

Billerica Public Library Board of Trustees
Meeting Minutes
May 5, 2025

President Maggie Deslaurier called the meeting to order in the Library Conference Room, at 7:00 PM.

Member	Present	Absent
Maggie Deslaurier Chairman	X	
Michelle Ovalle Vice-chairman	X	
Katrina Kruse		X
Thomas Considine	X	
Marty Conway	X	
Ellen Rawlings		X
Bob Correnti	X	
Elizabeth Gottman-Hanrahan		
Jo Anne Frazier		X
Joe St Germaine, Director	X	
Sharon Lomison Interim Asst. Director	X	

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TOWN CLERK
BELLERICA

Meeting Minutes:

Bob Correnti made a motion to accept the minutes from April 7, 2025

Marty Conway seconded

The motion passed.

UNANIMOUS

DIRECTOR'S REPORT

Library closed Monday, May 26th for Memorial Day

~400 tax prep appointments done through tax season by Mr Patel and AARP volunteers

Storytime is over for the season

Free Comic Book Day was a success. Thanks to Michelle Paquin and Laura Persson

Town's 250th Anniversary Committee wants the library to do a book oriented program for teens. There will be a local author signing and giving away books as well as a scavenger hunt. The logistics are still being worked out for these programs, but looking to do them before the summer reading programs

Staffing --

April 8th was National Library Workers Day. There was a celebration with baked goods and personalized thank you cards.

Staff Development Day Friday, June 13th -- the library will be closed

Facilities –

The exterior stairs in front of the automatic doors were completely torn down and replaced. The process went smoothly and quickly. The staff entrance stairs are still on the list to be repaired.

The lights in the parking lot will continue to be worked on now that the weather has turned. Also there has been a request to to repaint the handicapped spaces.

Exhibits

Two exhibits on the second floor. One is a retrospective on the library's 25th anniversary and the other is series by a local artist called Paws, Jaws, and Claws.

Joe met with the new Director of the Council on Aging, Hemali Shah. Looking forward to continuing the partnership and developing new ideas

Annual Evening of Wine Tasting was April 25th. There were fewer attendees, but everyone enjoyed themselves. The event made \$7767.38. Big thanks to Marty Conway for the sports memorabilia for the silent auction.

Marty Conway made a motion to accept the Director's Report

Bob Correnti seconded

The motion passed.

UNANIMOUS

OLD BUSINESS

The secretary position for the BOT is still currently open

NEW BUSINESS

The Board reviewed and voted on the revised Food and Drink Policy

Changes were made to allow prepared food to be consumed in the meeting room, conference room and the hallway area by Concord Rd as well as in the study rooms. Sharon had made the case that a 5 hours stretch in the study room was a long time to go without eating. Bob Salise is okay with the changes.

Bob Correnti made a motion to accept the changes in the Food and Drink Policy

Marty Conway seconded

Wording in other policies/codes were adjusted to reflect the changes in the Food and Drink Policy...

Code of Conduct

Bob Correnti made a motion to adjust the language in the Code of Conduct to align with Food and Drink Policy

Marty Conway seconded

Meeting Room and Conference Room Policy

Bob Correnti made a motion to adjust the language in the Meeting Room and Conference Room Policy to align with Food and Drink Policy

Marty Conway seconded

Study Room Policy

Bob Correnti made a motion to adjust the language in the Study Room Policy to align with Food and Drink Policy

Marty Conway seconded

FAMILY FRIENDS UPDATE

The book store will now use a lock box instead of using the circulation desk to take money

Venmo option is being used more

May 9th – Annual meeting – Joe and Sharon will be doing Billerica Library trivia

Donations going well – in need of children's picture books

FOUNDATION UPDATE

There was a personnel change to Enterprise Bank representative on the board. Meeting to get to know what their strategy is moving forward.

Bob Correnti made a motion to adjourn

Marty Conway seconded

The motion passed.

UNANIMOUS

Thank You, Michelle Ovalle ----- Next Scheduled Meeting : June 2, 2025 7pm

