Board to Accept Roads as Public Ways			Town Manager; authorized by Select Board	Recommends
34	To Dispose of Town-Owned Land for the purpose of Affordable Housing on Wildcrest Avenue			Town Manager; authorized by Select Board	Reserves Recommendation

General By-Law Article

35	To Amend Article 9 Section 3 of the General By-Law: Building Department of			Town Manager; authorized by Select Board	Recommends
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Article Number	Purpose	Value	Funding Source	Submitted by:	Finance Committee Recommendation
36	To Amend Article 1, Section 6.1 and 6.2 of Proposed Budget: Submission to the Finance Committee			Town Manager; authorized by Select Board	Reserves Recommendation
37	To Remove and Replace a General By-Law – Discharges to the municipal Storm Sewer System			Town Manager; authorized by Select Board	Recommends
38	To Remove and Replace a General By-Law – Stormwater Management By-Law			Town Manager; authorized by Select Board	Recommends

Local Acceptance of State Statute

39	To Vote to Accept Chapter 41, Section 110A of the Massachusetts General Law			Town Clerk Shirley E. Schult	Recommends
40	To Increase Income Limits on Clause 41C (Senior Exemption)			Board of Assessors	Recommends

Petitioner and Elected Articles

41	Recording of Public Meeting Policy			Select Board Member John Burrows	Reserves Recommendation
42	Petitioner Article	This Article has been Withdrawn			

FINAL WARRANT
2023 ANNUAL SPRING TOWN MEETING

Middlesex, ss.

To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified By-Law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, May 2, 2023 at 7:00 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1 - TO SET COMPENSATION OF ELECTED OFFICIAL (TOWN CLERK)

To see if the Town will vote to fix the compensation of the following elected official of the Town effective July 1, 2023; or act in relation thereto.

Town Clerk - \$90,456 a Year

Submitted by the Finance Committee

Finance Committee recommends approval.

Article 1 Explanation: In accordance with M.G.L. Chapter 41, Section 108, the salary and compensation of elected officials shall be fixed annually by a vote of Town Meeting.

ARTICLE 2 - TO SET COMPENSATION OF ELECTED OFFICIALS (SELECT BOARD)

To see if the Town will vote to fix the compensation of the following elected officials of the Town effective July 1, 2023; or act in relation thereto.

Select Board, Chairman	\$2,000 a Year
Select Board, Member	\$1,800 a Year

Submitted by the Town Manager; authorized by the Select Board and the Finance Committee

Finance Committee recommends approval.

Article 2 Explanation: In accordance with M.G.L. Chapter 41, Section 108, the salary and compensation of elected officials shall be fixed annually by a vote of Town Meeting.

ARTICLE 3 - TO HEAR REPORTS OF TOWN DEPARTMENTS, COMMITTEES & OFFICERS

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 3 Explanation: In accordance with M.G.L. Chapter 40, Section 49, this article allows Town Meeting to hear and act upon reports submitted in the FY 2024 Annual Town Report.

ARTICLE 4 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 5 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 6 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 7 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE EMT'S AND PARAMEDICS

To see if the Town will vote to raise and appropriate \$179,000 to fund the first and second year COLA contained in the successor Collective Bargaining Agreement between the Town and IAEP Police EMT's and Paramedics (International Association of EMT's and Paramedics) and transfer the sum of \$189,000 from free cash to fund the retroactive compensation for the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and IAEP Police EMT's and Paramedics (International Association of EMT's and Paramedics) for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 7 Explanation: This Collective Bargaining Agreement does not include a COLA. It has a new wage scale as outlined below:

<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	
<u>\$</u> <u>30.00</u>	<u>\$</u> <u>30.60</u>	<u>\$</u> <u>31.21</u>	<u>\$</u> <u>31.84</u>	<u>\$</u> <u>32.47</u>	<u>\$</u> <u>33.12</u>	<u>\$</u> <u>33.78</u>	
<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>
<u>\$</u> <u>34.46</u>	<u>\$</u> <u>35.15</u>	<u>\$</u> <u>35.85</u>	<u>\$</u> <u>36.57</u>	<u>\$</u> <u>37.30</u>	<u>\$</u> <u>38.05</u>	<u>\$</u> <u>38.81</u>	<u>\$</u> <u>39.58</u>

The Town also incorporated Sick Leave Bank and FMLA language. In the Management Rights section, the Town incorporated language to allow new hires up to step 6. There was also language incorporated for forced overtime and assignment of Intermittent Paramedics.

ARTICLE 8 - TO FUND COLLECTIVE BARGAINING AGREEMENT – BMEA DPW WORKERS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and BMEA DPW Workers (Billerica Municipal Employees Association); or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 8 Explanation: At the time of printing, there was no Collective Bargaining Agreement.

ARTICLE 9 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 10 - TO FUND COLLECTIVE BARGAINING AGREEMENT –BILLERICA PROFESSIONAL ADMINISTRATORS ASSOCIATION

To see if the Town will vote to raise and appropriate a sum of \$120,350 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and Billerica Professional Administrators Unit) for a term of July 1, 2023 to June 30, 2026; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 10 Explanation: The Town and the CBA agreed to a COLA of 4%, 3%, 3% and 1% in the last half of the last year of the contract. The Town also incorporated Sick Leave Bank and FMLA language, the Town clarified Work Hours, included a provision to compensate out of grade, four positions were reclassified and it Included a vacation buy back provision. The appropriation necessary for this contract is \$120,350.

ARTICLE 11 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 12 - TO FUND COLLECTIVE BARGAINING AGREEMENT – IAFF FIREFIGHTERS

To see if the Town will vote to raise and appropriate a sum of \$322,186 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Firefighters (International Association of Firefighters) for a term of July 1, 2023 to June 30, 2026; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 12 Explanation: The Town and the CBA agreed to a COLA of 3%, 3%, 3% and an annual increase of 1% for EMT B Certification for each year of the contract and an annual increase of 1.5% for EMT P Certification for each year of the contract. The Town received some improvements on Sick Time and Overtime Language as well as Sick Time Bonus Language. The FY2024 appropriation for this contract is \$287,186.

ARTICLE 13 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL ADMINISTRATORS

To see if the Town will raise and appropriate the sum of \$158,283 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrators Group affiliated with the Massachusetts Association of Professional School Administrators for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Submitted by the School Committee

Finance Committee has not yet made final recommendation.

Article 13 Explanation: This article seeks to fund the Fiscal Year 2024 costs associated with the School Department's contract with the Administrator Union. As the previous contract expired on June 30, 2022, Article 13 seeks funding for the FY 24 Operating Budget that is inclusive of two years of cost-of-living adjustments (COLAs), encompassing both FY 23 and FY 24. This article does not seek any funding for retroactive wage increases for Fiscal Year 2023, as those costs will be borne by the School Department's FY 23 Operating Budget.

ARTICLE 14 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CUSTODIAL

To see if the Town will raise and appropriate the sum of \$132,432 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Custodial Employees for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Submitted by the School Committee

Finance Committee recommends approval.

Article 14 Explanation: This article seeks to fund the Fiscal Year 2024 costs associated with the School Department's contract with the Custodial Union. As the previous contract expired on June 30, 2022, Article 14 seeks funding for the FY 24 Operating Budget that is inclusive of two years of cost-of-living adjustments (COLAs), encompassing both FY 23 and FY 24. This article does not seek any funding for retroactive wage increases for Fiscal Year 2023, as those costs will be borne by the School Department's FY 23 Operating Budget.

ARTICLE 15 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CLERICAL

To see if the Town will raise and appropriate the sum of \$61,487 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Clerical Employees for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Submitted by the School Committee

Finance Committee recommends approval.

Article 15 Explanation: This article seeks to fund the Fiscal Year 2024 costs associated with the School Department's contract with the Clerical Union. As the previous contract expired on June 30, 2022, Article 15 seeks funding for the FY 24 Operating Budget that is inclusive of two years of cost-of-living adjustments (COLAs), encompassing both FY 23 and FY 24. This article does not seek any funding for retroactive wage increases for Fiscal Year 2023, as those costs will be borne by the School Department's FY 23 Operating Budget.

ARTICLE 16 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CAFETERIA

To see if the Town will raise and appropriate the sum of \$0 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Cafeteria Employees for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Submitted by the School Committee

Finance Committee recommends approval.

Article 16 Explanation: This article seeks to fund Fiscal Year 2024 costs associated with the School Department's contract with the Cafeteria Union. All costs associated with the Cafeteria Union are borne by the School Department's Cafeteria Revolving Account and not the Operating Budget. This article seeks an appropriation of \$0.

ARTICLE 17 - FISCAL YEAR 2024 TOWN AND SCHOOL BUDGET

To see if the Town will vote to adopt, pursuant to Article 5 of the Billerica Home Rule Charter, the proposed following line-item budget for Fiscal Year beginning July 1, 2023 and ending June 30, 2024. It is anticipated that \$92,695 will be transferred from the Hallenborg Rink Fund to fund a portion of the Debt Service Budget.

This Budget was produced under the direction of the Select Board and represents a complete financial plan of all Town funds and activities that are subject to appropriation, including the budget as requested by the School Committee (Department Account # 300-5100-#300-5800) and provisions for a reserve fund (Account #13170-7063) administered by the Finance Committee.

The line-item budget is arranged to show the actual expenditures for the current year and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the general public for inspection in the Town Manager's Office, the Public Library, Town Clerk's Office and the Town of Billerica's website. The following budget, when considered by the Town Meeting, shall first be subject to amendment, if any, as may be proposed by the Finance Committee; or act in relation thereto.

Submitted by the Select Board, Town Manager and Finance Committee

Finance Committee has not yet made final recommendation.

Article 17 Explanation: The detailed budget presentation will be available in the Town Meeting Book and on the Town Manager's Page: <http://www.town.billerica.ma.us/365/Budget-Information>. This article is a placeholder.

Town of Billerica Budget Detail		EXPENDED	EXPENDED	EXPENDED	BUDGETED	DEPT REQ	TOWN MGR	FIN COM
FY2024 Page 1		FY2020	FY2021	FY2022	FY2023	FY 2024	FY 2024	FY 2024
122 - Select Board								
5110	Personnel	68,688	59,413	67,825	67,658	83,402	83,402	83,402
5190	Contractual Obligations	3,693	500	-	500	500	500	500
5400	Supplies & Expenses	5,563	4,500	4,495	4,500	4,500	4,500	4,500
5200	Contract Services/Leases	2,595	1,500	1,498	1,500	1,500	1,500	1,500
7044	Assessments and Dues	25,630	25,943	27,575	28,942	28,942	28,942	28,942
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		106,169	91,856	101,393	103,100	118,845	118,845	118,845
123 - Town Manager								
5110	Personnel	614,394	654,203	489,153	649,262	681,033	681,033	681,033
5120	Permanent Part Time	94,809	70,514	61,763	66,767	38,024	38,024	38,024
5130	Overtime	6,520	10,000	1,369	10,000	-	-	-
5190	Contractual Obligations	\$13,260	16,470	\$10,323	\$14,393	\$42,512	\$42,512	\$42,512
5400	Supplies & Expenses	22,212	29,400	23,848	48,400	48,400	48,400	48,400
5200	Contract Services/Leases	6,501	14,804	4,704	25,000	25,000	25,000	25,000
7037	Comm. Plan./Proj./Tech. Asst.	4,953	10,000	4,953	10,000	10,000	10,000	10,000
7050	Pensions	-	-	-	-	-	-	-
7051	Emp. Medical Exams	63,176	80,357	77,925	85,000	85,000	85,000	85,000
7053	Prof. Training/Development	7,759	10,500	3,509	15,000	15,000	15,000	15,000
7061	Pr. Town Rep./TM Handouts	10,000	9,100	15,000	12,000	12,000	12,000	12,000
7064	Contract Retro	-	-	-	-	-	-	-
7094	Assessment Center	-	-	31,964	-	-	-	-
7095	Substance Abuse Program	20,000	20,000	20,000	20,000	20,000	20,000	20,000
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		863,584	925,348	744,510	955,822	976,969	976,969	976,969
125 - Systems Admin.								
5110	Personnel	111,973	114,100	116,061	118,954	122,522	122,522	122,522
5190	Contractual Obligations	783	783	1,827	1,827	1,827	1,827	1,827
5400	Supplies & Expenses	66,032	10,000	8,134	20,000	20,000	20,000	20,000
5200	Contract Services/Leases	458,554	477,941	482,300	500,800	508,200	508,200	508,200
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		637,342	602,824	608,321	641,581	652,549	652,549	652,549
129 - Cable Advisory Committee								
5120	Permanent Part Time	-	-	-	-	-	-	-
5400	Supplies & Expenses	1,448	-	-	-	5,000	5,000	5,000
TOTAL		1,448	-	-	-	5,000	5,000	5,000
131 - Finance Committee								
5120	Permanent Part Time	551	542	-	2,000	2,000	2,000	2,000
5400	Supplies & Expenses	-	-	-	-	-	-	-
5200	Contract Services/Leases	865	470	590	1,600	1,600	1,600	1,600
7063	Reserve Fund	-	-	-	84,520	84,520	84,520	84,520
TOTAL		1,416	1,012	590	88,120	88,120	88,120	88,120
135 - Town Accountant								
5110	Personnel	238,516	243,262	225,996	277,338	281,944	281,944	281,944
5190	Contractual Obligations	11,710	12,493	12,493	12,493	12,493	12,493	12,493
5400	Supplies & Expenses	1,496	1,466	1,500	1,500	1,500	1,500	1,500
5200	Contract Services/Leases	476	349	424	500	500	500	500
7062	Town Audit	60,000	60,000	64,000	64,000	64,000	64,000	64,000
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		312,198	317,570	304,413	355,831	360,437	360,437	360,437

141 - Assessor								
5110	Personnel	475,009	493,346	512,301	495,886	490,678	490,678	490,678
5120	Permanent Part Time	3,000	3,000	3,000	3,000	3,000	3,000	3,000
5190	Contractual Obligations	16,140	17,253	17,253	13,860	13,777	13,777	13,777
5400	Supplies & Expenses	2,253	2,021	2,927	3,250	3,250	3,250	3,250
5200	Contract Services/Leases	32,075	39,500	38,300	38,300	38,300	38,300	38,300
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	528,477	555,120	573,781	554,296	549,005	549,005	549,005
145 - Treasurer/Collector								
5110	Personnel	510,283	534,007	543,321	557,108	478,026	478,026	478,026
5120	Permanent Part Time	20,409	20,409	20,409	20,409	20,409	20,409	20,409
5130	Overtime	-	-	-	-	-	-	-
5190	Contractual Obligations	15,911	15,844	18,844	20,694	18,544	18,544	18,544
5400	Supplies & Expenses	54,151	56,900	61,512	66,708	66,708	66,708	66,708
5200	Contract Services/Leases	92,553	64,665	68,371	72,554	72,554	72,554	72,554
5235	Tax Revenue Collection	22,306	18,949	35,043	50,000	50,000	50,000	50,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	715,613	710,774	747,499	787,473	706,241	706,241	706,241
161 - Town Clerk								
5110	Personnel	274,580	272,860	251,634	279,846	248,214	248,214	248,214
5190	Contractual Obligations	11,916	12,000	98,772	7,700	4,610	4,610	4,610
5400	Supplies & Expenses	1,304	1,391	1,003	2,025	2,075	2,075	2,075
5200	Contract Services/Leases	1,251	437	1,195	1,725	1,730	1,730	1,730
5800	Capital Outlay	-	761	-	-	-	-	-
	TOTAL	289,051	287,449	352,604	291,296	256,629	256,629	256,629
162 - Election Department								
5120	Permanent Part Time	34,366	63,186	18,969	75,396	64,254	64,254	64,254
5400	Supplies & Expenses	1,543	4,070	966	2,760	4,160	4,160	4,160
5200	Contract Services/Leases	40,129	54,173	34,461	81,854	72,582	72,582	72,582
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	76,038	121,429	54,396	160,010	140,996	140,996	140,996
163 - Board of Registrars								
5110	Personnel	43,950	46,330	49,208	52,145	54,158	54,158	54,158
5120	Permanent Part Time	3,205	3,205	3,441	3,441	3,441	3,441	3,441
5130	Overtime	-	1,606	-	2,000	3,000	3,000	3,000
5190	Contractual Obligations	1,000	1,000	1,000	1,000	1,000	1,000	1,000
5400	Supplies & Expenses	6,330	4,945	5,191	10,070	10,420	10,420	10,420
5200	Contract Services/Leases	1,100	3,300	600	3,300	3,800	3,800	3,800
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	55,585	60,386	59,440	71,957	75,819	75,819	75,819
171 - Conservation Commission								
5110	Personnel	192,377	194,142	203,042	219,327	219,826	219,826	219,826
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	2,644	2,892	3,761	3,260	3,358	3,358	3,358
5190	Contractual Obligations	10,941	13,959	13,284	17,616	19,266	19,266	19,266
5400	Supplies & Expenses	3,229	3,359	2,191	4,000	4,000	4,000	4,000
5200	Contract Services/Leases	2,653	1,190	2,647	2,900	2,900	2,900	2,900
7092	Beaver Dam Control	16,910	14,195	16,463	15,000	15,000	15,000	15,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	228,754	229,737	241,387	262,103	264,350	264,350	264,350
175 - Planning Board								
5110	Personnel	138,645	67,163	80,390	260,980	278,957	278,957	278,957
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	126	3,315	6,361	3,315	4,500	4,500	4,500
5190	Contractual Obligations	-	-	1,000	-	-	-	-
5400	Supplies & Expenses	1,500	732	1,008	1,500	1,880	1,880	1,880
5200	Contract Services/Leases	1,500	31,500	28,088	71,500	71,650	71,650	71,650
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	141,771	102,710	116,846	337,295	356,987	356,987	356,987

Town of Billerica Budget Detail		EXPENDED	EXPENDED	EXPENDED	BUDGETED	DEPT REQ	TOWN MGR	FIN COM
FY2024 Page 2		FY2020	FY2021	FY2022	FY2023	FY 2024	FY 2024	FY 2024
192 - Town Hall/Buildings								
5110	Personnel	-	-	186,171	277,966	291,600	291,600	291,600
5130	Overtime			-	25,000	25,000	25,000	25,000
5190	Contractual Obligations	-	-	6,879	9,529	9,529	9,529	9,529
5200	Contract Services/Leases	23,484	-	41,424	42,500	49,500	49,500	49,500
5400	Postage	120,000	140,465	119,585	145,000	145,000	145,000	145,000
5400	Custodial Supplies	2,000	11,619	10,417	12,000	12,000	12,000	12,000
5400	Supplies & Expenses	21,856	29,785	25,000	35,000	30,000	30,000	30,000
7059	Cleaning Services	-	-	-	-	-	-	-
5256	Utilities	159,500	40,000	52,371	100,000	100,000	100,000	100,000
7058	Building Maintenance	165,199	160,770	155,100	184,500	184,500	184,500	184,500
7055	Telephone	91,424	80,313	81,978	90,000	90,000	90,000	90,000
7065	Abandoned Buildings	4,305	15,674	-	-	-	-	-
706x	Masonic Building	-	-	12,959	50,000	50,000	50,000	50,000
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		587,768	478,626	691,884	971,495	987,129	987,129	987,129
691 - Historical Commission								
5400	Supplies & Expenses	50	10	-	50	50	50	50
5200	Contract Services/Leases	250	248	-	250	250	250	250
TOTAL		300	258	-	300	300	300	300
910 - Town Systemwide								
7080	Town Retirements	125,000	176,244	250,000	250,000	200,000	200,000	200,000
xxxx	Town Settlements	-	-	-	-	-	-	-
7088	Town Electric		1,573,256	1,957,196	1,976,640	1,976,640	1,976,640	1,976,640
7095	Streetlights	227,500	165,000	161,765	165,000	65,000	65,000	65,000
7096	Legal	237,207	208,053	240,165	245,000	245,000	245,000	245,000
7098	Town Fuel	261,557	350,096	465,000	465,000	465,000	465,000	465,000
TOTAL		851,264	2,472,649	3,074,126	3,101,640	2,951,640	2,951,640	2,951,640
TOTAL GENERAL GOVERNMENT		5,396,778	6,957,748	7,671,190	8,682,319	8,491,016	8,491,016	8,491,016

210 - Police Department							
5110	Personnel	5,352,945	5,739,676	5,862,871	6,043,241	5,822,562	5,822,562
5120	Permanent Part Time	137	1,067	1,530	5,000	5,000	5,000
5130	Overtime	720,000	745,000	778,826	780,000	789,250	789,250
5190	Contractual Obligations	1,608,486	1,650,014	1,677,568	1,629,372	1,498,123	1,498,123
5400	Supplies & Expenses	315,608	262,924	288,327	338,777	338,277	338,277
5256	Utilities	-	-	-	-	-	-
5200	Contract Services/Leases	157,273	132,835	156,031	214,950	258,650	258,650
5800	Capital Outlay	185,600	212,800	212,800	241,952	273,952	273,952
	TOTAL	8,340,049	8,744,316	8,977,952	9,253,292	8,985,814	8,985,814
220 - Fire Department							
5110	Personnel	6,212,452	6,545,426	6,515,857	6,667,681	6,643,647	6,643,647
5120	Permanent Part Time	44,857	49,320	50,996	67,276	67,276	67,276
5130	Overtime	740,000	778,217	794,122	811,250	811,250	811,250
5190	Contractual Obligations	1,105,654	1,137,661	1,194,420	1,192,397	1,226,586	1,226,586
5400	Supplies & Expenses	304,406	296,860	308,739	325,760	339,240	339,240
5200	Contract Services/Leases	152,248	161,031	170,537	199,610	195,840	195,840
5256	Utilities	84,500	34,057	51,378	70,000	70,000	70,000
5800	Capital Outlay	-	-	-	-	-	-
	TOTAL	8,644,117	9,002,572	9,086,049	9,333,974	9,353,839	9,353,839
231 - Ambulance							
5110	Personnel	996,418	1,148,979	1,191,448	1,190,829	1,179,255	1,179,255
5120	Permanent Part Time	8,214	15,000	6,392	15,000	15,000	15,000
5130	Overtime	222,000	237,000	236,015	237,000	244,100	244,100
5190	Contractual Obligations	168,143	183,933	194,177	186,564	185,741	185,741
5400	Supplies & Expenses	107,626	106,695	117,898	124,610	152,610	152,610
5200	Contract Services/Leases	111,185	116,800	114,200	119,950	119,950	119,950
5800	Capital Outlay	-	-	-	-	-	-
	TOTAL	1,613,586	1,808,407	1,860,130	1,873,952	1,896,655	1,896,655
241 - Building Department							
5110	Personnel	562,012	607,987	655,259	694,548	693,651	693,651
5120	Permanent Part Time	-	-	-	-	-	-
5130	Overtime	10,000	10,000	14,305	15,000	15,000	15,000
5190	Contractual Obligations	46,382	16,140	44,490	45,440	43,190	41,540
5400	Supplies & Expenses	5,704	7,735	8,408	11,500	10,500	10,500
5200	Contract Services/Leases	3,287	2,370	6,447	4,375	4,375	4,375
5800	Capital Outlay	-	-	-	-	-	-
	TOTAL	627,385	644,232	728,909	770,863	766,716	765,066
244 - Sealer Weights and Measures							
5120	Permanent Part Time						
5400	Supplies & Expenses						
5200	Contract Services/Leases	11,000	12,500	12,500	13,500	16,000	16,000
	TOTAL	11,000	12,500	12,500	13,500	16,000	16,000
291 - Emergency Management							
5110	Personnel	12,933	13,231	13,509	52,000	53,560	53,560
5400	Supplies & Expenses	8,000	8,000	5,796	8,000	8,000	8,000
5190	Contractual Obligations	5,400	5,400	4,407	5,400	5,400	5,400
5800	Capital Outlay	-	-	-	-	-	-
	TOTAL	26,333	26,631	23,712	65,400	66,960	66,960

292 - Animal Control								
5110	Personnel	63,844	63,626	66,457	67,852	67,852	67,852	67,852
5120	Permanent Part Time	22,393	27,753	30,397	32,380	32,380	32,380	32,380
5130	Overtime	10,228	5,980	14,000	14,000	14,000	14,000	14,000
5190	Contractual Obligations	1,650	2,150	1,750	5,025	5,475	5,475	5,475
5400	Supplies & Expenses	5,232	4,853	3,832	6,500	6,500	6,500	6,500
5200	Contract Services/Leases	5,123	5,676	5,416	6,500	6,500	6,500	6,500
5256	Utilities	7,000	4,744	5,400	5,500	5,500	5,500	5,500
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	115,470	114,782	127,252	137,758	138,208	138,208	138,208
510 - Board of Health								
5110	Personnel	292,620	282,061	307,506	325,622	331,464	331,464	331,464
5120	Permanent Part Time	39,110	40,189	74,324	82,612	83,719	83,719	83,719
5130	Overtime	3,353	4,500	4,500	4,500	4,500	4,500	4,500
5190	Contractual Obligations	33,916	24,273	24,276	31,883	31,883	31,883	31,883
5400	Supplies & Expenses	1,426	2,699	2,970	2,345	2,345	2,345	2,345
5200	Contract Services/Leases	8,990	13,478	22,169	28,532	28,532	28,532	28,532
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	379,415	367,200	435,746	475,493	482,443	482,443	482,443
TOTAL PUBLIC SAFETY		19,757,355	20,720,640	21,252,250	21,924,232	21,706,635	21,704,985	21,704,985
Town of Billerica Budget Detail		EXPENDED	EXPENDED	EXPENDED	BUDGETED	DEPT REQ	TOWN MGR	FIN COM
FY2024 Page 3		FY2020	FY2021	FY2022	FY2023	FY 2024	FY 2024	FY 2024
410 - Engineering								
5110	Personnel	595,423	616,072	719,129	850,266	875,083	875,083	875,083
5130	Overtime	15,197	-	-	-	-	-	-
5190	Contractual Obligations	12,971	14,825	14,760	19,060	19,510	19,510	19,510
5400	Supplies & Expenses	7,972	7,184	7,929	8,000	8,000	8,000	8,000
5200	Contract Services/Leases	96,413	118,015	220,427	227,066	226,661	226,661	226,661
5800	Capital Outlay	-	-	-	-	-	-	-
	-	727,976	756,096	962,245	1,104,392	1,129,254	1,129,254	1,129,254
421 - Public Works Administration								
5110	Personnel	673,255	675,517	700,420	732,239	747,101	747,101	747,101
5120	Permanent Part Time	149,330	49,602	130,238	262,080	262,080	262,080	262,080
5130	Overtime	-	-	-	-	-	-	-
5190	Contractual Obligations	31,354	-	35,437	33,827	33,827	33,827	33,827
5400	Supplies & Expenses	2,266	595	2,734	3,000	3,000	3,000	3,000
5200	Contract Services/Leases	12,792	-	17,325	21,825	51,825	51,825	51,825
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	868,997	725,714	886,154	1,052,971	1,097,833	1,097,833	1,097,833
422 - Highway Department								
5110	Personnel	987,371	975,509	938,982	1,105,823	1,084,460	1,084,460	1,084,460
5130	Overtime Regular	54,973	52,059	68,983	76,681	66,681	66,681	66,681
5150	Temporary/Seasonal	-	-	-	-	-	-	-
5190	Contractual Obligations	26,431	18,336	27,961	30,350	30,350	30,350	30,350
5400	Supplies & Expenses	364,856	414,104	450,191	463,100	473,100	473,100	473,100
5200	Contract Services/Leases	219,861	267,774	321,342	322,293	322,293	322,293	322,293
5256	Utilities	29,250	9,493	12,619	13,100	13,100	13,100	13,100
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	1,682,742	1,737,275	1,820,077	2,011,347	1,989,984	1,989,984	1,989,984

423 - Snow and Ice							
5131	Snow Overtime	133,794	168,980	167,360	70,000	70,000	70,000
5278	Snow and Sand Expenses	623,338	350,000	1,117,439	350,000	350,000	350,000
	TOTAL	757,132	518,980	1,284,799	420,000	420,000	420,000
433 - Solid Waste							
5285	Solid Waste	3,050,281	3,223,432	3,261,508	3,679,720	4,299,490	4,299,490
	TOTAL	3,050,281	3,223,432	3,261,508	3,679,720	4,299,490	4,299,490
650 - Parks/Trees							
5110	Personnel	441,986	481,856	507,203	528,804	531,673	531,673
5120	Permanent Part Time	-	-	-	-	-	-
5130	Overtime	94,095	99,768	85,305	99,850	99,850	99,850
5190	Contractual Obligations	15,626	15,253	15,483	17,124	17,124	17,124
5400	Supplies & Expenses	67,773	65,377	825,131	85,925	85,925	85,925
7093	Mosquito Control	14,898	14,873	15,000	15,000	15,000	15,000
5200	Contract Services/Leases	125,424	129,368	138,490	135,830	135,830	135,830
5256	Utilities	7,500	2,500	3,297	2,500	2,500	2,500
5800	Capital Outlay	117,166	115,193	52,242	97,000	82,000	82,000
	TOTAL	884,468	924,188	1,642,152	982,033	969,902	969,902
491 - Cemetery							
5110	Personnel	275,890	290,136	296,781	275,357	275,969	275,969
5120	Permanent Part Time	-	-	-	-	-	-
5130	Overtime	42,086	31,008	56,988	58,200	58,200	58,200
5190	Contractual Obligations	8,477	8,455	8,788	49,752	7,128	7,128
5400	Supplies & Expenses	33,983	13,022	35,074	43,000	43,000	43,000
7093	Mosquito Control	-	-	-	-	-	-
5200	Contract Services/Leases	5,922	7,915	20,155	20,450	20,450	20,450
5256	Utilities	2,250	2,250	2,250	2,250	2,250	2,250
5800	Capital Outlay	-	-	-	-	-	-
5800	Perpetual Care	-	-	-	-	-	-
	TOTAL	368,608	352,786	420,036	449,009	406,997	406,997
TOTAL PUBLIC WORKS		8,340,204	8,238,471	10,276,971	9,699,473	10,313,459	10,313,459
300 - Billerica Public Schools							
5166	Professional Salaries	53,532,364	55,250,753	56,079,514	59,692,192	61,930,649	61,930,649
5170	Clerical Salaries			1,070,183	1,102,288	1,143,624	1,143,624
5180	Other Salaries						
5466	Supplies & Expenses	1,755,573	1,811,927	1,839,106	1,894,279	2,494,279	2,494,279
5266	Contract Services/Leases	8,308,961	8,575,678	8,704,314	8,965,443	8,965,443	8,965,443
5267	Utilities	1,378,624	1,422,878	1,444,221	1,487,547	1,487,547	1,487,547
5866	Capital Outlay	282,899	291,980	296,360	305,251	305,251	305,251
	TOTAL	65,258,421	67,353,216	69,433,698	73,447,001	76,326,794	76,326,794
310 - Shawsheen Technical School							
5300	Operating Costs	10,256,850	9,807,569	9,718,263	10,011,652	10,618,654	10,618,654
5800	Capital Outlay	-	-	-	-	-	-
	TOTAL	10,256,850	9,807,569	9,718,263	10,011,652	10,618,654	10,618,654
TOTAL PUBLIC EDUCATION		75,515,271	77,160,785	79,151,961	83,458,653	86,945,448	86,945,448

Town of Billerica Budget Detail		EXPENDED	EXPENDED	EXPENDED	BUDGETED	DEPT REQ	TOWN MGR	FIN COM
FY2024 Page 4		FY2020	FY2021	FY2022	FY2023	FY 2024	FY 2024	FY 2024
610 - Public Library								
5110	Personnel	828,851	867,421	903,158	894,513	931,450	931,450	931,450
5120	Permanent Part Time	363,716	344,461	366,571	368,706	381,173	381,173	381,173
5190	Contractual Obligations	30,481	26,363	27,448	22,021	22,879	22,879	22,879
5400	Supplies & Expenses	211,093	212,331	226,202	231,159	223,944	223,944	223,944
5200	Contract Services/Leases	73,957	75,285	82,549	84,634	84,634	84,634	84,634
7059	Cleaning Service	17,932	23,021	23,619	27,846	28,705	28,705	28,705
5256	Utilities	76,800	25,000	21,696	25,000	25,000	25,000	25,000
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		1,602,830	1,573,882	1,651,243	1,653,879	1,697,786	1,697,786	1,697,786
630 - Recreation Department								
5110	Personnel	254,750	247,444	305,028	312,429	316,840	316,840	316,840
5120	Permanent Part Time	107,641	52,403	57,700	70,000	75,000	75,000	75,000
5190	Contractual Obligations	6,725	6,332	5,200	7,350	7,350	7,350	7,350
5400	Supplies & Expenses	2,891	12,257	10,814	11,580	11,580	11,580	11,580
5200	Contract Services/Leases	46,731	48,622	65,836	76,586	74,586	74,586	74,586
5256	Utilities	10,000	2,993	3,000	3,000	3,000	3,000	3,000
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		428,738	370,051	447,578	480,945	488,356	488,356	488,356
91070 - Civic Events/Organizations								
7067	VFW-P, DAV, VFW-S	600	-	200	600	600	600	600
7068	Memorial Day/Homcoming	9,000	403	11,000	11,000	11,000	11,000	11,000
7097	Festival Account	5,000	-	2,788	10,000	10,000	10,000	10,000
7098	350th Celebration	-	-	-	-	-	-	-
7076	Middlesex Canal	-	-	-	1,500	1,500	1,500	1,500
7077	Beautification	4,526	1,319	7,383	15,000	15,000	15,000	15,000
7084	Scholarship Account	5,022	5,100	5,100	5,100	5,100	5,100	5,100
TOTAL		24,148	6,822	26,471	43,200	43,200	43,200	43,200
TOTAL LIBRARY & RECREATION		2,055,716	1,950,755	2,125,292	2,178,024	2,229,342	2,229,342	2,229,342
543 - Veterans Services								
5110	Personnel	125,686	131,046	98,520	141,255	135,867	135,867	135,867
5190	Contractual Obligations	4,434	4,934	5,434	5,434	5,434	5,434	5,434
5400	Supplies & Expenses	2,060	4,937	2,345	5,210	11,610	11,610	11,610
5200	Contract Services/Leases	1,204	339	968	1,785	1,785	1,785	1,785
5280	Veterans Benefits	404,830	346,158	272,136	300,000	250,000	250,000	250,000
TOTAL		538,214	487,414	379,402	453,684	404,696	404,696	404,696
541 - Council on Aging								
5110	Personnel	217,357	323,402	257,525	271,152	266,175	266,175	266,175
5120	Permanent Part Time	22,734	22,484	26,224	36,489	42,087	42,087	42,087
5190	Contractual Obligations	6,101	7,050	7,750	10,850	9,750	9,750	9,750
5400	Supplies & Expenses	37,215	41,443	36,588	42,270	42,270	42,270	42,270
5200	Contract Services/Leases	35,371	41,337	41,559	44,465	44,465	44,465	44,465
5256	Utilities	32,690	11,464	13,378	17,000	17,000	17,000	17,000
5800	Capital Outlay	-	-	-	-	-	-	-
TOTAL		351,468	447,180	383,025	422,227	421,747	421,747	421,747
TOTAL HUMAN SERVICES		889,682	934,594	762,427	875,911	826,443	826,443	826,443

710 - Capital								
7155	Equipment	500,000	500,000	500,000	500,000	500,000	500,000	500,000
7145	Contracts	1,500,000	1,500,000	1,500,000	2,000,000	2,000,000	2,000,000	2,000,000
	TOTAL	2,000,000	2,000,000	2,000,000	2,500,000	2,500,000	2,500,000	2,500,000
710 - Debt and Interest		-	-	-	-	-	-	-
7150	Debt Principal - Town	180,000	315,000	245,000	823,000	820,000	820,000	820,000
7140	Debt Principal - School	490,000	480,000	475,000	443,000	394,000	394,000	394,000
7550	Debt Interest - Town	58,109	68,050	53,575	609,065	407,700	407,700	407,700
7160	Debt Interest - School	1,234,250	106,775	80,305	90,038	58,583	58,583	58,583
7580	New Debt - Town Interest	-	-	-	-	-	-	-
7130	Temporary Borrowing - Town	275,443	17,950	142,416	350,000	350,000	350,000	350,000
7150	Temporary Borrowing - Debt Excl	201,125	131,500	90,000	-	-	-	-
7170	High School Exclusion - Principal	2,000,000	1,785,000	1,865,000	1,950,000	2,040,000	2,040,000	2,040,000
7170	High School Exclusion - Interest	3,316,097	3,266,331	3,177,081	3,083,831	2,986,331	2,986,331	2,986,331
75XP	Parker Debt Exclusion - Principal	320,000	320,000	320,000	320,000	320,000	320,000	320,000
75XI	Parker Debt Exclusion - Interest	165,562	152,763	13,763	123,963	107,963	107,963	107,963
75XO	Debt Stabilization Appropriation	641,323	-	-	-	-	-	-
	TOTAL	8,881,909	6,643,369	6,462,140	7,792,896	7,484,576	7,484,576	7,484,576
91070 - Town/School Shared Costs								
7010	Bldg/Auto/Liab Insurance	1,143,998	1,361,261	1,331,000	1,441,000	1,527,460	1,527,460	1,527,460
7012	Health Insurance	16,314,027	16,744,339	17,163,339	17,163,339	17,163,339	17,163,339	17,163,339
7020	Workers' Compensation	755,117	687,377	736,578	866,000	866,000	866,000	866,000
7030	Unemployment Comp.	77,225	5,160	47,338	100,000	100,000	100,000	100,000
7042	Medicare	1,249,285	1,250,360	1,303,492	1,358,240	1,358,240	1,358,240	1,358,240
7052	County Retirement Assessment	11,924,109	12,782,396	13,587,241	14,484,999	15,421,709	15,421,709	15,421,709
7052	OPEB Trust Contribution	1,322,500	1,520,875	1,749,006	2,011,357	2,313,061	2,313,061	2,313,061
	TOTAL	32,786,261	34,351,768	35,917,994	37,424,935	38,749,809	38,749,809	38,749,809
TOTAL TOWN & SCHOOL SHARED COSTS		43,668,170	42,995,137	44,380,134	47,717,831	48,734,385	48,734,385	48,734,385
SUMMARY								
	General Government	5,396,778	6,957,748	7,671,190	8,682,319	8,491,016	8,491,016	8,491,016
	Public Safety	19,757,355	20,720,640	21,252,250	21,924,232	21,706,635	21,704,985	21,704,985
	Public Works	8,340,204	8,238,471	10,276,971	9,699,473	10,313,459	10,313,459	10,313,459
	Public Education	75,515,271	77,160,785	79,151,961	83,458,653	86,945,448	86,945,448	86,945,448
	Library and Recreation	2,055,716	1,950,755	2,125,292	2,178,024	2,229,342	2,229,342	2,229,342
	Human Services	889,682	934,594	90,038	875,911	826,443	826,443	826,443
	Town/School Shared Costs	43,668,170	42,995,137	44,380,134	47,717,831	48,734,385	48,734,385	48,734,385
	TOTAL	155,623,176	158,958,130	164,947,836	174,536,443	179,246,728	179,245,078	179,245,078

ARTICLE 18 - FISCAL YEAR 2024 WATER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of money to operate the Water Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2023 and ending June 30, 2024; or act in relation thereto.

	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC	FY2024 FIN COM REC
WATER ENTERPRISE BUDGET							
<i>Personnel Services</i>							
Full Time	\$ 1,451,820	\$ 1,536,732	\$ 1,476,295	\$ 1,586,758	\$ 1,630,172	\$ 1,630,172	\$ 1,630,172
Part Time	\$ 59,433			\$ -	\$ -	\$ -	\$ -
Seasonal	\$ -			\$ -	\$ -	\$ -	\$ -
Flushing/Inspection	\$ 101,005	\$ 75,375	\$ 76,582	\$ 169,699	\$ 169,699	\$ 169,699	\$ 169,699
Overtime	\$ 265,385	\$ 318,701	\$ 297,351	\$ 318,701	\$ 318,701	\$ 318,701	\$ 318,701
Contractual Obligations	\$ 61,286	\$ 65,901	\$ 99,861	\$ 149,951	\$ 84,922	\$ 84,922	\$ 84,922
Total	\$ 1,938,929	\$ 1,996,709	\$ 1,950,088	\$ 2,225,109	\$ 2,203,494	\$ 2,203,494	\$ 2,203,494
<i>Expenses</i>							
Supplies and Expenses	\$ 1,068,759	\$ 1,082,361	\$ 1,226,877	\$ 1,350,657	\$ 1,593,060	\$ 1,593,060	\$ 1,593,060
Contract Services/Leases	\$ 601,402	\$ 666,822	\$ 678,100	\$ 714,305	\$ 787,405	\$ 787,405	\$ 787,405
Utilities	\$ 594,000	\$ 50,836	\$ 58,459	\$ 70,750	\$ 75,750	\$ 75,750	\$ 75,750
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve	\$ -	\$ 83,000		\$ 83,000	\$ 83,000	\$ 83,000	\$ 83,000
Total Expenses	\$ 2,264,161	\$ 1,883,019	\$ 1,963,436	\$ 2,218,712	\$ 2,539,215	\$ 2,539,215	\$ 2,539,215
<i>Debt Service</i>							
Short - Term Interest	\$ 100,401	\$ 11,169	\$ 17,035	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
Long - Term Principal	\$ 1,642,625	\$ 2,096,370	\$ 2,542,216	\$ 2,489,902	\$ 2,502,587	\$ 2,502,587	\$ 2,502,587
Long - Term Interest	\$ 298,031	\$ 348,972	\$ 377,546	\$ 357,259	\$ 313,645	\$ 313,645	\$ 313,645
Total Debt Service	\$ 2,041,057	\$ 2,456,511	\$ 2,936,797	\$ 2,872,160	\$ 2,841,233	\$ 2,841,233	\$ 2,841,233
TOTAL BUDGET	\$ 6,244,147	\$ 6,336,239	\$ 6,850,321	\$ 7,315,982	\$ 7,583,942	\$ 7,583,942	\$ 7,583,942

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 18 Explanation: This is a Water Enterprise Budget as voted pursuant to Article 29 of the October 2015 Annual Fall Town Meeting. This budget will be funded by general tax revenue and water user fees. The line-item budget is arranged to show the actual expenditures for the prior fiscal years and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The preceding budget, when considered by the Town Meeting, shall first be subject to amendment, if any, as may be proposed by the Finance Committee. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the General Public for inspection in the Town Manager's Office, the Public Library and the Town Clerk's Office. This information is also available in the Town Meeting Book and on the Town Manager's Page: <http://www.town.billerica.ma.us/365/Budget-Information>. This article is a placeholder.

ARTICLE 19 - FISCAL YEAR 2024 SEWER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2023 and ending June 30, 2024; or act in relation thereto.

	FY2020 EXPENDED	FY2021 EXPENDED	FY2022 EXPENDED	FY2023 BUDGETED	FY2024 DEPT REQ	FY2024 TM REC	FY2024 FIN COM REC
Wastewater Enterprise Budget							
<i>Personnel Services</i>							
Full Time	\$ 1,057,934	\$ 1,136,964	\$ 1,174,411	\$ 1,179,746	\$ 1,191,544	\$ 1,191,544	\$ 1,191,544
Part Time/Seasonal				\$ -	\$ -	\$ -	\$ -
Overtime	\$ 135,000	\$ 160,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000	\$ 170,000
Contractual Obligations	\$ 23,810	\$ 64,700	\$ 38,974	\$ 54,075	\$ 54,075	\$ 54,075	\$ 54,075
Total	\$ 1,216,744	\$ 1,361,664	\$ 1,383,386	\$ 1,403,821	\$ 1,415,619	\$ 1,415,619	\$ 1,415,619
<i>Expenses</i>							
Supplies and Expenses	\$ 548,304	\$ 641,791	\$ 707,030	\$ 764,200	\$ 764,200	\$ 764,200	\$ 764,200
Contract Services/Leases	\$ 1,086,375	\$ 987,141	\$ 1,004,265	\$ 1,384,450	\$ 1,384,450	\$ 1,384,450	\$ 1,384,450
Utilities	\$ 415,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Capital Outlay				\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Reserve				\$ 83,000	\$ 83,000	\$ 83,000	\$ 83,000
Total Expenses	\$ 2,049,679	\$ 1,643,932	\$ 1,726,295	\$ 2,346,650	\$ 2,346,650	\$ 2,346,650	\$ 2,346,650
<i>Debt Service</i>							
Short - Term Interest	\$ 103,995	\$ 35,000	\$ 60,174	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Long - Term Principal	\$ 3,868,381	\$ 3,752,306	\$ 4,279,580	\$ 4,310,622	\$ 4,337,428	\$ 4,337,428	\$ 4,337,428
Long - Term Interest	\$ 103,392	\$ 985,784	\$ 1,028,882	\$ 1,055,732	\$ 1,044,726	\$ 1,044,726	\$ 1,044,726
Total Debt Service	\$ 4,075,768	\$ 4,773,090	\$ 5,368,636	\$ 5,516,354	\$ 5,532,154	\$ 5,532,154	\$ 5,532,154
TOTAL BUDGET	\$ 7,342,191	\$ 7,778,686	\$ 8,478,317	\$ 9,266,825	\$ 9,294,423	\$ 9,294,423	\$ 9,294,423

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 19 Explanation: This is a Wastewater Enterprise Budget as voted pursuant to Article 30 of the October 2015 Annual Fall Town Meeting. This budget will be funded by general tax revenue and water user fees. The line-item budget is arranged to show the actual expenditures for the prior years and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The preceding budget, when considered by the Town Meeting, shall first be subject to amendment, if any, as may be proposed by the Finance Committee. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the general public for inspection in the Town Manager's Office, the Public Library and the Town Clerk's Office. This information is also available in the Town Meeting Book and on the Town Manager's Page: <http://www.town.billerica.ma.us/365/Budget-Information>. This article is a placeholder.

ARTICLE 20 - TO ALLOW THE TOWN MANAGER AND FINANCE COMMITTEE TO TRANSFER FUNDS

To see if the Town will vote to allow the Town Manager, upon request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of \$5,000 from the amount voted at Town Meeting per line item for Fiscal Year 2024, with the exclusion of travel accounts, within the same department. Transfers within department line items in-excess-of \$5,000 for Fiscal Year 2024 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of \$5,000 and under must be provided to the Finance Committee on the first Tuesday of each month; or act in relation thereto.

Submitted by the Finance Committee

Finance Committee recommends approval.

Article 20 Explanation: This article gives the Town Manager the authority to transfer funds between budget line items within a particular department, not-to-exceed \$5,000 per fiscal year. If the amount exceeds \$5,000, the article gives the authority to make such a transfer with the Finance Committee's approval.

ARTICLE 21 - TO AUTHORIZE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Subsection 53E1/2, as most recently amended, to set Fiscal Year 2023 spending limits for revolving funds as follows:

<u>REVOLVING FUND</u>	<u>FY 2024 SPENDING LIMIT</u>
Animal Control	\$5,000
Inspectional Service Emergency Overtime	\$10,000
Wetlands By-Law	\$30,000
C.O.A. Programs	\$100,000
BEAM Program	\$2,000,000
Respite Care	\$120,000
Flu Shot Program	\$50,000

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board and Billerica School Committee

Finance Committee recommends approval.

Article 21 Explanation: Revolving Funds are allowed under M.G.L. Chapter 44, Section 53E ½ and must be established by By-Law. Under the statute, as most recently amended, Town Meeting must authorize the funding limit of Revolving Funds each year. Flu Shot Revolving Fund was increased from \$15,000 to \$50,000.

ARTICLE 22 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 23 - TO RESCIND PRIOR BORROWING AUTHORIZATIONS

To see if the Town will vote to rescind the following borrowing authorizations previously approved at Town Meeting:

Art # 23	May 2017	\$ 882,407	Sewer Contract 36 (Area 3)
Art # 36	May 2019	\$ 1,000,000	LED Street Light Purchase
Art # 28	May 2019	\$ 709,160	Water Treatment Ozone
Art # 25	June 2020	\$ 1,225,000	Roadway Betterments – Middlesex Park
Art # 24	June 2020	\$2,650,000	Demolition of Buildings
Art # 25	May 2021	\$ 550,000	Boston Road Design

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 23 Explanation: This article will rescind previous borrowing authorizations.

