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**TOWN CLERK
BILLERICA**
**STREET ACCEPTANCE
AND
DISCONTINUANCE COMMITTEE
MEETING MINUTES**

Date of Public Meeting : Wednesday, April 16, 2025
Time : 5:30 PM
Place : Thomas Conway Hearing Room #205
and Zoom
Webinar meeting ID: 821 5266 5305
Passcode: 205818

MEMBERS PRESENT:
Michael Rosa, Chairman
Kelley Conway, Secretary
Rino Moriconi, Member
Katherine Malgieri, Member
Ed Giroux, Member

MINUTES REPORTED BY:
Kelley Conway

The meeting of the Street Acceptance & Discontinuance Committee (SA&DC) was called to order at 5:30 PM. A roll call attendance was taken, confirming that all members were present.

- 1. Reorganization:** Upon separate motions, Mr. Moriconi nominated Mr. Rosa and Ms. Conway to the positions of Chairman and Secretary of the SA&DC, respectively. The roll call vote on both initiatives was unanimous (5-0). The motions **PASSED**. Thereupon Mr. Rosa and Ms. Conway assumed the duties of Chairman and Secretary of the SA&DC.
- 2. Ratification of minutes:** It was moved by Mr. Moriconi and seconded by Ms. Malgieri to approve the Minutes of the December 2, 2024, SA&DC Meeting. The roll call vote was (4-0-1). The motion **PASSED**.
- 3. Street Acceptance: Article 33, Annual Spring Town Meeting - To Authorize the Select Board to Accept Roads as Public Ways:**

Discussion related to the requirement for Release Forms (where each abutter donates their right title and interest in the land within the roadway layout): In the past, the Town required 100% of the Release Forms before they would bring a road forward for acceptance. In 2017, the Town amended the General Bylaws to remove the requirement for the release forms to make the process easier. Chairman Rosa

stressed the importance of getting the Release Forms in. Subject warrant article calls for the Town to accept as public ways the following roads in the metes and bounds set forth in the narrative of the said Article; namely:

Apollo Avenue, from dead end to dead end, approximate length 845' and 30' width right of way, as depicted on the plan entitled 'Apollo Avenue, Billerica Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica', dated April 11, 2025, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-213, Sheet 1)

Mr. Moriconi motioned, Mr. Giroux seconded, to recommend Apollo Avenue acceptance to Town Meeting pending all paperwork being received. The roll call vote was unanimous (5-0). The motion PASSED.

Ipswich Street, from Oak Street to dead end, approximate length 240' and 40' width right of way, as depicted on the plan entitled 'Ipswich Street, Billerica, Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica', dated February 4, 2025, prepared by Merrimack Engineering Services (Engineering Division Plan B-5-214, Sheet 1)

Mr. Moriconi motioned, Mr. Giroux seconded, to recommend Ipswich Street acceptance to Town Meeting pending all paperwork being received. The roll call vote was unanimous (5-0). The motion PASSED.

MacDougall Street, from Pines Road to Dustin Young Lane, approximate length 1,240' and 40' width right of way, as depicted on the plan entitled 'MacDougall Street, Billerica Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica', dated April 4, 2025, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-215, Sheet 1)

Mr. Moriconi motioned, Mr. Giroux seconded, to recommend MacDougall Street acceptance to Town Meeting pending all paperwork being received. The roll call vote was unanimous (5-0). The motion PASSED.

McGinness Way, from Pines Road to cul-de-sac, approximate length 2,230' and 40' width right of way, as depicted on the plan entitled 'McGinness Way, Billerica, Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica', dated February 4, 2025, prepared by Merrimack Engineering Services (Engineering Division Plan B-5-216, Sheets 1 through 5)

Mr. Moriconi motioned, Mr. Giroux seconded, to recommend McGinness Way acceptance to Town Meeting pending all paperwork being received. The roll call vote was unanimous (5-0). The motion PASSED.

Monson Street, from Lake Street to dead end, approximate length 450' and 40' width right of way, as depicted on the plan entitled 'Monson Street, Billerica, Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica', dated February 4, 2025, prepared by Merrimack Engineering Services (Engineering Division Plan B-5-217, Sheet 1)


Mr. Moriconi motioned, Mr. Giroux seconded, to recommend Monson Street acceptance to Town Meeting pending all paperwork being received. The roll call vote was unanimous (5-0). The motion PASSED.

Shelburne Avenue, from Connolly Road to dead end, approximate length 1,355' and 40' width right of way, as depicted on the plan entitled 'Shelburne Street, Billerica Massachusetts - Street Layout and Acceptance Plan Prepared for the Town of Billerica', dated April 4, 2025, prepared by GCG Associates, Inc. (Engineering Division Plan B-5-218 Sheet 1)

Mr. Moriconi motioned, Mr. Giroux seconded, to recommend Shelburne Avenue acceptance to Town Meeting pending all paperwork being received. The roll call vote was unanimous (5-0). The motion PASSED.

ADJOURNMENT: Mr. Moriconi motioned, Mr. Giroux seconded, to adjourn the meeting. The roll call vote was unanimous (5-0). The motion **PASSED**. The meeting adjourned at 5:50 PM.

Respectfully submitted,



KC:kr
4/17/25