

Town of Billerica

FY22 Annual Report



July 1, 2021 – June 30, 2022

**Town of Billerica
FY22 Annual Report**

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**Town of Billerica
FY22 Annual Report**

Table of Contents

| | |
|---|-----|
| IN MEMORIAM – FY2022 | 5 |
| GENERAL INFORMATION..... | 7 |
| MUNICIPAL TELEPHONE NUMBERS..... | 9 |
| TOWN OFFICIALS..... | 11 |
| Elected Officials..... | 11 |
| Appointed Town Officials..... | 17 |
| Town Manager & Select Board..... | 35 |
| TOWN DEPARTMENTS | 37 |
| Accounting | 37 |
| Ambulance | 61 |
| Assessors – Board of Assessors | 63 |
| Board of Health..... | 65 |
| Board of Registrars | 69 |
| Building Department..... | 71 |
| Conservation Commission | 73 |
| Council on Aging | 77 |
| Department of Public Works | 85 |
| DPW Administration..... | 85 |
| Engineering Division | 86 |
| Highway Division | 87 |
| Wastewater Division | 88 |
| Water Division | 90 |
| Cemetery Division | 94 |
| Parks & Trees Division | 94 |
| Fire Department | 97 |
| Library..... | 103 |
| MIS/IT Department..... | 107 |
| Planning and Community Development Department | 109 |
| Police..... | 113 |
| Recreation Commission | 117 |

**Town of Billerica
FY22 Annual Report**

| | |
|--|-----|
| Town Clerk..... | 119 |
| Annual Spring Town Meeting..... | 121 |
| Annual Fall Town Meeting | 163 |
| Special Town Meeting – October 5, 2021 | 182 |
| 2022 Annual Town Elections | 189 |
| Treasurer/Collector..... | 199 |
| Veterans’ Services | 205 |
| SCHOOLS | 207 |
| Billerica Public Schools | 207 |
| Annual Report of the Superintendent..... | 210 |
| Annual Report of the Assistant Superintendent | 211 |
| Annual Report from the Special Education Department..... | 215 |
| Annual Reports for Curriculum and Instruction | 216 |
| Annual School Reports | 228 |
| Shawsheen Regional Vocational High School | 243 |
| BOARDS-COMMITTEES-PROJECTS..... | 255 |
| Central MA Mosquito Project | 255 |
| Historical Commission..... | 257 |
| Medical Reserve Corps | 259 |
| Middlesex Canal Commission | 261 |
| Northern Middlesex Council Of Government (NMCOG)..... | 263 |
| River Stewardship Council | 265 |

**Town of Billerica
FY22 Annual Report**

IN MEMORIAM – FY2022

Carleton W. Berry
Died: February 11, 2022
Billerica Police Department

Judith B. Pangraze
Died: August 24, 2021
Election Officer

Dianne U. Bonnell
Died: November 21, 2021
Planning Board Member
Committee on Rules
Town Meeting Member
Mapping Commission

Nicholas J. Rosa.
Died: January 16, 2022
Town Meeting Member
Council on Aging
Friends of the Council

Jacqueline A. Clark
Died: October 22, 2021
Town Meeting Member

Donna J. Schafer
Died: June 24, 2022
Election Officer

Patrick Ryan Corbett
Died: November 16, 2021
Billerica Fire Fighter

Olga Symes
Died: March 17, 2022
Town Meeting Member
Election Worker

Margaret M. (McSweeney) (Martin) DiPietro
Died: August 28, 2021
Board of Health Clerk
Board of Registrars Clerk

Marilyn Treanor
Died: January 18, 2022
Election Officer

Charles J. Faria
Died: July 25, 2021
Planning Board
Finance Committee
Civil Defense Director
Billerica Public Works

Walter H. VanDyke
Died: February 26, 2022
Billerica Fire Fighter

Barbara Morrissey
Died: July 1, 2021
Town Meeting Member
Election Officer

Frederick G. Wiggins
Died: November 01, 2021
Billerica Fire Captain

Alan Wright
Died: September 16, 2021
Election Officer

**Town of Billerica
FY22 Annual Report**



**Town of Billerica Community Hall of Fame
Taken By: Sarah Strunk**

Town of Billerica
FY22 Annual Report

GENERAL INFORMATION

TOWN WEB SITE: *www.town.billerica.ma.us*

ADDRESS: 365 BOSTON ROAD

HOURS: 8:30 AM to 4:00 PM

AREA: 25.96 Square Miles

ALTITUDE: 375 Feet above sea level

INCORPORATED: May 1655

POPULATION: 42,119
(Federal 2020 Census)

COUNTY: Middlesex

DISTRICTS:

Third Congressional and
Fifth Congressional; Third
Councilor; Fourth Middlesex Senatorial;
22nd Middlesex Representative

GOVERNOR:

Charles D. Baker (R)
State House
Boston MA 02133

U.S. SENATOR:

Elizabeth Warren (D)
2400 JFK Federal Building
15 New Sudbury Street
Boston, MA 02203

U.S. SENATOR:

Edward Markey (D)
975 JFK Federal Building
15 New Sudbury Street
Boston, MA. 02203

U.S. REPRESENTATIVE IN CONGRESS:

SIXTH DISTRICT

Seth W. Moulton (D)
21 Front Street
Salem, MA 01970

**U. S. REPRESENTATIVE IN
CONGRESS: THIRD DISTRICT**

Lori Loureiro Trahan (D)
126 John Street, Suite 12
Lowell, MA 001852

STATE SENATOR:

Cindy Freedman (D)
State House
Room 413D
Boston, MA 02133

STATE REPRESENTATIVE:

Marc L. Lombardo (R)
State House,
Boston, MA 02133-1054

ANNUAL ELECTION:

First Saturday in April.

REGISTRATION:

Monday through Friday, 8:30 AM to 4:00 PM at
the Office of the Board of Registrars. Special
sessions held preceding elections.

ANNUAL TOWN MEETINGS

First Tuesday in May (Spring)
First Tuesday in October (Fall)

PASSPORTS: call 1-877-487-2778

Or www.travel.state.gov

**Town of Billerica
FY22 Annual Report**

TRASH COLLECTION/RECYCLING:

WM 1-800-972-4545/978-436-9178

Recycler Coordinator: 978-671-1337

BOARD OF HEALTH:

First Monday

Householders shall report to the Board of Health all cases of communicable disease unless a physician is in attendance. Subsurface sanitary disposal systems installation and repair must be inspected by the Health Department.

DOG LICENSES:

All dog licenses expire December 31. A dog shall be licensed when three (3) months old. A valid rabies certificate must be shown before a license can be issued. Proof of spaying/neutering must be

provided will have a \$10 .00 late fine added to the license fee.

BOARD OF APPEALS:

Third Wednesday

SELECT BOARD:

First & Third Monday

SCHOOL COMMITTEE:

Second & Fourth Tuesday

PLANNING BOARD:

Second Monday

TAX RATE: For Fiscal Year 2022

\$12.64 per \$1,000.00 residential

\$28.78 per \$1,000.00 commercial/industrial

**Town of Billerica
FY22 Annual Report**

MUNICIPAL TELEPHONE NUMBERS

PLEASE REMEMBER TO USE THE 978 AREA CODE BEFORE DIALING

| | | | |
|-----------------------------------|-----------------|--|-----------------------|
| EMERGENCY | 9-1-1 | FIRE | 663-3433 |
| POLICE | 667-1212 | All other purposes..... | 671-0941 |
| All other purposes | 671-0900 | | |
| AMBULANCE | 667-1212 | POISON CONTROL..... | 1-800-682-9211 |
| Appeals Board | 671-0964 | School Department: | |
| Assessors Board | 671-0971 | Directory | 528-7900 |
| Billerica Housing Authority | 667-2175 | Superintendent..... | 528-7908 |
| Billerica Municipal Employee | | Ditson Elementary School..... | 528-8510 |
| Credit Union | 667-2434 | Dutile Elementary School..... | 528-8530 |
| Building Department: | | Hajjar Elementary School..... | 528-8550 |
| Building Commissioner | 671-0959 | Kennedy Elementary School... | 528-8570 |
| Plumbing Inspector | 671-0960 | Locke Middle School..... | 528-8650 |
| Wiring Inspector | 671-0961 | Marshall Middle School..... | 528-8670 |
| Zoning Officer | 671-0959 | Memorial High School..... | 528-8710 |
| Cemetery Department Andover Road | | Parker Elementary School..... | 528-8610 |
| Superintendent | 671-0946 | Vining Elementary School..... | 528-8630 |
| Emergency Management | 671-0918 | Shawsheen Valley Tech..... | 667-2111 |
| Conservation Commission | 671-0966 | Sealer of Weights and Measures | 454-8021 |
| Council on Aging | 671-0916 | Select Board..... | 671-0939 |
| Dog Pound | 671-0909 | State Welfare Office | |
| Election and Voter Registration | | Middle Street, Lowell | 454-8061 |
| Board of Registrars | 671-0926 | Tax Collector: | |
| Health Department: | | Excise, Real Estate Bills | 671-0920 |
| Board of Health | 671-0931 | Water/Sewer Bills..... | 671-0954 |
| Public Health Nurse | 671-0932 | Town Accountant | 671-0923 |
| Library | 671-0948 | Town Clerk – Certificates/Licenses | |
| Personnel Board | 671-0942 | Dogs, Births, Deaths, Marriages,etc... | 671-0924 |
| Planning Board | 671-0962 | Town Hall Custodian | 671-0942 |
| Public Works Department: | | Town Manager | 671-0942 |
| Director | 671-1313 | Town Treasurer/Tax Title..... | 671-0928 |
| Chemist | 671-0957 | Veteran’s Services | 671-0968 |
| Engineer | 671-0955 | | |
| Highway | 671-0951 | | |
| Sewers | 671-0965 | | |
| Water Treatment | 671-0957 | | |
| Operation Coordinator | 436-9178 | | |
| Recreation | 671-0921 | | |

**Town of Billerica
FY22 Annual Report**



**Talbot Mill
Taken By: Herve Abrams**

**Town of Billerica
FY22 Annual Report**

TOWN OFFICIALS

Elected Officials

OFFICE

TERM EXPIRES

SELECT BOARD

| | |
|-----------------------------------|-------------|
| Daniel L. Burns-Chair | April, 2022 |
| Andrew N. Deslaurier – Vice-Chair | April, 2024 |
| John Burrows | April, 2023 |
| Kimberly J. Conway | April, 2022 |
| Michael S. Rosa, Secretary | April, 2023 |

MODERATOR

| | |
|-----------------|-------------|
| John J. McKenna | April, 2024 |
|-----------------|-------------|

TOWN CLERK

| | |
|-------------------|-------------|
| Shirley E. Schult | April, 2023 |
|-------------------|-------------|

BILLERICA HOUSING AUTHORITY

| | |
|------------------------------------|---------------|
| Carol Ford - Deceased | April, 2022 |
| John Saulnier | April, 2022 |
| Martin E. Conway | April, 2026 |
| James F. O'Donnell, Jr., Treasurer | April, 2025 |
| John C. Parker | April, 2024 |
| Marie O'Rourke (Gov. Appt. 7/18) | Aug. 26, 2021 |

EXECUTIVE DIRECTOR:

Robert Correnti

PLANNING BOARD

| | |
|---------------------------------|-------------|
| Janet M. Morris | April, 2022 |
| Michael A. Riley, Chairman | April, 2022 |
| Matthew K. Battcock, V. Chr. | April, 2022 |
| Christopher J. Tribou | April, 2024 |
| Patricia C. Flemming, Secretary | April, 2023 |
| Blake Robertson | April, 2023 |
| Marlies Henderson | April, 2024 |

DIRECTOR OF PLANNING - Office - 671-0962

Denise McClure

**Town of Billerica
FY22 Annual Report**

SCHOOL COMMITTEE

Darlene M. Torre, Vice-Chair
Annette Famolare
Michael A. Domina
Mark P. Efstratiou, Chair
James F. Gately, Jr., Secretary

April, 2023
April, 2022
April, 2024
April, 2023
April, 2022

SUPERINTENDENT OF SCHOOLS:

Timothy Piwowar

DIRECTOR OF FINANCE AND OPERATIONS:

Robin Hulsoor

REG. VOCATIONAL SCHOOL DISTRICT COMMITTEE MEMBERS

Ronald Fusco
Taryn Gillis

April ,2023
April, 2024

TOWN MEETING MEMBERS

PRECINCT ONE

Term Expires 2024

Lisa Anne Charland
Teresa Nicole English
Kenneth Bryant English
David A. Gagliardi
Joanne M. Gagliardi
Larry Libby
Douglas J. Meagher
Paula M. Moriconi
Craig E. Rich

Term Expires 2023

Dorothy M. Callihan
Douglas Fogerty
Loraine Lally
Bonnie MacNeil
Rino Moriconi
Joanne Sprague
Evan Steele

PRECINCT TWO

Term Expires 2024

Henry Boermeester, Jr.
Martin Boermeester
Lisa M. Botte
Kevin P. Conway
Andrew N. Deslaurier
Cheri Gargalianos
John R. Morrison
Ellen Day Rawlings

Term Expires 2023

John Coyne
Leah M. Gagnon
Robert E. Harrington
Judith S. McElhaney
Philip J. Newfell
Al Ramos
Martha E. Spindler

**Town of Billerica
FY22 Annual Report**

Term Expires 2022

John Cavicchio
John P. Gagliardi
Cathy Hertler
Keith D. Manning
John C. Parker
John P. Sullivan
Christopher J. Tribou

PRECINCT THREE

Term Expires 2024

John F. Gray, Jr.
Michael Riley
Vicky Roy
Robert E. Roy
Elaine C. Tuccelli

Term Expires 2023

Brenda D. Komarinski
John LaFauci
Mary Leach
Randy J. Meuse
Carole Reardon

Term Expires 2022

Mark F. Komarinski
Sandra J. Lee
Carol A. Leibovitz
Kerry M. Longo
Jay T. Moore
Maryanne J. Perry

PRECINCT FOUR

Term Expires 2024

Robert M. Correnti
Paul A. LaMarca
Anne M. Noel
George Edward Noel

Term Expires 2023

Term Expires 2022

Rachel Hunt Durocher
Edward J. Giroux
Sandra Giroux
John H. Kleschinsky
Mary R. Riley
Wayne F. Smith
Stephen J. Wanamaker

Stewart W. Wilson, Elected by Caucus
Lamia M. Wilson, Elected by Caucus
Chacko Matthew, Elected by Caucus
Susan M. Lynch, Elected by Caucus

PRECINCT FIVE

Term Expires 2024

Salvatore A. Dampolo
Michael A. Fantasia
Maura Gaffey
Charles V. Grillo, Jr.
Scott Edward Morris
Michael F. Parker
Michael S. Rosa

Term Expires 2023

Vincent J. Cangiamila
Lauren K. Dechayne-Donati
Marion C. Depierro
John A. Farria
Shelley L. Rosenbaum-Lipman
Denise R. Salemme
Sheila R. Sartell

Term Expires 2022

Patricia E. Battcock
Melissa R. Braga
Doreen Healy
Robert O. McGowan
Janet M. Morris
Steven M. Rosa

**Town of Billerica
FY22 Annual Report**

Sandra M. Doherty
Maureen J. O'Donaghue-Sack
Scott Rogers
Ilya Shestopalov

Term Expires 2022

Frank J. Dalessandro, Moved
Andrew Kucyn
Arthur Lavita
Susan McAdams-Rogers
Michael T. Meagher
Matthew K Battcock, Elected by Caucus
Lora E. Bojsen, Elected by Caucus
Per Bojsen, Elected by Caucus
Brian P. Kelly, Elected by Caucus

PRECINCT SIX – CONT.

Term Expires 2023

Veronica Bayiates
David S. Coughlin
James K. Learned
Frederick Liberatore
Ryan K. Niles
Jennifer Normand
Joseph V. Russo
Bryan D. Wayne

Term Expires 2022

MaryLou Carney
Jean-Paul Durand
James E. Learned
James Reef
Blake Robertson
James A. Sullivan
Wendy L. Ings Witt
Michael Anastasia, Elected by Caucus

PRECINCT SEVEN

Term Expires 2024

Vincent A. Amato, Jr.
Jacqueline M. Chaffins
Kenneth B. Glasser

Maura M. Sardella

PRECINCT SIX

Term Expires 2024

Cosmo D. Cavicchio, Jr.
Sandra B. Donovan
Caddy Maxwell Em
Donald F. MacDonald
Phyllis A. MacDonald
Francis X. O'Brien
Kristen Marie Sullivan

Alex Knight, Elected by Caucus

Edward S. Chando, Elected by Caucus

PRECINCT EIGHT

Term Expires 2024

Michael Farrell
Barbara A. Flaherty
Lynne Forbes
William Forbes
Mathew Hrono
Charlene McCarthy
Joseph P. Shaw

Term Expires 2023

Carl L. Herrmann
Oren D. Hunt, Jr.
Elizabeth Leblanc
Kelley J. Sardina
Donna R. Spencer
Justin Whitfield

Term Expires 2022

Eric Anable
Joseph F. Donoghue
David L. Johnson
Elizabeth Patriquin

**Town of Billerica
FY22 Annual Report**

Jodi Ann Hogan
Ralph J. McKenna
John Meneghini
Christopher Ravin

Allyson Romano
George J. Simolaris, Jr.
David T. Warren
Daniel Rosa, Elected by Caucus

Term Expires 2023

John E. Bartlett
Frank M. Busalacchi
Diane J. DePaso
John Healey
Bartley Hogan
Patrick Logue, Jr.
Theresa A. Logue

Term Expires 2022

Glenn S. Card
Mark P. Efstratiou
Mary K. McBride
Dianne Patten
Patricia Ann Payne

PRECINCT NINE- Cont.

Term Expires 2023

John Burrows
Albert H. Chin
George E. Dow
Annette Famolare
Cheryl L. Lally
James Patrick Lally
Carol A. Meyer

Term Expires 2022

Tiffany L. Carlson
Donald L. Damon, Jr.
Michele Deparasis
Anne M. Gallant
Robin E. Price
Stephen G. Regal
Grace M. Tucci

PRECINCT NINE

Term Expires 2024

Justin A. Damon
Patricia C. Flemming
William G. Greene, Jr.
Cynthia Keesler
John A. Mulloy
Guillermo Perez
Carol R. Rosa
Nicholas J. Rosa

PRECINCT ELEVEN

Term Expires 2024

Thomas H. Conway, III
William F. King
Meredith Lovell
Joseph E. Silva

Term Expires 2023

Thomas P. Considine
Joseph F. Fiumara
Marlies Henderson
Barry N. Lombardo
Benjamin B. Perry
Scott W. Richards
Mary Ann Schafer

Term Expires 2022

Herve Albert Abrams
Lyle G. Aker

**Town of Billerica
FY22 Annual Report**

PRECINCT TEN

Term Expires 2024

Kimberly J. Conway
Eric K. Gerade
Shawn M. Kerr
Katharine M. Mahoney
David Matthew Overton
Robert Peatfield

Daniel L. Burns
Kelly J. Domina
Michael A. Domina
Dina Favreau
Kathleen T. Rocheleau
Clare A. Fortune-Lad, Elected byCaucus
Janice L. Shanahan, Elected by Caucus
Mark D. Lovell, Elected by Caucus

Term Expires 2023

Rebecca M. P. Chaffee
Laureen Knowles
Adam Gregg Vincent
Peter J. Vines

Term Expires 2022

Michael J. Doty
James F. Gately, II
Elaine J. Kunicki
Kathleen A. Peatfield
Michael Sandeffer
Paula M. Sullivan
Arthur Trepaney
Rebecca Gately, Elected by Caucus

**Town of Billerica
FY22 Annual Report**

Appointed Town Officials

| | <u>TERM EXPIRES</u> |
|--|---------------------|
| CEMETERY COMMISSION | |
| James F. O'Donnell, Jr. | June 30, 2024 |
| Peter Blaisdell, Jr. | June 30, 2020 |
| Paul Matthews | June 30, 2022 |
| COMMUNITY SERVICE COORDINATOR (Board of Health) | |
| Bethany Slack | |
| CONSTABLES | |
| Steven Elmore | June 30, 2024 |
| John Gray | June 30, 2024 |
| Dwayne Eidens | June 30, 2024 |
| Joseph Smith | June 30, 2024 |
| TOWN MANAGER | |
| John C. Curran | |
| ASST. TOWN MANAGER | |
| Cathleen B. O'Dea- Retired | |
| Clancy Main, Appt. May, 2021 | |
| TOWN ACCOUNTANT | |
| Paul Watson | June 30, 2022 |
| TOWN COUNSEL | |
| Labor Counsel –Kevin P. Feeley, Jr. | |
| Town Counsel - Mark Reich, Kopelman & Paige, P.C. | |
| ASST. TOWN CLERK | |
| Margaret Ryan, retired 1/07/2022 | April, 2023 |
| Stephanie Odell, Appt. 2/28/2022 | |
| TREASURER/TAX COLLECTOR | |
| John Clark | |
| ASSISTANT TREASURER | |
| Olicia Canario, Appt. 7/2021 | June 30, 2024 |
| ASSISTANT TREASURER/COLLECTOR | |
| Elaine Russo | June 30, 2022 |

**Town of Billerica
FY22 Annual Report**

MUNICIPAL BILLING DIRECTOR

| | |
|-----------|---------------|
| Judy Dunn | June 30, 2023 |
|-----------|---------------|

DIRECTOR OF ADMINISTRATIVE SERVICES

Andrew Levine, Re-signed 2/2022

DEPUTY TAX COLLECTOR

| | |
|----------------|------------|
| James M. Mount | Indefinite |
|----------------|------------|

| | |
|---------------------|------------|
| Russell A. Krochune | Indefinite |
|---------------------|------------|

PRINCIPAL ASSESSOR

| | |
|-------------------------------------|---------------|
| Richard J. Scanlon – Retired 6/2021 | June 30, 2023 |
|-------------------------------------|---------------|

| | |
|-------------------------------|---------------|
| John Speidel, Appt. 7/16/2021 | June 30, 2023 |
|-------------------------------|---------------|

ASSOCIATE ASSESSORS

| | |
|--|---------------|
| John Speidel , Appt. Principal Assessor – 7/16/2021 | June 30, 2022 |
|--|---------------|

| | |
|-----------------|---------------|
| Richard Scanlon | June 30, 2024 |
|-----------------|---------------|

| | |
|--------------|---------------|
| Richard Ladd | June 30, 2022 |
|--------------|---------------|

ASSISTANT ASSESSOR/ DATA COLLECTOR

| | |
|----------------|---------------|
| Chad Theirault | June 30, 2023 |
|----------------|---------------|

BOARD OF HEALTH

| | |
|---------------------------------|---------------|
| Thomas Michael Grady, Secretary | June 30, 2022 |
|---------------------------------|---------------|

| | |
|-----------------|---------------|
| Dr. Amit Gandhi | June 30, 2024 |
|-----------------|---------------|

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|---------------------|---------------|
| Sandra Giroux, Chr. | June 30, 2023 |
|---------------------|---------------|

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|---------------------------|---------------|
| Marie O’Rourke, Vice-Chr. | June 30, 2022 |
|---------------------------|---------------|

| | |
|------------------|---------------|
| Robert G. Reader | June 30, 2024 |
|------------------|---------------|

DIRECTOR OF PUBLIC HEALTH

Kristal Bennett

ENVIRONMENTAL AFFAIRS DIRECTOR

Isabel Tourkantonis – Director of Conservation

SPECIAL HEALTH AGENT (Issuing of Burial Permits)

Frank Burns

Dean Laurendeau

**Town of Billerica
FY22 Annual Report**

HEALTH INSPECTORS

Gary Courtemanche – Health Agent
Phavy Alin Pheng – Health Agent
Shelagh Collins – Health Agent
Christine West - Public Health Nurse
Michael Higgins – Special Agent for Board of Health

IT DIRECTOR

Christopher Bartlett

VETERAN’S AGENT

Joseph Ruggiero – Resigned 8/2021
Luis Santiago - Appt. 12/6/2021; Re-signed

POLICE CHIEF

Daniel C. Rosa, Jr., Retired 7/2021
Roy W. Frost, Appt. Dec. 21, 2021

DEPUTY CHIEF

Gerald Roche, Jr, -Appt..Jan.2, 2022

FIRE CHIEF

Robert C. Cole

BUILDINGS COMMISSIONER

Mark LaLumiere

PLUMBING/GAS INSPECTOR

Edward J. Sullivan

ELECTRICAL INSPECTOR

Daniel Vitale

LOCAL INSPECTOR

Christopher Guerrieo
Andrew Ungerson – Appt. -06/14/ 2021

DIRECTOR OF PUBLIC WORKS

| | |
|--|---------------|
| Abdul H. Alkhatib - Retired 11/ 2021 | June 30, 2024 |
| Frederick Russell, Appt. - Nov. 29, 2021 | June 30, 2024 |

TOWN ENGINEER

Kelley J. Conway

**Town of Billerica
FY22 Annual Report**

PLANNING DIRECTOR

Denise McClure, Acting Planning Director

RECREATION DIRECTOR

David Grubb

SOLID WASTE SUPERINTENDENT

Stephen C. Robertson

SUPERINTENDENT OF WASTEWATER DIVISION

Jeff Kalmas

SUPERINTENDENT OF WATER WORKS

John McGovern

TREATMENT PLANT CHEMIST

John Sullivan

SUPERINTENDENT OF HIGHWAYS

Edward Tierney

SUPERINTENDENT OF CEMETERIES/ PARKS & TREES

Everett Crotty

PROCUREMENT OFFICER

Town Manager

CIVIL DEFENSE DIRECTOR

William J. Laurendeau

FENCE VIEWER

Donald F. MacDonald

June 30, 2022

TREE WARDEN

Michael D. Haines

June 30, 2024

DOG OFFICER & ANIMAL INSPECTOR

Christine Gualtieri

Ashley Chmiel

Casey Smith

**Town of Billerica
FY22 Annual Report**

MIDDLESEX CANAL COMMISSION

| | |
|---------------------------|---------------|
| Alec Ingraham - Alternate | June 30, 2024 |
| Nicholas Giannotti | June 30, 2021 |
| Debra Fox, Alternate | June 30, 2024 |
| Richard Hawes | June 30, 2024 |
| Isabelle Reardon | June 30, 2024 |

BOARD OF REGISTRARS

| | |
|---------------------|----------------|
| James H. Davis, Jr. | March 31, 2024 |
| Donald H. Lovegrove | March 31, 2022 |
| Michael J. Rea, Jr. | March 31, 2023 |

LOCAL AUCTION PERMIT AGENT

Town Manager

KEEPER OF THE LOCKUP

Daniel C. Rosa, Jr., Resigned 7/21
Roy W. Frost

SEALER OF WEIGHTS & MEASURES

David Tilton (NMCOG) - (978) 454-8021

DEPUTY SEALER OF WEIGHTS & MEASURES

Maurice Lefebvre (NMCOG)

SUASCO RIVER STEWARDSHIP COUNCIL

Marlies Henderson

SUBSTANCE ABUSE COORDINATOR

Michael Higgins

TOWN HISTORIAN

Alec Ingraham

BOARD OF APPEAL

| | |
|------------------------|---------------|
| Salvatore Dampolo | June 30, 2022 |
| Anupam Wali- Secretary | June 30, 2024 |
| Michael Parker | June 30, 2023 |
| Richard A. Colantuoni | June 30, 2023 |
| Robert Accomando | June 30, 2024 |

ASSOCIATE MEMBERS:

| | |
|-------------------|---------------|
| Ralph J. McKenna | June 30, 2022 |
| Michael Pendleton | June 30, 2023 |

**Town of Billerica
FY22 Annual Report**

BEAUTIFICATION COMMITTEE

| | |
|-----------------------|---------------|
| Cynthia Hawes | June 30, 2023 |
| Elaine Kunicki, Chrm. | June 30, 2023 |
| Catherine Shubin | June 30, 2022 |
| Richard Kunick | June 30, 2023 |
| Dilip Patil | June 30, 2021 |
| Michael Parker | June 30, 2023 |

EX-OFFICIO MEMBER:

TOWN MANAGER

CABOT LAND RE-USE COMMITTEE

| | |
|---|---------------|
| Sandra Giroux, Selectmen's Appt., | June 30, 2020 |
| Robert M. Correnti - Housing Authority Rep. | June 30, 2022 |
| David A. Gagliardi– Selectmen's Appt. | June 30, 2020 |
| Donna Fitzgerald – Selectmen Appt. | June 30, 2022 |
| Daniel Burns - Selectmen's Appt. | June 30, 2020 |
| Blake Robertson – Planning Board Rep. | June 30, 2024 |
| James Spinale – Recreation Rep. | June 30, 2019 |
| Al Ramos– Conservation Comm. Rep. | June 30, 2023 |
| Mary McBride – Finance Committee Rep. | June 30, 2022 |
| Michael S. Rosa, Selectman | June 30, 2023 |
| Joshua C. Huffines – Selectmen's Appt. | June 30, 2022 |
| Darlene Torre - School Comm. Rep. | June 30, 2023 |
| Richard Lee - Selectmen's Appt. | June 30, 2021 |

COMMISSION ON DISABILITY

| | |
|---------------------------------------|---------------|
| Daniel Burns, Selectman Town Official | June 30, 2021 |
| Maria Martin - Secretary | June 30, 2022 |
| Stephen Strykowski - Chairman | June 30, 2024 |
| Arthur Torrey – Vice-Chairman | June 30, 2024 |
| Raymond Ellis | June 30, 2022 |
| Donna Gorzela | June 30, 2024 |
| Lauren Norman | June 30, 2023 |

Town of Billerica FY22 Annual Report

COMMITTEE ON RULES

| <u>Precinct</u> | <u>Name & Address</u> <u>Expires</u> | <u>T.M.M. Term</u> <u>Term Expires</u> | <u>Committee's</u> |
|-----------------|---|---|--------------------|
| | John P. Gagliardi 2022 | 2024 | |
| 2 | John H. Kleschinsky | 2022 | 2022 |
| 3 | Maryanne J. Perry | 2022 | 2023 |
| 4 | Andrew Kucyn | 2022 | 2024 |
| 5 | Michael A. Fantasia | 2024 | 2022 |
| 6 | David Coughlin | 2023 | 2023 |
| 7 | Christopher Ravin | 2024 | 2024 |
| 8 | Oren D. Hunt, Jr. | 2023 | 2022 |
| 9 | James Patrick Lally | 2023 | 2023 |
| 10 | Laureen Knowles | 2023 | 2024 |
| 11 | Dina Favreau | 2022 | 2022 |

COMMUNITY PRESERVATION COMMITTEE

| | |
|--|--------------|
| John Speidel – Chief Assessor | |
| Douglas J. Meagher - Finance Committee Member | June 30,2024 |
| James F. O'Donnell, Jr. – Housing Authority, Appt. | June 30,2024 |
| Diane DePaso – Conservation Appointee | June 30,2023 |
| Thomas H. Conway – Town Manager Appointee | June 30,2024 |
| Mary Leach – Selectmen's Appointee | June 30,2022 |
| Travis Brown - Historical Commission Appointee | June 30,2023 |
| Matthew Battcock - Planning Board Appointee | June 30,2022 |
| Joseph Fiumara - Recreation Appointee | June 30,2022 |

CONSERVATION COMMISSION

| | |
|--------------------------------|---------------|
| Paul J. Hayes, Chairman | June 30, 2024 |
| Diane J. DePaso, Secretary | June 30, 2022 |
| Elizabeth Gallagher | June 30, 2024 |
| Joanne Giovino, Vice-Chair | June 30, 2023 |
| William Bulens | June 30, 2024 |
| Al Ramos – Resigned 12/01/2021 | June 30, 2024 |
| John Bowen | June 30, 2023 |
| Jeff Connell | June 30, 2022 |

CONSERVATION/LAND USE ASSISTANT

Michael R. Devito

CONSTABLE (BONDED) IN THE TOWN OF BILLERICA

| | |
|-------------------|---------------|
| Guy J. Gill | June 30, 2022 |
| Richard E. Settle | June 30, 2024 |
| David C. Babineau | June 30, 2022 |

**Town of Billerica
FY22 Annual Report**

COUNCIL FOR AGING

| | |
|---|---------------|
| William Neeb, Secretary | June 30, 2024 |
| Barbara Flaherty | June 30, 2022 |
| Stephen W. Strykowski, | June 30, 2024 |
| Jean DiOrio , Resigned | June 30, 2024 |
| Philip Doiron, 2 nd Vice Chair | June 30, 2024 |
| Mary Riley, Chair | June 30, 2023 |
| John Pellegrino | June 30, 2022 |
| Richard Carroll, Vice-Chr. | June 30, 2023 |

SELECTMAN LIAISON

| | |
|-------------------------|---------------|
| Michael Rosa, Selectman | June 30, 2021 |
| Daniel Burns, Selectman | June 30, 2021 |

ALTERNATES:

| | |
|---------------------|---------------|
| Barbara Wittenhagen | June 30, 2021 |
| Sandra Schiavo | June 30, 2021 |
| Philip Doiron | June 30, 2022 |

EX-OFFICIO NON-VOTING MEMBERS:

Golden Agers; Senior Citizens of Billerica; Greenwood
Senior Citizens' Club; Carriage Club; Board of Health;
Housing Authority Chairman; Veterans' Services Agent

COUNCIL FOR AGING Director:

Jean P. Bushnell

CULTURAL COUNCIL – (Formally aka Arts Council)

Term of Office

| | | |
|---|-----------------------|---------------|
| 2 | Angela LoGuidice | June 30, 2021 |
| 3 | Christine P. Donoghue | June 30, 2022 |
| 2 | Bonnie Regan | June 30, 2022 |
| 2 | Benjamin Perry | June 30, 2023 |
| 1 | Christine Kiley | June 30, 2021 |
| 2 | Martha Ho | June 30, 2023 |
| 1 | Rachel Durocher | June 30, 2022 |
| 1 | Jennifer Harris | June 30, 2022 |
| 1 | David Isabelle | June 30, 2023 |

ELECTRONIC VOTING IMPLEMENTATION COMMITTEE

Kevin P. Conway
Donald Damon
James K. Learned
Theresa Logue
David Coughlin

**Town of Billerica
FY22 Annual Report**

FINANCE COMMITTEE

| | |
|------------------------------|---------------|
| Douglas Fogerty | June 30, 2023 |
| David Gagliardi, Chair | June 30, 2022 |
| Philip J. Newfell | June 30, 2024 |
| Cheri Gargalianos | June 30, 2023 |
| Patrick Logue | June 30, 2024 |
| Mary K. McBride, Secretary | June 30, 2022 |
| Rino Moriconi | June 30, 2022 |
| Donald Damon | June 30, 2024 |
| John Mulloy | June 30, 2024 |
| Douglas Meagher – Vice Chair | June 30, 2023 |
| John H. Kleschinsky | June 30, 2023 |

ASSOCIATE MEMBERS:

| | |
|--------------------------------|---------------|
| 1 st Kelley Sardina | June 30, 2023 |
| 2 nd Sharon Healey | June 30, 2022 |

MEMBER EX-OFFICIO: Town Accountant

FINANCIAL & COMPLIANCE AUDIT COMMITTEE

| | |
|---|---------------|
| Anthony Ventresca, Moderator's Appointee-Re-signed 1/22 | June 30, 2024 |
| Richard DelGaudio, Moderator's Appointee | June 30, 2024 |
| David Gagliardi, Finance Committee Appointee | June 30, 2023 |
| Patrick Logue, Finance Committee Appointee | June 30, 2024 |

GENERAL BY-LAW REVIEW COMMITTEE

Dina Faveau, Rules Committee Appt.
Philip J. Newfell
Edward Giroux
Mary K. McBride
David Gagliardi
David Coughlin
Linda Boucher
James Gately
Douglas Meagher

**Town of Billerica
FY22 Annual Report**

HIGH SCHOOL BUILDING COMMITTEE

| | |
|---|---------------|
| Timothy Piwowar – Superintendent | |
| Robin Hulsoor – Asst. Superintendent of Finance and Business | |
| John C. Curran – Town Manager | |
| Mark LaLumiere – Inspector of Buildings | |
| Sean Bartlett - Director of School Maintenance | |
| Thomas Murphy - Billerica Memorial High School Principal | |
| Daniel Burns – | June 30, 2024 |
| David Gagliardi - Finance Committee Member | June 30, 2023 |
| Kevin Heffernan - Knowledge of engineering/construction | June 30, 2024 |
| Mark Efstratiou- School Committee Member | June 30, 2023 |
| Chris Tribou – Appt./ by Planning Bd. | June 30, 2023 |
| John Magliozzi – Mem. High Teacher | June 30, 2024 |
| John Burrows – Mod. Appt. | June 30, 2023 |
| Marc Lombardo - Moderator Appt. | June 30, 2024 |
| Richard Colantuoni - Moderator Appt. | June 30, 2023 |
| Vacancy – Billerica Memorial High School Student- (Non-Voting Member) | |

HISTORIC DISTRICT COMMISSION

| | |
|------------------------------------|---------------|
| John J. McKenna (Lawyer), Chairman | June 30, 2022 |
| Richard Hawes | June 30, 2024 |
| Travis Brown | June 30, 2023 |
| George J. Simolaris, Jr. | June 30, 2024 |
| Michael J. Rea, Jr., Vice-Chair | June 30, 2023 |
| Mary K. McBride, Secretary | June 30, 2022 |

ALTERNATES

| | |
|-----------------|---------------|
| David Gagliardi | June 30, 2024 |
| Mary Jones | June 30, 2024 |
| Matthew Ahern | June 30, 2024 |
| Kathy Meagher | June 30, 2024 |

EX-OFFICIO MEMBER - Town Planner –

HISTORICAL COMMISSION

| | |
|----------------------|---------------|
| Andrew Boisvert | June 30, 2022 |
| Matthew Moll | June 30, 2021 |
| Alec Ingraham, Chrm. | June 30, 2024 |
| Travis W. Brown | June 30, 2022 |
| Mary Leach | June 30, 2023 |
| Michele DeParasis | June 30, 2024 |

**Town of Billerica
FY22 Annual Report**

HOUSING PARTNERSHIP COMMITTEE

| | |
|---|---------------|
| Michael S. Rosa, Selectman | June 30, 2023 |
| Kimberly J. Conway – Selectman | June 30, 2021 |
| Matthew Battcock - Planning Board Appt. | June 30, 2023 |
| Douglas Meagher – Finance Committee | June 30, 2023 |
| Vacancy - Housing Authority. | June 30, 2023 |
| Vacancy – School Dept. Rep. | June 30, 2021 |
| Vacancy– Member at Large | June 30, 2022 |
| Vacancy – Member at large | June 30, 2021 |
| Vacancy- Member at large | June 30, 2022 |
| Vacancy -Member at large | June 30, 2022 |
| Vacancy - Member t large | June 30, 2023 |

LONG RANGE MASTER PLAN OVERSIGHT COMMITTEE

| | | |
|-----------------|-----------------------------|---------------|
| Michael Riley | Planning Board Appointee | June 30, 2023 |
| VACANCY | School Committee Appointee | June 30, 2021 |
| VACANCY | Moderator’s Appointee | June 30, 2022 |
| Mary McBride | Finance Committee Appointee | June 30, 2023 |
| Michael S. Rosa | Selectmen’s Appointee | June 30, 2024 |

MUNICIPAL AFFORDABLE HOUSING TRUST (Aka Billerica Affordable Housing Trust)

| | |
|--|---------------|
| Allison Elliott | June 30, 2023 |
| Cathy Hertler | June 30, 2023 |
| Teresa English | June 30, 2023 |
| Catherine Shubin – Realtor | June 30, 2023 |
| Martin E. Conway | June 30, 2023 |
| Carol Ford – Housing Authority, Deceased | June 30, 2021 |
| Michael S. Rosa - Selectman | June 30, 2022 |
| John Burrows – Selectman | June 30, 2022 |
| Robert M. Correnti - Housing Director, Ex-Officio Member | |
| John C. Curran – Town Manager, Ex-officio Member | |

PERSONNEL BOARD

Currently, this Board is Vacant.

PUBLIC LIBRARY BOARD OF TRUSTEES

| | |
|----------------------------|---------------|
| Thomas Aquavella | June 30, 2024 |
| Robert M. Correnti | June 30, 2024 |
| Maggie Deslaurier | June 30, 2023 |
| Michelle Ovalle | June 30, 2023 |
| Martin E. Conway | June 30, 2022 |
| Ellen D. Rawlings | June 30, 2022 |
| Elizabeth Gottman-Hanrahan | June 30, 2023 |
| Katrina Kruse | June 30, 2023 |

Treasurer: (per Chapter 320 - Acts & Resolves of 1978). “....the Town Treasure shall act as treasurer of such board of trustees....”

Town of Billerica
FY22 Annual Report

LIBRARY Director: Janet Hagman, Retired

Joseph St. Germaine, Appt. 10/25/2021

Kathleen Kenny, Asst. Library Director, Appt. 01/03/2022

RECREATION COMMISSION

| | |
|-------------------------|---------------|
| John E. Bartlett, Chrm. | June 30, 2020 |
| Donald Casey | June 20, 2020 |
| Anthony DaFonseca | June 30, 2022 |
| Joseph Fiumara | June 30, 2022 |
| John Bertolucci | June 20, 2022 |
| Ruth A. Mingo | June 30, 2022 |
| Cynthia Rich, Sec. | June 30, 2024 |
| James Spinale | June 30, 2021 |

DIRECTOR - David Grubb

ASSISTANT DIRECTOR – Anastasia Lecuive

PROGRAM COORDINATOR - Brian Leary

SCHOLARSHIP FOUNDATION COMMITTEE

| | |
|---|---------------|
| Timothy Piwowar – Supt. of Schools, | |
| Thomas Considine | June 30, 2020 |
| Jim Spinale | June 30, 2024 |
| Sharon Ferris – Corresponding Sec. | June 30, 2023 |
| Darlene Torre | June 30, 2022 |
| Catherine Shubin | June 30, 2022 |
| Tracy DeJoy | June 30, 2024 |
| Patricia Membrino – Recording Secretary | June 30, 2024 |
| Eric Anable | June 30, 2021 |
| Theresa Logue | June 30, 2021 |
| John J. McKenna | June 30, 2022 |
| James Gately | June 30, 2024 |
| Brenda MacDonald | June 30, 2023 |
| Michael S. Rosa | June 30, 2022 |
| Lawrence Norman | June 30, 2022 |
| Albert Tassone | June 30, 2023 |

VOLUNTEERS:

Dorothy M. Murray
Elizabeth Berube
Dale Hoar
Marc Lombardo
Michael Ouellette
Patricia Annunziato
Helen Mastroianni
Jaclyn Piscatelli
Patricia Battcock
Helen Potter

**Town of Billerica
FY22 Annual Report**

STREET ACCEPTANCE & DISCONTINUANCE COMMITTEE

| | |
|--------------------------------------|---------------|
| Kimberly J. Conway - Selectman | June 30, 2022 |
| Michael Riley, Planning Board Member | June 30, 2022 |
| Rino Moricni - Finance Committee | June 30, 2022 |
| Kelley Conway - Town Engineer | June 30, 2022 |
| Denise McClure - Town Planner | |

SUBSTANCE ABUSE PREVENTION COMMITTEE

| | | |
|---------------------------|-----------------------|---------------|
| Jill Geiser, Chair | School Supt. Appt. | June 30, 2023 |
| Bernie McCann, Secretary | School Supt. Appt. | June 30, 2022 |
| Darlene Torre | Selectmen Appt. | June 30, 2024 |
| Ian Taylor | Police Chief's Appt. | June 30, 2024 |
| Edward Peterson. | Police Chief's Appt. | June 30, 2024 |
| John F. Gray, Jr., Treas. | Fire Chief's Appt. | June 30, 2023 |
| Michael Hall | Fire Chief's Appt. | June 30, 2023 |
| Dina M. Favreau, Chrm. | Board of Health Appt. | June 30, 2024 |
| Michael A. DeLucia | Board of Health Appt. | June 30, 2024 |
| Margaret Joyce | Shawsheen Supt. Appt. | June 30, 2022 |
| Joanne Barry | Selectmen Appt. | June 30, 2023 |

TOWN MEETING WARRANT ACTION COMMITTEE

| | |
|-------------------------------------|---------------|
| William G. Greene, Jr. | June 30, 2022 |
| Cosmo Cavicchio-Recording Secretary | June 30, 2020 |
| Anthony Ventresca-Re-signed 1/26/22 | June 30, 2022 |
| Diane Dorrington – Vice. Chrm. | June 30, 2021 |
| Jack Cavicchio - Chairman | June 30, 2020 |

YANKEE DOODLE BIKE PATH COMMITTEE

| | |
|--|---------------|
| Andrew N. Deslaurier, Selectmen's Appt. | June 30, 2023 |
| Edward J. Giroux, Finance Com. Appt. | June 30, 2022 |
| Jack Bowen, Conservation Comm. Appt. | June 30, 2022 |
| Joseph Fiumara, Recreation Comm. Appt. | June 30, 2023 |
| Shelley L. Rosenbaum-Lipman, Moderator's Appt. | June 30, 2022 |
| Ellen Rawlings, Moderator's Appt. | June 30, 2022 |
| Michelle Lenox, Moderator's Appt. | June 30, 2020 |

ZONING BY-LAW REVIEW COMMITTEE

| |
|---|
| Mark LaLumier, Building Commissioner |
| Richard Colantuoni, Board of Appeals Member |
| Christopher Tribou, Planning Board Member |
| Denise McClure, Town Planner |
| William Bulens |
| Jon Metivier |
| Michael R. Riley |
| Richard Annese |

Town of Billerica
FY22 Annual Report

BOWERS FUND

| <u>APPOINTED</u> | | <u>TERM EXPIRES</u> |
|------------------|---------------------|---------------------|
| 10/2005 | Marie O'Rourke | 10/2010 |
| 10/2006 | Jeanne LeGallo | 10/2011 |
| 10/2007 | John G. Conway | 10/2012 |
| 10/2008 | Eleanor Shea | 10/2013 |
| 10/2009 | Michael J. Rea, Jr. | 10/2014 |
| 10/2010 | Marie O'Rourke | 10/2015 |
| 10/2011 | Jeanne LeGallo | 10/2016 |
| 10/2012 | John G. Conway | 10/2017 |
| 10/2013 | Eleanor Shea | 10/2018 |
| 10/2014 | Michael J. Rea, Jr. | 10/2019 |
| 10/2015 | Marie O'Rourke | 10/2020 |
| 10/2016 | Jeanne LeGallo | 10/2021 |
| 10/2017 | John G. Conway | 10/2022 |
| 10/2018 | Eleanor Shea | 10/2023 |
| 10/2019 | Michael J. Rea, Jr. | 10/2024 |
| 10/2020 | Marie O'Rourke | 10/2025 |
| 10/2021 | Jeanne LeGallo | 10/2026 |

PRECINCT CHAIRPERSONS & CLERKS

PRECINCT 1

Chairman: Joanne M. Gagliardi
Clerk: Joanne Sprague

PRECINCT 2

Chairman: Stephen J. Wanamaker
Clerk: Sandra J. Giroux

PRECINCT 3

Chairman: John F. Gray, Jr.
Clerk: Maryanne J. Perry

PRECINCT 4

Chairman: Arthur LaVita
Clerk: George Noel

PRECINCT 5

Chairman: Michael P. Moore
Clerk: Janet Morris

PRECINCT 6

Chairman: Cosmo D. Cavicchio
Clerk: James Reef

PRECINCT 7

Chairman: Patrick Logue, Jr.
Clerk: Jodi Hogan

PRECINCT 8

Chairman: Charlene McCarthy
Clerk: Barbara Flaherty

**Town of Billerica
FY22 Annual Report**

PRECINCT 9

Chairman: Stephen G. Regal

Clerk: Nicholas Rosa

PRECINCT 10

Chairman: James F. Gately, II

Clerk: Katharine M. Mahoney

PRECINCT 11

Chairman: Barry N. Lombardo

Clerk: Marlies Henderson

STANDING COMMITTEES

(Appointed by either the Select Board or Town Manager)

(Not Town Meeting -created Committees)

BATV BOARD OF DIRECTORS

Ellen Day Rawlings

June 30, 2024

BILLERICA COMMUNITY ALLIANCE

All Selectmen

CABLE ADVISORY COMMITTEE

Robert M. Correnti

Kevin P. Conway, Chrm.

John S. Renoni,

Arthur L. Torrey

John Burrows., Selectman

June 30, 2021

Kimberly J. Conway, Selectman

June 30, 2021

BILLERICA YOUTH ADVISORY COMMITTEE

Sean Furbush

Miranda Hodgkins

Thomas Postell

Sylvie Reveley

Christina Hansford

Emily Penny

James Mahoney

John LaFauci

Morgan Jones

Alternates:

Grace Carter

Sophie Monis

CAPITAL ASSET MANAGEMENT, DIVISION OF (DCAM)

John Curran, Town Manager

Daniel S. Rosa, Police Chief

Peter Katougian, Middlesex County Sheriff

**Town of Billerica
FY22 Annual Report**

CAPITAL NEEDS ASSESSMENT COMMITTEE

Michael S. Rosa
Daniel L. Burns
Mary Riley – Council on Aging
John Bartlett – Recreation Committee
David Gagliardi – Finance Committee
Michael Riley – Chairman – Planning Board
Martin Conway – Housing Authority
Mark Efstratiou – School Committee
Paul Hayes – Conservation

Ex-Officio Members

John Curran, Town Manager
Denise McClure, Planning Director
Jean P. Bushnell, COA Director
David Grubb, Recreation Director
Timothy Piwowar, Superintendent of Schools
Robert Correnti, Executive Director of Housing Authority
Mark LaLumiere, Building Commissioner

COMMUNITY FUNDS (Nortel, Jabil, Flir, Bruker Optical, Bruker BioSpin, BCGE))

All Selectmen

ELDERLY AND DISABLED TAXATION FUND COMMITTEE

Richard Scanlon, Principal Assessor
John F. Clark, Treasurer/Collector

KENT FUND

| | |
|-----------------|---------------|
| John Burrows | June 30, 2021 |
| Michael S. Rosa | June 30, 2021 |

LOWELL REGIONAL TRANSIT AUTHORITY

| | |
|-----------------|---------------|
| Andrew Jennings | June 30, 2021 |
|-----------------|---------------|

MIDDLESEX COUNTY SELECTMEN'S ASSOCIATION

All Selectmen

NORTHERN MIDDLESEX COUNCIL OF GOVERNMENT

| | |
|---|---------------|
| Andrew N. Deslaurier, Selectman | June 30, 2021 |
| Christopher Tribou, Planning Board Rep. | June 30, 2022 |
| Mary K. McBride, Associate Member | |

Town of Billerica FY22 Annual Report

OPEN SPACE & RECREATION

| | |
|--|---------------|
| Michael S. Rosa, Selectman, Chair | June 30, 2024 |
| John E. Bartlett, Recreation Appt., Vice-Chair | June 30, 2022 |
| Marlies Henderson - Planning Board Appt, Secretary | June 30, 2023 |
| Jack Bowen, Conservation Com. Rep. | June 30, 2024 |
| Justin Damon, Select Board Appointee | June 30, 2022 |
| Michael Parker, Select Board Appointee | June 30, 2023 |
| Catherine Shubin – Select Board Appt. | June 30, 2024 |
| Maria Martin – Select Board Appt. | June 30, 2024 |

PROJECT ADVISORY COUNCIL – (ROUTE 3 WIDENING COMMITTEE)

John Curran, Town Manager

SIGN BY-LAW SUB-COMMITTEE

| | |
|----------------------------|---------------|
| Michael S. Rosa, Selectman | June 30, 2021 |
| Daniel Burns, Selectman | June 30, 2021 |

STRATEGIC FINANCIAL PLANNING COMMITTEE

Robert M. Correnti

TAX FORECLOSED PROPERTY CUSTODIAN

John F. Clark, Treasurer

TOWN/SCHOOL FISCAL SUBCOMMITTEE

| | |
|---------------------------------|---------------|
| Michael S. Rosa, Selectman | June 30, 2021 |
| Andrew N. Deslaurier, Selectman | June 30, 2021 |

TRAFFIC MANAGEMENT COMMITTEE

| | | |
|----------------------|--|---------------|
| Center | John Gagliardi | June 30, 2022 |
| West | Christopher Tribou | June 30, 2021 |
| East | Kelly Sardina | June 30, 2023 |
| North | Joseph Fiumara | June 30, 2022 |
| Nutting Lake & South | Ken Glasser | June 30, 2023 |
| Pinehurst | Richard Lee | June 30, 2021 |
| Robert Cole | Fire Department | |
| Kelley Conway | T. Eng., DPW, Administration/Engineering | |
| Steve Robertson | DPW, Highway | |
| Steven Elmore | Safety Officer, Police Dept. | |
| John Burrows | School Dept. | June 30, 2021 |
| Michael Riley | Planning Board | June 30, 2023 |
| John Burrows | Selectman | June 30, 2021 |
| VACANT | Billerica Plan | June 30, 2021 |

**Town of Billerica
FY22 Annual Report**

WATER/SEWER OVERSIGHT BOARD

| | |
|----------------------------|---------------|
| John Faria | June 30, 2024 |
| David Gagliardi | June 30, 2020 |
| Kimberly Conway, Selectman | June 30, 2021 |
| Carol Reardon | June 30, 2023 |
| Michael Parker | June 30, 2024 |
| Frederick Liberatore | June 30, 2024 |

Ex-Officio:

Town Accountant
DPW Director
Wastewater Dept. Manager- Jeff Kalmas
Water Dept. Manager – John McGovern

Town of Billerica FY22 Annual Report

Town Manager & Select Board

The Select Board and Town Manager have accomplished many of their goals over the past year. One of their major initiatives has been to complete ongoing infrastructure projects and commit to a capital planning vision for the future of Billerica. Over the last year the Pinehurst Fire Station was completed on time and on budget as well as the Howe School, the new home of Billerica Access Television (BATV). The Peggy Hannon Rizza Recreation Complex is scheduled to open this Spring for the youth across town. These projects benefit the Town and have little impact on the taxes, considering two of them were partially financed by the Community Preservation Act.

The Select Board has also been focused on completing infrastructure projects like sewer, roadways, sidewalks, and overall traffic safety. In 2022 many miles of roadways and sidewalks were installed. Through the efforts of the Select Board with projects like these the Town is investing and preparing its infrastructure for the future.



The Select Board signing the lease with Billerica Access Television for the Howe School – October 2022



To afford all this work the Select Board has charged the Town Manager with maximizing fiscal efficiencies and improving the fiscal strength of the Town while reinvigorating economic development. The Town Manager has taken this charge and for Fiscal Year 2024 limited the budget increase to 2% in an effort to limit the tax impact. The Town Manager is working to evaluate its debt projections for current and future Town projects. While working with the newly hired Planning and Community Development Director to put out a marketing plan that will invite more commercial businesses to Billerica. Here are some updates on the projects the Town Manager has been working on over the last year;

Masonic Hall

On December 8, 2022, the Community Preservation Committee found the first-floor renovations of the Masonic Hall to be eligible for CPC funding. The scope of work is to upgrade the utilities, add floor joists, clear out the old Kitchen appliances, remove the stage, and add bathrooms. While the scope of work is limited to the first floor, we will also be pulling in the North Side of the building to ensure the entire structure is safe. On Monday, January 9, 2023, the Select board signed the lease agreement with the Food Pantry during their scheduled meeting.

Town of Billerica FY22 Annual Report

Howe School

The Howe School project is complete. The project stayed under budget and was delivered on time with no delays. Billerica Access Television (BATV) moved in during September 2022 and the Town held a grand opening ceremony November 19th for any resident to see the new space and take a tour. If you weren't able to attend, please be sure to stop by the new home of BATV and ask for a tour. Any non-profit community group can also reach out to BATV to inquire about reserving the Community Room for events. Again, this must be for a non-profit organization based in Billerica.

Peggy Hannon Rizza Park

The field portion of the project is 95% complete. The parking lot lights are operational, and the topcoat has gone down. Most of the furniture and exercise equipment is on site and secured in its permanent place. The snack shack is weather tight and prepared for the elements, the construction team is working through the winter to finish the interior. All work will be completed this spring and the Park will open to the public in late March 2023.



New DPW Facility

The Town has been meeting with Weston and Sampson, the project management team, and PMA Consultants, the owner's project manager, regarding the new DPW facility. The meetings mostly revolved around preliminary layouts, timeline, and the permitting path moving forward. The project most likely will be coming back to Town Meeting in the Fall for funding. Geotechnical data, design, space needs, and site survey will be on-going in the coming months.

Last fiscal year and this upcoming fiscal year the Town will begin working on the feasibility study for a Recreation / Council on Aging Center, looking into next steps for a new School project, determining the future use of the Masonic Hall, and the Town Center project. It has been a great year for the Town, and we look forward to what Fiscal 2024 will bring!

**Town of Billerica
FY22 Annual Report**

TOWN DEPARTMENTS

Accounting

The following reports reflect the financial position of the Town of Billerica as of June 30, 2022.

Finance Committee Reserve:

The Finance Committee did not vote any transfers from the Reserve Fund Accounts during fiscal year 2022.

The balance remaining in the Reserve Fund Accounts on June 30:

| | |
|------------------|-----------|
| General Fund | \$ 84,520 |
| Water Enterprise | \$ 83,000 |
| Sewer Enterprise | \$ 83,000 |

Sincerely,

Paul Watson, Town Accountant

**Town of Billerica
FY22 Annual Report**

| BILLERICA | | | | | | | | | | | | |
|--|-------------------------|---------------|---------------|------------------------|------------|----------|---------------|----------------|--|--|----------------|--|
| Combined Balance Sheet - All Fund Types and Account Groups | | | | | | | | | | | | |
| as of June 30, 2022 | | | | | | | | | | | | |
| (Unaudited) | | | | | | | | | | | | |
| | | | | | | | | | | | | |
| | Governmental Fund Types | | | Proprietary Fund Types | | | Fiduciary | Account | | | | |
| | | Special | Capital | | Enterprise | Internal | Fund Types | Long-term | | | | |
| | General | Revenue | Projects | | | Services | Trust and | Debt | | | | |
| | | | | | | | Agency | | | | | |
| ASSETS | | | | | | | | | | | | |
| Cash and cash equivalents | 15,065,822.96 | 25,767,792.12 | 23,052,279.47 | 6,718,669.76 | | | 58,390,985.41 | | | | 128,995,549.72 | |
| Investments | | | | | | | | | | | 0.00 | |
| Receivables: | | | | | | | | | | | | |
| Personal property taxes | 466,752.47 | | | | | | | | | | 466,752.47 | |
| Real estate taxes | 877,364.98 | 8,253.90 | | | | | | | | | 885,618.88 | |
| Allowance for abatements and exemptions | -7,710,532.57 | | | | | | | | | | (7,710,532.57) | |
| Tax liens | 5,844,300.62 | | | | | | | | | | 5,844,300.62 | |
| Deferred taxes | 48,681.95 | | | | | | | | | | 48,681.95 | |
| Motor vehicle excise | 2,148,071.88 | | | | | | | | | | 2,148,071.88 | |
| Other excises | 391.82 | | | | | | | | | | 391.82 | |
| User fees | | | | 654,985.36 | | | | | | | 654,985.36 | |
| Utility liens added to taxes | | | | | | | | | | | 0.00 | |
| Departmental | 1,360,432.00 | | | | | | | | | | 1,360,432.00 | |
| Special assessments | | | | | | | | | | | 0.00 | |
| Due from other governments | | | | | | | | | | | 0.00 | |
| Other receivables | 7,403.75 | | | | | | | | | | 7,403.75 | |
| Foreclosures/Possessions | 1,831,189.29 | | | | | | | | | | 1,831,189.29 | |
| Prepays | | | | | | | | | | | 0.00 | |
| Due to/from other funds | | | | | | | | | | | 0.00 | |
| Working deposit | | | | | | | | | | | 0.00 | |
| Inventory | | | | | | | | | | | 0.00 | |
| Fixed assets, net of accumulated depreciation | | | | | | | | | | | 0.00 | |
| Amounts to be provided - payment of bonds | | | | | | | | 166,099,011.00 | | | 166,099,011.00 | |
| Amounts to be provided - vacation/sick leave | | | | | | | | | | | 0.00 | |
| Total Assets | 19,939,879.15 | 25,776,046.02 | 23,052,279.47 | 7,373,655.12 | 0.00 | | 58,390,985.41 | 166,099,011.00 | | | 300,631,856.17 | |

Town of Billerica FY22 Annual Report

| LIABILITIES AND FUND EQUITY | | | | | | | | | | | |
|--|--|---------------|---------------|--|--|--------------|------|---------------|--|----------------|----------------|
| Liabilities: | | | | | | | | | | | |
| Warrants payable | | 1,003,475.37 | 172,979.32 | | | 332,662.75 | | | | | 1,509,117.44 |
| Accounts payable | | | | | | 140,792.51 | | | | | 140,792.51 |
| Accrued payroll | | 1,072,562.75 | 43,800.23 | | | | | | | | 1,116,362.98 |
| Withholdings | | -144,582.05 | | | | | | | | | (144,582.05) |
| Accrued claims payable | | | | | | | | | | | 0.00 |
| Due to/from other funds | | | | | | | | | | | 0.00 |
| Due to other governments | | | | | | | | | | | 0.00 |
| Other liabilities | | 32,829.00 | | | | | | | | | 32,829.00 |
| Deferred revenue: | | | | | | | | | | | |
| Real and personal property taxes | | -6,366,415.12 | 8,951.95 | | | | | | | | (6,357,463.17) |
| Tax liens | | 5,844,300.62 | | | | | | | | | 5,844,300.62 |
| Deferred taxes | | 57,447.18 | | | | | | | | | 57,447.18 |
| Foreclosures/Possessions | | 1,831,189.29 | | | | | | | | | 1,831,189.29 |
| Motor vehicle excise | | 2,148,071.88 | | | | | | | | | 2,148,071.88 |
| Other excises | | 391.82 | | | | | | | | | 391.82 |
| User fees | | | | | | 654,985.36 | | | | | 654,985.36 |
| Utility liens added to taxes | | | | | | | | | | | 0.00 |
| Departmental | | 1,360,432.00 | | | | | | | | | 1,360,432.00 |
| Special assessments | | | | | | | | | | | 0.00 |
| Due from other governments | | | | | | | | | | | 0.00 |
| Other receivables | | 7,403.75 | | | | | | | | | 7,403.75 |
| Deposits receivable | | | | | | | | | | | 0.00 |
| Prepaid taxes/fees | | | | | | | | | | | 0.00 |
| Tailings | | 341,903.43 | | | | | | | | | 341,903.43 |
| IBNR | | | | | | | | | | | 0.00 |
| Agency Funds | | | | | | | | | | | 0.00 |
| Notes payable | | | | | | | | | | | 0.00 |
| Bonds payable | | | | | | | | | | | 0.00 |
| Vacation and sick leave liability | | | | | | | | | | | 0.00 |
| Total Liabilities | | 7,189,009.92 | 225,731.50 | | | 1,128,440.62 | 0.00 | 3,367,090.89 | | 166,099,011.00 | 203,709,283.93 |
| Fund Equity: | | | | | | | | | | | |
| Reserved for encumbrances | | 543,615.00 | | | | 125,161.00 | | | | | 668,776.00 |
| Reserved for expenditures | | | 1,861,897.97 | | | | | | | | 1,861,897.97 |
| Reserved for continuing appropriations | | | | | | | | | | | 0.00 |
| Reserved for petty cash | | | | | | | | | | | 0.00 |
| Reserved for appropriation deficit | | | | | | | | | | | 0.00 |
| Reserved for snow and ice deficit | | -864,799.00 | | | | | | | | | (864,799.00) |
| Reserved for COVID-19 deficit | | | | | | | | | | | 0.00 |
| Reserved for debt service | | | | | | | | | | | 0.00 |
| Reserved for premiums | | | | | | | | | | | 0.00 |
| Reserved for working deposit | | | | | | | | | | | 0.00 |
| Undesignated fund balance | | 13,072,053.23 | 23,688,416.55 | | | | | 55,023,894.52 | | | 89,136,643.77 |
| Unreserved retained earnings | | | | | | | | | | | 0.00 |
| Investment in capital assets | | | | | | | | | | | 0.00 |
| Total Fund Equity | | 12,750,869.23 | 25,550,314.52 | | | 6,245,214.50 | 0.00 | 55,023,894.52 | | 0.00 | 96,922,572.24 |
| Total Liabilities and Fund Equity | | 19,939,879.15 | 25,776,046.02 | | | 7,373,655.12 | 0.00 | 58,390,985.41 | | 166,099,011.00 | 300,631,856.17 |

Town of Billerica FY22 Annual Report

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Billerica
TOWN

Levy Limit Fiscal Year 2022

FOR BUDGET PLANNING PURPOSES

I. TO CALCULATE THE FY 2021 LEVY LIMIT

| | | |
|---------------------------------------|--------------------|-----------------------|
| A. FY 2020 Levy Limit | 141,531,357 | |
| A1. Amended FY 2020 Growth | 335,392 | |
| B. ADD (IA + IA1)*2.5% | 3,546,669 | |
| C. ADD FY 2021 New Growth | 3,622,194 | |
| C1. ADD FY 2021 New Growth Adjustment | 0 | |
| D. ADD FY 2021 Override | 0 | |
| E. FY 2021 Subtotal | <u>149,035,612</u> | |
| F. FY 2021 Levy Ceiling | 194,842,749 | I. <u>149,035,612</u> |
| | | FY 2021 Levy Limit |

II. TO CALCULATE THE FY 2022 LEVY LIMIT

| | | |
|---------------------------------------|--------------------|------------------------|
| A. FY 2021 Levy Limit from I | 149,035,612 | |
| A1. Amended FY 2021 Growth | 196,636 | |
| B. ADD (IIA + IIA1)*2.5% | 3,730,806 | |
| C. ADD FY 2022 New Growth | 4,703,780 | |
| C1. ADD FY 2022 New Growth Adjustment | 0 | |
| D. ADD FY 2022 Override | 0 | |
| E. ADD FY 2022 Subtotal | <u>157,666,834</u> | |
| F. FY 2022 Levy Ceiling | 209,149,501 | II. <u>157,666,834</u> |
| | | FY 2022 Levy Limit |

III. TO CALCULATE THE FY 2022 MAXIMUM ALLOWABLE LEVY

| | |
|---|--------------------|
| A. FY 2022 Levy Limit from II. | 157,666,834 |
| B. FY 2022 Debt Exclusion(s) | 5,589,890 |
| C. FY 2022 Capital Expenditure Exclusion(s) | 0 |
| D. FY 2022 Stabilization Fund Override | 0 |
| E. FY 2022 Other Adjustment : | 0 |
| F. FY 2022 Water/Sewer | 0 |
| G. FY 2022 Maximum Allowable Levy | <u>163,256,724</u> |

Signatures

Board of Assessors

John Speidel, Chief Assessor , Billerica , richs@town.billerica.ma.us 978-671-0971 | 11/23/2021 9:15 AM

Richard J. Scanlon, Associate Assessors , Billerica , richs@town.billerica.ma.us 978-671-0971 | 11/23/2021 9:30 AM

Documents

No documents have been uploaded.

