



Rules Committee

John Gagliardi / Precinct 1 / Chair
Dina Favreau / Precinct 11 / Vice-Chair
Josh Mahoney / Precinct 2
Larry Norman / Precinct 3
Per Bojsen / Precinct 4
Craig Richard / Precinct 5

Joanna Korman / Precinct 6
Christopher Ravin / Precinct 7
Kelley Sardina / Precinct 8
Guillermo Perez / Precinct 9
Laureen Knowles / Precinct 10
Benjamin Perry / Precinct 12
John McKenna / Moderator / Ex-Officio

Date: Tuesday, August 6, 2024
Time: 6:00 pm
Place: First Floor Meeting Room | Billerica Town Hall | 365 Boston Rd.

RECEIVED
AUG 6 2024
TOWN OF BILLERICA

Meeting Minutes

Selection of Town Manager Screening Committee Representative

Chair John Gagliardi called the meeting to order at 6:00 PM

Members in Attendance

John Gagliardi, Dina Favreau, Laureen Knowles, Guillermo Perez, Benjamin Perry, Christopher Ravin, Joanna Korman, Per Bojsen, Josh Mahoney, Crieg Richard, Larry Norman

Public Comment

Carole Reardon, 18 Pinedale Avenue, gave a statement urging the Rules Committee to choose a member who does not have any special interests as their Town Manager screening committee representative.

Approval of Meeting Minutes

John Gagliardi presented the minutes from the meeting held on April 29, 2024, for approval. Larry Norman noted that the spelling of "Counsel" was incorrect.

Larry Norman made a motion to accept the meeting minutes as amended and was seconded by Dina Favreau. The committee voted unanimously to approve.

Rules Committee Nominations

John Gagliardi explained that the purpose of the meeting was to vote for one member of the Rules Committee to serve on the Billerica Town Manager Screening Committee. He called for members to state that they wanted to be considered for nomination.

Christopher Ravin, Kelley Sardina, Josh Mahoney, and Larry Norman stated that they want to be nominated.

Guillermo Perez nominated Chris Ravin and was seconded by Chris Ravin.

John Gagliardi nominated Kelley Sardina and was seconded by Laureen Knowles.

John Gagliardi nominated Josh Mahoney and was seconded by Dina Favreau.

John Gagliardi nominated Larry Norman and was seconded by Dina Favreau.

Candidate Discussion

Each candidate gave a brief introduction to the committee and explained why they are seeking the appointment to the Town Manager Screening Committee.

Each candidate answered questions from Rules Committee members regarding their interview style, management and hiring experience, and approach to the screening process.

Topics of discussion with each candidate included strategies to assess the Town Manager candidate's commitment to the Town of Billerica, management experience and style, and ability to work with others.

Vote for Rules Committee Representative on Town Meeting Manager Screening Committee

Kelley Sardina withdrew her name from consideration before the vote, citing her belief that she would be a second Planning Board member on the screening committee, which may create the perception that the Planning Board is overrepresented.

John Gagliardi asked each member to raise their hand to vote for the first candidate.

Committee members stated that the voting process was confusing because each member could vote more than once for each candidate.

After discussion, it was decided that John Gagliardi ask each member to state their vote for one candidate. If no candidate received a majority vote, a second round of voting would take place.

Vote Record:

Christopher Ravin received one vote

Larry Norman received two votes

Josh Mahoney received nine votes

Josh Mahoney received the majority vote and will represent the Rules Committee on the Town Manager Screening Committee.

Dina Favreau made a motion to adjourn the meeting and was seconded by Josh Mahoney. Vote was unanimous.

The meeting was adjourned at 6:40 PM.



Respectfully submitted,

Laureen Knowles
Secretary, Rules Committee

