



BILLERICA PLANNING BOARD

Town Hall

365 Boston Road Billerica, MA 01821

978-671-0962

<https://www.town.billerica.ma.us/PlanningBoard>

Michael Parker, *Chair*

Blake Robertson, *Vice Chair*

Christopher Tribou

Evens Cimea

Edward Giroux, *Secretary*

Marlies Henderson

Anthony Ventresca

Planning Board Rules and Regulations Subcommittee

Meeting Minutes

September 24, 2025 @ 7:00 P.M.

Location: Remote

Members	Present
Blake Robertson, <i>Chair</i>	Y
Anthony Ventresca	Y
Michael Parker	Y

TOWN CLERK
BILLERICA

2025 FEB 27 A 9:00

RECEIVED

Blake Robertson called the Subcommittee meeting to order and called roll. Jane Merrill attended on behalf of Staff.

Discussion

Committee resume discussion from where they stopped last meeting.- Section 2.5 –

In preparation for this meeting, Robertson shared a draft of the Rules and Regulations based on the discussions of the previous meetings using the Select Board’s document as a guide. The committee discussed the following topics:

- Expectations of Board Members
- Planning Board/Department annual report to Town Manager.
- Planning Board’s Powers and Duties and working with other Board and Committees.
 - Working with the CPC on annual CPC resources report.
 - Planning Board oversight of Public Ways – Parker stated that the oversight of Public Ways is part of the Planning Board permitting/performance bonding powers.
 - Construction employment requirements.
 - Stormwater Management bylaw
 - Marijuana/Board of Health
- Reports to the Planning Board

Motion Ventresca motioned to adjourn.

Second Parker

Vote 3-0