ARTICLE 24 - TO FUND PEG ACCESS CABLE TELEVISION SERVICES

To see if the Town will vote to transfer and appropriate the sum of \$220,789.43 from the PEG Access and Cable Related Fund to be provided to BATV for support of PEG Access Cable Television Services; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 24 Explanation: A recent change to the Mass General Laws established the requirement that PEG Access funds need to be appropriated at Town Meeting. The Town created the PEG Access and Cable Related Fund as part of Article 35 at the May 2019 Town Meeting.

ARTICLE 25 - COMMUNITY PRESERVATION FUND BUDGET AND PROJECT RECOMMENDATIONS

To see if the Town will vote to appropriate or reserve the sum of \$1,100,000 from Community Preservation Fund annual revenues for committee administrative expenses, debt service and special purpose fund balances as follows:

Appropriations:	Administrative Budget	\$ 55,000
	Debt Service Budget	\$
Reserves:	Community Housing Special Fund Balance	\$ 110,000
	Historic Preservation Special Fund Balance	\$ 110,000
	Open Space and Recreation Special Fund Balance	\$ 110,000
	Unreserved Fund Balance	\$ 715,000

Open Space and Recreation		
Project	Funding Source	Amount
PHR Basketball Court Improvements	Undesignated	\$80,000.00
VVP Disc Golf	Undesignated	\$5,000.00

Historic Preservation		
Project	Funding Source	Amount
Preservation Storage of Town Documents	Undesignated	\$50,000.00
Masonic 1st Floor Renovations	Undesignated	\$1,000,000.00
FCCB Renovations	Undesignated	\$385,000.00
Masonic-Front Façade Renovations	Undesignated	\$40,000.00

Community Housing		
Project	Funding Source	Amount
BHA-Mason Ave-New Construction	Housing and Special Fund Balance	\$382,613.00

	Total all Projects	\$ 1,942,613
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And further, to determine whether the Town will vote to transfer from the Community Preservation Fund or otherwise fund for community preservation purposes the sum of \$1,942,613 shown below for the referenced projects; and, in connection therewith, to authorize

the Select Board to acquire any interests in land that may be necessary to effectuate the purposes of this vote, or to grant any interests in land as may be necessary to comply with M.G.L. Chapter 44B; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article; all in accordance with Massachusetts General Laws Chapter 44B or other applicable law; with sums appropriated hereunder to be expended under the direction of the Town Manager:

Or act in relation thereto.

Submitted by the Community Preservation Committee

Finance Committee recommends approval.

Article 25 Explanation: The Community Preservation Committee received applications for projects to use funds within the Community Preservation Fund. The following seven (7) projects described will be recommended to Town Meeting for approval:

Preservation Storage of Town Documents: This recommendation is for \$50,000 of Historic Preservation Special Fund Balance.

PHR Basketball Court Improvements: The recommendation is for \$80,000.00 of Open Space and Special Fund Balance.

Masonic 1st Floor Renovations: The recommendation if for \$1,000,000.00 of Historic Preservation Special Fund Balance.

FCCB Renovations: the recommendation is for \$385,000.00 of Historic Preservation Special Fund Balance.

VVP Disc Golf: The recommendation is for \$5,000.00 of Open Space and Special Fund Balance.

Masonic-Front Façade Renovations: The recommendation if for \$40,000.00 of Historic Preservation Special Fund Balance.

BHA-Mason Ave-New Construction: The recommendation if for \$382,613.00 of Community Housing

Preservation Storage of Town Documents (\$50,000.00) - Historic Preservation:

This project seeks to create a safe and secure storage facility for the town's historical artifacts, documents, and archives. The proposed storage facility will ensure the long-term preservation and protection of our town's history and heritage.

PHR Basketball Court Improvements (\$80,000.00) - Open Space and Recreation:

This project seeks to improve the existing basketball court facilities in the PHR complex. The proposed improvements will include resurfacing, repair and repainting the courts. These improvements will enhance recreational opportunities for residents and promote a healthy lifestyle.

Masonic 1st Floor Renovations (\$1,000,000.00) - Historic Preservation:

This project seeks to renovate the first floor of the historic Masonic building to create new community spaces. The proposed renovations will include a new food pantry, meeting rooms, and offices. This project will preserve and enhance the historic building and provide much-needed community spaces for the town.

FCCB Renovations (\$385,000.00) - Historic Preservation:

Located in the town's Center Historic District, is an 1829 building that needs restoration, preservation, and accessibility updates. This project seeks for the restoration of the foundation of the original structure of the First Congregational Church of Billerica (FCCB) to create a more accessible and welcoming space for all. These improvements will ensure that all members of the community can fully participate in the activities and events at FCCB. The foundation of the original structure will provide modern and safe accessibility to the building, which is used extensively by the Billerica Community.

VVP Disc Golf (\$5,000.00) - Open Space and Recreation:

This project seeks to upgrade the disc golf course at Veterans' Memorial Park (VVP). The updated course will provide a recreational opportunity for residents and visitors alike and will enhance the park's overall recreational offerings.

Masonic Front Façade (\$40,000.00) - Historic Preservation:

This project seeks to restore and repair the front façade of the historic Masonic building. The proposed repairs will include replacing damaged brickwork, restoring the windows, and repainting the façade. This project will enhance the building's historic character and ensure its preservation for future generations.

BHA-New Construction (\$382,613.00) - Community Housing:

This project seeks to construct a new affordable housing unit at Billerica Housing Authority (BHA). The proposed unit will be fully accessible and will provide much-needed affordable housing for low-income families in our community.

ARTICLE 26 - TO FUND THE RESTORATION OF THE CROSBY HILL AND BOSTON ROAD WATER STORAGE TANKS

To see if the Town will vote to appropriate a sum of \$3,000,000 for design, bidding and construction for the complete restoration of the Boston Road Water Storage Tank and partial restoration of the Crosby Hill Water Storage Tank, including any costs incidental or related thereto, and that to meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow the sum of \$3,000,000 under and pursuant to the provisions of G.L. Chapter 44A, Section 7, or any other enabling authority, and further, to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in furtherance of the objectives of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 26 Explanation: Under this article funds would allow complete restoration of the Boston Road Water Storage Tank and partial restoration of the Crosby Hill Water Storage Tank to improve water quality and in accordance with American Water Works Association best practices.

ARTICLE 27 - TO FUND THE DEVELOPMENT OF A UNIDIRECTIONAL WATER FLUSHING PROGRAM

To see if the Town will vote to transfer and appropriate from Water Retained Earnings the sum of \$100,000 for the development of a Townwide Unidirectional Water Flushing Program, including any costs incidental or related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 27 Explanation: Under this article funds would allow for the development of a Unidirectional Flushing Program to improve the Town's drinking water quality.

ARTICLE 28 - TO FUND THE REPAIRS OF EXISTING SANITARY SEWER PUMP STATIONS

To see if the Town will vote to transfer and appropriate from Wastewater Retained Earnings the sum of \$100,000 for the repair and reconstruction of three existing sanitary sewer pump stations, including design and construction cost and any costs incidental or related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 28 Explanation: Under this article funds would allow for the replacement of existing motors at the Ricca Farm, Darby Road and Westwood pumping stations.

ARTICLE 29 - TO FUND THE UPGRADES TO THE EXISTING SCADA SYSTEM AT THE WATER RESOURCE RECOVERY FACILITY

To see if the Town will vote to transfer and appropriate from Wastewater Retained Earnings the sum of \$250,000 for upgrades to the existing SCADA system at the Water Resource Recovery Facility, including any costs incidental or related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 29 Explanation: Under this article funds would allow for necessary SCADA upgrades including conversion from Device-net to Ethernet.

ARTICLE 30 - TO FUND THE PURCHASE OF A NEW VEHICLE FOR THE BOARD OF ASSESSOR'S OFFICE

To see if the Town will vote to transfer and appropriate from Overlay Surplus the amount of \$35,000 to fund the purchase and equipping of a new vehicle for purposes of data collection and appraisal services for the Board of Assessors Office, including any costs incidental or related thereto; or any act in relation thereto.

Submitted by the Board of Assessors

Finance Committee recommends approval.

Article 30 Explanation: The current vehicle has reached the end of its' useful life and needs to be replaced. There are currently no old public safety vehicles available to replace this one. There is currently \$250,000 of Overlay Surplus available.

ARTICLE 31 - TO FUND APPRAISAL AND CONSULTING COSTS TO DEFEND THE TOWN IN TRIALS AT THE MASSACHUSETTS APPELLATE TAX BOARD

To see if the Town will vote to transfer and appropriate from Overlay Surplus the amount of \$215,000 to fund appraisal and consulting costs to defend the Town in trials at the Massachusetts Appellate Tax Board; or any act in relation thereto.

Submitted by the Board of Assessors

Finance Committee recommends approval.

Article 31 Explanation: The Board of Assessors has several large appeals that require the use of outside consultants and/or appraisers in order to defend the assessed values if tried. The cases are Digital 55 Middlesex LLC located at 55 Middlesex Turnpike, Equinix LLC located at 41 Alexander Road and ACP.Lantern Real Estate LLC located at 331 Treble Cove Road. Historically, the Town has funded this request through a transfer from Overlay Surplus in order to avoid raising the funds through the Town budget. There is currently \$250,000 of Overlay Surplus available.

ARTICLE 32 - TO FUND RECODIFICATION OF THE ZONING BY-LAW

To see if the Town will vote to transfer and appropriate or from Free Cash the amount of \$65,000 to fund the recodification of the Zoning By-Law; or act in relation thereto.

Submitted by the Town Manager and authorized by the Select Board

Finance Committee recommends approval.

Article 32 Explanation: The Zoning Recodification endeavors to:

- Reorganize the existing regulations.
- Remove conflicting information.
- Simplify where to find information so changes can be made to one section not multiple.
- Align our zoning with state and federal laws.
- Remove unnecessary and overly complicated language.
- Remove policy statements from the definitions.
- Reconcile the Use Table and the text.

The goal is to bring back work product for the Fall or Spring Town Meeting. This article only funds the process of recodifying zoning. It does not change any zoning.

ARTICLE 33 - TO AUTHORIZE THE SELECT BOARD TO ACCEPT ROADS AS PUBLIC WAYS

To see if the Town will vote to accept the following listed roads as public ways in accordance with the layouts adopted by the Select Board and on file with the Town Clerk; and to authorize the Select Board to acquire by gift, purchase, or eminent domain, such interests in land as are necessary to provide for the use and maintenance of said ways for all purposes for which public ways are used in the Town of Billerica; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article; or act in relation thereto.

Astrig Way, from Springs Road to dead end, approximate length 730' and variable width right of way, as depicted on the plan entitled '*Plan & Profile, Astrig Way - Billerica, MA*' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-198, Sheets 1-2 of 2)

Bellflower Road, from Salem Road to Lilac Road, approximate length 630' and 40' width right of way, as depicted on the plan entitled '*Existing Conditions, Bellflower Road - Billerica, MA*' dated July 17, 2002 by Allen & Major Associates, Inc. (Engineering Division Plan B-4-146, Sheet 1)

Birch Street, from Concord Road to dead end, approximate length 590' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile, Birch Street - Billerica, MA*' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-199, Sheet 1)

Breen Road, from Riveredge Road to Outlook Road, approximate length 420' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile, Breen Road - Billerica, MA*' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-200, Sheet 1)

Colby Street, from Thoreau Street to Pelham Street, approximate length 405' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile, Colby Street - Billerica, MA*' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-201, Sheet 1)

Dean Street, from Concord Road to dead end, approximate length 395' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile, Dean Street - Billerica, MA*' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-202, Sheet 1)

Edgehill Road, from Westcott Road to dead end, approximate length 310' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile, Edgehill Road - Billerica, MA*' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-203, Sheet 1)

Field Street, from Concord Road to the Bedford Town Line, approximate length 310' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile, Field Street - Billerica, MA*' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-204, Sheet 1)

Heron Lane, from Riveredge Road to dead end, approximate length 270' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile, Heron Lane - Billerica, MA*' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-205, Sheet 1)

Moran Road, from Treble Cove Road to Gilman Road, approximate length 2,570' and variable width right of way, as depicted on the plan entitled '*Moran Road - Billerica, MA – Existing Conditions*' dated September 27, 2002 by Allen & Major Associates, Inc. (Engineering Division Plan B-4-193, Sheets 1-3 of 3)

Outlook Road, from Nashua Road to Riveredge Road, approximate length 2,165' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile, Outlook Road - Billerica, MA*' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-206, Sheets 1- 4 of 4)

Pauline Road, from Riveredge Road to dead end, approximate length 250' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile, Pauline Road - Billerica, MA*' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-207, Sheet 1)

Pelham Street, from Colby Street to dead end (North), approximate length 380' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile, Pelham Street - Billerica, MA*' dated August 11, 2021 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-208, Sheet 1)

Westcott Road, from Riveredge Road to Edgehill Road, approximate length 210' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile, Westcott Road - Billerica, MA*' dated August 5, 2020 by Lighthouse Land Surveying, LLC (Engineering Division Plan B-5-209, Sheet 1)

Wheeler Road, from Clermore Road to the cul-de-sac, approximate length 660' and 40' width right of way, as depicted on the plan entitled '*Existing Conditions, Wheeler Road - Billerica, MA*' dated September 18, 2002 by Allen & Major Associates, Inc. (Engineering Division Plan B-4-209, Sheet 1)

Submitted by the Town Manager; authorized by the Select Board

Finance Committee recommends approval.

Article 33 Explanation: The list of roads was developed based on a combination of citizen petitions and roads that are in the interest of the Town to accept because of a Town project.

ARTICLE 34 - TO DISPOSE OF TOWN-OWNED LAND FOR THE PURPOSE OF AFFORDABLE HOUSING ON WILDCREST AVENUE

To see if the Town will vote to transfer the care, custody, management and control of the properties located on Wildcrest Avenue 106-314-0, 106-317-0, 106-319-0, 106-320-0, 106-321-0, 106-324-3, 106-324-2, 106-325-0, 106-326-0 (map/parcel number) from the tax title custodian for tax title purposes to the Select Board for general municipal purposes and for the purpose of disposition of all or a portion of said properties by lease, sale, or otherwise; and further, to authorize the Select Board to dispose of such properties in accordance with the requirements of M.G.L. Chapter 30B, Section 16 or any other applicable statute or law, upon such terms and conditions as deemed to be in the best interest of the Town, with said disposition to be limited to the purpose of developing at a minimum fifty percent affordable housing out of all housing created on the applicable parcels to be included on the Town's subsidized Housing Inventory as maintained by the Department of Housing and Community Development; and further to authorize the Select Board to take any action and execute any agreements or instruments necessary to effectuate the purposes of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 34 Explanation: This is a request to dispose of multiple properties for the specific purpose of creating affordable housing on. This will be done through an RFP process.

ARTICLE 35 - TO AMEND ARTICLE 9 SECTION 3 OF THE GENERAL BY-LAW: BUILDING DEPARTMENT

To See if Town Meeting will vote to amend the Billerica General By-Law as amended in May of 2022 to be further amended by deleting the existing Language under Article IX, Section 3 which reads as follows:

3. ~~The Board of Selectmen~~ Select Board may amend the schedule of fees on a yearly basis and shall consider recommendations offered by the Building Commissioner or Town Manager. ~~subject to the approval of the next Town Meeting.~~ The ~~Board of Selectmen~~ Select Board or their designee may, at the request of the Inspector of Buildings, or applicant waive payment of the permit fee in the following cases:

- (1) Any application involving municipal, religious or charitable organizations.
- (2) In such other cases deemed to be in the best interest of the Town.

Or act in relation thereto.

Submitted by the Town Manager and authorized by the Select Board.

Finance Committee recommends approval.

Article 35 Explanation: This article is intended to give the authority to set fees to the Select Board which is typically recognized as an executive function rather than a legislative function.

ARTICLE 36 - TO AMEND ARTICLE 1, SECTION 6.1 AND 6.2 OF PROPOSED BUDGET: SUBMISSION TO THE FINANCE COMMITTEE

To see if the Town will Vote to amend the Billerica General By-Law, Article 1, Section 6, Proposed Budget as follows, with underlined language inserted therein:

Article 1 Section 6

6. PROPOSED BUDGET: SUBMISSION TO FINANCE COMMITTEE

6.1 At least sixty (60) days before the Town Meeting is scheduled to meet in its Spring session, the Town Manager shall file with the Finance Committee and provide for publication of a proposed detailed and ratified by the ~~Select Board of Selectmen~~ operating budget and capital budget for the ensuing fiscal year, as provided for in Section 5-3 of the Charter. The proposed budget shall also be posted on the Town's website. Any defect in the posting of the proposed budget on the Town's website shall not invalidate the notice requirements of this By-Law.

The proposed budget shall include:

(a) Proposed expenditures for current operations during the ensuing fiscal year, detailed by town agency, function and work programs, and the proposed methods of financing such expenditures;

(b) Proposed capital expenditures during the ensuing fiscal year, detailed by town agency, and the proposed method of financing each such capital expenditure;

(c) Estimated surplus revenue and free cash at the end of the current fiscal year, including estimated balances in any special accounts established for specific purposes.

6.2 At least sixty-five (65) days before Town Meeting is scheduled to meet in its Spring session, the School Superintendent shall file with the Town Manager and provide for publication of a proposed, detailed operating and capital budget for the ensuing fiscal year.

The budget shall be arranged to show the actual and estimated income and expenditures for the previous, current and ensuing fiscal years, and shall indicate, in separate sections:

(a) Proposed expenditures for current operations during the ensuing fiscal year, detailed by school, agency, function and work programs.

(b) Proposed capital expenditures during the ensuing fiscal year, detailed by school, agency, and the proposed method of financing each such capital expenditure.

(c) School population projections

Notwithstanding the said date for formal submission, the Town Manager may, insofar as it is practical to do so, submit preliminary information and data to the Finance Committee in advance of such date, in order to assist it in the performance of its duties. The proposed school budget shall also be posted on the Town's website. Any defect in the posting of the proposed school budget on the Town's website shall not invalidate the notice requirements of this By-Law.

Or act in relation thereto.

Submitted by the Town Manager and authorized by the Select Board

Finance Committee has not yet made final recommendation.

Article 36 Explanation: This article is intended to compel a comprehensive and detailed budget submission from the School Department to the Town.

ARTICLE 37 - TO MAKE PROPOSED CHANGES TO GENERAL BY-LAW ARTICLE XXI - DISCHARGES TO THE MUNICIPAL STORM SEWER SYSTEM

To see if the Town will vote to amend General By-Law Article XXI – By-Law Governing Discharges to the Municipal Storm Sewer System as follows, with struck-through language deleted and underlined language inserted therein; or act in relation thereto.

**ARTICLE XXI
DISCHARGES TO THE MUNICIPAL STORM SEWER SYSTEM**

DEFINITIONS

Authorized Enforcement Agency:	The Billerica <u>Department of Public Works (DPW)</u> Board of Health , its employees, or agents designated to enforce this By-Law.
Best Management Practice (BMP):	An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.
Clean Water Act <u>(CWA)</u> :	The Federal Water Pollution Control Act (33 U.S.C. <u>§Section</u> 1251 et seq.) as may be amended from time to time.
Discharge of Pollutants:	The addition, from any source, of any pollutant, or combination of pollutants, into the municipal storm sewer system or into the waters of the United States or Commonwealth.
Groundwater:	Water beneath the surface of the ground.
Illicit Connection:	A surface or subsurface drain or conveyance, which allows an illicit discharge into the municipal storm sewer system, including without limitation sewage, process wastewater, or wash water, and any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved before the effective date of this By-Law.
Illicit Discharge:	Direct or indirect discharge to the municipal storm sewer system that is not composed entirely of stormwater, except as exempted in Section <u>85</u> . The term does not include a discharge in compliance with an NPDES Storm Water Discharge Permit or a Surface Water Discharge Permit, or resulting from fire fighting activities exempted pursuant to Section <u>8-15.1</u> , of this By-Law.
Impervious Surface:	Any material or structure on or above the ground that prevents water from infiltrating into the underlying soil. Impervious surface includes without limitation roads, paved parking lots, sidewalks, and rooftops.
Municipal Separate Storm Sewer <u>System (MS4)</u> or Municipal Storm Drain System <u>or Municipal Storm</u>	

Sewer System:-

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, man-made channels, or storm drains);

- A. Owned or operated by a State, city, town, borough, county, parish, district, association or other public body (created by or pursuant to State law) having jurisdiction over disposal of sewage, industrial wastes, storm water, or other wastes, including special districts under State law such as a sewer district, flood control district, or drainage district, or similar entity or an Indian tribe or an authorized tribal organization or a designated and approved management agency under ~~section~~ Section 208 of the CWA that discharges to waters of the United States;
- B. Designated or used for collecting or conveying storm water;
- C. Which is not a combined sewer; and
- D. Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.

National Pollutant Discharge
Elimination System (NPDES)
Storm Water Discharge Permit:

A permit issued by the United States Environmental Protection Agency, or jointly with the Commonwealth, that authorizes the discharge of pollutants to waters of the United States.

Non-Stormwater Discharge:

Discharge to the municipal storm sewer ~~system~~ not composed entirely of stormwater.

Person:

An individual, partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted By-Law, and any officer, employee, or agent of such person.

Pollutant:

Any element or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works or waters of the Commonwealth. Pollutants shall include without limitation:

- A. Paints, varnishes, and solvents,
- B. Oil and other automotive fluids,
- C. Non-hazardous liquid and solid wastes and yard wastes,
- D. Refuse, rubbish, garbage, litter, or other discarded or abandoned objects, ordnances, accumulations, and floatables,
- E. Pesticides, herbicides, and fertilizers,
- F. Hazardous materials and wastes; sewage, fecal coliform and pathogens,
- G. Dissolved and particulate metals,
- H. Animal wastes,

	I. Rock, sand, salt, and soils with the exception of winter salting and sanding,
	J. Construction wastes and residues, and
	K. Noxious or offensive matter of any kind.
Process Wastewater:	Water, which during manufacturing or processing, comes into direct contact with or results from the production or use of any material, intermediate product, finished product, or waste product.
Recharge:	The process by which groundwater is replenished by precipitation through the percolation of runoff and surface water through the soil.
Stormwater:	Rainfall runoff, snow melt runoff, and surface water runoff and drainage. Runoff shall mean rainfall or snowmelt water flowing over the ground surface.
Surface Water Discharge Permit:	A permit issued by the Department of Environmental Protection (DEP) pursuant to 314 CMR 3.00 that authorizes the discharge of pollutants to waters of the Commonwealth of Massachusetts.
Toxic or Hazardous Material or Waste:	Any material, which because of its quantity, concentration, or chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Toxic or hazardous materials include any synthetic organic chemical, petroleum product, heavy metal, radioactive or infectious waste, acid and alkali, and any substance defined as Toxic or Hazardous under G.L. Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.
Watercourse:	A natural or man-made channel through which water flows or a stream of water, including a river, brook or underground stream.
Waters of the Commonwealth:	All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater. <u>This includes Waters of the United States as defined under the Federal Clean Water Act (33 .S.C. Section 1251, et seq.) as hereafter amended.</u>
Wastewater:	Any sanitary waste, sludge, or septic tank or cesspool overflow, and process wastewater.

1. APPLICABILITY

This By-Law shall apply to flows entering the municipal ~~separate~~ storm sewer system.

2. RESPONSIBILITY FOR ADMINISTRATION

The ~~Board of Health~~DPW shall administer, implement and enforce this By-Law. Any powers granted to or duties imposed upon the ~~Board~~DPW may be delegated in writing by the ~~Board~~DPW to employees or agents of the ~~Board~~DPW.

3. REGULATIONS

The ~~Board of Health~~DPW may promulgate rules and regulations to effectuate the purposes of this By-Law. Failure by the ~~Board~~-DPW to promulgate such rules and regulations shall not have the effect of suspending or invalidating this By-Law.

4. PROHIBITED ACTIVITIES

- 4.1 Illicit Discharges. No person shall dump, discharge, cause or allow to be discharged any pollutant or non-stormwater discharge into the municipal ~~separate~~-storm sewer ~~system~~ (~~MS4~~), into a stormwater BMP on public or private property, into a watercourse, or into the waters of the Commonwealth.
- 4.2 Illicit Connections. No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm sewer system, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.
- 4.3 Obstruction of Municipal Storm Sewer System. No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm sewer system without prior written approval from the ~~Board of Health~~DPW.

5. EXEMPTIONS

- 5.1 Discharge or flow resulting from fire fighting activities.
- 5.2 The following non-stormwater discharges or flows are exempt from the prohibition of non-stormwaters provided that the source is not a significant contributor of a pollutant to the municipal storm sewer system:
 - A. Waterline flushing,
 - B. Flow from potable water sources,
 - C. Springs,
 - D. Natural flow from riparian habitats and wetlands,
 - E. Diverted stream flow,
 - F. Rising groundwater,
 - G. Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater,
 - H. Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems), crawl space pumps, or air conditioning condensation,
 - I. Discharge from landscape irrigation or lawn watering,
 - J. Water from individual residential car washing,
 - K. Discharge from dechlorinated swimming pool water (less than one ppm chlorine) provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance or erosion,
 - L. Discharge from street sweeping,
 - M. ~~Residential building wash waters without detergents,~~
 - ~~MN.~~ Dye testing, provided verbal notification is given to the ~~Board of Health~~DPW prior to the time of the test,
 - ~~NO.~~ Non-stormwater discharge permitted under a NPDES permit or a Surface Water Discharge Permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency or the Massachusetts Department of Environmental Protection, provided that the

discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations, and

- OP. Discharge for which advanced written approval is received from the Board of HealthDPW as necessary to protect public health, safety, and welfare, or the environment.

6. EMERGENCY SUSPENSION OF STORM SEWER SYSTEM ACCESS

The Board of HealthDPW may suspend municipal storm sewer system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened discharge of pollutants that presents imminent risk of harm to public health, safety, or welfare, or the environment. In the event any person fails to comply with an emergency suspension order, the Board of HealthDPW may take all reasonable steps to prevent or minimize harm to the public health, safety, welfare or the environment.

7. NOTIFICATION OF SPILLS

Notwithstanding other requirements of local, state or federal law, as soon as a person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of or suspects a release of materials at that facility or operation resulting in, or which may result in, discharge of pollutants to the municipal storm sewer system or waters of the Commonwealth, the person shall take all necessary steps to ensure containment, and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments and Board of Health and Department of Public Works, Engineering Division. In the event of a release of non-hazardous material, the reporting person shall notify the Board of HealthDPW no later than the next business day. The reporting person shall provide to the Board of HealthDPW written confirmation of all telephone, facsimile or in-person notifications within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator shall retain onsite a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years from the date of the spill.

8. ENFORCEMENT

The Board of HealthDPW, or its authorized agent, shall enforce this By-Law, resultant regulations, orders, violation notices, and enforcement orders, and may pursue all civil and criminal remedies for such violations.

- 8.1 Civil Relief. If a person violates the provisions of this By-Law, regulations, permit, notice, or order issued thereunder, the Board of HealthDPW may seek injunctive relief in a court of competent jurisdiction restraining the person from activities that would create further violations or compelling the person to perform abatement or remediation of the violation.

- 8.2 Orders.

- A. The Board of HealthDPW, or its authorized agent, may issue a written order to enforce the provisions of this By-Law or the regulations thereunder, which may include,
- (a) elimination of illicit connections or discharges to the MS4municipal storm sewer system,
 - (b) performance of monitoring, analyses, and reporting,
 - (c) that unlawful discharges, practices, or operations shall cease and desist, and

- (d) remediation of contamination in connection therewith.
- B. If the enforcing agent determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further advise that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Billerica may, at its option, undertake such work, and expenses thereof shall be charged to the violator.
- C. Within thirty (30) days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town of Billerica, including administrative costs. The violator, or property owner, may file a written protest objecting to the amount, or basis of costs, with the Board of HealthDPW within thirty (30) days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within thirty (30) days following a decision of the Board of HealthDPW affirming or reducing the costs, or from a final decision of a court of competent jurisdiction, the costs shall become a special assessment against the property owner and shall constitute a lien on the owner's property for the amount of said costs. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in G.L. Ch. 59, Section 57 after the thirty-first day at which the costs first become due.
- 8.3 Criminal Penalty. Any person who violates any provision of this By-Law, regulation, order or permit issued hereunder, shall be punished by a fine of not more than \$300 per offense. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- 8.4 Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Town of Billerica may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §Section 21D, in which case the Board of HealthDPW, or other authorized agent, of the Town shall be the enforcing person. The penalty for the first violation shall be a written warning and/or a \$100 fine. The penalty for the second violation shall be a \$200 fine. The penalty for the third and subsequent violations shall be a \$300 fine. Each day, or part thereof, that such violation occurs, or continues, shall constitute a separate offense.
- 8.5 Entry to Perform Duties Under this By-Law. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Board of HealthDPW, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this By-Law and regulations and may make or cause to be made such examinations, surveys or sampling as the Board of HealthDPW deems reasonably necessary.
- 8.6 Appeals. The decisions or orders of the Board of HealthDPW shall be final. Further relief shall be to a court of competent jurisdiction.
- 8.7 Remedies Not Exclusive. The remedies listed in this By-Law are not exclusive of any other remedies available under any applicable federal, state or local law.

9. TRANSITIONAL PROVISIONS

~~Residential property owners shall have 180 days from the effective date of this By-law to comply with its provisions.~~

Submitted by the Town Manager, authorized by Select Board

Finance Committee recommends approval.

Article 37 Explanation: This By-Law effectively prohibits pollution and certain non-stormwater discharges from entering the Town's storm drain. This By-Law will allow the Town to take actions to keep Billerica's lakes, ponds, rivers, and streams clean. This By-Law was previously enforced by the Board of Health. The proposed amendments to the By-Law transfer enforcement authority from the Board of Health to the Department of Public Works. No other substantive changes are proposed. This By-Law has been reviewed by Town staff, including the Town Manager, Building Inspector, Board of Health staff, Planning Board staff, Conservation staff, and the Department of Public Works.

ARTICLE 38 - TO MAKE PROPOSED CHANGES TO GENERAL BY-LAW ARTICLE XXV - STORMWATER MANAGEMENT BY-LAW

To see if the Town will vote to amend General By-Law Article XXV - Stormwater Management By-Law as follows, with struck-through language deleted and underlined language inserted therein; or act in relation thereto.

**ARTICLE XXV
STORMWATER MANAGEMENT BY-LAW**

DEFINITIONS:

Administrative Stormwater

Management Approval:

Review and approval issued by the DPW, of a land disturbance activity that does not require a Stormwater Permit because of its size and/or scope.

Alter:

Any activity which will measurably change the ability of a ground surface area to absorb water or will change existing surface drainage. Such changes include: change from distributed runoff to confined or discrete discharge, change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area. Alter may be similarly represented as “alteration of drainage characteristics,” and “conducting land disturbance activities.”

Best Management Practice (BMP):

~~Structural and nonstructural techniques that are recognized to be effective and practical means to prevent and/or reduce increases in stormwater volumes and flows, reduce point source and nonpoint source pollution, and promote good stormwater quality and protection of the environment.~~An activity, procedure, restraint, or structural improvement that helps to reduce the quantity or improve the quality of stormwater runoff.— “Structural” BMPs are devices that are engineered and constructed to provide permanent or temporary storage and treatment of stormwater runoff. “Nonstructural” BMPs use natural measures to reduce pollution levels, do not require extensive construction efforts, and/or promote pollutant reduction by eliminating the pollutant source. Nonstructural BMPs include managerial techniques that focus on the preservation and protection of natural features.

Common Plan:

Any announcement or piece of documentation (including a sign, public notice or hearing, advertisement, drawing, ANR plan, or permit application, etc.) or physical demarcation (including

Land Disturbance:

boundary signs, lot stakes, surveyor marking, etc.) indicating imminent or future construction activities.

Any action that causes a change in the position, location, or arrangement of soil, ground cover, sand, rock, gravel or similar earth material. Includes clearing, grading, or excavating, including grubbing; results in an increased amount of runoff or pollutants; measurably changes the ability of a ground surface to absorb waters; involves clearing and grading; or results in alteration of drainage characteristics. See also ALTER.

Massachusetts Stormwater Management Policy Standards:

The Policy—Stormwater Management Standards issued by the Department of Environmental Protection, and as amended from time to time, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act G.L. c. 131 § 40 and Massachusetts Clean Waters Act G.L. c. 21, §. 23-56. The Policy Standards address stormwater impacts through implementation of performance standards to reduce or prevent pollutants from reaching water bodies and control the quantity of runoff from a site.

Municipal Separate Storm Sewer System (MS4), or Municipal Storm Drain System, or Municipal Drainage System:

~~The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Billerica.~~

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains):

- A. Owned or operated by a State, city, town, borough, county, parish, district, association, or other public body (created by or pursuant to State law) having jurisdiction over disposal of sewage, industrial wastes, stormwater, or other wastes, including special districts under State law such as a sewer district, flood control district or drainage district, or similar entity, or an Indian tribe or an authorized Indian tribal organization, or a designated and approved management agency under Section 208 of the CWA that discharges to waters of the United States;
- B. Designed or used for collecting or conveying stormwater;
- C. Which is not a combined sewer; and

D. Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.

Municipal Separate Storm Sewer System (MS4):

All separate storm sewers that are defined as “large” or “medium” or “small” municipal storm sewer systems pursuant to paragraphs 40 CFR 122.26 (b)(4) and (b)(7), or designated under paragraph 40 126.26(a) (1)(v). For the purposes of this permit “MS4” may also refer to the permittee with jurisdiction over the sewer system.

Stormwater Authority:

~~Board of Health~~The Department of Public Works (DPW) or its authorized agent(s), as defined in the Stormwater Management By-Law. The ~~Board of Health~~DPW, or its agent(s), is responsible for coordinating the review, approval and permit process as defined in these Regulations authorized by this Stormwater Management By-Law and any regulations implemented hereunder. Other Boards and/or departments may participate in the review process as defined in the Stormwater Management By-Law and Regulations.

Stormwater Management:

The use of structural or nonstructural practices that are designed to reduce stormwater runoff pollutant loads, discharge volumes, and/or peak flow discharge rates. Stormwater Management includes the use of structural, and nonstructural stormwater management practices.

Stormwater Management Permit:

A permit issued by the ~~Board of Health~~DPW, after review of an application, plans, calculations, and other supporting documents, which show that the proposed project is designed to protect the environment of the Town from the deleterious ~~affects~~impacts of uncontrolled and untreated stormwater runoff during the construction period and from the altered site in perpetuity.

Additional terms that apply to issuance of a Stormwater Management Permit and/or Administrative Stormwater Management Approval established by this By-Law shall be defined and included as part of the Regulations promulgated and, from time to time, amended under Section 2.2 of this By-Law, a copy of which shall be available at the ~~Board of Health~~DPW and the office of the Town Clerk. Terms not defined in said Regulations or pertinent statutes shall be construed according to their customary and usual meaning unless the context indicates a special or technical meaning.

1. SCOPE AND APPLICABILITY

- 1.1 This By-Law shall apply to all construction activity or land disturbance that individually or as part of a Common Plan of Development results in disturbance of land in excess of the thresholds below. Unless exempt pursuant to Section 1.2 of this By-law, all activities under the jurisdiction of this By-law shall be required to obtain a Stormwater Management Permit from the Board of Health prior to beginning any site work. This By-law shall be applicable to all new development and redevelopment projects including:
- A. Administrative Stormwater Management Approval is required for projects adding 500 square feet or more of impervious area.
 - B. Administrative Stormwater Management Approval is required for projects disturbing between 20,000 square feet and one acre (43,560 square feet) of land.

C. A Stormwater Management permit is required for any -construction activity or land disturbance where the proposed use is a land use of higher potential pollutant loads (LUHPPL) pursuant to the Massachusetts Stormwater Management Standards, as they may be amended from time to time.

D. A Stormwater Management permit is required for any activity that results in a land disturbance of one acre (43,560 square feet) or more within the Town of Billerica;

A.E. A Stormwater Management permit is required for Any Subdivision as defined in the Massachusetts Subdivision Control Law (MGL, Chapter 41, Sections 81K – 81GG) requiring a Definitive Plan;

~~B. Any activity that results in a land disturbance greater than one acre within the Town of Billerica;~~

~~C. Any activity that results in a land disturbance of less than one acre if the project is part of a larger common plan of development that eventually will disturb more than one acre within the Town of Billerica; an~~

~~D. Any alteration, redevelopment, or land use conversion in an area with “higher potential pollutant loads” as described in Standard 5 of the Massachusetts Stormwater Management Policy, as it may be amended from time to time.~~

Land disturbance activities on lots shown on pPlans that do not require approval under the Subdivision Control Law, hereafter referred to as “ANR lots”, and meet one or more of the applicability criteria above are subject to the provisions of this By-law and are not exempt from obtaining a Stormwater Management Permit unless the land disturbance activities meet one of the exemptions described below.

1.2 Exemptions: No person who meets the applicability of this By-Law shall alter land above the thresholds described above within the Town of Billerica without having obtained a Stormwater Management Permit (SMP) or Administrative Stormwater Approval with the following exceptions:

A. Activities undertaken in the course of customary cemetery Cemetery management,

B. Maintenance of existing landscaping, gardens or lawn areas,

C. Normal maintenance and improvement of land in agricultural use as defined by the Wetlands Protection Act 310 CMR 10.04 and MGL Chapter 40A, Section 3,

D. Emergency repairs to any stormwater management facility or practice, such that the original design location, size, and technology remain the same, that poses a threat to public health or safety, or as deemed necessary by the Board of Health DPW.

E. Construction of fencing that will not substantially alter existing terrain or drainage patterns.

F. Construction of utilities other than drainage (gas, water, electric, telephone, etc.) which will not alter terrain or drainage patterns or result in discharge of sediment or other pollutants to the Municipal Separate Storm Sewer or, directly or indirectly, to a Watercourse or Waters of the Commonwealth.

G. Municipal roadway maintenance including crack sealing, milling, paving and sidewalk construction and repair.

H. Maintenance of a stormwater treatment structure conducted in such a way that does not cause discharge of sediment or other pollutants to the Municipal Separate Storm Sewer, or directly or indirectly to a Watercourse or Waters of the Commonwealth.

1.3 Coordination with Other Town Permits.

- A. No Town Earth Removal Permit, Order of Conditions from the Conservation Commission, Building Permit, subdivision approval, special permit, variance or finding shall constitute compliance with this By-law. For a project or activity ~~that meets the Scope and Applicability of this By-law~~ that is subject to the DPW's jurisdiction under this By-Law, no work may commence until the ~~developer~~ applicant submits a complete Stormwater Management Permit and/or Administrative Stormwater Approval application, the ~~Board of Health~~ DPW issues a Stormwater Management Permit or Administrative Stormwater Approval, and the ~~developer~~ applicant certifies that all land ~~clearing, construction, and development will be done~~ disturbing activities will be performed in compliance with pursuant to the approved Plans and Permit/Approval.
- B. This By-law is not intended to interfere with, abrogate, or annul any other By-law, rule or regulation, statute, or other provision of law. The requirements of this By-law shall be considered minimum requirements, and where any provision of this By-Law imposes restrictions different from those imposed by any other By-Law, rule or regulation, or other provision of law, whichever provisions are more restrictive or impose higher protective standards for human health or the environment shall take precedence.
- C. Common Plan of Development. Whenever this By-Law applies to contiguous commonly owned parcels that meet the definition of a Common Plan that in the opinion of the Stormwater Authority will ultimately disturb one acre or greater, then the common owner of all such parcels shown on said plan must submit a single SMP application to provide for a comprehensive stormwater system for all such parcels. No individual parcel may be conveyed by said common owner until such time as a single SMP has been issued for all such parcels.
- ~~GD.~~ For projects Projects within any wetland resource area protected under law, including, but without limitation: the Billerica Wetlands Protection By-Law, Massachusetts Wetlands Protection Act, the Massachusetts Rivers Act, the Massachusetts Watershed Protection Act, or the BMP design and selection criteria given in the most current Massachusetts Stormwater Management Policy Standards, as amended, shall be ~~considered the more restrictive or more protective of human health and the environment, and shall take precedence over the Billerica Stormwater Management By-law~~ subject to all such laws in addition to this By-Law.

2. ADMINISTRATION

- 2.1 **Stormwater Authority.** The ~~Board of Health~~ DPW is hereby designated as the Stormwater Authority. The ~~Board of Health~~ DPW, or its agent, shall administer, implement and enforce this By-Law. The Billerica ~~Board of Health~~ DPW may appoint an

Agent to issue Permits and sign Plans provided for in this By-law. The Board of Health DPW may appoint another Town department, commission or board to act as its authorized Agent for site inspections and enforcement of this By-Law.

- 2.2 **Stormwater Regulations.** The Board of Health DPW may adopt, and periodically amend, rules and regulations relating to the terms, conditions, definitions, enforcement, fees (including application, clerical, inspection, and/or consultant fees), procedures and administration of this Stormwater Management By-Law. ~~after conducting a public hearing to receive comments on any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation at least seven (7) days prior to the hearing date. After public notice and public hearing, the Board of Health~~The DPW may promulgate rules and regulations to effectuate the purposes of this By-Law. Failure of the Board of Health DPW to promulgate such rules and regulations, or a legal declaration of their invalidity by a court, shall not act to suspend or invalidate the effect of this By-Law. Stormwater Management regulations, rules or guidance shall identify requirements for any Stormwater Management Permit required by this By-Law and consistent with or more stringent than the relevant requirements of the most recent MS4 Permit.
- 2.3 **Stormwater Management Manual.** The Board of Health DPW will utilize the Massachusetts Stormwater Management Policy Standards and Handbooks, as amended from time to time, for criteria and information including specifications and standards for the execution of the provisions of this By-Law. These include a list of acceptable stormwater treatment practices, with specific design criteria for each. Unless specifically ~~altered~~ stated otherwise in this Stormwater Management By-Law, stormwater management practices that are designed, constructed, and maintained in accordance with the Massachusetts Stormwater Management Handbooks' design and sizing criteria may be presumed by the Board of Health DPW to be protective of Massachusetts water quality standards.
- 2.4 **Appeals of Action by the Board of Health DPW.** A decision of the Board of Health DPW shall be final. Further relief of a decision by the Board of Health DPW made under this By-Law shall be reviewable in the Superior Court in an action filed within 60 days thereof, in accordance with M.G.L. Chapter 249 ~~§~~ Section 4.

3. STORMWATER PERMIT AND ADMINISTRATIVE APPROVAL PROCEDURES

Permit and administrative approval procedures and requirements, including permit submittals, right-of-entry agreement, fee schedule, ~~and public hearing~~ notification and input process, shall be defined and included as part of the Regulations promulgated under Section 2.2 of this By-Law. Public notification requirements may be waived for Administrative Stormwater Management Approval applications.

4. PERFORMANCE STANDARDS

Criteria for erosion and sediment control and post-construction stormwater management, including stormwater performance standards, shall be defined and included as part of the Regulations promulgated under Section 2.2 of this By-Law.

5. WAIVERS

- 5.1 The Board of Health DPW may, at its discretion and after due consideration, decide to waive and exempt strict compliance with any requirement of this Town of Billerica

Stormwater Management By-Law or the Regulations promulgated hereunder, where it makes a written finding that such action is:

- A. Allowed by federal, state and local statutes and/or regulations;
- B. In the public interest; and
- C. Consistent with the purpose and intent of the Town of Billerica Stormwater Management By-Law and its Regulations.

5.2 Criteria for granting a waiver shall be defined and included as part of the Regulations promulgated under Section 2.2 of this By-Law.

~~5.3 Any waiver requests shall be discussed and voted on at the public hearing for the project.~~

6. ENFORCEMENT

The ~~Board of Health~~ DPW, or its authorized agent, shall enforce this By-Law and resulting regulations, orders, violation notices, and enforcement orders, and may pursue all criminal and civil remedies, including injunctive relief and monetary damages and costs of litigation and attorney fees, for such violations and for abatement and mitigation and compliance actions taken by the ~~Board of Health~~ DPW. ~~As an alternative to criminal prosecution or civil action, the Board of Health may elect to utilize the non-criminal disposition procedure set forth in Chapter 1, Section 19 of the Board of Health Regulations, and General By-laws Article XIV. To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Board of Health's agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this By-law and may make or cause to be made such examinations, surveys or sampling as the Board of Health deems reasonably necessary to determine compliance with a permit issued under this By-law. Enforcement shall be further defined and included as part of the Regulations promulgated under Section 2.2 of this By-law.~~

6.1 Criminal and Civil Relief.

- A. Any person who violates the provisions of this By-Law, or any associated regulations, permit, approval or order issued thereunder, may be subject to criminal penalties and prosecution in a court of competent jurisdiction and/or a fine of \$300 per violation. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- B. The DPW may seek injunctive relief in a court of competent jurisdiction restraining a person from activities which would create further violations or compelling thea person to perform abatement or remediation of the violation.

6.2 Orders.

- A. The DPW or its authorized agent may issue a written order to enforce the provisions of this By-Law or any associated regulations, permit, and/or approval. Violations include, without limitation, failure to obtain a Stormwater Management Permit or Administrative Stormwater Approval for an activity subject to this By-Law, or failure to follow the requirements of the permit and the related Erosion and Sedimentation Control Plan, or Operations and Maintenance Plan or any other authorization issued pursuant to this ~~bylaw~~ By-Law or regulations issued hereunder. The written order may require the violator to remediate the non-compliance and/or any adverse impact caused by it, including without limitation:

- (1) A requirement to cease and desist from the land-disturbing activity until there is compliance with the By-Law and provisions of the Stormwater Management Permit or other authorization;
- (2) Maintenance, installation or performance of additional erosion and sediment control measures;
- (3) Monitoring, analyses, and reporting;
- (4) Remediation of erosion and sedimentation resulting directly or indirectly from the land-disturbing activity;
- (5) Construction, reconstruction, repair or maintenance of stormwater BMPs or any other aspect of the post-construction stormwater management system;
- (6) Remediation of adverse impacts resulting from improper construction or operation of the post-construction stormwater management system; and/or
- (7) A requirement to eliminate discharges, directly or indirectly, into the Municipal Separate Storm Sewer, a watercourse or into the Waters of the Commonwealth.

B. If the DPW or its authorized agent determines that abatement or remediation of contamination is required, the order shall set forth a deadline by which such abatement or remediation must be completed. Said order shall further provide that, should the violator or property owner fail to abate or perform remediation within the specified deadline, the Town of Billerica may, at its option, pursue a court order allowing the Town to undertake such work, and expenses thereof shall be charged to the violator.

C. Within 30 days after completing all measures necessary to abate the violation or to perform remediation, the violator and the property owner will be notified of the costs incurred by the Town of Billerica, including administrative costs. The violator or property owner may file a written protest objecting to the amount or basis of costs with the DPW within 30 days of receipt of the notification of the costs incurred. If the amount due is not received by the expiration of the time in which to file a protest or within 30 days following a decision of the DPW affirming or reducing the costs, or from a final decision of a court of competent jurisdiction affirming or reducing the costs, the costs shall constitute a municipal charge for purposes of G.L. c.40, Section 58, and a lien may be imposed on the property for the amount of the unpaid charge, pursuant to G.L. c.40, Section 58. Interest shall begin to accrue on any unpaid costs at the statutory rate provided in M.G.L. c. 59 Section 57 on the 31st day after the costs first become due.