NOTE : The information was Approved on 12/7/2021

printed on 12/7/2021 7:48:44 AM

page 1 of 1

Town of Billerica FY22 Annual Report

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Billerica
TOWN

TAX RATE RECAPITULATION Fiscal Year 2022

I. TAX RATE SUMMARY

| | |
|--|-------------------|
| la. Total amount to be raised (from page 2, IIe) | \$ 206,426,053.15 |
| lb. Total estimated receipts and other revenue sources (from page 2, IIIe) | 68,836,095.00 |
| lc. Tax Levy (la minus lb) | \$ 137,589,958.15 |
| ld. Distribution of Tax Rates and levies | |

| CLASS | (b) Levy percentage (from LA5) | (c) lc above times each percent in col (b) | (d) Valuation by class (from LA-5) | (e) Tax Rates (c) / (d) x 1000 | (f) Levy by class (d) x (e) / 1000 |
|---------------|--------------------------------------|---|--|--------------------------------------|--|
| Residential | 58.7290 | 80,805,206.52 | 6,392,995,492.00 | 12.64 | 80,807,463.02 |
| Net of Exempt | | | | | |
| Open Space | 0.0000 | 0.00 | 0.00 | 0.00 | 0.00 |
| Commercial | 8.9030 | 12,249,633.97 | 425,613,961.00 | 28.78 | 12,249,169.80 |
| Net of Exempt | | | | | |
| Industrial | 24.7048 | 33,991,323.98 | 1,181,026,881.00 | 28.78 | 33,989,953.64 |
| SUBTOTAL | 92.3368 | | 7,999,636,334.00 | | 127,046,586.46 |
| Personal | 7.6632 | 10,543,793.67 | 366,343,700.00 | 28.78 | 10,543,371.69 |
| TOTAL | 100.0000 | | 8,365,980,034.00 | | 137,589,958.15 |

MUST EQUAL 1C

Assessors

Richard J. Scanlon, Associate Assessors, Billerica, richs@town.billerica.ma.us 978-671-0971 | 11/23/2021 9:27 AM

Comment:

John Speidel, Chief Assessor, Billerica, richs@town.billerica.ma.us 978-671-0971 | 11/23/2021 9:18 AM

Comment:

Do Not Write Below This Line --- For Department of Revenue Use Only

Reviewed By: Bobbi Colburn
Date: 12/07/2021
Approved: Andrew Nelson
Director of Accounts: Deborah A. Wagner

Deborah A. Wagner

NOTE : The information was Approved on 12/7/2021

Town of Billerica FY22 Annual Report

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Billerica
TOWN

TAX RATE RECAPITULATION Fiscal Year 2022

II. Amounts to be raised

| | |
|---|-----------------------|
| Ila. Appropriations (col.(b) through col.(g) from page 4) | <u>197,640,930.00</u> |
| Ilb. Other amounts to be raised | |
| 1. Amounts certified for tax title purposes | <u>0.00</u> |
| 2. Debt and interest charges not included on page 4 | <u>0.00</u> |
| 3. Final Awards | <u>60,000.00</u> |
| 4. Retained Earnings Deficit | <u>0.00</u> |
| 5. Total cherry sheet offsets (see cherry sheet 1-ER) | <u>69,952.00</u> |
| 6. Revenue deficits | <u>0.00</u> |
| 7. Offset receipts deficits Ch. 44, Sec. 53E | <u>0.00</u> |
| 8. CPA other unappropriated/unreserved | <u>0.00</u> |
| 9. Snow and ice deficit Ch. 44, Sec. 31D | <u>667,970.00</u> |
| 10. Other : | <u>0.00</u> |
| TOTAL Ilb (Total lines 1 through 10) | <u>797,922.00</u> |
| Ilc. State and county cherry sheet charges (C.S. 1-EC) | <u>5,236,423.00</u> |
| Ild. Allowance for abatements and exemptions (overlay) | <u>2,750,778.15</u> |
| Ile. Total amount to be raised (Total Ila through Ild) | <u>206,426,053.15</u> |

III. Estimated receipts and other revenue sources

| | |
|---|----------------------|
| IIIa. Estimated receipts - State | |
| 1. Cherry sheet estimated receipts (C.S. 1-ER Total) | <u>26,793,020.00</u> |
| 2. Massachusetts school building authority payments | <u>0.00</u> |
| TOTAL IIIa | <u>26,793,020.00</u> |
| IIIb. Estimated receipts - Local | |
| 1. Local receipts not allocated (page 3, col (b) Line 24) | <u>13,140,365.00</u> |
| 2. Offset Receipts (Schedule A-1) | <u>0.00</u> |
| 3. Enterprise Funds (Schedule A-2) | <u>15,519,500.00</u> |
| 4. Community Preservation Funds (See Schedule A-4) | <u>1,830,000.00</u> |
| TOTAL IIIb | <u>30,489,865.00</u> |
| IIIc. Revenue sources appropriated for particular purposes | |
| 1. Free cash (page 4, col (c)) | <u>7,500,000.00</u> |
| 2. Other available funds (page 4, col (d)) | <u>4,053,210.00</u> |
| TOTAL IIIc | <u>11,553,210.00</u> |
| IIId. Other revenue sources appropriated specifically to reduce the tax rate | |
| 1a. Free cash..appropriated on or before June 30, 2021 | <u>0.00</u> |
| 1b. Free cash..appropriated on or after July 1, 2021 | <u>0.00</u> |
| 2. Municipal light surplus | <u>0.00</u> |
| 3. Other source : | <u>0.00</u> |
| TOTAL IIId | <u>0.00</u> |
| IIIe. Total estimated receipts and other revenue sources (Total IIIa through IIId) | <u>68,836,095.00</u> |

IV. Summary of total amount to be raised and total receipts from all sources

| | |
|---|-----------------------|
| a. Total amount to be raised (from Ile) | <u>206,426,053.15</u> |
| b. Total estimated receipts and other revenue sources (from IIIe) | <u>68,836,095.00</u> |
| c. Total real and personal property tax levy (from Ic) | <u>137,589,958.15</u> |
| d. Total receipts from all sources (total IVb plus IVc) | <u>206,426,053.15</u> |

NOTE : The information was Approved on 12/7/2021

Town of Billerica FY22 Annual Report

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Billerica
TOWN

TAX RATE RECAPITULATION Fiscal Year 2022

LOCAL RECEIPTS NOT ALLOCATED *

| | Receipt Type Description | (a) Actual Receipts Fiscal 2021 | (b) Estimated Receipts Fiscal 2022 |
|-----|---|---------------------------------------|--|
| ==> | 1. MOTOR VEHICLE EXCISE | 6,828,571.00 | 6,750,000.00 |
| | 2. OTHER EXCISE | | |
| ==> | a.Meals | 488,113.00 | 500,000.00 |
| ==> | b.Room | 221,997.00 | 500,000.00 |
| ==> | c.Other | 0.00 | 0.00 |
| ==> | d.Cannabis | 0.00 | 0.00 |
| ==> | 3. PENALTIES AND INTEREST ON TAXES AND EXCISES | 457,657.00 | 400,000.00 |
| ==> | 4. PAYMENTS IN LIEU OF TAXES | 107,702.00 | 100,000.00 |
| | 5. CHARGES FOR SERVICES - WATER | 0.00 | 0.00 |
| | 6. CHARGES FOR SERVICES - SEWER | 0.00 | 0.00 |
| | 7. CHARGES FOR SERVICES - HOSPITAL | 0.00 | 0.00 |
| | 8. CHARGES FOR SERVICES - SOLID WASTE FEES | 0.00 | 0.00 |
| | 9. OTHER CHARGES FOR SERVICES | 0.00 | 0.00 |
| | 10. FEES | 2,613,924.00 | 2,500,000.00 |
| | a.Cannabis Impact Fee | 0.00 | 0.00 |
| | b.Community Impact Fee Short Term Rentals | 0.00 | 0.00 |
| | 11. RENTALS | 0.00 | 0.00 |
| | 12. DEPARTMENTAL REVENUE - SCHOOLS | 0.00 | 0.00 |
| | 13. DEPARTMENTAL REVENUE - LIBRARIES | 0.00 | 0.00 |
| | 14. DEPARTMENTAL REVENUE - CEMETERIES | 161,360.00 | 110,000.00 |
| | 15. DEPARTMENTAL REVENUE - RECREATION | 0.00 | 0.00 |
| | 16. OTHER DEPARTMENTAL REVENUE | 320,143.00 | 300,000.00 |
| | 17. LICENSES AND PERMITS | 1,670,242.00 | 1,600,000.00 |
| | 18. SPECIAL ASSESSMENTS | 0.00 | 0.00 |
| ==> | 19. FINES AND FORFEITS | 89,669.00 | 70,000.00 |
| ==> | 20. INVESTMENT INCOME | 268,498.00 | 245,000.00 |
| ==> | 21. MEDICAID REIMBURSEMENT | 70,784.00 | 65,000.00 |
| ==> | 22. MISCELLANEOUS RECURRING (UPLOAD REQUIRED) | 0.00 | 0.00 |
| | 23. MISCELLANEOUS NON-RECURRING (UPLOAD REQUIRED) | 0.00 | 365.00 |
| | 24. Totals | 13,298,660.00 | 13,140,365.00 |

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Paul Watson, Accountant, Billerica, pwatson@town.billerica.ma.us 978-671-0923 | 11/29/2021 12:30 PM

Comment:

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

==> Written documentation should be submitted to support increases/ decreases of FY 2022 estimated receipts to FY 2021 estimated receipts to be used in calculating the Municipal Revenue Growth Factor (MRGF).

NOTE : The information was Approved on 12/7/2021

TAX RATE RECAPITULATION
Fiscal Year 2022

| | | APPROPRIATIONS | | | | | | | AUTHORIZATIONS | |
|---|------|--|--------------------------------------|---------------------------------------|--|---|---|--|--|--|
| | | | | | | | | | MEMO ONLY | |
| City/Town Council or Town Meeting Dates | FY* | (a) Total Appropriations Of Each Meeting | (b) From Raise and Appropriate | (c) From Free Cash (See B-1) | (d) From Other Available Funds (See B-2) | (e) From Offset Receipts (See A-1) | (f) From Enterprise Funds (See A-2) | (g) From Community Preservation Funds (See A-4) | (h) *** Departmental Revolving Funds | (i) Borrowing Authorization (Other) |
| 05/08/2021 | 2021 | 6,398,250.00 | 0.00 | 3,095,000.00 | 1,483,750.00 | 0.00 | 1,819,500.00 | 0.00 | 0.00 | 0.00 |
| 05/08/2021 | 2022 | 164,976,070.00 | 164,856,047.00 | 0.00 | 120,023.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 05/08/2021 | 2022 | 16,622,597.00 | 3,342,597.00 | 0.00 | 0.00 | 0.00 | 11,800,000.00 | 1,480,000.00 | 2,280,000.00 | 550,000.00 |
| 10/05/2021 | 2022 | 9,644,013.00 | 539,576.00 | 4,405,000.00 | 2,449,437.00 | 0.00 | 1,900,000.00 | 350,000.00 | 0.00 | 36,000,000.00 |
| Total | | 197,640,930.00 | 168,738,220.00 | 7,500,000.00 | 4,053,210.00 | 0.00 | 15,519,500.00 | 1,830,000.00 | | |

* Enter the fiscal year to which the appropriation relates.

** Appropriations included in column (b) must not be reduced by local receipts or any other funding source.

Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts.

*** Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

Clerk

I hereby certify that the appropriations correctly reflect the votes taken by City / Town / District Council.

Shirley E. Schult, Town Clerk, Billerica, sschult@town.billerica.ma.us 978-671-0924 | 11/29/2021 2:20 PM

Comment:

NOTE : The information was approved on 12/7/2021

printed on 12/7/2021 7:48:49 AM

page 4 of 4

Town of Billerica FY22 Annual Report

| | | |
|--|--------------------------|--------------------|
| Town of Billerica | | |
| Analysis of General Fund Revenues | | |
| June 30, 2022 | | |
| | | |
| Dept | Account Description | |
| | | |
| Taxes and Excise | | |
| | | |
| 41100 | Personal Property Taxes | 10,515,143 |
| 41200 | Real Estate Taxes | 123,907,528 |
| 41800 | In Lieu Of Taxes | 106,456 |
| 41420 | Tax Liens Redeemed | 1,716,065 |
| 41500 | Motor Vehicle | 7,799,070 |
| | | <u>144,044,262</u> |
| General Government | | |
| | | |
| 11228 | Select Board | 24,959 |
| 11418 | Assessors | 6,940 |
| 11458 | Treasurer | 338,169 |
| 11468 | Collector | 362,415 |
| 11618 | Town Clerk | 74,921 |
| 11758 | Planning | 13,500 |
| 11768 | Appeals Board | 5,954 |
| 11928 | Town Hall | 327,570 |
| 19108 | Miscellaneous | 183,039 |
| | | <u>1,337,467</u> |
| Public Safety | | |
| | | |
| 12108 | Police | 245,303 |
| 12208 | Fire | 76,153 |
| 12318 | Ambulance | 2,133,985 |
| 12418 | Building | 1,222,560 |
| 12448 | Weights and Measure | 12,545 |
| 12928 | Animal Control | 300 |
| | | <u>3,690,846</u> |
| Public Works | | |
| | | |
| 14218 | DPW Administration | 24,356 |
| 14338 | Solid Waste | 38,425 |
| 14918 | Cemetery | 180,190 |
| | | <u>242,971</u> |
| Human Services / Culture and Recreation | | |
| | | |
| 15108 | Board of Health | 78,859 |
| 16108 | Library | 375 |
| | | <u>79,234</u> |
| Total Intergovernmental | | |
| | | |
| 46150 | Blind Abatements | |
| 46160 | Elderly Abatements | 313,483 |
| 46170 | State Owned Land | 172,480 |
| 46180 | Room Tax | 533,231 |
| 46190 | Meals Tax | 616,204 |
| 46200 | School Chapter 70 | 19,489,671 |
| 46202 | School - Transportation | 77,002 |
| 46203 | Charter School | 80,231 |
| 46670 | Veterans Benefits | 538,500 |
| 46700 | General Governmental Aid | 6,399,803 |
| | | <u>28,220,605</u> |
| Total Revenues | | |
| | | <u>177,615,385</u> |

Town of Billerica FY22 Annual Report

| | | | | | | | |
|---------------------------------------|-----------------------------|--------------|--------------------|---------------------|-------------------|------------------|--|
| Town of Billerica | | | | | | | |
| Analysis of General Fund Expenditures | | | | | | | |
| June 30, 2022 | | | | | | | |
| | | | | | | | |
| Dept | Account Description | Final Budget | Subsidiary Expense | Current Encumbrance | Budgetary Expense | Excess (Deficit) | |
| General Government | | | | | | | |
| | | | | | | | |
| 122 | Selectmen | 103,267 | 101,395 | - | 101,395 | 1,872 | |
| 123 | Town Manager | 791,335 | 664,510 | - | 664,510 | 126,825 | |
| 125 | Systems Admin | 610,634 | 608,321 | - | 608,321 | 2,313 | |
| 129 | Cable Advisory | - | - | - | - | - | |
| 131 | Finance Committee | 88,120 | 589 | - | 589 | 87,531 | |
| 135 | Accountant | 334,490 | 330,415 | - | 330,415 | 4,075 | |
| 141 | Assessor | 574,104 | 573,781 | 176 | 573,957 | 147 | |
| 145 | Treasurer | 800,626 | 747,812 | 736 | 748,548 | 52,078 | |
| 161 | Clerk | 300,737 | 262,704 | 388 | 263,092 | 37,645 | |
| 162 | Elections | 58,768 | 57,395 | 497 | 57,892 | 876 | |
| 163 | Registrars | 68,931 | 56,340 | 2,793 | 59,133 | 9,798 | |
| 171 | Conservation | 248,985 | 241,387 | - | 241,387 | 7,598 | |
| 175 | Planning | 327,159 | 116,746 | 581 | 117,327 | 209,832 | |
| 176 | Appeals Board | - | - | - | - | - | |
| 192 | Town Hall | 757,003 | 692,483 | 2,062 | 694,545 | 62,458 | |
| 193 | Town - Systemwide | 3,051,640 | 2,558,132 | 3,000 | 2,561,132 | 490,508 | |
| | | | | | | | |
| | Total General Government | 8,115,799 | 7,012,010 | 10,233 | 7,022,243 | 1,093,556 | |
| Public Safety | | | | | | | |
| | | | | | | | |
| 210 | Police | 9,172,194 | 8,772,057 | 120,577 | 8,892,634 | 279,560 | |
| 220 | Fire | 9,169,421 | 9,075,947 | 12,712 | 9,088,659 | 80,762 | |
| 220 | Ambulance | 1,878,177 | 1,845,521 | 14,408 | 1,859,929 | 18,248 | |
| 241 | Building | 739,324 | 728,910 | - | 728,910 | 10,414 | |
| 242 | Weights/Measures | 12,500 | 12,500 | - | 12,500 | - | |
| 291 | Emergency Management | 26,909 | 23,711 | 3,197 | 26,908 | 1 | |
| 292 | Dog Officer | 132,988 | 126,893 | 358 | 127,251 | 5,737 | |
| | | | | | | | |
| | Total Public Safety | 21,131,513 | 20,585,539 | 151,252 | 20,736,791 | 394,722 | |
| Education | | | | | | | |
| | | | | | | | |
| 300 | School - Regular Budget | 69,433,518 | 69,433,518 | - | 69,433,518 | - | |
| 310 | Shawsheen Regional | 10,101,796 | 9,718,263 | - | 9,718,263 | 383,533 | |
| | | | | | | | |
| | Total School | 79,535,314 | 79,151,781 | - | 79,151,781 | 383,533 | |
| Public Works | | | | | | | |
| | | | | | | | |
| 410 | Engineering | 990,007 | 962,245 | 2,760 | 965,005 | 25,002 | |
| 421 | Public Works Administration | 1,019,262 | 887,019 | 225 | 887,244 | 132,018 | |
| 422 | Highway | 1,999,912 | 1,820,077 | 2,335 | 1,822,412 | 177,500 | |
| 423 | Snow and Sand | 420,000 | 1,284,799 | - | 1,284,799 | (864,799) | |
| 433 | Solid Waste | 3,472,055 | 3,261,508 | - | 3,261,508 | 210,547 | |
| 491 | Cemetery | 430,977 | 421,543 | 104 | 421,647 | 9,330 | |
| 650 | Parks | 965,976 | 901,247 | 2,824 | 904,071 | 61,905 | |
| | | | | | | | |
| | Total Public Works | 9,298,189 | 9,538,438 | 8,248 | 9,546,686 | (248,497) | |

Town of Billerica FY22 Annual Report

| Dept | | Account Description | Final Budget | Subsidiary Expense | Current Encumbrance | Budgetary Expense | Excess (Deficit) |
|--|------|--------------------------------|--------------|--------------------|---------------------|-------------------|------------------|
| Human Services | | | | | | | |
| 510 | | Board of Health | 450,065 | 436,811 | - | 436,811 | 13,254 |
| 541 | | Council on Aging | 395,667 | 383,319 | - | 383,319 | 12,348 |
| 543 | | Veterans | 549,189 | 382,583 | - | 382,583 | 166,606 |
| | | Total Human Services | 1,394,921 | 1,202,713 | - | 1,202,713 | 192,208 |
| Culture and Recreation | | | | | | | |
| 610 | | Library | 1,691,088 | 1,651,241 | - | 1,651,241 | 39,847 |
| 630 | | Recreation | 448,344 | 448,373 | - | 448,373 | (29) |
| 690 | | Civic Events | 40,700 | 25,620 | 200 | 25,820 | 14,880 |
| 691 | | Historical | 300 | 153 | - | 153 | 147 |
| | | Total Culture and Recreation | 2,180,432 | 2,125,387 | 200 | 2,125,587 | 54,845 |
| Town Debt and Interest | | | | | | | |
| 710 | 7130 | Temporary Borrowing | 155,957 | 142,416 | - | 142,416 | 13,541 |
| 710 | 7150 | Town Debt - Principal | 260,000 | 245,000 | - | 245,000 | 15,000 |
| 710 | 7550 | Town Debt - Interest | 53,575 | 53,275 | - | 53,275 | 300 |
| 710 | 7160 | School Debt - Principal | 475,000 | 475,000 | - | 475,000 | - |
| 710 | 7580 | School Debt - Interest | 89,331 | 80,305 | - | 80,305 | 9,026 |
| 710 | 7170 | Exempt - Principal | 2,185,000 | 2,185,000 | - | 2,185,000 | - |
| 710 | 7570 | Exempt - Interest | 3,403,844 | 3,403,844 | - | 3,403,844 | - |
| | | Total Town Debt and Interest | 6,622,707 | 6,584,840 | - | 6,584,840 | 37,867 |
| General Fund - Capital | | | | | | | |
| 720 | 5800 | Capital Cost - Equipment | 500,000 | 345,395 | 154,605 | 500,000 | - |
| 720 | 5820 | Capital Cost - Infrastructure | 1,500,000 | 1,500,000 | - | 1,500,000 | - |
| | | Total General Fund Capital | 2,000,000 | 1,845,395 | 154,605 | 2,000,000 | - |
| Unclassified - Town / School Shared | | | | | | | |
| 910 | 7010 | Building Insurance | 1,522,196 | 1,522,196 | - | 1,522,196 | - |
| 910 | 7012 | Group Insurance | 17,163,339 | 17,163,339 | - | 17,163,339 | - |
| 910 | 7020 | Worker's Comp | 745,747 | 736,578 | - | 736,578 | 9,169 |
| 910 | 7030 | Unemployed Comp | 50,000 | 47,338 | - | 47,338 | 2,662 |
| 910 | 7042 | Medicare | 1,303,493 | 1,303,493 | - | 1,303,493 | - |
| 910 | 7052 | County Retirement | 13,587,241 | 13,587,241 | - | 13,587,241 | - |
| 910 | 7060 | Court Judgments | 60,000 | 60,000 | - | 60,000 | - |
| | | Total Other | 34,432,016 | 34,420,185 | - | 34,420,185 | 11,831 |
| State and County Charges | | | | | | | |
| 80070 | | State and County Charges | 5,236,423 | 5,413,026 | - | 5,413,026 | (176,603) |
| | | Total State and County Charges | 5,236,423 | 5,413,026 | - | 5,413,026 | (176,603) |
| Total Expenditures | | | 169,947,314 | 167,879,314 | 324,538 | 168,203,852 | 1,743,462 |

Town of Billerica FY22 Annual Report

| | | | | | | | |
|--|-------|--------------------------------|-----------|------------|-----------|-----------|-----------|
| Town of Billerica | | | | | | | |
| Analysis of Special Revenue Funds | | | | | | | |
| June 30, 2022 | | | | | | | |
| | | | (DR) CR | | | | (DR) CR |
| | | | Balance | Total | Total | Transfers | Transfers |
| Fund | Org # | Description | 1-Jul-21 | Revenues | Expense | In | Out |
| | | | | | | | Balance |
| | | | | | | | 30-Jun-22 |
| School Controlled Funds | | | | | | | |
| 120 | 12042 | School Lunch | 3,307,116 | 3,282,628 | 2,461,460 | - | - |
| | | | | | | | 4,128,284 |
| 150 | 15044 | Athletic | (150,814) | 290,208 | 401,718 | - | - |
| | | | | | | | (262,324) |
| 160 | 16046 | Rink | 159,818 | 395,373 | 326,657 | - | 70,023 |
| | | | | | | | 158,511 |
| 165 | 16548 | Rentals | 146,281 | 229,722 | 220,578 | - | - |
| | | | | | | | 155,425 |
| 170 | 17060 | Insurance Recoveries | 23,733 | | | - | - |
| | | | | | | | 23,733 |
| 180 | 18054 | Summer Enrichment | 77,773 | 77,558 | 64,546 | - | - |
| | | | | | | | 90,785 |
| 180 | 18056 | SPED Claims - BEAM | 1,256,806 | 1,198,373 | 974,765 | - | - |
| | | | | | | | 1,480,414 |
| 180 | 18057 | Student Activity Account | 333,205 | 434,439 | 425,000 | - | - |
| | | | | | | | 342,644 |
| 180 | 18059 | All Day Kindergarten | 59,788 | | | - | - |
| | | | | | | | 59,788 |
| 180 | 18060 | Health / Massconnect | (3,084) | | | - | - |
| | | | | | | | (3,084) |
| 180 | 18061 | Before School Programs | 11,473 | 83,611 | 55,453 | - | - |
| | | | | | | | 39,631 |
| | | Total Fund 180 | 1,735,961 | 1,793,981 | 1,519,764 | - | - |
| | | | | | | | 2,010,178 |
| 190 | 19707 | State Special Ed Reimbursement | 113,738 | 1,978,740 | 1,440,988 | - | - |
| | | | | | | | 651,490 |
| | | | | | | | |
| | | | | | | | |
| 191 | 19182 | Sped IDEA - FY 22 | - | 1,323,590 | 906,548 | - | - |
| | | | | | | | 417,042 |
| 191 | 19183 | Early Childhood FY 22 | - | 76,244 | - | - | - |
| | | | | | | | 76,244 |
| 191 | 19184 | Am Res Plan IDEA (252) FY 22 | - | 25,339 | 228,244 | - | - |
| | | | | | | | (202,905) |
| 191 | 19185 | Title I - FY 22 | - | 203,313 | 10,000 | - | - |
| | | | | | | | 193,313 |
| 191 | 19186 | Title IVA - FY 22 | - | 16,904 | 36,627 | - | - |
| | | | | | | | (19,723) |
| 191 | 19187 | Title II - FY 22 | - | 89,780 | 81,133 | - | - |
| | | | | | | | 8,647 |
| 191 | 19188 | IDEA ARP (264) FY 22 | - | 23,783 | 23,783 | - | - |
| | | | | | | | - |
| 191 | 19189 | Enhanced School Health - FY 22 | - | 150,000 | 22,256 | - | - |
| | | | | | | | 127,744 |
| 191 | 19191 | BSAP Earmark | - | 25,000 | - | - | - |
| | | | | | | | 25,000 |
| 191 | 19192 | Pandemic Relief FY 22 | - | 105,572 | - | - | - |
| | | | | | | | 105,572 |
| | | Total Fund 198 | - | 2,039,525 | 1,308,591 | - | - |
| | | | | | | | 730,934 |
| 193 | 19382 | Sped IDEA - FY 21 | 580,684 | | | - | - |
| | | | | | | | 580,684 |
| 193 | 19381 | Enhanced School Health - FY 21 | 24,979 | | | - | - |
| | | | | | | | 24,979 |
| 193 | 19384 | CVRP SR (102) FY 21 | (26,753) | | | - | - |
| | | | | | | | (26,753) |
| 193 | 19385 | Title I - FY 21 | 107,181 | | | - | - |
| | | | | | | | 107,181 |
| 193 | 19386 | Title IVA - FY 21 | 3,123 | | | - | - |
| | | | | | | | 3,123 |
| 193 | 19387 | Title IIA - FY 21 | 82,348 | | | - | - |
| | | | | | | | 82,348 |
| 193 | 19388 | ESSER (113) FY 21 | (72,942) | | | - | - |
| | | | | | | | (72,942) |
| 193 | 19389 | Summer Vacation (114) FY 21 | 1,319 | | | - | - |
| | | | | | | | 1,319 |
| 193 | 19390 | CV PREV FUND FY 21 | (55,833) | | | - | - |
| | | | | | | | (55,833) |
| 193 | 19393 | Special Ed Prog Improve FY 21 | 33,443 | | | - | - |
| | | | | | | | 33,443 |
| 193 | 19383 | Early Childhood FY 21 | (1,419) | | | - | - |
| | | | | | | | (1,419) |
| | | Total Fund 193 | 676,130 | - | - | - | - |
| | | | | | | | 676,130 |
| | | Total School Grants | 6,011,963 | 10,010,177 | 7,679,756 | - | 70,023 |
| | | | | | | | 8,272,361 |

Town of Billerica FY22 Annual Report

| | | | (DR) CR | | | | | (DR) CR |
|-------------------------------|-------|--------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| | | | Balance | Total | Total | Transfers | Transfers | Balance |
| Fund | Org # | Description | 1-Jul-21 | Revenues | Expense | In | Out | 30-Jun-22 |
| DPW Grants | | | | | | | | |
| 261 | 26110 | Sewer Plant Connection Fees | 556,627 | 125,484 | - | - | | 682,111 |
| 261 | 26111 | Inflow & Infiltration | 624,252 | 54,879 | - | - | 50,000 | 629,131 |
| 261 | 26112 | Sewer Connection Program | 200,000 | - | - | - | - | 200,000 |
| | | Total Fund 261 | 1,380,879 | 180,363 | - | - | 50,000 | 1,511,242 |
| 262 | 26210 | Water Mitigation Fund | 410,510 | 85,962 | - | - | 400,000 | 96,472 |
| 262 | 26220 | Water Conservation Rebate | 42,600 | - | 9,825 | - | - | 32,775 |
| | | Total Fund 262 | 453,110 | 85,962 | 9,825 | - | 400,000 | 129,247 |
| 263 | 26305 | Sidewalk Mitigation | 120,000 | - | - | - | - | 120,000 |
| 263 | 26306 | Sidewalk Mitigation | 450,000 | - | - | - | - | 450,000 |
| 263 | 26310 | Sidewalk Mitigation | 20,000 | 22,000 | - | - | - | 42,000 |
| | | Total Fund 262 | 590,000 | 22,000 | - | - | - | 612,000 |
| | | Total DPW | 2,423,989 | 288,325 | 9,825 | - | 450,000 | 2,252,489 |
| Other Special Revenues | | | | | | | | |
| 024 | 35210 | Special Details - Police | (116,575) | 2,359,668 | 2,250,985 | - | - | (7,892) |
| 024 | 35220 | Special Details - Fire | 34,570 | 161,949 | 172,677 | - | - | 23,842 |
| | | Total Funs 024 | (82,005) | 2,521,617 | 2,423,662 | - | - | 15,950 |
| 240 | 24050 | Library - Readers | - | - | - | - | - | - |
| 240 | 24051 | Library - E Ink Comm Award | - | - | - | - | - | - |
| 240 | 24086 | Library - State Grant | 102,529 | 72,005 | 42,150 | - | - | 132,384 |
| 240 | 24087 | Library - Local History | - | - | - | - | - | - |
| 240 | 24095 | Peritus library gift | 27 | - | - | - | - | 27 |
| | | Total Fund 420 | 102,556 | 72,005 | 42,150 | - | - | 132,411 |
| | | | (DR) CR | | | | | (DR) CR |
| | | | Balance | Total | Total | Transfers | Transfers | Balance |
| Fund | Org # | Description | 1-Jul-20 | Revenues | Expense | In | Out | 30-Jun-21 |
| 242 | 24282 | LCC - State Grant | 1,145 | 40,939 | 30,869 | - | - | 11,215 |
| 242 | 24283 | LCC - Local Funds | 63 | - | - | - | - | 63 |
| 242 | 24284 | LCC - Big School Bus | 3,350 | - | - | - | - | 3,350 |
| | | | 4,558 | 40,939 | 30,869 | - | - | 14,628 |
| 248 | 24883 | Elder Affairs - State Grant | 75,899 | 87,114 | 79,591 | - | - | 83,422 |
| 248 | 24884 | Elder Affairs - Respite Care | 92,269 | 98,002 | 103,302 | - | - | 86,969 |
| 248 | 24885 | Elder Affairs - Senior Center | 75,310 | 67,471 | 56,166 | - | - | 86,615 |
| 248 | 24886 | Elder Affairs - Transportation | 116,658 | 83,616 | 66,141 | - | - | 134,133 |
| 248 | 24887 | Elder Affairs - Lahey Grant | 2,414 | - | 2,410 | - | - | 4 |
| 248 | 24888 | Elder Affairs - Friends | 936 | - | - | - | - | 936 |
| | | Total Fund 248 | 363,486 | 336,203 | 307,610 | - | - | 392,079 |

**Town of Billerica
FY22 Annual Report**

| | | | (DR) CR | | | | | (DR) CR |
|------|-------|------------------------------------|----------|----------|---------|-----------|-----------|-----------|
| | | | Balance | Total | Total | Transfers | Transfers | Balance |
| Fund | Org # | Description | 1-Jul-21 | Revenues | Expense | In | Out | 30-Jun-22 |
| | | | | | | | | |
| 258 | 25801 | State Grant - Wheeled Carts | 100,000 | - | - | - | - | 100,000 |
| 258 | 25803 | State Grant - Yankee Bike Path | 150,000 | - | - | - | - | 150,000 |
| 258 | 25805 | State Grant - Recycling Dividend | 64,603 | 30,000 | 15,996 | - | - | 78,607 |
| 258 | 25806 | State Grant - C.O.A. | 121 | - | - | - | - | 121 |
| 258 | 25807 | State Grant - TNC Surcharge | 33,232 | 7,456 | - | - | - | 40,688 |
| 258 | 25808 | State Grant - Compact Grant | (1,567) | - | - | - | - | (1,567) |
| 258 | 25810 | State Grant - Compact Grant | 965 | - | - | - | - | 965 |
| 258 | 25811 | State Grant - Covid 19 | 11,493 | - | 11,493 | - | - | - |
| 258 | 25812 | State Grant - MVP Comm Design | 23,250 | - | - | - | - | 23,250 |
| 258 | 25814 | State Grant - Shared Streets | 9,678 | - | 9,678 | - | - | - |
| 258 | 25815 | State Grant - Influenza Funds | 89 | - | - | - | - | 89 |
| 258 | 25816 | State Grant - COVID Postage | 5,143 | - | - | - | - | 5,143 |
| 258 | 25817 | State Grant - Shared Streets | 89,600 | - | 77,619 | - | - | 11,981 |
| 258 | 25818 | State Grant - Vaccine Clinics | - | 2,855 | 12,985 | - | - | (10,130) |
| 258 | 25819 | State Grant - COA Earmark | - | 85,000 | 983 | - | - | 84,017 |
| 258 | 25820 | State Grant - Community Compact IT | - | 65,000 | - | - | - | 65,000 |
| 258 | 25883 | State Grant - Special Elections | 39,941 | - | - | - | - | 39,941 |
| 258 | 25884 | State Grant - Extended Polling | 13,799 | - | - | - | - | 13,799 |
| 258 | 25886 | State Grant - Elections | 41,271 | 34,929 | - | - | - | 76,200 |
| 258 | 25893 | State Grant - Manning Park | 9,940 | - | - | - | - | 9,940 |
| 258 | 25896 | State Grant - NIHI | 1,773 | - | - | - | - | 1,773 |
| 258 | 25899 | State Grant - Small Scales | 3,262 | - | - | - | - | 3,262 |
| | | Total Fund 258 | 596,593 | 225,240 | 128,754 | - | - | 693,079 |
| | | | | | | | | |
| 259 | 25934 | Gift & Donations - Fire Covid | 2,000 | - | - | - | - | 2,000 |
| 259 | 25935 | Gift & Donations - Fire | 3,232 | 3,876 | - | - | - | 7,108 |
| 259 | 25936 | Gift & Donations - Dive Team | 1,691 | - | - | - | - | 1,691 |
| 259 | 25937 | Gift & Donations - Substance Abuse | 13,520 | - | 11,900 | - | - | 1,620 |
| 259 | 25938 | Gift & Donations - Police | 6,896 | 500 | - | - | - | 7,396 |
| 259 | 25950 | Gift & Donations - Community Award | - | - | - | - | - | - |
| 259 | 25910 | Gift & Donations - Ambulance | - | 15,000 | - | 4,250 | - | 19,250 |
| 259 | 25940 | Gift & Donations - Dog Park | - | - | - | 2,550 | - | 2,550 |
| 259 | 25941 | Gift & Donations - Veterans | - | - | - | 4,743 | - | 4,743 |
| 259 | 25942 | Gift & Donations - Library | - | - | - | 5,026 | - | 5,026 |
| 259 | 25943 | Gift & Donations - Recycling | - | - | - | 2,163 | - | 2,163 |
| 259 | 25944 | Gift & Donations - BOH | - | - | - | 1,800 | - | 1,800 |
| 259 | 25945 | Gift & Donations - COA | - | - | - | 26,124 | - | 26,124 |
| | | Total Fund 259 | 27,339 | 19,376 | 11,900 | 46,656 | - | 81,471 |
| | | | | | | | | |
| 275 | 27598 | Sale of Lots and Graves | 194,000 | 70,650 | - | - | 65,000 | 199,650 |
| 275 | 27599 | Sale of Lots and Graves - Niche | 11,480 | 4,200 | - | - | - | 15,680 |
| | | Total Fund 275 | 205,480 | 74,850 | - | - | 65,000 | 215,330 |
| | | | | | | | | |
| 276 | 27634 | Planning Board Forfeited | 195 | - | - | - | - | 195 |
| 276 | 27640 | Planning Board Reserve | 434 | - | - | - | - | 434 |
| | | Total Fund 276 | 629 | - | - | - | - | 629 |

Town of Billerica FY22 Annual Report

| | | | (DR) CR | | | | | (DR) CR |
|------|-------|---------------------------------|-----------|----------|---------|-----------|-----------|-----------|
| | | | Balance | Total | Total | Transfers | Transfers | Balance |
| Fund | Org # | Description | 1-Jul-21 | Revenues | Expense | In | Out | 30-Jun-22 |
| 279 | 27929 | Wetlands Protection Fund | 116,326 | 12,008 | 1,260 | - | - | 127,074 |
| 279 | 27930 | Conservation Comm Bond 93 | 10,000 | | | - | - | 10,000 |
| 279 | 27938 | Ambulance Gift Fund | 4,250 | | | - | 4,250 | - |
| 279 | 27940 | Community Flowers Donations | 500 | | 500 | - | - | - |
| 279 | 27941 | Veterans Services - Donations | 6,001 | - | 1,260 | - | 4,741 | - |
| 279 | 27942 | Dog Pound - Donations | 2,375 | 175 | | - | 2,550 | - |
| 279 | 27943 | C.O.A. - Donations | 22,926 | 3,080 | | - | 26,006 | - |
| 279 | 27944 | Library - Donations | 5,026 | | | - | 5,026 | - |
| 279 | 27945 | Recreation - Sudbury Grant | 10 | | | - | - | 10 |
| 279 | 27946 | Con Comm - Sudbury Grant | 27 | - | - | - | - | 27 |
| 279 | 27947 | B.O.H. - Breast Cancer Aware | 1,800 | - | - | - | 1,800 | - |
| 279 | 27950 | Recycling - Donations | 2,163 | - | - | - | 2,163 | - |
| 279 | 27953 | Brandywine Settlement | 200,000 | - | - | - | - | 200,000 |
| 279 | 27954 | Substance Abuse Committee | 51,575 | | 19,999 | 20,000 | - | 51,576 |
| 279 | 27955 | Historical Commission | 93 | | | | - | 93 |
| 279 | 27956 | Lahey Health Grant | 45,432 | 20,000 | 22,924 | | - | 42,508 |
| | | | | | | | | |
| | | Total Fund 279 | 468,504 | 35,263 | 45,943 | 20,000 | 46,536 | 431,288 |
| 281 | 28110 | Ch 41 SEC 111F | (1,092) | 21 | 25,576 | 26,647 | - | - |
| 290 | 29050 | Insurance Recovery - Police | 32,938 | 3,187 | 3,187 | - | - | 32,938 |
| 290 | 29051 | Insurance Recovery - Trees | 4,900 | 3,407 | 5,352 | - | - | 2,955 |
| 290 | 29056 | Insurance Recovery - Fire | - | 3,800 | 3,800 | - | - | - |
| 290 | 29057 | Insurance Recovery - Sewer | 2,820 | - | - | - | - | 2,820 |
| 290 | 29059 | Insurance Recovery - Cemetery | 868 | 3,355 | - | - | - | 4,223 |
| 290 | 29060 | Insurance Recovery - Recreation | - | - | - | - | - | - |
| 290 | 29061 | Insurance Recovery - Dog Pound | 1,885 | - | 510 | - | - | 1,375 |
| 290 | 29062 | Insurance Recovery - Assessor | 591 | - | - | - | - | 591 |
| 290 | 29063 | Insurance Recovery - Highway | 1,989 | 5,628 | 5,102 | - | - | 2,515 |
| 290 | 29064 | Insurance Recovery - Ambulance | 9,811 | - | - | - | - | 9,811 |
| 290 | 29067 | Insurance Recovery - Substation | 2,171 | - | - | - | - | 2,171 |
| 290 | 29068 | Insurance Recovery - Museum | 13,000 | - | - | - | - | 13,000 |
| 290 | 29069 | Insurance Recovery - C.O.A. | 1,284 | 8,602 | 9,602 | - | - | 284 |
| | | | | | | | | |
| | | Total Fund 290 | 72,257 | 27,979 | 27,553 | - | - | 72,683 |
| 291 | 29164 | Recreation Revolving | 164,118 | 452,868 | 259,334 | - | - | 357,652 |
| 291 | 29168 | Manning Park Donations | 550 | - | - | - | - | 550 |
| | | | | | | | | |
| | | Total Fund 291 | 164,668 | 452,868 | 259,334 | - | - | 358,202 |
| 292 | 29271 | Wetland By-Law Revolving | 90,118 | 7,218 | - | - | - | 97,336 |
| 292 | 29279 | Animal Control | 3,175 | 2,100 | - | - | - | 5,275 |
| 292 | 29280 | Inspectional Callouts | 7,308 | 3,559 | - | - | - | 10,867 |
| 292 | 29281 | Flu Shot Program | 25,858 | 53,695 | 27,177 | - | - | 52,376 |
| | | | | | | | | |
| | | Total Fund 292 | 126,459 | 66,572 | 27,177 | - | - | 165,854 |
| 293 | 29325 | Wheelabrator | 148,428 | - | - | - | - | 148,428 |
| 293 | 29326 | WasteManagement - DPW | 200,000 | - | - | - | - | 200,000 |
| 293 | 29327 | WasteManagement - High School | 861,336 | 95,266 | - | - | - | 956,602 |
| | | | | | | | | |
| | | Total Fund 293 | 1,209,764 | 95,266 | - | - | - | 1,305,030 |

**Town of Billerica
FY22 Annual Report**

| | | | (DR) CR | | | | | (DR) CR |
|-----------------------------|-------|----------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| | | | Balance | Total | Total | Transfers | Transfers | Balance |
| Fund | Org # | Description | 1-Jul-21 | Revenues | Expense | In | Out | 30-Jun-22 |
| 295 | 29510 | PEG Access | - | 311,541 | 311,541 | - | - | - |
| 295 | 29510 | Cable Capital Funds | 482,486 | 201,167 | | - | - | 683,653 |
| 295 | 29550 | Cable Grant - Media Equipment | 1,294 | - | - | - | - | 1,294 |
| 295 | 29551 | Cable Grant - BATV Equipment | - | - | - | - | - | - |
| 295 | 29552 | Cable Grant - BMHS Equipment | 42,237 | - | 41,496 | - | - | 741 |
| | | | | | | | | |
| | | Total Fund 295 | 526,017 | 512,708 | 353,037 | - | - | 685,688 |
| | | | | | | | | |
| 296 | 29610 | Historic District Com Planning | 18 | | | - | - | 18 |
| 296 | 29611 | Recycling Donation Plan | 61,825 | 575 | | - | - | 62,400 |
| 296 | 29612 | Recycling - Light Bulb Program | (3,507) | 861 | 1,036 | - | - | (3,682) |
| 296 | 29616 | Community Awards | 25,000 | | 49,000 | - | - | (24,000) |
| 296 | 29617 | Community Awards - Pharnalucence | 206,000 | | | - | - | 206,000 |
| 296 | 29620 | Veterans | 2,826 | - | - | - | - | 2,826 |
| 296 | 29621 | Open Space & Recreation | 19,534 | - | - | - | - | 19,534 |
| 296 | 29622 | Review Committees | 1,230 | - | - | - | - | 1,230 |
| 296 | 29625 | GASB Compliance | 4,569 | - | - | - | - | 4,569 |
| 296 | 29626 | Compensation Plan Study | 9,520 | - | - | - | - | 9,520 |
| 296 | 29627 | Assessor Revaluation | 66,932 | - | 3,636 | - | - | 63,296 |
| 296 | 29628 | Train Depot Assoc | 900 | - | - | - | - | 900 |
| 296 | 29629 | Actuarial Study - GASB 45 | 18,400 | - | - | - | - | 18,400 |
| 296 | 29634 | Street Survey and Acceptance | 50,000 | - | - | - | - | 50,000 |
| 296 | 29635 | Sidewalk Management Plan | - | - | - | - | - | - |
| 296 | 29651 | Master Plan | 4,178 | - | - | - | - | 4,178 |
| 296 | 29557 | Capital Planning Committee | 30,000 | - | - | | - | 30,000 |
| | | | | | | | | |
| | | Total Fund 296 | 497,425 | 1,436 | 53,672 | - | - | 445,189 |
| | | | | | | | | |
| | | Total Other Special Revenue | 4,282,638 | 4,482,343 | 3,737,237 | 93,303 | 111,536 | 5,009,511 |
| | | | | | | | | |
| | | | | | | | | |
| Public Safety Grants | | | | | | | | |
| 221 | 22113 | FEMA PW-00030 | 172,200 | - | - | - | 131,868 | 40,332 |
| 221 | 22150 | PROVIDER RELIEF - COVID | 2,714 | | | | | 2,714 |
| 221 | 22151 | Covid - FEMA | (34,227) | 117,302 | | 83,075 | - | 166,150 |
| | | | | | | | | |
| | | Total Fund 221 | 140,687 | 117,302 | - | 83,075 | 131,868 | 209,196 |
| | | | | | | | | |
| 222 | 22251 | Covid - CARES | (662,282) | 1,183,288 | 521,006 | - | - | - |
| 222 | 22266 | EMPG 2018 | (155) | - | - | - | - | (155) |
| | | | | | | | | |
| | | Total Fund 221 | (662,437) | 1,183,288 | 521,006 | - | - | (155) |

**Town of Billerica
FY22 Annual Report**

| Fund | Org # | Description | (DR) CR | Total Revenues | Total Expense | Transfers In | Transfers Out | (DR) CR |
|-------------------------------------|-------|-------------------------------------|---------------------|-------------------|-------------------|-----------------|------------------|----------------------|
| | | | Balance 1-Jul-21 | | | | | Balance 30-Jun-22 |
| 223 | 22310 | Governor Highway Safety | 12,833 | 9,063 | 16,664 | - | - | 5,232 |
| 223 | 22311 | MED-PROJECT USA | 415 | 1,300 | 1,318 | - | - | 397 |
| 223 | 22320 | Municipal Road Safety | - | 5,280 | 5,274 | - | - | 6 |
| 223 | 22341 | Underage Alcohol Enforcement | 308 | | | - | - | 308 |
| 223 | 22346 | Address Verification - Sex Offender | | | | - | - | - |
| 223 | 22354 | 911 Support and Incentive | (16,746) | | | - | - | (16,746) |
| 223 | 22355 | 911 Support and Incentive | (59,563) | 63,081 | 7,093 | - | - | (3,575) |
| 223 | 22357 | 911 Support and Incentive | - | - | 82,931 | - | - | (82,931) |
| 223 | 22365 | 911 Training | (3,711) | 14,314 | 257 | - | - | 10,346 |
| 223 | 22366 | 911 Training | - | - | 4,129 | - | - | (4,129) |
| 223 | 23372 | Pedestrian and Bike | 1,882 | | | - | - | 1,882 |
| 223 | 23374 | Pedestrian and Bike | | | | - | - | - |
| 223 | 23380 | JAG Equipment | (805) | | | - | - | (805) |
| 223 | 22391 | AED Equipment Award | - | 2,500 | - | - | - | 2,500 |
| | | Total Fund 223 | (65,387) | 95,538 | 117,666 | - | - | (87,515) |
| 224 | 22410 | Task Force | (354) | 12,773 | 17,302 | - | - | (4,883) |
| 224 | 22420 | Bullet Proof Vests | (9,338) | 2,650 | 9,810 | - | - | (16,498) |
| 224 | 22430 | OCDETF FY 20 | (63) | 1,019 | 2,617 | - | - | (1,661) |
| 224 | 22431 | COVID - Max Air | (39,793) | 39,793 | | | | - |
| | | | (49,548) | 56,235 | 29,729 | - | - | (23,042) |
| 225 | 22510 | Student Resources Officer | 223,912 | 129,788 | 136,026 | - | - | 217,674 |
| 225 | 22511 | Animal Control Officer | 35,241 | 114,033 | 67,853 | - | - | 81,421 |
| 225 | 22520 | Handicap Fines | 13,732 | 500 | 843 | - | 1,000 | 12,389 |
| 225 | 22525 | Drug Recovery | 58,348 | - | - | - | - | 58,348 |
| 225 | 22530 | Property Room | 7,205 | 1,550 | 1,511 | - | - | 7,244 |
| 225 | 22561 | Police Local | 2,522 | - | 213 | 1,000 | - | 3,309 |
| 225 | 22550 | EMS - BAA | 1,852 | - | 1,852 | - | - | - |
| | | Total Fund 225 | 342,812 | 245,871 | 208,298 | 1,000 | 1,000 | 380,385 |
| 226 | 22610 | SAFE Grant | 7,031 | - | - | - | - | 7,031 |
| 226 | 22615 | SAFE Grant 2019 | 260 | - | - | - | - | 260 |
| 226 | 22616 | Senior SAFE 2019 | 1,580 | - | - | - | - | 1,580 |
| 226 | 22620 | SAFE Grant 2020 | 84 | - | - | - | - | 84 |
| 226 | 22621 | Senior SAFE 2020 | 265 | - | - | - | - | 265 |
| 226 | 22617 | SAFE Grant 2021 | 6,300 | - | - | - | - | 6,300 |
| 226 | 22622 | Senior SAFE 2021 | 2,880 | - | - | - | - | 2,880 |
| 226 | 22619 | SAFE Grant 2022 | - | 6,275 | - | - | - | 6,275 |
| 226 | 22623 | Senior SAFE 2022 | - | 3,255 | - | - | - | 3,255 |
| 226 | 22650 | Fire - HAZMAT | 2,377 | 19,904 | 21,019 | - | - | 1,262 |
| | | Total Fund 226 | 20,777 | 29,434 | 21,019 | - | - | 29,192 |
| | | | | | | | | |
| | | Total Public Safety | (273,096) | 1,727,668 | 897,718 | 84,075 | 132,868 | 508,061 |
| | | | | | | | | |
| Total Special Revenue Grants | | | 12,445,494 | 16,508,513 | 12,324,536 | 177,378 | 764,427 | 16,042,422 |

Town of Billerica FY22 Annual Report

| | | | | | | | | | |
|---|-------|------------------------------------|--------------------|----------------|------------------|-------------------|------------------|---------------|--------------------|
| Town of Billerica | | | | | | | | | |
| Analysis of Capital Projects Funds | | | | | | | | | |
| June 30, 2022 | | | | | | | | | |
| | | | (DR) CR | | Expenditures | | | | (DR) CR |
| | | | Balance | Total | Capital | Bond | Transfers | Transfers | Balance |
| Fund | Org # | Description | 1-Jul-21 | Revenues | Outlay | Proceeds | In | Out | 30-Jun-22 |
| 330 | 33004 | Parker School Project | 742,281 | - | - | - | - | - | 742,281 |
| 330 | 33023 | Capital Art 18 FTM 2019 | 137,637 | - | 137,637 | - | - | - | - |
| 330 | 33025 | Capital Art 22 FTM 2021 | - | - | 334,357 | - | 1,160,000 | - | 825,643 |
| 330 | 33025 | Facilities Study | - | - | - | - | 300,000 | - | 300,000 |
| 330 | 33050 | High School Construction Fund | (8,226,820) | | 1,545,915 | - | - | - | (9,772,735) |
| | | Total Fund 330 | (7,346,902) | - | 2,017,909 | - | 1,460,000 | - | (7,904,811) |
| 310 | 31023 | Town-Wide Roof Projects | (52,909) | - | - | - | 52,909 | - | - |
| 310 | 31024 | Town Hall Generator | 404,144 | - | 536,012 | - | 131,868 | - | - |
| 310 | 31025 | Carter Ave Land Purchase | 4,700 | - | - | - | - | - | 4,700 |
| 310 | 31026 | LED Street Lights | 19,117 | - | - | - | - | - | 19,117 |
| 310 | 31027 | Town Hall Renovations | 80,976 | | 37,874 | | - | | 43,102 |
| 310 | 31032 | DPW Building Design | 20,195 | - | - | - | - | - | 20,195 |
| 310 | 31033 | Howe School - CPA Project | (459,981) | - | 4,035,989 | - | - | - | (4,495,970) |
| 310 | 31034 | Abandoned Building Demo | (187,859) | - | 1,870,658 | 2,350,000 | - | - | 291,483 |
| 310 | 31038 | Town Hall Parking Lots | 443,750 | - | 15,545 | - | - | - | 428,205 |
| 310 | 31039 | Intergenerational Center | - | - | - | - | 500,000 | - | 500,000 |
| | | Total Fund 310 | 272,133 | - | 6,496,078 | 2,350,000 | 684,777 | - | (3,189,168) |
| 311 | 31101 | Highway Trucks | (15,602) | - | - | - | - | - | (15,602) |
| 311 | 31102 | Middlesex / Tri-Town | (15,802) | - | - | - | 15,802 | - | - |
| 311 | 31103 | Rangway Road | 27,763 | - | - | - | - | - | 27,763 |
| 311 | 31104 | Allen Road | 8,309 | - | - | - | - | - | 8,309 |
| 311 | 31105 | Cook and Alexander | 73,503 | - | - | - | - | 50,000 | 23,503 |
| 311 | 31106 | Sidewalk Rehab & Construction | 122,009 | - | - | - | - | - | 122,009 |
| 311 | 31109 | Salem Road Infrastructure | 149,403 | - | - | - | - | - | 149,403 |
| 311 | 31110 | Road Design | 37,848 | - | 35,212 | - | - | - | 2,636 |
| 311 | 31113 | Boston Road - HCD | (29,332) | 179,192 | 149,859 | - | - | - | 1 |
| 311 | 31114 | Nashua Road Sidewalk | - | - | - | - | - | - | - |
| 311 | 31115 | Middlesex Corp Park | 14,798 | - | 728,451 | 775,000 | - | - | 61,347 |
| 311 | 31117 | Glad Valley - TIP | - | - | - | - | 500,000 | - | 500,000 |
| 311 | 31118 | Boston Rd - Easements | - | - | 216,000 | - | 700,000 | - | 484,000 |
| 311 | 31120 | Complete Streets | (17,829) | - | - | - | 17,829 | - | - |
| | | Total Fund 311 | 355,068 | 179,192 | 1,129,522 | 775,000 | 1,233,631 | 50,000 | 1,363,369 |
| 312 | 31201 | Ambulance Purchase | 3,935 | - | - | - | 275,000 | - | 278,935 |
| 312 | 31201 | Public Safety Radio Replacement | 11,901 | - | - | - | - | - | 11,901 |
| 312 | 31203 | Fire Trucks | 3,059 | - | - | - | - | - | 3,059 |
| 312 | 31204 | Animal Control Vehicle | 1,000 | - | - | - | - | - | 1,000 |
| 312 | 31205 | Ambulance Bay | 8,780 | - | - | - | - | - | 8,780 |
| 312 | 31206 | Fire Station Design & Construction | (4,537,769) | - | 4,948,919 | 10,000,000 | - | - | 513,312 |
| | | Total Fund 312 | (4,509,094) | - | 4,948,919 | 10,000,000 | 275,000 | - | 816,987 |

Town of Billerica FY22 Annual Report

| | | | (DR) CR | | Expenditures | | | | (DR) CR |
|------|-------|----------------------------------|-----------|----------|--------------|-----------|-----------|-----------|-----------|
| | | | Balance | Total | Capital | Bond | Transfers | Transfers | Balance |
| Fund | Org # | Description | 1-Jul-20 | Revenues | Outlay | Proceeds | In | Out | 30-Jun-21 |
| 313 | 31302 | Sewer Trucks | 329,457 | - | 261,500 | - | - | - | 67,957 |
| 313 | 31303 | Sewer Plant Energy Upgrades | 7,376 | - | - | - | - | - | 7,376 |
| 313 | 31304 | Wastewater Facility Improvements | 208 | - | - | - | - | - | 208 |
| 313 | 31305 | Sewer Contract 34 & 36 | 42,816 | - | - | - | - | - | 42,816 |
| 313 | 31308 | Sewer Abatement Overflow Program | 10,000 | - | - | - | - | - | 10,000 |
| 313 | 31313 | WWTF Phase I CIP | 71,414 | - | - | - | - | - | 71,414 |
| 313 | 31314 | Pump Station Improvement Program | (72,609) | - | - | - | - | - | (72,609) |
| 313 | 31315 | WWTF Phase I CIP Phase 2 | 516,460 | - | - | - | - | - | 516,460 |
| 313 | 31316 | WWTF Phase I CIP Phase 3 | (315,066) | - | - | - | - | - | (315,066) |
| 313 | 31318 | WWTF Phase I CIP Phase 4 | (1,252) | - | 6,021,326 | 6,013,543 | - | - | (9,035) |
| 313 | 31319 | WWTF - Blower Replacements | 333,402 | - | 158,947 | - | - | - | 174,455 |
| 313 | 31320 | WWTF - Secondary Clarifiers | 300,312 | - | 232,287 | - | - | - | 68,025 |
| 313 | 31321 | Pond Street Force Main | 234,976 | - | 84,756 | - | - | - | 150,220 |
| 313 | 31322 | Rodgers Street Grinder | 60,000 | - | 36,736 | - | - | - | 23,264 |
| 313 | 31330 | Operation & Maintenance Plan | 11,286 | - | - | - | - | - | 11,286 |
| 313 | 31340 | Allen Road Sewer | 162,506 | - | - | - | - | - | 162,506 |
| 313 | 31350 | Contract Needs Area 2 & 8 | (24,022) | - | - | - | - | - | (24,022) |
| 313 | 31351 | Contract Needs Area 3 | (136,094) | - | 534,724 | 510,141 | - | - | (160,677) |
| 313 | 31352 | Contract Needs Area 4 & 6 | 814,917 | - | 234,670 | - | - | - | 580,247 |
| 313 | 31353 | Design - Pond Street Force Main | 875,000 | - | 244,780 | - | - | - | 630,220 |
| | | Total Fund 313 | 3,221,087 | - | 7,809,726 | 6,523,684 | - | - | 1,935,045 |
| 314 | 31401 | Water Trucks | 37,820 | - | - | - | - | - | 37,820 |
| 314 | 31405 | Water Main Program | 65,263 | - | - | - | - | - | 65,263 |
| 314 | 31406 | Raw Water Screens | 1,419 | - | - | - | - | - | 1,419 |
| 314 | 31407 | Water Lines Art 20 10/11 | 34,730 | - | - | - | - | - | 34,730 |
| 314 | 31408 | Water Lines Art 25 10/13 | 17,333 | - | - | - | - | - | 17,333 |
| 314 | 31410 | Water Meters Art 15 10/14 | 52,135 | - | - | - | - | - | 52,135 |
| 314 | 31413 | Water Lines Art 22 10/16 | 23,541 | - | 23,540 | - | - | - | 1 |
| 314 | 31414 | Allen Road Water | 64,024 | - | - | - | - | - | 64,024 |
| 314 | 31416 | Water Hydrants Art 20 10/19 | 14,659 | - | 2,616 | - | - | - | 12,043 |
| 314 | 31417 | Water Risk Assessment | 25,400 | - | 25,400 | - | - | - | - |
| 314 | 31418 | Water Line Boston Road | 241,050 | - | 27,847 | - | - | - | 213,203 |
| 314 | 31419 | Water Hydrants Art 15 10/20 | 32,587 | - | - | - | - | - | 32,587 |
| 314 | 31420 | Unaccounted Water Study | 65,000 | - | 58,050 | - | - | - | 6,950 |
| 314 | 31421 | Water Line - Osceola Dr | - | - | 30,406 | - | - | - | (30,406) |
| 314 | 31422 | Water Lines Art 26 10/21 | - | - | - | - | 1,000,000 | - | 1,000,000 |
| 314 | 31423 | Hydrants Art 27 10/21 | - | - | - | - | 100,000 | - | 100,000 |
| 314 | 31424 | Water Lift Pumps & Meter | - | - | 35,375 | - | 400,000 | - | 364,625 |
| 314 | 31425 | Hydro Excavator | - | - | - | - | 570,000 | - | 570,000 |
| 314 | 31430 | Plant Ozone Design | (329,564) | - | 1,591,434 | 1,845,970 | - | - | (75,028) |
| | | Total Fund 314 | 345,397 | - | 1,794,668 | 1,845,970 | 2,070,000 | - | 2,466,699 |
| 315 | 31502 | Michael Road | - | - | - | - | - | - | - |
| 315 | 31503 | Frost Street - Art 15 10/15 | 487,172 | - | 1,433 | - | - | - | 485,739 |
| | | Total Fund 315 | 487,172 | - | 1,433 | - | - | - | 485,739 |

Town of Billerica FY22 Annual Report

| | | | (DR) CR | | Expenditures | | | | (DR) CR |
|-------------------------------|-------|-------------------------------|--------------------|------------------|-------------------|-------------------|------------------|---------------|--------------------|
| | | | Balance | Total | Capital | Bond | Transfers | Transfers | Balance |
| Fund | Org # | Description | 1-Jul-21 | Revenues | Outlay | Proceeds | In | Out | 30-Jun-22 |
| 316 | 31601 | Cemetery Trucks | 96,737 | - | 67,511 | - | 65,000 | - | 94,226 |
| 316 | 31602 | Foxhill Cemetery Expansion | 151,147 | - | 147,400 | - | - | - | 3,747 |
| 316 | 31603 | Niche Wall | 13,936 | - | - | - | - | - | 13,936 |
| | | Total Fund 316 | 261,820 | - | 214,911 | - | 65,000 | - | 111,909 |
| 317 | 31706 | Hannon-Rizza Complex | 3,000,000 | - | 2,895,695 | - | - | - | 104,305 |
| | | Total Fund 317 | 3,000,000 | - | 2,895,695 | - | - | - | 104,305 |
| 318 | 31816 | Inflow / Infiltration Removal | 50,000 | - | 40,200 | - | - | - | 9,800 |
| 318 | 31817 | Inflow / Infiltration Removal | 7,511 | - | 7,511 | - | - | - | - |
| 318 | 31818 | Inflow / Infiltration Removal | - | - | 20,100 | - | 50,000 | - | 29,900 |
| | | Total Fund 318 | 57,511 | - | 67,811 | - | 50,000 | - | 39,700 |
| 319 | 31901 | Parks & Trees Trucks | 64,500 | - | 53,955 | - | - | - | 10,545 |
| | | Total Fund 317 | 64,500 | - | 53,955 | - | - | - | 10,545 |
| 390 | 39012 | Chapter 90 Highway | (62,540) | 1,312,031 | 1,094,661 | - | - | - | 154,830 |
| | | Total Fund 390 | (62,540) | 1,312,031 | 1,094,661 | - | - | - | 154,830 |
| Total Capital Projects | | | (3,853,848) | 1,491,223 | 28,525,288 | 21,494,654 | 5,838,408 | 50,000 | (3,604,851) |

Town of Billerica FY22 Annual Report

TOWN OF BILLERICA COMMUNITY PRESERVATION FUND PROJECT STATUS AS OF JUNE 2022

Fiscal Year 2019 - Voted at October 2018 Town Meeting

| Project | Appropriation | Expenses | Balance | Status |
|---|------------------|------------------|----------------|----------|
| Billerica Affordable Housing Trust | 160,000 | 160,000 | - | Complete |
| Billerica Public Library - Preservation Needs Assessment | 6,135 | 6,135 | - | Complete |
| Billerica Historical Society - Clara Sexton Memorial Museum | 101,000 | 95,764 | 5,236 | |
| Town of Billerica - Howe School | 420,000 | 219,965 | 200,035 | |
| Middlesex Canal Association - Middlesex Canal Museum | 100,000 | 100,000 | - | Complete |
| Town of Billerica - Yankee Doodle Bike Path | 367,000 | 367,000 | - | Complete |
| Town of Billerica - PHR Sports Complex | 433,200 | 433,200 | - | Complete |
| Billerica Recreation Department - Disc Golf | 17,806 | 17,806 | - | Complete |
| | <u>1,605,141</u> | <u>1,399,870</u> | <u>205,271</u> | |

Fiscal Year 2020 - Voted at May 2019 Town Meeting

| Project | Appropriation | Expenses | Balance | Status |
|--|----------------|----------------|---------------|----------|
| Billerica Affordable Housing Trust | 90,000 | 90,000 | - | Complete |
| Billerica Public Library - Great Deed Preservation | 7,180 | 7,180 | - | Complete |
| Billerica Fire Department - 1926 Ladder Truck Restoration | 29,000 | 1,550 | 27,450 | |
| First Parish Church - Steeple Rehabilitation and Restoration | 52,877 | 52,877 | - | Complete |
| | <u>179,057</u> | <u>151,607</u> | <u>27,450</u> | |

Fiscal Year 2021 - Voted at May 2020 Town Meeting

| Project | Appropriation | Expenses | Balance | Status |
|--|----------------|---------------|---------------|--------|
| Billerica Public Library - Archival Furniture and Supplies | 9,303 | 9,303 | - | Closed |
| Katie Durand Memorial Park / Carter Ave | 75,000 | 70,410 | 4,590 | |
| Sheridan Street / River Access | 40,000 | 9,883 | 30,117 | |
| Masonic Tabot Lodge Purchase | 683,000 | 683,000 | - | Closed |
| | <u>807,303</u> | <u>89,596</u> | <u>34,707</u> | |

Town of Billerica FY22 Annual Report

| | | | | | |
|---|---------------|----------|-----------|--|--------|
| TOWN OF BILLERICA | | | | | |
| COMMUNITY PRESERVATION FUND | | | | | |
| PROJECT STATUS AS OF JUNE 2022 | | | | | |
| Fiscal Year 2022 - Voted at June 2021 and Oct 2021 Town Meeting | | | | | |
| Project | Appropriation | Expenses | | | Status |
| Middlesex Canal Association - Middlesex Canal Museum | 280,000 | - | 280,000 | | |
| Katie Durand Memorial Park / Carter Ave | 100,000 | - | 100,000 | | |
| Masonic Tabot Lodge Feasibility | 200,000 | 74,520 | 125,480 | | |
| Billerica Affordable Housing Trust | 200,000 | - | 200,000 | | |
| Town of Billerica - Yankee Doodle Bike Path | 350,000 | - | 350,000 | | |
| | 1,130,000 | 74,520 | 1,055,480 | | |
| Fiscal Year 2023 - Voted at May 2022 Town Meeting | | | | | |
| Project | Appropriation | Expenses | | | Status |
| Clara Sexton House - Barn Renovation | 158,055 | - | 158,055 | | |
| PHR Skate Design & Consulting of Skate park | 20,000 | - | 20,000 | | |
| PHR Tennis / Pickle Ball Courts | 75,000 | - | 75,000 | | |
| Howe School | 500,000 | - | 500,000 | | |
| Invasive Species Control | 72,000 | - | 72,000 | | |
| | 825,055 | - | 825,055 | | |

**Town of Billerica
FY22 Annual Report**

| | | | | | | | |
|-------------------------------------|-------|-----------------------|-----------|------------|-------------|-----------|-----------|
| Town of Billerica | | | | | | | |
| Analysis of Enterprise Funds | | | | | | | |
| June 30, 2022 | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Water Enterprise Fund | | | Final | Subsidiary | Current | Budgetary | Excess |
| | | Account Description | Budget | Expense | Encumbrance | Expense | (Deficit) |
| | | | | | | | |
| | 64010 | Personnel | 2,187,380 | 2,032,109 | | 2,032,109 | 155,271 |
| | 64020 | Supplies and Expenses | 1,226,987 | 1,158,826 | 48,727 | 1,207,553 | 19,434 |
| | 64030 | Contract Services | 742,305 | 702,761 | - | 702,761 | 39,544 |
| | 64060 | Capital & Reserve | 83,000 | | | - | 83,000 |
| | 64070 | Debt Service | 2,944,762 | 2,944,762 | | 2,944,762 | - |
| | | | 7,184,434 | 6,838,458 | 48,727 | 6,887,185 | 297,249 |
| | | | | | | | |
| | | | Final | | | Actual | |
| | | Account Description | Budget | | | | |
| | | | | | | | |
| | 64090 | Revenues | 5,400,000 | 6,387,836 | | 6,387,836 | 987,836 |
| | 64090 | Available Funds | | | | - | - |
| | 64095 | General Fund Subsidy | 1,784,434 | 1,784,434 | | 1,784,434 | - |
| | | | 7,184,434 | 8,172,270 | - | 8,172,270 | 987,836 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Sewer Enterprise Fund | | | Final | Subsidiary | Current | Budgetary | Excess |
| | | Account Description | Budget | Expense | Encumbrance | Expense | (Deficit) |
| | | | | | | | |
| | 67010 | Personnel | 1,419,116 | 1,383,385 | | 1,383,385 | 35,731 |
| | 67020 | Supplies and Expenses | 764,200 | 669,849 | 93,935 | 763,784 | 416 |
| | 67030 | Contract Services | 1,019,265 | 1,019,265 | | 1,019,265 | - |
| | 67060 | Capital & Reserve | 83,000 | | | - | 83,000 |
| | 67070 | Debt Service | 5,542,789 | 5,368,637 | | 5,368,637 | 174,152 |
| | | | 8,828,370 | 8,441,136 | 93,935 | 8,535,071 | 293,299 |
| | | | | | | | |
| | | | Final | | | Actual | |
| | | Account Description | Budget | | | | |
| | | | | | | | |
| | 67090 | Revenues | 6,400,000 | 7,390,871 | | 7,390,871 | 990,871 |
| | 67090 | Available Funds | | | | | |
| | 67095 | General Fund Subsidy | 2,428,368 | 2,428,368 | | 2,428,368 | - |
| | | | 8,828,368 | 9,819,239 | - | 9,819,239 | 990,871 |

**Town of Billerica
FY22 Annual Report**



**Billerica Library
Taken By: David Gagliardi**

Town of Billerica FY22 Annual Report

Ambulance

The service currently provides the Town with two fully staffed Paramedic ambulances running 24 hours a day 7 days per week and have been doing so since FY 2017. We have done over 4,200 calls this year. Mutual Aid calls which allow us to get help when both ambulances are tied up remain low and service continues to meet the needs of community. We monitor this number closely as it is one of the indicators of need to increase size of service. We are experiencing an increase in call volume related to calls that have normally been handled by private ambulances companies. These companies are struggling with staffing and ambulance availability issues. These calls which are of a more routine less emergent nature originate largely in our nursing homes and senior living facilities.

The service, however has maxed out its physical space limits in the police facility. It is anticipated that a capital improvement for heated garage space would be needed in order to operate a third unit further into the future. It is projected that due in part to an aging demographic in the community and increases in housing units that demand for service will continue to gradually increase over the foreseeable future. We currently have 2 new ambulance in purchase queue and are awaiting chassis to be delivered to the manufacturer. The first of these is expected to be delivered to the Town in the Fall of 2023. We are currently experiencing supply chain issue that impact delivery of these new ambulance as well as the day to day supplies we need to care for residents. Price increases in supplies and equipment are still being impacted by supply chains and inflation.

The service is also struggling to maintain fulltime staff members to due industry wide Paramedic shortage. We are working diligently to attract new employees as well as retain existing staff.

At this point the service is running in good order, and we have been able to maintain our level of service throughout the recent year. The financial outlook as far as billing and receivables is still good, however, there are some unknown factors regarding reimbursement rates. We have worked cooperatively with other town departments to address public health issues and with the school department on planning and exercising our emergency plans. We are involved in on-going training of EMS personnel for mass casualty events where they will be entering warm zones with other public safety units. We have also been very active with CPR and Stop the Bleed training with the schools

**Town of Billerica
FY22 Annual Report**



**Billerica Community Hall of Fame
Taken By: Sarah Strunk**

**Town of Billerica
FY22 Annual Report**

Assessors – Board of Assessors

The Board of Assessors completed its Interim Year Update of all property values for Fiscal Year 2022 after undergoing a thorough Bureau of Local Assessment Review (BLA). All statistical requirements were approved by the Massachusetts BLA within the Division of Local Services of the Department of Revenue. The Tax Classification Hearing to set the Fiscal Year 2021 tax rate was held on November 22, 2020. The Bureau of Local Assessment and the Bureau of Accounts of the state Department of Revenue issued tax certification for the Town of Billerica on December 8, 2021. The third quarter actual tax bills for Fiscal Year 2022 were mailed timely on December 31, 2021.

The total assessed value for the Town of Billerica for Fiscal Year 2022 is \$8,365,980,034. The total amount to be raised locally by the community from property taxes (the property tax levy) is \$137,589,958.15. Fiscal Year 2022 tax rates are \$12.64 residential and \$28.78 commercial/industrial/personal property (CIP).

