



MEMORANDUM

TO: Select Board

FROM: Christopher Dillon, Town Manager *CAD*

SUBJECT: Town Manager's Report

DATE: December 31, 2025

Because of the holidays and fighting the flu, I do not have a lot of information to update the board with. However, the Town was notified of a few things you should be aware of:

1. We received a letter from Shawheen Valley Technical High School regarding a feasibility study, which is projected to cost around \$1.5 million. Using the formula of \$1,159 per student, the Town of Billerica's share will be \$554,002 (478 Billerica students).
2. We received a letter from our new Legal firm, letting us know they made a donation to the Billerica Community Pantry to express their appreciation of working with the Town of Billerica.
3. I have included a copy of a special notice that is going out regarding our sewer rehabilitation project. Not all residents will receive this notification, but those that do will be asked to refrain from heavy water/sewage usage during the period of time provided as their sewer line connection will be temporarily sealed off from the Town's main sewer line.
4. There is information in your packet from Todd Melanson regarding a PFAS Lawsuit. In summary, the Town signed onto this class action suit and Todd worked with his staff to provide the required information to legal counsel. We will schedule Todd before the Select Board at a future meeting to provide more information and answer questions the Board may have.

Department of Public Works

- **DPW Facility Project:** Our Contractor is currently working on installing a water main on River Street Extension to provide looping of the water main for water quality and improved operation.
- **Roadway Management 2025:** Installation of the Rectangular Rapid Flashing Beacon (RRFB) pedestrian crosswalk sign assemblies supplied through MassDOT's RRFB Materials Procurement Project was completed on December 22/23, 2025. These RRFB's are located on Lexington Road near the new Recreation Department Facility and on Chelmsford Road at the entrance to the Warren H. Manning State Forest.
- **Sewer Expansion Survey:** Letters for the sewer survey were mailed out on 11/25/2025. The mailing included 1,340 properties. Property owners have been asked to complete the survey by 12/31/2025. As of 12/30/2025, we have received 418 responses. Once all responses are in, we'll review the data and discuss next steps.

- **Town Center:** On 12/18/2025 DPW met with our Consultant to review the Scope of Work and budget. We anticipate that the scope of work will be presented to the Select Board for discussion early 2026.
- **Yankee Doodle Bike Path:** The Public Shade Tree Hearing on this project was held on 12/3/2025. On 12/15/2025, the DPW met with VHB to discuss the concerns raised during the hearing. VHB is currently reviewing previously considered alternatives and evaluating the alignment along Astrig Way to determine whether design modifications can be made to reduce the number of trees proposed for removal within the public right-of-way. Once this analysis is completed, the Town will meet with MassDOT to discuss acceptable options. If an agreement can be reached between the Town and MassDOT, we will then reach out to the direct abutters to solicit their feedback, as they are the most directly impacted by this project. We anticipate this process will take a few weeks.
- **All-Way Stop Control (Cook St/Alexander Rd):** This is the second time MassDOT is offering a materials procurement program to convert two-way stop-controlled intersections to all-way stop control. With this round, we asked that they review the intersection of Cook Street and Alexander Road to convert from a 3-way stop to all way stop condition. We were just notified that they will be starting to obtain the necessary traffic data and performing the engineering review. This is at no cost to the Town.



Shawsheen Valley Technical High School

100 Cook Street, Billerica, Massachusetts 01821-5499

Internet Address: www.shawsheentech.org

TONY MCINTOSH

Superintendent-Director

December 22, 2025

Tel.: (978) 667-2111

Fax: (978) 663-6272

Christopher Dillon, Town Manager
365 Boston Road, Office #207
Billerica, MA 01821

Dear Mr. Dillon,

On behalf of the Shawsheen Valley Regional Vocational Technical School District, I respectfully request the inclusion of a warrant article on the Town of Billerica 2026 Annual Town Meeting agenda. The purpose of this article is to secure funding for a Massachusetts School Building Authority (MSBA) Feasibility Study, projected to cost approximately \$1.5 million.

On December 16, 2025, the District's School Committee voted to allocate this cost among the sending towns proportionally, based on student enrollment as of October 1, 2025. At that time, total enrollment across all five sending towns was 1,293 students, resulting in a per-student cost of approximately \$1,159. For the town of Billerica, with 478 enrolled students, this calculation yields a total share of \$554,002. This amount which represents Billerica's highest projected share based on current estimates and shall not be exceeded.

The feasibility study represents a critical step in the MSBA process. It will enable the District to evaluate existing facilities, assess educational program needs, and develop potential solutions to address long-term infrastructure requirements. Approval of this warrant article will allow the District to advance within the MSBA process and position our communities to benefit from potential state reimbursement for future construction or renovation projects.

We respectfully request that this warrant article be placed on the Annual Spring Town Meeting agenda so that voters may consider and approve the necessary funding. Your support in advancing this request is greatly appreciated.

I ask that you kindly confirm receipt of this correspondence with my assistant, Nichole Staude, at nstaude@shawtech.org.

