

~~BILLERICA~~ HISTORIC DISTRICT COMMISSION MINUTES

2026 FEB -5 A 10: 58

December 3, 2025

TOWN CLERK
BILLERICA

A meeting of the Billerica Historic District Commission was held on Wednesday December 3, 2025, at 7:00 p.m. at Town Hall, in room 210 and via Zoom. This meeting is recorded.

Present: David Gagliardi, Chairman; Kathy Meagher, Secretary; Dan Valentine, Member; Richard Hawes, Member; Mary McBride, Alt. Member.

Katherine Malgieri, Town Planner Recording Clerk Via Zoom: Michael Rea, Member, and Mary Jones, Alt Member.

CALL TO ORDER: Chairman Gagliardi called the meeting to order at 7:00 p.m.

APPLICATIONS:

1. 18 Andover Road – Minor – App# 2025=11, Applicant - First Congregational Church

Applicant is seeking approval to install a new freestanding sign on the front lawn of the existing church.

Katherine Adams, Reverend presented images of the proposed handmade wooden sign and explained that it would be replacing the sign that had been there previously. It will be two-sided, of similar size to the previous one, and perpendicular to the road. The lettering will be screened on. They will not be replacing the lamp post that was there but will be illuminating it from below.

After discussion, Dave Gagliardi made a motion to accept Application # 2025-11. Dan Valentine seconded the motion.

A roll call vote was taken; it was voted unanimously approved:

Mike Rea – Aye

Dan Valentine – Aye

Mary Jones – Aye

Kathy Meagher – Aye

Mary McBride – Aye

Dave Gagliardi – Aye

Richard Hawes – Aye

Other business:

2. Discussion was had about proposed alternate material, LP Smartside, a wood and resin composite. After examining the product, a motion was made by Richard Hawes to accept the product as an alternate material; Kathy Meagher, seconded the motion.

A roll call vote was taken; it was voted unanimously approved:

Mike Rea – Aye

Dan Valentine – Aye

Mary Jones – Aye

Kathy Meagher – Aye

Mary McBride – Aye

Dave Gagliardi – Aye

Richard Hawes – Aye

3. **The proposed CY2026 Meeting calendar was approved for the following dates:**

January 7, 2026

July 1, 2026

February 4, 2026

August 5, 2026

March 4, 2026

September 2, 2026

April 1, 2026

October 7, 2026

May 6, 2026

November 4, 2026

June 3, 2026

December 2, 2026

4. **Miscellaneous Correspondence:** not open for discussion.

Chairman Gagliardi updated Commission on Status of Talbot Mills appeal.

Comments being accepted by NMCOG until Friday 12/ 5/2925. Decision to be made by 12/19/2025

ADJOURNMENT: It was voted: 7- In favor 0 – Opposed

Minutes recorded by Kathy Meagher, Secretary