Town of Billerica

FY19 Annual Report

July 1, 2018 – June 30,2019

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Memoriams – FY2019

Gary Sinclair
Died: June 24, 2018
DPW Worker

Virginia “Diane” Joy
Died: July 04, 2018
Finance Committee Member
Town Meeting Member

Ellen M. Sargent
Died: July 12, 2018
Town Meeting Member
Planning Board Member
Board of Appeals Member

Leon “Lee” R. Garrant
Died: August 27, 2018
Water Treatment Supervisor

Arthur H. MacNeill
Died: September 1, 2018
Billerica Election Officer

Frances L. Leahey
Died: September 12, 2018
Election Office
Billerica School Administration

Gladys Leavitt
Died: September 10, 2018
DPW Administration

Francis J. Casey, Jr.
Died: September 22, 2018
Waste Water Treatment Operator

William T. Doyle
September 28, 2018
DPW Worker

Joann B. Costedio
Died: October 13, 2018
Billerica Election Officer

Rita Mae Smith
Died: October 14, 2018

Election Worker
School Department Administration

Lawrence A. Dingle
Died: November 7, 2018
Billerica Police Officer

Eleanor A. Sievert
Died: November 18, 2018
Election Officer

Richard “Rick” P. Burtt, Sr
Died: November 25, 2018
Retired Fire Dept. Captain

Dorothy Boutilier
Died: January 15, 2019
Department Clerk

Romolo “Rome” Capobianco
Died: January 21, 2019
Town Meeting Member
Housing Authority Member

Daniel E. Goodwin
Died: March 10, 2019
Billerica School Committee
Town Meeting Member
Billerica Youth Sports

Barbara M. McCaffrey
Died: March 13, 2019
Election Officer

Patricia L. Hefler
Died: March 22, 2019
Election Officer

Kenneth L. Buffum
Died: March 28, 2019
Veterans’ Agent
Shawsheen Valley High School Member
Town Meeting Member

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General Information

TOWN WEB SITE: www. town.billerica.ma.us

ADDRESS: 365 BOSTON ROAD

HOURS: 8:30 a.m. to 4 p.m.

AREA: 25.96 Square Miles

ALTITUDE: 375 Feet above sea level

INCORPORATED: May 1655

POPULATION: 40,243
(Federal 2010 Census)

COUNTY: Middlesex
.
DISTRICTS: Fifth Congressional, Third Councilor, Fourth Middlesex Senatorial
22 nd Middlesex Representative

GOVERNOR\:
Charles D. Baker (R)
State House
Boston MA 02133

U.S. SENATOR:
Elizabeth Warren (D)
2400, J.F.K. Federal Building
Boston, MA 02203

U.S. SENATOR:
Edward Markey (D)
Transportation Building
10 th floor, 1Bowdoin St.
Boston, MA. 02116

U.S. REPRESENTATIVE IN CONGRESS:
Seth W. Molton (D)
17 Peabody Square
Peabody, MA01960

STATE SENATOR:
Cindy Freedman (D)
State House
Room 413D
Boston, MA 02133

STATE REPRESENTATIVE:
Marc L. Lombardo (R)
State House,
Boston, MA 02133-1054

ANNUAL ELECTION:
First Saturday in April.

REGISTRATION: Monday through Friday, 8:30 a.m. to 4:00 p.m. at the Office of the Board of Registrars. Special sessions held preceding elections.

ANNUAL TOWN MEETINGS
First Tuesday in May (Spring)
First Tuesday in October (Fall)

PASSPORT SERVICE: call 1-877-487-2778
Or www.travel.state.gov

TRASH COLLECTION/RECYCLING:
WM 1-800-972-4545/978-436-9178
Recycler Coordinator: 978-671-1337

BOARD OF HEALTH: Householders shall report to the Board of Health all cases of communicable disease unless a physician is in attendance. Subsurface sanitary disposal systems installation and repair must be inspected by the Health Department.

DOG LICENSES: All dog licenses expire December 31. A dog shall be licensed when three (3) months old. A valid rabies certificate must be shown before a license can be issued. Proof of spaying/neutering must be provided.
FEE: Male/Female $10.00,
Neutered/Spayed $6.00
Penalty Fee: Any dog three months of age or older not licensed by MARCH 10 will have a $10 .00 late fine added to the license fee.

BOARD OF APPEALS:
First and third Wednesday

BOARD OF HEALTH:
First Monday each month

BOARD OF SELECTMEN:
First & Third Monday

SCHOOL COMMITTEE:
Second & Fourth Monday

PLANNING BOARD:
Second & Fourth Monday

TAX RATE: For Fiscal Year 2019
$12.99 per $1,000.00 residential
$30.03 per $1,000.00 commercial/industrial

Town Officials

OFFICE	TERM EXPIRES
SELECTMEN	
Andrew N. Deslaurier-Vice Chairman	April, 2021
Edward J. Giroux – Secretary	April, 2020
Kimberly J. Conway – Chairman	April, 2022
Michael S. Rosa	April, 2020
Daniel Burns	April, 2022
MODERATOR	
John J. McKenna	April, 2021
TOWN CLERK	
Shirley E. Schult	April, 2020
REG. VOCATIONAL SCHOOL DISTRICT COMMITTEE MEMBERS	
Kenneth L. Buffum	April, 2021
Paula McShane Lambert	April, 2020
BILLERICA HOUSING AUTHORITY	
Carol Ford, Chrm.	April, 2022
Martin E. Conway	April, 2021
James F. O'Donnell, Jr.	April, 2020
John Parker	April, 2024
Marie O'Rourke (Gov. Appt. 7/18)	Aug. 26, 2021
PLANNING BOARD	
Janet M. Morris	April, 2022
Blake Robertson	April, 2020
Matthew K. Battcock - Chairman	April, 2022
Christopher J. Tribou	April, 2021
Patricia C. Flemming. Secretary	April, 2020
Michael Riley	April, 2022
Gary DaSilva – Vice Chairman	April, 2021
SCHOOL COMMITTEE	
Darlene M. Torre	April, 2020
Annette Famolare	April, 2022
John Burrows	April, 2021
James F. Gately, Jr.,	April, 2022
Katharine M. Mahoney	April, 2020

TOWN MEETING MEMBERS

PRECINCT ONE

Term Expires 2022	Term Expires 2020
John Cavicchio	Dorothy M. Callihan
John P. Gagliardi	Lorraine Lally
Cathy Hertler	Bonnie MacNeil

Keith Manning
John C. Parker
John P. Sullivan
Christopher J. Tribou

Term Expires 2021
Robert C. Dolber, Jr.
Teresa Nicole English
David A. Gagliardi
Joanne M. Gagliardi
Linda Lee Leary
Larry Libby
Eva J. Marshall
Douglas J. Meagher
Paula M. Moriconi

Precinct Two – Cont.
Term Expires 2021
Henry Boermeester, Jr.
Martin Boermeester
Lisa Michelle Botte
Kevin P. Conway
Andrew N. Deslaurier
John R. Morrison
Ellen Day Rawlings
Kevin A. Robinson

Term Expires 2020
John Coyne
Sharyn R. Davis
Nicole A. Douglas
Leah M. Gagnon
Robert E. Harrington
Philip J. Newfell
Al Ramos
John H. Kleschinsky, Next on the ballot

PRECINCT THREE
Term Expires 2022
Sandra J. Lee
Carol A. Leibovitz
Kerry M. Longo
Jay T. Moore
Maryanne J. Perry

Term Expires 2021
Donald S. Dalton
Lucia Forni
John F. Gray, Jr.
Patricia LaFauci
Dawn M. W. Peters
Michael A. Riley
Elaine C. Tuccelli

Rino Moriconi
Joanne Sprague
Evan Steele
Gerald L. Williams

PRECINCT TWO
Term Expires 2022
Edward J. Giroux
Sandra Giroux
Christopher J. Mason
Zachary M. Pippos
Mary R. Riley
Wayne F. Smith
Stephen J. Wanamaker

Precinct Four – Cont.
Term Expires 2020
Matthew K. Battcock
Per Bojsen
Steven A. Jenkins
Maureen J. O'Donoghue-Sack
Angela J. Orenstein, Resigned
Scott Rogers
Ilya Shestopalov
Suzanne Trayhan

PRECINCT FIVE
Term Expires 2022
Patricia E. Battcock
Melissa R. Braga
Doreen Healy
Robert O. McGowan
Janet M. Morris
Steven M. Rosa
Maura M. Sardella

Term Expires 2021
Donna L. Chandler
Salvatore A. Dampolo
Edward F. Driscoll, III
Michael P. Moore
Michael F. Parker
Helen Pietchel
Michael S. Rosa

Term Expires 2020
Vincent J. Cangiamila
Lauren K. Dechayne-Donati
Marion C. Depierro
Michael A. Fantasia
Richard W. Lee
Sheila R. Sartell
Joel Williams

Term Expires 2020
Kathleen Bell
Elizabeth A. Connors
Heather Griffin
Mary Leach
Randy Meuse
Brooke M. O'Connor
Brenda D. Komarinski
Mark Komarinski, Next on the Ballot
John LaFauci, Next on the Ballot

PRECINCT FOUR
Term Expires 2022
Frank J. Dalessandro
Andrew Kucyn
Arthur Lavita
Susan McAdams-Rogers
Michael T. Meagher

Term Expires 2021
Robert M. Correnti
Richard M. Hajinlian
Brian P. Kelly
Paul A. Lamarca
Jina Levin
Anne M. Noel
George E. Noel
David Spence

PRECINCT SEVEN
Term Expires 2022
Glenn S. Card
Cheryl A. Doherty
Mark P. Efstratiou
Mary K. McBride
William P. Quagliozzi
Dianne Patten
Patricia Ann Payne

Term Expires 2021
Vincent A. Amato, Jr.
Matthew Phillip Bergman
Adrienne M. Card
Daniel J. Doyle
Cheri Gargalianos.
Kenneth B. Glasser
Ralph J. McKenna

Term Expires 2020
John E. Bartlett
Frank M. Busalacchi
Diane J. Depaso
John Healey

PRECINCT SIX
Term Expires 2022
MaryLou Carney
Jean-Paul Durand
James E/ Learned
James Reef
Blake Robertson
James A. Sullivan
Wendy L. Ings Witt

Term Expires 2021
Michael A. Anastasia
Cosmo D. Cavicchio, Jr.
Sandra B. Donovan
Mary Anne Durand
Donald F. MacDonald
Phyllis A. MacDonald
Jennifer Normand
Kristen Marie Sullivan

Term Expires 2020
Pierre J. Allain
Janet L. Hagman
James K. Learned
Frederick Liberatore
Ryan K. Niles
Joseph V. Russo
David S. Coughlin, Elected by Caucus
Francis X. O'Brien, Elected by Caucus
Term Expires 2021
Patricia C. Flemming
William G. Greene, Jr.
John A. Mulloy
Carol R. Rosa
Nicholas J. Rosa
Nicholas A/ Roy
Stephanie Roy
Anthony M. Ventresca

Term Expires 2020
John Burrows
Daniel C. Browne
Linda G. Browne
Justin A. Damon
George E. Dow
Cheryl L. Lally
James Patrick Lally

PRECINT TEN
Term Expires 2022
Michael J. Doty
James F. Gately, II
Elaine J. Kunicki

Patrick Logue, Jr.
Darlene M. Torre
Christine M. Wedge

PRECINCT EIGHT

Term Expires 2022
Eric Anable
Joseph F. Donoghue
David L. Johnson
Elizabeth Patriquin
Alison Romano
George J. Simolaris, Jr.
David T. Warren

Term Expires 2021
Gary DaSilva
Christine A. Donoghue
Michael B. Farrell
Barbara A. Flaherty
Charlene McCarthy
Ralph J. McKenna, Jr.
Joseph P. Shaw
Sharon M. Surette

Term Expires 2020
Jennifer K. Cedrone
Peter C. Dion
Joel R. Gray
Kevin Heffernan
Carl L. Herrmann
Oren D. Hunt, Jr.
Donna R. Spencer

PRECINCT NINE

Term Expires 2022
Tiffany L. Carlson
Donald L. Damon, Jr.
Michele Deparasis
Anne M. Gallant
Robin E. Price
Stephen G. Regal
Grace M. Tucci

PRECINCT ELEVEN- Cont.

Term Expires 2020
Lyle G. Aker
Thomas P. Considine
Joseph F. Fiumara
Marlies Henderson
Barry N. Lombardo
Benjamin B. Perry
Scott W. Richards
Robert B. Accomando, Elected by Caucus
Kathleen A. Peatfield
Michael Sandeffer
Paula M. Sullivan
Arthur Trepaney

Term Expires 2021
Kimberly J. Conway
Eric K. Gerade
Katharine M. Mahoney
Michelle Q. Ovalle
Alfred R. Pearson, Jr.
Doris M. Pearson
Beverly A. Roach

Term Expires 2020
Daniel J. Cassidy
Shawn M. Kerr
Laureen Knowles
Jonathan James Powers
Adam Gregg Vincent
Peter J. Vines
Emily E. Wood

PRECINCT ELEVEN

Term Expires 2022
Herve Albert Abrams
Daniel L. Burns
Kelly J. Domina
Michael A. Domina
Dina Favreau
Kathleen R. Rocheleau

Term Expires 2021
Thomas H. Conway, III
Janet M. Granfield
Brian Henderson
William F. King
Helen M. McCarthy
John F. McCarthy
Patricia A. Roush

APPOINTED TOWN OFFICIALS

	TERM EXPIRES
CEMETERY COMMISSION	
James F. O'Donnell, Jr.	June 30, 2021
Peter Blaisdell, Jr.	June 30, 2020
Paul Matthews	June 30, 2019
COMMUNITY; DEVELOPMENT DIRECTOR	
Robert S. Anderson	
COMMUNITY PRESERVATION & DEVELOPMENT CO-ORDINATOR	
CONSTABLES	
Craig Grogan	June 30, 2021
John Gray	June 30, 2021
Joseph Smith	June 30, 2021
TOWN MANAGER	
John C. Curran	
ASST. TOWN MANAGER	
Cathleen B. O'Dea	
TOWN ACCOUNTANT	
Paul Watson	June 30, 2019
TOWN COUNSEL	
Labor Counsel –Kevin P. Feeley, Jr.	
Town Counsel - Mark Reich (10/2014) Kopelman & Paige, P.C.	
ASST. TOWN CLERK	
Margaret Ryan	April, 2020
TREASURER/TAX COLLECTOR	
John Clark	
ASSISTANT TREASURER	
Joseph P. D'Angelo	June 30, 2020
ASSISTANT TREASURER/COLLECTOR	
Elaine Russo	June 30, 2019
MUNICIPAL BILLING DIRECTOR	
Judy Dunn	June 30, 2020
DEPUTY TAX COLLECTOR	
Edward Gass	Indefinite

James M. Mount	Indefinite
Russell A. Kochune	Indefinite

PRINCIPAL ASSESSOR

Richard J. Scanlon	June 30, 2020

ASSOCIATE ASSESSORS

John Speidel	June 30, 2019
Kathryn M. Matos	June 30, 2021

ASSISTANT ASSESSOR/ DATA COLLECTOR

Chad Theirault	June 30, 2020

BOARD OF HEALTH

Thomas Michael Grady, Secretary	June 30, 2019
Elizabeth Villar	June 30, 2021
Sandra Giroux, Chr.	June 30, 2020
Marie O'Rourke, Vice-Chr.	June 30, 2019
Robert G. Reader .	June 30, 2021

DIRECTOR OF PUBLIC HEALTH
Richard D. Berube

ENVIRONMENTAL AFFAIRS DIRECTOR
Isabel Tourkantonis – Director of Conservation

BURIAL AGENT
Town Clerk

SPECIAL HEALTH AGENT (Issuing of Burial Permits)
Frank Burns
Dean Laurendeau

HEALTH INSPECTORS
Gary Courtemanche – Health Agent
Phavy Alin Pheng – Health Agent
Christine West - Public Health Nurse

IT DIRECTOR
Christopher Bartlett

VETERAN'S AGENT
Kenneth L. Buffum

POLICE CHIEF
Daniel C. Rosa, Jr.,
Station: 6 Good Street (671-0900)

FIRE CHIEF
Thomas H. Conway, III - Retired 01/2018
Robert C. Cole – Appt. 02/2018
Station: 8 Good Street (671-0941)

SAFETY OFFICER

Craig Goguen, 6 Good Street

BUILDINGS COMMISSIONER
Mark LaLumiere

PLUMBING/GAS INSPECTOR
Edward J. Sullivan

ELECTRICAL INSPECTOR
Daniel Vitale

LOCAL INSPECTOR
David Lenzie
Christopher Guerrieo

DIRECTOR OF PUBLIC WORKS
Abdul H. Alkhatib June 30, 2021

TOWN ENGINEER
Kelley J. Conway

PLANNING DIRECTOR
Christopher Reilly

RECREATION DIRECTOR
David Grubb

SOLID WASTE SUPERINTENDENT
Stephen C. Robertson

SUPERINTENDENT OF WASTEWATER DIVISION
Jeff Kalmas

SUPERINTENDENT OF WATER WORKS
John McGovern

TREATMENT PLANT CHEMIST
John Sullivan

SUPERINTENDENT OF HIGHWAYS
Edward Tierney

SUPERINTENDENT OF CEMETERIES/ PARKS & TREES
Everett Crotty

PROCUREMENT OFFICER
Town Manager

CIVIL DEFENSE DIRECTOR
William J. Laurendeau

FENCE VIEWER
Donald F. MacDonald June 30, 2019

TREE WARDEN

Everett Crotty	June 30, 2018

DOG OFFICER & ANIMAL INSPECTOR

Christine Gualtieri
Ashley Chmiel
Casey Smith

MIDDLESEX CANAL COMMISSION

Alec Ingraham - Alternate	June 30, 2021
Nicholas Giannotti	June 30, 2021
Andrew Bowen, Alternate	June 30, 2018
Debra Fox, Alternate	June 30, 2021
Charles S. Anderson	June 30, 2020
Richard Hawes	June 30, 2021

BOARD OF REGISTRARS

James H. Davis, Jr.	March 31, 2021
Donald H. Lovegrove	March 31, 2019
Michael J. Rea, Jr.	March 31, 2020

LOCAL AUCTION PERMIT AGENT

Town Manager

KEEPER OF THE LOCKUP

Daniel C. Rosa, Jr.

SEALER OF WEIGHTS & MEASURES

David Tilton (NEMCOG) - (978) 454-8021

DEPUTY SEALER OF WEIGHTS & MEASURES

Maurice Lefebvre (NEMCOG)

SUASCO RIVER STEWARDSHIP COUNCIL

Marlies Henderson

SUBSTANCE ABUSE COORDINATOR

Michael Higgins

TOWN HISTORIAN

Alec Ingraham

ARTS COUNCIL

Term of Office

2	Megan Wallace	June 30, 2020
1	Angela LoGuidice	June 30, 2019
2	Christine P. Donoghue	June 30, 2020
1	Marie Perkins	June 30, 2019
2	Teresa M. Vieira	June 30, 2020
1	Eric Anable	June 30, 2019
1	Bonnie Regan	June 30, 2020

BOARD OF APPEAL

Salvatore Dampolo	June 30, 2019
Anupam Wali- Secretary	June 30, 2021
Doris M. Pearson – Chrm.	June 30, 2020
Richard A. Colantuoni – Vice-Chrm.	June 30, 2020
Robert Accomando	June 30, 2021

ASSOCIATE MEMBERS:

Ralph J. McKenna	June 30, 2019
Eric Anable	June 30, 2020
Office Phone Number: (978) 671-0963	

BEAUTIFICATION COMMITTEE

Diane Dexter	June 30, 2020
Cynthia Hawes	June 30, 2020
Elaine Kunicki, Chrm.	June 30, 2018
Susan St. Cyr	June 30, 2018
Catherine Shubin	June 30, 2018
Dilip Patil	June 30, 2021

EX-OFFICIO MEMBER:

TOWN MANAGER

CABOT LAND RE-USE COMMITTEE

Sandra Giroux, Selectmen's Appt.,	June 30, 2020
Robert M. Correnti - Housing Authority Rep.	June 30, 2019
David A. Gagliardi– Selectmen's Appt.	June 30, 2020
Donna Fitzgerald – Selectmen Appt.	June 30, 2019
Daniel Burns - Selectmen's Appt.	June 30, 2020
James Spinale – Recreation Rep.	June 30, 2019
Betsy Gallagher– Conservation Comm. Rep.	June 30, 2020
Mary McBride – Finance Committee Rep.	June 30, 2019
Michael S. Rosa, Selectman	June 30, 2020
John Burrows – Selectmen's Appt.	June 30, 2019
Darlene Torre - School Comm. Rep.	June 30, 2020
Richard Lee - Selectmen's Appt.	June 30, 2021

COMMISSION ON DISABILITY

William Foley	June 30, 2020
George Simolaris, Selectman, Town Official	June 30, 2020
Maria Martin - Secretary	June 30, 2019
Stephen Strykowski - Chaiman	June 30, 2020
Arthur Torrey – Vice-Chairman	June 30, 2021
Raymond Ellis	June 30, 2019
Richard Dellarciprete-Resigned 8/16	
John Polychrous	June 30, 2021

COMMITTEE ON RULES

Precinct	Name & Address	T.M.M. Term Expires	Committee's Term Expires
1	Christopher Tribou	2020	2021
2	Henry Boermeester, Jr..	2021	2019

3	Maryanne J. Perry, Sec/	2019	2020
4	Andrew Kucyn	2019	2021
5	Joel Williams	2020	2019
6	David S. Coughlin	2019	2020
7	Christine M. Wedge	2020	2021
8	Oren D. Hunt, Jr.	2020	2019
9	James Patrick Lally	2020	2020
10	Laureen Knowles	2019	2021
11	Arthur R. Torrey .	2019	2019

COMMUNITY PRESERVATION COMMITTEE

Richard Scanlon – Chief Assessor - Secretary	
Douglas J. Meagher - Finance Committee Member	6/30/2021
James F. O'Donnell, Jr. – Housing Authority, Appt.	6/30/2021
Marlies Henderson – Conservation Appointee	6/30/2020
Thomas H. Conway – Town Manager Appointee	6/30/2019
Mary Leach – Selectmen's Appointee	6/30/2019
Travis Brown - Historical Commission Appointee	6/30/2020
Matthew Battcock - Planning Board Appointee	6/30/2019
Joseph Fiumara - Recreation Appointee	6/30/2019

CONSERVATION COMMISSION

Paul J. Hayes, Chairman	June 30, 2021
Diane J. DePaso, Secretary	June 30, 2019
Elizabeth Gallagher	June 30, 2021
Joanne Giovino, Vice-Chair	June 30, 2020
Marlies Henderson	June 30, 2021
John Bowen	June 30, 2020
Jeff Connell	June 30, 2019

CONSERVATION/LAND USE ASSISTANT

Michael R. Devito

CONSTABLE (BONDED) IN THE TOWN OF BILLERICA

Guy J. Gill	June 30, 2019
John Pelletier	June 30, 2020
Richard E. Settle	June 30, 2021
Patrick Nowlan	June 30, 2019

COUNCIL FOR AGING

Dorothy Grossman	June 30, 2021
Barbara Flaherty	June 30, 2019
Raymond J. Ellis	June 30, 2021
Stephen W. Strykowski	June 30, 2021
Joan DiOrio .	June 30, 2021
Mary Riley	June 30, 2021
Grace Gullotti	June 30, 2019

SELECTMAN LIAISON

Edward J. Giroux	June 30, 2019
George J, Simolaris, Jr.	June 30, 2019

ALTERNATES:

Barbara Wittenhagen	June 30, 2021
Sandra Schiavo	June 30, 2021
John Pellegrino	June 30, 2019

EX-OFFICIO NON-VOTING MEMBERS:

Golden Agers; Senior Citizens of Billerica; Greenwood
Senior Citizens' Club; Carriage Club; Board of Health;
Housing Authority Chairman; Veterans' Services Agent
CO-ORDINATOR FOR COUNCIL FOR AGING:
Jean P. Bushnell

ELECTRONIC VOTING IMPLEMENTATION COMMITTEE

Kevin P. Conway	June 30, 2019
Donald Damon	June 30, 2019
Onorio Cerato	
Theresa Logue	
David Coughlin	
Brian Luttrell	
Arthur Torrey	

FINANCE COMMITTEE

Douglas Fogerty		June 30, 2020	
David Gagliardi - Chair		June 30, 2019	
Philip J. Newfell		June 30, 2021	
Cheri Gargalianos		June 30, 2020	
Patrick Logue		June 30, 2021	
Mary K. McBride, Secretary		June 30, 2019	
Rino Moriconi		June 30, 2019	
Donald Damon		June 30, 2021	
Michael A. Riley, Resigned			
John Mulloy		June 30, 2021	Douglas
Meagher – Vice Chair	June 30, 2020		
Anthony Ventresca		June 30, 2020	

ASSOCIATE MEMBERS:

1st John Kleschinsky	June 30, 2020
2nd Scott Morris	June 30, 2019

MEMBER EX-OFFICIO: Town Accountant

FINANCIAL & COMPLIANCE AUDIT COMMITTEE

Zakirhusain Khalifa, Selectmen's Appointee	June 30, 2019
Richard DelGaudio, Moderator's Appointee	June 30, 2020
Anthony Ventresca, Finance Committee Appointee	June 30, 2020
Patrick Logue, Finance Committee Appointee	June 30, 2021

HIGH SCHOOL BUILDING COMMITTEE

Timothy Piwowar – Superintendent
Robin Hulsoor – Asst. Superintendent of Finance and Business
John C. Curran – Town Manager
Mark LaLumiere – Inspector of Buildings
Kevin McCarthy - Director of School Maintenance
Thomas Murphy - Billerica Memorial High School Principal

Daniel Burns –	June 30, 2020
David Gagliardi, Finance Committee Member	June 30, 2020
Kevin Heffernan –Knowledge of construction	June 30, 2020

Mark Efstratiou - School Committee Member –Replaced by
John Burrows, Appt. 4/2019 June 30, 2020
John Burrows – Planning Board Member-Replaced by
Gary DaSilva- Planning Board Member – Appt. 4/2019 June 30, 2020
John Magliozzi – Mem. High Teacher June 30, 2020
David Mackwell - Moderator Appt. – Resigned, Replaced by
Diane Dorrington – 4/2019 June 30, 2020
Marc Lombardo - Moderator June 30, 2020
Richard Colantuoni - Moderator Appt. June 30, 2020
Roshni Bhat – Billerica Memorial High School Student- (Non-Voting Member)

HISTORIC DISTRICT COMMISSION

Charlene McCarthy June 30, 2020
John J. McKenna (Lawyer) June 30, 2019
William Bulens June 30, 2021
Carl Herrmann June 30, 2020
Barbara Flaherty June 30, 2021
Michael J. Rea, Jr., Chrm. June 30, 2020
Mary K. McBride June 30, 2019

ALTERNATES

David Gagliardi June 30, 2021

EX-OFFICIO MEMBER - Town Planner –
Christopher Reilly (671-0962) -

HISTORICAL COMMISSION

Travis W. Brown June 30, 2019
Matt Hrono June 30, 2021
Matthew Moll June 30, 2021
Alec Ingraham, Chrm. June 30, 2021
Ann Stadtman June 30, 2019
Russell Young June 30, 2019
Mary Leach June 30, 2020

HOUSING PARTNERSHIP COMMITTEE

George J. Simolaris, Jr., Selectman June 30, 2021
Kimberly J .Conway – Selectman June 30, 2021
Michael Riley – Finance Committee June 30, 2020

LONG RANGE MASTER PLAN OVERSIGHT COMMITTEE

Anthony Ventresca, Finance Committee Appointee June 30, 2020
Michael S. Rosa, Selectmen's Appointee June 30, 2020

MUNICIPAL AFFORDABLE HOUSING TRUST

Steven Norman– Lawyer June 30, 2020
Marcia Keating - Realtor June 30, 2020
Joan Parcewski - Realtor June 30, 2020
Leslie L. Hartwell - Banker June 30, 2020 Paul Dunton – Realtor June 30, 2019
John Saulnier – Housing Authority June 30, 2019
Carol Ford – Housing Authority June 30, 2019
Michael S. Rosa - Selectman June 30, 2019
Edward J. Giroux – Selectman June 30, 2019
Robert M. Correnti - Housing Director, Ex-Officio Member
John C. Curran – Town Manager, Ex-officio Member

PERSONNEL BOARD

Committee not filled.

PUBLIC LIBRARY BOARD OF TRUSTEES

Thomas Aquavella	June 30, 2021
Robert M. Correnti	June 30, 2021
Peter Coppinger	June 30, 2019
Robert E. Alger	June 30, 2020
Martin E. Conway	June 30, 2019
Ellen D. Rawlings	June 30, 2019
Elizabeth Gottman-Hanrahan	June 30, 2020
Katrina Kruse	June 30, 2020
Suzette Ciancio	June 30, 2020

Treasurer: (per Chapter 320 - Acts & Resolves of 1978). "…
.the Town Treasurer shall act as treasurer of such board of trustees…."

LIBRARY Director: Elizabeth Vezina – Resigned
Janet Hagman – Library Director

RECREATION COMMISSION

John E. Bartlett, Chrm.	June 30, 2020
Donald Casey	June 20, 2020
John T. Colbert	June 30, 2020
Addie Finley, Secretary	June 30, 2019
Joseph Fiumara	June 30, 2019
Ruth A. Mingo	June 30, 2019
Cynthia Rich, Sec.	June 30, 2021
James Spinale	June 30, 2021
Donna Saurez	June 30, 2020

DIRECTOR: David Grubb – Appt. 1/02/2018
PROGRAM COORDINATOR: Daniel Jaccobs

SCHOLARSHIP FOUNDATION COMMITTEE

Timothy Piwowar – Supt. of Schools,	
Thomas Considine	June 30, 2020
Jim Spinale	June 30, 2021
Sharon Ferris – Corresponding Sec.	June 30, 2020
Darlene Torre	June 30, 2019
Kathleen Paulsen - Resigned	June 30, 2019
Catherine Shubin	June 30, 2019
Morgan Steele	June 30, 2019
Patricia Membrino – Recording Secretary	June 30, 2021
Eric Anable	June 30, 2021
Theresa Logue	June 30, 2021
John J. McKenna	June 30, 2019
Brenda MacDonald	June 30, 2020
Michael S. Rosa	June 30, 2019
Meredith Lovell	June 30, 2020

VOLUNTEERS:
Dorothy M. Murray
Elizabeth Berube
Dale Hoar
Marc Lombardo

Michael Ouellette
Patricia Annunziato
Helen Mastroianni
Jaclyn Piscatelli
Patricia Battcock
Helen Potter

STREET ACCEPTANCE & DISCONTINUANCE COMMITTEE

Kimberly J. Conway - Selectman	June 30, 2020
Patricia C. Flemming, Planning Board Member	June 30, 2018
Rino Moricni - Finance Committee	June 30, 2021
Kelley Conway - Town Engineer	June 30, 2019

Christoph Reilly, Town Planner June 30, 2019

SUBSTANCE ABUSE PREVENTION COMMITTEE

Jill Geiser, Chair	School Supt. Appt.	June 30, 2020
Jennifer Flynn	School Supt. Appt.	June 30, 2019
Darlene Torre	Selectmen Appt.	June 30, 2021
Robert M. Simmons	Police Chief's Appt.	June 30, 2021
Tara Connors	Police Chief's Appt.	June 30, 2021
John F. Gray, Jr.	Fire Chief's Appt.	June 30, 2020
Michael Hall	Fire Chief's Appt.	June 30, 2020
Dina M. Favreau	Board of Health Appt.	June 30, 2021
Michael A. DeLucia	Board of Health Appt.	June 30, 2021
Theresa Romkey	ShawsheenTech. Supt.'s Appt.	June 30, 2019
Joanne Barry	Selectmen Appt.	June 30, 2020

ASSOCIATE MEMBERS:
Karen Mooney
Colleen Tracy
Stephen Moss
Helen E. Devlin

TOWN MEETING WARRANT ACTION COMMITTEE

Blake W. Robertson	June 30, 2019
Cosmo Cavicchio-Recording Secretary	June 30, 2020
Anthony Ventresca	June 30, 2019
Diane Dorrington – Vice. Chrm.	June 30, 2021
Jack Cavicchio - Chairman	June 30, 2020

YANKEE DOODLE BIKE PATH COMMITTEE

Andrew N. Deslaurier, Selectmen's Appt.	June 30, 2019
Edward J. Giroux, Finance Com. Appt.	June 30, 2019
Lyle Hazels, Conservation Comm. Appt.	June 30, 2019
Joseph Fiumara, Recreation Comm. Appt.	June 30, 2019
Shelley L. Rosenbaum-Lipman, Moderator's Appt.	June 30, 2019
Ellen Rawlings, Moderator's Appt.	June 30, 2019
Michelle Lenox	June 30, 2020

BOWERS FUND

APPOINTED		TERM EXPIRES
10/2009	Michael J. Rea, Jr.	10/2014
10/2010	Marie O'Rourke	10/2015
10/2011	Jeanne LeGallo	10/2016

10/2012	John G. Conway	10/2017
10/2013	Eleanor Shea	10/2018
10/2014	Michael J. Rea. Jr.	10/2019
10/2015	Marie O'Rourke	10/2020
10/2016	Jeanne LeGallo	10/2021
10/2017	John G. Conway	10/2022
10/2018	Eleanor Shea	10/2023

PRECINCT CHAIRPERSONS & CLERKS

PRECINCT 1
- Chairman: John T. Sullivan
- Clerk: Christopher J.Tribou

PRECINCT 2
- Chairman: Stephen J. Wannamaker
- Clerk: Sandra J. Giroux

PRECINCT 3
- Chairman: John F. Gray, Jr.
- Clerk: MaryAnne J. Perry

PRECINCT 4
- Chairman: Arthur LaVita
- Clerk: George E. Noel

PRECINCT 5
- Chairman: Michael P. Moore
- Clerk: Richard W. Lee

PRECINCT 6
- Chairman: Cosmo D. Cavicchio, Jr.
- Clerk: David S. Coughlin

PRECINCT 7
- Chairman: Patrick Logue, Jr.
- Clerk: Theresa A. Logue

PRECINCT 8
- Chairman: Kevin Heffernan
- Clerk: Charlene McCarthy

PRECINCT 9
- Chairman: Anthony M. Ventresca
- Clerk: Donald L. Damon, Jr.

PRECINCT 10
- Chairman: Doris M. Pearson
- Clerk: Kathleen A. Peatfield

PRECINCT 11
- Chairman: Joseph Fiumara
- Clerk: Marlies Henderson

STANDING COMMITTEES

BATV DIRECTOR
Ellen Day Rawlings — June 30, 2018

BILLERICA COMMUNITY ALLIANCE
All Selectmen

CABLE ADVISORY COMMITTEE

Robert M. Correnti June 30, 2020 James F. O'Donnell, Jr.
Kevin P. Conway, Chrm.
John S. Renoni,
Arthur L. Torrey
George J. Simolaris, Jr., Selectman June 30, 2019
Kimberly J. Conway, Selectman June 30, 2019

CAPITAL ASSET MANAGEMENT, DIVISION OF (DCAM)
John Curran, Town Manager
Daniel S. Rosa, Police Chief, Chrm.
Peter Katougian, Middlesex County Sheriff

COMMUNITY FUNDS (Nortel, Jabil, Flir, Bruker Optical, Bruker BioSpin, BCGE))
All Selectmen

DITSON SCHOOL REUSE COMMITTEE
Justin Damon
Justina Lapham
Stephane Lacombe June 30, 2019
Christopher Reilly, Town Planner
Robert Anderson, Economic Development Coordinator

ELDERLY AND DISABLED TAXATION FUND COMMITTEE
Richard Scanlon, Principal Assessor
John F. Clark, Treasurer/Collector
John B. Speidel June 30, 2019

KENT FUND
Edward Giroux June 30, 2019
Michael S. Rosa June 30, 2019

LOWELL REGIONAL TRANSIT AUTHORITY
Alan Ramos June 30, 2019

MIDDLESEX COUNTY SELECTMEN'S ASSOCIATION
All Selectmen

NORTHERN MIDDLESEX COUNCIL OF GOVERNMENT
Andrew N. Deslaurier, Selectman June 30, 2019
Marti Mahoney, Planning Board Rep. June 30, 2020
Mary K. McBride, Associate Member

OPEN SPACE & RECREATION
Andrew N. Deslaurier, Selectman June 30, 2019
John E. Bartlett, Recreation Appt. June 30, 2019
Dean Santoto - Planning Board Appt. June 30, 2020
Jack Bowen, Conservation Com. Rep. June 30, 2018
Daniel Cassidy, Selectman Appointee June 30, 2019
Jorge Borges, Selectmen's Appointee June 30, 2020
Eric Anable, Selectmen's Appointee June 30, 2020
Matthew Moll – Selectman Appt. June 30, 2021

PLANNING BOARD MASTER PLAN COMMITTEE

Work Completed - Committee dissolved

PROJECT ADVISORY COUNCIL – (ROUTE 3 WIDENING COMMITTEE)
John Curran, Town Manager

SAFETY COMMITTEE
Committee Dissolved

SENIOR CITIZENS' ADVISORY COMMITTEE
Incorporated under Council for Aging Committee

SIGN BY-LAW SUB-COMMITTEE

Michael S. Rosa, Selectman	June 30, 2019
Edward Giroux, Selectman	June 30, 2019

STRATEGIC FINANCIAL PLANNING COMMITTEE
Robert M. Correnti

TAX FORECLOSED PROPERTY CUSTODIAN
John F. Clark, Treasurer

TOWN/SCHOOL FISCAL SUBCOMMITTEE

Kimberly J. Conway	June 30, 2019
Andrew N. Deslaurier	June 30, 2019

TRAFFIC MANAGEMENT COMMITTEE

Center	John Gagliardi	June 30, 2019
West	Christopher Tribou	June 30, 2021
East	Eric Gerade	June 30, 2021
North	Joseph Fiumara	June 30, 2019
Nutting Lake & South	Daniel MacDonald	June 30, 2021
Pinehurst	Richard Lee	June 30, 2021
Thomas H. Conway	Fire Department	
Kelley Conway	T. Eng., DPW, Administration/Engineering	
Steve Robertson	DPW, Highway	
Steven Elmore	Safety Officer, Police Dept.	
John Burrows	School Dept.	June 30, 2020
Michael Riled	Planning Board	June 30, 2020
Edward Giroux	Selectman	June 30, 2019

VIET NAM VETERANS' MEMORIAL COMMITTEE
Work Completed. Committee dissolved.

WATER/SEWER OVERSIGHT BOARD

Lewis Zediana	June 30, 2019
David Gagliardi	June 30, 2020
Kimberly Conway, Selectman	June 30, 2019

Town Accountant, Ex-officio Member
Director of DPW, Ex-officio Member
Wastewater Department Manager, Ex-officio Member
Water Department Manager, Ex-officio Member

Town Manager & Board of Selectmen

The Town of Billerica continues on its upward trajectory, making positive changes while retaining its strong sense of self.

Many improvements are underway further enhancing our community appeal to those who call Billerica home and those who are choosing to move here because of all our community has to offer.

In an effort to expedite the Town's permitting process, for both residents and Billerica businesses, Phase I of "Permit Alley" is complete. The Town timeline for completion of this Phase is April or perhaps sooner; depending on materials and supplies. Moving forward the Town will be addressing School Administration storage, Historic Commission and art room areas on the first floor of Town Hall. An integral piece of this project is implementing a completely new filing system that will facilitate collaboration among departments, increasing both efficiency and effectiveness of record retention.

Town Meeting approved necessary by-laws to allow the marijuana dispensaries in the Town of Billerica. Multiple companies have shown interest in siting Billerica. Town Department Heads are continuing to learn about this new industry with efforts toward the safety and security of Town residents. While somewhat controversial the Town could receive substantial financial benefits.

This year the Town has updated its Town website to allow residents access to needed information in a more user friendly way. The new site will be based around topics making it easier for the person to navigate. This update was in response to resident inquiries about being able to access information on the site more easily. The new site will continue to include functions such as residents' concerns and town calendars.

At 2016 Fall Town Meeting, Billerica's elected representatives approved Planned Unit Development (PUD) language and the identification of three areas within Billerica by an over 2/3 vote. The PUD initiative allows for a combination of uses – often commercial and residential – that creates opportunities to live and work close to shopping, jobs, and services. The increase commercial activity, gives greater site design standards for construction, focus mixed-use development, promote pedestrian safety, and provide significant tax revenue and lower infrastructure costs, and lessen the effects of suburban sprawl.

The goal of mixed use development was part of the recent Master Plan; however, it was also clearly called out as an objective in the 2002 Billerica Master Plan: "Promote mixed-use zoning (where feasible) that allows the use of available land for multi-purpose in order to improve the quality of life while providing affordable housing and creating jobs." The Town Meeting representatives that approved the PUD language by a vote of 106 in favor to 51 opposed (67.5%) took the pro-active steps towards achieving these Master Plan goals and offering a welcoming hand towards new construction opportunities. When analyzing these potential projects, the language allows the Planning Board the chance to create a sustainable environment for the growth of existing and future businesses, and deter marginal and unsustainable uses.

With support from the Board of Selectmen and Town Meeting the Town began the process of purchasing all the Town Street lights and replacing them with LED street lights. The Town received a MADC grant for $179,304 and a Green Community Grant for $225,098; while the Town will absorb the remainder of the cost the

estimated payback from anticipated savings in the conversion is one and half years. LED street lights are up to 50% more efficient than traditional street lights and can last fifteen to twenty years. LED lights also have reduced maintenance costs of their long life, and they give off less heat than other bulbs. In addition, LED street lights contain no toxic materials and are 100% recyclable making them much more eco-friendly. As part of the conversion the Town is installing a number of "smart lights" at appropriate locations, the benefit of these lights include: traffic counts, noise detection, pavement head index Wi-Fi in-connectivity and many other programs.

EMD Serono announced a $70 million dollar expansion of its research and development facility in Billerica. The proposed 145,000 square foot building will include new laboratories, office space and cafeteria for its 400 employees. EMD is operated by Merch KGOA in Germany and currently employs 700 people at its Billerica facility. It is anticipated that this expansion will result in over 100 new jobs for area residents.

The Town Manager initiated two studies to determine the feasibility of siting a new Fire Station in the Pinehurst section of Town. The studies include: an examination of the Billerica Fire Department, conceptual design and the logistics of siting another fire station.. The current Pinehurst Station no longer serves the needs of a modern Fire Department. Among, the deficiencies in the inability; due to size, to accommodate modern fire apparitions. The study, which should be complete in 6-9 months, will be released to the public upon completion.

Through a petitioners article the Town decided to ban the use of plastic bags in Town to go into effect July 2, 2020. Proponents say plastic bags can take many lifetimes to bio degrade, further plastic bags are hard to recycle, and approximately 92.8 billion plastic bags are not recyclable causing long term harm to our eco system. Residents, striving to improve the environment both globally and locally see this as an important measure to improving Billerica both aesthetically helping to preserve the many acres of land that all Town residents enjoy.

In early Fall the Town signed a contract for $192,930 to build a dog park. The Town received a Stanton Foundation Grant for $173,637 and the Friends of Billerica Dog Park contributed $18,884; there were also private contributions totaling $9,000 to cover contingencies. Completion on the exciting new project will be May 31, 2019. Policies for use of the Billerica Dog Park are now being developed to insure that this is a safe and clean recreational opportunity for canine and community members alike.

Green Communities, a state initiative to reduce energy consumption has been endorsed by the Board of Selectmen. This plan requires the Town to demonstrate an energy use reduction over the next five years. Once the Town is designated a Green Community we will receive a grant for $250,000 which will fund LED street light acquisition. It is anticipated that once weatherized the Town will expect $40,000 a year savings in energy cost.

On September 13th the Town celebrated the completion of the MassWorks project in the downtown. Secretary Jay Ash from the Commonwealth Office of Housing and Community Development help those in attendance celebrate. This portion of the MassWorks Project includes street scape improvements that include: decorative street light benches and illuminated street trees. In addition banners created by Billerica High School students were hung from the new light posts. The banners displayed with the artists names will be presented to the students after being displayed for a year; where upon new art from Billerica High School will be exhibited.

In April the Town received a grant from DHCD from the Massachusetts Downtown Initiative (MDI) program. This grant can be up to $15,000 in Technical Assistance to help communities solve issues in the downtown. The submission dealt with downtown mobility. The engineering consultants studying and evaluating options will welcome input from the public. The Town looks forward to this exciting approval to rectify traffic and safety issues in the Town Center.

Work continues in the Howe School restoration project. The Howe School Project was awarded $420,000, for full design from Community Preservation funds. The Town is also pursuing funds for the Peggy Hannon Rizza Complex. This project will include how we can rehabilitate the softball, football and practice fields. It will also include a turf field and other potential upgrades. When completed the PHR Complex, named after Peggy Hanon Rizza for her contributions to the residents recreational needs, will provide residents a complex that will be the envy of neighboring communities.

It is evident that many great initiatives are in the works for the Town of Billerica. These projects are to the credit of the Billerica Board of Selectmen, Billerica Town Meeting, the residents who support these efforts and many Town employees who make these improvements happen.

Accounting

The following reports reflect the financial position of the Town of Billerica as of June 30, 2019.

Finance Committee Reserve:

The Finance Committee voted the following transfers from the Reserve Fund Accounts during fiscal year 2019:

> On April 23, 2019 the Finance Committee voted unanimously to transfer $23,954 from the Finance Committee Reserve to the Fire Department Contract Services Account to cover the cost associated with the teardown / cleanup of a fire gutted property.

The balance remaining in the Reserve Fund Accounts at June 30:

General Fund	$60,566
Water Enterprise	$83,000
Sewer Enterprise	$83,000

Sincerely,

Paul Watson, Town Accountant

Town of Billerica
Analysis of Capital Projects Funds
June 30, 2019

Fund	Org #	Description	(DR) CR Balance 1-Jul-18	Total Revenues	Expenditures Capital Outlay	Bond Proceeds	Transfers In	Transfers Out	(DR) CR Balance 30-Jun-19
330	33003	School Capital Art 24 05/08 STM	17,374	-	17,374	-	-	-	-
330	33004	Parker School Project	742,281	-	-	-	-	-	742,281
330	33012	School Capital Art 13 10/11	20,770	-	20,770	-	-	-	-
330	33017	School Capital Art 18 10/13	4,225	-	4,225	-	-	-	-
330	33020	School Capital Art 15 10/16	1,343	-	1,343	-	-	-	-
330	33021	School Capital Art 15 10/17	643,015	-	643,015	-	-	-	-
330	33050	High School Construction Fund	42,344,167	20,896,193	54,224,252	-	-	-	9,016,108
		Total Fund 330	43,773,175	20,896,193	54,910,979	-	-	-	9,758,389
310	31010	Town Center Improvements	121,178	-	121,178	-	-	-	-
310	31012	War Memorial	8,956	-	-	-	-	8,956	-
310	31014	Town Hall Repairs	27,557	-	27,557	-	-	-	-
310	31015	Fiber Optics Network	-	-	-	-	-	-	-
310	31016	Center Fire Station	2,500	-	-	-	-	2,500	-
310	31017	Supp Environments Projects	9,212	-	-	-	-	9,212	-
310	31018	UST Removals	523	-	-	-	-	523	-
310	31019	DPW Compliance Audit	687	-	-	-	-	687	-
310	31020	Town Building Retro-fit Water	22,214	-	-	-	-	22,214	-
310	31021	Library Repairs and Upgrades	39,985	-	39,985	-	-	-	-
310	31022	Fuel Facility	507,540	-	40,561	-	-	325,000	141,979
310	31023	Town-wide Roof Projects	202,745	-	506,075	-	325,000	-	21,670
310	31024	Town Hall Generator	(21,500)	-	147,508	-	712,161	-	543,153
310	31025	Carter Ave Land Purchase	286,000	-	281,300	-	-	-	4,700
310	31030	Bike Path	129,342	-	36,842	-	-	-	92,500
310	31031	Dog Park	-	192,930	183,284	-	-	-	9,646
		Total Fund 310	1,336,939	192,930	1,384,290	-	1,037,161	369,092	813,648
311	31101	Highway Trucks	134,983	-	344,890	-	205,000	-	(4,907)
311	31102	Middlesex / Tri-Town	(682,302)	-	6,700	166,000	-	-	(523,002)
311	31103	Rangway Road	27,763	-	-	-	-	-	27,763
311	31104	Allen Road	20,748	-	-	-	-	-	20,748
311	31105	Cook and Alexander	73,503	-	-	-	-	-	73,503
311	31106	Sidewalk Rehab & Construction	122,009	-	-	-	-	-	122,009
311	31109	Salem Road Infrastructure	(2,309,386)	-	1,728	193,000	-	-	(2,118,114)
311	31110	Road Design	293,687	-	154,839	-	-	-	138,848
		Total Fund 311	(2,318,995)	-	508,157	359,000	205,000	-	(2,263,152)
312	31201	Ambulance Purchase	270,237	-	28,650	-	-	-	241,587
312	31201	Public Safety Radio Replacement	11,901	-	-	-	-	-	11,901
312	31203	Fire Trucks	625,100	600	620,874	-	-	-	4,826
312	31204	Animal Control Vehicle	1,000	-	-	-	-	-	1,000
312	31205	Ambulance Bay	12,485	-	3,705	-	-	-	8,780
312	31206	Fire Station Design & Construction	59,500	-	-	-	-	-	59,500
312	31207	Emergency Vehicles	-	-	120,467	-	120,467	-	-
		Total Fund 312	980,223	600	773,696	-	120,467	-	327,594

313	31304	Wastewater Facility Improvements	208	-	-	-	-	-	208
313	31305	Sewer Contract 34 & 36	53,242	-	-	-	-	-	53,242
313	31308	Sewer Abatement Overflow Progra	10,000	-	-	-	-	-	10,000
313	31311	Pump Station Improvement Prograr	26,448	-	-	-	-	-	26,448
313	31313	WWTF Phase I CIP	71,414	-	-	-	-	-	71,414
313	31314	Pump Station Improvement Prograr	(72,609)	-	-	-	-	-	(72,609)
313	31315	WWTF Phase I CIP Phase 2	516,460	-	-	-	-	-	516,460
313	31316	WWTF Phase I CIP Phase 3	(315,066)	-	-	-	-	-	(315,066)
313	31318	WWTF Phase I CIP Phase 4	-	-	315,000	-	525,000	-	210,000
313	31330	Operation & Maintenance Plan	11,286	-	-	-	-	-	11,286
313	31340	Allen Road Sewer	(737,493)	-	-	33,000	-	-	(704,493)
313	31350	Contract Needs Area 2 & 8	(22,856)	-	143,689	-	142,929	-	(23,616)
313	31351	Contract Needs Area 3	(130,368)	-	3,153,999	2,497,510	-	-	(786,857)
313	31352	Contract Needs Area 4 & 6	(286,812)	-	1,216,386	-	-	-	(1,503,198)
		Total Fund 313	(813,462)	-	4,829,074	2,530,510	667,929	-	(2,444,097)
314	31401	Water Trucks	1,255,544	-	-	-	110,000	-	1,365,544
314	31402	Gate Values	-	-	-	-	-	-	-
314	31403	Interconnection Study	-	-	-	-	-	-	-
314	31404	GIS Mapping	-	-	-	-	-	-	-
314	31405	Water Main Program	65,262	-	-	-	-	-	65,262
314	31406	Raw Water Screens	1,419	-	-	-	-	-	1,419
314	31407	Water Lines Art 20 10/11	34,730	-	-	-	-	-	34,730
314	31408	Water Lines Art 25 10/13	17,333	-	-	-	-	-	17,333
314	31409	Water Lines Art 14 10/14	-	-	-	-	-	-	-
314	31410	Water Meters Art 15 10/14	(2,443,575)	-	1,476,337	-	-	-	(3,919,912)
314	31413	Water Lines Art 22 10/16	500,000	-	15,025	-	-	-	484,975
314	31414	Allen Road Water	(750,996)	-	184,979	-	-	-	(935,975)
314	31415	Raw Water Pumps	41,000	-	-	-	-	-	41,000
314	31430	Plant Ozone Design	-	-	876,941	-	975,000	-	98,059
		Total Fund 314	(1,279,283)	-	2,553,282	-	1,085,000	-	(2,747,565)
315	31501	Drainage Improvements	-	-	-	-	-	-	-
315	31502	Michael Road	78,348	-	-	-	-	28,348	50,000
315	31503	Frost Street - Art 15 10/15	325,939	-	325,939	-	500,000	-	500,000
		Total Fund 315	404,287	-	325,939	-	500,000	28,348	550,000
316	31601	Cemetery Trucks	150,417	-	98,464	-	195,000	-	246,953
316	31602	Foxhill Cemetery Expansion	28,159	-	52,429	-	-	-	(24,270)
316	31603	Niche Wall	13,936	-	-	-	-	-	13,936
		Total Fund 316	192,512	-	150,893	-	195,000	-	236,619
317	31701	Lampson Sports Complex	4,624	-	2,837	-	-	1,787	-
317	31702	Recreation Capital Art 24 May 10	5,575	-	5,575	-	-	-	-
317	31703	Recreation Capital Art 19 Oct 15	5,087	-	5,087	-	-	-	-
317	31704	Recreation Capital Art 14 Oct 16	16,221	-	16,221	-	-	-	-
317	31705	Nutting Lake	93	-	-	-	-	-	93
317	31706	Hannon-Rizza Complex	(56,296)	72,640	-	-	-	16,344	-
		Total Fund 317	(24,696)	72,640	29,720	-	-	18,131	93
318	31813	Inflow / Infiltration Removal	-	-	-	-	-	-	-
318	31814	Inflow / Infiltration Removal	51,480	-	46,835	-	-	-	4,645
318	31815	Inflow / Infiltration Removal	50,000	-	43,001	-	-	-	6,999
318	31816	Inflow / Infiltration Removal	-	-	-	-	50,000	-	50,000
318	31817	Inflow / Infiltration Removal	-	-	-	-	237,000	-	237,000
		Total Fund 318	101,480	-	89,836	-	287,000	-	298,644
390	39012	Chapter 90 Highway	(77,044)	799,906	1,417,721	-	-	-	(694,859)
		Total Fund 390	(77,044)	799,906	1,417,721	-	-	-	(694,859)
Total Capital Projects			42,275,136	21,962,269	66,973,587	2,889,510	4,097,557	415,571	3,835,314

Town of Billerica
Analysis of Enterprise Funds
June 30, 2019

Water Enterprise Fund Account Description	Final Budget	Subsidiary Expense	Current Encumbrance	Budgetary Expense	Excess (Deficit)
64010 Personnel	2,118,923	2,056,690	-	2,056,690	62,233
64020 Supplies and Expenses	1,141,806	1,137,269	-	1,137,269	4,537
64030 Contract Services	1,128,905	1,125,745	-	1,125,745	3,160
64060 Capital & Reserve	83,000	-	-	-	83,000
64070 Debt Service	1,946,262	1,940,574	-	1,940,574	5,688
	6,418,896	6,260,278	-	6,260,278	158,618

Account Description	Final Budget			Actual	
64090 Revenues	4,800,000	5,226,020	-	5,226,020	426,020
64090 Available Funds	230,002				
64095 General Fund Subsidy	1,388,894	1,388,894	-	1,388,894	-
	6,418,896	6,614,914	-	6,614,914	426,020

Sewer Enterprise Fund Account Description	Final Budget	Subsidiary Expense	Current Encumbrance	Budgetary Expense	Excess (Deficit)
67010 Personnel	1,268,501	1,091,812	-	1,091,812	176,689
67020 Supplies and Expenses	611,200	517,773	-	517,773	93,427
67030 Contract Services	1,273,450	1,114,373	-	1,114,373	159,077
67060 Capital & Reserve	83,000	-	-	-	83,000
67070 Debt Service	5,080,039	5,074,018	-	5,074,018	6,021
	8,316,190	7,797,976	-	7,797,976	518,214

Account Description	Final Budget			Actual	
67090 Revenues	5,000,000	5,799,106	-	5,799,106	799,106
67090 Available Funds	49,872				
67095 General Fund Subsidy	3,266,318	3,327,388	-	3,327,388	61,070
	8,316,190	9,126,494	-	9,126,494	860,176

Town of Billerica
Analysis of Special Revenue Funds
June 30, 2019

Fund	Org #	Description	(DR) CR Balance 1-Jul-18	Total Revenues	Total Expense	Transfers In	Transfers Out	(DR) CR Balance 30-Jun-19
School Controlled Funds								
120	12042	School Lunch	(74,591)	1,555,904	1,635,502	-	-	(154,189)
150	15044	Athletic	132,451	174,300	278,873	-	-	27,878
160	16046	Rink	208,780	4,748,887	367,582	-	78,656	4,511,429
165	16548	Rentals	233,687	378,030	290,606	-	-	321,111
170	17060	Insurance Recoveries	23,733	-	-	-	-	23,733
180	18054	Summer Enrichment	70,977	63,595	65,488	-	-	69,084
180	18056	SPED Claims - BEAM	2,385,425	819,322	1,440,683	-	-	1,764,064
180	18057	Student Activity Account	324,448	452,936	400,000	-	-	377,384
180	18059	All Day Kindergarten	59,788	-	-	-	-	59,788
180	18060	Health / Massconnect	7,472	-	-	-	-	7,472
180	18061	Before School Programs	38,748	61,350	38,556	-	-	61,542
		Total Fund 180	2,886,858	1,397,203	1,944,727	-	-	2,339,334
190	19707	State Special Ed Reimbursement		1,405,425	1,405,425	-	-	-
196	19673	Sped IDEA - FY 19	-	1,195,552	738,342	-	-	457,210
196	19673	Early Childhood - FY 19	-	54,902	77,202	-	-	(22,300)
196	19675	Title I - FY 19	-	305,736	-	-	-	305,736
196	19676	Title II - FY 19	-	34,880	64,621	-	-	(29,741)
196	19559	Sped Program Improvement - FY 19	-	17,787	44,762	-	-	(26,975)
196	19680	Enhanced School Health - FY 19	-	104,340	21,775	-	-	82,565
196	19562	PROJECT HERE - FY 19	-	17,963	10,500	-	-	7,463
		Total Fund 195	-	1,731,160	957,202	-	-	773,958
194	19472	Sped IDEA - FY 18	946,468	150,000	759,153	-	-	337,315
194	19473	Early Childhood FY 18	(13,576)	-	30,856	-	-	(44,432)
194	19475	Title I - FY 18	(69,622)	62,336	624,817	-	-	(632,103)
194	19476	Title IVA - FY 18	15,369	-	4,192	-	-	11,177
194	19477	Title II - FY 18	(39,376)	-	49,969	-	-	(89,345)
194	19479	Special Ed Prog Improve FY 18	1,819	16,367	-	-	-	18,186
194	19480	Enhanced School Health - FY 18	30,063	-	63,286	-	-	(33,223)
		Total Fund 198	871,145	228,703	1,532,273	-	-	(432,425)
		Total School Grants	4,282,063	11,619,612	8,412,190	-	78,656	7,410,829

DPW Grants

261	26110	Sewer Plant Connection Fees	1,093,255	365,157	-	-	-	1,458,412
261	26111	Inflow & Infiltration	181,723	250,798	-	-	287,000	145,521
261	26112	Sewer Connection Program	-	-	-	200,000	-	200,000
		Total Fund 261	1,274,978	615,955	-	200,000	287,000	1,803,933
262	26210	Water Mitigation Fund	353,413	275,811	3,411	-	110,000	515,813
262	26220	Water Conservation Rebate	22,700	-	10,775	-	-	11,925
		Total Fund 262	376,113	275,811	14,186	-	110,000	527,738
263	26305	Sidewalk Mitigation	120,000	-	-	-	-	120,000
263	26310	Sidewalk Mitigation	128,610	-	-	-	-	128,610
		Total Fund 262	248,610	-	-	-	-	248,610
278	27850	HOC Mitigation	1,059,364	-	-	-	-	1,059,364
		Total DPW	2,959,065	891,766	14,186	200,000	397,000	3,639,645

Other Special Revenues

024	35210	Special Details - Police	(131,797)	2,760,655	2,741,335	-	-	(112,477)
024	35220	Special Details - Fire	17,098	233,940	228,781	-	-	22,257
		Total Funs 024	(114,699)	2,994,595	2,970,116	-	-	(90,220)
240	24050	Library - Readers	106	-	-	-	-	106
240	24051	Library - E Ink Comm Award	6,205	-	5,573	-	-	632
240	24086	Library - State Grant	52,964	49,878	49,686	-	-	53,156
240	24087	Library - Local History	102	-	-	-	-	102
		Total Fund 420	59,377	49,878	55,259	-	-	53,996
242	24282	LCC - State Grant	11,464	15,308	11,902	-	-	14,870
242	24283	LCC - Local Funds	63	-	-	-	-	63
242	24284	LCC - Big School Bus	1,600	1,000	-	-	-	2,600
			13,127	16,308	11,902	-	-	17,533
248	24883	Elder Affairs - State Grant	73,967	87,144	87,686	-	-	73,425
248	24884	Elder Affairs - Respite Care	90,618	84,640	85,796	-	-	89,462
248	24885	Elder Affairs - Senior Center	58,675	98,918	98,020	-	-	59,573
248	24886	Elder Affairs - Transportation	96,928	86,267	80,270	-	-	102,925
248	24887	Elder Affairs - Lahey Grant	4,117	-	-	-	-	4,117
248	24888	Elder Affairs - Friends	1,500	241	-	-	-	1,741
		Total Fund 248	325,805	357,210	351,772	-	-	331,243

256	25675	Conservation	5,868	-	-	-	-	5,868
258	25801	State Grant - Wheeled Carts	100,000	-	-	-	-	100,000
258	25805	State Grant - Recycling Dividend	19,290	38,000	10,890	-	-	46,400
258	25806	State Grant - C.O.A.	8,709	-	8,588	-	-	121
258	25807	State Grant - TNC Surcharge	6,016	-	-	-	-	6,016
258	25808	State Grant - Compact Grant	-	25,000	21,567	-	-	3,433
258	25809	State Grant - Force Agreement	-	-	15,942	-	-	(15,942)
258	25810	State Grant - Compact Grant	-	10,000	9,035	-	-	965
258	25883	State Grant - Special Election	39,941	-	-	-	-	39,941
258	25884	State Grant - Extended Polling	63,856	10,304	-	-	-	74,160
258	25886	State Grant - Elections	33,532	-	-	-	-	33,532
258	25893	State Grant - Manning Park	9,940	-	-	-	-	9,940
258	25894	State Grant - Chapter 43D	(3,304)	-	-	-	-	(3,304)
258	25895	State Grant - DEP Enforcement	(4,199)	-	-	-	-	(4,199)
258	25896	State Grant - NIHI	1,773	-	-	-	-	1,773
258	25899	State Grant - Small Scales	3,262	-	-	-	-	3,262
		Total Fund 258	278,816	83,304	66,022	-	-	296,098
259	25935	Gift & Donations - Fire	2,698	-	150	-	-	2,548
259	25936	Gift & Donations - Dive Team	3,065	-	970	-	-	2,095
259	25937	Gift & Donations - Substance Abuse	22,033	-	16,846	-	-	5,187
259	25938	Gift & Donations - Police	-	1,222	-	5,174	1	6,395
		Total Fund 259	27,796	1,222	17,966	5,174	1	16,225
275	27598	Sale of Lots and Graves	250,990	36,963	-	-	195,000	92,953
275	27599	Sale of Lots and Graves - Niche	3,000	4,280	-	-	-	7,280
		Total Fund 275	253,990	41,243	-	-	195,000	100,233
276	27633	Planning Board Forfeited	434	-	-	-	-	434
276	27640	Planning Board Reserve	195	-	-	-	-	195
		Total Fund 276	629	-	-	-	-	629
279	27929	Wetlands Protection Fund	88,184	11,235	953	-	-	98,466
279	27930	Conservation Comm Bond 93	10,000	-	-	-	-	10,000
279	27938	Ambulance Gift Fund	-	-	-	-	-	-
279	27940	Community Flowers Donations	500	-	-	-	-	500
279	27941	Veterans Services - Donations	605	25	-	-	-	630
279	27942	Dog Pound - Donations	-	-	-	-	-	-
279	27943	C.O.A. - Donations	-	-	-	-	-	-
279	27944	Library - Donations	-	-	-	-	-	-
279	27945	Recreation - Sudbury Grant	10	-	-	-	-	10
279	27946	Con Comm - Sudbury Grant	27	-	-	-	-	27
279	27947	B.O.H. - Breast Cancer Aware	1,800	-	-	-	-	1,800
279	27950	Recycling - Donations	2,163	-	-	-	-	2,163
279	27951	Brandywine Settlement	-	-	-	-	-	-
279	27954	Substance Abuse Committee	17,753	-	10,110	20,471	-	28,114
279	27955	Historical Commission	-	-	-	-	-	-
279	27956	Lahey Health Grant	6,155	40,000	14,692	-	-	31,463
		Total Fund 279	127,197	51,260	25,755	20,471	-	173,173

290	29050	Insurance Recovery - Police	1,720	21,310	23,030	-	-	-
290	29053	Insurance Recovery - Water	12,346	125,344	31,692	-	-	105,998
290	29056	Insurance Recovery - Fire	7,192	4,510	11,696	-	-	6
290	29057	Insurance Recovery - Sewer	20,000	287,350	130,627	-	-	176,723
290	29059	Insurance Recovery - Cemetery	868	-	-	-	-	868
290	29060	Insurance Recovery - Recreation	-	-	-	-	-	-
290	29061	Insurance Recovery - Dog Pound	1,375	-	-	-	-	1,375
290	29062	Insurance Recovery - Assessor	591	-	-	-	-	591
290	29063	Insurance Recovery - Highway	628	1,361	-	-	-	1,989
290	29064	Insurance Recovery - Ambulance	14,139	8,335	9,335	-	-	13,139
290	29066	Insurance Recovery - Town Hall	-	-	-	-	-	-
290	29067	Insurance Recovery - Substation	2,171	-	-	-	-	2,171
290	29068	Insurance Recovery - Museum	13,000	-	-	-	-	13,000
		Total Fund 290	74,030	448,210	206,380	-	-	315,860
291	29164	Recreation Revolving	180,570	497,180	485,039	-	-	192,711
291	29168	Manning Park Donations	550	-	-	-	-	550
		Total Fund 291	181,120	497,180	485,039	-	-	193,261
292	29271	Wetland By-Law Revolving	74,965	6,205	-	-	-	81,170
292	29279	Animal Control	-	1,150	-	-	-	1,150
292	29280	Inspectional Callouts	-	5,072	-	-	-	5,072
292	29281	Flu Shot Program	-	47,711	13,132	-	-	34,579
		Total Fund 292	74,965	60,138	13,132	-	-	81,170
293	29325	Wheelerbrator	148,428	-	-	-	-	148,428
293	29326	WasteManagement - DPW	200,000	-	-	-	-	200,000
293	29327	WasteManagement - High School	350,000	316,763	-	-	-	666,763
		Total Fund 293	698,428	316,763	-	-	-	1,015,191
296	29610	Historic District Com Planning	18	-	-	-	-	18
296	29611	Recycling Donation Plan	59,541	375	-	-	-	59,916
296	29612	Recycling - Light Bulb Program	(1,767)	1,389	1,861	-	-	(2,239)
296	29616	Community Awards	19,434	20,566	-	-	40,000	-
296	29617	Community Awards - Pharmalucence	162,000	22,000	-	-	-	184,000
296	29620	Veterans	2,826	-	-	-	-	2,826
296	29621	Open Space & Recreation	19,534	-	-	-	-	19,534
296	29622	Review Committees	1,230	-	-	-	-	1,230
296	29625	GASB Compliance	26,719	-	17,150	-	-	9,569
296	29626	Compensation Plan Study	9,520	-	-	-	-	9,520
296	29627	Assessor Revaluation	241,574	-	189,429	175,020	-	227,165
296	29628	Train Depot Assoc	900	-	-	-	-	900
296	29629	Actuarial Study - GASB 45	18,400	-	-	-	-	18,400
296	29630	Cable Capital - Verizon	77,047	387,867	350,367	4,730	-	119,277
296	29631	Cable Capital - Comcast	48,996	65,000	-	-	-	113,996
296	29634	Street Survey and Acceptance	50,000	-	-	-	-	50,000
296	29651	Master Plan 2014	4,178	-	-	-	-	4,178
		Total Fund 296	740,150	497,197	558,807	179,750	40,000	818,290

	Total Other Special Revenue	2,746,599	5,414,508	4,762,150	205,395	235,001	3,328,550
Public Safety Grants							
221	22110 FEMA PW-00213	3,318	-	-	-	3,318	-
221	22111 FEMA PW-00214	212,847	-	-	-	212,847	-
221	22112 FEMA PW-00738	165,178	-	-	-	165,178	-
221	22112 FEMA PW-00030	-	170,200	-	-	-	170,200
	Total Fund 221	381,343	170,200	-	-	381,343	170,200
222	22240 EOPSS Training	(7,818)	7,818	-	-	-	-
222	22261 EMPG 2013 / 2014	405	-	405	-	-	-
222	22262 CERT 2012	(100)	100	-	-	-	-
222	22265 EMPG 2017	(8,017)	13,611	5,594	-	-	-
	Total Fund 221	(15,530)	21,529	5,999	-	-	-
223	22340 Underage Alcohol Enforcement	13	-	-	-	-	13
223	22341 Underage Alcohol Enforcement	100	-	-	-	-	100
223	22342 Underage Alcohol Enforcement	195	-	-	-	-	195
223	22350 911 Support and Incentive	983	-	983	-	-	-
223	22351 911 Support and Incentive	(487)	487	-	-	-	-
223	22352 911 Support and Incentive	30,830	402	31,232	-	-	-
223	22353 911 Support and Incentive	(20,221)	21,019	798	-	-	-
223	22354 911 Support and Incentive	-	55,296	106,281	-	-	(50,985)
223	22360 911 Training	(722)	722	-	-	-	-
223	22361 911 Training	(1,075)	1,075	-	-	-	-
223	22362 911 Training	(31,132)	-	-	-	-	(31,132)
223	22363 911 Training	(16,405)	16,604	199	-	-	-
223	22364 911 Training	-	10,062	12,358	-	-	(2,296)
223	23370 Pedestrian and Bike	2,874	-	-	-	-	2,874
223	23371 Pedestrian and Bike	538	-	-	-	-	538
223	23372 Pedestrian and Bike	(625)	-	-	-	-	(625)
223	23373 Pedestrian and Bike	-	3,537	3,537			
223	23380 JAG Equipment	(805)	15,410	15,410	-	-	(805)
223	23390 Compact Grant	-	40,000	20,000	-	-	20,000
	Total Fund 223	(35,939)	164,614	190,798	-	-	(62,123)

224	22410	Task Force	-	5,934	11,680	-	-	(5,746)
225	22510	Student Resources Officer	89,264	152,472	81,685	-	-	160,051
225	22511	Animal Control Officer	21,355	49,905	63,210	-	-	8,050
		Total Fund 225	110,619	202,377	144,895	-	-	168,101
226	22610	SAFE Grant 2014	9,004	-	-	-	-	9,004
226	22611	SAFE Grant 2015	(1,386)	-	-	-	-	(1,386)
226	22612	SAFE Grant 2016	(391)	-	-	-	-	(391)
226	22613	SAFE Grant 2017	(135)	-	-	-	-	(135)
226	22614	SAFE Grant 2018	6,070	-	6,132	-	-	(62)
226	22615	SAFE Grant 2019	-	5,454	530	-	-	4,924
226	22620	SAFE Grant 2019	-	2,800	50	-	-	2,750
		Total Fund 226	13,162	8,254	6,712	-	-	14,704
227	22710	Fire Grant	(5,572)	5,572	-	-	-	-
227	22711	Fire Grant	(2,021)	2,021	-	-	-	-
227	22712	Fire Grant	(5,172)	5,172	-	-	-	-
		Total Fund 227	(12,765)	12,765	-	-	-	-
294	29425	Drug Recovery Funds	50,584	7,707	5,298	-	-	52,993
294	29426	Parking Fines Handicapped	11,962	3,545	1,019	-	-	14,488
294	29429	Bullet Proof Vests Police	(9,712)	9,857	7,136	-	-	(6,991)
294	29439	Fire Hazmat Team	(513)	17,660	17,660	-	-	(513)
294	29468	Police - Local Preparedness	3,799	1,644	1,043	-	-	4,400
294	29478	EMS - BAA	1,851	750	-	-	-	2,601
		Total Fund 294	57,971	41,163	32,156	-	-	66,978
		Total Public Safety	498,861	626,836	392,240	-	381,343	352,114
Total Special Revenue Grants			10,486,588	18,552,722	13,580,766	405,395	1,092,000	14,731,138

