



**Town of Billerica  
MIS Department**

Annual Report  
Fiscal Year 2012 (July 1, 2011 - June 30, 2012)

Chris Bartlett  
Director of Technology

During the course of the Fiscal Year 2012, the MIS Department underwent a significant change due to the hiring of the Town's first Full-Time Technology Director. Chris Bartlett started on February 20<sup>th</sup>, 2012 in the aforementioned capacity.

Mr. Bartlett spent the first several months getting "the lay of the land" and beginning an assessment of where the Town was from a technology standpoint, identifying areas that need improvement. The MIS Department was also tasked with reviewing vendor contracts and how they could be better utilized. These assessments carried over into FY '13 and therefore were not finalized in FY '12. Nevertheless, one item the MIS Department did tackle was the separation of Internet access from the School Dept. Execution of this occurred after June 30, 2012, but planning for, and designing of it took place during FY '12.

Another major item with which the MIS Department was tasked was implementation of Electronic Voting at Town Meeting, as voted on during the Spring 2012 Town Meeting. Starting in May, the MIS Department tackled this objective as part of the Electronic Voting Implementation Committee and by June 30<sup>th</sup> had chosen a product and begun the purchase process.

In summary, the MIS Department took a huge leap forward in FY 2012, but the most significant changes are forthcoming in FY '13 and beyond.