

# **Billerica Commission on Disability**

Town Hall  
365 Boston Road  
Room #116  
Billerica, Massachusetts 01821  
(978)215-2000

Acting Town Manager  
Clancy Main

Chairman  
Arthur Torrey

Monthly Commission Meeting  
Thursday December 19, 2024  
6:00 PM  
VIA Zoom

<https://us02web.zoom.us/j/87188773476?pwd=bkRlaFFXWTdreTl1d3JueVlySFNvZz09>

Meeting ID: 871 8877 3476

Passcode: 433264

Phone 1-929-205-6099

## **AGENDA**

Agenda items in bold, notes in regular text

### ATTENDANCE:

1. **Announcements:**
  - a. Donna G. has announced resignation (expected due to her planned move) We had a recent inquiry about joining, I've let the person know
2. **Open mike.**
3. **Should / can we get our own Zoom account to avoid ongoing problems w/ recording meetings?** (have message from Robert Maynard to work on details)
4. **Scholarship donation?**
5. **Need input for upcoming contracts and 5 year plan. - Continuing item,**
  - a. **Debugging COA bus services for disability as well as elderly – update?**
  - b. **Andrew J will keep us updated on when we need to provide input. Email Andrew w/ any specific items for public record,**
  - c. **Dina has put in request for needs assessment to Town Mgr. via SB**
6. **Kohlrausch park – Some things done, further project items out to bid – Continuing Item – any update?**

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2024 DEC -9 P 5:32  
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BILLERICA

7. **Parking @ Senior Center & library – striping? (Mark L.) (Per MCOD, Striping required, ground HP logo optional) Hwy Super to inform timing – update?**
8. **Gazebo status? - anything needed from us? (Mark L.) update?**
9. **Question for Marc L. from Mark T. about Kennedy Meadows Assisted living – parking compliance (number of spaces needed / present) (Mark L. and Mark T working on resolution) Continuing item – update?**
10. **O’Conner’s Plaza and Town Center businesses – parking, including out front (Mark L.)**
  - a. **Safety imp. plan for added spaces – implementation status?**
  - b. **Any update about back lot (2 HP spots required, Jason looking at GIS map to make suggestions on placement) Update?**
11. **Boston Rd. construction passability for pedestrians? Update?**
  - a. **Per Mark Sidewalks done, lighting & bricks in progress, transitions not compliant yet.**
12. **Question about the new pedestrian light buttons on the lights at the intersection of Boston Rd. and Treble Cove. - Mark L. eval?**
13. **Other issues surrounding that intersection:**
  - a. **Missing sidewalk between Precision Tune and the Harley shop?**
  - b. **St. Anne’s – sidewalk around that corner?**
  - c. **Pedestrian safety concerns about TCR / Boston rd intersection, espec. W/ new fire dept.**
14. **There was a recent survey on MA Commissions run by the Danvers Accessibility Commission, results have been released (sent out separately) any thoughts? Lauren – reaching out to more other disability comms to talk about what they did and how it worked. Continuing item**
15. **Possible table @ Yankee Doodle, sensory space @ library – Lauren & Maria will work on. Status?**
  - a. **From emails, seems possible, but does conflict w/ book sale. 2<sup>nd</sup> floor quieter. (any conference room we could use?)**
  - b. **Darlene says we can do table for free? (Mary Howard is contact)**
  - c. **Possible new brochure (Maria working on)**
  - d. **PLANNING FOR 2025?**
  - e. **Suggested, get table possibly quiet space either library 3<sup>rd</sup> floor or old library?**
16. **Maria will talk about possible “Disability Meet & Greet”(Tabled until 2025)**
17. **Social media presence? Status?**
  - a. **Maria or Jason working on.**
  - b. **(OK per message from Robert Maynard)**
18. **Account finances.**

19. **Approval November minutes.**
20. **Darlene reported need for a railing on inside stairs at Library. Fwd to Joe St. Germain, Library Director, he has responded that he will investigate.**
21. **2025 Billerica Family Health and Safety Fair Vendor and Sponsor Application,**
  - a. **Do we want a table?**
  - b. **What do we have / want to put on it?**
22. **Andrew sent out a message about a public meeting on “Vulnerable Road Users Systemic Safety near Bus Stops Project” Discussion?**
  - a. **Treble Cove and 3A was concern in Oct. meeting? Other places?**
23. **Old Business.**
  - a. **Website Update**
    - i. **Phone # - Now Town Mgr office. (What happens if Town gets call for us?)**
    - ii. **Email – spam or previous subscriptions? (update from Maria?)**
    - iii. **Update membership list (w/ Donna’s resignation)**
24. **New Business.**
25. **Adjournment.**