

Billerica Public Library Board of Trustees
Meeting Minutes
November 4, 2024

President Ellen Rawlings called the meeting to order in the Library Conference Room, at 7:00 PM.

Member	Present	Absent
Ellen Rawlings Chairman	X	
Maggie Deslaurier Vice-chairman	X	
Michelle Ovalle Secretary	X	
Katrina Kruse	X	
Thomas Considine	X	
Marty Conway	X	
Bob Correnti	X	
Elizabeth Gottman-Hanrahan	X	
Joe St Germaine, Director	X	
Sharon Lomison Interim Asst. Director	X	

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TOWN CLERK
BILLERICA

Meeting Minutes:

Bob Correnti made a motion to accept the minutes from October 7, 2024

Marty Conway seconded

Katrina Kruse abstained

The motion passed.

UNANIMOUS

DIRECTOR'S REPORT

Library closed Veterans' Day, Thanksgiving –Thursday & Friday to resume regular house Saturday.

4th annual Boo Bash a success. Thanks to Community Teamwork Inc. who provided a free book for child participants

The main floor continues to be the best way to accommodate adult programs. 70 people attended the Infamous Murder Cases of Massachusetts with no issues.

Big engagement on social media when the library posted a video from BATV about the urban legend of Dudley Road

The library is now providing free Narcan to the public.

Staff Updates -

Congratulations to Sharon Burchfield on her promotion from Library Page to Circulation Assistant.

The Library Page position has been posted

The BOT give a big WELCOME to Mary Jo Herlihy who was hired in 2024 as a Reference/Community Services Librarian.

Community-

The library partnered with

The Parker School for a tour of the children's room, a story, and a library card.

The Dept of Public Works for a story time on pollution and how to prevent it

The Boys and Girls Club with a book club discussion and activity

Holiday Festival-

All is on schedule for the library set up and staff has been arranged for library access if needed

OverDrive Advantage-

A new e-content purchasing model that prioritizes Billerica residents on holds. Already being implemented

Hot Spot

Due to the increase popularity of the library's hot spot, the library has started to treat the ability to check out hot spots as they would a Hot Title. They cannot be put on hold and you have to wait 24 hours after returning before you can check it out again

Technology

PC reservation systems have been upgraded to a cloud-based platform

New public PCs

New Self-Checkout in the children's room

Marty Conway made a motion to accept Director's Report

Bob Correnti seconded

The motion passed.

UNANIMOUS

NEW BUSINESS

Now that we have a permanent town manager, we can have permanent appointments

FOUNDATION UPDATE

Next meeting Nov 13 at 8am – annual meeting

Bob Correnti made a motion to adjourn at 7:20

Marty Conway seconded

The motion passed.

UNANIMOUS

Thank You, Michelle Ovalle ----- Next Scheduled Meeting : Monday December 2, 2024 7pm