6.3 Noncriminal disposition. As an alternative to criminal prosecution or civil action, the Town of Billerica may elect to utilize the noncriminal disposition procedure set forth in M.G.L. c. 40, Section 21D, in which case designated agents of the DPW shall be the enforcing persons. The penalty for the first violation shall be a warning. The penalty for the second violation shall be \$100. The penalty for the third and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

- 6.4 Entry to perform duties under this bylaw. To the extent permitted by local, state or federal law, or if authorized by the owner or other party in control of the property, the DPW, its agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the DPW deems reasonably necessary.
- 6.5 Appeals. The decisions or orders of the DPW shall be final. Further relief shall be appealed to a court of competent jurisdiction.
- ~~6.1~~ Remedies not exclusive. The remedies listed in this section are not exclusive of any other remedies available under any applicable federal, state or local law.

Section 7. Severability

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence, or clause of this By-Law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

Submitted by the Town Manager, authorized by Select Board

Finance Committee recommends approval.

Article 38 Explanation: This By-Law effectively controls construction site runoff and post-construction stormwater runoff during construction or land disturbance activity. This By-Law will allow the Town to take actions to protect Billerica's natural resources and public and private property from the effects of unmanaged stormwater runoff. This By-Law has been reviewed by Town staff, including the Town Manager, Building Inspector, Board of Health staff, Planning Board staff, Conservation staff and the Department of Public Works. The main difference between this version of the bylaw and the prior version is that the Stormwater Authority will be changed from the Board of Health to the Department of Public Works and certain smaller scale land disturbance activities will be subject to an Administrative Stormwater Approval rather than a Stormwater Management Permit.

ARTICLE 39 - TO VOTE TO ACCEPT CHAPTER 41, SECTION 110A OF THE MASSACHUSETTS GENERAL LAW

To see if the Town will vote to accept the provisions of M.G.L. Chapter 41, Section 110A, treating Saturdays as legal holidays for purposes of the General Laws; and further, in connection therewith, to amend the General By-Laws, Article 1, Town Meeting/Elections; Section 3, Elections, by numbering the existing paragraph therein as 3.1, and inserting therein a new paragraph 3.2 as follows:

- 3.2 Consistent with the Town's acceptance of the provisions of M.G.L. Chapter 41, Section 110A, Saturdays shall be treated as legal holidays for purposes of calculation of election-related dates.

Or act in relation thereto.

Submitted by Town Clerk Shirley E. Schult

Finance Committee recommends approval.

Article 39 Explanation: Statutory Reference: M.G.L. Chapter 41, Section 110A. Any public office in any city or town may remain closed on any or all Saturdays as may be determined from time to time, in a city of the city council, subject to the provisions of the city charter, or in a town, by vote of the town at a special or regular town meeting, and the provisions of section nine of chapter four shall apply in the case of such closing of any such office on any Saturday to the same extent as if such Saturday were a legal holiday.

ARTICLE 40 - TO INCREASE INCOME LIMITS ON M.G.L. CHAPTER 59, SECTION 5, CLAUSE 41C (SENIOR EXEMPTION)

To see if the Town will vote in accordance with M.G. L. Chapter 59, Section 5, Clause 41D, to increase the whole estate allowance for applicants for real estate tax exemption under M.G. L. Chapter 59, Section 5, Clause 41C annually by an amount equal to the increase in the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics, for such year, with the Department of Revenue to annually inform the Town of the amount of this increase; or act in relation thereto.

Submitted by the Board of Assessors

Finance Committee recommends approval.

Article 40 Explanation: The Board of Assessors seeks to increase the minimum asset and income amounts for Clause 41C by the COLA (Cost of Living Adjustment) as determined by the Department of Revenue. The current asset limit is single \$40,000; \$55,000 for married and all co-owners; must have an income of less than \$26,937 if single, \$40,404 if married. These income and asset limits have not been adjusted in years and are not in line with current inflation rates and cost of living increases (M.G.L. Chapter 59, Section 5, Clause 41D).

ARTICLE 41 - RECORDING OF PUBLIC MEETING POLICY

To see if the Town will vote to amend the Town's General By-Laws, Article XV, procedures, by inserting therein the new subsection 6, "Recording of Public Meetings", as follows; or act in relation thereto.

6. RECORDING OF PUBLIC MEETINGS

(a) Public meetings, public hearings and Working sessions shall be held in a hybrid fashion allowing remote access as well as in person. Public Comment will also be recorded with Residents given a minimum of 5 minutes to speak. All sections of meetings except when Boards or Committees enter Executive Session will be recorded.

The recording does not replace Open Meeting Law requirements such as the written minutes and a transcript of the recording will not be prepared.

The recording may be used by staff to assist with the preparation of the minutes or by Boards or Committees to clarify a dispute or query relating to the minutes that is raised during a subsequent meeting under the section, Confirmation of Minutes. Recordings will not be edited. This will remain in effect as applicable under M.G.L. Chapter 30A, Section 20G.

(b) This By-Law shall apply to the following Boards, Committees and Commissions:

- 1) **Board of Health**
- 2) **Capital Facilities Needs Committee**
- 3) **Community Preservation Committee**
- 4) **Conservation Commission**
- 5) **Diversity, Equity, and Inclusion (DEI) Committee**
- 6) **Finance Committee**
- 7) **General By-Law Review Committee**
- 8) **Historical Districts Commission.**
- 9) **Open Space & Recreation Plan Committee**

- 10) **Planning Board**
- 11) **Select Board**
- 12) **Billerica Substance Awareness and Prevention Committee**
- 13) **Zoning Board of Appeals**
- 14) **Zoning By-Law Review Committee By-Law**
- 15) **Board of Assessor's**
- 16.) School Committee**

The unedited recording of all meetings will be archived on file with the Town.
An unedited recording of the last two meetings will be made available on the Town's website.

Requests for copies of Board or Committee meetings recordings shall be subject to the requirements of the Massachusetts Public Records Law.

Submitted by the John J. Burrows, Select Board Member

Finance Committee has not yet made final recommendation.

ARTICLE 42 - THIS ARTICLE HAS BEEN WITHDRAWN

And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof, one copy at Augusta Market, 599 Boston Road, one copy at Belly Buster Restaurant, 306 Boston Road, one copy at the Billerica Center Police Station, 6 Good Street, one copy at the Billerica Center Post Office, 460 Boston Road, one copy at the Billerica Public Library, 15 Concord Road, one copy at the Billerica Town Hall, 365 Boston Road, one copy at the East Billerica Fire Station, 295 Salem Road, one copy at Market Basket, Towne Plaza, 700 Boston Road, one copy at the Ninety-Nine Restaurant, 160 Lexington Road, one copy at the North Billerica Fire Station, 21 Lowell Street, one copy at the North Billerica Post Office, 95 Boston Road, one copy at the Nutting Lake Post Office, 612 Middlesex Turnpike, one copy at the Pinchurst Fire Station, 832 Boston Road, one copy at the Pinehurst Post Office, 880 Boston Road, one copy at Sal's Pizza, 328 Boston Road, one copy at Stelio's Family Restaurant, 293 Boston Road and one copy at the West Billerica Fire Station, 359 Treble Cove Road.

Given under our hands this 25th day of April 2023.

SELECT BOARD OF BILLERICA


MICHAEL A. RILEY, CHAIRMAN

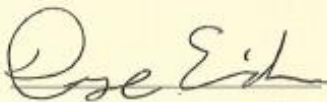

KIMBERLY J. CONWAY, VICE CHAIRMAN


ANDREW N. DESLAURIER, SECRETARY


MICHAEL S. ROSA, MEMBER


JOHN J. BURROWS, MEMBER

A true copy attest


Constable, Town of Billerica

Part V – Finance Committee Report and Recommendations FY24

TO TOWN MEETING FY 2024

On behalf of the Finance Committee I wish to welcome all veteran and newly elected Town Meeting Representatives to the 2023 Annual Spring Town Meeting.

The primary function of the Finance Committee is to provide Town Meeting with objective and well-informed financial recommendations on the Budget and all Warrant Articles, in an effort to assist Town Meeting in its deliberations. As Town Meeting Representatives, you are responsible for making the final decisions.

The Committee has met with the Town Manager, Superintendent of Schools, Superintendent-Director of Shawsheen Valley Technical High School and Department Heads as well as the petitioners of all Warrant Articles and has made a thorough review of all the information made available to it. The Committee strives to ensure that the Town is providing the needed and requested services the residents have come to expect. The Committee continues to support sound financial planning that includes funding recurring expenses with recurring revenue and non-recurring expenses and capital purchases with non-recurring revenue. The Committee continues to support the five-year capital budget, and long term capital planning as well as the funding of the debt stabilization account established to mitigate all yearly debt that exceeds the \$9.066 million annual Debt Service commitment.

The FY24 budget of \$178,638,076 represents a total 2.70% increase to the overall Budget over FY23 including a 3.92% increase on the School side and a 6% (\$600,000) increase in the Shawsheen Tech assessment. The main budget increase drivers for the Billerica Public Schools are, personnel step increases and COLA's, Special Education out-of-district cost increases and Special Education in-district staff increases and a 14% increase in out-of-district placements coming into the district. The main Shawsheen budget increase drivers being \$475,000 for pool area wall repairs as well as health insurance and transportation fuel increases. Funding for the Sewer Expansion Program and Public Water infrastructure continues and projects are on schedule for both systems. Both of these programs represent a total of 53% of the total Town Debt Service this year. Again this year our total debt payment will exceed the \$9.066 million self-imposed cap and the excess debt payment will be supplemented by the Debt Stabilization Account negating the impact the excess debt payment would have had on the tax levy. The Roadway Improvement Program continues with an increase in funding at the Town level as well as an increase in Chapter 90 funds from the State for a total funding of \$2 million. Town and School Maintenance Programs funding continues as well as is a 15% increase in funding of the OPEB Trust Fund in keeping with Town policies to address those areas. The major budget cost drivers continue to be in the areas of Personnel and Shared Costs with a percent of budget total of 51.64% and 26.22% respectively. Health Insurance and County Retirement Assessment costs also continue be major cost drivers with a percent of total budget of 9.96% and 9.58% respectively.

Major budget changes for FY24 are: In the Town Manager Budget, an increase to the Town Managers compensation of 3% due to a new contract; a wage adjustment for the Assistant Town Manager position to remain competitive; the hiring of a new Confidential Secretary for the Select Board; the upgrading of a Principal Clerk to a Head Clerk position in the Planning Department, with a corresponding increase in responsibilities and a \$619,770 increase in the Town Solid Waste Budget due to a new negotiated solid waste contract based on large increases in fuel costs and tipping fees for both solid waste and recycling. Conversely, the Town saw savings in the Town Clerks office due to a retirement (-\$34,667); Town System wide (-\$150,000) due to savings from purchase of new streetlights and a reduction in retirements; Police Department (-\$267,478) due to retirements.

On the revenue side, the three main sources of municipal revenue are property taxes including new growth, local aid and local receipts. Property taxes continue to be the main source of revenue comprising 72 % of the FY24 revenues with local aid comprising 13% (projected \$27,585,698) and local receipts comprising 7%. New Growth is once again conservatively funded at \$750,000 and the outlook for future new growth remains positive. Over the last ten years property taxes have comprised a larger and larger share of the total revenue as local aid and local receipts, while remaining level, have not kept pace with increased costs. Other Receipts are expected to increase slightly with the FY24 estimate increasing around 2%.

I am pleased to report that once again this year the Town will not be taxing to the maximum allowed under Proposition 2 ½ . This year's budget reflects just over \$27 million dollars in excess levy capacity. This is the thirteenth year in a row that that the Town has had excess levy capacity. As a result of this particular fiscal policy Billerica ranked fourth in terms of excess levy capacity when compared to the 351 cities and towns in the Commonwealth and is the highest among all neighboring cities and towns including Lowell.

The Wastewater Enterprise Budget rose by a little under \$28, 000 over FY23. This small increase is attributed to the excellent job done by the department in controlling and budgeting for chemicals. On the revenue side, 70% of the Wastewater budget comes from fees and 30% is subsidized by the General fund. The subsidized portion of the budget is made up mostly of Wastewater debt accrued prior to the creation of the Enterprise fund. The Water Enterprise Budget saw a 1.83% increase made up mostly of step increases and contractual obligations. On the revenue side, 70% of the Water budget revenue comes from fees and 30% is subsidized by the General fund. As with the Wastewater budget, the subsidized amount of the Water budget is made up of debt, accrued prior to the creation of the Enterprise budget. Both Water and Wastewater continue their maintenance schedules to both plants and service lines, repairing and replacing as needed.

The FY24 Budget reflects the adjustments needed to provide not only a balanced budget, but one that continues to provide the citizens of the Town with the services they require. Some of the adjustments have been in the area of personnel on both the Town and School sides. These personnel adjustments came either through attrition, addition or reassignment to other positions to provide better and needed service in those areas. As always we caution that future adjustments to the budget or the budgeting process may be necessary depending on how the economy performs. The Administration and the Finance Committee will continue to monitor the State and country's economic situation in the

coming months so as to react to any conditions which may adversely affect the financial position of the Town.

I would like to thank the members of the Finance Committee, Department Heads and the Administration for their time, support and commitment in preparing for this Spring Town Meeting.

Respectfully submitted,
David Gagliardi - Chairman

Town Manager's Budget Message



MEMORANDUM

TO: All Department Heads, Boards, Committees and Commissions

FROM: John C. Curran, Town Manager 

DATE: December 7, 2022

SUBJECT: Fiscal Year 2024 Budget Process and Timeline

As provided in the Billerica Town Charter adopted March 3, 1979 and revised in 2017 in Section 3-3(8) the Town Manager shall prepare and submit a proposed budget to the Finance Committee, the budget process is being defined below to give you notice as to what the process is and the timeline and obligations that it requires. I have also attached a timeline table to this memo for your use.

Specifically, Section 3-3(8) states, “He (Town Manager) shall prepare and submit in the manner provided in Article 5, a proposed annual operation budget and a proposed capital outlay program.”

Article I, Section 6 of the Billerica General By-Laws requires the budget to be submitted to the Finance Committee at least 60 days prior to Town Meeting. Town Meeting will be called on May 2, 2023. Therefore, the budget must be submitted to Finance Committee by March 3, 2023. Accordingly, the budget will be ratified by the Select Board at the last regular meeting before this date – February 27th. The department head budget requests are due by Tuesday, January 3, 2022.

Budget Process

According to Massachusetts Department of Revenue (DOR) Commissioner Geoffrey Snyder preliminary revenue collections for November totaled \$2.382 billion, \$32 million or 1.3% less than actual collections in November 2021, but \$221 million or 10.2% more than benchmark.

FY2023 year-to-date collections totaled approximately \$13.946 billion, which is \$337 million or 2.5% more than collections in the same period of FY2022 and \$749 million or 5.7% more than the year-to-date benchmark.

Local receipts are strong and projected to remain that way in FY2024. New growth is the second highest ever recorded for the Town of Billerica. Consequently, this Office, through the budget process, is proceeding with a level service budget and proceeding ahead with Long –term capital planning unabated.

However, the Fiscal Year 2024 budget format will be more conservative than it was last year. Last year the Town budget had a higher levy increase than usual due to several factors. The school contract settlement added \$1.9 million to the levy on top of a school budget increase of \$1.9 million. Town capital was increased by \$500,000 and Town Government went up by \$1,000,000. Additionally, 43% of the increase in the median single family tax bill was attributed to residential value shift. Therefore, this office is directing departments to submit a level service budget. Any additions must be offset by budget reductions in other parts of your budget. This directive is intended to minimize impacts of non-discretionary spending items.

The Town's retirement contribution is expected to increase similarly to last year at \$941,525 or 6.50% and Health Care is projected to increase as well.

The collective bargaining agreements for BMEA, Paramedics, Police A & B and Police Dispatch expired on June 30, 2022. The Town is expecting to settle with Firefighters, Fire Alarm, Clerical and Department Heads. These collective bargaining agreements are expiring on June 30, 2022. This office will likely submit warrant articles for new contracts at Town Meeting. The Town is currently engaged with the collective bargaining units negotiating the next round of contracts and it is anticipated that some of these will impact the FY2024 budget.

Budget files will be distributed over the next week. Please do not make changes to the Excel spreadsheets. The expended year to date column will be left blank and will be filled in later by the Accounting Department. Please do not overwrite formulas. Please ask for assistance from this office if you are unsure of how to input budget data. Listed below are the general budget guidelines to assist you in this process.

Personnel

- All salaries should be calculated on 52.2 weeks.
- Do not attempt to upgrade any employees in your budget submission.
- Do not add hours to part-time employees.
- Employees should receive step raises.

Expenditures

- Level fund electric and natural gas bills.

Capital

- One-time expenses up to \$10,000 should be included in the Supplies and Expenses line item (5400).
- One-time expenses above \$10,000 should be included in a separate Capital Budget.

Five-Year Capital Budget

- Please prepare a Five-Year Capital Budget, as well as a long-term Capital Plan.
- It is okay for this budget to be a wish list.

Fiscal Year 2024 Financial Outlook

Town of Billerica

Fiscal Year 2024 Financial Outlook

An analysis of the health of Town Revenue Resources and anticipated significant cost drivers in the future.

The Town remains very strong financially. It is currently rated Aa2 by Moody's and an AA+ by S&P in January of 2022 –

“The rating reflects our view of the Town's very strong and growing economy, supported by Billerica's access to the Boston Metropolitan Statistical Area (MSA), with wealth and income indicators well above the national averages, as well as its stable financial operations. Notwithstanding a very minor draw on reserves after transfers out to the Capital Fund expected in fiscal 2021, Billerica maintains good financial flexibility, with available reserves remaining well above 20% of expenditures. The Town also maintains \$20.7 million in excess levy capacity. – S&P

The Town has experienced significant new growth – over \$4 million. The Home Depot Distribution Center is complete. The Billerica Mall project has under construction. There are several Life Science GMP projects permitted in Billerica. The Val housing project is complete and 90% occupied. All these projects provided real sustainable growth and good jobs to the region.

Local receipts were strong. Excise receipts were up. Local Aid was stable.

Revenue

The Town has an excess levy capacity of \$27 million – the highest ever and among the highest in the Commonwealth. This puts the Town in an excellent position for revenue resources in the foreseeable future. The significance of this may be better recognized by comparing this to the value of an equity loan. Homeowners often seek a pre-approved line of credit to do repairs or finance another family endeavor. It is often used in emergency cases.

Similarly, Towns with excess capacity have a line of credit to tap into if additional revenues are needed. The Town is currently planning to address some very specific large capital needs. The Town can tap into excess revenue capacity for this purpose. The Town is in the process of designing a new \$50

Million Public Works Facility as well as studying the possibility of constructing a new COA facility and a Recreational Facility. These latter two needs may be addressed as an intergenerational center. For planning purposes, a potential cost to these endeavors could be as much as \$35 Million. The Town continues to move forward on the completion of the Sewer Distribution System. This Comprehensive Wastewater Management Plan (CWMP) has a projected cost of \$200 Million over the next 20 years. The next Sewer project, Needs Area 4, will add 4.36 miles of sewer and will serve 199 homes. Once this project is completed, 88.6% of the Town will be on sewer.

Towns that do not have excess capacity do not have revenue for these purposes. Their only recourse is to seek a proposition two and a half override.

Additionally, the Town has been experiencing record new growth over the past nine years. The five-year average new growth is the highest it has been – \$3.7 million. Seventy-two percent of all costs are funded through the tax levy. The levy is the most dependable and predictable source of revenue. In Billerica's case, the levy has grown 3.57% as an average in the last five years. Last year's levy grew by \$7.4 million. This year's levy is expected to be a significantly less.

In addition, the Town receives Local Aid (state monies) and local receipts (Town fees, building, excise, etc.). Local Aid is stable but it does not grow significantly. The State has not significantly increased this funding since 2013. Historically the State reduces Local Aid in a down economy. However, they seem to have committed to level funding it during this pandemic. Consequently, Billerica uses the same number every year and for forecasting purposes. The Town currently receives approximately \$27.5 million in Local Aid.

The Town also receives local receipts that fund the General Fund in the amount of \$13 million and another \$5.75 million and \$6.75 million that fund the Water and Sewer Enterprise Funds respectively. Local receipts on average have increased 4% over the past five years. Water rates are slated to increase 3% a year to fund a \$50 million Capital Improvement Plan and wastewater rates are recommended for 6 to 7 percent increases to fund the Town's \$240 million Comprehensive Wastewater Management Plan, which includes expanding the sewer collection system for the last 10% of the Town.

The outlook for revenue expectations is positive in the short term and it is expected to be positive in the long term. Most major projects continue to move forward. 459R Billerica Avenue, a 775,000 sq. ft. development is completed and operational. The Billerica Mall site is well underway. The includes an Amazon Fresh Grocery Store, a 110 Grill and Starbucks, as well as 200 units of housing. The Housing, the supermarket and the sitework have advanced significantly over the last year.

All these projects and several others that are in the permit pipeline ensure that Billerica's revenue base for the future will remain strong and continue to grow.

Costs and Investments

Costs

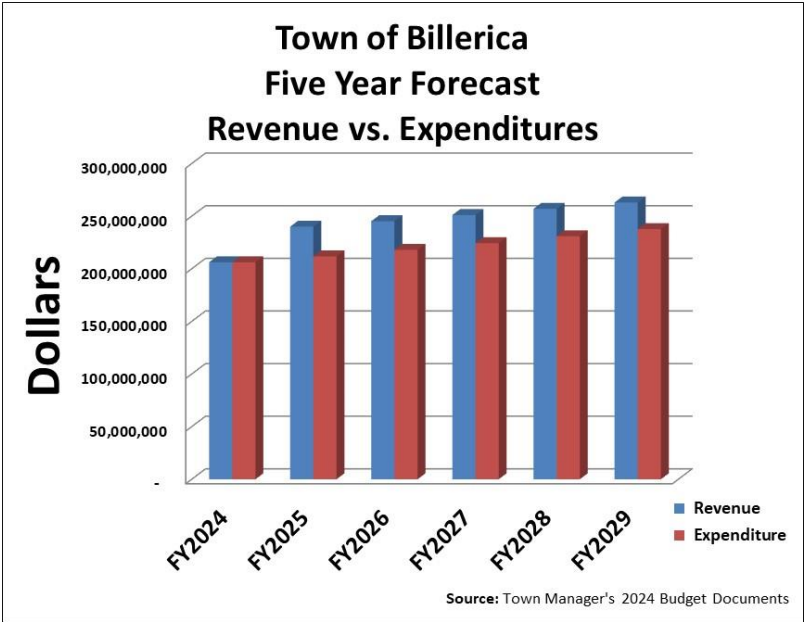
The strong revenue picture positions the Town well to handle many of the projected costs and investments ahead for the Town. The operating costs have several big drivers. Pension costs are on payment schedule to be fully vested by 2035. Each year the projected increase for pension costs is 6.50% out to 2037.

The OPEB Liability for the Town was as high as \$270 million. It is currently at \$248 million due primarily to two policies enacted by the Town. The first stops the practice of 90% health care coverage for retirees hired after July 1, 2016. The second was an annual appropriation starting at \$1 million scheduled to increase by 15% every year. This policy was adopted at the same time the meals tax was adopted by the Town. In the 2024 budget the Town is requesting an appropriation of \$2,313,061. The meals tax revenue is approximately \$500,000 annually. The Health Insurance is level funded this year due to a strong Health Care Trust Fund. Five Town labor contracts are currently being negotiated.

Investments

Long-Term Investments include the continued commitment to the new Billerica Memorial High School. The Town has issued \$93 million in debt and will issue an additional amount under \$7 million in the Spring. The Town has issued debt for the Pinehurst Fire Station and the demolition of the old Ditson and the Vining Schools. All these debt costs are being controlled by the implementation of a Debt Stabilization Fund and Policy. This involves the Town putting away funds over time to pay \$51.1 million in debt service over 21 years. This will help to reduce the impact these projects have on the tax rate.

The new Engine 3 Fire Station in Pinehurst is completed. This was a \$10 million project. Additionally, the Town is moving forward with a new Public Works Facility – this is a \$50 million project. The Howe School is completed and occupied by BATV. This was also a \$10 million project. The Town has just about completed an \$11 Million Peggy Hannon Rizza Complex. This included installation of two turf fields, a snack and meeting room facility two new softball fields and games and recreational space. Town has budgeted \$2.5 million annually for Capital and Infrastructure projects around Town. Additionally, the Town receives approximately \$1.325 million in Chapter 90 Funds the State for roadway improvements.



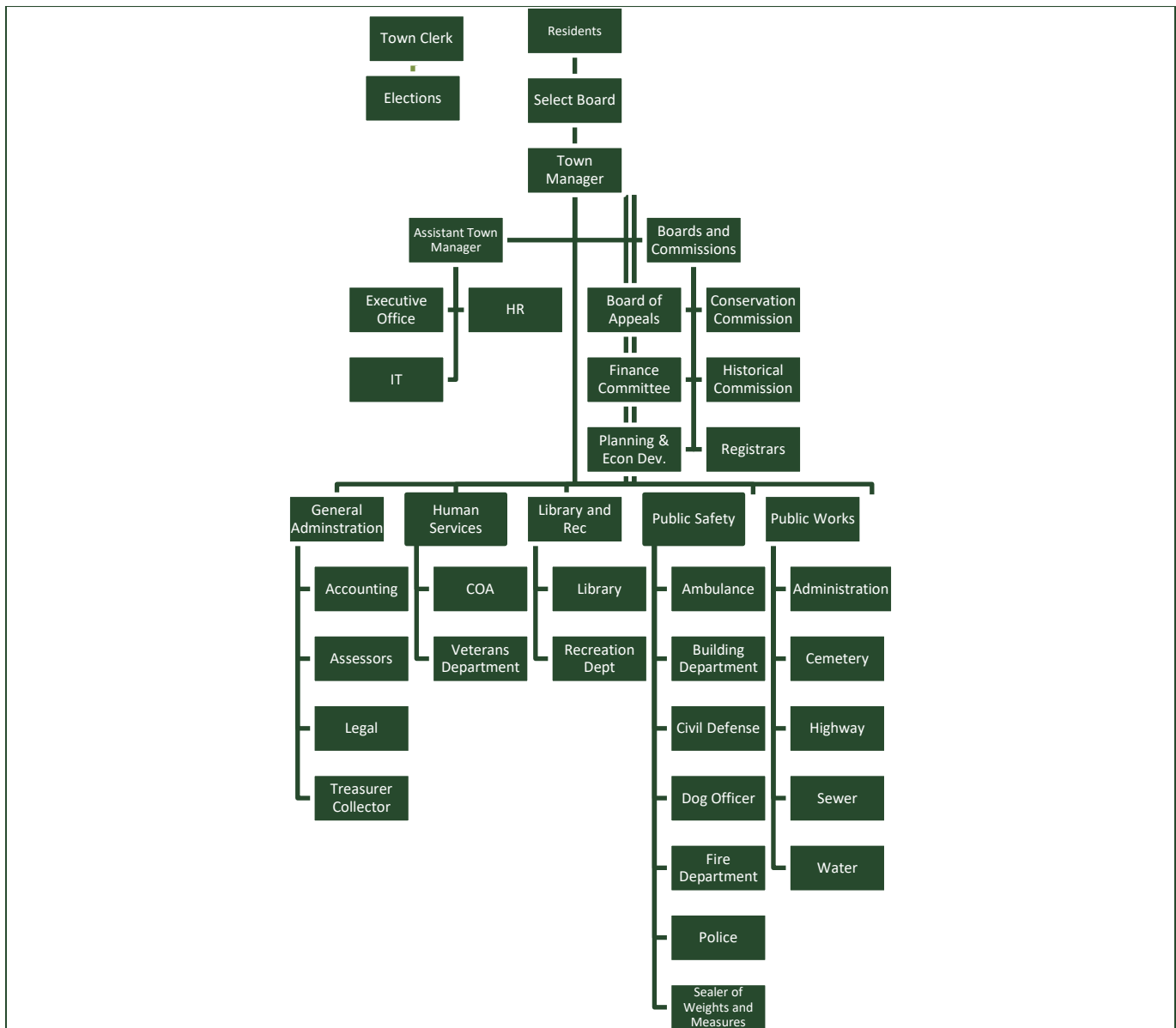
Five Year Forecast

Factoring all these anticipated revenues and expenditures shows the Town in an excellent position to continue investing in infrastructure and controlling costs. More detail of this analysis can be seen on page 47 of this report.

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Organizational Chart



A Citizens Guide to the Budget

Municipal budgets can be scary, confusing, and dense. Billerica’s annual budget is no exception. In past years the full budget document has totaled over 300+ pages. This budget will include a glossary of acronyms, definitions of commonly used terms, timelines, financial policies, and procedures to help educate the public on the future of the Town. Please take a few moments to learn about the process and important dates that we must abide by.

The Budget Process

The Town of Billerica’s current government structure was formulated in 1979. On the first Saturday in April the citizens of Billerica participate in the Town election.

During the Town election they have the opportunity to vote for the **Select Board**. The Board consists of five members, and is responsible for the leadership and coordination of Town affairs. Members are elected for terms of three years. The Selectmen appoint the **Town Manager** to be the Chief Administrator of the Town.

The Town Manager prepares the Capital and Operating Budget based on a judgment of the needs of the Town after consultation with department heads and the Finance Committee.

The budget is eventually presented to the Select Board and Finance Committee who then makes recommendations for the Town Meeting Members. At Town Meeting the budget will be debated and voted on. After successful passage the budget will take effect at the start of the fiscal year, July 1.

Budget Calendar FY24 (Approval 2024 Spring Town Meeting)

- July
Fiscal Year begins
- August / September
Budget Update / CIP Goals for Fall Town Meeting
- October
Fall Town Meeting (First Tuesday in October)
- November
Free Cash Certification
- December
Notify department heads, boards and committee about the budget directives for ensuing fiscal year
- January
Department head respondent deadline
- February / March
School Superintendent must provide TM with ratified School Budget

SB must ratify prior to Fincom Deadline

60 days prior to Town Meeting the TM will file a summary budget with FinCom
- May
Spring Town Meeting (First Tuesday in May)

Community Profile

Name: Town of Billerica

Settled:1652

Incorporated:1655

Total Area:26.4 square miles

County: Middlesex

Est. Population: 43,784

Form of Government:
Town Manager, Select Board, Representative Town Meeting

Town Manager: John C. Curran

School Structure: K-12

Town Hall Address: 365 Boston Road

The Town of Billerica is a medium sized suburban community located in Middlesex County. It is located 20 miles north-west of Boston along Route 3. Billerica is home to 43,784 residents many whom take advantage of the Billerica Public School system that runs K-12.

The Town of Billerica has a proud history. It was settled in 1652 and incorporated in 1655. The Town is made up of several neighborhoods that stretch the 26.4 square miles of land area. Each neighborhood has their own distinct characteristics that distinguish them from one another. Nutting Lake, North Billerica, Pinehurst, The Pines and Garden City are among the most popular areas to live.

The public school system consists of five elementary schools, two middle schools, and one high school. The Town is also proud to announce that the new high school has opened its doors for learning and the athletic use!

Billerica is also home to a large amount of commercial space. The Town is split in half by route 3, borders route 95, 495, and is not far from route 93. This makes the town an ideal partner for many commercial industries. Billerica has a state of the art technology park that includes business like EMD Serono and E-Ink. These companies are on the cutting edge of technology and medical research including cures for cancer. Billerica also has many restaurants and places to shop.

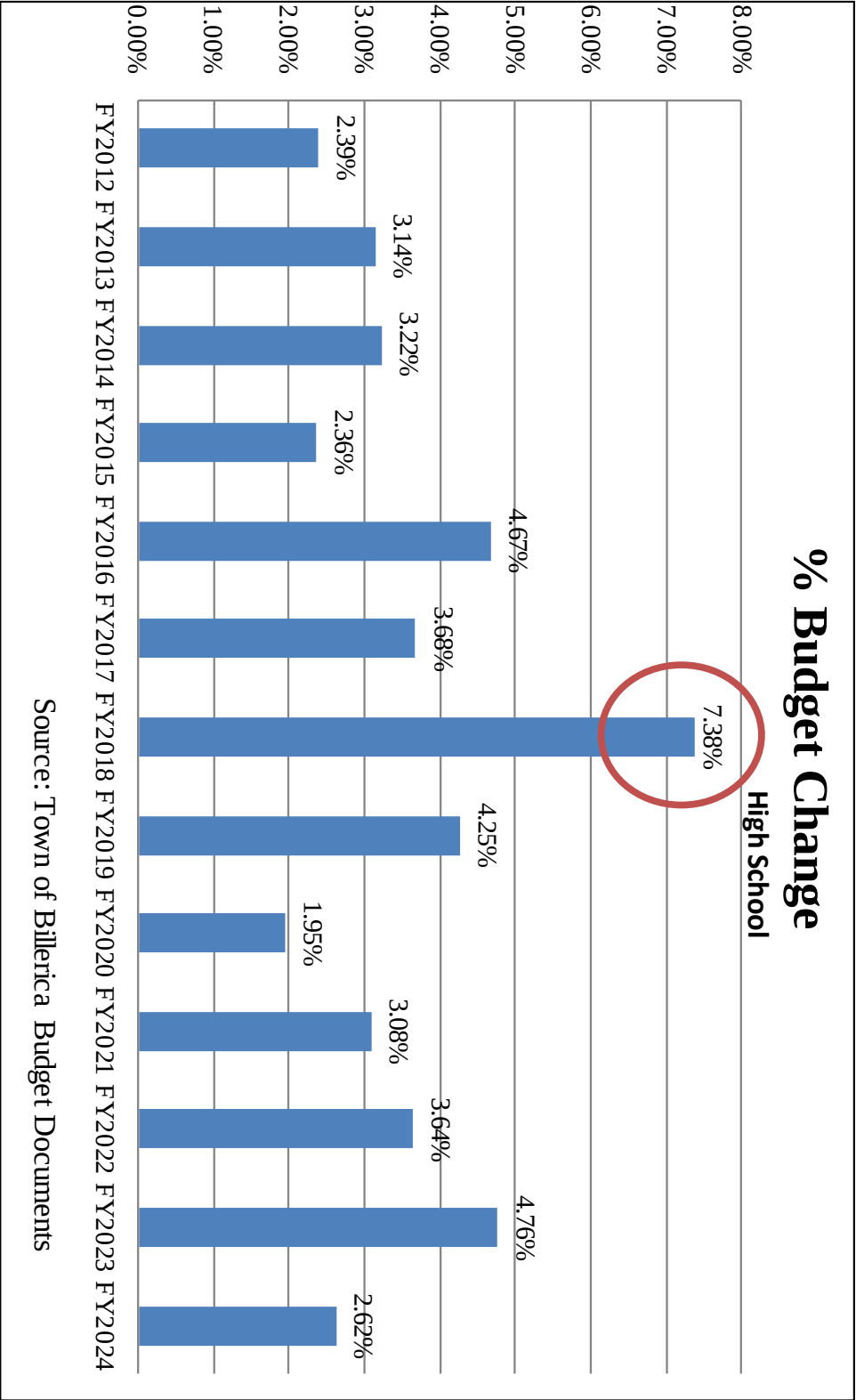
The Town is in a strong position financially and has a Aa2 rating from Moody's and a AA+ from Standard and Poor's. The Town also has over 25 million dollars of excess levy capacity. This has given the town flexibility to deliver high quality services to its residents while not taxing the full available amount.

The Town of Billerica is currently an exciting place to be. Future development, a recently completed new high school, and many other exciting opportunities are on the horizon.

Fiscal Year 2024 Budget Summary

Fiscal Year 2024 Budget Summary						
Department	FY2022 BUDGET	FY2023 BUDGET	FY2024 BUDGET	\$ INC/DEC	% INC/DEC	
General Government	\$ 8,136,098	\$ 8,682,319	\$ 8,491,016	\$ (191,303)	-2.20%	
Public Safety	21,581,578	21,924,232	21,704,985	(219,247)	-1.00%	
Public Works	9,298,188	9,699,473	10,313,459	613,986	6.33%	
Library and Recreation	2,180,131	2,178,024	2,229,342	51,318	2.36%	
Human Services	944,856	875,911	826,443	(49,468)	-5.65%	
Total Town Departments	42,140,851	43,359,959	43,565,245	205,286	0.47%	
Billerica Public Education	69,433,698	73,447,001	76,326,794	2,879,793	3.92%	
Shawsheen Technical	10,101,796	10,011,652	10,618,654	607,002	6.06%	
Total Education	79,535,494	83,458,653	86,945,448	3,486,795	4.18%	
Town/School Shared Costs	44,743,732	47,717,831	48,734,385	1,016,554	2.13%	
TOTAL	\$ 166,420,077	\$ 174,536,442	\$ 179,245,078	\$ 4,708,635	2.70%	
Water Enterprise Fund Budget	\$ 7,184,434	\$ 7,315,982	\$ 7,583,942	\$ 267,960	3.66%	
Wastewater Enterprise Fund Budget	\$ 8,828,369	\$ 9,266,825	\$ 9,294,423	\$ 27,599	0.30%	
Total Budgets	\$ 182,432,880	\$ 191,119,249	\$ 196,123,443	\$ 5,004,194	2.62%	

Fiscal Year 2024 Budget Changes



Financial Recap FY24

TOWN OF BILLERICA FINANCIAL RECAP FISCAL YEAR 2024 SPRING					Page 1
	FINAL BUDGET FY20	FINAL BUDGET FY21	FINAL BUDGET FY22	FINAL BUDGET FY23	SPRING BUDGET FY24
<i>USES OF FUNDING (AMOUNTS TO BE RAISED):</i>					
APPROPRIATIONS:					
GENERAL FUND BUDGET (Includes all TM R&A)	143,587,194.00	148,290,309.00	152,835,680.00	160,051,444.00	163,823,369.00
School Contracts Budget Amendment					
Spring 2020 ATM Article 4, IUPE Budget Adjustment		41,000.00			
Spring 2020 ATM Article 5, IAFF Budget Adjustment		60,000.00			
Water Enterprise Budget	6,514,231.00	6,566,188.00	7,184,433.98	7,315,981.66	7,583,941.76
Water Enterprise Capital Budget					
Wastewater Enterprise Budget	8,738,789.00	8,388,219.00	8,828,369.00	9,266,825.00	9,294,423.00
CPA Budget Article	900,000.00	1,608,000.00	1,000,000.00	1,100,000.00	1,100,000.00
STM Overlay Appropriation					250,000.00
TOTAL APPROPRIATIONS	170,232,663.52	173,459,346.00	183,956,712.98	190,093,303.97	182,051,733.76
OTHER LOCAL EXPENDITURES / DEFICITS:					
TAX TITLE PURPOSES	50,000.00			50,000.00	50,000.00
CHARTER SCHOOL ASSESSMENT					
SCHOOL CHOICE					
COUNTY RETIREMENT	11,921,516.00	12,782,396.00	13,584,397.00	14,484,999.00	15,421,709.00
DEBT & INTEREST		41,500.00		196,608.00	196,608.00
FINAL JUDGMENTS	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
OVERLAY DEFICITS					
CHERRY SHEET OFFSETS	52,318.00	54,332.00	69,952.00	83,767.00	83,767.00
REVENUE DEFICIT					
SNOW / ICE DEFICIT	533,093.23	337,134.00	667,970.00	864,799.00	600,000.00
PROJECTED SNOW / ICE REIMBURSEMENT					
OVERLAY RESERVE	2,711,458.00	2,700,113.80	2,750,778.15	2,580,582.00	2,580,582.00
OTHER - MEDICARE/UNEMPLOYMENT					
OTHER - UNFORESEEN CHARGES/ASSESSMENTS					
TOTAL OTHER LOCAL EXPENDITURES	15,328,385.23	15,975,475.80	17,133,097.15	18,320,755.00	18,992,666.00
STATE AND COUNTY CHARGES	5,015,964.00	4,910,024.00	5,236,423.00	5,706,527.00	5,706,527.00
TOTAL USES OF FUNDING	190,577,012.75	194,344,845.80	206,326,233.13	214,120,585.97	206,750,926.76

	FINAL BUDGET FY20	FINAL BUDGET FY21	FINAL BUDGET FY22	FINAL BUDGET FY23	SPRING BUDGET FY24
<u>SOURCES OF FUNDING:</u>					
AMEND PY NEW GROWTH			196,636.00		
PROPERTY TAXES 2 1/2 LEVY LIMIT	138,304,396.00	145,413,418.00	152,963,054.00	161,608,505.00	170,042,787.00
NEW GROWTH	3,226,961.00	3,622,194.00	4,703,780.00	4,286,897.00	750,000.00
AMEND PY NEW GROWTH	335,392.00				
TOTAL PROPERTY TAXES	141,866,749.00	149,035,612.00	157,666,834.00	165,895,402.00	170,792,787.00
ADD CPA					
ADD DEBT EXCLUSION	6,013,156.73	5,614,093.75	5,588,843.75	5,674,376.00	5,454,293.75
DOR ROUNDING					
LESS EXCESS LEVY CAPACITY	-18,250,923.53	-21,543,740.18	-25,665,709.62	-26,566,422.00	-26,703,381.59
WATER LEVY	1,676,427.50	1,566,188.00	1,784,433.98	1,565,981.66	1,733,941.76
SEWER LEVY	3,208,486.00	2,588,219.00	2,428,369.00	2,516,825.00	2,444,423.00
GENERAL FUND LEVY	124,744,068.70	128,951,558.57	133,377,165.15	140,920,549.34	145,365,334.40
TOTAL PROPERTY TAXES - ADJUSTED	129,628,982.20	133,105,965.57	137,589,968.13	145,003,356.00	149,543,699.16

<u>SOURCES OF FUNDING (cont):</u>					
STATE ESTIMATED REVENUES:					
CHAPTER 70 - SCHOOL AID	19,348,854.00	19,348,854.00	19,489,674.00	19,777,194.00	19,777,194.00
CHARTER TUITION ASSESSMENT REIMBURSEME	109,710.00	97,524.00	77,854.00	257,451.00	257,451.00
SCHOOL LUNCH - OFFSET					
LOTTERY	6,183,385.00	6,183,385.00	6,399,803.00	6,745,392.00	6,745,392.00
VETERANS' BENEFITS	305,950.00	245,253.00	335,661.00	249,959.00	249,959.00
EXEMPTIONS - VETS, BLIND & SURVIVING SPOU	248,042.00	263,219.00	247,596.00	250,540.00	250,540.00
STATE OWNED LAND	140,493.00	139,497.00	172,480.00	221,395.00	221,395.00
PUBLIC LIBRARIES - OFFSET	52,318.00	54,332.00	69,952.00	83,767.00	83,767.00
TOTAL STATE ESTIMATED REVENUES	26,388,752.00	26,332,064.00	26,793,020.00	27,585,698.00	27,585,698.00

LOCAL ESTIMATED REVENUES:					
MOTOR VEHICLE EXCISE	6,500,000.00	6,500,000.00	6,750,000.00	7,150,000.00	7,150,000.00
OTHER EXCISES (HOTEL/MOTEL)	1,500,000.00	1,500,000.00	1,000,000.00	1,300,000.00	1,300,000.00
PENALTIES & INTEREST	350,000.00	350,000.00	400,000.00	400,000.00	400,000.00
P.I.L.O.T.	50,000.00	50,000.00	100,000.00	100,000.00	100,000.00
CHARGES FOR SERVICES - WATER					
CHARGES FOR SERVICES - SEWER					
FEES (Includes Ambulance Receipts)	2,500,000.00	2,500,000.00	2,500,000.00	2,500,000.00	2,500,000.00
DEPARTMENTAL REVENUE-LIBRARY	7,000.00	7,000.00			
DEPARTMENTAL REVENUE-CEMETERY	110,000.00	110,000.00	110,000.00	110,000.00	110,000.00
OTHER DEPARTMENTAL REVENUE	250,000.00	250,000.00	300,000.00	300,000.00	300,000.00
LICENSES & PERMITS	1,000,000.00	1,000,000.00	1,600,000.00	1,200,000.00	1,200,000.00
FINES & FORFEITS	125,000.00	125,000.00	70,000.00	70,000.00	70,000.00
INTEREST EARNINGS	225,000.00	225,000.00	245,000.00	245,000.00	245,000.00
MISC. STATE AND OTHER REVENUE	125,000.00	125,000.00	65,000.00	65,000.00	65,000.00
NON RECURRING REVENUE			365.00		
TOTAL LOCAL ESTIMATED REVENUES	12,742,000.00	12,742,000.00	13,140,365.00	13,440,000.00	13,440,000.00

	FINAL BUDGET FY20	FINAL BUDGET FY21	FINAL BUDGET FY22	FINAL BUDGET FY23	SPRING BUDGET FY24
ENTERPRISE REVENUE					
CHARGES FOR SERVICES - WATER	4,800,000.00	5,000,000.00	5,400,000.00	5,750,000.00	5,850,000.00
CHARGES FOR SERVICES - WATER BACKFLOW AND CROSS CONNECTION FEES					
CHARGES FOR SERVICES - NEW REVENUE					
CHARGES FOR SERVICES - SEWER	5,500,000.00	5,800,000.00	6,400,000.00	6,750,000.00	6,850,000.00
TOTAL ENTERPRISE REVENUES	10,300,000.00	10,800,000.00	11,800,000.00	12,500,000.00	12,700,000.00
OTHER AVAILABLE FUNDS:					
CPA REVENUE	900,000.00	1,608,000.00	1,000,000.00	1,100,000.00	1,100,000.00
CPA Appropriation			830,000.00	1,148,055.00	
Amount Certified for Tax Title Purposes					
WASTE WATER PLANT EXPANSION FUND		860,000.00	875,000.00		
WASTE WATER INFLOW / INFIL. FUND	237,000.00		50,000.00		
WATER CONSERVATION FUND	531,000.00	100,000.00	400,000.00		
SEWER RATE RELIEF					
BACKFLOW AND CROSS-CONN. FEES					
BOND PREMIUMS					
WATER CONSERVATION FUND May	110,000.00		65,000.00		
PREVIOUS WARRANT ARTICLES					
SALE OF LOTS & GRAVES TRUST	195,000.00		65,000.00	205,000.00	
CEMETERY PERPETUAL CARE INTEREST					
TELECOMMUNICATIONS REVOLVING					
WETLAND PROTECTION FUND					
DEBT STABILIZATION APPROPRIATION	950,000.00	1,160,000.00	1,774,447.00	2,012,616.97	2,012,669.60
DEBT STABILIZATION APPROPRIATION					
FREE CASH	7,482,052.00	2,253,200.00	7,500,000.00	5,627,000.00	
FREE CASH May Public Safety Contracts					
FREE CASH May	5,000.00				
WATER ENTERPRISE RETAINED EARNINGS		600,000.00	2,859,500.00	2,285,000.00	
WASTEWATER ENTERPRISE RETAINED EARNIN	500,000.00	1,050,000.00	860,000.00	2,095,000.00	
FREE CASH TO REDUCE THE TAX LEVY					
LOTTERY SURPLUS					
OVERLAY SURPLUS	389,429.39	3,000,000.00		1,000,000.00	250,000.00
STABILIZATION FUND SCHOOL					
STABILIZATION FUND TOWN					
OVERLAY SURPLUS School Contract					
RINK REVOLVING FUND	127,422.00	121,187.00	120,203.00	118,860.00	118,860.00
Reauthorization of Old Articles DPW Trucks					
Reauthorization of Old Article 25 AFTM 2019			443,750.00		
LAND FUND		213,500.00			
PEG Access Fund	90,374.72	160,320.00	159,980.00		
MISC. REVENUE FUNDS					
BUDGET TRANSFERS		110,000.00			
SIDEWALK FUND		128,610.00			
CHAPTER 90 - HIGHWAY					
TOTAL OTHER AVAILABLE FUNDS	11,517,278.11	11,364,817.00	17,002,880.00	15,591,531.97	3,481,529.60
TOTAL SOURCES OF FUNDING	190,577,012.31	194,344,846.57	206,326,233.13	214,120,585.97	206,750,926.76
PROJECTED SURPLUS (DEFICIT)	(0.44)	0.77	(0.00)	0.00	(0.00)