Town of Billerica
Analysis of General Fund Expenditures
June 30, 2019

Dept	Account Description	Final Budget	Subsidiary Expense	Current Encumbrance	Budgetary Expense	Excess (Deficit)
General Government						
122	Selectmen	113,270	112,173		112,173	1,097
123	Town Manager	875,415	791,863	25,000	816,863	58,552
125	Systems Admin	507,883	505,490		505,490	2,393
129	Cable Advisory	5,000	-		-	5,000
131	Finance Committee	63,166	870		870	62,296
135	Accountant	302,580	287,109	15,000	302,109	471
141	Assessor	510,839	500,606		500,606	10,233
145	Treasurer	789,214	657,663	94,165	751,828	37,386
161	Clerk	281,998	273,321	1,820	275,141	6,857
162	Elections	119,229	104,821	700	105,521	13,708
163	Registrars	57,218	51,887	4,045	55,932	1,286
171	Conservation	222,815	200,572	10	200,582	22,233
175	Planning	141,739	119,048	330	119,378	22,361
176	Appeals Board	65,146	56,698		56,698	8,448
192	Town Hall	586,000	576,766	2,500	579,266	6,734
193	Town - Systemwide	1,060,404	1,035,431	24,961	1,060,392	12
	Total General Government	5,701,916	5,274,318	168,531	5,442,849	259,067
Public Safety						
210	Police	8,919,301	8,494,127	46,729	8,540,856	378,445
220	Fire	8,644,988	8,491,321	106,651	8,597,972	47,016
220	Ambulance	1,658,930	1,635,396	14,332	1,649,728	9,202
241	Building	614,000	600,131	1,203	601,334	12,666
242	Weights/Measures	13,000	12,500		12,500	500
291	Emergency Management	25,981	24,908	1,073	25,981	-
292	Dog Officer	114,762	104,735		104,735	10,027
	Total Public Safety	19,990,962	19,363,118	169,988	19,533,106	457,856
Education						
300	School - Regular Budget	63,310,708	62,343,586	967,122	63,310,708	-
310	Shawsheen Regional	10,917,388	10,917,388		10,917,388	-
	Total School	74,228,096	73,260,974	967,122	74,228,096	-

Public Works							
410		Engineering	733,285	63,214	39,000	102,214	631,071
421		Public Works Administration	886,520	868,971		868,971	17,549
422		Highway	1,839,683	1,660,410	16,549	1,676,959	162,724
423		Snow and Sand	420,000	953,093		953,093	(533,093)
433		Solid Waste	2,979,589	2,920,436	325	2,920,761	58,828
491		Cemetery	409,595	317,243	62	317,305	92,290
650		Parks	879,221	841,641		841,641	37,580
		Total Public Works	8,147,893	7,625,008	55,936	7,680,944	466,949
Human Services							
510		Board of Health	375,194	353,661	2,065	355,726	19,468
541		Council on Aging	346,062	323,264		323,264	22,798
543		Veterans	579,233	447,089	1,198	448,287	130,946
		Total Human Services	1,300,489	1,124,014	3,263	1,127,277	173,212
Culture and Recreation							
610		Library	1,610,018	1,585,184		1,585,184	24,834
630		Recreation	445,873	423,787		423,787	22,086
690		Civic Events	24,200	21,405	1,000	22,405	1,795
691		Historical	300	300		300	-
		Total Culture and Recreation	2,080,391	2,030,676	1,000	2,031,676	48,715
Town Debt and Interest							
710	7130	Temporary Borrowing	420,000	420,000		420,000	-
710	7150	Town Debt - Principal	170,000	170,000		170,000	-
710	7550	Town Debt - Interest	43,150	42,950		42,950	200
710	7160	School Debt - Principal	500,000	500,000		500,000	-
710	7580	School Debt - Interest	140,351	140,351		140,351	-
710	7170	Exempt - Principal	3,050,000	3,050,000		3,050,000	-
710	7570	Exempt - Interest	3,554,782	3,554,782		3,554,782	-
		Total Town Debt and Interest	7,878,283	7,878,083	-	7,878,083	200
General Fund - Capital							
720	5800	Capital Cost - Equipment	500,000	257,803	242,197	500,000	-
720	5820	Capital Cost - Infrastructure	500,000	500,000		500,000	-
		Total General Fund Capital	1,000,000	757,803	242,197	1,000,000	-
Unclassified - Town / School Shared							
910	7010	Building Insurance	1,020,000	859,879		859,879	160,121
910	7012	Group Insurance	16,237,027	16,237,027		16,237,027	-
910	7020	Worker's Comp	746,000	691,363		691,363	54,637
910	7030	Unemployed Comp	80,000	61,483		61,483	18,517
910	7042	Medicare	1,153,240	1,149,674		1,149,674	3,566
910	7052	County Retirement	11,556,039	11,555,145		11,555,145	894
910	7060	Court Judgments	60,000	60,000		60,000	-
		Total Other	30,852,306	30,614,571	-	30,614,571	237,735
State and County Charges							
80070		State and County Charges	5,219,905	5,001,747		5,001,747	218,158
		Total State and County Charges	5,219,905	5,001,747	-	5,001,747	218,158
Total Expenditures			156,400,241	152,930,312	1,608,037	154,538,349	1,861,892

Town of Billerica
Analysis of General Fund Revenues
June 30, 2019

Object	Account Description	Budgeted Revenue
41100	Personal Property Taxes	8,905,710
41200	Real Estate Taxes	114,918,217
41800	In Lieu Of Taxes	50,979
41201	RE Roll Back Taxes	
Total Real and PPT Taxes Net		123,874,906
41420	Tax Liens Redeemed	1,638,947
41450	Sale of Land / Tax Foreclosure	
Total Tax Title Revenue		1,638,947
41500	Motor Vehicle	7,153,765
Total Excise Taxes		7,153,765
46150	Blind Abatements	
46160	Elderly Abatements	40,973
46170	State Owned Land	126,590
46180	Room Tax	1,095,925
46190	Meals Tax	593,042
46200	School Chapter 70	19,207,431
46202	School - Transportation	42,593
46203	Charter School	115,974
46670	Veterans Benefits	504,618
46700	General Governmental Aid	6,020,823
Total Intergovernmental		27,747,969

43201	Yard Sale Fees	150
43202	Cable TV Fees	6,539
43600	Town Hall - Fees	50
43601	Licenses and Permits	96,110
43205	Assessor	
43224	Pro Forma Tax	
43225	Abutters List	5,477
41730	Pen/Int Tax Title	171,422
43206	Treasurer Fees	10,381
41710	Pen/Int Taxes	232,799
41720	Pen/Int MV	70,770
43207	Lien Certificates	55,085
43208	Trailer Park	10,944
43209	Town Clerk	63,301
43227	Dog Licenses	17,365
43210	Planning Board	4,650
43211	Board of Appeals	6,200
46204	Fees - Trash Bags	44,295
46205	Fees - Trash Toters	14,700
43603	Lease Receipts - Cell Tower	254,391
43212	Police Reports	1,285
43226	Police Detail Admin 2	166,969
44200	Police Firearms Licenses	15,143
46950	Court & Registry Licenses	5,327
47700	Parking Fines	3,850
47701	Fines MV	155,418
47702	ATV Fines	500
47703	Marijuanna Fines	1,100
43209	Fees Fire Detail Admin	20,849
43215	Fire Fees	57,227
43216	Ambulance Fees	2,106,835
44201	Wiring Permits	182,200
44202	Building Permits	821,759
44203	Plumbing & Gas Permits	102,394
42204	Zoning Violations	
43217	Sealer Fees	14,250
43218	Dog Officer	100
43701	Other Revenue - Miscellaneous	
43219	Public Works	18,609
43220	Cemetery	128,075
43221	Board Of Health	72,555
43223	Libraries	7,836
42000	Misc Non-recurring Revenue	167,158
Total Departmental		5,114,068
48200	Interest	1,278,044
Total Interest		1,278,044
Total Revenues		166,807,699

TOWN OF BILLERICA, MASSACHUSETTS
Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2019
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
sh and cash equivalents	22,258,608.34	13,360,000.06	17,829,791.25	4,486,281.09		39,042,546.82		96,977,227.56
vestments								0.00
ceivables:								
Personal property taxes	648,548.91	7,270.52						655,819.43
Real estate taxes	790,926.74							790,926.74
Deferred taxes	53,774.32							53,774.32
Allowance for abatements and exemptions	(8,014,455.78)							(8,014,455.78)
Special assessments								0.00
Tax liens	4,952,939.92							4,952,939.92
Tax foreclosures	1,843,263.94							1,843,263.94
Motor vehicle excise	1,892,146.34							1,892,146.34
Other excises	7,795.57							7,795.57
User fees	704,816.41			805,048.72				1,509,865.13
Utility liens added to taxes								0.00
Departmental								0.00
Other receivables								0.00
Due from other governments								0.00
e to/from other funds								0.00
orking deposit								0.00
epaids								0.00
ventory								0.00
ed assets, net of accumulated depreciation								0.00
nounts to be provided - payment of bonds							149,802,796.00	149,802,796.00
nounts to be provided - vacation and sick leave								0.00
Total Assets	25,138,364.71	13,367,270.58	17,829,791.25	5,291,329.81	0.00	39,042,546.82	149,802,796.00	250,472,099.17
LIABILITIES AND FUND EQUITY								
bilities:								
Accounts payable								0.00
Warrants payable	933,377.42	52,103.39		224,200.30				1,209,681.11
Accrued payroll and withholdings	2,817,762.36			72,270.87				2,890,033.23
Accrued claims payable								0.00
IBNR						1,092,857.00		1,092,857.00
Other liabilities	258,146.65							258,146.65
Agency Funds						1,585,875.55		1,585,875.55
Deferred revenue:								
Real and personal property taxes	(6,574,980.13)	7,548.30						(6,567,431.83)
Deferred taxes	57,370.51							57,370.51
Prepaid taxes/fees								0.00
Special assessments								0.00
Tax liens	4,952,939.92							4,952,939.92
Tax foreclosures	1,843,263.94							1,843,263.94
Motor vehicle excise	1,886,998.63							1,886,998.63
Other excises	7,403.75							7,403.75
User fees	730.85			820,783.04				821,513.89
Utility liens added to taxes								0.00
Departmental	705,118.00							705,118.00
Deposits receivable								0.00
Other receivables								0.00
Due from other governments								0.00
Due to other governments								0.00
Due to/from other funds								0.00
Bonds payable							149,802,796.00	149,802,796.00
Notes payable			14,004,000.00					14,004,000.00
Vacation and sick leave liability								0.00
Total Liabilities	6,888,131.90	59,651.69	14,004,000.00	1,117,254.21	0.00	2,678,732.55	149,802,796.00	174,550,566.35
nd Equity:								
Reserved for encumbrances	3,104,878.00			88,151.00				3,193,029.00
Reserved for expenditures		1,554,351.12						1,554,351.12
Reserved for continuing appropriations								0.00
Reserved for petty cash								0.00
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit	(533,093.23)							(533,093.23)
Reserved for debt service								0.00
Reserved for premiums								0.00
Reserved for working deposit								0.00
Undesignated fund balance	15,678,448.04	11,753,267.77	3,825,791.25			36,363,814.27		67,621,321.33
Unreserved retained earnings				4,085,924.60				4,085,924.60
Investment in capital assets								0.00
Total Fund Equity	18,250,232.81	13,307,618.89	3,825,791.25	4,174,075.60	0.00	36,363,814.27	0.00	75,921,532.82
Total Liabilities and Fund Equity	25,138,364.71	13,367,270.58	17,829,791.25	5,291,329.81	0.00	39,042,546.82	149,802,796.00	250,472,099.17

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Billerica
TOWN

TAX RATE RECAPITULATION
Fiscal Year 2019

I. TAX RATE SUMMARY

Ia.	Total amount to be raised (from page 2, IIe)	$ 184,718,892.42
Ib.	Total estimated receipts and other revenue sources (from page 2, IIIe)	59,691,566.87
Ic.	Tax Levy (Ia minus Ib)	$ 125,027,325.55
Id.	Distribution of Tax Rates and levies	

CLASS	(b) Levy percentage (from LA5)	(c) Ic above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	56.3919	70,505,284.40	5,230,220,910.00	13.48	70,503,377.87
Net of Exempt					
Open Space	0.0000	0.00	0.00	0.00	0.00
Commercial	10.1190	12,651,515.07	402,801,185.00	31.41	12,651,985.22
Net of Exempt					
Industrial	26.5838	33,237,014.17	1,058,199,642.00	31.41	33,238,050.76
SUBTOTAL	*93.0947*		*6,691,221,737.00*		*116,393,413.85*
Personal	6.9053	8,633,511.91	274,877,800.00	31.41	8,633,911.70
TOTAL	*100.0000*		*6,966,099,537.00*		*125,027,325.55*

MUST EQUAL 1C

Assessors

Richard J. Scanlon, Chief Assessor , Billerica , richs@town.billerica.ma.us 978-671-0971 | 11/20/2018 10:26 AM

Comment:

John Speidel, Associate Assessor , Billerica , richs@town.billerica.ma.us 978-671-0971 | 11/20/2018 10:23 AM

Comment:

TAX RATE RECAPITULATION
Fiscal Year 2019

II.	**Amounts to be raised**		
IIa.	Appropriations (col.(b) through col.(g) from page 4)		***175,227,057.87***
IIb.	Other amounts to be raised		
	1. Amounts certified for tax title purposes	***50,000.00***	
	2. Debt and interest charges not included on page 4	0.00	
	3. Final Awards	60,000.00	
	4. Total overlay deficit	0.00	
	5. Total cherry sheet offsets (see cherry sheet 1-ER)	50,131.00	
	6. Revenue deficits	0.00	
	7. Offset receipts deficits Ch. 44, Sec. 53E	0.00	
	8. CPA other unappropriated/unreserved	***0.00***	
	9. Snow and ice deficit Ch. 44, Sec. 31D	939,584.71	
	10. Other : MIDDLESEX RETIREMENT	46,592.00	
	TOTAL IIb (Total lines 1 through 10)		***1,146,307.71***
IIc.	State and county cherry sheet charges (C.S. 1-EC)		5,219,905.00
IId.	Allowance for abatements and exemptions (overlay)		3,125,621.84
IIe.	Total amount to be raised (Total IIa through IId)		***184,718,892.42***
III.	**Estimated receipts and other revenue sources**		
IIIa.	Estimated receipts - State		
	1. Cherry sheet estimated receipts (C.S. 1-ER Total)	26,071,975.00	
	2. Massachusetts school building authority payments	0.00	
	TOTAL IIIa		***26,071,975.00***
IIIb.	Estimated receipts - Local		
	1. Local receipts not allocated (page 3, col (b) Line 24)	***12,209,000.00***	
	2. Offset Receipts (Schedule A-1)	***0.00***	
	3. Enterprise Funds (Schedule A-2)	***11,973,789.00***	
	4. Community Preservation Funds (See Schedule A-4)	***2,505,141.00***	
	TOTAL IIIb		***26,687,930.00***
IIIc.	Revenue sources appropriated for particular purposes		
	1. Free cash (page 4, col (c))	***4,262,357.00***	
	2. Other available funds (page 4, col (d))	***2,669,304.87***	
	TOTAL IIIc		***6,931,661.87***
IIId.	Other revenue sources appropriated specifically to reduce the tax rate		
	1a. Free cash..appropriated on or before June 30, 2018	0.00	
	1b. Free cash..appropriated on or after July 1, 2018	0.00	
	2. Municipal light surplus	0.00	
	3. Other source :	0.00	
	TOTAL IIId		***0.00***
IIIe.	Total estimated receipts and other revenue sources (Total IIIa through IIId)		***59,691,566.87***
IV.	**Summary of total amount to be raised and total receipts from all sources**		
	a. Total amount to be raised (from IIe)		***184,718,892.42***
	b. Total estimated receipts and other revenue sources (from IIIe)	***59,691,566.87***	
	c. Total real and personal property tax levy (from Ic)	***125,027,325.55***	
	d. Total receipts from all sources (total IVb plus IVc)		***184,718,892.42***

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Billerica
TOWN

TAX RATE RECAPITULATION
Fiscal Year 2019

LOCAL RECEIPTS NOT ALLOCATED *

		Receipt Type Description	(a) Actual Receipts Fiscal 2018	(b) Estimated Receipts Fiscal 2019
==>	1.	MOTOR VEHICLE EXCISE	6,933,608.00	6,300,000.00
	2.	OTHER EXCISE		
==>		a.Meals	544,780.00	500,000.00
==>		b.Room	1,039,961.00	1,000,000.00
==>		c.Other	0.00	0.00
==>		d.Cannabis	0.00	0.00
==>	3.	PENALTIES AND INTEREST ON TAXES AND EXCISES	399,999.00	350,000.00
==>	4.	PAYMENTS IN LIEU OF TAXES	56,834.00	40,000.00
	5.	CHARGES FOR SERVICES - WATER	0.00	0.00
	6.	CHARGES FOR SERVICES - SEWER	0.00	0.00
	7.	CHARGES FOR SERVICES - HOSPITAL	0.00	0.00
	8.	CHARGES FOR SERVICES - SOLID WASTE FEES	0.00	0.00
	9.	OTHER CHARGES FOR SERVICES	0.00	0.00
	10.	FEES	2,808,603.00	2,500,000.00
		a.Cannabis Impact Fee	0.00	0.00
	11.	RENTALS	0.00	0.00
	12.	DEPARTMENTAL REVENUE - SCHOOLS	0.00	0.00
	13.	DEPARTMENTAL REVENUE - LIBRARIES	9,039.00	9,000.00
	14.	DEPARTMENTAL REVENUE - CEMETERIES	157,230.00	110,000.00
	15.	DEPARTMENTAL REVENUE - RECREATION	0.00	0.00
	16.	OTHER DEPARTMENTAL REVENUE	313,337.00	250,000.00
	17.	LICENSES AND PERMITS	1,356,509.00	675,000.00
	18.	SPECIAL ASSESSMENTS	0.00	0.00
==>	19.	FINES AND FORFEITS	160,476.00	125,000.00
==>	20.	INVESTMENT INCOME	627,853.00	225,000.00
==>	21.	MEDICAID REIMBURSEMENT	145,514.00	125,000.00
==>	22.	MISCELLANEOUS RECURRING (PLEASE SPECIFY)	0.00	0.00
	23.	MISCELLANEOUS NON-RECURRING (PLEASE SPECIFY)	0.00	0.00
	24.	**Totals**	***14,553,743.00***	***12,209,000.00***

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the Fiscal 2019 tax rate recapitulation form by the City, Town or District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Accounting Officer

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the above-indicated fiscal year tax rate recapitulation form by the City / Town / District Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Paul Watson, Accountant , Billerica , pwatson@town.billerica.ma.us 978-671-0923 | 11/27/2018 2:08 PM

Comment:

* Do not include receipts in columns (a) or (b) that were voted by the City / Town / District Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or departmental revolving funds per Chapter 44, Section 53E 1/2. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts

MASSACHUSETTS DEPARTMENT OF REVENUE
DIVISION OF LOCAL SERVICES
BUREAU OF ACCOUNTS

Billerica
TOWN

Levy Limit
Fiscal Year 2019

FOR BUDGET PLANNING PURPOSES

I. TO CALCULATE THE FY 2018 LEVY LIMIT				
A.	FY 2017 Levy Limit	123,003,679		
A1.	ADD Amended FY 2017 Growth	28,203		
B.	ADD (IA + IA1)*2.5%	3,075,797		
C.	ADD FY 2018 New Growth	2,811,618		
C1.	ADD FY 2018 New Growth Adjustment	0		
D.	ADD FY 2018 Override	0		
E.	FY 2018 Subtotal	***128,919,297***		
F.	FY 2018 Levy Ceiling	159,466,071	I.	***128,919,297***
				FY 2018 Levy Limit
II. TO CALCULATE THE FY 2019 LEVY LIMIT				
A.	FY 2018 Levy Limit from I	128,919,297		
A1.	ADD Amended FY 2018 Growth	279,327		
B.	ADD (IIA + IIA1)*2.5%	3,229,966		
C.	ADD FY 2019 New Growth	2,502,528		
C1.	ADD FY 2019 New Growth Adjustment	0		
D.	ADD FY 2019 Override	0		
E.	ADD FY 2019 Subtotal	***134,931,118***		
F.	FY 2019 Levy Ceiling	174,152,488	II.	***134,931,118***
				FY 2019 Levy Limit
III. TO CALCULATE THE FY 2019 MAXIMUM ALLOWABLE LEVY				
A.	FY 2019 Levy Limit from II.	134,931,118		
B.	FY 2019 Debt Exclusion(s)	6,655,532		
C.	FY 2019 Capital Expenditure Exclusion(s)	0		
D.	FY 2019 Stabilization Fund Override	0		
E.	FY 2019 Other Adjustment :	0		
F.	FY 2019 Water/Sewer	0		
G.	FY 2019 Maximum Allowable Levy	***141,586,650***		

Signatures

Board of Assessors

Richard J. Scanlon, Chief Assessor , Billerica , richs@town.billerica.ma.us 978-671-0971 | 11/13/2018 3:58 PM

Ambulance

The Town of Billerica Emergency Medical Services (EMS) is currently staffed with 16 Full Time and 4 Per Diem Paramedics. The service provides Advanced Life Support to the Town 24 hours a day, 7 days a week.

Current hours of operation and Vehicles:

1.) Vehicle 1: Twenty-four (24) hours per day.
   a. P15 is a 2014 GMC/ Osage Type III Ambulance with 160,648 miles.
   b. Vehicle delivered and put into service June 2014.

2.) Vehicle 2: Twenty-Four (24) hours per day.
   a. P150 is a 2018 Dodge 5500/ Osage III Ambulance with 49,808 miles
   b. Vehicle delivered and put into service June 2018.

3.) Vehicle 3: Mechanical Spare
   a. P150 is a 2012 Chevy/ Osage Type III Ambulance with 157,307 miles.
   b. Vehicle delivered and placed in service January 2013.

4.) Vehicle 4: P1500 is a 2008 Ford/Horton Type III Ambulance with 138,650 miles. (This vehicle is an emergency mechanical spare.)

During the fiscal year July 1, 2018 to June 30, 2019, the service received 3733 calls for medical assistance, transporting 2769 people to area hospitals and trauma centers under emergency conditions.

Billing for the ambulance service continues to be provided by a private vendor, New England Medical Billing.

The service continues its relationship with Lahey Clinic which provides Medical Control for the service.

We are now running 2 full time ambulances. (24 hours Day, 7 Days/Week.)

We also continue to work with other agencies and School Department regarding opioid problem and active shooter situations.

E.M.S. personnel continue to interact with Town and other Public Safety and Health Organizations to provide the best possible service to the Town of Billerica.

Ambulance Billing Collections were $ 2,080,511. For FY19.

Assessor

The Board of Assessors completed its Interim Year Update of all property values for Fiscal Year 2019. All statistical requirements were approved by the state Bureau of Local Assessment within the Division of Local Services of the Department of Revenue. Residential values were increased about 8-10% due to continued appreciation in the calendar year 2017 real estate market for Fiscal Year 2019 in comparison to Fiscal Year 2018 residential values. Commercial/industrial values were increased depending upon use with Fiscal Year 2019 overall values increasing 5-7% for class 3 Commercial properties and 6-8% for class 4 Industrial properties. The Tax Classification Hearing to set the Fiscal Year 2019 tax rate was held on November 19, 2018. The Bureau of Local Assessment and the Bureau of Accounts of the state Department of Revenue issued tax certification for the Town of Billerica on December 5, 2018. The third quarter actual tax bills for Fiscal Year 2019 were mailed timely on December 31, 2018.

The total assessed value for the Town of Billerica for Fiscal Year 2019 is $6,966,099,537. The total amount to be raised locally by the community from property taxes (the property tax levy) is $125,027,325.55. Fiscal Year 2019 tax rates are $13.48 residential and $31.41 commercial/industrial/personal property (CIP).

Article I. CLASSIFIED TAX LEVIES AND RATES

Article II.	**Class**	**Levy%**	**Levy by Class**	**Valuation**	**Tax Rate**
Residential (1)	56.3919%	70,503,377.87	5,230,220,910	$13.48	
Commercial (3)	10.1190%	12,651,985.22	402,801,185	$31.41	
Industrial (4)	26.5838%	33,238,050.76	1,058,199,642	$31.41	
Article III.	Personal Property (5)	6.9053%	8,633,911.70	274,877,800	$31.41
TOTAL	100.0000%	$125,027,325	6,966,099,537		

The Board of Assessors wishes to thank its appraisal and support staff for their efforts. We recognize the efforts of our clerks Maureen Ray, Liesl Catanzano and Kellie Schiavo for all their work throughout the year. We also thank our appraisal staff: Ken DerBoghosian, Appraiser/Asst. Assessor; Chad Theriault, Personal Property Appraiser/Asst. Assessor and Cyndi Sorensen, Data Collector/Asst. Assessor for all their work throughout the year. We also wish to thank the public for their cooperation.

Respectfully Submitted,

Town of Billerica Board of Assessors
Richard J. Scanlon, Chairman

Beautification Committee

The Beautification Committee has continued its work to beautify the Town of Billerica in FY2019. As in previous years, the Committee arranged for seasonal flowers and greens to be planted in the planters in Town Center and the urns in front of Town Hall, (hanging geraniums in late spring/summer/early fall, and small holiday evergreens with decoration in late fall), which we maintained through the season. We also oversaw planting of perennials, annuals and shrubbery on Marshall's island in Town Center. The Committee thanks the DPW, local groups and businesses that continue to volunteer goods and time to help our efforts.

Board of Health

The Board of Health presents this as its annual report for Fiscal Year 2019. The Board of Health consists of the following members:

Sandra Giroux, Chair
Marie O'Rourke, Vice Chair
Mike Grady, Secretary
Robert Reader, Member
Elizabeth Villar, Ph.D.

The Health Department Staff for Fiscal Year 2019 was comprised of the following individuals:

Richard Berube, Director of Public Health
Christine L. West, R.N., Public Health Nurse
Phavy Pheng, Health Agent
Joanne White, Principal Clerk, Recording Clerk
Gary Courtemanche, Health Agent (retired November 2018)
Shelagh Collins, Health Agent (hired February 2019)

During Fiscal Year 2019, the Health Department conducted the following services:

Building Permit Reviews	1836
Complaint Investigations	175
Food Service Establishment Permits Issued	198
Food Service Inspections Conducted	625
Temporary Food Service Permits Issued	30
Farmers Market Permits Issued	16
Asbestos Removal Permits Issued	28
Disposal Works Installer Permits Issued	28
Funeral Director Permits Issued	4
Health Club Permits Issued	7
Horse & Barn Permits Issued	19
Hotel Permits Issued	3
Ice Rink Operator Permits Issued	2
Manufactured Housing Community Permits Issued	1
Needles & Syringes Permits Issued	1
Portable Toilet Permits Issued	0
Recreational Day Camp Permits Issued	2
Recombinant DNA Permits Issued	1
Septage Hauler Permits Issued	14
Septic System Permits Issued – New Construction	5
Septic System Permits Issued – Repair/Upgrade	25
Suntanning Salon Establishment Permits Issued	3
Swimming Pool Permits Issued	12
Transitory Gathering Permits Issued	5
Title 5 Inspector Permits Issued	8
Tobacco Permits Issued	40

Variance Applications Reviewed	31
Well Permits Issued	8

During Fiscal Year 2019, the Public Health Nurse conducted the following services for residents:

SERVICE PROVIDED	NUMBER OF RESIDENTS
Blood Pressures	156
Blood Sugar Test	19
Childhood Immunizations	8
Cholesterol Testing	2
Investigation and Control of Communicable Disease (Confirmed, Contact, Probable, Revoked and Suspect Cases)	377
Flu Vaccine (Clinics and Homebound)	480
Pneumonia Vaccine	0
Shingles Vaccine	4
Lead Screenings	9
Mantoux (TB) Tests	2
Tuberculosis follow-up/medication compliance	8
Vitamin B12 Injections	2
Annual medical records Camp Inspection (Boys and Girls Club and Summer Camp Clinics)	2
Wellness Program for Town Employees	
Needle Drop Off Program	
Referrals	
Coordinate with school nurses on vaccine requirements and control of Communicable Diseases and Student physicals	
Emergency Preparedness/Planning Information/Trainings	
Medical updates submitted to Clancy Main for Social Media/Facebook postings and Chris Bartlett posts on the Town of Billerica website Nurses Page for residents.	

Respectfully submitted,

Sandra Giroux
Current Chair

Board of Registrars

In accordance with Massachusetts General Laws, The Board of Registrars hereby submits its report for the Fiscal Year ending June 30, 2019.

As mandated by State Law, the Annual Town and School Census was conducted in January. Census forms were mailed to all residences in Town. Once the forms were returned, the information was updated in our computers. As is usual, we received about an 80% response. In June, mailings were sent to all voters who had not responded to the Census for the past four years. Information collected from the Census is critical for voter list maintenance, school enrollment projections, public service planning, resident verification purposes, State Aid calculations, military service bonuses etc. Prior to June 1st, this information was provided to the Jury Commission for Jury Pool selection.

Three elections were held in FY 2019: The State Primary was held on September 4, 2018. The State Election on November 6, 2018 and the Annual Town Election on April 1, 2019.

The number of Voters on file for the Town Election in April, 2019 was 28,159 and by precinct the numbers were as follow:

Precinct 1	2848
Precinct 2	2664
Precinct 3	2582
Precinct 4	2290
Precinct 5	2669
Precinct 6	2367
Precinct 7	2508
Precinct 8	2736
Precinct 9	2545
Precinct 10	2564
Precinct 11	2486

The breakdown was as follows:

Democrats	6711
Republicans	3312
Un-Enrolled	17,759
Libertarian Party	105
Interdependent 3rd Party	17
Reform Party	2
Green Rainbow Party	17
We The People	2
New Alliance Party	1
Conservative Party	16
Green Party USA	4
America Independent	10
MA Interdependent Party	18
Pizza Party	8
United Independent Party	164
Constitution Party	3

Socialist Party	5
Pirate Party	4
Working Families	1

Donald L. Lovegrove was re-appointed to a three-year term on the Board of Registrars. Said term to expire in March, 2022.

The Board Members assisted in the Registrars' Office on all Election Days; working until the polls closed and the electronic voting machines were back in the Town Clerk's office. They also assisted at the Special Voter Registration sessions held prior to each election.

A special note of appreciation goes to Lori Blake, Senior Clerk in the Registrars' Office. Her dedication and attention to detail ensures that the voting rights of the people of Billerica are preserved.

The Board thanks the many people who have assisted them throughout the year, the Election Precinct Officers, the DPW Workers, the Police Officers, the School Custodians and the Office Personnel. Elections could not run smoothly without all of these persons working together

Respectfully submitted,

Shirley Schult
Town Clerk/Board of Registrars

Building Department

I hereby submit my report as Inspector of Buildings for the **Fiscal year 2018-2019**. The Building Department is charged with the enforcement of the Massachusetts State Building Code, Architectural Access Board Requirements, Town of Billerica Zoning By Law, and all other pertinent laws, including the State Electrical, Plumbing and Gas Codes. The total fees collected by this department were **$ 1,266,287.00**

PERMIT ISSUANCE INFORMATION

SINGLE FAMILY DWELLINGS	**42**
TOWN HOUSE / APARTMENT	**11**
FOUNDATION	**62**
EARTH MIGRATION	**1**
ADDITIONS	**75**
ALTERATIONS	**587**
ROOFING, SIDING, WINDOWS	**339**
SOLAR PANELS	**94**
STRUCTURES (POOLS, SHEDS, ETC.)	**133**
COMMERCIAL AND INDUSTRIAL	**8**
ADD. & ALT. TO COMM. / INDUS.	**201**
RE-OCCUPANCY PERMITS	**18**
DEMOLITIONS	**40**
WOOD STOVES	**16**
TRAILERS / TEMP. TENTS	**18**
TRENCH	**50**
SHEETMETAL	**112**

TOTAL PERMITS 1807

ESTIMATED CONSTRUCTION COST FOR BUILDING PERMITS: **$ 105,446,265.86**
TOTAL BUILDING PERMITS FEES COLLECTED: $ 973,700.36

TOTAL PLUMBING AND GAS FEES COLLECTED AND TURNED IN: **$ 101,894.00**

TOTAL PLUMBING AND GAS PERMITS ISSUED: 1,729

TOTAL ELECTRICAL PERMIT FEES COLLECTED AND TURNED IN: **$ 190,692.80**

TOTAL ELECTRICAL PERMITS ISSUED: 1,183

TOTAL FEES COLLECTED AND TURNED IN FOR DEPARTMENT:

$1,266,287.00

OCCUPANCY PERMITS 139
SIGN PERMITS 53
GRANDFATHER LOTS 8
CERTIFICATES OF INSPECTION 55

ZONING REPORT

LICENSES (RESTAURANT / ALCOHOL) 29
ZONING SPECIAL PERMIT/VARIANCE REVIEWS 185
ZONING COMPLAINTS 70
NON-CRIMINAL CITATIONS 35
GENERAL CORRESPONDENCE 680

Respectfully submitted,

Mark LaLumiere
Building Commissioner

Central MA Mosqutio Project

The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 42 cities and towns throughout Middlesex and Worcester Counties. The Project's headquarters is located at 111 Otis St., Northborough, MA. Project personnel are available to meet with any town board or resident to discuss the Project's procedures and activities. Our phone number is (508) 393-3055.

CMMCP practices Integrated Mosquito Management (IMM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control. IMM encourages the use of non-chemical means to accomplish the goal of mosquito reduction.

The Mosquito Awareness program which we offer to elementary schools in our district is very popular. Project staff meets with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and their families can do to prevent mosquitoes from breeding around their homes. Slides, videos, handouts, and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides, our first line of control is our ditch maintenance program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, drainage areas are returned to historical conditions, and water quality is improved. Source reduction, the elimination or reduction of a mosquito breeding source (i.e. water-holding containers), is practiced by alerting residents and business owners about potential mosquito producing sites they have created. They are informed about basic mosquito biology, and the need to eliminate these man-made breeding sources. We also now have a tire collection program that removed these larval habitats from the environment and are then brought to a facility for recycling.

Bacterial larval control with Bti (*Bacillus thuringiensis*) is used to treat areas where mosquito larvae are found and source reduction or wetland restoration is not feasible. We have an extensive database of known breeding sites, and we encourage the public to notify us of any areas they suspect could breed mosquitoes. Our field crews will investigate all requests and treat the area only if pre-determined thresholds of mosquito larvae are exceeded. Bti is a naturally occurring product, and is exclusive to mosquito larvae, preserving other aquatic organisms in their habitat. We treated 600 acres of wetland by helicopter with supplemental funding from the Board of Health in 2019, with an average reduction of larvae of 95.79% in treated areas.

Our goal is to handle all mosquito problems with wetlands restoration, source reduction or larval control, but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential areas are treated with pickup truck mounted sprayers. Applications are site-specific and are determined by weather, type of area and mosquito population levels. These applications are initiated **only by request** of town residents. A phone notification system has been installed to announce potential spray areas for member cities and towns on their scheduled evening, and this information is listed on our website.

The project's surveillance program monitors adult mosquito and larval population density, and is the backbone for prescribing various control techniques. We have expanded the adult collection program to monitor for West Nile Virus in our service area. Specialized traps are used as a mobile force for viral monitoring, and are placed in

member towns on a weekly basis for routine sampling. If a WNV or EEE hot spot is identified, surveillance is intensified to sample mosquitoes and these collections are sent in to the Mass. Dept. of Public Health for testing.

We are now running a research and efficacy department which checks for efficacy of our products and techniques, and to research in new or different areas of mosquito control. GIS has been added to our operations to allow better data collection and analysis.

The Project has a website at **www.cmmcp.org** which has extensive information on our program, products we use, and mosquito control procedures. Requests for service can be made through the website, as well as pesticide exclusions.

Respectfully submitted,

Timothy Deschamps
Executive Director

Timothy E. McGlinchy
Director of Operations

Conservation Commission

The Billerica Conservation Commission is comprised of seven members appointed by the Board of Selectmen for a term of three (3) years each. The following Conservation Commission Members served in Fiscal Year 2019: Paul Hayes (Chair), JoAnne Giovino (Vice-chair), Diane DePaso (Secretary), Betsy Gallagher, Jack Bowen, Jeff Connell, and Marlies Henderson. The Conservation Department works closely with the Conservation Commission, serving as a liaison between the Commission and the community including residents, landowners, businesses, engineers, land use consultants, attorneys, Town departments and various government agencies. During Fiscal Year 2019, Conservation Department staff consisted of Isabel Tourkantonis - Director of Environmental Affairs; Mike DeVito - Conservation Land Use Assistant; and Liz Ells - Senior Clerk.

The Conservation Commission serves three primary purposes:

- Administers and enforces state and local wetlands protection laws, as well as the state's Massachusetts Stormwater Management Policy when projects trigger the Massachusetts Wetlands Protection Act review;
- Manages Town-owned conservation land and monitor conservation easements and restrictions; and
- Conducts outreach and education regarding the Town's natural resources and watersheds.

Regulatory Review
The Billerica Conservation Commission is the official municipal agency specifically charged with the protection of Billerica's natural resources. One of the key duties and responsibilities of the Commission is to administer and enforce the Massachusetts Wetlands Protection Act (M.G.L. Ch.131, Sec. 40) and its Regulations (310 C.M.R. 10.00) and the Billerica Wetlands Protection Bylaw (Article XXII of the General Bylaws). With two major waterways in the Town and their expansive watersheds including the Concord River, the Town's sole public drinking water source, and the Shawsheen River - the Commission maintains an active regulatory review schedule.

The Commission meets twice a month, generally at 7 PM on the 2nd and 4th Wednesday of every month for a total of approximately twenty (20) meetings per year. In Fiscal Year 2019, the Commission held nineteen (19) public meetings and reviewed the following wetlands permit applications and formal requests associated with small to large-scale projects: thirty-one (31) Notices of Intent; three (3) Abbreviated Notice of Resource Area Delineation; five (5) Requests for Determination of Applicability; three (3) Requests for Extension Permits; and twenty-one (21) Requests for Certificates of Compliance. Formal permits and/or decisions and approvals issued by the Commission included: twenty-eight (28) Orders of Conditions; two (2) Order of Resource Area Delineation; four (4) Determinations of Applicability; three (3) Extension Permits; and eighteen (18) Certificates of Compliance. Staff also reviewed and issued approvals for emergency and maintenance-related work involving septic system failures and roadway and drainage infrastructure, which posed an immediate threat to the environment and/or public safety. The difference in the number of permit decisions versus the number of applications filed is the result of hearings on certain projects that continued from one fiscal year to the next. In addition, Conservation staff also reviewed, and in many cases completed site visits associated with

approximately four -hundred and fifty nine (459) building applications that were submitted to the Building Department for various construction projects. Staff reviewed approximately ninety-four (94) Occupancy Permit requests. Throughout the year Conservation staff also reviewed numerous trees safety matters reported by residents and conducted daily site visits and inspections required for new and ongoing wetlands application reviews (Notices of Intent, Requests for Determination of Applicability, Requests for Certificate of Compliances, pre-construction meetings, post-construction inspections and monitoring, etc.) and construction activities to ensure project sites are properly stabilized and that adequate short and long-term best management practices are implemented to protect nearby wetlands and waterways.

Enforcement Orders and violation notices are issued when significant violations of state or local wetlands protection laws and regulations occur. During Fiscal Year 2019, Department staff actively worked on resolving enforcement matters and violations that required mitigation and restoration of altered wetland resource areas and/or buffer zone. Conservation staff responded to and investigated numerous complaints of potential wetland violations (*i.e.,* tree clearing, alteration of vegetation, filling, grading, building activities, etc.) and recommended appropriate corrective-action to restore impacted wetland and buffer zone areas.

Coordination and Collaboration

Each year the Commission, primarily through the Conservation Department, coordinates and collaborates with local, state and federal environmental agencies on matters pertaining to wetlands permitting, enforcement and the management and protection of open space lands – these include but are not limited to the Massachusetts Department of Environmental Protection (MassDEP), National Park Service (NPS), Massachusetts Department of Transportation (MassDOT), Sudbury Valley Trustees (SVT), Sudbury, Assabet & Concord Wild and Scenic River Stewardship Council, OARS, Shawsheen River Watershed Association (SRWA), local Eagle Scout Troops and various Town Departments. As a member of the stormwater group, the Conservation staff participated in several technical meetings with staff from the DPW-Engineering Division and the Board of Health Department in FY 2019 to review and discuss the Town's Stormwater Management Program and overall compliance with the U.S Environmental Protection (EPA) National Pollutant Discharge Elimination System (NPDES) Small MS4 General Permit. This permit controls water pollution by regulating point sources that discharge pollutants (litter, sand, bacteria, chemicals such as fertilizer and herbicides from lawns, and oil and gas from cars) into water systems. The program is aimed at keeping stormwater, which drains to wetlands and waterbodies clean.

Beaver Management Program

The Conservation Department also oversees the funds needed to manage the Town's Beaver Management Program. The department works closely with the Board of Health, which is authorized by the state to issue emergency beaver permits whenever human health, safety or property is threatened. To address serious public concerns associated with beaver-related flooding and to protect the Town's roadways and infrastructure, the Town retained the services of Beaver Solutions, LLC in the year 2000 to develop and implement a town-wide Municipal Beaver Management Program. Currently, approximately fifty-five (55) beaver problem/conflict sites are successfully managed by this Program. This is achieved by utilizing innovative water control devices, which are specially designed road Culvert Protective Fences or Flexible Pond Leveler pipes installed through beaver dams and designed to prevent detection from beavers. Approximately forty-three (43) of these problem/conflict sites have been successfully managed non-lethally. The remaining twelve (12) "No Tolerance Zones" (critical and highly sensitive zones – e.g., commuter rails and older and densely developed sections of Town such as Nutting Lake) are managed with beaver trapping and dam breaching.

Land Management

A substantial portion of the Commission and staff's time involves working to protect Billerica's wetland resources (*i.e.,* vegetated wetlands, floodplain, waterways, riverfront, ponds, etc.) by coordinating and

overseeing the regulatory permitting review of activities that may affect these sensitive resource areas. Another key function of the Commission is to protect and preserve the Town's natural resources by acquiring land for conservation, preservation and passive recreational purposes and acting as trustees in perpetuity of the Town's conservation land. In FY 2019, Conservation staff – in collaboration with the Chief Assessor and Town Manager, and a positive vote at Spring 2018 Town Meeting – finalized the acquisition of 8 Carter Avenue and an abutting riverfront parcel for the purposes of preserving and restoring floodplain, Riverfront Area and Buffer Zone along the Concord River and providing public access to the river. The Carter Avenue parcels total approximately 1.45 acres and are located within the National Wild and Scenic River segment of the Concord River. In addition, the Conservation Commission secured 10.833 acres of riverfront land (referred to as the Cabot Land) located along the Concord River in coordination with the Massachusetts Department of Protection as part of the Variance (wetlands permit) and related mitigation required for Phase 3 of the Middlesex Turnpike Improvements Project. As part of the comprehensive wetlands mitigation for the Phase 3 Project, the Commission also secured 2.41 acres of previously disturbed industrial land at the end of Republic Road for the purposes of stabilizing, enhancing and protecting wetlands buffer zone associated with Dolly Brook and great blue heron rookery. Lastly, Conservation staff coordinated with the private property owner to finalize and acquire two parcels totaling one acre (0.95) at the end of Sheridan Street along the Shawsheen River. The Conservation Department/Commission will be exploring the potential for a small canoe/kayak put-in at the end of Sheridan Street using Community Preservation Act (CPA) funds.

Outreach

A goal of the Commission and Conservation Department is to continue to raise public awareness on the importance of protecting the Town's natural resources. During FY 2019 informational *wetlands protection* fliers and tri-fold brochures, which demonstrate the Town's commitment to resource land preservation, were distributed at various neighborhood meetings. The brochures include geographical information system (GIS) based maps that illustrate the location of Town recreational and conservation properties and provide information on walking trails, playground, open space, and other amenities, as well as, interesting historical facts. The brochures serve as valuable tools for individuals and community organizations to become better acquainted with the recreational and natural areas of Town. Color brochures are available in the Conservation Department and on the Conservation Department webpage.

Respectfully submitted,

Isabel S. Tourkantonis, PWS
Director of Environmental Affairs
Billerica Conservation Department

Paul Hayes, Chair
JoAnne Giovino, Vice-chair
Billerica Conservation Commission

Council on Aging

OVERVIEW

Located in the center of town at 25 Concord Road since 2004, our mission remains one of supporting active, whole, fulfilled lives for the older adults that look to us for help in enriching each day. It takes them time to get beyond the stigma of a 'place for old people' that is associated with the BCOA but once they enter our front door they are truly grateful for our caring support. We deliver with excellence an environment that encourages social connections and engagement, offers solutions to a range of human services requests and referrals and activities, and offers programs and events that provide a sense of involvement, contribution, and achievement.

KEY IMPACT AREAS

SOCIAL ISOLATION: A natural killer for seniors, social Isolation is now a public health concern. Research has shown that the health risks of prolonged isolation are equivalent to smoking fifteen cigarettes a day. At the BCOA we take a multi-pronged approach to this topic. We look for signs of a sense of loss on site, aggressive behaviors, dropping out of the congregate meal program, and increased propensity to falls, slowed movement, neglected personal care and weight loss which are all referred to Outreach for investigation and support.

Our Transportation Services bring many members to the Senior Center to engage, meet people, establish friendships, and participate in health and wellness regimes or gain skills such as becoming computer savvy or able to skype with family members. Hosted van trips act as friend-builders and LunchArounds as connectors.

The opportunity to volunteer to gain purpose and become part of a whole is another way we address the epidemic. Today some 51% of the operations capacity is provided by men and women who want to give back in a positive, fulfilling manner and find the BCOA a good match for their needs.

As a community-based organization we forge stronger ties with the clinical world as we are no longer two worlds but a huge care circle where we need to co-manage care and leverage each other's tool-kit. The goal is to establish a stronger relationship with Emerson Hospital and Lowell General Hospital as we have done with Lahey to expand our clinical connections in addressing this epidemic.

RESPONSIVE TRANSPORTATION SERVICES: A strong enabler of connectivity and engagement; three vans, four part-time drivers and a part-time Transportation Coordinator delivered 7,561 non-medical rides in FY2019. We also delivered 936 medical rides through volunteer drivers, who are carefully chosen for their caring nature, safe driving record and deep interest in helping seniors to preserve their well-being.

CASE MANAGEMENT: Our Outreach department accesses a wide range of support techniques, experience and community resources to help some 500 requests per year including home visits to 135 seniors during this period. Many cases require multiple meetings and have moved from taking a few hours to taking weeks of help. Supporting the homeless in acquiring needed services requires three to four months of ongoing support per client. Today the staff is acting as a buffer and / or conciliator for complex relationships between adult children and their parents. Having to manage current BCOA clients who are demonstrating early signs of dementia at the Senior Center or family phone calls seeking advice on prudent steps to take when they see a decline in memory and other mental abilities among older loved ones has necessitated additional training for the Outreach staff.

HEALTH AND WELLNESS APPROACH: Our well-rounded fitness training program includes five key elements; Aerobic Fitness, Strength Training, Core Exercise, Balance Training, Flexibility and Stretching. Our Fitness Room that has added Latitude™ Lateral Stability Trainer equipment that helps people of all fitness levels build the right muscles and gain the confidence to stay active. Since falls are a leading cause of fatal and non-fatal injuries for older adults these programs are vital to the health of our population.

SHINE PROGRAM: SHINE (Serving Health Information Needs of Everyone) is a state health insurance assistance program that provides free health insurance information, counseling and assistance to Massachusetts residents with Medicare and their caregivers. Shine Councilors helped 166 BCOA patrons with some 789 hours of assistance in FY2019.

NUTRITIONAL SECURITY: Seniors who struggle with food insecurity are more likely to experience depression and other health problems. In addition, decreased mobility, fixed incomes, and rising health care costs can make maintaining access to sufficient amounts of nutritious food challenging. We address this need area through a weekly breakfast that acts as a Connector and Friendship Builder, monthly Bandstand Dances that do the same, Meals on Wheels delivery for 80+ homebound members working with Elder Services of Merrimack Valley (ESMV), special dining events such as Martin Luther King Day, Chinese New Year, St Patrick's Day, Mothers' & Fathers' Day and ethnic meals.

Our Lahey Fresh Fruits and Vegetables program, in partnership with Lahey Hospital and Medical Center, lasts for twenty weeks and supports some sixty-five patrons. The Greater Boston Food Bank's Commodity Supplemental Food Program (CSFP), a monthly food distribution for individuals 60 years or older with incomes less than 130% of the Federal Poverty line, runs year round and supports two to three dozen local seniors. The Billerica Public School's monthly Marshall School Food Market Program, which is for free for all Billerica residents to participate, also helps our seniors meet their nutritional needs. Finally, our LunchAround program brings homebound seniors together with active members for a fun-filled dining experience eight to ten times per year for 40+ participants each time.

RESPITE COMPANION PROGRAM: Launched in 2001 to reduce caregiver stress, this program is local, personalized and delivers non-medical support, to families in town needing that extra level of support for an older loved one. Our program is also cheaper than the market by at least 15%. Trained, carefully screened Respite Companions may do some light cooking, take our client out for shopping, a meal or entertainment, share books, exercises, games together so that the client can live as full a life as possible and family members can retain peace of mind.

DEMENTIA FRIENDLY BILLERICA: The BCOA Director continues to co-chair this movement which was started in March 2017. We continue to make strides with our Memory Cafés, Purple Tables network, trainings for various business and community sectors and awareness building efforts and ability to bring on new sponsors and supporters. By 2025, the number of people in Massachusetts age 65 and older with Alzheimer's disease is estimated to reach 150,000—a 25 percent increase from the 120,000 age 65 and older affected in 2015.

PARTNERSHIPS: As we continue to offer our members new opportunities to grow, give back and engage fully with life we must turn to community leaders in business and other sectors to help us acquire the resources, the assets and the tools to address their evolving needs. Our goal is to keep adding relationships to those currently in place to include Dementia Friendly Leadership, Lions Club of Billerica, The Sunshine Gals, Annual Health Fair, Public Library for our Memory Café and Lobby Library, Police, Fire and EMS and Opioids, that are core to our community intelligence, solutions and support.
We are pleased with the support from Cabot Corporation, Stoneham and Enterprise Banks, FLIR, O'Connor Hardware, Lifecare of Merrimack Valley, and Marshall's Autobody.

AARP TAX Program: We are proud of our relationship with AARP Volunteers who work with us from February to April each year. This year AARP completed close to 400 returns which saved these individuals about $33,000 in preparation fees and got them $529,000 in refunds! We provide space, staffing and supplies to manage appointments make this a successful program.

Senior and Veteran's Property Tax Work-Off Programs: The Town of Billerica offers seniors the opportunity to apply for this program to receive a $1,000 property tax relief benefit by helping municipal departments and schools. Seniors have the opportunity to volunteer 75 hours of service to receive the benefit and married couples may work together to complete 75 hours. The $1,000 benefit is then applied to property taxes when the hours are completed. The program ran from July 1, 2018 through February 28, 2019. The BCOA's Wellness department manages the program in conjunction with the Town Assessor handling all logistics and operations. For FY2019 100 seniors and 13 veterans were deployed to help departments with 8,726 hours of capacity.

OUR REALITIES

Despite visible progress as a regional leader in Aging Services, we continue to face numerous challenges. First and foremost is our inability to attract the right level of skill and professionalism when staff vacancies occur because our pay scales have failed to reflect today's job content and responsibility load. Our physical building has surpassed its limit for the volume of activity and events we need to host, to meet demand. In addition, the current layout fails to offer much needed privacy and confidentiality in functions such as case management and administration that includes HR matters and processing. We are very encouraged by the Town Manager's consciousness of the issues and appetite for positive solutions in these areas.

Our Boards (both Friends of BCOA and BCOA Board) need serious activating to get more involved in the transformation of the organization to a leader in Aging. A new strategic plan developed by the BCOA Board has outlined a set of priorities that is expected to ignite action for progress. The fundraising machinery of the BCOA, the 501(C3) Friends of the BCOA has been stagnant for a while. Many members of this Board who have worked hard in the past to help grow the programmatic matrix of the Center have run out of steam and enthusiasm for heavy lifting in fundraising. Many are getting ready to leave the Board. Several positions will be become open which provide the opportunity for new members with a greater commitment to visioning and raising funds to fuel the BCOA's long-term health and wellness and significant impact in the town.

Volunteers continue to provide some 51% of our capacity. While we are truly grateful for this support there are challenges managing this workforce. Some of our reception area staff for example lack the vim and vigor we need to project a very helpful place. Many have part-time jobs or are off on vacation during our peak periods of activity. When the Town's Tax Work Off program ends each year we are left with serious capacity gaps in some departments.

Our budget is consistently less than 1% of the Town's annual budget. Since the Friends of the BCOA Board is less than optimized in fundraising the Director has found herself more engaged in fundraising to secure financing for added programmatic content. The Town's budget covers 58.5% of operating costs. More striking, during the period of FY2013 to FY2019, Town funding increased $31.9K or 15.2% while funding from other sources increased $82.1K or 51.7%.

The demographic trends in town require serious attention as between 2010 and 2035 the school age cohort (19 years and under) will see a 15 % decrease while the senior segment (60 years and older) will experience an 85% increase (Donahue Institute/ University of Massachusetts, Boston)! During this same period the 80-84 years old

segment will grow by 117% while the 85+ will increase by 138%. This staggering explosion requires today's planning and thinking to meet need.

We must also accommodate the interests of boomers. The image of the BCOA today as a place for old people pushes away younger seniors who wish to affiliate with a very active lifestyle. Their needs are very different, instead of Bingo for example, they wish to gather and connect through programs like a Living Well Talk Series. High-impact exercise classes like Zumba are a must. We also need to attract boomers who are still working and cannot be at the Center 8.30 a.m. to 4:00 p.m.

SUMMARY

The BCOA plays a vital role in helping older adults in town retain their independence, dignity and overall wellbeing. We also are crucial to the peace of mind of many adult children and family members suddenly confronted with the taxing tenure of being a caregiver and are relieved to be able to turn to us for advice on a way forward.

While our building, our Boards and budgets are in need of revision and reframing to effectively respond to current needs and community requests we are proud of our many community partnerships, grateful for the support from multiple town departments and fully appreciate the Town Manager's desire to enable us to be the best we can be.

Jean Patel Bushnell, Director
Billerica Council on Aging

Department of Public Works

DPW ADMINISTRATION
DEPARTMENT OF PUBLIC WORKS

The Department of Public Works consists of six divisions, Administration, Engineering, Highway, Water, Wastewater, and Cemetery, Parks, & Trees. Each division is led by a manager that is accountable for the efficient and effective execution of its responsibilities, under the direction of the DPW Director.

Reports from individual Divisions follow.

DPW ADMINISTRATION

The DPW Administration Office manages all Divisions of the Department of Public Works to ensure that the DPW is operating in the most cost effective and efficient manner possible, and works closely with other departments within the Town, providing technical support, plan review, and other miscellaneous support.

The Administration Office manages funding of all capital projects, including infrastructure repairs funded through State aid and Town capital funding. It is also responsible for Public Works related grant funding and federal reimbursement activities related to storm or other emergencies, and manages all payroll and account payable activities of the Department of Public works.

Street Opening Permits are issued by DPW Administration, including inspection of all construction relating to Street Opening Permits done on Town roads by developers, contractors and homeowners, ensuring proper materials and methods are used in all work. In FY-19, the DPW issued and inspected 139 Street Opening Permits.

DPW Administration reviews Building Permit applications and Occupancy Permits (Sewer, Water, Highway, and Engineering sections), verifying that the requirements of each DPW Division have been met, proper permits have been obtained, and fees and billing are paid up to date. In FY-19, the DPW reviewed 572 Building Permits, and 123 Occupancy Permits.

The Residential Trash and Recycling program is also managed by DPW Administration.

Automated recycling continued this year, and together with continued mandatory recycling enforcement and the automated trash collection program, maintained our recycling rate over 25%. Recycling resulted in over 4,300 tons of material being diverted from the waste stream, saving the Town almost $302,000 in disposal costs, and generating over $21,500 in recycling rebates that were applied toward collection costs. Sales of Official Overflow Bags for excess trash disposal resulted in $44,295 being returned to the General Fund.

In FY-19, the DPW Administration Office processed 75 rebates out of the Water Conservation Rebate Program fund totaling $11,000.00. Out of the 75 rebates, 28 were for washing machines at a rebate of $225 each, 34 were for toilets at a rebate of $100 each and 13 were for dishwashers at a rebate of $100 each.

The Water Billing is also managed by DPW Administration and is responsible for all water meter repairs, meter readings, billing and finals. There are two meter repairmen who are responsible for the repair of all meters and endpoints in town. The Billing Manager and support staff from the DPW Administration answer customer calls and complaints throughout the day. Through town meeting a warrant article was passed to change out the residential meters, same as what was just completed on the commercial meters. At the end of FY19 completed installations are at 12,800 out of 13,764 accounts. There were 152 finals scheduled, and 972 repairs were scheduled for FY19. The Water Billing averages 45-50 calls a day and at least 10-12 walk-ins for meters, complaints and or change of address.

ENGINEERING DIVISION

During Fiscal Year 2019, the Engineering Division managed the design development and construction of the Town's various infrastructure improvement projects.

The following projects were in design development during this time period: Yankee Doodle Bike Path, Sewer Contract 37 (Needs Area 4), Sewer Contract 38 (Needs Area 6), Boston Road Improvements (River Street to Floyd Street), Phase II of the Frost Street Stormwater Improvements, and Lexington Road Glad Valley Drive Intersection Improvements.

The following projects were under construction: Boston Road Improvements (Cumming Street to Tower Farm Road), Allen Road Reconstruction, Whipple Road and Andover Road Intersection Improvements, Sewer Contract 36 (Needs Area 3), Frost Street Drainage, Water Main Improvements on Baldwin Road, Locke School Field Improvements, Billerica Dog Park, Alpine Street Sewer, Middlesex Turnpike Improvements Project; Boston Road at Allen Road Intersection Improvements.

The following roads, or portions thereof, were repaved and/or reconstructed: Allen Road (Webb Brook Road to Boston Road), Alpine Street, Angela Lane, Bridge Street (Treble Cove Road to New Foster Avenue), Celtic Avenue, Francesca Way, Lombard Street, Marshbrook Road (Allen Road to Devonshire Drive), Parsons Lane, Pershing Street, Roberts Road, Rogers Street, Stoney Drive, Turner Road (200 feet from South intersection of Gilman to the bend), Driveway to Water Treatment Plant.

The following roads were crack sealed: Ashdale Road, Burnham Road, Carmel Drive, Carriage Road, Crooked Springs Road, High Street (Mount Pleasant Street to RR Bridge), Kingsbury Lane, Michael Road, Mirror Road, Ranlett Lane, Satuckett Lane, Sheldon Street (High Street to #6 Sheldon Street), Solar Lane, Theresa Avenue, Driveway to Wastewater Treatment Plant.

The Town's Stormwater Management Program, which is aimed at reducing the impact of stormwater on the nation's surface waters, is managed by the Engineering Division. On July 1, 2018 the new *Massachusetts Small Municipal Separate Storm Sewer System (MS4) General Permit* became effective. To comply with requirements, the Engineering Division collaborated with the Town's Consultant to develop a *Notice of Intent (NOI)* to request continued authorization to discharge stormwater. The NOI was submitted to EPA and MassDEP September 28, 2018 and authorization was granted March 5, 2019.

The Engineering Division maintains the centralized Geographic Information Systems (GIS) database for the Town. In addition to general maintenance of the publicly accessible and internal GIS sites, the annual update to the Assessor's parcel layer was completed. Updates to water, sewer, stormwater, and other miscellaneous layers were also completed as needed for individual departments. Implementation and maintenance of the PeopleGIS PeopleForm Database application continued throughout Town Departments to aid in the tracking and updating of information.

The Engineering Division provides services to the general public, private consultants, contractors, and other Town departments. These services include the following: plan reviews and inspections on subdivision construction, private projects, sewer extensions, as well as construction of road work required under the adequate access by-law; plan research; website updates with news and projects; and other miscellaneous tasks.

HIGHWAY DIVISION

Throughout FY-19 the Highway Division continued to provide necessary services to maintain the Town's roads and drainage systems and maintaining public safety throughout the Town.

It was an early start to winter this year with eight plowable snow storms throughout the season. We had snowstorms beginning on January 19th and 20th and the last storm on March 10, 2019. Most of these storms were between 2 - 12 inches. Total snowfall was 45.20 inches. We had numerous storms below two inches. The Highway Division worked diligently over fairly long hours throughout these events to maintain a safe roadway system for the residents of Billerica. Every forecasted snow storm is treated differently based on staffing level, the time of day, air temperature, pavement temperature, intensity, duration of snow storm and the expected accumulation of snow. Prior to the snow starting, the Department of Public Works pretreats the roads and continues to do so during the storm. Once the accumulation reaches over 2 inches, we change from treatment of roads to plowing operation where contractors are called in and get a rout assigned to them. In some plowable storms, not enough contractors respond and this creates a challenge where some routes have to wait until we can free some contractors who finish with their routes to go and help with other routes and alternate between locations. In storms when air temperature goes below 15 degrees, we mix the salt with sand to create some traction between tires and pavement as salt becomes ineffective. In conclusion, not every storm treated the same. You have to change with what is happening on the ground and what is expected to change.

In addition to emergency response and maintenance in times of inclement weather, the Highway Division also responded to emergency calls from the Police Department and the Fire Department to provide assistance in cases of traffic and other emergency situations. The Highway Division also assisted other Town Departments with various projects throughout the year.

The Highway Division performs regular day to day maintenance of the Town's roadway and drainage systems. The maintenance of the roadways included patching of failing areas of pavement, filling of potholes, replacing damaged pavement and berm, grading of gravel roads, patching of trenches from water breaks and Town drainage work, sweeping sand and debris from roadways, and repair of guard rail, as well as responding to resident concerns over various situations.

The maintenance of the drainage systems included the rebuilding of numerous failing catch basins, placing new catch basins, repairing damaged drainage pipe, and installing new drainage pipe, at several problem areas throughout Billerica, and cleaning over 4000 existing catch basins, and flushing out various problem drainage systems.

Another important aspect of work completed by the Highway Division is the maintenance of Town signs, roadway striping, and street signal lights. This includes replacement of damaged or missing signs. Also, install new signs, repainting of crosswalks, stop lines and road centerlines, as well as maintenance and repair of Town signal lights. These items are extremely important in order to maintain a high level of public safety.

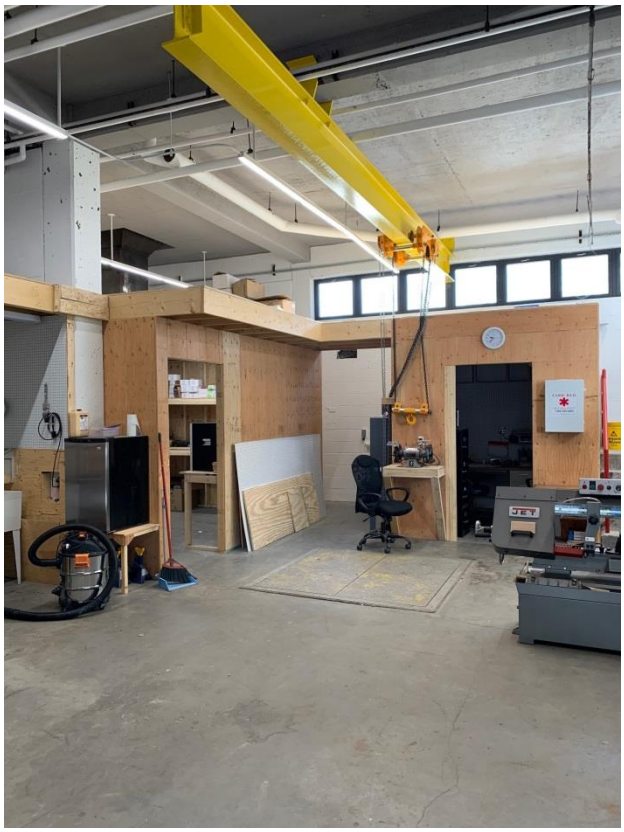
The Motor Equipment Repair section of the Highway Division continued to maintain the DPW fleet of vehicles, including maintenance and repair of town cars, trucks, plows, sanders, and heavy equipment. The Motor Equipment Repair section of the Highway Division also administered the Town's waste-oil recycling program.

WASTEWATER DIVISION

WASTEWATER DIVISION

Water Resource Recovery Facility Changes

Fiscal Year 2019 was a challenging year for this Division. The WRRF had a major fire in our machine shop. This shop contained thirty years' worth of parts and tools that are used on a daily basis for the facility. If you can imagine losing everything you need to repair/maintain a multi-million dollar treatment plant, then you can feel our pain! The rebuilding of this shop took seven months, and we managed to repurchase all our tools and spare parts via the Town's insurance policy. Fortunately, no one was injured and the WRRF was able to operate without any loss of treatment efficiency.



We are still in the process of rebranding the treatment plant to Water Resource Recovery Facility and as part of that we are fading out the words of wastewater and sewer unless it

relates to the collection system.

This fiscal year we have hired three new employees, which now brings us up to 7 new employees over the last two years. I mention this because the loss of experienced personnel is a major problem for WRRFs nationwide. We now have 10 employees out of 17, who have 5 or less years of experience in this industry. The hiring of new employees is great, but with it comes lots of training. We still have some of our seasoned employees here that can transfer over plant knowledge, but each year we see many changes in how we operate and adapt to new rules and regulations that the DEP and EPA install in our permits.

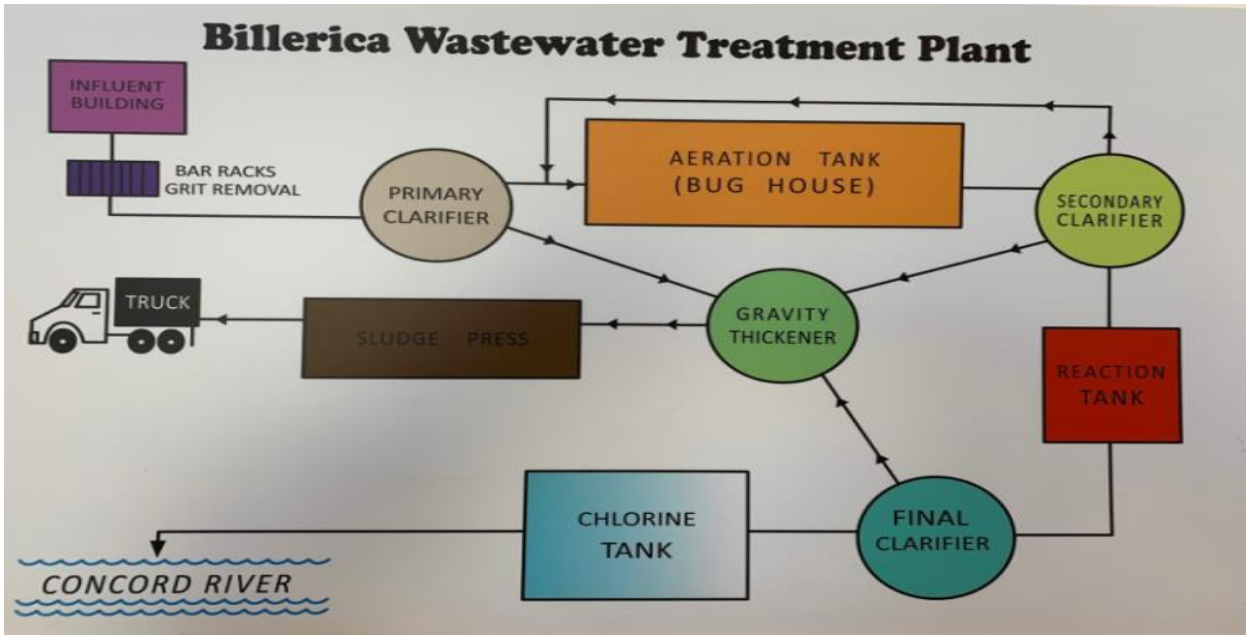
Please visit our Facebook Page! Search Billerica Water Resource Recovery Facility, we try to show the public how we treat and clean the used water in the Town of Billerica.

Plant Overview

The Town of Billerica operates a 5.5 million gallon per day (MGD) Water Resource Recovery Facility (WRRF) on Letchworth Avenue in North Billerica. Wastewater from commercial, residential, and industrial locations in the Town is treated at the plant and discharged to the Concord River. The quality of the discharge is monitored daily to assure it meets criteria set out in the National Pollution Discharge Elimination System (NPDES) permit issued to the plant by the State of Massachusetts Department of Environmental Protection and the United States Environmental Protection Agency.

Preliminary treatment removes grit and rags from the incoming wastewater which then goes to primary clarifiers to allow heavier materials to settle out. This is followed by secondary treatment in which the wastewater is aerated and mixed with diffused air to allow bacteria to remove a large percentage of the organic material which then settles out in secondary clarifiers. The liquid stream is treated with various chemicals causing any remaining solids to flocculate and settle. This step removes phosphorus and aluminum. The wastewater is disinfected using sodium hypochlorite to inactivate any bacteria. Finally sodium bisulfite is added to remove any residual chlorine. The water is then discharged into the Concord River.

Below is a flow diagram of how water and solids pass thru the WRRF.



Residuals Management

Solids produced as part of the treatment process are pumped from primary, secondary and tertiary clarifiers to gravity thickeners to further separate liquids from solids; they are then dewatered by our Fournier Rotary Presses (2). This process increases the solids content from less than 1% to an average of 24%. These dewatered solids are trucked to a licensed landfill by a private contractor. In this fiscal year we produced a total of 7000 dry tons of dewatered solids, an average of 140 ton/week.

In fiscal year 2019 the WRRF treated 1.536 BILLION gallons of wastewater with an average daily flow of 4.21 million gallons per day.

Interesting fact, we treat over 19 million gallons of drinking water waste every year.

Collection System Overview

The wastewater collection system, composed of 200 miles of sewer ranging from 8 inch to 42 inch gravity lines and force mains, some low pressure systems and 22 pumping stations, provides service to approximately 85% of the Town. Division staff is responsible for the 24-hour operation of these stations and the cleaning, inspecting and repair of the sewer lines. During this fiscal year we issued 159 sewer connection permits.

Blockages are an unfortunate occurrence in the collection system and can cause sewage to back up in both public and private sewer lines and overflow into homes, onto streets or into the water bodies in town. Buildup of grease and rags buildup in the sewer line is often the cause of these blockages. The increased use of non-woven products such as baby wipes, cleaning wipes and other such products and their disposal in toilets continues to be a major and costly problem in the collection system causing blockages and equipment failure. We as a department have gone to great lengths to educate the public about how bad these products are for the collection and treatment systems. We do classroom education in all elementary schools in Town and flyers have been included in bills. Our goals are to educate everyone to understand that just because it says it's "flushable" doesn't mean you should flush it!

Laboratory Services

In the laboratory at the Wastewater Treatment Plant, the Laboratory Technician and operations staff perform an average of fourteen tests per day, seven days a week on at least six separate samples-over 30,000 tests per year. Samples that require more complex analysis are collected and sent to contract labs on a weekly, quarterly and annual basis. Some of these test results are used to monitor and adjust the physical, chemical and biological processes in the plant while others must be reported to the Environmental Protection Agency and the Massachusetts Department of Environmental Protection as required in our NPDES permit. The plant consistently meets permit requirements.

We also run weekly tests on the drinking water treatment plant, as they discharge their waste to us for treatment.

Industrial Pretreatment

The Industrial Pretreatment Program performs monitoring, inspection and sampling of 23 industries to limit discharge of harmful chemicals into the sewer system. This program issues permits to all industries and has the ability to issue warnings and fines to those industries not meeting the provisions of their permit. These industries produced 475,000 gallon per day of flow.

All industries are inspected annually and their discharges sampled and tested to ensure compliance with their permits. The names of any industries with cited permit violations are posted in the Lowell Sun as required by law. Each industry also samples and submits results to the Pretreatment Coordinator twice a year. This program is a requirement of MA DEP and the US Environmental Protection Agency and we report to these agencies annually.

Major Accomplishments

The Water Resource Recovery Facility now falls under OSHA guide lines and as part of this we have had to change some of the things we do in the treatment plant. We knew in advance this change was coming and were well prepared for it. We asked for a voluntary OSHA inspection and came thru with flying colors! The inspector wrote in his report that "as a Safety Inspector with over 33 years' worth of experience inspecting both drinking water and wastewater plants, the Billerica WRRF was the cleanest and most organized facility he has ever inspected" Obviously we were very pleased with his report!

We continue to do a combination of jetting and inspection of collection system lines though out the Town, as we search for inflow and infiltration (i&i) issues. We have started in the Pinehurst section of Town and will continue to inspect and clean until we have completed the 200 miles of collection system pipes in Town.

