

Billerica Public Library Board of Trustees
Meeting Minutes
June 3, 2024

President Ellen Rawlings called the meeting to order in the Library Conference Room at 7:00 PM.

Member	Present	Absent
Ellen Rawlings Chairman	X	
Maggie Deslaurier Vice-Chairman	X	
Michelle Ovalle Secretary		X
Katrina Kruse	X	
Tom Aquavella	X	
Marty Conway		X
Bob Correnti	X	
Elizabeth Gottman-Hanrahan	X	
Thomas Considine	X	
Joe St Germaine, Director	X	
Kathleen Kenny, Asst. Director	X	

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TOWN CLERK
BILLERICA

Welcome

The Board welcomed new member Thomas Considine. Mr. Considine is a librarian at BHMS and looking forward to getting more involved in the community.

Application for Building Use

John Gagliardi, Chair of the Billerica Holiday Festival Committee, submitted a Library Use Request Form for the Billerica Holiday Festival's annual holiday reception

Application was submitted on May 5, 2024

Event to be held on Friday November 22, 2024 from 6:30-9:00 pm.

Library Director confirmed that the event was a success with changes implemented last year

Tree lighting to be held on Dec 7, 2024

Maggie Deslaurier moved to accept application

Katrina Kruse seconded

Application approved: **UNANIMOUS**

Meeting Minutes

Bob Correnti made a motion to accept the minutes from April 1, 2024 with dates amended.

- Minutes were dated April 4, amended to April 1
- Previous meeting was noted as April 1, amended to Feb 5

Elizabeth Gottman-Hanrahan seconded

Thomas Considine abstained

The motion passed

UNANIMOUS

Director's Report

- Library will begin following summer hours 6/10 until Labor Day
 - Attendance at adult programs continues to be strong
 - Summer Reading will run 6/24-8/16, with programs for Children's, Teen, and Adult departments
 - New hires to fill vacant positions:
 - Anna Paquin/Reference and Public Services Librarian (PT)
 - Mary Jo Herlihy/Reference and Community Services Librarian (FT)
 - Diane Fowler, Reference and Administrative Specialist, will be retiring on 6/18
 - Board will send a letter of thanks to Diane for all her service, which Ellen will work with Joe to draft
 - Bob Correnti moved to proceed w/letter, Katrina Kruse seconded, motion passed
- UNANIMOUS**
- Joe St Germaine has been elected as Clerk of MVLC for the upcoming fiscal year
 - Spring Town Meeting approved the Library's FY2025 budget of \$1,766,575, a 3.5% increase that allows us to meet the MAR set by the Massachusetts Board of Library Commissioners so we can be certified for 2025
 - Library was awarded a \$2,750 Community Fund grant to go toward Summer Reading
 - The Library received second half of state aid award (\$46,182.92 of \$91,745.76) used for shades and furniture to make the library more welcoming and flexible.
 - Stair outside automatic door entrance scheduled for repair on 6/19
 - No updates on water heater except that a second water heater was discovered that could be related to the issues.
 - Wine Tasting was held on 4/26 with event proceeds totaling \$10,098.68.

Bob Correnti made a motion to accept Director's Report

Katrina Kruse seconded

The motion passed.

UNANIMOUS

Old Business

None

New Business

- Bob Correnti has been reappointed to the board by the interim Town Manager.
- Thomas Considine has been appointed to the board by the interim Town Manager.
- Tom Aquavella's term on the board is up this year.

All trustees appointed by the interim Town Manager will need to be reappointed when a Town Manager is formally appointed.

Family Friends

- Ice Cream Social to be held in July, date tbd. Trustees are invited to volunteer to scoop.
- Yankee Doodle Book Sale to be held again this year

Library Foundation Update

- Foundation met on 5/29
- Discussion about whether Wine Tasting will be in spring or fall going forward

Correspondence

- Ellen Rawlings sent a postcard from Roswell in March

Announcements

- Trustee meetings on summer hiatus, to resume in fall
- Elevator door has been fixed
- Maggie Deslaurier noted positive feedback from School Library Card Day
- Katrina Kruse commended posters for adult events

Requests for Items for the Next Agenda

There were none.

Adjournment

Bob Correnti made a motion to adjourn at 7:32

Katrina Kruse seconded

The motion passed.

UNANIMOUS

Next Scheduled Meeting: Monday September 9, 2024 at 7:00 pm

Thank you,

Maggie Deslaurier