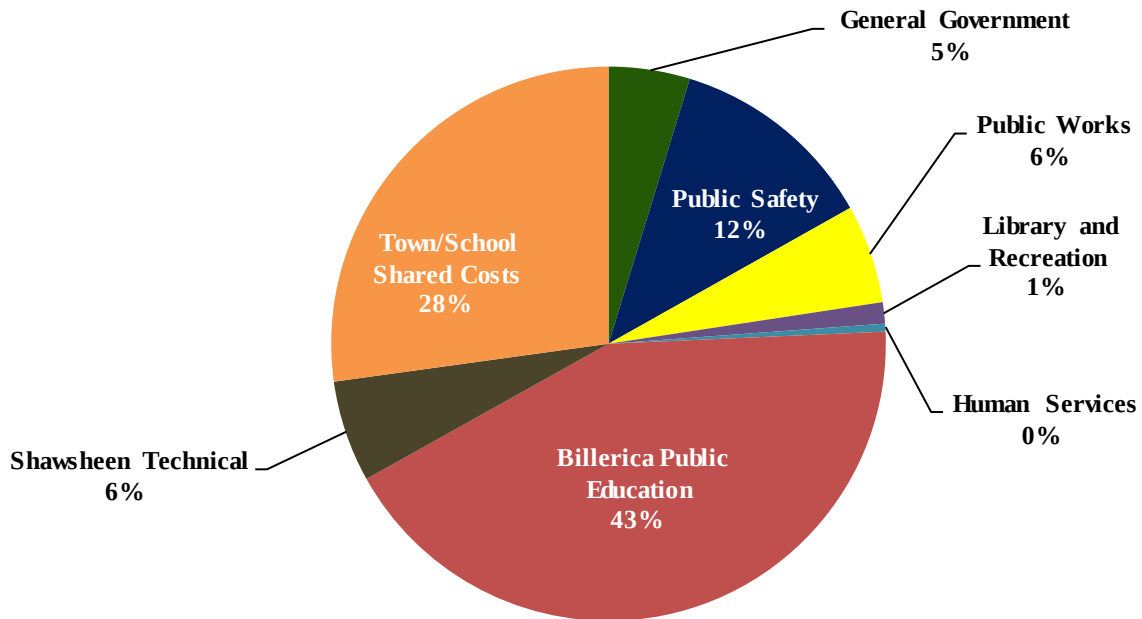
Financial Recap FY24

TOWN OF BILLERICA FINANCIAL RECAP FISCAL YEAR 2024 SPRING Summary Table

Uses of Funding	
FY2024 Budget	179,245,078.00
Water Enterprise Budget	\$ 7,583,942.00
Wastewater Enterprise Budget	9,294,423.00
STM Overlay Appropriation	250,000.00
Debt & Interest	196,608.00
Snow and Ice Deficit Projection	600,000.00
Overlay Appropriation	2,580,582.00
State and County Assessments	5,706,527.00
CPA Appropriation	1,100,000.00
Other Funded Items	133,767.00
PEG Access Article	-
Final Judgements	60,000.00
Total FY2024 Uses of Funding	\$ 206,750,927.00
Sources of Funding	
Total Property Taxes	\$ 149,543,699.00
Local Aid	27,585,698.00
Local Receipts	13,440,000.00
Water Enterprise Receipts	5,850,000.00
Wastewater Enterprise Receipts	6,850,000.00
CPA Revenue	1,100,000.00
Miscellaneous Funds	2,012,670.00
Overlay Surplus	250,000.00
PEG Access	-
Rink Revolving Fund	118,860.00
Total FY2024 Sources of Funding	\$ 206,750,927.00
Difference	\$ -

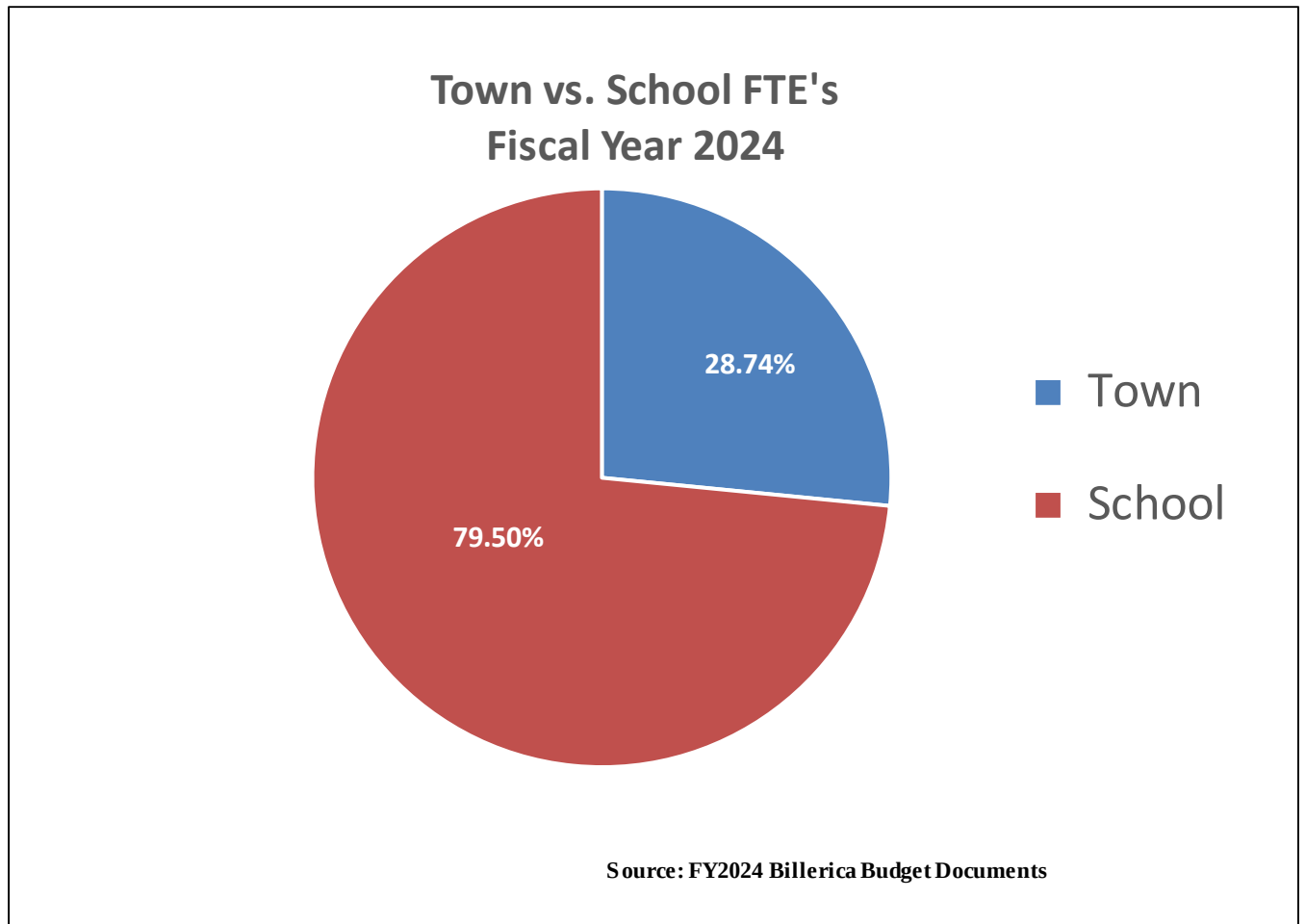
Allocation of Resources FY24

FY2024 Allocation of Resources

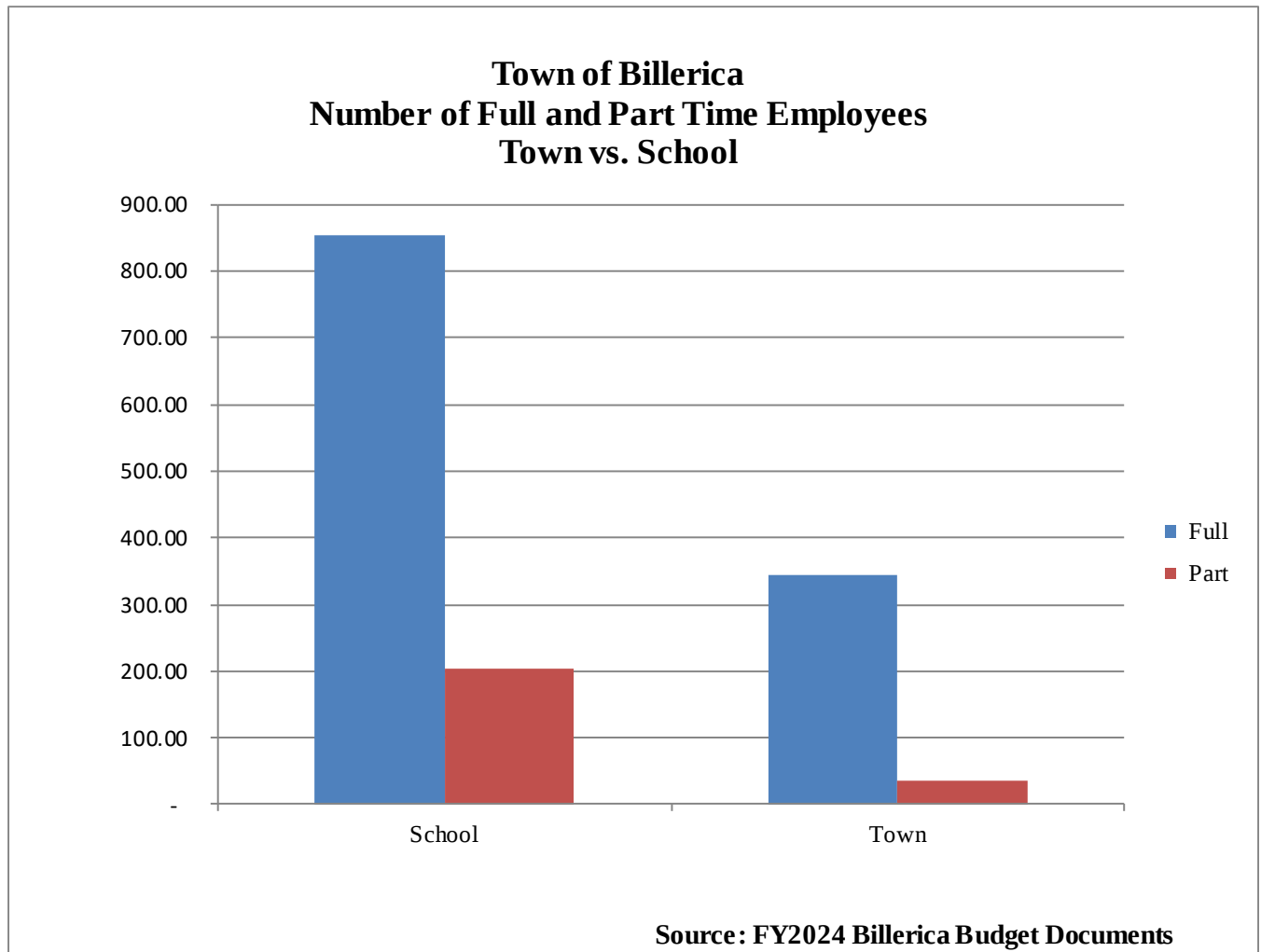


Source: FY2024 Billerica Budget Documents

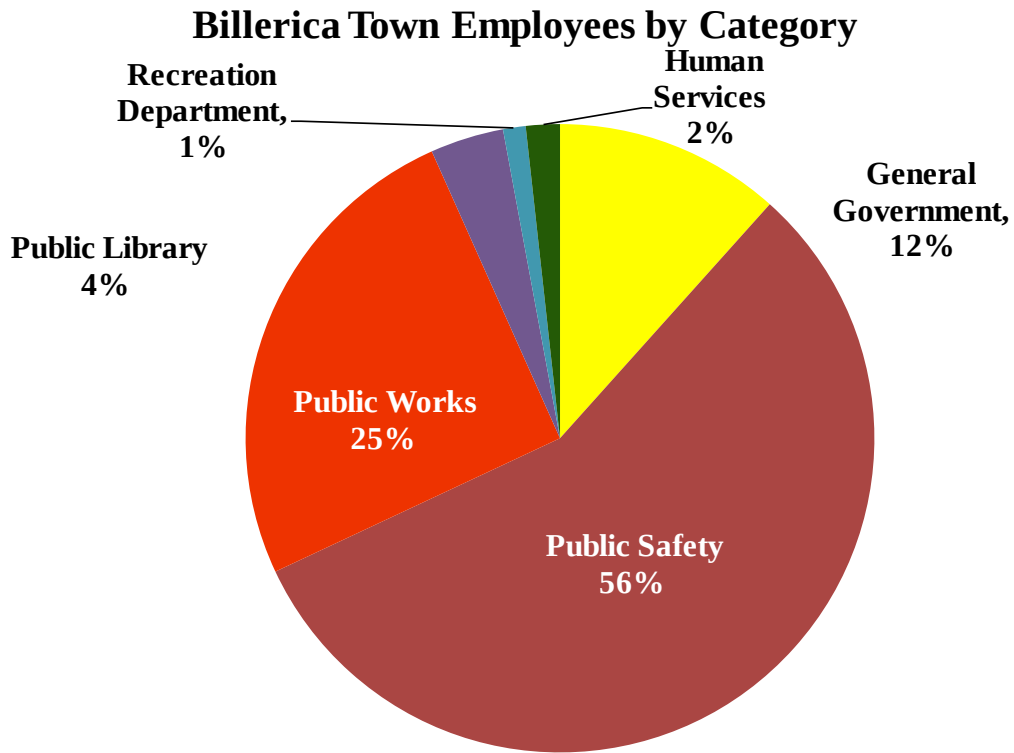
FTE Analysis



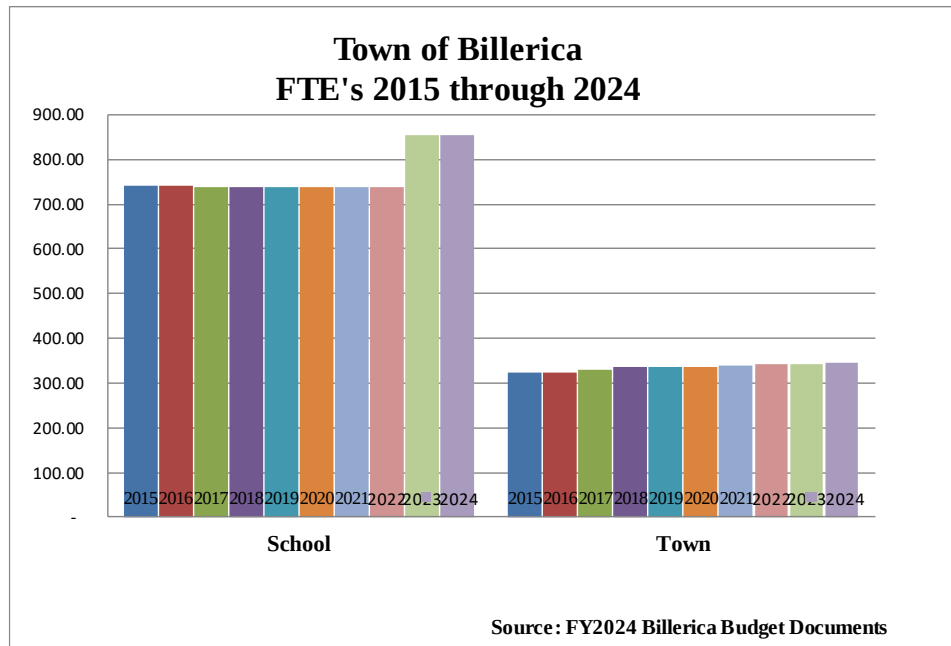
FTE Analysis



FTE Analysis



Source: FY2024 Billerica Budget Documents



Source: FY2024 Billerica Budget Documents

FTE Analysis

Town of Billerica Number of Employees

	School	Town	Total
Full	853.00	344.00	1,197.00
Part	204.00	37.00	241.00
Total	1,057.00	381.00	1,438.00

Town of Billerica Number of FTEs

	School	Town	Total
2015	741.00	322.00	1,063.00
2016	741.00	322.00	1,063.00
2017	737.00	329.50	1,066.50
2018	737.00	335.00	1,072.00
2019	737.00	336.00	1,073.00
2020	737.00	336.00	1,073.00
2021	737.00	340.00	1,077.00
2022	737.00	342.00	1,079.00
2023	853.00	343.00	1,196.00
2024	853.00	344.00	1,197.00

Billerica Town Employees by Category Fiscal Year 2024

	FTEs	Percentage
General Government	40	12%
Public Safety	194	56%
Public Works	87	25%
Public Library	13	4%
Recreation Department	4	1%
Human Services	6	2%

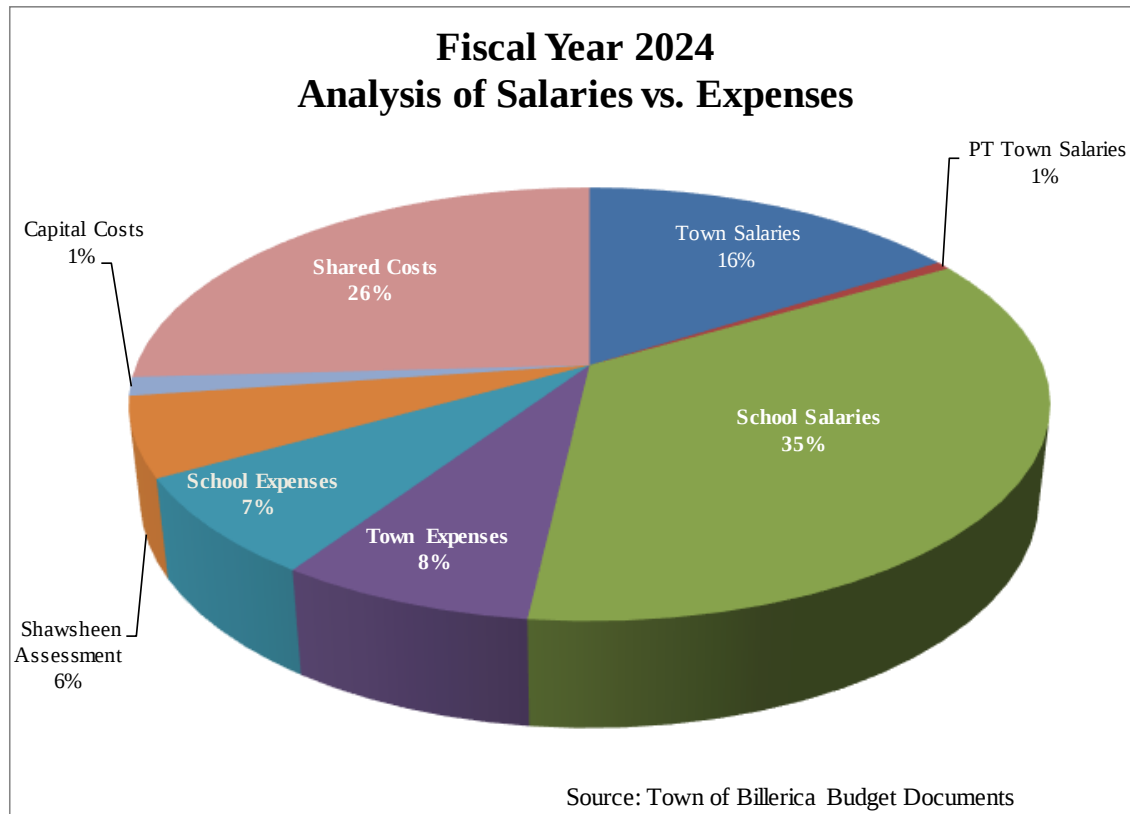
Total	344	100%
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FY24 Budget Summary By Cost Center

FISCAL YEAR 2024 BUDGET SUMMARY BY COST CENTER

			FY2022 BUDGET	FY2023 BUDGET	FY 2024 BUDGET	\$ INC/DEC	% INC/DEC	% Budget
Personnel								
Town Salaries	5110	Personnel	22,689,806	23,410,085	23,186,967	(223,117)	-0.95%	12.94%
PT Town Salaries	5120	Permanent Part Time	1,043,987	1,110,557	1,094,845	(15,712)	-1.41%	0.61%
Town Salaries	5132	Flushing Program	-	-	-	-	0.00%	0.00%
Town Salaries	5150	Temporary/Seasonal	-	-	-	-	0.00%	0.00%
Town Salaries	5130	Overtime	2,098,241	2,140,056	2,138,690	(1,366)	-0.06%	1.19%
Town Salaries	5131	Snow Overtime	70,000	70,000	70,000	-	0.00%	0.04%
Town Salaries	5190	Contractual Obligations	3,439,019	3,391,460	3,272,158	(119,302)	-3.52%	1.83%
	xxxx	Contract Settlements	-	-	-	-	0.00%	0.00%
School Salaries	5166	School Salaries	56,079,514	59,692,192	61,930,649	2,238,457	3.75%	34.55%
School Salaries	5170	School Clerical Salaries	1,070,183	1,102,288	1,143,624	41,336	3.75%	0.64%
Total Salaries			86,490,750	90,916,638	92,836,933	1,920,296	2.11%	51.79%
Expenses								
Town Expenses	5200	Contract Services/Leases	2,281,419	2,366,634	2,442,441	75,807	3.20%	1.36%
Town Expenses	5400	Supplies & Expenses	1,953,172	2,067,499	2,118,844	51,345	2.48%	1.18%
Town Expenses	5256	Utilities	182,350	238,350	238,350	-	0.00%	0.13%
Town Expenses	****	Other Expenses	868,042	855,486	806,348	(49,138)	-5.74%	0.45%
Town Expenses	5800	Capital Outlay	301,600	338,952	355,952	17,000	5.02%	0.20%
Town Expenses	5278	Snow and Sand Expenses	350,000	350,000	350,000	-	0.00%	0.20%
Town Expenses	5280	Veterans Benefits	400,000	300,000	250,000	(50,000)	-16.67%	0.14%
Town Expenses	5285	Solid Waste	3,472,055	3,679,720	4,299,490	619,770	16.84%	2.40%
Town Expenses	7088	Town Electric	1,976,640	1,976,640	1,976,640	-	0.00%	1.10%
Town Expenses	7095	Streetlights	185,000	185,000	85,000	(100,000)	-54.05%	0.05%
Town Expenses	7098	Fuel	415,000	465,000	465,000	-	0.00%	0.26%
Town Expenses	7096	Legal	245,000	245,000	245,000	-	0.00%	0.14%
Total Town Expenses			12,630,278	13,068,281	13,633,065	564,784	4.32%	7.61%
School Expenses								
School Expenses	5266	School Contract Services/Leases	8,704,314	8,965,443	8,965,443	-	0.00%	5.00%
School Expenses	5267	School Utilities	1,444,221	1,487,547	1,487,547	-	0.00%	0.83%
School Expenses	5466	School Supplies & Expenses	1,839,106	1,894,279	2,494,279	600,000	31.67%	1.39%
School Expenses	5866	School Capital Outlay	296,360	305,251	305,251	-	0.00%	0.17%
Shawsheen Assessmen	5300	Shawsheen Assessment	10,101,796	10,011,652	10,618,654	607,002	6.06%	5.92%
Total School Expenses			22,385,796	22,664,172	23,871,174	1,207,002	5.33%	13.32%
Capital Costs								
Capital Costs	7155	Equipment	500,000	500,000	500,000	-	0.00%	0.28%
Capital Costs	7145	Contracts	1,500,000	2,000,000	2,000,000	-	0.00%	1.12%
			2,000,000	2,500,000	2,500,000	-	0.00%	1.39%
Shared Costs								
Shared Costs	7010	Bldg/Auto/Liab Insurance	1,331,000	1,441,000	1,527,460	86,460	6.00%	0.85%
Shared Costs	7012	Health Insurance	17,163,339	17,163,339	17,163,339	-	0.00%	9.58%
Shared Costs	7051	Emp. Medical Exams	85,000	85,000	85,000	-	0.00%	0.05%
Shared Costs	7052	County Retirement Assessment/OPEB	15,333,403	16,496,356	17,734,770	1,238,414	7.51%	9.89%
Shared Costs	7063	Reserve Fund	84,520	84,520	84,520	-	0.00%	0.05%
Shared Costs	7042	Medicare	1,133,240	1,358,240	1,358,240	-	0.00%	0.76%
Shared Costs	7020	Workers' Compensation	866,000	866,000	866,000	-	0.00%	0.48%
Shared Costs	7030	Unemployment Comp.	100,000	100,000	100,000	-	0.00%	0.06%
Shared Costs	7130	Temporary Borrowing - Town	350,000	350,000	350,000	-	0.00%	0.20%
Shared Costs	7140	Debt Principal/ST	475,000	443,000	394,000	(49,000)	-11.06%	0.22%
Shared Costs	7150	Debt Principal - Town	350,000	823,000	820,000	(3,000)	-0.36%	0.46%
Shared Costs	7160	Debt Interest - School	89,331	90,038	58,583	(31,455)	-34.94%	0.03%
Shared Costs	7170	New Debt - School Interest	5,042,081	5,033,831	5,026,331	(7,500)	100.00%	2.80%
Shared Costs	7180	New Debt - Town Principal	-	-	-	-	0.00%	0.00%
Shared Costs	7550	Debt Interest - Town	53,575	609,065	407,700	(201,365)	-33.06%	0.23%
Shared Costs	7570	New Debt - School Principal	-	-	-	-	0.00%	0.00%
Shared Costs	7580	New Debt - Town Interest	-	-	-	-	0.00%	0.00%
Shared Costs	75XP	Parker Debt Exclusion Principal	320,000	320,000	320,000	-	0.00%	0.18%
Shared Costs	75XI	Parker Debt Exclusion Interest	136,763	123,963	107,963	(16,000)	-12.91%	0.06%
Shared Costs	75XO	Debt Stabilization Appropriation	-	-	-	-	0.00%	0.00%
Total Shared Costs			42,913,252	45,387,352	46,403,906	1,016,554	2.24%	25.89%
Total Budget			166,420,077	\$ 174,536,443	\$ 179,245,078	\$ 4,708,636	2.70%	

Analysis of Salaries vs. Expenses



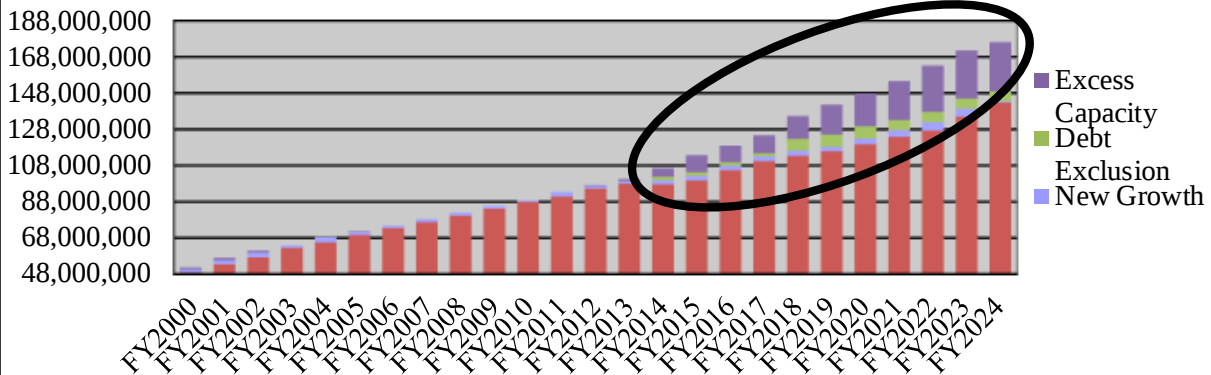
Town of Billerica Fiscal Year 2024

Analysis of Salaries vs. Expenses

Town Salaries	\$ 28,667,815	15.99%
PT Town Salaries	1,094,845	0.61%
School Salaries	63,074,273	35.19%
Total Salaries	92,836,933	51.79%
Town Expenses	13,633,064	7.61%
School Expenses	13,252,520	7.39%
Shawsheen Assessment	10,618,654	5.92%
Capital Costs	2,500,000	1.39%
Shared Costs	46,403,906	25.89%
Total Expenses	86,408,144	48.21%
Total Budget	\$ 179,245,077	100.00%

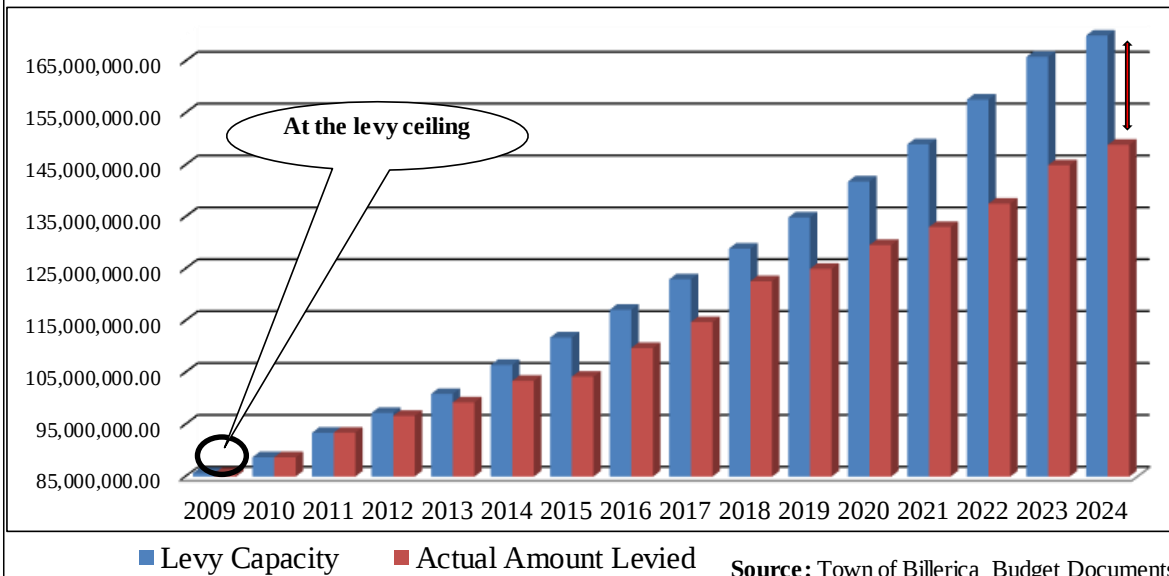
Levy Analysis

Town of Billerica Historic Levy Analysis



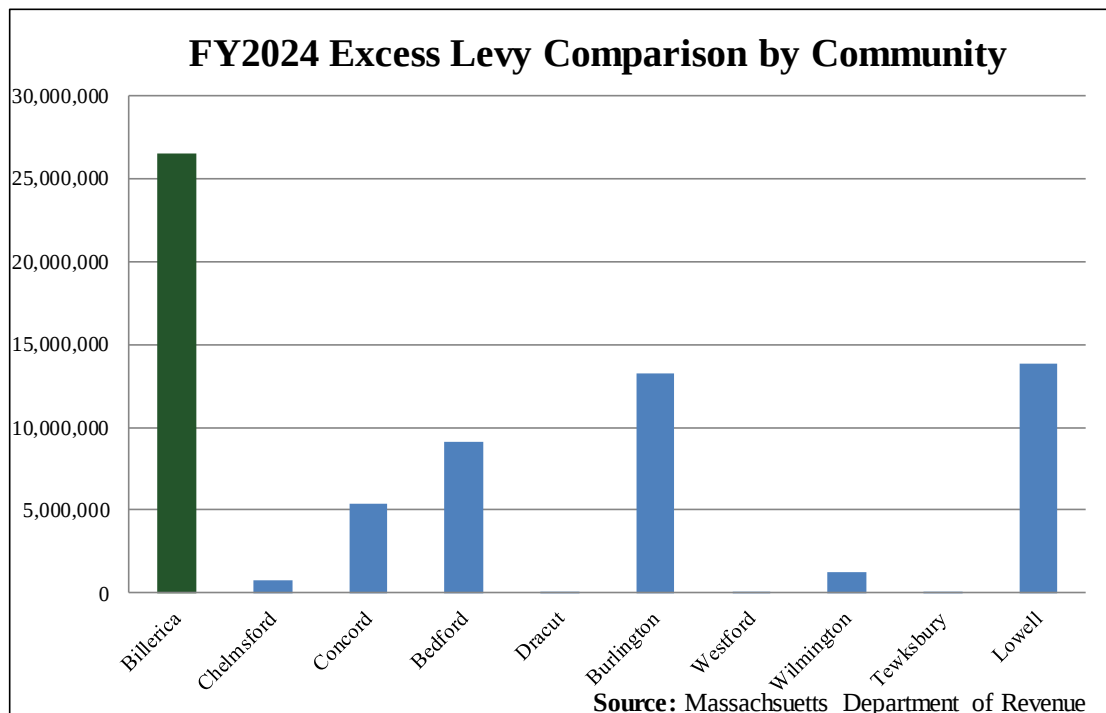
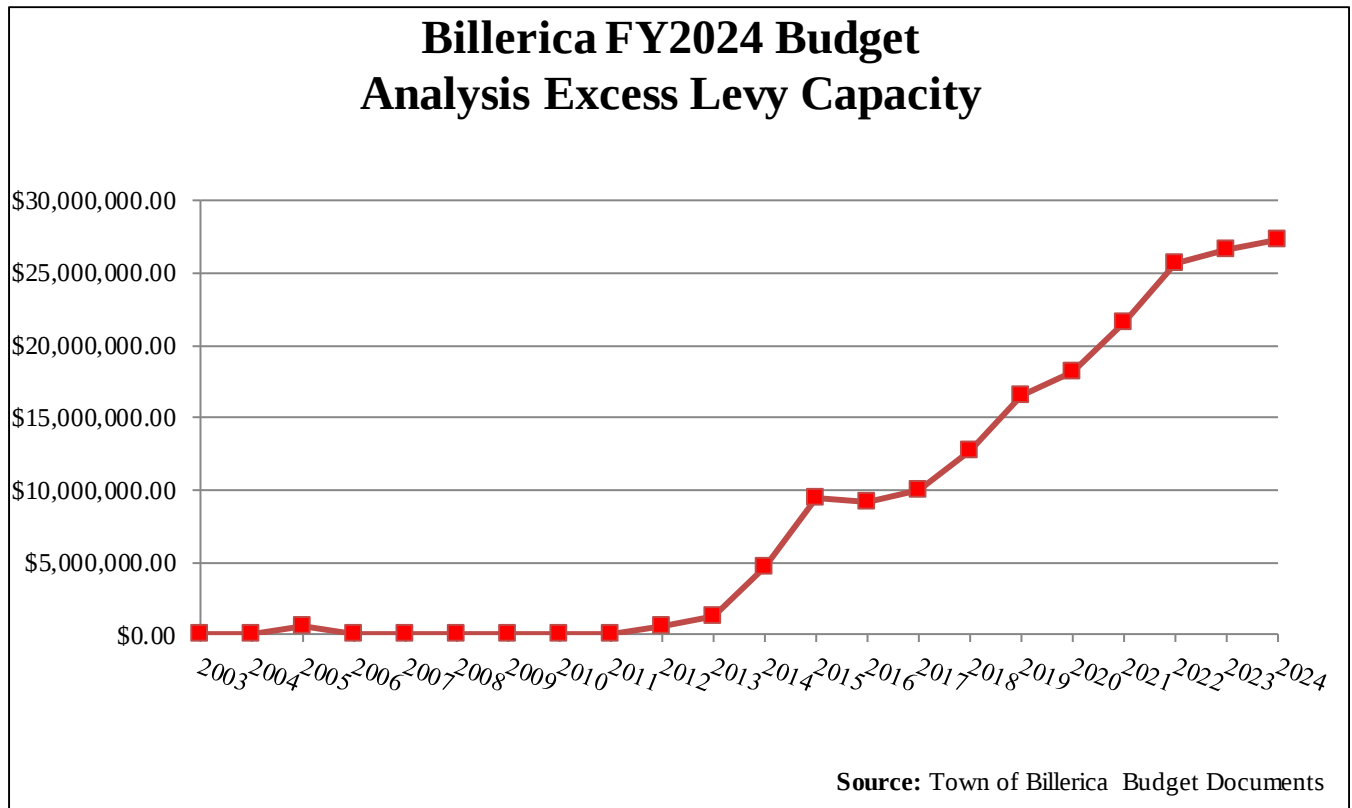
Source: Town of Billerica Budget Documents

Billerica FY2024 Budget Analysis Excess levy Capacity

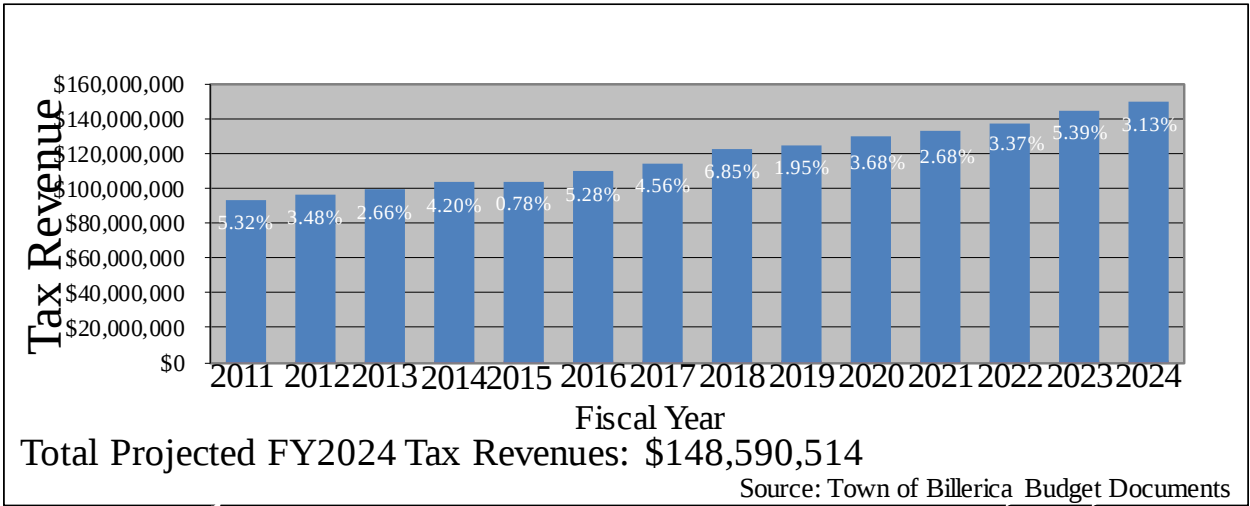
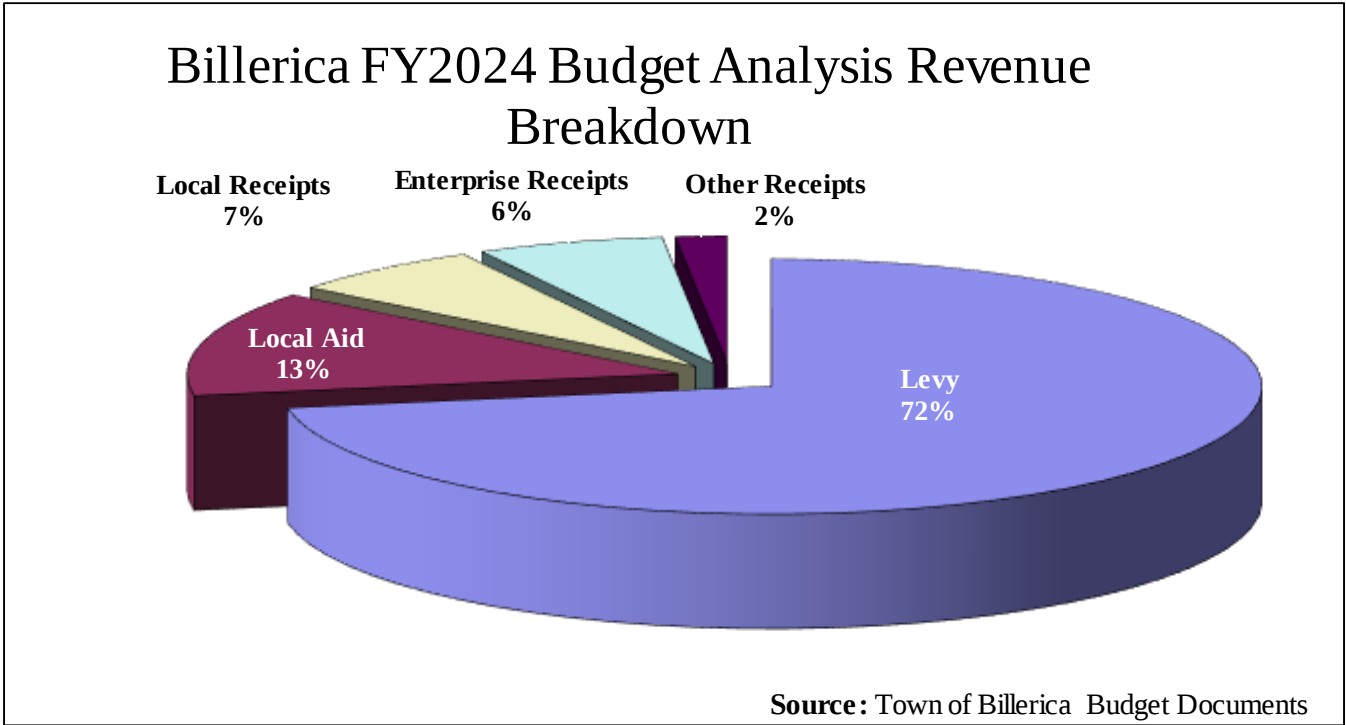


Source: Town of Billerica Budget Documents

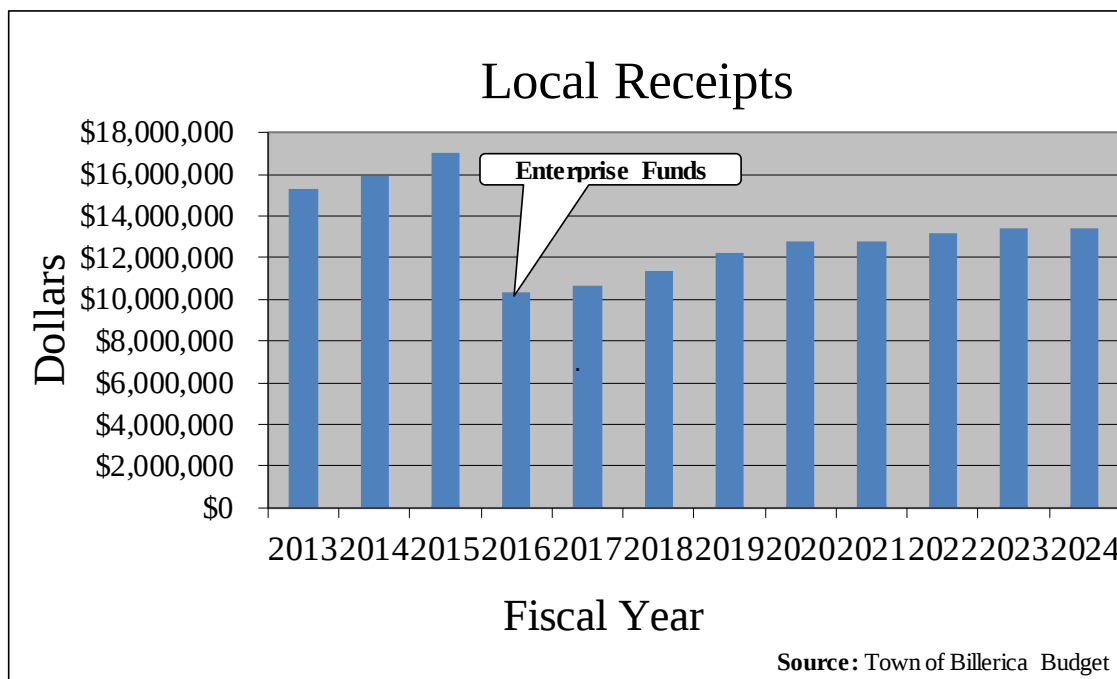
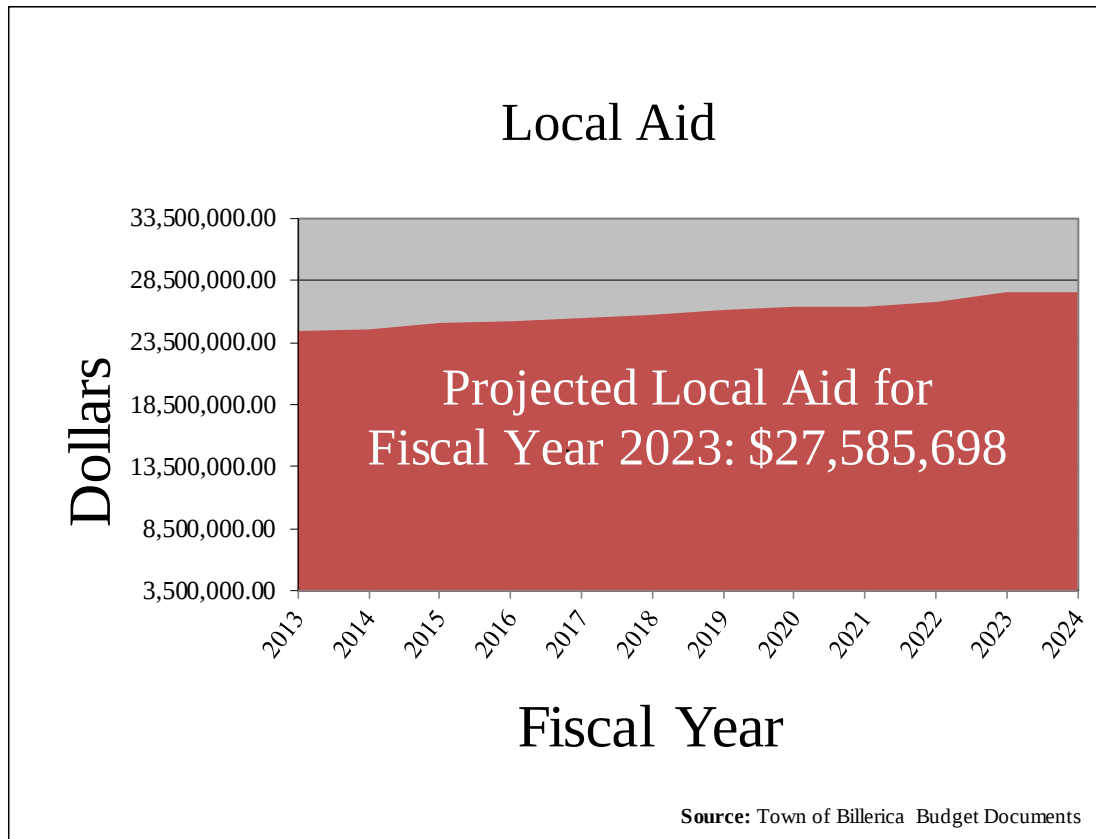
Levy Analysis



