

BILLERICA SCHOLARSHIP FOUNDATION

April 3, 2024

RECEIVED

A meeting of the Billerica Scholarship Foundation was held on April 3, 2024, in the 2024 MAR 06 A 11:43
Town Hall.

Brenda MacDonald called the meeting to order at 7:05PM.

TOWN CLERK
BILLERICA

Members present who constituted a quorum: Larry Norman, Jim Spinale, Patty Membrino, Brenda MacDonald, Tracy DeJoy, Sean Simonini, Mike Rosa, Darlene Torre and MaryAnne Durand. Those who were absent: Sharon Ferris, Jim Gately, and Al Tassone. Also in attendance: Denise Salemeone and Dana Reardon

The Secretary's report of the March minutes was presented. Larry Norman made a motion to accept the minutes, seconded by Mike Rosa. All voted in favor of accepting the minutes.

Corresponding Secretary's Report – Brenda MacDonald said that Sharon Ferris had reported to her that it is up to date.

Treasurer's Report – Brenda MacDonald said that Sharon Ferris had reported to her that it is up to date.

Savers Drive – Brenda MacDonald said the drive ends April 27th, so get items over to Sharon Ferris' house. Brenda said the library is having a \$5 per bag of books sale. She is going to contact them to see if they want to donate any leftovers. Brenda said leave the items on Sharon's porch-there is no unit this time, as the collection will not be as big.

BSF Town Calendar – Patty Membrino said we have received a few pictures of artwork from Project Support already. Some of us will be going to the art show at BATV for grades K-12 on Friday, April 12. Brenda MacDonald contacted the Tech looking for artwork from Billerica students. Mike Rosa will be our buy-back sponsor this year. Patty said she will be starting to contact monthly sponsors and will contact Gilda Traynham for quotes for printing. Denise Salemeone said a group she was with used Gilda for something but then got a better quote from somewhere else. Patty and Brenda talked about why we feel comfortable and loyal to Gilda. She usually gives us extra copies; one year she reprinted one month for free, and it was our error; after the pandemic, she convinced the paper supplier to not increase their prices. She has been incredibly good to us.

Class of Raffle – April 1–April 30. Brenda MacDonald reported that the tickets have been distributed to the schools, and they are already getting requests for more. She said she got a request for letters to parents be also written in Spanish and Portuguese. She went to Google docs for help with this. Brenda said she ordered 47,500 raffle tickets purchased for a total cost of \$2411. Last year we ordered 18,000 for approximately \$900. We have received some great superlative prizes.

PTO Collaborations – Brenda MacDonald said she is trying to get to PTO meetings this month. She wants to talk about the Class of raffle and other possible collaborations. Maybe this will spark some competition. She is scheduled to go to Dutille tomorrow and Parker on the 9th. For the Class of drawing the first prize is grill from O'Connor's and grill accessories donated by committee members; second prize is car detailing by Marshall's Auto Body; and three third place prizes of \$50 cash each. MaryAnne Durand asked if we have some kind of standard letter that says this is what we are doing. Brenda said not really. Brenda said

she finds that sending letters does not seem to work anymore; just blurbs in an email or on facebook. Mike Rosa said he will contact O'Connor's about the drawing on May 17, and ask Jim Marshall if they want to be present.

Raffle Ticket Fundraiser – Brenda said the next scratch ticket fundraiser will be in June. Jim Spinale will work with Sharon Ferris on this.

Awards and Scholarships – Brenda MacDonald said the online application is closed except for the BSAP scholarship. There were some issues related to this, so it had to open late. There was a misunderstanding of the funding process. Darlene Torre said they are planning to increase the BSAP scholarship to \$2000. Brenda said Enterprise Bank will look at changing scholarship to \$1000. Our meetings for scoring and awarding on April 17, 24 and 25 will be in this meeting room. There was a question of do we have to record these meetings. Brenda said our agreement with Dollars for Scholars says that we do this process anonymously, and the Town counsel approved this. We deal with a lot of confidential information in these sessions.

Misc. other business – Tracy DeJoy is doing a calendar raffle for her class. She has reached out to a lot of places and has many prizes. She has three spaces left to fill: maybe one. The calendar is for June, and she will start selling the end of April. She will go to Town Meeting to sell as well as online. She plans on just putting name on and using the spinner like Sharon does for the scratch ticket raffle. She verified that a person could win more than once. Darlene Torre suggested adding the sellers name in case we cannot read name. She will sell as many as she can until May 31st. If anyone has any ideas for donations for the remaining spaces, please let Tracy know. Darlene suggested something from the Farmers Market-it also would help to promote Farmers Market.

The next regular meeting will be held on May 1, 2024, at 7 PM in Collins Room at the Town Hall.

Motion made to adjourn the meeting by Mike Rosa, seconded by Sean Simonini; all in favor. The meeting adjourned at 7:48PM.

Respectfully submitted,

Patty Membrino, Secretary