



Community Preservation Committee
365 Boston Road Billerica, MA 01821
978-671-0962
978-670-9448 Fax

Travis Brown, *Chair*

Joe Fiumara-*Vice Chair*
James O'Donnell
Matthew Battcock

Diane DePaso

John Speidel-*Treasurer*
Kelley Sardina
Phil Newfell

**CPC Public Meeting Minutes
December 17, 2024 @ 5:30 P.M.
Held via remote Zoom**

Members Present	Present
Travis Brown	Y
Jim O'Donnell	
Diane DePaso	Y
Kelley Sardina	Y
Joe Fiumara	Y
Matthew Battcock	Y
John Speidel	N
Phil Newfell	Y
Vacant	--

RECEIVED
2025 AUG 14 P 12:04
TOWN CLERK
BILLERICA

Attendees:

Jane Merrill – Interim Senior Planner
Minutes Prepared by Jane Merrill

Middlesex Equestrian

The Committee discussed the eligibility of this project but more detail is needed to determine if it meets the criteria for eligibility. The applicant is seeking to secure approximately \$4,200.00 in CPC funds to install a generator for power that is no longer available due to a fallen tree. They are also hoping to install a storage unit to protect equipment. It is noted that the applicant stated that the land was granted to them from the Middlesex House of Corrections as well as the property across the street that the Billerica Dog Park was built. Written confirmation from the Select Board and Town Manager granting them the green light to continue this project is available should the Committee wish to have it.

This project needs to be reviewed by the Billerica Conservation Commission and the Board of Health as there are extensive wetlands and flood plain on the property. It was suggested that the applicant develop an Operations & Maintenance Plan to address what needs to be done to move forward with this project and its location. The applicant was advised to include all building plans as well in their application and that maintenance is not covered by CPC funds. The Committee stated they are all in favor for eligibility but did not vote on it.

Landsmart

This Veteran's facility is requesting eligibility for educational purpose vs. housing? It is noted there are strict guidelines for housing requirements and eligibility and funding from the CPC. The Site Plan was approved by the Planning Board and they are looking for construction money – committee does not think this project is eligible due to the profit aspect. Non-profits organizations are eligible.

Disc Golf

This request is to provide necessary restoration and repairs to the existing 9-hole disc golf course at Vietnam Veterans Park. It is noted that this existing disc golf course has a number of violations as it was installed without being permitted by the Conservation Commission. To allow the existing 9-hole course to come into compliance with some of the state and local wetland requirements, the applicant must mitigate the problems with the existing course. The applicant is attempting to correct some of the errors that were made in this development. He stated that there are 3 bridges that need to be built or rebuilt, and the requested funds would be used for the materials only. This project is eligible with mitigation and will move forward with the application process.

Conservation Fund

On behalf of the Billerica Conservation Commission, Diane DePaso requested \$5,000 to \$10,000 to “bank” for future use for signage and possibly land acquisitions that are not available through the town's budget process to move the Town forward in these endeavors. The Committee agreed this project is eligible to move to the application stage.

Miscellaneous:

Draft calendar for 2025

In person meetings – April hybrid mtg.

Minutes – table to next mtg.

10/10/2024 minutes – said July 11th on documents

Adjournment

Motion: To adjourn the meeting

Moved: Joe Fiumara

Seconded: Phil Newfell

Vote: All in favor: 6-0