

Billerica Public Library Board of Trustees
Meeting Minutes
September 9, 2024

President Ellen Rawlings called the meeting to order in the Library Conference Room, at 7:00 PM.

Member	Present	Absent
Ellen Rawlings Chairman	X	
Maggie Deslaurier Vice-chairman	X	
Michelle Ovalle Secretary	X	
Katrina Kruse	X	
Thomas Considine	X	
Marty Conway	X	
Bob Correnti	X	
Elizabeth Gottman-Hanrahan	X	
Joe St Germaine, Director	X	
Sharon Lomison Interim Asst. Director	X	

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Meeting Minutes:

Bob Correnti made a motion to accept the minutes from June 3, 2024

Marty Conway seconded

The motion passed.

UNANIMOUS

Director's Report

Fall hours resumed 9/3 – these hours include Saturdays 9-5 and Sundays 1-5

Summer Reading a huge success. The Bruins Mascot making an appearance had great turnout and was enjoyed by all.

Staff changes

Welcome Angela Clark the new Library Administrative Specialist

Well Wishes to Kathleen Kenny at her new position in Derry, NH

Welcome Sharon Lominson as the Interim Assistant Library Director

New staff member to meet the Trustees starting October meeting

The library had a successful visit from the First Amendment Auditors on 8/15

ARIS has been completed and submitted

Town Accountant to provide necessary figures for the completion of the Financial Report for the MLBC

Library carpets cleaned Labor Day Weekend

New cleaning contract resulted in improved performance

Exterior library stairs repaired with a permanent solution to come soon

Warmer water reported in the faucets! A tankless water heater is in the works to be installed

Plans for the Holiday Festival is underway. The dates are late this year because Thanksgiving is late but the schedule falls as it should.

Bob Correnti made a motion to accept Director's Report

Marty Conway seconded

The motion passed.

UNANIMOUS

New Business

The Board reviewed and discussed the revised Local History Room Policy

Discussion included historical materials, currently at the library belonging to the Howe, are now being sorted back as the renovations are now completed.

Bob Correnti made a motion to accept the revised Local History Room Policy

Marty Conway seconded

The motion passed.

UNANIMOUS

Family Friends

Book & Bake sale Sept 20,21,&22

Using the meeting room to be able to spread things out

Correspondence:

Thanks Bob! We loved your postcard!!

Requests for Items for the Next Agenda:

There was none.

Adjournment:

Bob Correnti made a motion to adjourn at 7:30

Marty Conway seconded

The motion passed.

UNANIMOUS

Next Scheduled Meeting : Monday October 7th 2024 7pm

Thank you,

Michelle Ovalle