CLASSIFIED TAX LEVIES AND RATES

| Class | Levy% | Levy by Class | Valuation | Tax Rate |
|------------------------------|------------------|-------------------------|------------------------|-----------------|
| Residential (1) | 58.7290% | 80,805,206.52 | 6,392,995,492 | \$12.64 |
| Commercial (3) | 8.9030 % | 12,249,633.97 | 425,613,961 | \$28.78 |
| Industrial (4) | 24.7048% | 33,991,323.98 | 1,181,026,881 | \$28.78 |
| Personal Property (5) | 7.6632% | 10,543,793.67 | 366,343,700 | \$28.78 |
| TOTAL | 100.0000% | \$137,589,958.15 | \$8,365,980,034 | |

Fiscal Year 2022 was another transitional year for the Billerica Assessor's Office and Board of Assessors. Longtime Assistant Assessor Ken DerBoghosian retired after 17 years of service to the town. Ken was a total asset to the office and will be greatly missed for his professionalism and knowledge of valuation. Ken was replaced by our Data Collector Cyndi Sorensen, a long-time member of the Assessor's office who started her career in the Office as a Clerk. Cyndi was replaced by long time Principal Clerk Liesl Catanzano. Liesl was replaced by Kellie Schiavo a veteran principal clerk. The Board of Assessors wish to thank its appraisal and support staff for all their work throughout the year. We recognize the efforts of our clerks Maureen Ray and Peggy DiSarcina for all their work throughout the year. We also thank Chad Theriault, Personal Property Appraiser/Asst. Assessor for all his work throughout the year. We also wish to thank the public for their cooperation.

Respectfully Submitted,

Town of Billerica Board of Assessors
John B. Speidel, Chairman
Richard J. Scanlon, Associate
Rick A. Ladd, Associate

**Town of Billerica
FY22 Annual Report**



**Gazebo in the Town Center
Taken By: David Gagliardi**

Town of Billerica FY22 Annual Report

Board of Health

The Board of Health presents this as its annual report for Fiscal Year 2022. The Board of Health is responsible for the protection of public health, welfare, safety and the environment in the Town of Billerica. This is accomplished through several public health programs that include ensuring a safe and healthy community through public health nursing programs, enforcement of environmental health codes, implementation of community health programs, and emergency preparedness activities.

Five dedicated community members form the Board of Health, appointed by the Town Manager for a three year term. The Board deliberates on and establishes public health policy and priorities for the Town, enacts regulations, and provides guidance on policy to the Health Department staff. The Board of Health consists of the following members:

Mike Grady, Chairman
Robert Reader, Vice Chairman
Sandra Giroux, Secretary
Marie O'Rourke, Member
Amit Gandhi, Ph.D. Member (new member September 2020)

In an effort to fulfill the goals of the Board of Health, the Health Department is staffed with professional environmental, public health, and support staff. The Health Department staff for Fiscal Year 2021 was comprised of the following individuals:

Kristel Bennett, Director of Public Health
Christine L. West, R.N., Public Health Nurse
Phavy Pheng, Health Agent
Joanne White, Principal Clerk, Recording Clerk
Shelagh Collins, Health Agent
Bethany Slack, Community Services Coordinator

During FY21 the Health Department continued in our efforts to address the COVID-19 pandemic. The Health Department staff worked tirelessly to address the disease burden of COVID-19 and to educate the public on guidelines and measures to slow the pandemic (mask usage, social distancing, testing, and vaccinations), and at the same time maintain all our programs to serve the need of the community.

During Fiscal Year 2021, the Health Department conducted the following services:

| | |
|---|------------------------|
| Building Permit Reviews | 2265 |
| Complaint Investigations | 233/20 Mask Complaints |
| Food Service Establishment Permits Issued | 200 |
| Food Service Inspections Conducted | 380 (COVID) |
| Temporary Food Service Permits Issued | 27 |
| Asbestos Removal Permits Issued | 26 |
| Disposal Works Installer Permits Issued | 25 |

**Town of Billerica
FY22 Annual Report**

| | |
|--|----|
| Funeral Director Permits Issued | 4 |
| Health Club Permits Issued | 7 |
| Horse & Barn Permits Issued | 17 |
| Hotel Permits Issued | 3 |
| Ice Rink Operator Permits Issued | 2 |
| Manufactured Housing Community Permits Issued | 1 |
| Needles & Syringes Permits Issued | 4 |
| Portable Toilet Permits Issued | 0 |
| Recreational Day Camp Permits Issued | 1 |
| Recombinant DNA Permits Issued | 3 |
| Septage Hauler Permits Issued | 12 |
| Septic System Permits Issued – New Construction | 7 |
| Septic System Permits Issued – Repair/Upgrade | 30 |
| Suntanning Salon Establishment Permits Issued | 2 |
| Swimming Pool Permits Issued | 13 |
| Transitory Gathering Permits Issued | 7 |
| Title 5 Inspector Permits Issued | 6 |
| Tobacco Permits Issued | 37 |
| Variances to Work in Floodplain or Near Floodplain | 15 |
| Administrative Determination to Work Near the Floodplain | 17 |
| Approval Waivers of Board of Health Regulations | 6 |
| Stormwater Management Approvals | 8 |
| New Food Establishment Plan Review Applications | 5 |
| New Swimming Pool Plan Review Application | 1 |
| Food Establishment Administrative Conferences | 3 |
| Well Permits Issued | 11 |

During Fiscal Year 2022, the Public Health Nurse conducted the following services for residents:

| SERVICE PROVIDED | NUMBER OF RESIDENTS |
|---|----------------------------|
| Blood Pressures | 24 |
| Blood Sugar Test/Cholesterol Testing | 11 |
| Childhood Immunizations | 0 |
| Cholesterol Testing | 0 |
| Investigation and Control of Communicable Disease (Confirmed and Probable Cases) | 178 |
| “Lab” reported COVID-19 cases | 9,133 |
| COVID-19 Vaccines (Dose 1&2 and Boosters) | 1250 |
| Flu Vaccine (Clinics and Homebound) | 570 |
| Pneumonia Vaccine | 0 |
| Shingles Vaccine | 8 |

Town of Billerica FY22 Annual Report

| | |
|---|---|
| Lead Screenings | 0 |
| Mantoux (TB) Tests | 0 |
| Tuberculosis follow-up/medication compliance | 7 |
| Vitamin B12 Injections | 8 |
| Annual medical records Camp Inspection (Boys and Girls Club and Summer Camp Clinics) | 1 |
| Wellness Updates | |
| Referrals | |

In addition to the services provided above, the Public Health Nurse coordinated with school nurses on vaccine requirements, control of Town Communicable Diseases, COVID-19 cases and contacts and student physicals. The Public Health Nurse managed the Need Drop Off Program which is a service to Billerica residents. The Public Health Nurse continued to coordinate community COVID-19 updates with the Town Manager's Office for Social Media postings and Information Technology for the Public Health Nurse website. The Public Health Nurse has continued COVID-19 Case Investigations for the community and coordinated several COVID-19 clinics.

During Fiscal Year 2022, the Health Department begun a new position, the Community Services Coordinator to assist in connecting Billerica residents to local, state, and federal resources and programs. The Community Services Coordinator worked closely with the Council on Aging, Billerica Public Library, Veterans, Police and Fire Departments to expand and promote the range of services and programs available to residents. The Community Services Coordinator assisted 22 residents with needs ranging from finding tax preparation services, to locating an immigration attorney, to accessing local disability resources. The Community Services Coordinator's slogan is: "Bring your question and if I don't know the answer, we'll try to find it together!"

In addition, to connecting residents with resources, the Community Services Coordinator collaborated on Mental Health Awareness Month activities at the Billerica Public Library and helped launch Billerica's newly formed Hoarding Response Network. The Community Services Coordinator participated in several regional task forces for addressing mental health and hoarding disorders and collaborating with other town service coordinators and social workers to share resources, plan events, and obtain grant funding. In the upcoming year, the Community Services Coordinator looks forward to meeting residents, tabling community events, and publicizing resources and services that can benefit the community.

Respectfully submitted,

Mike Grady
Current Chairman

**Town of Billerica
FY22 Annual Report**

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Town of Billerica FY22 Annual Report

Board of Registrars

In accordance with Massachusetts General Laws, the Board of Registrars hereby submits its report for the Fiscal Year ending June 30, 2022.

FY 2022 was a very busy year. There was one election, the Town Election on April 2, 2022. Following the finalization of the 2020 Federal Census every city and town was required to revisit the impact this would have on precincts. Billerica's population increased to 42,119 residents. That necessitated redrawing precinct lines and adding another precinct giving Billerica twelve precincts. Every voter who was impacted by the redistricting was notified of their new precinct and their voting location by mail. Another outcome of the 2020 Census was that the State redrew Congressional Districts lines. Billerica was divided into two Congressional Districts, the Sixth District and the Third District.

As mandated by State Law, the Annual Town and School Census was taken in January. Census forms were mailed to all residences in Town. Once the forms were returned, the information was uploaded to the State computers. This information is crucial for voter list maintenance, residency verification, school enrollment projections, State Aid reimbursements as well as many other uses. Prior to June first each year, this information is provided to the Jury Commissioner for jury pool selection.

The number of Voters on file for the 2022 Town Election was 30,015 and by precinct the numbers were as follows:

| | |
|-------------|-------|
| Precinct 1 | 2,204 |
| Precinct 2 | 2,593 |
| Precinct 3 | 2,613 |
| Precinct 4 | 2,308 |
| Precinct 5 | 2,948 |
| Precinct 6 | 2,193 |
| Precinct 7 | 2,437 |
| Precinct 8 | 2,455 |
| Precinct 9 | 2,782 |
| Precinct 10 | 2,800 |
| Precinct 11 | 2,202 |
| Precinct 12 | 2,480 |

The breakdown was as follows:

| | |
|--------------------------------------|--------|
| Democratic Party | 6,564 |
| Republican Party | 3,309 |
| Un-enrolled | 19,783 |
| Libertarian Party | 107 |
| Interdependent 3 rd Party | 22 |
| Reform Party | 1 |
| Green Rainbow Party | 15 |
| New Alliance Party | 1 |

Town of Billerica FY22 Annual Report

| | |
|---------------------------|-----|
| Conservative Party | 32 |
| Green Party USA | 3 |
| America Independent Party | 15 |
| MA Interdependent Party | 20 |
| Pizza Party | 10 |
| United Independent Party | 110 |
| Constitution Party | 2 |
| Socialist Party | 10 |
| Pirate Party | 6 |
| Working Families Party | 2 |
| America First Party | 2 |
| Veterans Party America | 1 |

Donald Lovegrove was re-appointed to a three-year term on the Board. This term will expire on March 31, 2025.

The Board Members assisted on Election Days, delivering extra materials as needed and picking up the voting machines and returning them to the Town Clerk's office at the close of the day.

A special thanks to Senior Clerk Lori Blake for her hard work in keeping both the Registrar's Office and the Elections Office running smoothly. Every year, the mandated regulations for voting increase. With "No excuse Early Voting" now in effect, the duties of the office have greatly increased. Her dedication and attention to detail ensured that the voting rights of all the citizens of Billerica were preserved and the integrity of the election process was and continues to be upheld.

The Board thanks the many persons who have assisted them throughout the year, the Election Officers, the DPW Workers, the School Custodians, the Police Officers and the Town Maintenance Staff. You all played a very important role in making the Elections in Billerica run smoothly.

Respectfully submitted,

Shirley E. Schult, Town Clerk/Board of Registrars

James H. Davis, Jr., Chairman

Donald H. Lovegrove

Michael J. Rea, Jr.

**Town of Billerica
FY22 Annual Report**

Building Department

I hereby submit my report as Building Commissioner for the **Fiscal year 2021-2022**. The Building Department is charged with the enforcement of the Massachusetts State Building Code, Architectural Access Board Regulations, Town of Billerica Zoning By-Law, and all other pertinent laws and regulations, including The Massachusetts State Electrical Code, Massachusetts State Plumbing & Gas Codes. The total fees collected by this department were \$1,121,041.93.

PERMIT ISSUANCE INFORMATION

| <u>Permit type</u> | <u>Number of Permits</u> |
|---------------------------|--------------------------|
| New Construction | 59 |
| Foundation | 69 |
| Earth Migration | 02 |
| Additions | 154 |
| Alterations | 477 |
| Windows | 145 |
| Roofing | 323 |
| Siding | 59 |
| Solar Panels | 219 |
| Sheds & Pools | 107 |
| Re-Occupancy Permit | 11 |
| Demolition | 22 |
| Wood Stove | 13 |
| Trailers, Temporary Tents | 14 |
| Trench | 10 |

| | |
|---------------------------------|-----------------|
| Total Building Permits: | 1,578 |
| Estimated Cost of Construction: | \$96,511,419.19 |
| Total Building Permit Fees: | \$758,052.46 |

| | |
|-----------------------------|-------------|
| Total Plumbing Permits: | 670 |
| Total Plumbing Permit Fees: | \$46,570.00 |

| | |
|------------------------|-------------|
| Total Gas Permits: | 757 |
| Total Gas Permit Fees: | \$39,610.00 |

| | |
|-------------------------------|--------------|
| Total Electrical Permits: | 1,165 |
| Total Electrical Permit Fees: | \$134,748.47 |

| | |
|--------------------------------|-------------|
| Total Sheet Metal Permits: | 100 |
| Total Sheet Metal Permit Fees: | \$29,244.00 |

| | |
|-----------------------|----------------|
| Total Fees collected: | \$1,121,041.93 |
|-----------------------|----------------|

**Town of Billerica
FY22 Annual Report**

PERMIT RELATED FIELD INSPECTIONS

| <u>Inspection Type</u> | <u>Number of Inspections</u> |
|------------------------|------------------------------|
| Sheet Metal | 33 |
| Plumbing | 908 |
| Gas | 729 |
| Electrical | 1,306 |
| Building | 1,727 |

Total Permit Related Field Inspections: 4,703

ZONING REPORT

| | |
|----------------------------|-----|
| Sign Permits/ Reviews | 76 |
| Grandfathered Lot Review | 11 |
| Certificates of Inspection | 52 |
| Licenses (Alcohol) | 34 |
| Zoning Review | 196 |
| Non-Criminal Citations | 10 |
| General Correspondence | 512 |

Respectfully submitted,

Mark LaLumiere
Building Commissioner
Director of Permitting

Town of Billerica FY22 Annual Report

Conservation Commission

The Billerica Conservation Commission is comprised of seven members appointed by the Board of Selectmen for a term of three (3) years each. The following Conservation Commission Members served in Fiscal Year 2022: Paul Hayes (Chair), JoAnne Giovino (Vice-Chair), Diane DePaso (Secretary), Jack Bowen, Betsy Gallagher, Jeff Connell and William Bulens. The Conservation Department works closely with the Conservation Commission, serving as a liaison between the Commission and the community including residents, landowners, businesses, engineers, land use consultants, attorneys, utility companies, wetland and stormwater peer reviewers, Town departments and various federal and state government agencies. During Fiscal Year 2022, Conservation Department staff consisted of Isabel Tourkantonis - Director of Environmental Affairs; Mike DeVito - Conservation Land Use Assistant; and Kristina Bernard - Senior Clerk.

The Conservation Commission serves three primary purposes:

- Administers and enforces state and local wetlands protection laws, as well as the state's Massachusetts Stormwater Management Policy when a projects triggers review under the Massachusetts Wetlands Protection Act;
- Manages Town-owned conservation land and monitors conservation easements and restrictions; and
- Conducts outreach and education regarding the Town's natural resources and watersheds.

Regulatory Review

The Billerica Conservation Commission is the official municipal agency specifically charged with the protection of Billerica's natural resources. One of the key duties and responsibilities of the Commission is to administer and enforce the Massachusetts Wetlands Protection Act (M.G.L. Ch.131, Sec. 40) and its Regulations (310 C.M.R. 10.00) and the Billerica Wetlands Protection Bylaw (Article XXII of the General Bylaws). The Commission maintains an active regulatory review schedule since the Town has two major waterways and their expansive watershed areas: the Concord River which the Town's sole public drinking water source, and the Shawsheen River.

The Commission generally meets twice a month, on the 2nd and 4th Wednesday of every month. In Fiscal Year 2022, the Commission held twenty (20) public meetings and reviewed the following wetlands permit applications associated with small to large-scale projects: forty-nine (49) Notices of Intent; two (2) Abbreviated Notices of Resource Area Delineation; three (3) Requests for Determination of Applicability; six (6) Requests for Extension Permits; and thirty-one (31) Requests for Certificate of Compliance (as-built reviews). Formal permits and/or decisions and approvals issued by the Commission included: twenty-five (25) Orders of Conditions; two (2) Orders of Resource Area Delineation; two (2) Determinations of Applicability; six (6) Extension Permits; and ten (10) Certificates of Compliance. The difference in the number of permit decisions versus the number of applications filed is the result of hearings on certain projects that continued from one fiscal year to the next.

Staff also reviewed emergency and maintenance-related project work involving septic system failures, and roadway and drainage infrastructure repairs, which posed an immediate threat to the environment and/or public safety.

Town of Billerica FY22 Annual Report

In addition, Conservation staff reviewed, and in many cases completed site visits associated with approximately four-hundred and one (401) building applications for various construction projects. Staff also reviewed approximately eighty-two (82) Occupancy Permit requests. Site plan reviews are also regularly completed by Conservation staff as part of the Planning Board and Zoning Board of Appeals review processes.

Throughout the year Conservation staff also reviewed twenty-six (26) tree safety issues reported by residents and collaborated with the Billerica Parks and Trees Division when needed. Staff also conducted daily site visits and inspections required for new and ongoing wetlands application reviews (Notices of Intent, Requests for Determination of Applicability, Requests for Certificates of Compliance, pre-construction meetings, post-construction inspections and monitoring, etc.) and construction activities to ensure project sites remain in compliance with permit conditions (*e.g.*, are properly stabilized and that adequate short and long-term best management practices are implemented to protect nearby wetlands and waterways).

Enforcement Orders and violation notices are issued when significant violations of state or local wetlands protection laws and regulations occur. During Fiscal Year 2022, Department staff actively worked on resolving enforcement matters and violations that required mitigation and restoration of altered wetland resource areas and/or buffer zone. Conservation staff responded to and investigated numerous complaints of potential wetland violations (*i.e.*, tree clearing, alteration of vegetation, filling, grading, building activities, etc.) and recommended appropriate corrective-action to restore impacted wetland and buffer zone areas.

Coordination and Collaboration

Each year the Commission, primarily through the Conservation Department, coordinates and collaborates with local, state and federal environmental agencies on matters pertaining to wetlands permitting, enforcement and the management and protection of open space lands – these include but are not limited to the Massachusetts Department of Environmental Protection (MassDEP), Massachusetts Environmental Policy Act Office (MEPA), Division of Conservation Services (DCS), Department of Conservation and Recreation (DCR), National Park Service (NPS), Massachusetts Department of Transportation (MassDOT), Shawsheen River Watershed Association (SRWA), Sudbury Valley Trustees (SVT), Sudbury, Assabet & Concord Wild and Scenic River Stewardship Council, OARS, local Eagle Scout Troops and Town Departments.

As a member of the stormwater group, Conservation staff participated in several technical meetings with staff from DPW- Engineering Division and the Board of Health Department to review and discuss the Town's Stormwater Management Program and overall compliance with the U.S Environmental Protection (EPA) National Pollutant Discharge Elimination System (NPDES) Small MS4 General Permit. This permit controls water pollution by regulating point sources that discharge pollutants (litter, sand, bacteria, chemicals such as fertilizer and herbicides from lawns, and oil and gas from cars) into water systems. The program is aimed at keeping stormwater, which drains to wetlands and waterbodies clean.

Beaver Management Program

The Conservation Department oversees the funds needed to manage the Town's Beaver Management Program. The Department manages the beaver management consultant and works closely with the Board of Health, which is authorized by the state to issue emergency beaver permits whenever human health, safety or property is threatened. To address serious public concerns associated with beaver-related flooding and to protect the

Town of Billerica FY22 Annual Report

Town's roadways and infrastructure, the Town retained the services of Beaver Solutions, LLC in the year 2000 to develop and implement a town-wide Municipal Beaver Management Program. Currently, approximately sixty (60) beaver problem/conflict sites are successfully managed by this Program. This is achieved by utilizing innovative water control devices, which are specially designed road Culvert Protective Fences or Flexible Pond Leveler pipes installed through beaver dams and designed to prevent detection from beavers. Approximately forty-five (46) of these problem/conflict sites are successfully managed non-lethally. The remaining fourteen (14) "No Damming Zones" (critical and highly sensitive zones – *e.g.*, commuter rail, flood prone areas, and older, densely developed sections of Town such as Nutting Lake) are managed with beaver trapping and dam breaching.

Land Management

A substantial portion of the Commission and staff's time involves working to protect Billerica's wetland resources (*i.e.*, vegetated wetlands, floodplain, waterways, riverfront, ponds, etc.) by coordinating and overseeing the regulatory permitting review of activities that may affect these sensitive resource areas. Another key function of the Commission is to protect and preserve the Town's natural resources by acquiring land for conservation, preservation and passive recreational purposes and acting as trustees in perpetuity of the Town's conservation land.

In Fiscal Year 2022 the Conservation Department and Commission continued proactive steps to open passive recreational opportunities for residents along the Concord River. Working with the Community Preservation Committee (CPC), funding was secured by a vote at Town Meeting for the planning, design, permitting and construction of the Katie Durand Memorial Park project proposed at 8 Carter Avenue. The Katie Durand Memorial Park will facilitate access to this stretch of the Concord River, which falls within the designated National Wild and Scenic River system. The park as designed will include handicap accessibility and site features such as picnic tables, interpretive signage about the river and wildlife, a circular access road with parking and associated stormwater management, and a memorial area and pollinator garden honoring Katie Durand, former Conservation Assistant. Funds were previously approved for the survey and design of a canoe and kayak put-in along the Shawsheen River at the end of Sheridan Street. The proposed project will provide a small parking area and interpretative educational signage to facilitate access to this section of the river.

Outreach and Education

A goal of the Commission and Conservation Department is to continue to raise public awareness on the importance of protecting the Town's natural resources. Informational *wetlands protection* fliers and tri-fold brochures, which demonstrate the Town's commitment to resource land preservation, are available through the Conservation Department and Conservation Commission webpage. The color brochures include geographical information system (GIS) based maps that illustrate the location of Town recreational and conservation properties and provide information on walking trails, playground, open space, and other amenities, as well as interesting historical facts. The brochures serve as valuable tools for individuals and community organizations to become better acquainted with the recreational and natural areas of Town.

**Town of Billerica
FY22 Annual Report**

Respectfully submitted,

Isabel S. Tourkantonis, PWS
Director of Environmental Affairs
Billerica Conservation Department

William Bulens, Chair
JoAnne Giovino, Vice-Chair
Billerica Conservation Commission

Council on Aging

Overview

The essence of The Billerica Council on Aging remains constant:

1. Enabling seniors to live life to the fullest
2. Supporting family caregivers
3. Evolving to meet the needs of the community
4. Maintaining a focus on empowerment, connectivity, and dignity

We work hard to stay relevant

We are constantly adjusting to the changing needs of our patrons as their needs increase to live healthier, longer lives. We serve two segments of seniors – the younger group, aged 60 to 79 years of age expected to reach population size in town of 9778 by 2040, and the older senior aged 80 years and older expected to reach 3807 during the same timeframe. Our challenge is to be constantly creative and resourceful to offer rich programming that appeals to both groups.

Our enduring impact is driven by a clear focus on key areas of need

REDUCING SOCIAL ISOLATION AND LONELINESS: This is now a public health concern with research showing that the health risks of prolonged isolation are equivalent to smoking 15 cigarettes a day. A range of entertainment, exercise programs, fitness classes, trips, craft events such as knitting, quilting, card-making, ceramics and more keep bring seniors back into the building to connect and share.

INFORMATION & REFERRAL: We serve as the central knowledge bank on all age-related topics from chronic conditions to fraud and safety.

OUTREACH EXPANSE OF SUPPORT: We manage a dramatic increase in mental health cases, provide in-depth assistance for patrons to complete housing applications and those for government benefits, address nutritional insecurity needs, and manage an increased call volume from families and seniors seeking a range of support. Many often call this department simply to hear a voice and to share how Covid has entrapped them and increased their sense of loss.

PREVENTATIVE HEALTH AND CLINICS: We know that preventive health support is important, especially for older adults, since their risk for health problems increases as they age. By preventing problems, or identifying them early, they are more likely live longer, healthier, and more satisfying lives. We continue to offer weekly blood pressure checks on Tuesdays and Thursday, the October 2021 Flu Clinic that delivered 223 shots, Covid Clinics, and monthly Podiatry and Diabetic shoe clinics, held Aug 26th and Oct 20th by Pro Medical East.



to
the

Town of Billerica FY22 Annual Report

REDUCING FALLS: Every 11 seconds, an older adult is treated in the emergency room for a fall; every 19 minutes, an older adult dies from a fall. We offer exercises that improve balance and make legs stronger, lowering the chances of falling. It also helps seniors feel better and more confident.

We keep expanding our exercise menu with walking, tai chi and yoga among our offerings.

NUTRITIONAL INSECURITY: This refers to having a consistent lack of access to sufficient amounts of healthy food. We offer several programs to address this - Lahey Fresh Fruits & Vegetables in summer-fall, Commodity Supplemental Food Program (CSFP) with Greater Boston Food Bank, several food programs during covid working with community partners such as AgeSpan who significantly increased the number of daily home delivered meals called Meals on Wheels, to some 123+ households, and the School Nutrition programs working with April Laskey. In August we distributed Farmer's Market Coupons at the BCOA from Elder Services of Merrimack Valley, (now AgeSpan).

We also offer special modestly priced meal events such as St. Patrick's Day, Mothers' & Fathers' Day, Ethnic Holidays, Veterans' Breakfast and Independence Day.

Friday August 27th, we held the Traveling Chef with AgeSpan for 30 attendees.

Three dedicated volunteers collect, package and distribute Panera items to over 30 patrons on Mondays, Thursdays and Fridays.

WELL-BEING SUPPORT: With Covid being very much still of our operations and services we had to address a rise in hopelessness among patrons with more bereavement support, time and caregiver assistance.

SUPPORTING DEMENTIA FRIENDLY BILLERICA: Two members remain on the leadership team helping to support families in town. About 11 % of local seniors 65 and older have form of dementia.

SUPPORTING FAMILY CAREGIVERS: Our Companion Program launched in 2001 continues to bring caring companions to the homes of seniors to offer a break to spouses, children and other family members.



a part

social

staff

some

adult

A growth plan was established that included marketing to family caregivers, creating demand building materials, building Referral relationships w/healthcare and community sources, expanding the Service area, designing and implement an advertising plan and hiring a new cadre of Companions.

Town of Billerica FY22 Annual Report

VOLUNTEER MOBILIZATION AND GROWTH: In any given year 51% of our capacity comes from volunteers with about 40% during 20 months of heavy Covid. These individuals are carefully matched by Donna Robinson, the Volunteer Services Coordinator to opportunities to give back at the Center based on preferences, skills and interests of our volunteers. The front desk receptionist remains a key area of assistance followed by program logistics support, gift shop help and covid safety monitoring.

INTERGENERATIONAL PROGRAMMING: We seize every opportunity to work with the younger demographic and were please to engage them as part of our covid safety and sanitation team and drive-up food programs.

TRANSPORTATION SUPPORT: We offer appointments to out-of-town medical facilities, (Dialysis, Lahey facilities, Lowell General, Harvard Pilgrim), local rides in Billerica for shopping, banking, medical appointments and to the COA, plus special trips to areas of interest.

VETERANS SUPPORT: Among Billerica men aged 65 years and older, 54% had military service versus 36% for Middlesex County and 40% for the state. We work on an annual Veterans Breakfast in May for 100+ local Veterans and a monthly Vet to Vet Café with the Director of Veteran services.

Covid Safety measures relaxed some, but many remained in place

During the FY22 period we reconfigured our safety measures in keeping with improved Covid data. There was no screening at the entrances to the BCOA, rather, signage guidelines for safety were posted around the building. Class sizes were increased to 16 indoors. All 3 of our pool tables were now in use. The lobby returned to being a welcoming to location with furniture previously removed to avoid sitting contact, returned create a caring, pleasant atmosphere.

An external tent was in place from May to October to bring many activities and events outside to add safety during Covid. To fund the tent, we raised \$1,000 from the Friends group, \$2800 from Stoneham Bank and added the remainder from our revolving account.



We were very happy to support the New Billerica Community Farmers market successful reboot in 2021. Our lawn provided market space and our tent allowed for an array of activities for kids.

Our external storage unit was returned in July 2021 after 9 months of usage for a total cost of \$1,500. The unit had allowed us to free up room inside our building to maximize social distancing and other covid protocols. As we emptied the unit, we took the time to discard items no longer relevant or useful to our operations making for a cleaner, less cramped appearance inside.

Town of Billerica FY22 Annual Report

We creatively addressed the severe increase in mental cases

Taking a multi-pronged approach we

- Leveraged the social services skills of former director, Donna Popkin
- Worked closely with Chief Frost who connected us to Matthew Page-Shelton, M.F.A, M.Ed., LMHC, NMC-CIT, CoR, Executive Director of The Front Line Initiative. This is a regional police mental health collaborative consisting of the police departments of Tewksbury, Billerica, Chelmsford, Dracut & Tyngsborough along with Beth Israel Lahey Health Behavioral Services and other community partners.
- Connected to Wilson Paul, MPH, Program Manager, of The Front-Line Initiative, Middlesex County CIT-TTAC Program. The Front-Line Initiative was awarded funding to launch the Middlesex County Crisis Intervention Team (CIT) - Training and Technical Assistance Center (TTAC). The CIT program is an innovative national model of police-based crisis intervention with community mental health care and advocacy partnerships. Our Social Worker, Jeanne Teehan helped to facilitate training at the Center.
- Worked closely with the Billerica Board of Health and particularly with Bethany Slack, Community Services Coordinator for the town.

Community Partners support our work in a multitude of ways.

We are very grateful to the following organizations and supporters for their assistance:

| | | |
|-------------------------------------|-----------------------------------|---|
| Friends of the COA | Cabot Corporation | Stoneham Bank |
| SalemFive Bank | Enterprise Bank | Sunshine Gals |
| Wayside Trip | Commission on Disability | Billerica Lions Club |
| Marshall's Autobody | Panera Bread | Kay Johnson Foundation |
| Rotary Club of Billerica | Wood Haven Senior Living | Brightview Concord River |
| AARP Tax Prep Team | Medical Reserve Corps | Greater Boston Food Bank |
| Nothing Bundt Cakes | Billerica Arts Council | The Sunshine Gals |
| Billerica Democratic Town Committee | Lahey Hospital and Medical Center | Mass Cultural Council |
| MA Senior Medical Patrol | Cathy O'Connell/Coffee | Home Instead Senior Care |
| Billerica Farmers' Market | Mike Higgins/ Substance Abuse | AgeSpan |
| Joanne Shaughnessy/Tai Chi | Pat Fino/ Chair Aerobics | Regional Police Mental health Collaborative |
| April Laskey/School Food Programs | Mr. Fixit | BATV |

Town of Billerica FY22 Annual Report

In July we hosted the National Aging in Place Chapter meeting at the Billerica COA. They really appreciated the space.

We participated in Lahey's triennial Community Scan led by John Snow Inc. Mental Health support was a big need area that arose from a discussion session with town leaders. This affects the COA, Police and Veterans departments. Also housing for seniors, food insecurity, caregivers needing more support, dementia and abuse of seniors emerged.

The Cabot Holiday Experience on December 15th was more than successful. The entire event funded and supported by Cabot led by Board member Phil Doiron brought holiday cheer to more than 225 patrons who obtained a festive holiday meal as a drive through format at 25 Concord Rd, with customized Cabot cookies and a great show on BATV post meal pick-up.

On December 23rd many volunteers from the Temple Shalom Emeth of Burlington delivered some 70 lunches, (boxed with assorted sandwiches, homemade chips, pasta salad, one cookie and one brownie) to homebound seniors culled from our Outreach lists list and the Veterans Department. The cost of the lunch (\$12 each) was covered the BCOA Friends Board and the Temple, who also added bottled water. This was the 12th year of support for a Holiday event by the Temple. Covid concerns caused us to pivot to dropped off lunches in lieu of a Christmas Day Lunch at the BCOA. SalemFive, Boston Rd donated their branded bags for packaging.



by

Our local Lions Club helps our homebound seniors feel valued. Led by Paula Baldwin, co-lead of our Quilting Group and a senior member of the Lions Club and Joan Di'Orio the Club President, this group has been regularly designing themes to send out little ornaments and giveaways to our homebound seniors. For thanksgiving a very creative turkey "ornament" was made for over 100 homebound seniors.

Building Improvements

The Art Room flooring was replaced through the town capital budget by Atkinson Carpet. The flooring was last installed in 2004. This area is heavily used for bridge, chess, cribbage, dominoes, mahjongg, rummikub, scrabble, quilting, knitting, crocheting, card-making, performances and classes. We worked closely with the Town's Facilities Director.

Capital Needs Assessment

In the fall the director joined Committee members Mary Riley, Dan Burns, Mike Rosa, John Bartlett and Dave Gagliardi along with Dave Grubb, Director of the Rec Dept visiting locations to gain insights to define an intergenerational site that brings seniors and younger members of the community together. The Director and the now Board Director, Mary Riley plus Board member John Pellegrino have been visiting Centers for much of 2019 which included Chelmsford, Duxbury, Dracut and Burlington.

Also, over 80 people attended a public forum on a new intergenerational site. While the overall commentary was positive for such a site there was anxiety about kids running around the COA and usage of the available building versus a new construction.

With permission and input from the town manager the Director held 3 discussion sessions with a total of 31 patrons on December 14th, 15th and 17th to erase any false impressions about the visioning and answer questions relating to the “mixed use” approach, get a sense of what they like about the current Center, draw out suggestions for new programming and utility that might influence a new architectural design, understand elements of intermingling of generations , find out how might we design to increase human connectivity at the Center and build relations for those who live alone and what do they see as added preventive healthcare offerings at a new Center (beyond blood pressure, hearing, flu shots) what other health checks (sight, bone density , cognitive decline etc.) will they need. Tom Scarlata, architect, gave a substantive overview of where we were both in planning and visioning and reassured the 3 groups about our early stage of information gathering and our desire to maintain the identity of the COA and REC depts but build a facility that fits the community. The seniors wanted to ensure that each group had their own space and repeated this need throughout the discussions. When asked what they wanted to see in the new space several mentioned more storage, a central location, more parking, a kitchen large enough for classes, chair and tables that were ergonomically designed and less heavy but durable, lots of multi-purpose spaces with ease of set up and break down furniture, a pool for aerobics , solar panels in the construction, a cafeteria, cooking of meals on site, more casual conversation space, an open lobby that is less crowded, outdoor space for a garden area, pickle ball, walking paths outside and an elevated walk track inside , benches and bocce outside.

Looking out and forward

As 2022 unfolds and we acquire more tools and knowledge to cope with Covid our focus will be on:

Sustaining Core Operations

- Bringing back more programming and patrons slowly and safely
- Re-establishing the building’s inner welcoming atmosphere

Staff training to build crisis management skills

- Summoning as much creativity and boldness as possible thinking about the future

Town of Billerica FY22 Annual Report

Visioning and planning for a new senior center that

- maximizes the life quality of the young old and old old in town
- Accommodates population growth and evolving needs in the senior population

Depending less on volunteer capacity and adding aging service professionals fully trained to address the needs of the older and younger consumer

Continuing to tap
resources
with community



capacity and
working closely
partners.

**Town of Billerica
FY22 Annual Report**

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Town of Billerica
FY22 Annual Report

Department of Public Works

The Department of Public Works consists of seven divisions, Administration, Engineering, Highway, Water, Wastewater, Cemetery and Parks, & Trees. Each division is led by a manager that is accountable for the efficient and effective execution of its responsibilities, under the direction of the DPW Director.

Reports from individual Divisions follow.

DPW Administration

The DPW Administration Office manages all Divisions of the Department of Public Works to ensure that the DPW is operating in the most cost effective and efficient manner possible, and works closely with other departments within the Town, providing technical support, plan review, and other miscellaneous support.

The Administration Office manages funding of all capital projects, including infrastructure repairs funded through State aid and Town capital funding. It is also responsible for Public Works related grant funding and federal reimbursement activities related to storm or other emergencies and manages all payroll and account payable activities of the Department of Public works.

Street Opening Permits are issued by DPW Administration, including inspection of all construction relating to Street Opening Permits done on Town roads by developers, contractors and homeowners, ensuring proper materials and methods are used in all work. In FY22, the DPW issued and inspected 132 Street Opening Permits.

DPW Administration reviews Building Permit applications and Occupancy Permits (Sewer, Water, Highway, and Engineering sections), verifying that the requirements of each DPW Division have been met, proper permits have been obtained, and fees and billing are paid up to date. In FY22, the DPW reviewed 559 Building Permits, and 106 Occupancy Permits.

The Residential Trash and Recycling program is also managed by DPW Administration.

Automated recycling continued this year, together with continued mandatory recycling enforcement and the automated trash collection program, resulting in a recycling rate over 25%. Recycling diverted over 4,300 tons of material being from the waste stream, saving the Town over \$364,500 in disposal costs. Sales of Official Overflow Bags for excess trash disposal resulted in over \$48,000 being returned to the General Fund.

Also, in FY22, the DPW Administration Office processed 67 rebates out of the Water Conservation Rebate Program fund totaling \$9,825.00. Out of the 67 rebates, 25 were for washing machines at a rebate of \$225 each, 31 were for toilets at a rebate of \$100 each and 11 were for dishwashers at a rebate of \$100 each.

Town of Billerica FY22 Annual Report

The Water Billing is also managed by DPW Administration and is responsible for all water meter repairs, meter readings, billing, and finals. There are two-meter repairmen who are responsible for the repair of all meters and endpoints in town. The Billing Manager and support staff from the DPW Administration answer customer calls and complaints throughout the day. There were 580 final water meter readings and 1,012 repairs scheduled for FY22. The Water Billing averages 30-40 calls a day and at least 5-6 walk-ins for meters, inquiries and or change of address.

Engineering Division

During FY22, the Engineering Division managed the design, development, and construction of the Town's various infrastructure improvement projects.



Marshall Street Paving and Sidewalk

At the close of FY22, the Town of Billerica had 197.6 miles of accepted roads and 60.4 miles of unaccepted roads totaling 258 miles of roads. Everett Farmer Road, Farmer Lane, and Simmons Lane were accepted during FY22.

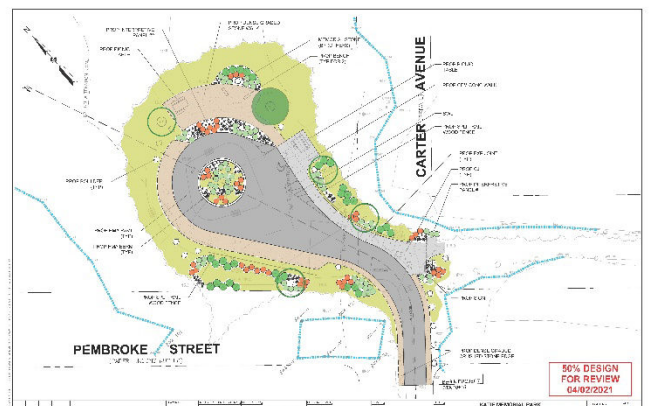
In FY22 the following roads, or portions thereof, were repaved and/or reconstructed: Blossom Drive, Champa Road, Cook Street, Courtland Lane, Dunham Road, Eliot Street, Ichabod Lane, Lois Lane, Marshall Street, Plank Street, and Putney Circle.

The following projects were in design development during this time period: Yankee Doodle Bike Path, Sewer Contract 37 (Needs Area 4), Sewer Contract 38 (Needs Area 6),

Boston Road Improvements (River Street to Floyd Street), Phase II of the Frost Street Stormwater Improvements, Lexington Road Glad Valley Drive Intersection Improvements, Katie Durand Memorial Park, Chelmsford Road Water Main Replacement, 18-inch Force Main Replacement, Rangeway Road Sewer Betterment, French Street Sidewalk and Call Street Sidewalk.

The following projects were under construction: Middlesex Turnpike Improvements Project and Middlesex Corporate Park Betterment.

The Town's Stormwater Management Program, which is aimed at reducing the impact of stormwater on the nation's surface waters, is managed by the Engineering Division. Authorization to continue discharge of stormwater through the Town's *Municipal Separate Storm Sewer System (MS4)* was granted March 5, 2019. To date, the Town of Billerica has 634 known stormwater outfalls that are regulated under the MS4 permit requirements. The Year 3 Annual Report was filed as required by the *Massachusetts Small MS4 General Permit* on September 29, 2021. In March 2022, DPW hired a Stormwater Engineer to manage the Town's Stormwater Management Program, ensure MS4 Permit compliance, and to support the Division and other Town Departments with plan reviews and site inspections. The Stormwater Engineer provided classroom lessons on stormwater pollution to all



Katie Durand Memorial Park

Town of Billerica FY22 Annual Report

the 5th grade students at both the middle schools. Town Meeting approved funding a portion of an Asset Management Grant Project that will be used to complete a comprehensive study on all the Town's culverts and develop a capital improvement plan for the culverts. The Division has continued with updating of the stormwater system in GIS mapping, inspection of all outfalls, annual training, public outreach and education as well as other efforts as required by the permit.

The Engineering Division maintains the centralized Geographic Information Systems (GIS) database for the Town. In addition to general maintenance of the publicly accessible and internal GIS sites, the annual update to the Assessor's parcel layer was completed. Updates to water, sewer, stormwater, and other miscellaneous layers were also completed as needed for individual departments. Implementation and maintenance of the PeopleGIS PeopleForm Database application continued throughout Town Departments to aid in the tracking and updating of information.

The Engineering Division provides services to the general public, private consultants, contractors, and other Town departments. These services include the following: plan reviews and inspections on subdivision construction, private projects, sewer extensions, as well as construction of road work required under the adequate access by-law; plan research; website updates with news and projects; and other miscellaneous tasks.

Highway Division

Throughout FY22 the Highway Division continued to provide necessary services to maintain the Town's roads and drainage systems and provide public safety throughout the Town.

The Highway Division performs salting operations and snow removal on the town's 248 miles of roads. This year's snow season produced 5 plowable snowstorms. The first event came on January 7th, 2022, with 7.20 inches. The last event was February 25, 2022, with 9.6 inches. Snowfall for the entire season totaled 42.40 inches. This snow season also had numerous storms below two inches. The Highway Division used 6,547.84 tons of salt this snow season. The Highway Division works diligently over long hours throughout these events to maintain a safe roadway system for the residents of Billerica. Each forecasted snowstorm is treated differently based on staffing level, the time of day, air temperature, pavement temperature, intensity, duration of snowstorm and the expected accumulation of snow. Prior to the snow starting, the Department of Public Works pretreats the roads and continues to do so during the storm. Once the snow accumulation reaches over 2 inches, operations change to plowing where Town staff and private contractors are dispatched to assigned routes.

In addition to emergency response and maintenance during inclement weather, the Highway Division also responds to emergency calls from the Police Department and the Fire Department to aid in cases of traffic and other emergency situations. The Highway Division also assists other Town Departments with various projects throughout the year.

The Highway Division performs regular day-to-day maintenance of the Town's roadway and drainage systems. The maintenance of the roadways included patching of failing areas of pavement, filling of potholes, replacing damaged pavement and berm, grading of gravel roads, patching of trenches from water breaks and Town drainage work, sweeping sand and debris from roadways, repair of guard rail, as well as responding to resident concerns and requests for various situations.

Town of Billerica FY22 Annual Report

The maintenance of the drainage systems included the rebuilding of failing catch basins, installing new catch basins, repairing damaged drainage pipe, and installing new drainage pipe. There are 125 miles of drain mains and more than 4,901 catch basins throughout the Town. In FY 22 catch basin cleaning generated 404.1 tons of sediment.

Other work completed by the Highway Division includes the replacement of damaged or missing Town signs, roadway stripping, such as crosswalks, stop lines and road centerlines and maintenance and repair of street signal lights. The Highway Division responded to over 212 brush cutting requests throughout the town.

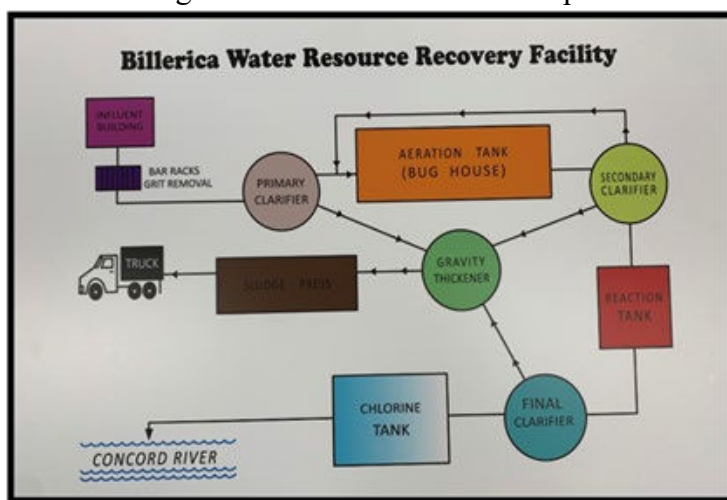
The Motor Equipment Repair section of the Highway Division provides fleet maintenance of DPW vehicles and equipment, including preventative maintenance and repair of town cars, trucks, plows, sanders, and heavy equipment. The Motor Equipment Repair section of the Highway Division also administered the Town's waste-oil recycling program.

Wastewater Division

The Town of Billerica operates a 5.5 million gallon per day (MGD) Water Resource Recovery Facility (WRRF) on Letchworth Avenue in North Billerica. Wastewater from commercial, residential, and industrial locations in the Town is treated at the plant and discharged to the Concord River. The quality of the discharge is monitored daily to assure it meets criteria set out in the National Pollutant Discharge Elimination System (NPDES) permit issued to the plant by the State of Massachusetts Department of Environmental Protection and the United States Environmental Protection Agency.

Preliminary treatment removes grit and rags from the incoming wastewater which then goes to primary clarifiers to allow heavier materials to settle out. This is followed by secondary treatment in which the wastewater is aerated and mixed with diffused air to allow bacteria to remove a large percentage of the organic material which then settles out in secondary clarifiers. The liquid stream is treated with various chemicals causing any remaining solids to flocculate and settle. This step removes phosphorus and aluminum. The wastewater is disinfected using sodium hypochlorite to inactivate any bacteria. Finally, sodium bisulfite is added to remove any residual chlorine. The water is then discharged into the Concord River.

Below is a flow diagram of how water and solids pass thru the WRRF.



Town of Billerica FY22 Annual Report

Residuals Management

Solids produced as part of the treatment process are pumped from primary, secondary and tertiary clarifiers to gravity thickeners to further separate liquids from solids; they are then dewatered by our Fournier Rotary Presses (2). This process increases the solids content from less than 1% to an average of 24%. These dewatered solids are trucked to a licensed landfill by a private contractor. In this fiscal year we produced a total of 8320 dry tons of dewatered solids, an average of 160 ton/week.

In fiscal year 2022 the WRRF treated 1.423 billion gallons of wastewater with an average daily flow of 3.9 million gallons per day.

The WRRF also treats over 20 million gallons of drinking water waste every year.

Collection System

The wastewater collection system, composed of 200 miles of sewer ranging from 8 inch to 42 inch gravity lines and force mains, some low pressure systems and 22 pumping stations, provides service to approximately 87% of the Town. Division staff is responsible for the 24-hour operation of these stations and the cleaning, inspecting and repair of the sewer lines. During this fiscal year we issued 180 sewer connection permits.

Blockages are an unfortunate occurrence in the collection system and can cause sewage to back up in both public and private sewer lines, overflow into homes, onto streets or into the water bodies in town. Buildup of grease and rags/wipes buildup in the sewer line is often the cause of these blockages. The increased use of non-woven products such as baby wipes, cleaning wipes and other such products and their disposal in toilets continues to be a major and costly problem in the collection system causing blockages and equipment failure. The Wastewater Division has gone to great lengths to educate the public about how harmful these products are for the collection and treatment systems. The Wastewater Division performs classroom education in all elementary schools in Town and also includes educational flyers in bills. Our goal is to educate customers on objects that should and should not be flushed to the sewer collection system.

Laboratory Services

In the laboratory at the Wastewater Treatment Plant, the Laboratory Technician and operations staff perform an average of fourteen tests per day, seven days a week on at least six separate samples-over 30,000 tests per year. Samples that require more complex analysis are collected and sent to contract labs on a weekly, quarterly and annual basis. Some of these test results are used to monitor and adjust the physical, chemical and biological processes in the plant while others must be reported to the Environmental Protection Agency and the Massachusetts Department of Environmental Protection as required in our NPDES permit. The plant consistently meets permit requirements.

Industrial Pretreatment

The Industrial Pretreatment Program performs monitoring, inspection, and sampling of 23 industries to limit discharge of harmful chemicals into the sewer system. This program issues permits to all industries and has the ability to issue warnings and fines to those industries not meeting the provisions of their permit. These industries produce approximately 475,000 gallon per day of flow.

Town of Billerica FY22 Annual Report

All industries are inspected annually, and their discharges sampled and tested to ensure compliance with their permits. The names of any industries with cited permit violations are posted in the Lowell Sun as required by law. Each industry also samples and submits results to the Pretreatment Coordinator twice a year. This program is a requirement of MA DEP and the US Environmental Protection Agency, and the Sewer division reports to these agencies annually.

Accomplishments

The Public Education Program has been in operation since 1994, and each year staff visits over 80 elementary classrooms in Town. The program teaches our children the importance of not only water, but water usage, conservation, and treatment. Elementary schools up to the Billerica High School are included in our education program.

Other communities have contacted Town staff to model their Public Education Program as administered by the Billerica Water Resource Recovery Facility.

The Billerica Water Resource Recovery Facility continues to do tours for other local Technical High Schools in the area, this has been ongoing since 1999.

Collections staff flushed approximately 61 miles of sewer main in Town and performed closed circuit television (CCTV) inspection of 4.8 miles of sewer mains. 18 sewer manholes were in FY22.

The Billerica staff work with both the New England Water Environmental Association and MA Operators Association on training and public education.

Collections staff replaced the VFD system at our Brown Street Pump Station. The Collection staff also worked on Phase 3 upgrades at Salem Rd Pump station, operating a system bypass while new pumps and electronic systems were installed.

The Treatment staff continues to go thru many changes in personnel, so constant training and licensing testing is common for us. We have had 2 employees pass their Grade 6 Wastewater license tests. During our latest Phase 3 upgrade we have used industrial coatings on floors and exterior buildings to help maintain the structures.

Water Division

During FY22 a total of 1,661,755,000 gallons of water were pumped from the Water Treatment Plant (WTP) to the Town's distribution system. This fiscal year's highest daily pumping occurred on 6/25/22 with 7.85 million gallons produced. The average day volume this year was 4.55 (million gallons). Monthly pumping data for the fiscal year is listed below.

Month Pumping Totals

| <u>Month</u> | <u>Pumped MG</u> | <u>Month</u> | <u>Pumped MG</u> | <u>Month</u> | <u>Pumped MG</u> |
|--------------|------------------|--------------|------------------|--------------|------------------|
| July 21 | 154.46 | Nov. 21 | 111.07 | Mar. 22 | 123.35 |
| Aug. 21 | 172.77 | Dec. 21 | 116.16 | Apr. 22 | 117.53 |
| Sept. 21 | 144.02 | Jan. 22 | 121.28 | May 22 | 166.04 |
| Oct. 21 | 129.66 | Feb. 22 | 113.32 | Jun. 22 | 192.03 |

Town of Billerica FY22 Annual Report

The Water Treatment Plant has been operating for 16 years and continues to perform well and produces a high-quality product.

Water Testing

The Water Division tests tap water in homes that are likely to have high lead and copper levels. The following are the most recent results:

2022 Lead & Copper Results

| | 90% Value | (Target) Action Level |
|--------|-----------|-----------------------|
| Lead | 3.00 ppb | 15 ppb |
| Copper | 21 ppb | 1300 ppb |

Each month the Water Division samples ten sites Town-wide for corrosion control characteristics such as: pH, temperature, total dissolved solids, alkalinity, and hardness.

Each week the Water Division samples thirteen sites Town-wide for total coliform (bacteria) and chlorine residual.

You might have seen recent news reports about pre- and polyfluoroalkyl substances (together abbreviated as PFAS). These are a class of human-made chemicals typically associated with the manufacturing of non-stick coatings, waterproofing, and stain-proofing treatments. They have also been associated with certain fire-fighting foams.\

The Massachusetts Department of Environmental Protection (Mass DEP) set a standard of 20 parts per trillion on October 2, 2020, for the sum of these six PFAS compounds (called PFAS6)

- Perfluorooctanoic acid (PFOA)
- Perfluorooctanesulfonic acid (PFPS)
- Perfluorononanoic acid (PFNA)
- Perfluorohexanesulfonic acid (PFHxS)
- Perfluoroheptanoic acid (PFHpA)
- Perfluorodecanoic acid (PFDA)

Below are the test results for 2022:

(Note: **ND** is non-detest)

| 10/3/2022 | MCL | MRL | Finishd |
|---------------------------------------|------------|------------|----------------|
| Regulated (PFAS6) | ng/L | ng/L | |
| Perfluorooctane Sulfonic Acid (PFOS) | | 2.00 | 2.28 |
| Perfluorooctanoic Acid (PFOA) | | 2.00 | 4.93 |
| Perfluorohexane Sulfonic Acid (PFHxS) | | 2.00 | 1.23 |
| Perfluorononanoic Acid (PFNA) | | 2.00 | 0.859 |
| PerfluoroheptanicAcid (PFHpA) | | 2.00 | 2.61 |

**Town of Billerica
FY22 Annual Report**

| | | | |
|------------------------------|----|------|------|
| Perfluorodecanic Acid (PFDA) | | 2.00 | ND |
| SUM OF PFAS6 | 20 | | 9.82 |

| | | | |
|---------------------------------------|------------|------------|----------------------|
| 7/1/2022 | MCL | MRL | Finishe d |
| Regulated (PFAS6) | ng/L | ng/L | |
| Perfluorooctane Sulfonic Acid (PFOS) | | 2.00 | 2.27 |
| Perfluorooctanoic Acid (PFOA) | | 2.00 | 3.88 |
| Perfluorohexane Sulfonic Acid (PFHxS) | | 2.00 | 1.1 |
| Perfluorononanoic Acid (PFNA) | | 2.00 | 0.952 |
| PerfluoroheptanicAcid (PFHpA) | | 2.00 | 1.9 |
| Perfluorodecanic Acid (PFDA) | | 2.00 | ND |
| SUM OF PFAS6 | 20 | | 6.15 |

| | | | |
|---------------------------------------|------------|------------|----------------------|
| 4/1/22 and 5/2/22 | MCL | MRL | Finishe d |
| Regulated (PFAS6) | ng/L | ng/L | |
| Perfluorooctane Sulfonic Acid (PFOS) | | 2.00 | 1.78 |
| Perfluorooctanoic Acid (PFOA) | | 2.00 | 2.96 |
| Perfluorohexane Sulfonic Acid (PFHxS) | | 2.00 | 0.717 |
| Perfluorononanoic Acid (PFNA) | | 2.00 | 0.67 |
| PerfluoroheptanicAcid (PFHpA) | | 2.00 | 1.62 |
| Perfluorodecanic Acid (PFDA) | | 2.00 | ND |
| SUM OF PFAS6 (averaged) | 20 | | 4.08 |

| | | | |
|---|------------|------------|----------------------|
| 1/3/22 & 2/8/22 & 3/2/22 | MCL | MRL | Finishe d |
| Regulated (PFAS6) | ng/L | ng/L | |
| Perfluorooctane Sulfonic Acid (PFOS) | | 2.00 | 1.96 |
| Perfluorooctanoic Acid (PFOA) | | 2.00 | 3.2 |
| Perfluorohexane Sulfonic Acid (PFHxS) | | 2.00 | 1.11 |
| Perfluorononanoic Acid (PFNA) | | 2.00 | 0.521 |
| PerfluoroheptanicAcid (PFHpA) | | 2.00 | 1.64 |
| Perfluorodecanic Acid (PFDA) | | 2.00 | ND |
| SUM OF PFAS6 (averaged) | 20 | | 4.63 |

Note: by the regulations results < 2.0 are excluded from the totals

Town of Billerica FY22 Annual Report

Water Ban

During the summer 2021 we had minimum restriction on outdoor water use; allowing outdoor watering seven days a week but prohibited between the hours of 9 am and 5 pm. This remained in effect through the summer due to the high rainfall that summer.

As the summer of 2022 began drought conditions spread across the state and outdoor water use became progressively more restrictive.

Water Distribution System

The Billerica Water Distribution System contains approximately 235.5 miles of water main ranging from 4” to 24” diameter. The first water distribution pipes were installed on 1898 and some are still in service today. The distribution system also contains 1993 fire hydrants.

The Water Distribution performs leak detection on the entire water distribution system each year. In FY22, five water main leaks, five service leaks, and twenty-seven leaking hydrants were discovered and repaired estimated to save 133.7 million gallons per year.

The Town’s distribution system contains two storage tanks that function to maintain system pressure, provide fire flows and buffer the Water Treatment Plant from sharp process rate fluctuations.

The larger tank nearer to the Town center contains 7.5 MG when full and the smaller (Crosby Hill) tank contains 1 MG when full. The Water Division staff inspects the tanks each week.

The Fox Hill Booster Station serves the Fox Hill area of Town and operates automatically, typically during the summer months, to satisfy peak demands.

During the fiscal year numerous hydrants were painted and other forms of maintenance performed. Water Division staff replaced 27 hydrants and contractors replaced an additional 3 hydrants.

Water Main Breaks

During FY 22, the distribution system experienced thirty-nine main breaks.

Backflow Control Program Annual Notice

The Town of Billerica accepted the responsibility to fully implement a cross connection control program in the month of August 1998. Billerica’s cross control program requires:

- The Town surveys all industrial, commercial, institutional, and municipal properties for cross connections.
- Where a cross connection cannot be eliminated it must be protected by a properly installed backflow control device.

Town of Billerica FY22 Annual Report

- A reduced pressure zone or double check valve backflow device installed to protect a cross connection must be approved. Design data sheets and plans are submitted to the cross-connection office for approval by a certified surveyor.
- Following approval, installation, and initial testing the backflow device will need routine testing. All low hazard or seasonal backflow devices are scheduled annually. All high hazard devices are scheduled semi-annually. Testing must be completed by the Town of Billerica or its designee.
- Residential high and low hazard devices, devices installed on fire systems, irrigation or other equipment are included in the regulations and must meet the requirements of the Town's cross connection program. A cross connection survey is not required for a private residence.
- The office of the Massachusetts Department of Environmental Protection strongly promotes consumer education. To meet the education goal the Town includes backflow information in our annual Consumer Confidence Report, provides informational pamphlets, supplies copies of backflow regulations, and offers personalized help for completing data sheets and plan approvals.

Cemetery Division

The Cemetery Division is responsible for the operation and maintenance of the Town's six cemeteries: Fox Hill, North, South, Job Hill, Old North and the Rogers Family Tomb.

There were 211 burials in FY22. Total revenue generated from the sale of grave plots and other services provided by the Town for FY22 was \$179,620. Cemetery Division staff installed 24 flat grave markers, 36 Veteran markers and 62 foundations for head stones.

During FY22, the Fox Hill Cemetery Phase II Development project is complete. The contract included the development of 2,270 grave spaces including: 1,370 full casket burial graves, 315 small size cremation only graves, 120 full size graves to be used for cremation only, concrete retaining wall with 192 cremation niches, 273 pre-installed concrete lawn crypts with bar foundations.

Parks & Trees Division

The Parks & Tree Division is responsible for pruning and maintaining public shade trees and removing dead trees on Town properties. In FY22 One hundred twenty-three (123) trees were removed. Parks & Tree staff trimmed and cut approximately 200 miles of brush on Town roads.

The Parks & Tree Division is responsible for maintaining and mowing more than 95 acres of all Town fields including the Lampson Complex, and the Old Water Plant. The Parks & Tree Division also reconstructed four (4) softball infields and replaced all safety caps on all fields.

Other areas maintained by the Parks and Tree Division include the Town Common, Library, Town Hall, Korean Veterans Memorial, the Talbot Oval, Police Station, Kids Konnection, Marshall, Pollard, two Vining fields, P.H.R., Masonic Hall, Old Bennett Library, Katie Durand Park, The Old Howe Building and the Hajjar Field, along with twenty-five squares located throughout the Town.

**Town of Billerica
FY22 Annual Report**

In addition, the Parks & Tree Division waters all flowers, sets up holiday lighting on the Town Common and participates in snowplowing and other duties as directed.

Respectfully Submitted

Frederick W. Russell, PE
Director of Public Works

**Town of Billerica
FY22 Annual Report**

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**Town of Billerica
FY22 Annual Report**

Fire Department

The Billerica Fire Department is pleased to submit our Annual Fire Department Report. Our primary objective is to keep Billerica a safe and well prepared community. Through continuous and current training in mitigation of fire and medical emergencies, hazardous conditions and rescues we are able to uphold and enhance our commitment to protect our residents and their property. We have been able to continue our efforts in prevention of fires and emergencies through our inspectional services as well as the S.A.F.E. (Student Awareness of Fire Education) and Senior S.A.F.E. (Senior Awareness of Fire Education) Programs. We have also expanded our working relationships with the police, paramedics, and teachers to train middle school children in CPR.

The Billerica Fire Department responded to 6477 incidents during the fiscal year 2022.

The responses break down as follows:

| Response Type: | # of Responses |
|-----------------------|-----------------------|
| Animal Control | 14 |
| Assist Public | 55 |
| Bomb Threat | 1 |
| Box Alarm | 152 |
| Box Service | 92 |
| Brush Fire | 38 |
| Building Fire | 51 |
| Burning Complaint | 75 |
| Burn Permits Issued | 680 |
| Carbon Monoxide | 128 |
| Code Enforcement | 1 |
| Dumpster Fire | 3 |
| Electrical Problem | 12 |
| Elevator Emergency | 17 |
| Fire Alarm Activation | 357 |
| Fire Drill - Other | 0 |
| Fire Drill - School | 34 |

| | |
|-------------------------------|------|
| Gas Leak | 4 |
| Hazardous Materials | 18 |
| House Lockout | 33 |
| Hydrant Inspection /Shoveling | 25 |
| Investigations | 160 |
| Medical Emergency Call | 3814 |
| Mutual Aid (Given or Recv'd) | 31 |
| Odor of Gas | 70 |
| Public Relations | 12 |
| Rescue | 5 |
| Residential Alarm | 148 |
| Special Incident | 5 |
| Vehicle Accident | 197 |
| Vehicle Fire | 23 |
| Vehicle Lockout | 134 |
| Water Problem | 41 |
| Wires Arcing | 47 |

| | |
|--------------------|-------------|
| Total Runs: | 6477 |
|--------------------|-------------|

**Town of Billerica
FY22 Annual Report**

TRAINING ACTIVITY DURING FISCAL YEAR 2022

During the year Billerica Firefighters received new or continuous training on the following topics:

Fire/Rescue Training

- Pump operations and Hydraulics review
- Water Supply & Hydrant Assist Valve review
- Mass Fire Academy – Recruit training
- Operation of master stream appliances
- Aerial operations
- NFPA 1021 Pre-Incident Planning
- NFPA 1001 Rescue & Extraction
- Tank Truck, Portable Pumps & Brush equip.
- Ice/Water Rescue
- Rope Rescue Tech & refresher
- Confined Space Rescue Tech & refresher
- Boat refresher
- Vehicle Stabilization & Extrication
- Compressor SCBA filling review
- NFPA 3000 Active Shooter Preparedness
- Forcible Entry
- Working in Extreme Temperatures
- Ground Ladder review
- Commercial Fire Alarm & Sprinklers
- Building Construction
- Welding Safety
- Special Hazards
- NFPA 101 Fire Hose
- Water Rescue & Aquatic Injuries

Medical Training

- NCCR curriculum
- CPR & Narcan Refresher
- Musculoskeletal Injuries

- Hip Fractures
- Burn Injury Assessment & Injury
- Femur Fractures
- Patient Assessment
- Emergency Childbirth
- Suicide – Deliberate Death

Driver Training

- Annual Driving Review

Officer and Administrative Training

- FEMA ICS 100, 200, 400, 700, 800
- Assuming the Role of Company Officer
- Cyber Security, Data Protection
- Quarterly Captains Meetings

Hazardous Materials Training

- HAZMAT Decon
- Lantheus Drill

Building Tours

- Tewksbury LNG Plant
- 67 – 71 Faulkner Street
- School Fire & ALICE drills
- 90 Salem Road
- EMD Serono 45 Middlesex Tpk.
- Kennedy Meadows 44 Nashua Road
- 5 Federal Street

The Training Division would like to thank all Billerica Town Departments, the School Department and the Billerica Emergency Management for their continued assistance. We would also like to thank and acknowledge Lantheus Medical Imaging, the Gutierrez Company and Holland Used Auto Parts for the use of their equipment and facilities in many of our training sessions.

**Town of Billerica
FY22 Annual Report**

GOALS FOR FISCAL YEAR 2023

- Continue information gathering for the preplanning program for pre-incident and hazard awareness.
- Continue to utilize the towns PeopleGIS software to centralize preplanning information.
- Expand collaboration with the Mass. Firefighting Academy to host additional training programs.
- Continue to seek grant money for training and equipment.
- Replace Boat 1 at Headquarters (25+ years old)
- Continue working with local industry on emergency training drills.
- Continue work with School and Police Departments on ALICE and Active Shooter Response programs.

MAINTENANCE OF EQUIPMENT

The following equipment was inspected, calibrated, tested, repaired or replaced as part of the ongoing maintenance and testing program:

- | | |
|---|--|
| • Independent testing, certification and repair of all SCBA equipment | • Replacement of damaged hose |
| • Independent testing and repair of all ground ladders | • Maintain thermal imaging cameras |
| • Independent testing, certification and repair of aerial ladder | • Maintain and repair department boats and motors |
| • Independent certification and testing of the Cascade and Compressor System | • Calibration and repair of all gas meters and radiation detection equipment |
| • Maintain and repair all radio equipment | • Maintain and repair gas powered saws and fans |
| • Replace out of date radio equipment | • Maintain all computer and related equipment |
| • Independent Pump testing ,certification and repair of all pumping apparatus | • Replacement or repair of protective clothing per NFPA 1851 standard |
| • Testing, inspection and repair of all hose | • Inspection and records of protective clothing per NFPA 1851 standard |

GRANTS RECEIVED

The following equipment and training were received with much appreciation through grants and/or donation to the Town:

- SAFE Grant (\$6,275.00)
- Senior SAFE Grant (\$3,255.00)
- FM Global Grant (\$3276.00)

**Town of Billerica
FY22 Annual Report**

FIRE PREVENTION BUREAU

The fourth quarter of FY20 was challenging for the Fire Prevention Bureau. With the shutdown, we had reduction of Building Plans Reviews, Fire/Life Safety permits, and Certificates of Compliance (sale of home inspections). Annual Fire Code Permitting and required Fire Code Inspections suffered significant delays. The statistics reflect what happened in the Town.

PERMITS ISSUED

| | | | |
|--|-----|--------------------------------------|-----|
| Open Air Burning | 680 | Hot Work/Welding | 106 |
| Aboveground/Underground tanks (new) | 61 | Propane (Install & Storage) | 78 |
| Building Radio Amplifier | 3 | Oil Burner | 127 |
| Blasting | 1 | Certificate of Occupancy-Residential | 36 |
| Cannon and Mortar | 0 | Certificate of Occupancy-Commercial | 42 |
| Carbon Monoxide Alarm Systems (comm.) | 0 | Sprinkler System | 172 |
| Carbon Monoxide Alarm Systems (resid.) | 528 | Fire Suppression Systems | 5 |
| Residential Fire Alarm Systems | 528 | Tank Removals | 0 |
| Commercial Fire Alarm Systems | 182 | Haz-Mat Fire Code Permits | 380 |
| Certificate of Compliance | 756 | Black Powder | 3 |
| Fire Works | 3 | | |

PLANS REVIEW

| | |
|--|-----|
| Building plans and Projects | 231 |
| Planning and Zoning Board Projects | 16 |
| Fire Protection/Detection Testing Reports Reviewed | 126 |

Total Permits Issued 3,691

RECORDS REQUEST

| | |
|---|----|
| Public Records Requests and Insurance Notices | 80 |
| Continuing Education/Training Classes | 60 |

INSPECTIONS/RE-INSPECTIONS

| | | | |
|--|-----|--|-----|
| Annual/Quarterly | 48 | Certificate of Compliance-Smoke Detector | 756 |
| Aboveground/Underground Tanks | 57 | Certificate of Compliance-CO Detector | 756 |
| Flammable/Combustible Storage | 380 | Black Powders | 3 |
| Fire Drills (Incl. Schools & Businesses) | 45 | Oil Burners | 67 |
| Alcohol/Life Safety | 22 | Propane | 40 |
| | | Tank Removal | 0 |
| | | Fireworks/First Light Sweep | 3 |

**Town of Billerica
FY22 Annual Report**

| | | | |
|-----------------------------------|----|--------------------------------------|----|
| Industrial Ovens and Furnaces | 28 | Building Radio Amplifier | 3 |
| Hot Work 'Fixed Location' | 56 | Carbon Monoxide Alarm Systems | 0 |
| Fire Alarm Systems | 77 | Certificate of Occupancy-Commercial | 36 |
| Sprinkler Systems-Rough and Final | 23 | Certificate of Occupancy-Residential | 42 |
| Suppression Systems | 6 | | |

INVESTIGATIONS

| | |
|-----------------------|--------------------|
| Fire Cause and Origin | 21 |
| Code Enforcement | 16 |
| Red Tags | 36 |
| Car Fire (FP-33) | 9 |
| Fees Collected | \$60,039.00 |

S.A.F.E (STUDENT AWARENESS of FIRE EDUCATION)

The following are the activities and accomplishments of the Student S.A.F.E. (Student Awareness of Fire Education) program for 2022.