Revenue Sources and Trends

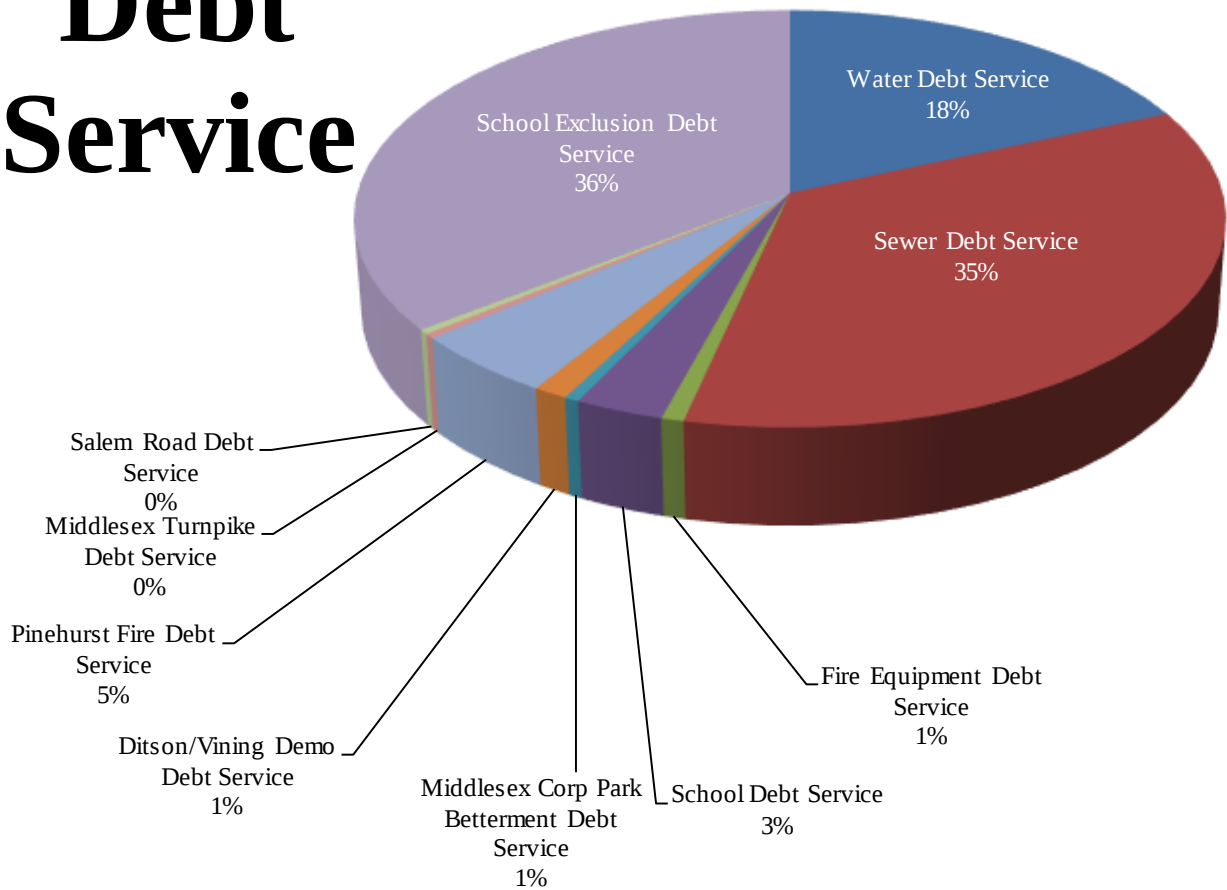


Revenue Sources and Trends



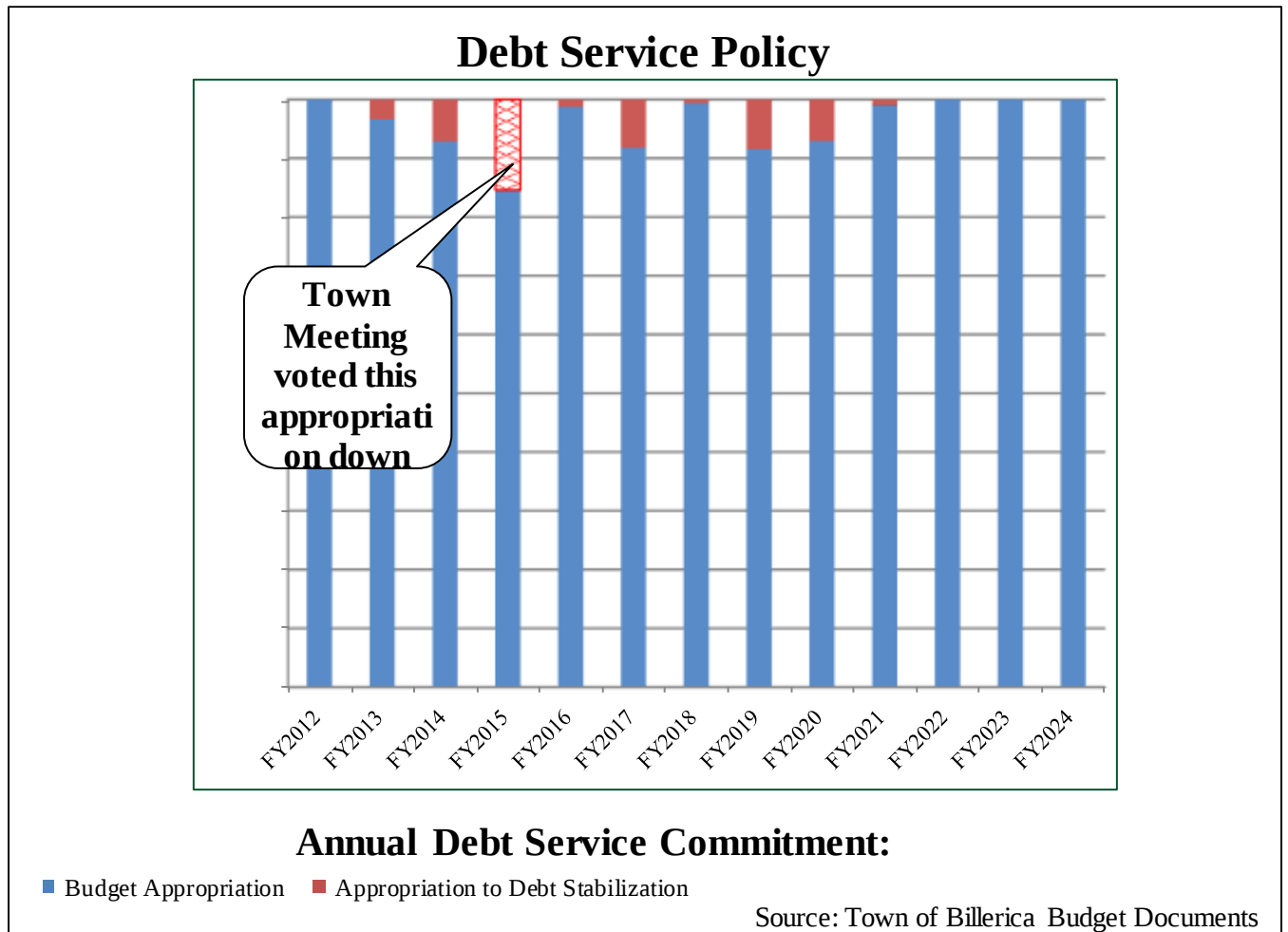
Debt Service

Debt Service



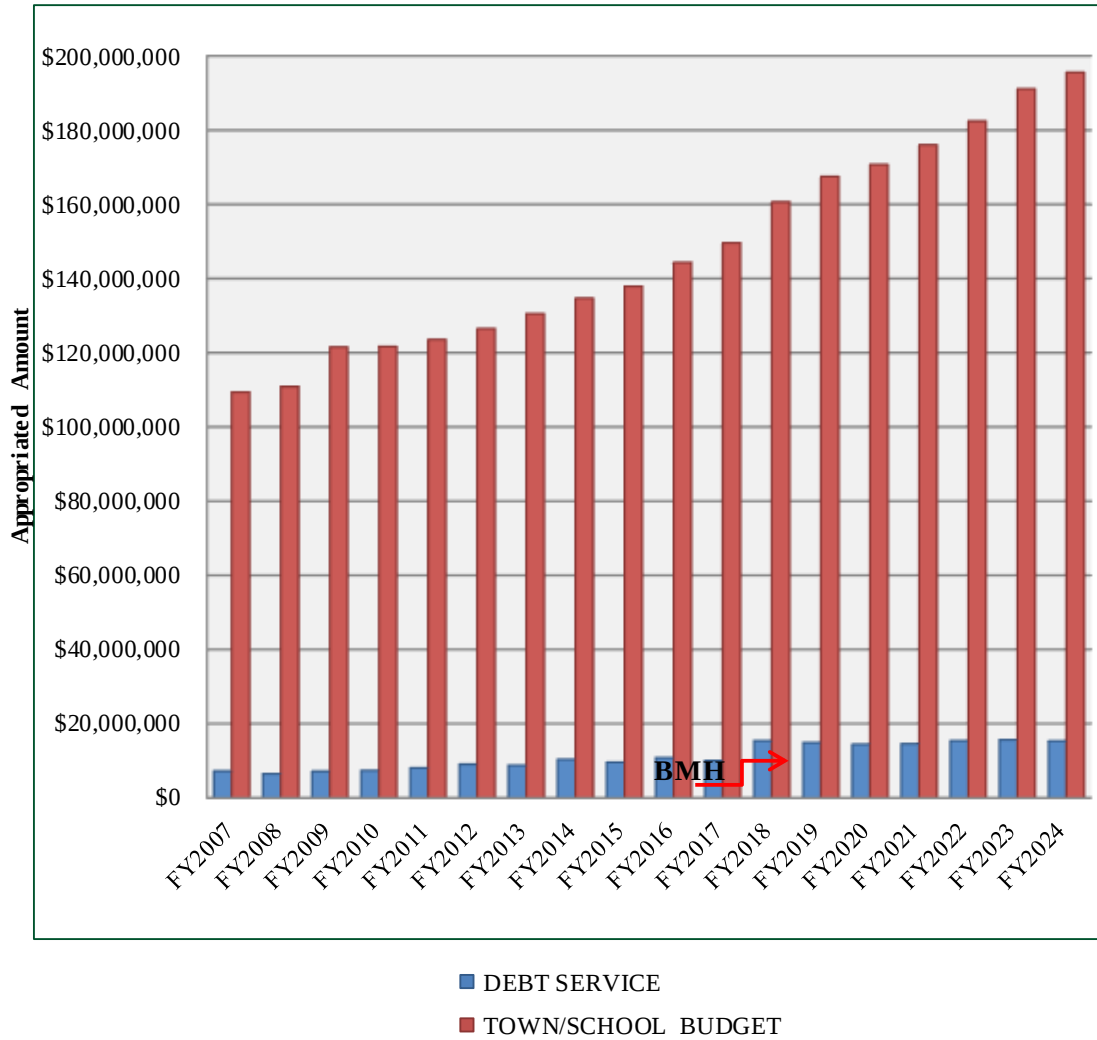
Source: Town of Billerica Budget Documents

Debt Service



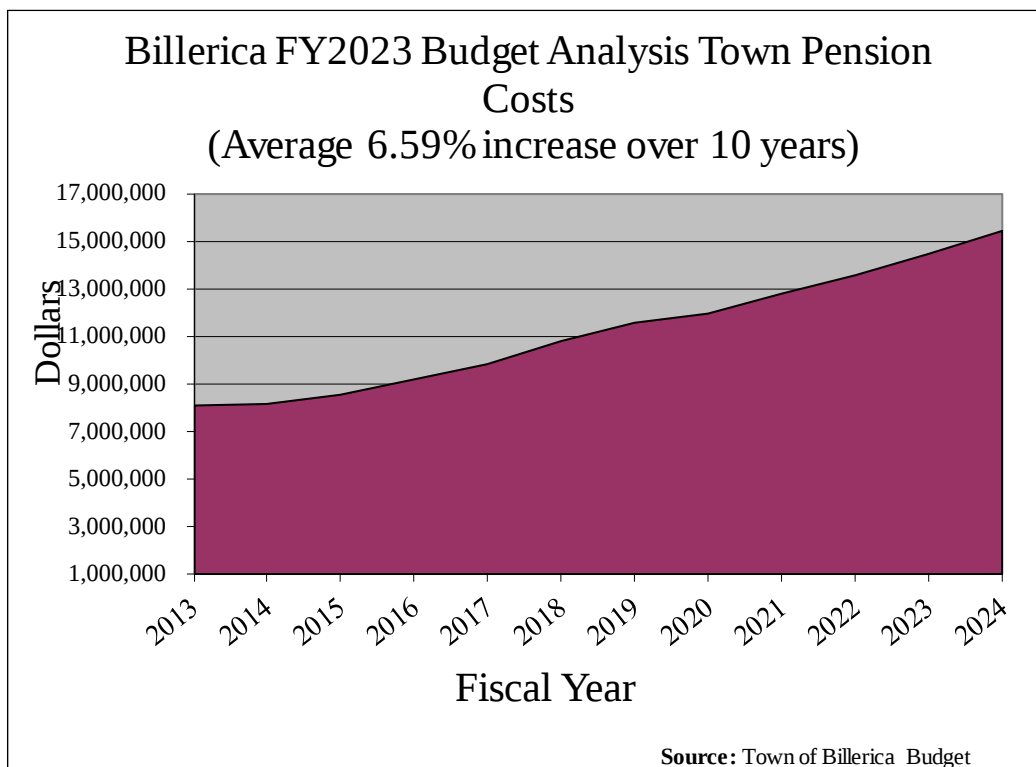
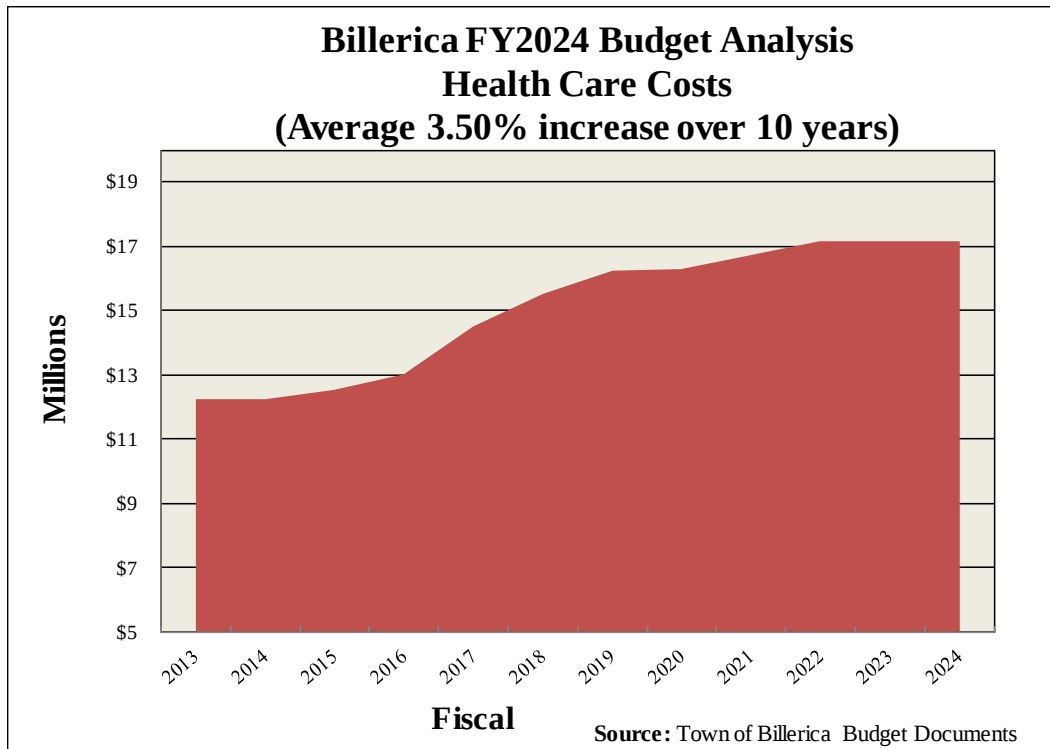
Debt Service

Debt to Budget Comparison



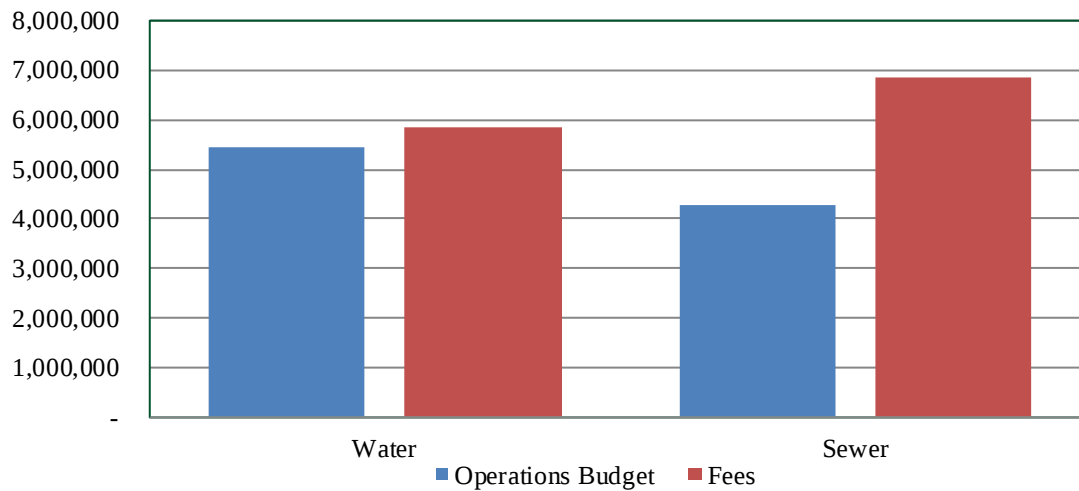
Source: Town of Billerica Budget Documents

Pension / Health Care

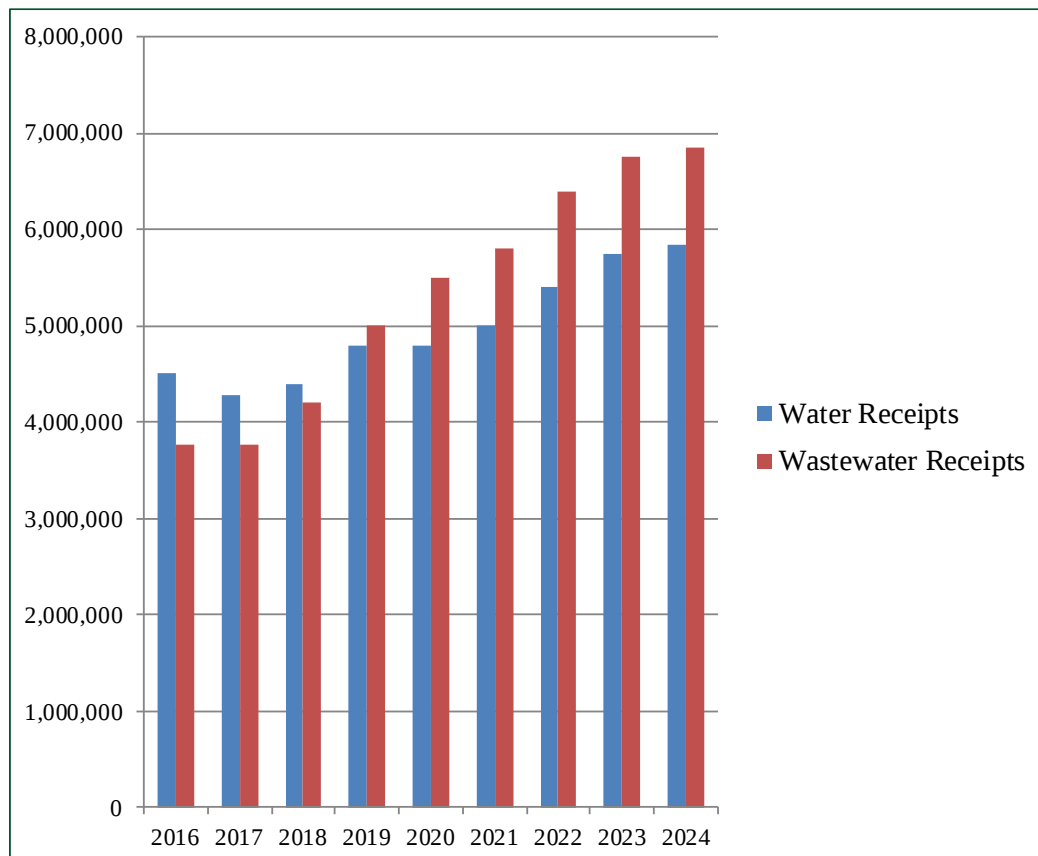


Enterprise Accounts

Enterprise Operations Costs vs. Fees Collected

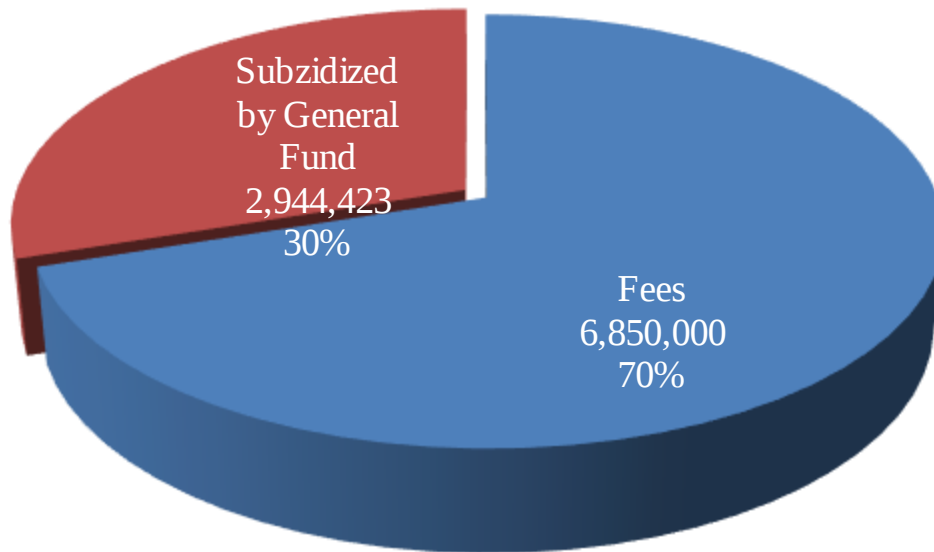


Source: Town of Billerica Budget

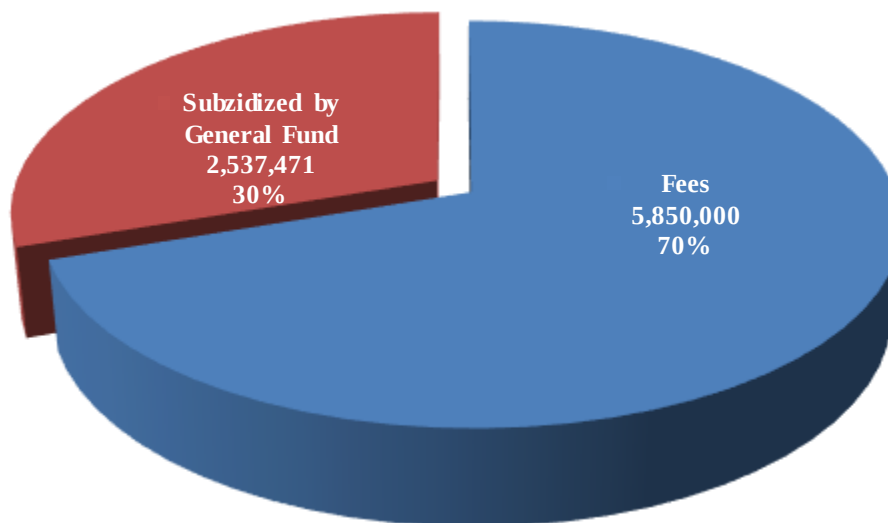


Enterprise Accounts

Wastewater



Water



Five Year Forecast

TOWN OF BILLERICA FIVE YEAR FINANCIAL FORECAST

	Proposed BUDGET FY2024	PROJECTED BUDGET FY2025	PROJECTED BUDGET FY2026	PROJECTED BUDGET FY2027	PROJECTED BUDGET FY2028	PROJECTED BUDGET FY2029
USES OF FUNDING (AMOUNTS TO BE RAISED):						
APPROPRIATIONS:						
GENERAL FUND BUDGET (Includes all TM R&A)	163,823,369.00	168,328,511.65	172,957,545.72	177,713,878.23	182,601,009.88	187,622,537.65
WATER ENTERPRISE	7,583,941.76	7,735,620.60	7,890,333.01	8,048,139.67	8,209,102.46	8,373,284.51
WASTE WATER ENTERPRISE	9,294,423.00	9,480,311.46	9,669,917.69	9,863,316.04	10,060,582.36	10,261,794.01
OVERLAY APPROPRIATION	250,000.00	0.00	0.00	0.00	0.00	0.00
DEBT AND INTEREST	196,608.00	196,608.00	196,608.00	196,608.00	196,608.00	196,608.00
CPA APPROPRIATION	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00	1,100,000.00
TOTAL APPROPRIATIONS	182,248,341.76	186,841,051.70	191,814,404.42	196,921,941.94	202,167,302.70	207,554,224.17

OTHER LOCAL EXPENDITURES / DEFICITS:						
TAX TITLE PURPOSES	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
COUNTY RETIREMENT	15,421,709.00	16,501,228.63	17,656,314.63	18,892,256.66	20,214,714.62	21,629,744.65
FINAL JUDGMENTS	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00	60,000.00
CHERRY SHEET OFFSETS	83,767.00	83,767.00	83,767.00	83,767.00	83,767.00	83,767.00
SNOW / ICE DEFICIT	600,000.00	600,000.00	600,000.00	600,000.00	600,000.00	600,000.00
OVERLAY RESERVE	2,580,582.00	2,580,582.00	2,580,582.00	2,580,582.00	2,580,582.00	2,580,582.00
TOTAL OTHER LOCAL EXPENDITURES	18,796,058.00	19,875,577.63	21,030,663.63	22,266,605.66	23,589,063.62	25,004,093.65

STATE AND COUNTY CHARGES	5,706,527.00	5,735,059.64	5,763,734.93	5,792,553.61	5,821,516.38	5,850,623.96
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TOTAL USES OF FUNDING	206,750,926.76	212,451,688.97	218,608,802.98	224,981,101.20	231,577,882.70	238,408,941.78
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SOURCES OF FUNDING :

PROPERTY TAXES 2 1/2 LEVY LIMIT	170,042,787.00	175,062,606.68	180,207,921.84	185,481,869.89	190,887,666.64	196,428,608.30
NEW GROWTH	750,000.00	750,000.00	750,000.00	750,000.00	750,000.00	750,000.00
AMEND FY2012 NEW GROWTH						
TOTAL PROPERTY TAXES	170,792,787.00	175,812,606.68	180,957,921.84	186,231,869.89	191,637,666.64	197,178,608.30
ADD DEBT EXCLUSION TEMPORARY	0.00	0.00	0.00	0.00	0.00	0.00
ADD DEBT EXCLUSION HS PRINCIPAL	2,040,000.00	2,135,000.00	2,235,000.00	2,340,000.00	2,445,000.00	2,560,000.00
ADD DEBT EXCLUSION HS INTEREST	2,986,331.25	2,884,331.26	2,777,581.25	2,665,831.25	2,548,831.25	2,427,356.25
ADD DEBT EXCLUSION PARKER PRINCIPAL	320,000.00	320,000.00	320,000.00	375,000.00	375,000.00	375,000.00
ADD DEBT EXCLUSION PARKER INTEREST	107,962.50	101,562.50	94,362.50	81,562.50	70,312.50	59,062.50
ADD DEBT EXCLUSION HS PRINCIPAL						
ADD DEBT EXCLUSION HS INTEREST						
LESS EXCESS LEVY CAPACITY	-26,703,381.59					
TOTAL PROPERTY TAXES - ADJUSTED	149,543,699.16	181,253,500.44	186,384,865.59	191,694,263.64	197,076,810.39	202,600,027.05

TOWN OF BILLERICA FIVE YEAR FINANCIAL FORECAST

	PROJECTED BUDGET FY2024	PROJECTED BUDGET FY2025	PROJECTED BUDGET FY2026	PROJECTED BUDGET FY2027	PROJECTED BUDGET FY2028	PROJECTED BUDGET FY2029
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SOURCES OF FUNDING (cont):

STATE ESTIMATED REVENUES:

CHAPTER 70 - SCHOOL AID	19,777,194.00	19,777,194.00	19,777,194.00	19,777,194.00	19,777,194.00	19,777,194.00
CHARTER TUITION ASSESSMENT REIMBURSEMENT	257,451.00	257,451.00	257,451.00	257,451.00	257,451.00	257,451.00
LOTTERY	6,745,392.00	6,745,392.00	6,745,392.00	6,745,392.00	6,745,392.00	6,745,392.00
VETERANS' BENEFITS	249,959.00	249,959.00	249,959.00	249,959.00	249,959.00	249,959.00
EXEMPTIONS - VETS, BLIND & SURVIVING SPOUSE	250,540.00	250,540.00	250,540.00	250,540.00	250,540.00	250,540.00
ELDERLY EXEMPTIONS	0.00	0.00	0.00	0.00	0.00	0.00
STATE OWNED LAND	221,395.00	221,395.00	221,395.00	221,395.00	221,395.00	221,395.00
PUBLIC LIBRARIES - OFFSET	83,767.00	83,767.00	83,767.00	83,767.00	83,767.00	83,767.00
TOTAL STATE ESTIMATED REVENUES	27,585,698.00	27,585,698.00	27,585,698.00	27,585,698.00	27,585,698.00	27,585,698.00

LOCAL ESTIMATED REVENUES:

MOTOR VEHICLE EXCISE	7,150,000.00	7,221,500.00	7,293,715.00	7,366,652.15	7,440,318.67	7,514,721.86
OTHER EXCISES (HOTEL/MOTEL)	1,300,000.00	2,323,000.00	2,346,230.00	2,369,692.30	2,393,389.22	2,417,323.12
PENALTIES & INTEREST	400,000.00	404,000.00	408,040.00	412,120.40	416,241.60	420,404.02
P.I.L.O.T.	100,000.00	101,000.00	102,010.00	103,030.10	104,060.40	105,101.01
FEES	2,500,000.00	2,525,000.00	2,550,250.00	2,575,752.50	2,601,510.03	2,627,525.13
DEPARTMENTAL REVENUE-LIBRARY	0.00	0.00	0.00	0.00	0.00	0.00
DEPARTMENTAL REVENUE-CEMETERY	110,000.00	111,100.00	112,211.00	113,333.11	114,466.44	115,611.11
OTHER DEPARTMENTAL REVENUE	300,000.00	303,000.00	306,030.00	309,090.30	312,181.20	315,303.02
LICENSES & PERMITS	1,200,000.00	1,212,000.00	1,224,120.00	1,236,361.20	1,248,724.81	1,261,212.06
FINES & FORFEITS	70,000.00	70,700.00	71,407.00	72,121.07	72,842.28	73,570.70
INTEREST EARNINGS	245,000.00	247,450.00	249,924.50	252,423.75	254,947.98	257,497.46
MISC. STATE AND OTHER REVENUE	65,000.00	65,650.00	66,306.50	66,969.57	67,639.26	68,315.65
NON RECURRING REVENUE	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL LOCAL ESTIMATED REVENUES	13,440,000.00	14,584,400.00	14,730,244.00	14,877,546.44	15,026,321.90	15,176,585.12

ENTERPRISE REVENUE

CHARGES FOR SERVICES - WATER	5,850,000.00	6,025,500.00	6,206,265.00	6,392,452.95	6,584,226.54	6,781,753.33
CHARGES FOR SERVICES - SEWER	6,850,000.00	6,987,000.00	7,126,740.00	7,269,274.80	7,414,660.30	7,562,953.50
TOTAL ENTERPRISE REVENUE	12,700,000.00	13,012,500.00	13,333,005.00	13,661,727.75	13,998,886.83	14,344,706.84

OTHER AVAILABLE FUNDS:

CPA REVENUE	1,100,000.00	1,100,000.00	1,100,000.00	1,200,000.00	1,200,000.00	1,200,000.00
OVERLAY	250,000.00	0.00	0.00	0.00	0.00	0.00
DEBT STABILIZATION	2,012,669.60	1,060,000.00	1,035,000.00	1,010,000.00	1,035,000.00	1,035,000.00
WATER ENTERPRISE RETAINED EARNINGS	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00	500,000.00
WASTEWATER ENTERPRISE RETAINED EARNINGS		389,429.39	389,429.39	389,429.39	389,429.39	389,429.39
RINK REVOLVING FUND	118,860.00	118,860.00	118,860.00	118,860.00	118,860.00	118,860.00
MISC. REVENUE FUNDS		50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
TOTAL OTHER AVAILABLE FUNDS	3,481,529.60	3,607,718.78	3,193,289.39	3,268,289.39	3,293,289.39	3,293,289.39

TOTAL SOURCES OF FUNDING	206,750,926.76	240,043,817.22	245,227,101.98	251,087,525.22	256,981,006.51	263,000,306.40
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PROJECTED SURPLUS (DEFICIT)	(0.00)	27,592,128.25	26,618,299.00	26,106,424.02	25,403,123.81	24,591,364.63
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Budget Changes

FY2024 Budget Changes Summary

Major or Notable Budget Changes

Department	Reason	Change	
122 - Select Board	The confidential secretary was hired at the top end of the wage schedule, step six, based on her experience.	\$ 15,774	0.009%
123 - Town Manager	This budget includes an increase for a new contract for the Town Manager. This is based on a 3% increase to last years total compensation and an adjustment to deferred compensation as well a longevity clause. There was also an adjustment to the Assistant Town Manager's Salary for employee retention. The Public Information position was cut from the budget. Overtime was reduced to zero since it is now a part of the Town Hall Buildings Budget.	\$ 21,147	0.012%
129 - Cable Advisory Committee	Another contract term is up for the Verizon Cable Contract. This is the usual amount appropriated for this process.	\$ 5,000	0.003%
161 - Town Clerk	This budget is reduced due to the retirement of the long time town Clerk.	\$ (34,667)	-0.020%
162 - Elections Department	This budget is decreasing significantly because there will be two elections in the next Fiscal Year as opposed to three elections.	(19,014)	-0.011%
175 - Planning Board			
175 - Planning Board	The principal clerks position was upgraded to a Head Clerks position because of additional duties added o this position due to the CPC, Historic District Commission and other duties. The other two positions in this department received a 3% COLA.	19,692	0.011%
192 - Town Hall/Buildings	This budget received 3% upgrades for employees and step raises.	15,634	0.009%
910 - Town Systemwide	The Town saved \$100,000 in purchase of new streetlights and is expecting less retirements this year. Retirement Acctount is reduced by \$50,000.	(150,000)	-0.086%
421 - Public Works Administration	The DPW Director is implementing a See, Click Fix program as well as Fleet Service Software program.	44,861	0.026%
433 - Solid Waste	This is one of the largest increases in this year's budget. This contract was renegotiated due to the end of the contract term. Fuel prices, disposal and recycle costs have caused this increase.	619,770	0.355%
541 - COA	The Director has requested to increase the hours of the activities assistant to 22 hours from 4.5 hours a week. This will allow for better and more consistent coverage of the front desk.	(480)	0.000%

543 - Veteran's Services	The Chapter 115 account is being reduced by \$100,000 due to lack of demand for services. There are approximately 39 clients being served at this time.	(48,988)	-0.028%
610 - Library	This budget is increasing mainly due to step increases and a cost of living increase for the non union employees.	43,907	0.025%
220 - Fire Depatment	A Part Time Administrative Assistance hours were increased to 22 hours at cost of \$16,000.	19,865	0.011%
210 - Police Department	Retirments and prior year buyouts.	(267,478)	-0.153%
491 - Cemetery Department	Retirement of the Superintendent buyout is \$42,000 from previous year	(42,012)	-0.024%
410 - Engineering Department	Contractual and step increases	24,862	0.014%
Total Town Major Changes		\$ 260,619	0.149%
Minor/Contractual Changes			
Department		Change	
Town Minor/Contractual Changes		\$ (55,333)	-0.032%
Total Town Changes		\$ 205,286	0.118%
FY2024 Budget Changes Summary			
Education Changes			
Education		\$ 2,879,793	1.650%
Shawsheen		607,002	0.348%
Total Education Changes		\$ 3,486,795	1.998%
Capital Changes			
710 - Construction		-	0.000%
Total Capital Changes		\$ -	0.000%
Town/School Shared Cost Changes			
		Change	
Liability Insurance	Addition of the Howe School PHR snack shack new firestation	86,460	0.050%
Health Care		\$ -	0.000%
Debt	This number is expected to increase in the fall.	(308,320)	-0.177%
Medicare		-	0.000%
Retirement	Middlesex County Retirement increase by 6.5% each year.	936,710	0.537%
OPEB	This line item increases 15% due to OPEB Policy	301,704	0.173%
Total Town/School Shared Cost Changes		\$ 1,016,554	0.582%
Total Budget Changes		\$ 4,708,635	2.698%

The Town has a Revenue Capacity of approximately \$233 Million for the upcoming fiscal year. The Town projects a revenue need of \$206 Million. This results in an excess

FY 2024 Revenue Summary				
	FY2023		FY2024	
Tax Levy	\$	145,003,356	\$	148,981,542 72%
Local Aid		27,585,698		27,585,698 13%
Local Receipts		13,440,000		13,440,000 7%
Enterprise Receipts		12,500,000		12,700,000 6%
Other Revenue Resources		15,591,532		3,481,530 2%
Total Projected Revenue	\$	214,120,586	\$	206,188,770 100%
Table 1				

levy capacity of approximately \$27 million. 72% of the town's revenue capacity is generated by the tax levy and 7% from local receipts and 6% from enterprise receipts. State aid represents 13% of the town revenue. The total FY2024 annual budget including Enterprise Budgets is approximately \$196 Million. Annual Debt Service is \$15.3Million. This represents 7.84% of the annual budget – DOR Guidelines recommend 10 % or lower.

History of Debt Stabilization

Date	Source	Article	Appropriation	Date	Source	Article	Appropriation
10/4/2011	Free Cash	23	1,373,593	10/2/2018	W/D		(1,625,000)
6/30/2012	Interest		10,339	10/2/2018	Free Cash		1,300,000
10/2/2012	Levy	12	724,588	10/2/2018	WWRE		500,000
10/2/2012	Free Cash	23	1,289,321	10/2/2018	Interest		821,024
6/30/2013	Interest		80,692	10/2/2019	W/D		(950,000)
10/1/2013	Levy	16	908,817	10/2/2019	Free Cash		1,300,000
10/1/2013	Free Cash	31	753,836	10/2/2019	WWRE		500,000
6/30/2014	Interest		72,634	10/2/2019	Levy		641,324
10/7/2014	Free Cash	20	1,102,100	10/2/2019	Interest		880,492
10/7/2014	Overlay Surplus	18	2,720,172	10/3/2020	W/D		(1,160,000)
6/30/2015	Interest		175,327	10/3/2020	WWRE	13	1,050,000
10/6/2015	Free Cash	13	1,800,000	10/3/2020	Levy		91,101
6/30/2016	Interest		311,248	10/3/2020	Interest		675,893
10/4/2016	Levy	12	735,000	10/3/2020	Free Cash	13	750,000.00
10/4/2016	Free Cash	13	731,856	10/5/2020	Interest		475,644.00
10/4/2016	WW RE	13	1,068,144	10/5/2021	Budget	10	220,749
5/1/2017	Overlay Surplus	20	1,200,623	10/5/2021	Budget	3	(220,749)
6/30/2017	Interest		481,609	10/5/2021	W/D	4	(1,774,457)
11/21/2017	W/D	12	(1,400,000)	10/5/2021	Free Cash	36	1,000,000
11/21/2017	Free Cash	23	1,800,000	10/5/2021	WWRE	36	800,000
11/21/2017	Levy	11	60,434	10/6/2022	Free Cash		370,000
5/30/2018	Overlay Surplus	17	55,265	10/6/2022	WWRE		1,430,000
6/30/2018	Interest		(223,456)	10/6/2022	W/D		(2,012,618)
7/31/2018	Interest		112,101	10/6/2022	Interest		(132,123)
7/31/2018	Interest		171,392				
10/2/2018	Levy	3	766,198				
Total				\$ 21,813,113			

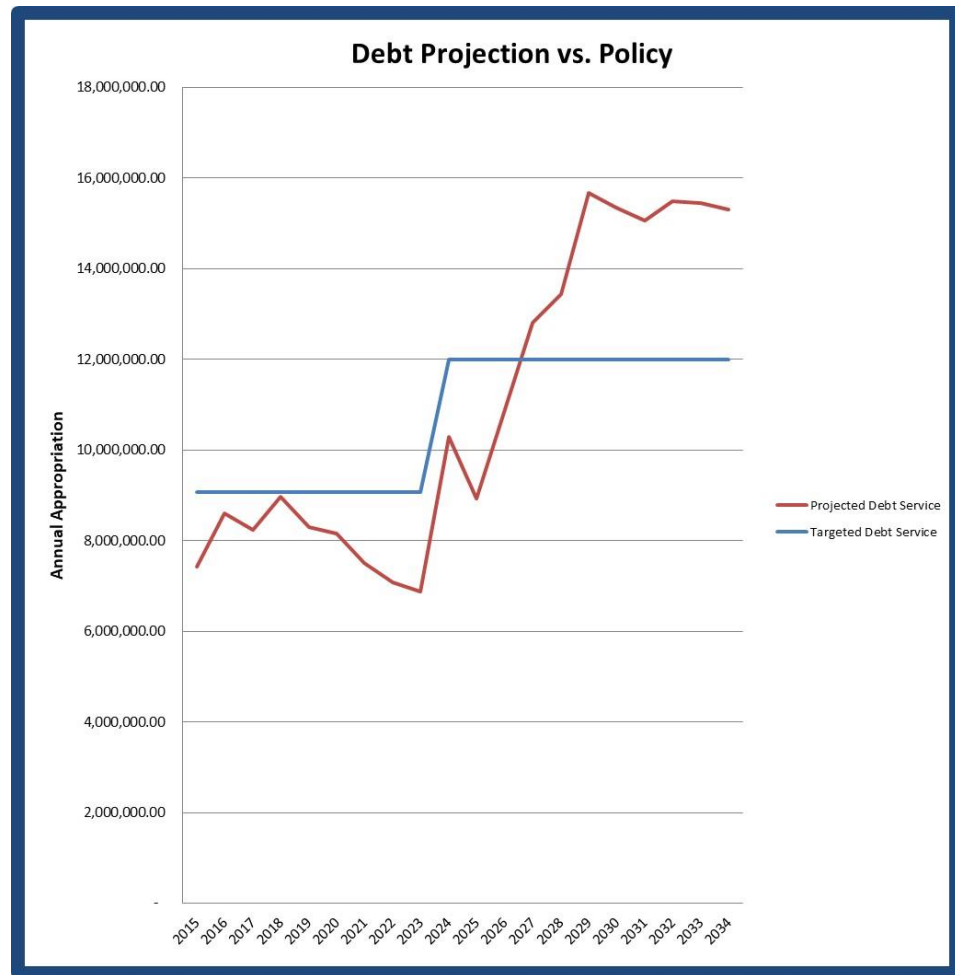
Debt Stabilization Policy

Table 2

The Town of Billerica maintains a levy commitment every year of \$9.066 Million dollars. In the years that the town debt service requirement is below this commitment the difference is appropriated to a debt stabilization fund. In the years that the debt service spikes over that commitment the town will appropriate the difference from the stabilization fund.

The Town appropriated \$2.012 million from the Debt Stabilization fund last year to fulfill the policy of remaining at the \$9.066 Million Debt Levy. This appropriation also ensured that the tax impact on the median household does not exceed \$200 annually.

This graph and Table 3 below project when the Town will need to use stabilization funds and how much it will need to fund the Town's long term capital needs. The Town needs approximately \$21.2 Million to fund the long term capital plan for the two debt excluded schools to limit the impact to \$200 annually on the median household. The Town has approximately \$22 million in the debt stabilization fund



as of the fall of 2022 (see Table 3). An additional \$30 million will be needed to maintain a \$9 to \$12 million impact on the levy of all general debt. This can be attained by appropriating \$1.8 million from free cash annually (see Table 3). At this rate the town will easily meet the goal of \$51.1 Million within the next 21 years through free cash appropriations and levy appropriations dictated by this policy.

The Town Debt Stabilization Policy has two objectives. One is maintaining the general fund debt at \$9 - \$12 Million by using this fund. The second is using debt stabilization to buffer the impact of debt exclusions. It is projected that \$21 Million will be needed to contain the impact of two debt exclusion on the median single family tax bill to \$200 annually. The total debt stabilization need over 21 years is \$51.1 Million (see Table 2).

The Select Board will be reviewing the Financial Policies in March of 2023.

Fiscal Year	Beginning Balance	Interest	Appropriations		Draw Down		Ending Balance
			Levy	Free Cash	Wastewater et al	HS Debt Exclusion	
2016	9,094,440	173,191	0	1,800,000	0		11,067,631
2017	11,447,593	161,273	823,277	3,000,000	0		15,432,143
2018	15,423,143		60,434	1,800,000	0	-1,400,000	15,883,577
2019	15,883,577	112,101	766,198	1,800,000	0	-1,625,000	16,936,876
2020	18,283,776	347,392	641,324	1,800,000	0	-950,000	20,122,492
2021	20,249,673	404,993	91,101	1,800,000	0	-1,160,000	21,385,767
2022	21,385,767	427,715	1,983,849	1,800,000	-649,457	-1,125,000	23,822,875
2023	22,157,854	-132,123		1,800,000	-912,618	-1,100,000	21,813,113
2024	21,813,113	436,262	1,701,330	1,800,000	-812,760	-1,200,000	23,737,946
2025	23,737,946	474,759	3,079,905	1,800,000	0	-1,100,000	27,992,609
2026	27,992,609	559,852	1,095,998	1,800,000	0	-1,100,000	30,348,459
2027	30,348,459	606,969	0	1,800,000	-807,818	-1,100,000	30,847,611
2028	30,847,611	616,952	0	1,800,000	-1,433,859	-1,100,000	30,730,704
2029	30,730,704	614,614	0	1,800,000	-3,680,555	-1,050,000	28,414,763
2030	28,414,763	568,295	0	1,800,000	-3,343,916	-1,000,000	26,439,142
2031	26,439,142	528,783	0	1,800,000	-3,066,559	-1,000,000	24,701,367
2032	24,701,367	494,027	0	1,800,000	-3,498,348	-950,000	22,547,046
2033	22,547,046	450,941	0	1,800,000	-3,449,930	-950,000	20,398,056
2034	20,398,056	407,961	0	1,900,000	-3,309,795	-550,000	18,846,223
2035	18,846,223	376,924	0	1,900,000	-4,824,862	-500,000	15,798,285
2036	15,798,285	315,966	0	1,800,000	-3,694,910	-500,000	13,719,341
2037	13,719,341	274,387	0	1,800,000	-3,742,823	-450,000	11,600,905
2038	11,600,905	232,018	0	1,800,000	-3,257,154	-450,000	9,925,769
2039	9,925,769	198,515	0	1,800,000	-2,841,594	-400,000	8,682,690
2040	8,682,690	173,654	0	1,800,000	-2,816,114	-400,000	7,440,230
2041	7,440,230	148,805	0	1,800,000	-3,258,288		6,130,747
2042	6,130,747	122,615	0	1,800,000	-1,885,178		6,168,183
2043	6,168,183	123,364	0	1,800,000	-1,876,939		6,214,608
2044	6,214,608	124,292	0	1,800,000	-1,323,533		6,815,367
2045	6,815,367	136,307	0	1,800,000	-1,323,533		7,428,142
2046	7,428,142	148,563	1,491,467	1,800,000	0		10,868,172
2047	10,868,172	217,363	2,276,867	1,800,000	0		15,162,403
2048	15,162,403	303,248	3,116,867	1,800,000	0		20,382,519
2049	20,382,519	407,650	6,077,187	1,800,000	0		28,667,357
Totals		10,557,631	23,205,806	72,247,593	-29,790,477	-21,160,000	

Table 2

This is precipitated by anticipation of a significantly expanded capital plan. Specifically, three major projects will impact the capital plan. A new DPW facility, a new COA Center and a new Recreation Center. The last two items my ultimately be combined as an intergenerational center. For financial planning purposes, these projects are being assigned the following costs:

Project	Cost
DPW Facility	\$50,000,000
Recreation Center*	\$15,000,000
COA Center*	\$20,000,000

*May be combined as Intergenerational Center (IGC)

Generally Accepted Accounting Principles adopted by the Governmental Accounting Standards Board (GASB) dictate that debt service should not exceed ten percent (10%) of the overall budget. Conversely, having virtually no debt service is not a god practice for government entities. The Town of Billerica has a debt service budget that represents 7.84% of the budget. The Town Manager will be recommending to the Select Board consideration of modifying the static number of \$9.066 Million as the Debt Levy Target (DLT). It would be more efficient to change the DLT to a percentage of the budget or, alternatively, considering a higher static number for the DLT. In the graph above a static number of \$12 Million is used as an alternative.