Our Public Education Program has been in operation since 1994, and each year we see over 100 elementary classes in Town. This program teaches our children the importance of not only water, but water usage, conservation, and treatment. We not only see elementary schools, but we also have included the Billerica High School in our education program and this will be our 4th year working with them.

This year Operators Nick Evans and April Munro have started teaching classrooms and have been involved in giving tours to both high schools and colleges in the area.

The Billerica Water Resource Recovery Facility is constantly praised state wide for it Public Education Program and has many other communities reaching out to see how we do it.

WATER DIVISION

During the 2019 Fiscal Year a total of 1,846,000,000 gallons of water were pumped from the Water Treatment Plant (WTP) to the Town's distribution system. This fiscal year's highest daily pumping occurred on July 1,

2018 with 8.56 million gallons produced. The average day volume this year was 5.23 (million gallons). Monthly pumping data for the fiscal year is listed below.

Article V. Month Pumping Totals

Month	Pumped MG	Month	Pumped MG	Month	Pumped MG
July 18	228.500	Nov. 18	114.825	Mar. 19	148.613
Aug. 18	197.404	Dec. 18	119.163	Apr. 19	147.011
Sept. 18	172.106	Jan. 19	120.185	May 19	168.801
Oct. 18	130.204	Feb. 19	106.330	Jun. 19	193.464

In March raw water pump two was replaced. This is the last of the original three raw water pumps to be replaced. The new pump has spider bearings along its shaft and this is expected to extend the life of this pump. The original driver (motor) was retained and reused.

Before sun rise on August 17, 2018 there was a lighting strike at the WTP. Initially the only sign of this strike was a blinding flash on the north side of the main building. This strike caused extensive damage to the several systems which disabled the WTP for a number of hours. We not only lost numerous SCADA input devices and four PLCs cards but also several timers, controllers, and interlocks at the high voltage switch gear. Eventually we were able to bring the WTP back on line by overriding some of the controls and manually compensating for the missing data collection. As we worked through the obvious failed equipment we continued to find other damage behind this for a few weeks following the incident. The last of the damage control equipment was replaced in January of 2019. This damage was covered by the Town's insurance in the amount of one hundred twenty three thousand dollars.

Ozone

During this year we began planning the replacement of the Ozone production system at the WTP. The current equipment was put on line in 1996 at the old Boston Rd. WTP. When this plant was built the ozone equipment was moved and reinstalled here at the Treble Cove Rd. WTP.

The new system will be located in a new building next to the pretreatment. The raw water flow will be diverted into this building where the ozone will be injected into the flow. Shortly down-stream sample lines will be provided to allow the staff to monitor the chemical application efficiency.

The chiller outside the laboratory has been damaged several times due to snow and ice avalanching off the roof during the winter. This will be remedied by moving the unit across the driveway and away from the roof.

Also in this project the emergency eye wash and shower stations will be supplied with tempered water to bring the system up to current code.

Water Ban

Because we did not exceed our per capita allowance last summer and there was no shortage of rain this spring; in May we began this growing season with the required minimum water restriction which allows for outdoor water use every day but not between the hours of 9 AM to 5 PM. This restriction remained through the summer.

Water main installations

Baldwin Rd.

During May one thousand eight hundred twenty feet of the old ten inch main installed in Baldwin Rd was removed from Little John Dr. to Biscayne Dive. This section of pipe had failed often and was replaced with new twelve inch class 52 ductile iron pipe. The old pipe on Baldwin Rd. was installed in 1956 before all the side streets in this neighborhood were developed so the side streets had been installed with tapping sleeves and gates. The replacement was installed using tees with three gates at each of the side streets. This will provide superior control over the flow in this area.

Fieldstone Lane

The developer completed the upper end of Fieldstone Lane beyond the culvert by installing three thousand feet of ten inch ductile iron main over the winter.

The following were replaced during the construction of sewer under Contract 36

Kinder Place

In December one hundred forty nine feet of six inch ductile iron water main was installed from Tomahawk Dr. to a terminal hydrant.

Strand St

In December one hundred thirty six feet of six inch ductile iron water main was installed from Tomahawk Dr. to a terminal hydrant.

Lilly St

In January two hundred fifty seven feet of six inch ductile iron water main was installed from Tomahawk Dr. to a terminal hydrant this replaced the existing main.

Pink St

In January two hundred seventeen feet of six inch ductile iron water main was installed from Tomahawk Dr. to a terminal hydrant.

Richards St.

In March one thousand six hundred fifty of eight inch ductile iron water main were installed replacing the discontinuous six inch existing pipe resulting in the and looping of the new main at the end of Ironwood to Salem Rd.

Crestwood Ln.

In April five hundred eighty two feet of eight ductile iron water main was installed from Ironwood St. to Sumac St.; the old six inch main was removed at this time.

Easement

In February seven hundred fifty feet of eight inch ductile iron pipe was installed on the easement between Sumac St. and dead end of Tomahawk Dr. This will complete the loop from Tomahawk Dr. through Crestwood Ln. and Richards to Salem Rd.

Ironwood St.

The main on Ironwood Street has had numerous failures over the years so the old pipe was removed and disposed of. One thousand six hundred ninety feet of new eight inch class 52 ductile iron pipe was installed in

its place from Pond St. to Crestwood Ln. Valves were added on both sides of the high pressure gas main where it crosses this street.

Gail Ann Rd.

In June seven hundred twenty six feet of ten inch main was installed from the end of Marlyn Rd. to a terminal hydrant at the intersection of Woodbury and Gail Ann Rd. The purpose of the two new hydrants is to supply a water source that the Fire Department is able to pump from without having to draw through the lift station on Salem Rd.

Race and Vine Streets

In June seven hundred five feet of ft. of eight inch class 52 ductile iron pipe was installed from Pond St. down Race and Vine Streets to Broadleaf St. near Salem Rd.

Gate valve installation

On Moosewood St. our staff installed a valve at the boundary of the high pressured gas easement as it crossed the street. The sewer contractor installed valves on both sides of the high pressure gas easement where it crosses Richards St. As he was installing the new water main.

Hydrant installations

There were five new hydrant added to the system this year as a result of developments. Contractors replaced eleven hydrants in the process of various infrastructure projects. Our staff replaced twenty three older hydrants. The plans for the reconstruction of the TPK required the contractor to remove and relocate nine hydrants moving them back to accommodate the widening of the turnpike. These nine hydrants were very old so we supplied the contractor with nine new hydrants from our stock to prevent the reuse of very old units.

Main Break Repairs

Our staff repaired forty nine water main breaks during the year. There was much work done on the service line, curb valves, and boxes as a result of the continuing meter change out program.

Backflow Control

During calendar year 2019 we completed the twenty- ninth year of our Backflow Prevention Program. The Billerica Cross Connection Program received official approval on August 31, 1989. By the mid 1990's the Water Division completed the task of surveying all existing facilities. We are happy to report for the period starting July I, 2018 and ending June 30, 2019 our database revealed thirty one properties being surveyed or resurveyed for cross connections. By fiscal years end 540 double check valve assemblies, 1,128 reduced pressure zone backflow devices, and forty vacuum units were recorded as in place to protect the public water supply for a total of 1,708 testable devices. A combined total of 1,708 backflow prevention device tests were preformed.

Backflow Control Program Annual Notice

The Town of Billerica accepted the responsibility to fully implement a cross connection control program in the month of August 1998. Billerica's cross control program requires:

- The Town to survey all industrial, commercial, institutional and municipal properties for cross connections.
- Where a cross connection cannot be eliminated it must be protected by a properly installed backflow control device.
- A reduced pressure zone or double check valve backflow device installed to protect a cross connection must be approved. Design data sheets and plans are submitted to the cross connection office for approval by a certified surveyor.
- Following approval, installation and initial testing the backflow device will need routine testing. All low hazard or seasonal backflow devices are scheduled annually. All high hazard devices are scheduled semi-annually. Testing must be completed by the Town of Billerica or its designee.
- Residential high and low hazard devices, devices installed on fire systems, irrigation or other equipment are included in the regulations and must meet the requirements of the Town's cross connection program. A cross connection survey is not required for a private residence.

- The office of the Massachusetts Department of Environmental Protection strongly promotes consumer education. To meet the education goal the Town includes backflow information in our annual Consumer Confidence Report, provides informational pamphlets, supplies copies of backflow regulations and offers personalized help for completing data sheet and plan approvals.

Additional information about our program is available at the office of Cross Connection Control located at the Water Treatment Plant at 270 Treble Cove Rd., North Billerica, MA 01862-2803.

CEMETERY

The Cemetery Parks and Trees Division is responsible for the operation and maintenance of the Town's cemeteries. There are six (6) cemeteries; Fox Hill, North, South, Job Hill, Old North, and the Rogers Family Tomb. There were 136 burials in FY2019. Graves are not sold pre-need. During FY 2019 a total of $202,700 was turned over to the Town Treasurer from the sale of lots and other services provided by the Town. There were 45 Flat markers installed, 25 of those were Veteran Markers, also 20 foundations for head stones were installed.

PARKS & TREES DIVISION

This Division is also responsible for removing all dead trees on Town property, and those that pose a danger to the public. Ninety Four (94) trees in FY 2019 were removed. Trimming and cutting back brush on Town roadways in which the crew did numerous brush jobs. Other duties are the maintenance for the Town fields including six (6) baseball fields that have been completely reconstructed, soccer fields, The Lampson Complex, and the Old Water Plant.

Other areas maintained are the Town Common, Library, Town Hall, Korean Veterans Memorial, the Talbot Oval, Police Station, Kids Konnection, and twenty-five squares located throughout the Town.

In addition, this Division empty trash receptacles and participate in snowplowing and other duties as directed.

Respectfully Submitted
Abdul Alkhatib
Director

Emergency Management

The Billerica Emergency Management Department is comprised of 1 full time Director, and 40 volunteers. Our volunteers are members of the Billerica Auxiliary Police Department, and the Billerica Citizens Emergency Response Team.

The Billerica Emergency Management Department is the town agency responsible for coordinating federal, state, local, voluntary, and private resources during emergencies and disasters. Our department provides leadership to: develop plans for effective response to all hazards, disasters, or threats; train emergency personnel to protect the public, provide information to the citizens, and assist individuals, families, and businesses to mitigate against, prepare for, and respond to and recover from emergencies, both natural and manmade.

Billerica EMA has worked on and completed a complete and functional Mass Care Sheltering Plan which can meet the sheltering needs for Billerica residents. However, during a large scale regional event or prolonged emergency response situations we realized that our local shelter resources could become overburdened. To enhance the overall mass care sheltering capabilities I have also written a Regional Sheltering Plan which I entered into with the Towns of Wilmington and Tewksbury. By using a regional approach we can increase our response by sharing resources and manpower. We have also incorporated a Regional Medical Needs Sheltering Plan which would open a shelter at the Tewksbury State Hospital for individuals with needs greater than a general population shelter can provide.
We have also been able to complete a generator plan for the Council of Aging which gives us the ability to set up a warming center for the Town in case of widespread power outages.

Billerica EMA goal for 2020 is to complete a functional Debris Management Plan. A debris collection strategy establishes a systematic approach for the efficient removal of debris so that the Town of Billerica can recover quickly after a natural disaster. Having a FEMA accepted plan in place can expedite not only the process but can enhance the Federal procedure for applying for financial disaster reimbursement.

The Billerica Auxiliary Police Department consists of 28 volunteers. Their mandatory training consists of 45 weeks at the Northeast Regional Police Institute, with annual re-certification. They are all certified First Responders, CPR & First Aid trained, and many are certified EMTs. Its members are also required to be fully NIMS trained, along with associated Emergency Management Institute training, and American Red Cross Shelter Management trained. All of this training along with the cost of uniforms and personal equipment are paid by the member, at no cost to the Town of Billerica. *(Approximate cost to a new member, including the Northeast Regional Police Institute, is $3,000.00 in 2020-2021)*

The following is a breakdown of man-hours expended by the Billerica Auxiliary Police Department for the calendar year 2019:

EMERGENCY CALL OUTS: 223 hours
Emergency call outs consist of emergency pumping of residential and municipal properties, emergency generator dispatch for residents, emergency lighting unit dispatch, assisting in missing person searches, security details, assorted traffic details, and personnel standing by in snow and flood emergencies. They are also responsible for opening and manning shelters during disasters. All duties requested by either the Billerica Police or Billerica Fire Departments.

WEEKLY PATROL: 1,663 hours

Patrol of all municipal property, schools, parks, playgrounds, cemeteries, DPW, water treatment plants, pumping stations, power plants, beaches, and library. Foot patrols are also mandated for elderly housing units and senior centers.

TOWN EVENTS: 640 hours

OUT OF TOWN (MUTUAL AID FOR TRAFFIC): 102 hours *(Mutual Aid at request of OOT Police Chief)*

TRAINING: 710 hours
This mandatory training is done monthly and reflects the training required for a special police officer. These hours do not reflect the initial NERPI training of 45 weeks.

TOTAL MAN-HOURS EXPENDED 2019: 3,338 hours

These hours do not reflect the man-hours required for maintenance and repair of emergency management equipment.

I hope this memo sheds some light on the invaluable service the Billerica Auxiliary Police Department provides to the Billerica Emergency Management Department and the Town of Billerica

Sincerely,
William J. Laurendeau, Director
Billerica Emergency Management

Fire Department

The Billerica Fire Department is pleased to submit our Annual Fire Department Report. Our primary objective is to keep Billerica a safe and well prepared community. Through continuous and current training in mitigation of fire and medical emergencies, hazardous conditions and rescues we are able to uphold and enhance our commitment to protect our residents and their property. We have been able to continue our efforts in prevention of fires and emergencies through our inspectional services as well as the S.A.F.E. (Student Awareness of Fire Education) and Senior S.A.F.E. (Senior Awareness of Fire Education) Programs. We have expanded our working relationships with the police, paramedics, and teachers to train middle school children in CPR.

The Billerica Fire Department responded to 6361 incidents during the fiscal year 2019.

The responses break down as follows:

Response Type:	# of Responses
Animal Control	11
Assist Public	70
Bomb Threat	2
Box Alarm	256
Box Service	131
Brush Fire	31
Building Fire	37
Burning Complaint	74
Burn Permits Issued	975
Carbon Monoxide	114
Code Enforcement	4
Dumpster Fire	1
Electrical Problem	13
Elevator Emergency	12
Fire Alarm Activation	295
Fire Drill - Other	4
Fire Drill - School	37

Gas Leak	3
Hazardous Materials	13
House Lockout	43
Hydrant Inspection / Shoveling	32
Investigations	174
Medical Emergency Call	3267
Mutual Aid (Given or Received)	48
Odor of Gas	110
Public Relations	10
Rescue	6
Residential Alarm	107
Special Incident	11
Vehicle Accident	203
Vehicle Fire	23
Vehicle Lockout	151
Water Problem	37
Wires Arcing	56

Total Runs:	**6361**

TRAINING ACTIVITY DURING FISCAL YEAR 2019

During the year Billerica Firefighters received new or continuous training on the following topics:

Fire/Rescue Training
- Pump operations and Hydraulics review
- Mass Fire Academy – Recruit training
- Operation of master stream appliances
- Aerial operations
- Foam equipment & large diameter hose
- Brush fire equipment
- Tank Truck and Portable Pumps
- Ice/Water Rescue
- Ice Rescue Technician
- Ice Diving Operations
- Boat refresher
- Vehicle Stabilization & Extrication
- Compressor SCBA filling review
- Portable Hydraulic Jaws
- Introduction to Transitional Fire Attack
- Rehabilitation for the Fire Service
- Fire Services Air Management
- Elevator Rescue
- EONE New Apparatus training
- Harris Portable Radio training
- Passport Accountability training
- Ground Ladder review

Medical Training
- NCCR curriculum
- CPR & Narcan Refresher
- Statewide Treatment Protocols review

Driver Training
- Driver Training Course & Review
- Emergency Lighting Awareness
- Safe Fire Service Traffic Control Practices

Officer and Administrative Training
- Incident Command System 100,200,700
- Fire Officer I
- Fire Officer II
- Fire Officer III
- Fire Prevention Officer – Basic
- Fire Prevention Officer I
- Crowd Manager training
- IAFC Officer Development Program
- Ice Rescue Instructor
- Conflict of Interest Annual training
- OSHA 30
- Quarterly Captains Meetings
- Active Attack Integrated Response Instructor

Hazardous Materials Training
- HAZMAT Technician Operations Level
- Above the line/Below the line
- Class B Firefighting Foam
- Operation of radiological monitoring equipment (Lantheus)
- Radiological hazards review (Lantheus)
- Chemical Suicide Response
- HAZMAT Decon

Building Tours
- Tewksbury LNG Plant
- Verizon, Sullivan Rd
- School Fire & ALICE drills
- Alpine Village
- New Billerica Memorial High School

The Training Division would like to thank all Billerica Town Departments, the School Department and the Billerica Emergency Management for their continued assistance. We would also like to thank and acknowledge Lantheus Medical Imaging, the Gutierrez Company and Holland Used Auto Parts for the use of their equipment and facilities in many of our training sessions.

GOALS FOR FISCAL YEAR 2019

- Continue information gathering for the preplanning program for pre-incident and hazard awareness.
- Continue to utilize the towns PeopleGIS software to centralize preplanning information.
- Expand collaboration with the Mass. Firefighting Academy to host additional training programs.
- Continue to seek grant money for training and equipment.
- Continue working with local industry on emergency training drills.
- Continue work with School and Police Departments on ALICE and Active Shooter Response programs.

- Implement new incident reporting software.

MAINTENANCE OF EQUIPMENT

The following equipment was inspected, calibrated, tested, repaired or replaced as part of the ongoing maintenance and testing program:

- Independent testing, certification and repair of all SCBA equipment
- Independent testing and repair of all ground ladders
- Independent testing, certification and repair of aerial ladder
- Independent certification and testing of the Cascade and Compressor System
- Maintain and repair all radio equipment
- Replace out of date radio equipment
- Independent Pump testing ,certification and repair of all pumping apparatus
- Testing, inspection and repair of all hose
- Replacement of damaged hose
- Maintain thermal imaging cameras
- Maintain and repair department boats and motors
- Calibration and repair of all gas meters and radiation detection equipment
- Maintain and repair gas powered saws and fans
- Maintain all computer and related equipment
- Replacement or repair of protective clothing per NFPA 1851 standard
- Inspection and records of protective clothing per NFPA 1851 standard

GRANTS RECEIVED

The following equipment and training was received through grants and/or donation to the Town:

- SAFE Grant ($5,454.00)
- Senior SAFE Grant ($2,800.00)
- Sylvia Cabral donation ($145,991.90)

The Billerica Fire Department, with the utmost gratitude, posthumously recognizes Mrs. Sylvia J. Cabral for her wonderful bequest with which to acquire lifesaving thermal imaging equipment. Her concern and gift will undoubtedly increase safety for the citizens and firefighters of Billerica.

July 12, 1938 - June 12, 2000
11 Cynthia Rd
Billerica, Massachusetts

FIRE PREVENTION BUREAU

PLANS REVIEW

Building plans and Projects	1832
Planning Board Projects	9
Zoning Board Projects	124
Fire Protection/Detection Testing Reports Reviewed	169

PERMITS ISSUED

Open Air Burning	975	Hot Work/Welding	92
Tank Transport Vehicle (two year permit)	33	Propane (Install & Storage)	122
Aboveground/Underground tanks (new)	51	Oil Burner	92
Building Radio Amplifier	5	Certificate of Occupancy-Residential	60
Blasting	2	Certificate of Occupancy-Commercial	44
Cannon and Mortar	0	Sprinkler System	147
Carbon Monoxide Alarm Systems (comm.)	2	Fire Suppression Systems	3
Carbon Monoxide Alarm Systems (res.)	166	Tank Removals	25
Certificate of Compliance	681	Haz-Mat Fire Code Permits	161
Fire Alarm Systems	288	Industrial Ovens	16
Fire Works	1	Black Powder	4

Total Permits Issued 2,878

RECORDS REQUEST

Public Records Requests and Insurance Notices	127
Continuing Education/Training Classes	132

INSPECTIONS/RE-INSPECTIONS

Annual/Quarterly	59	Sprinkler Systems-Rough	3
Aboveground/Underground Tanks	31	Sprinkler Systems-Final	37
Flammable/Combustible Storage	148	Suppression Systems	3
Fire Drills	45	Building Radio Amplifier	3
Alcohol/Life Safety	33	Carbon Monoxide Alarm Systems	27
Certificate of Compliance-Smoke Detector	788	Certificate of Occupancy-Commercial	72
Certificate of Compliance-CO Detector	788	Certificate of Occupancy-Residential	15
Black Powders	1	Tank Transport Trucks	33
Ovens and Furnaces	9		
Oil Burners	13		
Propane	31		
Tank Removal	3		
Fireworks/First Light Sweep	3		
Hot Work ‘Fixed Location’	21		
Fire Alarm Systems	136		

	Total Inspections	**2,302**
INVESTIGATIONS		
Fire Cause and Origin	39	
Code Enforcement	44	
Code Enforcement-Violations	1	
Fees Collected	$57,537.00	

S.A.F.E (STUDENT AWARENESS of FIRE EDUCATION)

The following are the activities and accomplishments of the Student S.A.F.E. (Student Awareness of Fire Education) program for 2019.

Public School Activities – S.A.F.E. Coordinator Lt Larkin visited nearly every classroom from K-2nd Grades in the Billerica Public Schools to teach key fire safety behaviors from age appropriate lesson plans developed by the Massachusetts Public Fire & Safety Education Task Force. Topics included: understanding and practicing stop, drop & roll, matches and lighter safety, understanding smoke alarms, firefighter's as community helpers, home escape plans, 911, firefighter in gear and basic kitchen safety. Firefighters also participated in several field days to reinforce behaviors taught in the classroom. The activities involved having students practice: Stop, Drop and Roll, crawling low below smoke and working as a team to stay safe.

The S.A.F.E. program continued its' CPR/AED program for all 6th grade students in town. In conjunction with the Billerica PD and town paramedics, Firefighters went into the middle schools and taught CPR/AED to the students during their health periods. The goal of the program is to certify almost 400 students a year through the American Heart Association.

Outside of the public school system the S.A.F.E. program reached approximately 1,000 additional children through preschool visits, girls/boy scouts, station tours and the Billerica Recreation Dept. camps. S.A.F.E. also taught fire safety to about 500 children in the District 6 S.A.F.E. house during Yankee Doodle weekend.

Middlesex Sheriff Department Youth Public Safety Camp - In conjunction with the Police Department and the Town Paramedics we hosted one Community Day for the Billerica campers. The campers were given tours of the fire station, police station, Paramedic Unit and participated in other firefighting related activities.

Fire Prevention Week- We hosted our annual Fire Department Open House during Fire Prevention Week. Attendance was up from the previous year. Firefighters distributed safety flyers, activity books and more. It's also an opportunity for firefighters to discuss fire prevention topics and answer questions from the public. It's an important part of our community risk-reduction mission.

S.A.F.E. program was in attendance at nearly 50 events ranging from fire safety instruction to students and Billerica community events which included some of the following:

- Billerica High Career Day
- Billerica Health and Wellness Fair
- Senior Cook-out w/ COA

- Public Fire & Life Safety Educators Conference
- Billerica Recreation Department summer camps

Billerica S.A.F.E. program also helped with holiday Public Service Announcements for BATV.

SENIOR S.A.F.E. (SENIOR AWARENESS of FIRE EDUCATION)

Senior SAFE coordinator Captain Bill Paskiewicz in conjunction with the Billerica Council on Aging and the American Red Cross followed guidelines from the Department of Fire Services Curriculum Guide Book, NFPA 'Remember When' program and the 'Come Grow Old with Me' conference material to deliver safety talks to elderly residents. They were able to reach and educate a segment of the population that is considered 'at risk'.

Senior SAFE partners hosted 'Town Hall' style meetings with the elderly residents at different locations where discussions were about fire and life safety behaviors, such as:

- Smoke alarm testing
- Carbon monoxide alarm testing
- Smoking dangers
- Cooking safety and burns
- Electrical hazards
- Home heating hazards
- Candle safety
- Trip hazards
- Oxygen safety

During home visits elderly residents were taught safety in their homes. Also during visits, alarms were tested and checked for expiration dates and replaced if necessary. Homes were also checked to be sure that house numbers were properly visible for incident response. During emergency response, department personnel identify needs and communicate with the Council on Aging liaison to ensure that seniors are offered all available services, including free smoke detectors.

The program was able to reach over 500 seniors and performed 26 home visits. Installation of 46 smoke detectors, 34 carbon monoxide detectors and 23 house numbers was accomplished. This was possible with units donated by the American Red Cross and through donations from Lantheus Medical Imaging and O'Connor Hardware.

The Billerica Fire Department would like to thank all other Town Departments and Town Officials for their help and cooperation throughout the year

Respectfully submitted,
Robert Cole, Fire Chief

Historical Commission

The Billerica Historical Commission meets on a bimonthly basis and at other times if necessary. During the year no demolition delay hearings were held, however, the Commission regrets the loss of the Col. Charles Ranlett House (17th Century) at 305 Concord Road, the Hill School House (c. 1850) at 329 Concord Road, and the large barn associated with the Charles Henry Hill House (c. 1875) which burned in 2005.

A demolition delay hearing in conjunction with the Hill School House was held two years ago. Unfortunately, due to a scrivener error, the required hearing associated with the local inventoried, Col. Ranlett House, was never held. In conjunction with this oversight Commission members met with the Building Commissioner to ensure compliance in the future. The owner of the property plans to construct two homes on the large parcel of land and has pledged to design the home nearest to the street in accordance with the Greek Revival architecture of the Ranlett House and to place a wayside marker at the sight.

A new Circa Sign will soon be installed on the Stephen Barrett House (c. 1800). The sign has been delivered to the Commission and will be installed by the home owner. Stephen Barrett was born in Carlisle, MA and married Lucy Kidder of Billerica. He answered the call to arms serving from Billerica in Capt. Edward Farmer's regiment at Lexington in 1775. He settled at "The Corner" to take advantage of the business opportunities afforded by the tavern trade across the street. In 1800, this area was situated on the stage route from Amherst, NH to Salem, MA.

The Commission members prepared an inventory of the numerous historic and memorial markers located within Billerica. This is an ongoing project. This year a map of the Town has been electronically generated and the members have been taking photographs and pinning them to the map. It is an extensive project and will take several years to complete.

Two municipal Middlesex Canal related signs have disappeared during the year. A Canal Museum directional sign was damaged in an automobile accident at the corner of Mount Pleasant Street and Billerica Avenue and a canal crossing sign was lost during the sidewalk construction on Rogers Street. The Commission is working with the Town Manager's Office to see that these signs are replaced.

The Commission has written letters of support for a number of worthwhile historic restoration projects. These include but are not limited to the Middlesex Canal Association's proposed museum at 2 Old Elm Street, the Billerica Historical Society's headquarters at 36 Concord Road, the First Parish Church steeple and clock, the 1926 Maxum Firetruck, and the Great Deed.

The Commission members also wish to thank Ann Stadtman for her active participation. She is resigning after serving one term.

Respectfully submitted,

Alec Ingraham, Chair Ann Stadtman
Mary Leach Matt Hrono

Library

According to the January 24, 2020 edition of Economy, visiting the library remains the most common cultural activity Americans engage in, by far. "The average **10.5 trips** to the library US adults report taking **in 2019** exceeds their participation in 8 other common leisure activities such as going to the movies, attending concerts, visiting museums, gambling casinos and trips to amusement parks and zoos."

"A library outranks any other one thing a community can do to benefit its people." Andrew Carnegie

BPL's numbers for FY20 certainly reflects the fact that our library is a place for the community**,** and our statistics prove it**. The Billerica Public Library was open 2,920 hours in 2019, 404 group meetings were held, approximately 30,000 residents were active library card holders, and 522 programs (approx. 10 per week) were held for ages 0-99.**

The Billerica Public Library has a rich history. Billerica's first public library was established in 1772. The Billerica Public Library, in the current location, will be celebrating the 20th anniversary in this building in May.
The mission of a public library is to allow community access to knowledge, information, literature and cultural participation. This mission includes access for all. Traditional resources and services such as lending books and looking up information exist as well as a variety of offerings for many different library users and visitors. Whether you are a family looking for a fun story time, an unemployed individual searching for job help, or a community member who needs a passport or help on their taxes, you can all go to one place, the library. Libraries connect their communities in a way that benefit all. BPL continues to partner with various town agencies, cultural groups and service providers. Among the many partnerships in 2019, a few examples were the continuation of hosting the Memory Café with the COA, providing pop-up libraries at the middle school and high schools as well as recreation and other town events and many outreach services to senior housing and various assisted living facilities. **In 2019, 18,600 of our community members attended our programs. 361 of those programs were designated for children and attendance was 13,907.**

The roles of the library are to provide current, high-demand, high-interest materials for leisure reading of all age groups; to encourage and foster an interest in reading by children which is directly linked to a child's success in school; to serve as a support center for both formal and informal learning pursuits; and to do so in a cost-effective manner**. In 2019 BPL loaned 160,406 print books, 11,725 e-books and 1430 museum passes while 33,956 reference questions were answered. Libraries are truly remarkable places and we appreciate town administration and community's support in making the Billerica Public Library what it is today.**
Check us out and join the **167,743** who walked through our doors last year!

FY20 Accomplishment Highlights

- Instituted a curbside pick-up program for patrons with holds that are having trouble going into the library building due to a child or pet in the car or a mobility issue.

- Set up a passport program where patrons can apply for a passport with a trained passport staff member.

- Applied for and received a CPC grant for the preservation and rehousing of the Great Deed.

- Updated the Discovery Center area in the children's room. This STEM-rich environment encourages child-initiated exploration through a series of rotating themes.

- Installed an app based automated public announcement system on all 3 floors for staff and patron security.

- Began an annual Free Comic Book Day for patrons of all ages to visit the library and participate in a scavenger hunt, play a game at BATV's Virtual Reality, acquire free comic books and much more. (attendance 700+)

- Installed wireless printing via PrintersOn app which allows patrons to print from anywhere on PC's, laptops, tablets, or phones.

- Instituted a Serials module, making it easier to find and place holds on magazines and journals.

Lowell Regional Transit Authority

The Lowell Regional Transit Authority provides general public fixed route bus service and Paratransit transportation service for Billerica's disabled residents and senior citizens via the LRTA's Road Runner Dial-a-Ride service. The LRTA began a pilot Sunday service in June, 2019. The limited Sunday service is reflected in the information below.

The #13 Billerica Route bus service between Billerica and Lowell operates Monday through Sunday with the first bus leaving Lowell for Billerica at 6:30 a.m. and the last bus leaving Lowell for Billerica at 6:30 p.m. There are thirteen (13) round trips per weekday, ten (10) round trips on Saturdays, and six (6) round trips on Sunday.

The #14 Billerica/Lahey Clinic route connecting Lowell and Burlington travels along routes 129, 3A, Concord Road and the Middlesex Turnpike within Billerica. The #14 Route operates Monday through Saturday, with fourteen (14) round trips per day on the weekdays and ten (10) round trips on Saturday, the first departing Lowell at 6:00 a.m. and the last trip departing Lahey Clinic at 8:00 p.m. The Sunday pilot program operates seven (7) round trips per day beginning at 10:00 a.m. from Lowell and the last trip departs Lahey Clinic at 5:00 p.m.

The #03 South Lowell/North Billerica bus route operates between the Kennedy Bus Hub in Lowell and the North Billerica Train Station. The Monday through Saturday service includes sixteen (16) daily round trips with the first departure at 6:05 from Lowell and the last trip departing at 6:05 from N. Billerica. The Saturday service operates from 9:00 a.m. to 5:20 p.m. There is no service on Sundays on the #03 route.

Fares are $1.25 within Billerica and $1.85 between Billerica and surrounding communities. Senior citizens and the disabled pay half fare. The LRTA "ADULT PASS" is available to Billerica residents at a cost of forty-four ($44.00) dollars per month, which entitles the bearer to travel on all LRTA bus service routes. The LRTA “Senior and Disabled Passes” are available to Billerica residents at a cost of $25.00.

Billerica had an estimated **248,000** fixed route passenger trips in fiscal year 2019.

The fixed route bus service is provided by First Transit Management of Lowell, Inc, under contract to the LRTA. **For full information regarding the regular bus route service, residents should call (978) 452-6161 or visit the LRTA website at www.LRTA.com.**

The Road Runner ADA Dial-A-Ride service continues to accommodate many trip purposes including work, medical, shopping, recreational and social. The Road Runner ADA (Americans with Disabilities Act) service operates from 6:00 a.m. to 8:30 p.m. on weekdays, from 8:00 a.m. to 6:00 p.m. on Saturdays and from 9:00 a.m. to 5:00 p.m. on Sundays with a one-day call-in-advance notice needed to arrange trips within the LRTA ADA service area.

Senior service is available to Billerica residents 60 years of age and older and operates weekdays. That service is provided with a two day advanced notice through the Billerica Council on Aging and the Lowell based Road Runner. One-way fares cost $2.00 within the Town of Billerica and $3.00 to Chelmsford on Mondays; and to Lowell on Tuesdays. Medical

trips to Boston are available Wednesday only. The one-way fare is twelve dollars and fifty cents ($12.50). Medical trips to Tewksbury are also available on Wednesdays.

Ridership for the Lowell based **Road Runner** service was **7,425** in fiscal year **2019**. **Road Runner** service provided by the **Billerica Council on Aging** accounted for **7,600** trips for a total of **15,025** in fiscal year 2019.

Road Runner service is operated by Lowell Transit Management Corp. under contract to the LRTA. All LRTA Road Runner vehicles are wheelchair lift-equipped and provide a curb to curb service. **For service requests and further information, the number to call is (978) 459-0152.**

MBTA Commuter rail service operates between the North Billerica Station and North Station in Boston. Twenty-one (21) round trips are provided on weekdays with eight (8) round trips on Saturdays, Sundays and holidays. The one-way interzone fare between North Billerica and Lowell is two dollars and seventy-five ($2.75) cents. The one-way trip fare to Boston is eight dollars and fifty cents ($8.50). Some 540,000 passenger trips were served to and from the North Billerica commuter rail station according to the most recent MBTA data. Billerica commuters to Lowell disembark at the **Gallagher Intermodal Transportation Center** and continue to avail themselves of the convenient LRTA shuttle every 15 minutes to Downtown Lowell with the opportunity for connection to all LRTA routes. The LRTA manages the North Billerica Commuter Rail Station under a cooperative agreement with the Town of Billerica and the MBTA.

Bus connections to New York as well as most cities in the United States can also be made at the **Gallagher Intermodal Transportation Center** as Coach Company and Coach "Foxwoods Casino Special" make regular daily stops there. For further information regarding commuter rail and intercity bus service, residents may call 800-874-3377.

The entire LRTA bus fleet is completely handicapped accessible with 50 wheelchair lift-equipped buses providing transit service to Billerica and the Greater Lowell Region. The LRTA was one of the first transit authorities in the nation that could make this claim.
The LRTA also provides service to residents of Billerica and Greater Lowell by linking with the MBTA system at the Billerica/Burlington Town Line. **The LRTA's #13 Billerica bus route connects with the MBTA's bus route #350 and #352 in Burlington at the intersection of Cambridge and Chestnut Streets (Route 3A). Also, the LRTA's #14 Billerica/Lahey Clinic route connects with the MBTAs #351 and #170 at the Oracle Technologies campus in Bedford and the #350 route on Burlington Mall Road.** These links make possible many connections to Boston and the northwest metro region. In addition, Greater Boston residents now have a direct bus connection to points of interest in Billerica and Greater Lowell. **For further information on this service and all other LRTA routes, residents may call 978-452-6161 or visit the LRTA website at www. LRTA.com.**

Billerica's Representative to the Lowell Regional Transit Authority Advisory Board is Andrew Jennings.

The LRTA Administrator is James H. Scanlan.

Medical Reserve Corps

The **Upper Merrimack Valley Medical Reserve Corps** has been active in Billerica and nearby communities since 2004. Of the UMV MRC's 560 members, 49 live in Billerica, and many others work in the town. The local unit covers Billerica, Chelmsford, Dracut, Lowell, Tewksbury, Tyngsboro, and Westford. These dedicated volunteers from all backgrounds provide a range of community services throughout the region. Members maintain their skills through training events and other activities that are open to all UMV MRC volunteers.

The local MRC supported a wellness fair and two flu clinics in Billerica during 2019, applying both medical and non-medical skills. The UMV MRC also remained available throughout the year for community service requests, and to respond in case of emergencies. Volunteers supported the Yankee Doodle Homecoming Weekend at its new location, offering free BP checks and discussing family health and preparedness.

For the public influenza clinics at the Senior Center on Oct. 16 and Town Hall on Oct. 19, the MRC provided 12 nurses and 3 non-medical members as requested for supplemental staffing. Volunteers welcomed and registered visitors, filled syringes, supported medical screening and intake, inoculated residents, assisted with clinic flow, and provided administrative support.

There are 844 MRC units nationally, with 178,962 civilian volunteers. Massachusetts is home to 38 MRCs. The UMV MRC recruits, credentials, trains, and deploys members for three main activities: **public health emergencies** (disease outbreaks), **mass-casualty incidents** (large-scale evacuations into emergency shelters), and **community service** (education on health and preparedness). The local unit actively collaborates with public health, emergency management, and other responders to keep our communities safe.

New volunteers are always welcome! See www.UMVMRC.org or call 978-399-2549 for details.

Middlesex Canal Commission

The Middlesex Canal Commission continued to meet every second month of the 2017 to 2018 fiscal year. Those dates were July 12, 2017, September 13, 2017, November 15, 2017, January 10, 2018 and May 9, 2018. Meetings continued to be held in the Reardon Room at the Faulkner Mill, 71 Faulkner Street, North Billerica, MA. 01862.

The decision was made to cancel the HVAC contract with LAMCO at the end of this fiscal year. All future maintenance would be funded by the Middlesex Canal Association after the contract expires.

Highlights of the Year: 1-The Commission members mourned the loss of Debra Fox's husband, Richard, and Tom Raphael, long-time MCC President. 2-The Commission also lost two members to retirement; Andrew Bowen and Marlies Henderson and thanks went out to them for all their hard work. 3-A new sidewalk was installed along the canal (north) side of Lowell Street. Benches, signage, and planters will soon be installed. 4-The High Street MCC marker site received a fall and spring clean-up. 5-The March meeting of the Billerica Section was cancelled due to snow for the first time in its history. 6-Debra Fox and Alec Ingraham were reappointed to be associate members of the MCC: Billerica Section until 2021.

Respectfully submitted,

Chuck Anderson, Billerica MCC Executive Committee Member
Debra Fox, Billerica Section Secretary
Alec Ingraham, Billerica Section Chairperson
Andrew Bowen
Marlies Henderson

MIS / IT Department

The MIS/IT Department is tasked with helping employees with technical problems; troubleshooting, enhancing functionality, and building a cost-saving infrastructure for the Town. This work is perpetual and ever-evolving.

Continuing from FY '18, the MIS/IT department successfully completed several initiatives. The following is a list of some of the larger projects that accompanied the day-to-day operations:

- **PARKS DEPT** – As Town Meeting approved splitting up the Cemetery, Parks, & Trees department into two separate departments, the newly anointed "Parks & Trees" department had to find a new home. And so it did, down on Alexander Road. But this required the necessary infrastructure, so the IT department got the crew up and running in fine fashion.

- **CLERK CUTOVER** – Working with our GIS Analyst, we completed the switch to a new cloud-based database for vital records, dog licensing, and reporting.

- **NEW RECREATION WEBSITE** – Did you know the Billerica Recreation Department has a new website detailing all their latest programs and general shenanigans?! Well, you should!
  Visit www.billericarec.com for all the fun and hey… Sign up and you can pay online now, too!

- **NEW CONNECTION** – Wanting to do things a new, better way and actually being able to do them are two different things… You need to lay the groundwork for a new era! With a great many tools coming to bear being based in the cloud, and with an increasing push to allow a diverse and mobile workforce, we have moved to a substantially faster and more reliable internet connection.

- **ONLINE PERMITTING** – The saga continues! Many of the back-end issues have been taken care of over this past year, but some remain. We're close to getting online permit applications up and running!

- **PERMIT ALLEY WORK –** The Building, Conservation, and Board of Health departments were combined into the new "Permitting department". The IT department handled all the necessary infrastructure changes and upgrades.

- **COA RECEPTION** – Visited the Council on Aging lately? Well, they have a magnificent new reception area complete with computerized sign-in! The IT department was instrumental in not only setting up the sign-in kiosks, but building the infrastructure for staff.

- **ENGINEERING IMPROVEMENTS** – As projects get more and more complex and frequent, we realized we needed a more robust in-house imaging solution for plans, as well as data management. A replacement, professional plotter was brought in and substantial infrastructure work was done to accommodate the needs of our engineers.

- **FIBER CUTOVER** – The Town and School IT departments, along with our partners, completed the cutover to the fiber data connection at the new BMHS.

Fiscal Year ’19 saw many major improvements in not only the MIS/IT Department, but in the Town as a whole. In addition to the aforementioned “ projects, the MIS/IT Department continued to solve problems that were both new and old and performed a great deal of day-to-day operational tasks to improve the systems we use and the way we communicate not only amongst ourselves, but also to the public. Immediately on the horizon are several more projects that will reduce costs and improve functionality everywhere. There’s a lot to look forward to in the coming year, including continued server/storage work, upgrades to phone systems, changes to the Vining School, and many more improvements. We look forward to expanding and improving our services so that the Town’s employees have better, more modern systems which will allow them, in turn to better serve the residents of Billerica.

Respectfully,

Chris Bartlett
Director of Technology

Northern Middlesex Council of Governments

The Northern Middlesex Council of Governments (NMCOG) was established in 1963 under Chapter 40B of the Massachusetts General Laws and is one of thirteen (13) regional planning agencies in the Commonwealth. NMCOG serves nine communities in the Greater Lowell area, including Billerica, and provides professional technical assistance in the areas transportation, economic development, emergency management, land use, community development, permitting, smart growth, housing, historic preservation, open space and conservation, geographic information systems (GIS), pre-disaster mitigation and emergency response, and environmental protection. The Council's governing body is comprised of a chief elected official, Planning Board member and alternate from each member community.

The agency strives to bring a regional and interregional perspective to all areas of planning and resource management by fostering cooperative efforts between municipalities and encouraging collaboration between the public and private sectors. NMCOG promotes the interests of the local communities at the state and federal levels, and often acts as a liaison between the municipalities and other levels of government.

The Council maintains a staff of professional planners and technicians to assist in developing and implementing its policies. The Council meets monthly (usually the third Wednesday of each month) at 40 Church Street, Lowell, and all meetings are open to the public. Each NMCOG member community pays an equal per capita assessment, which is used to provide the local match for various State and Federal grant programs. The Council's annual budget includes $90,480 in local assessments, of which $12,474 represents Billerica's share.

NMCOG devotes a large share of its resources to transportation issues. Over the past year, the Council assisted the Town in advancing the designs of the Yankee Doodle Bike Path, the Route 3A rehabilitation project, and intersection improvements at Boston Road, Lexington and Glad Valley Road. NMCOG undertakes an annual traffic counting program, collecting over one hundred counts at various locations throughout the region. Many of these counts are conducted within the Town of Billerica. The traffic count data is incorporated into a regional traffic count book and map that is available on NMCOG's website at www.nmcog.org.

NMCOG continues to provide assistance to the Lowell Regional Transit Authority (LRTA) in the following areas: obtaining Federal capital and operating assistance, marketing programs to improve ridership and revenue, statistical monitoring and analyses, and planning evaluation of the LRTA's route structure and scheduling. Transportation services are available to Billerica seniors through the RoadRunner, and the LRTA provides fixed-route bus service along three routes in Billerica.

NMCOG is working with Billerica and eleven other communities in addressing new EPA stormwater permit requirements through the Northern Middlesex Stormwater Collaborative (NMSC). The Collaborative focuses on permit compliance by: undertaking a common public education and outreach program that is customized by each participating community; providing training for municipal staff and boards; developing and utilizing a regional GIS system for mapping stormwater infrastructure across municipal boundaries; and assisting with the procurement of stormwater related goods and services.

Under contract with the Town, NMCOG staff serves as the Town's Sealer of Weights and Measures. The Sealer of Weights and Measures is charged with enforcing the laws, rules and regulations relating to the use of weighing and measuring devices in commercial transactions. The types of devices tested include scales, weights, fuel dispensers, vehicle tank meters used in the sale of liquid fuel, and supermarket scanners.

NMCOG staff recently assisted the Town with the Green Community Annual Report that is submitted the Massachusetts Department of Energy Resources. The Town was formally designated as a Green Community in December 2018, and became eligible for state grant funding to advance energy efficiency initiatives. NMCOG received Affordable Access Regional Coordination (AARC) grant funding from the Massachusetts Department of Energy Resources to increase access to clean energy and energy efficiency technologies for low-income residents and for low-income affordable housing owners and developers.

Over the past year, NMCOG staff has worked with the Town of Billerica and five other communities to evaluate local regulations for accessory dwelling units (ADUs) and make recommendations for improvements that increase housing options for area residents. This work is funded through a Planning Assistance Grant provided by the Executive Office of Energy and Environmental Affairs (EOEEA). The grant also provides funding to assist local communities with zoning regulations for the development of renewable energy facilities.

The Northern Middlesex Council of Governments (NMCOG) is developing the Greater Lowell Comprehensive Economic Development Strategy (CEDS) funded by the U.S. Economic Development Administration. When complete, the Greater Lowell CEDS will summarize the economic resources of the region, establish an economic development vision for Greater Lowell, identify goals, and establish a regional Five-Year Action Plan with priority projects to foster continued economic growth and vitality. The CEDS will also incorporate the concept of economic resilience, e.g. the ability to withstand and recover from economic shifts, natural disasters, pandemics and the impacts of climate change. Regions must update their CEDS every five years in order for local communities to qualify for EDA assistance under the Public Works and Economic Adjustment Assistance programs and the CARES Act.

Respectfully submitted:

Andrew Deslaurier, Councilor, Billerica Board of Selectmen
Christopher Tribou, Councilor, Billerica Planning Board
Mary McBride, Billerica Alternate

Police

The Billerica Police Department is pleased to submit this Annual Report for the fiscal year 2019. This Department has continued to serve the Town of Billerica with traditional police services as well as providing a wide array of other services. The Police Department continued to address quality of life issues such as speeding motorists in residential areas, property crimes, including vandalism and burglaries, thefts from vehicles, graffiti and noise complaints, as well as putting a focus on pedestrian issues. The Police Department has continued it's partnership with the town of Tewksbury providing Animal Control services with a part time ACO in addition to two full time employees and a full service animal shelter facility, this function has expanded quality and level of service to town residents.

We have had continued success with our Community Policing Programs, including a School Resource Officer at Shawsheen Valley as well as the Valley Collaborative as an addition to the program. PAL (Police Athletic League) continues to work with the Recreation Department. We have stepped up Handicap Parking enforcement at the request of the Town of Billerica Handicapped Commission. In partnership with the Billerica School Department, all the public safety agencies in town have continued implementation of enhanced lockdown program in our schools. We have continued to reach out to the community using Social Media such as Twitter and Next Door.

Traffic safety has continued to be an area of great concern to residents and is a quality of life issue. In response, we have continued to provide specialized enforcement in key areas throughout the Town. In cooperation with The Governors Highway Safety Bureau we have participated in the Nationwide Click It or Ticket campaign and You Drink You Drive You Lose programs again this year. The Department has continued to provide National Highway Safety Traffic Administration certified child car seat installations. Along with the Billerica Board of Selectmen and DPW we have reduced speed limits in some thickly settled neighborhoods in response to resident demands. We are committed to focusing enforcement efforts on pedestrian issues including crosswalk enforcement and speed enforcement in various neighborhoods throughout town.

We have worked hard to maintain the quality and level of service that our residents have come to expect. We will continue to explore ways to maintain quality service and provide value to the residents that we proudly serve.

Billerica Fiscal 2018 - 2019 - Crime and Calls for Service Statistics

Calls for Service	37,585
Arrests	290
Traffic Citations	6,141
Traffic Accidents	624
911 Calls Received	6,609

National Incident Base Reporting (NIBRS) as Reported to FBI													
Offense Type (Group A)	2018						2019						
Crimes Against Persons	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	**Total**
Murder and Nonegligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Kidnapping/Abduction	0	1	0	0	0	0	0	0	0	0	0	0	**1**
Forcible Rape	0	0	0	0	2	0	0	0	0	0	0	0	**2**
Aggravated Assault	0	6	5	4	4	0	3	0	1	0	6	1	**30**
Simple Assault	8	7	11	14	13	7	7	7	2	6	8	6	**96**
Intimidation	8	4	1	3	4	7	2	3	2	2	5	2	**43**
Crimes Against Property													
Arson	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Breaking & Entering	3	6	4	1	2	5	3	2	2	0	0	1	**29**
Counterfeiting/Forgery	0	2	1	0	0	0	1	2	0	0	2	0	**8**
Vandalism of Property	7	7	9	7	8	5	4	9	8	7	4	10	**85**
Fraud By False Pretense	1	1	1	2	2	1	1	1	2	0	0	0	**12**
Credit Card Fraud	1	3	1	1	2	4	5	6	2	2	4	1	**32**
Identity Theft	2	3	1	1	4	7	7	7	5	2	4	1	**44**
Wire Fraud	6	3	1	0	5	5	1	6	1	2	4	3	**37**
Motor Vehicle Theft	0	2	2	1	0	0	0	0	1	3	0	1	**10**
Robbery	2	0	0	0	1	0	0	0	0	0	0	0	**3**
Purse Snatching	0	0	0	0	0	0	1	0	0	0	0	0	**1**
Shoplifting	0	1	0	0	2	1	2	0	4	1	1	2	**14**
Theft From a Building	2	2	3	1	3	1	2	0	3	1	2	1	**21**
Theft From a Motor Vehicle	4	3	0	2	4	2	3	3	7	3	5	5	**41**
Theft of Vehicle Parts	2	2	0	1	2	2	0	2	2	1	2	1	**17**
All Other Larceny	0	4	5	3	2	1	2	2	1	2	6	5	**33**
Crimes Against Society													
Animal Cruelty	0	0	0	1	0	0	0	0	0	0	0	0	**1**
Drug/Narcotic	4	5	5	8	4	1	2	4	2	1	4	3	**43**

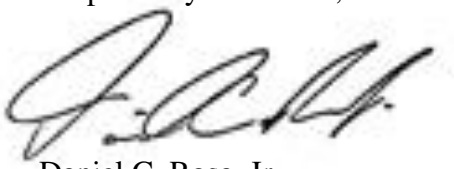
Violations													
Drug Equipment Violations	4	4	2	4	2	3	2	1	1	1	2	2	**28**
Pornograpy/Obscene Material	0	0	0	0	3	0	0	0	0	0	1	1	**5**
Prostitution	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Weapons Law Violations	0	0	1	0	0	0	0	0	1	0	1	0	**3**
													639

Offense Type (Group B Arrests)	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	**Total**
Disorderly Conduct	1	0	0	0	0	0	0	0	0	0	0	0	**1**
Driving Under the Influence	4	2	1	3	2	3	0	5	3	2	3	4	**32**
Drunkenness	2	1	2	2	0	2	0	0	1	0	1	1	**12**
Liquor Violations	0	6	0	0	0	0	0	0	0	0	2	0	**8**
Trespassing	0	1	0	0	0	0	0	0	0	0	0	0	**1**
													54

	Funds Collected
Administrative fee	$170,462.
Animal Control	$650.
Handicap Fines	$3,525.
Late Fee	$320.
Mass DOT	$192,938.
Parking Fines	$3,800.
Solicitor	$1,175.
By-Law Violation	$100.
Firearms Licensing	$13,481.

On behalf of the Billerica Police Department, I would like to thank each Town department who worked cooperatively with us during the year. Additionally, I would like to thank the residents who have supported the Department throughout the year and look forward to working with them in the future.

Respectfully submitted,



Daniel C. Rosa, Jr.

Recreation Commission

Billerica's Recreation Department continues to play a central role in helping define the Town's quality of life. The primary directive of the Recreation Department is to offer low cost recreational programs, services, trips and special events to the citizens of Billerica. Our recreational, educational and cultural programming reflects the interest and diversity of our community. In addition to programming and special events, we are committed to ensuring our parks and recreational facilities provide a safe and pleasant experience for visitors.

The Recreation Department offers programs, trips, and special events year-round. We are proud to offer more than 200 programs, classes, trips and special events each year, and continue to strive towards growing and improving the services we provide. These recreational offerings range from pre-school to senior, and everything in between.

Fiscal Year 2019 continued a trend of personnel restructuring for the department. Program Coordinator, Brian Leary, and Maintenance Coordinator, Anthony Amato, were both welcomed to the department in July 2018. The addition of these two has continued to add great energy and fresh ideas to our department. Brian is constantly working on new program strategies, while evaluating our current offerings to make sure we are offering high quality programs. His attention to communication and marketing has already helped us more effectively improve our dialogue with the community. Anthony is tasked with a wide variety of maintenance tasks. From keeping up with trash barrels at all recreation facilities, inspecting and ensuring playgrounds are regularly maintained for safety, overseeing all of our Eagle Scout projects, to coordinating a whole host of various construction and maintenance jobs. If you see him at one of our local parks, feel free to say hi! Both have been great additions to our department.

In addition to personnel changes, the Recreation Department has also continued evolving our program catalog. A few examples of new programs brought forward in FY19 included: Kids Test Kitchen, Lil Ninja Warriors, 80's Aerobics, and HIIT/Tabata, just to name a few. Each of these programs were met with positive responses, and have seen their enrollment numbers flourish. We are excited and dedicated to continue expanding our offerings to ensure everyone has an opportunity to participate in programs they enjoy.

Summer is always a fun time in our department! Our Concerts on the Common continued to bring many families to the center of town each Tuesday in the summer for live music. Additionally, we were able to kick off our new "Free Family Movie Night Fridays", with a new movie played every Friday night for free! What better way to spend a night out locally with your family then watching a free movie under the stars?

Our department is also responsible for managing several facilities in town. These include Miccozzi Beach, Manning Park, and all town playgrounds. Additionally, our department is with permitting all athletic fields in town, with the exception of the Marshall Middle School football field. We have worked closely with the new Parks & Trees Department in developing an updated field permitting/maintenance strategy. Our departments have forged a great partnership and we are excited to see all of the improvements to the fields they will be making!

We are also very excited to add one more recreation facility to this list: the brand-new Billerica Dog Park located near the VVP complex. Through tireless dedication and devotion, the Billerica Dog Park committee, led by chairman Mark Reid, finally saw their years of commitment reach its goal! On June 1, 2019 the Dog Park officially opened to the public. Through a grant from the

Stanton Foundation, 90% of the construction costs were covered. All other funding came directly from the hard work and fundraising from the Dog Park Committee. A huge pat on the back to this committee for the countless hours they committed to bringing the Dog Park to town!

In addition to our devoted staff, our volunteers play a critical role in enabling the department to achieve its goals. They provide direct and indirect opportunities and support to participants in our programs and allowing us to continue growing our number of special events. The Recreation Department has received support from the business community allowing us to offer specialized programs and activities for the continuous enjoyment of our citizens, businesses and visitors. We are looking to continue to grow our public/private partnerships in order to maintain and improve the rich diversity of recreation services we can provide to our community. Additionally, the number of volunteer hours from our Recreation Commission, Middlesex County Community Work Program, Sons of Italy, various Eagle Scouts, and private citizens is invaluable and we can't thank them enough!

The Recreation Department does not have its own adequate space for housing the services provided, so we continue to depend on the cooperation of the Billerica School Department, area businesses and civic organizations. The cost to utilize outside facilities such as school buildings continues to negatively impact the costs of our programs, the time our programs can be scheduled and number of citizens that we can serve. While we have been working well with the School Department and appreciate all of the support they provide, our programs continue to feel the impact of these charges and the effects on services being offered to residents. The development of a Recreation or Community Center for the Town continues to be the top goal of the Recreation Department and Commission.

Respectfully submitted,

David Grubb
Director, Billerica Recreation Department

Scholarship Foundation

The Billerica Scholarship Foundation is a 30+ year-old local organization that operates under the umbrella of the Town of Billerica with 9 active volunteer members. We meet the 1st Wednesday of the month at Town Hall and as needed for special event planning. Our mission is to raise, solicit, oversee, manage and maintain scholarship funds ultimately for the students of Billerica, without regard to what schools they attend, only Billerica residency.

During 2019 the Billerica Scholarship Foundation raised $31,063.24 directly through events and programs including Team Trivia Challenge, Floral Nights, Calendar sales, Town Meeting concessions and Scrip Gift Card Programs as well as the reintroduction of our replica program and the new Dine and Donate options. Direct net contributions through our revised raffle based "class of" program are included above however the sponsor support of those classes is not included, those funds along with Tax inserts, Memorial contributions and individually funded community scholarships from local business and families as well as managed endowments allowed the Billerica Scholarship Foundation to award a total of $139,450 worth of scholarships to the Class of 2019 plus (2) $1,000 awards to Billerica adults.

Billerica Scholarship Foundation continues to operate in a similar manner.

Sharon Ferris, Treasurer

Substance Abuse Prevention Committee

The Billerica Substance Abuse Prevention Committee is pleased to submit our Annual Report. Our primary objective is to create a region that prevents substance misuse and/or reduces substance use disorder (SUD) and associated mental health illnesses for all demographics. We have been able to continue our efforts in Prevention through community education events and early Intervention through preventative education, assessments, screenings and services which provide resources for children and adolescents and their families.

Community Events:

BSAP Forum: This year's forum serviced over 150 attendees at the Marshall Middle School and featured evidence-based solutions and resources, such as the Hidden in Plain Sight exhibit and The Nan Project. These resources served to educate parents, teachers and students alike on the early warning signs of substance use disorder. Resources from across the region partnered with BSAP to host tables and provide information on healthy intervention and treatment options for families dealing with SUD. Audience retention was reportedly the best it has been in as many years, as attendees stayed until the event ended.

Overdose Awareness Vigil: This year's overdose awareness vigil included the first ever Proclamation by the Billerica Board of Selectman acknowledging the opioid epidemic and the lives of the residents that it has claimed. It also featured a reading of the names of Billerica residents lost to overdose, and a bell toll for each of the 72 individual lives remembered in the event. Attendance by the community and leadership was poor with only 2 of the 5 Selectman attending. Overall, there were approximately 12 people in attendance not including the committee members.

RECOVERY Event: In partnership, the Billerica Police Department, Burlington Police Department, and Tewksbury Police Department, in collaboration as the Northeast Middlesex Police Partnership, presented the premiere reading of RECOVERY to solicit community feedback on whether or not it would be a worthwhile endeavor to bring this resource to the community area wide.

RECOVERY is a new work by local playwright Anne Lucas that previously debuted off Broadway (NYC) in 2018 and was also presented for multiple shows in Boston and Marblehead's Little Theater. RECOVERY told the story of addiction and recovery both from the viewpoint of the person with substance misuse but also from the viewpoint of the family. Written from the playwright's personal experience RECOVERY is an opportunity to shed a light on the opioid epidemic's ripple effects and the devastation it causes. The reading was held on December 5th at 7:30 pm at the Marshall Middle School.

There were approximately 90 attendees for this event. BSAP assisted in promotion of the event and soliciting the public's response. The community feedback was very positive for these events and the RECOVERY play is going to be formally launched as a regionwide awareness initiative.

Visible and Vocal Initiative: Since launching the Visible and Vocal Initiative in January 2019 to help facilitate an increase in awareness, expand our reach and provide resources to families in need, we have engaged the community on many fronts. We currently host a monthly resource table at the Billerica Food Pantry, hosted a resource table at Yankee Doodle and had our very first float in the Yankee Doodle parade!

We will continue to participate in the annual Billerica Health Fair in our efforts to be visible and vocal in providing information and resources to the community at large and we have since established a resource table at both the Marshall and Locke Middle schools on parent/teacher conference night.

Vaping/Juuling Solutions: BSAP has had a primary focus on addressing the teenage vaping/juuling issue seen in town. In February 2019, Sgt. Tara Conners and Mike Higgins, Substance Abuse Coordinator, met with the high schools and implemented testing protocols. The high schools now have test kits in which the mouthpiece on a vape can be swab tested for THC. Positive findings result in student referrals to the the Billerica Adolescent Recovery Program (BARP). Additionally, vaping sensors have since been installed in the bathrooms at BMHS.

Article VI. On March 10, 2020 we hosted an educational series launched by MA DPH, **The Truth and Dangers of Vaping: An Education Session**, at the Locke Middle School for parents.

Billerica Adolescent Recovery Program (BARP): BARP is continuing to take referrals from both the Shawsheen Tech and BMHS. Overview of sessions:

- New session starts once every 5 weeks
    - 1st week drug testing
    - Ed Blue - Speaker Session
    - BJ Williams "Brain at Risk"
    - Educational Vaping Session
    - Michael's House
    - Last week is session with parents and drug test to end the referral.

Project Here: In September 2018, Billerica received one of the first grants issued by Attorney General Maura Healey's office. Project Here is an innovative public-private collaboration to make substance use prevention education available to every public middle school in Massachusetts. Through integrated in-classroom and digital learning experiences, Project Here educates young people about the risks and consequences of using and experimenting with substances, empowers them to help others, and gives them the tools they need to make healthy decisions.

Project Here is designed for students in 6th, 7th, and 8th grades. It is based on the foundational principle that students can, and will, make healthy choices if given the right tools – and Project Here is a way to help them do that.

Faculty and staff participated in a Project Here Summit training in March of 2020 and will continue to use the curriculum provided through this grant program to our students.

Communities That Care: The Communities That Care Youth (CTCY) Survey belongs to the Center for Substance Abuse Prevention in the office of the United States Government's Substance Abuse and Mental Health Services Administration (SAMHSA). This youth community survey is a questionnaire used by community coalitions that uses the risk and protective factor model approach to assess youth problem behaviors, such as violence, delinquency, school dropout and substance abuse.

BSAP conducts the CTCY Survey bi-annually, for grades 6 through 12 students, to determine trends and predictive risk factors. The findings from the 2010 survey results were used to bring important educational programming to the community. 1,620 students participated in the survey in 2019 compared to 1,082 students participating in 2017. In 2017, 6th, 8th, 10th, and 11th graders were surveyed while 6th, 8th, 9th, 10th, 11th and 12th graders were surveyed in 2019.

The CTCYS is designed to identify the levels of risk factors related to problem behaviors such as alcohol tobacco and other drug use-and to identify the levels of protective factors that help guard against those behaviors. The survey also measures the prevalence of drug use, violence and other antisocial behaviors among surveyed students. Protective factors are characteristics that are known to decrease the likelihood that a student will engage in problem behaviors. Risk factors are conditions that increase the likelihood of a young person becoming involved in drug use, delinquency, school dropout and/or violence. The normative data contains survey responses from over 280,000 students across the country in grades 6 through 12.

The following findings that are being compared were highlighted in both the 2017 and 2019 CTCYS.

- The lowest scores for protective factors stayed the same with *Religiosity* 1st, *Community Rewards for Prosocial Involvement* moving from 3rd to 2nd and *School Opportunities for Prosocial Involvement* moving from 2nd to 3rd.
- The top highest protective factors stayed the same, with *Belief in the Moral Order* 1st, *Community Opportunities for Prosocial Involvement* moving from 2nd into a tie for 1st and *Family Attachment* 3rd. The average score was five points higher than the normative average.
- The lowest risk factors changed slightly with *Early Initiation of Drug Use* 1st, *Friend's Use of Drugs* 2nd, *Laws and Norms Favorable to Handguns* 3rd, and *Perceived Availability of Drugs* 4th. The Latter 2 areas replaced *Friend's Delinquent Behavior*.
- The highest risk factors changed slightly. *Lack of Commitment to School* was 1st, *Parental Attitudes toward Antisocial Behavior* 2nd, *Low perceived Risks of Drug Use* moved to 3rd from 4th,

and *Family Conflict replaced Favorable Attitudes toward Antisocial Behavior* is 4th. The average score was 12 points lower than the normative average.

- Reported use of *alcohol* increased 4.4%, from 25.6% to 30%. (486 students)
- Reported use of *vape products* increased 7.8%, from 15.4% to 23.2%. (376 students)
- Reported use *marijuana* decreased 5.7%, from 13.7% to 8.0 %. (130 students)
- Reported use of *cigarettes* decreased 2.3%, from 5.4% to 3.1% (50 students)
- Reported use of *illicit drugs* decreased 2.1%, from 4.8% to 2.7%. (44 students)
- *Being Drunk or High at School* increased 2.5%, from 3.2 % to 5.5%. (89 students)
- *Attacking Someone with Intent to Harm* increased .7%, from 3.0% to 3.7%. (60 students)

Overall percentile scores across the nine protective factor scales range from a low of 28 to a high of 67, with an average score of 55, which is five points higher than the normative average of 50. Billerica Public Schools students reported the three highest overall scores for the following protective factor scales: *Community Opportunities for Prosocial Involvement* (67), *Belief in the Moral Order* (67), and *Family Attachment* (61). The higher scores reported by students in these areas represent strengths that Billerica Public Schools can build on.

Table 3. Protective Factor Scale Scores Reported by Surveyed Youth, by Grade

		6th	7th	8th	9th	10th	11th	12th
Community Domain	Community Opportunities for Prosocial Involvement	65	–	67	70	70	66	63
	Community Rewards for Prosocial Involvement	45	–	44	52	54	48	48
Family Domain	Family Attachment	58	–	58	65	68	62	58
	Family Opportunities for Prosocial Involvement	54	–	58	64	66	61	56
	Family Rewards for Prosocial Involvement	56	–	57	61	67	61	55
School Domain	School Opportunities for Prosocial Involvement	50	–	48	58	56	55	50
	School Rewards for Prosocial Involvement	50	–	50	57	55	58	53
Peer and Individual Domain	Religiosity	27	–	29	34	28	28	24
	Social Skills	--	–	–	–	–	--	--
	Belief in the Moral Order	62	–	64	71	74	68	63
Average		52	--	53	59	60	56	52

Overall percentile scores across the 19 risk factor scales range from a low of 24 to a high of 51, with an average score of 38, which is 12 points lower than the normative average of 50. The four highest risk factor scales are *Lack of Commitment to School* (51), *Parental Attitudes Favorable toward Antisocial Behavior* (48), *Low Perceived Risks of Drug Use* (48), and *Family Conflict* (46). The four lowest risk factor scales are *Early Initiation of Drug Use* (24), *Friends' Use of Drugs* (29), and *Laws and Norms Favorable to Handguns* (31), and *Perceived Availability of Drugs* (31).

Lack of Commitment to School

Lack of Commitment to School assesses a student's general feelings about his or her schooling. Elevated findings for this risk factor scale can suggest that students feel less attached to, or connected with, their classes and school environment. Lack of commitment to school means the child has ceased to see the role of student as a positive one. Young people who have lost this commitment to school are at higher risk for a variety of problem behaviors.

■ Across grade levels, percentile scores for *Lack of Commitment to School* range from a low of 45 among 11th and 12th graders to a high of 57 among 6th graders.

■ Overall, Billerica Public Schools students received a percentile score of 51 on the *Lack of Commitment to School* scale, one point higher than the normative average of 50.

Parental Attitudes Favorable toward Antisocial Behavior: Students' perceptions of their parents' opinions about antisocial behavior are also an important risk factor. Parental attitudes and behavior regarding crime and violence influence the attitudes and behavior of children. If parents approve of or

excuse their children for breaking the law, then the children are more likely to develop problems with juvenile delinquency.

■ Across grade levels, percentile scores for *Parental Attitudes Favorable toward Antisocial Behavior* range from a low of 41 among 9th graders to a high of 57 among 12th graders.

■ Overall, Billerica Public Schools students received a percentile score of 48 on the *Parental Attitudes Favorable toward Antisocial Behavior* scale, two points lower than the normative average of 50.

Low Perceived Risks of Drug Use

The perception of harm from drug use is related to both experimentation and regular use. The less harm that an adolescent perceives as the result of drug use, the more likely it is that he or she will use drugs. The *Low Perceived Risks of Drug Use* scale was developed to measure a component of the risk factor **Favorable Attitudes toward the Problem Behavior**.

■ Across grade levels, percentile scores for *Low Perceived Risks of Drug Use* range from a low of 42 among 9th graders to a high of 61 among 12th graders.

■ Overall, Billerica Public Schools students received a percentile score of 48 on the *Low Perceived Risks of Drug Use* scale, two points lower than the normative average of 50.

Family Conflict

Bonding between family members, especially between children and their parents or guardians, is a key component in the development of positive social norms. High levels of family conflict interfere with the development of these bonds, and increase the likelihood that young people will engage in illegal drug use and other forms of delinquent behavior.

■ Across grade levels, percentile scores for *Family Conflict* range from a low of 41 among 9th and 10th graders to a high of 52 among 6th graders.

■ Overall, Billerica Public Schools students received a percentile score of 46 on the *Family Conflict* scale, four points lower than the normative average of 50.

Table 4. Risk Factor Scale Scores Reported by Surveyed Youth, by Grade

		6th	7th	8th	9th	10th	11th	12th
Community Domain	Low Neighborhood Attachment	36	—	41	37	39	38	39
	Community Disorganization	35	—	34	34	38	39	44
	Transitions and Mobility	55	—	38	53	37	34	40
	Laws and Norms Favorable to Drug Use	41	—	44	36	37	45	47
	Laws and Norms Favorable to Handguns	32	—	31	33	26	31	32
	Perceived Availability of Drugs	45	—	37	29	24	25	25
	Perceived Availability of Handguns	40	—	39	32	29	31	33
Family Domain	Poor Family Management	38	—	35	27	28	28	37
	Family Conflict	52	—	47	41	41	49	45
	Family History of Antisocial Behavior	40	—	38	33	33	38	37
	Parental Attitudes Favorable toward ATOD Use	--	—	—	—	—	--	--
	Parental Attitudes Favorable toward Antisocial Behavior	51	—	49	41	45	47	57
School Domain	Poor Academic Performance	45	—	43	43	40	37	41
	Lack of Commitment to School	57	—	56	48	51	45	45
Peer and Individual Domain	Rebelliousness	--	—	—	—	—	--	--
	Friends' Delinquent Behavior	35	—	32	31	31	33	37
	Friends' Use of Drugs	37	—	30	26	26	30	29
	Peer Rewards for Antisocial Behavior	--	—	—	—	—	--	--
	Favorable Attitudes toward Antisocial Behavior	45	—	39	33	34	37	43
	Favorable Attitudes toward ATOD Use	45	—	39	31	35	35	39
	Low Perceived Risks of Drug Use	43	—	46	42	47	56	61
	Early Initiation of Drug Use	32	—	27	21	22	22	23
	Sensation Seeking	--	—	—	—	—	--	--
Average		42	—	39	35	35	37	40

Grade Level Results for Billerica Public Schools Compared to National Averages:

Table 5. Lifetime Use of Alcohol, Tobacco and Other Drugs for Surveyed Youth Compared to the "Monitoring the Future" Study

	Billerica Public Schools								Monitoring the Future[1]		
	6th %	7th %	8th %	9th %	10th %	11th %	12th %	Overall %	8th %	10th %	12th %
Alcohol	8.5	—	24.3	30.0	39.1	55.5	58.1	33.8	28.5	43.0	58.5
Cigarettes	0.9	—	5.1	3.1	4.8	7.2	16.6	5.6	9.1	16.0	23.8
Smokeless Tobacco	0.0	—	3.8	0.8	3.4	6.2	10.4	3.7	6.4	10.0	10.1
Vapor Products	3.0	—	18.6	23.2	27.9	45.9	43.0	25.2	21.5	36.9	42.5
Marijuana	0.6	—	6.8	8.0	23.1	37.3	44.2	18.1	13.9	32.6	43.6
Inhalants	3.1	—	5.2	2.7	3.4	1.7	3.0	3.2	8.7	6.5	4.4
Ecstasy	0.0	—	0.3	0.8	0.0	0.7	1.5	0.5	1.6	2.4	4.1
Methamphetamine	0.3	—	1.3	0.0	1.0	1.0	2.6	1.0	0.7	0.8	0.7
Cocaine	0.0	—	1.0	0.4	1.4	1.4	0.5	0.8	1.4	2.6	3.9
LSD/Psychedelics	0.0	—	1.0	0.4	0.0	1.7	2.6	0.9	2.2	3.9	6.6
Heroin	0.0	—	0.0	0.8	0.5	0.7	1.0	0.4	0.6	0.4	0.8
OTC Drugs	1.2	—	3.6	2.4	2.0	3.4	5.2	2.9	--	--	—
Any Illicit Drug (Other than Marijuana)	3.3	—	7.1	2.7	6.2	5.4	8.5	5.3	--	--	—

Note: The symbol "—" indicates that data are not available because students were not surveyed, the drug was not included in the survey, or a comparable aggregate calculation was not available. *Monitoring the Future* data is only available for 8th, 10th and 12th graders.
[1] Johnston et al. (2019).