Public School Activities – S.A.F.E. Coordinator Lt Larkin visited nearly every classroom from K-2nd Grades in the Billerica Public Schools to teach key fire safety behaviors from age appropriate lesson plans developed by the Massachusetts Public Fire & Safety Education Task Force. Topics included: understanding and practicing stop, drop & roll, matches and lighter safety, understanding smoke alarms, firefighter's as community helpers, home escape plans, 911, firefighter in gear and basic kitchen safety. Firefighters also participated in several field days to reinforce behaviors taught in the classroom. The activities involved having students' practice: Stop, Drop and Roll, crawling low below smoke and working as a team to stay safe.

The S.A.F.E. program continued its' CPR/AED program for all 6th grade students in town. In conjunction with the Billerica PD and town paramedics, Firefighters went into the middle schools and taught CPR/AED to the students during their health periods. The goal of the program is to certify almost 400 students a year through the American Heart Association.

Outside of the public-school system the S.A.F.E. program reached approximately 1,000 additional children through preschool visits, girls/boy scouts, station tours and the Billerica Recreation Dept. camps. S.A.F.E. also taught fire safety to about 500 children in the District 6 S.A.F.E. house during Yankee Doodle weekend.

Middlesex Sheriff Department Youth Public Safety Camp - In conjunction with the Police Department and the Town Paramedics we hosted one Community Day for the Billerica campers. The campers were given tours of the fire station, police station, Paramedic Unit and participated in other firefighting related activities.

Town of Billerica FY22 Annual Report

Fire Prevention Week- We hosted our annual Fire Department Open House during Fire Prevention Week. Attendance was up from the previous year. Firefighters distributed safety flyers, activity books and more. It's also an opportunity for firefighters to discuss fire prevention topics and answer questions from the public. It's an important part of our community risk-reduction mission.

S.A.F.E. program was in attendance at nearly 50 events ranging from fire safety instruction to students and Billerica community events which included some of the following:

- Billerica High Career Day
- Billerica Health and Wellness Fair
- Senior Cook-out w/ COA
- Public Fire & Life Safety Educators Conference
- Billerica Recreation Department summer camps

SENIOR S.A.F.E. (SENIOR AWARENESS of FIRE EDUCATION)

Coordinator Captain Bill Paskiewicz in conjunction with the Billerica Council on Aging slowly began to resume in home visits during FY22. In addition to checking and installing smoke detectors, Captain Paskiewicz spoke to seniors on several safety subjects. Also during visits, alarms were tested and checked for expiration dates and replaced if necessary. Homes were also checked to be sure that house numbers were properly visible for incident response. During emergency response, department personnel identify needs and communicate with the Council on Aging liaison to ensure that seniors are offered all available services, including free smoke detectors. This was possible with units donated by the American Red Cross and through donations from Lantheus Medical Imaging and O'Connor Hardware.

In the last 6 months of FY22 there were 21 homes visited, 30 smoke detectors, 22 carbon monoxide detectors and 10 combination detectors installed. House numbers were put up on 9 homes as well.

The Billerica Fire Department would like to thank all other Town Departments and Town Officials for their help and cooperation throughout the year.

Respectfully submitted,
Robert Cole, Fire Chief

Town of Billerica FY22 Annual Report

Library

In FY22, the library continued to adjust and adapt services and programs in response to the COVID-19 pandemic and in accordance with evolving state and local guidelines. By building on the lessons learned from FY21, library staff successfully responded to changing conditions throughout the year to ensure the Billerica Public Library remained a vital community resource for borrowing, technology, information, instruction, engagement, and activities. One key accomplishment was that the library returned to and maintained pre-COVID operating hours for all of FY22, including returning to being open Sundays from mid-September through mid-June.

The library started the fiscal year cautiously, with the summer reading challenge taking place online and most of the summer reading programs being held outdoors or virtually. In total, 722 readers participated in the online challenge, and attendance for the 86 summer programs that were offered was 4,675. Following the summer reading challenge, on August 16, 2021, a town-wide mask mandate was implemented, and changes were made to the library's furniture configurations to encourage social distancing. Another change that took place in August was that the collection of fines for overdue materials was permanently ended, though the library would continue to collect fees for lost materials.

Several staff changes took place at the library in the fall and winter.

- On September 30, 2021, Henry Barker was promoted to the position of Reference/Community Services and Adult Programming Librarian, replacing Lizzie Meier.
- On October 20, 2021, Georgine Carbone assumed the role of Circulation Assistant, which was the role Henry vacated.
- On October 25, 2021, Assistant Library Director Joe St. Germain was officially appointed Library Director by Town Manager John Curran. This was soon followed by the retirement of Library Director Jan Hagman on November 12, 2021. Jan proudly served the Billerica community for approximately 35 years as Children's Librarian, then as Supervisor of Youth Services, and finally as Library Director. To honor Jan's service and accomplishments, staff oversaw the creation of a permanent installation celebrating her career in her favorite part of the Children's Room.
- On October 27, 2021, Kevin Rudy, who served as the library's Building Maintenance Craftsmen for nearly ten years, transferred to the newly created Facilities Department operating out of Town Hall. The new department, managed by Facilities Director Bob Sallese, took on the responsibility of managing several town buildings, including the library.
- On November 17, 2021, Mia Graceffa was hired as a Substitute Reference Librarian and later became the permanent Reference/Marketing Librarian on May 3, 2022, following Laura Szaro Kopinski's resignation from the permanent role in March 2022.
- On January 3, 2022, Kathleen Kenny joined the library staff as Assistant Library Director.

Town of Billerica FY22 Annual Report

Beginning in December 2021, in consultation with appropriate town departments, and continuing into May, the library cautiously expanded services and programs. Over these few months:

- All library seating was returned and made available for use.
- In-person program capacity restrictions were incrementally increased.
- Meeting spaces were once again made available to the community for booking.
- On February 8, 2022, the town-wide mask mandate was lifted.
- Free AARP tax preparation appointments were once again held at the library and led by Mr. Patel starting in February and running through April.
- The town's new Community Services Coordinator, Bethany Slack, began holding weekly office hours at the library on Fridays from 1:30 pm - 3:30 pm in February 2022.
- Outreach activities in the community resumed, including the monthly pop-up library at the Billerica Council on Aging in January 2022.
- In-person storytimes resumed in March 2022.
- In May 2022, library staff resumed off-site programming at town assisted and affordable living facilities.

Coinciding with service and program expansion, the library worked to improve our collections and make them more accessible. Improvements included:

- New e-resources were added to increase the community's access to digital music, books, and research tools, including Freegal, Teen Book Cloud, Tumble Book Library, Ancestry Library, and Comics Plus.
- New signage was installed to better identify the library's print collections and to make browsing easier.
- New display furniture and tables were added to showcase the library's physical collections by providing spaces for carefully curated displays of both new and topical items.
- Our "Specialty Item" collection was rebranded as the "Library of Things" collection, which grew to include various board games, a record player, and even a pickleball set.
- Three new museum passes were added: Butterfly Place, Sports Museum, and Public Health Museum.
- Inspire boxes were launched to provide patrons with monthly curated selections of library items inspired by their interests and personally selected by library staff.

In total, the library building was open 3,212 hours, the library had 75,228 visits, and patrons took advantage of all the library had to offer:

- 233,818 physical items circulated
- 30,742 items were borrowed from other libraries
- 23,224 e-items circulated
- 34,144 databases uses were recorded

**Town of Billerica
FY22 Annual Report**

- 34,138 questions were answered
- 11,650 patrons participated in nearly 450 live library programs
- 7,592 computer sessions were held
- 115,315 visits to our website were recorded

On a personal note, I wish to thank the library's staff, the Billerica community, the Select Board, Town Manager John Curran, Assistant Town Manager Clancy Main, Director of Administrative Services Robert Maynard, the Library Board of Trustees, the Board of the Family Friends of the Billerica Public Library, and the Billerica Public Library Foundation Board for their help in making my first fiscal year as Library Director a positive one and for their continued support of the library and the great work that we do.

In January 2022, the library began work on a new five-year strategic plan, which was completed in FY23. During the planning process, library staff developed a new vision statement for the library that reads, "The Billerica Public Library will be a vital and welcoming community resource for borrowing, technology, information, instruction, engagement, and activities, where the community wants to gather, learn, work, and play." As we approach FY23 and beyond, the library is well-positioned and prepared to continue the work toward achieving this vision.

Respectfully submitted,

Joe St. Germain
Library Director

**Town of Billerica
FY22 Annual Report**

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Town of Billerica FY22 Annual Report

MIS/IT Department

The MIS/IT Department is tasked with helping employees with technical problems; troubleshooting, enhancing functionality, and growing & maintaining a cost-saving infrastructure for the Town. This work is perpetual and ever-evolving.

Continuing from FY '21, the MIS/IT department successfully completed several initiatives. The following is a list of some of the larger projects that accompanied the day-to-day operations:

- Successfully upgraded and migrated the town's email system and continued building a new storage and recovery system. Work continues!
- Began work on a massive internal phone system upgrade, beginning with a full review of current lines and services and then a switch to a new provider and updates to E911. Project will take more than a year to complete.
- Assisted in bringing the new Fire Station (Pinehurst) online.
- Completed work on major Town construction projects such as replacing the Operations building at Wastewater and constructing a new Ozone building at water treatment.
- Configured and deployed replacement PCs to all remaining non-Town Hall employees.
- Deployed new cellular tablets to several DPW divisions to streamline their workflow.
- Joined and executed the MA "Cybersecurity Awareness Program"; a state-funded grant program to shore up our cybersecurity knowledge.

Furthermore, there was an unusually high amount of employee turnover, general staff changes, and department changes; all of which took up a great deal of time. Fiscal Year '21 saw many major improvements in not only the MIS/IT Department, but in the Town as a whole. In addition to the aforementioned "major" projects, the MIS/IT Department continued to solve problems that were both new and old and performed a great deal of day-to-day operational tasks to improve the systems we use and the way we communicate not only amongst ourselves, but also to the public. In the coming year, we plan to modernize systems and processes in the COA, tax office, town clerk's office, and assist with a great many renovation projects around Town Hall. We look forward to continuing to expand our services and improve them so that the Town's employees have better, more modern systems which will allow them, in turn to better serve the residents of Billerica.

Respectfully,

Chris Bartlett
Director of Technology

**Town of Billerica
FY22 Annual Report**

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Town of Billerica FY22 Annual Report

Planning and Community Development Department

In Fiscal Year 2022, the Town established a new Department of Planning and Community Development. New Director, Erika Oliver Jerram, started in April 2022 and Senior Planner, Katherine Malgieri, started in June 2022. Principal Clerk Kerri Rufo from the Planning Department continued in her role as Principal (now Head) Clerk for the Planning and Community Development department.

The **Mission** of the department is to provide high quality technical planning expertise to the Town of Billerica, to undertake projects that improve the quality of life for residents, and to encourage appropriate investment to increase the tax base.

Starting in April 2022, the new planning staff has begun addressing issues in the following three key areas of activity: Permitting, Planning, and Economic Development.

To keep track of the different projects, the staff created a new department web page to track all PCD activity (see above).

PERMITTING/PLANNING BOARD

For the first half of FY22, the department was primarily focused on permitting, with consulting planner, Denise McClure, serving as part-time staff for the Planning Board.

Planning Board Members:

June 1, 2021-April 1, 2022:

Michael Riley
Marlies Henderson
Matt Battcock
Chris Tribou
Blake Robertson
Janet Morris
Patricia Flemming

April 2-June 30, 2022:

~~Michael Riley~~
Marlies Henderson
~~Matt Battcock~~
Chris Tribou
Blake Robertson
Janet Morris
Patricia Flemming
Ed Giroux
Michael Parker

Total meetings: 12

Town of Billerica FY22 Annual Report

Total Applications by type:

| | |
|--------------------------|-----------|
| Site Plan Special Permit | 9 |
| ANR | 5 |
| B-2 | 3 |
| Other Subdivision | 1 |
| Bond Releases | 3 |
| Wireless Telecomm | 1 |
| Zoning Articles | 5 |
| Townwide Plans | 1 |
| Total Decisions: | <u>28</u> |

Key Planning Board Projects in FY 2022 include:

- Adoption of Housing Production Plan
- Redevelopment of 581 Boston Rd (vacant gas station on State Road 3A)
- Amendment Site Plan for Billerica Mall redevelopment

Staff coordinates directly with other departments on permitting issues, including Building, Zoning, Conservation, Health, Engineering, Police, and Fire.

Staff also began a project to review and update the Planning Board's Subdivision Rules and Regulations.

PLANNING

There are a number of areas of interest for the department regarding short and long-term planning.

Zoning (including ZBRC + audit)

The Planning Director participated in the moderator appointed Zoning Bylaw Review Committee starting in April 2022. The committee met through the summer to prepare zoning amendments for Fall Town Meeting. In addition, the PCDD solicited bids for a consultant to undertake a comprehensive Zoning Audit.

Historic Preservation

The PCDD Staff is working with both the Historical Commission (HC) and Historic District Commission (HDC) on several items, including applying to the Mass Historical Commission for Survey and planning Grant funding. PCDD provides staff support to the HDC, hosting ten (10) public meetings. In addition to regular meetings staff began preparing informational brochure for property owners and draft grants for additional study of historic inventory of the town.

Open Space & Recreation

PCDD Staff began attending the Open Space and Recreation Plan Committee meetings, with the current goals of preparing 5-year plan review, updating GIS tools, and advancing the plans for trail networks through town.

Town of Billerica FY22 Annual Report

Transportation Planning

PCDD Staff advocates for multi-modal transportation options and the Town's Complete Streets Policy. During FY21/22, a previous Planning board Site Plan resulted in the installation of a new bus shelter along Billerica Ave, while a separate Site Plan along Billerica Ave recently included sidewalk installation.

Housing (HPP Implementation + MBTA Communities)

Northern Middlesex Council of Governments (NMCOG) drafted the Town's Housing Production Plan, which was approved by Department of Housing and Community Development (DHCD) and became effective October 4, 2021. The HPP assesses the community's needs, identifies housing goals, and establishes implantation requirements.

"MBTA Communities" law, passed in early 2021 has created draft guidelines and the Town has continued monitoring what compliance with the new law will require. In FY22, the Town received Technical Assistance from NMCOG to assist with compliance. Final guidelines were issued after end of FY21/22, and Staff continues to align compliance with the law with the specific goals and requirements of the Town's Housing Production Plan. Th

Master Planning

PCDD Staff works with the Planning Board to continually evaluate and Implement the Town's Master Plan (2018).

ECONOMIC DEVELOPMENT

www.billerica.ma.us/EconomicDevelopment

The PCDD began working with RKG Associates on an Economic Development Analysis (Economic Development Data Update-2022).

PCDD Staff has also taken an active role in several surrounding organizations to improve business networking and identify grant opportunities, including

- Greater Lowell Chamber of Commerce
- Northern Middlesex Council of Governments
- Middlesex 3

PCDD Staff identified an available Brownfield grant by US Environmental Protection Agency to be submitted and hopefully awarded in next fiscal year.

**Town of Billerica
FY22 Annual Report**

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Town of Billerica FY22 Annual Report

Police

The Billerica Police Department is pleased to submit this Annual Report for the fiscal year 2022. As the town has weathered its second year in the midst of a Pandemic, we have adjusted operations to accommodate and meet new challenges and demands. While still serving the Town of Billerica with traditional police services, to include responding to an ever-expanding array of calls for service, we have slowly ramped up previously impacted services that were placed on hold due to changing protocols related to communicable disease. Divisions such as Criminal Investigations, Traffic Department and our School Resource Officer program are back in full operation after a significant hiatus. We have also resumed the use of our co-response model of responding to select crisis calls involving Emotionally Disturbed Persons with a certified Crisis Clinician as well as in-person follow-up when co-response is not an option. Other ancillary services have also been resumed, including Firearms Licensing and Fingerprint Card/background support. In addition, we have resumed in-person training of our staff, expanding on the use of scenario-based training methods to build increased officer competence while complying with new policy and procedure requirements implemented in July 2021 following landmark Police Reform legislation.

As traffic safety has continued to be a priority of concern for residents, we have continued our participation in the Nationwide Click it or Ticket campaign as well as the You Drink You Drive You Lose program through support from the Governor's Highway Safety Bureau. In addition, we have continued to conduct directed enforcement of targeted areas where pedestrian safety has been a focused concern, including crosswalks and school zones.

We continue to partner and work with other government and private organizations for the improvement of our community. Our department continues to work with our Faith Community, Food Pantry, Health and Building Department, Sheriff's Office as well as our regional, state and federal partners such as NEMLEC, our Middlesex District Attorney, State Police and FBI. Some of these partnerships have included bringing community access to emergency housing/shelter, food, clothing, domestic violence support, vandalism clean up, and search and rescue support.

I would also like to thank the Town Manager and Board of Selectman for my recent appointment to Police Chief for the Town of Billerica. I have been with the department for close to twenty-five years and have worked closely with former Chief Daniel Rosa and other town department heads for many years. Like my predecessor, I look forward to expanding our community engagement with all who live and work within the Town. A major focus of my time as Chief will be to better display the exemplary duty and professionalism of our personnel here at Billerica PD through community partnerships. From our highly trained and committed sworn personnel, professional certified dispatchers, support and clerical staff, to our life saving Advanced Life Support Paramedics, the men and women of the Billerica Police Department are committed to serving the community with the highest degree of integrity and professionalism.

**Town of Billerica
FY22 Annual Report**

| Funds Collected | |
|----------------------|--------------|
| Administrative fees | \$169,020.40 |
| Handicap Fines | \$2,850 |
| Mass DOT | \$87,404.25 |
| Parking Fines | \$1,520 |
| Solicitor | \$1,175 |
| By-Law Violations | \$370 |
| Firearms Licensing | \$15,700 |
| Animal Control Fines | \$0 |
| Late Fees | \$145 |

Respectfully Submitted,

Roy W. Frost
Chief

Town of Billerica FY22 Annual Report

| Billerica - MA0090800 - NIBRS Agency Crime Overview - 2022 | | | | | | | |
|--|---------|----------|--|---------|--------------|----------|---|
| 2020 Population Estimate | | 43,473 | Offenses (*) | | Arrests (**) | | |
| | | | Reported | Cleared | Adult | Juvenile | |
| Offense Overview | | | Group A Offenses | | | | |
| | | | Crimes Against Persons | | | | |
| Offense Total | 744 | | Murder and Nonnegligent Manslaughter | 0 | 0 | 0 | 0 |
| Number Cleared | 266 | | Negligent Manslaughter | 0 | 0 | 0 | 0 |
| Percent Cleared | 35.75% | | Kidnapping/Abduction | 3 | 2 | 1 | 0 |
| Group A Crimes per 100,000 population | 1,711.4 | | Rape | 7 | 4 | 0 | 0 |
| | | | Sodomy | 0 | 0 | 0 | 0 |
| | | | Sexual Assault With An Object | 0 | 0 | 0 | 0 |
| | | | Fondling | 6 | 5 | 0 | 0 |
| | | | Incest | 0 | 0 | 0 | 0 |
| Arrest Overview | | | Statutory Rape | 1 | 1 | 0 | 0 |
| Total Arrests | 258 | | Aggravated Assault | 13 | 13 | 11 | 0 |
| Adult Arrests | 245 | | Simple Assault | 118 | 112 | 71 | 2 |
| Juvenile Arrests | 13 | | Intimidation | 36 | 30 | 6 | 0 |
| Unknown Age | 0 | | Human Trafficking, Commercial Sex Acts | 0 | 0 | 0 | 0 |
| | | | Human Trafficking, Involuntary Servitude | 0 | 0 | 0 | 0 |
| Arrests per 100,000 population | 593.5 | | Crimes Against Property | | | | |
| | | | Arson | 2 | 0 | 0 | 0 |
| Average number offenses/incident | 1.25 | | Bribery | 0 | 0 | 0 | 0 |
| | | | Burglary/Breaking & Entering | 26 | 9 | 4 | 1 |
| | | | Counterfeiting/Forgery | 19 | 2 | 2 | 0 |
| | | | Destruction/Damage/Vandalism of Property | 79 | 22 | 1 | 1 |
| | | | Embezzlement | 2 | 2 | 0 | 0 |
| | | | Extortion/Blackmail | 3 | 0 | 0 | 0 |
| | | | False Pretenses/Swindle/Confidence Game | 75 | 1 | 0 | 0 |
| | | | Credit Card/Automatic Teller Fraud | 17 | 0 | 0 | 0 |
| | | | Impersonation | 8 | 1 | 1 | 0 |
| | | | Welfare Fraud | 1 | 1 | 0 | 0 |
| | | | Wire Fraud | 57 | 0 | 0 | 0 |
| | | | Identity Theft | 48 | 1 | 0 | 0 |
| | | | Hacking/Computer Invasion | 5 | 0 | 0 | 0 |
| | | | Robbery | 3 | 3 | 4 | 0 |
| | | | Pocket-picking | 0 | 0 | 0 | 0 |
| | | | Purse-snatching | 0 | 0 | 0 | 0 |
| | | | Shoplifting | 9 | 5 | 3 | 0 |
| | | | Theft From Building | 35 | 7 | 3 | 0 |
| | | | Theft From Coin Operated Machine or Device | 0 | 0 | 0 | 0 |
| | | | Theft From Motor Vehicle | 25 | 3 | 0 | 0 |
| | | | Theft of Motor Vehicle Parts/Accessories | 37 | 0 | 1 | 0 |
| | | | All Other Larceny | 42 | 6 | 1 | 0 |
| | | | Motor Vehicle Theft | 18 | 1 | 0 | 0 |
| | | | Stolen Property Offenses | 1 | 1 | 2 | 0 |
| | | | Crimes Against Society | | | | |
| | | | Drug/Narcotic Violations | 25 | 22 | 13 | 0 |
| | | | Drug Equipment Violations | 10 | 9 | 0 | 0 |
| | | | Betting/Wagering | 0 | 0 | 0 | 0 |
| | | | Operating/Promoting/Assisting Gambling | 0 | 0 | 0 | 0 |
| | | | Gambling Equipment Violations | 0 | 0 | 0 | 0 |
| | | | Sports Tampering | 0 | 0 | 0 | 0 |
| | | | Pornography/Obscene Material | 1 | 0 | 0 | 0 |
| | | | Prostitution | 0 | 0 | 0 | 0 |
| | | | Assisting or Promoting Prostitution | 0 | 0 | 0 | 0 |
| | | | Purchasing Prostitution | 0 | 0 | 0 | 0 |
| | | | Weapon Law Violations | 6 | 2 | 0 | 0 |
| | | | Animal Cruelty | 6 | 1 | 0 | 0 |
| | | | Total Group A Offenses | 744 | 266 | 124 | 4 |
| Group B Arrests | | | | | | | |
| Offense | Adult | Juvenile | | | | | |
| Bad Checks | 0 | 0 | | | | | |
| Curfew/Loitering/Vagrancy Violations | 0 | 0 | | | | | |
| Disorderly Conduct | 0 | 1 | | | | | |
| Driving Under the Influence | 27 | 0 | | | | | |
| Drunkenness | 0 | 0 | | | | | |
| Family Offenses (Nonviolent) | 0 | 0 | | | | | |
| Liquor Law Violations | 0 | 0 | | | | | |
| Peeping Tom | 0 | 0 | | | | | |
| Trespass of Real Property | 5 | 6 | | | | | |
| All Other Offenses | 89 | 2 | | | | | |
| Total Group B | 121 | 9 | | | | | |

(*) Offenses are counted using the FBI Units of Count for Crime

(**) The 'Arrests' column shows arrests made for incidents during the selected period, regardless of arrest date. Arrest counts for the same period may change over time.

This report is valid as of January 05, 2023 and is subject to change

**Town of Billerica
FY22 Annual Report**

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Town of Billerica FY22 Annual Report

Recreation Commission

Billerica's Recreation Department continues to play a central role in helping define and impact the Town's quality of life. The primary directive of the Recreation Department is to offer low-cost recreational programs, services, trips and special events to the citizens of Billerica. Our recreational, educational and cultural programming reflects the interest and diversity of our community. In addition to programming and special events, we are committed to ensuring our parks and recreational facilities provide a safe and pleasant experience for visitors.

Fiscal Year 2022 continued to bring unique and unprecedented challenges as we continued navigating the hardships of the Covid-19 pandemic, and its very real impact on services provided. I am thrilled with the way our staff and department continued responding to the ever-changing guidelines and recommendations. While some of our programs may have looked and functioned a little differently, I am incredibly proud of the fact that the majority of our programs continued to be held, and continued to be popular amongst the residents. It is gratifying to know the impact our programs could provide as an outlet of escape for those in need of social, physical, and mental stimulus through this difficult time for so many.

Despite Covid-19 still being top of mind, we were able to continue growing our programs and saw a substantial return of revenues lost. Examples of these can be found in offering our brand new "Mini-Stars" pre-k summer program, expanding enrollment in our Superstars and Neighborhood Parks programs from Covid-restricted numbers, and offering a re-invented Halloween Bash special event. These, as well as some other additions, allowed us to continue taking steps back towards normalcy after such a tough year prior due to Covid.

In addition to continued program changes, we also saw key personnel changes as well. In September, we were able to welcome our new Assistant Director, Laurel Rossiter. Laurel, a Certified Therapeutic Recreation Specialist, joined the staff with significant experience working in inclusionary support, and offering programs for participants with special needs. Prior to joining Billerica Rec, Laurel had spent her last few years working for the Burlington Recreation Department, as well as Lawrence Academy. In February, the Department lost our Program Coordinator, Brian Leary, after his sudden resignation. We were fortunate to pick up the pieces quickly with the hiring of Kierstin Pane, into the Program Coordinator role. Kierstin joined Billerica after holding similar positions in both Peabody Recreation and Manchester By The Sea Recreation Departments. We are thrilled to have our staff at full strength, and look forward to what the new energy will bring to the residents of Billerica!

One significant obstacle we faced in FY22, as with all years, is a significant lack of adequate indoor recreation space. While we have a much improved relationship with the School Department, they also have their own needs that come before ours. Unfortunately the reliance of using school facilities, when they are made available to us, significantly hampers our ability to schedule programs at "primetime" hours for most residents due to unavailable space for us. We have been working closely with the newly formed Capital Facilities Committee, and they have designated Recreation as a Priority 1 need. We are grateful and hopeful through the work of this committee the Town will deliver a suitable home for the Recreation Department and its programs in the coming years.

Town of Billerica FY22 Annual Report

Speaking of facilities, the PHR Renovation Project took a massive step forward. Thanks to some mild winter weather, Quirk, the chosen contractor on this project, was able to break ground in March! It has been amazing watching the complex begin to transform already. Ultimately, the project will include: two full-size multi-purpose turf fields, two brand new softball fields, a multi-use building that includes: concession, restrooms, and a meeting, a courtyard/game zone, a picnic zone, and other improvements. This project is slated to be completed by Spring 2023. A big thanks goes out to all who have worked tirelessly on this project, or supported it, including the CPC Committee for voting in favor of funding this amazing project.

With Covid continuing to make things more challenging than usual, keeping parks open continued to require key partnerships. Keeping these open would not have been possible without the partnership and support of all of our in-town user groups. A specific thank you goes out to: Billerica Little League, Billerica Softball, Billerica Lacrosse, Billerica Soccer, and Billerica Pop Warner for all of your help and diligence in helping to enforce the necessary safety protocols and for your support. Additionally, our department continued to work in lockstep with Mike Haines and the Parks Department, as well as Bob Sallese and the Facilities Department. They have been very helpful partners in keeping our parks and facilities open and safe for use.

In addition to our devoted staff, our volunteers play a critical role in enabling the department to achieve its goals. They provide direct and indirect opportunities and support to participants in our programs and allowing us to continue growing our number of special events. The Recreation Department has received support from the business community allowing us to offer specialized programs and activities for the continuous enjoyment of our citizens, businesses and visitors. We are looking to continue to grow our public/private partnerships in order to maintain and improve the rich diversity of recreation services we can provide to our community. Additionally, the number of volunteer hours from our Recreation Commission, Middlesex County Community Work Program, various Eagle Scouts, and private citizens is invaluable and we cannot thank them enough!

While FY22 continued to present unique challenges related to Covid-19, I am beyond proud of our team for continuing forward with our mission of offering safe and suitable recreation programs to our residents. As always, we continue to be extremely grateful to the residents, partners, and town leaders who continue to support our department and allow us the opportunity to improve the quality of life for residents through our various services.

Respectfully submitted,



David Grubb
Director, Billerica Recreation Department

**Town of Billerica
FY22 Annual Report**

Town Clerk

In accordance with Massachusetts General Laws, the report of the Town Clerk's Department for the Fiscal Year ending June 30, 2022 is hereby submitted:

Vital statistics recorded in FY 2022 are as follows:

| | |
|-----------|-----|
| Births | 408 |
| Marriages | 116 |
| Deaths | 409 |

These records were placed on permanent file in the office and at the State Vital Records Office in Boston. Certified copies were issued upon request.

One election was held in Fiscal Year 2022. The Town Election on April 2, 2022. Passage of the "Help America Vote Act" made it easy and convenient for the voter to cast a ballot

Three Town Meetings were held in FY 2022. The Annual Fall Town Meeting was held on October 5, 2021 and lasted for one session. A Special Town Meeting was held on October 5, 2021 immediately following adjournment of the Annual Fall Town Meeting and lasted for one session. Both of these Town Meetings were held at the Billerica Memorial High School, 35 River Street, Billerica, MA.

The Annual Spring Town Meeting was held on Saturday, May 3, 2022 at the Maurice A. Buck Memorial Auditorium in Town Hall and lasted for three sessions.

The Town Clerk's Department continued to perform the duties mandated by State and Federal Law, the Town By-Laws and the Town Charter and those services the public has come to expect as a matter of right.

As the Public Records Officer for the Town, the Town Clerk is responsible for notifying the appropriate Department of the requests and then following up on the request. Fiscal Year 2022 saw a big increase in these requests.

In Fiscal Year 2022, a total of 2,406 dogs were licensed. State Law requires that all dogs three months of age and older must be licensed by January 1st. Any dog domiciled in the Town of Billerica, not licensed by March 10th, is subject to a \$10.00 late fee.

FEES COLLECTED:

| | |
|-----------------------------------|-----------|
| Certified Copies of Vital Records | 43,340.00 |
| Marriage Intentions | 3,740.00 |
| Business Certificates | 5,040.00 |
| Gasoline Fuel Storage Permits | 3,855.00 |
| Miscellaneous | 141.00 |
| One Day Beer & Wine Licenses | 200.00 |
| Sunday Entertainment Licenses | 520.00 |
| Raffle Permits | 60.00 |
| Street List Books | 180.00 |
| Burial Permits | 1,720.00 |
| Dog Licenses | 15,355.00 |
| Dog Late Fees | 3,470.00 |
| Computer Disks | 50.00 |

Town of Billerica
FY22 Annual Report

| | |
|-----------------|--------------|
| Parking Sticker | 10.00 |
| Pole Locations | <u>43.00</u> |
| | \$ 77,724.00 |

My sincere thanks to everyone who has assisted this department throughout the year. The list is long. Just know that your help and assistance has been appreciated and it has been a pleasure to work with you.

Fiscal Year 2022 has continued to be challenging with Covid still a big concern. My sincere thanks to my office personnel especially my Assistant Margaret Ryan and Principal Clerk Stephanie Odell for their assistance and support during this difficult time. Margaret Ryan, my Assistant for more than thirty years, retired in January, 2022. Her knowledge and expertise in all phases of the office work was a loss for the Town. In February, 2022, Stephanie Odell was appointed Assistant Town Clerk. Senior Clerks Michelle Ayers, Mary Penta, and Brienne O'Rourke were with us for short periods and then left for other positions. Bilkis Dugla joined our department in May. It has been a pleasure working with all of them. Their dedication to serving the residents of Billerica has made the office run smoothly.

Respectfully submitted,

Shirley E. Schult, Town Clerk

**Town of Billerica
FY22 Annual Report**

Annual Spring Town Meeting

**FINAL WARRANT
2022 ANNUAL SPRING TOWN MEETING**

Middlesex, ss.

To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, May 3, 2022 at 7:00 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

Article 1 - To Set Compensation of Elected Official (Town Clerk)

To see if the Town will vote to fix the compensation of the following elected official of the Town effective July 1, 2022; or act in relation thereto.

Town Clerk - \$122,753.65 a Year

Submitted by the Finance Committee

Article 2 - To Set Compensation of Elected Officials (Select Board)

To see if the Town will vote to fix the compensation of the following elected officials of the Town effective July 1, 2022; or act in relation thereto.

Select Board, Chairman \$2,000 a Year

Select Board, Member \$1,800 a Year

Submitted by the Select Board and Town Manager

Article 3 - To Hear Reports of Town Departments, Committees & Officers

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Article 4 - This Article has been Withdrawn

Article 5 - To Fund Collective Bargaining Agreement - IAEP Police EMT's and Paramedics

**Town of Billerica
FY22 Annual Report**

To see if the Town will vote to raise and appropriate a certain sum to fund the first-year cost items of the successor Collective Bargaining Agreement between the Town and the IAEP Police EMT's and Paramedics which has a term of July 1, 2022 through June 30, 2025; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 6 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 7 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 8 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 9 - FISCAL YEAR 2023 TOWN AND SCHOOL BUDGET

To see if the Town will vote to adopt, pursuant to Article 5 of the Billerica Home Rule Charter, the proposed following line-item budget for Fiscal Year beginning July 1, 2022 and ending June 30, 2023. It is anticipated that \$120,203 will be transferred from the Hallenborg Rink Fund to fund a portion of the Debt Service Budget.

This Budget was produced under the direction of the Select Board and represents a complete financial plan of all Town funds and activities that are subject to appropriation, including the budget as requested by the School Committee (Department Account # 300-5100-#300-5800) and provisions for a reserve fund (Account #13170-7063) administered by the Finance Committee.

The line-item budget is arranged to show the actual expenditures for the current year and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the General Public for inspection in the Town Manager's Office, the Public Library, Town Clerk's Office and the Town of Billerica's website. The following budget, when considered by the Town Meeting, shall first be subject to amendment, if any, as may be proposed by the Finance Committee; or act in relation thereto.

Submitted by the Select Board, Town Manager and Finance Committee

Town of Billerica FY22 Annual Report

| Town of Billerica Budget Detail | | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|---------------------------------|-------------------------------|----------|----------|----------|----------|----------|----------|----------|
| FY2023 Page 1 | | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 122 - Select Board | | | | | | | | |
| 5110 | Personnel | 76,224 | 68,688 | 59,413 | 67,825 | 67,658 | 67,658 | 67,658 |
| 5190 | Contractual Obligations | 3,742 | 3,693 | 500 | 500 | 500 | 500 | 500 |
| 5400 | Supplies & Expenses | 4,545 | 5,563 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 |
| 5200 | Contract Services/Leases | 1,460 | 2,595 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 7044 | Assessments and Dues | 26,202 | 25,630 | 25,943 | 28,942 | 28,942 | 28,942 | 28,942 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 112,173 | 106,169 | 91,856 | 103,267 | 103,101 | 103,101 | 103,101 |
| 123 - Town Manager | | | | | | | | |
| 5110 | Personnel | 562,733 | 614,394 | 654,203 | 489,153 | 635,138 | 635,138 | 635,138 |
| 5120 | Permanent Part Time | 55,047 | 94,809 | 70,514 | 62,312 | 66,767 | 66,767 | 66,767 |
| 5130 | Overtime | - | 6,520 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 5190 | Contractual Obligations | \$5,143 | \$13,260 | 16,470 | \$16,470 | \$14,393 | \$14,393 | \$14,393 |
| 5400 | Supplies & Expenses | 20,521 | 22,212 | 29,400 | 28,400 | 48,400 | 48,400 | 48,400 |
| 5200 | Contract Services/Leases | 20,033 | 6,501 | 14,804 | 25,000 | 25,000 | 25,000 | 25,000 |
| 7037 | Comm. Plan./Proj./Tech. Asst. | - | 4,953 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 7050 | Pensions | - | - | - | - | - | - | - |
| 7051 | Emp. Medical Exams | 118,391 | 63,176 | 80,357 | 85,000 | 85,000 | 85,000 | 85,000 |
| 7053 | Prof. Training/Development | 14,685 | 7,759 | 10,500 | 25,000 | 15,000 | 15,000 | 15,000 |
| 7061 | Pr. Town Rep./TM Handouts | 2,125 | 10,000 | 9,100 | 15,000 | 12,000 | 12,000 | 12,000 |
| 7064 | Contract Retro | - | - | - | - | - | - | - |
| 7094 | Assessment Center | 8,794 | - | - | 25,000 | - | - | - |
| 7095 | Substance Abuse Program | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 827,472 | 863,584 | 925,348 | 811,334 | 941,698 | 941,698 | 941,698 |
| 125 - Systems Admin. | | | | | | | | |
| 5110 | Personnel | 103,945 | 111,973 | 114,100 | 116,507 | 118,954 | 118,954 | 118,954 |
| 5190 | Contractual Obligations | 783 | 783 | 783 | 1,827 | 1,827 | 1,827 | 1,827 |
| 5400 | Supplies & Expenses | 10,000 | 66,032 | 10,000 | 10,000 | 20,000 | 20,000 | 20,000 |
| 5200 | Contract Services/Leases | 390,761 | 458,554 | 477,941 | 482,300 | 500,800 | 500,800 | 500,800 |
| 5800 | Capital Outlay | | | | | | | |
| | TOTAL | 505,489 | 637,342 | 602,824 | 610,634 | 641,581 | 641,581 | 641,581 |
| 129 - Cable Advisory Committee | | | | | | | | |
| 5120 | Permanent Part Time | - | - | - | - | - | - | - |
| 5400 | Supplies & Expenses | - | 1,448 | - | - | - | - | - |
| | TOTAL | - | 1,448 | - | - | - | - | - |
| 131 - Finance Committee | | | | | | | | |
| 5120 | Permanent Part Time | 1,000 | 551 | 542 | 2,000 | 2,000 | 2,000 | 2,000 |
| 5400 | Supplies & Expenses | - | - | - | - | - | - | - |
| 5200 | Contract Services/Leases | 870 | 865 | 470 | 1,600 | 1,600 | 1,600 | 1,600 |
| 7063 | Reserve Fund | - | - | - | 84,520 | 84,520 | 84,520 | 84,520 |
| | TOTAL | 1,870 | 1,416 | 1,012 | 88,120 | 88,120 | 88,120 | 88,120 |
| 135 - Town Accountant | | | | | | | | |
| 5110 | Personnel | 230,892 | 238,516 | 243,262 | 255,997 | 277,338 | 277,338 | 277,338 |
| 5190 | Contractual Obligations | 9,264 | 11,710 | 12,493 | 12,493 | 12,493 | 12,493 | 12,493 |
| 5400 | Supplies & Expenses | 1,489 | 1,496 | 1,466 | 1,500 | 1,500 | 1,500 | 1,500 |
| 5200 | Contract Services/Leases | 463 | 476 | 349 | 500 | 500 | 500 | 500 |
| 7062 | Town Audit | 60,000 | 60,000 | 60,000 | 64,000 | 64,000 | 64,000 | 64,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 302,108 | 312,198 | 317,570 | 334,490 | 355,831 | 355,831 | 355,831 |

Town of Billerica FY22 Annual Report

| Town of Billerica Budget Detail | | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|---------------------------------|--------------------------|----------|----------|----------|----------|----------|----------|---------|
| FY2023 Page 2 | | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 141 - Assessor | | | | | | | | |
| 5110 | Personnel | 452,386 | 475,009 | 493,346 | 512,301 | 495,886 | 495,886 | 495,886 |
| 5120 | Permanent Part Time | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 5190 | Contractual Obligations | 12,330 | 16,140 | 17,253 | 17,253 | 13,860 | 13,860 | 13,860 |
| 5400 | Supplies & Expenses | 3,175 | 2,253 | 2,021 | 3,250 | 3,250 | 3,250 | 3,250 |
| 5200 | Contract Services/Leases | 29,715 | 32,075 | 39,500 | 38,300 | 38,300 | 38,300 | 38,300 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 500,606 | 528,477 | 555,120 | 574,104 | 554,296 | 554,296 | 554,296 |
| 145 - Treasurer/Collector | | | | | | | | |
| 5110 | Personnel | 489,365 | 510,283 | 534,007 | 551,061 | 557,108 | 557,108 | 557,108 |
| 5120 | Permanent Part Time | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 | 20,409 |
| 5130 | Overtime | - | - | - | - | - | - | - |
| 5190 | Contractual Obligations | 15,411 | 15,911 | 15,844 | 19,894 | 20,694 | 20,694 | 20,694 |
| 5400 | Supplies & Expenses | 44,419 | 54,151 | 56,900 | 66,708 | 66,708 | 66,708 | 66,708 |
| 5200 | Contract Services/Leases | 82,225 | 92,553 | 64,665 | 92,554 | 72,554 | 72,554 | 72,554 |
| 5235 | Tax Revenue Collection | 50,000 | 22,306 | 18,949 | 50,000 | 50,000 | 50,000 | 50,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 701,829 | 715,613 | 710,774 | 800,626 | 787,473 | 787,473 | 787,473 |
| 161 - Town Clerk | | | | | | | | |
| 5110 | Personnel | 261,671 | 274,580 | 272,860 | 285,387 | 279,846 | 279,846 | 279,846 |
| 5190 | Contractual Obligations | 11,000 | 11,916 | 12,000 | 12,000 | 7,700 | 7,700 | 7,700 |
| 5400 | Supplies & Expenses | 650 | 1,304 | 1,391 | 2,025 | 2,025 | 2,025 | 2,025 |
| 5200 | Contract Services/Leases | 1,328 | 1,251 | 437 | 1,325 | 1,725 | 1,725 | 1,725 |
| 5800 | Capital Outlay | - | - | 761 | - | - | - | - |
| | TOTAL | 274,649 | 289,051 | 287,449 | 300,737 | 291,296 | 291,296 | 291,296 |
| 162 - Election Department | | | | | | | | |
| 5120 | Permanent Part Time | 53,248 | 34,366 | 63,186 | 22,367 | 75,396 | 75,396 | 75,396 |
| 5400 | Supplies & Expenses | 2,295 | 1,543 | 4,070 | 1,580 | 2,760 | 2,760 | 2,760 |
| 5200 | Contract Services/Leases | 49,277 | 40,129 | 54,173 | 34,821 | 81,854 | 81,854 | 81,854 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 104,820 | 76,038 | 121,429 | 58,768 | 160,010 | 160,010 | 160,010 |
| 163 - Board of Registrars | | | | | | | | |
| 5110 | Personnel | 40,740 | 43,950 | 46,330 | 49,215 | 52,145 | 52,145 | 52,145 |
| 5120 | Permanent Part Time | 3,204 | 3,205 | 3,205 | 3,441 | 3,441 | 3,441 | 3,441 |
| 5130 | Overtime | - | - | 1,606 | 2,000 | 2,000 | 2,000 | 2,000 |
| 5190 | Contractual Obligations | 583 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 5400 | Supplies & Expenses | 4,741 | 6,330 | 4,945 | 10,000 | 10,070 | 10,070 | 10,070 |
| 5200 | Contract Services/Leases | 2,618 | 1,100 | 3,300 | 3,275 | 3,300 | 3,300 | 3,300 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 51,886 | 55,585 | 60,386 | 68,931 | 71,957 | 71,957 | 71,957 |
| 171 - Conservation Commission | | | | | | | | |
| 5110 | Personnel | 177,008 | 192,377 | 194,142 | 208,633 | 219,327 | 219,327 | 219,327 |
| 5120 | Permanent Part Time | - | - | - | - | - | - | - |
| 5130 | Overtime | 1,567 | 2,644 | 2,892 | 3,136 | 3,260 | 3,260 | 3,260 |
| 5190 | Contractual Obligations | 4,574 | 10,941 | 13,959 | 15,316 | 17,616 | 17,616 | 17,616 |
| 5400 | Supplies & Expenses | 985 | 3,229 | 3,359 | 4,000 | 4,000 | 4,000 | 4,000 |
| 5200 | Contract Services/Leases | 923 | 2,653 | 1,190 | 2,900 | 2,900 | 2,900 | 2,900 |
| 7092 | Beaver Dam Control | 14,513 | 16,910 | 14,195 | 15,000 | 15,000 | 15,000 | 15,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 199,570 | 228,754 | 229,737 | 248,985 | 262,103 | 262,103 | 262,103 |

Town of Billerica FY22 Annual Report

| Town of Billerica Budget Detail FY2023 Page 3 | | EXPENDED FY2019 | EXPENDED FY2020 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 |
|--|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| 175 - Planning Board | | | | | | | | |
| 5110 | Personnel | 117,452 | 138,645 | 67,163 | 250,844 | 260,980 | 260,980 | 260,980 |
| 5120 | Permanent Part Time | - | - | - | - | - | - | - |
| 5130 | Overtime | - | 126 | 3,315 | 3,315 | 3,315 | 3,315 | 3,315 |
| 5190 | Contractual Obligations | - | - | - | - | - | - | - |
| 5400 | Supplies & Expenses | 1,003 | 1,500 | 732 | 1,500 | 1,500 | 1,500 | 1,500 |
| 5200 | Contract Services/Leases | 688 | 1,500 | 31,500 | 71,500 | 71,500 | 71,500 | 71,500 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 119,143 | 141,771 | 102,710 | 327,159 | 337,295 | 337,295 | 337,295 |
| 176 - Board of Appeals | | | | | | | | |
| 5110 | Personnel | 54,651 | - | - | - | - | - | - |
| 5120 | Permanent Part Time | - | - | - | - | - | - | - |
| 5130 | Overtime | 2,007 | - | - | - | - | - | - |
| 5190 | Contractual Obligations | 4,834 | - | - | - | - | - | - |
| 5400 | Supplies & Expenses | 1,429 | - | - | - | - | - | - |
| 5200 | Contract Services/Leases | 78 | - | - | - | - | - | - |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 62,999 | - | - | - | - | - | - |
| 192 - Town Hall/Buildings | | | | | | | | |
| 5110 | Personnel | - | - | - | 186,201 | 277,965 | 277,965 | 277,965 |
| 5190 | Contractual Obligations | - | - | - | 7,702 | 9,529 | 9,529 | 9,529 |
| 5200 | Contract Services/Leases | - | 23,484 | - | 40,000 | 42,500 | 42,500 | 42,500 |
| 5400 | Postage | 141,706 | 120,000 | 140,465 | 145,000 | 145,000 | 145,000 | 145,000 |
| 5400 | Custodial Supplies | 3,801 | 2,000 | 11,619 | 8,000 | 12,000 | 12,000 | 12,000 |
| 5400 | Supplies & Expenses | 24,702 | 21,856 | 29,785 | 25,000 | 35,000 | 35,000 | 35,000 |
| 7059 | Cleaning Services | - | - | - | - | - | - | - |
| 5256 | Utilities | 159,500 | 159,500 | 40,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 7058 | Building Maintenance | 155,366 | 165,199 | 160,770 | 155,100 | 184,500 | 184,500 | 184,500 |
| 7055 | Telephone | 91,512 | 91,424 | 80,313 | 90,000 | 90,000 | 90,000 | 90,000 |
| 7065 | Abandoned Buildings | 176 | 4,305 | 15,674 | - | - | - | - |
| 706x | Masonic Building | - | - | - | 50,000 | 50,000 | 50,000 | 50,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 576,763 | 587,768 | 478,626 | 757,003 | 896,494 | 896,494 | 896,494 |
| 691 - Historical Commission | | | | | | | | |
| 5400 | Supplies & Expenses | 50 | 50 | 10 | 50 | 50 | 50 | 50 |
| 5200 | Contract Services/Leases | 250 | 250 | 248 | 250 | 250 | 250 | 250 |
| TOTAL | | 300 | 300 | 258 | 300 | 300 | 300 | 300 |
| 910 - Town Systemwide | | | | | | | | |
| 7080 | Town Retirements | 175,000 | 125,000 | 176,244 | 250,000 | 250,000 | 250,000 | 250,000 |
| xxxx | Town Settlements | - | - | - | - | - | - | - |
| 7088 | Town Electric | | | 1,573,256 | 1,976,640 | 1,976,640 | 1,976,640 | 1,976,640 |
| 7095 | Streetlights | 227,500 | 227,500 | 165,000 | 165,000 | 165,000 | 165,000 | 165,000 |
| 7096 | Legal | 310,308 | 237,207 | 208,053 | 245,000 | 245,000 | 245,000 | 245,000 |
| 7098 | Town Fuel | 306,719 | 261,557 | 350,096 | 415,000 | 415,000 | 415,000 | 415,000 |
| TOTAL | | 1,019,527 | 851,264 | 2,472,649 | 3,051,640 | 3,051,640 | 3,051,640 | 3,051,640 |
| TOTAL GENERAL GOVERNMENT | | 5,361,204 | 5,396,778 | 6,957,748 | 8,136,098 | 8,543,195 | 8,543,195 | 8,543,195 |
| | | | | | | | | |
| | | | | | | | | |

Town of Billerica FY22 Annual Report

| Town of Billerica Budget Detail FY2023 Page 4 | | EXPENDED FY2019 | EXPENDED FY2020 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 |
|--|--------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| 210 - Police Department | | | | | | | | |
| 5110 | Personnel | 5,692,192 | 5,352,945 | 5,739,676 | 5,973,428 | 6,043,241 | 6,043,241 | 6,043,241 |
| 5120 | Permanent Part Time | 1,355 | 137 | 1,067 | 5,000 | 5,000 | 5,000 | 5,000 |
| 5130 | Overtime | 662,019 | 720,000 | 745,000 | 780,000 | 780,000 | 780,000 | 780,000 |
| 5190 | Contractual Obligations | 1,543,841 | 1,608,486 | 1,650,014 | 1,695,916 | 1,629,372 | 1,629,372 | 1,629,372 |
| 5400 | Supplies & Expenses | 277,375 | 315,608 | 262,924 | 298,350 | 338,777 | 338,777 | 338,777 |
| 5256 | Utilities | - | - | - | - | - | - | - |
| 5200 | Contract Services/Leases | 170,179 | 157,273 | 132,835 | 206,700 | 214,950 | 214,950 | 214,950 |
| 5800 | Capital Outlay | 176,300 | 185,600 | 212,800 | 212,800 | 241,952 | 241,952 | 241,952 |
| TOTAL | | 8,523,261 | 8,340,049 | 8,744,316 | 9,172,194 | 9,253,292 | 9,253,292 | 9,253,292 |
| 220 - Fire Department | | | | | | | | |
| 5110 | Personnel | 6,258,373 | 6,212,452 | 6,545,426 | 6,549,300 | 6,667,681 | 6,667,681 | 6,667,681 |
| 5120 | Permanent Part Time | 43,165 | 44,857 | 49,320 | 52,001 | 67,276 | 67,276 | 67,276 |
| 5130 | Overtime | 643,889 | 740,000 | 778,217 | 794,559 | 811,250 | 811,250 | 811,250 |
| 5190 | Contractual Obligations | 1,034,811 | 1,105,654 | 1,137,661 | 1,194,420 | 1,192,397 | 1,192,397 | 1,192,397 |
| 5400 | Supplies & Expenses | 316,045 | 304,406 | 296,860 | 319,110 | 325,760 | 325,760 | 325,760 |
| 5200 | Contract Services/Leases | 179,424 | 152,248 | 161,031 | 196,031 | 199,610 | 199,610 | 199,610 |
| 5256 | Utilities | 79,476 | 84,500 | 34,057 | 64,000 | 70,000 | 70,000 | 70,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 8,555,183 | 8,644,117 | 9,002,572 | 9,169,421 | 9,333,974 | 9,333,974 | 9,333,974 |
| 231 - Ambulance | | | | | | | | |
| 5110 | Personnel | 1,018,559 | 996,418 | 1,148,979 | 1,194,695 | 1,190,829 | 1,190,829 | 1,190,829 |
| 5120 | Permanent Part Time | 15,000 | 8,214 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 5130 | Overtime | 207,000 | 222,000 | 237,000 | 237,000 | 237,000 | 237,000 | 237,000 |
| 5190 | Contractual Obligations | 191,045 | 168,143 | 183,933 | 199,482 | 186,564 | 186,564 | 186,564 |
| 5400 | Supplies & Expenses | 106,555 | 107,626 | 106,695 | 118,200 | 124,610 | 124,610 | 124,610 |
| 5200 | Contract Services/Leases | 111,487 | 111,185 | 116,800 | 113,800 | 119,950 | 119,950 | 119,950 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 1,649,646 | 1,613,586 | 1,808,407 | 1,878,178 | 1,873,952 | 1,873,952 | 1,873,952 |
| 241 - Building Department | | | | | | | | |
| 5110 | Personnel | 537,585 | 562,012 | 607,987 | 655,259 | 694,548 | 694,548 | 694,548 |
| 5120 | Permanent Part Time | - | - | - | - | - | - | - |
| 5130 | Overtime | 10,000 | 10,000 | 10,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 5190 | Contractual Obligations | 45,440 | 46,382 | 16,140 | 44,490 | 45,440 | 45,440 | 45,440 |
| 5400 | Supplies & Expenses | 3,705 | 5,704 | 7,735 | 10,200 | 11,500 | 11,500 | 11,500 |
| 5200 | Contract Services/Leases | 4,601 | 3,287 | 2,370 | 14,375 | 4,375 | 4,375 | 4,375 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 601,331 | 627,385 | 644,232 | 739,324 | 770,863 | 770,863 | 770,863 |
| 244 - Sealer Weights and Measures | | | | | | | | |
| 5120 | Permanent Part Time | | | | | | | |
| 5400 | Supplies & Expenses | | | | | | | |
| 5200 | Contract Services/Leases | 12,500 | 11,000 | 12,500 | 12,500 | 13,500 | 13,500 | 13,500 |
| TOTAL | | 12,500 | 11,000 | 12,500 | 12,500 | 13,500 | 13,500 | 13,500 |
| 291 - Emergency Management | | | | | | | | |
| 5110 | Personnel | 12,581 | 12,933 | 13,231 | 13,509 | 52,000 | 52,000 | 52,000 |
| 5400 | Supplies & Expenses | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 5190 | Contractual Obligations | 4,327 | 5,400 | 5,400 | 5,400 | 5,400 | 5,400 | 5,400 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 24,908 | 26,333 | 26,631 | 26,909 | 65,400 | 65,400 | 65,400 |

Town of Billerica FY22 Annual Report

| Town of Billerica Budget Detail | | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|-----------------------------------|--------------------------|------------|------------|------------|------------|------------|------------|------------|
| FY2023 Page 5 | | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 292 - Animal Control | | | | | | | | |
| 5110 | Personnel | 59,617 | 63,844 | 63,626 | 66,457 | 67,852 | 67,852 | 67,852 |
| 5120 | Permanent Part Time | 21,522 | 22,393 | 27,753 | 31,481 | 32,380 | 32,380 | 32,380 |
| 5130 | Overtime | 7,940 | 10,228 | 5,980 | 14,000 | 14,000 | 14,000 | 14,000 |
| 5190 | Contractual Obligations | 500 | 1,650 | 2,150 | 2,550 | 5,025 | 5,025 | 5,025 |
| 5400 | Supplies & Expenses | 5,142 | 5,232 | 4,853 | 6,500 | 6,500 | 6,500 | 6,500 |
| 5200 | Contract Services/Leases | 4,534 | 5,123 | 5,676 | 6,500 | 6,500 | 6,500 | 6,500 |
| 5256 | Utilities | 5,478 | 7,000 | 4,744 | 5,500 | 5,500 | 5,500 | 5,500 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 104,733 | 115,470 | 114,782 | 132,987 | 137,758 | 137,758 | 137,758 |
| 510 - Board of Health | | | | | | | | |
| 5110 | Personnel | 265,561 | 292,620 | 282,061 | 307,506 | 325,622 | 325,622 | 325,622 |
| 5120 | Permanent Part Time | 37,791 | 39,110 | 40,189 | 82,634 | 82,612 | 82,612 | 82,612 |
| 5130 | Overtime | 3,500 | 3,353 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 |
| 5190 | Contractual Obligations | 35,566 | 33,916 | 24,273 | 30,616 | 31,883 | 31,883 | 31,883 |
| 5400 | Supplies & Expenses | 2,415 | 1,426 | 2,699 | 2,345 | 2,345 | 2,345 | 2,345 |
| 5200 | Contract Services/Leases | 8,826 | 8,990 | 13,478 | 22,464 | 28,532 | 28,532 | 28,532 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 353,659 | 379,415 | 367,200 | 450,065 | 475,493 | 475,493 | 475,493 |
| TOTAL PUBLIC SAFETY | | 19,825,221 | 19,757,355 | 20,720,640 | 21,581,578 | 21,924,232 | 21,924,232 | 21,924,232 |
| 410 - Engineering | | | | | | | | |
| 5110 | Personnel | 557,457 | 595,423 | 616,072 | 736,390 | 850,266 | 850,266 | 850,266 |
| 5130 | Overtime | 18,714 | 15,197 | - | - | - | - | - |
| 5190 | Contractual Obligations | 13,274 | 12,971 | 14,825 | 18,550 | 19,060 | 19,060 | 19,060 |
| 5400 | Supplies & Expenses | 7,984 | 7,972 | 7,184 | 8,000 | 8,000 | 8,000 | 8,000 |
| 5200 | Contract Services/Leases | 73,712 | 96,413 | 118,015 | 227,066 | 227,066 | 227,066 | 227,066 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 671,141 | 727,976 | 756,096 | 990,006 | 1,104,392 | 1,104,392 | 1,104,392 |
| 421 - Public Works Administration | | | | - | - | | | |
| 5110 | Personnel | 639,642 | 673,255 | 675,517 | 700,420 | 732,239 | 732,239 | 732,239 |
| 5120 | Permanent Part Time | 184,106 | 149,330 | 49,602 | 262,080 | 262,080 | 262,080 | 262,080 |
| 5130 | Overtime | - | - | - | - | - | - | - |
| 5190 | Contractual Obligations | 30,928 | 31,354 | - | 36,437 | 33,827 | 33,827 | 33,827 |
| 5400 | Supplies & Expenses | 5,557 | 2,266 | 595 | 3,000 | 3,000 | 3,000 | 3,000 |
| 5200 | Contract Services/Leases | 8,737 | 12,792 | - | 17,325 | 21,825 | 21,825 | 21,825 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 868,970 | 868,997 | 725,714 | 1,019,262 | 1,052,971 | 1,052,971 | 1,052,971 |
| 422 - Highway Department | | | | | | | | |
| 5110 | Personnel | 873,508 | 987,371 | 975,509 | 1,104,388 | 1,105,823 | 1,105,823 | 1,105,823 |
| 5130 | Overtime Regular | 48,688 | 54,973 | 52,059 | 76,681 | 76,681 | 76,681 | 76,681 |
| 5150 | Temporary/Seasonal | - | - | - | - | - | - | - |
| 5190 | Contractual Obligations | 26,018 | 26,431 | 18,336 | 30,350 | 30,350 | 30,350 | 30,350 |
| 5400 | Supplies & Expenses | 399,282 | 364,856 | 414,104 | 453,100 | 463,100 | 463,100 | 463,100 |
| 5200 | Contract Services/Leases | 304,944 | 219,861 | 267,774 | 322,293 | 322,293 | 322,293 | 322,293 |
| 5256 | Utilities | 24,517 | 29,250 | 9,493 | 13,100 | 13,100 | 13,100 | 13,100 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| TOTAL | | 1,676,957 | 1,682,742 | 1,737,275 | 1,999,912 | 2,011,347 | 2,011,347 | 2,011,347 |

Town of Billerica FY22 Annual Report

| | | | | | | | |
|--|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| Town of Billerica Budget Detail FY2023 Page 6 | EXPENDED FY2019 | EXPENDED FY2020 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 |
| 423 - Snow and Ice | | | | | | | |
| 5131 Snow Overtime | 170,534 | 133,794 | 168,980 | 70,000 | 70,000 | 70,000 | 70,000 |
| 5278 Snow and Sand Expenses | 782,558 | 623,338 | - | 350,000 | 350,000 | 350,000 | 350,000 |
| TOTAL | 953,092 | 757,132 | 168,980 | 420,000 | 420,000 | 420,000 | 420,000 |
| 433 - Solid Waste | | | | | | | |
| 5285 Solid Waste | 2,920,436 | 3,050,281 | 3,223,432 | 3,472,055 | 3,679,720 | 3,679,720 | 3,679,720 |
| | 2,920,436 | 3,050,281 | 3,223,432 | 3,472,055 | 3,679,720 | 3,679,720 | 3,679,720 |
| 650 - Parks/Trees | | | | | | | |
| 5110 Personnel | 474,339 | 441,986 | 481,856 | 515,947 | 528,804 | 528,804 | 528,804 |
| 5120 Permanent Part Time | - | - | - | - | - | - | - |
| 5130 Overtime | 93,047 | 94,095 | 99,768 | 99,850 | 99,850 | 99,850 | 99,850 |
| 5190 Contractual Obligations | 12,114 | 15,626 | 15,253 | 17,124 | 17,124 | 17,124 | 17,124 |
| 5400 Supplies & Expenses | 93,843 | 67,773 | 65,377 | 85,925 | 85,925 | 85,925 | 85,925 |
| 7093 Mosquito Control | 11,814 | 14,898 | 14,873 | 15,000 | 15,000 | 15,000 | 15,000 |
| 5200 Contract Services/Leases | 67,686 | 125,424 | 129,368 | 140,830 | 135,830 | 135,830 | 135,830 |
| 5256 Utilities | 3,000 | 7,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 5800 Capital Outlay | 85,796 | 117,166 | 115,193 | 88,800 | 97,000 | 97,000 | 97,000 |
| TOTAL | 841,639 | 884,468 | 924,188 | 965,976 | 982,033 | 982,033 | 982,033 |
| 491 - Cemetery | | | | | | | |
| 5110 Personnel | 248,433 | 275,890 | 290,136 | 296,781 | 275,357 | 275,357 | 275,357 |
| 5120 Permanent Part Time | - | - | - | - | - | - | - |
| 5130 Overtime | 30,002 | 42,086 | 31,008 | 58,200 | 58,200 | 58,200 | 58,200 |
| 5190 Contractual Obligations | 10,296 | 8,477 | 8,455 | 10,296 | 49,752 | 49,752 | 49,752 |
| 5400 Supplies & Expenses | 17,570 | 33,983 | 13,022 | 43,000 | 43,000 | 43,000 | 43,000 |
| 7093 Mosquito Control | - | - | - | - | - | - | - |
| 5200 Contract Services/Leases | 8,691 | 5,922 | 7,915 | 20,450 | 20,450 | 20,450 | 20,450 |
| 5256 Utilities | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 | 2,250 |
| 5800 Capital Outlay | - | - | - | - | - | - | - |
| 5800 Perpetual Care | - | - | - | - | - | - | - |
| TOTAL | 317,242 | 368,608 | 352,786 | 430,977 | 449,009 | 449,009 | 449,009 |
| TOTAL PUBLIC WORKS | 8,249,477 | 8,340,204 | 7,888,471 | 9,298,188 | 9,699,473 | 9,699,473 | 9,699,473 |

Town of Billerica FY22 Annual Report

| Town of Billerica Budget Detail FY2023 Page 7 | | EXPENDED FY2019 | EXPENDED FY2020 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 |
|--|----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| 300 - Billerica Public Schools | | | | | | | | |
| 5166 | Professional Salaries | 51,584,651 | 53,532,364 | 55,250,753 | 56,079,514 | 57,761,900 | 57,761,900 | 57,761,900 |
| 5170 | Clerical Salaries | | | | 1,070,183 | 1,102,288 | 1,102,288 | 1,102,288 |
| 5180 | Other Salaries | | | | | | | |
| 5466 | Supplies & Expenses | 1,755,573 | 1,755,573 | 1,811,927 | 1,839,106 | 1,894,279 | 1,894,279 | 1,894,279 |
| 5266 | Contract Services/Leases | 8,308,961 | 8,308,961 | 8,575,678 | 8,704,314 | 8,965,443 | 8,965,443 | 8,965,443 |
| 5267 | Utilities | 1,378,624 | 1,378,624 | 1,422,878 | 1,444,221 | 1,487,547 | 1,487,547 | 1,487,547 |
| 5866 | Capital Outlay | 282,899 | 282,899 | 291,980 | 296,360 | 305,251 | 305,251 | 305,251 |
| | TOTAL | 63,310,708 | 65,258,421 | 67,353,216 | 69,433,698 | 71,516,709 | 71,516,709 | 71,516,709 |
| 310 - Shawsheen Technical School | | | | | | | | |
| 5300 | Operating Costs | 10,917,388 | 10,256,850 | 9,807,569 | 10,101,796 | 10,011,652 | 10,011,652 | 10,011,652 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 10,917,388 | 10,256,850 | 9,807,569 | 10,101,796 | 10,011,652 | 10,011,652 | 10,011,652 |
| | TOTAL PUBLIC EDUCATION | 74,228,096 | 75,515,271 | 77,160,785 | 79,535,494 | 81,528,361 | 81,528,361 | 81,528,361 |
| 610 - Public Library | | | | | | | | |
| 5110 | Personnel | 785,772 | 828,851 | 867,421 | 903,158 | 894,513 | 894,513 | 894,513 |
| 5120 | Permanent Part Time | 374,410 | 363,716 | 344,461 | 398,339 | 368,706 | 368,706 | 368,706 |
| 5190 | Contractual Obligations | 30,481 | 30,481 | 26,363 | 27,448 | 22,021 | 22,021 | 22,021 |
| 5400 | Supplies & Expenses | 214,053 | 211,093 | 212,331 | 226,869 | 231,159 | 231,159 | 231,159 |
| 5200 | Contract Services/Leases | 80,567 | 73,957 | 75,285 | 82,974 | 84,634 | 84,634 | 84,634 |
| 7059 | Cleaning Service | 20,100 | 17,932 | 23,021 | 27,300 | 27,846 | 27,846 | 27,846 |
| 5256 | Utilities | 76,800 | 76,800 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 1,582,183 | 1,602,830 | 1,573,882 | 1,691,087 | 1,653,879 | 1,653,879 | 1,653,879 |
| 630 - Recreation Department | | | | | | | | |
| 5110 | Personnel | 252,300 | 254,750 | 247,444 | 305,028 | 312,429 | 312,429 | 312,429 |
| 5120 | Permanent Part Time | 95,018 | 107,641 | 52,403 | 57,700 | 70,000 | 70,000 | 70,000 |
| 5190 | Contractual Obligations | 7,300 | 6,725 | 6,332 | 5,200 | 7,350 | 7,350 | 7,350 |
| 5400 | Supplies & Expenses | 8,063 | 2,891 | 12,257 | 11,580 | 11,580 | 11,580 | 11,580 |
| 5200 | Contract Services/Leases | 51,106 | 46,731 | 48,622 | 65,836 | 76,586 | 76,586 | 76,586 |
| 5256 | Utilities | 10,000 | 10,000 | 2,993 | 3,000 | 3,000 | 3,000 | 3,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 423,787 | 428,738 | 370,051 | 448,344 | 480,945 | 480,945 | 480,945 |
| 91070 - Civic Events/Organizations | | | | | | | | |
| 7067 | VFW-P, DAV, VFW-S | 600 | 600 | - | 600 | 600 | 600 | 600 |
| 7068 | Memorial Day/Homcoming | 8,985 | 9,000 | 403 | 11,000 | 11,000 | 11,000 | 11,000 |
| 7097 | Festival Account | 5,000 | 5,000 | - | 7,500 | 10,000 | 10,000 | 10,000 |
| 7098 | 350th Celebration | - | - | - | - | - | - | - |
| 7076 | Middlesex Canal | - | - | - | 1,500 | 1,500 | 1,500 | 1,500 |
| 7077 | Beautification | 2,591 | 4,526 | 1,319 | 15,000 | 15,000 | 15,000 | 15,000 |
| 7084 | Scholarship Account | 5,100 | 5,022 | 5,100 | 5,100 | 5,100 | 5,100 | 5,100 |
| | TOTAL | 22,276 | 24,148 | 6,822 | 40,700 | 43,200 | 43,200 | 43,200 |
| | TOTAL LIBRARY & RECREATION | 2,028,246 | 2,055,716 | 1,950,755 | 2,180,131 | 2,178,024 | 2,178,024 | 2,178,024 |

Town of Billerica FY22 Annual Report

| Town of Billerica Budget Detail | | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|---------------------------------|--------------------------|----------|----------|----------|----------|----------|----------|---------|
| FY2023 Page 8 | | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| 543 - Veterans Services | | | | | | | | |
| 5110 | Personnel | 117,049 | 125,686 | 131,046 | 136,760 | 141,255 | 141,255 | 141,255 |
| 5190 | Contractual Obligations | 4,534 | 4,434 | 4,934 | 5,434 | 5,434 | 5,434 | 5,434 |
| 5400 | Supplies & Expenses | 3,885 | 2,060 | 4,937 | 5,210 | 5,210 | 5,210 | 5,210 |
| 5200 | Contract Services/Leases | 1,012 | 1,204 | 339 | 1,785 | 1,785 | 1,785 | 1,785 |
| 5280 | Veterans Benefits | 320,608 | 404,830 | 346,158 | 400,000 | 300,000 | 300,000 | 300,000 |
| | TOTAL | 447,088 | 538,214 | 487,414 | 549,189 | 453,684 | 453,684 | 453,684 |
| 541 - Council on Aging | | | | | | | | |
| 5110 | Personnel | 198,168 | 217,357 | 323,402 | 257,658 | 271,152 | 271,152 | 271,152 |
| 5120 | Permanent Part Time | 18,727 | 22,734 | 22,484 | 26,224 | 36,489 | 36,489 | 36,489 |
| 5190 | Contractual Obligations | 5,639 | 6,101 | 7,050 | 10,850 | 10,850 | 10,850 | 10,850 |
| 5400 | Supplies & Expenses | 37,239 | 37,215 | 41,443 | 42,270 | 42,270 | 42,270 | 42,270 |
| 5200 | Contract Services/Leases | 34,447 | 35,371 | 41,337 | 41,665 | 44,465 | 44,465 | 44,465 |
| 5256 | Utilities | 29,043 | 32,690 | 11,464 | 17,000 | 17,000 | 17,000 | 17,000 |
| 5800 | Capital Outlay | - | - | - | - | - | - | - |
| | TOTAL | 323,263 | 351,468 | 447,180 | 395,667 | 422,227 | 422,227 | 422,227 |
| TOTAL HUMAN SERVICES | | 770,351 | 889,682 | 934,594 | 944,856 | 875,911 | 875,911 | 875,911 |
| | | | | | | | | |

Town of Billerica FY22 Annual Report

| Town of Billerica Budget Detail | | EXPENDED | EXPENDED | EXPENDED | BUDGETED | DEPT REQ | TOWN MGR | FIN COM |
|----------------------------------|--------------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| FY2023 Page 9 | | FY2019 | FY2020 | FY2021 | FY2022 | FY2023 | FY2023 | FY2023 |
| | | | | | | | | |
| 710 - Capital | | | | | | | | |
| 7155 | Equipment | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 | 500,000 |
| 7145 | Contracts | 500,000 | 1,500,000 | 1,500,000 | 1,500,000 | 2,000,000 | 2,000,000 | 2,000,000 |
| | TOTAL | 1,000,000 | 2,000,000 | 2,000,000 | 2,000,000 | 2,500,000 | 2,500,000 | 2,500,000 |
| | | | | | | | | |
| 710 - Debt and Interest | | | | | | | | |
| 7150 | Debt Principal - Town | 170,000 | 180,000 | 315,000 | 260,000 | 823,000 | 823,000 | 823,000 |
| 7140 | Debt Principal - School | 500,000 | 490,000 | 480,000 | 475,000 | 443,000 | 443,000 | 443,000 |
| 7550 | Debt Interest - Town | 42,950 | 58,109 | 68,050 | 53,575 | 609,065 | 609,065 | 609,065 |
| 7160 | Debt Interest - School | 140,350 | 1,234,250 | 106,775 | 89,331 | 90,038 | 90,038 | 90,038 |
| 7130 | Temporary Borrowing - Town | 420,000 | 275,443 | 17,950 | 350,000 | 350,000 | 350,000 | 350,000 |
| 7150 | Temporary Borrowing - Debt Exclusion | - | 201,125 | 131,500 | 90,000 | - | - | - |
| 7170 | High School Exclusion - Principal | 1,800,000 | 2,000,000 | 1,785,000 | 1,865,000 | 1,950,000 | 1,950,000 | 1,950,000 |
| 7170 | High School Exclusion - Interest | 3,339,219 | 3,316,097 | 3,266,331 | 3,177,081 | 3,083,831 | 3,083,831 | 3,083,831 |
| 75XP | Parker Debt Exclusion - Principal | 1,250,000 | 320,000 | 320,000 | 320,000 | 320,000 | 320,000 | 320,000 |
| 75XI | Parker Debt Exclusion - Interest | 215,563 | 165,562 | 152,763 | 136,763 | 123,963 | 123,963 | 123,963 |
| 75XO | Debt Stabilization Appropriation | 766,198 | 641,323 | - | - | - | - | - |
| | TOTAL | 8,644,280 | 8,881,909 | 6,643,369 | 6,816,750 | 7,792,896 | 7,792,896 | 7,792,896 |
| | | | | | | | | |
| 91070 - Town/School Shared Costs | | | | | | | | |
| 7010 | Bldg/Auto/Liab Insurance | 859,795 | 1,143,998 | 1,361,261 | 1,331,000 | 1,441,000 | 1,441,000 | 1,441,000 |
| 7012 | Health Insurance | 16,237,027 | 16,314,027 | 16,744,339 | 17,163,339 | 17,163,339 | 17,163,339 | 17,163,339 |
| 7020 | Workers' Compensation | 691,363 | 755,117 | 687,377 | 866,000 | 866,000 | 866,000 | 866,000 |
| 7030 | Unemployment Comp. | 61,483 | 77,225 | 5,160 | 100,000 | 100,000 | 100,000 | 100,000 |
| 7042 | Medicare | 1,149,675 | 1,249,285 | 1,250,360 | 1,133,240 | 1,133,240 | 1,133,240 | 1,133,240 |
| 7052 | County Retirement Assessment | 11,555,145 | 11,924,109 | 12,782,396 | 13,584,397 | 14,484,999 | 14,484,999 | 14,484,999 |
| 7052 | OPEB Trust Contribution | 1,150,000 | 1,322,500 | 1,520,875 | 1,749,006 | 2,011,357 | 2,011,357 | 2,011,357 |
| | TOTAL | 31,704,488 | 32,786,261 | 34,351,768 | 35,926,982 | 37,199,935 | 37,199,935 | 37,199,935 |
| TOTAL TOWN & SCHOOL | | | | | | | | |
| SHARED COSTS | | 41,348,768 | 43,668,170 | 42,995,137 | 44,743,732 | 47,492,831 | 47,492,831 | 47,492,831 |
| | | | | | | | | |
| | SUMMARY | | | | | | | |
| | General Government | 5,361,204 | 5,396,778 | 6,957,748 | 8,136,098 | 8,543,195 | 8,543,195 | 8,543,195 |
| | Public Safety | 19,825,221 | 19,757,355 | 20,720,640 | 21,581,578 | 21,924,232 | 21,924,232 | 21,924,232 |
| | Public Works | 8,249,477 | 8,340,204 | 7,888,471 | 9,298,188 | 9,699,473 | 9,699,473 | 9,699,473 |
| | Public Education | 74,228,096 | 75,515,271 | 77,160,785 | 79,535,494 | 81,528,361 | 81,528,361 | 81,528,361 |
| | Library and Recreation | 2,028,246 | 2,055,716 | 1,950,755 | 2,180,131 | 2,178,024 | 2,178,024 | 2,178,024 |
| | Human Services | 770,351 | 889,682 | 934,594 | 944,856 | 875,911 | 875,911 | 875,911 |
| | Town/School Shared Costs | 41,348,768 | 43,668,170 | 42,995,137 | 44,743,732 | 47,492,831 | 47,492,831 | 47,492,831 |
| | TOTAL | 151,811,363 | 155,623,176 | 158,608,130 | 166,420,077 | 172,242,027 | 172,242,027 | 172,242,027 |
| | | | | | | | | |

ARTICLE 10 - FISCAL YEAR 2023 WATER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of money to operate the Water Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2022 and ending June 30, 2023; or act in relation thereto.