Changing the DLT will increase the impact on the levy. A DLT of \$12 Million is a \$3 Million increase or \$122 on the median single family household.

The Capital Plan

The Town has Short Term Capital Plan and a Long Term Capital Plan. The Short Term Plan is funded through budget appropriations and one-time free cash appropriations. The Town has appropriated \$2.5 million for Short Term Capital. Long Term Capital needs are handled through debt service as outlined in the Debt Service Policy. New School projects are handled through debt exclusions and have no impact on the operating budget.

There are four components to the Capital Plan; the Short Term Plan, the Long Term Plan, the school plan and the Roadway Management Plan. The Short and Long Term Plans, the School Plan and Roadway Management Plans are attached and provide much greater detail. The High School was the biggest capital need in the School Plan that originated in August of 2012 and pay down of this debt is well underway. It is expected that the existing debt exclusions will be replaced by other debt exclusions five years into the future to address a significant middle school project as well as an elementary school project. These projects are assessed in the most recent School Capital Plan of January of 2023 (attached). Roadway projects are funded through local appropriation, chapter 90 funds and state grant monies. The Long Term Plan is also attached however there are two significant separate reports that are part of the Long Term Plan – the Comprehensive Wastewater Management Plan (CWMP) and the Water Capital Improvement Plan (CIP). Summaries of these reports are also attached as supporting documentation. The CWMP is projected to cost \$260 Million over 20 years. These costs are included in the Long Term capital Plan. The Water Department CIP has \$10 Million of Capital needs in the foreseeable future and is funded annually through 3% annual water fee increases as illustrated in the attached Water CIP. A description of these two significant capital resources is provided below for context.

Sewer Capacity and Wastewater Management Infrastructure

The wastewater collection system, composed of 200 miles of sewer ranging from 8-inch to 42-inch gravity lines and force mains, some low-pressure systems and 22 pumping stations, provides service to approximately 87% of the Town. The Town operates a Grade 7 Water Resource Recovery Facility (WRRF) with design capacity of 5.5 million gallons per day (MGD). In fiscal year 2022, the WRRF treated 1.423 billion gallons of wastewater with an average daily flow of 3.9 million gallons per day. The WRRF also treats over 20 million gallons of drinking water waste every year.

The Town actively uses an Enterprise Fund to plan for the expansion of the sewer system. The Town has been aggressive in expanding the sewer system to serve most of the community. The following sewer contracts have been completed or are in progress:

- Sewer Contract 36 (Needs Area 3) included 5.2 miles of sewer infrastructure, 2.5 miles of water infrastructure, and 1.1 miles of new sidewalk. This project was completed in the summer of 2021 and 262 properties were provided sewer service.
- Sewer Contract 37 (Needs Area 4) in the Allen Road area is under design and funding is in place for an anticipated construction start in 2024. The project includes 4.4 miles of sewer infrastructure and 1.4 miles of water infrastructure. 199 properties will be provided sewer service.
- Sewer Contract 38 (Needs Area 6) in the Nashua Road/Concord Road area is under design. The project includes 3.7 miles of sewer infrastructure and 1.6 miles of water infrastructure. 166 properties will be provided sewer service.

While the WRRF is fully built out, a \$10 million contract was recently completed for Phase 3 renovations at the WRRF. The project included a new Operations Building, post aeration drain system, new chemical tanks and lab upgrades, and improvements to the Waterview Ave and Salem Road Pump Stations.

Public Water Supply Infrastructure

The Concord River is the sole source of drinking water for the Town of Billerica, with public water available to the entire Town. The first Water Treatment Plant was built in 1955 with a capacity of 3.5 million gallons per day (MGD) with expansion capacity up to 7 MGD. By 1967, the plant was expanded to its intended maximum capacity. With more extensive growth in Billerica, the plant's capacity was increased to 14 MGD in 1976. Due to problems with the existing water treatment plant, the Town broke ground in 2003 on a new \$25 million water treatment plant located off Treble Cove Road, with a capacity of 14 MGD. The new plant did not increase the amount of water withdrawn from the Concord River; however, it was designed to improve the quality of the drinking water. In 2020, the plant underwent a \$9M upgrade to replace aging infrastructure including the ozone system, chemical storage tanks, water meters and instrumentation, and ancillary systems throughout the plant.

The Town has MassDEP approval to withdraw 5.34 MGD on an annual average. The town's metered annual water consumption in calendar year 2021 was approximately 1.387 billion gallons, with an average of 3.8 million gallons of water used per day. The highest daily pumping occurred on June 7, 2021 when 8.113 million gallons were produced. The following water projects have recently been completed or are in progress:

- Boston Road Water Main Replacement was completed in 2020. The project included the installation of 1,500 linear feet of 12" ductile iron water mains from the Concord River Bridge to Floyd Street.

- Chelmsford Road Water Main Replacement was completed in 2022. The project included the installation of 1,700 linear feet of 12” ductile iron water mains from Rangeway Road northerly towards the Chelmsford Town Line.
- Boston Road Water Main Cleaning and Lining from Floyd Street to River Street is under design. The project will rehabilitate the existing 12” water main.
- Boston Road Water Main Replacement from Tufts Lane to a point near the Crosby Hill standpipe is under design. The project will replace the 8” water main in Boston Road with a new 12” water main.

Town of Billerica - Long Term Capital Plan FY24 to FY28

Department	Project	Funding Source	TM Action	FY23	FY24	FY25	FY26	FY27	FY28
DPW - Administration	Design New DPW Facility Construct New Highway Facility	Bond Bond		1,600,000					
DPW - Cemetery, Parks and Trees Division	Cemetery Expansion Fox Hill Cemetery Nich Wall	Bond Sale of Lots and Graves			35,000,000				
DPW - Wastewater	Facility Improvements Co Mag Pump Station CIP Phase 3 Improvements Design Sewer System Expansion Needs Area and Salem Road Downstream Sewer Improvements Design Sewer System Expansion Needs Area 3 (36) Construction Sewer System Expansion Needs Area 4 and 6 Design (Contract 37.38) Sewer System Expansion Needs Area 4 and 6 (Contract 37.38) WWTF CIP Phase 3 Improvements Sewer System Expansion Needs Area 7 Design (Contract 39) Sewer System Expansion Needs Area 9 Design (Contract 40) Sewer System Expansion Needs Area 7 (Contract 39) Sewer System Expansion Needs Area 9 (Contract 40) Concord River Interceptor Improvements Pump Station CIP Phase 4	Bond Bond Bond Bond Bond Bond Bond Bond Bond Bond Bond Grant	Art 32, ATM 2007 Fall 2018 TM, Art. 14 TBD Art. 23, ATM, 2017 TBD		1,250,000 12,100,000	12,550,000			
DPW - Engineering - Highway	Roadway Management Sidewalk Construction & Rehab MTP Concord to Manning Bikepath Design and Takings Allen Road Improvements Roger Street Roadway and Sidewalk Improvements Drainage Improvements, Frost Street	Chapter 90/Budget Chapter 90/Budget Chapter 90/Budget Budget Bond Authorization Chapter 90/Budget Free Cash	TBD TBD TBD TBD TBD TBD Article 18, FTM 2018	3,000,000 3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
DPW - Highway	Car/Truck Wash	Bond	TBD			1,311,800			
DPW - Engineering - Sewer	Vactor Truck	Free Cash	Article 19, STM 2014	190,000					
DPW - Water	Water Main Program Water main Replacement Allen Rd Frost Street Drainage and Water main Replacement WTP Residuals Processing Facility WTP Ozone Improvements Design WTP Ozone Improvements Water Meter replacement - Town Wide	Free Cash Bond Bond/Fees Fall 2018 TM, Art. 14 TBD Bond Bond/Fees	TBD Article 26, ATM 2017 TBD TBD TBD TBD Article 25, ATM 2017						
Police	Upgrade Police Radio System	Bonding	TBD						
Fire Department	Fire Pumper - Engine 2 Fire Pumper - Engine 8 Fire Pumper - Engine 7 Brush Truck Pinehurst Station	Bonding Free Cash Bonding	TBD TBD TBD TBD TBD		650,000			700,000	
Recreation	Micozzi Beach Facility Design Design and Build 2 Neighborhood Parks	Bond Reserves	TBD TBD						
Town Hall	Intergenerational Center HVAC Rebuild	Bonding ARPA	TBD N/A		1,600,000		35,000,000		
Council on Aging	Generator for Entire Building Rubber and Copper Roof Replacement	Reserves Reserves	TBD TBD						
Library	Exterior Maintenance/Coupla HVAC Rebuild	Reserves ARPA	TBD N/A		1,800,000				
Town Manager	Town Center Traffic Roadway Improvements Howe School PHR Reconstruction Codification of Town Bylaws and Policies	Reserves Appropriation CPA/General Bond A Art. 15 ATM 2021 Reserves	TBD CP A Fund CP A/General Bond A Art. 15 ATM 2021 TBD		10,000,000	11,000,000	25,000,000		
Total Town Water and Sewer Funded Town less W&S				\$9,290,000 \$1,440,000 \$7,850,000	\$63,500,000 \$12,100,000 \$51,400,000	\$27,861,800 \$13,861,800 \$14,000,000	\$63,700,000 \$0 \$63,700,000	\$3,000,000 \$0 \$3,000,000	\$3,000,000 \$0 \$3,000,000
Total Town Departments				\$ 9,290,000	\$ 63,500,000	\$ 27,861,800	\$ 63,700,000	\$ 3,000,000	\$ 3,000,000

Capital Plan

Town of Billerica - Five Year Capital Plan FY24 to FY28

Department	Project	Funding Source	FY23	FY24	FY25	FY26	FY27	FY28
DPW - Parks and Trees	Landscaping Equipment	Budget/Free Cash	60,000	60,000	60,000	60,000	60,000	60,000
	F250 Pick up with Plow, replacement for C1	Budget/Free Cash						
	Kennedy Field Project	Budget		150,000				
	Hajjar School Softball Field (school)	Budget			150,000			
	Dutile Field Project	Budget				150,000		
DPW - Wastewater	Replacement Vehicle	Art. 20, STM 2012						
	Sewer Inflow Infiltration Removal Program	I/I Funds	100,000	100,000	100,000	100,000	100,000	100,000
DPW - Engineering	Drainage improvement on River Street	Budget						
	Survey, Plan Acceptance and Repair of unaccepted Ways	Free Cash	200,000	200,000	200,000	200,000	200,000	200,000
	Traffic Study for Spped Limits							
	Repair of Sewer Manhole	I/I Funds						
DPW - Water	Water Rebate Program for homeowners funded through the Water Conservation Fund	Water Conservation Fund						
	Water Rebate Program for homeowners funded through the Water Conservation Fund	Water Conservation Fund						
	Hydrants and Valves	Budget	200,000	200,000	200,000	200,000	200,000	200,000
	Purchase and intallation of Gate Valves	Water Conservation Fund						
	Compact FWD Van	Budget						
	Replace W-20 Dump Truck 2002	Budget						
	ReplaceBackhoe W-40	Budget						
	Bobcat for Water Distribution	Budget						
DPW - Highway	Street sweeper							
	Backhoe, replacement	Budget/Free Cash						
	5 Ton Dump Truck W/sander & Plow	Budget/Free Cash	150,000					
	F250 with Plow	Budget/Free Cash		70,000				
Police	Computer Server Replacement	Lease						
	Portable Radios and Communications	Art. 28, STM 2010						
	Portable Radios and Communications	ARPA	225,000					
	Police Radio System-Upgrade to Digital,							
	Replace Repeaters and Recievers/Stratetic							
	Public Safety Technology Plan	ARPA	685,000.00					
	Replace K-9 Vehicle	Budget						
	A/C System Repairs and duct maintenance	Budget						
	Replace Department Motorcycles	Budget/Free Cash		40,000				
	Upgrade Camera System	Budget						
	Technology Upgrade with licenses, Door access and security system	Budget						
	Upgrade Mobile Computer System	911 Grant	10,000	10,000	10,000	10,000	10,000	10,000
	Expand capacity to townwide fiber network	Budget	35,000					
Fire Department	One Ton 4WD Pick Up C58 Service 2	Budget						
	One Ton 4WD Pick Up W/Plow Service 1	Budget						
	Replace 1996 Crown Victoria	Budget						
	Replace 2011 Ford Taurus	Budget	60,000					60000
	Replace 2015 Ford Taurus/w Explorer	Budget						
	Replace 2012 Ford Taurus/w Explorer	Budget		60,000				
	Replace 2009 Ford Taurus w/ Explorer	Budget						
	Replace 2002 Ford Explorer	Budget			60000			
	Replace Asphalt Driveway E4, E5	Budget	50,000	50,000				
	New Reporting Software	Budget	19,540	10,992	11,468			
Technology	Zetron Dispatch and Fire Station Alert System	ARPA	195,000					
	Radio Master Alarm Boxes	Budget						
	Desk Top Computer upgrade	Budget						
	Upgrade Phone System and Network Infrastructure	Budget						
Recreation	E-Mail Server Upgrades	Budget						
	Printer and other non computer upgrades	Budget						
Town Hall	Micozzi Beach Paddle Boats	Budget						
	Nutting Lake Assessment	Budget						
Building Department	Point Exterior (four Phases)/Windows	Free Cash						
	Auditorium	ARPA		2,000,000				
	Facilites Director Vehicle	Budget	65,000					
	Town Hall Site Work	Budget						
	Voting Machines	Budget		100,000				
	Copier Replacement Townhall Wide	Reserves						
Council on Aging	Hand held inspection inspection computers, Computer and screen for customer service counter	Budget						
		Budget						
Library	Replace Carpeting 1st and 2nd Floors	Budget						
	Workspace redesign to increase privacy for case management	State Appropriation	40,000					
	Building Alarm and Cameras	Budget	15,000					
	Art Room and Floor Replacement	Budget						
	Replacement of First Floor Windows - West Side of Building and NE Corner.	Budget						
Inspectional Services	Computer Replacement (10)	Budget						
	Elevator technology upgrade	Budget	4,000					
Projected Total Town Expense			2,113,540	3,050,992	791,468	720,000	570,000	630,000
Funded through FY2022 Budget			\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Projected Outstanding Requests			1,613,540	2,550,992	291,468	220,000	70,000	130,000

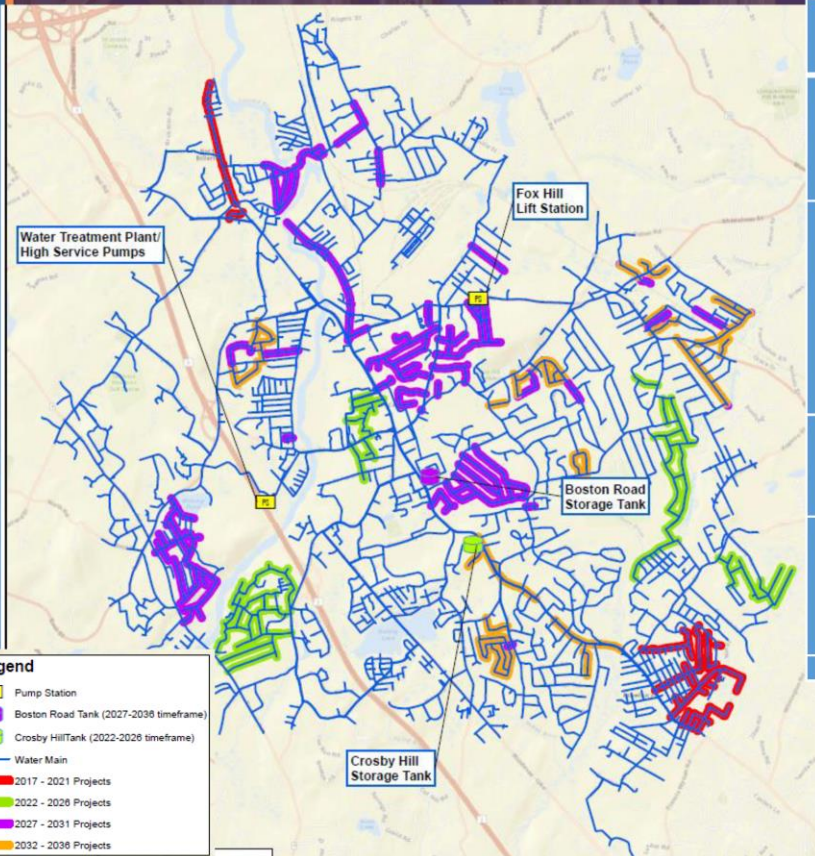
Capital Plan

Billerica Sewer Needs Collection Systems Priority and Cost analysis

Need Area	Total Sewer Pipe (Feet)	Total Cost for Needs Area (2015 \$)	Cost per LF	Parcels in Area	Cost per Parcel	Environmental Need	Environmental Need High	Environmental Need Medium	Environmental Need Low	% of Parcels (13,368 Total)	% Complete (82.9% to date)	% Residential	% Com / Ind / Mun
2&8	29,200	\$ 10,869,950	\$372.26	285	\$ 38,140.18	High	\$10,869,950			2.1%	85.1%	98	2
3	30,200	\$ 13,913,900	\$460.73	247	\$ 56,331.58	High	\$13,913,900			1.9%	86.9%	87	13
4	21,200	\$ 9,728,550	\$458.89	223	\$ 43,625.78	High	\$ 9,728,550			1.7%	88.6%	97	3
5	Installed with Bertha & Poe										88.6%		
6	23,800	\$ 10,948,600	\$460.03	148	\$ 73,977.03	High	\$10,948,600			1.1%	89.7%	90	10
7	26,900	\$ 12,104,950	\$450.00	167	\$ 72,484.73	High	\$12,104,950			1.3%	90.9%	70	30
8	Included with Need Area 2										90.9%		
9	27,300	\$ 12,548,250	\$459.64	262	\$ 47,894.08	High	\$12,548,250			2.0%	92.9%	69	31
10	28,700	\$ 13,049,400	\$454.68	176	\$ 74,144.32	High	\$13,049,400			1.3%	94.2%	89	11
11	10,000	\$ 4,251,000	\$425.10	76	\$ 55,934.21	Medium		\$ 4,251,000		0.6%	94.8%	89	11
12	21,900	\$ 9,932,650	\$453.55	240	\$ 41,386.04	Medium		\$ 9,932,650		1.8%	96.6%	89	11
13	9,800	\$ 4,397,250	\$448.70	62	\$ 70,923.39	Medium		\$ 4,397,250		0.5%	97.1%	72	28
14	5,900	\$ 2,675,400	\$453.46	48	\$ 55,737.50	Medium		\$ 2,675,400		0.4%	97.4%	96	4
15	3,500	\$ 1,551,550	\$443.30	32	\$ 48,485.94	Medium		\$ 1,551,550		0.2%	97.7%	82	18
16	17,200	\$ 7,511,400	\$436.71	147	\$ 51,097.96	Medium		\$ 7,511,400		1.1%	98.8%	84	16
17	2,900	\$ 1,305,850	\$450.29	21	\$ 62,183.33	Medium		\$ 1,305,850		0.2%	98.9%	91	9
18	Installed with Contract 34A - East Billerica										98.9%		
19	2,200	\$ 763,100	\$346.86	21	\$ 36,338.10	Low			\$ 763,100	0.2%	99.1%	93	7
20	3,100	\$ 1,001,000	\$322.90	20	\$ 50,050.00	Low			\$ 1,001,000	0.2%	99.2%	80	20
21	2,800	\$ 1,264,900	\$451.75	19	\$ 66,573.68	Low			\$ 1,264,900	0.1%	99.4%	27	73
22	9,300	\$ 4,213,300	\$453.04	43	\$ 97,983.72	Low			\$ 4,213,300	0.3%	99.7%	80	20
23	6,400	\$ 2,902,900	\$453.58	35	\$ 82,940.00	Low			\$ 2,902,900	0.3%	100.0%	45	55
24	700	\$ 313,950	\$448.50	4	\$ 78,487.50	Low			\$ 313,950	0.0%	100.0%	0	100
25	4,300	\$ 1,915,550	\$445.48	8	\$ 239,443.75	Low			\$ 1,915,550	0.1%	100%	100	0
TOTAL	287,300	\$127,163,400		2284			\$83,163,600	\$ 31,625,100	\$12,374,700				

Water Distribution System Recommendations

Recommendations for Distribution System



Planning Period	Project Area	Project Size	Preliminary Cost Estimate
2017 – 2021	Pinehurst	22,000 L.F.	\$7,076,025
	Boston Road/Lowell Border	4,500 L.F.	\$1,597,500
	Treble Cove Transmission Line		\$553,200
	Residential Meter Replacement	12,190 units	\$4,500,000
	Subtotal	26,500 L.F.	\$13,726,725
2022 – 2026	Crosby Hill Tank 2MG		\$2,317,500
	South Billerica	24,200 L.F.	\$8,349,000
	Billerica High School	5,300 L.F.	\$1,828,500
	Concorde River Crossing/River St.	400 L.F.	\$189,000
	Buckingham/Castlewood Drive	17,300 L.F.	\$6,347,600
	Connolly Road	7,300 L.F.	\$2,518,500
	Rio Vista	16,800 L.F.	\$5,796,000
	Subtotal	70,900 L.F.	\$27,346,100
2027 - 2031	Marshall Middle School	21,800 L.F.	\$7,521,000
	Billerica Town Center	16,800 L.F.	\$5,934,600
	Cast Iron Water Main Locations	22,200 L.F.	\$7,659,000
	Subtotal	60,800 L.F.	\$21,114,600
2032 – 2036	Boston Road Tank 6.5 MG		\$5,230,500
	Asbestos Cement Water Main	52,000 L.F.	\$17,940,000
	Boston Road	8,200 L.F.	\$3,382,500
	Shawsheen River Crossing	5,100 L.F.	\$2,216,250
	Subtotal	65,300 L.F.	\$28,769,250
Total		223,900 L.F.	\$90,956,675

0.8% of system replaced/yr average
(>100 year service life)



Paving & Pavement Preservation 2023

REPAVING METHODS

Pavement Reclamation: This is a rehabilitation technique in which the entire existing asphalt pavement and a certain depth of the existing underlying materials are uniformly crushed, pulverized, or blended, resulting in a stabilized base course. The base course is then graded to provide a proper cross section and pitch, followed by paving. Asphalt is then placed, in two layers, to a 4-inch depth. This technique is used typically on roadways where the distresses are significant or where grade adjustments are necessary.

Milling and Overlay: This is a rehabilitation technique in which the existing surface is milled (also called grinding or cold planing), followed by approximately 1 ½” layer of asphalt placement. The milling process will reshape the roadway, removing high points and will produce a relatively smooth, skid resistant surface. Milling allows us to maintain reveal on existing curbing to remain, or at driveways, where elevation is key to maintaining proper drainage. This technique is used typically on roadways where the condition is still fairly good.

Leveling and Overlay: This is a rehabilitation technique in which an initial layer of asphalt is placed directly onto the existing pavement to fill low spots in the pavement, and reshape the roadway, followed by approximately 1 ½” layer of asphalt placement. Leveling is used in areas where we have more flexibility in elevations. This technique is used typically on roadways where the condition is still fairly good.

PRESERVATION METHODS

Pavement Preservation is a preventative maintenance treatment that extends the life of the road surface in an economical way, while minimizing the inconvenience to residents and the traveling public while the work is taking place. Over the long-term, it is less expensive to maintain the road surface than to reconstruct it when it fails. These repair methods are further described below:

Fog Sealing: A Fog Seal is a thin liquid layer applied to the surface of a paved road in relatively good condition. The intent of this treatment is to seal the pavement, rejuvenate and restore the wearing surface, and provide resistance to deterioration due to the weather and sun. After a Fog Seal, the cracks are sealed with a liquid asphalt sealer. Fog Sealing typically requires minimal preparation, and only a few hours of road closure the day of the treatment.

Crack Sealing: Crack Sealing is the placement of a sealant material into cracks of an existing pavement surface to prevent excess water and moisture from penetrating the asphalt. This is a preventative measure to keep the road from deteriorating further. Crack Sealing can be done as a standalone treatment or in conjunction with other treatments listed below. The Crack Sealing treatment cools in minutes and does not require road closures.

Microsurfacing: A Microsurfacing is a thin layer (3/8”) preventative maintenance treatment applied to an existing paved surface in two layers. This treatment adds a tough wearing coat that will seal and protect the existing pavement and give it a new friction course. Crack Sealing is applied to the pavement prior to Microsurfacing. Some of the cast iron structures in the street may be adjusted to final grade prior to application if deemed necessary. Minor patching and other pavement repairs are also done prior to installation of this treatment.

Cape Seal: A complete Cape seal application is done in several steps. First a full width coating of rubberized chip seal material is applied. The chip seal has a surface that can be driven on for a short time and it is rougher than standard asphalt. It has some loose chips. About a week after the chip seal, the roads will receive a microsurface coating. The finished microsurfaced road will be very similar to a standard paved surface. The “Cape Seal” term describes the complete multi-layer treatment. Some of the cast iron structures in the street may be adjusted to final grade prior to application if deemed necessary. Minor patching and other pavement repairs are also done prior to installation of this treatment.

Cold In-Place Recycling: Cold In-place Recycling (CIR) is a preservation technique for reusing the existing road material to create a new roadway surface. The old road is ground up, mixed with some additives, and immediately placed back down on the road. Additives are based off a specific mix design. After one to two weeks, a hot mix asphalt wearing surface will be put on top of the new road, making it look very similar to a typical paved surface. All structures (catch basins, manholes, and water and gas gates) will have to be reset for this treatment. CIR is a cost-effective, long-lasting, greener alternative to conventional maintenance and rehabilitation techniques.

DESIGN PROJECTS

ARPA Funds	BOSTON RD NORTH RECONSTRUCTION CONSTRUCTION SERVICES	BOSTON RD	RIVER ST	FLOYD ST	\$199,000.00
Local Funds - 2021 FTM Art 29	BOSTON RD NORTH RECONSTRUCTION EASEMENT COMPENSATION	BOSTON RD	RIVER ST	FLOYD ST	\$700,000.00
Local Funds - 2018 FTM Art 18	FROST STREET DRAINAGE DESIGN CONTRACT 2	FROST ST	TOWER FARM RD	PRATT ST	\$36,600.00
Local Funds - 2021 FTM Art 28	LEXINGTON RD/GLAD VALLEY INTERSECTION IMPROVEMENTS 25%- 100%, PERMITTING & EASEMENTS	LEXINGTON RD-01	GLAD VALLEY DR	BOSTON RD	\$500,000.00
Local Funds - 2017 STM Art 24, 2021 STM Art 22	SEWER CONTRACT 37/38 (NEEDS AREA 4 & 6) DESIGN	NEEDS AREA 4 & 6			\$2,594,000.00
Local Funds - 2021 STM Art 24	18" SEWER FORCEMAIN DESIGN		BROWN ST PS	ROGERS ST PS	\$875,000.00
Local Funds - 2022 STM Art 20	SEWER BETTERMENT RANGEWAY RD (PART OF NEEDS AREA 7) DESIGN	PART OF NEEDS AREA 7			\$750,000.00
Engineering Budget + 2022 STM Art 17	STORMWATER MANAGEMENT PY 5-6 & ASSET MANAGEMENT GRANT	TOWN WIDE			\$219,000.00
Local Funds - 2022 FTM Art 21	WATER SERVICE LINE INVENTORY AND LEAD SERVICE LINE REPLACEMENT PLAN	TOWNWIDE			\$750,000.00
Local Funds - 2022 FTM Art 20	WATER MAINS PROGRAM DESIGN	BOSTON RD	RIVER ST	FLOYD ST	\$200,000.00
Local Funds - 2022 FTM Art 18	WATER MAINS PROGRAM DESIGN	BOSTON RD	TUFTS LN	SM WATER TANK	\$225,000.00
CPC Funds - 2021 FTM Art 5	YANKEE DOODLE BIKE PATH 100%/FINAL BRIDGE DESIGN, ROW APPRAISALS	TOWN WIDE			\$350,000.00
Not Funded	YANKEE DOODLE BIKE PATH EASEMENTS	TOWN WIDE			\$2,500,000.00
CPC Funds - 2020 STM Art 30	SHERIDAN ST RIVER ACCESS	SHERIDAN ST			\$40,000.00
Local Funds - 2018 STM Art 21	STREET ACCEPTANCE	TOWN WIDE			\$50,000.00

Local Funds - 2022 STM Art 18	DPW FACILITY DESIGN		\$4,500,000.00
Local Funds - 2022 FTM Art 16	TOWN CENTER DESIGN	TOWN CENTER	\$1,000,000.00
Local Funds - 2021 STM Art 18	TOWN HALL PARKING LOT DESIGN	TOWN HALL	\$97,600.00

CONSTRUCTION PROJECTS

Chapter 90 + Local Funds	ROADWAY MANAGEMENT	APPLE ORCHARD DR-01 (N)	LEXINGTON FARMS WAY	CUL DE SAC	\$123,924.03
		APPLE ORCHARD DR-02 (S)	LEXINGTON FARMS WAY	CUL DE SAC	\$34,966.10
		BALDWIN RD-17	PUTNEY CIR	BROOKDALE CIR	\$273,082.29
		BALDWIN RD-18	BROOKDALE CIR	ALTON ST	\$6,578.86
		BALDWIN RD-19	ALTON ST	NICKERSON DR	\$25,859.32
		BALDWIN RD-20	NICKERSON DR	ALLEN RD	\$26,532.76
		BRICK KILN RD	CHELMSFORD RD	ALPINE ST	\$86,523.41
		BUNKER ST	FRIENDSHIP ST	DEAD END	\$5,818.66
		CADY ST-01	MULCAHY LN	STEWART ST	\$10,409.74
		CADY ST-02	STEWART ST	FRIENDSHIP ST	\$10,984.14
		CALL ST-01	POLLARD ST	MYRTLE ST	\$13,435.38
		CALL ST-02	MYRTLE ST	SCHOOL DRWAY	\$33,451.04
		CALL ST-03	SCHOOL DRWAY	ROGERS ST	\$11,196.89
		CHELMSFORD RD-01	BOSTON RD	SURVEY CIR	\$425,579.62
		CHELMSFORD RD-02	SURVEY CIR	FINNWAY ST	\$24,164.32
		CHELMSFORD RD-03	FINNWAY ST	RANGWAY RD	\$29,953.66
		CHELMSFORD RD-04	RANGWAY RD	EXECUTIVE PARK DR	\$157,234.35
		CHELMSFORD RD-05	EXECUTIVE PARK DR	BRICK KILN RD	\$55,403.77
		CHELMSFORD RD-06	BRICK KILN RD	CHELMSFORD TL	\$17,767.76
		COUNTRY LN-01	LAKE ST	EXETER PL	\$27,513.31
		COUNTRY LN-02	EXETER PL	TERRY LN	\$13,813.02
		COUNTRY LN-03	TERRY LN	INGERSOLL RD	\$8,619.18
		COUNTRY LN-04	INGERSOLL RD	FRIENDSHIP ST	\$14,538.16
		ED HAYES WAY	GLAD VALLEY DR	DEAD END	\$10,304.85
		FENNER ST-01	STEWART ST	ROCKY LEDGE LN	\$3,122.01
		FENNER ST-02	ROCKY LEDGE LN	FRIENDSHIP ST	\$7,797.54
		FRIENDSHIP ST-01	MIDDLESEX TPK	PLENTY ST	\$8,795.95
		FRIENDSHIP ST-02	PLENTY ST	PEACE ST	\$8,634.54
		FRIENDSHIP ST-03	PEACE ST	CADY ST	\$8,744.47
		FRIENDSHIP ST-04	CADY ST	RHODES ST	\$8,592.34
		FRIENDSHIP ST-05	RHODES ST	ROCKY LEDGE LN	\$8,867.03
		FRIENDSHIP ST-06	FENNER ST	SWAN LN	\$10,060.54
		FRIENDSHIP ST-07	SWAN LN	CLINTON ST	\$7,183.33
		FRIENDSHIP ST-08	CLINTON ST	POND LN EXT	\$8,005.27
		FRIENDSHIP ST-09	POND LN EXT	COUNTRY LN	\$10,427.46

		FRIENDSHIP ST-10	COUNTRY LN	LEXINGTON RD	\$29,092.06
		GLENDAL ST	MCDONOUGH WAY	DEAD END	\$3,520.18
		INGERSOLL RD	COUNTRY LN	TERRY LN	\$17,647.56
		LAKE ST-01	LEXINGTON RD	COUNTRY RD	\$36,005.63
		LAKE ST-02	COUNTRY RD	POND LN EXT	\$11,375.98
		LAKE ST-03	POND LN EXT	RHODES ST	\$28,211.34
		LAKE ST-04	RHODES ST	PEACE ST	\$21,394.32
		LAKE ST-05	PEACE ST	MIDDLESEX TPK	\$20,127.59
		LEXINGTON FARMS WAY	LEXINGTON RD	APPLE ORCHARD RD	\$99,019.43
		MCDONOUGH WAY	MYRTLE ST	WEDGEMERE ST	\$14,380.64
		MYRTLE ST	CALL ST	MCDONOUGH WAY	\$24,380.72
		PEACE ST-01	LAKE ST	SOUTH ST	\$7,540.13
		PEACE ST-02	SOUTH ST	MULCAHY LN	\$7,588.07
		PEACE ST-03	MULCAHY LN	STEWART ST	\$9,389.15
		PEACE ST-04	STEWART ST	FRIENDSHIP ST	\$10,939.47
		PEACE ST-05	FRIENDSHIP ST	DEAD END	\$7,147.22
		PHR COMPLEX	PARKING LOT		\$13,338.00
		PLENTY ST-01	MULCAHY LN	STEWART ST	\$19,076.51
		PLENTY ST-02	STEWART ST	DEAD END	\$7,977.19
		PLENTY ST-03	FRIENDSHIP ST	DEAD END	\$17,448.84
		PLENTY ST-04	FRIENDSHIP ST	DEAD END	\$8,005.74
		POLLARD ST-01	TREBLE COVE RD	FORDWAY AVE	\$47,828.22
		POLLARD ST-02	FORDWAY AVE	CALL ST	\$16,484.30
		PURCELL DR-01	TUFTS LN	SPLIT	\$166,712.81
		PURCELL DR-02	PURCELL DR	CUL DE SAC	\$23,093.03
		PURCELL DR-03	PURCELL DR	CUL DE SAC	\$46,876.35
		RHODES ST-04	STEWART ST	FRIENDSHIP ST	\$11,056.38
		SOUTH ST-01	PEACE ST	DEAD END	\$27,267.83
		SOUTH ST-02	PEACE ST	RHODES ST	\$37,285.34
		STEWART ST-01	MIDDLESEX TPK	PLENTY ST	\$18,390.44
		SWAN LN	APOLLO AVE	FRIENDSHIP ST	\$47,101.03
		TUFTS LN-01	BOSTON RD	PURCELL DR	\$130,217.63
		TUFTS LN-02	PURCELL DR	DEAD END	\$10,017.89
		URBAN ST	BALDWIN RD	CUL DE SAC	\$66,869.28
		WEDGEMERE ST	MCDONOUGH WAY	DEAD END	\$8,343.77
				Subtotal:	\$2,609,035.17
Chapter 90 + Local Funds	TOWN-WIDE PATCHING	TOWN WIDE			\$188,925.00
Chapter 90 + Local Funds	PAVEMENT PRESERVATION	ANDOVER RD-21	SALEM RD	STAPLES ST	\$1,115.38
		ANDOVER RD-22	STAPLES ST	NEWPORT DR	\$1,810.59
		CAMPBELL RD	CONCORD RD	DEAD END	\$5,202.81
		CATHERINE AVE	PATRICK AVE	CHRISTINA AVE	\$41,482.14
		CONCORD RD-07	PAGES CT	RICHARDSON ST	\$3,590.93

CONCORD RD-08	RICHARDSON ST	CHARNSTAFFE LN	\$7,423.35
CONCORD RD-09	CHARNSTAFFE LN	KENMAR DR	\$1,062.02
CONCORD RD-10	KENMAR DR	WHITING ST	\$5,741.92
CONCORD RD-11	WHITING ST	CAITLIN DR	\$6,848.43
CONCORD RD-12	CATLIN DR	CAMPBELL RD	\$6,342.10
CONCORD RD-13	CAMPBELL RD	FRENCH ST	\$5,631.74
CONCORD RD-14	FRENCH ST	MIDDLESEX TPK	\$18,316.60
ELSIE AVE-01	RIVER ST	HURLBURT RD	\$1,554.82
ELSIE AVE-02	HURLBURT RD	LOON RD	\$334.53
ELSIE AVE-03	LOON RD	ACANTHIS RD	\$370.85
ELSIE AVE-04	ACANTHIS RD	KILSYTH RD	\$370.81
ELSIE AVE-05	KILSYTH RD	BRAEMORE RD	\$546.14
GRAY ST-04	HARVARD RD	BRIDGE	\$2,322.04
KAME TER	ROLLING HILL RD	CUL DE SAC	\$28,440.61
MAVERICK CIR-01	NILE ST	ALLARD WAY	\$119,961.07
MAVERICK CIR-02	ALLARD WAY	MUNROE WAY	\$8,782.49
MAVERICK CIR-03	MUNROE WAY	PATRICK AVE	\$3,335.83
MAVERICK CIR-04	PATRICK AVE	MERLE WAY	\$15,470.24
MAVERICK CIR-05	MERLE WAY	NILE ST	\$2,660.01
NILE ST	MAVERICK CIR	CUL DE SAC	\$68,745.24
PATRICK AVE-01	MAVERICK CIR	SAVAGE AVE	\$6,234.23
PATRICK AVE-02	SAVAGE AVE	CATHERINE AVE	\$7,447.54
PATRICK AVE-03	CATHERINE AVE	VALERIE AVE	\$7,201.15
POND LN EXT-01	LAKE ST	EXETER PL	\$5,840.42
POND LN EXT-02	EXETER PL	COVE ST	\$4,366.70
POND LN EXT-03	COVE ST	FRIENDSHIP ST	\$3,265.12
POND LN EXT-04	FRIENDSHIP ST	FARDON ST	\$4,261.98
ROLLING HILL RD-01	ALLEN RD	KAME TER	\$118,658.15
ROLLING HILL RD-02	KAME TER	CUL DE SAC	\$15,328.03
SALEM RD-15	CHARME RD	CAPTAIN GOOKIN AVE	\$1,671.08
SALEM RD-16	CAPTAIN GOOKIN AVE	GEORGIANA RD	\$876.51
SALEM RD-17	GEORGIANA RD	KETCHEN AVE	\$608.98
SALEM RD-18	KETCHEN AVE	BELMONT RD	\$1,880.34
SAVAGE AVE	CHRISTINA AVE	PATRICK AVE	\$38,213.00
TREBLE COVE RD-14	BIAGIOTTI WAY	JANICE RD	\$670,030.50
TREBLE COVE RD-15	JANICE RD	TREBLE TER	\$144,024.74
TREBLE COVE RD-16	TREBLE TER	WINNING ST	\$28,620.30
TREBLE COVE RD-17	WINNING ST	MEADOW GLEN RD	\$44,467.87
TREBLE COVE RD-18	MEADOW GLEN RD	CHARLES ANNA LN	\$27,348.26
TREBLE COVE RD-19	CHARLES ANNA LN	BRIDGE ST	\$9,962.03
TREBLE COVE RD-20	BRIDGE ST	JENKINS DR	\$6,880.58
TREBLE COVE RD-21	JENKINS DR	TREBLE COVE RD	\$3,056.51
TREBLE COVE RD-22	TREBLE COVE RD	BOSTON RD	\$205,882.48
VALERIE AVE-01	COOK ST	PATRICK AVE	\$69,661.14

		VALERIE AVE-02	PATRICK AVE	CHRISTINA AVE	\$11,354.37	
					Subtotal:	\$1,794,604.70
CPC Funds - 2020 STM Art 30, 2021 STM Art 16 Local Funds - 2022 FTM Art 16	KATIE DURAND MEMORIAL PARK CONSTRUCTION	CARTER AVE			\$310,100.00	
School Funds	DUTILE SCHOOL CULVERT CONSTRUCTION	DUTILE SCHOOL			\$169,950.00	
Local Funds - 2018 FTM Art 18 + Chapter 90	FROST STREET DRAINAGE CONSTRUCTION - CONTRACT 2	FROST ST	TOWER FARM RD	PRATT ST	\$700,000.00	
Local Funds - 2021 STM Art 18	TOWN HALL PARKING LOT CONSTRUCTION	TOWN HALL			\$346,150.00	
Local Funds - 2022 FTM Art 20	WATER MAINS PROGRAM CONSTRUCTION	BOSTON RD	RIVER ST	FLOYD ST	\$1,400,000.00	
Local Funds - 2022 FTM Art 18	WATER MAINS PROGRAM CONSTRUCTION	BOSTON RD	TUFTS LN	SM WATER TANK	\$1,700,000.00	
Local Funds - 2021 FTM Art 33	18" SEWER FORCEMAIN CONSTRUCTION		BROWN ST PS	ROGERS ST PS	\$14,000,000.00	
Local Funds - 2021 FTM Art 34	SEWER CONTRACT 37 (NEEDS AREA 4) CONSTRUCTION YR 1	NEEDS AREA 4			\$22,000,000.00	
State TIP	MIDDLESEX TURNPIKE CONSTRUCTION YR 6	MIDDLESEX TPK	PEARL RD	TOWN LINE	\$35,000,000.00	
State TIP & ARPA Funds	BOSTON RD NORTH CONSTRUCTION YR 2	BOSTON RD	RIVER ST	FLOYD ST	\$15,029,729.40	
					Total:	\$110,834,694.26

DESIGN PROJECTS					
Engineering Budget	STORMWATER MANAGEMENT	TOWN WIDE			\$80,000.00
Local Funds - 2022 STM Art 20	SEWER BETTERMENT RANGEWAY RD (PART OF NEEDS AREA 7) DESIGN	PART OF NEEDS AREA 7			\$750,000.00
ARPA Funds	BOSTON RD NORTH RECONSTRUCTION CONSTRUCTION SERVICES	BOSTON RD	RIVER ST	FLOYD ST	\$199,000.00
Local Funds - 2018 STM Art 21	STREET ACCEPTANCE	TOWN WIDE			\$50,000.00
CONSTRUCTION PROJECTS					
Chapter 90 + Local Funds Billerica Venture LLC sidewalk payment to ZBA (\$450,000)	ROADWAY MANAGEMENT	TOWN WIDE			\$2,750,000.00
		MIDDLESEX TPK-01	CONCORD RD	STEARNS LN	\$237,475.00
		MIDDLESEX TPK-02	STEARNS LN	FRENCH ST	\$192,019.00
		MIDDLESEX TPK-03	FRENCH ST	HATTIE LN	\$155,493.00
		MIDDLESEX TPK-04	HATTIE LN	DOLAN RD	\$106,527.00
		MIDDLESEX TPK-05	DOLAN RD	FRANCIS RD	\$63,494.00
		MIDDLESEX TPK-06	FRANCIS RD	CANTERBURY ST	\$55,364.00
		MIDDLESEX TPK-07	CANTERBURY ST	FRIENDSHIP ST	\$68,195.00
		MIDDLESEX TPK-08	FRIENDSHIP ST	STEWART ST	\$84,855.00
		MIDDLESEX TPK-09	STEWART ST	PERREAULT AVE	\$57,912.00
		MIDDLESEX TPK-10	PERREAULT AVE	LAKE ST	\$106,724.00
		MIDDLESEX TPK-11	LAKE ST	MARSHALL ST	\$382,556.00
		MIDDLESEX TPK-12	MARSHALL ST	HOWARD AVE	\$114,176.00
		MIDDLESEX TPK-13	HOWARD AVE	PEARL RD	\$104,619.00
				Subtotal:	\$1,729,409.00
	MANNING RD SIDEWALK EXTENSION LEXINGTON RD RAMPS AND CROSSINGS CSPP	MANNING RD	MIDDLESEX TPK	LEXINGTON RD	\$120,000.00
Chapter 90 + Local Funds	TOWN-WIDE PATCHING	TOWN WIDE			\$188,925.00
Chapter 90 + Local Funds	PAVEMENT PRESERVATION	TOWN WIDE			\$250,000.00
Local Funds - 2022 STM Art 20	SEWER BETTERMENT RANGEWAY RD (PART OF NEEDS AREA 7) CONSTRUCTION	PART OF NEEDS AREA 7			\$3,500,000.00

Sewer	SEWER CONTRACT 37 (NEEDS AREA 4) CONSTRUCTION YR 2	NEEDS AREA 4				\$15,600,000.00	
Sewer	SEWER CONTRACT 38 (NEEDS AREA 6) CONSTRUCTION YR 1	NEEDS AREA 6				\$18,000,000.00	
Water	WATER MAIN REPLACEMENT	CHESTER RD	CHRISTINA AVE	PINEHURST AVE		\$469,182.00	
		WALTON ST-01	REXHAME ST	SAVOY ST		\$500,000.00	
		WALTON ST-02	SAVOY ST	RIO VISTA ST			
		WALTON ST-03	RIO VISTA ST	DYER ST			
		WALTON ST-04	DYER ST	BRANDON ST			
		WALTON ST-05	BRANDON ST	JUNIPER ST			
		WALTON ST-06	JUNIPER ST	NASHUA RD			
						Subtotal:	\$969,182.00
Not Funded	DPW FACILITY CONSTRUCTION YR 1					\$44,000,000.00	
State TIP & ARPA Funds	BOSTON RD NORTH CONSTRUCTION YR 3	BOSTON RD	RIVER ST	FLOYD ST		\$15,029,729.40	
State TIP	YANKEE DOODLE BIKE PATH CONSTRUCTION YR 1	TOWN WIDE				\$18,668,400.00	
							Total: \$121,884,645.40

2025

DESIGN PROJECTS					
Engineering Budget	STORMWATER MANAGEMENT	TOWN WIDE			\$60,000.00
Sewer	SEWER CONTRACT 39/40 (NEEDS AREA 7 & 9) DESIGN	NEEDS AREA 7 & 9			\$2,500,000.00
ARPA Funds	BOSTON RD NORTH RECONSTRUCTION CONSTRUCTION SERVICES	BOSTON RD	RIVER ST	FLOYD ST	\$199,000.00
Local Funds - 2018 STM Art 21	STREET ACCEPTANCE	TOWN WIDE			\$50,000.00
CONSTRUCTION PROJECTS					
Chapter 90 + Local Funds	ROADWAY MANAGEMENT	TOWN WIDE			\$2,750,000.00
	PAVEMENT PRESERVATION	TOWN WIDE			\$250,000.00
Sewer	SEWER CONTRACT 38 (NEEDS AREA 6) CONSTRUCTION YR 2	NEEDS AREA 6			\$18,000,000.00
State TIP	LEXINGTON RD/GLAD VALLEY INTERSECTION CONSTRUCTION	LEXINGTON RD-01	GLAD VALLEY DR	BOSTON RD	\$4,738,880.00
Not Funded	DPW FACILITY CONSTRUCTION YR 2				\$44,000,000.00
State TIP & ARPA Funds	BOSTON RD NORTH CONSTRUCTION YR 4	BOSTON RD	RIVER ST	FLOYD ST	\$15,029,729.40
State TIP	YANKEE DOODLE BIKE PATH CONSTRUCTION YR 2	TOWN WIDE			\$18,668,400.00
Total:					\$106,246,009.40

2026

DESIGN PROJECTS				
Engineering Budget	STORMWATER MANAGEMENT	TOWN WIDE		\$60,000.00
Local Funds - 2018 STM Art 21	STREET ACCEPTANCE	TOWN WIDE		\$50,000.00
CONSTRUCTION PROJECTS				
Chapter 90 + Local Funds	ROADWAY MANAGEMENT	TOWN WIDE		\$2,750,000.00
	PAVEMENT PRESERVATION	TOWN WIDE		\$250,000.00
Total:				\$3,110,000.00

2027

DESIGN PROJECTS					
Engineering Budget	STORMWATER MANAGEMENT	TOWN WIDE			\$60,000.00
Local Funds - 2018 STM Art 21	STREET ACCEPTANCE	TOWN WIDE			\$50,000.00
Chapter 90 + Local Funds	ROADWAY MANAGEMENT	TOWN WIDE			\$2,750,000.00
	PAVEMENT PRESERVATION	TOWN WIDE			\$250,000.00
	ALLEN RD SIDEWALK ONLY CSPP	ALLEN RD	HEIDI LANE	TOWER FARM RD	\$80,000.00
	ANDOVER RD SIDEWALK ONLY CSPP	ANDOVER RD-04 ANDOVER RD-05	POND ST BOYNTON LN	BOYNTON LN LALIA LN	\$230,000.00
					Subtotal: \$230,000.00
	ANDOVER RD SIDEWALK ONLY CSPP	ANDOVER RD-06 ANDOVER RD-07 ANDOVER RD-08	LALIA LN PONDOVER RD ALLEN RD EXT	PONDOVER RD ALLEN RD EXT ALLEN RD	\$700,000.00
					Subtotal: \$700,000.00
	BELMONT RD SIDEWALK IMPROVEMENTS CSPP	BELMONT RD	14 BELMONT RD	STAFFORD LN	\$25,000.00
	BILLERICA AVE SIDEWALK ONLY AT NORTH BILLERICA TRAIN STATION CSPP	BILLERICA AVE	MT PLEASANT ST	POWER LINES	\$325,000.00
	HIGH ST SIDEWALK ONLY CSPP	HIGH ST	MOUNT PLEASANT ST	HARDWOOD DR	\$295,000.00

5 Excellent 2 Fair/ Repair/ Replace
 4 Very Good 1 Poor/ Replace
 3 Good/Maint.

59 20 28 58 50 32 28 23 26

Summary of CIP Budgets by Building Age

	BUILDING GFA (SF)	BUILDING AGE (Yrs)	TOTAL CIP BUDGET	\$/SF COST
BILLERICA MEMORIAL HS	362,600	3	\$189,217	\$0.52
PARKER ES	89,780	10	\$1,830,677	\$20
DITSON ES	105,000	21	\$21,410,050	\$204
HALLENBORG ICE RINK	40,100	47	\$20,171,884	\$503
MARSHALL MS	165,500	50	\$68,566,336	\$414
HAIJAR ES	70,675	52	\$30,573,474	\$433
LOCKE MS	113,700	54	\$50,741,442	\$446
KENNEDY ES	54,000	56	\$23,608,847	\$437
DUTILE ES	47,560	57	\$23,577,889	\$496
			\$240,669,816	



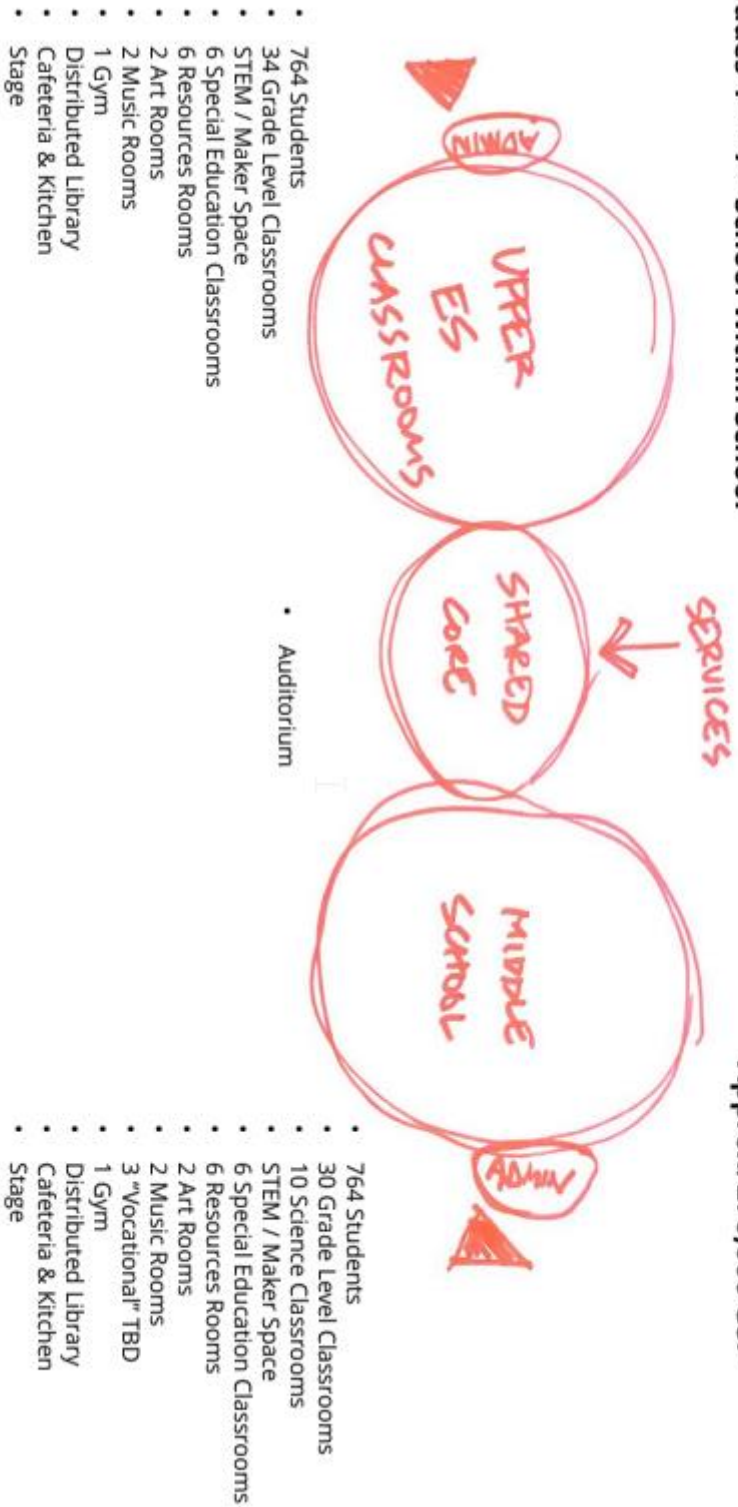
Billerica Public Schools

Preliminary Space Needs Findings

- Enrollment has declined over the last decade, but appears to be leveling out over the next decade.
- Locke MS and Marshall MS have the greatest number of completely interior and/windowless spaces.
- Dutile ES and Kennedy ES appear to be in the greatest educational need with Dutile still over capacity and still relying on modular classrooms for instructional space.
- The District appears to be occupying more total square footage than might be necessary.