Table 6. Past-30-Day Use of Alcohol, Tobacco and Other Drugs for Surveyed Youth Compared to the "Monitoring the Future" Study

	Billerica Public Schools								Monitoring the Future[1]		
	6th %	7th %	8th %	9th %	10th %	11th %	12th %	Overall %	8th %	10th %	12th %
Alcohol	1.5	—	7.7	7.7	17.6	27.0	35.5	14.7	8.2	18.6	30.2
Binge Drinking	0.0	—	3.6	1.9	4.4	10.7	16.5	5.5	3.7	8.7	13.8
Cigarettes	0.0	—	2.2	0.4	1.4	1.4	2.6	1.3	2.2	4.2	7.6
Smokeless Tobacco	0.0	—	1.3	0.0	0.5	2.4	2.6	1.1	2.1	3.9	4.2
Vapor Products	1.5	—	11.2	8.1	15.4	28.9	26.3	14.3	10.4	21.7	26.7
Cigars, Cigarillos or Little Cigars	0.0	—	1.3	0.4	1.9	3.1	5.2	1.8	--	--	—
Marijuana	0.0	—	3.2	4.6	14.0	21.6	26.9	10.5	5.6	16.7	22.2
Inhalants	1.8	—	2.6	0.4	1.0	1.0	1.5	1.4	1.8	1.0	0.7
Ecstasy	0.0	—	0.0	0.4	0.0	0.0	0.5	0.1	0.4	0.4	0.5
Methamphetamine	0.6	—	1.6	1.2	0.5	2.0	2.1	1.3	0.1	0.1	0.3
Cocaine	0.0	—	0.3	0.0	0.0	0.7	0.5	0.3	0.3	0.6	1.1
LSD/Psychedelics	0.0	—	0.0	0.8	0.0	0.3	1.5	0.4	0.6	0.8	1.4
Heroin	0.0	—	0.0	0.8	0.0	0.0	0.5	0.2	0.1	0.5	0.2
OTC Drugs	0.6	—	2.0	1.6	1.5	1.0	3.6	1.6	--	--	—
Any Illicit Drug (Other than Marijuana)	2.4	—	3.8	1.9	1.4	3.4	4.5	2.9	--	--	—

Note: The symbol "—" indicates that data are not available because students were not surveyed, the drug was not included in the survey, or a comparable aggregate calculation was not available. *Monitoring the Future* data is only available for 8th, 10th and 12th graders.
[1] Johnston et al. (2019).

Billerica Public Schools students recorded the highest lifetime prevalence-of-use rates for alcohol (30.0%), vapor products (23.2%), marijuana (8.0%), and cigarettes (3.1%). Other lifetime prevalence rates ranged from 0.0% for methamphetamine to 2.7% for inhalants. The rate of illicit drug use excluding marijuana is summarized by the indicator "any illicit drug (other than marijuana)," with 2.7% of surveyed students reporting use of these drugs in their lifetimes.

Billerica Public Schools students reported the highest past- 30-day prevalence-of-use rates for alcohol (14.7%), vapor products (14.3%), marijuana (10.5%), and binge drinking (5.5%). Other past-30-day prevalence rates ranged from 0.1% for Ecstasy to 1.8% for cigars, cigarillos, and little cigars. Overall, 2.9% of Billerica Public Schools students reported the use of any illicit drug (other than marijuana) in the past 30 days.

Across the three comparison grades (8th, 10th, and 12th), 8th grade students in Billerica Public Schools reported higher rates for methamphetamine use, 10th grade students reported higher average levels of methamphetamine and heroin use, and 12th grade students reported higher rates of smokeless tobacco, vapor products, marijuana, methamphetamine, and heroin use. Students reported lower average levels of lifetime use in all other categories.

For past-30-day Alcohol Tobacco and Other Drugs use, 8th grade students in Billerica Public Schools reported higher average levels of vapor products, inhalant, and methamphetamine use and lower average levels of use in all other categories. In 10th grade, students reported higher average levels of methamphetamine use, and lower average levels in all other categories. In 12th grade, students reported higher levels of alcohol, binge drinking, marijuana inhalant, methamphetamine, LSD/Psychedelic, and heroin use, and lower levels in all other categories.

In Billerica Public Schools, 5.7% of students reported *Being Drunk or High at School* in the past year, making it the most prevalent of the eight behaviors in Billerica Public Schools. *Attacking Someone with Intent to Harm* is the second most prevalent antisocial behavior, with 3.7% of Billerica Public Schools students reporting this in the past year. Very low amounts of students in Billerica Public Schools reported participating in *Taking a Handgun to School*.

Other past-30-day prevalence rates ranged from 0.1% for Ecstasy to 1.8% for cigars, cigarillos, and little cigars. Overall, 2.9% of Billerica Public Schools students reported the use of any illicit drug (other than marijuana) in the past 30 days.

Past-30-day alcohol use in Billerica Public Schools ranges from a low of 1.5% among 6th graders to a high of 35.5% among 12th graders. Past-30-day marijuana use ranges from a low of 0.0% among 6th graders to a high of 24.1% among 11th graders. Past- 30-day cigarette use ranges from a low of 0.0% among 6th graders to a high of 26.9% among 12th graders. Past-30-day vaping ranges from a low of 8.1% among 9th graders to a high of 28.9% among 11th graders. Past-30-day inhalant use ranges from a low of 0.4% among 9th graders to a high of 2.6% among 8th graders.

The largest grade-level differences in lifetime substance use were for cigarettes in 10th grade (4.8% versus 16.0% for Monitoring the Future), vapor products in 10th grade (27.9% versus 36.9% for Monitoring the Future) and marijuana in 10th grade (23.1% versus 32.6% for Monitoring the Future).

Any Illicit Drug (Other than Marijuana)
■ Lifetime prevalence of any illicit drug (other than marijuana) rises from a low of 2.7% among 9th graders to a high of 8.5% among 12th graders. Overall, 5.3% of Billerica Public Schools students have used an illicit drug (other than marijuana) at least once in their lifetimes.

■ Past-30-day prevalence of any illicit drug (other than marijuana) rises from a low of 1.4% among 10th graders to a high of 4.5% among 12th graders. Overall, 2.9% of Billerica Public Schools students have used an illicit drug (other than marijuana) at least once in the past 30 days.

Other Drugs
The *Communities That Care Youth Survey* also measures the prevalence of use for a variety of other drugs. This includes student use of the following: methamphetamine, cocaine, LSD/Psychedelics, heroin, and over-the-counter (OTC) drugs. The rates for prevalence of use of these other drugs are generally lower than the rates for alcohol, tobacco, marijuana, and inhalants. Additionally, use of these other drugs tends to be concentrated in the upper grade levels. The rates for prevalence of use of these other drugs are generally lower than the rates for alcohol, tobacco, marijuana, and inhalants. Additionally, use of these other drugs tends to be concentrated in the upper grade levels.

■ Students in Billerica Public Schools reported relatively little use of the other illicit drugs that are measured by the survey. Specifically, no more than 2.9% of students indicated use of methamphetamine, cocaine, LSD/Psychedelics, heroin, or OTC drugs during their lifetimes.

■ For the purposes of the *Communities That Care Youth Survey*, methamphetamine was defined as "meth, crystal meth, crank." Lifetime prevalence of methamphetamine ranges from a low of 0.0% for 9th graders to a high of 2.6% for 12th graders. The overall lifetime prevalence is 1.0%.

■ Lifetime prevalence of cocaine ranges from a low of 0.0% for 6th graders to a high of 1.4% for 10th and 11th graders. The overall lifetime prevalence rate is 0.8%.

■ Lifetime prevalence of LSD/Psychedelics ranges from a low of 0.0% for 6th and 10th graders to a high of 1.7% for 11th graders. The overall lifetime prevalence rate is 0.9%.

■ Lifetime prevalence of heroin ranges from a low of 0.0% for 6th and 8th graders to a high of 1.0% for 12th graders. The overall lifetime prevalence rate is 0.4%.

■ Lifetime prevalence of OTC drugs ranges from a low of 1.2% for 6th graders to a high of 5.2% for 12th graders. The overall lifetime prevalence rate is 2.9%.

2017 and 2019 Comparisons

Table C1. Comparison of 2017 and 2019 Youth Survey Results, by Grade

	6th Grade		8th Grade		10th Grade		11th Grade	
	2017	2019	2017	2019	2017	2019	2017	2019
	%	%	%	%	%	%	%	%
Past-30-Day Substance Use								
Alcohol	2.0	1.5	7.7	7.7	21.6	17.6	34.2	27.0
Binge Drinking	0.0	0.0	4.0	3.6	8.9	4.4	16.6	10.7
Cigarettes	0.0	0.0	1.7	2.2	2.8	1.4	4.8	1.4
Smokeless Tobacco	0.3	0.0	0.6	1.3	2.8	0.5	5.9	2.4
Vapor Products	1.1	1.5	7.5	11.2	11.6	15.4	20.2	28.9
Cigars, Cigarillos or Little Cigars	0.3	0.0	2.0	1.3	4.4	1.9	8.5	3.1
Marijuana	0.0	0.0	8.0	3.2	18.1	14.0	24.1	21.6
Inhalants	1.2	1.8	2.0	2.6	1.6	1.0	1.6	1.0
Any Illicit Drug (Other than Marijuana)	2.3	2.4	2.3	3.8	2.2	1.4	3.7	3.4
Other Antisocial Behaviors								
Attacking Someone with Intent to Harm	3.5	3.7	4.0	5.5	2.2	4.3	1.1	1.4
Being Drunk or High at School	0.0	0.6	1.7	3.9	6.7	7.8	8.6	8.6
Getting Suspended	0.3	1.5	4.0	1.9	4.9	4.4	3.2	3.1
Selling Drugs	0.0	0.0	1.1	0.3	3.3	1.5	1.6	4.8
Perceived Risk of Harm								
Drinking Alcohol Regularly	59.4	62.5	64.7	58.2	54.4	65.2	51.7	56.5
Smoking Cigarettes Regularly	79.1	74.5	81.9	76.4	68.1	85.0	77.1	77.0
Trying Marijuana	48.3	46.2	28.5	27.5	24.2	20.6	13.9	11.6
Smoking Marijuana Regularly	64.1	64.4	49.9	51.2	32.2	35.1	23.6	19.0
Binge Drinking	69.4	74.6	73.9	70.5	63.0	68.9	57.9	65.7
Using Rx Drugs Not Prescribed to Them	77.2	80.4	81.0	79.5	75.4	84.8	78.1	80.7
Personal Disapproval of Drug Use								
Drinking Alcohol Regularly	95.3	96.0	85.9	89.6	75.7	83.5	65.7	75.7
Smoking Cigarettes	96.2	97.6	91.4	91.9	88.2	93.7	75.4	90.3
Smoking Marijuana	95.3	97.5	80.6	86.7	64.3	66.3	48.4	54.1
Using Other Illicit Drugs	97.1	98.2	94.2	97.1	89.4	96.6	83.3	96.2
Drinking Nearly Every Day	81.5	87.5	78.5	80.4	66.9	74.6	57.6	72.2
Alcohol/Marijuana Use and Driving Safety								
Rode with a Drinking Driver	10.2	10.9	11.4	15.6	10.0	9.7	10.8	9.2
Drove after Drinking	0.0	0.3	0.9	0.3	1.7	1.4	5.4	2.7
Rode with a Marijuana Using Driver	1.2	3.0	9.1	7.8	11.3	13.1	22.6	22.3
Drove after Using Marijuana	0.0	0.3	0.6	1.0	4.5	3.4	9.1	6.9
Bullying Behavior								
Physically Bullied	27.3	18.0	17.9	17.0	6.3	4.4	10.1	4.8
Verbally Bullied	41.8	34.7	34.1	34.4	19.2	20.4	22.3	18.5
Cyber Bullied	13.7	9.8	10.6	10.6	8.0	8.3	3.7	7.9

In **January 2019, BSAP hosted a Communities That Care Roundtable** to provide the findings of the report and solicit community feedback on areas of concentration and resources they would like to see implemented. Participation was low, as there is residual apathy in the feedback received from faculty within the district indicated past initiatives in reviewing the data was too process focused and did not result in implementing the recommendations provided. However, those who did attend provided valuable insight.

The results of the survey were shared with administration, teachers and support staff, students, the Health and Wellness Committee, the BSAP Committee, and with the public through a round table discussion. Feedback was solicited regarding the survey, past recommendations, and recommendations moving forward.

2020 Committee Recommendations:

By Grade:

6th Grade:

- Vaping Education Series; Using Drugs in School Intervention Protocol (Diversion practices instead of zero tolerance); Inhalant Abuse Education Series; Anti-Bullying Education Campaign

7th Grade:

- N/A – Since 7th graders did not participate in the survey, BSAP will look into whether or not it would be beneficial to use a different survey for future monitoring.

8th Grade:

- Vaping Education Series; Using Drugs in School Intervention Protocol (Diversion practices instead of zero tolerance); Inhalant Abuse Education Series; Anti-Bullying Education Campaign; Prescription Drug Abuse Education Series

9th Grade:

- Vaping Education Series; Underage Drinking PSA Initiative; Binge Drinking Educational Series; Prescription Drug Abuse Education Series; Using Drugs in School Intervention Protocol

10th Grade:

- Vaping Education Series; Smoking Cigarettes Education Series; Anti-Bullying Education Campaign; Underage Drinking PSA initiative; Binge Drinking Educational Series

11th Grade:

- Vaping Education Series; Underage Drinking PSA Initiative; Binge Drinking Educational Series; Young People in Recovery Support Group

12th Grade:

- Vaping Education Series; Underage Drinking PSA Initiative; Binge Drinking Educational Series; Prescription Drug Abuse Education Series; Young People in Recovery Support Group

Overall Prevention Strategy:

Curriculum:

Continue using evidence-based curriculum, e.g: Screening, Brief Intervention, and Referral to Treatment (SBIRT); Botvin Lifeskills, Project Here; and implement Project Alert

- BSAP will work collaboratively with the town's Substance Abuse Officer and the school department to continue to identify resources to enhance educational resources and support services for students in Billerica.
- Continued support for initiatives that address exclusion, promote community connection, promote school connectedness, and proactive measures to address substance use issues.
- Continued collaboration with the town's Substance Abuse Coordinator to identify professional development opportunities for teachers and support staff to enhance and keep current their knowledge of substance abuse related issues and trends.
- Continued collaboration with the town's Substance Abuse Coordinator to identify resources that enhances the curriculum being delivered to our students.
- Continued collaboration with the town's Substance Abuse Coordinator to identify dynamic presentations and speakers for school assemblies and classroom presentations.
- Continued collaboration with the town's Substance Abuse Coordinator to identify and build working relationships with interface agencies and other stakeholders in the community.
- Explore opportunities to provide community-based services that support recovery of students and community members who have experienced issues related to substance use.

Student Recommendations from Roundtable Event:

- Increase frequency of assemblies that are engaging and in line with current evidence-based programs that trend with the times at the high school level;
- Positive reinforcement for positive behavior - Rewards programs;
- Peer Support Programs.

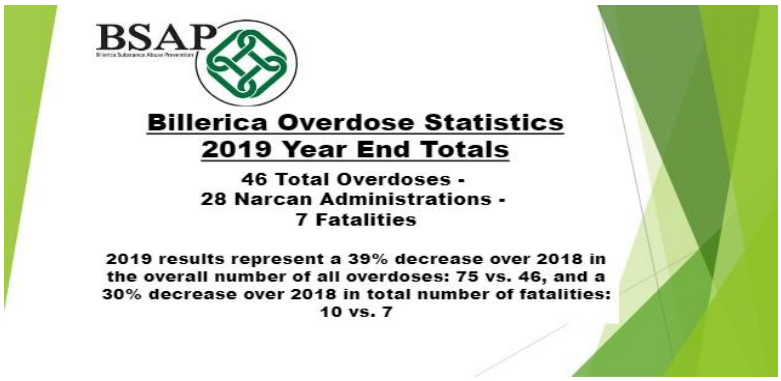
Community:

Consistent awareness messaging targeted at both students and parents together with streamlined policies and practices by all levels of government leadership district wide.

- BSAP will continue to seek the active support of the selectman, school committee and community to increase active attendance and participation in the work of the committee.
- BSAP will continue to assess and identify ways to increase community engagement in the annual BSAP Forum.
- Increase community services by seeking a Licensed Alcohol and Drug Counselor for the community and develop a system to provide consultation and service coordination for Billerica residents experiencing substance abuse related issues.
- Explore ways to better address parental and community attitudes towards substance use, especially regarding vaping and underage consumption of alcohol.
- Explore other survey options and identify the needs of the Billerica Community.

Billerica Overdose Outreach:

Mike Higgins, Substance Abuse Coordinator, conducts in person visits with individuals immediately following non-fatal overdoses. He offers various treatment options and narcan to the individual and/or a family member of the same household. Overdoses trended down significantly in 2019. Year-end totals tracked by Billerica Police Department show 46 total overdoses by year end, 7 of which were fatal. This represents a 39% decrease over 2018 for total overall overdoses and a 30% decrease in fatalities.



Community Narcan Training: Narcan trainings were suspended in December 2019.

We have also since launched our official website: www.drugfreebillerica.org and published a community resource guide: https://www.flipsnack.com/BSAPCommittee/bsap-resource-guide.html

BSAP is always working toward addressing the overdose rates in town by partnering with the Substance Abuse Coordinator, Chief Daniel Rosa, Deputy Frost and Mr. John Curran. In the Spring of 2019, we put forth a framework for town wide statistical overdose reporting structure and a public advisory warning response when there is an identifiable change in overdose occurrences and/or a related spike within town as a Resolution to the town meeting representatives in early May. The Resolution was passed with overwhelming support.

Out next steps will be focused on working toward initiating middle school intervention by establishing an afterschool diversion program for at risk students. Additional goals for the remainder of the year include seeking additional grand funding through the ONDCP to support our expanding goals, creating a supportive social/emotional component for high school students by partnering with the North Shore

Recovery High School and their PASS Program (Positive Alternative to Student Suspension) and executing deliverables based on the feedback recommendations received using the CTCYS survey findings, e.g. Underage Drinking PSA Campaign, DJ Choices High School Assembly prevention program, School Connectedness and Parent Engagement.

As we continue to meet the challenges of navigating the opioid crisis, and other substance use disorder trends we will continue to work toward improving community engagement and engaging evidence-based solutions for the residents at risk of and/or impacted by substance use disorder issues.

Respectfully submitted,

Dina Favreau
Chairperson
Billerica Substance Abuse Prevention Committee

Town Clerk

In accordance with Massachusetts General Laws, the report for the Fiscal Year ending June 30, 2019 is hereby submitted.

Vital Statistics recorded in FY 2019 are as follows:

Births	435
Marriages	141
Deaths	330

These records were placed on permanent file in this office and at the State Vital Records Department and certified copies were issued upon request.

During FY 2019, two Town Meetings were held. The Annual Fall Town Meeting convened on October 2, 2018 and lasted four sessions. The Annual Spring Town Meeting on May 7, 2019lasted three sessions.

Zoning and General By-Law amendments were submitted to the Attorney General for approval. All articles were certified and distributed to the appropriate Town Departments and State Agencies. Zoning and General By-laws were entered into the computer database and made available to interested persons. Certified copies of any action taken can be obtained from the permanent records on file in the Town Clerk's Office.

Three Elections were held in FY 2019. The State Primary September 4, 2018, the State Election on November 6, 2018 and the Annual Town Election on April 6, 2019. Absentee ballots were mailed to all persons requesting them. As allowed by law, absentee voting was done in the Town Clerk's Office until noon on the day before each election. The Help America Vote Act has promulgated many new laws. This has mandated many new recording and reporting requirements. Overseas ballots can now be transmitted electronically and many voters have taken advantage of this new regulation. As usual, this office has been very active in instituting the new regulations.

The Town Clerk's Department performed all duties mandated by State and Federal Law, Town By-laws and the Town Charter as well as those services the public has come to expect as a matter of right.

Raffle and bazaar permits and gasoline storage registration renewals, business certificates, and Sunday Entertainment licenses were issued as mandated by M.G.L.

Applications to and decisions of the Board of Appeals were received, recorded and certified as per M.G.L. Chapter 40A.

Planning Board decisions and decisions of the Historic District Commission were recorded and filed.
Mass. General Laws mandated that all persons holding a position within the Town, whether paid or volunteer, must complete an ethics examination every 2 years and receive a copy of the Open Meeting Laws every year. The Town Clerk's office has been charged with overseeing this mandate.

There continues to be changes in the Vital Records Department. The recordings of births and deaths have become fully automated, and all filings are done electronically. These changes have expedited the availability of records in the resident community. With the changes at the State level, it was decided to consolidate all Vital Records into one location. To accomplish this, the Board of Health appointed the Town Clerk as the Burial Agent for the Town. This has been a positive step.

During FY 2019, a total of 2763 dogs were licensed. State Law requires that as of January 1st each year, all dogs three months of age and older must be licensed. Any dog domiciled in the Town of Billerica, not licensed by March 10th, is subject to an additional $10.00 late fee.

FEES COLLECTED:

Certified Copies		$ 44,920.00
Marriage Intentions		3,060.00
Business Certificates		5,415.00
Pole/Conduit Locations		645.00
Gasoline Storage Permits		3,080.00
Miscellaneous		353.35
One Day Beer & Wine Licenses		240.00
Sunday Entertainment Licenses		1,565.00
Raffle Permits		120.00
Street List Books		270.00
Computer Disks		120.00
Weekend/Holiday Parking Stickers		15.00
Burial Permits		1,510.00
Dog Licenses		17,551.00
Dog License Late Fees		2,920.00
	Total	$ 81,784.35

My sincere thanks to everyone who assisted this department throughout the year. The list is long and I would surely miss someone. Just know that your help is appreciated and it has been a pleasure working with each one of you.

A special thank-you goes to my dedicated office staff for all their assistance; my able Assistant Margaret Ryan, Principal Clerk Stephanie Odell and Senior Clerk Kimberly Smith. Their loyalty, support and dedication to serving the residents of Billerica make the office run smoothly.

Respectfully submitted,
Shirley E. Schult, CMC, CMMC, Town Clerk

Article VII. Treasurer / Collector

Article VIII.

TREASURER/COLLECTOR'S OFFICE
FISCAL YEAR 2019
Reconciliation of Treasurer's Cash
Fiscal Year Ended June 30, 2019

Treasurer's Cash Balance - July 1, 2018	123,732,151.83
Cash Receipts - FY 2019	246,228,937.42
Cash Disbursements - FY 2019	-275,179,901.06
Treasurer's Cash Balance - June 30, 2019	94,773,804.95

Location of Cash on Hand-June 30, 2019

Northern	6,126,184.28
MMDT	57,987.69
Bank of America	2,706,863.22
Century Bank	3,625,159.77
Cooperative of Cape	1,013,974.78
Eastern Bank	283,166.30
Easthampton	263,429.93
Enterprise Bank	1,005,325.03
Fidelity Bank	240,016.19
Leader Bank	8,417,649.79
Newburyport	20,408,328.24
Peoples United	5,062,301.04
Stoneham Bank	1,521,202.28
Unibank	7,068,122.82
Trust Funds	37,551,938.68
Cash in office	748.71
Funds In Transit	(578,593.80)
Total Cash & Investments-June 30, 2019	94,773,804.95

INVESTED FUND BALANCES AS OF JUNE 30, 2019

	Principal	Income	Totals
Cemetery Funds			
Colby PC	0.00	0.00	0.00
Fox Hill Thompson 1	24,828.90	36,372.49	61,201.39
Fox Hill Thompson 2	3,510.69	5,234.90	8,745.59
Fox Hill	1,244,620.08	662,388.59	1,907,008.67
Gray	6,789.49	9,188.88	15,978.37
Old Hill	375.00	545.47	920.47
Faulkner	13,026.92	19,424.93	32,451.85
North Cemetery	21,903.00	32,636.32	54,539.32
South Cemetery	1,095.00	1,632.86	2,727.86
Subtotal - Cemetery	**1,316,148.79**	**767,424.70**	**2,083,573.49**
Funds for the Poor			
Bowers	132,053.91	25,384.75	157,438.66
Elliot	10,281.69	25,515.63	35,797.32
Overseers of the Poor	21,297.50	37,021.80	58,319.30
Elderly/Disabled Fund	8,333.52	(1,606.54)	6,726.98
Subtotal - Funds For The Poor	**171,966.62**	**86,315.64**	**258,282.26**
Playground Funds			
Kholrausch Playground Fund	**10,000.00**	**4,113.14**	**14,113.14**
Library Funds			
Faulkner	3,431.87	2,776.46	6,208.33
Library	2,542.17	6,336.74	8,878.91
Sherrin Memorial	**10,011.03**	**12,810.13**	**22,821.16**
Subtotal - Library			
School Funds			
Kent #10	37,653.82	0.00	37,653.82
Houghton	144,855.00	29,587.40	174,442.40
Sub-Total School	**192,397.38**	**29,587.40**	**212,096.22**
Beauty & Maintenance Funds			
Common Seat	42.71	105.99	148.70
Jenkins Fountain	54.50	135.30	189.80
Watering Trough	73.81	183.15	256.96
Subtotal - Beauty & Maintenance	**171.02**	**424.44**	**595.46**
Various Purpose Funds			

Kholrauch Scholarship	74,221.05	13,095.91	87,316.96
Abbot Singing Fund	2,433.44	6,058.94	8,492.38
Museum Fund	37,584.14	8,476.19	46,060.33
Drug Proceeds	94,907.55	23,194.57	118,102.12
Arts Lottery Funds	18,943.30	(2,268.93)	16,674.37
Veterans			
Korean War Veterans	8,131.73	2,206.75	10,338.48
Stabilization Funds			
Stabilization Funds	3,338,129.86	1,618,921.90	4,957,051.76
Stabilization Fund - Land	400,034.18	172,245.04	572,279.22
School Stabilization	508,850.13	227,614.73	736,464.86
Debt Stabilization	15,864,814.03	2,418,961.48	18,283,775.51
Total - Stabilization Funds	**20,111,828.20**	**4,437,743.15**	**24,549,571.35**
	22,048,744.25	**5,389,182.03**	**27,428,037.72**
Health Care Trust	**5,730,831.92**	**24,576.82**	**5,706,255.10**
OPEB	**4,006,058.40**	**183,576.95**	**3,822,481.45**

Scholarships - Endowments			
Allen, William	11,143.51	207.67	11,351.18
Ann Costanza	2,678.15	3.31	2,681.46
Billerica Arts & Crafts	1,705.00	246.32	1,951.32
Billerica Plan	0.00	0.00	0.00
Billy Fitt Memorial	8,104.95	9.96	8,114.91
Cerrato	65,985.00	2,217.05	68,202.05
Daniel Coneeny	15,702.93	18.86	15,721.79
Deborah Morrison Endowment	7,158.77	8.84	7,167.61
Donald Donati	21,259.46	25.49	21,284.95
Donovan Memorial	18,876.97	23.81	18,900.78
Foundation Endowment	132,504.46	20,444.47	152,948.93

George Lamantea	4,536.35	230.89	4,767.24
GE Sensing Scholarship	0.00	0.00	0.00
Karyn Button Memorial	12,116.83	14.90	12,131.73
Kathleen Higgins	0.00	0.00	0.00
Knights of Columbus	9,175.26	171.21	9,346.47
L. Robert DeSanctis	24,038.49	29.17	24,067.66
Lampson	28,940.97	690.06	29,631.03
Lawler	14,825.75	204.89	15,030.64
Lisa Tammaro Memorial	10,913.06	13.12	10,926.18
Lutheran Church	12,255.11	169.27	12,424.38
Major John Whyte Memorial	0.00	0.46	0.46
Mary Arekalian	14,858.79	408.57	15,267.36
Meagher Family	10,842.30	13.19	10,855.49
Nicola Micozzi	3,811.70	4.90	3,816.60
Phil Hefferman	15,851.54	119.22	15,970.76
Robert Carroll	16,528.81	19.75	16,548.56
Scott Dumont	17,306.66	20.82	17,327.48
Shayna Donovan	50,630.43	60.55	50,690.98
Shaunassy	9,816.13	11.98	9,828.11
Stewart	3,289.41	4.08	3,293.49
William F. Bird	1,086.44	24.41	1,110.85
William Bradley	30,341.50	4,468.35	34,809.85
Mark J. Rayner	0.00	0.00	0.00
Robert Loranger	2,217.06	29.28	2,246.34
James Couet	12,636.10	(689.93)	11,946.17
Subtotal - Scholarship - Endowments	**591,137.89**	**29,224.92**	**620,362.81**

Scholarship Funds

Billerica Chiropractic #88	0.00	0.00	0.00
Cabot Corp #33	12,864.33	17.16	12,881.49
Costello #90	0.00	0.00	0.00
Class of 2006 #47	0.00	0.00	0.00
Class of 2007 #48	0.00	0.00	0.00
Class of 2008 #49	0.00	0.00	0.00
Class of 2009 #54	0.00	0.00	0.00
Class of 2010 #60	0.00	0.00	0.00
Class of 2011 #77	0.00	0.00	0.00
Class of 2012 #84	72.80	(72.69)	0.11
Class 0f 2013 #93	0.00	0.00	0.00
Class of 2014 #107	0.00	0.00	0.00
Class of 2015 #115	843.92	(99.81)	744.11
Class of 2016 #116	142.65	1,346.89	1,489.54

Class of 2017 #121	0.00	9.82	9.82
Class of 2018	182.53	6.54	189.07
Class of 2019	6,025.88	486.54	6,512.42
Class of 2020	6,213.01	381.46	6,594.47
Class of 2021	9,081.47	433.47	9,514.94
Class of 2022	5,581.52	291.93	5,873.45
Class of 2023	4,637.59	189.55	4,827.14
Class of 2024	5,669.27	204.65	5,873.92
Class of 2025	1,884.46	70.39	1,954.85
Class of 2026	2,841.13	62.84	2,903.97
Class of 2027	1,862.90	37.96	1,900.86
Class of 2028	1,748.98	23.41	1,772.39
Class of 2029	775.78	10.64	786.42
Class of 2030	394.21	5.43	399.64
Jos. A. Sarno Memorial	2,075.16	3.24	2,078.40
Michael Picardi IV Memorial	40,575.74	48.69	40,624.43
Eldora Ferren Memorial #55	363.47	0.82	364.29
Frank Altobelli #57	10,920.00	21.65	10,941.65
Gladys Gratton #73	24,212.81	30.96	24,243.77
Jeff Calnan Memorial #58	450.00	219.44	669.44
Karen Jean Dingle #98	13,481.46	16.70	13,498.16
Karen Shagian #97	7,572.95	9.33	7,582.28
Krau Family #30	11,027.18	13.33	11,040.51
League Women Voters #29	12,630.94	15.31	12,646.25
Locke Middle School #37	4,383.32	60.88	4,444.20
Mark Bagshaw Memorial #113	27,274.58	32.87	27,307.45
O'Conner True Value #83	20,653.10	284.89	20,937.99
Parker School PTO #63	6,748.00	8.36	6,756.36
Ryan Strandberg #82	0.00	1.21	1.21
Sons of Italy #62	20,147.28	24.97	20,172.25
School Foundation #25	157,486.00	250.70	157,736.70
Glendon Grover	3,529.29	4.96	3,534.25
Gerald Jacobs	115,176.92	128.86	115,305.78
Meagan Sullivan	200.00	1.97	201.97
Ida Lippsett	2,176.03	4.15	2,180.18
Elaine Lally	32,794.55	499.13	33,293.68
Adelaide Breed Bayrd	5,000.00	31.11	5,031.11
Subtotal- Total - Scholarship Funds	**579,701.21**	**5,119.71**	**584,820.92**
Grand Total - All Scholarship Funds	**1,170,839.10**	**34,344.63**	**1,205,183.73**
Subtotal Trust Funds	32,956,473.67	5,631,680.43	38,161,958.00

Ded: Transfers in transit			(610,019.32)
Total Trust Funds	32,956,473.67	5,631,680.43	37,551,938.68

Respectfully Submitted,

John F.
Clark

Veterans' Services

The Department of Veterans Services is a State and Town funded program, mandated under the Chapter 115 General Law of Massachusetts. The office consists of Joseph J Ruggiero II Director/ Agent and Graves Registration Officer and Marie O'Rourke, Secretary.

The Veterans' Services Office is the sole distribution, management and authorization for Chapter 115 Benefits. Chapter 115 is a 75% refundable, income and asset based eligibility program to aid qualified Veterans, Spouses and Dependents financially and medically. The financial aid aims to assist in basic living needs using income, housing costs and heating fuel to calculate the necessary benefit. This calculation is provided by the state in accordance with MA Law Chapter 115 and is known as "Ordinary Benefits". In addition to Ordinary Benefits Medical expenses are covered to include Medical Insurance Premiums, Medication or Medical Co Payments and other necessary medical needs such as Dentistry, Optometry and Audiology. All Special Items are agreed upon with the State DVS and the Medical Provider prior to the execution of any services to be conducted at the Mass Health Rates only.

We also conduct VA disability claims at using the Vectra Spec Veterans Administration computer claim application system. The licensed VSO upon completion of training can assist with applying for VA disability claims and other pensions and benefits such as death benefits and survivor's pensions. VA Disability Ratings allow for Veterans to receive a monthly lifetime stipend and other medical benefits such as primary healthcare providers and all other medical coverages. This is to include hearing aids, glasses and dental work. This is extremely helpful to the Town of Billerica by a boost in residential income that is guaranteed and substantial. The Veterans Services Office began Community Teamwork Fuel Assistance application in November to aid the Town in need of assistance with heating fuel costs. This program is not Veterans Specific and is available to all citizens. CTI applications are income and asset based. The Veterans Office is simply an application site and not a benefit distributor.

The 2019 Billerica Veterans Day Breakfast was a success hosting 105 people total at the Billerica Lodge of Elks. This event brought great pride to the Town of Billerica as well as a presence of Local, Regional and State Officials to collectively support our Veterans. With the new Billerica based catering services and the presence of the Senior Center Band and Shawsheen Tech Music Department this event is sure to grow and be a staple addition to the heritage of our Town. The 2nd Annual Billerica Wreaths Across America Day brings an educational and highly respectable town collaboration of honoring our communities deceased Veterans. At the War

monuments around our Town of Billerica and at the Fox Hill Cemetery Wreaths are to be sponsored and laid on each of our Veteran's Graves. The Wreaths Across America Committee raises funds each year in the goals of sponsoring all 2400 wreaths to cover each and every Veteran's grave at Fox Hill Cemetery. Wreaths Across America Day is a nationally recognized day as over 1600 cemeteries in all 50 states will join in the same efforts with a ceremony to start the day. Our ceremony is December 14 2019 at 1130 AM at the Library. After the Ceremony a group of volunteers will place the wreaths on the Veterans graves. The Vet to Vet Café is a monthly open session held at the large conference room in the Senior Center 1 day a month for 2 hours. Coffee is provided and the time is open to all Veterans and families to come and collaborate with each other and ask questions of the VSO in reference to benefits. The group has a base attendance and new faces have attended each month so far. Plans of community services for Veterans are discussed and small talk about the service members' time and experiences create a comfortable environment for our Veterans Services Department to conduct outreach and get a sense of the thoughts of the community. The Vet to Vet Café will continue in 2020 to be scheduled for the last Tuesday of each month from 9 – 11 AM with an addition of a Library Vet to Vet Café every second Tuesday of the month form 9 – 11 AM. Memorial Day 2020 will be the department's first event with the new leadership. The same level of energy and effort will be embodied in the Memorial Day celebrations as the Veterans Day Breakfast.

The Veterans' Services Office is an information resource for Veterans that may be in need of services and needs advice or a connection. The Veterans Services Department values the community aspect of Billerica. This value comes with a sense of pride for the office of which our Veteran's experience and the ability to physically be present in the community. While being physically out in the community our department will be looking to emplace lasting memories for those we meet. Upon request by the Board of Selectman the department has created and designed a new Billerica Welcome Home Certificate. Each new Veteran that we encounter will have a Welcome Home Certificate signed by the entire Board of Selectman and either physically presented to the Veteran or mailed to the home address. The 2020 Veterans News Letter was launched January 1 2020 and is a monthly newsletter that raises awareness to News, Events and key information on benefits with a benefits special section each month. This will be available in print and email medium to reach as many of our Veterans as possible. The Billerica Town Website has a Veterans Sign up form that has been in place since July 2019 and has collected 127 names and emails of town Veterans that will receive the Newsletter. The Billerica Veterans Services Twitter page has launched. The newsletter will be available via this page within the first few issues. The intention of this page is to publicize information only. Communication from this page will not be possible as all the privacy settings have been customized and reviewed by the department head and a member of the Town Managers office to ensure the security of this page and its functions.

I would like to express our gratitude to our Town Manager's Office, Board of Selectman and other key contributors for being such a supportive resource in our mission.

Billerica Public Schools

Billerica Public Schools
365 Boston Road
Billerica, MA 01821
(978) 528-7908

Annual Town Report
Year Ending June 30, 2019

SCHOOL COMMITTEE 2018-2019

Ms. Darlene Torre
Chairperson

Mr. John Burrows
Vice-Chair

Ms. Katie Mahoney
Secretary

Ms. Annette Famolare
Member

Mr. James Gately
Member

ADMINISTRATION
Superintendent of Schools
Mr. Timothy Piwowar

Assistant Superintendent
Jill Geiser, Ed.D.

Director of Finance and Operations
Mrs. Robin Hulsoor

Vision Statement for the Billerica Public Schools:
All students will learn when they have high quality teachers, supportive environments, and rigorous and relevant curriculum, within a culture of trust.

Theory of Action:
If we commit and have the courage to CARE:

COMMUNITY – fostering collaboration and partnerships
ATMOSPHERE – welcoming, safe, and respectful for all
RIGOR AND RELEVANCE – preparing our students for college and career in the ever-changing global society
EXCELLENCE AND EQUITY – promoting and celebrating the inherent dignity of all

….then we will create a culture in which each member of the community becomes empowered to reach his or her intellectual, social, and emotional potential.
The Theory of Action is a plan to accomplish the mission and reach the vision of the Billerica Public Schools.

Primary Goal of the District Improvement Plan
The primary goal of the District Improvement Plan is to determine year-long goals to support the implementation of the Billerica Public Schools Strategic Plan. Through the development of action plans with targeted completion deadlines along with evidence of completion, the attainment of each of the goals becomes an achievable reality. The District Improvement Plan was created through a collaborative effort among teachers, principals, curriculum coordinators, the assistant superintendents and the superintendent. The process evolved over the course of several months, and the goals are continuously being reviewed and revised as part of an ongoing cycle of inquiry for continuous improvement.

Objective 1: Ensure that curriculum is vertically aligned and articulated K-12 on an ongoing basis.

➢ **Initiative 1:** Annually review, revise and publish the curriculum revision cycle, PreK-12
➢ **Initiative 2:** Ensure the articulated curriculum is the taught curriculum
➢ **Initiative 3:** Establish the coherence and connections within and among the curriculum areas
➢ **Initiative 4:** Continue to revisit curriculum as Massachusetts Curriculum Frameworks or national standards are revised

Objective 2: Continue to strengthen and support instructional practices in literacy and inquiry-based problem solving.

- **Initiative 1:** Ensure that all educators implement inquiry-based instructional practices in classrooms
- **Initiative 2:** Ensure that all educators across all disciplines are teachers of literacy
- **Initiative 3:** Implement peer learning opportunities at all levels, (horizontally, vertically and across disciplines) to improve professional practice and student outcomes
- **Initiative 4:** Strengthen and ensure that Professional Learning Communities foster collaborative inquiry promoting student learning and growth

Objective 3: Commit to a culture defined by high levels of engagement, motivation, and rigor.

- **Initiative 1:** Establish a collective understanding of what constitutes high levels of engagement and motivation in a rigorous academic environment
- **Initiative 2:** Identify effective practices and strategies for staff and students that promote high levels of engagement, motivation and rigor both within the Billerica Public Schools and beyond
- **Initiative 3:** Monitor instruction and climate to ensure high levels of engagement, motivation, and rigor
- **Initiative 4:** Develop students' perseverance, self-reflection, and grit

Objective 4: Continue to develop systems that support the academic and social/emotional needs of all students.

- **Initiative 1:** RtI - Continue to identify students and effectively match them with the appropriate multi-tiered interventions/supports
- **Initiative 2:** PBIS - Improve students' attitude towards school and decrease negative behaviors through continued implementation of PBIS in each school
- **Initiative 3:** Create multiple opportunities for parents/guardians to support students' learning at home and social emotional development

Annual Report of the Superintendent

Tim Piwowar

As you will read in the coming pages, the 2018-19 school year was a great one for the Billerica Public Schools. Our students continue to show that the future of the town is bright as they excelled in academics, the arts, athletics, and in their service to the community. Our teaching staff continues to grow professionally, and is focused on not only developing students' academic learning, but also their social and emotional learning. We are always grateful for the support that the community has shown to our schools, and we continue to appreciate the partnerships that we have with our families and the greater Billerica community.

The 2018-19 school year was also marked by our final work in preparation for "Billerica Transition 2019". This transition included the opening of the brand-new Billerica Memorial High School, serving Grades 8-12 and our Pre-K Project Support Program, and a change in grade configuration of the middle schools to Grades 5-7 and the elementary schools to Grades K-4. At the end of the school year, we said goodbye to the old BMHS (the Memorial Building and the "New Addition") and to the Vining Elementary School, both of which served generations of students for over 60 years.

The close of the 2018-19 school year also saw us bid a fond farewell to twenty-one retiring staff members, who contributed a collective 522 years of service to the students of Billerica. Those staff members are:

- Sharon Ahern, Marshall MS
- Helen (Cathy) Burns, Ditson ES
- Suzanne Charland, Dutile/Hajjar ES
- Eileen Cole, Hajjar ES
- Constance Dubois, Parker ES
- Robin Gospodarek, Kennedy ES
- Patricia Green, Project Support
- Kathleen Johnson, Ditson/Vining ES
- Paulette Lamacchia, Dutile ES
- Nancy Lane, Kennedy ES
- Sondra Lanteigne, BMHS
- Sandy Lish, BMHS
- Cheryl Marland, District
- Cathy McCulley, District
- Leah Moran, Hajjar ES
- Mark Paton, Locke MS
- Nancy Sawyer, BMHS
- Kathy Sears, District
- Ilona Sewell, Vining ES
- George Starkey, Hajjar ES
- William Walsh, BMHS

The Billerica Public Schools continues to be on the rise in meeting the needs of our students and our community, and it is thanks to all the hard-working staff, parents, students, and community members that make it possible. We continue to strive to reach our goal of having Billerica be the destination for education in the Merrimack Valley and we are excited for the work that lies ahead!

Respectfully submitted,

Timothy G. Piwowar, Superintendent

Annual Report of the Assistant Superintendent

Jill Geiser, Ed.D.

The Billerica Public Schools continued to provide the children of Billerica with an excellent, high-quality 21st century education throughout the 2018-2019 school year. The district kicked off the school year on August 29, 2018, with an inspiring keynote presentation by Aaron Polansky, an education leader who speaks about how to motivate and connect with students. With extensive experience as an education leader in public schools, Mr. Polansky delivered a keynote on opening day that centered on how to transform school culture and promote positive change through a "pay it forward" approach.

State Assessment and Accountability

Last year, all students in grades 3 through 8, and 10 took the online version of the Next Generation MCAS state assessment for ELA and Math. Students in grades 5, 8, and 10 took the Next Generation MCAS for Science and Technology / Engineering.

This year we are in the third year of the next-generation MCAS with performance categories of Exceeding Expectations, Meeting Expectations, Partially Meeting Expectations, and Not Meeting Expectations. These categories are set at a higher level than the legacy MCAS categories of Advanced, Proficient, Needs Improvement, and Warning, and are designed to emphasize readiness for higher-level work at the next grade level.

The state calculates accountability in terms of whether or not the school / district requires assistance or intervention and denotes the reason for the classification in terms of how much the school/district is meeting targets. Below is a summary of the classification of all BPS schools and the district.

Billerica Schools Accountability Classifications and Categories

Overall Classification →	Not Requiring Assistance or Intervention (76% of MCAS Schools)*			Requiring Assistance or Intervention (12% of MCAS Schools)	
Reason for Classification →	100 – 75 Meeting or Exceeding Targets (21% of MA Schools)	74 – 50 Substantial Progress Towards Targets (44% of MA Schools) BPS (60%)	25 – 49 Moderate Progress Towards Targets (20% of MA Schools)	Focused / Targeted Support	Broad / Comprehensive Support
BPS Schools in that Classification →	Dutile (83%) Vining (75%) Parker (84%) Ditson (75%)	BMHS (55%) Hajjar (50%) Kennedy (51%) Locke (55%)	Marshall (49%)		

*There is a category for schools at 0 – 24, which are designed as "Limited or no progress towards targets." No Billerica schools fall in this category.

The criterion-referenced target percentage represents the progress toward improvement targets. It is the number of points earned on all indicators (see indicators below) out of total possible points. In 2019, the BPS district's annual criterion-referenced target was 59%. This means that BPS earned 59% points of total possible points in 2019.

This percentage is based on performance in the following indicators:

- Student Achievement (60% Grades 3-8; 40% HS)
- Student Growth (20% Grades 3-8; 20% HS)
- HS-only indicators (Grad rate, Drop-out rate, Adv. Coursework) (20% - HS)
- English Language Proficiency (10%)
- Chronic Absenteeism (10%)

Each district and school also receives a cumulative criterion-referenced target percentage, which combines the past two years of annual criterion-referenced target percentages and gives a specific weight to each year: 2018 is weighted at 40% and 2019 at 60%.
For BPS, the cumulative criterion-referenced target percentage is 60%. This comprises the 61% annual target percentage in 2018 (weighted at 40%) and 59% annual target percentage in 2019 (weighted at 60%).
All nine (9) schools (100% of Billerica schools) were designated as "Not requiring assistance or intervention". Four (4) schools were found to be meeting or exceeding targets and five (5) school making at least moderate progress towards targets.

In addition to the classification, schools also have an accountability percentile: The Percentile Rating. This rating is the %-tile compared to all schools in like configuration. Schools that have any configuration of grades K-8 are included in one percentile rating group and high schools that serve students in grades 9-12 are included in another percentile rating group. The district does not have a percentile rating.

Percentile Rating of Each BPS School

	Ditson	Dutile	Hajjar	Kennedy	Parker	Vining	Locke	Marshall	BMHS
2019	54	79	32	69	54	64	44	45	62
2018	47	77	32	80	37	59	47	48	61

Professional Development

The 2017-2020 District Improvement Plan highlights curriculum alignment, instructional practices, and engagement, motivation and rigor as key objectives and high-quality professional development remains central to the actualization of these district's vision and goals. Aligned with this plan is our overall professional development strategy that embodies a vision for adult learning that is collaborative, continuous, embedded in daily practice and focused on student learning and development. This reflects a culture that supports adult learning by providing a framework that affords all educators opportunities to strengthen his/her practice. In our approach to professional development, we see the importance of all educators having the best possible skills, content knowledge, and preparation for teaching. The overarching goal is to meet the needs of learners in the twenty-first century that require innovative and progressive learning experiences. With this in mind, we provided the following professional learning activities in 2018-2019:

- Co-Teaching - Through this training, teachers learned how to build a strong collegial relationship with their co-teaching counterpart and acquired tools to utilize a variety of co-teaching models.
- Positive Behavior Intervention and Supports (PBIS) – This training focused on consistently implementing a system of consequences for behaviors and utilizing data-

informed decision-making for schools to continue to strengthen their implementation of PBIS

- Response to Intervention (RTI) - The focus of the training was on using data to inform intervention matching, in order to effectively target the needs of students who are struggling, in an effort to strengthen schools' implementation of the system.
- Balanced Literacy – The district continued to strengthen its balanced literacy programs in elementary and middle schools. During 2018-2019, the focus was on working with coaches in the elementary schools to support teacher implementation of the model and on middle school teachers to implement reading workshop.
- Math – Elementary teachers continued to strengthen their implementation of the *Go Math* curriculum with enhance features of the new edition of the curriculum.
- Science – Elementary teachers had opportunities through professional development to continue strengthening their understanding and implementation of science instruction with the *STEMscopes* curriculum.
- Various Content Areas in HS – Teachers participated in departmental professional development sessions to continue to deepen understanding of student learning data and how that informs instruction, to develop sound curriculum, and to design innovative learning experiences for students.
- Billerica Educator Institute (BEI) – This included four (4) days of professional development offerings in August on a range of topics that were designed by teachers, who then facilitated the workshops for their colleagues.
- In-Service Courses – Courses were offered through the district catalogue to provide professional learning opportunities. Teachers were able to choose courses to take for credit and professional development points.

Grants

Title I**:** Title I of the Elementary and Secondary Education Act provides financial assistance to districts and schools with high percentages of children from low income families to help ensure that all children meet challenging state academic standards. Federal Title 1 funds are currently allocated through statutory formulas that are based primarily on census poverty estimates and the cost of education in each state. In 2018-2019, our district received $273,193 in Title I funds with five (5) schools qualifying for Title 1 funds: Ditson, Dutile, Hajjar, Parker, and Vining Elementary Schools. With Title I interventionists, Billerica provided targeted assistance to students in the Title 1 schools based upon a rank ordering system that takes into account in-class achievement, MCAS scores and teacher recommendation.

Title IIA**:** Billerica was fortunate to receive $99,478 in Title IIA funds to provide high quality professional development for educators in the district. The purpose of the Title IIA grant is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. The district utilized these funds to provide a mentoring and induction program for teachers new to the district and to support professional development initiatives, including the Billerica Educators Institute, balanced literacy training and social emotional learning professional development.

Title IVA: Billerica was fortunate to receive $36,888 in Title IVA funds, a grant aimed to support a well-rounded education, improved conditions for student learning, and technology. The district used the funds to support after school programming for the Marshall and Locke middle

schools, which offered a range of activities that embodied access to technology, academic intervention and enrichment, and wellness programming.

Summary

The district continually strives to ensure a high quality educational experience for all students. While we have several excellent strategies in place for increasing student achievement, we must continue to work with our families, educators, and administrators to develop the necessary interventions and skills for improvement, as well as strengthen the connections between home and school to provide the necessary supports both at home and at school for our students to succeed and excel. If we remain committed to the vision that all students will learn when they have high quality teachers, supportive environments, and rigorous and relevant curriculum, within a culture of trust, then we will become the destination for education in the Merrimack Valley.

Respectfully submitted,

Jill Geiser, Assistant Superintendent

Annual Report from the Special Education Department

Amy Emory, Special Education Director

The Billerica Public Schools provide services for students with disabilities in accordance with the Federal Individuals with Disabilities Act (IDEA) and state (603 CMR 28:00) regulations. Billerica Public Schools provides a continuum of special education services and programs for identified students based on individual needs and team recommendations for students aged 3 through 21. Services and supports may include, but are not limited to, specially designed instruction for academics, speech/language, occupational therapy, physical therapy, behavior, counseling, social skills, and study skills. The district provides a continuum of services and programs to meet the individual needs of our students. In district Individual Education Programs (IEPs) may include inclusion services as well as targeted intervention and therapy services outside of the general education classroom. Services are provided to students placed in full inclusion, partial inclusion, and substantially separate programs. Teachers and related service providers work collaboratively with parents/guardians of students identified as requiring special education services. In order to provide the highest quality education and set high expectations for our students, all input from staff and parents are considered in the development of determining the appropriate services and programming.

Special Education population data is reported annually to the Department of Elementary and Secondary Education (DESE) on October 1. The total special education population for FY19 for students aged 3-21 was 983 students or 21% of the total population of enrolled students.

In July 2018, the new Special Education Director, Amy Emory officially started in her role. Working with her Assistant Director, Philippa Young, Director Emory immediately began addressing the recommendations from the Mid-Cycle Special Education Program Review (MCR) completed in April 2018. The recommendations included improving practices in developing the Present Levels of Educational Performance pages when writing IEPs, increasing professional development opportunities for all special education staff, improving consistency in Team's process involving consideration of special requirements for students who have an Autism Spectrum Disability (ASD), and creating well developed transition plans for students who are age 14 or older, focusing on student-driven goals that will support their independence and success following high school programming. All MCR recommendations were successfully completed by January of 2019 and the department was found to be in full compliance.

The Special Education Director also worked to address the April 2018 NESDEC Study suggestions which included a focus on the continuation and enhancement of district-wide dialogue among teachers, principals, central office administrators, and parents, the redesign of general education classrooms to support special education students, the streamlining of the RTI process, professional development for paraprofessionals, coordination and collaboration of student support services, and the continuation of community-wide financial support. Accomplishments include increased collaboration between building principals and district administration to provide responsive programming and support to students with disabilities, professional development for paraprofessionals based on survey feedback, and professional development in the area of co-teaching for regular education and special education teachers. Additionally, there were increased behavioral supports created for students through the hiring of Registered Behavior Technicians (RBTs) credentialed by the Behavior Analyst Certification Board (BACB) and improvements in the continuum of behavioral services and supports for

students with behavioral needs. An elementary RISE program was also created to address the needs of elementary aged students who require an intensive program focusing on life skills and functional academics.

Respectfully submitted,

Amy Emory, Special Education Director

Annual Report for Curriculum and Instruction

Melinda Cripps – Director of Guidance
Christopher Dearbeck – Fine Arts Coordinator
Bernie McCann – Health and Wellness Coordinator
Marybeth Keane – K-7 Humanities Coordinator
Marian Dyer – 8-12 Humanities
James Sforza – K-7 STEM Coordinator
Tony DiLuna – 8-12 STEM

This past year, with the opening of the new BMHS building and the closing of the Vining school, Billerica Public Schools also reconfigured grade levels. Our high school now span grades 8-12, our middle schools are now grades 5-7, and our elementary schools grades K-4. With this grade reconfiguration, we have adjusted the grade levels that some of the coordinators oversee: The high school coordinators are now 8-12 and the elementary and middle school coordinators are now K-7.

Guidance Department

Mindy Cripps, Guidance Director

<u>BMHS Guidance Department</u>

Throughout the 2018-2019 school year, the BMHS Guidance Department offered various evening events for both parents and students, including College Planning Night, College Fair and College Panel Night, Senior College Night, Financial Aid Night, and Scholarship Night. Each high school student met with their counselor a minimum of three times, both individually and in classroom-based, curriculum-driven sessions. These meetings afforded the opportunity for guidance counselors and students to forge a working relationship in order to create goals, plan for appropriate course selection, and discuss next steps on each student's path towards their post-secondary plans.

Throughout the fall, BMHS welcomed many visits each week from various colleges. During these visits, students met with admissions representatives, learned about college majors and opportunities, and discussed application requirements. In October, all sophomores and juniors took the CollegeBoard's PSAT. This test provides important feedback regarding how students can improve their SAT score. Additionally, junior year students scoring in the top percentages in the country may be eligible for recognition and scholarship opportunities.

In early February, the Guidance Department hosted our annual Career Exploration Day for all students in grades 9-12, which incorporated over 30 presenters from various backgrounds and across all disciplines, as well as several colleges and all military branches. Teachers were also

present from each department to assist students in making connections between careers and the electives that are taught at BMHS.

In March, the BMHS Guidance Department held our 4th Annual College Fair. This night was well-attended by both students and parents, and over 75 colleges, universities, and post-secondary options were present to promote their programs, answer questions from prospective students and their families, and inspire students to work their hardest and achieve their goals. The annual College Panel was held prior to the college fair. This panel was comprised of four college admissions representatives. Students and their families learned about navigating the college admissions process, as well as the application review process through the eyes of the admissions representative. It also included a robust question and answer session.

The Guidance Department offered parent seminars on Naviance, and the sessions lasted approximately one hour. In the Naviance session, parents were guided through the process of logging onto Naviance (our school counselor-based computer platform), learned how their student will create a college list, explored the college search function, saw how students request a letter of recommendation, and much more.

In the summer of 2019 the Billerica Memorial Guidance Department hosted the BMHS 4th Annual College Boot Camp, where students completed a large portion of their Common App college application, discussed the college essay, learned the ins-and-outs of navigating Naviance, and began the scholarship application process for Dollars For Scholars. This event was attended by 195 seniors last summer, and we look forward to another successful event in the summer of 2020. The College Boot Camp is offered as an optional program for students, and complements the traditional school-year guidance curriculum.

Of the Class of 2019, 90.1% of BMHS graduates headed off to college or university this fall. The Class of 2019 had many notable acceptances, including Bentley University, Berklee College of Music, Boston University, Bryant University, Cornell University, Emmanuel College, Emory University, Ithaca College, Loyola University, MCPHS, Michigan State University, Northeastern University, Providence College, Rensselaer Polytechnic University, Syracuse University, University of Arizona, University of Massachusetts, and Worcester Polytechnic Institute, among many others.

Middle School Guidance Department

At the middle schools, 6th grade programming centered around assisting and supporting students in the transition to middle school. Each summer, guidance counselors host a move-up day for rising 6th graders and their parents. During this program, both parents and students learn about the increased expectations of middle school, acclimate themselves to the building, and learn about the various opportunities that await them at their middle school. The 6th grade students assist in our transition programming for our 4th and 5th grade students as they prepare to enter middle school. Visits were made to 4th and 5th grade classrooms during the school year to discuss the differences and expectations of middle school, and nearly 30 trained peer leaders in grades 7 and 8 assisted counselors with these presentations.

In grades 7 and 8, guidance counselors supported students as they explored their strengths and interests. Through individual meetings and classroom discussion, students matched their strengths and interests to various career options and carefully explored pathways that would allow them to attain their goals. In grade 7, guidance counselors collaborated with health

teachers to present a program called Signs of Suicide (SOS), which helps students to understand depression and brings awareness to suicide prevention. In addition to a classroom portion of the program, students are individually screened and supported appropriately during follow-up.

Guidance counselors focused on the high school transition with our 8th grade students, assisted with course selection, worked to finalize schedules, and discussed high school expectations. Students were welcomed to the high school in the fall, met several BMHS teachers and observed classes, experienced a question and answer session with BMHS students, and were treated to lunch by April Laskey and her Food Services Department. Through this program, students learned about the academic, athletic, and club activities that are available to them as BMHS freshmen.

The Guidance Department at Billerica Public Schools looks forward to continuing our work with students and families in the 2019-2020 school year!

Fine Arts
Chris Dearbeck, Fine Arts Coordinator

The Billerica Public Schools Fine Arts Department continues to focus on building a strong voice throughout the community. For a **fourth year in a row**, the Billerica Public School District was recognized as a NAMM Best Community for Music Education. This designation recognizes outstanding efforts by teachers, administrators, parents, students and community leaders who are working together to ensure access to music learning for all students as part of the school curriculum.

The marching and colorguard programs in the district have been consistently strong over the past 7 years and in 2018-19 this was no different. The BMHS marching band was named New England Scholastic Band Association (NESBA) Champions for the 5th year in a row. This was quickly followed by the BMHS Colorguard who won their 2nd consecutive NESBA Winter Guard Championship and the Winter Percussion Program winning a NESBA Championship as well. The BMHS Colorguard then moved on to compete in the World Guard International circuit and would finish in 16th place out of 138 groups represented on the world stage.

The choral program began to reap the benefits of a strong feeder program as the BMHS Chamber Singers received a Gold Medal in the Massachusetts Instrumental & Choral Conductors Association competition. Their high scoring efforts also earned a spot to perform in the Gold Medal Showcase held at Symphony Hall in Boston, MA.

The Drama Department staged a variety of works at both the Middle and High School levels. The Marshall/Locke Middle Schools combined for the holiday classic, *Elf*; and then performed on their respective stages for the spring, the Marshall performing *Seussical* and Locke with Disney's *Beauty and the Beast*. BMHS Theater kicked off 2018 with the hit Broadway Play *Peter and the Starcatcher*. The students finally closed the last performance on the BMHS stage with *Annie* where 10 elementary school students were cast as the orphans to perform alongside the high school students.

If you drove down Boston Road through town in the fall of 2018 you surely noticed the amazing visual artwork of our Billerica young artists. The town of Billerica approached the Visual & Performing Arts Department with a unique opportunity to showcase our student's talent in the

center of town. After all the artwork was collected, selected, and laid out, there were 36 banners in total featured through the center of town as part of a larger road renovation project. We are very fortunate that this endeavor will become a yearly installment.

Health Services and Wellness
Bernie McCann, Health and Wellness Coordinator

Health and Wellness Advisory Committee

The Committee focused on four themes for the 2018-2019 school year; Mental Health and Wellbeing, Food in the Classroom, Spring into Action, and Vaping, with mixed results in each area. The committee continued to focus on member recruitment and retention. In addition, the committee worked to identify health related areas that staff may require increased professional development and possible candidates to provide the training.

Social Emotional Services

The four Social Emotional Learning Specialists completed their second full year in the Billerica Public School District. Professional development for staff continued to be an area of focus, providing an understanding of the impact social emotional learning has on academics. The SELS worked to weave social emotional learning in with PBIS and RTI services and implemented coaching cycles in each building. In addition, they are helping staff synthesize multiple layers of support and started focusing more on tier two and tier three interventions for students.
The five elementary schools conduct a weekly social emotional team meeting which includes an administrator, social worker, nurse, school psychologist, BCBA and the SELS in order to identify and coordinate service for the students in their care.

Health and Physical Education

The successful transition of fifth graders to the middle school and eighth graders to the high school was a major focus of the Wellness department. With the redeployment of staff, scheduling and curriculum have been key considerations. Staff that were transferred to new buildings and working with new grade levels worked hard to familiarize themselves with the curriculum and were supported throughout by their colleagues. Professional development was conducted through the Massachusetts Association for Health, Physical Education, Recreation and Dance, to support this endeavor as well.

The program of studies at the high school continues to evolve, offering courses that provide opportunities to explore new interests and take on new challenges. At all levels, social emotional health continues to be a focus and staff continue to seek professional development opportunities in this area.

Nursing Department

During the 2018-19 school year the Billerica Public School Nurses provided care during 53,867 student encounters. The return to class rate continued to rise this school year from 95.2% to 96.2%.

Notably, we achieved the distinction of having a Nationally Certified School Nurse in every school. NBCSN certification reflects competence and professionalism by demonstrating a national standard of preparation, knowledge, and clinical experience.

The following initiatives and activities have taken place in the nursing department:

- Organized flu clinics open to all staff members in each building. Rite aid/Walgreens is being utilized as the vendor and they provided more than 300 flu shots to staff during the flu season.
- Expanded to full implementation of SBIRT screening (Screening, Brief Intervention and Referral to Treatment) in the Middle Schools and High School.
- Nursing coordinated in-school student dental care through the Mobile Dentist and dental education through MCC's dental hygiene program. Project Support's nurse provided tooth-brushing instruction to its preschoolers.
- Arranged for state-of-the-art eye exams in our schools by partnering with the Lion's Club.
- Arranged for consultations with Boston Children's Hospitals MASSTART program. MASSTART works to help families of medically needy students utilize technology to enhance their access to education.
- Identified and contracted a new Medical Consultant: Dr. David Geller, of Bedford Pediatrics.
- Stop The Bleed training was provided for staff throughout the district in collaboration with Billerica EMS and Sandy Mackey of Lahey Clinic. All nurses became stop the bleed trainers, able to instruct small groups of adults. A tourniquet and bleeding control kit was placed in every school building.
- Nurses participated in medical emergency response annual training with Joe Devlin, the Director of Paramedic Services for the town of Billerica. Emergency response drills were set up at each school.
- The Essential School Health Grant supported year two of Challenge Day, targeting empathy, understanding, and community building.
- Provided staff training for universal health care precautions, Emergency allergy response, and seizure first aid.
- Coordinated with IT to successfully implement a full transition from SNAP to the ASPEN electronic student management system.

Our nurses acted as community leaders, volunteering their time with local groups and agencies such as:

- Billerica Substance Abuse Prevention Committee
- Billerica Health and Wellness Advisory Committee
- Massachusetts Asthma Action Partnership
- Epilepsy Foundation of New England
- American Red Cross
- Greater Lowell Community Health Alliance
- Medical Reserve Corps
- Department of Public Health School Nursing Regional Consultants
- National Board for the Certification of School Nurses
- Boston Athletic Association
- **Elementary and Middle Schools Humanities**
- Marybeth Keane, K-7 Humanities Coordinator

- As required by Massachusetts Chapter 755 State Law, incoming kindergarten students are given a screening at registration to provide receiving schools with information about special needs students may have prior to school entry. This year, a representative team of kindergarten teachers from each school met monthly and selected the DIAL-4 as the district's new screening tool. It was used for the first time in all schools in the spring. In addition, a new kindergarten word study program, Learn to Read by Reading, was selected for roll out in September 2019. Instruction is systematic, explicit, and multi-sensory. Program strands include: phonemic awareness, phonics, sight words, handwriting, and centers-based activities to reinforce or extend early literacy skills.
- In all the elementary schools, written response to reading--which assesses reading comprehension through written output--was focal to teaching and learning. Depending on the grade level, students constructed short or extended responses to questions about literary and informational texts that tapped their understanding of grade level standards. Building-based literacy coaches were instrumental in supporting this work. Additionally, in anticipation of fifth-grade moving to the middle schools in September 2019, one of the elementary literacy coaches met with fifth-grade ELA teachers slated to move to the middle schools once a month. The team unpacked the Massachusetts Curriculum Framework ELA standards and developed rigorous standards-based reading curriculum.
- At the middle school level, TLA (Teaching and Learning Alliance), a professional development group with a long history in the district, supported sixth-grade classroom teachers with the implementation of a new curriculum resource, Lucie Calkins' Readers' and Writers' Workshop units of study. Teachers met with a consultant once a month to revise curriculum maps, unpack units, plan instruction, co-teach lessons, and develop assessments. Middle school history and social science teachers began to adjust curriculum in response to the new Massachusetts History/Social Science Framework. They unpacked standards, created curriculum maps, and discussed curricular resources.
- Once again, with the support of the schools, teachers, and community members, thousands of donated books were free for the taking at the monthly food pantry at Marshall Middle School.
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- **High School Humanities**
- Marian Dyer, 8-12 Humanities Coordinator
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- During the 2018-2019 school year, the departments of the humanities at BMHS continued supporting student learning in a variety of ways. As part of the long-standing exchange program offered through the World Language department, BMHS welcomed visiting students from Italy in the fall and BMHS students visited our sister school in Rome during February. Our Italian program has once again been generously supported by CASIT, a regional outreach of the Italian consulate. As part of our fledgling Mandarin Chinese program BMHS welcomed 4 students from China for ten days in February. Students and their teacher stayed with BMHS students and staff, attending classes, seeing local sights, and practicing their English.
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- The success of our students was recognized in their achievement on the 2018 administration of the Grade 10 MCAS exam where 95% of all students scored Proficient or Advanced and gains were made for high-needs students. Teachers have also begun the work to prepare students to succeed on the Next Generation MCAS assessments in March 2019. Two student representatives from BMHS were elected by their peers to represent the Northeast Regional Student Advisory Committee (NERSAC) and were subsequently

chosen from that group to represent Northeastern Massachusetts on the State Student Advisory committee for the 2019-2020 school year. History teachers have been hard at work developing revised curriculum to align with the 2018 revisions to the Massachusetts Curriculum Framework for History/Social Science.

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- **K-8 Science, Technology, Engineering and Math (STEM)**
- James Sforza, K-7 STEM Coordinator
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- During the 2018-19 academic year, Billerica completed another year of instructional support from math coaches at the elementary level, kindergarten through fifth grade. The math coaches continued to design professional development and coaching cycles based on the standards of mathematical practice. Building upon the pilot from last year, the Personal Math Trainer (PMT) program from Go Math continued to be implemented in elementary classrooms.
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- Several primary grade classrooms began piloting AMC (Assessing Math Concepts) program by Kathy Richardson. This assessment tool requires the educator to conduct one to one scripted math interviews with each student to gauge his/her early numeracy skills. The assessment informs instruction and provides classrooms with a wide range of games and activities that can be practiced for ten to twenty minutes each day to strengthen and grow students' conceptual understanding of early numeracy skills.
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- Sixth grade math classrooms piloted two different programs to determine how best to support students. Go Math and Big Ideas were used in different classrooms to provide a side by side comparison of their rigor, relevance, and impact on student learning.
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- As a part of their work to support teachers, parents, and students, the coaches offered the following Family Math Night workshops. These mathematical experiences help parents learn new concepts and provide strategies for supporting struggling students at home. To support improved attendance, coaches used a central location, Parker Elementary School.
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Date	Topic
October	*Strategies for Multiplying and Dividing*
November	*Strategies for Operations*
January	*Reasoning and Rigor*

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- ***AMC8:*** *American Mathematics Competition:* Selected students in grade 5 from all six elementary schools in Billerica participated in the competition at Kennedy Elementary School. In addition, Locke Middle School and Marshall Middle School were test sites for students in grades 6-8. The AMC 8 is a rigorous middle school mathematics assessment that is designed to challenge the thinking and problem solving skills of middle school students. Students can earn recognition for their performances in this competition.
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- ***Science:*** Teachers in grades K-8 continued their work on implementation, pacing, and the development *of Claim-Evidence-Reasoning* assessments. Results of the collaborative work were stored in grade level team drives. Grade-level teams across each district were provided with professional development opportunities to unpack STEMscopes units.

Additionally, interactive word walls (Dr. Julie Jackson) were part of the work of the team.

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- **High School Science, Technology, Engineering and Mathematics (STEM)**
- Tony DiLuna, 8-12 STEM Coordinator
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- Math
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- In 2019, the BMHS Math Department completed the process of eliminating leveled classes in the department. This concludes a six year phase out of all Level 2 Classes at BMHS. There are no more level 2 classes at BMHS.
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- In 2019 66% of BMHS sophomores scored Meeting or Exceeding Expectations on the MCAS mathematics exam. This is the first time the BMHS students took the Next Generation MCAS. The stakes have been raised and BMHS is looking forward to adjusting our practices to the new expectations.
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- BMHS students participated in the Massachusetts Math League in the 2018-2019 season. About 25 students participated in the Math Team. They competed in 6 meets and ultimately finished as Division 2 Champions. Math League meets consist of teams of 10 students competing in 6 individual rounds and a team round. Students compete without calculators and must provide an exact answer for any points. It is a challenging competition.
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- Science
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- 2018-2019 BMHS science teachers continues to introduce innovative practices and authentic assessments in response to the new science standards.
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- In 2019, BMHS students continued their run of strong performances on the MCAS Science (Biology) exam. 91% of BMHS freshman scored proficient or higher on the exam, tying them for the highest proficiency rate of neighboring schools in the Merrimack Valley.
- Billerica Memorial High School's FIRST Robotics team (4909 Bionics) completed its 6th year finishing as the 24th ranked team in the New England District and earning a spot in the FIRST Championship. The team won several awards including the Team Spirit Award, the Safety Award, and the Engineering Inspiration Award. The team was also the Event Finalist at the Greater Boston District Event.
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- The BMHS Science League Team wrapped up a record-breaking year in 2019. The team finished strong in the last meet of the year, giving them the edge to take the first-ever first place finish for the year in team history against teams from schools across the Greater Boston/North Shore area. In addition to winning first place overall, the students also won the following awards for year-long performance: Best of Physics/Engineering Events, Best of Instant Invention Events, Best of Earth/Space Science Events.
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- Business
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- The Business Department has been hard at work determining how to best fulfill the new financial literacy requirement at BMHS. They have been examining current classes as well as new standards to determine how to bust meet the needs of the students.
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- BMHS had 22 students advance to the International DECA competition in Orlando. They competed against more than 10,000 teams and 21,000 students at the competition. BMHS came home with two 3rd place finishes (Glass!!!) a top 10 and a Top 16 medallions.
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- **Annual School Reports**
- Project Support Preschool
- Ditson Elementary School
- Dutile Elementary School
- Hajjar Elementary School
- Kennedy Elementary School
- Parker Elementary School
- Vining Elementary School
- Locke Middle School
- Marshall Middle School
- Billerica Memorial High School

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- **Project Support Preschool**
- Lorraine Huard, Program Coordinator
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- The 2018-19 school year was a year of transition saying goodbye to the old and welcoming in the new. In April, we bid adieu to our old preschool as we relocated to our preschool area at the new BMHS. The staff did an amazing job packing and unpacking in a short amount of time! We are grateful for our new, bright classrooms with so many amenities that create an amazing learning environment.
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- Some of our special activities over the school year included a visit from the Billerica firefighters during Fire Safety week in October. We are grateful for the opportunity to collaborate with the Billerica Firefighters to share the important message of fire safety.
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- In November, in the spirit of Thanksgiving, we held our annual classroom-based family Share-a-Meal activities.
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- Our Winter Wonderland program took place in February. Each classroom performed a winter themed song during this event held in the BMHS auditorium. In February, 27 staff members participated in CPR/AED training provided through a grant with the Upper

Merrimack Valley Reserve Corps. Also in February, we hosted the Mobile Dentist Smile Program which provided an opportunity for 20 students to receive a dental checkup with recommendations for follow-up as needed.