Town of Billerica FY22 Annual Report

| | EXPENDED FY2019 | EXPENDED FY2020 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| WATER ENTERPRISE BUDGET | | | | | | | |
| <i>Personnel Services</i> | | | | | | | |
| Full Time | 1,426,560 | 1,451,820 | 1,536,732 | 1,599,119 | 1,586,758 | 1,586,758 | 1,586,758 |
| Part Time | 50,929 | 59,433 | | - | - | - | - |
| Seasonal | | - | | - | - | - | - |
| Flushing/Inspection | 154,179 | 101,005 | 75,375 | 169,699 | 169,699 | 169,699 | 169,699 |
| Overtime | 297,000 | 265,385 | 318,701 | 318,701 | 318,701 | 318,701 | 318,701 |
| Contractual Obligations | 98,020 | 61,286 | 65,901 | 99,861 | 149,951 | 149,951 | 149,951 |
| Total | 2,026,688 | 1,938,929 | 1,996,709 | 2,187,380 | 2,225,109 | 2,225,109 | 2,225,109 |
| <i>Expenses</i> | | | | | | | |
| Supplies and Expenses | 1,141,806 | 1,068,759 | 1,082,361 | 1,226,987 | 1,350,657 | 1,350,657 | 1,350,657 |
| Contract Services/Leases | 535,905 | 601,402 | 666,822 | 678,305 | 714,305 | 714,305 | 714,305 |
| Utilities | 576,950 | 594,000 | 50,836 | 64,000 | 70,750 | 70,750 | 70,750 |
| Capital Outlay | - | - | - | - | - | - | - |
| Reserve | - | - | | 83,000 | 83,000 | 83,000 | 83,000 |
| Total Expenses | 2,254,661 | 2,264,161 | 1,800,019 | 2,052,292 | 2,218,712 | 2,218,712 | 2,218,712 |
| <i>Debt Service</i> | | | | | | | |
| Short - Term Interest | 122,889 | 100,401 | 11,169 | 25,000 | 25,000 | 25,000 | 25,000 |
| Long - Term Principal | 1,617,826 | 1,642,625 | 2,096,370 | 2,542,216 | 2,489,902 | 2,489,902 | 2,489,902 |
| Long - Term Interest | 203,436 | 298,031 | 348,972 | 377,546 | 357,259 | 357,259 | 357,259 |
| Total Debt Service | 1,944,151 | 2,041,057 | 2,456,511 | 2,944,762 | 2,872,160 | 2,872,160 | 2,872,160 |
| TOTAL BUDGET | 6,225,500 | 6,244,147 | 6,253,239 | 7,184,434 | 7,315,982 | 7,315,982 | 7,315,982 |

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 11 - FISCAL YEAR 2023 SEWER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2022 and ending June 30, 2023; or act in relation thereto.

Town of Billerica FY22 Annual Report

| | EXPENDED FY2019 | EXPENDED FY2020 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| SEWER ENTERPRISE BUDGET | | | | | | | |
| <i>Personnel Services</i> | | | | | | | |
| Full Time | 935,196 | 1,057,934 | 1,136,964 | 1,180,907 | 1,179,746 | 1,179,746 | 1,179,746 |
| Part Time/Seasonal | | | | - | - | - | - |
| Overtime | 119,622 | 135,000 | 160,000 | 170,000 | 170,000 | 170,000 | 170,000 |
| Contractual Obligations | 26,954 | 23,810 | 64,700 | 68,209 | 54,075 | 54,075 | 54,075 |
| Total | 1,081,772 | 1,216,744 | 1,361,664 | 1,419,115 | 1,403,821 | 1,403,821 | 1,403,821 |
| <i>Expenses</i> | | | | | | | |
| Supplies and Expenses | 517,773 | 548,304 | 641,791 | 764,200 | 764,200 | 764,200 | 764,200 |
| Contract Services/Leases | 712,216 | 1,086,375 | 987,141 | 1,004,265 | 1,134,450 | 1,134,450 | 1,134,450 |
| Utilities | 402,156 | 415,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Capital Outlay | | | | | 100,000 | 100,000 | 100,000 |
| Reserve | | | | 83,000 | 83,000 | 83,000 | 83,000 |
| Total Expenses | 1,632,145 | 2,049,679 | 1,643,932 | 1,866,465 | 2,096,650 | 2,096,650 | 2,096,650 |
| <i>Debt Service</i> | | | | | | | |
| Short - Term Interest | 211,759 | 103,995 | 35,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| Long - Term Principal | 3,869,322 | 3,868,381 | 3,752,306 | 4,331,842 | 4,310,622 | 4,310,622 | 4,310,622 |
| Long - Term Interest | 992,937 | 103,392 | 985,784 | 1,060,947 | 1,055,732 | 1,055,732 | 1,055,732 |
| Total Debt Service | 5,074,018 | 4,075,768 | 4,773,090 | 5,542,789 | 5,516,354 | 5,516,354 | 5,516,354 |
| TOTAL BUDGET | 7,787,935 | 7,342,191 | 7,778,686 | 8,828,369 | 9,016,825 | 9,016,825 | 9,016,825 |

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 12 - TO ALLOW THE TOWN MANAGER AND FINANCE COMMITTEE TO TRANSFER FUNDS

To see if the Town will vote to allow the Town Manager, upon request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of \$5,000 from the amount voted at Town Meeting per line item for Fiscal Year 2023, with the exclusion of travel accounts, within the same department. Transfers within department line items in-excess-of \$5,000 for Fiscal Year 2023 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of \$5,000 and under must be provided to the Finance Committee on the first Tuesday of each month; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 13 - TO AUTHORIZE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Section 53E1/2, as most recently amended, to set Fiscal Year 2023 spending limits for revolving funds as follows:

**Town of Billerica
FY22 Annual Report**

| <u>REVOLVING FUND</u> | <u>FY 2023 SPENDING LIMIT</u> |
|--|--|
| Animal Control | \$5,000 |
| Inspectional Service Emergency Overtime | \$10,000 |
| Wetlands By-Law | \$30,000 |
| C.O.A. Programs | \$100,000 |
| BEAM Program | \$2,000,000 |
| Respite Care | \$120,000 |
| Flu Shot Program | \$15,000 |

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board and Billerica School Committee

ARTICLE 14 - COMMUNITY PRESERVATION FUND BUDGET AND PROJECT RECOMMENDATIONS

To see if the Town will vote to appropriate or reserve the sum of \$1,000,000 from Community Preservation Fund annual revenues for committee administrative expenses and special purpose fund balances as follows:

| | | |
|-----------------|--|-----------|
| Appropriations: | Administrative Budget | \$45,000 |
| Reserves: | Community Housing Special Fund Balance | \$100,000 |
| | Historic Preservation Special Fund Balance | \$100,000 |
| | Open Space and Recreation Special Fund Balance | \$100,000 |
| | Unreserved Fund Balance | \$655,000 |

And further, to determine whether the Town will vote to transfer from the Community Preservation Fund or otherwise fund for community preservation purposes the sum of \$823,055

Town of Billerica
FY22 Annual Report

shown below for the referenced projects; and, in connection therewith, to authorize the Select Board to acquire any interests in land that may be necessary to effectuate the purposes of this vote, or to grant any interests in land as may be necessary to comply with M.G.L. Chapter 44B; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article; all in accordance with Massachusetts General Laws Chapter 44B or other applicable law; with sums appropriated hereunder to be expended under the direction of the Town Manager:

| <u>Open Space and Recreation</u> | | |
|----------------------------------|---------------------------------|--------------|
| Project | Funding Source | Amount |
| Invasive Species | Special Fund Balance | \$70,000.00 |
| Tennis Court / Pickle Ball | Special Fund Balance | \$75,000.00 |
| Skate Park | Special Fund Balance | \$20,000.00 |
| | Total Open Space and Recreation | \$165,000.00 |

| <u>Historic Preservation</u> | | |
|-------------------------------|-------------------------------------|--------------|
| Project | Funding Source | Amount |
| Howe School | Special Fund Balance / Undesignated | \$500,000.00 |
| Clara Sexton Barn Renovations | Undesignated Fund Balance | \$158,055.00 |
| | Total Historic Preservation | \$658,055.00 |

| | | |
|--|--------------------|--------------|
| | Total all Projects | \$823,055.00 |
|--|--------------------|--------------|

Or act in relation thereto.

Submitted by the Community Preservation Committee

**Town of Billerica
FY22 Annual Report**

ARTICLE 15 - TO PURCHASE A HYDRO EXCAVATOR TRUCK FOR THE WATER DEPARTMENT

To see if the Town will vote to transfer and appropriate the sum of \$570,000 from the Water Enterprise Retained Earnings Fund for the purchase and equipping of a 2022 TRUVAC HXX Hydro Excavation Machine with Positive Displacement Vacuum System, including the payment of all costs incidental and related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

Article 15 Explanation: A Hydro Excavator performs excavation using pressurized water and a vacuum, which transfers excavated soil to a storage tank. It allows for a non-destructive and more accurate way to excavate soil around and near underground utilities.

ARTICLE 16 - TO FUND FEASIBILITY STUDY FOR INTERGENERATIONAL CENTER

To See if the Town will vote to appropriate from Free Cash the sum of \$500,000 to conduct a Feasibility Study, including the payment of all costs incidental and related thereto, to determine the best solution to meet the needs of the Council on Aging's current and future programs as well as the program needs of the current and future Recreation Department. This shall include, but not be limited to, all of the current and future program needs of both the Recreation Department and COA as identified by BH+A and a study commissioned by the Capital Facilities Committee (CFC). It shall consider locating both Departments in one facility at a site designated by the CFC. It shall also consider repurposing the current Senior Center for a COA programming based on current and future program needs and consider another location to address the current and future needs of the Recreation Department. This study should consider operational costs as well as staffing costs. The final options presented to the Town shall be of a conceptual design level sufficient to establish projected costs for all options and possible financing plans to pay for it; or act in relation thereto.

Submitted by the Capital Facilities Committee

ARTICLE 17 - TO AUTHORIZE THE STORMWATER ASSET MANAGEMENT PROJECT

To see if the Town will vote to appropriate \$231,750 for the Billerica Stormwater Asset Management Project, including the payment of all costs incidental and related thereto, and as funding therefor to raise and appropriate the sum of \$139,000 in anticipation of grant funding (approximately 60% of the total project cost) for which the Town will be reimbursed by MassDEP and the Massachusetts Clean Water Trust, to provide in-kind services by the Town valued at \$29,250, and to transfer from the FY2022 Budget Line Engineering Contractual Services/Leases the amount of \$63,500; or to take any other action relative thereto.

Submitted by the Town Manager, authorized by the Select Board

ARTICLE 18 - TO FUND DESIGN FOR A NEW DPW FACILITY

**Town of Billerica
FY22 Annual Report**

To see if the Town will vote to appropriate the sum of \$4,500,000 to pay the cost of design and bidding services for the New Public Works Facility, including the payment of all costs incidental and related thereto; and that to meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow the sum of \$4,500,000 under and pursuant to the provisions of M.G.L. Chapter 44, Section 7, and or any other enabling authority; and further, to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 19 - TO INCREASE FUNDING AUTHORIZATION WWTF PHASE III

To see if the Town will vote to appropriate \$1,650,000 for the purpose of financing the construction of the Water Resource Recovery Facility, including but not limited to unforeseen conditions encountered during construction of the Phase 3 Upgrades, boulder removal, additional dewatering and additional abatement of hazardous materials during construction of the new Operations Building, and the reconfiguration of electrical duct banks and relocation of a switchboard and transformer due to unforeseen underground conflicts, and including all costs incidental and related thereto, and that to meet this appropriation the Treasurer, with the approval of the Select Board, be authorized to borrow \$1,650,000 and issue bonds or notes therefore under (M.G.L. Chapter 44 or any other applicable general or special law governing the issuance of local bonds), and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, Chapter 78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Select Board determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, Chapter 78; that the Treasurer with the approval of the Select Board be authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, Chapter 78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Select Board is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project, or to execute any agreement necessary to effectuate the purposes of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 20 - TO FUND INSTALLATION OF SEWER ON A PORTION OF RANGEWAY ROAD BY SEWER BETTERMENT

To see if the Town will vote to appropriate a sum of \$4,250,000 to pay for the cost of design and construction of sewer on Rangeway Road, including the payment of all costs incidentals and related thereto; and that to meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow the sum of \$4,250,000 under and pursuant to the provisions of M.G. L. Chapter 44, Section 7, and or any other enabling authority; and to authorize the Select Board to acquire by gift, purchase or eminent domain any easements for sewer purposes associated with the project; and further, to authorize the Select Board to execute any documents or

**Town of Billerica
FY22 Annual Report**

instruments necessary to effect said easements; and to raise and appropriate or transfer from available funds, or borrow a sum of money for the payment of property damages and other costs/expenses related to said easement acquisitions; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 21 - STUDY / DESIGN / INSTALL OF NEW LIGHTING AT THE POLLARD AND VINING ATHLETIC FIELDS

To see if the Town will vote to transfer from free cash the sum of \$1,327,000 for the purpose of studying, designing and installing lights at the Pollard and Vining Athletic Fields, including the payment of all costs and incidentals; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 22 - TO DISPOSE OF TOWN-OWNED LAND FOR THE PURPOSE OF AFFORDABLE HOUSING

To see if the Town will vote to transfer the care, custody, management, and control of the properties located on Parkway Avenue (map/parcel number 31-232-0) and on Saville Street (map/parcel number 12-36-0) from the tax title custodian for tax title purposes to the Select Board for general municipal purposes and for the purpose of disposition of all or a portion of said properties by lease, sale, or otherwise; and further, to authorize the Select Board to dispose of such properties in accordance with the requirements of M.G.L. Chapter 30B, Section 16 or any other applicable statute or law, upon such terms and conditions as deemed to be in the best interest of the Town, with said disposition to be limited to the purpose of developing affordable housing to be included on the Town's subsidized Housing Inventory as maintained by the Department of Housing and Community Development; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 23 - TO DISPOSE OF TOWN-OWNED LAND ON REPUBLIC ROAD FOR THE PURPOSE OF MARIJUANA CULTIVATION

To see if the Town will vote to transfer the care, custody, management, and control of the property located on Republic Road (map/parcel number 48-30-1) from the tax title custodian for tax title purposes to the Select Board for general municipal purposes and the purpose of disposition of all or a portion of said property by lease, sale, or otherwise; and further, to authorize the Select Board to dispose of such property in accordance with the requirements of M.G.L. Chapter 30B, Section 16 or any other applicable statute or law, upon such terms and conditions as deemed to be in the best interest of the Town, with said disposition to be limited to the purpose of a marijuana cultivation site; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

**Town of Billerica
FY22 Annual Report**

ARTICLE 24 - TO TRANSFER THE CARE, CUSTODY, MANAGEMENT AND CONTROL OF SCHOOL GRASS ATHLETIC FIELDS

To see if the Town will vote to transfer the care, custody, management and control of the below listed parcels of land from the School Department, as held for school purposes, to the Select Board, for general municipal purposes and recreational purposes, said parcels being the school fields having been determined by the School Committee to be surplus to the needs of the School Department and so as to allow the Town to manage and maintain said fields subject to an agreement with the School Department for the coordination of use of those fields, the fields being the following:

| | |
|-----------------|----------------|
| Ditson Fields | Kennedy Fields |
| Dutile Field | Parker Fields |
| Hajjar Fields | Locke Fields |
| Marshall Fields | |

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 25 - TO AMEND ARTICLE XX BY DELETING SECTION 2.C OF THE GENERAL BY-LAWS OF THE TOWN OF BILLERICA AS AMENDED

To see if the Town will vote to delete the following language from Article XX, Section 2, Subsection C of the General By-Laws of the Town of Billerica.

“(c) This policy shall be in effect and enforceable when the Commonwealth of Massachusetts’ rate of unemployment is at a level of six percent (6%), or higher, on the date of execution of said contract, as determined by the Commonwealth of Massachusetts Division of Employment and Training, Research Bureau, as published by said agency monthly”.

Or act in relation thereto.

Submitted by the Select Board Member John Burrows

ARTICLE 26 - TO ESTABLISH A POLICY TO RENAME THE BILLERICA SUBSTANCE “ABUSE” PREVENTION COMMITTEE TO THE BILLERICA SUBSTANCE AWARENESS AND PREVENTION COMMITTEE

To see if the Town will vote to change the name of the "Billerica Substance Abuse and Prevention Committee" to the "Billerica Substance Awareness and Prevention Committee"; or act in relation thereto.

**Town of Billerica
FY22 Annual Report**

Submitted by the Substance Abuse Prevention Committee

ARTICLE 27 - PETITIONER ARTICLE

To see if the Town will vote to amend section 14.2 of the Town By-Laws (the Board of Health shall consist of five (5) members, appointed by the Town Manager for terms of three (3) years each so arranged that as nearly an equal number of such terms as is possible shall expire each year). To read: The Board of Health shall consist of five (5) members, to be elected by the citizens of the Town during a regularly scheduled Town election for terms of three (3) years each so arranged that as nearly an equal number of such terms as is possible shall expire each year; or act in relation thereto.

Submitted by Daryl J. Deshler and Messrs. Famolare, Martelli, Mannetta and Madames Hadley, Burns, Milo, MacDonald, Famolare, Sousa, Burton and O'Shea.

ARTICLE 28 - PETITIONER ARTICLE

To see if the Town will vote to amend the Zoning By-Laws and Official Zoning Map by re-zoning from a **NEIGHBORHOOD RESIDENCE DISTRICT** to an **INDUSTRIAL DISTRICT**, a parcel of land located along **CONCORD ROAD** in said Town, bounded and described as follows:

Beginning at a point on the northerly sideline of Concord Road, said point being the southeasterly corner of the area to be rezoned, thence;
Running along a curve turning to the left having a radius of 244.82 feet an arc length of 32.56 feet a chord bearing of S 54°04'27" W and a chord length of 32.54 feet to a point of non-tangency;
Thence turning and running S 50°15'51" W, a distance of 389.85 feet to a point;
Thence turning and running on a curve turning to the right having a radius of 1012.93 feet an arc length of 212.88 feet a chord bearing of S 56°17'05" W and a chord length of 212.49 feet to a point of tangency;
Thence turning and running S 62°18'20" W, a distance of 11.82 feet to a point;
Thence turning and running N 21°24'58" W, a distance of 358.59 feet to a point;
Thence turning and running N 65°03'41" E, a distance of 626.33 feet to a point;
Thence turning and running S 19°04'16" E, a distance of 12.83 feet to a point;
Thence turning and running S 20°24'00" E, a distance of 207.04 feet to the point of beginning.

Containing an area of 185,407 square feet or 4.256 acres more or less. Being a portion of former Assessor Parcels 68-22 and 69-87-2 and all of Assessor Parcel 69-29-1 (161 Concord Road).

Meaning and intending to be all of the land currently zoned "Neighborhood Residential" lying within the boundaries of Lots 1 & 2 as shown on a plan titled, "Approval Not Required Plan of Land, prepared by Langan Engineering and Environmental Services, and dated December 07, 2021, recorded in the North Middlesex County Registry of Deeds in Plan Book 249, Plan 124; or act in relation thereto.

Town of Billerica
FY22 Annual Report

Submitted by James T. Dangora, Jr. and Messrs. Allan, O'Mahony, Allen, Annese, Ripa, Marone, Dangora, Lombardo and Madames Dangora, O'Mahony and Dangora

Article 29 - Petitioner Article

To see if the Town pursuant to M.G.L. Chapter 40, Section 3, will vote to authorize the Select Board to release the building restriction contained in a deed from the Town of Billerica to William J. Hoy dated October 1, 1985 and recorded with the Middlesex North Registry of Deeds Book 3209, Page 165, impacting the premises therein conveyed (Lots 65-68 inclusive on a plan recorded with said Registry of Deeds at Plan Book 33, Plan 46, and also shown as Billerica Assessor's Map 87, Parcel 195-0 at 0 Marshall Street), in exchange for a similar restriction to the Town of Billerica to be timely placed on the abutting premises shown as Lots 56-57 inclusive on said Plan Book 33, Plan 46 and also shown as Billerica Assessor's Map 87, parcel 193-0 at 23 Lakeview Drive. All said lots and both said parcels being presently owned by the heirs of William J. Hoy and Doris W. Hoy; or act in relation thereto.

Submitted by Stephen J. Lentine and Messrs. Lentine, Long, Grammar, Enis, Banda, Soly and Madames Lentine, Long, Grammar, Enis, Banda, Banda and Soly.

**Town of Billerica
FY22 Annual Report**

And you are hereby directed to serve this Final Warrant by posting true and attested copied thereof, one copy at the Town Hall, one copy at the Billerica Public Library, one copy at the Billerica Police Station,

One copy at the Belly Buster Diner, one copy at Pinehurst Post Office, one copy at the Center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy at the West Billerica Fire Station, one copy at the Nutting Lake Post Office, one copy at Augusta Market, 599 Boston Road, one copy at the Ninety-Nine Restaurant, Lexington Road, one copy at the Pinehurst Fire Station, one copy at the East Billerica Fire Station, one copy at Sal's Pizza, 328 Boston Road, one copy at the North Billerica Post Office, one copy at Stelio's Family Restaurant, 293 Boston Road and one copy at the North Billerica Fire Station.

Given under our hands this 26th day of April 2022.

Select Board of Billerica

S/Andrew N. Deslaurier

Andrew N. Deslaurier, Chairman

S/Kimberly J. Conway

Kimberly J. Conway, Secretary

S/John J. Burrows

John J. Burrows, Member

S/Michael A. Riley

Michael A. Riley, Vice-Chairman

S/Michael S. Rosa

Michael S. Rosa, Member

A True Copy

ATTEST:

S/ Glen Magnan

Constable, Town of Billerica

**Town of Billerica
FY22 Annual Report**

April 26, 2022

Mr. John C. Curran, Town Manager
Town Hall
365 Boston Road
Billerica, MA 01821

Dear Mr. Curran,

I have posted the Final Warrant for the Spring Town Meeting to be held on Tuesday, May 3, 2022 at 7:00 PM at the town Hall, Maurice A. Buck Memorial Auditorium. Located at 365 Boston Road, Billerica, MA at the following locations:

Town Halal
Center Police Station
Public Library
Center Post Office, Boston Road
Belly Buster Restaurant, 306 Boston Road
Pinehurst Post Office
Augusta Market, 599 Boston Road
Market Basket, Town Plaza, Boston Road
East Billerica, Fire Station
Nuttiong Lake Post Office
Sal's Pizza, 328 Boston Road
Pinehurst Fire Station
West Billerica Fire Station, Nashua Road
North Billerica Post Office
Stelio's Family Restaurant, 293 Boston Road

Sincerely,

S/ Glen Magnan

Constable, Town of Billerica

Town of Billerica FY22 Annual Report

Annual Spring Town Meeting
May 3, 2022
Maurice A. Buck Memorial Auditorium
Preliminary Meeting – April 28, 2022

A preliminary session of the Annual Spring Town Meeting was convened on Thursday, April 28, 2022 at 7:00 PM in the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA for the following purposes:

1. To swear in newly elected Town Meeting Members
2. To hold Precinct Caucuses
3. To elect Chairpersons, Clerks and Committee on Rules Members

Caucuses were held and the following Town Meeting Members were elected:

Precinct 2: Robert E. Harrington, 5 Hayden Circle
Precinct 4: David Reich, 11 Lakeside Road
Precinct 6: Clair Marie Collins, 218 Rangeway Road, #284
Richard Blair Carroll, 15 Hawks Ridge Road
Joanna Korman, 18 Gilman Road
Ryan K. Niles, 40 Gilman Road
Lorenzo Pirri, 218 Rangeway Road, #244
Precinct 12: Bonnie M. MacNeil, 41 Elsie Avenue
Michael J. Rea, Jr.

Run-Offs were held in the following Precincts to break ties and establish terms of office:

Precinct 6: Blake Robertson received the three-year term
Susan Robertson received the two-year term
Precinct 9: Stephen Regal received the one-year term
Precinct 11: Clare Fortune-Lad received the three-year term
Meredith Lovell received the two-year term
Precinct 12: Frederick Liberatore received the two-year term
Kenneth Bryant English received the one-year term

The following Precinct Chairpersons, Clerks and Rules Committee Member were elected:

Precinct 1: Chairperson: Joanne Gagliardi, 2 Whiting Street
Clerk: Elizabeth LeBlanc, 50 Concord Road
Rules Com: John P. Gagliardi, 2 Whiting Street

Precinct 2: Chairperson: Stephen J. Wanamaker, 9 Hayden Circle
Clerk: Sandra Giroux, 21 Horman Road
Rules Com: Leah Gagnon, 7 Mellon Road

**Town of Billerica
FY22 Annual Report**

| | |
|--------------|--|
| Precinct 3: | No Quorum |
| Precinct 4: | Chairperson: George E. Noel, 2 Locke Road Clerk: Anne Noel, 2 Locke Road Rules Com: Andrew Kucyn, 3 Berry Street |
| Precinct 5: | Chairperson: Michael F. Parker, 11 Gov. Endicott Road Clerk: Matthew Robert Mannello, 7 Ichabod Lane Rules: Michael A. Fantasia, 11 Miller's Farm Road |
| Precinct 6: | Chairperson: Ralph J. Deldon, 216 Rangeway Road #113\ Clerk: Michael A. Anastasia, 15 Eskimo Way Rules Com: Blake Robertson, 383 Treble Cove Road |
| Precinct 7: | Chairperson: Kenneth B. Glasser, 617 Middlesex Tpke. Clerk: Jodi Ann Horgan, 11 Manning Road Rules Com: Christina Marie O'Shea, 5 Columbia Road |
| Precinct 8: | No Quorum |
| Precinct 9: | Chairperson: Donald L. Damon, Jr., 17 Harnden Road Clerk: Guillermo Isidoro Perez, 13 Pinehurst Avenue Rules Com: Jeff Strunk, 11 Albion Road |
| Precinct 10: | No Quorum |
| Precinct 11 | Chairperson: Clare A. Fortune-Lad, 25 Alpine Street Clerk: Meredith Lovell, 2 Diane Drive Rules Com: Dina M. Favreau, 41 Boston Road - #353 |
| Precinct 12: | Chairperson: Cosmo D. Cavicchio, Jr., 47 Dyer Street Clerk: Lisa Anne Charland, 20 Glenwood Road Rules Com: Jennifer Norman, 13 Thoreau Street |

The meeting was declared adjourned at 8:47 P.M.

A True Copy

ATTEST:

S/Shirley E. Schult, CMC

Town Clerk

Town of Billerica FY22 Annual Report

Annual Spring Town Meeting
May 3, 2022
Maurice A. Buck Memorial Auditorium
First Session – May 3, 2022

Prior to the start of Town Meeting, Stephen Regal, Sandra Giroux, Dorothy Callihan and Oren Hunt, Jr., were appointed Tellers and sworn in by Town Clerk Shirley E. Schult.

Caucuses were held in several precinct and the following persons were elected Town Meeting Members.

Precinct 1: Laureen M. Goguen, 164 Concord Road
 Paul M. Moriconi, 53 River Street, Unit #101

Precinct 3: Lawrence A. Keller, 5 Glenside Avenue
 Lauren Norman, 18 Shelburne Avenue
 Lawrence Robert Norman, 18 Shelburne Avenue

Precinct 4: Michael T. Meagher, 16 Cartwright Lane
 Peter J. Gargalianos, 32 Canterbury Street

Precinct 6: James E. Learned, 66 Riveredge Road
 James Kirk Learned, 66 Riveredge Road
 Donald F. MacDonald, 268 Rangeway Road

Precinct 8: Jeremy I. Lydon, 6 Monticello Circle
 Daniel C. Rosa, Jr., 24 Sequoia Street

Precinct 10: Sean Michael Delorge, 7 Eastgate Road
 Charlene J. Dunbar, 4 Jefferson Street
 Kathleen A. Peatfield, 1 Sheffield Drive
 Robert Jay Peatfield, 1 Sheffield Drive
 Crystal M. Thomas, 14 Springwell Road

The following Precinct Chairs, Clerks and Rules Committee Members were elected:

Precinct 3: Chair: Carol A. Leibovitz, 22 Pinedale Avenue
 Clerk: MaryElaine Leach, 7 William Road
 Rules Com: Maryanne J. Perry 8 Nealley Street

Precinct 10: Chair: James F. Gately, II, 12 Dignon Road
 Clerk: Shawn M. Kerr, 20 Dignon Road
 Rules Com: Laureen Knowles, 3 Radcliffe Road

A Quorum count was called. On an electronic count with one hundred thirty-two (132) Town Meeting Members present, the Annual Spring Meeting was declared in session at 7:20 p.m.

The Police Color Guard presented the Colors. This was followed by the Pledge of Allegiance and the National Anthem.

Town of Billerica
FY22 Annual Report

A moment of silence was held in remembrance of all persons who have passed away and who have given so much time in serving the residents of Billerica.

It was moved and seconded to ratify the Moderator' appointment of Cosmo Cavicchio as Deputy Moderator. On a voice vote the motion CARRIED.

It was moved, seconded and voted to accept the Warrant as duly served by the Constable.

It was moved, seconded and voted to dispense with the reading of the Warrant.

It was moved and seconded to allow the following routine articles to be considered and voted together as a consent agenda to be considered under a single motion: Articles 1, 2, 3, 12 and 13. The Manager explained the motion. The Finance Comm and the Select Board recommended this motion.

On a voice vote, the motion to allow Consent Agenda #1 CARRIED.

It was moved and seconded to allow the following DPW articles to be considered and voted together as a consent agenda to be considered under a single motion: Articles 15 and 17,

The Finance Committee and the Select Board recommended this motion.

On a voice vote, the motion to allow to Consent Agenda #2 Carried.

It was moved, seconded and VOTED to dismiss Article 5. On a voice vote, the motion CARRIED.

It was moved, seconded and VOTED to move Article 20 to the first order of business on May 5th.

It was moved, seconded and VOTED to move Article 29 to the second order of business on May 5th,

It was moved, seconded and VOTED to move Article 28 to the third order of business on May 5th.

It was moved, seconded and VOTED to move Article 26 after Article 11.

CONSENT AGENDA #1:

It was moved and seconded to approve the Routine Article Consent Agenda, Articles 1, 2, 3, 12 and 13 as written in the warrant and presented in the consent agenda and to accept all reports of Town Departments, Committees and Officers.

The Finance Committee and the Select Board recommended this motion.

On an electronic vote, with one hundred fifty-five (155) voting in favor and nine (9) opposed, the motion for Consent Agenda # 1 CARRIED.

**Town of Billerica
FY22 Annual Report**

CONSENT AGENDA #2 :

It was moved and seconded to approve the DPW Article Consent Agenda, Articles 15 and 17 as written in the warrant and presented in the consent agenda.

The Finance Committee and the Select Board recommended this motion.

Both the Town Manager and DPW Director Fred Russell spoke on the article. Article 15 authorizes the

Purchase and equipping of a 2022 TRUVAC HXX Hydro Excavation Machine with a Positive Displacement Vacuum System.

Moderate discussion ensued.

The motion as presented was put to an electronic vote. With one hundred fifty (150) in favor and sixteen (16) opposed, the motion for Consent Agenda # 2 CARRIED.

ARTICLE 1

It was moved and seconded to approve the Routine Article Consent Agenda, Articles 1, 2, 3, 12 and 13 as written in the warrant and presented in the consent agenda and to accept all reports of Town Departments, Committees and Officers.

The Finance Committee and the Select Board recommended this motion.

On an electronic vote, with one hundred fifty-five (155) voting in favor and nine (9) opposed, the motion for Consent Agenda # 1 CARRIED.

ARTICLE 2

It was moved and seconded to approve the Routine Article Consent Agenda, Articles 1, 2, 3, 12 and 13 as written in the warrant and presented in the consent agenda and to accept all reports of Town Departments, Committees and Officers.

The Finance Committee and the Select Board recommended this motion.

On an electronic vote, with one hundred fifty-five (155) voting in favor and nine (9) opposed, the motion for Consent Agenda # 1 CARRIED.

ARTICLE 3

It was moved and seconded to approve the Routine Article Consent Agenda, Articles 1, 2, 3, 12 and 13 as written in the warrant and presented in the consent agenda and to accept all reports of Town Departments, Committees and Officers.

The Finance Committee and the Select Board recommended this motion.

On an electronic vote, with one hundred fifty-five (155) voting in favor and nine (9) opposed, the motion for Consent Agenda # 1 CARRIED.

**Town of Billerica
FY22 Annual Report**

ARTICLE 12

It was moved and seconded to approve the Routine Article Consent Agenda, Articles 1, 2, 3, 12 and 13 as written in the warrant and presented in the consent agenda and to accept all reports of Town Departments, Committees and Officers.

The Finance Committee and the Select Board recommended this motion.

On an electronic vote, with one hundred fifty-five (155) voting in favor and nine (9) opposed, the motion for Consent Agenda # 1 CARRIED.

ARTICLE 13

It was moved and seconded to approve the Routine Article Consent Agenda, Articles 1, 2, 3, 12 and 13 as written in the warrant and presented in the consent agenda and to accept all reports of Town Departments, Committees and Officers.

The Finance Committee and the Select Board recommended this motion.

On an electronic vote, with one hundred fifty-five (155) voting in favor and nine (9) opposed, the motion for Consent Agenda # 1 CARRIED.

ARTICLE 15

It was moved and seconded to approve the DPW Article Consent Agenda, Articles 15 and 17 as written in the warrant and presented in the consent agenda.

The Finance Committee and the Select Board recommended this motion.

Both the Town Manager and DPW Director Fred Russell spoke on the article. Article 15 authorizes the

Purchase and equipping of a 2022 TRUVAC HXX Hydro Excavation Machine with a Positive Displacement Vacuum System.

Moderate discussion ensued.

The motion as presented was put to an electronic vote. With one hundred fifty (150) in favor and sixteen (16) opposed, the motion for Consent Agenda # 2 CARRIED.

ARTICLE 17

It was moved and seconded to approve the DPW Article Consent Agenda, Articles 15 and 17 as written in the warrant and presented in the consent agenda.

The Finance Committee and the Select Board recommended this motion.

Both the Town Manager and DPW Director Fred Russell spoke on the article. Article 15 authorizes the

Purchase and equipping of a 2022 TRUVAC HXX Hydro Excavation Machine with a Positive Displacement Vacuum System.

**Town of Billerica
FY22 Annual Report**

Moderate discussion ensued.

The motion as presented was put to an electronic vote. With one hundred fifty (150) in favor and sixteen (16) opposed, the motion for Consent Agenda # 2 CARRIED.

ARTICLE 5

It was moved, seconded and VOTED to dismiss Article 5.

ARTICLE 9

It was moved and seconded to approve the budget as printed in the warrant with the addition of an Overtime line with an amount of \$25,000 to the 192 Town Hall/Buildings Budget and to amend the bottom line of the Town Hall/Buildings Budget from \$896,494 to be \$921,494 and to further amend the overall Budget total from \$172,242.027 to \$172.2367.027. This amendment is due to a scrivener's error resulting in a formula not carrying into the Budget Detail.

The Finance Committee recommended the article ten (10) in favor; one opposed.

The Town Manager explained the article.

Questions were raised on the unfunded medical and retirement liabilities.

Rep. Busalacchi raised questions about the Veterans budget. He would like to see information on Veterans benefits made more available to that segment of the population.

The new Veteran's Agent Melanie Mendel was introduced. She indicated that the Department is working to be more active in reaching out to the Veterans.

Moderate discussion ensued.

Bradford Jackson, Superintendent/Director of the Shawsheen Valley Technical High School was invited forward to discuss the Shawsheen budget. Billerica's assessment has gone down due to the declining enrollment of Billerica students.

Billerica Public School Superintendent Piwower gave a presentation of the Billerica Public School Budget.

Discussion, at times heated, encompassing field and building rental costs, the enterprise funds, and the BEAM reimbursement monies allocation ensued at length.

Rep. Gagliardi moved the question. Seconded. On an electronic vote, with one hundred twelve (112) in favor and forty (40) opposed, the motion to end debate CARRIED.

The main motion as presented was put to an electronic vote. With one hundred thirty (130) in favor and twenty-two (22) opposed, the motion as presented CARRIED.

ARTICLE 10

It was moved and seconded to raise and appropriate a sum of money to operate the Water Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Town of Billerica FY22 Annual Report

| | EXPENDED FY2019 | EXPENDED FY2020 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| WATER ENTERPRISE BUDGET | | | | | | | |
| <i>Personnel Services</i> | | | | | | | |
| Full Time | 1,426,560 | 1,451,820 | 1,536,732 | 1,599,119 | 1,586,758 | 1,586,758 | 1,586,758 |
| Part Time | 50,929 | 59,433 | | - | - | - | - |
| Seasonal | | - | | - | - | - | - |
| Flushing/Inspection | 154,179 | 101,005 | 75,375 | 169,699 | 169,699 | 169,699 | 169,699 |
| Overtime | 297,000 | 265,385 | 318,701 | 318,701 | 318,701 | 318,701 | 318,701 |
| Contractual Obligations | 98,020 | 61,286 | 65,901 | 99,861 | 149,951 | 149,951 | 149,951 |
| Total | 2,026,688 | 1,938,929 | 1,996,709 | 2,187,380 | 2,225,109 | 2,225,109 | 2,225,109 |
| <i>Expenses</i> | | | | | | | |
| Supplies and Expenses | 1,141,806 | 1,068,759 | 1,082,361 | 1,226,987 | 1,350,657 | 1,350,657 | 1,350,657 |
| Contract Services/Leases | 535,905 | 601,402 | 666,822 | 678,305 | 714,305 | 714,305 | 714,305 |
| Utilities | 576,950 | 594,000 | 50,836 | 64,000 | 70,750 | 70,750 | 70,750 |
| Capital Outlay | - | - | - | - | - | - | - |
| Reserve | - | - | | 83,000 | 83,000 | 83,000 | 83,000 |
| Total Expenses | 2,254,661 | 2,264,161 | 1,800,019 | 2,052,292 | 2,218,712 | 2,218,712 | 2,218,712 |
| <i>Debt Service</i> | | | | | | | |
| Short - Term Interest | 122,889 | 100,401 | 11,169 | 25,000 | 25,000 | 25,000 | 25,000 |
| Long - Term Principal | 1,617,826 | 1,642,625 | 2,096,370 | 2,542,216 | 2,489,902 | 2,489,902 | 2,489,902 |
| Long - Term Interest | 203,436 | 298,031 | 348,972 | 377,546 | 357,259 | 357,259 | 357,259 |
| Total Debt Service | 1,944,151 | 2,041,057 | 2,456,511 | 2,944,762 | 2,872,160 | 2,872,160 | 2,872,160 |
| TOTAL BUDGET | 6,225,500 | 6,244,147 | 6,253,239 | 7,184,434 | 7,315,982 | 7,315,982 | 7,315,982 |

The Finance Committee recommended the article 8-2-1. The Select Board recommended the Article unanimously.

On an electronic vote with one hundred thirty-nine (139) in favor and twelve (12) opposed, the motion CARRIED.

ARTICLE 11

It was moved and seconded raise and appropriate a sum of money to operate the Sewer Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Town of Billerica FY22 Annual Report

| | EXPENDED FY2019 | EXPENDED FY2020 | EXPENDED FY2021 | BUDGETED FY2022 | DEPT REQ FY2023 | TOWN MGR FY2023 | FIN COM FY2023 |
|--------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| SEWER ENTERPRISE BUDGET | | | | | | | |
| <i>Personnel Services</i> | | | | | | | |
| Full Time | 935,196 | 1,057,934 | 1,136,964 | 1,180,907 | 1,179,746 | 1,179,746 | 1,179,746 |
| Part Time/Seasonal | | | | - | - | - | - |
| Overtime | 119,622 | 135,000 | 160,000 | 170,000 | 170,000 | 170,000 | 170,000 |
| Contractual Obligations | 26,954 | 23,810 | 64,700 | 68,209 | 54,075 | 54,075 | 54,075 |
| Total | 1,081,772 | 1,216,744 | 1,361,664 | 1,419,115 | 1,403,821 | 1,403,821 | 1,403,821 |
| <i>Expenses</i> | | | | | | | |
| Supplies and Expenses | 517,773 | 548,304 | 641,791 | 764,200 | 764,200 | 764,200 | 764,200 |
| Contract Services/Leases | 712,216 | 1,086,375 | 987,141 | 1,004,265 | 1,134,450 | 1,134,450 | 1,134,450 |
| Utilities | 402,156 | 415,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| Capital Outlay | | | | | 100,000 | 100,000 | 100,000 |
| Reserve | | | | 83,000 | 83,000 | 83,000 | 83,000 |
| Total Expenses | 1,632,145 | 2,049,679 | 1,643,932 | 1,866,465 | 2,096,650 | 2,096,650 | 2,096,650 |
| <i>Debt Service</i> | | | | | | | |
| Short - Term Interest | 211,759 | 103,995 | 35,000 | 150,000 | 150,000 | 150,000 | 150,000 |
| Long - Term Principal | 3,869,322 | 3,868,381 | 3,752,306 | 4,331,842 | 4,310,622 | 4,310,622 | 4,310,622 |
| Long - Term Interest | 992,937 | 103,392 | 985,784 | 1,060,947 | 1,055,732 | 1,055,732 | 1,055,732 |
| Total Debt Service | 5,074,018 | 4,075,768 | 4,773,090 | 5,542,789 | 5,516,354 | 5,516,354 | 5,516,354 |
| TOTAL BUDGET | 7,787,935 | 7,342,191 | 7,778,686 | 8,828,369 | 9,016,825 | 9,016,825 | 9,016,825 |

The Finance Committee recommended the article 8-2-1. The Select Board recommended the article.

There being no discussion the article was put to an electronic vote. With one hundred thirty-seven (137) in favor and eleven (11) opposed, the motion CARRIED.

ARTICLE 26

It was moved and seconded to change the name of the "Billerica Substance Abuse and Prevention Committee" to the "Billerica Substance Awareness and Prevention Committee".

Rep. Favreau, a member of the Substance Abuse and Prevention Committee spoke on the change

The renaming of the Committee is an effort to eliminate the stigmatizing language. Eliminating the term abuse currently included in the title will bring us in line with recommended statewide policies and changes that have taken place over the last decade.

There being no discussion, the motion as presented was put to an electronic vote. With one hundred forty-seven (147) in favor and two (2) opposed, the motion CARRIED.

It was moved seconded and VOTED to adjourn. The first session of the Annual Spring Town Meeting stood adjourned at 10:50 p.m.

**Town of Billerica
FY22 Annual Report**

A True Copy

ATTEST:

Shirley E. Schult, CMC

TOWN CLERK

**Town of Billerica
FY22 Annual Report**

Annual Spring Town Meeting
May 3, 2022
Second Session – May 5, 2022

A quorum count was called. On an electronic vote with one hundred twenty-nine (129) Town Meeting Members present, the second session of the Annual Spring Town Meeting was declared in session at 7:05 p.m.

Rep. Kevin Conway gave a presentation on the Community Hall of Fame. This is divided into four

parts; the Alumni Hall of Fame, the Athletic Hall of Fame, the Educational Hall of Fame and the Civic Hall of Fame. Inductees are Billerica Residents who have made outstanding contributions in the various capacities.

The current inductees are as follows: the Alumni Hall of Fame – Douglas Dooley and Jack Fahey; the Athletic Hall of Fame -The 113 previous inductees; the Educational Hall of Fame – Barbara Wittenhagan; the Civic Hall of Fame – Thomas Ditson, Jr. of Yankee Doodle fame and Helen Potter.

ARTICLE 20

It was moved and seconded that the Town appropriate \$4,250,000 to pay for the cost of design and construction of sewers on Rangeway Road, to pay costs of property damages and other expenses related to acquiring easements necessary or incidental to the installation of such sewers, and to pay all other costs incidental and related thereto; and that to meet this appropriation the Treasurer, with approval of the Select Board, is authorized to borrow the sum of \$4,250,000 under and pursuant to G.L.c. 44, §7(1) and 8(14) or any other enabling authority and to issue bonds or notes of the Town therefor; that the Select Board is authorized to acquire by gift, purchase or eminent domain any easements for sewer purposes associated with the project; and further, that the Select Board is authorized to execute any documents or instruments necessary to effect said easements. Betterments to offset the debt service cost of the debt issued to finance this project shall be assessed in accordance with G.L.c.80.

The Finance Committee and the Select Board recommend the article unanimously.

Town Manager Curran explained the article and Betterments in detail

The motion as presented was put to an electronic vote. With one hundred thirty-nine (139) in favor and nine (9) opposed, the motion as presented PASSED.

ARTICLE 29

It was moved and seconded to authorize the Select Board to release the building restriction contained in a deed from the Town of Billerica to William J. Hoy dated October 1, 1985 and recorded with the Middlesex North Registry of Deeds Book 3209, Page 165, impacting the premises therein conveyed (Lots 65-68 inclusive on a plan recorded with said Registry of Deeds at Plan Book 33, Plan 46, and also shown as Billerica Assessor's Map 87, Parcel 195-0 at 0 Marshall Street), in exchange for a similar restriction to the Town of Billerica to be timely placed

Town of Billerica
FY22 Annual Report

on the abutting premises shown as Lots 56-57 inclusive on said Plan Book 33, Plan 46 and also shown as Billerica Assessor's Map 87, parcel 193-0 at 23 Lakeview Drive. All said lots and both said parcels being presently owned by the heirs of William J. Hoy and Doris W. Hoy.

The Finance Committee recommended the article 8-0-1. The Select Board recommended the article unanimously.

Atty. Stephen Lentine, Council for the petitioner gave a detailed presentation. The petitioner wishes to construct a home on the vacant lot, with the restriction currently in place, and subsequently demolishing the house on the lot which will then have the deed restriction placed on it.

Slight discussion ensued.

On an electronic vote, with one hundred forty-eight (148) in favor and five (5) opposed, the motion as presented CARRIED.

ARTICLE 28

It was moved and seconded to amend the Zoning By-Laws and Official Zoning Map by rezoning from a **NEIGHBORHOOD RESIDENCE DISTRICT** to an **INDUSTRIAL DISTRICT**, a parcel of land located along **CONCORD ROAD** in said Town, bounded and described as written in the Warrant.

The Finance Committee recommended the article 8 to 1.

The Planning Board report was given by Chairperson Henderson. At the meeting on April 11, 2022, the Planning Board voted 5-2 to recommend this article to Town Meeting. The Master Plan identified this parcel as a key development opportunity. The change allows more flexibility in the siting of the proposed R & D building, ensures preservation of the natural resource area in the rear of the lot and maintain the vegetated view for the residents in the area as well as improve the traffic flow in the area.

Attorney James Dangora, Jr., Council for the petitioners, gave a lengthy presentation on the advantages of rezoning this property.

Several Representative were concerned that the petitioners would honor the citing of the Bike path. Atty. Dangora assured the body that where to bike path abuts this property, the owners would honor any plans in place.

Residents in the area are concerned with the traffic at that intersection, the placing of any buildings, and the impact if additional buildings on the landscape of the area.

Rep. Manning moved the question. Seconded. On an electronic vote, with one hundred four (104) in favor and forty-five (45) opposed, the motion to end debate CARRIED.

The motion as presented was put to an electronic vote. With one hundred thirty-one (131) in favor and twenty-three (23) opposed, the motion CARRIED.

**Town of Billerica
FY22 Annual Report**

ARTICLE 14

It was moved and seconded to appropriate or reserve the sum of \$1,000,000 from the Community Preservation Fund annual revenues for committee administrative expenses and special purpose fund balances as follows:

| | | |
|-----------------|--|-----------|
| Appropriations: | Administrative Budget | \$45,000 |
| Reserves: | Community Housing Special Fund Balance | \$100,000 |
| | Historic Preservation Special Fund Balance | \$100,000 |
| | Open Space and Recreation Special Fund Balance | \$100,000 |
| | Unreserved Fund Balance | \$655,000 |

And further, to determine whether the Town will vote to transfer from the Community Preservation Fund or otherwise fund for community preservation purposes the sum of \$823,055 shown below for the referenced projects; and, in connection therewith, to authorize the Select Board to acquire any interests in land that may be necessary to effectuate the purposes of this vote, or to grant any interests in land as may be necessary to comply with M.G.L. Chapter 44B; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article; all in accordance with Massachusetts General Laws Chapter 44B or other applicable law; with sums appropriated hereunder to be expended under the direction of the Town Manager as printed in the warrant.

The Finance Committee recommended this article 10 – 1. The Select Board recommended the article unanimously.

Rep. Leach explained the funding, the application process and the awarding process of these funds.

Rep. Sardina moved to divide the question. Seconded. Rep. Sardina spoke on dividing the question.

Rep. Tribou moved the question. Seconded. On an electronic vote, with one hundred thirteen (113) in favor and forty-one (41) opposed, the motion to end debate CARRIED.

The motion to divide the question was put to an electronic vote. With thirty-four (34) in favor and one hundred twenty-one (121) opposed, the motion LOST.

Slight discussion ensued.

Rep. Gagliardi moved the question. Seconded. On an electronic vote with one hundred thirty-three (133) in favor and twenty-two (22) opposed, the motion to end debate CARRIED.

On an electronic vote, with one hundred thirty-seven (137) in favor and seventeen (17) opposed, the motion as presented CARRIED

ARTICLE 16

It was moved and seconded to appropriate from Free Cash the sum of \$500,000 to conduct a Feasibility Study, including the payment of all costs incidental and related thereto, to determine the best solution to meet the needs of the Council on Aging's current and future programs as well

**Town of Billerica
FY22 Annual Report**

as the program needs of the current and future Recreation Department. This shall include, but not be limited to, all of the current and future program needs of both the Recreation Department and COA as identified by BH+A and a study commissioned by the Capital Facilities Committee (CFC). It shall consider locating both Departments in one facility at a site designated by the CFC. It shall also consider repurposing the current Senior Center for a COA programming based on current and future program needs and consider another location to address the current and future needs of the Recreation Department. This study should consider operational costs as well as staffing costs. The final options presented to the Town shall be of a conceptual design level sufficient to establish projected costs for all options and possible financing plans to pay for it.

The Finance Committee voted three (3) in favor and six (6) opposed to this article. The Select Board recommended the article unanimously.

Town Manager Curran made a presentation.

David Grubb, Director of Recreation and Jean Bushnell, Council On Aging Director both spoke on the need for added space to accommodate the growing number of residents needing services.

Rep. Lovell moved the question. Seconded. On an electronic vote, with one hundred twenty-six (126) in favor and twenty-one (21) opposed, debate was cut off.

The motion as presented was put to an electronic vote. With one hundred twenty-nine (129) in favor and eighteen (18) opposed, the motion as presented CARRIED.

ARTICLE 18

It was moved and seconded to appropriate the sum of \$4,500,000 to pay the cost of design and bidding services for the New Public Works Facility, including the payment of all costs incidental and related thereto; and that to meet this appropriation the Treasurer, with approval of the Select Board, be authorized to borrow the sum of \$4,500,000 under and pursuant to the provisions of M.G.L. Chapter 44, Section 7, and or any other enabling authority; and further, to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article.

The Finance Committee and the Select Board recommended this article unanimously.

Town Manager Curran spoke on the article, explained the need for a new facility and answered questions. The projected time frame is to start construction by August 2023 to be finished in 2025. The proposed site is 347 Old Middlesex Turnpike on Town owned land. He also explained the funding process.

The motion as presented was put to an electronic vote. With one hundred forty-one (141) in favor and five (5) opposed, the motion CARRIED.

It was moved, seconded and VOTED to adjourn. The second session of the Annual Spring Town Meeting stood adjourned at 10:20 p.m.

**Town of Billerica
FY22 Annual Report**

A True Copy

ATTEST:

Shirley E. Schult, Town Clerk

Town of Billerica
FY22 Annual Report

Annual Spring Town Meeting
May 3, 2022
Third Session – May 10, 2022

A quorum count was called. With one hundred thirty (130) Town Meeting Members present the third session of the Spring Town Meeting was declared in session at 7:01 p.m.

ARTICLE 19

It was moved and seconded to appropriate \$1,650,000 for the purpose of financing the construction of the Water Resource Recovery Facility, including but not limited to unforeseen conditions encountered during construction of the Phase 3 Upgrades, boulder removal, additional dewatering and additional abatement of hazardous materials during construction of the new Operations Building, and the reconfiguration of electrical duct banks and relocation of a switchboard and transformer due to unforeseen underground conflicts, and including all costs incidental and related thereto, and that to meet this appropriation the Treasurer, with the approval of the Select Board, be authorized to borrow \$1,650,000 and issue bonds or notes therefore under (M.G.L. Chapter 44 or any other applicable general or special law governing the issuance of local bonds), and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, Chapter 78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Select Board determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, Chapter 78; that the Treasurer with the approval of the Select Board be authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, Chapter 78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; and that the Select Board is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project, or to execute any agreement necessary to effectuate the purposes of this article.

The Finance Committee recommended this article 10-0. The Select Board recommended the article.

Town Manager Curran explained that this article provides funds for unforeseen conditions encountered during construction of the Phase 3 Upgrades.

On an electronic vote, with one hundred thirty-four (134) in favor and five (5) opposed, the motion as presented CARRIED.

ARTICLE 21

It was moved and seconded to amend the article to transfer from free cash the sum of \$827,000 for the purpose of studying, designing and installing lights at the Pollard and Vining Athletic Fields, including the payment of all costs and incidentals.

**Town of Billerica
FY22 Annual Report**

The Finance Committee recommended this article 9-0. The Select Board recommended the article.

Town Manager Curran stated that the lighting in these fields had been removed because they were unsafe and presented a safety hazard.

On an electronic vote, the motion to amend the article by inserting the sum of \$827,000 was put to an

electronic vote. With one hundred thirty-seven (137) in favor and one (1) opposed, the amendment CARRIED.

The main motion as amended was put to an electronic vote. With one hundred thirty-seven (137) in favor and two (2) opposed, the motion CARRIED.

ARTICLE 22

It was moved and seconded to transfer the care, custody, management, and control of the properties located on Parkway Avenue (map/parcel number 31-232-0) and on Saville Street (map/parcel number 12-36-0) from the tax title custodian for tax title purposes to the Select Board for general municipal purposes and for the purpose of disposition of all or a portion of said properties by lease, sale, or otherwise; and further, to authorize the Select Board to dispose of such properties in accordance with the requirements of M.G.L. Chapter 30B, Section 16 or any other applicable statute or law, upon such terms and conditions as deemed to be in the best interest of the Town, with said disposition to be limited to the purpose of developing affordable housing to be included on the Town's subsidized Housing Inventory as maintained by the Department of Housing and Community Development.

The Finance Committee recommended the article 9 – 1. The Select Board recommended the article.

Town Manager Curran explained this article. These properties would be done through a RFP process to a entity interested in building affordable housing thus increasing the affordable housing inventory.

Several representatives spoke in favor of this proposal.

On an electronic vote with one hundred twenty-eight (128) in favor and twelve (12) opposed, the motion CARRIED.

ARTICLE 23

It was moved and seconded to transfer the care, custody, management, and control of the property located on Republic Road (map/parcel number 48-30-1) from the tax title custodian for tax title purposes to the Select Board for general municipal purposes and the purpose of disposition of all or a portion of said property by lease, sale, or otherwise; and further, to authorize the Select Board to dispose of such property in accordance with the requirements of M.G.L. Chapter 30B, Section 16 or any other applicable statute or law, upon such terms and conditions as deemed to be in the best interest of the Town, with said disposition to be limited to the purpose of a marijuana cultivation site.

**Town of Billerica
FY22 Annual Report**

The Finance Committee recommended the article 7 – 3. The Selectmen recommended the article.

The Open Space and Recreation Committee discussed the article. They voted 7 -0 not to recommend this article.

Town Manager Curran gave a presentation on this article. The Town is interested in selling this Parcel of Town-owned land in the Adult Use Marijuana District which it would market for a cultivation site. The Town has a advantageous agreement with the current retail operation so it makes good sense to market this parcel as a cultivation site.

Rep. Johnson moved to amend the article by deleting the following from the end of the motion:“, with said disposition to be limited to the purpose of a marijuana cultivation site.” Seconded.

The amendment was put to an electronic vote. With seventeen (17) in favor and one hundred twenty-three (123) opposed, the amendment LOST.

Moderate discussion ensued. Several questions were raised about wetlands and the proximity of the rookery.

On an electronic vote with one hundred twelve (112) in favor and thirty (30) opposed, the motion as presented CARRIED.

ARTICLE 24

It was moved and seconded to transfer the care, custody, management and control of the below listed parcels of land from the School Department, as held for school purposes, to the Select Board, for general municipal purposes and recreational purposes, said parcels being the school fields having been determined by the School Committee to be surplus to the needs of the School Department and so as to allow the Town to manage and maintain said fields subject to an agreement with the School Department for the coordination of use of those fields, the fields being the following:

Ditson Fields
Dutile Fields
Locke Fields

Hajjar Fields
Marshall Fields

Kennedy Fields
Parker Fields

The Finance Committee recommended this article 10 – 1. The Select Board recommended the article unanimously.

The Town Manager explained that the Town Meeting had previously transferred the care, custody and control over to the Town. This article will convey all jurisdictional authority of these properties to the Town.

On an electronic vote with one hundred thirty-seven (137) in favor and two (2) opposed, the motion CARRIED.

**Town of Billerica
FY22 Annual Report**

ARTICLE 25

It was moved and seconded to delete the following language from Article XX, Section 2, Subsection C of the General By-Laws of the Town of Billerica.

“(c) This policy shall be in effect and enforceable when the Commonwealth of Massachusetts’ rate of unemployment is at a level of six percent (6%), or higher, on the date of execution of said contract, as determined by the Commonwealth of Massachusetts Division of Employment and Training, Research Bureau, as published by said agency monthly”.

The Finance Committee voted 6-2 to recommend this article. The Select Board recommended the article. The Rules Committee voted 6-3-1to recommend the article.

Select Board Member Burrows spoke on the article. This would eliminate the need to meet the unemployment rate of the State.

On an electronic vote with one hundred fifteen (115) in favor and twenty-three (23) opposed, the motion CARRIED,

ARTICLE 27

The Moderator stated that there were problems with this Article. He called on Town Counsel to speak on the legality of the article.

Town Counsel stated that this article is in conflict with the Town Charter which specifies the bodies to be elected and it does not list the Board of Health. The proper method to change this Board to an elected body is through a charter change.

The Moderator then ruled the Article out of order.

It was moved, seconded and VOTED dismiss all articles that had been withdrawn.

It was moved, seconded and VOTED to ratify and affirm all action taken at the 2022 Annual Spring Town Meeting.

It was moved, seconded and VOTED to adjourn the 2022 Annual Spring Town Meeting. The 2022 Annual Special Meeting stood adjourned at 8:40 p.m.

A True Copy

ATTEST:

S/Shirley E. Schult

Shirley E. Schult, CMC
Town Clerk

**Town of Billerica
FY22 Annual Report**

Annual Fall Town Meeting

**FINAL WARRANT
OCTOBER 5, 2021
ANNUAL FALL TOWN MEETING**

Middlesex, ss.

To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Billerica Memorial High School Auditorium located at 35 River Street, Billerica, MA on Tuesday, October 5, 2021 at 7:00 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

Article 1 - To Appoint One Member to the Bowers Fund Committee

To see if the Town will vote to appoint Jeanne LeGallo to the Bowers Fund Committee for a term of five (5) years; or act in relation thereto.

Submitted by the Select Board

Article 2 - To Hear Reports of Town Departments, Committees & Officers

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 3 - FISCAL YEAR 2022 BUDGET AMENDMENT

To see if the Town will vote to raise and appropriate the sum of \$1,202,040 to amend various budgets for Fiscal Year 2022; or act in relation thereto.

| FY2022 Operating Budget | | | | |
|--------------------------------|-----------------------|--------------------------|------------------|-----------------------|
| Account Number | Account Name | Beginning Balance | Amendment | Ending Balance |
| 41010-5110 | Engineering Personnel | \$684,381 | \$52,010 | \$736,391 |
| 17510-5110 | Planning Personnel | \$240,281 | \$10,563 | \$250,844 |
| 19230-5256 | Town Hall Utilities | \$40,000 | \$10,000 | \$50,000 |

**Town of Billerica
FY22 Annual Report**

| | | | | |
|--|--------------------------------|--------------------------|--------------------|-----------------------|
| 91070-7088 | Electricity | \$1,596,640 | \$380,000 | \$1,976,640 |
| 91070-7097 | Fuel | \$315,000 | \$100,000 | \$415,000 |
| 71070-75x0 | Transfer to Debt Stabilization | \$220,749 | -\$220,749 | \$ 0 |
| Total General Budget Change: | | | \$331,824 | |
| FY2022 Water Enterprise Budget | | | | |
| Account Number | Account Name | Beginning Balance | Amendment | Ending Balance |
| 64070-7150 | Water Ent. Principal | \$2,145,783 | \$396,433 | \$2,542,216 |
| 64070-7550 | Water Ent. Interest | \$282,831 | \$94,715 | \$377,546 |
| Total Water Change: | | | \$491,148 | |
| FY2022 Wastewater Enterprise Budget | | | | |
| Account Number | Account Name | Beginning Balance | Amendment | Ending Balance |
| 67070-7130 | Sewer Principal | \$4,036,222 | \$295,620 | \$4,331,842 |
| 67070-7550 | Sewer Interest | \$977,509 | \$83,438 | \$1,060,947 |
| Total Wastewater Change: | | | \$379,058 | |
| | | | | |
| Total Changes: | | | \$1,202,040 | |

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 4 - TO TRANSFER AND APPROPRIATE A SUM OF MONEY FROM THE TOWN DEBT STABILIZATION FUND TO FUND THE GENERAL FUND DEBT SERVICE BUDGETS

To see if the Town will vote to transfer and appropriate the sum of \$1,774,457 from the Town Debt Stabilization Fund to fund the General Fund Debt Service Budgets; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

**Town of Billerica
FY22 Annual Report**

ARTICLE 5 - COMMUNITY PRESERVATION COMMITTEE APPROPRIATION RECOMMENDATIONS

To determine whether the Town will vote to transfer from the Community Preservation Fund or otherwise fund for community preservation purposes the amounts shown below for the referenced projects; and, in connection therewith, to authorize the Select Board to acquire any interests in land that may be necessary to effectuate the purposes of this vote, or to grant any interests in land as may be necessary to comply with M.G.L. c.44B; and further, to authorize the Select Board to execute any documents or instruments necessary to effectuate the purpose of this article; all in accordance with Massachusetts General Laws c. 44B or other applicable law; with sums appropriated hereunder to be expended under the direction of the Town Manager; or act in relation thereto.

| Item | Project /Description | Category | Source | | | | Total Amount Recommended |
|--|--|----------------------------------|-----------------|-----------------------------------|-------------------------------|------------------|--------------------------|
| | | | Housing Reserve | Open Space and Recreation Reserve | Historic Preservation Reserve | CPA Fund Balance | |
| C1 | Town of Billerica Yankee Doodle Bike Path | Open Space and Recreation | | | | | \$350,000 |
| <i>The Town of Billerica has been moving ahead on the design for the Yankee Doodle Bike Path. The Town is currently at the 75% design stage and is seeking to advance to 100% design and move ahead with Right of Way Appraisals. The CPA funds will be used to advance the recreational initiatives laid out in Billerica's Open Space and Recreational Plan to "Improve, expand and increase access to active and passive recreational opportunities".</i> | | | | | | | |
| | | | | | | | |

This article authorizes the appropriation of funds from the Community Preservation Fund for the completion of a specific project as listed in the above chart and allowed under the Community Preservation Act. This project will expend a total of \$350,000 for Open Space and Recreation. Town Meeting may reduce or reject but may not increase the appropriation from the Community Preservation Fund for any item proposed by the Committee.