Grades 4th – 7th School Within School

Approx. 270,000 GSF



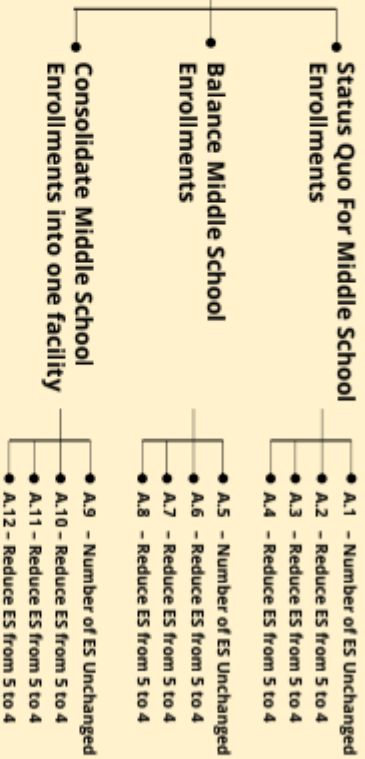
Summary of Master Plan Models

What Grade Configuration?

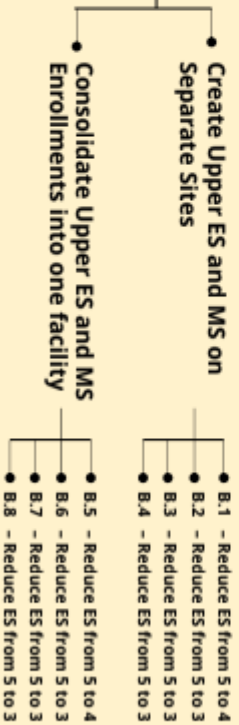
Future of Middle School?

How Many ES's?

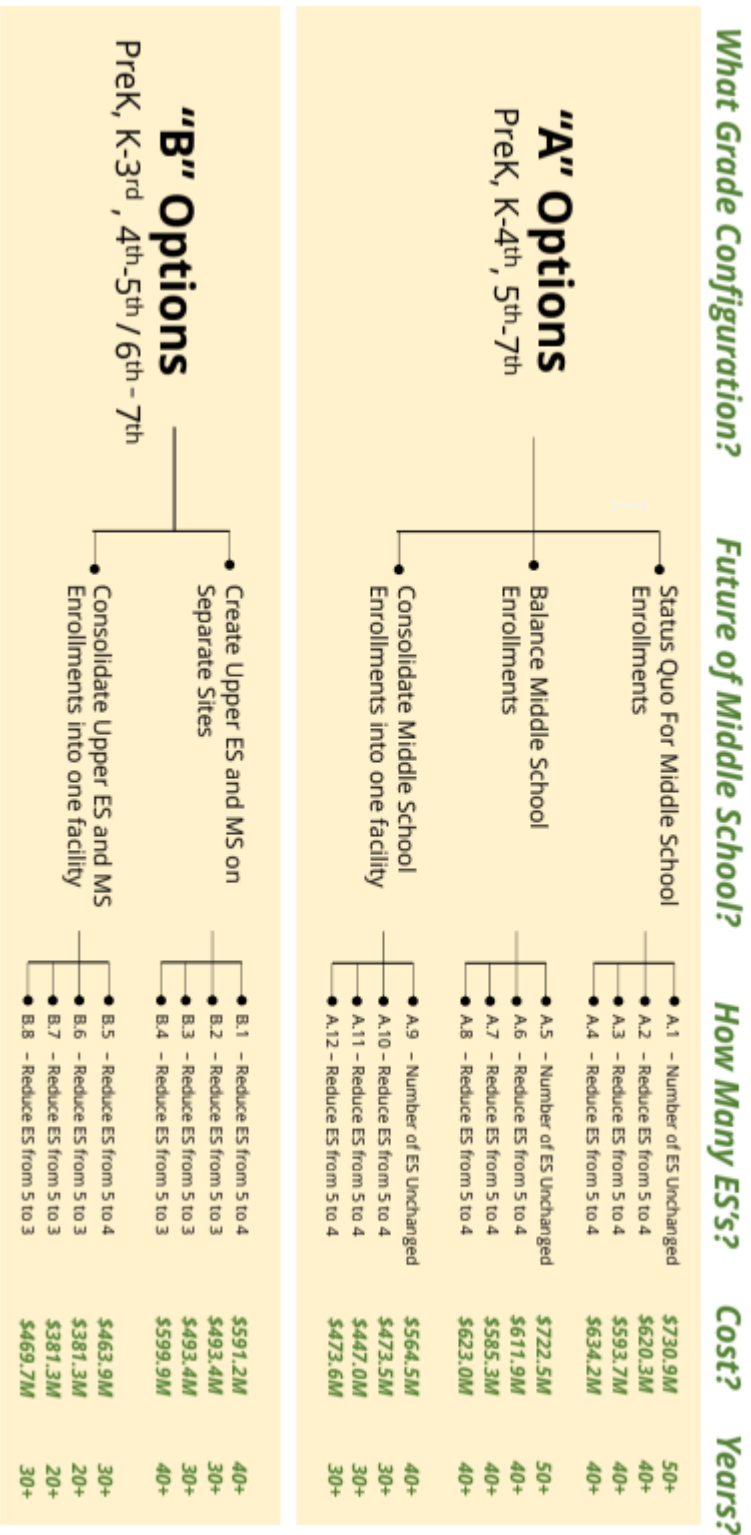
"A" Options PreK, K-4th, 5th-7th



"B" Options PreK, K-3rd, 4th-5th / 6th - 7th



Summary of Master Plan Models



Summary of Preliminary Findings

- It appears projects can be undertaken on existing, occupied sites. Any Datile project could benefit from off-site swing space.
- Options with fewer total projects and less time required are financially advantageous.
- Grade reconfiguration and/or consolidation result in higher initial investments, but significant cost savings over time.

I

Reserve Balances as of April 30

Free Cash	\$ 815,029
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Free Cash (Water Enterprise)	\$ 1,482,957
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Free Cash (Sewer Enterprise)	\$ 1,077,096
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Overlay Surplus	\$ 250,000
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Stabilization (town)	\$ 5,287,562
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Stabilization (school)	\$ 819,890
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Stabilization (debt)	\$ 21,692,373
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Land Fund	\$ 398,331
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Sale of Lots	\$ 62,300
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Sewer Expansion	\$ 715,703
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Inflow & Infiltration	\$ 643,827
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Water Conservation	\$ 120,519
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OPEB Trust	\$ 11,671,101
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Appendix A – Article Explanations



Routine Consent Agenda: To Approve Articles 1,2,3,20, 21 and 24

Routine Consent Agenda Motion:

To allow the following Routine Articles to be considered and voted together as a consent agenda to be considered under a single motion:

Article	Routine Article Consent Agenda
1	Set Compensation Elected Officials - Town Clerk
2	Set Compensation Elected Officials - Select Board
3	Hear Reports
20	To Allow Town Manager to Transfer Funds
21	To Authorize Department Revolving Funds
24	To Fund Peg Access Cable Television

Move to approve the Routine Article Consent Agenda, Articles 1, 2, 3, 20, 21 and 24 as written in the warrant and presented in the consent agenda and to accept all reports of Town Departments, Committees and Officers.



Article 1: To Set Compensation of Elected Officials (Town Clerk)

The compensation of the Town Clerk as follows:

Town Clerk - \$90,456

Salaries of Elected Officials shall be fixed at annually by a vote of Town Meeting



Article 2: To Set Compensation of Elected Officials (Select Board)

Chair	- \$2,000
Select Board, Members	- \$1,800

Salaries of Elected Officials shall be fixed at annually by a vote of Town Meeting



Article 3: To Hear Reports of Town Departments, Committees & Officers

Motion to accept all reports of Town Departments, Committees and Officers and the Annual Report.





Article 20: - To Allow the Town Manager and Finance Committee to Transfer Funds

This article gives the Town Manager the authority to transfer funds between budget line items within a particular department, not-to-exceed \$5,000 per fiscal year. If the amount exceeds \$5,000, the article gives the authority to make such a transfer with the Finance Committee's approval.



Article 21: - To Authorize Departmental Revolving Funds

The Flu Shot Program was changed to reflect increased activity from COVID.

<u>Revolving Fund</u>	<u>FY 2024 Spending Limit</u>
Animal Control	\$5,000
Inspectional Service Emergency Overtime	\$10,000
Wetlands By-Law	\$30,000
C.O.A. Programs	\$100,000
BEAM Program	\$2,000,000
Respite Care	\$120,000
Flu Shot Program	\$50,000



Article 24: - To Fund PEG Access Television Services

To see if the Town will vote to transfer and appropriate the sum of \$220,789.43 from the PEG Access and Cable Related Fund to be provided to BATV for support of PEG Access Cable Television Services



DPW Consent Agenda: To Approve Articles 27,28 and 29

DPW Consent Agenda Motion:

To allow the following DPW Articles to be considered and voted together as a consent agenda to be considered under a single motion:

Move to approve the DPW Article Consent Agenda, Articles 27,28 and 29 as written in the warrant and presented in the consent agenda.

Article	DPW Capital Consent Agenda
27	To Fund the Development of a Unidirectional Water Flushing Program
28	To Fund the Repairs of Existing Sanitary Sewer Pump Stations
29	To Fund the Upgrades to the Existing SCADA System at the Water Resource Recovery Facility



Article 27: - To FUND THE DEVELOPMENT OF A UNIDIRECTIONAL WATER FLUSHING PROGRAM

To see if the Town will vote to appropriate from Water Retained Earnings the sum of \$100,000 for the development of a Town-wide unidirectional water flushing program.

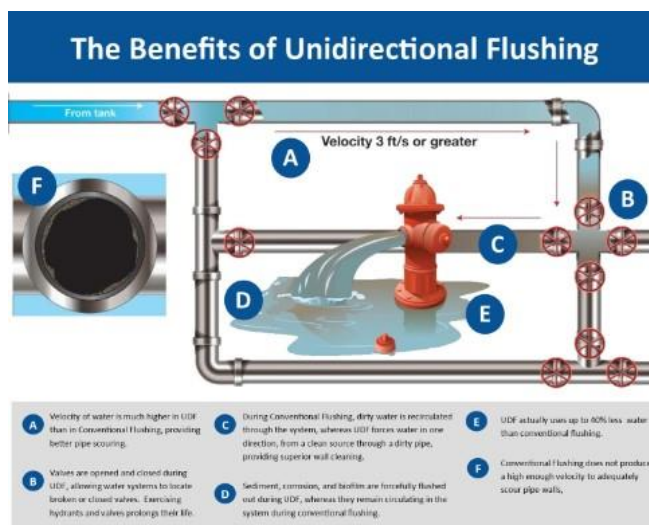
Definition of Unidirectional Flushing:

Unidirectional flushing (UDF) is a standard industry maintenance practice used to scour, clean, and improve the carrying capacity of our water distribution system. Unidirectional refers to the fact that during the cleaning, water is only flowing in one direction.



Article 27: - To FUND THE DEVELOPMENT OF A UNIDIRECTIONAL WATER FLUSHING PROGRAM

1. Crews will open and close pre determined valves to isolate a specific section of water main.
2. Then open a specific fire hydrant to draw water through and flush the now-isolated section of water main.
3. The speed of the water flowing through the isolated section of main is greatly increased, producing a scouring effect.
4. The scouring effect removes any potential sediment buildup and cleans the water main.





Article 28: - To FUND THE REPAIRS OF EXISTING SANITARY SEWER PUMP STATIONS

To see if the Town will vote to appropriate from Wastewater Retained Earnings the sum of \$100,000 for the repair and reconstruction of three existing sanitary sewer pump stations.

This article would allow for the replacement of existing motors at the Ricca Farm, Darby Road and Westwood pumping stations.



Article 29: - To FUND THE UPGRADES TO THE SCADA SYSTEM AT THE WATER RESOURCE RECOVERY FACILITY

To see if the Town will vote to appropriate from Wastewater Retained Earnings the sum of \$250,000 for upgrades to the existing SCADA system at the Water Resource Recovery Facility.

This article would allow for necessary SCADA upgrades including conversion from Device-net to Ethernet/IP. SCADA (supervisory control and data acquisition) is a category of software applications for controlling industrial processes, which is the gathering of data in real time from remote locations in order to control equipment and conditions.





Article 37 and 38: Stormwater Consent Agenda

To allow the following Stormwater Articles to be considered and voted together as a consent agenda to be considered under a single motion:

Article	Stormwater Consent Agenda
37	To Make Proposed Changes to General By-Law Article XXI - Discharges to the Municipal Storm Sewer System
38	To Make Proposed Changes to General By-Law Article XXV - Stormwater Management By-Law

Move to approve the Stormwater Article Consent Agenda, Articles 37 and 38 as written in the warrant and presented in the consent agenda.



Article 37: To Make Proposed Changes to the General By-Law Article Discharges to the Municipal Stormwater System

To see if the Town will vote to amend General By-law Article XXI – By-Law Governing Discharges to the Municipal Storm Sewer System as follows, with struck-through language deleted and underlined language inserted therein; or act in relation thereto.

Article Explanation: This bylaw effectively prohibits pollution and certain non-stormwater discharges from entering the town's storm drain. This by-law defines illicit discharges and allows the Town to take actions to keep Billerica's lakes, ponds, rivers, and streams clean. This by-law was previously enforced by the Board of Health. The proposed amendments to the By-Law transfer enforcement authority from the Board of Health to the Department of Public Works. No other substantive changes are proposed.



Article 38: To Make To Make Proposed Changes to General By-Law Article XXV – Stormwater Management Bylaw

To see if the Town will vote to amend General By-Law Article XXV - Stormwater Management By-Law as follows, with struck-through language deleted and underlined language inserted therein; or act in relation thereto.

Article Explanation: This bylaw effectively controls construction site runoff and post-construction stormwater runoff during construction or land disturbance activity. This by-law will allow the Town to take actions to protect Billerica's natural resources and public and private property from the effects of unmanaged stormwater runoff. The main difference between this version of the bylaw and the prior version is that the Stormwater Authority will be changed from the Board of Health to the Department of Public Works and certain smaller scale land disturbance activities will be subject to an Administrative Stormwater Approval rather than a Stormwater Management Permit.



Article 38: To Make To Make Proposed Changes to General By-Law Article XXV – Stormwater Management Bylaw

These regulations shall apply to all construction activity or land disturbance that individually or as part of a Common Plan of Development resulting in disturbance of land in excess of the thresholds below:

- A. Administrative Stormwater Management Approval is required for projects adding 500 square feet or more of impervious area.**
- B. Administrative Stormwater Management Approval is required for projects disturbing between 20,000 square feet and one acre (43,560 square feet) of land.**
- C. SMP - land use of higher potential pollutant loads (LUHPPL)
- D. SMP - land disturbance of one acre or more



Article 38: To Make To Make Proposed Changes to General By-Law Article XXV – Stormwater Management Bylaw

Benefits

- Proactive approach to preventing our waterways from being subject to more stringent Federal regulations
- Encourages better landscaping and green infrastructure
- Improve water quality
- Encourage groundwater recharge
- Improve erosion control
- Improve aquatic and wildlife habitat
- Provide cohesion with other stormwater regulations
- More streamlined permitting
- Compliant with EPA MS4 Permit



Article 7: To Fund Collective Bargaining Agreement – IAEP Police EMT's and Paramedics

Wage Scale effective July 1, 2022

Fiscal Year	COLA	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	
July 1, 2023	0%	<u>\$</u> <u>30.00</u>	<u>\$</u> <u>30.60</u>	<u>\$</u> <u>31.21</u>	<u>\$</u> <u>31.84</u>	<u>\$</u> <u>32.47</u>	<u>\$</u> <u>33.12</u>	<u>\$</u> <u>33.78</u>	
July 1, 2024	0%	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>	<u>15</u>
July 1, 2025	0%	<u>\$</u> <u>34.46</u>	<u>\$</u> <u>35.15</u>	<u>\$</u> <u>35.85</u>	<u>\$</u> <u>36.57</u>	<u>\$</u> <u>37.30</u>	<u>\$</u> <u>38.05</u>	<u>\$</u> <u>38.81</u>	<u>\$</u> <u>39.58</u>

An appropriation of \$179,000 is necessary to fund the COLA for years' one and two of the contract and \$189,000 is necessary to fund the retroactive pay in the first year of the contract.



Article 7: To Fund Collective Bargaining Agreement – IAEP Police EMT's and Paramedics

The Town also incorporated Sick Leave Bank and FMLA language. In the Management Rights section, the Town incorporated language to allow new hires up to step 6.

There was also language incorporated for forced overtime and assignment of Intermittent Paramedics.



Article 10: To Fund Collective Bargaining Agreement – Billerica Professional Administrators Association

	Fiscal Year	COLA
• The Town incorporated Sick Leave Bank and FMLA language.	July 1, 2023	4%
• The Town clarified Work Hours	July 1, 2024	3%
• Included a provision to compensate out of grade.	July 1, 2025	3%
• Four positions were reclassified.	January 1, 2026	1%
• Included a vacation buy back provision		

The appropriation necessary for this contract is \$120,350



Article 12: To Fund
Collective
Bargaining
Agreement – IAFF
Firefighters

COLA

Fiscal Year	COLA
July 1, 2023	3%
July 1, 2024	3%
July 1, 2025	3%

EMT B Stipend

July 1, 2023	1%
July 1, 2024	1%
July 1, 2025	1%

EMT P Stipend

July 1, 2023	1.50%
July 1, 2024	1.50%
July 1, 2025	1.50%

Appropriation for FY2024

\$287,186



Article 12: To Fund Collective Bargaining
Agreement – IAFF Firefighters

The Town received some improvements on Sick
Time and Overtime Language as well as Sick Time
Bonus Language.



Article 38: To Make To Make Proposed Changes to General ByLaw Article XXV- Stormwater Management Bylaw

These regulations shall apply to all construction activity or land disturbance that individually or as part of a Common Plan of Development resulting in disturbance of land in excess of the thresholds below:

- A. Administrative Stormwater Management Approval is required for projects adding 500 square feet or more of impervious area.**
- B. Administrative Stormwater Management Approval is required for projects disturbing between 20,000 square feet and one acre (43,560 square feet) of land.**
- C. SMP - land use of higher potential pollutant loads (LUHPPL)
- D. SMP - land disturbance of one acre or more



Article 38: To Make To Make Proposed Changes to General ByLaw Article XXV- Stormwater Management Bylaw

Benefits

- Proactive approach to preventing our waterways from being subject to more stringent Federal regulations
- Encourages better landscaping and green infrastructure
- Improve water quality
- Encourage groundwater recharge
- Improve erosion control
- Improve aquatic and wildlife habitat
- Provide cohesion with other stormwater regulations
- More streamlined permitting
- Compliant with EPAMS4 Permit



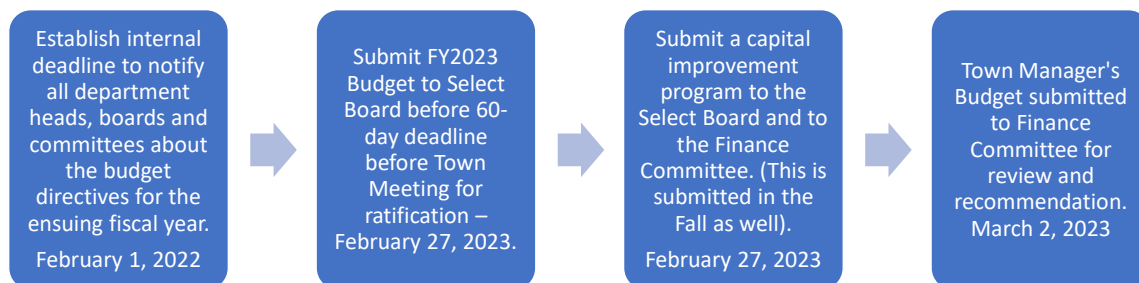
Town of Billerica Fiscal Year 2024

John Curran, Town Manager
Michael Riley, Select Board Chair
David Gagliardi, Finance Committee Chair



Fiscal Year 2024 Budget Process

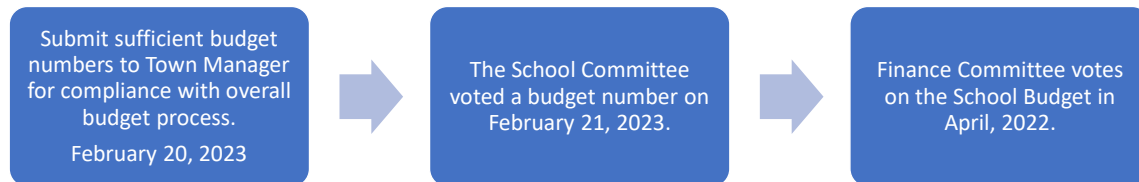
Town Manager Creates a Budget





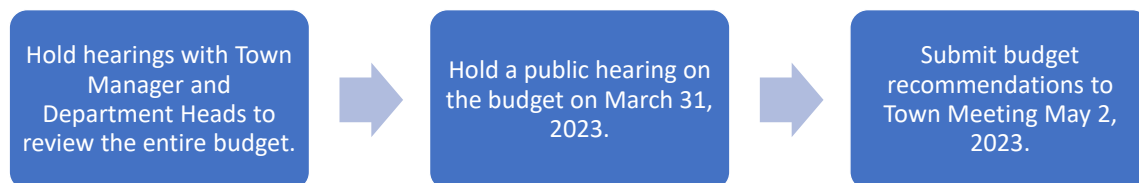
Fiscal Year 2024 Budget Process

Superintendent Creates a Budget



Fiscal Year 2024 Budget Process

Finance Committee Reviews and Recommends Budget





Fiscal Year 2024 Budget Process

Town Meeting Approves Budget

Town Meeting to approve on
May 2, 2023.

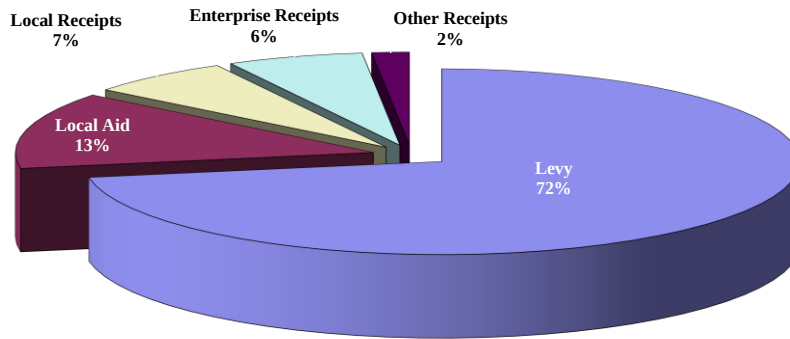


Fiscal Year 2024 Revenue Revenue Sources for the Town

	FY2023		FY2024	
Tax Levy	\$	145,003,356	\$	149,543,699 72%
Local Aid		27,585,698	27,585,698 13%	
Local Receipts		13,440,000	13,440,000 7%	
Enterprise Receipts		12,500,000	12,700,000 6%	
Other Revenue Resources		15,591,532	3,481,530 2%	
Total Projected Revenue	\$	214,120,586	\$	206,750,927 100%



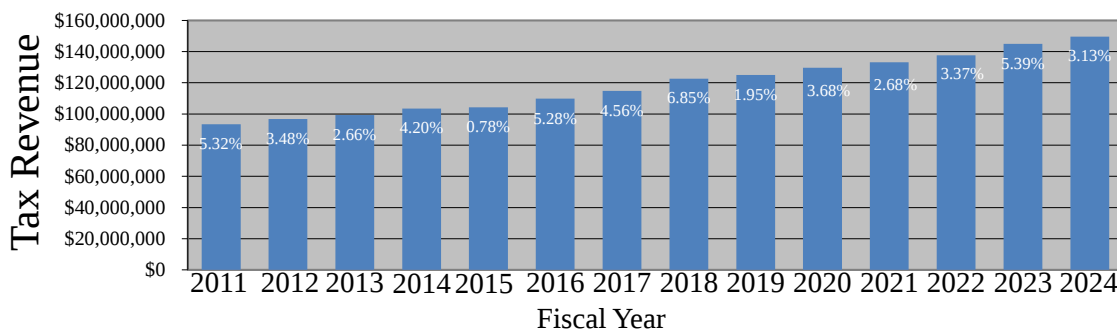
Fiscal Year 2024 Revenue Revenue Sources for the Town



Source: Town of Billerica Budget Documents



Fiscal Year 2024 Revenue Levy Growth Since 2011



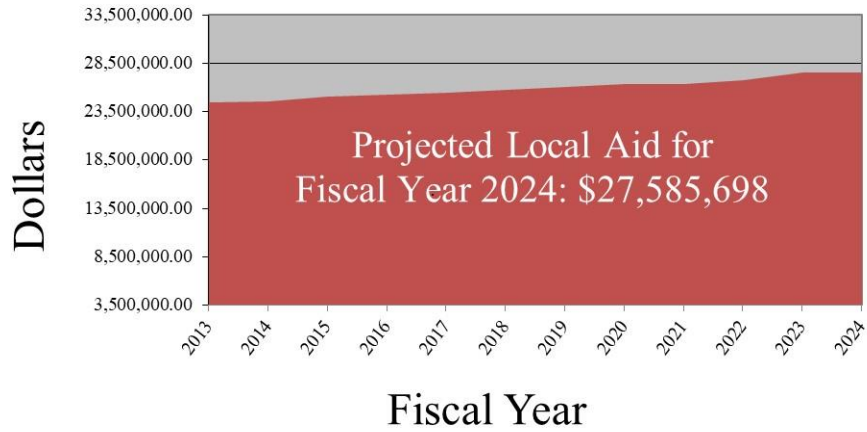
Total Projected FY2024 Tax Revenues: \$149,543,699

Source: Town of Billerica Budget Documents



Fiscal
Year 2024
Revenue

Local Aid Since 2013 - Flat

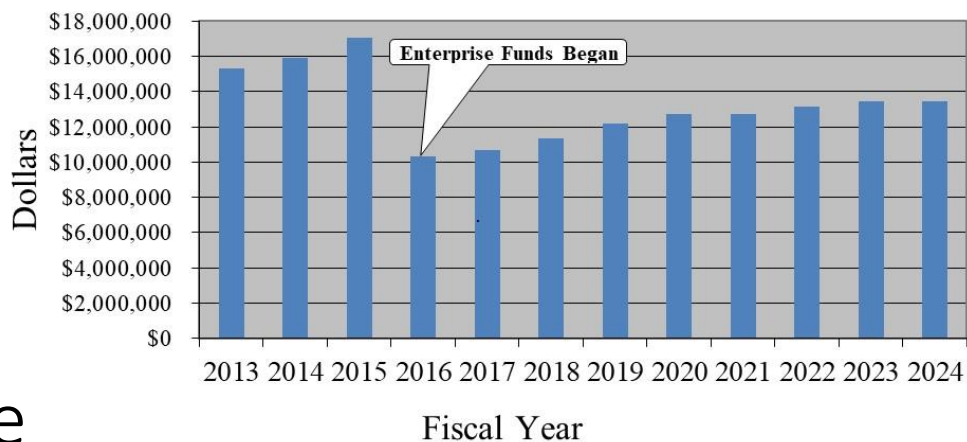


Source: Town of Billerica Budget Documents



Fiscal
Year
2024
Revenue

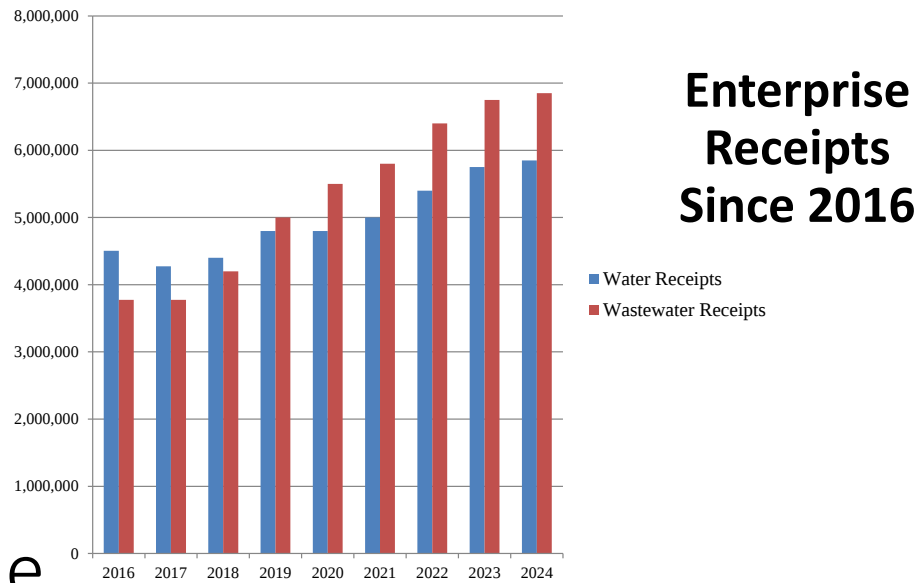
Local Receipts Since 2013



Source: Town of Billerica Budget Documents



Fiscal Year 2024 Revenue



Source: Town of Billerica Budget Documents



Fiscal Year 2024 Revenue

Other Receipts

CPA Funds	\$	1,100,000	32%
Free Cash	\$	-	0%
Overlay Surplus	\$	250,000	7%
Debt Stabilization		2,012,670	58%
PEG Access			0%
Rink Receipts		118,860	3%
	\$	3,481,530	100%

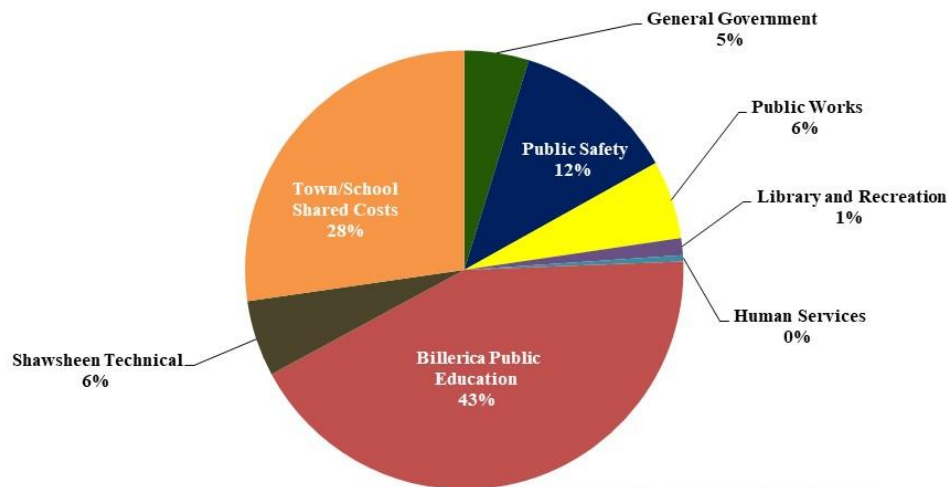


Fiscal Year 2024 Budget Changes

Department	FY2022 BUDGET	FY2023 BUDGET	FY 2024 BUDGET	\$ INC/DEC	% INC/DEC
General Government	\$ 8,136,098	\$ 8,682,319	\$ 8,491,016	\$ (191,303)	-2.20%
Public Safety	21,581,578	21,924,232	21,704,985	(219,247)	-1.00%
Public Works	9,298,188	9,699,473	10,313,459	613,986	6.33%
Library and Recreation	2,180,131	2,178,024	2,229,342	51,318	2.36%
Human Services	944,856	875,911	826,443	(49,468)	-5.65%
Total Town Departments	42,140,851	43,359,959	43,565,245	205,286	0.47%
Billerica Public Education	69,433,698	73,447,001	76,326,794	2,879,793	3.92%
Shawsheen Technical	10,101,796	10,011,652	10,618,654	607,002	6.06%
Total Education	79,535,494	83,458,653	86,945,448	3,486,795	4.18%
Town/School Shared Costs	44,743,732	47,717,831	48,734,385	1,016,554	2.13%
TOTAL	\$ 166,420,077	\$ 174,536,442	\$ 179,245,078	\$ 4,708,635	2.70%
Water Enterprise Fund Budget	\$ 7,184,434	\$ 7,315,982	\$ 7,583,942	\$ 267,960	3.66%
Wastewater Enterprise Fund Budget	\$ 8,828,369	\$ 9,266,825	\$ 9,294,423	\$ 27,599	0.30%
Total Budgets	\$ 182,432,880	\$ 191,119,249	\$ 196,123,443	\$ 5,004,194	2.62%



Fiscal Year 2024 Priorities Allocation of Resources



Source: FY2024 Billerica Budget Documents



Fiscal Year 2024 Budget Changes

Town Accounts less than 2%

The Select Board Goal is to Maintain up to a 2% change in budget.

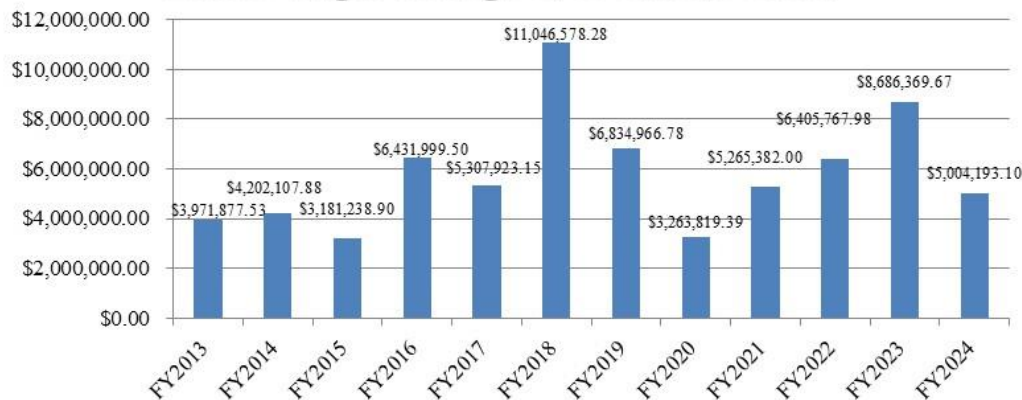
While this is not possible because of fixed expenses Town and Enterprise Budgets do meet this goal.

Much of this levy impact will be offset by Debt Stabilization appropriations amounting to \$2.012 Million.



