



**TOWN OF BILLERICA  
SELECT BOARD SPECIAL MEETING MINUTES  
DECEMBER 05, 2024**

**Members Present:** Chair John Burrows, Vice Chair Dina Favreau, and Member Michael Riley

**Members Absent:** None

**Staff Present:** Town Manager Clancy Main

**Call to Order 3:00 PM**

The Pledge of Allegiance was recited.

Chair Burrows called the meeting to order and stated that the meeting is via Zoom. A roll call attendance was taken: Vice Chair Favreau was Present, Member Riley was Present, Chair Burrows was Present and Town Manager Main was Present.

**1. Open Microphone**

There was no one for Open Microphone.

**New Business**

**2. Vote to Adopt the Orders of Layout for Street Acceptance for Fitzpatrick Lane**

Chair Burrows stated that this is Article 2 for the Special Town Meeting on December 12, 2024.

**MOTION** - Vice Chair Favreau made a motion to adopt the order of layout for street acceptance for Fitzpatrick Lane. The motion was seconded by Member Riley and voted 3-0-0. On a roll call vote: Vice Chair Favreau voted Aye, Member Riley voted Aye and Chair Burrows voted Aye.

**MOTION** - Vice Chair Favreau made a motion to adjourn the special meeting of December 05, 2024 at 3:10 PM. The motion was seconded by Member Riley and unanimously voted 3-0-0. On a roll call vote: Vice Chair Favreau voted Aye, Member Riley voted Aye and Chair Burrows voted Aye.

*Respectfully Submitted by Dawn McDowell,  
Recording Secretary*

**Exhibits for the Select Board Special Meeting – December 05, 2024**

**Call to order 3:00 PM**

**1. Open Microphone** – No Exhibits

**New Business**

**2. Vote to Adopt the Orders of Layout for Street Acceptance for Fitzpatrick Lane** – Special Town Meeting Warrant dated 12/12/24

**Approved On: February 24, 2025**