Submitted by the Community Preservation Committee

ARTICLE 6 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL TEACHERS

To see if the Town will vote to raise and appropriate \$853,899 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica

**Town of Billerica
FY22 Annual Report**

School Committee and the Billerica Federation of Teachers, Local 1677, AFT-MA, AFT, AFL-CIO; or act in relation thereto.

Submitted by the School Superintendent; authorized by the School Committee

ARTICLE 9 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CUSTODIAL

To see if the Town will vote to raise and appropriate \$45,202 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Custodial Employees; or act in relation thereto.

Submitted by the School Superintendent; authorized by the School Committee

ARTICLE 10 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CLERICAL

To see if the Town will vote to raise and appropriate \$20,687 to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Clerical Employees; or act in relation thereto.

Submitted by the School Superintendent; authorized by the School Committee

ARTICLE 11 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CAFETERIA

To see if the Town will vote to raise and appropriate a sum of money to fund the first-year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Cafeteria Employees; or act in relation thereto.

Submitted by the School Superintendent; authorized by the School Committee

ARTICLE 12 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE CIVILIAN DISPATCHERS

To see if the Town will vote to raise and appropriate \$42,000 to fund the last-year cost items contained in the amended successor Collective Bargaining Agreement between the Town and NEPBA Police Civilian Dispatchers (New England Police Benevolent Association, Inc.) for the term of July 1, 2019 to June 30, 2022; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 13 – THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 14 – THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 15 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 16 - THIS ARTICLE HAS BEEN WITHDRAWN

**Town of Billerica
FY22 Annual Report**

ARTICLE 17 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 18 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 19 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 20 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 21 - TO FUND FISCAL YEAR 2022 TOWN CAPITAL BUDGET

To see if the Town will vote to transfer and appropriate the sum of \$745,000 from General Fund Free Cash to fund the replacement of various Town vehicles as follows:

| | |
|------------------------------------|-----------|
| 5 Ton International Dump with Plow | \$235,000 |
| 5 Ton International Dump with Plow | \$235,000 |
| Ambulance | \$275,000 |

and,

To see if the Town will transfer and appropriate the sum of \$65,000 from the sale of lots to fund the replacement of a Cemetery truck; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 22 - TO FUND FISCAL YEAR 2022 SCHOOL CAPITAL BUDGET

To see if the Town will vote to transfer and appropriate the sum of \$1,160,000 from General Fund Free Cash to fund the Fiscal Year 2022 School Capital Budget; or act in relation thereto.

Submitted by the Superintendent; authorized by the School Committee

Article 22 Explanation: This article seeks to utilize \$1,160,000 from General Fund Free Cash to fund Capital Projects for the Billerica Public Schools. In particular, this article is designed to address the following projects:

2021 Fall Town Meeting – School Department Proposed Projects

| School(s) | Project | Estimated Cost |
|---------------------------|---|-----------------------|
| Locke | Fire panel and accessories | \$160,000 |
| Dutile, Kennedy, Marshall | Asbestos abatement of flooring and retile | \$290,000 |
| Dutile, Kennedy | Ceiling and interior lights | \$120,000 |
| Kennedy | Upgrading 95% efficient boiler from 65%, including asbestos removal | \$300,000 |
| Dutile | HVAC MUA over portable | \$60,000 |
| Locke | Asbestos abatement of flooring and retile | \$130,000 |

**Town of Billerica
FY22 Annual Report**

| | | |
|-------------------|---|--------------------|
| Kennedy | Kennedy Access FOB | \$15,000 |
| District Wide | Exterior Lighting | \$30,000 |
| Kennedy, Marshall | Replacement of hallway fire rated doors | \$40,000 |
| Dutile | Deck coating / Concrete repair | \$15,000 |
| | TOTAL: | \$1,160,000 |

ARTICLE 23 - TO FUND BILLERICA PUBLIC SCHOOLS COMPREHENSIVE FACILITIES STUDY

To see if the Town will vote to transfer and appropriate the sum of \$300,000 from General Free Cash to fund a Comprehensive Facilities Study for the Billerica Public Schools; or act in relation thereto.

Submitted by the Superintendent; authorized by the School Committee

ARTICLE 24 - TO FUND SEWER MANHOLE REPAIRS FROM THE INFLOW AND INFILTRATION FUND

To see if the Town will vote to transfer and appropriate the sum of \$50,000 from the Infiltration Inflow Fund for the repairs of Sewer Manholes Structures, including any costs incidental or related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 25 - TO FUND HIGH LIFT FINISHED WATER PUMPS AND 24" MASTER FINISHED WATER METER REPLACEMENT

To see if the Town will vote transfer and appropriate the sum of \$400,000 from the Water Conservation Fund for the replacement of a high lift finished water pump, replacement of 24" finished water master meter and the refurbishing of three other high lift finished water pumps, including any costs incidental or related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 26 - TO FUND THE REPLACEMENT OF WATER MAINS

To see if the Town will vote to transfer and appropriate the sum of \$1,000,000 from the Water Retained Earnings Enterprise Fund for water main replacement and associated work, including any costs incidental or related thereto; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 27 - TO FUND HYDRANTS AND VALVE REPLACEMENTS

To see if the Town will vote to transfer and appropriate the sum of \$100,000 from the Water Retained Earnings Enterprise Fund for the replacement of hydrants and valves in the Water Distribution System, including any costs incidental or related thereto; or act in relation thereto.

**Town of Billerica
FY22 Annual Report**

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 28 - TO FUND DESIGN FROM 25% TO 100%, PERMITTING AND EASEMENTS, FOR LEXINGTON ROAD AT GLAD VALLEY DRIVE

To see if the Town will vote to transfer and appropriate from General Fund Free Cash the sum of \$500,000 for design phase services, appraisals and easement acquisitions associated with the Boston Road at Lexington Road and Glad Valley Drive traffic and safety improvement project; and to authorize the Select Board to acquire by gift, purchase or eminent domain any necessary easements; and further to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 29 - TO FUND BOSTON ROAD COST OF EASEMENT COMPENSATION

To see if the Town will vote to transfer and appropriate from General Fund Free Cash the sum of \$700,000 for the Boston Road TIP Project from the Danforth Village driveway to Simmons Lane for appraisals and easement acquisitions; and to authorize the Select Board to grant or acquire by gift, purchase or eminent domain any necessary easements; and further to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article costs; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 30 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 31 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 32 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 33 - TO FUND THE CONSTRUCTION AND REHABILITATION OF 15,000 LF OF 18" SEWER FORCE MAIN

To see if the Town will vote to authorize the Select Board to borrow from the Massachusetts Water Pollution Abatement Trust the sum of \$14,000,000 for Sewer construction repairs/rehabilitation of the 15,000 LF, 18-inch cement lined ductile iron force main running between the Brown Street Pump Station to the Rogers Street Pump Station; or act in relation thereto, including the adoption of the following vote:

Voted: That \$14,000,000 is appropriated for the purpose of financing the construction of Wastewater Sewer Line Construction including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$14,000,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations

**Town of Billerica
FY22 Annual Report**

of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Select Board is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project costs/expenses related said easement acquisitions; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 34 - TO FUND THE INSTALLATION OF SEWER FOR AREA 4 (CONTRACT 37)

To see if the Town will vote to authorize the Select Board to borrow from the Massachusetts Water Pollution Abatement Trust, the sum of \$22,000,000 for Sewer Installation as detailed in the Comprehensive Wastewater management Plan (CWMP) and Sanitary Sewer Overflow Abatement Plan; and to authorize the Select Board to grant or acquire by gift, purchase or eminent domain any necessary easements; and further to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article or act in relation thereto, including the adoption of the following vote:

Voted: That \$22,000,000 is appropriated for the purpose of financing the construction of Wastewater Sewer Line Construction including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow \$22,000,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Select Board is authorized to

**Town of Billerica
FY22 Annual Report**

enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project costs/expenses related said easement acquisitions; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 35 - TO FUND PEG ACCESS CABLE TELEVISION SERVICES

To see if the Town will vote to transfer and appropriate the sum of \$159,980 from the PEG Access and Cable Related Fund to be provided to BATV for support of PEG Access Cable Television Services; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 36 - TO VOTE A SUM OF MONEY FROM FREE CASH AND RETAINED EARNINGS TO THE DEBT STABILIZATION FUND

To see if the Town will vote to transfer and appropriate from General Fund Free Cash the sum of \$1,000,000 to the Debt Stabilization Fund and to transfer and appropriate \$800,000 from the Wastewater Retained Earnings Enterprise Fund; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 37 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 38 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 39 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 40 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 41 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 42 - TO AUTHORIZE THE SELECT BOARD TO ACCEPT ROADS AS PUBLIC WAYS

To see if the Town will vote to accept the following listed roads as public ways in accordance with the layouts adopted by the Select Board and on file with the Town Clerk; and to authorize the Select Board to acquire by gift, purchase or eminent domain, such interests in land as are necessary to provide for the use and maintenance of said ways for all purposes for which public ways are used in the Town of Billerica; or act in relation thereto.

Everett Farmer Road, from Boston Road to dead end, approximate length 590' and 40' width right of way, as depicted on the plan entitled '*Plan & Profile Everett Farmer Road - Billerica, MA*' dated April 24, 2020 by Lighthouse Land Surveying, LLC (Engineering Division plan B-5-44).

Farmers Lane, from Boston Road to dead end, approximate length 920' and variable width right of way, as depicted on the plan entitled '*Plan &*

Town of Billerica
FY22 Annual Report

Profile Farmers Lane - Billerica, MA dated August 20, 2021 by Lighthouse Land Surveying, LLC (Engineering Division plan B-5-193).

Simmons Lane, from Boston Road to dead end, approximate length 1,140' and 40' width right of way, as depicted on the plan entitled '*Plan of Land in Billerica Surveyed for Bertha Simmons*' dated August 1951 by J.B. Monahan and the plan entitled '*Plan of Land in Billerica Surveyed for Bertha Simmons*' dated January 1953 by J.B. Monahan (Engineering Division plans A-2-154 and A-2-1189).

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 43 - GRANTING OF EASEMENTS TO NATIONAL GRID

To see if the Town will vote to authorize the Select Board to grant easements to National Grid for 70 Letchworth Avenue (Wastewater Treatment Plant) and Old Middlesex Turnpike abutting at the Water Treatment Plant; or act in relation thereto.

Submitted by the Town Manager; authorized by the Select Board

ARTICLE 44 - PETITIONER ARTICLE

To see if the Town will vote to amend the Zoning By-Law Section 5E.11: Mixed Use Overlay Zoning District, by changing the affordable units as per Part 8, from ten (10) percent to fifteen (15) percent; or act in relation thereto.

Submitted by John Meneghini and Messrs. Chando, Knight, Greene, Sardina, Perry, Perry and Madames Meneghini, Glasser, Sardina, Hazel, Perry and Chando.

ARTICLE 45 - PETITIONER ARTICLE

To see if the Town will vote to amend the Zoning By-Law Section 5E.11: Mixed Use Overlay Zoning District, by deleting part 3 entitled Overlay District and deleting any references to Mixed Use Development Districts on the zoning map; or act in relation thereto.

Submitted by John Meneghini and Messrs. Chando, Knight, Greene, Sardina, Perry, Perry and Madames Meneghini, Glasser, Sardina, Hazel, Perry and Chando.

ARTICLE 46 - PETITIONER ARTICLE

To see if the Town will vote to amend the Zoning By-Law Section 5E.11: Mixed Use Overlay Zoning District, by deleting Part 10 as written, and inserting the following: The dimensional regulations shall be the same as the dimensional regulations for the underlying zoning district. However, the Planning Board may waive the set-back requirements, for construction on the same footprint as the existing buildings; or act in relation thereto.

Submitted by John Meneghini and Messrs. Chando, Knight, Greene, Sardina, Perry, Perry and Madames Meneghini, Glasser, Sardina, Hazel, Perry and Chando.

**Town of Billerica
FY22 Annual Report**

And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof, one copy at the Town Hall, one copy at the Billerica Public Library, one copy at the Billerica Police Station, one copy at the Belly Buster Diner, one copy at the Pinehurst Post Office, one copy at the Center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy at the West Billerica Fire Station, one copy at the Nutting Lake Post Office, one copy at Augusta Market, 500 Boston Road, one copy at the Ninety-Nine Restaurant, Lexington Road, one copy at the Pinehurst Fire Station, one copy at the East Billerica Fire Station, one copy at the North Billerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 28th day of September, 2021.

S/Daniel L. Burns

Daniel L. Burns, Chairman

S/Andrew N. Deslaurier

Andrew N. Deslaurier, ViceChairman

S/Michael S. Rosa

Michael S. Rosa, Secretary

S/Kimberly J. Conway

Kimberly J. Conway, Member

S/John J. Burrows

John J. Burrows, Member

A True Copy

Attest:

S/Steven F. Elmore

Constable, Town of Billerica

**Town of Billerica
FY22 Annual Report**

September 28, 2021

Mr. John C. Curran, Town Manager
Town Hall
365 Boston Road,
Billerica, MA 01821

Dear Mr. Curran:

I have posted the Final Warrant for the Fall Town Meeting to be held on Tuesday, October 5, 2021, at 7:00 PM at the Billerica Memorial High School Auditorium, 35 River Street, Billerica, MA at the following locations:

Billerica Town Hall
Billerica Public Library
Billerica Police Station
Belly Buster Diner
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
West Billerica Fire Station
Nutting Lake Post Office
Augusta Market
Ninety-Nine Restaurant, Lexington Road
Pinehurst Fire Station
East Billerica Fire Station
North Billerica Post Office
North Billerica Fire Station

Signed:

S/Steven Elmore

Constable, Town of Billerica

Town of Billerica
FY22 Annual Report

Annual Fall Town Meeting
Billerica Memorial High School Auditorium
35 River Street, Billerica, MA
October 5, 2021

Prior to the start of Town Meeting, caucuses were held in the following precincts and the following persons were elected:

Precinct 3: Holly Coleman, 14 Shanpauly Drive
 Danielle Sorenson, 11 Newbury Street, #12
 Patricia LaFausi, 4 Catherine Avenue
 James Mahoney, III, 6 Shanpauly Drive

Precinct 10: Danielle Hadley, 61 Whipple Road
 Crystal Thomas, 14 Springwell Road
 Joel Stevens, 296 Salem Road

Oren Hunt, Dorothy Callihan, Stephen Regal, Michael Parker and Joanne Gagliardi were appointed tellers and sworn in by Town Clerk Shirley Schult.

Due to technical difficulties, the Town Moderator declared that there would be counted votes until the electronic voting system could be connected.

A quorum count was called. On a counted vote, with one hundred eighty-one (181) Town Meeting Members present, the Annual Fall Town Meeting was declared in session at 7:10 p.m.

William G. Greene, Jr. was appointed Assistant Moderator and sworn in by the Town Clerk.

The meeting opened with the Police Color Guard presenting the flags, followed by the Pledge of Allegiance and the National Anthem. A moment of silence was held for all persons who have died during these difficult times.

It was moved, seconded and VOTED to accept the Warrant as duly served by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the Warrant.

It was moved, seconded and VOTED to withdraw Articles 13, 14, 15, 16, 17, 18, 19, 20, 30, 31, 32, 37, 38, 39, 40 and 41.

Consent Agenda #1

It was moved and seconded to allow the following Routine Articles, Articles 1, 2 and 35 to be considered and voted together as a single motion. On a voice vote, the motion CARRIED

Consent Agenda #2

It was moved and seconded to allow the following Debt Stabilization Articles, Articles 4 and 36, to be considered and voted together as a consent agenda to be considered under a single motion. On a voice vote, the motion CARRIED.

Town of Billerica
FY22 Annual Report

Consent Agenda #3

It was moved and seconded to allow the following School Collective Bargaining Articles, Articles 6, 7, 8, 9, 10, and 11, to be considered and voted together as a consent agenda to be considered under a single motion. On a voice vote, the motion CARRIED.

Consent Agenda #4

It was moved and seconded to allow the following Town Capital Articles, Articles 21, 24, 25, 26 and 27, to be considered and voted together as a consent agenda to be considered under a single motion. On a voice vote, the motion CARRIED.

Consent Agenda #5

It was moved and seconded to allow the following School Capital Articles, Article 22 and 23, to be considered and voted together as a consent agenda to be considered under a single motion. On a voice vote, the motion CARRIED.

Consent Agenda #1

It was moved and seconded to approve Articles 1, 2 and 35 as printed in the warrant and accept all reports of Town Departments, Committees and Officers. The Finance Committee recommended these articles.

Select Board Member Conway moved to appoint Jeanne Legallo to the Bowers Committee. Seconded.

Town Manager Curran explained the articles.

On a voice vote, Consent Agenda #1 encompassing Articles 1, 2 and 35 passed unanimously.

Consent Agenda #2

It was moved and seconded to approve Articles 4 and 36 as printed in the warrant.

The Finance Committee recommended these articles. The Selectmen recommended these articles 4-0-1.

The Town Manager explained the articles.

On a voice vote, the Moderator declared the motion CARRIED..

Consent Agenda #3

It was moved and seconded to approve Articles, Articles 6, 7, 8, 9, 10, and 11 as written in the Warrant.

The Finance Committee and the School Committee recommended this article.

**Town of Billerica
FY22 Annual Report**

Superintendent Piwowar explained the various contracts.

Slight discussion ensued.

Rep. Maxwell moved the question. Seconded. The motion to end debate CARRIED.

On a voice vote, the main motion as presented CARRIED.

Consent Agenda #4

It was moved and seconded to approve Articles 21, 24, 25, 26 and 27 as printed in the Warrant.

The Finance Committee and the Select Board recommended these articles.

Town Manager Curran spoke on the articles.

Slight discussion ensued.

It was moved, seconded and VOTED to end debate.

On a voice vote, the main motion as presented CARRIED.

Consent Agenda #5

It was moved and seconded to approve Articles 22 and 23 as written in the Warrant.

The Finance Committee and the School Committee recommended this article.

Superintendent Piwowar explained the article.

Rep. Maxwell moved the question. Seconded. On a voice vote the motion to end debate CARRIED.

On a voice vote, the main motion as presented CARRIED.

ARTICLE 3

It was moved and seconded to accept Article 3 as written in the Warrant.

The Finance Committee recommended the article 9-1-1. The Select Board recommended the article.

The Town Manage explained the article.

At this point, the electronic voting system was restored.

On an electronic vote, with one hundred fifty-eight (158) in favor and twenty-six (26) opposed, the motion as presented CARRIED.

**Town of Billerica
FY22 Annual Report**

ARTICLE 5

It was moved and seconded to accept Article 5 as written in the Warrant.

The Finance Committee recommended the article 11-0.

The Community Preservation Committee unanimously recommended this article.

Community Preservation Member Mary Leach gave a detailed explanation of the article and answered questions.

On a voice vote, the motion as presented CARRIED.

ARTICLE 12

It was moved and seconded to raise and appropriate the sum of \$42,000 to fund the Collective Bargaining Agreement between the Town and NEPBA Police Civilian Dispatchers.

The Finance Committee recommended the article unanimously. The Select Board recommended the article 4-0-1.

On a voice vote, the motion as presented CARRIED.

ARTICLE 28

It was moved and seconded to transfer and appropriate from General Fund Free Cash the sum of \$500,000 for design phase services, appraisals and easement acquisitions associated with the Boston Road at Lexington Road and Glad Valley Drive traffic and safety improvement project. as written in the warrant.

The Finance Committee recommended this article 10-0. The Select Board recommended the article.

The Town Manager explained the article and stated this project is on the TIP for the 2026 construction season.

On an electronic vote with one hundred seventy-two (172) in favor and fourteen (14) opposed, the motion CARRIED.

ARTICLE 29

It was moved and seconded to transfer and appropriate from General Fund Free Cash the sum of \$700,000 for the Boston Road TIP Project from the Danforth Village driveway to Simmons Lane for appraisals and easement acquisitions, as written in the warrant.

The Finance Committee and the Select Board recommended this article.

The Town Manager explained that the Town is responsible for funding appraisals and easement acquisition for the project. The construction to be funded by the State, Federal and Local funds.

Town of Billerica
FY22 Annual Report

On an electronic vote with one hundred seventy-four (174) in favor and eight (8) opposed, the motion CARRIED.

ARTICLE 33

It was moved and seconded to authorize the Select Board to borrow from the Massachusetts Water Pollution Abatement Trust the sum of \$14,000.000 for Sewer construction repairs/rehabilitation of the 15,000 I.F., 18-inch cement lined ductile iron force main running between the Brown Street Pump Station to the Rogers Street Pump Station as printed in the Warrant.

The Finance Committee and the Select Board recommended this article.

The Town Manager explained the scope of the article.

On an electronic vote with one hundred seventy-nine (179) in favor and three (3) opposed, the motion as presented CARRIED.

ARTICLE 34

It was moved and seconded to authorize the Select Board to borrow from the Massachusetts Water Pollution Abatement Trust, the sum of \$22,000,000 for sewer installation as detailed in the Comprehensive Wastewater Management Plan (CWMP)

And Sanitary Sewer Overflow Abatement Plan, and to authorize the Select Board to grant or acquire by gift, purchase or eminent domain any necessary easements, and further to authorize the Select Board to execute such documents and enter into such agreements as it deems in the best interest of the Town in the furtherance of the objectives of this article as written in the warrant

The Finance Committee and the Select Board recommended this article.

The Town Manager explained the scope of this article.

On an electronic vote with one hundred seventy-seven (177) in favor and four (4) opposed, the motion as presented CARRIED.

ARTICLE 42

It was moved and seconded to accept the following listed roads as public ways in accordance with the layouts adopted by the Select Board and on file with the Town Clerk and to authorize the Select Board to acquire by gift, purchase or eminent domain, such interests in land as are necessary to provide for the use and maintenance of said ways for all purposes for which public ways are used in the Town of Billerica, as printed in the Warrant.

The Finance Committee and the Select Board recommended this article.

Town Manager Curran spoke on the article.

**Town of Billerica
FY22 Annual Report**

On an electronic vote with one hundred seventy-two (172) in favor and eight (8) opposed, the motion as presented CARRIED.

ARTICLE 43

It was moved and seconded to authorize the Select Board to grant easements to National Grid for 70 Letchworth Avenue (Wastewater Treatment Plant) and Old Middlesex Turnpike abutting the Water Treatment Plant.

The Finance Committee and the Select Board recommended this article.

On an electronic vote with one hundred eighty-one (181) in favor and two (2) opposed, the motion as presented CARRIED.

ARTICLE 44

It was moved and seconded to amend the Zoning By-Law, Section 5E.11: Mixed Use Overlay Zoning District, by changing the affordable units as per Part 8, from ten (10) percent to fifteen (15) percent.

The Finance Committee voted three (3) in favor; eight (8) opposed. Therefore, they do not recommend this article.

The Planning Board voted three in favor; four opposed. Therefore, they do not recommend this by-law change.

Rep. Ralph McKenna spoke for the proponents and explained the intent of this change.

Discussion both pro and con ensued.

Rep. Liberatore moved the question. Seconded. On an electronic vote with one hundred thirty-two (132) in favor and fifty (50) opposed, the motion to end debate CARRIED.

The main motion as presented was put to an electronic vote. With seventy-seven (77) in favor and one hundred seven (107) opposed, the motion LOST,

ARTICLE 45

It was moved and seconded to amend the Zoning By-Law Section 5E.11: Mixed Use Overlay Zoning District by deleting Part 3 entitled Overlay District and deleting any references to Mixed Use Development Districts on the zoning map.

The Finance Committee did not recommend this article. The Planning Board voted two (2) in favor five (5) to this re-zoning.

Rep. Kelly moved the question. Seconded. On an electronic vote with one hundred thirty-two (132) in favor and forty-four (44) opposed, debate was cut off.

**Town of Billerica
FY22 Annual Report**

On an electronic vote with sixty-eight (68) in favor and one hundred eleven (111) opposed, the motion as presented LOST.

ARTICLE 46

It was moved and seconded to amend the Zoning By-Law Section 5E.11: Mixed Use Overlay Zoning District by deleting Part 10 as written and inserting the following: “The dimensional regulations shall be the same as the dimensional regulations for the underlying zoning district. However, the Planning Board may waive the set-back requirements, for construction on the same footprint as the existing buildings.”

The Finance Committee and the Planning Board did not recommend this article.

It was moved and seconded to end debate. On an electronic vote with one hundred twenty-eight (128) in favor and fifty-two (52) opposed, debate was cut off.

On an electronic vote with sixty-six (66) in favor and one hundred fourteen (114) opposed, the main motion as presented LOST.

It was moved, seconded and VOTED to dismiss all the articles that had been withdrawn.

It was moved, seconded and VOTED to ratify and affirm all the action taken at the 2021 Annual Fall Town Meeting.

It was moved, seconded and VOTED to adjourn the 2021 Annual Fall Town Meeting.

The Moderator declared the 2021 Fall Town Meeting dissolved at 10:27 P.M.

A True Copy

ATTEST:

S/Shirley E. Schult

Shirley E. Schult, CMC

Town Clerk

**Town of Billerica
FY22 Annual Report**

Special Town Meeting – October 5, 2021

**FINAL WARRANT
OCTOBER 5, 2021
SPECIAL FALL TOWN MEETING**

Middlesex, ss.

To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Billerica Memorial High School Auditorium located at 35 River Street, Billerica, MA on Tuesday, October 5, 2021 at 7:00 PM and subsequent Tuesdays and Thursdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

Article 1 – To Amend General By-Law (Article 2, Section 14, Subsection 14.2)

To see if the Town will vote to amend the Town's General By-Laws, Article 2, Certain Powers and Duties of Town Officials, section 14, Board of Health, subsection 14.2, which currently reads as follows:

Current wording

14.2 The Board of Health shall consist of five (5) members, appointed by the Town Manager for terms of three (3) years each so arranged that as nearly an equal number of such terms as is possible shall expire each year.

to read as follows:

Amended wording

14.2 The Board of Health shall consist of five (5) members, two members appointed by the Town Manager and three members appointed by the Select Board, each for a term of three (3) years. Terms shall be arranged such that as nearly an equal number of such terms as is possible shall expire each year. Any vacancies arising in the membership shall be filled by the original appointing authority for the remainder of the unexpired term.

And, to implement the provisions of this vote, the first three vacancies occurring after approval of this bylaw shall be filled by the Select Board, with the next two vacancies to be filled by the Town Manager; thereafter, either the Select Board or the Town Manager shall make appointments in accordance with Section 14.2 of the Town Bylaws to fill vacancies in the Board of Health offices they appoint.

Or act in relation thereto.

Submitted by the Daniel Burns, Chairman of the Select Board

**Town of Billerica
FY22 Annual Report**

Article 2 – Petitioner Article

To establish a policy framework for adopting a Code of Conduct for Select Board members and its appointees:

To see if the Town will vote to establish a policy framework for adopting centralized standards under an official Code of Conduct for the Select Board members and its appointees, which shall apply to all members of the Select Board and appointees of the Select Board acting in their official capacity; or act in relation thereto.

Submitted by Dina Favreau and Messrs. Komarinski, Giroux, Lovell, English, Vitale, Deslaurier, Gagliardi, Coughlin, Hrono and Madames Giroux, Komarinksi, English, O'Connor, Lovell and Regan.

Article 3 – Petitioner Article

To see if the Town will vote to amend General By-Law, Article II, Section(s) 31.2 as follows; or act in relation thereto.

TERM LIMITS

Current:

31.2 The Board of Selectmen shall consist of five (5) elected members for terms of three (3) years each so arranged that as nearly an equal number of such terms of office as is possible shall expire each year.

Proposed:

31.2 The Select Board shall consist of five (5) elected members for terms of three (3) years each, so arranged that as early an equal number of such terms of office as is possible shall expire each year. No person shall be elected to the Select Board more than six times.

And Article II, Section 33.2 as follows:

Current:

33.2 The School Committee shall consist of five (5) members elected for terms of three (3) years, so arranged that as nearly an equal number of such terms as is possible shall expire each year.

Proposed:

33.2 The School Committee shall consist of five (5) members elected for terms of three (3) years, so arranged that as nearly an equal number of such terms as is possible shall expire each year. No person shall be elected to the School Committee more than six times.

Town of Billerica
FY22 Annual Report

Submitted by Edward Giroux and Messrs. Komarinski, Lovell, English, Vitale, Deslaurier, Gagliardi, Coughlin, Hrono and Madames Giroux, Komarinksi, English, O'Connor, Lovell, Regan and Favreau.

And you are hereby directed to serve this Final Warrant for the Special town Meeting by posting true and attested copies thereof, one copy at the Town Hall, one copy at the Billerica Public Library, one copy at the Billerica Police Station, one copy at the Belly Buster Diner, one copy at the Pinehurst Post Office, one copy at the Center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy at the West Billerica Fire Station, one copy at the Nutting Lake Post Office, one copy at Augusta Market, 599 Boston Road, one copy at the Ninety-Nine Restaurant, Lexington Road, one copy at the Pinehurst Fire Station, one copy at the East Billerica Fire Station, one copy at the North Billerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 20th day of September 2021.

S/Daniel L. Burns
Daniel L. Burns, Chairman

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Vice-Chairman

S/Michael S. Rosa
Michael S. Rosa, Secretary

S/Kimberly J. Conway
Kimber J. Conway, Member

S/John J. Burrows
John J. Burrows, Member

SELECT BOARD OF BILLERICA

**Town of Billerica
FY22 Annual Report**

September 20, 2021

Mr. John C. Curran, Town Manager
Town Hall
365 Boston Road,
Billerica, MA 01821

Dear Mr. Curran:

I have posted the Final Warrant for the Special Fall Town Meeting to be held on Tuesday, October 5, 2021, at 7:00 PM at the Billerica Memorial High School Auditorium, 35 River Street, Billerica, MA at the following locations:

Billerica Town Hall
Billerica Public Library
Billerica Police Station
Belly Buster Diner
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
West Billerica Fire Station
Nutting Lake Post Office
Augusta Market
Ninety-Nine Restaurant, Lexington Road
Pinehurst Fire Station
East Billerica Fire Station
North Billerica Post Office
North Billerica Fire Station

Signed:

S/Joseph Smith
Constable, Town of Billerica

Town of Billerica
FY22 Annual Report

Special Fall Town Meeting
October 5, 2021
Billerica Memorial High School Auditorium
First Session – October 5, 2021

A quorum count was called. With one hundred sixty-two (162) Town Meeting Members present, the Special Town Meeting was declared in session at 10:35 p.m.

It was moved and seconded to accept the Warrant as duly served by the Constable.

It was moved and seconded to dispense with the reading of the Warrant.

Article 1

It was moved and seconded to amend the General By-Laws, Article 2, Certain Powers and Duties of Town Officials, Section 14, Board of Health, subsection 14.2, as written in the Warrant.

The Finance Committee voted two in favor and nine opposed to this by-law change.

The Rules Committee voted two in favor and seven opposed and the Select Board voted Three in favor, two opposed.

Select Board Member Conway gave a minority report.

Select Board Member Rosa spoke in favor of the by-law change.

Slight discussion ensued.

Rep. Kelley moved the question. Seconded. On an electronic vote with one hundred thirty (130) in favor and thirty-eight (38) opposed, debate was cut off.

The main motion as presented was put to an electronic vote. With fifty-seven (57) in favor and one hundred fifteen (115) opposed, the motion LOST.

Article 2

It was moved and seconded to withdraw Article 2. On a voice vote, the motion CARRIED.

Article 3

It was moved and seconded to withdraw Article 3. On a voice vote, the motion CARRIED.

It was moved, seconded and VOTED to dismiss all articles that were withdrawn.

It was moved, seconded and VOTED to ratify and affirm all action taken at the October 2021 Special Town Meeting.

It was moved and seconded and VOTED to dissolve the October Special Town Meeting.

The Moderator declared the October 5, 2021 Special Town Meeting dissolved at 11:00 p.m.

**Town of Billerica
FY22 Annual Report**

A True Copy

ATTEST:

S/Shirley E. Schult, CMC
Shirley E. Schult
Town Clerk

**Town of Billerica
FY22 Annual Report**

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**Town of Billerica
FY22 Annual Report**

2022 Annual Town Elections

WARRANT
ANNUAL TOWN ELECTION
BILLERICA, MA
APRIL 2, 2022

Middlesex, ss

To Any Constable in the Town of Billerica:

Greetings:

You are hereby authorized and required to notify and warn the inhabitants of said Town of Billerica, qualified by law, to vote in Elections and Town Affairs, to meet at the Parker School, Billerica Center; Solomon Gunther Hajjar School, North Billerica; Ditson School, Pinehurst; John F. Kennedy School, East Billerica; Marshall Middle School, Floyd Street and the Dutile School, West Billerica at 8:00 A.M., Saturday, April 2, 2022 to bring in their votes on one ballot for the following Town Officers:

Two (2) members of the Select Board, Three (3) members of the Planning Board, Two (2) members of the School Committee all for three-year terms; One member of the School Committee for a one-year unexpired term and One (1) member of the Housing Authority for a term of five years.

Also for the election of Nineteen (19) Town Meeting Members for Precinct One; Twenty (20) Town Meeting Members for Precinct Two; Twenty-One (21) Town Meeting Members for Precinct Three; Twenty-One (21) Town Meeting Members for Precinct Four; Twenty-One (21) Town Meeting Members for Precinct Five; Twenty (20) Town Meeting Members for Precinct Six; Nineteen (19) Town Meeting Members for Precinct Seven; Nineteen (19) Town Meeting Members for Precinct Eight; Twenty-One (21) Town Meeting Members for Precinct Nine; Twenty-One (21) Town Meeting Members for Precinct Ten; Nineteen (19) Town Meeting Members for Precinct Eleven and Nineteen (19) Town Meeting Members for Precinct 12.

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Augusta Market, 599 Boston Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station, Nashua Road; one copy at DeMoulas Market Basket, Town Plaza, Boston Road; one copy at the Center Post Office, Boston Road, one copy at the Pinehurst Fire Station; one copy at the Pinehurst Post Office; one copy at Belly Buster Restaurant, Boston Road; one copy at the North Billerica Fire Station; one copy at the Town Hall, Boston Road; one copy at the Billerica Police Department; one copy at Stelio's Family Restaurant, 293 Boston Road, one copy at Sal's Pizza, 328 Boston Road and one copy at the Billerica Public Library;

**Town of Billerica
FY22 Annual Report**

Given under our hands this 1st day of March, 2022.

S/Daniel L. Burns

Daniel L. Burns, Chairman

S/John J. Burrows

John J. Burrows, Vice-Chairman

S/Michael S. Rosa

Michael S. Rosa, Secretary

S/Kimberly J. Conway

Kimberly J. Conway, Member

S/Andrew N. Deslaurier

Andrew N. Deslaurier, Member

SELECT BOARD MEMBERS

A True Copy

ATTEST

S/Steven Elmore

Constable in the Town of Billerica

**Town of Billerica
FY22 Annual Report**

March 10, 2022

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult,

I have posted the Warrant for the TOWN ELECTION to be held on April 2, 2022 at the following locations:

| | |
|---|------------------------------|
| Town Hall | Sal's Pizza, 328 Boston Road |
| West Billerica Fire Station, Nashua Road | Billerica Public Library |
| North Billerica Fire Station | Pinehurst Post Office |
| Center Post Office, Boston Road | Nutting Lake Post Office |
| Ninety-Nine Restaurant, Lexington Road | North Billerica Post Office |
| Augusta Market, 599 Boston Road | |
| Market Basket, Towne Plaza, Boston Road | |
| Belly Buster Restaurant, 306 Boston Road | |
| Billerica Center Police Station | |
| Stelio's Family Restaurant, 293 Boston Road | |

Sincerely

S/Steven Elmore
Constable, Town of Billerica

Town of Billerica FY22 Annual Report

TOWN ELECTION BILLERICA, MA APRIL 2 2022

| | Pd.1 | Pct.2 | Pd.3 | Pct.4 | Pd.5 | Pct.6 | Pd.7 | Pct.8 | Pct.9 | Pct.10 | Pct.11 | Pd.12 | Total |
|---|------------|------------|------------|------------|-------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| SELECTMEN 3 YEARS - Vote for ONE | | | | | | | | | | | | | |
| KIMBERLY J. CONWAY | 176 | 287 | 178 | 198 | 349 | 152 | 184 | 229 | 217 | 288 | 141 | 188 | 2587 |
| DARLENE M. TORRE | 135 | 196 | 151 | 153 | 241 | 91 | 160 | 172 | 188 | 176 | 134 | 150 | 1937 |
| MICHAEL A. RILEY | 168 | 277 | 186 | 201 | 308 | 161 | 185 | 261 | 249 | 259 | 157 | 186 | 2588 |
| SCATTERINGS | 1 | 3 | 3 | 1 | 0 | 3 | 2 | 2 | 2 | 8 | 1 | 0 | 26 |
| BLANKS | 0 | 4 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Total Votes | 480 | 757 | 518 | 553 | 899 | 407 | 531 | 684 | 656 | 731 | 433 | 524 | 7183 |
| PLANNING BOARD Vote for THREE | | | | | | | | | | | | | |
| JANET M. MORRIS | 122 | 193 | 136 | 155 | 241 | 90 | 151 | 156 | 174 | 189 | 116 | 149 | 1872 |
| JOHN R. FEMIA | 90 | 211 | 90 | 113 | 158 | 104 | 105 | 143 | 123 | 122 | 110 | 103 | 1472 |
| EDWARD J. GRILOUX | 183 | 265 | 160 | 175 | 280 | 140 | 147 | 205 | 206 | 230 | 138 | 166 | 2255 |
| KELLEY J. SARONA | 101 | 142 | 114 | 120 | 189 | 72 | 115 | 174 | 125 | 159 | 89 | 126 | 1526 |
| MICHAEL F. PARKER | 139 | 158 | 141 | 164 | 293 | 96 | 151 | 182 | 192 | 204 | 124 | 142 | 1986 |
| SCATTERINGS | 1 | 6 | 2 | 2 | 0 | 5 | 6 | 9 | 2 | 12 | 2 | 0 | 47 |
| BLANKS | 0 | 3 | 0 | 0 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 6 |
| Total Votes | 606 | 968 | 643 | 729 | 1163 | 507 | 676 | 869 | 822 | 916 | 579 | 696 | 9164 |
| SCHOOL COMMITTEE 3 YEARS - Vote for Two | | | | | | | | | | | | | |
| ANNETTE FAMOLARE | 127 | 233 | 175 | 169 | 244 | 111 | 175 | 173 | 222 | 227 | 118 | 145 | 2119 |
| MICHAELA C. MICHAUD | 82 | 114 | 99 | 111 | 174 | 71 | 100 | 122 | 114 | 132 | 91 | 96 | 1306 |
| KRISTIN M. BOLT | 85 | 101 | 71 | 79 | 124 | 57 | 84 | 95 | 104 | 101 | 70 | 95 | 1066 |
| JOHN H. KLESCHINSKY | 138 | 224 | 136 | 163 | 274 | 125 | 152 | 191 | 163 | 210 | 124 | 137 | 2038 |
| SCATTERINGS | 0 | 2 | 0 | 1 | 1 | 3 | 4 | 4 | 0 | 10 | 1 | 1 | 27 |
| BLANKS | 0 | 2 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4 |
| Total Votes | 433 | 676 | 481 | 525 | 817 | 367 | 515 | 585 | 603 | 680 | 404 | 474 | 6560 |
| SCHOOL COMMITTEE 1 YEAR unexpired - Vote for One | | | | | | | | | | | | | |
| CHERI A. GARGALIANOS | 137 | 267 | 163 | 145 | 273 | 121 | 146 | 201 | 169 | 208 | 145 | 160 | 2136 |
| BRANDON LEE GONZALEZ | 80 | 93 | 94 | 123 | 158 | 65 | 118 | 97 | 131 | 138 | 73 | 92 | 1282 |
| SCATTERINGS | 0 | 1 | 0 | 0 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 11 |
| BLANKS | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2 |
| Total Votes | 217 | 362 | 257 | 268 | 433 | 187 | 264 | 298 | 300 | 352 | 220 | 253 | 3411 |
| HOUSING AUTHORITY FIVE YEAR- Vote for one | | | | | | | | | | | | | |
| JOHN K. SAULNIER | 168 | 293 | 195 | 212 | 342 | 149 | 166 | 230 | 235 | 272 | 168 | 188 | 2618 |
| SCATTERINGS | 3 | 3 | 1 | 1 | 6 | 2 | 5 | 3 | 4 | 9 | 2 | 2 | 41 |
| BLANKS | 0 | 1 | 0 | 0 | 2 | 0 | 1 | 0 | 1 | 0 | 0 | 0 | 5 |
| Total Votes | 171 | 297 | 196 | 213 | 350 | 151 | 172 | 233 | 240 | 281 | 170 | 190 | 2664 |

Town of Billerica FY22 Annual Report

TOWN ELECTION BILLERICA, MA APRIL 2 2022

| PCT 1 TOWN MEETING MEMBERS 3 YEARS - Vote for NINETEEN | Pct.1 | Pct.2 | Pct.3 | Pct.4 | Pct.5 | Pct.6 | Pct.7 | Pct.8 | Pct.9 | Pct.10 | Pct.11 | Pct.12 | Total |
|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--------|-------|
| EVAN A STEELE | 128 | | | | | | | | | | | | 128 |
| LORRAINE LALLY | 122 | | | | | | | | | | | | 122 |
| JOHN P. GAGLIARDI | 148 | | | | | | | | | | | | 148 |
| ELIZABETH LEBLANC | 126 | | | | | | | | | | | | 126 |
| DOUGLAS J MEAGHER | 126 | | | | | | | | | | | | 126 |
| DOROTHY M CALLAHAN | 133 | | | | | | | | | | | | 133 |
| JOANNIE M GAGLIARDI | 141 | | | | | | | | | | | | 141 |
| BRNO MORICONI | 119 | | | | | | | | | | | | 119 |
| KEITH D MANNING | 117 | | | | | | | | | | | | 117 |
| DAVID A GAGLIARDI | 144 | | | | | | | | | | | | 144 |
| MICHAEL B FARRELL | 124 | | | | | | | | | | | | 124 |
| CATHY M HERTLER | 121 | | | | | | | | | | | | 121 |
| DOUGLAS W FOGERTY | 120 | | | | | | | | | | | | 120 |
| MATTHEW W CREMER | 126 | | | | | | | | | | | | 126 |
| LARRY LIBBY | 130 | | | | | | | | | | | | 130 |
| SCATTERINGS | 20 | | | | | | | | | | | | 20 |
| BLANKS | 0 | | | | | | | | | | | | 0 |
| Total Votes | 1945 | | | | | | | | | | | | 1945 |

| PCT 2 TOWN MTG MEMBERS 3 YEARS - Vote for TWENTY | Pct.1 | Pct.2 | Pct.3 | Pct.4 | Pct.5 | Pct.6 | Pct.7 | Pct.8 | Pct.9 | Pct.10 | Pct.11 | Pct.12 | Total |
|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--------|-------|
| DARLENE M TORRE | | 236 | | | | | | | | | | | 236 |
| CHERI A GARGALINOS | | 250 | | | | | | | | | | | 250 |
| AL RAMOS | | 238 | | | | | | | | | | | 238 |
| JOHN COYNE | | 236 | | | | | | | | | | | 236 |
| ANDREW N DESLAURIER | | 237 | | | | | | | | | | | 237 |
| STEPHEN J WANAMAKER | | 211 | | | | | | | | | | | 211 |
| SANDRA GIROUX | | 251 | | | | | | | | | | | 251 |
| WAYNE F SMITH | | 201 | | | | | | | | | | | 201 |
| PHILIP J NEWELL | | 236 | | | | | | | | | | | 236 |
| LEAH M GAGNON | | 192 | | | | | | | | | | | 192 |
| ELLEN DAY RAWLINGS | | 255 | | | | | | | | | | | 255 |
| JOHN H KLESCHINSKY | | 248 | | | | | | | | | | | 248 |
| KEVIN P CONWAY | | 249 | | | | | | | | | | | 249 |
| EDWARD J GIROUX | | 269 | | | | | | | | | | | 269 |
| MARY R RILEY | | 257 | | | | | | | | | | | 257 |
| ANGELAM HERRIGAN | | 205 | | | | | | | | | | | 205 |
| KACY McDONALD | | 10 | | | | | | | | | | | 10 |
| SCATTERINGS | | 33 | | | | | | | | | | | 33 |
| BLANKS | | 29 | | | | | | | | | | | 29 |
| Total Votes | | 3543 | | | | | | | | | | | 3543 |

Town of Billerica FY22 Annual Report

TOWN ELECTION BILLERICA, MA APRIL 2 2022

| | Pct.1 | Pct.2 | Pct.3 | Pct.4 | Pct.5 | Pct.6 | Pct.7 | Pct.8 | Pct.9 | Pct.10 | Pct.11 | Pct.12 | Total |
|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--------|-------|
| PCT 3 TOWN MEETING MEMBERS 3 YEARS - Vote for Twenty-one | | | | | | | | | | | | | |
| MARY LEACH | | | 188 | | | | | | | | | | 188 |
| BRENDA D KOMARINSKI | | | 160 | | | | | | | | | | 160 |
| RANDY J MELISE | | | 157 | | | | | | | | | | 157 |
| JAMES J MAHONEY, III | | | 158 | | | | | | | | | | 158 |
| MICHAEL A RILEY | | | 182 | | | | | | | | | | 182 |
| CAROL A LEBOVITZ | | | 156 | | | | | | | | | | 156 |
| ELAINE C TUOCCELLI | | | 171 | | | | | | | | | | 171 |
| JOHN LAFALCI | | | 168 | | | | | | | | | | 168 |
| MARYANNE J PERRY | | | 152 | | | | | | | | | | 152 |
| KRYSTLE J THOMSEN | | | 160 | | | | | | | | | | 160 |
| MARK F KOMARINSKI | | | 153 | | | | | | | | | | 153 |
| PATRICIA M LAFALCI | | | 166 | | | | | | | | | | 166 |
| SCATTERINGS | | | 23 | | | | | | | | | | 23 |
| BLANKS | | | 0 | | | | | | | | | | 0 |
| Total Votes | | | 1994 | | | | | | | | | | 1994 |
| PCT 4 TOWN MEETING MEMBERS 3 YEARS - Vote for Twenty-one | | | | | | | | | | | | | |
| PER BOJSEN | | | | 168 | | | | | | | | | 168 |
| SANDRA MARY DOHERTY | | | | 175 | | | | | | | | | 175 |
| ROBERT M CORRINTI | | | | 184 | | | | | | | | | 184 |
| SCOTT ROGERS | | | | 171 | | | | | | | | | 171 |
| PALL A LAMARCA | | | | 170 | | | | | | | | | 170 |
| JINA M LEVIN | | | | 159 | | | | | | | | | 159 |
| GEORGE EDWARD NOEL | | | | 163 | | | | | | | | | 163 |
| PATRICIA L OAN MCLEAN | | | | 170 | | | | | | | | | 170 |
| M O'DOUGHERTY-SACK | | | | 158 | | | | | | | | | 158 |
| LORA E BOJSEN | | | | 167 | | | | | | | | | 167 |
| ARTHUR LEVITA | | | | 159 | | | | | | | | | 159 |
| SUSAN MCADAMS-ROGERS | | | | 172 | | | | | | | | | 172 |
| ANDREW KUCYN | | | | 157 | | | | | | | | | 157 |
| ANNE M NOEL | | | | 163 | | | | | | | | | 163 |
| MICHELLE B MILO | | | | 159 | | | | | | | | | 159 |
| SCATTERINGS | | | | 11 | | | | | | | | | 11 |
| BLANKS | | | | 6 | | | | | | | | | 6 |
| Total Votes | | | | 2512 | | | | | | | | | 2512 |

Town of Billerica FY22 Annual Report

TOWN ELECTION BILLERICA, MA APRIL 2 2022

| PCT 5 TOWN MEETING MEMBERS 3 YEARS - Vote for Twenty-one | Pct.1 | Pct.2 | Pct.3 | Pct.4 | Pct.5 | Pct.6 | Pct.7 | Pct.8 | Pct.9 | Pct.10 | Pct.11 | Pct.12 | Total |
|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--------|-------|
| MICHAEL A FANTASIA | | | | | 234 | | | | | | | | 234 |
| BRIAN P KELLY | | | | | 246 | | | | | | | | 246 |
| SALVATORE A D'AMPOLO | | | | | 237 | | | | | | | | 237 |
| MICHAELA C MICHAUD | | | | | 247 | | | | | | | | 247 |
| VINCENT J C ANGIAMILA | | | | | 234 | | | | | | | | 234 |
| MARION C DEPIERRO | | | | | 235 | | | | | | | | 235 |
| S. ROSENBAUM LIPMAN | | | | | 214 | | | | | | | | 214 |
| JOHN A FARIA | | | | | 213 | | | | | | | | 213 |
| DOREEN BARBARA HEALY | | | | | 222 | | | | | | | | 222 |
| EDWARD P SULLIVAN | | | | | 215 | | | | | | | | 215 |
| MICHAEL S. ROSA | | | | | 261 | | | | | | | | 261 |
| JANET M MORRIS | | | | | 242 | | | | | | | | 242 |
| SHEILA R. SARTELL | | | | | 234 | | | | | | | | 234 |
| BRIAN DORRINGTON, JR | | | | | 229 | | | | | | | | 229 |
| MICHAEL F PARNER | | | | | 261 | | | | | | | | 261 |
| MATTHEW R MANNETTA | | | | | 209 | | | | | | | | 209 |
| L DECHAYNE-DONATI | | | | | 216 | | | | | | | | 216 |
| DSTEVEN MARK ROSA, SR | | | | | 237 | | | | | | | | 237 |
| CHARLES V GRILLO, JR | | | | | 205 | | | | | | | | 205 |
| JOHN GILLIS | | | | | 12 | | | | | | | | 12 |
| SCATTERINGS | | | | | 28 | | | | | | | | 28 |
| BLANKS | | | | | 47 | | | | | | | | 47 |
| Total Votes | | | | | 4478 | | | | | | | | 4478 |

| PCT 6 TOWN MEETING MEMBERS 3 YEARS - Vote for Twenty | Pct.1 | Pct.2 | Pct.3 | Pct.4 | Pct.5 | Pct.6 | Pct.7 | Pct.8 | Pct.9 | Pct.10 | Pct.11 | Pct.12 | Total |
|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--------|-------|
| COSTA H PIANTEDES | | | | | | 117 | | | | | | | 117 |
| RALPH J DELDON | | | | | | 120 | | | | | | | 120 |
| ALBERT R TASSONE | | | | | | 125 | | | | | | | 125 |
| BLAKE ROBERTSON | | | | | | 131 | | | | | | | 131 |
| KRISTEN M SULLIVAN | | | | | | 133 | | | | | | | 133 |
| BRYAN D WAYNE | | | | | | 125 | | | | | | | 125 |
| WENDY LINGS WITT | | | | | | 122 | | | | | | | 122 |
| MICHAEL A ANASTASIA | | | | | | 123 | | | | | | | 123 |
| DAVID S COUGHLIN | | | | | | 125 | | | | | | | 125 |
| JAMES A SULLIVAN | | | | | | 134 | | | | | | | 134 |
| SANDRA B DONOVAN | | | | | | 133 | | | | | | | 133 |
| SUSAN J ROBERTSON | | | | | | 131 | | | | | | | 131 |
| SCATTERINGS | | | | | | 44 | | | | | | | 44 |
| BLANKS | | | | | | 0 | | | | | | | 0 |
| Total Votes | | | | | | 1563 | | | | | | | 1563 |

Town of Billerica FY22 Annual Report

TOWN ELECTION BILLERICA, MA APRIL 2 2022

| PCT 7 TOWN MEETING MEMBERS 3 YEARS - Vote for NINETEEN | Pd.1 | Pct.2 | Pd.3 | Pct.4 | Pd.5 | Pct.6 | Pd.7 | Pct.8 | Pct.9 | Pct.10 | Pct.11 | Pd.12 | Total |
|--|------|-------|------|-------|------|-------|------|-------|-------|--------|--------|-------|-------|
| BRANDON LEE GONZALEZ | | | | | | | 120 | | | | | | 120 |
| JOHN F HEALEY | | | | | | | 149 | | | | | | 149 |
| PATRICK LOGUE JR | | | | | | | 129 | | | | | | 129 |
| MARIANNE S MONBLEAU | | | | | | | 107 | | | | | | 107 |
| JOHN MENECHINI | | | | | | | 110 | | | | | | 110 |
| ROBERT A PATTEN III | | | | | | | 97 | | | | | | 97 |
| FRANK M BUSALACCHI | | | | | | | 142 | | | | | | 142 |
| JOHN ELORIO DE BARTLETT | | | | | | | 137 | | | | | | 137 |
| KRISTEN L GONZALEZ | | | | | | | 112 | | | | | | 112 |
| DIANE J DEPASO | | | | | | | 153 | | | | | | 153 |
| DIANNE PATEN | | | | | | | 116 | | | | | | 116 |
| JACQUELINE CHAFFINS | | | | | | | 103 | | | | | | 103 |
| MARK P EFSTRATIOU | | | | | | | 144 | | | | | | 144 |
| CHRISTINE M O'SHEA | | | | | | | 112 | | | | | | 112 |
| JODI ANN HOGAN | | | | | | | 126 | | | | | | 126 |
| KENNETH B GLASSER | | | | | | | 140 | | | | | | 140 |
| KEVIN W PERRY | | | | | | | 149 | | | | | | 149 |
| BARTLEY F HOGAN | | | | | | | 102 | | | | | | 102 |
| ANDREA M TOOMEY | | | | | | | 101 | | | | | | 101 |
| MARY K MCBRIDE | | | | | | | 125 | | | | | | 125 |
| THERESA A LOGUE | | | | | | | 132 | | | | | | 132 |
| ALEXE KNIGHT | | | | | | | 96 | | | | | | 96 |
| SHARON S HEALEY | | | | | | | 124 | | | | | | 124 |
| EDWARD SCHANDIO | | | | | | | 116 | | | | | | 116 |
| SCATTERINGS | | | | | | | 2 | | | | | | 2 |
| BLANKS | | | | | | | 57 | | | | | | 57 |
| Total Votes | | | | | | | 3001 | | | | | | 3001 |

Town of Billerica FY22 Annual Report

TOWN ELECTION BILLERICA, MA APRIL 2 2022

| | Pct.1 | Pct.2 | Pct.3 | Pct.4 | Pct.5 | Pct.6 | Pct.7 | Pct.8 | Pct.9 | Pct.10 | Pct.11 | Pct.12 | Total |
|--|-------|-------|-------|-------|-------|-------|-------|-------|-------|--------|--------|--------|-------|
| PCT 8 TOWN MEETING MEMBERS 3 YEARS - Vote for Nineteen | | | | | | | | | | | | | |
| ANDREW R BATES | | | | | | | | 189 | | | | | 189 |
| JONATHAN REINECKER | | | | | | | | 199 | | | | | 199 |
| KATHLEEN A PARSONS | | | | | | | | 199 | | | | | 199 |
| JOSEPH P SHAW | | | | | | | | 194 | | | | | 194 |
| KELLEY J SARDINA | | | | | | | | 198 | | | | | 198 |
| OREN DENZIL HUNT, JR | | | | | | | | 175 | | | | | 175 |
| DAVID L JOHNSON | | | | | | | | 187 | | | | | 187 |
| FRANK L RAO | | | | | | | | 187 | | | | | 187 |
| CHARLENE MCCARTHY | | | | | | | | 212 | | | | | 212 |
| JOSEPH F DONOGHUE | | | | | | | | 188 | | | | | 188 |
| BARBARA A FLAHERTY | | | | | | | | 213 | | | | | 213 |
| SCATTERINGS | | | | | | | | 30 | | | | | 30 |
| BLANKS | | | | | | | | 0 | | | | | 0 |
| Total Votes | | | | | | | | 2161 | | | | | 2161 |
| PCT 9 TOWN MEETING MEMBERS 3 YEARS - Vote for Twenty-one | | | | | | | | | | | | | |
| ALBERT H CHN | | | | | | | | | 199 | | | | 199 |
| JEFF CARL STRUNK | | | | | | | | | 185 | | | | 185 |
| ROBIN E PRICE | | | | | | | | | 165 | | | | 165 |
| CAROL R ROSA | | | | | | | | | 208 | | | | 208 |
| WILLIAM G GRENN, JR | | | | | | | | | 198 | | | | 198 |
| JUSTIN A DAMON | | | | | | | | | 147 | | | | 147 |
| AMANDA RAE KELLEY | | | | | | | | | 153 | | | | 153 |
| CYNTHIA K KEESLER | | | | | | | | | 190 | | | | 190 |
| ANNETTE FAMOLARE | | | | | | | | | 211 | | | | 211 |
| JOSEPH C BRANG WYNNE | | | | | | | | | 134 | | | | 134 |
| GUILLEMO T PERZ | | | | | | | | | 153 | | | | 153 |
| GEORGE E DOW | | | | | | | | | 155 | | | | 155 |
| DONALD L DAMON, JR | | | | | | | | | 148 | | | | 148 |
| MATTHEW FAMOLARE | | | | | | | | | 207 | | | | 207 |
| PATRICIA C FLEMING | | | | | | | | | 183 | | | | 183 |
| CHERYL L LALLY | | | | | | | | | 164 | | | | 164 |
| JOHN J BURROW'S | | | | | | | | | 167 | | | | 167 |
| JOHN F GRAY, JR | | | | | | | | | 159 | | | | 159 |
| JOHN ANTHONY MULLOY | | | | | | | | | 153 | | | | 153 |
| JAMES PATRICK LALLY | | | | | | | | | 154 | | | | 154 |
| MICHELLE DEPARASIS | | | | | | | | | 146 | | | | 146 |
| M. GRACE TUCCI | | | | | | | | | 159 | | | | 159 |
| STEPHEN G REGAL | | | | | | | | | 146 | | | | 146 |
| SCATTERINGS | | | | | | | | | 9 | | | | 9 |
| BLANKS | | | | | | | | | 42 | | | | 42 |
| Total Votes | | | | | | | | | 3555 | | | | 3555 |

Town of Billerica FY22 Annual Report

TOWN ELECTION BILLERICA, MA APRIL 2 2022

| Pct. 1 | Pct. 2 | Pct. 3 | Pct. 4 | Pct. 5 | Pct. 6 | Pct. 7 | Pct. 8 | Pct. 9 | Pct. 10 | Pct. 11 | Pct. 12 | Total |
|--|--------|--------|--------|--------|--------|--------|--------|--------|---------|---------|---------|-------|
| PCT. 10 TOWN MEETING MEMBERS 3 YEARS - Vote for Twenty-one | | | | | | | | | | | | |
| LAUREN KNOWLES | | | | | | | | | 215 | | | 215 |
| KATHARINE M. HONEY | | | | | | | | | 231 | | | 231 |
| DANIELLE M. STEVENS | | | | | | | | | 211 | | | 211 |
| ERIC KENDALL GERADE | | | | | | | | | 199 | | | 199 |
| DAVID M. OVERTON | | | | | | | | | 191 | | | 191 |
| PETER J. VINES | | | | | | | | | 204 | | | 204 |
| JAMES J. FAMOLARE | | | | | | | | | 212 | | | 212 |
| DANIELLE E. SORENSON | | | | | | | | | 205 | | | 205 |
| KIMBERLY J. CONWAY | | | | | | | | | 268 | | | 268 |
| JAMES F. GATELY, II | | | | | | | | | 225 | | | 225 |
| DARYL JAMES DESHLER | | | | | | | | | 187 | | | 187 |
| DANIELLE ROSE HADLEY | | | | | | | | | 206 | | | 206 |
| SHAWN M. KERR | | | | | | | | | 202 | | | 202 |
| MAUREEN E. FAMOLARE | | | | | | | | | 222 | | | 222 |
| SCATTERINGS | | | | | | | | | 85 | | | 85 |
| BLANKS | | | | | | | | | 0 | | | 0 |
| Total Votes | | | | | | | | | 3063 | | | 3063 |
| PCT. 11 TOWN MEETING MEMBERS 3 YEARS - Vote for Nineteen | | | | | | | | | | | | |
| MEREDITH LOWELL | | | | | | | | | | 136 | | 136 |
| MICHAEL A. DOMINA | | | | | | | | | | 139 | | 139 |
| DINA M. FAIRBAIRN | | | | | | | | | | 124 | | 124 |
| CLARE A. FORTUNE-LAD | | | | | | | | | | 136 | | 136 |
| WILLIAM F. KING | | | | | | | | | | 121 | | 121 |
| MARLES HENDERSON | | | | | | | | | | 131 | | 131 |
| MARK DWAIN LOVELL | | | | | | | | | | 140 | | 140 |
| KELLY J. DOMINA | | | | | | | | | | 135 | | 135 |
| JOSEPH F. FLUMARA | | | | | | | | | | 131 | | 131 |
| SCATTERINGS | | | | | | | | | | 17 | | 17 |
| BLANKS | | | | | | | | | | 0 | | 0 |
| Total Votes | | | | | | | | | | 1210 | | 1210 |
| PCT. 12 TOWN MEETING MEMBERS 3 YEARS - Vote for Nineteen | | | | | | | | | | | | |
| TERESA N. ENGLISH | | | | | | | | | | | | 157 |
| BENJAMIN BERRY | | | | | | | | | | | | 135 |
| DANIEL L. BURNS | | | | | | | | | | | | 172 |
| CHRISTOPHER J. TRIBOU | | | | | | | | | | | | 152 |
| JOHN P. SULLIVAN | | | | | | | | | | | | 141 |
| FREDERICK LIBERATORE | | | | | | | | | | | | 138 |
| KENNETH B. ENGLISH | | | | | | | | | | | | 138 |
| JOHN CAVICCHIO | | | | | | | | | | | | 151 |
| LISA ANNE CHARLAND | | | | | | | | | | | | 134 |
| JOSEPH VINCENT RUSSO | | | | | | | | | | | | 140 |
| COSMO D. CAVICCHIO | | | | | | | | | | | | 158 |
| JENNIFER NORMAND | | | | | | | | | | | | 135 |
| SCATTERINGS | | | | | | | | | | | | 29 |
| BLANKS | | | | | | | | | | | | 0 |
| Total Votes | | | | | | | | | | | | 1780 |

**Town of Billerica
FY22 Annual Report**

Treasurer/Collector

TREASURER/COLLECTOR'S OFFICE

FISCAL YEAR 2022

Reconciliation of Treasurer's Cash

Fiscal Year Ended June 30, 2022

| | |
|--|-----------------|
| Treasurer's Cash Balance - July 1, 2021 | 112,494,586.64 |
| Cash Receipts - FY 2022 | 285,256,335.81 |
| Cash Disbursements - FY 2022 | -268,864,280.38 |
| Treasurer's Cash Balance - June 30, 2022 | 128,886,642.07 |

Location of Cash on Hand - June 30, 2022

| | |
|---------------------|----------------|
| Northern | 6,303,631.31 |
| MMDT | 59,323.89 |
| Bank of America | 20,328,356.29 |
| Century Bank | 236,858.79 |
| Cooperative of Cape | 34.07 |
| Eastern Bank | 42,315.57 |
| Easthampton | 267,007.15 |
| Enterprise Bank | 1,033,652.49 |
| Fidelity Bank | 241,720.68 |
| Leader Bank | 43,408,584.83 |
| Newburyport | 123,401.32 |
| Peoples United | 0.00 |
| Stoneham Bank | 1,538,150.31 |
| Unibank | 88,320.84 |
| Trust Funds | 55,316,828.83 |
| Petty Cash | 748.71 |
| Total | 128,988,935.08 |
| In transit | -102,293.01 |
| | 128,886,642.07 |

| | Principal | Income | Totals |
|-----------------------|------------------|---------------|---------------|
| Cemetery Funds | | | |

**Town of Billerica
FY22 Annual Report**

| | | | |
|---------------------|---------------------|-------------------|---------------------|
| Colby PC | (0.29) | 0.26 | (0.03) |
| Fox Hill Thompson 1 | 24,828.90 | 41,156.81 | 65,985.71 |
| Fox Hill Thompson 2 | 3,510.69 | 5,918.61 | 9,429.30 |
| Fox Hill | 1,244,620.08 | 811,464.89 | 2,056,084.97 |
| Gray | 6,789.49 | 10,437.93 | 17,227.42 |
| Old Hill | 375.00 | 617.41 | 992.41 |
| Faulkner | 13,026.92 | 21,961.81 | 34,988.73 |
| North Cemetery | 21,903.00 | 36,899.80 | 58,802.80 |
| South Cemetery | 1,095.00 | 1,846.09 | 2,941.09 |
| Subtotal - Cemetery | 1,316,148.79 | 930,303.61 | 2,246,452.40 |

Funds for the Poor

| | | | |
|-------------------------------|-------------------|-------------------|-------------------|
| Bowers | 132,053.91 | 37,692.18 | 169,746.09 |
| Elliot | 10,281.69 | 28,313.92 | 38,595.61 |
| Overseers of the Poor | 21,297.50 | 41,580.63 | 62,878.13 |
| Elderly/Disabled Fund | 8,333.52 | (1,080.62) | 7,252.90 |
| Subtotal - Funds For The Poor | 171,966.62 | 106,506.11 | 278,472.73 |

Playground Funds

| | | | |
|----------------------------|------------------|-----------------|------------------|
| Kohlrausch Playground Fund | 10,000.00 | 5,216.38 | 15,216.38 |
|----------------------------|------------------|-----------------|------------------|

Library Funds

| | | | |
|--------------------|------------------|------------------|------------------|
| Faulkner | 3,431.87 | 3,261.77 | 6,693.64 |
| Library | 2,542.17 | 7,030.81 | 9,572.98 |
| Sherrin Memorial | 4,036.99 | 4,301.50 | 8,338.49 |
| Subtotal - Library | 10,011.03 | 14,594.08 | 24,605.11 |

School Funds

| | | | |
|------------------|-------------------|------------------|-------------------|
| Kent #10 | 47,542.38 | (6,945.07) | 40,597.31 |
| Houghton | 144,855.00 | 43,224.04 | 188,079.04 |
| Sub-Total School | 192,397.38 | 36,278.97 | 228,676.35 |

Beauty & Maintenance Funds

| | | | |
|---------------------------------|---------------|---------------|---------------|
| Common Seat | 42.71 | 117.71 | 160.42 |
| Jenkins Fountain | 54.50 | 150.27 | 204.77 |
| Watering Trough | 73.81 | 203.39 | 277.20 |
| Subtotal - Beauty & Maintenance | 171.02 | 471.37 | 642.39 |

Various Purpose Funds

| | | | |
|------------------------|-----------|-----------|-----------|
| Kohlrausch Scholarship | 74,221.05 | 20,123.89 | 94,344.94 |
|------------------------|-----------|-----------|-----------|

**Town of Billerica
FY22 Annual Report**

| | | | |
|----------------------------------|----------------------|---------------------|----------------------|
| Abbot Singing Fund | 2,433.44 | 6722.78 | 9,156.22 |
| Museum Fund | 37,584.14 | 12,076.83 | 49,660.97 |
| Drug Proceeds | 94,907.55 | 32,426.90 | 127,334.45 |
| Arts Lottery Funds | 18,943.30 | (965.50) | 17,977.80 |
| Veterans | | | |
| Korean War Veterans | 8,131.73 | 3,014.97 | 11,146.70 |
| Stabilization Funds | | | |
| Stabilization Funds | 3,338,129.88 | 2,006,231.06 | 5,344,360.94 |
| Stabilization Fund - Land | 400,034.18 | 216,981.71 | 617,015.89 |
| School Stabilization | 508,850.13 | 285,186.29 | 794,036.42 |
| Debt Stabilization | 19,247,239.03 | 3,914,468.58 | 23,161,707.61 |
| Total - Stabilization Funds | 23,494,253.22 | 6,422,867.64 | 29,917,120.86 |
| | 25,425,195.23 | 7,579,345.45 | 33,004,540.68 |
| Health Care Trust | | | |
| Funds | 11,658,355.24 | 733,077.36 | 12,391,432.60 |
| OPEB | 8,238,719.40 | -437,151.48 | 7,801,567.92 |
| Scholarships - Endowments | | | |
| Allen, William | 11,143.51 | 682.55 | 11,826.06 |
| Ann Costanza | 229.00 | 15.20 | 244.20 |
| Billerica Arts & Crafts | 1,705.00 | 372.86 | 2,077.86 |
| Billerica Plan | 0.00 | 0.00 | 0.00 |
| Billy Fitt Memorial | 7,562.43 | 64.93 | 7,627.36 |
| Cerrato | 65,985.00 | 3,605.45 | 69,590.45 |
| Daniel Coneeny | 22,765.14 | 512.66 | 23,277.80 |
| Deborah Morrison Endowment | 6,044.29 | 52.09 | 6,096.38 |
| Donald Donati | 20,298.17 | 173.63 | 20,471.80 |
| Donovan Memorial | 15,341.35 | 137.52 | 15,478.87 |
| Foundation Endowment | 132,504.46 | 30,362.10 | 162,866.56 |
| George Lamantea | 4,536.35 | 540.07 | 5,076.42 |
| GE Sensing Scholarship | 0.00 | 0.00 | 0.00 |
| Karyn Button Memorial | 10,523.92 | 90.47 | 10,614.39 |

**Town of Billerica
FY22 Annual Report**

| | | | |
|-------------------------------------|-------------------|------------------|-------------------|
| Kathleen Higgins | 0.00 | 0.00 | 0.00 |
| Knights of Columbus | 9,175.26 | 777.21 | 9,952.47 |
| L. Robert DeSanctis | 22,365.21 | 191.12 | 22,556.33 |
| Lampson | 28,940.97 | 2,054.19 | 30,995.16 |
| Lawler | 12,340.76 | 108.26 | 12,449.02 |
| Lisa Tammara Memorial | 10,013.03 | 85.67 | 10,098.70 |
| Lutheran Church | 11,609.77 | 99.65 | 11,709.42 |
| Major John Whyte Memorial | 1,000.00 | 17.65 | 1,017.65 |
| Mary Arekalian | 14,858.79 | 384.80 | 15,243.59 |
| Meagher Family | 9,938.36 | 85.03 | 10,023.39 |
| Nicola Micozzi | 2,816.65 | 24.79 | 2,841.44 |
| Phil Hefferman | 15,339.69 | 130.72 | 15,470.41 |
| Robert Carroll | 15,644.97 | 133.50 | 15,778.47 |
| Scott Dumont | 19,036.38 | 161.99 | 19,198.37 |
| Shayna Donovan | 39,899.58 | 347.67 | 40,247.25 |
| Shaunassy | 13,224.49 | 292.05 | 13,516.54 |
| Stewart | 2,714.20 | 23.44 | 2,737.64 |
| William F. Bird | 1,086.44 | 96.52 | 1,182.96 |
| William Bradley | 30,341.50 | 5,189.54 | 35,531.04 |
| Mark J. Rayner | 0.00 | 0.00 | 0.00 |
| Robert Loranger | 0.00 | 0.00 | 0.00 |
| James Couet | 9,636.10 | 12.72 | 9,648.82 |
| Subtotal - Scholarship - Endowments | 568,620.77 | 46,826.05 | 615,446.82 |

Scholarship Funds

| | | | |
|---------------------------|----------|---------|----------|
| Billerica Chiropractic#88 | 0.00 | 0.00 | 0.00 |
| Cabot Corp #33 | 5,958.14 | 55.24 | 6,013.38 |
| Costello #90 | 0.00 | 0.00 | 0.00 |
| Class of 2006 #47 | 0.00 | 0.00 | 0.00 |
| Class of 2007 #48 | 0.00 | 0.00 | 0.00 |
| Class of 2008 #49 | 0.00 | 0.00 | 0.00 |
| Class of 2009 #54 | 0.00 | 0.00 | 0.00 |
| Class of 2010 #60 | 0.00 | 0.00 | 0.00 |
| Class of 2011 #77 | 0.00 | 0.00 | 0.00 |
| Class of 2012 #84 | 72.80 | (72.80) | 0.00 |
| Class of 2013 #93 | 0.00 | 0.00 | 0.00 |
| Class of 2014 #107 | 0.00 | 0.00 | 0.00 |
| Class of 2015 #115 | 74.85 | (71.70) | 3.15 |
| Class of 2016 #116 | 5.64 | 2.51 | 8.15 |
| Class of 2017 #121 | 0.00 | 0.00 | 0.00 |
| Class of 2018 | 0.00 | 0.00 | 0.00 |

**Town of Billerica
FY22 Annual Report**

| | | | |
|-------------------------------------|---------------------|------------------|---------------------|
| Class of 2019 | 0.00 | 0.08 | 0.08 |
| Class of 2020 | 26.33 | 11.60 | 37.93 |
| Class of 2021 | 1,249.40 | 28.02 | 1,277.42 |
| Class of 2022 | 5,581.52 | 672.84 | 6,254.36 |
| Class of 2023 | 5,357.26 | 537.63 | 5,894.89 |
| Class of 2024 | 6,621.15 | 636.27 | 7,257.42 |
| Class of 2025 | 2,486.34 | 234.46 | 2,720.80 |
| Class of 2026 | 5,031.01 | 334.54 | 5,365.55 |
| Class of 2027 | 2,888.78 | 224.95 | 3,113.73 |
| Class of 2028 | 2,811.86 | 204.35 | 3,016.21 |
| Class of 2029 | 1,478.66 | 105.26 | 1,583.92 |
| Class of 2030 | 1,322.09 | 88.94 | 1,411.03 |
| Class of 2031 | 901.88 | 55.96 | 957.84 |
| Jos. A. Sarno Memorial | 0.00 | 0.18 | 0.18 |
| Michael Picardi IV Memorial | 38,835.29 | 330.44 | 39,165.73 |
| Eldora Ferren Memorial #55 | 363.47 | 24.45 | 387.92 |
| Frank Altobelli #57 | 10,133.95 | 86.69 | 10,220.64 |
| Gladys Gratton #73 | 28,552.15 | 244.43 | 28,796.58 |
| Jeff Calnan Memorial #58 | 450.00 | 262.85 | 712.85 |
| Karen Jean Dingle #98 | 11,217.21 | 98.76 | 11,315.97 |
| Karen Shagian #97 | 6,482.16 | 55.80 | 6,537.96 |
| Krau Family #30 | 23,454.83 | 413.59 | 23,868.42 |
| League Women Voters #29 | 12,033.48 | 102.76 | 12,136.24 |
| Locke Middle School #37 | 4,383.32 | 349.05 | 4,732.37 |
| Mark Bagshaw Memorial #113 | 29,314.78 | 249.62 | 29,564.40 |
| O'Conner True Value #83 | 20,653.10 | 1,642.52 | 22,295.62 |
| Parker School PTO #63 | 4,086.03 | 36.50 | 4,122.53 |
| Ryan Strandberg #82 | 0.00 | 1.24 | 1.24 |
| Sons of Italy #62 | 16,988.96 | 146.62 | 17,135.58 |
| School Foundation #25 | 134,487.47 | 1,289.33 | 135,776.80 |
| Glendon Grover | 683.77 | 7.73 | 691.50 |
| Gerald Jacobs | 168,559.89 | 1,430.64 | 169,990.53 |
| Meagan Sullivan | 34,988.02 | 303.71 | 35,291.73 |
| Ida Lippsett | 3,725.99 | 35.40 | 3,761.39 |
| Elaine Lally | 27,564.47 | 238.98 | 27,803.45 |
| Adelaide Breed Bayrd | 9,421.09 | 213.22 | 9,634.31 |
| Subtotal- Total - Scholarship Funds | 628,247.14 | 10,612.66 | 638,859.80 |
| Grand Total - All Scholarship Funds | 1,196,867.91 | 57,438.71 | 1,254,306.62 |

Town of Billerica
FY22 Annual Report

| | | | |
|-------------------------------|---------------|--------------|---------------|
| Subtotal Trust Funds | 46,519,137.78 | 7,932,710.04 | 54,451,847.82 |
| Add/Ded: Transfers in transit | | | (58,923.02) |
| Total Trust Funds | 46,519,137.78 | 7,932,710.04 | 54,392,924.80 |

Respectfully Submitted,

Elaine M. Russo

Town of Billerica FY22 Annual Report

Veterans' Services

The Department of Veterans' Services hereby submits its Annual Report for FY 2022

The Department of Veterans' Services is a State and Town funded program, mandated under Chapter 115 of the General Laws of Massachusetts. As of August 29, 2022 Donald Jarvis was appointed Director /Agent, and Marie O'Rourke, Secretary.

