

Town of Billerica
Cemetery Commission Minutes of Meeting held on
August 26, 2024

Peter M. Blaisdell, Jr., Chairman
Paul Matthews, Vice Chairman
Jim O'Donnell, Secretary, not in attendance
Fred Russell, DPW Director, not in attendance
Tim Chase, Supervisor
Brienne O'Rourke, Principal Clerk

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TOWN CLERK
BILLERICA

Meeting called to order at 7:00 PM by Chair Peter Blaisdell in the DPW Conference Room

Open Mike:

- Jim Spinale wanted to thank Tim Chase for fixing the marker of Mary Vaughan, she served as a US Marine in WWII and she rests in Section B, Lot 42, Grave 7. Her veteran's marker is missing, Tim chase to talk to Veteran's Affairs about a replacement.
- Bill Higgins, waiting to discuss planting locations with Tim.

Old Business:

- Approved June 10, 2024, minutes 2-0
- Supervisor's Report 2024 by Tim Chase:
 - 96 internments, 12 Veteran's Markers, 32 foundations installed, 8 Flat Markers
 - Fred asked the Finance Committee to review the pavement installation for the North Cemetery, meeting to be held on August 27, 2024. Article 17 of the 2024 Annual Fall Town Meeting Preliminary Warrant Articles funded by the sale of lots, 1800 linear feet, \$30,000.
 - Sections 3, 4, 5 & 6 to be repaved starting on Wednesday, August 28th, they have already grinded the edges in preparation for new pavement.
 - New casket lowering devices are on order
- Of the 2 letters that were sent out to inform grave license owners that they had gone beyond what was allowed, one was returned as the address is no longer valid and no response from other one. Tim is going to take everything down during next cleanup and place it in a container kept at the Garage so that they may be claimed if owners inquire. Okay by Peter Blaisdell & Paul Matthews.
- Peter Blaisdell would like to talk to Fred about putting in a Kiosk or an enclosure outside of the Map at the garage that will enable people to search the GIS for location of gravesites.
- Paul Watson submitted perpetual care fund balances per Paul Matthews request from the June 10th meeting.

New Business:

1. Paul Matthews requested that markers be installed to show the section that you are in, e.g., 1, 21A, LL, etc.
2. Paul Matthews asked Brienne if there was an APP that someone could install on their phone for the GIS feature or could we talk to Kyle Grant about developing one. Mr. Blaisdell commented that a person can go to the Billerica, MA Cemetery Public Maps Online on their phones if they want to search that way. Posting a sign at the garage to that effect may be helpful if an APP is not feasible. https://www.mapsonline.net/billericama/cemetery_public.html
3. Next meeting scheduled for October 21, 2024, at 7PM, DPW Conference Room

A motion to adjourn was made by Mr. Matthews at 7:22 PM and was seconded by Mr. Blaisdell, 2-0 in favor to adjourn.