- In March, the Lions Club of Billerica, in coordination with the school nurse, conducted vision screenings for the Preschool students using a spot vision screener. This information is used to make a referral when a vision impairment is suspected.
- Throughout the school year we hosted graduate students from various colleges in the field of Speech-Language, Behavior Analysis, Nursing, and Special Education. This is a wonderful opportunity to be able to foster the learning of future special educators, nurses, and related service providers! We are also honored to provide internship placements for BMHS Community Service students and Educators Rising students. In May, we welcomed back Mrs. Correia and her Gordon College music students. At their first visit they observed in our classrooms and used their observational information to develop a lesson plan. They executed this lesson plan at their second visit. These college students are very creative in their effort to engage musically with our preschoolers. Also in May, the students participated in sports week events at the Alumni Field location with activities that included baseball and soccer. Another activity that took place in May at Alumni Field was with Ms. Carol Michaud (a former teacher at Project Support Preschool) who came out of retirement to facilitate her bubble lesson for which she has become famous over the years. The weather was perfect and an exciting time was had by all!
- We welcomed new faculty to our school this year including Ms. Hannah Donovan, Ms. Jenna Torchia, Ms. Karyn Whalen, Ms. Christina Wright, Ms. Mary Nickerson, and Ms. Kelsey Rapoza. In June, after over 30 years of dedication to the students of Billerica Public Schools, we celebrated the retirement of Ms. Patti Green. As a Speech-Language Pathologist, Patti provided speech therapy services to a multitude of school children who benefited from her enthusiasm, expertise and commitment to their communication development. Patti also served as mentor to new SLPs. She will surely be missed!
- We look forward to an exciting 2019-20 Preschool year in the new BMHS!

- **Ditson Elementary School**
- Victoria Hatem, Principal

- Over the course of the 2018 - 2019 school year, the Ditson welcomed many new staff members: Mrs. Karen Farrell, Instructional Technologist, Mrs. Maria Vecchi, Special Education Teacher, Mr. Robert Rafferty, Physical Education Teacher, Mrs. Tricia Devin, LTS - grade 4, Ms. Theresa Horgan, Title I Math Interventionist, and Mrs. Linda Lenz-Abrams, Paraprofessional.
- With the support of our SEL coach, we continue to provide teachers with the coaching and support of understanding how social-emotional learning plays into the school day and the learning for our students. In addition, we have committed to teaching our students character education through the use of the Second Step curriculum which in addition to staff professional development helps us to continue our journey and help build our knowledge of how Social-Emotional learning plays a critical role in education and life.
- Our PBIS, Positive Behavior Interventions and Supports program, continues to be a strong focus of our work. Our matrix of expected behavior is solidified for both students and staff. Students continue to build their capacity to show expected and appropriate

behavior in all areas of the school, bus and playground. Assemblies, rewards and tickets help us to ensure that students are recognized for their efforts.

- Continued work with TLA allowed the Ditson staff to further improve instruction with the rigorous state standards in literacy. Through the use of coaching cycles, coaches, both math and literacy, have worked closely with teachers to support them in mathematics and literacy instruction. They have also worked closely with school administration to plan and deliver Professional Development for staff.
- We continued with our math competitions this year with upper-grade students. Additionally, we were able to send one fifth grade class to participate in a STEM project, Starbase held at Hanscom AFB. The program is designed to increase student interest and knowledge in science, technology, engineering and mathematics.
- We have departmentalized our 5th grade. Rather than a self-contained classroom, students have 2 academic instructors: One teaching ELA and the other STEM. This has allowed our 5th-grade students the opportunity to become more familiar with the Middle School model as well as allowing our teachers to become more focused on the content which they are teaching. We have also provided time for a 5th grade Genius Hour resulting in an interdisciplinary 5th-grade Science Fair.
- Staff and administration worked closely together to prepare for the next year's transition of grade 5 students moving to the Middle School and also the joining of Vining students and new staff into the Ditson.
- The Ditson Student Council continued to do many community-based activities such as collections for the Billerica Food Pantry and Catie's Closet. They also ran several in-house activities for the school such as hoops for hearts, spirit days and valentine pen pals. The biggest role of the student council is to show community support. As their annual culminating activity, the council conducted the 23rd Senior Pen Pal concert. All Classrooms were assigned a senior pen pal that they corresponded with over three months that ends with a concert, tea and class visit from their pen pal. This event is something that both young and old look forward to each year.
- We thank our Ditson School Association for their continued time and dedication to our students and the school. They are instrumental in being able to provide resources for educational enrichment, supplemental teaching tools, and coordinating and running many social events such as field day, Holiday Fair, Book Fairs, Fall Festival and much more. This year, for the second year in a row, the DSA through reviving the Walk-a-thon, has raised more than $30,000 for the school!
- It has been an honor to serve as the Ditson Elementary School Principal and to interact with amazing children, wonderful families and a dedicated staff who work diligently to provide each student with the solid foundation they need to be successful in their educational journey and beyond.
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- **Dutile Elementary School**
- Christine Balzotti - Principal
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- The 2018-2019 school year was awesome! One of our biggest fundraisers at the Dutile was our annual Walk-a-Thon/Field Day which raised $21,000. This past year the proceeds from the Walk-a-Thon provided the PTO funding for bus transportation to Parlee Farm for our Kindergarten students, Stone Zoo for our Grade 1 students, Boston Stage Company for Grade 2, a trip to the Museum of Science, Franklin Park Zoo and Boston State House for our Grade 3 students, Lowell Historical Park, Gillette Stadium for Grade 4 students and the Minuteman Visitor Center and Canobie Lake Park for our

Grade 5 students. The PTO was also able to purchase several wish list items for teachers from the WAT funds.

- The PTO was also able to schedule in-school visits like Discovery Museum for Kindergarten, Raptors for Grade 3 and Beams and Bridges for Grade 4 students. We are very fortunate to have such a supportive PTO who put education first!
- Throughout the school year, the students have collected for the Wish Project by donating hats and mittens and have provided the Billerica Food Pantry with non-perishable items collected on our 100th day of school, as well as we collected over 100 Coats for Kids. Our Dutile Grade 5 students along with our Chorus Instructor also decorated spoons and visited the Senior Center of Billerica during the Holiday Season. The Grade 5 Chorus also sang the National Anthem at the Tsongas Arena during an UMass Lowell River Hawks Game and Grade 4 sang during a UMass Lowell baseball game. The entire school community raised all most $7000 towards the American Heart Association!
- We held activities for the students and families to participate in and outside of the school days. WAT/Field Day, Candy Give Back, the Ice Cream Social, the End of Year Concert, the Talent Show, Black Out Bullying Day are some of the family favorites. Parents and guardians also had an opportunity to visit their child's classroom and view their amazing work during Author Share Day.
- The Dutile is also where our local Senior Center volunteers came in on a weekly basis to read with the first grade and do light landscaping. The High School Future Teachers of America students also came into our classrooms on a regular basis. In addition, the Gordon Music Student Teachers, students from Middlesex Community College and other colleges in the area earned their Child Development Hours at the Dutile School.
- The Dutile knows how important summer reading is for our students and to that end has worked hard to support summer reading regression. We provided a tip sheet to parents on how to prevent the "Summer Slide" as well as provided leveled reading packets with activities to all students in Kindergarten thru 2nd grade. Mr. Haddad also generously donated 3 leveled books to every student in Grades 1- 3 for reduction in reading skill loss as well as 7 Chromebooks for kindergarten students to use.
- Finally, through the PBIS initiative, the Dutile Do Gooder Dollars, Assemblies , Second Step curriculum and other programs and outside presenters, the Dutile children continue to be shown how positive behavior incentives can earn them praise and recognition and become role model citizens in the Dutile community. We are always Safe, Responsible and Respectful.
- We are the Awesome Dutile!
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- **Hajjar Elementary School**
- Elizabeth Devine, Principal
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- The Hajjar School welcomed new staff members in the fall of 2018. Ms. Jessica Murphy, as a first grade teacher, Ms. Shannon Tang, as a school psychologist, Ms. Lauren Smith,as a Special Education Teacher, Mrs. Daneille O'Toole and Mrs. Maria Pommet as paraprofessionals. In addition to welcoming new staff we said goodbye to Mrs. Eileen Cole and our custodians Mrs. Maureen Couture and Mrs. Leah Moran who all retired.
- The Hajjar School's Instructional Leadership team committed to look at ways to improve the instructional practices in our classrooms. They conducted two learning walks which focused on looking for the productive struggle in students. Also, this year each grade-level team developed and implemented a common assessment in reading or math. These common assessments were administered prior to the second trimester and allowed the

teachers to calibrate the results to provide opportunities across the grade for re-teaching or enrichment.

- One of our biggest changes was revamping our entire Positive Behavior Intervention System (PBIS). We implemented an individual star component, in which each student earned and managed their own number of stars. We instituted a *Wall of Fame* for students earning over 100 positive stars, and we had two children earn over 300 stars. We began having monthly whole school morning meeting assemblies. The assemblies introduced the month's theme which included: Kindness, Responsibility, Keeping Calm through Challenges, and Healthy Habits & Safe Choices. Also, we instituted positive office referral in which children were nominated for random acts of kindness. We provided each staff member a resource that contained all the information needed for them to fully implement our PBIS program.
- We partnered with *On the Move* whose mission is to promote literacy for children by providing them with books, and to promote a healthy lifestyle by providing students with bikes. Last year, *On the Move* gave each student a book before the winter break, provided the school with ten e-readers, enhanced our classroom libraries in grades one and two, and provided additional books to students that had limited access to books over the summer. We estimate that *On the Move* provided 2,000 books to the Hajjar community last year.
- In closing, I am fortunate to be the principal of the Hajjar School. I have the opportunity each day to work with many wonderful children and their families. We have a dedicated staff that works hard to provide each child a strong foundation so our children will be successful in the future.
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- **Kennedy Elementary School**
- David Marble, Principal
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The John F Kennedy Elementary School continued to offer students countless opportunities to enhance their education, strengthen social skills, build community relationships, and enjoy their childhoods in 2018-19.

- A typical day at the Kennedy begins at 7:25 AM (more than an hour before the official start of school) when a number of students enter the building for our Early Morning Care Program. This program has been widely praised for offering flexibility for families in need of child care before school hours.
- At 8:15, our Early Morning Care students are joined by approximately 60 students a day who enter our Cafeteria for breakfast served through our School Nutrition Program.
- At 8:25 our school day begins. The Kennedy community is supported by work on PBIS (Positive Behavioral Interventions and Supports). PBIS focuses on building an environment where kids feel happy, safe, and supported in school. At the Kennedy, our PBIS system focuses on helping kids be courageous, accountable, respectful, resilient, empathetic, and safe. We use those words as guidelines for everything we do.
- Once the day officially begins, students work with teachers well trained in carefully chosen programs to deliver our curriculum. Our school continues to employ Math, English Language Arts, and Social Emotional Coaches who work closely with teachers to improve their understanding of curriculum and best practices in teaching.
- Our students are fortunate to be offered a number of field trips and in-school programs, funded by our local Parent Teachers Organization. Each class is offered at least 2 field trips and 2 in school programs to supplement their curriculum.

- In 2019-20, Kennedy students were offered opportunities to perform in Talent Shows, Spelling Bees, Incentivized Reading Programs, Music Performances, and national Math contests; they were offered activities like a Back to School Barbeques, Ice Cream Socials, Math Nights, and Field Days. Due to the hard work of the teachers, staff and parents at the Kennedy, there is a little bit of everything for every child within our walls.
- I continue to be extremely proud to work with the staff and families of the John F Kennedy School. It is indeed a wonderful place for a child.

Parker Elementary School
Chrissy Gibelli, Current Principal

The Parker Elementary School community enjoyed a PAWSitive academic year in 2018-2019.

With the district wide grade reconfiguration and redistricting, we had many wonderful opportunities for our students. Our fourth and fifth grade students enjoyed a combined year of being the oldest children in the school. Students and staff celebrated milestones, both as grade levels and together as Parker Pandas. June marked a time of change, when our students were ready to transition to their new elementary and middle schools.

During the 2018-2019 school year, Kerin (Martland) Griswould, Kim Jones, Karen Corum, Elizabeth Conti, and Kim Tierney-Honan joined our staff. At the end of the year, we wished Joy Garvey, Holly Colella, Ruth St. Pierre, Evan Woodworth, Kari Przygoda, Caroline Busnach, Joseph Boczenowski, Jaclyn Morrison, and Julie Boyd the very best as they moved on to other career opportunities.

Our PBIS (Positive Behavior Intervention and Support) program continued to be implemented throughout the school. Students who demonstrated the four behavioral expectations of being respectful, responsible, kind, and safe earned Panda Paws from staff members. Paws are collected and tracked by category. Our Social Emotional Support Specialist continued to support all aspects of student social emotional learning at the Parker School.

Our English Language Arts block included Readers and Writers Workshops. Our staff, with support from our literacy specialists, designed and implemented standards-based lessons.Our literacy coaches provided teachers with ongoing professional development in grades kindergarten through five. All grade levels continued to implement the Go Math program with an emphasis on the online tools, including the personal math trainer (PMT), and an introduction to online assessments. The STEMscopes Science program continued to be implemented through all grade levels with multiple hands-on experiences and experiments. Social Studies units were incorporated based on the state frameworks, with a foundation in literacy skills. Our building-based Literacy and Math Support Specialists continued to provide assistance to all teachers. Interventionists worked with identified students to provide small group instruction, as needed.

It was another busy and successful year for our Parent-Teacher Organization. This group's mission is to provide activities and financial support to enhance our educational program. Through various fundraisers, the PTO was able to fund transportation for a field trip for each grade level. They also coordinated the Boohoo Breakfast for Kindergarten parents, Yankee Doodle Parade float, two Scholastic Book Fairs, Ice Cream Social, Holiday Store, Holiday Tree at the Billerica Public Library, Teacher Appreciation Week activities, Parker Talent Show, Spring Picnic, Field Day, Reading Incentive Program, and Grades Four and Five Moving-Up activities. Our PTO's motto is, "many hands make light work". We appreciate the efforts of this small but mighty group and encourage others to join in the fun! Our students gave back to the

community through a toiletries drive for our Service members, and a toy drive for holiday giving through the Lodge of Elks.

The Read to a Child program continued this year with mentors from local businesses coming to the Parker once a week during their lunch breaks to read with students in grades one through four. This program benefited many Parker students by building a relationship with a mentor and a love of reading. It is appreciated that the community members from local businesses volunteer of their time to our children through this program.

The Parker Elementary School is a busy, vibrant place throughout the day and on weekends. The building serves as a location for early morning and after school childcare, professional development for teachers across the district, community meetings and recreational sports. The Parker Elementary School continues to thrive as a central hub for the town of Billerica. It is a privilege to lead such a dynamic learning community.

Vining Elementary School
Christine Gibelli, Former Principal

The Vining Elementary School had a very exciting and enriching year for our community. We welcomed new staff members during the 2018-2019 year. Our social emotional team welcomed Mrs. Colette Canney as a BCBA. Mrs.. Jennifer Sutton joined us as a Title I Interventionist and Ms. Amanda Priest, Mr. Benjamin Petersen, and Ms. Melanie Reagan joined our team as paraprofessionals.

Social emotional development of our students was supported through our Social Emotional Learning team and our Positive Behavioral Intervention System, including our weekly meetings and school-wide assemblies with monthly themes. Our students continued to earn Star Tickets for demonstrating Vining STAR behavior of effort, responsibility, respect, and teamwork. Our Social Emotional Team continued to support our SHINE core values of self-reliance, honesty, inclusion, nurture, and engagement. We also continued to look closely at our tiered systems, with support and guidance from May Institute consultants.

We continued our implementation of Reader's and Writer's Workshop, and our partnership with Teaching Learning Alliance (TLA). Our literacy coach and consultants from TLA supported the Reader's Workshop model in each of our classrooms. In all grades, our teachers implement units of study with the support our literacy coach. Each grade level continued to develop a deeper understanding of STEMscopes while participating in school based professional development. This ensured a clear understanding of the use of this valuable learning resource and each of the included stems/explorations. All grade levels continued to utilize the GoMath resource as the base of math instruction. Our math coach supported student learning by assisting teachers with accessing online teaching tools, assessments, and direct instruction.

The Read to a Child program continued this year with mentors from local businesses. Mentors visited the Vining School once a week during their lunch breaks to read with students in grades one through four. This enriching program benefited many students by encouraging a love for reading. We greatly appreciated the individuals that volunteered their time to our students.

As a school community, we would like to thank all of the members of the Vining Parent Teacher Organization, the Billerica Partners for Education, and Billerica Community for their continued support of educational and enriching family programming; including funding teacher requests,

transportation for field trips, Museum of Science programs, Back to School BBQ, Yankee Doodle Homecoming Parade Float, Holiday Tree at the Billerica Public Library, Community Open House, Movie Family Night, Ice Cream Social, Talent Show, Art and Poetry Night, and Field Day. Our students gave back to the community through a winter mitten drive and two food drives with donations being given to the Billerica Lodge of Elks.

Locke Middle School
Tony Garas, Principal

It was another fantastic year at the Locke Middle School where our students and staff exemplified our motto of "Community Service and Educational Excellence." In order to support our community, we held our annual Turkey Toss fundraiser which benefits the Billerica Food pantry and local families. Students will raise a lot of money for the chance to fling a rubber turkey across the gym floor. They don't mind missing class, either. We raised $2600 and 2234 items of food were donated to the food pantry, our best year ever. We also held our annual Hoops for Heart Tournament which benefits the American Heart Association. Students and staff love this spirited event where our teams of students compete for basketball supremacy; all for a good cause. Our students raised over $3000 for this great event which happens every February. We also held our annual "Walk-a-thon" to benefit our classroom projects. With the help of the PTO, we raised over $4000 dollars. As you can see, we are dedicated to improving our school, community, and making the world a better place for all.

At the Locke, we can raise a lot of money for great causes and we have also raised our academic standards for all students. We continue to challenge our students academically and ask them to accept the growth mindset and work hard every day. In an effort to promote STEM (science, technology, engineering, and math) we offer an exceptional after school robotics program and for the 9th year in a row every 8th grade student participated in the science fair. We continued to utilize our seismic station which enables us to monitor the earth's movement around the globe. Through the Boston College Educational Seismology Project, students are able to study earthquakes and their impact on the earth. Every year we challenge our math students with the American Mathematics Contest examination. We also pursue academics outside of the classroom when our 7th graders spend a week at Nature's Classroom and our 8th graders head to Washington, DC.

During the 2018-2019 school year, the Locke received several prestigious awards and honors. For the fifth year in a row**,** our robotics team made the world championships in Louisville, Kentucky and competed against teams from around the globe. We assembled our 4th knowledge bowl team and they had a great showing in the annual competition. In addition, our math team competed throughout the year in the Intermediate Math League against various schools in the area.

In an attempt to keep all students motivated and engaged, we promote after school activities throughout the year. If you need homework help, head to the library for the learning center. If you love sports and want to stay active, head to the gym for flag football or field hockey. How about movies? Of course, go straight to room 241 for the film club. Love to read – Book Club. We have art, small engine repair, wood shop, and cooking happening three times a week after school. This past year our theatre club put on a fantastic performance of "Beauty and the Beast" which highlighted the talented performers we have at the Locke.

In order to learn, students need to be provided with the best possible learning environment and the technology to become college and career ready. We made many upgrades to the Locke this past year. All English, math, science, and social studies classrooms are equipped with interactive promethean boards, we have improved our wireless capability, and we now have twelve chrome book carts. We also have put in a state of the art fitness center which is used by students and staff.

As the 2018-2019 school year came to an end, we prepared to become a grades 5,6, and 7 middle school. We welcomed our new teaching staff and students with a "step-up day" for both the incoming 5th and 6th graders. We have a lot of changes ahead and our staff is busy preparing for the new year.

As you can probably tell, there is a lot happening at the Locke Middle School. We strive for excellence in all of our endeavors and enjoy working hard while having a little fun, too. I would like to thank our staff, students, and parents for all of their efforts last year in making the Locke a special place to be.

Marshall Middle School
Michael Rossi, Principal

The Marshall Middle School community is made up of 660 students in grades six, seven and eight, matched with a dedicated staff, involved parents and engaged community members all striving for the success of each individual student. Students are carefully placed on one of two grade level teams with teachers in the following subject areas: English, Mathematics, Science, and Social Studies. Sixth grade students are enrolled in a reading course while seventh and eighth grade students choose between two World Languages: Spanish or Italian. Students are exposed to a variety of curricular areas in the Unified Arts depending upon the grade level, which include: art, music, technology, wood shop and drama. In addition, students participate in physical education and heath, commonly referred to as Wellness. We are proud of our course offerings and grateful for the support of the community.

Our school vision "A Community of Independent Learners", drives our work. We recognize that meeting this vision requires us to identify and support students who are not meeting academic and social benchmarks established by the state, district, and school. While most teachers address struggling students smoothly and effectively, sometimes appearing with relative ease, there are some students who require additional support. For these matters we respond as a school utilizing our Response to Intervention (RtI) Team, comprised of staff from a variety of roles within the school. At meetings we discuss and identify presenting issue(s) and develop an action plan with interventions, measures, and a timeline. After an eight to ten week period, we revisit the action plan and continue the process until the student is meeting success. Through this process we have also identified targeted interventions for small groups of students and school wide interventions and initiatives that will benefit a large number of students. This shared responsibility that ensures all students can achieve at the Marshall Middle School is supported with data that demonstrate our success.

Success in school begins with feeling you are part of the school, developing relationships with peers and staff, and participating in activities. Relationships make learning happen. At the Marshall we offer a large variety of after school programs in the areas of leadership, technology, academics, athletics, fine arts, and much more. This year our Theater Club continued to produce quality plays and musicals by presenting Elf *Junior* last fall and *Sussical the Musical* last spring. Both shows not only highlight students performing, but in addition, many students participating in stage crew, light, sound, and videography teams, utilize our new television studio.

Students continue to enjoy after school and anchor events. We continued to host the student faculty basketball game and many other anchor events such as Field Day, which our students attend to simply enjoy. Our Peer Leader Program has been instrumental over the past few years by redesigning Field Day to be more student friendly and incorporate new ideas, games, and activities. The Peer Leaders also participate in developing our school culture by presenting lessons on anti-bullying and character lessons to the student body. Once again this year the Marshall Middle School was invited to participate in the Anti-Defamation League's A World of Difference Conference in Boston. Four Marshall Middle School students presented a lesson during the break out session. It was an honor to be chosen as presenters in this conference. This was our fourth year participating and second year presenting at the conference.

Technology continues to anchor many activities both in and out of the classroom. Our "Tech Team" comprised of students in grades six, seven, and eight, work daily as experts to support both students and staff in utilizing technology in our school. Students also have presented lessons on specific areas to faculty. These activities cannot be supported without the continued improvement in technology. This year we added 1 more Chromebook carts bringing our total number of Chromebooks carts to 18. The installation of the television studio that was made possible from a grant from the Cable Access Committee provides us the opportunity to present the morning notices on line each day. Our Robotics Club competed in two New England events and in made the qualifiers for the First LEGO and First Tech Challenge.

The school system continues to make improvements, updates, and restorations to the Marshall Middle School through the regular budget. This year we were able to complete the refurbishing of the lower level track area utilized by the wellness classes and BMHS Track and Field Teams. New flooring was completed in the N and S wings. New lockers were installed in the A and S wings completing the locker restoration project for the school. Ceilings were painted in the A and E wings and in the school cafeteria. These actions also help prepare for the transition from a grade 6-8 to a 5-7 school. We continue to replace broken desks with tables to meet new ways in which we teach and support our initiative of more cooperative learning in the classrooms.

The activity that had the biggest focus at the Marshall this year was preparing for our middle school to transition from serving 6^{th}, 7^{th}, and 8^{th} to 5^{th}, 6^{th}, and 7^{th} grades. Countless hours were spent in preparing the physical structure, schedules, personnel, and most importantly instructional changes. We also said goodbye to twenty staff members who continue to educate eight grades in at the brand new BMHS. To this end we welcomed new staff who will welcome our 5^{th} graders to the Marshall Middle School.

While each item on this list stands alone as a success and achievement for our school and community, together they help create a sound learning environment for our students. Nothing is more important that what happens in the classroom. The teachers at the Marshall Middle School utilize new technology, the latest in best practices in teaching and learning, positive behavior incentives, and participate in school and district-wide initiatives. This coming year we welcome new initiatives based on old values. We enter the school year with four goal areas all leading to academic achievement gains for our students. The school year will prove to be a banner year for the students, staff, and community of the Marshall Middle School.

Billerica Memorial High School
Thomas Murphy, Principal

Billerica Memorial High School closed out the 2018-2019 school year with graduating seniors adorning their green and white caps and gowns in preparation of the next steps in their ongoing journey of lifelong learning. Ninety percent of our graduating seniors are pursuing post-secondary education and 1.5% of our students entered the military, either directly or through the ROTC program at their college/university. Five percent are pursuing direct employment while 1.9% are pursuing career/technical education. Over 167 different colleges accepted members of the Class of 2019. The following colleges and universities accepted our students for admission fall of 2019.

Adelphi University
The University of Alabama
American International College
Anna Maria College
Arizona State University
The University of Arizona
Assumption College
College of the Atlantic
Baylor University
Becker College
Bentley University
Berklee College of Music
Berklee College of Music (Professional Education)
Boston College
Boston College (College of Arts & Sciences)
Boston Conservatory at Berklee
Boston University
Bridgewater State University
Bryant University
Bunker Hill Community College
Butler University
University of California, Davis
University of California, San Diego
Castleton University
The Catholic University of America
CCC, Harry S Truman College
Champlain College
Clark University
Clemson University (Architecture, Arts and Humanities)
Coastal Carolina University
Colby-Sawyer College
University of Connecticut
University of Connecticut (Health Center)
University of Connecticut (Stamford Campus)
Cornell University (College of Human Ecology)
Curry College
Curry College (School of Education)
Dean College
Del Mar College
Delaware Valley University
Elon University
Emerson College
Emmanuel College
Emory University
Endicott College
Fairfield University
Fisher College
Fitchburg State University
Florida Atlantic University

Florida Institute of Technology
Florida State University
Fordham University
Framingham State University
Franklin & Marshall College
Franklin Pierce University
Furman University
Georgia Institute of Technology
Georgia State University
University of Georgia
Gordon College
University of Hartford
University of Hartford (College of Engineering)
Hofstra University
University of Houston
Husson University
Ithaca College
Johnson & Wales University (Providence)
Keene State College
Lafayette College
Lasell University
Le Moyne College
Lehigh University
Lesley University
Louisiana State University
Loyola University Maryland
Maine College of Art
University of Maine
Marymount Manhattan College
Massachusetts College of Art and Design
Massachusetts College of Liberal Arts
Massachusetts College of Pharmacy & Health Sciences (MCPHS)
University of Massachusetts Dartmouth
University of Massachusetts, Amherst
University of Massachusetts, Amherst (College of Education)
University of Massachusetts, Amherst (College of Engineering)
University of Massachusetts, Amherst (College of Natural Sciences & Mathematics)
University of Massachusetts, Amherst (College of Social & Behavioral Sciences)
University of Massachusetts, Amherst (Isenberg School of Management)
University of Massachusetts, Boston
University of Massachusetts, Lowell
Mercer University
Merrimack College
University of Miami (College of Arts & Sciences)
Michigan State University
Middlesex Community College
Middlesex Community College - Lowell Campus
Millersville University of Pennsylvania
University of Minnesota, Twin Cities (CLA College of Liberal Arts)
Montserrat College of Art
Muhlenberg College
New England College
New England Institute of Technology
University of New England
University of New Hampshire at Durham
University of New Hampshire at Durham (Thompson School of Applied Science)
University of New Haven
New Jersey Institute of Technology (Colleg of Science and Liberal Arts)
The College of New Jersey
Nichols College
North Shore Community College
Northeastern University
Northern Vermont University-Johnson
Nova Southeastern University
Pace University, New York City
Pennsylvania State University
Plymouth State University
Providence College
Purdue University

Quinnipiac University
Regis College
Rensselaer Polytechnic Institute
Rhode Island College
University of Rhode Island
Rivier University
Roanoke College
Rochester Institute of Technology
Roger Williams University
Rutgers University-New Brunswick
Rutgers University-New Brunswick (School of Environmental and Biological Sciences)
Sacred Heart University
Saint Anselm College
Saint Joseph's College-ME
Saint Michael's College
Salem State University
Salve Regina University
Savannah College of Art and Design
Seton Hall University
Seton Hall University (College of Arts & Science)
Simmons University
University of South Carolina - Columbia
University of South Florida, Tampa
Southern Connecticut State University
University of Southern Maine
Southern New Hampshire University
St. Thomas University
Stevens Institute of Technology
Stonehill College
Suffolk University
SUNY Albany
SUNY Morrisville
Syracuse University
The University of Tampa
Texas Tech University
The University of Texas, Dallas
The University of Texas, San Antonio
Trinity College
Tufts University (School of Arts and Sciences)
Utica College
University of Vermont
Villanova University
Wentworth Institute of Technology
Western New England University
Westfield State University
Wheaton College MA
Worcester Polytechnic Institute
Worcester State University

Class of 2019 Achievements

Advanced Placement Program

BMHS currently offers 20 AP programs for juniors and seniors. Our course offerings include Biology, Calculus AB, Calculus BC, Chemistry, Chinese (Mandarin), Computer Science A, English Language Composition, English Literature, European History, French, German, Italian, Macroeconomics, Microeconomics, Physics 1, Physics 2 (B), Physics C, Psychology, Spanish Language, Spanish Literature, and US History. BMHS had 217 students take 445 exams this past year. The College Board recognizes student achievement within the Advanced Placement Program with the following distinct designations:

National Advanced Placement Scholars: 5 (Granted to students in the United States who receive an average score of at least 4 on all AP Exams taken, and scores of 4 or higher on eight or more of these exams). The following students earned this designation: Cliff; Aiden A., Lafleur; Cory A., Walker; Dylan J., Walsh; Corban P., Yeh; Alex J.

Advanced Placement Scholars With Distinction: 24 (Granted to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams) Agrawal; Avani, Cataldo; Philip R., Chitoor; Ashwin S., Cliff; Aiden A., D'Antona; Jessica M., Holden; John J., King; Amanda M., Lafleur; Cory A., Mahoney; Brandon P., Meaney; Allison P., Morin; Samuel J., Murphy; Connor J., Panaligan; Jessica L., Pitre; Diti D., Ravi; Roshan, Salter; Devin W., Swoyer; Ariana E., Tassone; Isabella S., Todorova; Petya N., Walker; Dylan J., Walsh; Corban P., Wang; Jesse J., Yeh; Alex J., Yennampelli; Sreyas

Advanced Placement Scholars With Honors: 12 (Granted to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams) Amonkar; Ankit M., Athreya; Mahathi B., Barnes; Kaitlin M., Bhat; Roshni R., Burke; Jacob R., Erkmen; Ervin, Gadatia; Amaan H., Goss-Baker; Cayleigh E., Krishnamoorthy; Sriram, Laurendeau; Jana H., Tailor; Tina H., West; Victoria R.

Advanced Placement Scholars: 26 (Granted to students in the United States who receive an average score of at least 4 on all AP Exams taken, and scores of 4 or higher on eight or more of these exams) The following students earned this designation: Barstow; Emily, Behaeghel; Pimprenelle B., Bones; Victoria A., Cerullo; Helena L., Cronin; Stella G., Davis; Jeffrey R., Fantasia; Daniel J., Flagg; Lauren V., Gray; Marie J., Hill; Jenna A., Knight; Ethan E., Malatesta; Nicholas A., Martini; Brianna E., Mauriello; Joseph C., McCarron; Neil B., McCormack; Shannon E., Neptune; Brianna L., Paolucci; Anthony L., Patel; Dax N., Patel;

Tanvi C., Patel; Tej A., Rohnstock; Samantha E., Smilgis; Timothy S., Sullivan; Katelyn N., Weeks; Jessica K., Wholey; Vivian M.

Commended Students in the National Merit Scholarship Program 5

Program Recognition
Of the 1.6 million entrants, some 50,000 with the highest PSAT/NMSQT® Selection Index scores (calculated by doubling the sum of the Reading, Writing and Language, and Math Test scores) qualify for recognition in the National Merit® Scholarship Program. In September, these high scorers are notified through their schools that they have qualified as either a Commended Student or Semifinalist.

Commended Students
In late September, more than two-thirds (about 34,000) of the approximately 50,000 high scorers on the PSAT/NMSQT® receive Letters of Commendation in recognition of their outstanding academic promise. Commended Students are named on the basis of a nationally applied Selection Index score that may vary from year to year and is typically below the level required for participants to be named Semifinalists in their respective states. Although Commended Students do not continue in the competition for National Merit® Scholarships, some of these students do become candidates for Special Scholarships sponsored by corporations and businesses.

Avani Agrawal, Mahathi Athreya, Jessica D'Antona, Ariana Swoyer, and Tina Tailor

John and Abigail Adams Scholarship

In order to be eligible for the scholarship, students must

- score at the *Advanced* performance level on one of the three high school state assessment tests in ELA, Mathematics, or STE (Biology, Chemistry, Introductory Physics, or Technology/Engineering); **AND**
- score at the *Proficient* level or higher on the remaining two high school state assessment tests; **AND**
- have combined scores from the three tests that place them in the top 25 percent of students in the graduating class in their district.

Scholarship eligibility is based on each student's **first attempt** at taking the spring grade 10 MCAS tests in ELA and Mathematics.

73 students (the maximum number of recipients allotted for a school) of the Class of 2019 received this award, and it is the 14th year in a row that 25% or more of the graduating class qualified for this scholarship.

Scholastic Aptitude Test

Ave. Score	2019	2018	2017
Reading	553	545	564

Math	557	541	562

Massachusetts Comprehensive Assessment System (MCAS)

2019 is the first administration of Next Generation MCAS in Grade 10 ELA and Math

- Students experienced similar testing when they were in Grades 7 and 8
- Performance Levels have new names
- New scores define performance levels
- Two years of adjustment in score reporting

New Achievement Levels:

- Exceeding Expectations
- Meeting Expectations
- Partially Meeting Expectations
- Not Meeting Expectations

Article IX.

These levels do not align with previous categories (Advanced, Proficient, Needs Improvement, Failing)

Math 2019: Class of 2021
Performance By Subgroup - Legacy Comparison

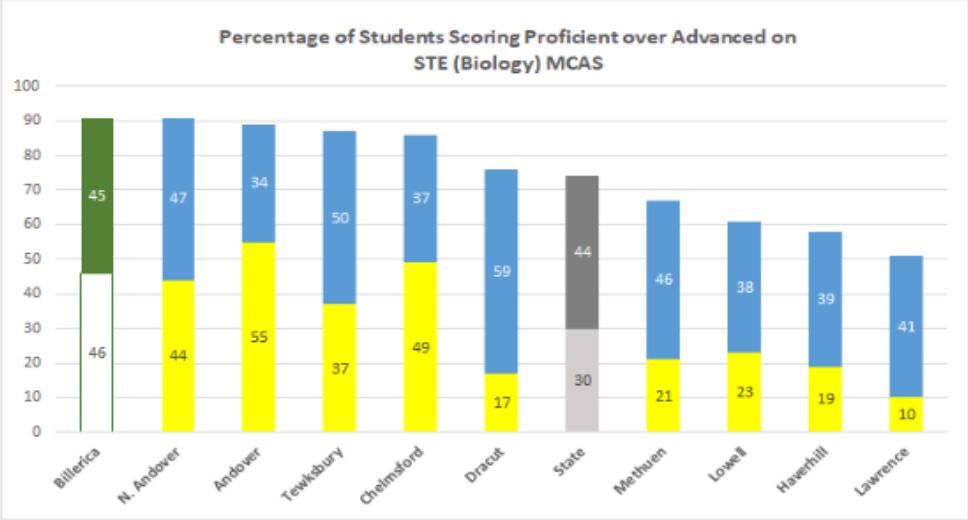
Grade 10 - BMHS	2015	2016	2017	2018	2019	Change
% of all students Proficient or Higher	76	80	83	90	87	-3
% of High Needs* Students Proficient or Higher	46	55	63	68		
% of Non-High Needs* Students Proficient or Higher	87	88	91	96		
% of students with Disabilities Proficient or Higher	22	32	32	47		
% of students without Disabilities Proficient or Higher	86	86	89	95		
% of Econ. Disadvantaged students Proficient or Higher	61	67	67	77		
% of Non-Econ. Disadvantaged students Proficient or Higher	79	82	87	92		
Overall Mean SGP	41.0	52.0	51.0	51.7	51.6	-0.1

*High Needs includes any student who has a disability, is economically disadvantaged, or is ELL

ELA 2019 - Class of 2021
Performance By Subgroup - Legacy Comparison

Grade 10 - BMHS	2015	2016	2017	2018	2019	Change
% of all students Proficient or Higher	**94**	**94**	**95**	**95**	**97**	**+2**
% of High Needs* Students Proficient or Higher	82	76	85	77		-8
% of Non-High Needs* Students Proficient or Higher	99	100	99	100		+1
% of students with Disabilities Proficient or Higher	72	67	71	64		-7
% of students without Disabilities Proficient or Higher	98	99	98	99		+1
% of Econ. Disadvantaged students Proficient or Higher	86	87	92	86		-6
% of Non-Econ. Disadvantaged students Proficient or Higher	96	95	96	99		+3
Overall Median/Mean SGP	42.0	42.0	39.0	Mean 49.6	Mean 53.7	+4.1

STE (Bio) 2018:
Comparison to MVC Districts



Shawsheen Regional Vocational High School

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2019 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 49th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Nancy Asbedian and Glen McIntyre from Bedford; Ronald Fusco and Paula McShane Lambert from Billerica; Robert Gallagher, Chair, and Paul V. Gedick, from Burlington; Patricia W. Meuse, Treasurer, and Lisa Gallagher, from Tewksbury; and James M. Gillis and Robert G. Peterson, Vice Chair, from Wilmington. Melanie Hagman was appointed Interim Superintendent/Director of the District in March of 2019.

Shawsheen Valley Technical High School (SVTHS) is one of twenty-six (26) regional vocational technical school districts in Massachusetts. One thousand two hundred and sixty-eight (1,268) high school students were reported to the Department of Elementary and Secondary education (DESE) in SVTHS's high school foundation enrollment in October of 2019, and more than 400 adults participated in the school's various adult and continuing education courses.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-three (143) full-time teachers as well as eleven (11) paraprofessionals. Of those full-time teachers, eleven (11) are department chairs and twenty (20) are lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Article X. Post-Secondary Preparedness & Student Achievements

Post-Secondary & Pathway Information. In June of 2019, SVTHS graduated 303 seniors. Sixty-six percent (66%) of the graduates planned to attend a two- or four-year college or other post-secondary schooling in the fall. Thirty-two percent (32%) of the graduates intended to continue working in their trade or another pathway, and two percent (2%) of graduating seniors planned to enlist in the military.

Scholarships and Awards: One-hundred-ninety-six (196) scholarships were distributed to one-hundred-fourteen (114) students in the Class of 2019 totaling $162,800. Twenty-eight (28) members of the Class of 2019 were members of the National Honor Society (NHS) and the National Vocational Technical Honor Society.

Cooperative Education Program: At the conclusion of the 2018-2019 school year, sixty-nine percent (69%) of eligible seniors participated in the district's Cooperative Education Program (Co-Op). Students were employed in positions related to their chapter 74 vocational-technical programs by 96 local employers.

Student Mental Health and Wellness. With the significant rise in mental health issues impacting schools, the District hired a school adjustment counselor, as well as additional school nurses, to work with guidance counselors and the school psychologist in order to better support and manage students in need of support.

MCAS Achievement. SVTHS students continued to exhibit high rates of achievement on the ELA, Mathematics, and Science MCAS exams in the spring of 2019. SVTHS's achievement scores as reported by the Department of Elementary and Secondary Education were as follows: ELA = 99.3;
Mathematics = 92.8; Science = 93.2.

Student Growth Percentile (SGP). SGP is a statistic that measures the degree to which students mature or regress academically in English and Mathematics between the grade 8 and grade 10 MCAS exams. SVTHS had student growth percentiles of 57.1 in English and 52.4 in Mathematics.

High School Completion. The high school completion portion of the accountability report consists of three measures: the four-year cohort graduation rate; extended engagement rate; and dropout rate. SVTHS continued to exhibit some of the highest four-year cohort graduation rates and extended engagement rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2018 as the most recent year for the four-year cohort graduation rate and 2017 as the most recent year for the extended engagement rate in the 2019 accountability report as follows: Four-year cohort graduation rate: 98.8%; Extended engagement rate: 98.8%

SVTHS continued to exhibit one of the lowest dropout rates in the Commonwealth. The Department of Elementary and Secondary Education factors in 2018 as the most recent year for the annual dropout rate in the 2019 accountability date as follows: Annual dropout rate: 0.2%.

U.S. Career and Technical Education CTE Presidential Scholar. Megan Brown of Billerica, a SVTHS graduate from the Class of 2019, was selected as a 2019 U.S. CTE Presidential Scholar. Of the 3.6 million students expected to graduate from high school this year, more than 5,200 candidates qualified for the 2019 awards. Megan is one of 161 outstanding American high school seniors who have demonstrated outstanding academic achievement, artistic excellence, technical expertise, leadership, citizenship, service, and contribution to school and community. The U.S. Department of Education honors two students from each state, as well as 15 chosen at-large, 20 U.S. Presidential Scholars in the Arts, and 20 U.S. Presidential Scholars in Career and Technical Education. Megan was one of three students chosen from Massachusetts.

Concurrent Enrollment. SVTHS offered concurrent enrollment courses for the first time during the 2018-2019 school year and expanded access to those courses for eligible students at the start of the 2019-2020 school year, offering courses in both English Composition I and Statistics. Students enrolled in those courses are able to earn college credit from Middlesex Community College before they graduate from high school and those credits can be transferred to other institutions, depending on where students choose to enroll in post-secondary study.

Adams Scholars. Shortly after recognizing the superior performance of Shawsheen's sophomores, the Department of Elementary and Secondary Education lauded the school's senior class by naming seventy-nine (79) recipients of the John and Abigail Adams Scholarship Award.

Support Services

The SVTHS Support Services Department services one of the largest populations of students with special needs in vocational education within Massachusetts, approximately 341 students comprising nearly twenty-seven percent (27%) of our student body. The most frequently occurring area of need is in the category of Specific Learning Disability, indicating that a history of academic difficulty existed prior to their arrival at Shawsheen. Nevertheless, SVTHS has a strong graduation rate of this group of students with one hundred percent (100%) of seniors graduating in June, 2019, among the highest of any high school in Massachusetts. This compares to a state average of 72.4% percent for special needs students.

Shawsheen's special education students also demonstrated outstanding success on the spring, 2019 MCAS examinations. These results occurred due to a "team" effort on the part of Academic, Vocational/Technical, and Support Services staff to address the needs of our special education population. Students who initially experience difficulty passing one or more of the MCAS exams eventually attain graduation status through the district's MCAS remediation programs and re-taking the examination.

Parents of special education students at SVTHS are highly involved in the IEP Team process. Parent attendance at scheduled IEP Team meetings approaches one-hundred percent (100%). Efforts occur to accommodate parent requests for IEP Team meeting dates to ensure their participation. Prior to the IEP Team meeting, parents are forwarded forms which request their input for current concerns regarding their student's educational progress. Responses are documented in the IEP and an IEP proposal is created at the team meeting so parents can fully participate in the IEP development and understand all the elements of the IEP.

Educational Technology Department

The Computer Service Department was rebranded to the Educational Technology Department to reflect the components necessary to grow engaging learning environments for our students. The department focuses on both the operational functions to build efficiencies throughout the school and digital learning to ensure students build competencies for the digital skills necessary for both college and career.

Requests from both academic and vocational teachers for student devices continues to grow. A multiyear technology plan for computers/laptops was developed for both the educational and vocational areas. Additional laptops on mobile carts have been purchased to supplement the existing students' devices already deployed.

The district moved towards electronic publishing of report cards and progress reports through ASPEN (student management system). Parents and students have individual login accounts for

ASPEN, which gives them direct access to current information on their child's progress. Single sign-on and automatic updates for several data systems in use by the district have been implemented. ASPEN (student management system) is used as the hub for the flow of all the district data elements. These data connections include Office 365, MassNotification (parent communication notification system), Mosaic (school lunch program), and Destiny (library data system). Additional data systems will be added to this project in the 2020 school year. The district's website underwent an extensive uplift, including giving the end-user a responsive experience.

Community Engagement

Adult Evening School: The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. Our adult education programs and workforce development training programs are designed to help develop job training skills and enhance the quality of life for residents in our communities. In addition to our technical licensing, manufacturing, vocational/technical, and occupational courses offered during two semesters from September to June, the community education program offers a wide variety of enrichment classes. These classes include business and computer applications, culinary arts, practical home repair, photography, and metal working, to name a few. Interested residents should contact the Director of Community Services & Post-Secondary Programs for information and/or a brochure.

MassHire and Workforce Development Training: Shawsheen Valley Technical High School continues to explore and expand its collaboration with our local workforce and career development agencies to support the statewide initiatives to fuel job growth and address employer demand for talent, and to continue to strengthen the Massachusetts economy. This past year, Shawsheen Tech's Adult Evening School provided an innovative Advanced Manufacturing Training Program, in the field of welding, for unemployed and underemployed adults as a response to an emerging skill gap challenge identified in the district's regional labor market blueprint. Programs will continue during this current school year, including training programs in electronics and other sectors of advanced manufacturing.

Billerica House of Correction: Shawsheen Valley Technical High School continues to collaborate with the Middlesex Sherriff's Office (MSO) and the Billerica House of Correction (BHOC), through the Director of Community Services & Post-Secondary Programs, with the established culinary arts program, always looking to expand its educational goals to incarcerated participants.

School of Practical Nursing. The Shawsheen Valley School of Practical Nursing graduated 32 students in June, 2019. Over 845 graduates have entered the workforce as Licensed Practical Nurses since the program graduated its' first class in 1995. 2019 was a busy year. The program's accreditation body, The Council on Occupational Education, completed a visit of re-affirmation of accreditation. The program was again granted full accreditation without recommendations. Residents interested in applying are urged to contact the Coordinator of the School of Practical Nursing, by viewing our website at www.shawsheenpracticalnursing.com.

Summer at Shawsheen. SVTHS hosted its 4th annual "Summer at Shawsheen" Program featuring twenty-one different offerings including sports-based clinics, STEM-based classes, vocational-technical courses, academic and test-prep classes, and enrichment courses for students entering grades 5-12. This program provided 380 students in our member towns with a variety of summer learning opportunities and continues to expand each year. Individuals seeking summer program information should contact the Summer Programming Coordinator.

Project Explore. Nearly 450 middle-school students from the District participated in after-school career awareness activities during the 2019 winter semester. Project Explore is a free, quality after-school program offered to 7th grade students who reside in the Shawsheen Valley Technical High School District. It provides a great opportunity for students to visit the school and explore 6 of our 22 different vocational-technical shops, offered over a three-week period. For registration materials or general information, interested residents should contact the Director of Community Services and Post-Secondary Programs.

Aquatics and Swim Program. In 2019, the newly renovated pool was dedicated to the late, long-time School Committee member from Billerica, Mr. Kenneth Buffum. Continued programs such as family swim, lap swim, water aerobics, and swim lessons are thriving, as they are continuously provided throughout the year. Also, the Kenneth L. Buffum Pool continues to serve as the home site for interscholastic high-school swim teams in the community. The new touch pad timing system and score board have enhanced the facility immensely. Individuals seeking swim program information should contact the Aquatics Director.

Athletics

Athletic Achievements. Student athletes experienced great success in athletics by the end of the 2018-2019 school year. CAC League Championships were earned in Golf, Cross Country (Girls), Boys Basketball (Tri-Champs), Wrestling, Boys Lacrosse, Tennis, and Track (Girls). State Vocational Championships were earned in Cheering (Winter), Swimming (Girls), Swimming (Boys), Wrestling and Girls Lacrosse.

Vocational/Technical Programs

Construction Cluster

Throughout the 2018-2019 school year, the five construction programs – Carpentry, Electricity, HVAC-R, Masonry and Plumbing – participated in multiple community and in-house district projects. These project-based activities provided opportunities for students to experience collaboration in achieving a common goal while achieving mastery of both practical and cognitive skills found within their Career Vocational Technical Education (CVTE) frameworks. These projects also prepare students to become economically productive by incorporating cutting-edge knowledge and technology within their occupational careers. The construction cluster completed many projects throughout the five towns, as well as numerous projects within the school building.

Advance Manufacturing Cluster

Electronic/Engineering Technology**:** A new Chapter 74 Engineering Technology program has been merged into the existing Electronics program and a new instructor was hired to develop and build the program. Collaboration within the advanced manufacturing cluster has given students ample opportunities to integrate their skills in community and in-house projects. Thirteen seniors graduated earning the Certificate of Occupational Proficiency in Electronics, with approximately 70% moving on to higher education.

Drafting: A competitive Capital Skills Grant of $125,000 was awarded with matching school funds of $80,000 to help renovate the shop and to supply advanced technology to implement curriculum and provide a modern, healthy classroom and shop environment conducive to industry standards. In-house and community service projects continue to be part of the curriculum, with projects including: creating evacuation plans for Billerica Housing Authority and in-house Evacuation Plans for Shawsheen Tech academic classrooms.

Machine Tool Technology/Advanced Manufacturing Technology: Students continue industry recognized certifications that include the National Institute of Metalworking Skills (NIMS), Occupational Safety and Health Administration OSHA-10, & Manufacturing Advancement Center Workforce Innovation Collaborative (MACWIC) Level 1 & 2 Certifications. Collaboration continues with Drafting in designing, creating, and processing projects with SolidWorks

Services Cluster

Cosmetology: The students in Cosmetology continue to serve hundreds of patrons from the community which provides hands-on training for students. In the SkillsUSA competition, a junior student and her model placed Gold in the District and State competition, placing fourth at the National competition in Kentucky.

Metal Fabrication & Joining Technologies: Working collaboratively, students have designed and built various projects for the community and the district. Projects included the Stone Zoo - structures & decorations for the "Zoo Lights" - railings for the new cafeteria patio, custom outdoor fire pit for the alumni dinner. Technology upgrades provided software for the Plasma Cam system, allowing students to learn how to cut more intricate pieces on the equipment.

Automotive Collision Repair and Refinishing: Multifarious projects completed by the students not only helped them obtain mastery of their skills but these endeavors also benefited numerous customers within the community. New I-Car curriculum has been implemented in the related program to balance with the new technologies performed within the shop project-based activities.

Automotive Technology: An educational trip to World of Wheels provided opportunities for students to learn about new trends in the Automotive field. Students continue to participate in Automotive Service Excellence (ASE) exams for the ASE entry-level certification program. Local businesses provided donations and valuable resources in the completion of the 1968 Ford

F100 restoration project. Approximately two-thirds of seniors participate in the cooperative program.

Culinary Arts/Hospitality Management: The Rams dining room provides student-centered involvement in a dynamic environment approach in order to acquire a deeper knowledge through active exploration of actual challenges while serving the public. The new food truck is up and running, serving the communities at Farmers' Markets and special town events. The Hospitality Management program has been merged into the Culinary Arts program.

Arts, Communication and Technology Cluster

Design and Visual Communications: This program once again stands out in preparing students for Post-secondary education. The class of 2019 continued to set the bar for college placement into two- and four-year trade related programs with twenty students participating nationally and internationally. Students performed exceptionally well in SkillsUSA Competitions – 1 National Silver Medalist – 2 State Gold Medals and 4 State Silver Medals. During the summer of 2019, two instructors participated in a rigorous Advanced Placement (AP) training course at Fitchburg state college focusing on AP Drawing and AP in 2D Design. This initiative continues to expand and offer opportunities to our students.

Graphic Communications: Project-based learning is a major component of this program where this inquiry-based approach to learning happens daily. The growth of the program has been up-dated with new equipment for embroidery, screen printing, and sublimation printing. With this equipment students learn on the latest technology while gaining essential skills creating actual promotional items that can be utilized by the district. Participation in the SkillsUSA competition produced a National Gold Medal winner in Screen Printing Technology – three medals at Districts (2-Gold and 1 Silver) and one Gold medal at States. Students also thrived in winning Industry awards in PINE competition: First place large format, First Place – Sublimation, Second Place – Embroidery; Second Place – Offset Printing; Third Place – Window Graphics.

Information Support Services and Networking/ Programming and Web Development: This department has completed its fifth year with a Programming and Web Chapter 74 program which has seen significant growth. The programming portion of this shop incorporates programming via video game development. Students were given professional accounts for Unity 3D and learned the interface while coding in C+ to create cutting edge games. Dual enrollment opportunities and scholarship opportunities are offered to all students in this shop to achieve college credit from Becker College while attending Shawsheen.

Business Technology/Marketing: Business Technology & Marketing students continue to earn several Microsoft Office certifications. In addition to earning Microsoft certifications, two students earned the honor of being invited to compete in Microsoft's National Competition over the past two years. Students are also beginning to earn additional certifications in QuickBooks, Financial Literacy and Google Advertising.

Life Science Cluster

Dental Assisting: The Dental program presently has thirteen senior students working in cooperative placements in dental offices within the local community. Many have become licensed as Dental Assistants, Registered Dental Assistants (RDA) for the State of Massachusetts and one in the state of Maine. A new Sterilization Center is presently under construction that will provide a safe environment for all, while maximizing student's competencies and proficiencies.

Medical Assisting: The Medical Assisting Program is accredited by, and affiliated with, the AMT (American Medical Technologists). All senior students gain clinical experience through our Cooperative Education Program or externship at Lahey Hospital and Medical Center in Burlington. Through collaboration with our very active Advisory Board, we keep our equipment, program, and curriculum at a state-of-the-art level in order to meet the needs of the current job market and potential employers.

Health Assisting: Twenty-six students are enrolled annually into a vigorous curriculum culminating in a Massachusetts Department of Public Health certification as a nurse assistant. The addition of the curriculum, care of the patient in the acute care setting during senior year supplemented with Capital Budget funding has enabled our graduates to work in acute care settings. Our students enjoy success at SkillsUSA with one junior level student winning a National Gold Medal in Basic Health Care.

Capital Budget / Perkins V Grant / Workforce Capital Skills Grant: The Carl D. Perkins Career and Technical Education Grant (Perkins IV) is a principle source of federal funding to states and discretionary grantees for the improvement of secondary and postsecondary career and technical education programs. SVTHS received a $125,000 Workforce Skills Capital Grant award to renovate the Drafting program and to purchase new equipment.

SkillsUSA: SkillsUSA is a national non-profit organization preparing students for careers in trade, technology, and skilled-service occupations. SVTHS earned seventy medals at the 2019 District competition and twenty-nine medals at the State competition, including seven gold medals. Eight students represented SVTHS in SkillsUSA National Competition in Louisville, KY and two Gold Medals were brought home.

Robotics Club: Students engage in VEX Robotics Competition, presented by the Robotics Education & Competition Foundation. SVTHS has three teams of students that are tasked with designing and building a robot to play against other high school teams. During these competitions, students are given the opportunity to apply their new-found STEM skills in an enthralling game-based engineering challenge.

e-Sports: eSports (aka electronic sports, e-sports, or eSports) is a form of competitive sports using video games. Shawsheen is in its second year of having Massachusetts-recognized varsity level eSports team. SVTHS eSports has two organized teams that compete with other high school teams in individual and multiplayer video game competitions. Shawsheen also has an elite eSports lab with twenty-five gaming machines powered with Nvidia 1080 gaming cards, 27-inch high-definition gaming monitors, Corsair mice and gaming headphones. SVTHS has formed partnerships with MindTrek, Gamer Sensei and PlayVs.

Article XI. Conclusion and Acknowledgement

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

Article XII.

Article XIII. The District mourned the loss of two school committee members during 2019: Donald Drouin of Bedford, who served on the Shawsheen School Committee for seventeen years, passed away in

Article XIV. January; Kenneth L. Buffum of Billerica, a Shawsheen School Committee member for fifty years, passed away in March.

Article XV.

Article XVI. The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2019. Those retirees are: Theresa Romkey, School Nurse; and Donna Young, Support Services Instructor.

Article XVII.

2018 Primary Warrant

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWELATH

SS.
To the Constables of the Town of Billerica

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town of Billerica who qualified to vote in Primaries to vote at:

Precinct 1:		Parker School	River Street
Precincts 2 & 8	:	Hajjar School	Rogers Street
Precincts 3 & 9		Ditson School	Cook Street
Precincts 4 & 7		Vining School	Lexington Road
Precincts 5 & 10:		Kennedy School	Kimbrough Road
Precincts 6 & 11:		Dutile School	Biagiotti Way

On TUESDAY, THE FOURTH OF SEPTEMBER, 2018, from 7:00 A.M to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
GOVERNOR	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR	FOR THIS COMMONWEALTH
ATTORNEY GENERAL	FOR THIS COMMONWEALTH
SECRETARY OF STATE	FOR THIS COMMONWEALTH
TREASURER & RECEIVER GENERAL	FOR THIS COMMONWEALTH
AUDITOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SIXTH DISTRICT
COUNCILLOR	THIRD DISTRICT
SENATOR IN GENERAL COURT	FOURTH MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT	TWENTY-SECOND MIDDLESEX DISTRICT
DISTRICT ATTORNEY	FOR THE NORTHERN DISTRICT
CLERK OF COURTS	MIDDLESEX COUNTY
REGISTER OF DEEDS	MIDDLESEX NORTH DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 7th day of August, 2018.

S/Kimberly J. Conway
Kimberly J. Conway, Chairman

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Vice Chairman

S/Edward J. Giroux
Edward J. Giroux, Secretary

S/George J. Simolaris, Jr.
George J. Simolaris Jr., Member

S/Michael S. Rosa
Michael S. Rosa, Member

BOARD OF SELECTMEN

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at August Market, 599 Boston Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station, Nashua Road; one copy at DeMoulas Market Basket, Towne Plaza, Boston Road; one copy at the Center Post Office, Boston Road, one copy at the Pinehurst Fire Station; one copy at the Pinehurst Post Office; one copy at Belly Buster Restaurant, Boston Road; one copy at the North Billerica Fire Station; one copy at the Town Hall, Boston Road; one copy at the Billerica Police Department, and one copy at the Billerica Public Library;

A True Copy
ATTEST:

S/Craig Grogan

Constable in the Town of Billerica

August 14, 2018

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult,

I have posted the Warrant for the STATE PRIMARY ELECTION to be held on September 4,2018 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Augusta Market, 599 Boston Road
Nutting Lake Post office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 Boston Road
Billerica Center Police Station

Sincerely

S/Craig Grogan
Constable, Town of Billerica

State Primary Results Libertarian Party

STATE PRIMARY - SEPTEMBER 4, 2018
LIBERTARIAN PARTY

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
SENATOR IN CONGRESS - Vote for one												
ALL OTHERS	2	0	0	1	0	2	1	2	1	1	1	11
BLANKS	0	1	0	0	0	0	0	0	0	0	0	1
Total Votes	2	1	0	1	0	2	1	2	1	1	1	12
GOVERNOR - Vote for one												
ALL OTHERS	1	0	0	1	0	2	1	2	1	1	1	10
BLANKS	1	1	0	0	0	0	0	0	0	0	0	2
Total Votes	2	1	0	1	0	2	1	2	1	1	1	12
LIEUTENANT GOVERNOR - Vote for one												
ALL OTHERS	1	0	0	1	0	2	1	2	1	1	1	10
BLANKS	1	1	0	0	0	0	0	0	0	0	0	2
Total Votes	2	1	0	1	0	2	1	2	1	1	1	12
ATTORNEY GENERAL - Vote for one												
ALL OTHERS	1	0	0	1	0	2	1	2	1	1	1	10
BLANKS	1	1	0	0	0	0	0	0	0	0	0	2
Total Votes	2	1	0	1	0	2	1	2	1	1	1	12
SECRETARY OF STATE - Vote for one												
ALL OTHERS	1	0	0	1	0	2	1	2	1	1	1	10
BLANKS	1	1	0	0	0	0	0	0	0	0	0	2
Total Votes	2	1	0	1	0	2	1	2	1	1	1	12
TREASURER - Vote for one												
ALL OTHERS	1	1	0	1	0	2	1	2	1	1	1	11
BLANKS	1	0	0	0	0	0	0	0	0	0	0	1
Total Votes	2	1	0	1	0	2	1	2	1	1	1	12

State Primary Results Democratic Party

STATE PRIMARY - SEPTEMBER 4, 2018
DEMOCRATIC PARTY

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
SENATOR IN CONGRESS- Vote for one												
ELIZABETH A. WARREN	272	305	236	217	271	164	252	260	198	200	203	2578
GEORGE SIMOLARIS	5	0	0	1	0	0	1	4	3	1	1	16
ALL OTHERS	5	21	4	5	11	3	4	12	6	8	9	88
BLANKS	62	66	64	49	62	50	48	76	63	46	46	632
Total Votes	344	392	304	272	344	217	305	352	270	255	259	3314
GOVERNOR - Vote for one												
JAY M. GONZALEZ	137	183	137	122	164	100	118	169	102	115	104	1451
BOB MASSIE	126	122	107	81	90	75	107	99	113	87	93	1100
ALL OTHERS	8	10	7	9	5	5	10	1	3	6	5	69
BLANKS	73	77	53	60	85	37	70	83	53	47	57	695
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315
LIEUTENANT GOVERNOR - Vote for one												
QUENTIN PALFREY	137	156	128	96	147	95	118	138	118	116	115	1364
JIMMY TINGLE	136	155	113	123	111	79	109	132	109	86	94	1247
ALL OTHERS	2	0	2	2	1	2	0	0	2	0	0	11
BLANKS	69	81	61	51	85	41	78	82	42	53	50	693
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315
ATTORNEY GENERAL - Vote for one												
MAURA HEALEY	285	340	263	234	295	186	259	288	237	222	221	2830
ALL OTHERS	2	2	0	1	1	1	0	1	1	2	2	13
BLANKS	57	50	41	37	48	30	46	63	33	31	36	472
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315
SECRETARY OF STATE - Vote for one												
WILLIAM FRANCIS GALVIN	256	281	217	203	253	154	203	245	218	186	188	2404
JOSH ZAKIM	67	93	78	52	75	60	86	80	47	57	59	754
ALL OTHERS	0	0	1	0	1	0	0	0	1	2	0	5
BLANKS	21	18	8	17	15	3	16	27	5	10	12	152
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315

STATE PRIMARY - SEPTEMBER 4, 2018
DEMOCRATIC PARTY

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
TREASURER - Vote for one												
DEBORAH B. GOLDBERG	271	315	251	212	274	178	228	273	217	210	211	2640
ALL OTHERS	1	2	1	2	0	0	0	1	1	1	1	10
BLANKS	72	75	52	58	70	39	77	78	53	44	47	665
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315
AUDITOR - Vote for one												
SUZANNE M. BUMP	259	309	249	213	274	174	230	268	211	202	211	2600
ALL OTHERS	2	3	0	1	0	0	0	0	1	1	1	9
BLANKS	83	80	55	58	70	43	75	84	59	52	47	706
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315
REPRESENTATIVE IN CONGRESS - Vote for one												
SETH W. MOULTON	285	323	249	217	289	186	252	276	224	214	221	2736
GEORGE SIMOLARIS	10	12	4	10	5	5	10	7	13	2	4	82
ALL OTHERS	1	3	1	2	0	1	2	1	1	1	1	14
BLANKS	48	54	50	43	50	25	41	68	33	38	33	483
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315
COUNCILLOR - Vote for one												
MARILYN M. PETITTO DEVANEY	180	220	180	141	197	128	161	196	168	144	153	1868
NICK CARTER	98	97	78	77	83	57	81	77	63	67	65	843
ALL OTHERS	0	1	0	1	0	0	0	1	0	2	0	5
BLANKS	66	74	46	53	64	32	63	78	40	42	41	599
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315
SENATOR IN GENERAL COURT - Vote for one												
CINDY F. FRIEDMAN	269	306	251	212	261	179	238	267	212	208	206	2609
ALL OTHERS	4	2	1	2	1	1	2	4	2	0	2	21
BLANKS	71	84	52	58	82	37	65	81	57	47	51	685
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315
REPRESENTATIVE IN GENERAL COURT - Vote for one												
CHRISTOPHER J. TRIBOU	258	306	223	195	253	181	216	249	198	193	206	2478

2

STATE PRIMARY - SEPTEMBER 4, 2018
DEMOCRATIC PARTY

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
GEORGE SIMOLARIS	27	23	23	26	29	12	36	47	34	17	22	296
ALL OTHERS	1	2	2	1	2	1	0	0	0	2	2	13
BLANKS	58	61	56	50	60	23	53	56	39	43	29	528
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315
DISTRICT ATTORNEY - Vote for one												
MARIAN T. RYAN	177	200	148	142	199	106	139	168	139	143	148	1709
DONNA PATALANO	120	147	124	88	107	90	118	131	113	85	78	1201
ALL OTHERS	0	0	1	1	0	0	0	0	0	1	0	3
BLANKS	47	45	31	41	38	21	48	53	19	26	33	402
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315
CLERK OF COURTS - Vote for one												
MICHAEL A. SULLIVAN	269	315	248	214	267	179	233	270	224	205	209	2633
ALL OTHERS	1	2	0	0	0	0	1	0	1	1	0	6
BLANKS	74	75	56	58	77	38	71	82	46	49	50	676
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315
REGISTER OF DEEDS - Vote for one												
RICHARD P. HOWE, JR.	273	329	254	213	275	186	234	273	225	213	221	2696
ALL OTHERS	2	1	0	0	3	0	2	1	0	0	0	9
BLANKS	69	62	50	59	66	31	69	78	46	42	38	610
Total Votes	344	392	304	272	344	217	305	352	271	255	259	3315

State Primary Results Republican Party

STATE PRIMARY - SEPTEMBER 4, 2018
REPUBLICAN PARTY

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
SENATOR IN CONGRESS-Vote for one												
GEOFF DIEHL	136	136	143	130	192	115	127	190	148	171	159	1647
JOHN KINGSTON	52	55	48	52	60	67	56	71	56	71	53	641
BETH JOYCE LINDSTROM	30	43	24	19	32	33	27	33	27	34	36	338
ALL OTHERS	1	2	2	0	0	0	0	4	2	0	1	12
BLANKS	12	15	8	6	13	13	10	16	9	14	9	125
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763
GOVERNOR - Vote for one												
CHARLES D. BAKER	147	157	115	118	149	137	123	162	127	169	146	1550
SCOTT D. LIVELY	79	91	106	84	141	86	94	140	110	115	110	1156
ALL OTHERS	0	0	0	0	0	2	0	1	1	4	0	8
BLANKS	5	3	4	5	7	3	3	11	4	2	2	49
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763
LIEUTENANT GOVERNOR - Vote for one												
KARYN E. POLITO	169	181	168	151	204	168	148	223	171	216	187	1986
ALL OTHERS	5	2	3	0	3	2	0	0	4	2	6	27
BLANKS	57	68	54	56	90	58	72	91	67	72	65	750
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763
ATTORNEY GENERAL - Vote for one												
JAMES R. MCMAHON, III	104	106	117	95	125	107	97	154	115	148	134	1302
DANIEL L. SHORES	73	84	75	68	104	65	70	94	77	92	73	875
ALL OTHERS	1	0	0	1	1	1	0	1	1	1	2	9
BLANKS	53	61	33	43	67	55	53	65	49	49	49	577
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763
SECRETARY OF STATE - Vote for one												
ANTHONY M. AMORE	156	160	162	137	197	147	142	220	167	208	174	1870
ALL OTHERS	1	1	2	0	1	1	1	1	1	1	5	15
BLANKS	74	90	61	70	99	80	77	93	74	81	79	878
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763

STATE PRIMARY - SEPTEMBER 4, 2018
REPUBLICAN PARTY

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
TREASURER - Vote for one												
KEIKO M. ORRALL	158	160	158	136	187	145	139	216	161	203	174	1837
ALL OTHERS	1	1	1	0	0	1	0	2	0	1	2	9
BLANKS	72	90	66	71	110	82	81	96	81	86	82	917
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763
AUDITOR - Vote for one												
HELEN BRADY	158	154	160	132	186	143	140	212	163	202	172	1822
ALL OTHERS	0	3	1	0	1	2	0	0	0	1	1	9
BLANKS	73	94	64	75	110	83	80	102	79	87	85	932
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763
REPRESENTATIVE IN CONGRESS - Vote for one												
JOSEPH S. SCHNEIDER	156	160	154	132	187	136	143	215	161	200	172	1816
CARLOS HERNANDEZ	1	0	0	0	0	3	0	0	0	5	1	10
GEORGE SIMOLARIS	3	1	0	0	6	4	0	2	0	5	1	22
ALL OTHERS	1	2	1	0	0	1	0	1	0	1	0	7
BLANKS	70	88	70	75	104	84	77	96	81	79	84	908
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763
COUNCILLOR - Vote for one												
AARON HUTCHINS	5	34	2	2	2	13	9	3	16	11	5	102
ALL OTHERS	14	0	4	2	7	15	3	4	16	8	1	74
BLANKS	212	217	219	203	288	200	208	307	210	271	252	2587
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763
SENATOR IN GENERAL COURT - Vote for one												
ALL OTHERS	15	24	5	5	4	11	2	4	19	8	1	98
BLANKS	216	227	220	202	293	217	218	310	223	282	257	2665
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763

STATE PRIMARY - SEPTEMBER 4, 2018
REPUBLICAN PARTY

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
REPRESENTATIVE IN GENERAL COURT - Vote for one												
MARC T. LOMBARDO	199	209	189	183	258	184	181	257	206	247	213	2326
GEORGE SIMOLARIS	8	3	5	1	8	4	9	11	0	6	14	69
ALL OTHERS	3	0	1	0	0	1	1	2	5	1	1	15
BLANKS	21	39	30	23	31	39	29	44	31	36	30	353
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763
DISTRICT ATTORNEY - Vote for one												
ALL OTHERS	13	18	4	1	4	8	2	2	15	8	1	76
BLANKS	218	233	221	206	293	220	218	312	227	282	257	2687
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763
CLERK OF COURTS - Vote for one												
ALL OTHERS	11	15	5	1	3	4	1	2	14	8	2	66
BLANKS	220	236	220	206	294	224	219	312	228	282	256	2697
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763
REGISTER OF DEEDS - Vote for one												
ALL OTHERS	10	16	4	2	3	3	3	4	15	10	4	74
BLANKS	221	235	221	205	294	225	217	310	227	280	254	2689
Total Votes	231	251	225	207	297	228	220	314	242	290	258	2763

Fall Town Meeting Oct 2018

1. FINAL WARRANT
OCTOBER 2, 2018
ANNUAL FALL TOWN MEETING

Middlesex, ss.
To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, October 2, 2018 at 7:30 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

2. ARTICLE 1 - TO APPOINT ONE MEMBER TO THE BOWERS FUND COMMITTEE

To see if the Town will vote to appoint one (1) member to the Bowers Fund Committee for a term of five (5) years; or act in relation thereto.

Submitted by the Board of Selectmen

ARTICLE 2 - TO HEAR REPORTS OF TOWN DEPARTMENTS, COMMITTEES & OFFICERS

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 3 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL ADMINISTRATORS

To see if the Town will raise and appropriate the sum of $57,387 to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrators Group affiliated with the Massachusetts Association of Professional School Administrators which has a term of July 1, 2018 through June 30, 2021; or act in relation thereto.

