

RECEIVED

BILLERICA SCHOLARSHIP FOUNDATION

December 3, 2025

2025 FEB 12 A 8:48

A meeting of the Billerica Scholarship Foundation was held on December 3, 2025, in the Collins Room at Billerica Town Hall.

Denise Salemme called the meeting to order at 7:12PM. We were unable to use Zoom again.

Members present who constituted a quorum: Sharon Ferris, Tracy DeJoy, Patty Membrino, Denise Salemme, Mary Anne Durand, Mike Rosa, Alyssa Bartlett, Al Tassone, and Dana Reardon. Those who were absent: Jim Gately, Larry Norman, Brenda MacDonald, and Jim Spinale.

A motion was made to approve the minutes of the November meeting by Mike Rosa, seconded by Tracy DeJoy. All in attendance voted in favor of accepting the minutes.

Corresponding Secretary's Report – Sharon Ferris said that she is up to date except for items that just came in.

Treasurer's report – Sharon Ferris reported that she is still working with the town on cleaning up accounts. They are not going to new general ledger numbers—they are keeping it the way it was, just cleaning up accounts. For example, the class of 2016 had \$180 to be cleared out.

Gift Card/Scrip Sales – Sharon Ferris reported that the first order has gone in. It was a 4-thousand-dollar order, from returning customers, and we made \$75 off of it. Next order deadline is Sunday night; the order goes in Monday; the gift cards come in Wednesday; delivery will be Friday. Alyssa Bartlett is set up online and with email. Alyssa said she is having some technical issues, but they will work on it. There have been new people inquiring about orders, so that is good.

Lottery Ticket Sales – Sharon Ferris told us this started on Monday, and we have sold 36 tickets already. We sell 100 tickets for \$20 each. It is going a little slower without Jim Spinale selling tickets at the auto auction, but we'll get there.

Savers Drive – Sharon Ferris reported that the unit has been dropped off at her house and it is already filling up. She said if we have to rent a truck to deliver more items, we will. Mary Anne Durand said she had tried twice to reach out to the Council on Aging regarding the hoarding program they had listed. Mike Rosa said he would reach out to someone there, also. We will also talk to them about putting something about this fundraiser in the COA's newsletter.

Autographed Football Update – Sharon Ferris said we have about 60 tickets sold. She asked the committee what we wanted to do regarding the drawing. We said we would stick to what we decided before—wait until Super Bowl time. It does not cost any money to wait. We will have a "last call" at Trivia and pull Super Bowl weekend.

Bruins Tickets Raffle – We should do whatever we can to blast out the information on this. Alyssa asked Sharon if the Bruins jerseys she got previously were part of this raffle. Sharon said no, they will be used as raffles at Trivia. These tickets were donated by John LaFauci, for a game in March and located in the loge section.

Trivia Night – We had a planning meeting in this room just prior to our regular meeting. Tracy DeJoy got information from LaFauci about their round ad which was discussed at the planning meeting. Brenda MacDonald was going over how the ads would look like on the scoring sheets and on the screen. Sharon Ferris said she could do a square ad in the corner of the screen. She will also do a page at the beginning of each round saying this round is brought to you by . . . Alyssa will be meeting with Brenda to see how things go and will create a checklist and timeline of what needs to be done. Will need to send Sharon logos so she can do the acknowledgements on social media.

Misc. other business – Tracy DeJoy brought in some samples of the ornaments on shells she told us about at the last meeting. We would provide the image or theme to the artist and she will create a custom piece. There are two ways we can do this: order a set amount to sell whenever on our own or have direct orders through the website and she will create and ship out to people. These could be used year-round if we did not pick a Christmas theme. Alyssa suggested we do the direct order as a trial to gauge interest. We asked Tracy to get pricing as we were all impressed. She will also check on coasters and trinkets. We could do one that says “Entering Billerica.” They are cute and unique. The web site is sip_and_sea_boutique. Mary Anne Durand will be on an extended trip and asked if someone could order raffle tickets for the class of raffle for the class of 2038. We will ask Brenda MacDonald to order them. Dana and Denise said BATV was asking them if we would be interested in participating in Whoville at the Howe, 12/12. No one was able to do this.

Motion made to adjourn the meeting by Mike Rosa, seconded by Al Tassone; all in favor. The meeting adjourned at 8:02PM.

The next regular meeting will be held on January 7, 2026, at 7:00PM in the Evelyn Haines Room in the Town Hall.

Respectfully submitted,
Patty Membrino, Secretary