

Town of Billerica
Cemetery Commission minutes of meeting held on RECEIVED
2025 DEC 15 AM 11:03
PETER BLAISDELL
MAYOR
December 8, 2025
Jim O'Donnell, Chairman
Chief Dan Rosa, Vice Chairman
Peter Blaisdell, Jr., Secretary
Fred Russell, DPW Director
Time Chase, Supervisor
Brienne O'Rourke, Principal Clerk

Meeting called to order at 6:38 PM by Peter Blaisdell in the DPW Conference Room.

Open Mic

Old Business

1. Approve September 8, 2025, minutes 2-0 approved.
2. Supervisors report done by Time Chase
 - 184 Interments, 27 Veteran Markers, 243 Foundations, 19 Flat Markers
3. Commission voted on three cremations to be placed on top of full-size burials.
4. Screen implant was completed. Cost was split between Cemetery and the Parks and Trees department.
5. Applied for grant to restore headstones through the DAR, will hear back in the spring.
6. Trees in the North Cemetery were removed.
7. Placed Verizon cell tower at Fox Hill on hold.

New Business

1. Approve December 8, 2025, minutes
2. Brienne to retype Cemetery deed book and add sticker to current deed books saying no stickers allowed unless approved by Cemetery Supervisor.
3. Fred will look into increasing Cemetery fees.
4. Ask Amit about using PC funds towards repairing headstones.
5. Bill Higgins bench to be donated to Fox Hill- waiting on finalizations.

Motion to adjourn by Peter Blaisdell, seconded by Dan Rosa, 2-0 in favor to adjourn at 7:23PM