

**APPROVALS NOT REQUIRED**  
**ANR FORM A CHECKLIST**

- \_\_\_\_\_ Original in India Ink - Mylar Copy
- \_\_\_\_\_ ANR Form A Application (Original & 3 copies)
- \_\_\_\_\_ 6 prints- accompanied by the necessary evidence to show that the plan does not require approval
- \_\_\_\_\_ A plan of the entire parcel of land from which the subdivision is being made.
- \_\_\_\_\_ The ANR fee of \$75/ per lot to the Town of Billerica.
- \_\_\_\_\_ Identification of the Plan by name of owner of record; location of land in question and if different, the name of the applicant.
- \_\_\_\_\_ A letter from the Town Clerk stating (A) if the street is an accepted street of the town; (B) a way in existence when the subdivision control law became effective in the town; a letter from the Planning Board showing a way on a plan approved in accordance with the subdivision control law.
- \_\_\_\_\_ The zoning classification of the land, that contains property. If applicable, the location of any zoning boundary lines that lie in the area.
- \_\_\_\_\_ Written notice of any decision by the Board of Appeal including but not limited to variance and special permits regarding the land or any building thereon, and a copy of plans for above decision.
- \_\_\_\_\_ Distance to nearest public or private intersection, or to any other monuments within that dimension.
- \_\_\_\_\_ Location of existing buildings on the lot and their distance to the nearest property line unless specifically waived by the board.
- \_\_\_\_\_ After the Land Court Plan is filed. The Planning Board shall be notified in writing of the Land Court registration within (30) days.
- \_\_\_\_\_ Plans that create or change existing lines of ownership and which show existing structures on the property, shall depict on the plan a minimum of two land survey physical monuments set in a manner providing a degree of permanency consistent with the terrain and physical features.
- \_\_\_\_\_ All abandoned roads, easements, and rights-of-way including the Middlesex Canal, whether previously of public record or not, shall be shown.
- \_\_\_\_\_ Locus Plan