

Billerica Public Library Board of Trustees
Meeting Minutes
October 7, 2024

President Ellen Rawlings called the meeting to order in the Library Conference Room, at 7:00 PM.

Member	Present	Absent
Ellen Rawlings Chairman	X	
Maggie Deslaurier Vice-chairman	X	
Michelle Ovalle Secretary	X	
Katrina Kruse		X
Thomas Considine	X	
Marty Conway	X	
Bob Correnti	X	
Elizabeth Gottman-Hanrahan	X	
Joe St Germaine, Director	X	
Sharon Lomison Interim Asst. Director		X

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TOWN CLERK
BILLERICA

Meeting Minutes:

Bob Correnti made a motion to accept the minutes from September 9, 2024
Marty Conway seconded
The motion passed.

UNANIMOUS

DIRECTOR'S REPORT

The conference and meeting rooms have seen an increase in usage. Angela Clark, the new Library Administrative Specialist has done an excellent job at managing the increased reservation
Storytimes have resumed after Yankee Doodle and continue to have strong attendance

Staff Updates -

Goodbye to valued staff member Margie Bou Nassif who has worked at the library for over 25 years has retired. We wish her the best.

* Bob Correnti made a motion to send a letter of thanks to Margie by the BOT
Marty Conway seconded
The motion passed.

UNANIMOUS

The board met Amanda McAvoy the Reference/Technical Services Librarian who joined the staff in January of 2024. WELCOME! The board thanked her for coming to say hello.

Donation-

The estate of former Billerica resident Alden Milton Rolling has gifted a very generous donation to The Billerica Library Foundation of \$100,000. This is very exciting news. The Billerica Library Foundation will give a formal announcement of this contribution soon.

Facilities-

Sidewalks passed inspection – they are safe and no repairs needed

Parking lot lighting repairs are currently underway

Basement cleanup project nearly done

Patrons can now renew their library cards online

The financial report for state aid through MBLC has been submitted. The library fulfilled all requirements for state aid.

Joe has now been Library Director for 3 years! We appreciate all you've done.

Michelle Ovalle made a motion to accept Director's Report

Bob Correnti seconded

The motion passed.

UNANIMOUS

NEW BUSINESS

The Board reviewed and discussed the **Study Room Policy (Revised)**

The study room is mostly used by study groups (high school and college). It is also utilized for job interviews.

The revised policy aligns well with the meeting room guidelines. It also tightened up the loophole which allowed for multiple hours reserved. The revised policy no longer allows for chain reservations.

Marty Conway made a motion to accept the **Study Room Policy (Revised)**

Elizabeth Gottman-Hanrahan seconded

The motion passed.

UNANIMOUS

FAMILY FRIENDS

Yankee Doodle main floor book sale went really well. Easy set up/clean up

Adjournment:

Bob Correnti made a motion to adjourn at 7:20

Marty Conway seconded

The motion passed.

UNANIMOUS

Next Scheduled Meeting : Monday November 4th 2024 7pm

Thank you, Michelle Ovalle