

**Billerica Public Library Board of Trustees**  
**Meeting Minutes**  
**February 5, 2024**

President Ellen Rawlings called the meeting to order in the Library Conference Room, at 7:00 PM.

Member	Present	Absent
Ellen Rawlings Chairman	X	
Maggie Deslaurier Vice-chairman	X	
Michelle Ovalle Secretary	X	
Katrina Kruse	X	
Tom Aquavella		X
Marty Conway		X
Bob Correnti	X	
Elizabeth Gottman-Hanrahan	X	
Joe St Germaine, Director		X
Kathleen Kenny, Asst. Director	X	

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***Meeting Minutes:***

Bob Correnti made a motion to accept the minutes from February 5, 2024

Katrina Kruse seconded

The motion passed.

**UNANIMOUS**

***Director's Report***

Library closed due to inclement weather twice in Jan (7<sup>th</sup> & closed early 16<sup>th</sup>)

Happy to hear storytimes have resumed and show strong numbers of attendance

61 people attended the "Meet an Alpaca" program. Looking to possibly offer this program again.  
Maybe also a yoga program featuring animals?

Mah Jongg program started – if popular, there will be an increase in sessions.

Welcome Amanda McAvoy as the Technical and Reference Services Librarian! She started January 8<sup>th</sup>.

There was a No Trespass Notice issued to a patron after having repeated documentation of not willing to adhere to the Library's Code of Conduct. When the patron was allowed to return, they have been following the Code of Conduct. This is a perfect example of showing the importance of documenting incidents.

The Party Lab has closed and very generously donated a "tremendous" amount of merchandise, according to Kathy the Asst. Director. The library is very grateful!

Bob Correnti made a motion to accept Director's Report

Katrina Kruse seconded

The motion passed.

**UNANIMOUS**

### **Old Business**

None

### **New Business**

Ellen Rawlings voiced a concern about water dripping on the stairs outside the library. Kathy Kenny was going to make a note to look into the problem

### ***Family Friends***

Membership will be extended for 2 weeks.

There will be a \$50 Cumberland Farms Raffle

Annual Meeting in person, in April

Working on Library Giving Day

### ***Library Foundation Update:***

Meeting on Feb 7

### ***Correspondence:***

Maggie Deslaurier let us know she had a text from a friend who had praised the library.

### ***Announcements:***

### ***Requests for Items for the Next Agenda:***

There was none.

### ***Adjournment:***

Bob Correnti made a motion to adjourn at 7:30

Katrina Kruse seconded

The motion passed.

**UNANIMOUS**

**Next Scheduled Meeting : Monday March 4, 2024 7pm**

Thank you,

Michelle Ovalle