Submitted by the School Committee

ARTICLE 4 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 5 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 6 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 7 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 8 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE CIVILIAN DISPATCHERS

To see if the Town of Billerica will vote to transfer and appropriate from Free Cash the sum of $24,904 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town and NEPBA Police Civilian Dispatchers (New England Police Benevolent Association, Inc.) and to raise and appropriate the sum of $24,543 to fund the third year of the agreement; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 9 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 10 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 11 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 12 - TO VOTE FROM FREE CASH A SUM OF MONEY TO THE DEBT STABILIZATION FUND

To see if the Town will vote to transfer and appropriate from General Fund Free Cash the sum of $1,300,000 and $500,000 from Wastewater Retained Earnings to the Debt Stabilization Fund; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 13 - FISCAL YEAR 2019 BUDGET AMENDMENT

To see if the Town will vote to raise and appropriate the sum of $96,000 to amend various Fiscal Year 2019 budget line items and further amended to transfer $1,625,000 from Debt Stabilization to cover previously appropriated Debt Service associated with the Billerica Memorial High School Project;

From: 193 Town Systemwide			**To: 193 Town Systemwide**			**Difference**
7096	Legal	$195,000	7096	Legal	$245,000	$50,000
7036	IUPE Settlement	$0	7036	IUPE Settlement	$11,000	$11,000

From: 192 Town Hall			**To: 192 Town Hall**			
7058	Building Maintenance	$161,000	7058	Building Maintenance	$186,000	$25,000

From: 123 Town Manager			To: 123 Town Manager			
5110	Personnel	$552,733	5110	Personnel	$562,733	$10,000
Total Budget Amendment:						$96,000
Spring Approved FY2019 Budget						**$150,308,106**
Plus Article 13 Budget Amendment						**$96,000**
Amended FY2018 Budget						**$150,404,106**

Or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 14 - TO FUND FISCAL YEAR 2019 TOWN CAPITAL BUDGET

To see if the Town will vote to transfer and appropriate from free cash the sum of $50,000 and $975,000 from the Water Retained Earnings Fund and $525,000 from the Wastewater Retained Earning Fund to fund the Fiscal Year 2019 Town Capital Budget as outlined below:

Sidewalk Management Plan	$50,000
Water Treatment Plant Ozone Improvements	$975,000
Phase III WWTP Improvements and Salem Road Pump Station Upgrade	$525,000
Total:	**$1,550,000**

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 15 - TO FUND FISCAL YEAR 2019 SCHOOL CAPITAL BUDGET

To see if the Town will vote to transfer and appropriate from free cash the sum of $1,400,000 to fund the Fiscal Year 2019 School Capital Budget; or act in relation thereto.

Submitted by the School Committee

2018 Fall Town Meeting - School Dept Proposed Projects

School	Project	Cost
Multi-School	Flooring asbestos abatement and installation of new tile: Locke, Kennedy, Dutile	$470,000
Multi-School	Replace acoustical ceilings and lights (LED): Dutile, Hajjar, Kennedy	$320,000
Districtwide	Master key system, changing inside room locks	$300,000
Ditson	Window hardware replacement	$77,000
Marshall	Resurface outdoor track	$68,000
Marshall	Install new lockers (phase 3 of 3)	$65,000
Districtwide	Replace existing and add new exterior lighting	$50,000
Dutile	Partial roof overlay	$26,000
Marshall	Seat replacement in Lecture Hall	$24,000
	Total	**$1,400,000**

ARTICLE 16 - TO FUND SEWER MANHOLE REPAIRS FROM THE INFLOW AND INFILTRATION FUND

To see if the Town will vote to transfer and appropriate from the Inflow and Infiltration (I&I) Fund the sum of $50,000 for the repairs of Sewer Manholes Structures, including any incidental and related costs; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 17 - TO FUND THE SUM OF $400,000 TO RECONSTRUCT THE INTERSECTION OF WHIPPLE ROAD AT ANDOVER ROAD AND TO AUTHORIZE THE BOARD OF SELECTMEN TO ACQUIRE EASEMENTS

To see if the Town will vote to transfer and appropriate from free cash the sum of $400,000 for the installation of Traffic Signals and intersection improvements, including any incidental and related costs; to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain the easements for roadway, drainage, utility, and/or sidewalk purposes associated with the Traffic Signal Improvements Project; to authorize the Selectmen to execute any documents or instruments necessary to effect said easements; and to raise and appropriate, transfer from available funds, or borrow a sum of money for the payment of property damages and other costs/expenses related said easement acquisitions; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 18 - TO FUND PHASE II FROST STREET DRAINAGE

To see if the Town will vote to transfer and appropriate from free cash the sum of $500,000 for the Phase II Drainage Replacement on Frost Street, including any incidental and related costs; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 19 – THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 20 - FOX HILL CEMETERY EXPANSION

To see if the Town will vote to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44, Section 7, Subsection 1, or any other relevant section, the sum of $3,000,000 to be spent under the direction of the Town Manager, for expansion of the Fox Hill Cemetery, including and incidental and related costs. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 21 - TO VOTE FROM FREE CASH A SUM OF MONEY TO THE STABILIZATION FUND

To see if the Town will vote to raise and appropriate or transfer from General Fund Free Cash the sum of $6,000,000 to the Stabilization Fund; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 22 - TO VOTE FROM FREE CASH A SUM OF MONEY TO THE LAND BANK ACCOUNT

To see if the Town will vote to raise and appropriate or transfer from General Fund Free Cash the sum of $6,000,000 to the Land Bank Account; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 23 - TO VOTE FROM FREE CASH A SUM OF MONEY TO FUND THE SNOW AND SAND DEFICIT

To see if the Town will vote to transfer and appropriate from Free Cash of the General Operating Budget the sum of $1,000,000 to fund the Snow and Sand Deficit; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 24 - TO VOTE FROM FREE CASH A SUM OF MONEY TO BE APPLIED OR EXPENDED FOR THE PURPOSE OF REDUCING THE FISCAL YEAR 2018 TAX LEVY

To see if the Town will vote to transfer from General Fund Free Cash the sum of $6,000,000 to be applied or expended for the purpose of reducing the Fiscal Year 2018 Tax Levy; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 25 - COMMUNITY PRESERVATION COMMITTEE APPROPRIATION RECOMMENDATIONS

To determine whether the Town will vote to transfer from the Community Preservation Fund or otherwise fund for community preservation purposes the amounts shown below for the referenced projects; and, in connection therewith, to authorize the Board of Selectmen to acquire any interests in land that may be necessary to effectuate the purposes of this vote, or to grant any interests in land as may be necessary to comply with G.L. c.44B; and further, to authorize the Board of Selectmen to execute any documents or instruments necessary to effectuate the purpose of this Article; all in accordance with Massachusetts General Laws c. 44B or other applicable law; with sums appropriated hereunder to be expended under the direction of the Town Manager; or act in relation thereto.

Item	Project/Description	Category	Source				Total Amount Recommended
			Housing Reserve	Open Space and Recreation Reserve	Historic Preservation Reserve	CPA Fund Balance	
A	**Billerica Affordable Housing Trust – Affordable unit purchasing**	**Community Housing**					**$160,000**
Under the direction of Billerica's Affordable Housing Trust, the Billerica Housing Authority (BHA) will pursue the purchase of affordable housing units. As a provider of safe, decent and affordable housing opportunities for residents, the BHA and Affordable Housing Trust will use CPA funding to help build a reserve to be used as "seed" funds/deposit for new family and elderly housing opportunities for Billerica residents in need. The project supports the CPC's plan for ensuring long range affordability for residents, can help achieve the goal to develop rental and ownership options for senior citizens, disabled residents and veterans laid out in Billerica's Housing Production Plan.							
B1	**Billerica Public Library – Preservation needs assessment**	**Historic Preservation**					**$6,135**
The Billerica Public Library is the repository for documents integral to maintaining the history of the town of Billerica. Many of these paper documents are old and sometimes in dire need of restoration and preservation. The Billerica Public Library is seeking funds to perform a Preservation Assessment (risks, policies, storage, equipment, and handling) of the current situation. Billerica's Master Plan identifies the objective of enhancing Billerica's civic education programs and instills pride in the town's rich heritage; a goal this project helps achieve.							
B2	**Billerica Historical Society – Clara Sexton Memorial Museum preservation**	**Historic Preservation**					**$101,000**
The Billerica Historical Society is seeking CPA funding for the restoration and preservation of the Clara Sexton							

Memorial Museum located at 36 Concord Road. The funds will help the Society replace windows and repaint the property. This is an important initiative as the project demonstrates a public benefit that is significant in the history, archeology, architecture or culture of the town, which is one of the criteria for the CPC.							
B3	**Town of Billerica – Howe School**	**Historic Preservation**					**$420,000**
The Town of Billerica seeking CPA funds for the Howe School. These funds will be used for the 100% design and construction cost estimation to make the building habitable and accessible to the public. This is a necessary first step to prepare the Town to go out to bid for the construction improvements, and offers the opportunity to work towards Billerica's goal of developing programming and key projects to promote opportunities for everyday interactions with the town's history and resources.							
B4	**Middlesex Canal Association – Middlesex Canal Museum**	**Historic Preservation**					**$100,000**
The Middlesex Canal Museum – operating out of the Faulkner Mill in North Billerica – is in the process of permitting and preparing for the preservation and rehabilitation of 2 Old Elm Street as a new museum. This former brick woolen warehouse needs significant renovation, the majority of which are being funded by the Museum. The Canal Association is seeking funds for masonry improvements (corbeling to accept new roof tresses, two new entrances, and repointing of bricks).This work allows a Billerica the chance to "Protect, preserve, enhance, restore and/or rehabilitate historic, cultural, architectural or archaeological resources of significance, especially those that are threatened," a criteria from Billerica's CPC Plan.							
C1	**Town of Billerica – Yankee Doodle Bike path**	**Open Space/Recreation**					**$367,000**
The Town of Billerica has been moving ahead on the design for the Yankee Doodle Bike Path. The Town is currently at the 25% design stage and is seeking to advance to 75% design stage. The CPA funds will be used to advance the recreational initiatives laid out in Billerica's Open Space and Recreational Plan to "Improve, expand, and increase access to active and passive recreational opportunities."							
C2	**Town of Billerica – Peggy Hannon Rizza Complex**	**Open Space/Recreation**					**$433,200**
The Town of Billerica is seeking CPA funds to be used for design costs at the Peggy Hannon Rizza Complex. The current field configuration and condition is inefficient and needs to be rehabilitated. This project will use CPA funding to leverage existing recreational locations, and maximize the land already owned by the Town which is a benchmark for eligibility for CPA projects.							
C3	**Billerica Recreation Department – Disc Golf course at Vietnam Veteran's Park**	**Open Space/Recreation**					**$17,806**
The Billerica Recreation Department is seeking funds to design and install a Disc Golf Course at Vietnam Veteran's Park (VVP). This activity will become an attraction for residents and help further the VVP as a meeting place for friends and family, while providing a fun and free entertainment option for the residents of Billerica. In addition to leveraging existing recreational locations for multiple uses, this project aligns well with Billerica's Open Space and Recreation Plan: "Improve public awareness of conservation and recreational resources and their social, economic, and environmental benefits to the Town."							
			$160,000	$160,000	$160,000	$1,125,141	$1,605,141

This article authorizes the appropriation of funds from the Community Preservation Fund for the completion of specific projects as listed in the above chart and allowed under the Community Preservation Act. These projects will expend a total of $160,000 (10%) for Community

Housing, $627,135 (39%) for Historic Preservation, and $818,006 (51%) for Open Space/Recreation. Town Meeting may reduce or reject but may not increase the appropriation from the Community Preservation Fund for any item proposed by the Committee.

Submitted by the Community Preservation Committee

ARTICLE 26 - RESCIND BORROWING AUTHORIZATION

To see if the Town will vote to rescind the following borrowing authorizations previously approved at Town Meeting:

Art # 27 May 2018	$525,000	WWTP Phase III & Pump Station Upgrades
Art # 28 May 2018	$975,000	Water Treatment Plant Ozone Design
Art # 22 May 2017	$400,000	Recreation – Phase 2 Hannon-Rizza

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 27 - TO REMOVE BMEA FROM CIVIL SERVICE

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation providing that positions in the Billerica Department of Public Works not be subject to the provisions of General Law, Chapter 31 (Civil Service), provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, and to authorize the Board of Selectmen to approve such amendments; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 28 - TO CREATE A CONSERVATION COMMISSION FUND

To see if the Town will vote to create a Conservation Commission Fund pursuant to M.G.L. Chapter 40, Section 8C, of which the Town Treasurer shall remain the custodian; or act in relation thereto.

Submitted by the Conservation Commission

ARTICLE 29 - AUTHORIZATION TO APPLY TO THE DEPARTMENT OF ENVIRONMENTAL PROTECTION STATE REVOLVING FUND CLEAN WATER LOW INTEREST LOAN PROGRAM

To see if the Town will vote to authorize the Town Manager to apply to the Department of Environmental Protection Clean Water State Revolving Fund Low Interest Loan Program to enter into a loan agreement between the Town and the Massachusetts Clean Water Trust for up $400,000 to provide low interest loans to residents that qualify for relief to connect to Town

sewer; loan preference to be based on financial need and cost, and further to transfer from Free Cash the sum of $200,000 to provide for loans to be administered by the Town Manager for residents to connect to Town sewer who otherwise do not qualify for loans from the Massachusetts Clean Water Trust Funds; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 30 - TO ESTABLISH A 3% ADULT-USE MARIJUANA TAX

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 64N, Section 3(a), as recently amended by Section 13 of Chapter 55 of the Acts of 2017, and to authorize the Town to impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town of Billerica to anyone other than a marijuana establishment at a rate of 3 percent of the total sales price received by the marijuana retailer as a consideration for the sale of marijuana or marijuana products; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 31 - TO AMEND MEDICAL MARIJUANA GENERAL BY-LAW TO INCLUDE ADULT-USE MARIJUANA

To see if the Town will vote to amend the General By-laws, Article XXVI, Medical Marijuana By-law, to delete the strikethrough language and insert the language in bold italics, as follows:

3. XXVI ~~MEDICAL~~ MARIJUANA BY-LAW

Whereas, Massachusetts voters approved the legal cultivation, processing, distribution, sale and use of marijuana for medical purposes through Chapter 369 of the Acts of 2012, An Act for the Humanitarian Medical Use of Marijuana; and

Whereas, Massachusetts voters approved the legal cultivation, processing, distribution, sale and use of marijuana for Adult Use purposes through Chapter 334 of the Acts of 2016, The Regulation and Taxation of Marijuana Act, as amended by Chapter 55 of the Acts of 2017, and otherwise;

~~Whereas, nothing in that Act or its implementing regulations at 105 CMR 725 supersedes Massachusetts law prohibiting the possession, cultivation, transport, distribution, or sale of marijuana for nonmedical purposes; and~~

Whereas; the prevention of the illegal sale and use of marijuana, particularly by the town's youth, is a public health priority; and

Whereas; ***the legalization and sale of marijuana*** ~~Registered Marijuana Dispensaries and similar clinics~~ in other jurisdictions have been found to present unique and challenging threats to public health and safety; and

Whereas, the state regulation at 105 CMR 725.600***, and at 935 CMR 500,*** allows for lawful local oversight and regulation, including fee requirements; and

Whereas, reasonable and effective local oversight of the cultivation, processing, distribution, sale and use of marijuana ~~for medical purposes~~ is needed to protect community health and safety while ensuring legitimate patient access;

Therefore, in furtherance of its mission to protect, promote, and preserve the health and wellbeing of all Billerica residents, particularly the most vulnerable, and pursuant to the authority granted to it under M.G.L. c. 111 § 31***, M.G.L. c.40, §21, and all other applicable authority,*** the Town enacts a Regulation to Ensure Safe Access to ~~Medical~~ Marijuana in the Town of Billerica as follows:

1. GUIDELINES

1.1 The Billerica Board of Health ("BOH") ***and the Billerica Board of Selectmen (BOS)*** may issue guidelines for the implementation of this By-Law, including but not limited to definitions of terms used in the applicable State regulations and in the guidelines. In the event of a conflict between this By-Law and the guidelines, as either may be amended, the By-Law shall control.

2. PERMITTING

2.1. Any proposed Registered Marijuana Dispensary ("RMD"), as that term is defined in Chapter 369 of the Acts of 2012, M.G.L. Chapter 94I, and all regulations which have or may be issued thereunder, and any proposed Marijuana Establishment as that term is defined in An Act To Ensure Safe Access to Marijuana, Chapter 55 of the Acts of 2017, and M.G.L. Chapter 94G, and all regulations which have or may be issued thereunder, shall obtain an Operating Permit in the form and manner prescribed by the Board of ***Health and a Marijuana License in the form and manner prescribed by the Board of Selectmen as*** may be further set forth in the Guidelines.

2.2 In order to support execution of responsibilities set forth in this regulation, an annual Operating Permit fee shall be assessed in an amount that shall be set by the Board of Health and may be amended by the BOH following a public meeting on the fee structure.

2.3 The RMD operator and the Marijuana Establishment Operator shall post the Operating Permit in a clear and conspicuous manner.

2.4 No ~~Dispensary~~ ***RMD or Marijuana Establishment*** Agent shall sell or otherwise distribute marijuana or marijuana products within the town of Billerica without first obtaining a Dispensary Agent Permit issued annually by the BOH. For purposes of this regulation, Dispensary Agent will include ***a*** board member, director, employee, executive, manager, or volunteer of a Registered Marijuana Dispensary ***or Marijuana Establishment***, who is at least 21 years of age and who has received approval from the the Commonwealth of Massachusetts Department of Public Health ("DPH") under 105 CMR 725.030, ***or the Cannabis Control Commission, as applicable.*** Employee includes a consultant or contractor who provides on-site services to Registered Marijuana Dispensary ***or Marijuana Establishment*** related to the cultivation, harvesting, preparation, packaging, storage, testing, or dispensing of marijuana.

2.5 As part of the Permit application process, the applicant will be provided with all appropriate By-Laws and regulations. Each applicant is required to sign a statement declaring that the applicant has read said By-Laws and regulations.

2.6 Each applicant is required to provide proof by means of a valid government-issued photographic identification containing the bearer's date of birth that the applicant is 21 years old or older.

2.7 Each applicant is required to provide proof of a current Dispensary Agent registration, issued by the ***CCC or*** DPH, before an Operating Permit can be issued.

2.8 In order to support execution of responsibilities set forth in this regulation, a Dispensary Agent Permit fee shall be assessed in an amount that shall be set by the Board of Health.

2.9 All Dispensary Agent and Operating Permits***, and all Marijuana Licenses,*** expire annually on December 31st and shall be valid for a maximum term of one year, renewable annually on January 1st.

2.10 No permit ***or license*** issued under this regulation may be transferred to any other person or entity.

3. REQUIREMENTS AND PROHIBITIONS

3.1 The cultivation, processing, distribution, sale and use of marijuana for ~~medical~~ ***any*** purpose~~s~~ shall be conducted in compliance with all laws, ordinances, regulation or policies applicable to similar activities. This shall include, but not be limited to compliance with

Food Service Health Permit requirements, Weights and Measures requirements, Noise Regulations, Public Nuisance bylaws, Clean Air bylaws, Workplace Smoking and E- Cigarette Regulations, State and local Building Codes, and any and all requirements associated with zoning and permitting.

3.2 ~~In no instance shall an Operating Permit be issued to any RMD that is within a radius of one thousand feet of a school, daycare center, or any facility in which children commonly congregate.~~ ***No RMD or Marijuana Establishment shall be located within 500 feet of those uses listed in Section 4B, 4C, and 4D of the Adult Use Marijuana Overlay District zoning bylaw, other than as may be allowed thereunder.***

3.3 The cultivation, processing, distribution, or sale of marijuana ~~for medical purposes~~ shall not exempt any person or entity from complying with all state and local laws, ordinances, regulation and policies. Violation of any other such law shall constitute a violation of this regulation and be subject to the fines and penalties described herein. Nothing in this Regulation gives any immunity under federal law or poses an obstacle to federal enforcement of federal law.

3.4 The issuance of an Operating Permit under this regulation shall be conditioned on Registration approval by the Massachusetts ***CCC &*** DPH as required by state law and regulation. Any revocation of ~~an RMD's~~ state registration shall result in an automatic suspension of ~~that RMD's~~ ***the*** Operating Permit ***and Marijuana License***.

3.5 RMDs ***and Marijuana Establishments*** shall submit a security plan for review to the BOS, BOH, Planning Board and Billerica Police Department detailing all security measures taken to ensure patient and community safety and eliminate unauthorized access to the premises. The BOH and/or Police Department may issue guidelines or other procedure setting forth specific security requirements. Unless specified by any other state or local requirement or agreement as to the hours of operation ~~of a RMD~~, the Board of Health, in consultation with the Board of Selectmen Planning Board, and Police Department, may set limitations on the hours of operation of any RMD ***or Marijuana Establishment.***

3.6 Each RMD must hold an annual community meeting to provide abutters and community residents with an opportunity to comment on the RMD's operating practices, policies and plans.

3.7 RMDs must offer a secure patient or personal caregiver home

delivery system that serves every address within Billerica and provides patient or personal caregiver home delivery service to any patient or personal caregiver residing in Billerica who suffers a physical incapacity to access transportation as described by 105 CMR 725.035(A)(2).

3.8 A RMD shall submit a plan for review to the BOH detailing its plans to provide reduced cost or free marijuana to patients with documented verified financial hardship as required by 105 CMR 725.100(A)(6). If said plan is deemed insufficient to ensure adequate patient access, no Operating Permit shall be issued.

3.9 The BOH may set further limitations on signage and advertising of RMDs, and may require the distribution of educational materials. Signage limitations may include, but need not be limited to those set forth in 105 CMR 725(105)(L), including restrictions on the use of images related to marijuana or marijuana paraphernalia, size and visibility of marijuana displays from outside a RMD. Educational materials to be distributed may include a "patients' bill of rights" along with information on addiction and treatment resources

3.10 ***The BOH may set further limitations on signage and advertising of Marijuana Establishments but not more restrictive than those applied to retail establishments selling alcoholic beverages within the municipality. Signage limitations may include those set forth in 935 CMR 500 including restrictions on the use of images related to marijuana or marijuana paraphernalia, size and visibility of marijuana displays from outside a Marijuana Establishment.***

3.11 A RMD ***or Marijuana Establishment*** may not sell any products other than marijuana. For purposes of this subsection, "marijuana" may include Marijuana Infused Products, marijuana seeds, and other products that facilitate the use of marijuana for medical purposes, such as vaporizers. RMDs ***and Marijuana Establishments*** may not sell any tobacco product, or other nicotine delivery product, including e- cigarette cartridges or liquids that contain nicotine.

3.12 RMDs ***and Marijuana Establishments*** shall submit annual reports to the BOH, BOS, Planning Board and Police Department in a form and manner determined by the BOH.

3.13 The issuance or renewal of an Operating Permit ***or Marijuana License*** may be conditioned up the approval of any plan or

compliance with this By-Law or any guideline or requirement issued under the authority of this By-Law.

3.14 Issuance and maintaining a Dispensary Agent Permit shall be conditioned on an applicant's ongoing compliance with current Commonwealth of Massachusetts requirements and policies regarding marijuana sales.

3.15 A Dispensary Agent Permit will not be renewed if the Permit Holder has failed to comply with any corrective action plan and/or has not satisfied any outstanding Permit suspensions.

3.16 Dispensary Agents must present their state Registration Card and Dispensary Permit to any law enforcement official or municipal agent who questions the agent concerning their marijuana-related activities.

3.17 Inhaling, exhaling, burning or carrying any lighted or vaporized marijuana substance, or using it in any other manner or form, including marijuana used for medical purposes in a workplace shall constitute a violation of this regulation and shall be subject to the fines and penalties of applicable laws and regulations.

3.18 Consumption of Marijuana in public places is prohibited in the Town of Billerica.

4. ENFORCEMENT AND PENALTIES

4.1 Authority to inspect RMDs ***and Marijuana Establishments*** for compliance and to enforce this regulation shall be granted to **the Health Department~~BOH~~**, ***the Building Commissioner,*** and the Billerica Police Department.

4.2 Any person may register a complaint under this By-Law to initiate an investigation and enforcement with the Health Department ~~BOH~~, ***the Building Commissioner, and the Billerica Police Department.*** Unscheduled compliance ***inspections*** shall be conducted at a minimum of three inspections annually.

4.3 It shall be the responsibility of the ~~RMD~~ Occupancy Permit holder and/or individual in charge of the RMD ***or Marijuana Establishment*** to ensure compliance with all applicable sections of this By-Law. Any RMD ***or Marijuana Establishment*** found to be in violation of any of the provisions of this By-Law may receive a written warning citation, ***or suspension or revocation of an*** Operating Permit ~~suspension~~, Dispensary Agent Permit ~~suspension~~,

o***r Marijuana License.*** ~~Operating Permit revocation, or Dispensary Agent revocation.~~ For any violation, the ***Health Department*** or BOS may order the ~~RMD~~ permit ***or license*** holder appear for a hearing and/or enter into a corrective action plan to address any and all violations and prevent future violations.

4.4 No provision, clause or sentence of this section of this By-Law shall be interpreted as prohibiting the ***BOS, Health Department***, Building Commissioner or Planning Board from suspending or revoking any license or permit issued by and within the jurisdiction of such department or agency for repeated or egregious violations of this regulation.

4.5 The ***Health Department and the BOS*** may file a complaint in any court of competent jurisdiction and/or pursue any other remedy as warranted by law to enforce the provisions of this regulation.

4.6 A violation of Section 3.17 Consuming Marijuana in Public will be liable for a fine of $100 for the first offense, $200 for the second offense, and $300 for the third, and any subsequent offense.

5. APPEALS

5.1 Any ~~RMD~~ Operating Permit **or Marijuana License** holder, Dispensary Agent, or any person or entity charged with violation of any provision of this regulation shall receive a citation from a designated agent of the ~~BOH~~ ***Town of Billerica***. Such citation and any subsequent hearing notification shall be deemed a Notice of Action within the meaning of 801 CMR 1.02(6).

5.2 Any ~~RMD~~ Operating Permit holder, Dispensary Agent, or any person or entity cited for violation of this regulation wishes to appeal the findings or rulings of the ~~BOH~~ ***Town of Billerica*** shall file a written appeal, and any supporting memoranda and documents, within twenty-one (21) days of the date the violation notice is issued. The ~~BOH~~ ***appropriate Town Agency*** shall conduct an Administrative Hearing in accordance with procedures in its guidelines to determine the facts of the violation, the appropriate corrective action measures, term of suspension, if any, and/or issue a permit revocation order. ***Such Town Agency*** shall file any response to the appeal within fifteen (15) days after the hearing is closed.

5.3 Failure to comply with any corrective action plan, suspension or revocation, shall result in automatic suspension of the permit.

6. RETALIATION

6.1 No person, retailer, or employer shall discharge, refuse to hire, refuse to serve or in any manner retaliate or take any adverse action against any employee, applicant, customer or person because such employee, applicant, customer or person takes any action in furtherance of the enforcement of this regulation or exercises any right conferred by this regulation.

7. SEVERABILITY

7.1 If any provision, clause, sentence, paragraph or word of this By-Law or the application thereof to any person, entity or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this article which can be given effect without the invalid provisions or application and to this end the provisions of this By-Law are declared severable.

8. EFFECTIVE DATE

8.1 This By-Law shall take effect on January 1, 2019

(ASTM 05/2014 – Art. 27

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 32 - TO AMEND MEDICAL MARIJUANA BY-LAW OVERLAY DISTRICT

To see if the Town will vote to amend the Zoning By-laws, Section 5.E.8. Medical Marijuana Overlay District, to delete the strikethrough language and insert the language in bold italics, and to renumber subsection 9 as subsection 14, as follows:

4. Location

a. RMDs may be permitted in the MMOD pursuant to a Special Permit granted by the Planning Board.
b. RMDs may not be located within ***500*** ~~1,000~~ feet of the following:

(1) School, including a public or private elementary, vocational, or secondary school or a public or private college, junior college, or university
(2) Child Care Facility
(3) Library
(4) Playground

(5) Public Park
(6) Youth center
(7) Public swimming pool
(8) Video arcade facility or
(9) Similar facility in which minors commonly congregate ***in an organized, ongoing, formal basis;***

c. The distance under this section is measured in a straight line from the nearest point of the property line of the protected uses identified in Section 4.b. to the nearest point of the property line of the proposed RMD.

d. The distance requirement may be reduced ~~by twenty-five percent or less~~ ***to no less than 250 feet by waiver,*** ~~but only~~ if:

(1) The applicant demonstrates that the RMD would otherwise be effectively prohibited within the municipality.
(2) The applicant demonstrates that the RMD will employ adequate security measures to prevent diversion of medical marijuana to minors who are not qualifying patients pursuant to 105 CMR 725.004.

5. Procedure: The Planning Board shall be the Special Permit Granting Authority (SPGA) for a RMD special permit.

a. Application: In addition to the materials required under Section 6.E and Section 13.B of this By- Law, the applicant shall submit the following:

(1) A copy of its registration as an RMD from the Massachusetts Department of Public Health ("DPH").
(2) A detailed floor plan of the premises of the proposed RMD that identifies the square footage available and describes the functional areas of the RMD, including areas for any preparation of MIPs.
(3) Detailed site plans that include the following information:

(a) Compliance with the requirements for parking and loading spaces, for lot size, frontage, yards and heights and coverage of buildings, and all other provisions of this By-Law.
(b) Convenience and safety of vehicular and pedestrian movement on the site and for the location of driveway openings in relation to street traffic.
(c) Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected ***to*** be substantially

affected by on-site changes.

(d) Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the premises, including designated parking for ~~home~~ delivery vehicle(s), as applicable.

(e) Design and appearance of proposed buildings, structures, freestanding signs, screening and landscaping.

(f) Adequacy of water supply, surface and subsurface drainage and light.

(g) ***Facilities for eliminating odors and other operational effects that may constitute a nuisance.***

. . .

9. ***Prohibition Against Consumption: No marijuana shall be burned, smoked, eaten, or otherwise consumed or ingested on the premises, driveway, or parking areas of a RMD***

10. Prohibition Against Delivery: No RMD shall deliver marijuana or marijuana products to consumers off-site.

11. Building: All aspects of a RMD relative to the cultivation, possession, processing, sales, distribution, dispensing or administration of marijuana, marijuana products, or related supplies must take place at a fixed location within a fully enclosed building, products must not be visible from the exterior of the building, and no drive through service is permitted A RMD shall not be located in a trailer, storage freight, mobile structure, container, motor vehicle or other similar movable enclosure.

12. A RMD may be located in buildings with other uses, including other RMD's, only if the RMD is separated by full walls from the other use. No outside storage of marijuana, marijuana products, or related supplies is permitted.

13. Emergency Response Plan: All ~~MMOD~~ RMD shall meet with the Billerica Fire Department and the Billerica Police Department to discuss and identify emergency plans/contingency plans for the site prior to the issuance of a certificate of occupancy. This plan shall also include how the Billerica Police will access the Close Circuit Television. A written Emergency Response Plan shall be filed with the Billerica Fire Department and the Billerica Police Department.

14. Odor Control: The RMD shall provide an odor control plan that provides for proper and adequate ventilation at such facilities in such a manner so as to prevent pesticides, insecticides or other chemicals used in the cultivation or processing of marijuana or marijuana related products

from being dispersed or released outside the facilities. All resulting odors, smoke, vapor, fumes, gases and particulate matter from marijuana or its processing or cultivation shall be effectively confined to the premises or so disposed of so as to avoid any air pollution. No odor from marijuana establishments may be noxious or cause a public nuisance.

15. Severability: The provisions of this By-Law are severable. If any provision, paragraph, sentence, or clause of this By-Law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this By- Law.

(Amended: 5/06/2014, Article 25)

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 33 - THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 34 - TO CREATE ZONING BY-LAW FOR ADULT-USE MARIJUANA OVERLAY DISTRICT

To see if the Town will vote to amend the Zoning By-Law to add a new Section 5.E.9, as follows, to establish an Adult Use Marijuana Overlay District By-law and relabel the existing 5.E.9 "Planned Unit Development" as 5.E.10:

ADULT USE MARIJUANA OVERLAY DISTRICT

1. Establishment: The Adult Use Marijuana Overlay District ("AUMOD") is established as an overlay district. The boundaries of the AUMOD are shown on the Zoning Map on file with the Town Clerk. Within the AUMOD, all requirements of the underlying district(s) remain in effect, except where these regulations provide an alternative to such requirements. Land within the AUMOD may be used either for (1) a Marijuana Establishment in which case the requirements set forth in this section shall apply; or (2) a use allowed in the underlying district, in which case the requirements of the underlying district shall apply. If the provisions of the AUMOD are silent on a zoning regulation, the requirements of the underlying district shall apply. If the provisions of the AUMOD conflict with the requirements of the underlying district, the requirements of the AUMOD shall control.

2. Purpose: To provide for the placement of Marijuana Establishments, in accordance with Chapter 334 of the Acts of 2016, The Regulation and Taxation of Marijuana Act, as amended by Chapter 55 of the Acts of 2017, and otherwise (the "Act"), and regulations promulgated thereunder, in locations suitable for lawful adult use marijuana facilities and to minimize adverse impacts of Marijuana Establishments on adjacent properties, residential neighborhoods, historic districts, schools, playgrounds and other

locations where minors congregate by regulating the siting, design, placement, security, and removal of Marijuana Establishments.

3. Definitions: Where not expressly defined in the Zoning By-Laws, terms used in the AUMOD By-Law shall be interpreted as defined in the Act and the regulations promulgated thereunder, and otherwise by their plain language.

4. Location
   a. Marijuana Establishments may be permitted in the AUMOD pursuant to a Special Permit.
   b. Marijuana Establishments may not be located within 500 feet of the following:
      (1) School, including a public or private elementary, vocational, or secondary school or a public or private college, junior college, or university
      (2) Child Care Facility
      (3) Library
      (4) Playground
      (5) Public Park
      (6) Youth center
      (7) Public swimming pool
      (8) Video arcade facility or
      (9) Similar facility in which minors commonly congregate in an organized, ongoing, formal basis;
   c. The distance under this section is measured in a straight line from the nearest point of the property line of the protected uses identified in Section 4.b. to the nearest point of the property line of the proposed Marijuana Establishment.

   d. The distance requirement may be reduced to no less than 250 feet by a waiver if:

      (1) The applicant demonstrates that the AUMOD would otherwise be effectively prohibited within the municipality; and
      (2) The applicant demonstrates that the Marijuana Establishment will employ adequate security measures to prevent diversion of marijuana to minors.

5. Procedure: The Planning Board shall be the Special Permit Granting Authority (SPGA) for a Marijuana Establishment special permit.

   a. Application: In addition to the materials required under Section 6.E (Site Plan Approval) and Section 13.B (Special Permits) of the Zoning By- Laws, the applicant shall submit the following:

      (1) A copy of its license to operate the Marijuana Establishment

issued by the Cannabis Control Commission

(2) A detailed floor plan of the premises of the proposed Marijuana Establishment that identifies the square footage available and describes the functional areas of the Marijuana Establishment, including areas for any preparation of edible marijuana-infused products ("MIPs").

(3) Detailed site plans that include the following information:

(a) Compliance with the requirements for parking and loading spaces, for lot size, frontage, yards and heights and coverage of buildings, and all other provisions of this By-Law.
(b) Convenience and safety of vehicular and pedestrian movement on the site and for the location of driveway openings in relation to street traffic.
(c) Convenience and safety of vehicular and pedestrian movement off the site, if vehicular and pedestrian traffic off-site can reasonably be expected to be substantially affected by on-site changes.
(d) Adequacy as to the arrangement and the number of parking and loading spaces in relation to the proposed use of the premises, including designated parking for delivery vehicle(s), as applicable.
(e) Design and appearance of proposed buildings, structures, freestanding signs, screening and landscaping.
(f) Adequacy of water supply, surface and subsurface drainage and light.
(g) Facilities for eliminating odors and other operational effects that may constitute a nuisance.

(4) A description of the security measures, including employee security policies, approved by the CCC for the Marijuana Establishment.
(5) A copy of the emergency procedures approved by the CCC for the Marijuana Establishment.
(6) A copy of the policies and procedures for the transfer, acquisition, or sale of marijuana between Marijuana Establishments approved by the CCC.
(7) A copy of proposed waste disposal procedures.
(8) A description of any waivers from applicable regulation issued by the CCC for the Marijuana Establishment.

b. The Planning Board shall refer copies of the application to the Building Department, Fire Department, Police Department, Board of Health, Conservation Commission, and the Engineering Division of the Department of Public Works. These boards/departments shall review the application and shall submit their written recommendations. Failure

to make recommendations within 35 days of referral of the application shall be deemed lack of opposition.

c. After notice and public hearing and consideration of application materials, consultant reviews, public comments, and the recommendations of other town boards and departments, the Planning Board may act upon such a permit.

6. Special Permit Conditions on Marijuana Establishments: The Planning Board shall impose conditions reasonably appropriate to improve site design, traffic flow, public safety, protect water quality, air quality, and significant environmental resources, preserve the character of the surrounding area and otherwise serve the purpose of this section. In addition to any specific conditions applicable to the applicant's Marijuana Establishment, the Planning Board shall include the following conditions in any special permit granted under this By-Law:

a. The permit holder shall file a copy of any Deficiency Statement issued to it pursuant to 935 CMR 500 with the Building Commissioner, Police Chief, and the Planning Board within 24 hours of issuance.

b. The permit holder shall file a copy of any summary cease and desist order, quarantine order, summary suspension order, order limiting sales, notice of a hearing, or decision issued by the CCC or court of competent jurisdiction, as applicable, regarding the Marijuana Establishment with the Building Commissioner, Police Chief, and Planning Board within 48 hours of receipt by the Marijuana Establishment.

c. The permit holder shall provide to the Building Commissioner and Police Chief, the name, telephone number and electronic mail address of a contact person in the event that such person needs to be contacted after regular business hours to address an urgent issue. Such contact information shall be kept updated by the permit holder.

d. The special permit shall lapse within five (5) years of its issuance. If the permit holder wishes to renew the special permit, an application to renew the special permit must be submitted at least 120 days prior to the expiration of the special permit.

e. The special permit shall be limited to the current applicant and shall lapse if the permit holder ceases operating the Marijuana Establishment.

f. The special permit shall lapse upon the expiration or termination of the applicant's license issued by the CCC.

g. The permit holder shall notify the Building Commissioner, Police

Chief, and Planning Board in writing within 48 hours of the cessation of operation of the Marijuana Establishment or the expiration or termination of the permit holder's license issued by the CCC.

7. Prohibition Against Nuisances: No use shall be allowed in the AUMOD which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive noise or vibration, flashes, glare, objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

8. Prohibition against Consumption: No marijuana shall be burned, smoked, eaten, or otherwise consumed or ingested on the premises, driveways, or parking areas of a Marijuana Establishment.

9. Prohibition against Delivery: No Marijuana Establishment shall deliver marijuana or marijuana products to consumers off-site.

10. Building: All aspects of a Marijuana Establishment relative to the cultivation, possession, processing, sales, distribution, dispensing or administration of marijuana, marijuana products, or related supplies must take place at a fixed location within a fully enclosed building, products must not be visible from the exterior of the building, and no drive through service is permitted A Marijuana Establishment shall not be located in a trailer, storage freight, mobile structure, container, motor vehicle or other similar movable enclosure.

11. Marijuana Establishments may be located in buildings with other uses, including other types of Marijuana Establishments, only if the Marijuana Establishment is separated by full walls from the other use. No outside storage of marijuana, marijuana products, or related supplies is permitted.

12. Emergency Response Plan: All Marijuana Establishments shall meet with the Billerica Fire Department and the Billerica Police Department to discuss and identify emergency plans/contingency plans for the site prior to the issuance of a certificate of occupancy. This plan shall also include how the Billerica Police will access the Close Circuit Television. A written Emergency Response Plan shall be filed with the Billerica Fire Department and the Billerica Police Department pursuant to M.G.L. c. 94G, § 12.

13. Odor Control: The Marijuana Establishment shall provide an odor control plan that provides for proper and adequate ventilation at such facilities in such a manner so as to prevent pesticides, insecticides or other chemicals used in the cultivation or processing of marijuana or marijuana related products from being dispersed or released outside the facilities. All resulting odors, smoke, vapor, fumes, gases and particulate matter from

marijuana or its processing or cultivation shall be effectively confined to the premises or so disposed of so as to avoid any air pollution. No odor from Marijuana Establishments may be noxious or cause a public nuisance.

14. Severability: The provisions of this By-Law are severable. If any provision, paragraph, sentence, or clause of this By-Law or the application thereof to any person, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this By- Law.

(Amended: 5/06/2014, Article 25)

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen.

ARTICLE 35 - TO CREATE ZONING BY-LAW FOR ADULT-USE MARIJUANA OVERLAY DISTRICT MAP

To see if the Town will vote to amend the Zoning Map to depict thereon an Adult Use Marijuana Overlay District consisting of the following parcels on Republic Road, Esquire Road and Sterling Road:

Map 38 Parcels 5-2, 5-6, 11-1, 15-1, 25, 28, 30-1, 30-2, 30-3-1, 30-5 and 33;

Map 39 Parcels 18-1, 18-2, 18-3, 18-4, 33-1 and 93-1;

Map 48 Parcels 5-2, 5-3, 7, 11-1, 16-1, 23-1, 24, 25, 26, 27-1, 29, 30, 32, 34, 36-1, 37-1, 38, 39, 41-3, 43, 44, 45-1, 46-1, 48, 49, and 53;

Map 58 Parcel 17.

And further to amend the Zoning By-laws, Section 3.A.3. Overlay Districts, to add the following:

i. Adult Use Marijuana Overlay District

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 36 - TO ESTABLISH WASTEWATER CONNECTION COMPLIANCE REGULATION

To see if the Town will vote to amend the Town of Billerica General By-Laws Article VIII, Public Utilities, Section 2, Sewers, by inserting a new Section 2.4, Penalties, as follows:

2.4 Penalties

(A) Any owner of a building on land abutting a common sewer line who fails to connect such building to the common sewer line in accordance with the requirements of Article VIII, Section 2.1 herein shall be subject to a surcharge in an amount equal to 60% of the cost of an average annual residential wastewater bill as determined by the Superintendent of Public Works based on the average consumption for a single family household in the previous year.

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen.

ARTICLE 37 – THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 38 - TO AUTHORIZE THE BOARD OF SELECTMEN TO ACQUIRE EASEMENTS ON BALDWIN ROAD

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain easements for roadway, drainage, utility, and/or sidewalk purposes associated with roadway improvements on Baldwin Road; to authorize the Selectmen to execute any documents or instruments necessary to effect said easements; and to raise and appropriate, transfer from available funds, or borrow a sum of money for the payment of property damages and other costs/expenses related said easement acquisitions; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 39 - TO AUTHORIZE THE BOARD OF SELECTMEN TO ACCEPT A ROAD EASEMENT FROM PARCEL 47-29-1 LOCATED AT THE INTERSECTION OF NASHUA ROAD AND RANGEWAY ROAD

To see if the Town will vote to authorize the Board of Selectmen to accept by gift an easement or easements for roadway, drainage, utility, and/or sidewalk purposes associated with assisted living facility proposed on Nashua Road at Rangeway Road; and to authorize the Selectmen to execute any documents or instruments necessary to effect said easements; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 40 - TO ACCEPT ROADS AS PUBLIC WAYS

To see if the Town will vote to accept the following listed roads as public ways in accordance with the layouts adopted by the Board of Selectmen and on file with the Town Clerk; and to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, such interests in land as are necessary to provide for the use and maintenance of said ways for all purposes for which public ways are used in the Town of Billerica; or act in relation thereto.

Apple Orchard Drive, from cul-de-sac to cul-de-sac, approximate length 920' and 40' wide right of way, as depicted on the plan entitled *'Lexington Farms, Plan & Profile of Apple Orchard Drive in Billerica, Mass.'* dated February 21, 1984 by Fleming, Bienvenu & Associates Inc. (Engineering Division plan A-1-289)

Brandon Street, from Treble Cove Road to dead end, approximate length 700' and 40' wide right of way, as depicted on the plan entitled *'Brandon Street Existing Condition'* dated July 17, 2002 by Allen & Major Associates, Inc. (Engineering Division plan B-4-156)

Brandon Street, from Walton Street to dead end, approximate length 250' and 40' wide right of way, as depicted on the plan entitled *'Brandon Street Existing Condition'* dated July 17, 2002 by Allen & Major Associates, Inc. (Engineering Division plan B-4-157)

Brandon Street, from dead end to Liberty Drive, approximate length 1,930' and 40' wide right of way, as depicted on the plan entitled *'Plan & Profile Brandon Street - Billerica, MA,* dated September 13, 2018 by Lighthouse Land Surveying, LLC (Engineering Division plan B-5-189)

Clermore Road, from French Street to Fardon Street, approximate length 935' and 50' wide right of way, as depicted on the plan entitled *'Clermore Road Existing Condition'* dated September 24, 2002 by Allen & Major Associates, Inc. (Engineering Division plan B-4-161)

Fardon Street, from Glad Valley Drive to Pond Lane Extension, approximate length 2,770' and 50' wide right of way, as depicted on the plan entitled *'Fardon Street Existing Condition'* September 20, 2002 by Allen & Major Associates, Inc. (Engineering Division plan B-4-174)

French Street, from Middlesex Turnpike to Concord Road, approximate length 2,060' and variable width right of way, as depicted on the plan entitled *'Plan & Profile French Street - Billerica, MA'* dated August 14, 2018 by Lighthouse Land Surveying, LLC (Engineering Division plan B-5-190)

Gail Ann Drive, from Fox Hill Road to dead end, approximate length 890' and variable width right of way, as depicted on the plan entitled *'Gail Anne Drive Existing Condition'* dated April 23, 2002 by Allen & Major Associates, Inc. (Engineering Division plan B-4-267)

Gilman Road, from Nashua Road to Moran Road, approximate length 475' and variable width right of way, as depicted on the plan entitled *'Gilman Road Existing Condition'* dated July 17, 2002 by Allen & Major Associates, Inc. (Engineering Division plan B-4-177)

Gilman Road, from Greenough Road to James Road, approximate length 1,190' and 40' wide right of way, as depicted on the plans entitled *'Road Construction & Sewer Extension Plan Gilman-James Roads'* dated January 22, 2013, by Dresser, Williams & Way, Inc. (Engineering Division plan B-5-187); '*Road Construction & Sewer Extension Plan Gilman-Jennings-Hannon Road',* dated April 11, 2011, by Dresser, Williams & Way, Inc. (Engineering Division plan B-5-187); and *'AS BUILT Gilman Road',* dated December 19, 1997*,* by Dresser, Williams & Way, Inc. (Engineering Division plan B-5-187)

James Road, from Gilman Road to Queensland Road, approximate length 200' and 40' wide right of way, as depicted on the plan entitled *'Road Construction & Sewer Extension Plan Gilman-James Roads'* dated January 22, 2013, by Dresser, Williams & Way, Inc. (Engineering Division plan B-5-188)

Jamieson Way, from Harvard Street to Emerson Road, approximate length 495' and 40' wide right of way, as depicted on the plan entitled *'Plan & Profile Jamieson Way - Billerica, MA',* dated August 14, 2018 by Lighthouse Land Surveying, LLC (Engineering Division plan B-5-191)

Lexington Farms Way, from Lexington Road to Apple Orchard Drive, approximate length 460' and 50' wide right of way, as depicted on the plan entitled *'Lexington Farms, Plan & Profile of Lexington Farms Way in Billerica, Mass.'* dated February 21, 1984 by Fleming, Bienvenu & Associates Inc. (Engineering Division plan A-1-289)

Linnell Circle, from cul-de-sac to Linnell Circle, approximate length 3,370' and 50' wide right of way, as depicted on the plan entitled *'Street Acceptance Plan, Suburban Park Drive Industrial Park, Suburban Park Drive & Linnell Circle, Billerica, MA',* dated November 5, 2010, by Cuoco & Cormier Engineering Associates, Inc. (Engineering Division plan B-4-262)

Suburban Park Drive, from Middlesex Turnpike to Linnell Circle, approximate length 1,515' and variable width right of way, as depicted on the plan entitled *'Street Acceptance Plan, Suburban Park Drive Industrial Park, Suburban Park Drive & Linnell Circle, Billerica, MA',* dated November 5, 2010, by Cuoco & Cormier Engineering Associates, Inc. (Engineering Division plan B-4-262)

Terry Lane, from Lexington Road to Country Lane, approximate length 535' and 40' wide right of way, as depicted on the plan entitled *'Terry Lane Existing Condition'* dated March 15, 2002 by Allen & Major Associates, Inc. (Engineering Division plan B-4-268)

Westwood Avenue, from 125' South of Carmena Road to Old Middlesex Turnpike, approximate length 880' and 40' wide right of way, as depicted on the plan entitled *'Plan & Profile Westwood Avenue - Billerica, MA,* dated September

13, 2018 by Lighthouse Land Surveying, LLC (Engineering Division plan B-5-192)

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 41 - TO AMEND ZONING BY-LAWS TO ADD PUD DISTRICT

To see if the Town will vote to amend the Zoning By-Laws, Section 5.E.9. Planned Unit Development, to add a new subsection 24.1 establishing a new Planned Unit Development (PUD) district, to be designated as PUD-IP, for the purpose of promoting higher and better uses of properties within the Town's Industrial Parks, as follows:

24.1 Additional Use and Dimensional Requirements as to PUD-IP

The following paragraphs shall serve as the basic Use and Dimension Requirements to which all PUD-IP projects shall adhere within each PUD-IP overlay district and shall be used by the Planning Board to evaluate any proposed project.

a. Parcel Size and Eligibility

The minimum size of a PUD-IP development parcel shall be 5 acres. A development parcel may consist of land in more than one ownership, provided that all land comprising the parcel lies entirely within the PUD-IP overlay district and is contiguous. Lots separated by a street or right-of-way or private way may be considered contiguous for this purpose. Proposed developments may include pre-existing buildings provided that all PUD requirements are satisfied by each new or existing building and for the PUD as a whole. More than one principal building may be located on a lot.

b. Permitted Uses in PUD-IP

A PUD-IP may contain any or all of the uses allowed in a PUD, subject to the following:

(1) Adult Uses are expressly prohibited in a PUD-IP District.

(2) To encourage and promote the establishment of business amenity uses (such as restaurants, retail, banks, and other secondary uses to the primary use) within portions of a PUD-IP district that are within 300 feet of a Town boundary, no multifamily dwellings shall be allowed pursuant to a PUD-IP Special Permit on land that is within 300 feet of a Town boundary for a period of seven years after the adoption of the Zoning Bylaw placing such land within the PUD-IP overlay district.

(3) In recognition of increased density and economic benefits to the applicant pursuant to a PUD-IP Plan, the Planning Board may consider and condition the number and interior layout of bedrooms in each non-single family residential unit that are being proposed by the developer in evaluating the criteria pursuant to this Section.

c. Intensity of Use in PUD-IP

The basic permitted intensity of the residential use in a PUD-IP development shall not be greater than 0.90 FAR for a PUD-IP development that is more than 300 feet from a municipal boundary.

For mixed use development that devotes at least 5% of the total square footage to amenity uses such as restaurants and retail, the developer can increase the residential intensity to 1.0 FAR. In order to assist in making this calculation, plans submitted for a PUD-IP Special Permit that contain residential use shall show what portion and area of the development parcel will be put to such use. Land under dwellings, residential court yards, residential driveways, non-structured parking areas that serve only residential uses and roadways that serve only residential uses shall not be counted as part of the development parcel in calculating the FAR.

Areas which have been counted to satisfy the intensity limit for residential use may not be counted to satisfy the intensity limit for commercial use, and areas which have been counted to satisfy the intensity limit for commercial use may not be counted to satisfy the intensity limit for residential use.

If rental, a minimum of ten percent (10%) of the total number of dwelling units shall be restricted as affordable "in perpetuity." If for sale, affordability requirement shall not apply. Affordable dwelling units shall be eligible for inclusion on the Chapter 40B Subsidized Housing Inventory maintained by the Massachusetts Department of Housing and Community Development (DHCD).

d. Dimensional Requirements

Each PUD-IP development shall be governed by the dimensional requirements of this Section. These requirements apply only to the subject parcel as a whole, not to individual lots created within the PUD-IP.

Height
The maximum building height within a PUD-IP shall be as follows:

(1) The maximum building height as to a residential building shall be 50 feet except that a residential building that is less than 50 feet from the PUD-IP parcel boundary abutting a residential property shall not

exceed 40 feet in height, and shall not be closer than 50 feet from such residential property. A residential building that is at least 100 feet from dwellings that are outside of a PUD-IP and in existence at the time of Preliminary PUD-IP Plan submission may have a maximum height of 55 feet, except that a dwelling within 300 feet of the Town boundary may have a maximum height of 60 feet.

(2) The maximum height of a mixed use building shall be 65 feet. Height shall be measured in the manner defined in Section 2 of the Zoning By-laws.

Setbacks and Buffers in a PUD-IP

The extent of buffering and setbacks shall in every case be based upon the following criteria as reviewed by the Planning Board:

- Existing topography
- Existing vegetation
- Existing and Proposed Structures within and outside the PUD-IP district

Non-Residential Setbacks

All non-residential buildings shall be located at least 50 feet from the boundary of the PUD parcel, excepting a boundary which is also the Town boundary. The Planning Board will have the discretion to grant relief on front and side setbacks to coincide with the pedestrian environment. Nonresidential buildings (except structured parking) shall not be located less than 100 feet from dwellings outside of a PUD and in existence at the time of Preliminary PUD Plan submission without the written consent of the owner of such dwellings and shall not be less than 50 feet from dwellings in the PUD parcel. There shall be a landscaped and/or naturally vegetated buffer at least 50 feet wide where a nonresidential area of a PUD-IP parcel abuts residential properties outside the PUD-IP district.

Residential Setbacks

All residential buildings within a PUD-IP shall be at least 20 feet from the PUD-IP parcel boundary, which 20 foot strip shall be landscaped and/or naturally vegetated except that a residential building that abuts a residential zone not in the PUD-IP shall be no closer than 50 feet (excluding a parcel boundary that is also a Town boundary) and a dwelling that is over 35 feet in height must be at least 40 feet from the PUD-IP parcel boundary (excluding a parcel boundary that is also a Town boundary). Natural vegetation shall be preserved in the minimum setback area along the PUD-IP parcel boundaries that abut property used for residential purposes. Buildings within the PUD-IP which contain residential units shall be no closer than 15 feet to each other.

The Planning Board may allow the required 20 foot residential setback strip for dwellings in a PUD-IP parcel to be measured from the outer boundary of an abutting parcel.

Open Space

A PUD-IP shall set aside at least 25% of its total parcel area as required open space. Required Open Space may include wetlands and water bodies; vegetated/landscaped area, including buffers; pedestrian paths, side-walks, and covered walkways; public plazas and hard surfaced recreation areas. Required Open Space shall have a minimum dimension of 20 feet (which may include the dimension across a water body) and shall be open to occupants within the PUD-IP; access by the general public is required.

Recreation Connection

Any development within a PUD-IP should make every attempt to connect to existing recreation uses nearby, such as bike and walking trails. The inclusion of bike racks will be included as part of the site design. Additionally, to promote pedestrian safety and healthy living, a sidewalk connection to recreational locations is desired.

Parking

Parking within the PUD-IP will be calculated at a minimum of 1.25 spaces per unit for residential developments, and the commercial parking calculations will follow the PUD guidelines. The Planning Board may also waive some factor of parking if reduced parking is shown to not cause a detriment to the neighborhood.

Shared Parking

Shared parking may be approved by the Planning Board as part of the PUD-IP decision subject to the following criteria:

(1) Shared parking areas must be shown on a plan, be definable, be separated by topography from other shared parking areas, and be in close proximity to the uses they serve.
(2) Parking needs between the uses sharing parking areas shall be shown by the applicant to be different in terms of the times of the peak needs with little overlap of such peak needs.

(3) The number of parking spaces for a shared parking area shall be at least the required number for the larger of the needs.

(4) An executed lease or other form of agreement between or referencing the parties sharing parking, in form acceptable to the Planning Board, must be filed with the Planning Board and the Town Clerk prior to issuance of a building permit for the uses sharing the parking.

(5) If uses, or parties in interest noted in subsection d. above, change for the areas delineated on the PUD-IP plan, then a modification subject to the requirements of this Section shall be filed and decided upon by the Planning Board prior to the issuance of building permits for the proposed areas.

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 42 - TO AMEND ZONING MAP CHANGES TO ADD PUD OVERLAY DISTRICTS

To see if the Town will vote to amend the Zoning Map to depict thereon a Planned Unit Development-IP ("PUD-IP") overlay district, consisting of those properties listed in the table below entitled: "Technology Park PUD-IP Parcel Inventory"; or act in relation thereto.

Technology Park PUD-IP Parcel Inventory	
Parcel Number	**Address**
77-165-0	262 CONCORD RD
86-108-2	270 CONCORD RD
86-108-3	290 CONCORD RD
86-108-5	300 CONCORD RD
95-120-4	TECHNOLOGY PARK DR
95-120-2	TECHNOLOGY PARK DR
95-129-10-6	600 TECHNOLOGY PARK DR
95-129-10-7	800 TECHNOLOGY PARK DR
95-129-4-1	900 TECHNOLOGY PARK DR
95-129-4-2	700 TECHNOLOGY PARK DR
95-129-5-1	880 TECHNOLOGY PARK DR
95-129-6-2	1000 TECHNOLOGY PARK DR
95-129-8-1	1400 TECHNOLOGY PARK DR
95-129-9	1100 TECHNOLOGY PARK DR

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 43 - PETITIONERS ARTICLE - TO AMEND GENERAL BY-LAW ARTICLE I, TOWN MEETING

To see if the Town will vote to amend General By-Law Article I, Section 1.1(C), by changing "7:30 PM" to "7:00 PM"; or act in relation thereto.

Submitted by Kimberly J. Conway and Messrs. Conway, Deslaurier, Giroux, Gagliardi, Mahoney, Peters and Madames Gagliardi, Mahoney, Conway and Peters.

ARTICLE 44 - PETITIONERS ARTICLE

RESOLUTION:

Be it resolve that the Town of Billerica (Town) vote to reaffirm that voting in all Federal, State and Municipal elections is the exclusive right and privilege of United States Citizens, and further, that the Town urges all non-citizens who desire to participate in our Federal, State and Municipal Elections, seek and obtain US Citizenship, through the citizenship process.

Be it further resolved that the Town will vote to instruct its Representatives in the Massachusetts Legislature and the United States House and Senate, to vote against any legislation or Constitutional Amendment that would alter the qualifications of voters in all Federal, State and Municipal elections and to defend voting as the exclusive right and privilege of United States Citizens in all Federal, State and Municipal elections.

Submitted by Anthony M. Ventresca and Messrs. Chin, MacLeod, Torre, Robertson, Robertson and Madames Bova, Doyle, Torre, Robertson and Robertson.

And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof, one copy at the Town Hall, one copy at the Billerica Public Library, one copy at the Billerica Police Station, one copy at the Belly Buster Diner, one copy at the Pinehurst Post Office, one copy at the Center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy at the West Billerica Fire Station, one copy at the Nutting Lake Post Office, one copy at Augusta Market, 599 Boston Road, one coy at the Ninety-Nine Restaurant, Lexington Road, one copy at the Pinehurst Fire Station, one copy at the East Billerica Fire Station, one copy at the North Billerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 25th day of September, 2018.

S/Kimberly J. Conway
Kimberly J. Conway, Chairman

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Vice-Chairman

S/Edward J. Giroux
Edward J. Giroux, Secretary

S/George J. Simolaris, Jr.
George J. Simolaris, Jr, Member

S/Michael S. Rosa

BOARD OF SELECTMEN

Michael S. Rosa, Member

A True Copy
ATTEST:

S/Craig Grogan
Constable, Town of Billerica

September 25, 2018

Mr. John C. Curran
Town Manager
Town Hall
365 Boston Road
Billerica, MA 01821

Dear Mr. Curran,

I have posted the Final Warrant for the Spring Town Meeting to be held on Tuesday, October 2, 2018 at 7:30 pm at the Town Hall, Maurice A. Buck Memorial Auditorium, 365 Boston Road, Billerica, MA at the following locations:

Billerica Town Hall
Billerica Public Library
Billerica Center Police Station
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Augusta Market, 599 Boston Road
Nutting Lake Post Office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Belly Buster Restaurant, 306 Boston Road

Signed:

S/Craig Groguen
Constable, Town of Billerica

Annual Fall Town Meeting
October 2, 2018
Maurice A. Buck Memorial Auditorium
First Session – October 2, 2018

Prior to the start of Town Meeting, caucuses were held in the following Precincts to fill vacancies:

Precinct 2: John H. Kleschinsky, 33 Broadway Street
Precinct 9: William G. Greene, Jr., 27 Naushon Road
Justina A. Lapham, 4 Sheridan Street

Precinct 7 caucused and elected Christine M. Wedge to the Rules Committee.

A quorum count was called. With one hundred twenty-four (124) Town Meeting Members present, the Annual Fall Town Meeting was declared in session at 7:34 p.m.

Twenty-five years plaques were given to Michael S. Rosa and Nicholas J. Rosa in recognition of their 25 years as Town Meeting Members.

The session opened with the Pledge of Allegiance, followed by the Star Spangled Banner sung by the BMHS Chamber Singers. A moment of silence was observed for those who lost their lived in the service of our country, employees and citizens of Billerica who have passed away and victims of natural disasters in our nation and abroad.

This was followed by a brief service of remembrance for Jessica Sachs, a Billerica resident who was killed in the September 22, 2001 World Trade Center bombing. Also to remember all the First Responders who died as a result of the terrorist attack.

Pastor Phil Wilkes of the New Colony Church gave the invocation.

It was moved and seconded to dismiss Article 4, 5, 6, 7, 9, 10, 11, 19, 28, 33 and 37 which had previously been withdrawn from the Preliminary Warrant. Voted unanimously.

It was moved and seconded to move Article 41 and Article 42 to the first and second order of business on Thursday, October 4th.

It was moved, seconded and VOTED to accept the warrant as duly posted by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the Warrant.

ARTICLE 1

The Bowers Fund Committee report was given by Selectman Conway. It was moved, seconded and VOTED to accept the report.

Selectman Conway moved to reappoint Eleanor Shea to a five-year term on the Bower's Fund Committee. Seconded. On a voice vote, the motion CARRIED.

ARTICLE 2

Kevin Heffernan, Chair of the High School Building Committee along with Supt. Timothy Piwowar gave a verbal progress report on the High School. It was moved, seconded and VOTED to accept the report as given.

The report of the Warrant Action Committee was given by Cosmo Cavicchio, Secretary. It was moved, seconded and VOTED to accept the report.

It was moved and seconded to accept the reports of Committee and Boards as printed in the Town Report. On a voice vote, the motion CARRIED.

ARTICLE 3

It was moved and seconded to raise and appropriate the sum of $57,387 to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Administrators Group affiliated with the Massachusetts Association of Professional School Administrators which has a term of July 1, 2018 through June 30, 2021.

The Finance Committee recommended this article 9 to 2. The Selectmen recommended the article unanimously.

Supt. Piwowar explained the article.

The motion as presented was put to an electronic vote. With one hundred sixty (160) in favor and eight (8) opposed, the motion CARRIED.

ARTICLE 8

It was moved and seconded to transfer and appropriate from Free Cash the sum of $24,904 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town and NEPBA Police Civilian Dispatchers (New England Police Benevolent Association, Inc.) and to raise and appropriate the sum of $24,543 to fund the third year of the agreement.

The Finance Committee recommended the article 9 to 0. The Selectmen recommended the article.

The Town Manager spoke on the article.

The motion as presented was put to an electronic vote. With one hundred fifty-eight (158) in favor and eleven (11) opposed, the motion CARRIED.

ARTICLE 12
It was moved and seconded to transfer and appropriate from General Fund Free Cash the sum of $1,300,000 and $500,000 from Wastewater Retained Earnings to the Debt Stabilization Fund.

The Finance Committee recommended the article unanimously,

Town Manager Curran explained the article.

Slight discussion ensued.

The motion as presented was put to an electronic vote. With one hundred sixty-three (163) in favor and seven (7) opposed, the motion CARRIED.

ARTICLE 13
It moved and seconded to raise and appropriate the sum of $96,000 to amend various Fiscal Year 2019 budget line items and further amended to transfer $1,625,000 from Debt Stabilization to cover previously appropriated Debt Service associated with the Billerica Memorial High School Project;

From: 193 Town Systemwide			To: 193 Town Systemwide			Difference
7096	Legal	$195,000	7096	Legal	$245,000	$50,000
7036	IUPE Settlement	$0	7036	IUPE Settlement	$11,000	$11,000

From: 192 Town Hall			To: 192 Town Hall			
7058	Building Maintenance	$161,000	7058	Building Maintenance	$186,000	$25,000

From: 123 Town Manager			To: 123 Town Manager			
5110	Personnel	$552,733	5110	Personnel	$562,733	$10,000

Total Budget Amendment:	$96,000
Spring Approved FY2019 Budget	**$150,308,106**
Plus Article 13 Budget Amendment	**$96,000**
Amended FY2018 Budget	**$150,404,106**

The Finance Committee and the Board of Selectmen recommended this article unanimously.

Town Manager Curran explained this includes legal costs associated with labor costs for the Police union and also the Middlesex Turnpike Project, the settlement of a labor contract

language dispute with BMEA; increase for Town Hall service contracts and an increase for the Management Analyst position.

The motion as presented was put to an electronic vote. With one hundred sixty (160) in favor and twelve (12) opposed, the motion CARRIED.

ARTICLE 14

If was moved and seconded to transfer and appropriate from free cash the sum of $50,000 and $975,000 from the Water Retained Earnings Fund and $525,000 from the Wastewater Retained Earning Fund to fund the Fiscal Year 2019 Town Capital Budget as outlined below:

Sidewalk Management Plan	$50,000
Water Treatment Plant Ozone Improvements	$975,000
Phase III WWTP Improvements and Salem Road Pump Station Upgrade	$525,000
Total:	**$1,550,000**

The Finance Committee and the Board of Selectmen recommended the Article unanimously.

After a brief explanation by the Town Manager, the motion was put to an electronic vote. With one hundred fifty-four (154) in favor and seventeen (17) opposed, the motion CARRIED.

ARTICLE 15

It was moved and seconded to transfer and appropriate from free cash the sum of $1,400,000 to fund the Fiscal Year 2019 School Capital Budget.

2018 Fall Town Meeting - School Dept Proposed Projects

School	Project	Cost
Multi-School	Flooring asbestos abatement and installation of new tile: Locke, Kennedy, Dutile	$470,000
Multi-School	Replace acoustical ceilings and lights (LED): Dutile, Hajjar, Kennedy	$320,000
Districtwide	Master key system, changing inside room locks	$300,000
Ditson	Window hardware replacement	$77,000
Marshall	Resurface outdoor track	$68,000
Marshall	Install new lockers (phase 3 of 3)	$65,000
Districtwide	Replace existing and add new exterior lighting	$50,000
Dutile	Partial roof overlay	$26,000
Marshall	Seat replacement in Lecture Hall	$24,000
	Total	$1,400,000

The Finance Committee and the Board of Selectmen recommended this article unanimously.

Slight discussion ensued.

On an electronic vote with one hundred sixty-seven (167) in favor and five (5) opposed, the motion as presented CARRIED.

ARTICLE 16

It was moved and seconded to transfer and appropriate from the Inflow and Infiltration (I&I) Fund the sum of $50,000 for the repairs of Sewer Manholes Structures, including any incidental and related costs.

The Finance Committee and the Board of Selectmen recommended the article unanimously.

The Town Manager spoke on the article.

On an electronic vote with one hundred seventy-one (171) in favor and one (1) opposed, the motion CARRIED.

ARTICLE 17

It was moved and seconded to transfer and appropriate from free cash the sum of $400,000 for the installation of Traffic Signals and intersection improvements, including any incidental and related costs; to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain the easements for roadway, drainage, utility, and/or sidewalk purposes associated with the Traffic Signal Improvements Project; to authorize the Selectmen to execute any documents or instruments necessary to effect said easements; and to raise and appropriate, transfer from available funds, or borrow a sum of money for the payment of property damages and other costs/expenses related said easement acquisitions.

The Finance Committee recommended the article 8-3. The Selectmen recommended the article unanimously

The Town Manager explained the work to be done

Moderate discussion ensued.

The motion as presented was put to an electronic vote. With one hundred fifty-six (156) in favor and fifteen (15) opposed the motion CARRIED.

ARTICLE 18

It was moved and seconded to transfer and appropriate from free cash the sum of $500,000 for the Phase II Drainage Replacement on Frost Street, including any incidental and related costs.

The Finance Committee recommended the article 8 to 3. The Selectmen recommended the article unanimously.

On an electronic vote with one hundred fifty-seven (157) in favor and four (4) opposed, the motion as presented CARRIED.

ARTICLE 20

It was moved and seconded to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44, Section 7, Subsection 1, or any other relevant section, the sum of $3,000,000 to be spent under the direction of the Town Manager, for expansion of the

Fox Hill Cemetery, including and incidental and related costs. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The Finance Committee recommended the article unanimously. The Selectmen recommended the article 4-1.

DPW Director Alkhatib explained the scope of the article. The present cemetery has approximately 225 grave sites remaining. This represents approximately two years inventory. It is essential that the cemetery be expanded.

Slight discussion ensued.

Rep. Kelley moved the question. Seconded. On an electronic vote with one hundred twelve (112) in favor and forty-six (46) opposed, discussion was cut off.

The motion as presented was put to an electronic vote. With one hundred thirty-one (131) in favor and thirty-one (31) opposed, the motion CARRIED.

It was moved and seconded to adjourn until Thursday night at 7:30 p.m. On a voice vote, the motion CARRIED.

The first session of the Annual Fall Town Meeting stood adjourned at 10:02 p.m.

A True Copy
ATTEST:

Shirley E. Schult
Shirley E. Schult, Town Clerk

Annual Fall Town Meeting
October 2, 2018
Second Session – October 4, 2018

Prior to the start of Town Meeting, Janet Hagman, 197 Rangeway Road, Unit 1408 was caucused into Precinct 6 to fill a vacancy.

John Gagliardi, the next on the Town Election ballot was sworn in to fill a vacancy in Precinct 1.

A quorum count was called. With one hundred forty-two (142) Town Meeting Members present, the second session of the Annual Fall Town Meeting was declared in session at 7:35 p.m.

Town Planner Christopher Reilly gave a updated report of the Master Plan Committee. It was moved and seconded to accept the report of the Committee as given. On a voice vote, the motion CARRIED.

It was moved and seconded to reconsider Article 20. On an electronic vote with forty (40) in favor and one hundred twenty-five (125) opposed, reconsideration LOST.

ARTICLE 41

It was moved and seconded to amend the Zoning By-Laws, Section 5.E.9. Planned Unit Development, to add a new subsection 24.1 establishing a new Planned Unit Development (PUD) district, to be designated as PUD-IP, for the purpose of promoting higher and better uses of properties within the Town's Industrial Parks, as printed in the warrant with the following friendly amendment, to add the following sentence to the end of the second paragraph of Section 24.1.c "intensity of Use in PUD-IP" which begins "For mixed use development…." The following: "The total number of residential units within a contiguous PUD-IP district shall not exceed 560 units."

The Finance Committee recommended this article 8-3. The Selectmen recommended the article four in favor one opposed.

Planning Board Member Flemming gave the report of the public hearing held on September 17, 2018 at 7:30 p.m. Due notice was given in the Billerica Minuteman on August 30, 2018 and September 6, 2018. The Board endorsed this article with four (4) in favor and one (1) opposed. Therefore the Board recommended this article.

A minority report was given by Selectman Michael Rosa.

Town Manager Curran gave a lengthy explanation. A PUD is an overlay district that allows mixed uses within its zoning. This new zoning language is targeted for industrial parks and parcels. It would allow retail amenities as well housing within an Industrial District. This would increase commercial activity, give grater site design standards for construction and lower infrastructure costs, promote pedestrian safety, and increase tax revenue.

Robert Anderson, Community Development Director, gave a lengthy presentation on the advantages of a PUD-IP designation within the Town of Billerica.

Heated debate ensued. Opponents to this by-law amendment cited the number of housing components as a major sticking point. The impact on the water treatment plant, the sewer plant capacity and increased traffic were all raised.

Proponents cited the addition of amenities in industrial parks with the PUD-IP zoning would be a marketing tool. The high-tech work force is looking to "live, work and play" in the same area.

Discussion continued for two (2) hours. Rep. Michael Moore moved he question. Seconded. On an electronic vote with one hundred twenty (120) in favor and thirty-six (36) opposed, debate was cut off.

The motion with the amendment attached there to was put to an electronic vote. With sixty (60) in favor and one hundred eleven (111) opposed, the motion failed.

It was moved, seconded and VOTED to adjourn until Tuesday, October 9th at 7:30 p.m.

The seconded session of the Annual Fall Town Meeting stood adjourned at 10:16 p.m.

A True Copy
ATTEST:

Shirley E. Schult
Shirley E. Schult, Town Clerk

Annual Fall Town Meeting
October 2, 2018
Third Session – October 9, 2018

Prior to the start of Town Meeting, Caucuses were held in the following Precincts to fill vacancies:

Precinct 4:	Ryan M. Cassidy, 15 Rocky Ledge Road
Precinct 6:	Paul J. Sing, 396 Treble Cove Road
Precinct 9:	John Burrows, 38 Shawsheen Road
	Robert R. Griffin, 122 Partridge Road
Precinct 11:	Sharon Lynn Dubois, 1 Diane Drive

A quorum count was called. With one hundred forty-one (141) Town Meeting Members present, the third session of the Fall Town Meeting was declared in session at 7:36 p.m.