This Department is responsible for providing financial and/or medical assistance to those eligible Billerica Veterans/Widows; dependents of Veterans in their time of need. Presently we have 37 active cases receiving financial and/or medical assistance. The State reimburses the Town 75% for monies expended on their behalf. This office has also applied for other benefits on their behalf from the Department of Veterans Affairs, Department of Employment and Training, Department of Transitional Assistance, Social Security Administration, Food Stamp Program. We also have applied for DD214 (discharge papers) for many Veterans and/or Widows. This past year we have had 1 widow placed in a nursing home, 1 widow moved to another City and 2 widows who received an increase in their income making them over income for Chapter 115 benefits.

The Memorial Day Parade was held on Monday May 30, 2022. The Grand Parade Marshal was Francis (Fraz) Fraine. Governor's Proclamation Project 351 was read by Thomas Portell, Jr. ROTC, National Anthem was sung by Grace Mello- Shawsheen Tech student and James Maniscalco 2020 graduate of Shawsheen Tech.

We also have had 3 veterans return to the work force and since our new Director came on board we have had many Veterans receive either 10% Service Connected Disability and several Veterans received 100% Service Connected Disability. Also on December 20, 2022 a Veterans Holiday Luncheon was held at the Billerica Lodge of Elks, 286 veterans and non-veterans attended.

This department has had many residents inquiring about services they may be entitled to receive, such as Aid and Attendance for veterans and/or widows. This program is based on medical needs for the seriously ill. This program is being handled by the Veterans Administration in Philadelphia. It was stated that Veterans will be handled first and spouses or widows will be second. This office has several cases pending. Also, many

Veterans have been applying for Service- Connected Disability Pension and a Widow's Pension.

Veterans have been applying for the Welcome Home Bonus which has expanded new entitlements for those who served in the National Guard and the Reserves. If you served in Iraq or Afghanistan, the bonus is \$1000.00 and for those who served in a non war zone the bonus is \$500.00. The State House has a number of new Bills pertaining to Veterans pending.

Town of Billerica
FY22 Annual Report

On November 1st the fuel program began and will continue until April 30th. At the present time we have processed 4 fuel applications on behalf of residents from the Towns of Billerica, Tewksbury and Wilmington, Veteran and non -Veteran. The estimated dollar value is approximately \$26,400.00 Due to the economy and good weather we have seen a decrease in applicants applying for the fuel program.

At this time I would like to take this opportunity to thank the Town Manager, Board of Selectmen, School Department and all other departments for their help and cooperation throughout the year.

Donald Jarvis/Director

**Town of Billerica
FY22 Annual Report**

SCHOOLS

Billerica Public Schools

SCHOOL COMMITTEE 2021-2022

Mr. Mark Efstratiou
Chairperson

Ms. Annette Famolare
Vice-Chair

Mr. Michael Domina
Secretary

Mr. John Kleschinsky
Member

Ms. Cheri Gargalianos
Member

ADMINISTRATION

Superintendent of Schools
Mr. Timothy Piwowar

Assistant Superintendent
Dr. Jill Geiser

Director of Finance and Operations
Mrs. Robin Hulsoor

Town of Billerica FY22 Annual Report

Vision Statement for the Billerica Public Schools:

All students will learn when they have high quality teachers, supportive environments, and rigorous and relevant curriculum, within a culture of trust.

Theory of Action:

If we commit and have the courage to **CARE**:

COMMUNITY – fostering collaboration and partnerships

ATMOSPHERE – welcoming, safe, and respectful for all

RIGOR AND RELEVANCE – preparing our students for college and career in the ever-changing global society

EXCELLENCE AND EQUITY – promoting and celebrating the inherent dignity of all

....then we will create a culture in which each member of the community becomes empowered to reach his or her intellectual, social, and emotional potential.

The Theory of Action is a plan to accomplish the mission and reach the vision of the Billerica Public Schools.

Primary Goal of the District Improvement Plan

The primary goal of the District Improvement Plan is to determine year-long goals to support the implementation of the Billerica Public Schools Strategic Plan. Through the development of action plans with targeted completion deadlines along with evidence of completion, the attainment of each of the goals becomes an achievable reality. The District Improvement Plan was created through a collaborative effort among teachers, principals, curriculum coordinators, the assistant superintendents and the superintendent. The process evolved over the course of several months, and the goals are continuously being reviewed and revised as part of an ongoing cycle of inquiry for continuous improvement.

Objective 1: Ensure that curriculum is vertically aligned and articulated K-12 on an ongoing basis.

- **Initiative 1:** Annually review, revise and publish the curriculum revision cycle, PreK-12
- **Initiative 2:** Ensure the articulated curriculum is the taught curriculum
- **Initiative 3:** Establish the coherence and connections within and among the curriculum areas
- **Initiative 4:** Continue to revisit curriculum as Massachusetts Curriculum Frameworks or national standards are revised

Objective 2: Continue to strengthen and support instructional practices in literacy and inquiry-based problem solving.

- **Initiative 1:** Ensure that all educators implement inquiry-based instructional practices in classrooms
- **Initiative 2:** Ensure that all educators across all disciplines are teachers of literacy
- **Initiative 3:** Implement peer learning opportunities at all levels, (horizontally, vertically and across disciplines) to improve professional practice and student outcomes
- **Initiative 4:** Strengthen and ensure that Professional Learning Communities foster collaborative inquiry promoting student learning and growth

**Town of Billerica
FY22 Annual Report**

Objective 3: Commit to a culture defined by high levels of engagement, motivation, and rigor.

- **Initiative 1:** Establish a collective understanding of what constitutes high levels of engagement and motivation in a rigorous academic environment
- **Initiative 2:** Identify effective practices and strategies for staff and students that promote high levels of engagement, motivation and rigor both within the Billerica Public Schools and beyond
- **Initiative 3:** Monitor instruction and climate to ensure high levels of engagement, motivation, and rigor
- **Initiative 4:** Develop students' perseverance, self-reflection, and grit

Objective 4: Continue to develop systems that support the academic and social/emotional needs of all students.

- **Initiative 1:** RTI - Continue to identify students and effectively match them with the appropriate multi-tiered interventions/supports
- **Initiative 2:** PBIS - Improve students' attitude towards school and decrease negative behaviors through continued implementation of PBIS in each school
- **Initiative 3:** Create multiple opportunities for parents/guardians to support students' learning at home and social emotional development

During the 2021-2022 school year, the district completed a process of developing a new strategic plan to replace the district improvement plan, which was to begin with school year 2022-2023.

Town of Billerica FY22 Annual Report

Annual Report of the Superintendent

As you will read in the coming pages, the 2021-22 school year was a great one for the Billerica Public Schools. Our students continue to show that the future of the town is bright as they excelled in academics, the arts, athletics, and in their service to the community. Our teaching staff continues to grow professionally, and is focused on not only developing students' academic learning, but also their social and emotional learning. We are always grateful for the support that the community has shown to our schools, and we continue to appreciate the partnerships that we have with our families and the greater Billerica community.

The 2021-22 school year was also marked by our transition back to full, year-round, in-person learning for all students after the impact of the COVID-19 pandemic. We are incredibly grateful to all of our staff (especially our nurses!), our families, and our students for collectively weathering the impact of the pandemic, and for coming together to ensure that we have great learning experiences for our students.

The close of the 2021-22 school year also saw us bid a fond farewell to eleven retiring staff members, who contributed a collective 219 years of service to the students of Billerica. Those staff members are:

- Caroline Busnach, Locke MS
- Donald Defeo, Marshall MS
- Anita Fallon, Ditson ES
- Susan Laferriere, Marshall MS
- Roberta Lundquist, Marshall MS
- Sarah Lynch, Locke/Marshall MS
- Maryann Ngoon, Marshall MS
- Kim Nolan, Kennedy ES
- Annette Ochab, Marshall MS
- Maryann Peltier, Parker ES
- Denise Walsh, Ditson ES

We wish them all a long, happy, and healthy retirement!

The Billerica Public Schools continues to be on the rise in meeting the needs of our students and our community, and it is thanks to all the hard-working staff, parents, students, and community members that make it possible. We continue to strive to reach our goal of having Billerica be the destination for education in the Merrimack Valley and we are excited for the work that lies ahead!

Respectfully submitted,

Timothy G. Piwowar, Superintendent

**Town of Billerica
FY22 Annual Report**

Annual Report of the Assistant Superintendent

The Billerica Public Schools continued to provide the children of Billerica with a high-quality education during the 2021-2022 school year, with an emphasis on pandemic recovery. Throughout the year, students attended in-person instruction full time with some COVID restrictions. As the year progressed, the district focused on providing supports for students for both wellness and academics, in order to address gaps in learning and development that resulted from the reduced instruction time the previous year due to the pandemic.

State Assessment

The Massachusetts Comprehensive Assessment System (MCAS) was administered in spring 2022 to students in grades 3 – 8 and 10. The Massachusetts Department of Elementary and Secondary Education (DESE) did not issue an accountability status to school districts; however, the district was able to identify a few trends in terms of learning recovery from the MCAS results.

Grades 3 - 8

ELA Meeting / Exceeding Expectations

| ELA | 2018 | 2019 | 2021 | 2022 |
|-------|------|------|------|------|
| BPS | 52 | 54 | 49 | 41 |
| State | 51 | 52 | 46 | 41 |

ELA Average Scaled Score

| ELA | 2018 | 2019 | 2021 | 2022 |
|-------|------|------|------|------|
| BPS | 501 | 502 | 498 | 495 |
| State | 500 | 501 | 496 | 494 |

In comparing learning recovery in ELA between the district and the state for students in grades 3-8, the BPS decrease of -8 is more than the state decrease of -5 for percentage of meeting or exceeding expectations between 2021 and 2022. Similarly, the BPS decrease of -3 is more than the state decrease of -2 for average scaled score between 2021 and 2022. These patterns suggest that learning recovery in ELA is quite slow.

Math Meeting / Exceeding Expectations

| Math | 2018 | 2019 | 2021 | 2022 |
|-------|------|------|------|------|
| BPS | 50 | 49 | 33 | 39 |
| State | 48 | 49 | 33 | 39 |

Math Average Scaled Score

| Math | 2018 | 2019 | 2021 | 2022 |
|-------|------|------|------|------|
| BPS | 500 | 500 | 491 | 495 |
| State | 498 | 499 | 489 | 493 |

In comparing learning recovery in Math between the district and the state for students in grades 3 – 8, the BPS increases of +6 for percentage of meeting or exceeding expectations and +4 for average scaled score between 2021 and 2022 are the same increases as the state in each category. We can see here the start of learning recovery in Math for students in grades 3 through 8.

Town of Billerica
FY22 Annual Report

Grade 10

ELA Meeting / Exceeding Expectations

| ELA | 2019 | 2021 | 2022 |
|-------|------|------|------|
| BPS | 68 | 72 | 65 |
| State | 61 | 64 | 58 |

ELA Average Scaled Score

| ELA | 2019 | 2021 | 2022 |
|-------|------|------|------|
| BPS | 511 | 510 | 504 |
| State | 506 | 507 | 503 |

When comparing learning recovery in ELA for grade 10 between the district and the state, the BPS decrease of -7 is more than the state decrease of -6 for percentage of meeting or exceeding expectations between 2021 and 2022. Similarly, the BPS decrease of -6 is more than the state decrease of -4 for average scaled score between 2021 and 2022. This is showing again that recovery in ELA is slow.

Math Meeting / Exceeding Expectations

| Math | 2019 | 2021 | 2022 |
|-------|------|------|------|
| BPS | 64 | 63 | 60 |
| State | 59 | 52 | 50 |

Math Average Scaled Score

| Math | 2019 | 2021 | 2022 |
|-------|------|------|------|
| BPS | 507 | 505 | 506 |
| State | 505 | 501 | 501 |

When comparing learning recovery in Math for grade 10 between the district and the state, the BPS decrease of -3 is more than the state decrease of -2 for percentage of meeting or exceeding expectations between 2021- and 2022. Similarly, BPS increased by +1 for average scaled score, whereas the state remained the same between 2021 and 2022, indicating learning recovery in Math has begun.

Overall, the MCAS data coming out of the past few years of the pandemic, while following the state trends of increasing and decreasing performance, shows mixed results for BPS. In some cases, students are performing above the state and in other cases below. Generally though, we are seeing more recovery in Math than in ELA, which mirrors state recovery trends.

Professional Development

The district continues to provide professional development aligned to the priorities of standards and curriculum alignment, instructional practices, social emotional learning, and engagement, motivation and rigor. Professional development programming is guided by the elements of adult learning as collaborative, continuous, embedded in daily practice, and focused on student learning and development. With this in mind, the district provided the follow professional development activities.

- Positive Behavior Intervention and Supports (PBIS) – This training focused on strengthening schools' PBIS systems, particularly in response to students' social emotional needs coming from the pandemic.

Town of Billerica FY22 Annual Report

- Balanced Literacy – The district continued to strengthen its balanced literacy programs in elementary and middle schools.
- Math – A task force comprised of elementary staff completed a curriculum review process to identify a strong Math curriculum, to be implemented starting with the 2022-2023 school year.
- Racial Equity, Diversity, and Inclusion – All district staff completed a series of workshops during the year to increase awareness around diversity and equity as it relates to student learning.
- Building and Content PD – All teachers and paraprofessionals completed professional development sessions that were facilitated by principals and coordinators.
- Billerica Educator Institute (BEI) – BEI was again provided in the summer for staff on a range of topics that were designed by teachers, who then facilitated virtual and in-person workshops for their colleagues.
- In-Service Courses – Virtual and in-person courses were offered through the district catalogue to provide professional learning opportunities. Teachers were able to choose courses to take for credit and professional development points.

Grants

Title I: Title I of the Elementary and Secondary Education Act provides financial assistance to districts and schools with high percentages of children from low income families to help ensure that all children meet challenging state academic standards. Federal Title 1 funds are currently allocated through statutory formulas that are based primarily on census poverty estimates and the cost of education in each state. In 2021-2022, our district received \$233,131 in Title I funds with four (4) schools qualifying for Title 1 funds: Ditson, Hajjar, Parker elementary schools and Marshall Middle School. With Title I interventionists, Billerica Public Schools provided targeted assistance to students in the Title 1 schools based upon a rank ordering system that takes into account in-class achievement, MCAS scores and teacher recommendation. Eligible students received academic interventions through the Title I program.

Title IIA: Billerica Public Schools received \$89,781 in Title IIA funds to provide high quality professional development for educators in the district. The purpose of the Title IIA grant is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. The district utilized these funds to provide a mentoring and induction program for teachers new to the district and professional development initiatives to support teachers in their professional learning and growth. Professional development programming, funded specifically by IIA, focused on literacy instruction.

Title IVA: Billerica Public Schools received \$16,904 in Title IVA funds, a grant aimed to support a well-rounded education, improved conditions for student learning, and technology. The district used the funds to support after school programming for the Locke and Marshall middle schools, which offered a range of activities that embodied access to technology, academic intervention and enrichment, and wellness programming. Namely, funds supported summer programming to respond to the needs of students who were transitioning from elementary to middle school.

Town of Billerica FY22 Annual Report

ESSER II: The purpose of the ESSER II grant is to provide support to schools as they work to reopen schools safely and address the impact of the COVID-19 pandemic on students, educators and families. Billerica received an ESSER II allocation of \$796,407. These funds supported summer and after school programming for students, professional development, mental health services, and technology support.

ESSER III: The purpose of ESSER III grant is to provide support to schools as they work to reopen schools safely and address the impact of the COVID-19 pandemic on students, educators and families. Billerica received an ESSER III allocation of \$1,835,522. These funds supported interventionists in all schools, professional development, counseling supports, facilities upgrades, summer and after school programming, special education programming, instructional technology and family and community outreach.

Summary

The district continually strives to ensure high quality educational experiences for all students. Last year, as the district focused on supporting students and staff through the beginning stages of pandemic recovery, it brought learning experiences to students that targeted their needs for growth and development. The district has continued to view the collaboration between families and schools as integral to the learning of our students. We remain committed to the vision that all students will learn when they have high quality teachers, supportive environments, and rigorous and relevant curriculum, within a culture of trust.

Respectfully submitted,

Jill Geiser, Assistant Superintendent

Town of Billerica FY22 Annual Report

Annual Report from the Special Education Department

The Billerica Public Schools provide services for students with disabilities in accordance with the Federal Individuals with Disabilities Act (IDEA) and state (603 CMR 28:00) regulations. Billerica Public Schools provides a continuum of special education services and programs for students based on individual needs and team recommendations for students aged 3 through 21. Services and supports may include, but are not limited to, specially designed instruction for academics, speech/language, occupational therapy, physical therapy, behavior, counseling, social skills, and study skills. The district provides a continuum of services and programs to meet the individual needs of our students. In-district Individual Education Programs (IEPs) may include inclusion services as well as targeted intervention and therapy services outside of the general education classroom. Services are provided to students placed in full inclusion, partial inclusion, and substantially separate programs. Teachers and related service providers work collaboratively with parents/guardians of students identified as requiring special education services. In order to provide the highest quality education and set high expectations for our students, all input from staff and parents are considered in the development of determining the appropriate services and programming.

Special Education population data is reported annually to the Department of Elementary and Secondary Education (DESE) on October 1. The total special education population for the SY 21-22 school year for students aged 3-21 was 996 students or 21% of the total population of 4734 enrolled students. This represents an increase of approximately 2% from last year.

During the 2021-22 school year, 352 students underwent an initial evaluation for special education with 128 being found not eligible for special education services. Overall, this is an increase from 2021-21 when 283 students underwent an initial evaluation.

Also in 2021-22, 351 students underwent a reevaluation to determine whether they continued to require special education services. Reevaluations are conducted every three years once a student has initially been found eligible for services. In this round of reevaluations, 73 students were found not eligible. This number of reevaluations is only a slight increase from the 318 reevaluations conducted in 2020-21 and reflects the cycle of triannual reevaluations.

The most common areas of educational disability categories that students are found eligible under include Learning Disability, Autism, Communication, Health, Developmental Delay, and Emotional.

In 2021-22 we had 58 students in out of district placements; the same number of out of district placements as 2021-21.

With the departure of Amy Emory, Director of Special Education this past summer, the District has hired an Interim Director of Special Education for the 22-23 school year. Ms. Taymore is a retired Superintendent as well as a former Assistant Superintendent and Director of Special Education. The District will conduct a search for a permanent replacement this winter

Town of Billerica FY22 Annual Report

Annual Reports for Curriculum and Instruction

School Counseling

Mindy Cripps, School Counseling Director

Locke Middle School Counseling

We were happy to welcome students back to full in-person learning for the 2021-2022 school year. In August, school counselors held orientation days for incoming 5th grade students, where they met with counselors in homeroom groups to tour the school and hear about expectations for their first few days of 5th grade. As the school year began for students, school counselors worked with administrators and teaching staff to ensure a strong focus on reestablishing interpersonal connections, expectations, and structures consistent with the Locke Middle School's three core values - respect, responsibility, and safety.

School Counselors continued to support students' social/emotional well-being throughout the year. Counselors met with each student at the beginning of the year to personally connect with them and assess their transition to school, and continued to build connections throughout the year via classroom lessons, formal and informal meetings, and finding spaces to be visible and interact throughout the school. In the spring, school counselors partnered with Health teachers to implement the SOS: Signs of Suicide program in the 6th and 7th grades. Through this program, school counselors identified students of concern and supported those students and families to ensure their needs were being met.

The 7th grade transition process to Billerica Memorial High School began in early February, with school counselors working with teachers to make recommendations for math and world language. Counselors led classroom lessons, individual meetings, and assemblies to provide information about Billerica Memorial High School regarding courses available, extra-curricular activities, and athletics. Students selected courses online and also visited BMHS for a welcome field trip and tour of the building.

In early June, the Locke Middle School hosted Step-Up Day for incoming 5th grade students. School Counselors enlisted current 5th grade students to share their direct experiences with the 4th graders, and the 4th graders had an opportunity to meet some of the 5th grade teachers and tour the school.

Marshall Middle School Counseling

At the Marshall Middle School, 5th and 6th grade programming is centered around assisting and supporting students in the transition to middle school. School counselors hosted a move-up day for rising 5th and 6th graders and their parents before school started. During this program, parents and students learn about the increased expectations of middle school, acclimate themselves to the building, and learn about the various opportunities that await them.

During the first week of school, the counselors met with 5th and 6th graders to present vital information about middle school. At the end of September, the counselors met with the 5th and 6th grade students again and presented a class on study skills and time management. In December,

Town of Billerica FY22 Annual Report

grade 6 students had school counseling classroom lessons based around developing and fostering a growth mindset. In February, 5th grade students received school counseling lessons to develop resiliency and safeguards around depression.

In grade 7, school counselors supported students as they explored their strengths and interests. Through individual meetings and classroom discussion, students matched their strengths and interests to various career options and carefully explored pathways that would allow them to attain their goals. Counselors also presented a program called Signs of Suicide (SOS), which helps students to understand depression and bring awareness to suicide prevention. In addition to a classroom portion of the program, students were individually screened and supported appropriately during student and parent follow-ups.

School counselors also focused on the high school transition process with 7th grade students. Presentations were held in individual classes regarding course selection, scheduling, and high school expectations. Students were also made aware of the academic, athletic, and club activities that are available to them as BMHS 8th grade students. Counselors followed up with classroom visits to ensure students had completed the course selection process and met individually with students who had questions or difficulty with scheduling.

New students to the school were supported throughout the year with lunch groups that the school counselors organized and ran. Students were welcomed to the Marshall and provided with a safe environment to meet other students and staff and to develop relationships and friendships that helped to make them feel comfortable and part of their new community.

Throughout the school year, the school counselors worked in collaboration with social workers and administration to assist students, families, and teachers. Counselors assisted with the new potential challenges the school year had due to the pandemic. From remote academic meetings with teams of teachers and parents, to individual counseling sessions with students, to 504 planning and updating, the school counselors worked to ensure that each student was able to access the curriculum in what was an unprecedented time.

Billerica Memorial High School: Grades 8 & 9 Counseling

The 8th/9th grade counseling team began the 2021-2022 school year with an orientation for the 8th graders and newly enrolled students. Parents and guardians were invited for a special question/answer session with the principal to help welcome families into the BMHS school community. There was a tremendous turnout of both students and parents. The orientation included a tour, presentations from administrators and school counselors, a tie dye activity, and lunch.

At the beginning of the year, school counselors conducted several classroom lessons for students, starting with a Welcome to BMHS presentation. In this presentation, student support staff were introduced, including the School Counselors, Social Workers, Nurses, and Assistant Principals. Counselors also talked about the role of a school counselor, and what they can do to help and support all students. In October, school counselors delivered a lesson addressing effective organization. In this presentation, school counselors discussed time management, how to keep

Town of Billerica FY22 Annual Report

digital files and emails organized, and how to write an appropriate email to a teacher or another adult.

Throughout the fall and winter, school counselors conducted one on one meetings with 8th and 9th graders to informally assess how students were doing academically, socially, and emotionally, with a focus on getting to know their students. School counselors continued to meet with students throughout the year about academic questions and concerns. This involved a great deal of social emotional counseling for both students and families working through the myriad effects of the pandemic. School Counselors also continued to support the increasing number of students requiring 504 accommodations and special education modifications.

In the spring, school counselors conducted classroom visits to talk with students about the Billerica Memorial High School course selection process for the 2022-2023 school year. During these presentations, school counselors discussed graduation requirements, elective choices, how to choose courses in Aspen, and then assisted students with this process during class time. Counselors then met with students individually to address specific questions about the course selection process.

Billerica Memorial High School: Grades 10-12 Counseling

The 10-12 counselors began supporting students at the end of August as the students readied for the start of the school year. Counselors worked to ensure that student schedules were ready and students were on track to meet graduation requirements.

The college application processes began in August when counselors hosted two Common Application Bootcamp sessions for seniors at the high school. Counselors went through the Common App, section by section, as the students followed along on their Chromebooks, making edits to their own application in real time. In September, school counselors visited students in their English classes to go over their senior year timeline and college application checklist. Counselors then met with seniors individually to provide assistance and support with the college application process and postsecondary planning. Counselors continued meetings throughout the year with seniors to help each student meet their unique post-secondary goals. Google classrooms were created by each school counselor to assist students in their planning. The school counseling department ensures each year that every senior has a solid postsecondary plan following graduation.

School counselors hosted a Senior Parent Night in September to review the college application timeline, process, and answer any questions. An additional virtual meeting that covered the same content was held to reach other parents/guardians. A financial aid presentation was held in October.

In January, the college planning/post-secondary process for juniors continued in the format of individual meetings with their school counselor, and ran through the end of the school year. Meetings focused on Naviance, the college search process, as well as tailoring the meeting to other post-secondary options of interest (military, trade schools, gap years). Juniors had the option of taking the SAT at the high school in March. Additionally, counselors assisted in the planning and proctoring of Advanced Placement Exams.

Town of Billerica FY22 Annual Report

The 10-12 school counselors monitor graduation requirements throughout the year and proactively reach out to students and families if a student is in jeopardy of not graduating.

School counselors assisted with the course selection process by meeting with students, reviewing all schedules, and reaching out to students to ensure course selection was completed for the 2022-2023 school year. Additionally, counselors supported students who were struggling academically, socially, or emotionally, whether through individual counseling, 504 or IEP meetings, team meetings, and individual check-ins.

Fine Arts

Chris Dearbeck, Fine Arts Coordinator

The 2021-22 school year was all about “getting close to normal” for The Billerica Public Schools Visual & Performing Arts Department. While the previous was all about survival, 21-22 started with a high school musical (with a real live audience) and ended with our full slate of spring concerts and art shows where performers and audience could choose whether they wanted to be unmasked or not; in the arts business, this was a major sigh of relief.

Live theater comes back! Our Locke-Marshall middle schools combined once again for their fall production of *MTI's All Together Now!* a collection of musical numbers aimed at uplifting people and getting them back to the theater. Their mission worked, as this production saw packed audiences in the Paul Cox Auditorium at Marshall Middle School over the Friday and Saturday night performances, we even saw both principals make their stage debuts! In December 2021, BMHS tested the waters of live theater after a worldwide pandemic with the heart-warming performance of *Little Women: the musical* based upon the classic novel by Louisa May Alcott. This performance saw overwhelming audience support as over 1000 patrons attended the 3 nights of performances. This production would go on to receive 13 TAMY nominations including best overall production, while winning many of those nominations the two most notable wins were for Overall Visual Excellence and Lead Actress which was won by class of 2022 graduate Alexis Efstratiou for her portrayal of Jo March. In March 2022, our first play back on the BMHS stage was Neil Simon's classic comedy *Rumors!*, to put this into perspective the last play staged was in the fall of 2019, *Romeo & Juliet*. Finally capping everything off was *Footloose!* a musical party that performed before THREE sold-out audiences, live theater was INDEED back! *Footloose!* also received 11 TAMY nominations, competing for many of the same awards as *Little Women*, the biggest prize was Best Featured Actress to Sara Gluck (23) for her portrayal of Vi Moore.

In the areas of visual arts and music we focused on recovering that which was lost in the 2 years prior. Our young elementary artists were no longer receiving “art-on-a-cart” instruction in 2021-22, 4th graders were once again learning to play their new instruments with a live teacher in front of them, and choruses were singing together side-by-side. The visual arts department capitalized on the new digital skills learned during virtual learning by continuing digital art displays while again offering live viewing galleries. Our marching band consistently finished 1st & 2nd throughout the 2021 NESBA season, and the Winter Guard was a 3-peat NESBA Champion in National Scholastic A division (2018, 2019, 2022), and finished their season ranked 38th in the World Guard International rankings.

Town of Billerica FY22 Annual Report

We continue to be recognized as a NAMM Best Community for Music Education, a distinction we have been receiving since 2016. Our theater productions are performing to sold-out (or close to) audiences once again, and our visual arts are back to exhibiting their work that is recognized throughout the state.

Health Services and Wellness

Bernie McCann, Health and Wellness Coordinator

Health and Wellness Advisory Committee:

Committee work reconvened this year and established the goal of evaluating and updating the District Wellness Policy. The WellSAT3.0 tool was used for the evaluation, and this fall, the committee will determine the next action steps needed to update our existing policy. The committee continues to focus on best ways to support the overall wellbeing of its students and school community.

Social Emotional Services:

Professional development for staff continued to be an area of focus, providing an understanding of the impact social emotional learning has on academics. The SELSS worked to weave social emotional learning in with PBIS and RTI services and implemented coaching cycles in each building. Particular attention was paid to identifying and providing training to our para professional staff. SELSS continued to provide more direct services and outreach to students and families throughout the year. They worked closely with school administration to identify the best ways to meet the needs of the students and families as they transitioned back into a more traditional school setting. In addition to the direct services they provided, the SELSS helped connect families with community services as needed.

The five elementary schools conduct a weekly social emotional team meeting which includes an administrator, social worker, nurse, school psychologist, BCBA and the SELS in order to identify and coordinate service for the students in their care. Collaboration continued to be an essential part of successfully meeting the needs of all students.

Each building was able to hire an SEL Interventionist through our ESSR Grant to help provide additional support to students. Post pandemic, there has been an increased need to provide mental health services and interventions for our students.

Health and Physical Education:

The Health and Physical Education Program continued to provide creative and innovative lessons for students. As protocols established by the Department of Secondary and Elementary Education evolved, teachers adapted lessons, created new lessons, and explored ways to enhance the curriculum.

The program of studies at the high school was able to return to a more traditional offering. The result was more elective offerings reinstated and several saw new growth in requests. At all levels, best practices established during the height of the pandemic were sustained and incorporated into curriculum delivery.

Town of Billerica FY22 Annual Report

Nursing Department

The department welcomed 1 new full time nurse, one new part time nurse, and welcomed several new per diem nurses to support and complement our existing nursing staff throughout the District.

During the 2021-2022 school year, the Billerica Public School Nurses:

- Provided care during 44,036 student and staff encounters. The return to class rate remained high.
- Organized flu clinics open to all staff members in each building with Walgreens as the vendor, who provided flu shots to staff during the flu season.
- Updated existing policies and created universal forms to be used throughout the district.
- Continued its relationship with Medical Consultant: Dr. David Geller, of Bedford Pediatrics.
- Provided staff training for universal health care precautions, Emergency allergy response, and seizure first aid.
- Created care plans, attended meetings and collaborated with staff for about 450 students with 504 plans.
- Ensured the safe evaluation, stabilization, and acquisition of emergency care during 911 and Emergency Crisis Unit calls.

The Essential School Health Grant provided for new equipment in some offices and supported the purchase of PPE materials as needed. An increase in the grant was secured for a two-year period. One full time nurse was hired to support nursing throughout the district. Plans to hire a part time mental health service provider and a part time case manager for next year will hopefully be realized as well.

The Lead Nurse Support Specialist coordinated professional development for nurses and arranged participation in state-level trainings and conferences on a variety of topics.

Our nurses acted as community leaders, volunteering their time with local groups and agencies such as:

- Billerica Health and Wellness Advisory Committee
- Epilepsy Foundation of New England
- American Red Cross
- Town of Billerica Board of Health
- Medical Reserve Corps
- Boston Athletic Association
- Massachusetts School Nurses Organization

Nursing staff was at the forefront of contract tracing working with the Billerica Board of Health's Office to support their work addressing the pandemic. Support was provided to students, family and staff throughout the course of the year through education, constant communication, and outreach. Collaboration was outstanding and the group excelled at working together as a cohesive unit.

Town of Billerica FY22 Annual Report

In conjunction with the Department of Secondary & Elementary Education and CIC Health, Billerica Public Schools conducted over 14,000 Covid tests, which included pool testing, a test in stay program, and symptomatic testing. Additionally, 2,800 at home testing kits were delivered to staff and students every other week throughout the spring.

Elementary and Middle School Humanities

Marybeth Keane, K-7 Humanities Coordinator

Overview: After COVID-related disruptions to schooling during the previous two school years, the 2021-2022 school year saw Billerica's school-aged population return to school full time on day one. Despite some ongoing pandemic-related challenges, schooling began to normalize looking more as it did prior to the pandemic. On the Humanities side, this meant a return to daily literacy instruction in the elementary and middle schools. While academic performance in literacy was down in 2022 at the national (NAEP), state (MCAS) and district (MCAS, i-Ready) levels, staff worked to identify gaps and adjust instruction accordingly. A sign that things are normalizing is that school library circulation rebounded during the 2021-2022 school year after being down during 2019-2020 and 2020-2021. This is encouraging as there is a strong body of evidence that students who read more perform better in all academic areas.

Elementary & Middle School English Language Arts:

Coaching Staff: Elementary and middle school coaches, who had been deployed to classrooms during the 2020-2021 school year, returned to their building-based coaching positions. Currently, the district has 6 literacy coaches working in the district's 5 elementary and 2 middle schools. Literacy coaches provided job-embedded professional development to staff. They support teaching and learning in many ways including: analyzing data, facilitating grade level data and/or team meetings, providing coaching cycles to new and veteran staff, modeling effective evidence-based instructional strategies, and reviewing existing curriculum, and rolling out new literacy assessments and instructional resources.

Reading: To support the district's elementary reading units of study, the district once again purchased RAZPlus for elementary students. The annual subscriptions provide teachers, students, and families with access to online gradient texts and other resources.

- **Small Group Instruction:** Due to pandemic-related learning loss, a priority in the elementary schools was providing small group instruction. Coaches and teachers analyzed data from multiple sources (e.g. BAS, i-Ready, MCAS) to identify gaps in student learning with the goal of providing targeted skill and strategy instruction after the focus lesson during the Reading Workshop segment of the daily literacy block.
- **WIN Block:** During the 2021-2022 school year, the elementary schools implemented a 30-minute WIN (What I Need) block three times a week. This provided teachers with additional time to differentiate instruction. In support of literacy development, some teachers used the time to work on targeted word study, comprehension and fluency goals; others provided students with additional independent reading time to work on stamina for, engagement with, and volume of reading.

Town of Billerica FY22 Annual Report

Word Study Instruction: Teaching foundational literacy skills, most particularly phonemic awareness and phonics, was very much a priority. The Teaching and Learning Alliance word study program is used daily in K-3 classrooms throughout the district.

Writing: During 2021-2022 the standards-based Teachers' College Writing Workshop Units were piloted in grades 1 and 2 and fully rolled out in grade 5 with the support of a TLA consultant and building-based literacy coaches. To support the work, the district purchased virtual resources from the publisher that provided online access to video recordings of all writing focus lessons. Teachers found the videos to be very helpful with lesson planning and/or delivery.

Summer School: ESSER-funded summer school was available to elementary school students who had not yet attained grade-level benchmarks. During the two week sessions, the highest leverage phonemic awareness and phonics skills were reintroduced to students who participated.

History/Social Science: In the spring of 2022, the District successfully applied for the Department of Elementary and Secondary Education's *Investigating History* grant which provided districts with the opportunity to pilot a standards-based curriculum developed by Primary Source in conjunction with DESE in grades 5-8. A cohort of history teachers from Locke and Marshall attended training in the summer and will continue to do so throughout the 2022-2023 school year.

Conclusion: The District Literacy Team will be reconvened in 2022-2023 to review the district's curriculum, instructional resources and assessments and make recommendations for the future.

High School Humanities

Marian Dyer, 8-12 Humanities Coordinator

During the summer of 2021, several BMHS teachers from various departments continued work to help promote a culturally equitable and responsive curriculum. Through this training and subsequent working meetings, teachers recommended the addition of English curricular texts that will better represent human diversity. This work continues as we look to ensure culturally responsive teaching and learning for all students, across all disciplines. The English department has purchased core texts in Spanish and Portuguese that students and teachers can access through the BMHS library. These texts support students learning English to access the curriculum more fully.

To support student learning amid the reduction in instructional time, students in grades 8 and 9 participated in a fall and winter tutoring program in English focused on reading and writing. Students attended one day each week for six weeks at a time, working with an English teacher to focus on skill development.

Field trips returned to the curriculum during this school year. Students participated in Model United Nations conferences at UMass Lowell and in Boston. At the Boston University Model UN conference, students received Verbal Commendation and Best Position Paper awards. Teachers took advantage of the central location of BMHS to take students on walking trips to Town Hall and the Billerica Public Library. Two students, elected by their peers, participated in the annual Massachusetts Student Government Day in May of 2022. As part of a school-wide reading opportunity, an author visited BMHS virtually to talk with students and staff who had

Town of Billerica FY22 Annual Report

read her book. While exchange programs have taken a hiatus during this global pandemic, plans are in motion for identifying a new partner school in Italy and resuming our robust exchange programs in Spain and France. We expect to host and travel during the 2023-2024 school year.

Continuing our participation in the Massachusetts Student Advisory Councils, two student delegates represented BMHS regionally and two alternates participated at the regional level. One student was elected to the State Student Advisory Council for 2021-2022. This participation continues a long tradition of student engagement with the Advisory council and BMHS applauds student participation in these organizations.

Elementary and Middle School Science, Technology, Engineering and Math (STEM) James Sforza, K-7 STEM Coordinator

For the 2021-2022 school year, fifth and sixth grade made a full transition to Eureka Math, which was previously implemented in seventh grade. In anticipation of this program shift, teachers participated in targeted professional development sessions during the spring and fall of 2021. Additionally, there were district level collaborations throughout the summer and the school year to support teaching and learning with the new resource. The digital tool, Zearn, was also implemented as a math supplement to support students.

At the elementary level, a task force consisting of fourteen educators was created to select a new core math resource that would best meet the needs of all students. They researched, piloted, and identified Eureka Math Squared as an engaging and robust curricular resource. The program was piloted from the winter through the spring in nine classrooms across the five elementary schools and in at least one section at each grade-level. Furthermore, this program aligns with Eureka Math which is being used at the middle school level. In spring 2022, teachers in second, third, and fourth grades and some early adopters in kindergarten and first participated in professional development sessions to support implementation for the 2022-2023 school year. The remainder of kindergarten and first grade classrooms will implement Eureka Math Squared in the 2023-2024 school year.

Also, at the elementary level, kindergarten and first grade began using AMC games and interview style assessments to support the development of early numeracy skills including subitizing and number combinations within ten. Zearn was introduced as a digital math supplement for all grade-levels as well, same as at the middle school level.

Library technology specialists began using CS Discoveries, to teach key digital literacy and computer science skills to students in kindergarten through fourth grade. At the middle school level, teachers in different content areas collaborated with the digital specialist to embed coding experiences into their subject matter. One example involved students in sixth grade using Scratch to design and code plant and animal cells with the appropriate organelles. A town engineer, Christina Papadopoulos, visited fifth grade students to teach a hands-on lesson about storm water and talk about the process of becoming an engineer. Sixth and seventh grade science teachers engaged in a book study on Ambitious Science Teaching.

Camp Invention returned in summer 2022! Students entering kindergarten through sixth grade enjoyed a week of tinkering, engineering, and problem solving!

Town of Billerica FY22 Annual Report

High School Science, Technology, Engineering and Mathematics (STEM)

Bill Manchester, 8-12 STEM Coordinator

Science (21-22): NEW

The STEM Research team had a successful year sending 5 projects to the Region IV Science Fair. One project earned Third Place, a second project earned the Innovative Project Design Award, and a third project earned an Honorable Mention. Four projects continued on to the Massachusetts Science and Engineering Fair (MSEF). At the state level, one project earned Second Place and one earned an Honorable Mention.

One eight grade project was sent to the Middle School Region IV Science Fair and earned an Honorable Mention. That project also competed at the state level. In order to support this project as well as future ones, BMHS developed an Institutional Review Board (IRB) to oversee research projects involving human subjects.

Teachers and students continued to work with MSEF over the summer. This work was geared towards supporting schools and students through the science fair process. The BMHS mentor also spoke at the MSEF Board Meeting to provide a teaching perspective.

In addition, MSEF provided the BMHS STEM Research mentor training through the Harvard Graduate School of Education and Right Question Institute on the Question Formulation Technique (QFT): Teaching Students to Ask Their Own Questions. This training has been incorporated into the classroom and is being used to assist research students identify meaningful topics. After the training the BMHS research mentor continued to work with MSEF and RQI to refine the use of QFT for science fair project ideation. For more information:

<https://rightquestion.org/resources/experimenting-with-the-qft-to-support-students-in-the-observe-phase-of-their-massachusetts-science-and-engineering-science-fair-journey/>

In the spring of 2022, BMHS applied and was accepted to establish a chapter of the Science National Honor Society. The mission of the BMHS Chapter is to promote and mentor science in the Billerica community. Since its inception, the chapter has recruited over 50 students and established three subcommittees dedicated to educating the community on diversity in science, tutoring and mentoring, and promoting and supporting the local and regional science fair.

Technology/Engineering (21-22): NEW

PLTW Engineering piloted a program with U MA Lowell for ninth and tenth graders (IED) to “**Explore Engineering**”. This first-of-a-kind field trip took place on February 17th, 2022 and allowed students to tour research labs and see/talk with graduate students and professors on the work taking place there. Our tour was expanded to include Early Action seniors who might be interested in attending U MA Lowell as well.

Town of Billerica FY22 Annual Report



Fig1: Tour of Plastics Engineering at UMASS Lowell

iRobot donated Root Robots plus a great curriculum for student coding practice.

Through a generous gift of 12 Root iRobots, IED curriculum was expanded to include coding exercises with robots that run on whiteboards



Fig 2: Root Robot “Pac Man” challenge. Half of the robots were programmed to erase while the other half programmed to follow (“eat”) as many as possible.

“End of Course” National Assessment: Introduction to Engineering Design and Principles of Engineering

Town of Billerica FY22 Annual Report

| Principles of Engineering | | |
|---|-----|-----|
| Performance Level Ranges | | |
| Novice | 100 | 170 |
| Practiced | 180 | 310 |
| Accomplished | 320 | 460 |
| Distinguished | 470 | 600 |
| Skill Clusters | | |
| <ul style="list-style-type: none"> Control Systems Design and Mindset Energy and Power Materials and Structures Professional Practice and Communication Statistics and Kinematics | | |

The PLTW End-of-Course Assessment scale ranges from 100 to 600, with a higher score indicating a higher level of achievement. The scale score allows for valid comparisons within and across years for each PLTW course. Scale scores also provide a foundation for defining performance levels.

PLTW has established four performance levels to indicate a student's performance on an End-of-Course Assessment –

Novice, Practiced, Accomplished, and Distinguished

| Novice | Practiced | Accomplished | Distinguished |
|--|---|---|---|
| Students may show some evidence of understanding routine procedures and concrete concepts in the PLTW Pathways. Novice students may be able to ask questions about simple problems. | Students use routine procedures and concrete concepts in the PLTW Pathways. Practiced students use creative, critical, and logical reasoning to solve simple problems. | Students apply integrated procedural knowledge and conceptual understanding to routine real-world problems in the PLTW Pathways. Accomplished students use creative, critical, and logical reasoning to solve real-world problems. | Students routinely apply integrated procedural knowledge and conceptual understanding to resolve complex and novel real-world problems. Distinguished students consistently use creative, critical, and logical reasoning to synthesize their understandings in complex, real-world scenarios. |

In 2022 the EoC nationwide assessment returned to a course requirement for both Introduction to Engineering Design (IED) and Principles of Engineering (POE). In IED fourteen students out of twenty-nine (49.8%) scored as “Accomplished” or higher. In POE, nineteen out of twenty-seven students (70%) taking this assessment scored “Accomplished” or higher.

Math / Computer Science (21-22): New

The 21/22 school year, the BMHS math team competed in several in-person meets and even hosted a meet in the spring. We had 110 students participate in Math/Computer Science AP course exams, the most in 15 years of DESE data records.

Business (21-22) New

During 2021/2022, Exploring the World of Business students learned about forms of ownership, including sole proprietorships, partnerships, corporations, non-profits, and franchises. As part of this study of business ownership, teams of students were assigned the task of creating the latest McDonald's Happy Meal box. They needed to choose a theme, create a simple game appropriate for a younger child, choose an online experience, and design a toy.

Each class held a contest where students voted to choose the best designed and executed Happy Meal boxes. Prizes included candy and (for a class that meets during the lunch block) Happy Meals! Here are some of the winning boxes and winners:



Town of Billerica FY22 Annual Report

Annual School Reports

Project Support Preschool

Kerry Wang, Program Coordinator

We welcomed this school year with excitement as we were all together for the first time since before COVID-19. Although it was not quite “preschool as usual” as we remembered it, it was wonderful to hear the sounds of children laughing, playing, and learning in classrooms together! Children were able to interact in ways they had not since before the pandemic.

Through the generosity of the Cummings Foundation and the work of Project Support staff members, a core word board was installed on our playground. This core word board augments communication for our preschoolers, some of which are not yet speaking with words. The addition of this core word board has benefited all of our preschoolers with their social and communication skills.

Project Support students learned they are a part of the greater community when we held a schoolwide drive for the Billerica Community Pantry. We sent more than 200 cans of hearty soups and stews to our neighbors who needed them the most. We also collected cereal boxes for the pantry in the spring!

Project Support students made hundreds of colorful Valentines to send to veterans at both the Bedford and the Brockton VA Hospitals. We heard from both that these special notes brightened the day for many veterans. Through this activity, we were reminded how to care for others and show our gratitude for our country’s veterans.

Through the commitment of two staff members and the generosity of the Billerica Education Foundation, we were able to implement two new innovative programs at Project Support—one to support the sensory needs for our growing preschoolers and the other to encourage handwriting and fine motor skills. Both programs have yielded immediate benefit to our preschool children as we prepare them for their journeys as learners in the Billerica Public Schools!

We were able to nurture the very special relationship between Project Support and BMHS by welcoming many students from BMHS child development classes to spend time in our preschool classrooms learning about the field of early childhood special education and assisting our staff with working with our preschoolers. In addition, BMHS students hosted our preschoolers in monthly activity centers. These activities were created, set up and facilitated by BMHS students in the child development program. Project Support students and staff enjoyed these experiences every month! This relationship benefits everyone so much. We look forward to expanding these opportunities beyond the child development program and have welcomed students from the Pathways program this year as well.

We welcomed several new staff members to the Project Support team this year including Hannah Donovan, Kerrie Joseph, Riley Hillis, Richelle Tiberi, Mariah Ortega, Janine Cataldo, Deanna McGinness, Tori Mathews, Laura Mayott, Ashley Nogoueira, Brenda Zullo, and Kerry Wang.

It was a wonderful year of learning and growing at Project Support!

Town of Billerica FY22 Annual Report

Ditson Elementary School

Victoria Hatem, Principal

It felt amazing and closer to normal to have all students back in school and learning together for the 2021 - 2022 school!

While we all returned to school to teach and learn, Covid-19 was still in the air (no pun intended)! Remote learning was no longer an option. As we did the previous year, we followed state and district guidelines to space out the desks in classrooms to ensure we were maintaining a safe distance from one another. We placed distance markers in our hallways and on our sidewalks in addition to changing our traffic patterns and pick-up and drop-off areas to reduce overcrowding at any one spot. We moved our specials - Art, PE, Music, LITE and Health - back into their teaching spaces and students ate lunch in the cafeteria all while following strict distancing and masking protocols. We continued to contact trace and provide Covid-19 pool testing on a weekly basis throughout the year in order to ensure a safe learning environment for all.

To support student learning and progress, we were able to offer before and after school tutoring to help close the learning gaps that students experienced during the pandemic. Special Education Meetings, Open House and Parent/Guardian Conferences were held virtually.

As Covid protocols eased, Field Trips, The Fun Run, The Book Fair, the Gr. 4 Moving-On Ceremony, Cross-School Pen Pal Picnics, Books and Blankets and other fun events were all reinstated and welcomed by students, staff and families alike.

As a school we began our work to learn and gain a better understanding of racial equity, diversity and inclusion in an effort to cultivate an educational environment that builds on accepting and respecting differences where everyone is seen and valued so that students and staff feel safe, a strong sense of belonging, and connection to the school community.

Our PBIS program, Positive Behavior Interventions and Supports, remained in place and grew even stronger to recognize and reinforce positive and expected behavior within our school. Classroom incentives and students of the month were reinstated and celebrated throughout the school year.

The Ditson School Association (DSA) continued to meet monthly in-person with the option to attend virtually as well. They continued to provide community building opportunities by hosting the Holiday Light Festival, The Fun Run, Field Day, the Book Fair and other community-building events. Without them, our school would not be the strong, welcoming community for families that we are.

It continues to be an honor to serve as the Ditson Elementary School Principal and to interact with amazing children, wonderful families and a dedicated staff who work diligently to provide each student with the solid foundation they need to be successful in their educational journey and beyond.

Town of Billerica FY22 Annual Report

Dutile Elementary School

Christine Balzotti, Principal

It was a great to start the school year with all students back at school and very excited to be there. We did limit large crowd gatherings for half of the year. Kindergarten orientation was in small groups, Back to School Night as well as Parent Teacher Conferences were virtual. We continued to spend as much time as possible outside learning and eating. Routine Covid Safety Checks happened weekly for students and staff who signed up.

Academically, we focused on the grade level standards and several teachers piloted the Eureka Math 2 and Lucy Calkins Writing program. MCAS was administered on Chromebooks again with 2 sessions in Math and ELA.

Our student council promoted school spirit by having a spirit day at least once a month throughout the year. They also organized the 100th day food drive and read to kindergarteners.

Field trips and school activities were finally back! Grade 4 had a mitten drive and we had their closing ceremonies celebrations outside in the Dutile garden. They also got to go to Canobie Lake Park. We had an author visit-Mr. Lies in the spring and Field Day was back with super excitement.

Finally, through our PBIS program, we adapted our Safe, Responsible, Respectful school wide awards to meet our safety protocols. We had virtual BINGO, a virtual dance party and parachute pumpkins outside. In the spring, a K-9 officer visited and all the children made a tie dye tee-shirt. The Dutile children continue to be shown how positive behavior incentives can earn them praise and recognition and become role model citizens in the Dutile community. We are always Safe, Responsible and Respectful. We are the Awesome Dutile!

Hajjar Elementary School

Elizabeth Devine, Principal

The Hajjar Elementary School continues to offer many opportunities for academic and social growth for students. We focus on the whole child to ensure our students can live up to our motto: *We are Hajjar...Learning Today for a Better Tomorrow.*

In the fall we were excited to welcome several new staff members to the Hajjar School: Ms. Carolyn Avery, Social Worker; Jillian Fountain, Literacy Coach; Laura Loguidice, Caitlyn Koyle, and Mollie Anderson, Paraprofessionals; Maiel Richards and Abbey Battaini as Interventionists.

The 2021-2022 school year brought new unexpected challenges to the Hajjar and all schools across the Commonwealth. In September 2021, we opened our doors with all of students and staff returning to full in-person learning. However, we were under COVID -19 protocols, which included masks, social distancing, one-way hallways, routine COVID safety checks, testing at home if ill, snack and learning outside, no contact at recess, and heightened sanitization of the classrooms and common areas each day. In late February, the mask mandate was lifted for schools in the Commonwealth and many members in our community returned from February vacation unmasked. With these relaxed COVID protocols, we could begin to feel a return to a normal end of the school year.

Town of Billerica FY22 Annual Report

In adherence with the COVID Protocols in the fall the school community came together and held as many events outside as possible. Our largest fundraising event, the Boosterthon Fun Run, returned in September and we exceeded our financial goal of \$20,000. Ms. Herrera and I were engulfed in silly string at the end of each grade level's race as a culminating activity. This money has been set aside to add swing sets to our playgrounds. Also, instead of having Family Fun Night, the traditional Halloween themed event, we transitioned to a very successful Trunk or Treat event. Our parent association joined in the first Holiday Lights Showcase that all elementary schools participated in during the month of December.

Once again, the year brought many firsts and unique challenges, the Hajjar staff stepped up and made sure that our students were successful and happy here at school. Every year, I state how fortunate I am to be the principal of the Hajjar School and last year once again proved that to be true. I have the privilege to work with a community that goes above and beyond to do what is best for our children in even in the most challenging times. Thank you to everyone that made the 2021-2022 school year one to be remembered.

Kennedy Elementary School

David Marble, Principal

Despite many challenges related to COVID19, the John F Kennedy Elementary School continued to offer students countless opportunities to enhance their education, strengthen social skills, build community relationships, and enjoy their childhoods in 2021-22.

Like all schools, the Kennedy adjusted safety concerns and protocols a number of times throughout the school year. Teachers worked doggedly to help students feel safe and comfortable while in school. Our school nurse worked with teachers and families impacted by COVID to ensure that kids continued to get access to school.

The Kennedy community continues to be guided by work on PBIS (Positive Behavioral Interventions and Supports). PBIS focuses on building an environment where kids feel happy, safe, and supported in school. At the Kennedy, our PBIS system focuses on helping kids be courageous, accountable, respectful, resilient, empathetic, and safe. We use those words as guidelines for everything we do.

Parker Elementary School

Chrissy Gibelli, Principal

During our 2021-2022 academic year, Parker students and staff celebrated many milestones, both as grade levels and together as Parker Pandas. We could not have done all of this without the support of our families. We owe our parents/guardians a large amount of gratitude. We also saw a return to many of beloved activities and community events including spring field trips, enrichment programs, and field day. June marked a time of change and hope, as our students prepared to transition to their new classrooms in the fall. Our fourth grade students enjoyed an end-of-year Moving-up Celebration and prepared to transition to middle school.

Town of Billerica FY22 Annual Report

During the 2021-2022 school year, our Parker family grew. Mr. Daniel Cerullo, Mr. William Waters, Mrs. Ashley Barrett, Ms. Grace McLaughlin, Mrs. Amanda Hembrough, and Ms. Allison Gallagher joined our staff. Mrs. Marianne Peltier retired after many years as a paraprofessional. We thank her for her dedication to our Parker community and hope she enjoys her retirement.

In the areas of curriculum and instruction, staff continued to solidify their practices by designing and implementing standards-based lessons. Our English Language Arts block included Readers and Writers Workshops, Word Study, and interactive read-alouds. Many of our classrooms continued to implement the Go Math program, with an emphasis on the online tools, including the personal math trainer (PMT) and online assessments. Additionally, four of our classrooms piloted Eureka Math Squared. The STEMscopes Science program continued to be implemented through all grade levels with multiple hands-on experiences and experiments. As a supplement to STEMscopes, students engaged in online science learning through Generation Genius. Social Studies units were incorporated based on the state frameworks, with a foundation in literacy skills.

Our PBIS (Positive Behavior Intervention and Support) program continued to be implemented throughout the school. Panda Paws were awarded to students for demonstrating our four behavioral expectations of being respectful, responsible, kind, and safe. These paws were put on display in the main hallway. Students that consistently demonstrated “Paws”itive Parker behavior across school settings earned the Golden Paw, and had their photograph taken and displayed in the main hallway. We are extremely proud of how many Paws our students earned through all of their effort.

It was another busy and successful year for our Parent-Teacher Organization. Their mission is to provide activities and financial support which enhances our school community. Our PTO hosted a school-wide fundraiser through BoosterThon. The theme this year was Sports City Worldwide. Students learned about character education through daily cafe huddles and were very excited to participate in our Fun Run finale. Our PTO’s motto is, “Many Hands Make Light Work”. With all of their effort we were able to host two Scholastic Bookfairs, Holiday Shop, Fourth Grade Moving-Up Ceremony and end-of-year celebration, Family BBQ, and a few field trips. We appreciate the time, energy, and commitment of this small but mighty group, and encourage others to join in the fun!

Our school serves as a center of activity for our community, from early morning and after school childcare, recreational activities during the evening and on weekends, professional development for teachers across the district, and community meetings. This year we were able to offer before school care at a reduced rate. We were also able to partner with the Boys and Girls Club of Greater Billerica to offer after-school care through their Fun Club Program.

It is an honor to be part of Parker Elementary School and to serve as the principal.

Locke Middle School

Tony Garas, Principal

As you know 2021-2022 was not a typical school year, but it was another fantastic year at the Locke Middle School where our students and staff exemplified our motto of “Community Service and Educational Excellence.”

Town of Billerica FY22 Annual Report

Over the last 2 years, we had to teach students in new ways. We all learned how to zoom, google meet, screencastify, and teach virtually. We took on the challenge, created videos, invented new ways to teach, and helped our families get through a difficult time. In 21-22, we were all back in the classroom trying to adapt to wearing masks, weekly testing, and dealing with the impact of the pandemic. It was a difficult year, but our staff continued to provide our students with varied learning opportunities.

In an attempt to keep all students motivated and engaged, we promote after-school activities throughout the year. If you need homework help, head to the library for the learning center. If you love sports and want to stay active, head to the gym for flag football or frisbee fun. How about movies? Of course, go straight to room 120 for the film club. Love to read – Book Club of course. We have art, small engine repair, wood shop, drama club, and cooking happening three times a week after school. We also started a Pride Alliance club that is open to all students and promotes tolerance and acceptance in our school.

At the Locke, we continue to raise our academic standards for all students. We challenge our students academically and ask them to accept the growth mindset and work hard every day. In order to learn, students need to be provided with the best possible learning environment and the technology to become college and career ready. We made many upgrades to the Locke this past year. All English, math, science, and social studies classrooms are equipped with interactive televisions, we have improved our wireless capability, and all students are issued Chromebooks to use in the classroom and at home. We also have put in a state-of-the-art fitness center, which is used by students and staff.

As you can probably tell, there is a lot happening at the Locke Middle School. What a school year it was! A pandemic – no problem. We strive for excellence in all of our endeavors and enjoy working hard while having a little fun, too. I would like to thank our staff, students, and parents for all of their efforts last year in making the Locke a special place to be.

Marshall Middle School Michael Rossi, Principal

During the 2021-22 school year, the Marshall Middle School community began to experience a more typical school year. The 2021-22 school year brought back fifteen staff members who taught remotely during the previous school year. The regular school day and schedule returned, while we maintained safety guidelines with a much more limited impact on daily routines. While not all of our typical school events were able to occur, many were, such as the fall Theater Club production, after school activities, and field day. We owe a debt of gratitude to our teaching and support staff, parents, and students for such a great effort in meeting the challenges presented by the pandemic. The same effort was seen in how we responded to “unfinished business” the challenges and disruptions caused both academically and socially/emotionally toward our students. At the Marshall, it began with returning to our regular schedule while fostering a sense of belonging, our great teaching, and monitoring the progress of our students.

The Marshall Middle School utilizes a six period day. Each class period is 52 minutes long, with a daily rotating schedule. Classes meet during different times of the school day. The four core academic classes rotate each period daily on a waterfall or cascading schedule, providing an

Town of Billerica FY22 Annual Report

opportunity for each core class to meet in the morning, mid-day and afternoon, thus supporting all learners. Unified Arts, World Language, Health and Physical Education classes are scheduled during the same time period each day, allowing for flexibility in scheduling for those who elect to participate in band, chorus, and orchestra.

While we continued to challenge our students academically, we recognized the need for additional support for all learners. We benefited from our work over the past three years in developing partnerships with UMass Lowell, Merrimack College, and William James College. Whether it was through student teacher assignments, counseling interns, or Fellowships, our students benefited from the additional staff. The graduate students were able to provide classroom support, small group support and in some cases individual support. We continued to access the Title One targeted assistance to support students as well. These supports allowed students to be instructed at grade level while providing support when needed to help with better understanding.

Supporting all learners meant having a variety of tools to tutor, reteach, and review. One tool we utilized was i-Ready, an online resource students access for support. We were fortunate to have been able to meet the technological needs for the various learning platforms and have the hardware necessary for both staff and students to engage in learning. The school district's long-term technology plan and the town's willingness to support it proved for a much smoother transition than students and staff faced in other communities. We are grateful that each student is issued a Chromebook, which acts as the modern day textbook.

Our school vision, "A Community of Independent Learners", drives our work. We recognize that meeting this vision requires us to identify and support students who are not meeting academic and social benchmarks established by the state, district, and school. During the 2021-22 school year, the need to address each student's social emotional learning continued to be a major focus. While continuing to incorporate social emotional learning into all aspects of our school, the addition of an advisory program proved to be beneficial. An advisory program is designed to help create a support system for students. The mission of the Marshall Middle School Advisory Program is to build community, foster relationships, and promote academic success and social emotional growth in a safe and respectful environment. Advisory programs have always been a key component to middle school education. In this time post pandemic, however, advisories are needed more than ever.

We were able to resume our robust after school program along with late buses. Teachers and staff responded by offering motivating and engaging activities after school on Mondays, Wednesdays, and Thursdays. We were also able to provide study club and small group tutoring sessions. The Theater Club was reintroduced to students, and produced a fall show with students from both the Locke and Marshall and presented Music Theater International's "All Together Now". The show not only highlighted students performing, but in addition, many students participating in stage crew, light, sound, and videography teams, utilizing our new television studio. Finally, our sports teams resumed, including the teams that compete with area schools: cross country, track and field, and girls volleyball.

Town of Billerica FY22 Annual Report

Many improvements to the Marshall during the 2020-21 school year were a continuation of the HVAC work that was started the previous school year. Ten science and math classrooms had their promethean boards replaced with Touchview Interactive Boards.

While each improvement stands alone as a success and achievement for our school and community, together they help create a progressive and stable learning environment for our students. Nothing is more important than what happens in the classroom. The teachers at the Marshall Middle School utilize new technology, incorporate the latest in best practices in teaching and learning, encourage positive behavior incentives, and participate in school and district-wide initiatives. This coming year we once again welcome new initiatives based on old values. We look forward to a rewarding school year.

