

Billerica Public Library Board of Trustees
Meeting Minutes
March 3, 2025

President Maggie Deslaurier called the meeting to order in the Library Conference Room, at 7:00 PM.

Member	Present	Absent
Maggie Deslaurier Chairman	X	
Michelle Ovalle Vice-chairman	X	
Katrina Kruse		X
Thomas Considine	X	
Marty Conway	X	
Ellen Rawlings		X
Bob Correnti	X	
Elizabeth Gottman-Hanrahan	X	
Joann Frazier	X	
Joe St Germaine, Director	X	
Sharon Lomison Interim Asst. Director	X	

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2025 APR 10 PM 3:01
TOWN CLERK
BILLERICA

Meeting Minutes:

Bob Correnti made a motion to accept the minutes from January 6, 2025

Marty Conway seconded

The motion passed.

UNANIMOUS

WELCOME! The Board of Trustees welcomed new member Joann Frazier to the board.

DIRECTOR'S REPORT

Library closed Feb 19 for Presidents' Day

Also closed Feb 9 and Feb 19 due to weather

Morning storytimes have been in high demand and the new registration requirements have been working out well.

Board Game Night for Adults has been extended through May due to it being such a huge success

Staffing –

Sharon Lomison has been promoted to become the permanent Assistant Library Director.

Amanda Gagnon was promoted to Circulation Assistant (from Library Page)

A new Supervisor of Circulation has been hired – name will be announced at the end of March

The currently open Library Page will be filled once the new Supervisor of Circulation joins the staff

Facilities –

New lights in the parking lot!

Project to be completed once the weather turns nicer.

New cleaning crew working out well – noticeable improvement

Stall door removed in the lower level bathroom temporarily for safety reasons. Replacement door ordered.

Library Pop Ups – Teen librarian at the Boys & Girls Club was successful and Community Services Librarian continues the pop ups at the COA

FY2026 Budget

Joe will present to the Finance Committee 3/8

Includes cost of living increases for staff, and funding for summer Saturdays to be time and a half

2024 was a great year in the advancement in the library's goals.

- 285,000 items circulated
- Hosting 577 programs
- Secured \$8770 in grants

The issue of the entrance stairs was brought up as they are looking a little worse for wear. All outside stairs will continue to be monitored.

Bob Correnti made a motion to accept the Director's Report

Marty Conway seconded

The motion passed.

UNANIMOUS

OLD BUSINESS

The secretary position for the BOT is still currently open

NEW BUSINESS

Technology Help Policy

This is a new policy for the library and its goal is to provide one-on-one technology appointments and drop-in technology assistance for patrons.

The board agreed that the policy was thoughtfully written and thorough. Bob Correnti offered a suggesting for patrons signing an "I agree to these terms" form.

The policy can be found on the Library's website

Bob Correnti made a motion to accept the Technology Help Policy
Marty Conway seconded
The motion passed.
UNANIMOUS

FAMILY FRIENDS UPDATE

Bruins raffle was very successful
The Flower Power fundraiser is running until MA
The book sale went very well
Annual meeting May9

FOUNDATION UPDATE

Annual Evening of Wine Tasting – Friday, April 25, 2025
Georgio's providing the wine – “wines around the world”

Bob Correnti made a motion to adjourn
Marty Conway seconded
The motion passed.
UNANIMOUS

Thank You, Michelle Ovalle ----- Next Scheduled Meeting : Monday April 7, 2025 7pm