ARTICLE 42
It was moved and seconded to dismiss Article 42. On a voice vote, the motion to dismiss CARRIED.

ARTICLE 21
It was moved and seconded to transfer from General Fund Free Cash the sum of $1,516,049 to the Stabilization Fund.

The Finance Committee voted two (2) in favor and nine (9) opposed. Therefore, they did not recommend this transfer.

Rep. M. Henderson moved to amend the figure of $1,000,000 to be transferred to the Stabilization Fund.

On an electronic vote with thirty (30) in favor and one hundred thirty-three (133) opposed, the amendment LOST.

The motion presented was put to an electronic vote. With nineteen (19) in favor and one hundred forty-eight (148) opposed, the motion LOST.

ARTICLE 22
It was moved and seconded to transfer from General Fund Free Cash the sum of $1,516,049 to the Land Bank Account.

The Finance Committee voted 0 – 11 not to recommend this article.

Rep. M. Henderson moved to amend the figure of $600,000 to be transferred to the Land Bank Account.

Slight discussion ensued.

On an electronic vote with sixty (60) in favor and one hundred (100) opposed, the amendment LOST.

On an electronic vote with sixty (60) in favor and one hundred twelve (112) opposed, the main motion as presented LOST.

ARTICLE 23
It was moved and seconded to transfer and appropriate from Free Cash of the General Operating Budget the sum of $339,585 to fund the Snow and Sand Deficit.

The Finance Committee voted 4 -7 and therefore did not recommend this article.

On an electronic vote with thirty-one (31) in favor and one hundred forty-two (142) opposed, the motion LOST.

ARTICLE 24
It was moved and seconded to transfer from General Fund Free Cash the sum of $1,560,149 to be applied or expended for the purpose of reducing the Fiscal Year 2018 Tax Levy.

The Finance Committee voted 3 – 8 and therefore did not recommend this article.

On an electronic vote with twenty-nine (29) in favor and one hundred thirty-nine (139) opposed, the motion LOST.

ARTICLE 25

It was moved and seconded to adopt the article as presented in the Warrant, with funding thereunder as follows: appropriate the sum of $1,605,141 from the Billerica Community Preservation Fund, of which:

$160,000 shall be appropriated from the Housing Reserve for the Affordable Housing Trust;

$6,135 shall be appropriated from Budgeted Reserves for the Public Library;

$101,000 shall be appropriated from Budgeted Reserves for the Billerica Historical Society;

$160,000 shall be appropriated from the Historic Preservation Reserve and $50,000 shall be appropriated from the Undesignated Fund Balance and $210,000 shall be appropriated from Budgeted Reserves for the Howe School;

$410,000 shall be appropriated from the Undesignated Fund Balance and $23,200 shall be appropriated from Budgeted Reserves for the Peggy Hannon Rizza Complex;

And $17,806 shall be appropriated from Budgeted Reserves for the Recreation Disc Golf projects;

In accordance with Chapter 44B of the Massachusetts General Laws, to be expended under the direction of the Town Manager, as shown in the Warrant.

The Finance Committee recommended this article 10-0-1.

Rep. Meagher from the Community Preservation Committee gave a lengthy explanation of what these appropriations would be used for.

Rep. Robertson moved to divide the question. Seconded. On an electronic vote with thirty-six (36) in favor and one hundred thirty-five (135) opposed, the motion LOST.
Much discussion ensued.

Rep. Peatfield moved to divide out the Recreation portion of the motion. Seconded.
With forty-one (41) in favor and one hundred seventeen (117) opposed, the motion LOST.

Rep. Morgan moved the question. Seconded. Electronically with one hundred thirty-three (133) in favor and thirty-seven (37) opposed, debate was cut off.

The motion as presented was put to an electronic vote. With one hundred fifty-one (151) in favor and eighteen (18) opposed, the motion CARRIED.

ARTICLE 26
It was moved and seconded to rescind the following borrowing authorizations previously approved at Town Meeting:

Art # 27 May 2018	$525,000	WWTP Phase III & Pump Station Upgrades

Art # 28 May 2018	$975,000	Water Treatment Plant Ozone Design
Art # 22 May 2017	$400,000	Recreation – Phase 2 Hannon-Rizza

The Finance Committee and the Selectmen recommended this article unanimously.

Town Manager Curran explained the article.

On an electronic vote with one hundred sixty-two (162) in favor and one (1) opposed, the motion as presented CARRIED.

ARTICLE 27

It moved and seconded to authorize the Board of Selectmen to petition the General Court for special legislation providing that positions in the Billerica Department of Public Works not be subject to the provisions of General Law, Chapter 31 (Civil Service), provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, and to authorize the Board of Selectmen to approve such amendments.

The Finance Committee recommended the article 10-1. The Selectmen recommended the article unanimously.

Town Manager Curran was an agreement between the Town and the BMEA Union reached during the last contract negotiations.

On an electronic vote with one hundred thirty-six (136) in favor and twenty-eight (28) opposed, the motion CARRIED.

ARTICLE 29

It was moved, seconded and voted to move Article 29 to follow Article 36.

ARTICLE 30

It was moved and seconded to accept the provisions of Massachusetts General Laws Chapter 64N, Section 3(a), as recently amended by Section 13 of Chapter 55 of the Acts of 2017, and to authorize the Town to impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town of Billerica to anyone other than a marijuana establishment at a rate of 3 percent of the total sales price received by the marijuana retailer as a consideration for the sale of marijuana or marijuana products.

The Finance Committee recommended the article 10-1. The Selectmen recommended the article unanimously.

Planning Board Member Flemming gave the report of the public hearing held on September 17, 2018. Due notice was given in the Billerica Minuteman on August 30, 2018 and September 6, 2018. The Board with five (5) in favor and two (2) absent voted to recommend this article to Town Meeting.

Police Chief Rosa gave a presentation on all the articles dealing with Marijuana By-laws.

Several Representatives raised questions about the 3% sales tax.

Rep. Liberatore moved the question. Seconded. On an electronic vote with one hundred seventeen (117) in favor and forty-five (45) opposed, debate was cut off.

On an electronic vote with one hundred forty (140) in favor and twenty-two (22) opposed, the motion as presented CARRIED.

ARTICLE 31
To see if the Town will vote to amend the General By-laws, Article XXVI, Medical Marijuana By-law, to delete the strikethrough language and insert the language in bold italics, as printed in the Warrant.

The Finance Committee recommended the article 10 – 1. The Rules Committee recommended the article.

Planning Board Member Flemming gave the report of the public hearing held on September 17, 2018. Due notice was given in the Billerica Minuteman on August 30, 2018 and September 6, 2018. The Board voted five (5) in favor and two (2) absent to recommend this article to Town Meeting.

Rep Damon moved to amend Section 3.18 to read "Consumption of Marijuana in or within 100 feet of a school zone, except on private property, shall be prohibited in the Town of Billerica."

The amendment was put to an electronic vote. With thirty-one (31) in favor and one hundred thirty-seven (137) opposed, the amendment LOST.

Moderate discussion ensued.

Rep. Hajinlian moved the question. On an electronic vote with one hundred thirty-three (133) in favor and twenty-six (26) opposed, debate was cut off.

The main motion as presented was put to an electronic vote. With one hundred forty-four (144) in favor and sixteen (16) opposed, the article CARRIED.

ARTICLE 32
It was moved and seconded to amend the Zoning By-laws, Section 5.E.8. Medical Marijuana Overlay District, to delete the strikethrough language and insert the language in bold italics, and to renumber subsection 9 as subsection 14, as printed in the Warrant.

The Finance Committee recommended this article 10 – 1

The Planning Board report of the Public Hearing held on September was given by Rep. Flemming. Due notice was given in the Billerica Minuteman on August 30, 2018 and September 6, 2018. The Board voted five (5) in favor and two (2) absent to recommend this article.

Moderate discussion ensued.

Rep. Torrey offered a friendly amendment. To remove the following in its entirety, "Section 5.E.8.10 "Prohibition Against Delivery: No RMD shall deliver marijuana or marijuana products to consumers off-site," and to renumber subsequently as needed:
Seconded. On a voice vote, the amendment CARRIED.

The motion as presented with the amendment attached thereto was put to an electronic vote. With one hundred forty-six (146) in favor and twelve (12) opposed, the article CARRIED.

It was moved and seconded to adjourn. Electronically, with fifty-eight (58) in favor and one hundred three (103) opposed, the motion LOST and the meeting continued.

ARTICLE 34
It was moved and seconded to amend the Zoning By-Law to add a new Section 5.E.9, as follows, to establish an Adult Use Marijuana Overlay District By-law and relabel the existing 5.E.9 "Planned Unit Development" as 5.E.10 as printed in the Warrant.

The Finance Committee recommended the article 10-1. The Selectmen recommended unanimously.

Planning Board Member Flemming gave the report of the public hearing held on September 17, 2018. Due notice was given in the Billerica Minuteman on August 30, 2018 and September 6, 2018. With five (5) in favor and two (2) absent, the Board recommended this article.

Slight discussion ensued.

The motion as presented was put to an electronic vote. With one hundred thirty-nine (139) in favor and twenty-two (22), the motion CARRIED.

ARTICLE 35
It was moved and seconded to amend the Zoning Map to depict thereon an Adult Use Marijuana Overlay District consisting of the following parcels on Republic Road, Esquire Road and Sterling Road:

Map 38 Parcels 5-2, 5-6, 11-1, 15-1, 25, 28, 30-1, 30-2, 30-3-1, 30-5 and 33;
Map 39 Parcels 18-1, 18-2, 18-3, 18-4, 33-1 and 93-1;
Map 48 Parcels 5-2, 5-3, 7, 11-1, 16-1, 23-1, 24, 25, 26, 27-1, 29, 30, 32, 34, 36-1, 37-1, 38, 39, 41-3, 43, 44, 45-1, 46-1, 48, 49, and 53;
Map 58 Parcel 17.

And further to amend the Zoning By-laws, Section 3.A.3. Overlay Districts, to add the following:

i. Adult Use Marijuana Overlay District

The Finance Committee recommended this article 10 – 1. The Selectmen recommended it unanimously.

Planning Board Member Flemming gave the report of the public hearing held September 17, 2018. Due notice was given in the Billerica Minuteman on August 30, 2018 and September 6, 2018. With five (5) in favor and two (2) absent, the Board voted to recommend this article to Town Meeting.

The motion as presented was put to an electronic vote. With one hundred forty-four (144) in favor and fourteen (14) opposed, the motion CARRIED.

It was moved and seconded to adjourn. On a voice vote, the motion CARRIED.

The third session of the Annual Fall Town Meeting stood adjourned at 10:05 p.m.

A True Copy
ATTEST:

Shirley E. Sch;ult
Shirley E. Schult, Town Clerk

Annual Fall Town Meeting
October 2, 2018
Fourth Session – October 11, 2018

A quorum count was called. With one hundred thirty-five (135) Town Meeting Members present, the fourth session of Town Meeting was declared in session at 7:38 p.m.

ARTICLE 36
It was moved and seconded to amend the Town of Billerica General By-Laws, "Article VIII, Public Utilities, Section 2, Sewers", by inserting a new Section 2.4," Penalties" as written in the warrant.

The Finance Committee recommended the article 8-3. The Selectmen voted 3-1-1. The Rules Committee recommended the article.

Selectman Rosa gave a minority report.

Town Manager Curran explained the article. Right now the Town has no recourse to enforce a by-law that has been on the books requiring residents to connect to the sewer system within a year. Over 600 residences are currently violating this by-law.

Discussion ensued at great length. Questions were raised relative to the surcharge amount, what the "average annual residential wastewater bill" would be, and that no relief for residents who have had new septic systems installed is provided.

Selectman Simolaris moved to amend the article by adding the following:

4. " Not to hold residents that have had a new septic system a ten year grace period to hook up without a penalty" and add a waiver clause to the article
5. "Let the Board of Selectmen determine hardship cases to allow people to have extra time to hook up without penalty." Seconded

Discussion ensued on the amendment.

Rep. Dampolo moved the question. Seconded. On an electronic vote with one hundred eight (108) in favor and thirty-five (35) opposed, the motion to end debate CARRIED.

The amendment was put to an electronic vote. With sixty-eight (68 in favor and seventy-four (74) opposed, the motion LOST.

Discussion continued.

Rep. Liberatore moved the question. Seconded. On an electronic vote with one hudred fifteen (115) in favor and thirty-four (34) opposed, debate was cut off.

On an electronic vote with sixty-five (65) in favor and eighty-two (82) opposed, the main motion as presented LOST,

ARTICLE 29

It was moved and seconded to authorize the Town Manager to apply to the Department of Environmental Protection Clean Water State Revolving Fund Low Interest Loan Program to enter into a loan agreement between the Town and the Massachusetts Clean Water Trust for up $400,000 to provide low interest loans to residents that qualify for relief to connect to Town sewer; loan preference to be based on financial need and cost, and further to transfer from Free Cash the sum of $200,000 to provide for loans to be administered by the Town Manager for residents to connect to Town sewer who otherwise do not qualify for loans from the Massachusetts Clean Water Trust Funds.

The Finance Committee recommended this article 10-1. The Selectmen recommended the article unanimously.

On an electronic vote with one hundred thirty-two (132) in favor and twelve (12) opposed, the motion as presented CARRIED.

ARTICLE 40

It was moved and seconded to accept the following listed roads as public ways in accordance with the layouts adopted by the Board of Selectmen and on file with the Town Clerk; and to authorize the Board of Selectmen to acquire by gift, purchase, or eminent domain, such interests in land as are necessary to provide for the use and maintenance of said ways for all purposes for which public ways are used in the Town of Billerica as printed in the warrant.

The Finance Committee recommended this article unanimously. The Street Acceptance Committee voted 4 in favor, 0 opposed, with abstention.

Planning Board Member Flemming gave a report. At the regularly scheduled meeting of September 17, 2018, the Board voted five (5) in favor and two (2) absent to recommend this article to Town Meeting.

On an electronic vote with one hundred thirty-seven (137) in favor and ten (10) opposed, the motion as presented CARRIED.

ARTICLE 38

It was moved and seconded to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain easements for roadway, drainage, utility, and/or sidewalk purposes associated with roadway improvements on Baldwin Road; to authorize the Selectmen to execute any documents or instruments necessary to effect said easements; and to raise and appropriate, transfer from available funds, or borrow a sum of money for the payment of property damages and other costs/expenses related said easement acquisitions.

The Finance Committee recommended the article 10-0-1. The Selectmen recommended the article.

On an electronic vote with one hundred twenty-three (123) in favor and seven (7) opposed, the motion as presented CARRIED.

ARTICLE 39

It was moved and seconded to authorize the Board of Selectmen to accept by gift an easement or easements for roadway, drainage, utility, and/or sidewalk purposes associated with assisted living facility proposed on Nashua Road at Rangeway Road; and to authorize the Selectmen to execute any documents or instruments necessary to effect said easements.

The Finance Committee and the Board of Selectmen recommended the article unanimously.

On an electronic vote with one hundred forty-three (143) in favor and zero (0) opposed, the motion CARRIED.

ARTICLE 43

It was moved and seconded to amend General By-Law Article I, Section 1.1(C), by changing "7:30 PM" to "7:00 PM".

The Finance Committee voted 8-2-1 to recommend this article. The Rules Committee recommended the article.

Selectman Conway spoke on the article.

Slight discussion ensued.

Rep. Lavita moved the question. Seconded. On an electronic vote with one hundred twenty-one (121) in favor and twenty-four (24) opposed, the motion to end debate CARRIED.

On an electronic vote, the motion as presented CARRIED.

ARTICLE 44
The following resolution was moved and seconded:

RESOLUTION:

Be it resolve that the Town of Billerica (Town) vote to reaffirm that voting in all Federal, State and Municipal elections is the exclusive right and privilege of United States Citizens, and further, that the Town urges all non-citizens who desire to participate in our Federal, State and Municipal Elections, seek and obtain US Citizenship, through the citizenship process.

Be it further resolved that the Town will vote to instruct its Representatives in the Massachusetts Legislature and the United States House and Senate, to vote against any legislation or Constitutional Amendment that would alter the qualifications of voters in all Federal, State and Municipal elections and to defend voting as the exclusive right and privilege of United States Citizens in all Federal, State and Municipal elections.

The Finance Committee recommended the article 8-2-1. The Rules Committee had not recommendation.

Heated debate ensued.

Rep. Reef moved the following amendment.

"Whereas, exercising our right to vote is the highest form of patriotism-
Therefore, be it resolved that we, the Town Meeting Representatives of the Town of Billerica, hereby reaffirm the right to vote and encourage all citizens of Billerica to exercise this most cherished right on Tuesday, November 6, 2018." Seconded.

The amendment was put to an electronic vote. With seventy-nine (79) in favor and fifty-three opposed, the amendment CARRIED.

Rep. Noel moved the question. Seconded. With one hundred eighteen (118) in favor and twenty-one (21) opposed, the motion CARRIED.

The article as amended was put to an electronic vote. With ninety-six (96) in favor and forty (40) opposed, the motion CARRIED.

It was moved and seconded to ratify and affirm all of the action taken by the Fall 2018 Town Meeting. On a voice vote, the motion CARRIED.

It was moved, seconded and VOTED to dissolve the Annual 2018 Fall Town Meeting.

The Annual Fall town Meeting was declared dissolved at 9:55 p.m.

A True Copy:
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, Town Clerk

Warrant 2018 State Election

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWELATH

SS.
To the Constables of the Town of Billerica

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town of Billerica who qualified to vote in Elections to vote at:

Precinct 1:		Parker School	River Street
Precincts 2 & 8	:	Hajjar School	Rogers Street
Precincts 3 & 9		Ditson School	Cook Street
Precincts 4 & 7		Vining School	Lexington Road
Precincts 5 & 10:		Kennedy School	Kimbrough Road
Precincts 6 & 11:		Dutile School	Biagiotti Way

On TUESDAY, THE SIXTH OF NOVEMBER, 2018, from 7:00 A.M to 8:00 P.M. for the following purpose:

To cast their votes in the State Elections for the candidates of political parties for the following offices:

SENATOR IN CONGRESS	FOR THIS COMMONWEALTH
GOVERNOR AND LIEUTENANT GOVERNOR	FOR THIS COMMONWEALTH
ATTORNEY GENERAL	FOR THIS COMMONWEALTH
SECRETARY OF STATE	FOR THIS COMMONWEALTH
TREASURER	FOR THIS COMMONWEALTH
AUDITOR	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SIXTH DISTRICT
COUNCILLOR	THIRD DISTRICT
SENATOR IN GENERAL COURT	FOURTH MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT	TWENTY-SECOND MIDDLESEX DISTRICT
DISTRICT ATTORNEY	FOR THE NORTHERN DISTRICT
CLERK OF COURTS	MIDDLESEX COUNTY
REGISTER OF DEEDS	MIDDLESEX NORTH DISTRICT

QUESTION 1
LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would limit how many patients could be assigned to each registered nurse in Massachusetts hospitals and certain other health care facilities. The maximum number of patients per registered nurse would vary by type of unit and level of care, as follows:

• In units with step-down/intermediate care patients: 3 patients per nurse;

• In units with post-anesthesia care or operating room patients: 1 patient under anesthesia per nurse; 2 patients post-anesthesia per nurse; • In the emergency services department: 1 critical or intensive care patient per nurse (or 2 if the nurse has assessed each patient's condition as stable); 2 urgent non-stable patients per nurse; 3 urgent stable patients per nurse; or 5 non-urgent stable patients per nurse; • In units with maternity patients: (a) active labor patients: 1 patient per nurse; (b) during birth and for up to two hours immediately postpartum: 1 mother per nurse and 1 baby per nurse; (c) when the condition of the mother and baby are determined to be stable: 1 mother and her baby nor babies per nurse; (d) postpartum: 6 patients per nurse; (e) intermediate care or continuing care babies: 2 babies per nurse; (f) well-babies: 6 babies per nurse; • In units with pediatric, medical, surgical, telemetry, or observational/outpatient treatment patients, or any other unit: 4 patients per nurse; and

• In units with psychiatric or rehabilitation patients: 5 patients per nurse. The proposed law would require a covered facility to comply with the patient assignment limits without reducing its level of nursing, service, maintenance, clerical, professional, and other staff.

The proposed law would also require every covered facility to develop a written patient acuity tool for each unit to evaluate the condition of each patient. This tool would be used by nurses in deciding whether patient limits should be lower than the limits of the proposed law at any given time. The proposed law would not override any contract in effect on January 1, 2019 that set higher patient limits. The proposed law's limits would take effect after any such contract expired.

The state Health Policy Commission would be required to promulgate regulations to implement the proposed law. The Commission could conduct inspections to ensure compliance with the law. Any facility receiving written notice from the Commission of a complaint or a violation would be required to submit a written compliance plan to the Commission. The Commission could report violations to the state Attorney General, who could file suit to obtain a civil penalty of up to $25,000 per violation as well as up to $25,000 for each day a violation continued after the Commission notified the covered facility of the violation. The Health Policy Commission would be required to establish a toll-free telephone number for complaints and a website where complaints, compliance plans, and violations would appear. The proposed law would prohibit discipline or retaliation against any employee for complying with the patient assignment limits of the law. The proposed law would require every covered facility to post within each unit, patient room, and waiting area a notice explaining the patient limits and how to report violations. Each day of a facility's noncompliance with the posting requirement would be punishable by a civil penalty between $250 and $2,500.

The proposed law's requirements would be suspended during a state or nationally declared public health emergency. The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would limit the number of patients that could be assigned to one registered nurse in hospitals and certain other health care facilities.

A NO VOTE would make no change in current laws relative to patient-to-nurse limits.

YES

NO

QUESTION 2
LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

SUMMARY

This proposed law would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated. Any resident of Massachusetts who is a United States citizen would be able to apply for appointment to the 15-member commission, and members would serve without compensation. The Governor, the Secretary of the Commonwealth, the state Attorney General, the Speaker of the state House of Representatives, and the President of the state Senate would each appoint three members of the commission and, in making these appointments, would seek to ensure that the commission reflects a range of geographic, political, and demographic backgrounds. The commission would be required to research and take testimony, and then issue a report regarding (1) the impact of political spending in Massachusetts;
(2) any limitations on the state's ability to regulate corporations and other entities in light of Supreme Court decisions that allow corporations to assert certain constitutional rights; (3) recommendations for constitutional amendments; (4) an analysis of constitutional amendments introduced to Congress; and (5) recommendations for advancing proposed amendments to the United States Constitution.

The commission would be subject to the state Open Meeting Law and Public Records Law. The commission's first report would be due December 31, 2019, and the Secretary of the Commonwealth would be required to deliver the commission's report to the state Legislature, the United States Congress, and the President of the United States.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

A YES VOTE would create a citizens commission to advance an amendment to the United States Constitution to limit the influence of money in elections and establish that corporations do not have the same rights as human beings.

A NO VOTE would not create this commission.

YES

NO

QUESTION 3
REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on July 7, 2016?

SUMMARY

This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious

creed, national origin, sex, disability, and ancestry. A "place of public accommodation, resort or amusement" is defined in existing law as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. "Gender identity" is defined as a person's sincerely held gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person's physiology or assigned sex at birth.

This law prohibits discrimination based on gender identity in a person's admission to or treatment in any place of public accommodation. The law requires any such place that has separate areas for males and females (such as restrooms) to allow access to and full use of those areas consistent with a person's gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity.

This law directs the state Commission Against Discrimination to adopt rules or policies and make recommendations to carry out this law. The law also directs the state Attorney General to issue regulations or guidance on referring for legal action any person who asserts gender identity for an improper purpose. The provisions of this law governing access to places of public accommodation are effective as of October 1, 2016. The remaining provisions are effective as of July 8, 2016.

A YES VOTE would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.

A NO VOTE would repeal this provision of the public accommodation law.

YES
NO

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 1st day of October, 2018.

S/Kimberly J. Conway
Kimberly J. Conway, Chairman

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Vice Chairman

S/Edward J. Giroux
Edward J. Giroux, Secretary

S/George J. Simolaris, Jr.
George J. Simolaris Jr., Member

S/Michael S. Rosa
Michael S. Rosa, Member

BOARD OF SELECTMEN

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at August Market, 599 Boston Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station, Nashua Road; one copy at DeMoulas Market Basket, Towne Plaza, Boston Road; one copy at the Center

Post Office, Boston Road, one copy at the Pinehurst Fire Station; one copy at the Pinehurst Post Office; one copy at Belly Buster Restaurant, Boston Road; one copy at the North Billerica Fire Station; one copy at the Town Hall, Boston Road; one copy at the Billerica Police Department, and one copy at the Billerica Public Library;

A True Copy
ATTEST:

S/Craig Grogan
Constable in the Town of Billerica

October 9, 2018

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult,

I have posted the Warrant for the STATE ELECTION to be held on November 6, 2018 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Augusta Market, 599 Boston Road
Nutting Lake Post office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 Boston Road
Billerica Center Police Station

Sincerely

S/Craig Grogan
Constable, Town of Billerica

State Election – November 6, 2018 Results

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
SENATOR IN CONGRESS-Vote for one												
ELIZABETH A. WARREN	856	847	765	637	761	690	786	808	669	721	653	8193
GEOFF DIEHL	700	812	792	681	939	737	706	893	846	911	778	8795
SHIVA AYYADURAI	87	65	73	68	68	57	71	59	68	64	76	756
SCATTERINGS	1	6	4	5	4	1	1	1	1	3	1	28
BLANKS	30	28	17	23	33	25	21	37	35	26	27	302
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
GOVERNOR AND LIEUTENANT GOVERNOR - Vote for one												
BAKER AND POLITO	1189	1310	1187	1072	1376	1102	1109	1320	1187	1310	1148	13310
GONZALEZ AND PALFREY	419	401	409	288	322	352	414	389	349	334	335	4012
SCATTERINGS	10	6	9	5	16	6	9	10	10	15	5	101
BLANKS	56	41	46	49	91	50	53	79	73	66	47	651
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
ATTORNEY GENERAL - Vote for one												
MAURA HEALEY	1050	1088	1008	811	1021	882	976	1035	923	977	866	10637
JAMES R. MCMAHON, III	581	632	613	555	731	585	571	727	657	705	630	6987
SCATTERINGS	1	1	1	3	4	2	3	2	2	2	1	22
BLANKS	42	37	29	45	49	41	35	34	37	41	38	428
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
SECRETARY OF STATE - Vote for one												
WILLIAM FRANCIS GALVIN	1082	1151	1077	856	1097	926	1012	1125	994	1009	944	11273
ANTHONY M. AMORE	485	501	506	456	580	482	476	582	530	598	496	5692
JUAN G. SANCHEZ, JR.	50	42	14	37	45	42	39	34	31	42	41	417
SCATTERINGS	0	3	0	2	2	2	3	0	1	3	3	19
BLANKS	57	61	54	63	81	58	55	57	63	73	51	673
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
TREASURER - Vote for one												
DEBORAH B. GOLDBERG	977	1052	965	778	979	832	939	994	884	909	829	10138
KEIKO M. ORRALL	538	571	576	514	659	546	527	666	602	642	570	6411
JAMIE M. GUERIN	57	48	21	35	51	43	37	46	39	59	54	490
SCATTERNGS	3	2	0	2	1	3	3	0	2	2	3	21
BLANKS	99	85	89	85	115	86	79	92	92	113	79	1014
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
AUDITOR - Vote for one												
SUZANNE M. BUMP	825	885	817	637	824	741	805	856	759	772	700	8621
HELEN BRADY	638	675	676	598	770	610	597	762	683	736	675	7420
DANIEL FISHMAN	76	77	52	66	64	52	68	72	57	60	51	695
EDWARD J. STAMAS	40	26	17	24	23	29	28	18	21	25	26	277
SCATTERINGS	1	1	0	2	3	4	3	0	1	1	0	16
BLANKS	94	94	89	87	121	74	84	90	98	131	83	1045
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
REPRESENTATIVE IN CONGRESS - Vote for one												
SETH W. MOULTON	984	1031	940	761	968	824	921	965	850	916	782	9942
JOSEPH S. SCHNEIDER	548	599	601	533	693	565	560	686	633	675	607	6700
MARY JEAN CHARBONNEAU	88	80	64	64	85	71	58	89	76	71	84	830
SCATTERINGS	0	1	0	2	2	2	1	3	1	1	0	13
BLANKS	54	47	46	54	57	48	45	55	59	62	62	589
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
COUNCILLOR - Vote for one												
MARILYN M. PETITTO DEVANEY	1213	1265	1157	942	1184	1012	1085	1190	1066	1139	1016	12269
SCATTERINGS	28	31	37	33	38	31	38	31	32	543	37	879
BLANKS	433	462	457	439	583	467	462	577	521	43	482	4926
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
SENATOR IN GENERAL COURT - Vote for one												
CINDY F. FRIEDMAN	1207	1262	1140	941	1191	1010	1083	1194	1055	1147	1017	12247
SCATTERINGS	30	28	34	28	38	28	32	26	35	544	33	856
BLANKS	437	468	477	445	576	472	470	578	529	34	485	4971
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
REPRESENTATIVE IN GENERAL COURT - Vote for one												
MARC T. LOMBARDO	859	980	977	870	1112	877	847	1093	1000	1069	926	10610
CHRISTOPHER J. TRIBOU	736	714	602	477	594	568	639	616	540	564	531	6581
MATTHEW MURPHY MIXON	38	28	20	25	36	20	33	35	22	30	32	319
SCATTERINGS	1	1	2	1	2	1	3	3	1	3	1	19
BLANKS	40	35	50	41	61	44	63	51	56	59	45	545
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
DISTRICT ATTORNEY - Vote for one												
MARIAN T. RYAN	1213	1286	1157	961	1188	1014	1098	1220	1097	1162	1038	12434
SCATTERINGS	31	30	38	27	39	25	39	24	29	42	39	363
BLANKS	430	442	456	426	578	471	448	554	493	521	458	5277
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
CLERK OF COURTS - Vote for one												
MICHAEL A. SULLIVAN	1205	1278	1152	951	1203	1019	1090	1214	1095	1157	1039	12403
SCATTERINGS	27	26	27	27	34	22	35	22	29	534	34	817
BLANKS	442	454	472	436	568	469	460	562	495	34	462	4854
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
REGISTER OF DEEDS - Vote for one												
RICHARD P. HOWE, JR.	1056	1112	1025	842	1006	890	974	1070	964	973	919	10831
KAREN M. CASSELLA	369	404	385	332	482	371	361	455	367	456	388	4370
SCATTERINGS	6	10	3	8	8	6	15	9	9	11	6	91
BLANKS	243	232	238	232	309	243	235	264	279	285	222	2782
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
QUESTION 1 - PATIENT TO NURSE LIMITS												
YES	427	421	362	313	342	350	375	343	333	379	360	4005
NO	1203	1291	1231	1062	1415	1124	1158	1395	1235	1301	1128	13543
BLANKS	44	46	58	39	48	36	52	60	51	45	47	526
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
QUESTION 2 - COMMISSION ON LIMITING ELECTION SPENDING AND CORPORATE RIGHTS												
YES	1082	1111	1043	837	1096	976	1059	1102	981	76	953	10316
NO	543	582	544	513	628	482	494	653	577	1065	541	6622
BLANKS	49	65	64	64	81	52	32	43	61	584	41	1136
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
QUESTION 3 - TRANSGENDER ANTI-DISCRIMINATION												
YES	990	1033	873	782	959	839	929	1007	846	946	808	10012
NO	656	675	732	581	792	639	624	761	741	729	694	7624
BLANKS	28	50	46	51	54	32	32	30	32	50	33	438
Total Votes	1674	1758	1651	1414	1805	1510	1585	1798	1619	1725	1535	18074

Warrant Annual Town Election – 04/06/2019

WARRANT
ANNUAL TOWN ELECTION
BILLERICA, MA
APRIL 6, 2019

Middlesex, ss
To Any Constable in the Town of Billerica: Greetings:

You are hereby authorized and required to notify and warn the inhabitants of said Town of Billerica, qualified by law, to vote in Elections and Town Affairs, to meet at the Parker School, Billerica Center; Solomon Gunther Hajjar School, North Billerica; Ditson School, Pinehurst, Eugene C. Vining School, Nutting Lake; John F. Kennedy School, East Billerica and the Dutile School, West Billerica at 8:00 A.M., Saturday, April 6, 2019 to bring in their votes on one ballot for the following Town Officers:

Two members of the Board of Selectmen, Three members of the Planning Board and Two members of the School Committee all for three year terms, One member of the Planning Board for an unexpired one-year term and One member of the Housing Authority for a term of five years.

Also for the election of Seven (7) Town Meeting Members for Precinct One; Seven (7) Town Meeting Members for Precinct Two; Seven (7) Town Meeting Members for Precinct Three; Seven (7) Town Meeting Members for Precinct Four; Seven (7) Town Meeting Members for Precinct Five; Seven (7) Town Meeting Members for Precinct Six; Seven (7) Town Meeting Members for Precinct Seven; Seven (7) Town Meeting Members for Precinct Eight; Seven (7) Town Meeting Members for Precinct Nine; Seven (7) Town Meeting Members for Precinct Ten; and Seven (7)Town Meeting Members for Precinct Eleven, all for three years.

One (1) Town Meeting Member for an unexpired two year term in Precinct One; One (1) Town Meeting Member for an unexpired two-year term in Precinct Two; One (1) Town Meeting Member for an unexpired one-year for Precinct Three; Two (2) Town Meeting Members for an unexpired two-year term for Precinct Four; Four (4) Town Meeting Members for an unexpired two-year term and Four (4) Town Meeting Members for an unexpired one-year term in Precinct Six; One (1) Town Meeting Member for an unexpired two-year term for Precinct Seven; One (1) Town Meeting Member for an unexpired one-year term for Precinct Eight; Three (3) Town Meeting Members for an unexpired two-year term and Two (2) Town Meeting Members for an unexpired one-year term in Precinct Nine; One (1) Town Meeting Member for an unexpired two year term and Two (2) Town Meeting Members for an unexpired one year term for Precinct Ten; Two (2) Town Meeting Members for an unexpired two-year term and Two (2) Town Meeting Member for an unexpired one-year term in Precinct 11.

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at August Market, 599 Boston Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station, Nashua Road; one copy at DeMoulas Market Basket, Towne Plaza, Boston Road; one copy at the Center Post Office, Boston Road, one copy at the Pinehurst Fire Station; one copy at the Pinehurst Post Office; one copy at Belly Buster Restaurant, Boston Road; one copy at the North Billerica Fire Station; one copy at the Town Hall, Boston Road; one copy at the Billerica Police Department, and one copy at the Billerica Public Library;

Given under our hands this 25th day of February, 2019 .

S/Kimberly J. Conway
Kimberly J. Conway, Chairman

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Vice-Chairman

S/Edward J. Giroux
Edward J. Giroux, Secretary

S/George J. Simolaris
George J. Simolaris Jr., Member

S/Michael S. Rosa
Michael S. Rosa, Member

BOARD OF SELECTMEN

A True Copy
ATTEST

S/Joseph Smith
Constable in the Town of Billerica

March 4, 2019

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult,

I have posted the Warrant for the TOWN ELECTION to be held on April 6, 2019 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Augusta Market, 599 Boston Road
Nutting Lake Post Office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 Boston Road
Billerica Center Police Station

Sincerely

S/Joseph Smith
Constable, Town of Billerica

Town Election 04/06/19 Results

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
SELECTMEN 3 YEARS - Vote for Two												
KIMBERLY J. CONWAY	223	330	185	204	367	192	178	294	205	292	247	2717
DAVID A. GAGLIARDI	175	212	155	161	264	160	134	231	155	222	173	2042
GEORGE SIMOLARIS, JR.	236	230	181	195	257	181	250	309	234	202	211	2486
DANIEL BURNS	216	206	209	212	265	185	245	278	237	236	244	2533
SCATTERINGS	1	3	1	1	0	1	1	2	0	1	1	12
BLANKS	79	89	51	61	113	45	70	90	91	71	86	846
Total Votes	930	1070	782	834	1266	764	878	1204	922	1024	962	10636

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PLANNING BOARD 3 YEARS - Vote for THREE												
JAMES REEF	176	219	113	142	188	204	126	235	110	164	193	1870
MICHAEL A. RILEY	229	324	253	206	315	185	200	333	250	310	257	2862
MATTHEW K. BATTCOCK	243	307	231	248	360	170	206	345	285	306	267	2968
KEVIN HEFFERNAN	148	176	143	119	188	128	141	241	157	162	147	1750
JANET M. MORRIS	237	224	177	181	337	161	219	283	213	217	244	2493
SCATTERINGS	3	0	2	4	5	2	4	1	3	3	1	28
BLANKS	359	355	254	351	506	296	421	368	365	374	334	3983
Total Votes	1395	1605	1173	1251	1899	1146	1317	1806	1383	1536	1443	15954

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PLANNING BOARD 1 YEAR - Vote for ONE												
BLAKE ROBERTSON	265	282	193	172	263	244	254	267	267	170	335	2712
ADAM GREGG VINCENT	105	132	118	143	206	62	95	205	100	228	75	1469

SCATTERINGS	2	1	3	2	3	0	2	2	1	2	2	20
BLANKS	93	120	77	100	161	76	88	128	93	112	69	1117
Total Votes	465	535	391	417	633	382	439	602	461	512	481	5318

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
SCHOOL COMMITTEE 3 YEARS - Vote for TWO												
JAMES F. GATELY, II	236	311	205	210	353	186	191	339	219	305	265	2820
MARK P. EFSTRATIOU	180	274	151	189	274	185	178	272	169	225	222	2319
ANNETTE FAMOLARE	210	183	203	194	279	166	196	262	241	218	201	2353
JOHANNA D. WETMORE	150	147	126	114	160	104	137	176	139	126	136	1515
SCATTERINGS	2	0	0	0	1	0	3	1	1	1	2	11
BLANKS	152	155	97	127	199	123	173	154	153	149	136	1618
Total Votes	930	1070	782	834	1266	764	878	1204	922	1024	962	10636

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
HOUSING AUTHORITY 5 YEARS - Vote for ONE												
JOHN C. PARKER	222	246	202	195	303	158	184	309	224	233	236	2512
DARRYL K. HARBARGER	131	150	89	95	119	102	98	117	103	133	124	1261
SCATTERNGS	0	0	2	0	4	0	3	1	0	4	2	16
BLANKS	112	139	98	127	207	122	154	175	134	142	119	1529
Total Votes	465	535	391	417	633	382	439	602	461	512	481	5318

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total

PCT 1 TOWN MTG MBRS 3 YEARS - Vote for SEVEN	
JOHN C. PARKER	287
CHRISTOPHER J. TRIBOU	300
RANDY M. WANAMAKER	255
JOHN P. SULLIVAN	280
CATHY HERTLER	282
KEITH D. MANNING	273
JOHN CAVICCHIO	277
JOHN B. GAGLIARDI	262
SCATTERINGS	10
BLANKS	1029
Total Votes	3255

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 1 TOWN MTG MBR UNEXPIRED 2 YEARS - Vote for ONE												
TERESA NICOLE ENGLISH	333											
SCATTERINGS	3											
BLANKS	129											
Total Votes	465											

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 2 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
CHRISTOPHER J. MASON		325										
JOHN H. KLESCHINSKY		285										
ZACHARY M. PIPPOS		297										
MARY R. RILEY		373										
STEPHEN J. WANAMAKER		339										
SANDRA GIROUX		362										
WAYNE F. SMITH		307										
EDWARD J. GIROUX		344										
SCATTERINGS		8										
BLANKS		1105										

Total Votes	3745

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 2 TOWN MTG MBR UNEXPIRED 2 YEARS - Vote for ONE												
ALICIA MARIE REDDIN		123										
LORI A. KINGSTON		81										
MARTHA E. SPINDLER		78										
KEVIN A. ROBINSON		145										
SCATTERINGS		2										
BLANKS		106										
Total Votes		535										

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 3 TOWN MTG MBRS 3 YEARS - Vote FOR SEVEN												
MARYANNE J. PERRY			265									
KERRY M. LONGO			266									
JAY T. MOORE			275									
CAROL A. LEIBOVITZ			254									
SANDRA J. LEE			267									
SCATTERINGS			20									
BLANKS			1390									
Total Votes			2737									

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 3 TOWN MTG MBR UNEXPIRED 1 YEAR - Vote for ONE												
ELIZABETH A. CONNORS			299									

SCATTERINGS	3
BLANKS	89
Total Votes	391

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 4 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
ARTHUR LAVITA				242								
SUSAN MCADAMS-ROGERS				261								
MICHAEL T. MEAGHER				240								
ANDREW KUCYN				228								
FRANK J. DALESSANDRO				242								
SCATTERINGS				15								
BLANKS				1691								
Total Votes				2919								

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 4 TOWN MTG MBRS UNEXPIRED 2 YEARS - Vote for TWO												
RICHARD M. HAJINLIAN				257								
JINA LEVIN				268								
SCATTERINGS				0								
BLANKS				309								
Total Votes				834								

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 5 TOWN MTG MBRS 3 YEARS - Vote FOR SEVEN												
MAURA M. SARDELLA					243							
KIMBERLEY BARNES WRIGHT					175							
MELISSA R. BRAGA					208							
ROBERT O. MCGOWAN					195							
EDWARD T. MARTEL					191							
DOREEN HEALY					200							
PATRICIA E. BATTCOCK					268							
LISA B. FOLEY					142							
MARK A. NUNAN					116							
SHELLEY L. ROSENBAUM-LIPMAN					181							
JANET M. MORRIS					234							
JAMES MCGOWAN					141							
STEVEN M. ROSA					295							
WESLEY RICHMOND					127							
AMY O. GERADE					190							
SCATTERINGS					15							
BLANKS					1510							
Total Votes					4431							

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 6 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
JAMES E. LEARNED						246						
BLAKE ROBERTSON						269						
WENDY LEIGH INGS WITT						237						
JAMES REEF						253						
JEAN-PAUL DURAND						238						
MARYLOU CARNEY						236						
JAMES A. SULLIVAN						240						
SCATTERINGS						15						
BLANKS						940						

Total Votes	2674

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 6 TOWN MTG MBRS 2 YEARS - Vote for FOUR												
MARY ANNE DURAND						246						
MICHAEL A. ANASTASIA						241						
KRISTEN MARIE SULLIVAN						247						
JENNIFER NORMAND						237						
SCATTERINGS						5						
BLANKS						652						
Total Votes						1628						

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 6 TOWN MTG MBRS UNEXPIRED 1 YEAR- Vote for FOUR												
JANET L. HAGMAN						245						
JAMES K. LEARNED						241						
SCATTERINGS						16						
BLANKS						1026						
Total Votes						1528						

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 7 TOWN MTG MBRS 3 YEARS - Vote FOR SEVEN												
MARY K. MCBRIDE							207					
PATRICIA ANN PAYNE							223					
RICHARD E. MOORE							146					
MARK P. EFSTRATIOU							213					

CHERYL A. DOHERTY	214
WILLIAM P. QUAGLIOZZI	200
DIANNE PATTEN	169
ERIC B. DOWNING	124
GLEN S. CARD	207
PETER J. GARGALIANOS	151
SCATTERINGS	27
BLANKS	1192
Total Votes	3073

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 7 TOWN MTG MBR 2 YEARS - Vote for ONE												
MATTHEW PHILLIP BERGMAN							279					
SCATTERINGS							5					
BLANKS							155					
Total Votes							439					

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 8 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
ELIZABETH PATRIQUIN								367				
DAVID T. WARREN								321				
ERIC ANABLE								295				
GEORGE JOHN SIMOLARIS, JR.								306				
JUSTIN WHITFIELD								247				
ALLYSON ROMANO								334				
ELIZABETH LEBLANC								277				

DAVID L. JOHNSON	325
JOSEPH F. DONOGHUE	306
TROY S. CUMBO	224
SCATTERINGS	6
BLANKS	1206
Total Votes	4214

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 8 TOWN MTG MBR 1 YEAR - Vote for ONE												
ADAM J. BEJTLICH								77				
DONNA L. BIJEOL								145				
JOEL R. GRAY								263				
SCATTERINGS								4				
BLANKS								113				
Total Votes								602				

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 9 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
ROBIN E. PRICE									222			
STEPHEN G. REGAL									243			
CAROL A. MEYER									170			
ANNE M. GALLANT									289			
DONALD L. DAMON, JR.									218			
MICHELE DEPARASIS									252			
NATHAN LEO LANDRY									179			
GRACE M. TUCCI									215			
ALAN RUBEN									146			
TIFFANY CARLSON									232			
SCATTERINGS									9			
BLANKS									1052			
Total Votes									3227			

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 9 TOWN MTG MBRS UNEXPIRED 2 YEARS - Vote for THREE												
WILLIAM G. GREENE, JR.									299			
NICHOLAS A. ROY									200			
STEPHANIE ROY									250			
SCOTT E. EINARSON									193			
SCATTERINGS									6			
BLANKS									435			
Total Votes									1383			

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 9 TOWN MTG MBR UNEXPIRED 1 YEAR - Vote for TWO												
JOHN BURROWS									318			
JUSTIN A. DAMON									297			
SCATTERINGS									5			
BLANKS									302			
Total Votes									922			

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 10 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
KATHLEEN A. PEATFIELD										274		
MICHAEL SANDEFFER										272		
MICHAEL J. DOTY										285		
PAULA M. SULLIVAN										286		
RICHARD G. KUNICKI										243		
ARTHUR TREPANEY										267		

JAMES F. GATELY, II	319
RICHARD HAWES	228
ELAINE J. KUNICKI	264
SCATTERINGS	6
BLANKS	1140
Total Votes	3584

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 10 TOWN MTG MBR UNEXPIRED 2 YEARS - Vote for ONE												
BEVERLY A. ROACH												370
SCATTERINGS												4
BLANKS												138
Total Votes												512

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 10 MTG MBRS UNEXPIRED 1 YEAR - Vote for TWO												
SHAWN M. KERR												329
LAUREEN KNOWLES												345
SCATTERINGS												3
BLANKS												347
Total Votes												1024

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 11 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												

DANIEL BURNS	354
KELLY J. DOMINA	275
KATHLEEN T. ROCHELEAU	283
HERVE ALBERT ABRAMS	282
DINA FAVREAU	269
MICHAEL ANDREW DOMINA	264
SCATTERINGS	26
BLANKS	1614
Total Votes	3367

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 11 TOWN MTG MBRS UNEXPIRED 2 YEARS - Vote for TWO												
HELEN M. MCCARTHY											330	
JOHN F. MCCARTHY											329	
SCATTERINGS											1	
BLANKS											302	
Total Votes											962	

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 11 TOWN MTG MBRS UNEXPIRED 1 YEAR - Vote for TWO												
THOMAS P. CONSIDINE											328	
SCOTT W. RICHARDS											299	
SCATTERINGS											1	
BLANKS											334	
Total Votes											962	

Spring Town Meeting Final Warrant 05/07/2019

FINAL WARRANT
2019 ANNUAL SPRING TOWN MEETING

Middlesex, ss.
To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, May 7, 2019 at 7:00 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1 - TO SET COMPENSATION OF ELECTED OFFICIALS

To see if the Town will vote to fix the compensation of the following six elected officers of the Town and determine any salary increase that shall become effective July 1, 2019; or act in relation thereto.

Selectmen, Chairman - $2,000
Selectmen, Members - $1,800
Town Clerk - $108,507.10; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 2 - TO HEAR REPORTS OF TOWN DEPARTMENTS, COMMITTEES & OFFICERS

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 3 - TO TRANSFER FUNDS BETWEEN 2019 BUDGET LINE ITEMS

To see if the Town will vote to transfer from available funds the sum of $50,000 to amend various Fiscal Year 2019 budget line items; or act in relation thereto.

From:	21010-5110	Police Personnel	$25,000
	22010-5110	Fire Personnel	$25,000
To:	12370-7051	Police/Fire Medical	$50,000

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 4 - TO FUND COLLECTIVE BARGAINING AGREEMENT - IAFF FIREFIGHTERS FOR FISCAL YEARS 2017-2019

To see if the Town will vote to transfer and appropriate from Free Cash the sum of $750,000 to fund the first, second and third year cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Firefighters (International Association of Firefighters) which has a term of July 1, 2017 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 5 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE OFFICERS - GROUP (A) PATROLMEN FOR FISCAL YEARS 2017-2019

To see if the Town will vote to transfer and appropriate from Free Cash the sum $412,500 to fund the first, second and third year cost items contained in the successor Collective Bargaining Agreement between the Town and the NEPBA (New England Police Benevolent Association, Inc.) Group (A) Patrolmen which has a term of July 1, 2017 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 6 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE OFFICERS - GROUP (B) SUPERIOR OFFICERS FOR FISCAL YEARS 2017-2019

To see if the Town will vote to transfer and appropriate from Free Cash the sum $337,500 to fund the first, second and third year cost items contained in the successor Collective Bargaining Agreement between the Town and NEPBA (New England Police Benevolent Association, Inc.) Group (B) Superior Officers which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 7 - TO FUND COLLECTIVE BARGAINING AGREEMENT - TEACHERS

To see if the Town will vote to transfer and appropriate from Overlay Surplus the sum of $740,000 to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Federation of Teachers, Local 1677, MFT, AFT, AFL-CIO which has a term of August 26, 2018 through August 25, 2021; or act in relation thereto.

Submitted by the School Committee

ARTICLE 8 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL PARAPROFESSIONALS

To see if the Town will vote to transfer and appropriate from Overlay Surplus the sum of $60,000 to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Federation of Teachers, Local 1677, MFT, AFT, AFL-CIO, Paraprofessionals which has a term of August 26, 2018 through August 25, 2021; or act in relation thereto.

Submitted by the School Committee

ARTICLE 9 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL SECRETARIAL

To see if the Town will raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Secretarial Employees; or act in relation thereto.

Submitted by the School Committee

ARTICLE 10 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CUSTODIANS

To see if the Town will raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Custodial Employees; or act in relation thereto.

Submitted by the School Committee

ARTICLE 11 - TO FUND COLLECTIVE BARGAINING AGREEMENT - BMEA DPW WORKERS

To see if the Town will vote to raise and appropriate the sum of $115,000 to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and BMEA DPW Workers (Billerica Municipal Employees Association) which has a term of July 1, 2019 through June 30, 2022; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 12 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE CIVILIAN DISPATCHERS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and NEPBA Police Civilian Dispatchers (New England Police Benevolent Association, Inc.) which has a term of July 1, 2019 through June 30, 2022; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 13 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE OFFICERS - GROUP (A) PATROLMEN

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and the NEPBA (New England Police Benevolent Association, Inc.) Group (A) Patrolmen which has a term of July 1, 2019 through June 30, 2022; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 14 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE OFFICERS - GROUP (B) SUPERIOR OFFICERS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and NEPBA (New England Police Benevolent Association, Inc.) Group (B) Superior Officers which has a term of July 1, 2019 through June 30, 2022; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 15 - TO FUND COLLECTIVE BARGAINING AGREEMENT - IAFF FIREFIGHTERS

To see if the Town will vote to raise and appropriate the sum of $162,000 to fund the cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Firefighters (International Association of Firefighters) which has a term of July 1, 2019 through June 30, 2020; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 16 - TO FUND COLLECTIVE BARGAINING AGREEMENT – IAFF CIVILIAN FIRE ALARM OPERATORS

To see if the Town will vote to raise and appropriate the sum of $6,400 to fund the cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Civilian Fire Alarm Operators (International Association of Firefighters) which has a term of July 1, 2019 through June 30, 2020; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 17 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SEIU LOCAL 888 ADMINISTRATIVE UNIT

To see if the Town will vote to raise and appropriate the sum of $83,000 to fund the cost items contained in the successor Collective Bargaining Agreement between the Town and SEIU Local 888 Administrative Unit (Service Employees International Union) which has a term of July 1, 2019 through June 30, 2020; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 18 - TO FUND COLLECTIVE BARGAINING AGREEMENT – IAEP POLICE EMT'S AND PARAMEDICS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and IAEP Police EMT's and Paramedics (International Association of EMT's and Paramedics) which has a term of July 1, 2019 through June 30, 2022; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 19 - TO FUND COLLECTIVE BARGAINING AGREEMENT – IUPE CLERICAL UNIT

To see if the Town will vote to raise and appropriate the sum of $58,000 to fund the cost items contained in the successor Collective Bargaining Agreement between the Town and IUPE Clerical Unit (Independent Union of Public Employees) which has a term of July 1, 2019 through June 30, 2020; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 20 - TO FUND SALARY ADJUSTMENTS FOR TOWN NON-UNION PERSONNEL

To see if the Town will vote to raise and appropriate the sum of $85,000 for Fiscal Year 2020 costs associated with salary adjustments for Town Non-Union Personnel which has a term of July 1, 2019 through June 30, 2020; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 21 - FISCAL YEAR 2020 TOWN AND SCHOOL BUDGET

To see if the Town will vote to adopt, pursuant to Article 5 of the Billerica Home Rule Charter, the following proposed line item budget for fiscal year beginning July 1, 2019 and ending June 30, 2020. It is anticipated that $77,422 will be transferred from the Hallenborg Rink Fund to fund a portion of the Debt Service Budget.

This budget was produced under the direction of the Board of Selectmen and represents a complete financial plan of all Town funds and activities that are subject to appropriation, including the budget as requested by the School Committee (Department Account #300-5100 - #300-5800) and provisions for a Reserve Fund (Account #13170-7063) administered by the Finance Committee.

The line item budget is arranged to show the actual expenditures for the current year and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the general public for inspection in the Town Manager's Office, the Public Library and the Town Clerk's Office.

The following budget, when considered by the Town Meeting shall first be subject to amendment, if any, as may be proposed by the Finance Committee; or act in relation thereto.

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Town of Billerica Budget Detail FY2020 Page 1		EXPENDED FY2016	EXPENDED FY2017	EXPENDED FY2018	BUDGETED FY2019	DEPT REQ FY2020	TOWN MGR FY2020	FIN COM FY2020
122 - Board of Selectmen								
5110	Personnel	77,755	74,438	72,978	76,225	78,737	78,737	78,737
5190	Contractual Obligations	3,500	4,000	3,898	4,000	4,000	4,000	4,000
5400	Supplies & Expenses	1,000	8,000	5,937	8,000	8,000	8,000	8,000
5200	Contract Services/Leases	7,389	900	1,400	1,500	1,500	1,500	1,500
7044	Assessments and Dues	11,301	18,569	23,545	23,545	23,545	23,545	23,545
5800	Capital Outlay			-	-	-	-	-
	TOTAL	**100,945**	**105,907**	**107,758**	**113,270**	**115,782**	**115,782**	**115,782**
123 - Town Manager								
5110	Personnel	496,681	511,626	533,830	562,733	592,694	592,694	592,694
5120	Permanent Part Time	51,392	51,754	53,306	55,047	57,038	57,038	57,038
5130	Overtime	-	-	-	-	-	-	-
5190	Contractual Obligations	$8,153	$26,783	$11,370	$8,260	$8,260	$8,260	$8,260
5400	Supplies & Expenses	32,388	24,968	28,243	38,400	28,400	28,400	28,400
5200	Contract Services/Leases	1,400	8,174	-	28,000	25,000	25,000	25,000
7037	Comm. Plan./Proj./Tech. Asst.	5,000	3,158	2,649	5,000	5,000	5,000	5,000
7050	Pensions	475	475	475	475	475	475	475
7051	Emp. Medical Exams	69,906	85,000	84,107	85,000	85,000	85,000	85,000
7053	Prof. Training/Development	2,506	5,059	9,423	15,500	15,500	15,500	15,500
7061	Pr. Town Rep./TM Handouts	11,606	13,268	-	15,000	10,000	10,000	10,000
7064	Contract Retro	-	-	15,000	-	-	-	-
7094	Assessment Center	-	-	15,227	14,000	-	-	-
7095	Substance Abuse Program	-	-	20,000	20,000	20,000	20,000	20,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**679,507**	**730,265**	**773,630**	**847,415**	**847,366**	**847,366**	**847,366**
125 - Systems Admin.								
5110	Personnel	87,150	88,432	97,999	104,346	108,507	108,507	108,507
5190	Contractual Obligations	-	-	783	783	783	783	783
5400	Supplies & Expenses	8,827	8,130	9,993	10,000	25,000	25,000	25,000
5200	Contract Services/Leases	386,129	389,218	385,728	392,754	421,300	421,300	421,300
5800	Capital Outlay							
	TOTAL	**482,107**	**485,780**	**494,503**	**507,883**	**555,590**	**555,590**	**555,590**
129 - Cable Advisory Committee								
5400	Supplies & Expenses			5,000	5,000	5,000	5,000	5,000
	TOTAL			**5,000**	**5,000**	**5,000**	**5,000**	**5,000**
131 - Finance Committee								
5120	Permanent Part Time	1,000	-	834	1,000	1,000	1,000	1,000
5400	Supplies & Expenses	-	-	-	-	-	-	-
5200	Contract Services/Leases	433	1,082	1,197	1,600	1,600	1,600	1,600
7063	Reserve Fund	-	-	-	84,520	84,520	84,520	84,520
	TOTAL	**1,433**	**1,082**	**2,031**	**87,120**	**87,120**	**87,120**	**87,120**
135 - Town Accountant								
5110	Personnel	217,679	217,679	225,912	231,316	231,316	231,316	231,316
5190	Contractual Obligations	7,805	8,405	8,464	9,264	10,010	10,010	10,010
5400	Supplies & Expenses	1,500	1,454	1,497	1,500	1,500	1,500	1,500
5200	Contract Services/Leases	500	489	500	500	500	500	500
7062	Town Audit	58,000	58,000	58,000	60,000	60,000	60,000	60,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**285,484**	**286,026**	**294,373**	**302,580**	**303,326**	**303,326**	**303,326**
141 - Assessor								
5110	Personnel	373,670	384,535	410,180	452,386	459,988	459,988	459,988
5120	Permanent Part Time	3,000	3,000	2,970	3,000	3,000	3,000	3,000
5190	Contractual Obligations	5,379	10,624	11,453	16,453	16,453	16,453	16,453
5400	Supplies & Expenses	2,717	2,949	2,810	3,250	3,250	3,250	3,250
5200	Contract Services/Leases	30,439	30,026	30,222	35,750	39,500	39,500	39,500
	TOTAL	**415,205**	**431,134**	**457,635**	**510,839**	**522,191**	**522,191**	**522,191**
145 - Treasurer/Collector								
5110	Personnel	474,589	471,306	480,295	506,688	499,566	499,566	499,566
5120	Permanent Part Time	20,409	20,409	20,409	20,409	20,409	20,409	20,409
5190	Contractual Obligations	9,360	10,947	14,697	15,411	15,911	15,911	15,911
5400	Supplies & Expenses	42,875	52,854	48,539	54,152	54,152	54,152	54,152
5200	Contract Services/Leases	82,474	77,551	91,062	92,554	92,554	92,554	92,554
5235	Tax Revenue Collection	41,722	74,741	67,316	50,000	50,000	50,000	50,000
	TOTAL	**671,429**	**707,808**	**722,318**	**739,214**	**732,592**	**732,592**	**732,592**

Town of Billerica Budget Detail FY2020 Page 2		EXPENDED FY2016	EXPENDED FY2017	EXPENDED FY2018	BUDGETED FY2019	DEPT REQ FY2020	TOWN MGR FY2020	FIN COM FY2020
161 - Town Clerk								
5110	Personnel	256,771	254,261	255,343	267,103	266,349	266,349	266,349
5190	Contractual Obligations	11,621	11,627	9,800	12,000	12,000	12,000	12,000
5400	Supplies & Expenses	1,133	1,369	1,385	1,400	1,400	1,400	1,400
5200	Contract Services/Leases	1,006	628	483	1,495	1,495	1,495	1,495
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**270,531**	**267,885**	**267,011**	**281,998**	**281,244**	**281,244**	**281,244**
162 - Election Department								
5120	Permanent Part Time	45,499	65,692	42,195	61,994	39,826	39,826	39,826
5400	Supplies & Expenses	1,440	1,750	1,200	3,695	2,610	2,610	2,610
5200	Contract Services/Leases	48,695	49,554	27,343	53,540	48,458	48,458	48,458
	TOTAL	**95,634**	**116,996**	**70,738**	**119,229**	**90,894**	**90,894**	**90,894**
163 - Board of Registrars								
5110	Personnel	35,931	31,863	33,967	40,938	42,507	42,507	42,507
5120	Permanent Part Time	3,020	1,510	3,020	3,205	3,205	3,205	3,205
5190	Contractual Obligations	600	600	600	1,000	1,000	1,000	1,000
5400	Supplies & Expenses	8,827	6,086	1,545	9,225	10,825	10,825	10,825
5200	Contract Services/Leases	-	-	2,811	2,850	2,850	2,850	2,850
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**48,378**	**40,059**	**41,943**	**57,218**	**60,387**	**60,387**	**60,387**
171 - Conservation Commission								
5110	Personnel	182,447	184,520	185,432	190,618	186,445	186,445	186,445
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	2,678	2,415	2,496	1,567	2,644	2,644	2,644
5190	Contractual Obligations	10,571	10,848	14,297	13,330	14,866	14,866	14,866
5400	Supplies & Expenses	860	845	801	1,000	4,500	4,500	4,500
5200	Contract Services/Leases	1,258	1,167	803	1,300	2,800	2,800	2,800
7092	Beaver Dam Control	14,219	14,834	1,415	15,000	15,000	15,000	15,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**212,033**	**214,628**	**205,244**	**222,815**	**226,255**	**226,255**	**226,255**
175 - Planning Board								
5110	Personnel	129,985	132,729	126,902	134,424	136,196	136,196	136,196
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	-	-	386	3,315	3,315	3,315	3,315
5190	Contractual Obligations	1,543	1,543	21,203	1,000	1,000	1,000	1,000
5400	Supplies & Expenses	845	299	1,500	1,500	1,500	1,500	1,500
5200	Contract Services/Leases	1,413	780	1,500	1,500	1,500	1,500	1,500
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**133,786**	**135,352**	**151,491**	**141,739**	**143,511**	**143,511**	**143,511**
176 - Board of Appeals								
5110	Personnel	52,441	52,441	54,350	55,651	55,651	55,651	55,651
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	3,529	2,411	3,010	3,529	3,529	3,529	3,529
5190	Contractual Obligations	4,502	41,354	4,434	5,134	5,334	5,334	5,334
5400	Supplies & Expenses	406	699	703	752	752	752	752
5200	Contract Services/Leases	-	-	-	80	80	80	80
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**60,878**	**96,905**	**62,497**	**65,146**	**65,346**	**65,346**	**65,346**
192 - Town Hall								
5110	Personnel	-	-	-	-	37,791	37,791	37,791
5190	Contractual Obligations	-	-	-	-	-	-	-
5400	Postage	103,491	120,000	119,968	120,000	120,000	120,000	120,000
5400	Custodial Supplies	3,609	2,807	3,718	4,000	4,000	4,000	4,000
5400	Supplies & Expenses	7,375	25,000	24,685	25,000	25,000	25,000	25,000
7059	Cleaning Services	-	-	-	-	-	-	-
5256	Utilities	168,618	159,500	158,958	159,500	159,500	159,500	159,500
7058	Building Maintenance	168,618	161,000	155,466	186,000	186,000	186,000	186,000
7055	Telephone	90,885	88,220	88,905	90,000	90,000	90,000	90,000
7065	Abandoned Buildings	6,508	4,586	741	5,500	30,000	30,000	30,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**549,104**	**561,113**	**552,441**	**590,000**	**652,291**	**652,291**	**652,291**

Town of Billerica Budget Detail FY2020 Page 3		EXPENDED FY2016	EXPENDED FY2017	EXPENDED FY2018	BUDGETED FY2019	DEPT REQ FY2020	TOWN MGR FY2020	FIN COM FY2020
691 - Historical Commission								
5400	Supplies & Expenses	10	50	50	50	50	50	50
5200	Contract Services/Leases	250	250	250	250	250	250	250
	TOTAL	**260**	**300**	**300**	**300**	**300**	**300**	**300**
910 - Town Systemwide								
7080	Town Retirements	75,000	175,000	155,000	125,000	125,000	125,000	125,000
xxxx	Town Settlements			-	11,000	-	-	-
7095	Streetlights	242,407	227,500	209,346	227,500	227,500	227,500	227,500
7096	Legal	193,020	259,033	228,366	245,000	245,000	245,000	245,000
7097	Town Fuel			-	305,000	305,000	305,000	305,000
	TOTAL	**510,427**	**661,533**	**592,712**	**913,500**	**902,500**	**902,500**	**902,500**
TOTAL GENERAL GOVERNMENT		**4,517,141**	**4,842,773**	**4,801,625**	**5,505,266**	**5,591,695**	**5,591,695**	**5,591,695**
210 - Police Department								
5110	Personnel	4,981,429	4,972,360	5,083,380	5,251,786	5,502,277	5,502,277	5,502,277
5120	Permanent Part Time	-	-	-	5,000	5,000	5,000	5,000
5130	Overtime	633,246	686,031	660,000	676,500	720,000	720,000	720,000
5190	Contractual Obligations	1,575,848	1,559,957	1,503,629	1,630,265	1,608,486	1,608,486	1,608,486
5400	Supplies & Expenses	376,560	387,207	412,336	284,350	287,350	287,350	287,350
5256	Utilities	-	-	-	-	-	-	-
5200	Contract Services/Leases	126,744	151,837	148,009	170,100	174,100	174,100	174,100
5800	Capital Outlay	111,000	152,089	110,026	176,300	185,600	185,600	185,600
	TOTAL	**7,804,828**	**7,909,481**	**7,917,380**	**8,194,301**	**8,482,813**	**8,482,813**	**8,482,813**
220 - Fire Department								
5110	Personnel	5,340,564	5,406,524	5,495,586	5,599,627	6,068,576	6,068,576	6,068,576
5120	Permanent Part Time	38,815	39,546	41,111	46,865	44,857	44,857	44,857
5130	Overtime	655,000	715,000	655,000	655,000	740,000	740,000	740,000
5190	Contractual Obligations	975,628	1,028,827	1,032,932	1,034,811	1,105,654	1,105,654	1,105,654
5400	Supplies & Expenses	378,267	377,071	403,144	316,045	312,310	312,310	312,310
5200	Contract Services/Leases	133,770	143,390	147,796	159,186	160,881	160,881	160,881
5256	Utilities	66,992	84,500	85,297	84,500	84,500	84,500	84,500
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**7,589,036**	**7,794,858**	**7,860,866**	**7,896,034**	**8,516,778**	**8,516,778**	**8,516,778**
231 - Ambulance								
5110	Personnel	830,196	909,686	977,807	1,022,485	1,021,253	1,021,253	1,021,253
5120	Permanent Part Time	10,000	15,000	15,000	15,000	15,000	15,000	15,000
5130	Overtime	179,821	197,956	195,000	207,000	222,000	222,000	222,000
5190	Contractual Obligations	120,572	134,583	141,380	191,045	173,901	173,901	173,901
5400	Supplies & Expenses	101,238	106,132	108,958	111,400	112,200	112,200	112,200
5200	Contract Services/Leases	100,953	102,066	109,572	112,000	112,000	112,000	112,000
5800	Capital Outlay	-	10,390	-	-	-	-	-
	TOTAL	**1,342,780**	**1,475,812**	**1,547,717**	**1,658,929**	**1,656,353**	**1,656,353**	**1,656,353**
241 - Building Department								
5110	Personnel	345,145	347,483	519,612	537,585	546,221	546,221	546,221
5120	Permanent Part Time	105,854	108,429	-	-	-	-	-
5130	Overtime	10,000	10,000	10,000	10,000	10,000	10,000	10,000
5190	Contractual Obligations	31,170	36,383	35,003	45,440	47,340	47,340	47,340
5400	Supplies & Expenses	5,381	5,808	6,239	6,600	6,600	6,600	6,600
5200	Contract Services/Leases	4,301	2,807	2,805	14,375	14,375	14,375	14,375
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**501,852**	**510,910**	**573,659**	**614,000**	**624,536**	**624,536**	**624,536**
244 - Sealer Weights and Measures								
5120	Permanent Part Time							
5400	Supplies & Expenses							
5200	Contract Services/Leases	11,000	11,000	11,000	11,000	11,000	11,000	11,000
	TOTAL	**11,000**	**11,000**	**11,000**	**11,000**	**11,000**	**11,000**	**11,000**
291 - Emergency Management								
5110	Personnel	11,562	11,562	11,562	12,581	12,581	12,581	12,581
5400	Supplies & Expenses	8,000	8,000	8,000	8,000	8,000	8,000	8,000
5190	Contractual Obligations	5,400	5,400	5,256	5,400	5,400	5,400	5,400
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	**24,962**	**24,962**	**24,818**	**25,981**	**25,981**	**25,981**	**25,981**

Town of Billerica Budget Detail FY2020 Page 4	EXPENDED FY2016	EXPENDED FY2017	EXPENDED FY2018	BUDGETED FY2019	DEPT REQ FY2020	TOWN MGR FY2020	FIN COM FY2020
292 - Animal Control							
5110 Personnel	50,807	52,800	53,856	61,040	61,893	61,893	61,893
5120 Permanent Part Time	22,099	22,687	21,775	21,522	22,393	22,393	22,393
5130 Overtime	9,994	12,000	11,389	14,000	14,000	14,000	14,000
5190 Contractual Obligations	1,650	2,300	2,100	700	2,350	2,350	2,350
5400 Supplies & Expenses	3,981	4,127	5,481	5,500	6,500	6,500	6,500
5200 Contract Services/Leases	4,500	4,347	5,000	5,000	6,500	6,500	6,500
5256 Utilities	2,360	6,418	6,580	7,000	7,000	7,000	7,000
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	**95,391**	**104,679**	**106,181**	**114,762**	**120,636**	**120,636**	**120,636**
510 - Board of Health							
5110 Personnel	269,452	269,256	279,675	285,944	282,914	282,914	282,914
5120 Permanent Part Time	35,748	35,748	37,050	38,263	37,936	37,936	37,936
5130 Overtime	3,500	4,388	3,500	3,500	3,500	3,500	3,500
5190 Contractual Obligations	25,212	21,884	30,629	35,566	33,916	33,916	33,916
5400 Supplies & Expenses	2,895	2,735	2,342	2,895	2,895	2,895	2,895
5200 Contract Services/Leases	7,931	6,342	7,207	9,026	9,026	9,026	9,026
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	**344,738**	**340,353**	**360,403**	**375,195**	**370,188**	**370,188**	**370,188**
TOTAL PUBLIC SAFETY	**17,714,587**	**18,172,055**	**18,402,024**	**18,890,202**	**19,808,285**	**19,808,285**	**19,808,285**
410 - Engineering							
5110 Personnel	428,423	439,398	519,847	557,457	581,615	581,615	581,615
5130 Overtime	17,014	12,841	7,904	21,400	21,400	21,400	21,400
5190 Contractual Obligations	11,390	12,550	12,200	15,500	14,100	14,100	14,100
5400 Supplies & Expenses	4,960	3,905	6,404	8,000	8,000	8,000	8,000
5200 Contract Services/Leases	18,159	25,965	58,330	130,928	99,228	99,228	99,228
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	**479,946**	**494,659**	**604,685**	**733,285**	**724,343**	**724,343**	**724,343**
421 - Public Works Administration							
5110 Personnel	697,492	737,146	769,397	639,642	655,052	655,052	655,052
5120 Permanent Part Time	166,234	135,099	91,096	195,000	262,080	262,080	262,080
5130 Overtime	-	-	4,385	-	-	-	-
5190 Contractual Obligations	33,356	26,626	30,252	32,028	32,354	32,354	32,354
5400 Supplies & Expenses	14,429	21,424	23,310	3,000	3,000	3,000	3,000
5200 Contract Services/Leases	15,395	20,618	19,120	16,850	16,850	16,850	16,850
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	**926,906**	**940,913**	**937,560**	**886,520**	**969,336**	**969,336**	**969,336**
422 - Highway Department							
5110 Personnel	837,594	863,918	873,968	976,063	962,479	962,479	962,479
5130 Overtime Regular	57,587	49,173	48,568	70,727	70,727	70,727	70,727
5150 Temporary/Seasonal	-	-	-	-	-	-	-
5190 Contractual Obligations	25,851	21,490	19,498	28,250	28,550	28,550	28,550
5400 Supplies & Expenses	413,336	353,127	426,541	413,100	443,100	413,100	413,100
5200 Contract Services/Leases	211,584	278,165	300,923	322,293	322,293	322,293	322,293
5256 Utilities	29,216	29,250	19,120	29,250	29,250	29,250	29,250
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	**1,575,167**	**1,595,122**	**1,688,618**	**1,839,683**	**1,856,399**	**1,826,399**	**1,826,399**
423 - Snow and Ice							
5131 Snow Overtime	100,646	170,322	193,826	70,000	70,000	70,000	70,000
5278 Snow and Sand Expenses	696,232	1,153,416	1,165,758	350,000	350,000	350,000	350,000
TOTAL	**796,878**	**1,323,738**	**1,359,584**	**420,000**	**420,000**	**420,000**	**420,000**
433 - Solid Waste							
5285 Solid Waste	2,960,068	2,842,908	2,693,147	2,979,589	3,086,921	3,086,921	3,086,921
	2,960,068	**2,842,908**	**2,693,147**	**2,979,589**	**3,086,921**	**3,086,921**	**3,086,921**