Billerica Memorial High School

Thomas Murphy, Principal

Billerica Memorial High School concluded its 2021-2022 school year with a Graduation that brought the entire graduating class together on Saturday, June 4 at 10:00 a.m. We were able to return to our pre-pandemic protocols with the entire graduating class sitting together for the first time since 2019. The morning provided our students and their families the opportunity to celebrate this milestone together while being supported by the faculty and staff of the Billerica Public Schools. Over 191 colleges and universities accepted members of the Class of 2022 for matriculation in the fall of 2022

| | | | | |
|--|--------------------------|---|---|-----------------------------------|
| Adelphi University | University of Delaware | Lesley University | Norwich University | Southern New Hampshire University |
| The University of Alabama | DePaul University | LIM College | Norwich University (Norwich University - College of Graduate and Continuing Stu) | Springfield College |
| American International College | Drexel University | Lincoln Memorial University | Nova Southeastern University | St. John's University-New York |
| American University (School of Public Affairs) | East Carolina University | Long Island University-Post | Otterbein University | St. Lawrence University |
| Anna Maria College | Eastern Nazarene College | University of Maine at Farmington | Pace University, New York City Campus | Stonehill College |
| Assumption University | Eckerd College | University of Maine | Palm Beach Atlantic University | Suffolk University |
| Babson College | Elmira College | Marist College | Pennsylvania State University-Penn State Main Campus | SUNY Cortland |
| Bay Path University | Emerson College | University of Maryland-Baltimore County | Pennsylvania State University-Penn State Main Campus (Accelerated Premedical-Medical Program (BS/MD)) | SUNY College at Potsdam |

**Town of Billerica
FY22 Annual Report**

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|--|--|---|--|--|
| Bentley University | Emmanuel College | University of Maryland-College Park | Pennsylvania State University-Penn State Main Campus (Smeal College of Business) | SUNY College at Oswego |
| Bishop's University | Endicott College | Massachusetts College of Art and Design | University of Pittsburgh-Pittsburgh Campus | Syracuse University |
| Boston College | Endicott College (Endicott College Boston) | Lesley University | Plymouth State University | The University of Tampa |
| Boston University | Fairfield University | Massachusetts College of Liberal Arts | Providence College | Temple University |
| Brandeis University | Fisher College | Massachusetts College of Pharmacy and Health Sciences | Quinnipiac University | Texas A&M University, Corpus Christi |
| Bridgewater State University | Fitchburg State University | University of Massachusetts-Dartmouth | Regis College | Ohio State University-Main Campus |
| CUNY Brooklyn College | Flagler College | Massachusetts Maritime Academy | Rensselaer Polytechnic Institute | Thomas Jefferson University |
| Broward College | Fordham University | University of Massachusetts-Amherst | Rhode Island College | Tufts University |
| Brown University | Fordham University (Fordham College at Lincoln Center) | University of Massachusetts-Amherst (College of Education) | University of Rhode Island | Tufts University (Engineering) |
| Brown University (Program in Liberal Arts Medical Education) | Framingham State University | University of Massachusetts-Amherst (College of Engineering) | Rice University (School of Natural Sciences) | Tufts University (School of Arts and Sciences) |
| Bryant University | Franklin Pierce University | University of Massachusetts-Amherst (College of Natural Sciences & Mathematics) | Rivier University | Union College (NY) |
| Bryn Mawr College | George Washington University | University of Massachusetts-Amherst (Isenberg School of Management) | Rochester Institute of Technology | NASCAR Technical Institute |
| Bunker Hill Community College | Georgia State University | University of Massachusetts-Boston | University of Rochester | University at Buffalo |
| California State University-Los Angeles | University of Hartford | University of Massachusetts-Lowell | University of Rochester (Rochester Early Medical Scholars Program) | Vanderbilt University |
| University of California-San Diego | Hartwick College | Mercyhurst University | Roger Williams University | Vermont State University |

**Town of Billerica
FY22 Annual Report**

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|---------------------------------|---|---|--|--|
| Canisius College | Hawaii Pacific University | Merrimack College | Rutgers University-Newark (College of Arts & Sciences) | University of Vermont |
| Carroll College | High Point University | University of Michigan-Ann Arbor (Literature, Science, & the Art) | Sacred Heart University | University of Vermont (College of Agriculture & Life Sciences) |
| Case Western Reserve University | Hofstra University | Middlesex Community College | Saint Anselm College | Virginia Polytechnic Institute and State University |
| Champlain College | College of the Holy Cross | Nazareth College | Saint Leo University | University of Washington-Seattle Campus |
| College of Charleston | Husson University | New England College | Saint Louis University | Wentworth Institute of Technology |
| CUNY City College | Indiana University of Pennsylvania-Main Campus | New England Institute of Technology | Salem State University | Western Connecticut State University |
| Clarkson University | Ithaca College | University of New England | Salve Regina University | Western New England University |
| Clemson University | James Madison University | University of New Hampshire-Main Campus | San Diego State University | Westfield State University |
| Coastal Carolina University | Johns Hopkins University (Zanvyl Krieger School of Arts and Sciences) | University of New Hampshire-Main Campus (University of New Hampshire at Manchester) | Savannah College of Art & Design - SCAD | Wheaton College - Massachusetts |
| Colby College | Johnson & Wales University-Providence | University of New Haven | Seton Hall University | Wilson College |
| Colby-Sawyer College | Keene State College | New Jersey Institute of Technology | Simmons University | Worcester Polytechnic Institute |
| Connecticut College | Kutztown University of Pennsylvania | Nichols College | University of South Carolina-Columbia | Worcester State University |
| University of Connecticut | University of La Verne | North Shore Community College | Southern Connecticut State University | Yale University |
| Cornell University | Lasell University | Northeastern University | Southern Maine Community College | |
| Curry College | Lehigh University | Northeastern University (College of Science) | University of Southern Maine | |
| Dean College | CUNY Lehman College | Northern Essex Community College | University of Southern Maine (Lewiston Campus) | |

Town of Billerica FY22 Annual Report

John and Abigail Adams Scholarship

In order to be eligible for the scholarship, students must

- score at the *Advanced* performance level on one of the three high school state assessment tests in ELA, Mathematics, or STE (Biology, Chemistry, Introductory Physics, or Technology/Engineering); **AND**
- score at the *Proficient* level or higher on the remaining two high school state assessment tests; **AND**
- have combined scores from the three tests that place them in the top 25 percent of students in the graduating class in their district.

Scholarship eligibility is based on each student's **first attempt** at taking the spring grade 10 MCAS tests in ELA and Mathematics

BICKFORD, AMELIA JANE, BISHOP, JILLIAN PAIGE, BRADY, DEIRDRE MARY, BURNS, DANIEL JOSEPH, BURNS, DANIEL JOSEPH, COLE, ANNA SOPHIA, DAJA, MARJOLA, DIPRIZIO, PAIGE ROSE, DONATI, DOMENICK JAMES, GALLAGHER, ADELE LOUISE, IWUCHUKWU, OGECHUKWU PATR, JAMIESON, COLLEEN NICOLE, KAILASAM, AISHWARIA RENG, LEVENSON, DAVID BENJAMIN, MACDONALD, DAVID STEVEN, MAGGIO, ANDRE, MAHAJAN, ANCHAL B, MURPHY, PAIGE ELLEN, NICHOLAS, RYAN JACOB, O'CONNELL, LIAM CHAIWAT, O'ROURKE, RUBY LEE, SHEIKH, NAZNEEN ASHRAFALI, TASSONE, ALBERT JOSEPH, TICE, KIMBERLY MEGAN, TRUONG, ETHAN LONG, WAITHAKA, ELYSE WAMBUI, YOUNG, ADAM EDWARD

Scholastic Aptitude Test

The SAT was reintroduced to members of the Class of 2022 but most colleges were electing to process applications without score requirements for incoming freshmen. Although the scores were higher than in a typical year, they are not included here due to the extreme variation in test takers.

Advanced Placement Program

Twenty-one students earned **AP Scholar with Distinction** designation. Granted to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams. The following students earned this designation: Agrawal; Anuva, Bolz; Max F.

Efstratiou; Alexis K., Furbush; Sean R., Gallagher; Adele L., Greene; Jake N., Harutyunyan; Mary

Ivanov; Alexander, Iwuchukwu; Ogechukwu P., Kabuga; Kady J., Kinscheck; Caleb H., Kinsella; Robert J.

Leite; Joseph R., Macdonald; David, Mahajan; Anchal B., Oconnell; John J., Patel; Ankush A., Rana; Karan S., Tailor; Moneil H., Truong; Ethan L, Whitten; Samantha

Town of Billerica FY22 Annual Report

Twelve students earned **AP Scholar with Honors** designation. Granted to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams. The following students earned this designation: Cloghessy; Cara A., Dunakin; Robert E., Jones; Morgan L., Le; Aidan A., Manne; Sofia, Moody; Seth C., O'Connell; Liam C., O'Rourke; Ruby L.

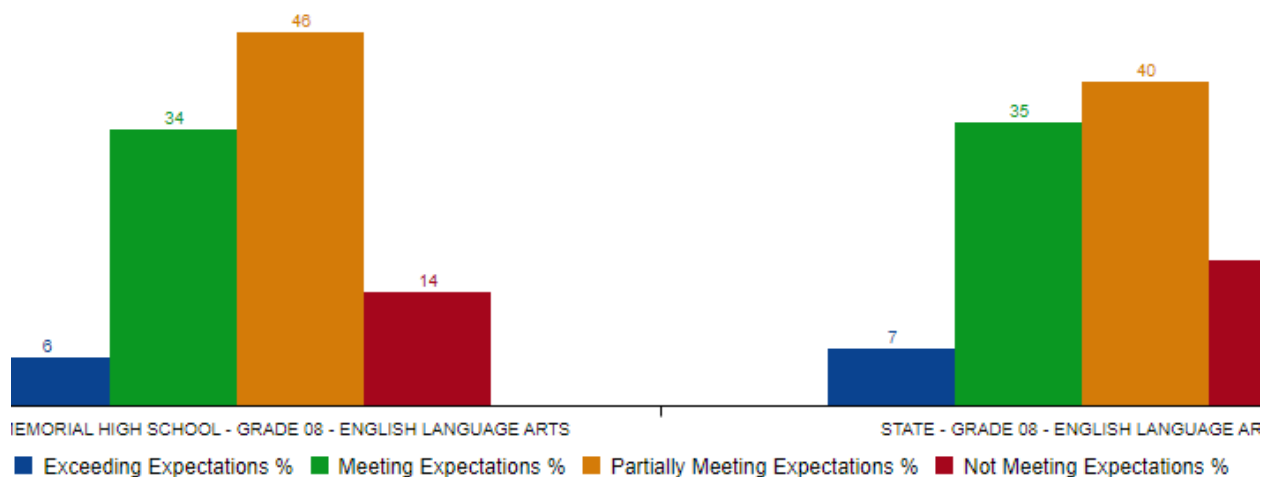
Patel; Ishaan, Srinivasan; Anish ,Tice; Kimberly M., Walsh; Rory K.

Twenty-four students earned **AP Scholar** designation. Granted to students who receive scores of 3 or higher on three or more AP Exams. The following students earned this designation: Boldebuck; Naomi R. , Bouffard; Sarah A. , Burns; Daniel J. , Cliff; Ethan M. , Daja; Marjola, Darris-O'Connor; Jayden K., Duong; Kristina K., Harutyunyan; Lily, Jacques; Kendall C., Khalifa; Alisha, Lee; Samantha N.,, Levenson; David B., Lipman; Wensley B., McMullen; Katherine R., OConnell; Sarah R. ,Patankar; Mihir K., Postell; Thomas R., Reid; Margaret O., Roche; Kailey M., Sheikh; Nazneen A., Srinivasan; Sriganesh Tolleson; Siobhan R., Vladova; Eva, Worob; Zachary

Massachusetts Comprehensive Assessment System (MCAS)

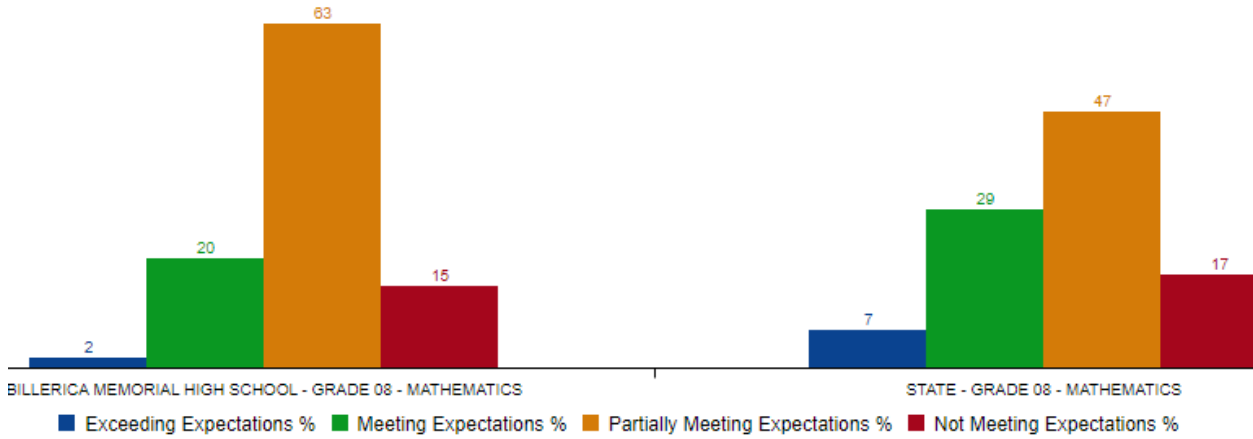
The MCAS was reintroduced after a one-year hiatus.

Grade 8 English Language Arts

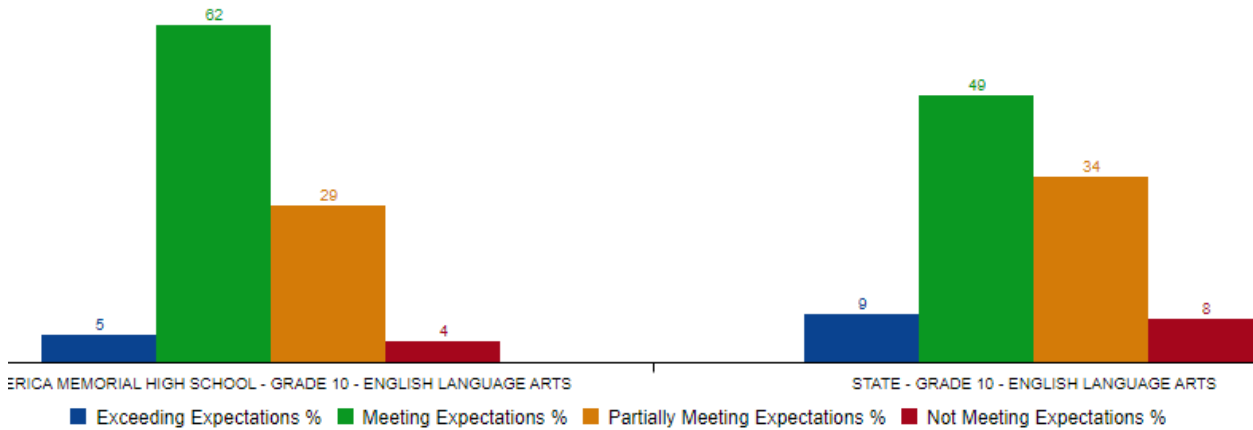


Town of Billerica FY22 Annual Report

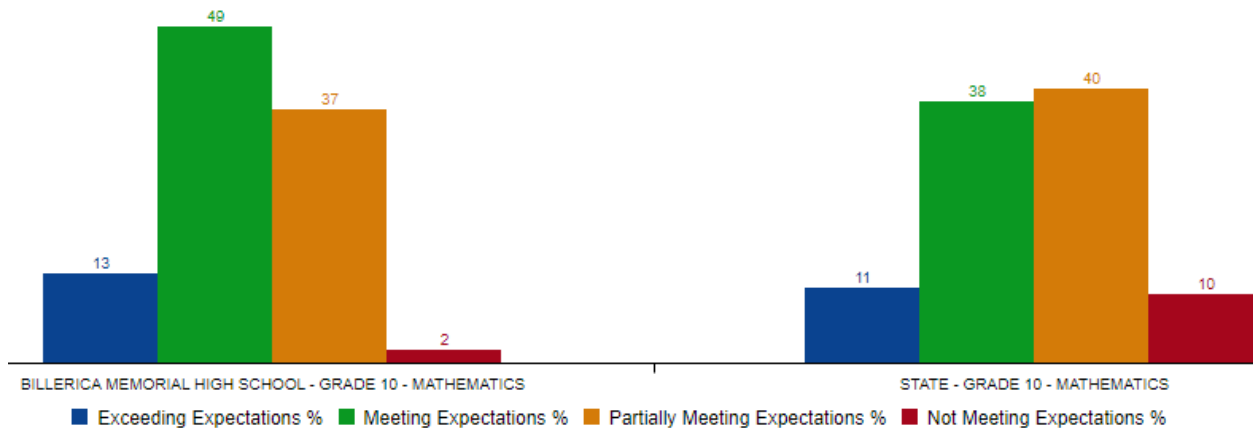
Grade 8 Mathematics:



Grade 10 English Language Arts

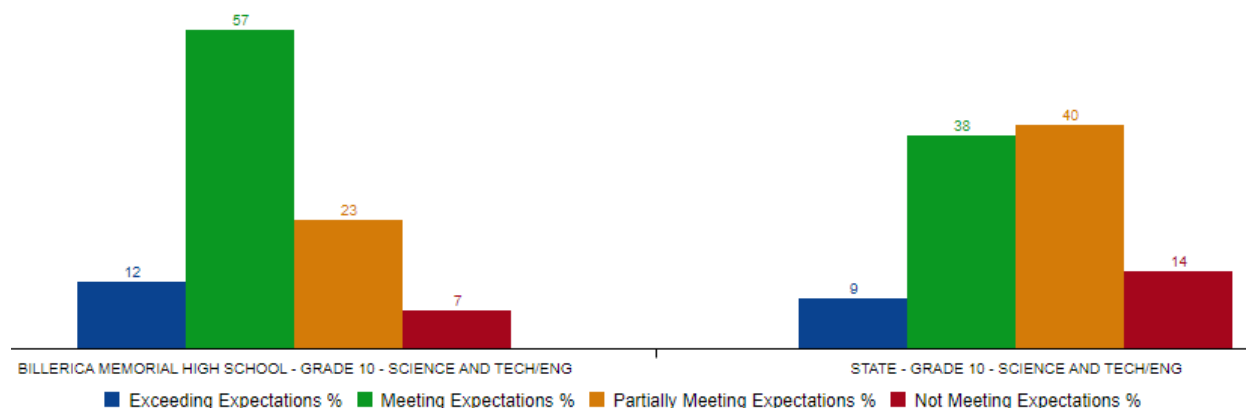


Grade 10 Mathematics



Town of Billerica FY22 Annual Report

Grade 9 Biology



The Class of 2022 began the year with the full complement of students attending classes. There was noise back in the building, but it was not a typical beginning of the school year and there were numerous times throughout the year that the lingering effects of the pandemic were still being felt. On the positive side, our athletic teams enjoyed a collective success unrivaled in recent years. Our Cheerleading team won the Division 2 State Title and the Boys' Lacrosse team made it to the title game before falling double overtime to Longmeadow. The musical production of Footloose was held in front of three sold out audiences as the Auditorium resonated with laughter and smiles as we headed into the spring. The year culminated with the seniors sitting together as a class for the first time since 2019 on a bright sunny Saturday morning after the Friday night Graduation was postponed due to inclement weather.

Indians now...Indians forever!

**Town of Billerica
FY22 Annual Report**

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Town of Billerica FY22 Annual Report

Shawsheen Regional Vocational High School

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2022 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 52nd anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Nancy Asbedian and Brian O'Donnell, Esq. from Bedford; Ronald Fusco, Chair and Taryn Gillis, Vice Chair from Billerica; Christine Kim and Kent Moffatt, Treasurer, from Burlington; Patricia W. Meuse, Esq. and Cheryl Bartolone, Secretary, from Tewksbury; and Charles Fiore and Gwen Lawson from Wilmington. Tony McIntosh began his tenure as Superintendent on July 1, 2022.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six (26) regional vocational technical school districts in Massachusetts. One thousand three hundred and one (1,301) high school students were reported to the Department of Elementary and Secondary education (DESE) in SVTHS's high school foundation enrollment in October of 2022, and more than 400 adults participated in the school's various adult and continuing education courses.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-eight (148) full-time teachers as well as thirteen (13) paraprofessionals. Of those full-time teachers, ten (10) are department chairs and twenty (20) are lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Post-Secondary Preparedness & Student Achievements

Post-Secondary Plans of Graduates. In June of 2022, SVTHS graduated 317 seniors. Fifty-one percent (51%) of the graduates planned to attend a two- or four-year college or other post-secondary schooling in the fall. Forty-nine percent (49%) of the graduates intended to continue working in their trade or another pathway, and one (1) graduating senior planned to enlist in the military.

Scholarships and Awards. One hundred fifty (150) scholarships were distributed to eighty-three (83) students in the Class of 2022 totaling \$135,075. Twenty-three (23) members of the Class of 2022 were members of the National Honor Society (NHS) and the National Vocational Technical Honor Society.

Cooperative Education Program. At the conclusion of the 2022 school year, sixty-one percent (61%) of eligible seniors participated in the district's Cooperative Education Program (Co-Op). Students were employed in positions related to their Chapter 74 vocational-technical programs by 154 local employers.

Student Mental Health and Wellness. Part of our efforts to support our students' mental health needs during the 2021-22 school year was a focus on Shawsheen's District Curriculum Accommodation Plan (DCAP) and tiered interventions for our students. A committee consisting of staff members and administrators revised our current DCAP to reflect the needs of our students and faculty. Professional Development for the 2022-2023 school year will focus on developing and implementing tiered interventions and supports for our students.

Town of Billerica FY22 Annual Report

High School Completion. The high school completion portion of the accountability report consists of three measures: the four-year cohort graduation rate; five-year graduation rate; and dropout rate. SVTHS continued to exhibit some of the highest graduation rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2021 as the most recent year for the four-year cohort graduation rate and 2020 as the most recent year for the five-year graduation rate as follows: four-year cohort graduation rate: 98.1%; five-year graduation rate: 99.7%

SVTHS continued to exhibit one of the lowest dropout rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2021 as the most recent year for the annual dropout rate as follows: annual dropout rate: 0.3%.

Concurrent Enrollment. SVTHS further expanded student access to concurrent enrollment courses at the start of the 2022-2023 school year with the addition of a junior year course, Intro to Chemistry. This is in addition to the six concurrent enrollment courses already offered: English Composition I; Honors Literary Analysis and English Comp 1, Statistics, Calculus I, Intro to Chemistry (senior year), and American Government. Students enrolled in these courses are able to earn college credit from Middlesex Community College before they graduate from high school and those credits can be transferred to other institutions, depending on where students choose to enroll in post-secondary study. Shawsheen currently offers enough concurrent enrollment courses for students to complete one semesters' worth of college classes while enrolled at SVTHS.

Adams Scholars. The Department of Elementary and Secondary Education recognized the achievements of Shawsheen's senior class on the MCAS exams by naming eighty-three (83) recipients of the John and Abigail Adams Scholarship Award.

Support Services

The SVTHS Support Services Department provides IEP services for students with disabilities for approximately 349 students comprising nearly twenty-seven percent (27%) of our student body. The most frequently occurring area of need is in the category of Specific Learning Disability, indicating that a history of academic difficulty existed prior to student's arrival at Shawsheen. Nevertheless, SVTHS has a strong graduation rate of students with disabilities with one hundred percent (100%) of seniors graduating in June 2022. This compares to a state average of approximately seventy-five percent (75%) for students with disabilities.

Since the fall of 2020, Shawsheen was approved to be a school-wide Title 1 school. All students, including students with disabilities, have the opportunity to receive targeted instruction and intervention in core subject areas.

This year, ninety-four percent (94%) of freshman students with disabilities passed their 9th grade classes. For upperclassmen in grades 11 and 12, fifty-one percent (51%) of students with disabilities completed advanced courses. All students with disabilities in the class of 2022 have met graduation competency in Math and English as outlined by the state. These results occurred due to a full team-effort on the part of Academic, Vocational/Technical, and Support Services staff to address the needs of our population of students with disabilities. Students who initially experience difficulty passing one or more of the MCAS assessments eventually attain graduation status through the district's MCAS remediation programs and re-taking the assessment.

Town of Billerica FY22 Annual Report

Students with disabilities continue to have full access and participation in cooperative education, as well as all extra-curricular activities such as athletics, SkillsUSA, and after school clubs. Parents of special education students at SVTHS are highly involved in the IEP Team process, with parent attendance at IEP team meetings approaching one-hundred percent (100%). Every effort is made to accommodate parent requests for IEP Team meeting dates to ensure their participation. Prior to the IEP Team meeting, parents provide input for current concerns regarding their student's educational progress. Responses are documented in the IEP and an IEP proposal is created at the team meeting allowing parents to fully participate in the IEP development and understand all the elements of the IEP.

Educational Technology

The Educational Technology Department focuses on the operational, technical, and educational functions for the District. During the pandemic, teachers, administrators, and support staff continued to develop competencies using digital tools. Upon returning to in-person learning, the District adopted a one-to-one laptop program making the resources equitable to all students and easily accessible both in and out of school. Teachers have also vetted and adopted several online resources for teaching and learning. Using these resources, teachers can do real data analysis of student work and create opportunities for individualized instruction. A positive result of this move to one-to-one is that students have become more active participants in their learning.

Implementations such as single sign-on and rostering when applicable for online resources continue to be implemented. Ongoing upgrades, maintenance, and support for both the technical and operational sides of technology continue to be a priority ensuring stable, secure and seamless use of technology for all users of the digital environment at Shawsheen.

Community Engagement

Adult Evening School. The Adult Evening School offers a variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. Programs include adult education enrichment programs, certificate-based and licensing trade programs, and workforce development initiatives; all are designed to help people develop or improve job training skills and enhance the quality of life for residents in our community. Programming is offered during two semesters from September to June, and classes typically include classes in business and computer applications, culinary arts, art and creative mediums, personal finance, welding, and more.

MassHire and Workforce Development Training. Shawsheen Valley Technical School continues to explore and expand its collaboration with local workforce and career development agencies to support the statewide initiatives that fuel job growth, address employer demand for talent, and strengthen the Massachusetts economy. In the summer of 2022, Shawsheen held an 8-week 300-hour welding program, in collaboration with the Northeast Advanced Manufacturing Consortium (NAMC) and MassHire Lowell, for unemployed and underemployed adults. This program responded to an RFP identifying a skills-gap in the district's regional labor market blueprint. The Summer 2022 cohort consisted of eleven students, all of whom completed the course requirements and passed their OSHA and HotWork requirements. With a 100% completion rate, the program was praised by Director Robin Dion of NAMC. Moreover, all eleven students are gainfully employed. Programs will continue to be developed in accordance with federal and state funding initiatives to upskill the workforce.

Town of Billerica FY22 Annual Report

Billerica House of Correction. Shawsheen Valley Technical High School continues to be a resource to the Middlesex Sheriff's Office (MSO) and the Billerica House of Correction (BHOC) through the Director of Community Services and Workforce Development. This program last ran before covid (2019) but is a relationship of vital importance to all parties. With the established Culinary Arts program, Shawsheen is open to collaborate, explore, and expand its educational partnerships to incarcerated participants and returning citizens to assist in providing technical training and skill development.

School of Practical Nursing. Shawsheen Valley School of Practical Nursing graduated 25 students in June 2022. To date, 100% have successfully passed NCLEX-PN on initial attempt and over 90% are gainfully employed. The job market remains strong for Licensed Practical Nurses in Massachusetts. Students in the program go through clinical rotations in long term care, a high school, and an acute care hospital. The recent purchase of a maternity patient simulator enhances our maternity curriculum.

Summer at Shawsheen. Shawsheen hosted its 7th annual "Summer at Shawsheen" program in 2022, free from COVID-19 restrictions or limitations for the first time in two years. This popular program offered students from our community a variety of summer learning opportunities, sports clinics, STEM classes, vocational-technical programs, academic and test-prep classes, as well as enrichment courses for students entering grades 5-12. In total, the nineteen course offerings drew 426 students ranging in age from 5-18 years old. All five member towns sent participants to the program with the most coming from Billerica (210) and Wilmington (75). Since its inception, "Summer at Shawsheen" has had an impactful reach with a total of 1,910 participants.

Project Explore. Three hundred and ninety-four (394) seventh grade students participated in Shawsheen's Project Explore program during the 2022 season. Project Explore is a key recruitment initiative that doubles as a community service program, aimed at increasing career awareness to students at an earlier age. Project Explore is exclusive to 7th grade students who reside in Shawsheen's school district, regardless of the middle school they attend. This district funded program provides students with an opportunity to visit Shawsheen and explore six vocational-technical programs. The program is three weeks in length and is offered in three sessions to maximize student involvement. Marketing for this program includes postcards sent to each 7th grade student, emails and literature sent to middle school guidance departments and principals, presence on the website, as well as announcements to local newspapers for print. The 2022 season was the first season to move registration from a paper-based mail-in system, to online (using Microsoft forms and the district website). The 2023 season of Project Explore is continuing to advance its process by utilizing a formal registration system, which is allowing registration and promotion of the program to occur earlier in the schoolyear.

Aquatics and Swim Program. Shawsheen's Kenneth L. Buffum Pool is the home to several high school swim and dive teams, as well as club swim programs. The pool is sought after for swim meets and competitions and is a facility open throughout the year. Additionally, the pool offers the following programs: community family swim, community lap swim, and community swim lessons throughout the year.

Athletics

Athletic Achievements. Calendar year 2022 was a year of tremendous success for the Shawsheen Athletic Program. The Rams won CAC League titles in: Football, Golf, Boys Basketball, Tennis, Baseball, Boys Lacrosse and Basketball Cheering. The School also won State Vocational Titles in Boys Basketball,

Town of Billerica FY22 Annual Report

Wrestling, Swimming, Baseball, Girls Lacrosse and Basketball Cheering. Two of our wrestlers, Senior Tayla Tildsley (147 lbs) – the first female wrestler in school history – and Freshman Sid Tildsley (132 lbs) won Massachusetts All State Wrestling Titles. Sid Tildsley also won the New England Wrestling Championship. Dozens of Student athletes were honored as CAC and Lowell Sun All Stars. The 2022 calendar year had a record 4 All Scholastic Globe and Herald Selections: Tayla Tildsley (Wrestling), Sid Tildsley (Wrestling and Football) and Mavrick Bourdeau (Football). The pinnacle of Shawsheen's athletic year was the Shawsheen Football team's record year that resulted in the Rams playing a Super Bowl Game at Gillette Stadium.

Shawsheen's Head Coach, Al Costabile had a few achievements during the year as well. The Massachusetts Football Coaches Association recognized him in April with an induction to the Football Coaches Hall of Fame. He achieved his 200th career win in October and was named a New England Patriots Coach of the Week. Lastly, Coach Costabile was named Coach of the Year by the Gridiron Club of Boston.

Vocational/Technical Programs

Construction Cluster

School year 2022 for the construction programs, Carpentry, Electricity, Masonry & Tile Setting and Plumbing started off slowly, but as the COVID-19 pandemic restrictions were reduced the Construction Cluster began providing their excellent services to the surrounding towns where students were able to work on – and develop their abilities, knowledge, and expertise in – rendering their talents. In-house school projects also took center stage as the programs worked collaboratively with each other and other programs in designing, creating, building, renovating, and repairing structures and providing instrumental services in keeping SVTHS a first-rate institution of learning.

- Town of Bedford – Shed Project
- Stone Zoo's annual Zoo Lights Winter Wonderland Project
- Equipment Manager Storage Area
- Boys Locker Room Area #1
- Graphic Communications Lighting
- Coaches Room Renovations
- Parking Lot Stop Sign Project
- Stadium Toilet Facility Project
- New Drinking Water Fountains with Bottle Filling Stations

Manufacturing Cluster

Electronics / Engineering Technology. This program continues to grow at a rapid rate with program enhancements and the addition of new project-based activities for the freshmen curriculum. New lessons include various topics in engineering design process, basic circuitry, printed circuit board fabrication, potential/kinetic energy, electromagnetics, simple machines, manufacturability, and robotics. Throughout the year the freshman class pre-survey was extremely positive as they indicated high levels of interest in the program. With that data and the increased enrollment, an additional full-time teacher was hired for the school year 2022-2023. Eighty-six percent (86%) of the seniors participated in the cooperative education program, while one junior was also employed. The interest in the afterschool robotics' club has increased

Town of Billerica FY22 Annual Report

to the point where four teams of five students are now competing in VEX Robotics Competitions. One such team made it to the 2022 Southern New England Regional Championship.

Drafting. Relevant activities and projects were embedded throughout the year's curriculum as the upperclassmen completed the following in-house & community projects: Evacuation Plan Drawings, Elevation Drawings, HVAC Shop Floor Plan Drawings, Shop Curriculum Drawing Support; Carpentry, Metal Fabrication, Display Case Proposal for Gymnasium Lobby, ISSN / PW, Business Shop Floor Plan, Rain Garden General Arrangement Drawing, Auto Collision Floor Plan, Cosmetology Floor Plan, Billerica Police Floor Plan, Boys and Girls Club Storage Shed, Storage Shed Billerica Park, and the Storage Shed for Bedford DPW. Students continued to excel at the SkillsUSA District Competition, winning the following: Architectural Drafting (Gold), Technical Drafting (Gold), and Automated Manufacturing (Gold). The progressive land surveying firm Northam Corporation presented modern survey technologies with student-driven demonstrations. All but two senior students participated in the cooperative education program, an eighty-nine percent (89%) placement.

Advanced Manufacturing Technology. Safety remains paramount, implementing the National Fire Protection Association (NFPA) Hot Work Safety Certificate Program, promoting awareness and understanding of the dangers and safety procedures of activities or processes that involve heat, spark, or flame that is capable of starting fires or explosions. The Occupational Safety and Health Administration (OSHA) 10-hour General Industry training remains a stronghold in the curriculum. In the annual SkillsUSA competition, an Automated Manufacturing team collected Gold medals at the Districts SkillsUSA competition and a Silver medal at the State SkillsUSA competition. The team consisted of a Drafting student and two Advanced Manufacturing Technology students. Also winning a Silver medal in the Districts & States was a senior student in the CNC Turning competition. Employment stays strong as seventy-five percent (75%) of the seniors are participating in the cooperative education program.

Transportation / Product Development Cluster

Automotive Collision Repair and Refinishing. Students continue to use the online I-CAR training for industry recognized training and certificates. The S/P2 and Hot Work Safety programs serve as the industry safety training for all students learning how to use welding equipment. Local vender Jack's Used Auto Parts continues to provide vehicles, enabling students to master their skills on real automotive parts, car components and accessories. The program was the recipient of a competitive Skill Capital Grant Program that will increase the capacity and quality of vocational training in the program. This new Spray booth will be installed during the FY23 school year replacing an outdated 1986 antiquated model. The grant also provided the opportunity to purchase a new SimSpray® Paint Simulator. This simulator will be a great training tool, allowing students to hone their refinishing skills using virtual reality technology while cutting material cost and waste. Another element of the grant will allow the program to install a new fresh air respirator system allowing students to be safe from all airborne particles while spray painting. The program currently has one hundred percent (100%) of the seniors participating in the cooperative education program.

Automotive Technology. With recommendations from the advisory board, the program received approval to purchase a New Hunter TC39SSW center clamp tire changer, providing greater safety, accessibility, and the newest technology. After a comprehensive evaluation from the National Automotive Technicians Education Foundation (NATEF) the program received the Education Foundation (NATEF) 5-year recertification. Being accredited allows students to work towards their Automotive Service Excellence

Town of Billerica FY22 Annual Report

(ASE) certifications, while increasing the level of complexity in the automotive field. Our approved curriculum provides a platform to perform basic maintenance and light repairs on customer vehicles in preparation for the Automotive Service Excellence (ASE) G1 exam / certification. Enrollment continues to be very strong, as the sophomore class has 26 out of 26 spots filled (100% enrollment) A Senior student won a Silver medal at the State SkillsUSA competition in Power Equipment Technology. With strong partnerships with local automotive shops and dealerships, seniors are rapidly entering the job market with an 85% placement (12 out of 14) in our cooperative education program.

Culinary Arts / Hospitality Management. The Ram's Head Dining Room returned to full operation after nearly two years of being closed due to the COVID-19 Pandemic. Known for its versatility, the program shifted gears to serve the public with curb-side pickup. Due to the success of the curb-side operation, the program continued to offer that service to the community. Job opportunities continue to outweigh the labor shortage, providing good paying opportunities for our students. A Hospitality Management instructor was hired and is working in the dining room and related room to broaden the scope of skills needed in industry. Curriculum has been expanded so students can now encompass more Hospitality Management skills such as working the "Front of the House" as well as engaging in the hotel and tourism industry. The Billerica Police Department hosted a special Mother's Day breakfast, where students and staff assisted the police in providing meals to ninety elderly Billerica mothers.

Metal Fabrication & Joining Technologies. Returning to the school's post-pandemic environment, project-based activities strengthened to close the gap between online learning and standard in-person instruction. Using the Tooling U platform provides practical and competency-based training, from basic skills to advanced techniques, including programming on a variety of brands and machines. Another vendor, Lincoln Electric, provided integrated comprehensive curriculum, state-of-the-art industry equipment, and welding certifications. Revisions were made to the freshmen exploratory program that includes new project-based activities that keep students enthusiastically engaged. As a result, the program welcomed eighteen new permanent Freshmen. With various raw materials students have designed and built numerous projects for the community and the district. Projects included structures and decorations for the Stone Zoo's annual ZooLights Winter Wonderland. Fabricating a guard rail for the school's loading dock was a project that covered multiple aspects of the trade. A new state-of-the-art corner notcher has been purchased making it possible to develop and implement new metal projects that use thicker gauge sheet metal.

Heating, Ventilation, Air Conditioning & Refrigeration. With the newly revised Department of Elementary and Secondary Education (DESE) framework and newly incorporated competencies, the program versatility shifted focusing on more project-based activities of installing and maintaining equipment. As the growth of the Heating, Ventilation, Air Conditioning and Refrigeration field expands into more complexed systems, highly skilled technicians are needed, promoting new curriculum that now reflects not only the essential standards but various troubleshooting techniques for new technologies. Three different safety certifications are embedded in the curriculum including the EPA 608 certification that indicates a student has demonstrated knowledge of handling refrigerants (many achieving the Type I certification), authorizing a student to service and repair small appliances. The National Fire Protection Association (NFPA) Hot Work Safety Certificate Program promotes awareness and understanding of dangers and safety procedures of activities or processes that involve open flame or that generate sparks or heat. The Occupational Safety and Health Administration (OSHA) 10-hour construction training provides general awareness for entry-level construction workers. A Sophomore student won the Gold medal at the

Town of Billerica FY22 Annual Report

National SkillsUSA competition in Atlanta Georgia, the second National Gold Winner the program has produced.

Arts, Communication and Technology Cluster

Design and Visual Communications. For many seniors the post-secondary option continues to be the career path of choice. Highlights of these post-secondary institutions include the number-one rated art school in the United States, the Savannah College of Art and Design (SCAD) in Georgia, while other students successfully completed a dual enrollment program at Montserrat College of Art earning three college credits. The Design and Visual Communications Management & Entrepreneurship initiative continues to expand and offer self-employment opportunities to students who do not wish to go onto post-secondary art and design schools. This curriculum provides project-based activities for students to learn how to start their own trade-related business after graduation. The implementation of these types of lessons integrates a hybrid of learning environments to support all students. Student highlights include traveling to Europe to expand on self-employment opportunities, as well as students freelancing with small businesses in tee-shirt design and on-line media design fields.

Graphic Communications. Strong recommendations from the advisory board has infused new equipment into the program, opening opportunities of new curriculum and applications. The newest addition to the program is the Roland Versa UV LEF2-300. This machine can print on material 4" thick and up to 13"x 20" dimensions, a new industry standard. As the program continues to update its technology/equipment, revisions in the curriculum are constant in supporting the embedded competencies in the knowledge and skills necessary to perform new technical skills. The teachers have worked collaboratively in supporting the expansion of the program's curriculum, focusing on new project-based activities. The latest equipment continues to broaden students' skills sets as well as helping beautify the school's environment with projects created by students. Exhibiting another strong showing in the SkillsUSA competition was a testament to the program's strong commitment to its students. A junior student won a Silver Medal at the National Competition in Atlanta Georgia. The program continues to win awards in the Pine contest for Printing Industries of New England. A high percentage of students participated in the cooperative education program working for local companies, with many staying on as full-time employees after they graduate.

Information Support Services and Networking / Programming and Web Development. In keeping up with the revised DESE framework, industry trends, and recommendations from the Craft Advisory Board, the program has updated and revised its curriculum and project-based activities. Some of the development and growth of the lessons include supplemental projects in programming Java and C+, C# (for game and program development), Microsoft's Power BI, and cloud-based networking. These enhancements provide students with the skills and knowledge necessary for employability/career readiness. Within these new tasks, many of the multiple project-based activities have been augmented and supported by industry recognized certifications. One of the three labs has been fully updated for optimum achievement and little lag for gaming. Because of increased enrollments over the last four years, plans are in the development phase to expand the program's footprint. The update will include furniture and equipment to maintain the high standards that the students have come to expect and have also earned. At the SkillsUSA State competition, a student won the Gold medal, allowing him to compete in the Nationals SkillsUSA Competition, where he placed 8th in the country.

Town of Billerica FY22 Annual Report

Business Technology / Marketing. The Microsoft Office Application curriculum and certification program adds significant value to student resumes, co-op opportunity outlook, and college course credit. The Microsoft Applications that students learn include Excel, PowerPoint, Word, and Outlook. Industry recognized certifications are earned at the conclusion of these courses. Students gain confidence as they study, prepare, and practice, solidifying their knowledge in these applications. Digital Marketing, Entrepreneurship, Accounting, Business Communication, Financial Literacy, Business Law, and QuickBooks provide a robust overview of essential elements/standards to business technology frameworks and marketing fundamentals. As is always the case in the dynamic world of business, the program has been designed to expose and offer an in-depth investigation into many college and career paths that students may follow after graduation.

Health Services

Cosmetology. With the rollback of many COVID-19 restrictions the shop salon was able to open to serve the public giving students the opportunity to master the essential competencies on live clients. Eleven of the thirteen junior students have completed their 1000-hour training and will begin prepping for the State Board Exam in the fall of 2022. Educating students about cleaning and disinfection continues to be an imperative part of the curriculum, especially since the COVID-19 crisis. Students continue to complete COVID-19 BARBICIDE® and Milady Infection Control certificates, these two certifications are consistent with the highest industry safety standards. Revisions to the Frameworks have created a need to expand skills in student's knowledge and practice, working with all textures of hair and styling products. New project-based activities were developed for next year's lessons. Eleven senior students graduated with a Massachusetts Class 1 Cosmetology license and ten were successfully placed in full time employment in local beauty salons.

Dental Assisting. Becoming a Certified Dental Assistant (CDA) continues to be the number one career path students pursue. A variety of new project-based activities have been developed that offer interactive tasks with training manikin practice simulators and online practice tests to accommodate the revised framework competencies. A focus on preparing students for the certifications from the Dental Assisting National Board (DANB) was increased, including lessons that practice the DANB national exams that are embedded with the Radiation Health and Safety (RHS) and the Infection Control Exam (ICE) standards. These standards are designed to test students' knowledge about the prevention and management of potential infection during dental procedures. Students also continue to achieve their Basic Life Support for Healthcare Providers certifications (BLS) from the American Heart Association. Numerous growth opportunities as Dental Assistants have provided a plethora of jobs at dental offices. Thirteen seniors (82%) and nine juniors (56%) participated in the cooperative education program working in local dental offices.

Medical Assisting. Teachers have modified the scope and sequence due to revisions made to the DESE's framework. The hours of instruction have been provided for each standard to ensure that adequate instructional time is provided for each student to attain complete and comprehensive knowledge of the subject matter. The curriculum is now defined with at least 1495 hours of instruction to deliver the minimum level of required competencies. Project-based activities now include more embedded academic performance examples to provide specific learning scenarios which are typically utilized to create real life learning experiences. The essential industry safety credential of the program continues to be the Basic Life Support for Healthcare Providers certifications (BLS) from the American Heart Association. Throughout the year, senior medical assisting students provided a walk-in screening clinic for interested

Town of Billerica FY22 Annual Report

staff members where students performed the following medicals tests: blood pressure, pulse, respirations, temperature, height/weight, BMI calculation, oxygen saturation, vision screening (near, far, color) and audiometry (hearing test). It was another successful SkillsUSA year as two students went to the Nationals in Atlanta, one winning a Silver medal as a member of the Knowledge Bowl competition. Thirteen seniors and eight junior students participated in the cooperative education program providing opportunities to gain invaluable experience.

Health Assisting. The revised DESE's framework structure includes topic headings, standards, objectives, and performance examples. Modifications to the scope & sequence included a minimum of 1200 hours of instruction, as well as identifying Basic, Essential, Advanced and Advanced (A+) skill standards. Because of these changes the teachers have remodeled the student's learning experiences of project-based activities into the required hours of instruction. Students continue to obtain the Basic Life Support for Healthcare Providers certifications (BLS) from the American Heart Association that include essential and optional industry recognized credentials (IRCs) that have been identified as valuable statewide credentials. All senior students are participating in the cooperative education program employed at rehabilitation, long term care centers, CVS pharmacy, and assisted living homes. One hundred percent (100%) of the junior class passed the Certified Nursing Assistant (CNA). The tradition of winning at the SkillsUSA competition continues where a senior student won a Silver medal in Nurse Assisting at the National SkillsUSA Competition in Atlanta and a team of four students received a Silver medal in the Knowledge Bowl competition. Shawsheen students have demonstrated that they have the knowledge and skills to be top in the nation.

Miscellaneous

Capital Budget / Federal Perkins V Grant. The Carl D. Perkins Career & Technical Education Grant (Perkins IV) and the SVTHS Capital Budget process are integral funding sources to ensure the CVTE programs meet the ever-changing needs of technologies and equipment. Through these two principal sources, SVTHS received \$195,966.38 and was approved to purchase the following items listed.

| | | | | |
|----|------------|---|----------------|------------------------------------|
| 1 | \$17,040 | Hunter Tire Machine | Revolving | Automotive Technology |
| 1 | \$65,000 | New Wood Floor | Budget Surplus | Carpentry |
| 1 | \$10,000 | Construction Materials | Budget Surplus | Plumbing |
| 25 | \$4,405.83 | Multi-Texture Quad Mannequins w/Supplies | Perkins V | Cosmetology |
| 1 | \$9,173 | BBC T-Series Conveyor w/shipping | Perkins V | Graphic Communications |
| 1 | \$2,199.55 | Various Items to create an Enclosure for Robotics Machine | Perkins V | Engineering Technology/Engineering |
| 45 | \$80,258 | Tablets w/45 Stylus | Perkins V | Dental Assisting |
| 2 | \$7,880 | Hospital Beds | Perkins V | Health Assisting |

SkillsUSA Massachusetts. The SkillsUSA organization is a partnership with business and industry that provides opportunities for students to develop individually and improve teamwork, leadership and professional skills through education, training, service, and competition. On March 17, 2022 - 161 SVTHS students participated at the SkillsUSA District Competition and 71 received medals: 28 Gold, 26

Town of Billerica FY22 Annual Report

Silver, 17 Bronze – 77 students participated at the State Competition and 33 received medals: 11 Gold, 10 Silver, 12 Bronze. 11 students participated at the National Competition in Atlanta Georgia and 7 received medals: 1 Gold and 6 Silver.

Robotics Club. The interest for this extracurricular activity has grown exponentially. Not only are these students' exploring robotics in a more in-depth way they are also engaging in exciting competitive VEX Robotic Competitions with other high schools. The robotics club had over thirty students participate throughout the year, which created the need for a fourth team, with a fifth alternative team when needed – This is two more teams from the previous years. The students participated in five different VEX competitions at various schools throughout the state, including the Southern New England Championship. Highlights:

- Two teams were invited to an invitation-only tournament based on their exceptional performance in previous events within the season.
- One of the teams qualified for the Southern New England Regional Championship based on their regional ranking, giving them the opportunity to qualify for the World Championship but they came up a bit short. Making it to the Southern New England Regional Championship was quite an accomplishment, one that Shawsheen has not seen in recent years.

eSports. SVTHS concluded its fifth year in which students have grown in developing self-esteem and sportsmanship throughout practice and competition. eSports is the only co-ed, all-inclusive high school sport, and is the fastest-growing sport at high schools all over the country. This extracurricular activity has grown exponentially each year at SVTHS. There are now over seventy-five students / players engaged over a three-season year supporting five teams. SVTHS is officially sanctioned by the Massachusetts Administrators Association (MSAA) with PlayVS, which is recognized as the official varsity eSports platform. These competitions include Rocket League, League of Legends, and Super Smash Bros.™ Ultimate. SVTHS also participates in High School Esport League (HSEL) for these same games as well as Valorant. The partnership with PlayVS offers the exciting world of interscholastic eSports to our students.

Conclusion and Acknowledgement

The SVTHS Committee, staff and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2022. Those retirees are: Lawrence Bradley, Masonry Instructor; John Chapman, Guidance Counselor; Elizabeth Garniss, Support Services Instructor; Robert Roach, Food Services Director; Marie Smith, Support Services Instructor; and Bradford Jackson, Superintendent-Director.

**Town of Billerica
FY22 Annual Report**

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BOARDS-COMMITTEES-PROJECTS

Central MA Mosquito Project

The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 44 cities and towns throughout Middlesex and Worcester Counties. The Project's headquarters is located at 111 Otis St., Northborough, MA. Project personnel are available to meet with any town board or resident to discuss the Project's procedures and activities. Our phone number is (508) 393-3055.

CMMCP practices Integrated Mosquito Management (IMM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control. IMM encourages the use of non-chemical means to accomplish the goal of mosquito reduction.

The Mosquito Awareness program which we offer to elementary schools in our district is very popular. Project staff meets with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and their families can do to prevent mosquitoes from developing around their homes. Slides, videos, handouts, and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides, our first line of control is our ditch maintenance program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, drainage areas are returned to historical conditions, and water quality is improved. Source reduction, the elimination or reduction of a mosquito breeding source (i.e. water-holding containers), is practiced by alerting residents and business owners about potential mosquito producing sites they have created. They are informed about basic mosquito biology, and the need to eliminate these man-made breeding sources. We also now have a tire collection program that removed these larval habitats from the environment and are then brought to a facility for recycling.

Bacterial larval control with Bti (*Bacillus thuringiensis*) is used to treat areas where mosquito larvae are found and source reduction or wetland restoration is not feasible. We have an extensive database of known breeding sites, and we encourage the public to notify us of any areas they suspect could breed mosquitoes. Our field crews will investigate all requests and treat the area only if pre-determined thresholds of mosquito larvae are exceeded. Bti is a naturally occurring product, and is exclusive to mosquito larvae, preserving other aquatic organisms in their habitat. We treated 665 acres of wetland by helicopter with supplemental funding from the Board of Health in 2022, with an average reduction of larvae of 92.18% in treated areas.

Our goal is to handle all mosquito problems with wetlands restoration, source reduction or larval control, but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential areas are treated with pickup truck mounted sprayers. Applications are site-specific and are determined by weather, type of area and mosquito population levels. These applications are initiated **only by request** of town residents. A phone notification system has been installed to announce potential spray areas for member cities and towns on their scheduled evening, and this information is listed on our website.

The project's surveillance program monitors adult mosquito and larval population density, and is the backbone for prescribing various control techniques. We have expanded the adult collection program to monitor for West Nile Virus in our service area. Specialized traps are used as a mobile force for viral monitoring, and are placed in member towns on a weekly basis for routine sampling. If a WNV or EEE hot

Town of Billerica
FY22 Annual Report

spot is identified, surveillance is intensified to sample mosquitoes and these collections are sent in to the Mass. Dept. of Public Health for testing.

We are now running a research and efficacy department which checks for efficacy of our products and techniques, and to research in new or different areas of mosquito control. GIS has been added to our operations to allow better data collection and analysis.

The Project has a website at **www.emmep.org** which has extensive information on our program, products we use, and mosquito control procedures. Requests for service can be made through the website, as well as pesticide exclusions.

Respectfully submitted,

Timothy Deschamps
Executive Director

Timothy E. McGlinchy
Director of Operations

Town of Billerica
FY22 Annual Report

Historical Commission

The Billerica Historical Commission meets, when necessary, generally on Monday evening at 7:00 P.M. Since the start of the pandemic the meetings have been held via ZOOM.

Circa Sign Project: No new Circa Signs were placed this fiscal year. The funds necessary to continue the project are not available at this time. The cost to produce a single sign are prohibitive. In order to continue the project a dozen new blanks must be purchased which would require an expenditure beyond the Commission's annual budget.

Historical Markers and Signs: During the year two historical signs were damaged and replaced. The Middlesex Canal Sign on High Street was ripped from its post and the Billerica and Bedford Railroad sign at the intersection of Lexington Road and Boston Road was removed and lost. Both were replaced.

Demolition Delay By-law: There were no demolition delay hearings held during the year. Although the delay on the razing of the Otis Lincoln House expired in November, it appears the property will be rehabilitated. Although there was concern that the Oliver Farmer House on Boston Road might be razed, the application for demolition was thankfully withdrawn. The Commission members determined the removal of two chimneys at the Susan Adams House at 294 Concord Road would not substantially alter the historic character of the home. Discussions among Commission members concerning the by-law support the opinion that a six-month delay is not sufficient and the time limit should be extended to one year at the least.

Proposed inclusion of Mount Pleasant Street in Local Historic District: The Commission members voted unanimously to support the inclusion of Mount Pleasant Street in the local North Billerica Mills Local Historic District. The proposal was initiated by the Billerica Historic Districts Commission.

Local Inventory: A continuation sheet for the Railroad House at 69 Gray Street was prepared and submitted and accepted by MHC. This update was needed as the original MACRIS Form B was not complete. A representative from MHC noted that the Form B for Father Mathew Hall on 6 Lowell Street was never filed. Since the building is now for sale, the Commission was asked to supply a current Form B. This effort should be accomplished by the fall. The Planning Department and Building Inspector were informed concerning recent property additions to the Local Inventory of Historic Properties. These included the Edward O. Anderson House at 7 Brentham Road and the Sarah Fletcher Murphy House at 272 Boston Road. Notification of the Otis Lincoln House address change to 179 Rangeway Road was also included.

Billerica and Bedford Railroad Sign on Lexington Road Island: Once the Lexington Road intersection with Boston Road is redesigned this island will no longer exist. The Commission expressed concern in relation to the placement of the sign within the scope of the redesign. MASSDOT is aware of the sign and ensures the Commission the sign will be incorporated into the new design. It may, however, be relocated to the opposite side of Boston Road. The next phase of the redesign will be available in November of 2022.

**Town of Billerica
FY22 Annual Report**

Talbot Mills Dam: The proposal to remove the Talbot Mills Dam to enable fish passage up the Concord River is ongoing. An open hearing on the topic was held. The Commission expressed interest in being considered an interested party as the removal process unfolds.

Support Letter for CPA Funding: The Billerica Historical Society asked that the Historical Commission give a letter of support to the CPC for funding to repurpose the one hundred seventy-year-old barn located at the organization's headquarters. Additional climate-controlled display and storage space in the underutilized barn was the rationale provided for the project. Subsequently, the Society's request was approved by the CPC and the Town Meeting. The project will begin sometime in the fall.

Respectfully,

Alec Ingraham, Chair

Travis Brown

Michelle DeParasis

Matt Hrono

Mary Leach, Secretary and Web Master

Town of Billerica FY22 Annual Report

Medical Reserve Corps

The **Upper Merrimack Valley Medical Reserve Corps** has been active in Billerica and nearby communities since 2004. Of the UMV MRC's 675 members, 56 live in Billerica, and many others work in the town. The local unit covers Billerica, Chelmsford, Dracut, Lowell, Tewksbury, Tyngsboro, and Westford. These dedicated volunteers from all backgrounds provide a range of community services throughout the region. Members maintain their skills through training events and other activities that are open to all UMV MRC volunteers.

From July 1, 2021 through June 30, 2022, the unit continued to serve Billerica as requested. The primary need was for flu and COVID clinics. UMV MRC volunteers supported vaccinations at both the Senior Center and Town Hall. Members provided both medical and non-medical skills. They welcomed and registered visitors, filled syringes, supported medical screening and intake, inoculated residents, assisted with clinic flow, and provided administrative support.

The unit remains available throughout the year for community service requests, and to respond in case of emergencies. Billerica members have kept their response skills sharp through service in other UMV communities. In addition to clinics across the region, activities included medical staffing at the annual Baystate Marathon in Lowell, clinical service at our unit's first collaboration with LASA (the Love All Serve All group of volunteer physicians) to provide health care to under-served residents, certification as CPR providers and instructors, and a wide range of other opportunities.

There are 748 MRC units nationally, with 307,000 civilian volunteers. Massachusetts is home to 35 MRCs. The mission of the local unit is to provide 'surge capacity' in case of disaster, supplementing municipal staff and responders in times of great need. The UMV MRC recruits, credentials, trains, and deploys members for three main activities: **public health emergencies** (disease outbreaks), **mass-casualty incidents** (large-scale evacuations into emergency shelters), and **community outreach** (education on health and preparedness). The local unit actively collaborates with public health, emergency management, and other responders to keep our communities safe. New volunteers are always welcome! See www.UMVMRC.org or call 978-399-2549 for details.



**Town of Billerica
FY22 Annual Report**

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**Town of Billerica
FY22 Annual Report**

Middlesex Canal Commission

The Billerica Section continued meeting in the Reardon Room at the Middlesex Canal Museum at the Faulkner Mill, 71 Faulkner Street, North Billerica. Those dates were July 14, 2021, September 8, 2021, November 17, 2021, January 12, 2022, and May 11, 2022. The March meeting was cancelled because of snow.

Highlights of the Year:

1. Dick Hawes volunteered to replace Charles Anderson as the Billerica Section representative to the Middlesex Canal Commission.
2. Election of Officers: Alec Ingraham, Chair and Treasurer; Dick Hawes, Vice President; Debra Fox, Secretary
3. Maintenance and repairs for the High Street area, Lowell Street area, and signs continued. Donations by Shayne Reardon and Andrew Bowen were appreciated.
4. Billerica Section members welcomed back Shayne Reardon to the Commission.
5. Brian and Marlies Henderson, with a donation from Andrew Bowen, worked to replace the damaged marker on High Street.
6. On October 3, 2021 the new canal museum site was the scene for the opening celebration of the observation deck. Work continued inside the building throughout 2022 with hopes of opening in 2023.

Respectfully submitted,

Debra Fox

**Town of Billerica
FY22 Annual Report**

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Town of Billerica FY22 Annual Report

Northern Middlesex Council Of Government (NMCOG)

The Northern Middlesex Council of Governments (NMCOG) was established in 1963 under Chapter 40B of the Massachusetts General Laws and is one of 13 regional planning agencies in the Commonwealth. NMCOG serves nine communities in the Greater Lowell area, including Billerica. It provides professional technical assistance in the areas of transportation, economic development, emergency management, land use, community development, permitting, smart growth, housing, historic preservation, open space and conservation, geographic information systems (GIS), pre-disaster mitigation and emergency response, and environmental protection. The Council's governing body is comprised of a chief elected official, Planning Board member, and alternate from each member community.

The agency strives to bring a regional and interregional perspective to all areas of planning and resource management by fostering cooperative efforts between municipalities and encouraging collaboration between the public and private sectors. NMCOG promotes the interests of the local communities at the state and federal levels, and it often acts as a liaison between the municipalities and other levels of government.

The Council maintains a staff of professional planners and technicians to assist in developing and implementing its policies. The Council meets monthly (usually the third Wednesday of each month) at 40 Church Street, Lowell, and all meetings have a remote option and are open to the public. Each NMCOG member community pays an equal per capita assessment, which is used to provide the local match for various state and federal grant programs. The Council's annual budget includes \$95,061 in local assessments, of which \$13,106.05 represents Billerica's share. This past year, the Council welcomed Jennifer Raitt as the new Executive Director.

NMCOG devotes a large share of its resources to transportation issues. The Council continues to assist the Town in advancing projects including the Boston Road north improvement project, design of the Yankee Doodle Bike Path, and improvements at the intersection of Boston Road, Lexington Street and Glad Valley Road. NMCOG conducts an annual traffic-counting program, collecting over 100 counts at various locations throughout the region, including counts within Billerica. The traffic count data is incorporated into a regional traffic count report made available on NMCOG's website at www.nmcog.org. In an effort to address changes in travel due to the COVID-19 pandemic, NMCOG continues to coordinate with MassDOT and Billerica to monitor travel throughout the town and region.

NMCOG continues to assist the Lowell Regional Transit Authority (LRTA) in obtaining federal capital and operating assistance, marketing programs to improve ridership and revenue, statistical monitoring and analyses, and planning evaluation of the LRTA's route structure and scheduling. The LRTA provides fixed-route bus service Monday-Saturday along three routes in Billerica. Shared Ride services are available to Billerica residents who are 60 years of age or more through the RoadRunner program. RoadRunner also provides ADA paratransit service to people with disabilities who are unable to ride fixed route bus service.

NMCOG also provides direct housing and economic development assistance through the District Local Technical Assistance (DLTA) Program funded by the Massachusetts Department of Housing and Community Development (DHCD). Under this program, NMCOG worked with Town staff to develop an update to its Housing Production Plan. A Housing Production Plan contains a strategy for creating affordable housing for low and moderate income residents. Having an approved plan in place gives communities that are under the 10% threshold of Chapter 40B, but are making steady progress in

Town of Billerica FY22 Annual Report

producing affordable housing on an annual basis, more control over comprehensive permit (40B) projects. The HPP was approved by DHCD in October, 2021. In addition, NMCOG has been assisting Billerica to achieve interim compliance with Section 3A of Chapter 40A, more commonly known as the Multi-Family Zoning Requirement for MBTA Communities.

In addition to these programs, NMCOG assists the Town with sustainability initiatives. Utilizing the Massachusetts Department of Energy Resources (DOER)-funded Regional Energy Planning Assistance program, NMCOG prepared a Green Communities annual report for Billerica. This helps the Town remain eligible for state grant funding to advance energy efficiency initiatives. NMCOG also provided other programs such as homeowner training on energy efficiency and clean energy workshops.

NMCOG is working with Billerica and 11 other communities in addressing the U.S. Environmental Protection Agency's Small Municipal Separate Storm Sewer System (MS4) permit requirements through the Northern Middlesex Stormwater Collaborative (NMSC). The Collaborative focuses on permit compliance by undertaking a common public education and outreach program that is customized by each participating community; providing training for municipal staff and boards; developing and utilizing a regional GIS system for mapping stormwater infrastructure across municipal boundaries; and assisting with the procurement of stormwater-related goods and services.

NMCOG staff serve as Billerica's Sealer of Weights and Measures. The Sealer of Weights and Measures is charged with enforcing the laws, rules, and regulations relating to the use of weighing and measuring devices in commercial transactions. The types of devices tested include scales, weights, fuel dispensers, vehicle tank meters used in the sale of liquid fuel, and supermarket scanners.

NMCOG has completed an update of the Greater Lowell Comprehensive Economic Development Strategy (CEDS), which is funded by the U.S. Economic Development Administration (EDA). The CEDS summarizes the economic resources of the region, establishes an economic development vision for Greater Lowell, identifies goals, and establishes a regional Five-Year Action Plan with priority projects to foster continued economic growth and vitality. The CEDS also incorporates the concept of economic resilience, for example, the ability to withstand and recover from economic shifts, natural disasters, pandemics, and the impacts of climate change. Regions must update their CEDS every five years in order for local communities to qualify for EDA assistance under the Public Works and Economic Adjustment Assistance programs.

Economic Development work has also included work to develop and implement the Greater Lowell Economic Recovery and Resiliency Plan (ERRP), which identifies impacts of the COVID-19 pandemic on the region's healthcare system, food security, housing, employment, and business operations. The ERRP also identifies federal and state resources utilized for pandemic relief in the region, and develops strategies and recommendations to address COVID-19 going forward. In 2021, NMCOG staff worked with Billerica, other regional communities, and the CEDS Committee to prepare and submit an application to the EDA for regional designation as an Economic Development District (EDD). Designation as an EDD would provide increased access to EDA's public works assistance grants for individual municipalities including Billerica.

River Stewardship Council

Riverfest 2022

Riverfest 2022, the annual celebration of the federally protected Sudbury, Assabet, and Concord Wild and Scenic Rivers, took place on June 18th-19th. Events were hosted on and along the rivers highlighting the historic, recreational, scenic, and ecological values of our Wild and Scenic Rivers. Event leaders volunteered 200+ hours of their time to guide paddles and bike rides, lead interpretive walks, and conduct kids' activities. There were also opportunities and resources for self-guided exploration and activities along the rivers. In Billerica, The Middlesex Canal Museum & Visitor Center had a team of oxen on display, offered a walk with Henry David Thoreau along the canal, Boat Beautiful Billerica offered a guided paddle to Lowell and back, and a River Stewardship Council funded interpretive panel was unveiled at Bartlett's Landing.

River Ambassadors

The River Stewardship Council (RSC) implemented their inaugural River Ambassador Program in 2022. From April-August, the RSC employed two part-time, seasonal River Ambassadors to provide a presence on and around the Sudbury, Assabet, and Concord Wild and Scenic Rivers, and promote stewardship and understanding of local riverine resources. The River Ambassadors administered projects and activities related to Wild & Scenic River designation, engaged with the river users at popular access sites and on the water, led group paddles, and helped monitor conditions on the rivers.

Dragonfly Mercury Project

In 2022, the RSC continued to participate in the Dragonfly Mercury Project. Led by the National Park Service, the US Geological Survey, and several other key partner organizations, the Dragonfly Mercury Project is a nationwide study that engages citizen scientists in collecting dragonfly larvae for mercury analysis. The RSC in partnership with OARS, Inc. and local volunteers collected dragonfly larvae on each of the three rivers to be analyzed for mercury levels. The mercury results from the dragonfly larvae will be compared with other regional locations in the Merrimack River watershed and other locations across the country.

Major Partner Work

The RSC continued to fund our main partner organizations for education, stewardship, conservation, and monitoring projects along the Wild and Scenic designation and throughout the SuAsCo watershed. These dollars leveraged hundreds of hours of volunteer time and local, state, and regional resources and funds. The RSC awarded \$7,560 to support SuAsCo Cisma's basic administrative costs, invasive plant control at rare plant locations in the watershed, and the annual small grants program which helps fund invasive plant management throughout watershed. The RSC contributed \$18,850 to Sudbury Valley Trustees for their land protection and stewardship work to address increasing land development, the impacts of a changing climate on watershed resources, and the management of invasive species. OARS was awarded \$27,775 to continue their water quality and bacteria monitoring as well as working to improve the river system's resiliency to climate change and evaluate and comment on NPDES permits for wastewater discharges into the rivers. The RSC provided \$24,000 to help fund Mass Audubon's Riverschools program which connects students with their local rivers through direct, hands-on study of the rivers in

Town of Billerica FY22 Annual Report

their communities, supports teachers committed to integrating watershed education into their curricula, and nurtures the next generation of river stewards and environmentally active citizens.

Community Grant Projects

Each year the RSC allocates funding for its annual Community Grants Program. This past year, ~\$35,000 was available to communities and non-profit organizations to implement projects that support the Wild and Scenic Rivers and their values. The Request for Proposals is typically posted on the RSC website in August and applications are due by mid-October each year.

The following projects were awarded community grant funds in 2022:

Concord Museum – “Honoring the First Peoples of Musketaquid” - Funds were provided to categorize and document the Museum’s immense collection of Northeast Woodland artifacts from the peoples whose homeland was, and may still be, the area known as Musketaquid (“place where the rivers flow through the grasses”) and to work with representatives of the Nipmuc, Wampanoag, Massachusetts and other Tribes to comply with NAGPRA (the Native American Grave Protection and Repatriation Act).

City of Framingham – “Carol Getchell Trail Schematic Design and Pre-permitting” - The City of Framingham Conservation Department, in conjunction with the Planning and Community Development Department, will contract with Horsley Witten Group to complete a trail assessment, survey, and if necessary, a limited resource area delineation(s) to advance the proposed Carol Getchell Trail improvements along the Sudbury Wild and Scenic River. The work by Horsley Witten will include 1) Project Coordination, 2) Site Assessment and Pre-Permitting Review and Coordination, 3) Implementation Recommendations and Planning Level Costs, and 4) Topographic Survey and Natural Resources Delineation.

Friends of Saxonville – “Saxonville Levee Trail Link Project” - Purchase and install a bike rack and benches along the trail that connects the Cochituate Rail Trail and the Carol Getchell Trail along the Wild and Scenic Sudbury River.

Framingham Conservation Department – “Watershed-Based Planning for Resilience and Collaboration” - This project is a technological pilot under contract with 2NDNATURE to utilize their stormwater management software. The powerful model and software interface will support catchment-based planning; assist with the prioritization of areas for implementation of nature-based solutions and installation of green infrastructure projects; and facilitate collaboration across communities, organizations and municipalities.

Framingham Centre Common Cultural District - “Many Cultures, One Heart” Public Art Project - “Many Cultures, One Heart” is a public art project de-signed to celebrate the various artistic and ethnic voices of the city through a series of sculptures placed around the Framingham Centre Common Cultural District and along the Sudbury River. The RSC funded one statue which was placed at the Old Danforth Street Bridge at the beginning of the Wild and Scenic designation.

Hudson Conservation Department – “Assabet River Restoration along Hudson Riverwalk” - The Hudson Riverwalk Steering Committee is leading this project to restore the riverbank and riparian buffer along the Assabet River in Hudson, MA. Native planting and soil restoration are part of an integrated invasive species control strategy for habitat enhancement. Once established, a novel urban ecosystem can enhance the riparian ecology with minimal intervention. Project deliverables included riverbank and buffer zone

Town of Billerica FY22 Annual Report

revegetation with top riparian bird and pollinator support species, invasive species control and habitat nesting feature enhancements with web and audio linked interpretive markers.

Lincoln Conservation Department – “Enviroscape Models: Educating the community on how human actions impact the health of our local wet-lands and rivers” - Funds were used to purchase two Enviroscape models. The Enviroscape is a watershed model which teaches children and families about how our wetlands, streams, and rivers can be affected by development, pollution, and other natural and human-made impacts. Lincoln Conservation Staff reached out to the local scout groups and elementary science teachers to teach children and families about how precipitation, especially rain storms, affects the local rivers and ponds.

Massachusetts Environmental Research Alliance, Inc. (MERA) – “Sudbury River Testing” – Stewardship Based on Science - Testing of the Sudbury River on an approximately quarterly basis at four locations in Wayland, MA for Phthalates, PFAS, DEP14 toxic metals, and measure with field meters parameters such as pH, temperature, dissolved oxygen, salinity, flow velocity and water depth, and use of test kits to measure nitrogen.

OARS, Inc. – “Assabet and Sudbury River Recreation Maps” - Update and reprint of the Assabet River Recreation Map and the Sudbury River Recreation Map. Updates reflect new put-ins and landings, removal of a dam, connecting trails and other small (yet important) changes. These changes are reflected on the printed maps and the on-line versions. The paper maps are primarily distributed via map boxes, by mail upon request to the RSC and OARS, and at the National Wildlife Refuges.

Advocacy and Support for the Rivers

The RSC continued to participate in the ongoing discussions regarding the removal of the Talbot Mills Dam in Billerica with the goal of restoring fish passage and other riverine processes. The RSC also provided letters of support for several proposed conservation projects being implemented by organizations in the SuAsCo watershed.

Get Involved

There are many ways to get involved in the work of the Sudbury, Assabet, and Concord Wild and Scenic River. We meet monthly and our meetings are open to the public. To be in touch, find us online at www.sudbury-assabet-concord.org.

Thank you for your care of these Rivers.

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