Thank you for your attention to this matter. Please feel free to contact me directly should you require additional information or documentation to facilitate the inclusion of this warrant article.

Sincerely,



Tony McIntosh
Superintendent-Director

BEDFORD

BILLERICA

BURLINGTON

TEWKSBURY

WILMINGTON

Shawsheen Valley Technical High School

100 Cook Street, Billerica, Massachusetts 01821-5499

Internet Address: www.shawsheentech.org

TONY MCINTOSH

Superintendent-Director

Tel.: (978) 667-2111

Fax: (978) 663-6272

November 24, 2025

Mr. Christopher Dillon
365 Boston Road Office #207
Billerica, MA 01821

Dear Mr. Dillon,

I am reaching out to request that a placeholder article be added to the warrant for Billerica's upcoming Annual Town Meeting to allow for a funding request to support the Shawsheen Valley Technical High School's Massachusetts School Building Authority Feasibility Study.

While the exact funding amount of the request has not yet been determined, we want to ensure that the opportunity to present this request is reserved. We would greatly appreciate your guidance on the appropriate next steps, including any submission requirements, deadlines, or procedural details needed to secure placement on the warrant.

Thank you for your guidance and assistance.

Sincerely,



Tony McIntosh
Superintendent-Director

December 16, 2025

Christopher Dillon, Town Manager
Town of Billerica
365 Boston Road
Billerica, MA 01821

Dear Chris,

It has been a privilege and a pleasure working with the Town of Billerica in 2025. We thought the best way to show our appreciation for you would be to make a donation to the Billerica Community Pantry.

Our best wishes for the season and our fondest hopes for 2026!

Sincerely,



Ivria Fried



Department of Public Works-Wastewater Division

Town Hall, 365 Boston Road, Billerica, Massachusetts 01821
PH: (978) 671-1313 FAX: (978) 671-0906

Frederick W. Russell, PE, Director
Nicolas Evans, Wastewater Superintendent

SPECIAL NOTICE

Dear Resident/Property Owner,

This letter is to inform you that National Water Main Cleaning Co. will be rehabilitating the sewer mainline in your neighborhood using a method known as Cured-in-Place Pipelining (CIPP). This method installs a new, jointless pipe within the existing sewer main, reducing root intrusion and water infiltration, improving flow, and providing a stronger, more durable pipe without the need for excavation.

To perform this work, there will be a temporary interruption of sewer service to your residence or business for approximately 8 hours.

The sewer service interruption is tentatively scheduled to occur between: _____

You will receive a 24-hour advance notice on the day prior to the rehabilitation of the specific pipe that your property is connected to. Please be aware that the above date is tentative and may be subject to change.

During the service interruption, your property's sewer connection will be completely sealed off from the Town's sewer main. To prevent sewer backups or possible damage to the newly installed liner, please follow the precautions below:

Please limit water usage to an absolute minimum.

- Do NOT use washing machines or dishwashers.
- If you must shower, please do not drain the water until service has been restored.
- Any sump pumps connected to the sewer system must be disconnected or redirected elsewhere.

Failure to adhere to these instructions may result in a sewer backup into your property.

To assist the contractor in completing this work efficiently, please do not park on the roadway in the work area. Temporary No Parking signs will be posted as needed. Vehicles parked in posted areas may be subject to towing.

During certain phases of the installation process, you may notice temporary odors. These are more likely to occur in buildings with faulty or missing traps. Odors can often be minimized by running water into sinks, showers, toilets, and floor drains, and by opening windows for ventilation.

If you have questions regarding this project, please contact my office (978) 671- 0956 or call the main DPW number at (978) 671-1313.

Thank you for your cooperation and understanding during this important infrastructure improvement project.

Sincerely,

Nicolas Evans
Superintendent – Wastewater Division
Town of Billerica

PFAS Lawsuit Recap

In April of 2024, I approached Fred Russell about trying to gain access into the PFAS Class Action Lawsuit, since we do have PFAS compounds in our raw water. He gave me the instructions to proceed. I brought forth Ken Sansone of SL Environmental Law to Clancy Main and Fred Russell, among others.

In June 2024, the Town of Billerica signed onto the PFAS Lawsuits. My staff and I spent from June 0f 2024 to June 2025 compiling the required data and information, meeting all reporting deadlines and coordinating between the town and law firm.

In July 2025, the first of the lawsuits and the largest was settled with 3M/Dupont and Billerica received the first two disbursements from this action fund:

July 2025	\$395,131.51
September 2025	\$756,994.90
For a running total of	\$1,152,126.41

It is my understanding that we will receive the remainder of the settlement in annual payments from this Action Fund over the next 10 years (2026-2036) but in smaller amounts.

There are some smaller class action suits that have yet to be settled: Special Needs Claims, Tyco and BASF, which SL Environmental made sure we were entered in to. These are smaller amounts in total, and we will have to wait and see what the town receives from these lawsuits.