Town of Billerica Budget Detail FY2020 Page 5	EXPENDED FY2016	EXPENDED FY2017	EXPENDED FY2018	BUDGETED FY2019	DEPT REQ FY2020	TOWN MGR FY2020	FIN COM FY2020
491 - Parks/Trees							
5110 Personnel			-	480,372	484,925	484,925	484,925
5120 Permanent Part Time			-	-	-	-	-
5130 Overtime			-	97,370	97,370	97,370	97,370
5190 Contractual Obligations			-	17,124	17,124	17,124	17,124
5400 Supplies & Expenses			-	94,025	67,925	67,925	67,925
7093 Mosquito Control			-	15,000	15,000	15,000	15,000
5200 Contract Services/Leases			-	67,830	125,830	125,830	125,830
5256 Utilities			-	7,500	7,500	7,500	7,500
5800 Capital Outlay			-	100,000	120,000	120,000	120,000
TOTAL	**-**		**-**	**879,221**	**935,674**	**935,674**	**935,674**
491 - Cemetery							
5110 Personnel			-	284,459	287,747	287,747	287,747
5120 Permanent Part Time			-	-	-	-	-
5130 Overtime			-	55,640	55,640	55,640	55,640
5190 Contractual Obligations			-	10,296	10,296	10,296	10,296
5400 Supplies & Expenses			-	36,500	36,500	36,500	36,500
7093 Mosquito Control			-	-	-	-	-
5200 Contract Services/Leases			-	20,450	20,450	20,450	20,450
5256 Utilities			-	2,250	2,250	2,250	2,250
5800 Capital Outlay			-	-	-	-	-
5800 Perpetual Care			-	-	-	-	-
TOTAL	**-**		**-**	**409,595**	**412,883**	**412,883**	**412,883**
491 - Cemetery Parks/Trees							
5110 Personnel	457,950	462,404	489,705	-	-	-	-
5120 Permanent Part Time	-	-	-	-	-	-	-
5130 Overtime	90,000	89,316	91,000	-	-	-	-
5190 Contractual Obligations	14,917	16,974	14,367	-	-	-	-
5400 Supplies & Expenses	68,864	72,915	73,020	-	-	-	-
7093 Mosquito Control	11,490	11,760	10,140	-	-	-	-
5200 Contract Services/Leases	60,307	64,340	61,870	-	-	-	-
5256 Utilities	11,088	14,070	10,898	-	-	-	-
5800 Capital Outlay	-	-	99,050	-	-	-	-
5800 Perpetual Care	-	-	-	-	-	-	-
TOTAL	**714,616**	**731,779**	**850,050**	**-**	**-**	**-**	**-**
TOTAL PUBLIC WORKS	**7,453,582**	**7,929,118**	**8,133,644**	**8,147,893**	**8,405,556**	**8,375,556**	**8,375,556**
300 - Billerica Public Schools							
5166 Professional Salaries	46,370,259	48,070,259	49,850,259	50,784,651	53,532,364	53,532,364	53,532,364
5170 Clerical Salaries							
5180 Other Salaries							
5466 Supplies & Expenses	1,796,017	1,798,617	1,797,817	1,755,573	1,755,573	1,755,573	1,755,573
5266 Contract Services/Leases	8,146,040	8,146,040	8,146,040	8,308,961	8,308,961	8,308,961	8,308,961
5267 Utilities	1,351,592	1,351,592	1,351,592	1,378,624	1,378,624	1,378,624	1,378,624
5866 Capital Outlay	277,352	277,352	277,352	282,899	282,899	282,899	282,899
TOTAL	**57,941,260**	**59,643,860**	**61,423,060**	**62,510,708**	**65,258,421**	**65,258,421**	**65,258,421**
310 - Shawsheen Technical School							
5300 Operating Costs	9,225,999	10,122,691	10,579,268	10,917,388	10,257,388	10,257,388	10,256,850
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	**9,225,999**	**10,122,691**	**10,579,268**	**10,917,388**	**10,257,388**	**10,257,388**	**10,256,850**
TOTAL PUBLIC EDUCATION	**67,167,259**	**69,766,551**	**72,002,328**	**73,428,096**	**75,515,809**	**75,515,809**	**75,515,271**

Town of Billerica Budget Detail FY2020 Page 6	EXPENDED FY2016	EXPENDED FY2017	EXPENDED FY2018	BUDGETED FY2019	DEPT REQ FY2020	TOWN MGR FY2020	FIN COM FY2020
610 - Public Library							
5110 Personnel	650,551	659,032	753,461	798,305	734,295	734,295	734,295
5120 Permanent Part Time	404,942	439,388	360,578	389,708	394,066	394,066	394,066
5190 Contractual Obligations	25,850	30,369	29,437	30,481	30,481	30,481	30,481
5400 Supplies & Expenses	201,000	203,230	210,350	214,057	214,057	214,057	214,057
5200 Contract Services/Leases	63,276	71,265	73,362	80,567	80,567	80,567	80,567
7059 Cleaning Service	18,480	18,528	20,099	20,100	20,100	20,100	20,100
5256 Utilities	76,682	76,800	76,800	76,800	76,800	76,800	76,800
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	**1,440,780**	**1,498,612**	**1,524,087**	**1,610,018**	**1,550,367**	**1,550,367**	**1,550,367**
630 - Recreation Department							
5110 Personnel	204,277	204,277	212,383	257,642	262,443	262,443	262,443
5120 Permanent Part Time	108,828	123,743	116,218	103,441	107,641	107,641	107,641
5190 Contractual Obligations	-	14,046	9,627	7,300	8,432	8,432	8,432
5400 Supplies & Expenses	11,420	14,046	13,114	15,950	14,080	14,080	14,080
5200 Contract Services/Leases	40,293	49,500	47,798	51,540	60,340	60,340	60,340
5256 Utilities	8,808	10,000	14,899	10,000	10,000	10,000	10,000
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	**373,626**	**415,612**	**414,039**	**445,872**	**462,936**	**462,936**	**462,936**
91070 - Civic Events/Organizations							
7067 VFW-P, DAV, VFW-S	400	600	600	600	600	600	600
7068 Memorial Day/Homcoming	7,214	8,802	8,392	9,000	9,000	9,000	9,000
7097 Family First Night	5,000	5,000	5,000	5,000	5,000	5,000	5,000
7098 350th Celebration	-	-	-	-	-	-	-
7076 Middlesex Canal	2,442	1,296	19	1,500	1,500	1,500	1,500
7077 Beautification	834	1,000	1,000	1,000	15,000	15,000	15,000
7084 Scholarship Account	6,100	6,100	5,100	5,100	5,100	5,100	5,100
TOTAL	**21,990**	**22,798**	**20,111**	**22,200**	**36,200**	**36,200**	**36,200**
TOTAL LIBRARY & RECREATION	***1,836,396***	***1,937,022***	***1,958,237***	***2,078,090***	***2,049,503***	***2,049,503***	***2,049,503***
543 - Veterans Services							
5110 Personnel	126,086	126,087	130,678	133,804	133,804	133,804	133,804
5190 Contractual Obligations	8,917	8,434	8,934	9,334	9,534	9,534	9,534
5400 Supplies & Expenses	4,710	2,766	3,177	4,710	4,710	4,710	4,710
5200 Contract Services/Leases	1,277	1,285	473	1,385	1,385	1,385	1,385
5280 Veterans Benefits	516,454	409,629	360,033	430,000	430,000	430,000	430,000
TOTAL	**657,444**	**548,201**	**503,295**	**579,233**	**579,433**	**579,433**	**579,433**
541 - Council on Aging							
5110 Personnel	198,215	195,182	201,058	216,310	211,769	211,769	211,769
5120 Permanent Part Time	16,081	17,017	17,017	18,727	22,734	22,734	22,734
5190 Contractual Obligations	5,074	3,192	4,081	6,600	6,600	6,600	6,600
5400 Supplies & Expenses	38,258	36,677	37,274	37,270	42,270	42,270	42,270
5200 Contract Services/Leases	28,261	34,445	34,502	34,465	41,665	41,665	41,665
5256 Utilities	37,659	32,690	35,861	32,690	32,690	32,690	32,690
5800 Capital Outlay	-	-	-	-	-	-	-
TOTAL	**323,549**	**319,202**	**329,793**	**346,062**	**357,728**	**357,728**	**357,728**
561 - Commission on Disabilities							
5400 Supplies & Expenses	-	-		-	-	-	-
5200 Contract Services/Leases	-	-		-	-	-	-
TOTAL	**-**	**-**		**-**	**-**	**-**	**-**
563 - Housing Partnership							
5150 Temporary/Seasonal	-	-		-	-	-	-
5400 Supplies & Expenses	-	-		-	-	-	-
TOTAL	**-**	**-**		**-**	**-**	**-**	**-**
TOTAL HUMAN SERVICES	**980,993**	**867,403**	**833,088**	**925,295**	**937,161**	**937,161**	**937,161**

Town of Billerica Budget Detail FY2020 Page 7		EXPENDED FY2016	EXPENDED FY2017	EXPENDED FY2018	BUDGETED FY2019	DEPT REQ FY2020	TOWN MGR FY2020	FIN COM FY2020
710 - Capital								
7150	Equipment	500,000	500,000	500,000	500,000	500,000	500,000	500,000
7140	Contracts	500,000	500,000	500,000	500,000	500,000	500,000	500,000
	TOTAL	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**	**1,000,000**
710 - Debt and Interest		-	-		-	-	-	-
7150	Debt Principal - Town	522,792	511,539	453,846	170,000	165,000	165,000	165,000
7140	Debt Principal - School	650,000	650,000	650,000	500,000	490,000	490,000	490,000
7550	Debt Interest - Town	86,389	70,765	53,764	43,150	36,850	36,850	36,850
7160	Debt Interest - School	216,543	187,223	168,900	140,351	124,250	124,250	124,250
7580	New Debt - Town Interest	-	-	-	-	-	-	-
7130	Temporary Borrowing - Town	134,167	198,282	307,375	420,000	420,000	420,000	420,000
7170	High School Exclusion - Principal			2,400,000	1,800,000	2,000,000	2,000,000	2,000,000
7170	High School Exclusion - Interest			2,454,182	3,339,219	3,249,219	3,249,219	3,249,219
75XP	Parker Debt Exclusion - Principal	1,500,000	1,420,000	1,250,000	1,250,000	320,000	320,000	320,000
75XI	Parker Debt Exclusion - Interest	367,362	322,362	265,562	215,563	165,563	165,563	165,563
75XO	Debt Stabilization Appropriation	-	735,000	0	766,198	909,086	909,086	909,086
	TOTAL	**3,477,253**	**4,095,171**	**8,003,629**	**8,644,481**	**7,879,967**	**7,879,967**	**7,879,967**
91070 - Town/School Shared Costs								
7010	Bldg/Auto/Liab Insurance	1,019,724	1,020,000	912,727	1,020,000	1,120,000	1,120,000	1,120,000
7012	Health Insurance	13,026,640	14,526,640	15,526,640	16,237,027	16,314,027	16,314,027	16,314,027
7020	Workers' Compensation	855,700	865,417	843,995	866,000	866,000	866,000	866,000
7030	Umemployment Comp.	26,300	57,408	56,454	100,000	100,000	100,000	100,000
7042	Medicare	1,027,500	993,500	1,110,675	1,133,240	1,133,240	1,133,240	1,133,240
7052	County Retirement Assessment	9,204,554	9,826,635	10,788,311	11,509,447	11,921,516	11,921,516	11,921,516
7052	OPEB Trust Contribution	-	-	1,000,000	1,150,000	1,322,500	1,322,500	1,322,500
	TOTAL	**25,160,418**	**27,289,599**	**30,238,802**	**32,015,714**	**32,777,283**	**32,777,283**	**32,777,283**
TOTAL TOWN & SCHOOL SHARED COSTS		***29,637,671***	***32,384,770***	***39,242,431***	***41,660,195***	***41,657,250***	***41,657,250***	***41,657,250***
	SUMMARY							
	General Government	4,517,141	4,842,773	4,801,625	5,505,266	5,591,695	5,591,695	5,591,695
	Public Safety	17,714,587	18,172,055	18,402,024	18,890,202	19,808,285	19,808,285	19,808,285
	Public Works	7,453,582	7,929,118	8,133,644	8,147,893	8,405,556	8,375,556	8,375,556
	Public Education	67,167,259	69,766,551	72,002,328	73,428,096	75,515,809	75,515,809	75,515,271
	Library and Recreation	1,836,396	1,937,022	1,958,237	2,078,090	2,049,503	2,049,503	2,049,503
	Human Services	980,993	867,403	833,088	925,295	937,161	937,161	937,161
	Town/School Shared Costs	29,637,671	32,384,770	39,242,431	41,660,195	41,657,250	41,657,250	41,657,250
	TOTAL	**129,307,629**	**135,899,692**	**145,373,377**	**150,635,037**	**153,965,259**	**153,935,259**	**153,934,721**

Submitted by the Board of Selectmen, Town Manager and Finance Committee

ARTICLE 22 - FISCAL YEAR 2020 WATER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of money to operate the Water Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2019 and ending June 30, 2020; or act in relation thereto.

WATER ENTERPRISE BUDGET	FY2016 EXPENDED	FY2017 EXPENDED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	FY2020 FIN COM REC
Personnel Services							
5110 Full Time	$ 1,198,376	$ 1,189,092	$ 1,318,727	$ 1,378,353	$ 1,414,017	$ 1,414,017	$ 1,414,017
5120 Part Time	$ 92,273	$ 93,293	$ 53,429	$ 53,429	$ 59,433	$ 59,433	$ 59,433
5150 Seasonal				$ -	$ -	$ -	$ -
5132 Flushing/Inspection	$ 158,104	$ 150,399	$ 159,450	$ 159,450	$ 159,450	$ 159,450	$ 159,450
5130 Overtime	$ 296,922	$ 282,543	$ 297,000	$ 297,000	$ 297,000	$ 297,000	$ 297,000
5190 Contractual Obligations	$ 42,184	$ 56,454	$ 65,209	$ 100,689	$ 63,641	$ 63,641	$ 63,641
Total	$ 1,787,860	$ 1,771,781	$ 1,893,815	$ 1,988,921	$ 1,993,541	$ 1,993,541	$ 1,993,541
Expenses							
5400 Supplies and Expenses	$ 922,296	$ 960,527	$ 984,211	$ 1,141,806	$ 1,131,506	$ 1,131,506	$ 1,131,506
5200 Contract Services/Leases	$ 349,982	$ 426,860	$ 496,620	$ 535,905	$ 644,205	$ 644,205	$ 644,205
5256 Utilities	$ 592,450	$ 593,000	$ 593,000	$ 593,000	$ 594,000	$ 594,000	$ 594,000
5800 Capital Outlay	$ -	$ -	$ -	$ -	$ -	$ -	$ -
7063 Reserve				$ 83,000	$ 83,000	$ 83,000	$ 83,000
Total Expenses	$ 1,864,727	$ 1,980,387	$ 2,073,831	$ 2,353,711	$ 2,452,711	$ 2,452,711	$ 2,452,711
Debt Service							
7130 Short - Term Interest	$ 2,452	$ 20,190	$ 23,730	$ 25,000	$ 25,000	$ 25,000	$ 25,000
7150 Long - Term Principal	$ 1,675,212	$ 1,690,176	$ 1,620,750	$ 1,617,826	$ 1,642,626	$ 1,642,626	$ 1,642,626
7550 Long - Term Interest	$ 368,691	$ 288,360	$ 248,389	$ 203,436	$ 162,156	$ 162,156	$ 162,156
Total Debt Service	$ 2,046,355	$ 1,998,726	$ 1,892,869	$ 1,846,262	$ 1,829,782	$ 1,829,782	$ 1,829,782
TOTAL BUDGET	**$ 5,698,942**	**$ 5,750,894**	**$ 5,860,515**	**$ 6,188,894**	**$ 6,276,034**	**$ 6,276,034**	**$ 6,276,034**

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 23 - FISCAL YEAR 2020 SEWER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of $8,641,118 to operate the Sewer Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2019 and ending June 30, 2020; or act in relation thereto.

Wastewater Enterprise Budget	FY2016 EXPENDED	FY2017 EXPENDED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	FY2020 FIN COM REC
Personnel Services							
Full Time	$ 981,583	$ 948,445	$ 1,014,793	$ 1,003,527	$ 1,097,355	$ 1,097,355	$ 1,097,355
Part Time/Seasonal				$ -	$ -	$ -	$ -
Overtime	$ 108,898	$ 107,221	$ 95,000	$ 123,992	$ 135,000	$ 135,000	$ 135,000
Contractual Obligations	$ 36,411	$ 64,129	$ 53,225	$ 52,180	$ 51,280	$ 51,280	$ 51,280
Total	**$ 1,126,892**	**$ 1,119,795**	**$ 1,163,018**	**$ 1,179,699**	**$ 1,283,635**	**$ 1,283,635**	**$ 1,283,635**
Expenses							
Supplies and Expenses	$ 507,044	$ 551,155	$ 535,043	$ 611,200	$ 764,200	$ 764,200	$ 764,200
Contract Services/Leases	$ 739,698	$ 904,052	$ 777,925	$ 858,450	$ 1,004,250	$ 1,004,250	$ 1,004,250
Utilities	$ 383,257	$ 414,500	$ 413,408	$ 415,000	$ 415,000	$ 415,000	$ 415,000
Capital Outlay					$ -	$ -	$ -
Reserve				$ 83,000	$ 83,000	$ 83,000	$ 83,000
Total Expenses	**$ 1,629,999**	**$ 1,869,707**	**$ 1,726,376**	**$ 1,967,650**	**$ 2,266,450**	**$ 2,266,450**	**$ 2,266,450**
Debt Service							
Short - Term Interest	$ 150,000	$ 69,513	$ 144,308	$ 245,000	$ 245,000	$ 245,000	$ 245,000
Long - Term Principal	$ 3,685,439	$ 3,532,670	$ 4,011,090	$ 3,869,322	$ 3,876,159	$ 3,876,159	$ 3,876,159
Long - Term Interest	$ 1,012,127	$ 936,674	$ 1,085,909	$ 1,065,717	$ 969,874	$ 969,874	$ 969,874
Total Debt Service	**$ 4,847,566**	**$ 4,538,857**	**$ 5,241,307**	**$ 5,180,039**	**$ 5,091,033**	**$ 5,091,033**	**$ 5,091,033**
TOTAL BUDGET	**$ 7,604,457**	**$ 7,528,360**	**$ 8,130,701**	**$ 8,327,388**	**$ 8,641,118**	**$ 8,641,118**	**$ 8,641,118**

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 24 - COMMUNITY PRESERVATION COMMITTEE APPROPRIATION AND BUDGET RECOMMENDATIONS

To determine whether the Town will vote to raise and appropriate, or transfer from available funds, the sum of **$314,057**, or any other sum, from the Billerica Community Preservation Fund, of which $346,753 shall remain in the undesignated fund balance as of June 30, 2019; up to $90,000 shall be appropriated to Community Housing; up to $90,000 shall be appropriated to the Open Space/Recreation Reserve Fund; up to $89,057 shall be appropriated for Historic Preservation Projects; and up to $900,000 shall be appropriated from projected FY20 Fund Revenues, in accordance with Massachusetts General Laws c. 44B, to be expended under the direction of the Town Manager as follows; and further, to authorize the Board of Selectmen to acquire any interests in land that may be necessary to effectuate the purposes of this vote, or to grant any interests in land as may be necessary to comply with G.L. c.44B; and further, to authorize the Board of Selectmen to execute any documents or instruments necessary to effectuate the purpose of this Article; all in accordance with Massachusetts General Laws c. 44B or other applicable law; with sums appropriated hereunder to be expended under the direction of the Town Manager; or act in relation thereto.

Item	Project/Description	Category					Total Amount Recommended
		Housing	Open Space and Recreation	Historic Preservation	FY20 Appropriation	CPA Fund Balance	
A	**Billerica Affordable Housing Trust – Affordable unit purchasing**				**$90,000**		**$90,000**
Under the direction of Billerica's Affordable Housing Trust, the Billerica Housing Authority (BHA) will pursue the purchase of affordable housing units. As a provider of safe, decent and affordable housing opportunities for residents, the BHA and Affordable Housing Trust will use CPA funding to help build a reserve to be used as "seed" funds/deposit for new family and elderly housing opportunities for Billerica residents in need. The project supports the CPC's plan for ensuring long range affordability for residents, can help achieve the goal to develop rental and ownership options for senior citizens, disabled residents and veterans laid out in Billerica's Housing Production Plan.							
B1	**Billerica Public Library – Great Deed Preservation**				**$7,180**		**$7,180**
The first grants in the Shawshin wilderness were issued to Governor Winthrop and Lt. Governor Dudley in 1638. Several other large grants to important proprietors of Cambridge followed making the Shawshin wilderness (Billerica) part of Cambridge. As more and more families settled on these grants, the need to self-govern became apparent. After a series of petitions to the court and other negotiations the Town of Billerica was established in 1655. The resulting document, "Billerica: Deed of Their Town from Cambridge Proprietors" was created. It is commonly referred to as "The Great Deed." This project would preserve a 364 year old document.							
B2	**Billerica Fire Department – 1926 Maxim Ladder Truck Restoration**				**$29,000**		**$29,000**

Item	Project/Description	Housing	Open Space and Recreation	Historic Preservation	FY20 Appropriation	CPA Fund Balance	Total Amount Recommended
The Town of Billerica owns an original historical piece of firefighting equipment. The 1926 Maxim Ladder Fire Truck was in service to the Town of Billerica for close to thirty years, until 1955. This piece was housed at the Central Fire Station on Boston Road. From 1955 to 1972, it was loaned to the B & M Railroad and was used as a working piece of fire equipment for their mini –fire department. By the mid 1980's the truck was in need of mechanical and body restoration and while efforts were made to restore it, the project was not completed and the truck deteriorated further. This project would complete that restoration process.							
B4	**First Parish Church – Steeple Rehabilitation and Restoration**				**$52,877**		**$52,877**
First Parish Church, initially known as the First Meeting House for the Town of Billerica, has been an important historical center piece for over three centuries. First Parish Church has played a significant role in the town for over 350 years. There is no greater historic representation of the importance of the Church to the Town of Billerica, than to note the steeple of the church is featured on the Billerica town flag. First Parish Church is seeking CPA funding for historic preservation, rehabilitation and restoration of the church steeple. The steeple of the First Parish Church is in need of rehabilitation and the railings and moldings of the belfry and lantern sections of the steeple need to be replaced. The weathervane and the clocks also need restoration.							
C1	**Open Space & Recreations**				**$90,000**		**$90,000**
Reserved funds for open space and recreation.							
D1	**Staff and Technical Support**				**$45,000**		**$45,000**

$314,057		$314,057

This article authorizes the appropriation of funds from the Community Preservation Fund for the completion of specific projects as listed in the above chart and allowed under the Community Preservation Act. These projects will expend a total of $90,000 for Community Housing, $89,057 for Historic Preservation, and will reserve $90,000 for Open Space/Recreation, and will expend $45,000 for Administration. Town Meeting may reduce or reject but may not increase the appropriation from the Community Preservation Fund for any item proposed by the Committee.

Submitted by the Community Preservation Committee

ARTICLE 25 - TO ALLOW THE TOWN MANAGER AND FINANCE COMMITTEE TO TRANSFER FUNDS

To see if the Town will vote to allow the Town Manager, upon request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of $5,000 from the amount voted at Town Meeting per line item for Fiscal Year 2020, with the exclusion of travel accounts, within the same department. Transfers within department line items in excess of $5,000 for Fiscal Year 2020 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of $5,000 and under must be provided to the Finance Committee on the first Tuesday of each month; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 26 - TO AUTHORIZE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Subsection 53E1/2, as most recently amended, to set Fiscal Year 2020 spending limits for revolving funds as follows:

REVOLVING FUND	FY 2020 SPENDING LIMIT
Animal Control	$5,000
Inspectional Service Emergency Overtime	$5,000
Wetlands By-Law	$30,000
C.O.A. Programs	$100,000
BEAM Program	$2,000,000
Respite Care	$120,000
Flu Shot Program	$15,000

Or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen and Billerica School Committee

ARTICLE 27 - TO FUND WASTEWATER TREATMENT PLANT IMPROVEMENTS

To see if the Town will vote to appropriate the sum of $9,005,000 for the purpose of financing the construction of the Wastewater Treatment Plant Phase III and Pump Station Improvements Plan including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow $9,005,000 and issue bonds or notes therefore under Chapter 44 of the General Laws or any other enabling authority, and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 28 - TO FUND WATER PLANT IMPROVEMENTS

To see if the Town will vote to appropriate the sum of $10,025,400 for the purpose of financing the construction of the Relocation and Replacement of the Ozone System and other Phase I Improvements at the Water Treatment Plant including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow $10,025,400 and issue bonds or notes therefore under Chapter 44 of the General Laws or any other enabling authority, and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in

connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 29 - TO FUND THE PURCHASE OF EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS

To see if the Town will vote to transfer from Free Cash the sum of $5,000, from Overlay Surplus the sum of $200,000, from the Sale of Lots and Graves the sum of $195,000 and from the Water Conservation Fund the sum of $110,000 for a total appropriation of $510,000 to fund the purchase of equipment and trucks for various DPW divisions as follow:

Street Sweeper to replace 2009 Elgin Surplus/FreeCash	$205,000	Overlay
Two 60" lawnmowers for Cemetery	$ 30,000	Sale of Lots
F150 with a plow (C-8)	$ 40,000	Sale of Lots
Replace 2001 backhoe	$125,000	Sale of Lots
F250 with utility body and a plow W-1	$ 55,000	Water Conservation
F250 with utility body and a plow W-16	$ 55,000	Water Conservation

or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 30 - TO FUND SEWER INFLOW INFILTRATION

To see if the Town will vote to transfer and appropriate a sum of $237,000 from Inflow Infiltration Funds to fund Phase III of the Inflow Infiltration Plan; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 31 - TO AUTHORIZE LEASE/PURCHASE AGREEMENTS

To see if the Town will vote to authorize lease/purchase agreements as follows:

1. Toro Groundmaster 5910 mower with attachments and accessories for a term of
   three (3) years.

2. Servers for a term up to five (5) years.

Or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 32 - TO FUND TOWN CAPITAL BUDGETS FROM PREVIOUS TOWN MEETING ARTICLES

To see if the Town will vote to transfer and appropriate from the unexpended balance of a previously approved Town Meeting article to fund various Town Capital Budgets as follows:

From:	To:	Amount:
Article 18 Fall TM Oct 2016 Town Fuel Facility	Article 25 Fall TM Oct 2016 Town Roof Replacement Program	$325,000

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 33 - TO FUND APPRAISAL AND CONSULTING COSTS TO DEFEND THE TOWN IN TRIALS AT THE MASSACHUSETTS APPELLATE TAX BOARD

To see if the Town will vote to transfer and appropriate from Overlay Surplus the amount of $189,429.39 to fund appraisal and consulting costs to defend the Town in trials at the Massachusetts Appellate Tax Board; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 34 - TO RESCIND BORROWING AUTHORIZATIONS

To see if the Town will vote to rescind borrowing authorizations previously approved at Town Meeting; or act in relation thereto.

Art #1	Special TM June 2002	Water Treatment Plant	$ 426,999
Art #22	Spring TM 2006	Middlesex Road Design	$1,000,000
Art #24	Spring TM 2006	Sewer Contract	$ 500,000

Art #20	Fall TM 2008	Crosby Hill Water Tank	$ 85,300
Art #3	Fall TM 2009	Parker School	$3,611,844
Art #24	Fall TM 2008	Wastewater Treatment Plant	$ 402,784
Art #25	Fall TM 2016	Roof Replacement Program	$ 800,000

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 35 - TO ESTABLISH A REVENUE ACCOUNT (PEG ACCESS AND CABLE RELATED FUND)

To see if the Town will vote To see if the Town will vote to accept General Laws Chapter 44, Section 53F3/4 for the purpose of establishing a separate revenue account to be known as the PEG [Public, Educational and Government] Access and Cable Related Fund, into which may be deposited funds received in connection with cable franchise agreements between a cable operator and the Town, for appropriation for cable-related purposes consistent with cable franchise (license) agreements, and in accordance with applicable law, including, but not limited to: (i) support of PEG Access cable television services; (ii) monitoring compliance of a cable operator with a cable television license; and/or (iii) preparing for the renewal of a cable license, with such action to take effect as of the first day of the fiscal year beginning July 1, 2019, and further vote regarding financial funding provisions and/or appropriations as may be needed to effectuate this vote and task, including the transfer of any balance of cable-related funds or receipts held by the Town in any existing revolving fund or other Town account into this new fund; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 36 – TO FUND THE PURCHASE AND INSTALLATION OF LED STREETLIGHTS

To see if the Town will vote to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44 Sections 7 & 8, or any other relevant statute, the sum of $1,000,000 to be spent under the direction of the Director of Public Works for the purchase and installation of LED streetlights throughout the Town, including any incidental and related costs and expenses. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 37 - TO APPROVE A CERTIFIED PROJECT APPLICATION SUBMITTED BY EMD SERONO RESEARCH AND DEVELOPMENT INSTITUTE, INC.

To see if the Town will vote to approve a Certified Project Application submitted by EMD Serono Research & Development Institute, Inc. and EMD Serono, Inc. (collectively, EMD Serono), U.S. affiliates of Merck KGaA, Darmstadt, Germany, 45 Middlesex Turnpike for facilities more specifically described on Assessor's Map 109, Parcel 6-9. Said approval will provide local tax relief to promote economic development in accordance with G.L c.23A, ss 3A-3H; or act in relation thereto. In addition, the Project Certification confirms:

A. The project, as proposed, is consistent with and can reasonably be expected to benefit significantly from inclusion as a Certified Project.

B. The project, as described in the Project Certification Application, will increase employment opportunities for the residents of Billerica by allowing for continued growth and expansion of facilities in Billerica.

C. The Town requests that this project be designated as a certified project for a term of not less than five (5) years or more than twenty (20) years duration.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 38 – THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 39 – THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 40 - PROPOSED ZONING MAP CHANGES TO ADD PUD OVERLAY DISTRICT

To see if the Town will vote to amend the Zoning Map by including the land identified as Billerica Assessor's Map 15, Parcel 132-0, having a present street address of 172 Boston Road, within the Planned Unit Development (PUD) Overlay District; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 41 - TO ACCEPT MASSACHUSETTS GENERAL LAW CHAPTER 138, SECTION 12 B OPERATION OF PREMISES LICENSED TO SELL ALCOHOLIC BEVERAGES; NUDITY

To see if the Town will vote to accept the provisions of M.G.L. Chapter 138, Section 12B, Operation of Premises Licensed to Sell Alcohol Beverages; Nudity. The acceptance of this local option statute would prohibit any establishment licensed under Section 12, for an alcohol pouring license, from allowing the display of nudity on the licensed premises; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 42 - TO ACQUIRE A PERMANENT EASEMENT FOR PUBLIC SIDEWALK PURPOSES AT 464 MIDDLESEX TURNPIKE

To see if the Town will vote to authorize the Board of Selectmen to acquire, by purchase or gift, a permanent easement for public sidewalk purposes at 464 Middlesex Turnpike in the location more or less depicted on a plan entitled: "Assessors Parcel 78-13-3, #464 Middlesex Turnpike, Certified Plot Plan of Land in Billerica (MA), Middlesex County," dated Feb. 14, 2019, prepared by John A. Hammer, III, as on file in the office of the Town Clerk; and to authorize the Selectmen to execute any documents or instruments necessary to effect said acceptance; or act in relation thereto.

Submitted by the Town Manager; authorized the Board of Selectmen

ARTICLE 43 – THIS ARTICLE HAS BEEN WITHDRAWN

ARTICLE 44 - TO ESTABLISH A POLICY FRAMEWORK FOR REPORTING OPIOID-RELATED SUBSTANCE OVERDOSE STATISTICS AND ISSUANCE OF EMERGENCY PUBLIC ADVISORY WARNINGS

To see if the Town will vote to resolve to establish a policy framework for reporting local opioid-related substance use overdose statistics on a monthly basis on the Town's Substance abuse Committee Web Page and;
be it further resolved that the Town memorialize the policy of issuing emergency public advisory warnings to the residents when there is a change in overdose circumstances that presents an immediate increase in harm to public safety or a related spike in Town, and;

be it further resolved that these warnings be posted on all social media venues available to the Town including but not limited to Facebook, Twitter and Next Door to better serve the community and save lives; or act in relation thereto.

Submitted by the Substance Abuse Prevention Committee

ARTICLE 45 - PETITIONERS ARTICLE

To see if the Town will vote to approve a Billerica Overdose Action Alert (BOAA):

When there is a spike in overdoses within a 48-72 hour period, Billerica Police Department,
in connection with Billerica Substance Use Prevention, shall issue an emergency warning to the public. Additionally, the total number of overdoses, fatal and non-fatal, together with the number narcan deployments, shall be published publicly, on a monthly basis; or act in relation thereto.

Submitted by Dina Favreau and Messrs. Giroux, Gagliardi, Curran, Panzeri, Domina, Reef, Brown and Madames Conway, Giroux, Gagliardi, Lenz-Abrams, Panzeri and Domina.

ARTICLE 46 - PETITIONERS ARTICLE

To see if the Town of Billerica will amend the General By-Laws to include a Single Use Plastic Bag Reduction Regulation

Section 1. Definitions

1.1 ***Grocery Store:*** A retail establishment where more than fifty percent (50%) of the gross floor area is devoted to the sale of food products for home preparation and consumption, which typically also offers home care and personal care products.

1.2 ***Retail Store:*** An establishment that offers the sale and display of merchandise within a building.

1.3 ***Reusable Checkout Bag:*** A bag, with handles, that is specifically designed for multiple uses and is made of thick plastic (3.0 mils or thicker), cloth, fabric or other durable nontoxic materials.

1.4 **Checkout Bag**: A carryout bag with handles provided by a Retail Establishment to a customer at the point of sale. A check out bag shall NOT include:

a) Bags, whether plastic or not in which produce or products are placed by a consumer to deliver such items to the point of sale or check out area of a retail establishment.
b) Laundry or dry cleaning bags
c) Newspaper bags
d) Bags used to contain or wrap frozen foods, meats, and fish to prevent or contain moisture

1.5 ***Thin Film Single Use Plastic Bag:*** Typically, a carryout bag with plastic handles that is provided by a store to a customer at the point of sale. These are bags with a thickness of 2.9 mils or less and are intended for single-use transport of purchased products.

Section 2. Use Regulations

2.1 Thin-film single-use plastic bags shall not be distributed, used, or sold for checkout or other purposes at any retail or grocery store within the Town of Billerica.

2.2 Other bags not defined as checkout bags are still permissible.

2.3 Customers are encouraged to bring their own reusable or biodegradable shopping bags to retail and grocery stores. Retail or grocery stores should make reusable checkout bags available for sale to customers at a reasonable price.

2.4 Grocery stores and retail stores shall provide education to consumers on maintaining reusable bags in a clean and sanitary manner.

Section 3. Enforcement

Enforcement of this Regulation shall be the responsibility of the Health Director or an agent of the Board of Health. The Health Director shall determine the inspection process to be followed, incorporating the process into other Town duties as appropriate by policy. Any retail or grocery store distributing plastic grocery bags in violation of this Regulation shall be subject to a non-criminal disposition fine as specified in Appendix A of the Regulations for Enforcement of Town By-Laws under M.G.L. Chapter 40, §21D as follows:

1st offense – written warning
2nd offense – two hundred (200) dollar fine
3rd and subsequent offense – three hundred (300) dollar fine

Section 4. Date

This regulation would go into effect on July 1, 2020.

Submitted by Lisa O'Connor and Messrs. Reef, Vitale, Mason, Tribou, Learned, Abrams, Reddin, Giroux, Kleschinsky and Madames Giroux, Leger, Abrams, Reddin, Favreau, Noel and Wright.

ARTICLE 47 - PETITIONERS ARTICLE

To see if the Town will vote to petition a Special Act of the General Court to grant an additional All Alcohol Package Store License for Nilkanth Store, LLC at 816 Boston Road, Billerica, MA 0182l; or act in relation thereto.

Submitted by Dane Bertrand and Messrs. Daens, Pennie, Dodge, Scola, Howard, Merservey, Thompson, Delgado and Madames Laux and Infurna.

And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof,
one copy at the Town Hall, one copy at the Billerica Public Library, one copy at the Billerica Police Station, one copy at the Belly Buster Diner, one copy at the Pinehurst Post Office, one copy at the
Center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy
at the West Billerica Fire Station, one copy at the Nutting Lake Post Office, one copy at Augusta Market, 599 Boston Road, one copy at the Ninety-Nine Restaurant, Lexington Road, one copy at the Pinehurst Fire Station, one copy at the East Billerica Fire Station, one copy at the North illerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 30th day of April, 2019.

S/Edward J. Giroux
Edward J. Giroux, Chairman

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Vice-Chairman

S/Kimberly J. Conway
Kimberly J. Conway, Secretary

S/Michael S. Rosa
Michael S. Rosa, Member

S/Daniel L. Burns
Daniel L. Burns, Member

BOARD OF SELECTMEN

A True Copy Attest:

S/Steven F. Elmore
Constable, Town of Billerica

April 30, 2019

Mr. John C. Curran
Town Manager
Town Hall
365 Boston Road
Billerica, MA 01821

Dear Mr. Curran,

I have posted the Final Warrant for the Spring Town Meeting to be held on Tuesday, May 7, 2019
at 7:00 pm at the Town Hall, Maurice A. Buck Memorial Auditorium, 365 Boston Road, Billerica, MA at the following locations:

Billerica Town Hall
Billerica Public Library
Billerica Center Police Station
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Augusta Market, 599 Boston Road
Nutting Lake Post Office

North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Belly Buster Restaurant, 306 Boston Road

Signed:

S/Steven F. Elmore
Constable, Town of Billerica

Annual Spring Town Meeting
May 7, 2019
Maurice A. Buck Memorial Auditorium
Preliminary Meeting – May 2, 2019

A preliminary session of the Annual Spring Town Meeting was convened on Thursday, May 2, 2019 at 7:30 PM in the Maurice A. Buck Memorial, Town Hall, 365 Boston Road, Billerica, MA for the following purposes:

1. To swear in newly elected/re-elected Town Meeting Members
2. To hold Precinct Caucuses
3. To Elect Chairpersons and Clerks
4. To elect members to the Rules Committee

Caucuses were held and the following Town Meeting Members were elected to fill vacancies:

Precinct 3:	John LaFauci, 4 Catherine Avenue
	Mark F. Komarinski, 45 Ridgeway Avenue
Precinct 6:	Francis X. O'Brien, 13 Pelham Street
Precinct 11:	Robert B. Accomando, 134 Treble Cove Road

The following Precinct Chairpersons and Clerks were elected:

Precinct 1:	Chairperson:	John T. Sullivan, 4 Ridgewood Road
	Clerk:	Dorothy M. Callihan, 16 River Street 1B
Precinct 2:	Chairperson:	Stephen J. Wanamaker, 9 Hayden Circle
	Clerk:	Sandra J. Giroux, 21 Horman Road
Precinct 3:	Chairperson:	John F. Gray, Jr., 65 Ellingwood Avenue
	Clerk:	Maryanne J. Perry, 8 Neally Street
Precinct 4:	Chairperson:	Maureen J. O'Donoghue-Sack, 43 Pond Lane Ext.
	Clerk:	George E. Noel, 2 Locke Road
Precinct 5:	Chairperson:	Michael P. Moore, 14 Bennett Circle

	Clerk:	Richard W. Lee, 4 Webster Lane
Precinct 6:	Chairperson:	Cosmo D. Cavicchio, Jr., 47 Dyer Street
	Clerk:	James Reef, 66 Riveredge Road
Precinct 7:	Chairperson:	Patrick Logue, Jr., 5 Pine Tree Road
	Clerk:	Cheri Gargalianos, 32 Canterbury Street
Precinct 8:		No Quorum
Precinct 9:	Chairperson:	Anthony M. Ventresca, 31 Sheridan Street
	Clerk:	Donald L, Damon, Jr., 17 Harden Road
Precinct 10:	Chairperson:	Doris M. Pearson, 25 Harjean Road
	Clerk:	Paula M. Sullivan, 12 Norman Road
Precinct 11:	Chairperson:	Barry N. Lombardo, 9 Phyllis Drive
	Clerk:	Kelly J. Domina, 35 Magnolia Avenue

The following persons were elected to the Committee on Rules:

Precinct 1:	John P. Gagliardi, 2 Whiting Street
Precinct 2:	Christopher J. Mason, 4 Letchworth Avenue
Precinct 3:	Maryanne Perry, 8 Nealley Street
Precinct 4:	Andrew Kucyn, 3 Berry Street
Precinct 5:	Joel Williams. 30 Gov. Hutchinson Road
Precinct 6:	Jennifer Normand, 13 Thoreau Street
Precinct 8:	No Quorum
Precinct 10:	Laureen Knowles, 3 Radcliffe Road
Precinct 11:	Dina Favreau, 41 Boston Road, #353

Following the preliminary meeting, there was an orientation session for newly elected Town Meeting Representatives hosted by Deputy Town Moderator Cosmo Cavicchio, Town Clerk Shirley E. Schult and Electronic Voting Implementation Committee Member David Coughlin.

The Meeting adjourned at 8:45 PM.

Annual Spring Town Meeting
May 7, 2019
First Session – May 7, 2019

Prior to the start of Town Meeting, Dorothy Callihan, Sandra Giroux, Oren Hunt, Jr., and Stephen Regal were appointed tellers and sworn in by Town Clerk, Shirley E. Schult.

A quorum count was called. With one hundred twenty-six (126) Town Meeting Members present, the 2019 Annual Spring Town Meeting was declared in session at 7:00 P.M. (This change in time was voted as a General By-Law change at the Fall 2018 Town Meeting.)

It was moved, seconded and VOTED to affirm the Moderator's appointment of Cosmo Cavicchio as Deputy Moderator who was then sworn in by the Town Clerk.

The Pledge of Allegiance was led by the Moderator. This was followed by the National Anthem sung by the Billerica High Special Chorus.

The invocation was given by the Rev. Seth Robertson of the First Congregational Church UCC followed by a moment of silence in remembrance of all persons who have passed away since our last meeting who have given so much to the Town, the Commonwealth of Massachusetts and the nation through public service and military service.

It was moved, seconded and VOTED to accept the Warrant as duly posted by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the Warrant.

It was moved, seconded and VOTED to dismiss Articles 9, 10, 12, 13, 14, 18, 38, 39, 43 and 45.
It was moved, seconded and VOTED to make Article 37 the first order of business on May 9th.

It was moved, seconded and VOTED to make Article 40the second order of business on May 9th.
It was moved, seconded and VOTED to make Article 8 the first order of business on May 14th.
It was moved, seconded and VOTED to make Article 11 the second order of business on May 14th.
It was moved, seconded and VOTED to make Article 46 the third order of business on May 14th.
It was moved, seconded and VOTED to make Article 47 the fourth order of business on May 14th.
It was moved, seconded and VOTED to make Article 44 the fifth order of business on May 14th.

ARTICLE 1
It was moved and seconded to fix the compensation of the six elected officers of the Town as written in the warrant.

Selectmen, Chairman - $2,000
Selectmen, Members - $1,800
Town Clerk - $108,507.10;

The Finance Committee recommended the article 8 to 3.

On an electronic vote, with one hundred forty-two (142) in favor and eight (8) opposed, the motion CARRIED.

ARTICLE 2:
It was moved and seconded to hear and act upon the reports of Town Departments, Committees and Officers.

Supt. Piwowar gave an update on the New Memorial High School. The building is on time and under budget. Some entities are already in the Building. The High School will open in September, 2019 for all classes.

Cosmo Cavicchio gave the report of the Warrant Action Committee.

It was moved, seconded and VOTED to accept the reports as given.

ARTICLE 3
It was moved and seconded to transfer from available funds the sum of $50,000 to amend various Fiscal Year 2019 budget line items.

From:	21010-5110	Police Personnel	$25,000
	22010-5110	Fire Personnel	$25,000
To:	12370-7051	Police / Fire Medical	$50,000

The Finance Committee recommended this article unanimously

On an electronic vote with one hundred seventy-eight (178) in favor and two (2) opposed, the motion CARRIED.

ARTICLE 4
It was moved and seconded to transfer and appropriate from Free Cash the sum of $750,000 to fund the first, second and third year cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Firefighters (International Association of Firefighters) which has a term of July 1, 2017 through June 30, 2019.

The Finance Committee recommended the article 9 – 2. The Selectmen recommended the article.

Town Manager Curran explained the contracts collectively.

On an electronic vote, with one hundred seventy-six (176) in favor and five (5) opposed, the motion CARRIED.

ARTICLE 5
It was moved and seconded to transfer and appropriate from Free Cash the sum $412,500 to fund the first, second and third year cost items contained in the successor Collective Bargaining Agreement between the Town and the NEPBA (New England Police Benevolent Association, Inc.) Group (A) Patrolmen which has a term of July 1, 2017 through June 30, 2019.

The Finance Committee recommended the article 9 – 2. The Selectmen recommended the article.

On an electronic vote, with one hundred eighty (180) in favor and five (5) opposed, the motion CARRIED.

ARTICLE 6
It was moved and seconded to transfer and appropriate from Free Cash the sum $337,500 to fund the first, second and third year cost items contained in the successor Collective Bargaining Agreement between the Town and NEPBA (New England Police Benevolent Association, Inc.) Group (B) Superior Officers which has a term of July 1, 2016 through June 30, 2019.

The Finance Committee recommended the article 9 – 2. The Selectmen recommended the article.

On an electronic vote, with one hundred seventy-six (176) in favor and six (6) opposed, the motion CARRIED.

ARTICLE 7

It was moved and seconded to transfer and appropriate from Overlay Surplus the sum of $740,000 to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Federation of Teachers, Local 1677, MFT, AFT, AFL-CIO which has a term of August 26, 2018 through August 25, 2021

The Finance Committee recommended the article 8 – 1. The School Committee recommended unanimously.

On an electronic vote, with one hundred seventy-five (175) in favor and six (6) opposed, the motion CARRIED.

ARTICLE 15

It was moved and seconded to raise and appropriate the sum of $162,000 to fund the cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Firefighters (International Association of Firefighters) which has a term of July 1, 2019 through June 30, 2020.

The Finance Committee recommended the article 9 – 2. The Selectmen recommended the article.

On an electronic vote with one hundred seventy-seven (177) in favor and two (2) opposed, the motion CARRIED.

ARTICLE 16

It was moved and seconded to raise and appropriate the sum of $6,400 to fund the cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Civilian Fire Alarm Operators (International Association of Firefighters) which has a term of July 1, 2019 through June 30, 2020.

The Finance Committee recommended the article 9 – 2. The Selectmen recommended the article.

On an electronic vote, with one hundred seventy-eight (178) in favor and four (4) opposed, the motion CARRIED.

ARTICLE 17

It was moved and seconded to raise and appropriate the sum of $83,000 to fund the cost items contained in the successor Collective Bargaining Agreement between the Town and SEIU Local 888 Administrative Unit (Service Employees International Union) which has a term of July 1, 2019 through June 30, 2020.

The Finance Committee recommended the article 9 – 2. The Selectmen recommended the article.

On an electronic vote, with one hundred seventy-eight (178) in favor and four (4) opposed, the motion CARRIED.

ARTICLE 19

It was moved and seconded to raise and appropriate the sum of $58,000 to fund the cost items contained in the successor Collective Bargaining Agreement between the Town and IUPE Clerical Unit (Independent Union of Public Employees) which has a term of July 1, 2019 through June 30, 2020.

The Finance Committee recommended the article 9 – 2. The Selectmen recommended the article.

On an electronic vote, with one hundred eighty-one (181) in favor and two (2) opposed, the motion CARRIED.

ARTICLE 20

It was moved and seconded to raise and appropriate the sum of $85,000 for Fiscal Year 2020 costs associated with salary adjustments for Town Non-Union Personnel which has a term of July 1, 2019 through June 30, 2020.

The Finance Committee recommended the article 9 – 2. The Selectmen recommended the article.

On an electronic vote, with one hundred eighty (180) in favor and four (4) opposed, the motion CARRIED.

ARTICLE 21

It was moved and seconded to adopt, pursuant to Article 5 of the Billerica Home Rule Charter, the following proposed line item budget for fiscal year beginning July 1, 2019 and ending June 30, 2020. It is anticipated that $77,422 will be transferred from the Hallenborg Rink Fund to fund a portion of the Debt Service Budget as written in the Warrant.

The Finance Committee recommended the article 10 – 1. The Selectmen recommended the article unanimously.

Town Manager Curran gave a detailed explanation of the budget and the budget process. Billerica Superintendent Piwowar explained the School portion of the budget.

On an electronic vote, with one hundred eighty-two (182) in favor and six (6) opposed, the motion CARRIED.

ARTICLE 22

It was moved and seconded to raise and appropriate the sum of $6,276,034 to operate the Water Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2019 and ending June 30, 2020 as printed in the Warrant.

The Finance Committee recommended the article 5 – 3 – 1. The Selectmen recommended this article unanimously.

The Town Manager explained the article,

There being no discussion, the motion was put to an electronic vote. With one hundred seventy (170) in favor and eleven (11) opposed, the motion CARRIED.

ARTICLE 23

It was moved and seconded to raise and appropriate the sum of $8,641,118 to operate the Sewer Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2019 and ending June 30, 2020 as printed in the Warrant.

The Finance Committee recommended the article 6 – 3. The Selectmen recommended the article unanimously.

Town Manager Curran explained the article.

There being no discussion, the motion was put to an electronic vote. With one hundred seventy-seven (177) in favor and ten (10) opposed, the motion CARRIED.

ARTICLE 24

It was moved and seconded to transfer and appropriate from available funds, the sum of **$314,057** from the Billerica Community Preservation Fund, of which $346,753 shall remain in the undesignated fund balance as of June 30, 2019; up to $90,000 shall be appropriated to Community Housing; up to $90,000 shall be appropriated to the Open Space/Recreation Reserve Fund; up to $89,057 shall be appropriated for Historic Preservation Projects; and up to $900,000 shall be appropriated from projected FY20 Fund Revenues, in accordance with Massachusetts General Laws c. 44B, to be expended under the direction of the Town Manager as follows; and further, to authorize the Board of Selectmen to acquire any interests in land that may be necessary to effectuate the purposes of this vote, or to grant any interests in land as may be necessary to comply with G.L. c.44B; and further, to authorize the Board of Selectmen to execute any documents or instruments necessary to effectuate the purpose of this Article; all in accordance with Massachusetts General Laws c. 44B or other applicable law; with sums appropriated hereunder to be expended under the direction of the Town Manager as printed in the Warrant.

The Finance Committee recommended this article 8 – 3.

Kate Mahoney, Community Preservation and Community Development Coordinator made a detailed presentation of the article.

Slight discussion ensued.

Rep. Liberatore moved the question. Seconded. On an electronic vote, with one hundred forty-one (141) in favor and forty-one (41) opposed, the motion to end debate CARRIED.

The main motion as presented was put to an electronic vote. With one hundred sixty (160) in favor and twenty-four (24) opposed, the motion CARRIED.

ARTICLE 25

To was moved and seconded to allow the Town Manager, upon request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of $5,000 from the amount voted at Town Meeting per line item for Fiscal Year 2020, with the exclusion of travel accounts, within the same department. Transfers within department line items in excess of $5,000 for Fiscal Year 2020 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of $5,000 and under must be provided to the Finance Committee on the first Tuesday of each month.

The Finance Committee recommended the article unanimously,

On an electronic vote with one hundred seventy-eight (178) in favor and four (4) opposed, the motion CARRIED.

ARTICLE 26

It was moved and seconded to vote pursuant to the provisions of M.G.L. Chapter 44, Subsection 53E1/2, as most recently amended, to set Fiscal Year 2020 spending limits for revolving funds as follows:

REVOLVING FUND	FY 2020 SPENDING LIMIT
Animal Control	$5,000
Inspectional Service Emergency Overtime	$5,000
Wetlands By-Law	$30,000
C.O.A. Programs	$100,000
BEAM Program	$2,000,000
Respite Care	$120,000
Flu Shot Program	$15,000

The Finance Committee and the Board of Selectmen recommended the article unanimously.

On an electronic vote, with one hundred seventy-seven (177) in favor and two (2) opposed, the motion CARRIED.

ARTICLE 27

It was moved and seconded to appropriate the sum of $9,005,000 for the purpose of financing the construction of the Wastewater Treatment Plant Phase III and Pump Station Improvements Plan including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow $9,005,000 and issue bonds or notes therefore under Chapter 44 of the General Laws or any other enabling authority, and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project

The Finance Committee and the Board of Selectmen recommended the article unanimously. The Town Manager spoke on the article.

On an electronic vote, with one hundred sixty-five (165) in favor and seventeen (17) opposed, the motion CARRIED.

ARTICLE 28

It was moved and seconded to appropriate the sum of $10,025,400 for the purpose of financing the construction of the Relocation and Replacement of the Ozone System and other Phase I Improvements at the Water Treatment Plant including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow $10,025,400 and issue bonds or notes therefore under Chapter 44 of the General Laws or any other enabling authority, and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust

established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project as printed in the Warrant.

The Finance Committee and the Board of Selectmen recommended the article unanimously.

The Town Manager explained the article.

On an electronic vote, with one hundred seventy-two (172) in favor and twelve (12) opposed, the motion CARRIED.

It was moved, seconded and VOTED to adjourn. The first session of the 2019 Spring Town Meeting stood adjourned at 9:58 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Town Clerk

Annual Spring Town Meeting
May 7, 2019
Second Session – May 9, 2019

Prior to the start of Town Meeting, Precinct Six held a caucus and elected David S. Coughlin of 28 Woodside Road to fill a Town Meeting vacancy in that Precinct.

A quorum count was called. With one hundred fifty-one (151) Town Meeting Members present, the second session of the Annual Spring Town Meeting was declared in session at 7:04 p.m.

The Moderator led the Body in the Pledge of Allegiance. Joanne Gagliardi then led the singing of "America the Beautiful".

ARTICLE 37

It was moved and seconded to approve a Certified Project Application submitted by EMD Serono Research & Development Institute, Inc. and EMD Serono, Inc. (Collectively, EMD Sorono) as printed in the Warrant.

The Finance Committee recommended this article unanimously. The Selectmen recommended the article.

Rob Anderson, Economic Development Coordinator spoke on the article.

Moderate discussion ensued.

Rep. Moore moved the question. Seconded. On an electronic vote with one hundred fifty (150) in favor and thirty-five (35) opposed, debate was cut off.

The motion as presented was put to an electronic vote. With one hundred eighty-eight (188) in favor and two (2) opposed, the motion CARRIED.

ARTICLE 40

It was moved and seconded to amend the Zoning Map by including the land identified as Billerica Assessor's Map 15, Parcel 132-0, having a present street address of 172 Boston Road, within the Planned Unit Development (PUD) Overlay District.

The Finance Committee recommended the article 8 – 3.

Planning Board Member Flemming stated that the Board voted six (6) in favor to recommend this article to Town Meeting.

The Selectmen recommended the article 3-2. Selectman Burns and Rosa gave a minority report.

Economic Development Coordinator Anderson spoke on the article. He indicated that this parcel known as "Mac's Two" will extend the PUD area that was created previously.

Much discussion ensued. Some Representatives expressing concern that this designation takes away the ability of this Body to weigh in on what happens in the community.

Town Manager Curran spoke on the article.

Rep. Liberatore moved the question. Seconded. On an electronic vote with one hundred eight (108) in favor and eighty-one (81) opposed, the motion failed and discussion continued at length.

Rep. Manning moved the question. Seconded. On an electronic vote, with one hundred forty-five (145) in favor and forty-eight (48) opposed, debate was cut off.

The motion as presented was put to an electronic vote. With one hundred twenty-two (122) voting in favor and seventy-seven (77) opposed, the motion LOST.

ARTICLE 29

It was moved and seconded to transfer from Free Cash the sum of $5,000, from Overlay Surplus the sum of $200,000, from the Sale of Lots and Graves the sum of $195,000 and from the Water Conservation Fund the sum of $110,000 for a total appropriation of $510,000 to fund the purchase of equipment and trucks for various DPW divisions as follow:

Street Sweeper to replace 2009 Elgin	$205,000	Overlay Surplus/Free Cash
Two 60" lawnmowers for Cemetery	$ 30,000	Sale of Lots
F150 with a plow (C-8)	$ 40,000	Sale of Lots
Replace 2001 backhoe	$125,000	Sale of Lots
F250 with utility body and a plow W-1	$ 55,000	Water Conservation
F250 with utility body and a plow W-16	$ 55,000	Water Conservation

The Finance Committee recommended the article 9 – 2. The Selectmen recommended the article unanimously.

Town Manager Curran spoke on the article.

On an electronic vote with one hundred eight-seven (187) voting in favor and one (1) opposed, the motion CARRIED.

ARTICLE 30

It was moved and seconded to transfer and appropriate a sum of $237,000 from Inflow Infiltration Funds to fund Phase III of the Inflow Infiltration Plan.

The Finance Committee and the Board of Selectmen recommended the article unanimously.

On an electronic vote with one hundred ninety-one (191) in favor and zero (0) opposed the motion CARRIED.

At this time, Billerica School Superintendent Piwowar introduced the Salutatorian and Valedictorian of the Class of 2019.

Salutatorian Corban Walsh takes pride in his academic achievements. His unassuming nature makes him approachable, well-liked and respected by both peers and adults. He is especially passionate about math and science. Currently enrolled in five Advanced Placement courses he has taken six Advanced Placement classes prior, in which he scored a perfect score on 5 exams. He is a member of the Boy Scouts of America and completed five Eagle Scout projects while working with the Conservation Commission which earned him the Hornaday Silver Medal. He

has been active in sports and community projects. He will be attending the University of Alabama in the fall where is will be studying Aerospace Engineering.

Valedictorian Alex Yeh has delivered a consistent academic performance which is reflected by his 4.56 GPA. He was the only student at BMHS to qualify for the America Invitational Math Examination in 2017. He is very involved in extracurricular activities which include the marching band, drum major, math and science league captain, outdoor track. He is fluent in Chinese and volunteers as a teaching assistant at the Newton Chinese Language School. He is planning on majoring in physics and engineering at Northeastern University in the fall.

ARTICLE 31
It was moved and seconded to authorize lease/purchase agreements as follows:

1. Toro Groundmaster 5910 mower with attachments and accessories for a term of three (3) years.
2. Servers for a term up to five (5) years.

The Finance Committee and the Board of Selectmen recommended the article unanimously

On an electronic vote, with one hundred eighty-seven (187) in favor and two (2) opposed, the motion as presented CARRIED.

ARTICLE 32
It was moved and seconded to transfer and appropriate from the unexpended balance of a previously approved Town Meeting article to fund various Town Capital Budgets as follows:

From:	To:	Amount:
Article 18 Fall TM Oct 2016 Town Fuel Facility	Article 25 Fall TM Oct 2016 Town Roof Replacement Program	$325,000

The Finance Committee and the Board of Selectmen recommend the article unanimously.

Town Manager Curran spoke on the article

The motion as presented was put to an electronic vote. With one hundred ninety-one (191) in favor and one (1) opposed, the motion CARRIED.

ARTICLE 33
It was moved and seconded to transfer and appropriate from Overlay Surplus the amount of $189,429.39 to fund appraisal and consulting costs to defend the Town in trials at the Massachusetts Appellate Tax Board.

The Finance Committee and the Board of Selectmen recommended the article unanimously.

Chief Assessor Richard Scanlon explained the article.

On an electronic vote with one hundred ninety-one (191) in favor and one (1) opposed, the motion CARRIED.

ARTICLE 34
It was moved and seconded to rescind borrowing authorizations previously approved at Town Meeting.

Art #1	Special TM June 2002	Water Treatment Plant	$ 426,999
Art #22	Spring TM 2006	Middlesex Road Design	$1,000,000
Art #24	Spring TM 2006	Sewer Contract	$ 500,000
Art #20	Fall TM 2008	Crosby Hill Water Tank	$ 85,300
Art #3	Fall TM 2009	Parker School	$3,611,844
Art #24	Fall TM 2008	Wastewater Treatment Plant	$ 402,784
Art #25	Fall TM 2016	Roof Replacement Program	$ 800,000

The Finance Committee and the Board of Selectmen recommended the article unanimously.

On an electronic vote with one hundred eighty-nine (189) in favor and zero (0) opposed, the motion
CARRIED unanimously.

ARTICLE 35
It was moved and seconded to accept General Laws Chapter 44, Section 53F3/4 for the purpose of establishing a separate revenue account to be known as the PEG [Public, Educational and Government] Access and Cable Related Fund, into which may be deposited funds received in connection with cable franchise agreements between a cable operator and the Town, for appropriation for cable-related purposes consistent with cable franchise (license) agreements, and in accordance with applicable law, including, but not limited to: (i) support of PEG Access cable television services; (ii) monitoring compliance of a cable operator with a cable television license; and/or (iii) preparing for the renewal of a cable license, with such action to take effect as of the first day of the fiscal year beginning July 1, 2019, and further vote regarding financial funding provisions and/or appropriations as may be needed to effectuate this vote and task, including the transfer of any balance of cable-related funds or receipts held by the Town in any existing revolving fund or other Town account into this new fund.

The Finance Committee and the Board of Selectmen recommended the article unanimously.

Town Manager Curran explained the article. Recent Department of Revenue guidance has determined PEG Access and Cable Related Fees are to be treated as General Fund Revenues. This article will accept the statute which will allow the Town to establish a Receipts Reserved for Appropriation Account.

On an electronic vote with one hundred eighty-four (184) in favor and three (3) opposed, the motion CARRIED.

ARTICLE 36

It was moved and seconded to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44 Sections 7 & 8, or any other relevant statute, the sum of $1,000,000 to be spent under the direction of the Director of Public Works for the purchase and installation of LED streetlights throughout the Town, including any incidental and related costs and expenses. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The Finance Committee and the Board of Selectmen recommended the article unanimously.

Town Manger Curran explained the article. This will allow the Town to begin the purchase of all the Town's street lights and replace them with LED streetlights.

Slight discussion ensued.

Rep. King moved the question. Seconded. On an electronic vote with one hundred sixty-six (166) in favor and twenty-five (25) opposed, the motion to end debate CARRIED.

The main motion as presented was put to a electronic vote. With one hundred eighty (180) in favor and eight (8) opposed, the motion CARRIED.

ARTICLE 41

It was moved and seconded to accept the provisions of M.G.L. Chapter 138, Section 12B, Operation of Premises Licensed to Sell Alcohol Beverages; Nudity. The acceptance of this local option statute would prohibit any establishment licensed under Section 12, for an alcohol pouring license, from allowing the display of nudity on the licensed premises.

The Finance Committee recommended this article 6 – 5. The Selectmen recommended the article unanimously.

Police Chief Rosa explained the article.

Rep. Liberatore moved the question. On an electronic vote, with one hundred thirty-one (131) in favor and fifty-three (53) opposed, debate was cut off.

The main motion was put to an electronic vote. With one hundred twenty-six (126) in favor and fifty-five (55) opposed, the motion as presented CARRIED.

ARTICLE 42

It was moved and seconded to authorize the Board of Selectmen to acquire, by purchase or gift, a permanent easement for public sidewalk purposes at 464 Middlesex Turnpike in the location more or less depicted on a plan entitled: "Assessors Parcel 78-13-3, #464 Middlesex Turnpike, Certified Plot Plan of Land in Billerica (MA), Middlesex County," dated Feb. 14, 2019, prepared

by John A. Hammer, III, as on file in the office of the Town Clerk; and to authorize the Selectmen to execute any documents or instruments necessary to effect said acceptance.

The Finance Committee and the Board of Selectmen recommended the article unanimously.

Town Manager explained that this article.

On an electronic vote with one hundred seventy-seven (177) in favor and two (2) opposed, the motion as presented CARRIED.

On a voice vote, it was moved, seconded and VOTED to adjourn.

The second session of the Annual Spring Town Meeting stood adjourned at 9:50 p.m,

A True Copy,
ATTEST:

S/Shirley E. Schult
Town Clerk

Annual Spring Town Meeting
May 7, 2019
Third Session – May 14, 2019

Prior to the start of Town Meeting, Precinct 8 caucused and elected the following officers:

Chairman: Kevin Heffernan, 11 Woodbury Road
Clerk: Charlene McCarthy, 52 Gail Ann Drive
Committee on Rules: Oren D. Hunt, Jr., 28 Gray Street

A quorum count was called, with one hundred fifty-three (153) Town Meeting Members present, the third session of the Annual Spring Town Meeting was declared in session at 7:03 p.m.

Moderator McKenna led the "Pledge of Allegiance" followed by George Simolaris, Jr. playing "God Bless America" on the trumpet.

Andrew Pigeon, from the Shawsheen Technical High School came forward and introduced two students from Billerica, the Valedictorian and the other a winner of the′" U.S. Presidential Scholars in Career and Technical Education" award.

Valedictorian, Emily Morris, the daughter of Amy and John Morris, is a Billerica resident and is a student in the dental assisting program. Emily works full-time in a dental office during her technical weeks. She serves as Secretary of the National Honor Society and is a past president of the Shawsheen's Chapter of SkillsUSA, where she has medaled in dental assistance. She has

been active in sports and is president of the Boys and Girls Club Keystone Community Service Group and was the recipient of the 2018 Youth of the Year Award. She is graduating first in a class of 304 students and will be attending the University of New England to major in Biology.

Megan Brown, the daughter of David and Shannon Brown, is a Billerica resident. She has been selected as a 2019 U.S. Presidential Scholar. This award is given to students who have demonstrated outstanding academic achievement, artistic excellence, technical expertise, leadership, citizenship service and contribution to school and community. The U. S. Department of Education honors two students from each state, as well as 15 chosen at-large, 20 Presidential Scholars in the Arts, and 20 U.S. Presidential Scholars in Career and Technical Education. Megan was one the three students chosen from Massachusetts. She has been very active in sports and volunteer activities. She was a 2018 National Gold Medal winner at the National SkillsUSA competition, where she placed first in the nation in Health Assisting. She will be attending the University of Massachusetts to study Biology.

ARTICLE 8

It was moved and seconded to transfer and appropriate from Overlay Surplus the sum of $60,000 to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the Billerica Federation of Teachers, Local 1677, MFT, AFT, AFL-CIO, Paraprofessionals which has a term of August 26, 2018 through August 25, 2021.

The Finance Committee recommended the article 7 – 2. The School Committee recommended 5 – 0.

Supt. Piwowar spoke on the article.

On an electronic vote with one hundred seventy-one (171) in favor and seven (7) opposed, the motion CARRIED.

ARTICLE 11

It was moved and seconded to dismiss Article 11. On a voice vote, the motion to dismiss CARRIED.

ARTICLE 46

It was moved and seconded to amend the General By-Laws, Article XXIV, Rubbish Control By-Law, by adding a new Section 7 entitled “Single Use Plastic Bag Reduction Regulation” as printed in the Warrant.

The Finance Committee recommended the article 6 – 5.

The Rules Committee voted 5 - 2 - 1 to recommend this article.

Lisa O/Connor, proponent of the article came forward and made a lengthy and detailed presentation on the hazards of plastic on the environment.

Lengthy discussion ensued.

Rep. John Gagliardi moved the question. Seconded. On an electronic vote with one hundred twenty-three (123) in favor and sixty-six (66) opposed, there was not the necessary 2/3's vote and discussion continued.

Many Representatives expressed concerns that this article does not go far enough. Others expressed concerns that this would hurt the Elderly and Disabled.

Discussion continued at length.

Rep. Perry moved to amend Section 2.1 to read, "Thin film single-use plastic bags shall not be distributed or used at checkout unless sold for ten (10) cents or more at any retail or grocery store within the Town of Billerica." Seconded.

Rep. Liberatore moved the question on the amendment. Seconded. On an electronic vote with one hundred fifty-two (152) in favor and twenty-nine (29) opposed, the motion to end debate CARRIED.

The amendment was put to a vote. With twenty-nine (29) in favor and one hundred sixty (160) opposed, the amendment LOST.

Rep. Liberatore moved the question on the main motion. Seconded. On an electronic vote
with one hundred fifty-three (153) in favor and thirty-three (33) opposed, debate was cut off.

The main motion was put to an electronic vote. With one hundred thirty-five (135) in favor and forty-seven (47) opposed, the main motion as presented CARRIED.

ARTICLE 47
It was moved and seconded to dismiss Article 47. On a voice vote, the motion CARRIED.

ARTICLE 44
It was moved and seconded to resolve to establish a policy framework for reporting local opoid-related substance abuse overdose statistics on a monthly basis on the Town's Substance Abuse Committee Web Page as printed in the Warrant.

The Finance Committee recommended the article unanimously. The Rules Committee recommended the article 8 – 0.

Dina Favreau, Substance Abuse Committee Chairman, introduced members of the committee who were in attendance and gave a lengthy explanation of the article.

Police Chief Rosa spoke on the Article. He explained the procedures that the Billerica Police Department and the EMT's have instituted to deal with this critical problem. He then introduced Middlesex District Attorney Marion Ryan.

District Attorney Ryan spoke on the opioid crisis in Massachusetts with emphasis on the situation in Middlesex County and answered many questions. She commented on the excellent task force that meets in Lowell and praised the involvement of Chief Rosa and Deputy Chief Frost at these meetings. Progress is being made, but there is still a long way to go.

Many Representatives spoke in favor of this article.

The motion as presented was put to an electronic vote. With one hundred eighty (180) in favor and one (1) opposed, the motion CARRIED.

On a voice vote, it was moved, seconded and VOTED to dismiss all articles that were withdrawn at this Town Meeting.

On a voice vote, it was moved, seconded and VOTED to ratify and affirm all action taken at the Spring 2019 Town Meeting.

On a voice vote, it was moved, seconded and VOTED to dissolve the 2019 Spring Town Meeting. The 2019 Annual Spring Town Meeting was declared dissolved at 9:15 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, Town Clerk

MUNICIPAL TELEPHONE NUMBERS

PLEASE REMEMBER TO USE THE 978 AREA CODE BEFORE DIALING

EMERGENCY 9-1-1

POLICE 667-1212

All other purposes 671-0900

AMBULANCE 667-1212

FIRE 663-3433

All other purposes 671-0941

POISON CONTROL 1-800-682-9211

Section 17.01

Appeals Board.....671-0964
Assessors Board 671-0971
Billerica Housing Authority 667-2175
Billerica Municipal Employee
Credit Union 667-2434
Building Department
Building Commissioner 671-0959
Plumbing Inspector 671-0960
Wiring Inspector 671-0961
Zoning Officer 671-0959
Cemetery Department Andover Road
Superintendent 671-0946
Emergency Management 671-0918
Conservation Commission 671-0966
Council on Aging 671-0916
Dog Pound 671-0909
Election and Voter Registration
Board of Registrars 671-0926
Health Department
Board of Health 671-0931
Public Health Nurse 671-0932
Library 671-0948
Personnel Board.....671-0942
Planning Board 671-0962
Public Works Department:
Director 671-1313
Chemist 671-0957
Engineer 671-0955
Highway 671-0951
Sewers.....671-0965
Water Treatment 671-0957
Operation Coordinator 436-9178
Recreation 671-0921

Section 17.02

Section 17.03

School Department:
School Department Directory 528-7900
Superintendent……..528-7908
Ditson Elementary School.....528-8510
Dutile Elementary School……528-8530
Hajjar Elementary School……528-8550
Kennedy Elementary School...528-8570
Locke Middle School……..528-8650
Marshall Middle School……..528-8670
Memorial High School……528-8710
Parker Elementary School…...528-8610
Vining Elementary School…..528-8630
Shawsheen Valley Tech 667-2111
Sealer of Weights and Measures 454-8021
Selectmen 671-0939
State Welfare Office
Middle Street, Lowell 454-8061
Tax Collector
Excise, Real Estate Bills 671-0920
Water/Sewer Bills……..671-0954
Town Accountant 671-0923
Town Clerk – Certificates/Licenses ..
Dogs, Births, Deaths, Marriages, Unif. Comm.
Code, Hunting Fishing, etc. 671-0924
Town Hall Custodian 671-0942
Town Manager 671-0942
Town Treasurer
Tax Title……671-0928
Veteran's Services 671-0968