Fiscal Year 2024 Budget Changes

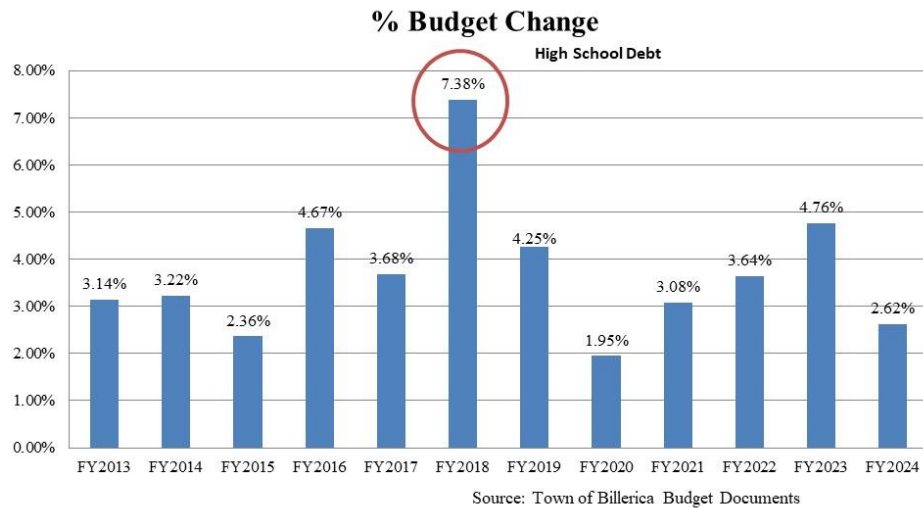
Total Budget Change over Twelve Years



Source: Town of Billerica Budget Documents



Budget Trends Over 12 Years



Fiscal Year 2024 Budget Story

Biggest contributing increases to Town Budget

- Waste Management Contract increased by **\$619,770**
- Fuel Costs increased
- Disposal costs increased
- Recycling Costs Increased





Fiscal Year 2024 Budget Story

Biggest contributing increases to Town Budget

- Pension Costs increased by **\$936,710**
- Costs increased by 6.5%
- FY2028 Costs will increase by 4% until 2037



Fiscal Year 2024 Budget Story

Biggest contributing increases to Town Budget

- OPEB increased by **\$301,704**
- Town Policy to increase by 15%

OPEB Trust Account

Article 11 Fall Town Meeting Oct 2012 from health insurance design savings	\$ 400,000
Article 3 Spring Town Meeting May 2013 from country retirement discount	156,383
Article 4 Spring Town Meeting May 2013 from county retirement assessment being below 4%	255,536
Article 12 Spring Town Meeting May 2014 from country retirement discount	155,000
Article 20 Fall Town Meeting October 2015 from Free Cash	500,000
Article 13 Fall Town Meeting October 2017 from Meals Tax	500,000
Article 13 Fall Town Meeting October 2017 from Budget Appropriation	500,000
Article 3 Fall Town Meeting October 2018 from Budget Appropriation	1,150,000
Article 3 Fall Town Meeting October 2019 from Budget Appropriation	1,322,500
Article 3 Fall Town Meeting October 2020 from Budget Appropriation	1,520,875
Article 3 Fall Town Meeting October 2021 from Budget Appropriation	1,749,006
Article 3 Fall Town Meeting October 2022 from Budget Appropriation	2,011,357
Accumulated Interest	1,341,301
Prior Year Account Balance	11,561,958
FY2024 Projected Meals Tax Appropriation	500,000
FY2024 Budget Appropriation	1,813,061
Total FY2024 Appropriations	2,313,061
Total Projected Account Balance	\$ 13,875,019



Fiscal Year 2024 Budget Story

COLAs included in budget

- All non-union employees received a 3% increase.
- Town Manager's Contract was renegotiated 3%, 3% longevity on five years

Contracts Settled as separate Articles: Unsettled Contracts:

- | | |
|--------------------|-------------------|
| • BPAA | BMEA |
| • IAFF | • IUPE |
| • NEPBA Paramedics | • IAFF Fire Alarm |
| | • NEPBA Superiors |
| | • NEPBA Officers |



Fiscal Year 2024 Budget Story

Biggest contributing increases to Town Budget

- Shawsheen Budget is \$10,618,654
- Costs increased by 6.07%
- This is an increase of \$607,002





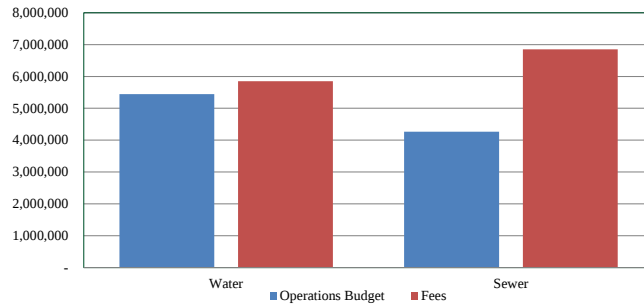
Fiscal Year 2024 Enterprise Budgets

Operations vs. Debt

Town of Billerica Water and Sewer Budget Analysis Fiscal Year 2024

	Water	Sewer
Operations Budget	4,742,709	3,762,269
Utilities	700,000	500,000
Debt Service	2,944,762	5,532,154
Total Costs	8,387,471	9,794,423
Fees	5,850,000	6,850,000
Subsidized by General Fund	2,537,471	2,944,423
Total Revenues	8,387,471	9,794,423

Enterprise Operations Costs vs. Fees Collected



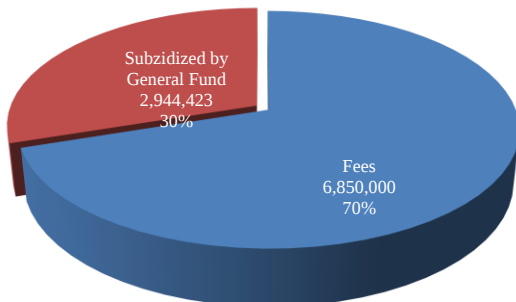
Source: Town of Billerica Budget



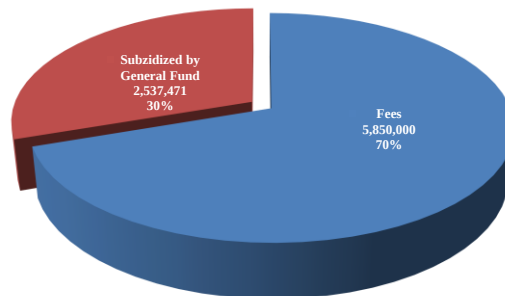
Fiscal Year 2024 Enterprise Budgets

Subsidy vs. Fee

Wastewater



Water

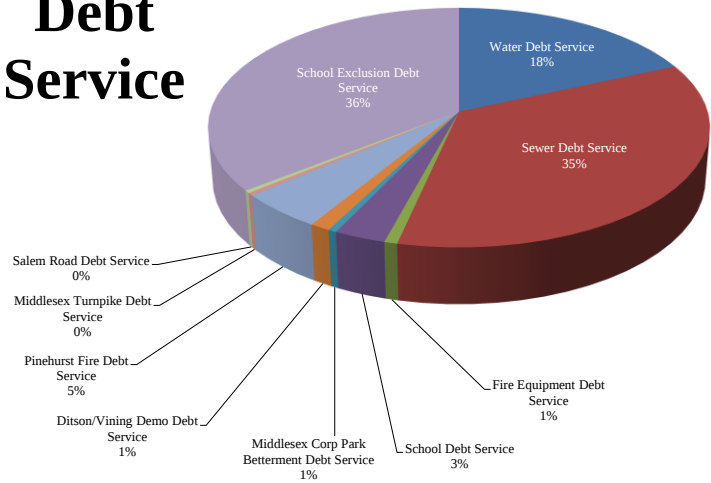




Debt Service

Fiscal Year 2024 Debt Policies

Debt Priorities

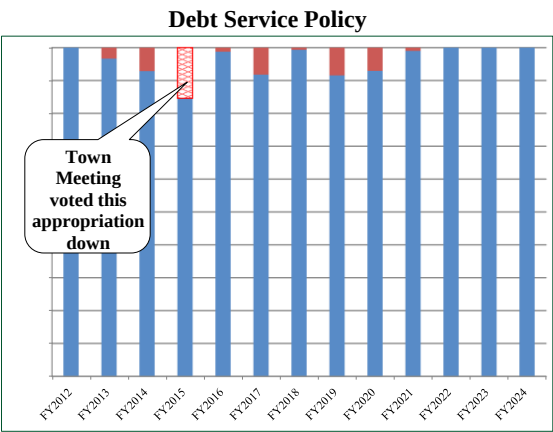


Source: Town of Billerica Budget Documents



Fiscal Year 2024 Debt Policies

Appropriation vs. Target



Annual Debt Service Commitment: \$9,066,000

■ Budget Appropriation ■ Appropriation to Debt Stabilization

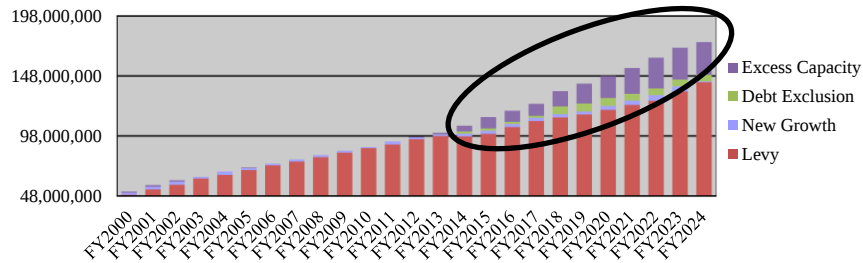
Source: Town of Billerica Budget Documents



Fiscal Health and Policies

Town of Billerica Historic Levy Analysis

Town of Billerica Historic Levy Analysis

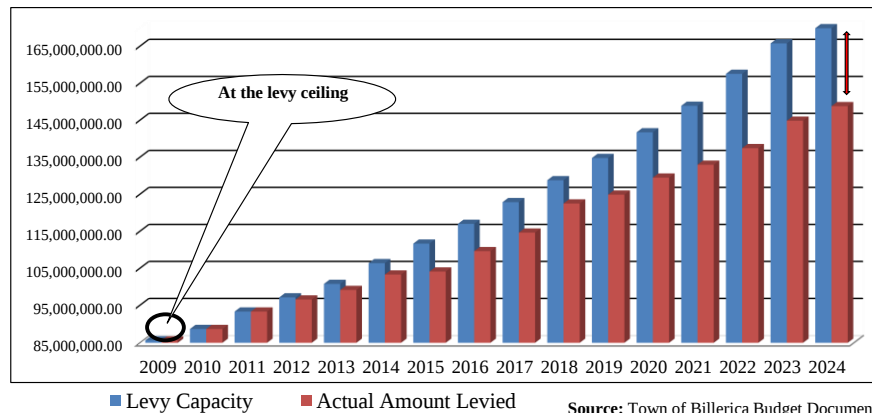


Source: Town of Billerica Budget Documents



Fiscal Health and Policies

Fiscal Year 2024 Excess Levy Capacity

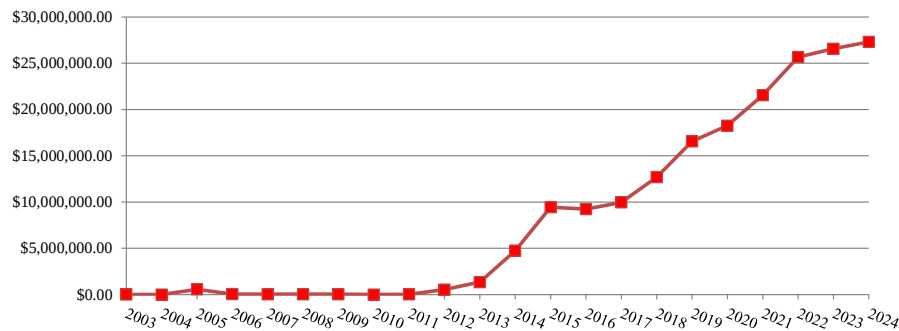


Source: Town of Billerica Budget Documents



Fiscal Health and Policies

Analysis of Excess Levy Capacity

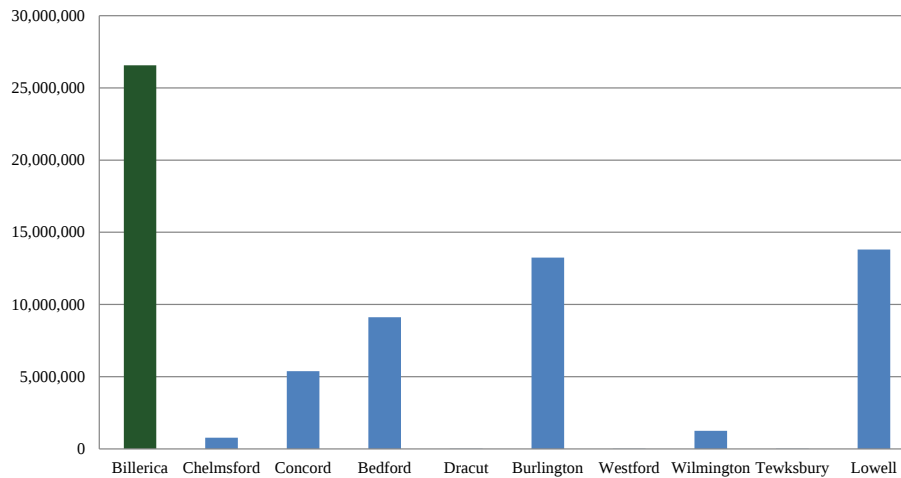


Source: Town of Billerica Budget Documents



Fiscal Health and Policies

FY2024 Excess Levy Capacity Comparison by Community



Source: Massachusetts Department of Revenue



Fiscal Health and Policies

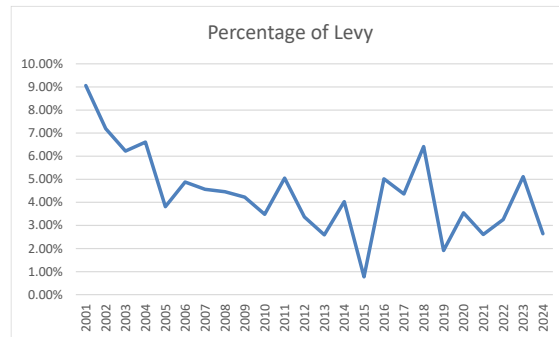
Fiscal Year 2024 Levy Analysis

Last Year's Levy Increase

\$7.4 Million

This years projected Levy increase

\$4.5 Million



Fiscal Health and Policies

FY2024 Recap Summary

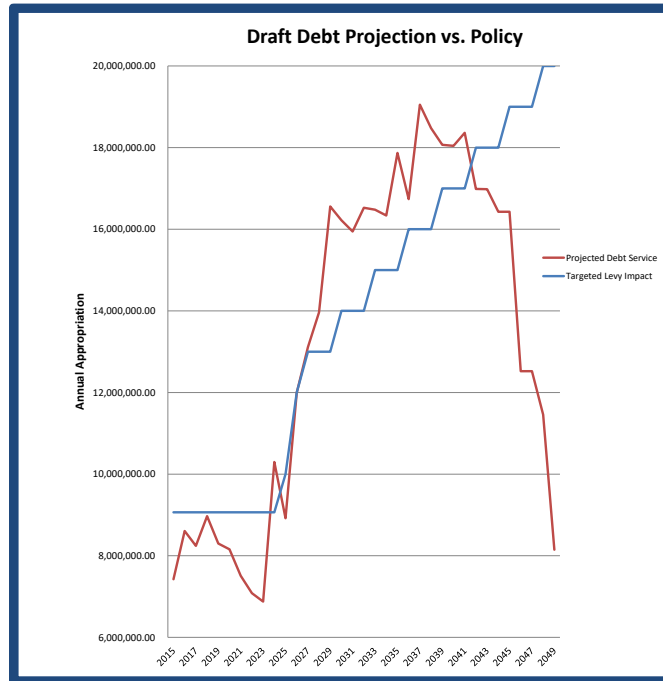
TOWN OF BILLERICA FINANCIAL RECAP FISCAL YEAR 2024 SPRING
Summary Table

Uses of Funding		
FY2024 Budget		179,245,078.00
Water Enterprise Budget	\$	7,583,942.00
Wastewater Enterprise Budget		9,294,423.00
STM Overlay Appropriation		250,000.00
Debt & Interest		196,608.00
Snow and Ice Deficit Projection		600,000.00
Overlay Appropriation		2,580,582.00
State and County Assessments		5,706,527.00
CPA Appropriation		1,100,000.00
Other Funded Items		133,767.00
PEG Access Article		-
Final Judgements		60,000.00
Total FY2024 Uses of Funding	\$	206,750,927.00
Sources of Funding		
Total Property Taxes	\$	149,543,699.00
Local Aid		27,585,698.00
Local Receipts		13,440,000.00
Water Enterprise Receipts		5,850,000.00
Wastewater Enterprise Receipts		6,850,000.00
CPA Revenue		1,100,000.00
Miscellaneous Funds		2,012,670.00
Overlay Surplus		250,000.00
PEG Access		-
Rink Revolving Fund		118,860.00
Total FY2024 Sources of Funding	\$	206,750,927.00
Difference	\$	-

Fiscal Health and Policies



Future Debt Considerations



Fiscal Health and Policies



Future Debt Considerations

Town of Billerica
Debt Stabilization Fund Schedule

Fiscal Year	Beginning Balance	Interest	Appropriations		Draw Down		Ending Balance
			Levy	Free Cash	Wastewater et al	HS Debt Exclusion	
2016	9,094,440	173,191	0	1,800,000	0		11,067,631
2017	11,447,593	161,273	823,277	3,000,000	0		15,432,143
2018	15,423,143		60,434	1,800,000	0	-1,400,000	15,883,577
2019	15,883,577	112,101	766,198	1,800,000	0	-1,625,000	16,936,876
2020	18,283,776	347,392	641,324	1,800,000	0	-950,000	20,122,492
2021	20,249,673	404,993	91,101	1,800,000	0	-1,160,000	21,385,767
2022	21,385,767	427,715	1,983,849	1,800,000	-649,457	-1,125,000	23,822,875
2023	22,157,854	-132,123		1,800,000	-912,618	-1,100,000	21,813,113
2024	21,813,113	436,262	0	1,800,000	-812,760	-1,350,000	21,886,615
2025	21,886,615	437,732	1,079,905	1,800,000	0	-1,350,000	23,854,252
2026	23,854,252	477,085	5,998	1,800,000	0	-1,300,000	24,837,335
2027	24,837,335	496,747	0	1,800,000	-112,418	-1,350,000	25,671,664
2028	25,671,664	513,433	0	1,800,000	-963,459	-1,300,000	25,721,638
2029	25,721,638	514,433	0	1,800,000	-3,557,435	-1,250,000	23,228,637
2030	23,228,637	464,573	0	1,800,000	-2,220,796	-1,250,000	22,022,413
2031	22,022,413	440,448	0	1,800,000	-1,943,439	-1,200,000	21,119,423
2032	21,119,423	422,388	0	1,800,000	-2,526,398	-1,200,000	19,615,413
2033	19,615,413	392,308	0	1,800,000	-1,477,980	-1,150,000	19,179,742
2034	19,179,742	383,595	0	1,800,000	-1,337,845	-750,000	19,275,492
2035	19,275,492	385,510	0	1,800,000	-2,868,203	-700,000	17,892,799
2036	17,892,799	357,856	0	1,800,000	-738,251	-700,000	18,612,404
2037	18,612,404	372,248	0	1,800,000	-3,050,965	-700,000	17,033,688
2038	17,033,688	340,674	0	1,800,000	-2,474,899	-650,000	16,049,463
2039	16,049,463	320,989	0	1,800,000	-1,068,938	-650,000	16,451,514
2040	16,451,514	329,030	0	1,800,000	-1,043,458	-650,000	16,887,086
2041	16,887,086	337,742	0	1,800,000	-1,361,479	-100,000	17,563,348
2042	17,563,348	351,267	1,011,630	1,800,000	0	-100,000	20,626,246
2043	20,626,246	412,525	1,019,870	1,800,000	0	-100,000	23,758,640
2044	23,758,640	475,173	1,573,276	1,800,000	0	-100,000	27,507,089
2045	27,507,089	550,142	2,573,276	1,800,000	0	-100,000	32,330,508
2046	32,330,508	646,610	6,478,276	1,800,000	0	-100,000	41,155,394
2047	41,155,394	823,108	6,478,276	1,800,000	0	-100,000	50,155,778
2048	50,155,778	1,003,136	8,543,276	1,800,000	0		61,503,190
2049	61,503,190	1,230,064	11,850,876	1,800,000	0		76,384,130
Totals		14,409,620	44,980,844	72,047,593	-19,382,806	-24,860,000	

FY2024

- We began the FY2024 budget planning process by producing a level-services budget based on a maintenance of existing effort.
- This initial maintenance of effort produced a budget requiring an increase of \$3,953,792

FY2024 Budget Challenges

- Two of the five collective bargaining agreements that impact the operating budget are settled with agreements through the end of FY2025
 - Teachers and Paraprofessionals
 - FY24 is the largest increase of the new teacher contract, with the equivalent of a 4.0% COLA
- The proposed FY2024 budget does not include COLAs for the three non-ratified bargaining units
 - Custodians, Clerks, and Administrators
- Funding for these contracts will be sought through separate warrant articles at Spring 2023 Town Meeting

FY2024 Budget Challenges

- Student enrollment continues to increase
 - Increase of 88 (1.9%) students from Fall 2021 to Fall 2022

Demographic Changes:

- Significant increase in English Learner (EL) population
 - 77 students in June 2021
 - 154 students in January 2023
- Significant increase in Students with Limited or Interrupted Formal Education (SLIFE)
 - 2 students in 2020-2021
 - 19 students in 2022-2023

FY2024 Budget Challenges

- The cost of education is increasing, but state aid is not increasing at the same rate
- The state's Chapter 70 formula is used to identify the foundation budget, required district contribution, and Chapter 70 state aid received by local school districts

FY2024 Budget Challenges

- Below are key components of the Chapter 70 formula, comparing FY2022-FY2024:

	FY22	FY23	FY24	FY22-FY24 Change	
Foundation Budget	\$52,245,954	\$57,705,838	\$63,590,857	\$11,344,903	21.71%
Required district contribution	\$43,102,912	\$46,197,969	\$49,635,324	\$6,532,412	15.16%
Chapter 70 aid	\$19,489,674	\$19,777,194	\$19,923,564	\$433,890	2.23%
Required net school spending	\$62,592,586	\$65,975,163	\$69,558,888	\$6,966,302	11.13%

FY2024 Budget Hearing

- The initial level services budget was **\$77,400,793**, an increase of \$3,953,792 over FY2023
- Initial budget reductions reduced the budget by \$597,569 to **\$76,803,224**
- At the public budget hearing on February 21, the School Committee voted a Fiscal Year 2023 budget of **\$76,326,794**
 - This figure was consistent with the Town Manager's budget
- This left a further gap of **\$476,430** to close

FY2024 Budget Challenges

- This fall, the state’s Operational Services Division (OSD) set a 14% inflation factor for approved private special education program tuitions
 - 5.18% Cost of Living Adjustment (COLA)
 - 8.82% “Workforce Stability Factor”
- From FY11-FY23, this inflation factor was never greater than 2.72%
- This 14% increase for private tuitions adds \$495,000 to the FY24 budget

FY2024 Budget Drivers

- The following are the drivers in a level-services budget:

• Step increases	\$950,000
• Union COLAs	\$1,978,000
• Non-union contract COLA	\$113,000
• Special Education out-of-district	\$377,000
• Special Education in-district staff	\$300,000

FY2024

- Since the initial maintenance of effort, work has been done to reduce the initial figure by **\$597,569**:

• Turnover savings:	(\$257,836)
• Sick Leave Buyback decrease:	(\$74,443)
• Circuit Breaker revenue increase:	(\$265,290)
• Reductions subtotal:	(\$597,569)
• Level services increase:	\$3,953,792
• Reductions subtotal:	(\$597,569)
• Current budget increase:	\$3,356,223

FY2024 Turnover Savings

- The FY2024 budget includes turnover savings of \$305,212 from seven (7) retirees, a decrease from the FY2023 budget
- As there are fewer budgeted retirees, there is also a decrease in sick leave buyback costs of \$70,701

Circuit Breaker

- The Circuit Breaker program reimburses districts for special education costs incurred in the prior fiscal year
 - Only eligible for costs for a student that exceed a certain threshold
- The state will reimburse up to 75% of the cost for a student above the threshold
 - Subject to legislative appropriation
 - Example:
 - Student tuition of \$80,000
 - Threshold of \$50,000
 - Reimbursement = up to 75% of (\$80,000 - \$50,000) = up to \$22,500
- FY24 initial estimates based on 70% reimbursement rate
 - Final budget reflects 75% reimbursement rate

Current Budget Projection

	FY2023	FY2024	CHANGE	%
Professional Salary	\$49,690,201	\$52,703,684	\$3,013,483	6.06%
Clerical Salary	\$1,435,334	\$1,446,565	\$11,231	0.78%
Other Salaries	\$9,855,047	\$10,075,718	\$220,671	2.24%
Supplies/Other Expenses	\$1,735,102	\$1,735,102	\$0	0%
Contracted Services	\$9,443,451	\$9,554,289	\$110,838	1.17%
Capital Outlay	\$277,352	\$277,352	\$0	0%
Energy Budget	\$1,010,514	\$1,010,514	\$0	0%
TOTAL	\$73,447,001	\$76,803,224	\$3,356,223	4.57%

FY2024 Personnel Additions

- The additions of two special education positions at the middle school support the redesign of specialized programs in the special education department
- Middle School BCBA \$60,000
- Middle School Social Worker \$60,000
- (3) Curriculum Support Specialist Stipends \$12,000
- Subtotal \$132,000**

Interim Assistant Superintendent

- The FY2024 budget includes a recommendation to identify a current curriculum coordinator to become the Interim Assistant Superintendent for Curriculum and Instruction for FY24
- Given the upcoming turnover in the district’s central administrative team, this will help ensure continuity for the district’s strategic initiatives
- The coordinator position would remain vacant for FY24, but would be supported by teachers identified as curriculum support specialists
 - Budget savings are partially offset by stipends

Elementary Class Size

- The School Committee has historically identified class size guidelines at the elementary level as follows:
 - Kindergarten: 20 students
 - Grades 1-2: 22 students
 - Grades 3-4: 24 students
- Given the current distribution of students, maintaining these guidelines would result in the addition of three (3) elementary classroom teachers at an additional cost of \$180,000
- Raising the class size guidelines by one student (to 21/23/25) requires five fewer teachers and results in a net budget savings

FY2024 Personnel Reductions

<u>Personnel Reductions:</u>	
Curriculum Coordinator	(\$127,000)
(2) Elementary Classroom Teachers	(\$120,000)
Additional Turnover Savings	(\$47,736)
Subtotal	(\$294,376)

FY2024 Expense Reductions

- The following expense reductions are all implemented:

• Private SPED Tuition Contingencies	(\$200,000)
• Circuit Breaker (raised to 75%)	(\$141,377)
• Legal Services, Systemwide	(\$10,000)

Subtotal	\$351,377
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FY2024 Expense Additions

- The following expense additions are all implemented:

• Special Education Tuition/Transportation	\$16,355
• Assistive Technology	\$10,000
• Legal Services, Special Education	\$5,000
• Special Education Supplies	\$2,226

Subtotal	\$33,581
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FY2024 Budget Summary

- Below is a summary of the budget discussions:

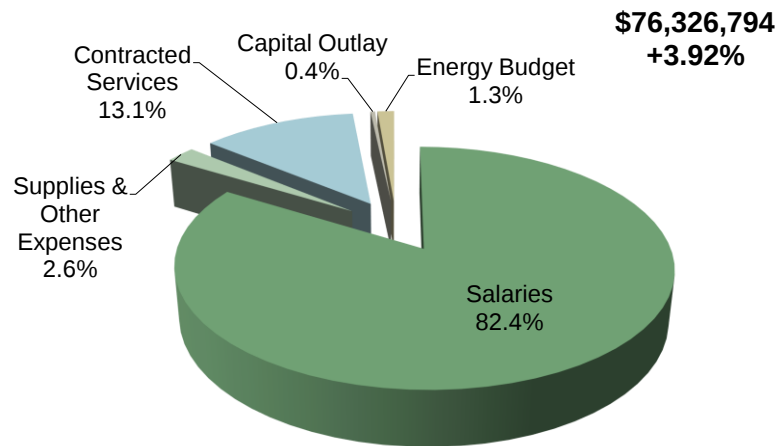
Level Services Budget:	\$77,400,793
FY24 Budget Vote:	\$76,326,794
Budget Gap To Close:	\$1,073,999

Initial Reductions:	(\$597,569)
Personnel Additions:	\$135,742
Personnel Reductions:	(\$294,376)
Expense Additions:	\$33,581
Expense Reductions:	(\$351,377)
Total Budget Revisions:	(\$1,073,999)

Current Budget Projection

	FY2023	FY2024	CHANGE	%
Professional Salary	\$49,690,201	\$52,433,637	\$2,743,436	5.52%
Clerical Salary	\$1,435,334	\$1,459,752	\$24,418	1.70%
Other Salaries	\$9,855,047	\$10,007,339	\$152,292	1.55%
Supplies/Other Expenses	\$1,735,102	\$1,747,430	\$12,328	0.71%
Contracted Services	\$9,443,451	\$9,390,770	(\$52,681)	-0.56%
Capital Outlay	\$277,352	\$277,352	\$0	0.00%
Energy Budget	\$1,010,354	\$1,010,354	\$0	0.00%
TOTAL	\$73,447,001	\$76,326,794	\$2,879,793	3.92%

FY2024 Budget



Articles 13-16: Contracts

- Articles 13-16 are raise and appropriate articles in Fiscal Year 2024 for collective bargaining agreements that expired on June 30, 2022
- For each article, the cost covers two years worth of wage increases from the previously negotiated contract, which expired in Fiscal Year 2022
- The articles seek no funding for retroactive wage increases for Fiscal Year 2023, which will be absorbed within the school department's operating budget

Article 13: Administrator Contract

To see if the Town will raise and appropriate a sum of \$158,283 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrators Group affiliated with the Massachusetts Association of Professional School Administrators for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Article 13: Administrator Contract

- Financial Terms:
 - 2.50% COLA in FY23
 - 2.50% COLA in FY24
 - 2.50% COLA in FY25
 - In FY24, revise the degree differentials between columns
 - New Longevity Scale
- Non-Financial Terms:
 - Increase working day from seven (7) to seven-and-one-half (7½) hours
- Total impact for FY24 is \$158,283 for 19 employees
 - 6.65% above FY22

Article 14: Custodial Contract

To see if the Town will raise and appropriate a sum of \$132,432 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County, and Municipal Employees, AFL-CIO, Council 93, Local 2747, Custodial Employees for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Article 14: Custodial Contract

- Financial Terms:
 - 2.75% COLA in FY23
 - 2.75% COLA in FY24
 - 2.75% COLA in FY25
- In FY24, add a new step for employees with fifteen (15) years of service at 0.5% above the current Step 4
- New Longevity Scale

Article 14: Custodial Contract

- Non-Financial Terms:
 - Increase personal days by one (up to 3)
 - Reduce sick days by one (down to 14)
 - Add Juneteenth to the list of paid holidays
 - Remove compensatory day provision for work on Good Friday
 - Allow for retirees in good standing to be part of overtime call-out procedures
- Total impact for FY24 is \$132,432 for 41 employees
 - 6.01% above FY22

Article 15: Clerical Contract

To see if the Town will raise and appropriate a sum of \$61,487 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County, and Municipal Employees, AFL-CIO, Council 93, Local 2747, Clerical Employees for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Article 15: Clerical Contract

- Financial Terms:
 - 2.75% COLA in FY23
 - 2.75% COLA in FY24
 - 2.75% COLA in FY25
- New Longevity Scale
- Non-Financial Terms:
 - Add Juneteenth to the list of paid holidays
- Total impact for FY24 is \$61,487 for 25 employees
 - 5.83% above FY22

Article 16: Cafeteria Contract

To see if the Town will raise and appropriate a sum of \$0 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County, and Municipal Employees, AFL-CIO, Council 93, Local 2747, Cafeteria Employees for a term of July 1, 2022 to June 30, 2025; or act in relation thereto.

Article 16: Cafeteria Contract

- Financial Terms:
 - 4.25% COLA in FY23
 - 3.00% COLA in FY24
 - 2.00% COLA in FY25
 - \$125 added to longevity each year
 - In FY24, \$0.50/hr added to base pay; \$300 uniform allowance eliminated
- Non-Financial Terms:
 - Add Juneteenth to the list of paid holidays
- Total impact for FY24 is \$53,891 for 34 employees
 - 7.68% above FY22
 - Funding from revolving account; no impact on operating budget



Article 23: - To Rescind Prior Borrowing Authorizations

Each one of these projects previously authorized came in at a cost less than the original authorization.

Date Authorized	Surplus	Project	Reason for Surplus
5/1/2017	\$882,407	Sewer Contract 36 (Area 3)	Under Budget
5/1/2019	\$1,000,000	LED Street Light Purchase	Funded by Grant
5/1/2019	\$709,160	Water Treatment Ozone	Under Budget
6/1/2020	\$1,225,000	Roadway Betterments – Middlesex Corporate Park	Under Budget
6/1/2020	\$2,650,000	Demolition of Buildings	Under Budget
5/1/2021	\$550,000	Boston Road Design	Free Cash

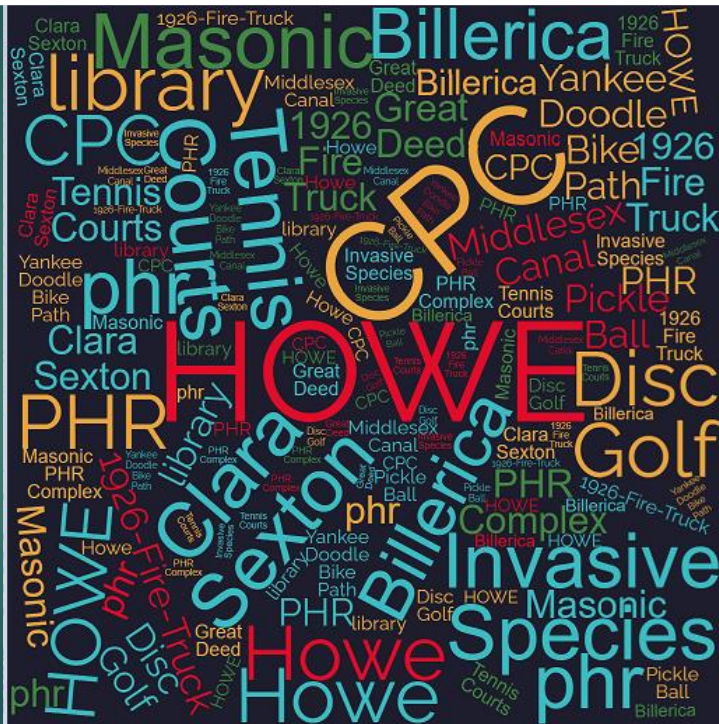
Total Rescinded: \$7,016,567

Total Saved: \$6,466,567

Community Preservation Committee

WARRANT ARTICLE 25

SPRING TOWN MEETING 2023



On November 8, 2016 Billerica's residents
voted to implement the Community
Preservations Act (CPA)

Residents pay a surcharge of 1% on their property taxes. Billerica is then able to draw matching funds from the state's Community Preservation Trust Fund.

Since FY 2019 the Billerica
Community Preservation Act has
afforded us the opportunity to give

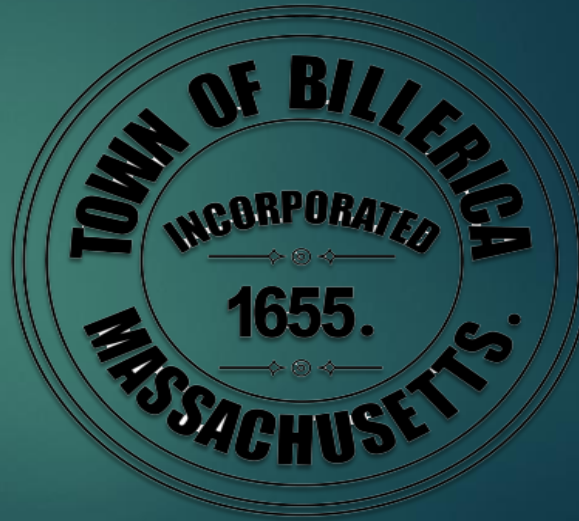
\$4,544,556.10

CPA State Match to Billerica

Fiscal Year 2019	\$ 174,504.00
Fiscal Year 2020	\$226,068.00
Fiscal Year 2021	\$282,337.00
Fiscal Year 2022	\$446,842.00
Fiscal Year 2023	\$410,222.00
	\$ 1,539,973.00

Projects Funded By CPC Funds

Clara Sexton Memorial Museum Preservation
Middlesex Canal Museum
Disc Golf at VVP
Peggy Hannon Rizza Complex
Purchase of Masonic Hall
PHR-Tennis & Skate Park
Masonic Hall
Howe School
Yankee Doodle Bike Path Design
Great Deed Preservation
Invasive Species
and more!!!!



HISTORIC

Masonic 1st Floor Renovations \$1,000,000.00

To renovate the first floor of the historic Masonic building to create new community spaces. The proposed will include a new food pantry, meeting rooms and offices.

Masonic Front Façade Renovations \$40,000.00

To restore and repair the front façade of the historic masonic Building. The proposed repairs will include replacing damaged brickwork, restoring the windows, and repainting the façade.

HISTORIC

STORAGE PRESERVATION \$50,000.00

This projects seeks to create a safe and secure storage facility for the town's historical artifacts, documents and archives. The proposed storage facility will ensure the long-term preservation and protection of our town's history.

FCCB RENOVATIONS \$385,000.00

Located in the town's Center Historic District, built in 1829, they are seeking funds to support their restoration of the foundation of the original structure and replace their elevator to create a more accessible and welcoming meeting space for all. They have already raised over \$600,000.00 through a Capital Campaign. This restoration will ensure the historic structure can continue to be used extensively by the Billerica community.

OPEN SPACE/RECREATION

VVP DISC GOLF-\$5,000.00

To upgrade the disc golf course at Veteran's Memorial Park. The updated course will provide a recreational opportunity for residents and visitors alike and will enhance the park's overall recreational offerings.

PHR-BASKETBALL COURTS RESTORATION \$80,000.00

The Recreations Department is seeking to improve the existing basketball court facilities in the PHR complex. The proposed improvements will include resurfacing, repair and repainting the courts. The improvements will enhance recreational opportunities for residents and promote a healthy lifestyle.

COMMUNITY HOUSING

BHA-NEW CONSTRUCTION-\$382,613.00

BHA seeks to construct a new affordable housing unit on Mason Ave. The proposed unit will be fully accessible and will provide much needed affordable housing for low-income families in our community.

The Applications that you will vote on tonight are:

FY2024		Community Housing	Historic Resources	Open Space Recreation
	Preservation Storage Town Documents		\$50,000.00	
	PHR Basketball Court Restoration			\$80,000.00
	Masonic-1st Floor Restoration		\$1,000,000.00	
	Masonic-Front Façade Restoration		\$40,000.00	
	FCCB Restorations		\$385,000.00	
	VVP Disc Golf			\$5,000.00
	BHA-Mason Ave-Community Housing	\$382,613.00		
	TOTALS:	\$382,613.00	\$1,485,000.00	\$85,000.00
			\$1,942,613.00	

Revenues and Requirements

The CPA Balance is the amount leftover after the Fall Town Meeting vote and includes the State match.

The FY estimate is the revenue expected from the 1% surcharge.

Revenue	CPA Balance
CPA Estimated Balance as of 06/30/23	\$1,999,536.00
FY 2024 Estimated Revenue	\$1,100,000.00
Estimated match (*based on 2023 Match, expected match is 35%)	\$325,000.00
Recommended Reserves and Appropriations 7 Applications Received	(\$1,952,613.00)
Total CPA Estimated Balance as of 06/30/24	\$1,471,923.00

Revenues and Requirements

The Administration Fund is allocated for personnel, supplies, title work, appraisals, etc.

Administration Fund 2024

Original Appropriation	\$55,000
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Article 26: - To the Restoration of the Crosby Hill and Boston Road Water Storage Tanks

This article funds complete restoration of the Boston Road Water Storage Tank (last done in 2006) and partial restoration of the Crosby Hill Water Storage Tank (last done in 2009) to improve water quality and in accordance with American Water Works Association best practices. It is a \$3 Million Bond Authorization.





Article 30: - To Fund the Purchase of a New Vehicle for the Board of Assessor's Office

To see if the Town will vote to transfer and appropriate from Overlay Surplus the amount of \$35,000 to fund the purchase and equipping of a new vehicle for purposes of data collection and appraisal services for the Board of Assessors Office, including any costs incidental or related thereto.

The Assessors office currently has 2 vehicles. One of which is a 2004 Ford Crown Vic. With 197,000 miles and needs to be replaced.



Article 30: - To Fund the Purchase of a New Vehicle for the Board of Assessor's Office

Use

The Assessor's office is seeking to purchase a 2023 Toyota Camry for \$35,000.





Article 31: - To Fund Appraisal and Consulting Costs to Defend the Town in Trials at the Massachusetts Appellate Tax Board

The Board of Assessors has several large appeals that require the use of outside consultants and/or appraisers in order to defend the assessed values if tried. The cases are Digital 55 Middlesex LLC located at 55 Middlesex Turnpike, Equinix LLC located at 41 Alexander Road and ACP.Lantern Real Estate LLC located at 331 Treble Cove Road. Historically, the Town has funded this request through a transfer from Overlay Surplus in order to avoid raising the funds through the Town budget. There is currently \$250,000 of Overlay Surplus available. This practice has resulted in significant increases to tax revenue far in excess of this investment.



Article 31: - To Fund Appraisal and Consulting Costs to Defend the Town in Trials at the Massachusetts Appellate Tax Board

History

- \$89,000 appropriated at Fall 2015 Town Meeting.
- \$50,000 appropriated at Spring 2018 Town Meeting to allow the Assessors to defend values if needed.
- \$189,429 appropriated at Spring 2020 Town Meeting to allow the Assessors to defend Values if needed.
- Account is reviewed by Town Manager and Board of Assessors when Overlay is closed by the Board of Assessors Funded from Overlay Surplus.

Request

- To replenish this funding due to a past trial to allow the Assessors to continue this process. \$215,000 Requested. Funded from Overlay Surplus.



Article 31: - To Fund Appraisal and Consulting Costs to Defend the Town in Trials at the Massachusetts Appellate Tax Board

Use

- Hire Appraisers and Consultants to Aid the Assessors in Defense of Values in Trial at the Mass. Appellate Tax Board if Unable to Reach Settlement.
- Examples: Special Purpose Property Appraisals and Testimony such as Data Centers under appeal (55 Middlesex Turnpike & 41 Alexander Road); Various Phone Companies (Landline & Cell) and Utilities (National Grid); 331 Treble Cove Road.
- No legal fees are paid out of this account. Only appraisal, testimony and consulting costs.



Article 32: To Fund Recodification of the Zoning By Law

This article seeks to fund the recodification of the Zoning ByLaw from Free Cash in the amount of \$65,000

The goal is to bring back work product for the Fall or Spring Town Meeting. **This article only funds the process of recodifying zoning. It does not change any zoning.**

This article endeavors to:

- Reorganize the existing regulations.
- Remove conflicting information.
- Simplify where to find information so changes can be made to one section not multiple.
- Align our zoning with state and federal laws.
- Remove unnecessary and overly complicated language.
- Remove policy statements from the definitions.
- Reconcile the Use Table and the text.



Article 33: - To Authorize the Select Board to Accept Roads as Public Ways

Astrig Way, from Springs Road to dead end, approximate length 730' and variable width right of way

Bellflower Road, from Salem Road to Lilac Road, approximate length 630' and 40' width right of way

Birch Street, from Concord Road to dead end, approximate length 590' and 40' width right of way

Breen Road, from Riveredge Road to Outlook Road, approximate length 420' and 40' width right of way

Colby Street, from Thoreau Street to Pelham Street, approximate length 405' and 40' width right of way

Dean Street, from Concord Road to dead end, approximate length 395' and 40' width right of way

Edgehill Road, from Westcott Road to dead end, approximate length 310' and 40' width right of way

Field Street, from Concord Road to the Bedford Town Line, approximate length 310' and 40' width right of way

Heron Lane, from Riveredge Road to dead end, approximate length 270' and 40' width right of way

Moran Road, from Treble Cove Road to Gilman Road, approximate length 2,570' and variable width right of way

Outlook Road, from Nashua Road to Riveredge Road, approximate length 2,165' and 40' width right of way

Panline Road, from Riveredge Road to dead end, approximate length 250' and 40' width right of way

Pelham Street, from Colby Street to dead end (North), approximate length 380' and 40' width right of way

Westcott Road, from Riveredge Road to Edgehill Road, approximate length 210' and 40' width right of way

Wheeler Road, from Clermore Road to the cul-de-sac, approximate length 660' and 40' width right of way



Article 33: To Authorize the Select Board to Accept Roads as Public Ways

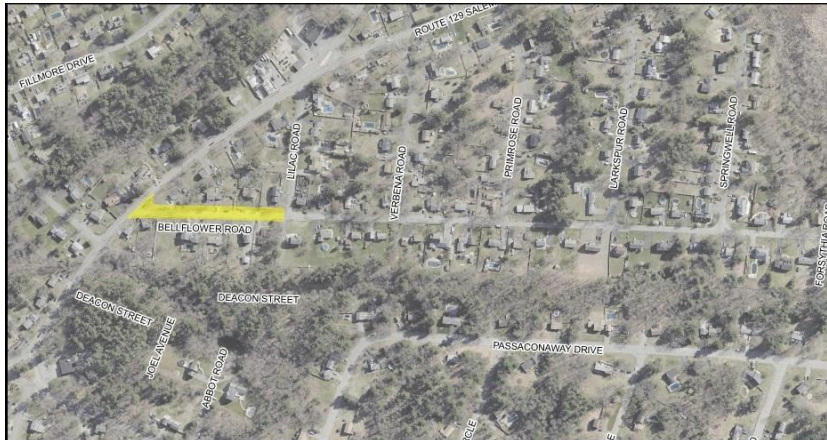
Astrig Way, Birch Street, Dean Street, and Field Street. These roads are in the Sewer Contract 38 area





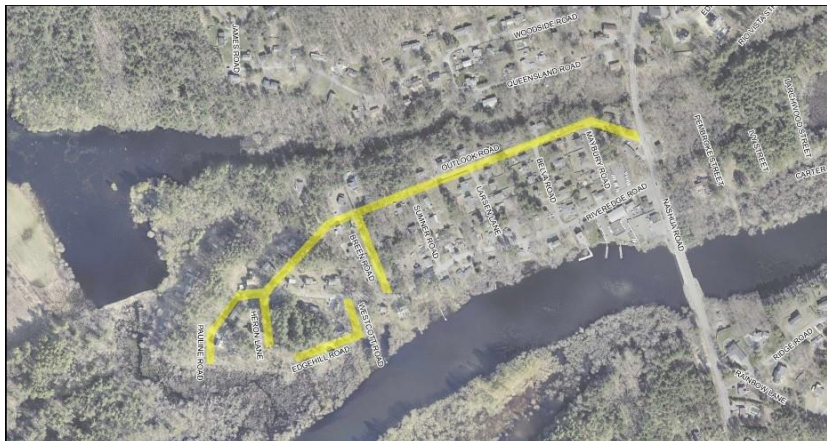
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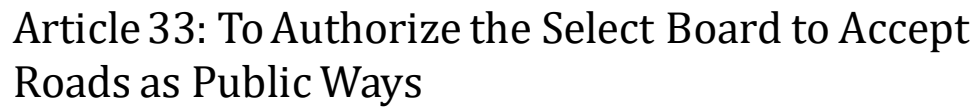
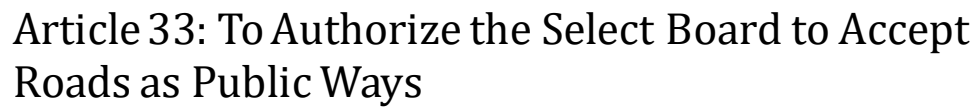
Bellflower Road, from Salem Road to Lilac Road. The remainder of the road is already accepted.



Article 33: To Authorize the Select Board to Accept Roads as Public Ways

Breen Road, Edgehill Road, Heron Lane, Outlook Road, Pauline Road, and Westcott Road. These roads are in the Sewer Contract 38 area

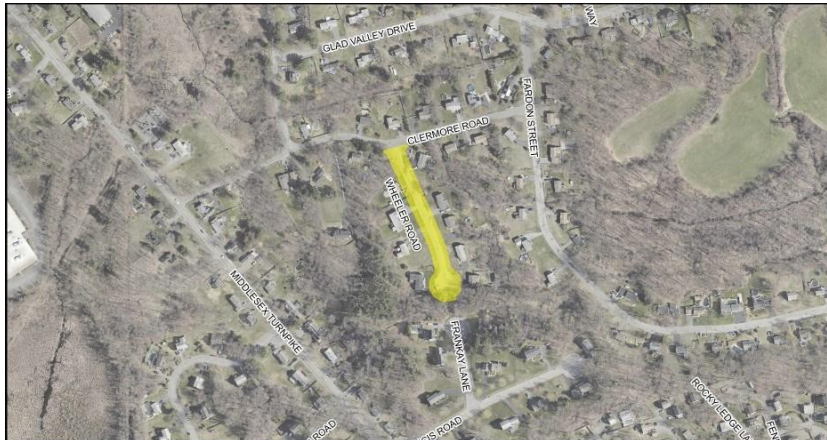






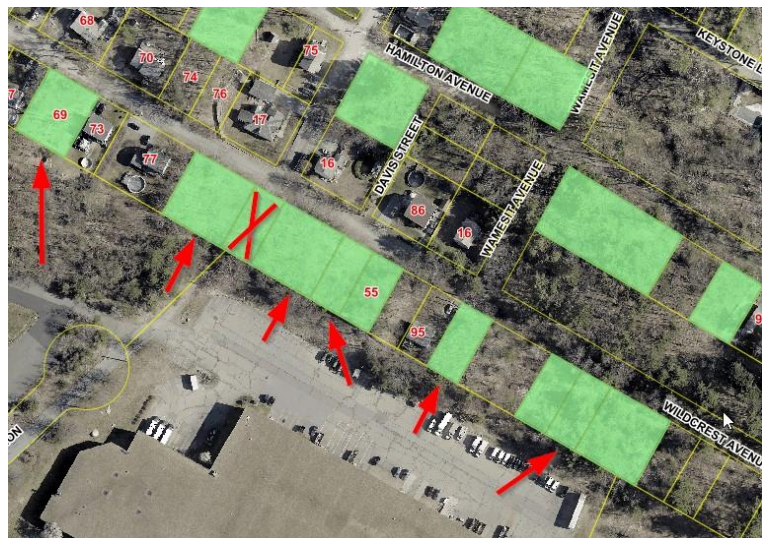
Article 33: To Authorize the Select Board to Accept Roads as Public Ways

Wheeler Road, requested by Citizen Petition.



Article 34: To Dispose of Town-Owned Land for the Purpose of Affordable Housing on Wildcrest Avenue

This calls for disposition of certain properties to be limited to the purpose of developing at a minimum fifty percent affordable housing out of all housing created on the applicable parcels and that they be included on the Town's subsidized Housing Inventory as maintained by the Department of Housing and Community Development





Article 35: To Amend Article 9 Section 3 of the General By-Law: Building Department

To See if Town Meeting will vote to amend the Billerica General By -Law as amended in May of 2022 to be further amended by deleting the existing Language under Article IX, Section 3 which reads as follows:

3. ~~The Board of Selectmen~~ Select Board may amend the schedule of fees on a yearly basis and shall consider recommendations offered by the Building Commissioner or Town Manager. ~~subject to the approval of the next Town Meeting~~. The ~~Board of Selectmen~~ Select Board or their designee may, at the request of the Inspector of Buildings, or applicant waive payment of the permit fee in the following cases:

- (1) Any application involving municipal, religious or charitable organizations.
- (2) In such other cases deemed to be in the best interest of the Town.



Article 35: To Amend Article 9 Section 3 of the General By-Law: Building Department

Three Changes:

1. Changing Board of Selectmen to *Select Board*
2. Striking *Subject to the approval of Town Meeting*
3. Providing for a *designee* of the Select Board to grant waivers.



Article 36: To Amend Article 1, Section 6.1 and 6.2 of Proposed Budget: Submission to the Finance Committee

Town Budget Requirements:

The proposed budget shall include :

- (a) Proposed expenditures for current operations during the ensuing fiscal year, detailed by town agency, function and work programs, and the proposed methods of financing such expenditures;
- (b) Proposed capital expenditures during the ensuing fiscal year, detailed by town agency, and the proposed method of financing each such capital expenditure;
- (c) Estimated surplus revenue and free cash at the end of the current fiscal year, including estimated balances in any special accounts established for specific purposes.



Article 36: To Amend Article 1, Section 6.1 and 6.2 of Proposed Budget: Submission to the Finance Committee

School Budget Requirements:

The proposed budget shall include :

- (a) Proposed expenditures for current operations during the ensuing fiscal year, detailed by school, agency, function and work programs.
- (b) Proposed capital expenditures during the ensuing fiscal year, detailed by school, agency, and the proposed method of financing each such capital expenditure.
- (c) School population projections



Article 39: To Vote to Accept Chapter 41, Section 110A of the Massachusetts General Law

To see if the Town will vote to accept the provisions of M.G.L. Chapter 41, Section 110A, treating Saturdays as legal holidays for purposes of the General Laws; and further, in connection therewith, to amend the General By-Laws, Article 1, Town Meeting/Elections; Section 3, Elections, by numbering the existing paragraph therein as 3.1, and inserting therein a new paragraph 3.2 as follows:

- 3.2 Consistent with the Town's acceptance of the provisions of M.G.L. Chapter 41, Section 110A, Saturdays shall be treated as legal holidays for purposes of calculation of election-related dates.



Article 40: To Increase Income Limits on M.G.L. Chapter 59 Section 5, Clause 41C (Senior Exemption)

To see if the Town will vote in accordance with M.G. L. Chapter 59, Section 5, Clause 41D, to increase the whole estate allowance for applicants for real estate tax exemption under M.G. L. Chapter 59, Section 5, Clause 41C annually by an amount equal to the increase in the Consumer Price Index published by the United States Department of Labor, Bureau of Labor Statistics, for such year, with the Department of Revenue to annually inform the Town of the amount of this increase.