



MEMORANDUM

TO: Select Board

FROM: Clancy Main, Town Manager

CC: Robert Maynard, Director of Administrative Services

SUBJECT: Town Manager's Report, November 4, 2024

DATE: November 1, 2024

Professional Recognition

I received an email from a resident complimenting the Youth Services Department at the Library. They were very appreciative of all the summer programming and the transition into the School year! They noted how above and beyond the entire department went. I want to recognize Lisa Gadbois, Cindi Haggerty, Michelle Paquin, and Laura Persson for all their hard work!

Veteran Halloween Party

Veterans Services hosted a special Halloween celebration for over 100 veterans from all military branches and eras. It was a fantastic day filled with camaraderie, laughter, and a lot of fun! Our dedicated volunteers went above and beyond to ensure that every veteran felt appreciated and enjoyed the event. Thank you to everyone who joined us and helped make this day memorable for our heroes.

Highway Superintendent

The Town has hired Mike Nester to be the next Highway Superintendent. Mike has worked in Billerica for over the last month and prior to that worked for the City of Medford as a General Foreman. The Town is very pleased to have hired Mike for this position and looks forward to his successes in the position.

Police Station Renovation

The Town has received two responses to the RFP for the work at the Police Station. This office will be reviewing those bids with Leftfield before selecting an architect for the work.

Safe Routes for School Study

Tighe & Bond has been selected to conduct the Town-Wide Feasibility Study for the eight public school facilities in Billerica, MA. Tighe & Bond will evaluate traffic characteristics at all of the public schools and their surrounding neighborhoods with a specific focus on circulation and traffic management, and safety for all users. In addition, an evaluation of sidewalk connectivity within each school study area will be completed identifying any sidewalk gaps based on field observation, input from Town officials, and Town GIS data, and providing recommendations for improvements to pedestrian accommodations at each school site. Tighe & Bond will come back before the Board in January to present their findings.

North Billerica Fire Station

The Town has been in continuous contact with the owner of the 184 Boston Road property. We have various legal issues to work out. I will keep the Board updated.

Winnter Parking Plan

Beginning November 15, 2024 until March 15, 2025 a Winter Parking Plan will be in full force on all Billerica roadways. Upon declaration of a snow emergency by the Town Manager, parking on all public ways will be prohibited. If a vehicle is parked as to interfere with snow removal, a fine will be assessed and will be subject to towing. The Parking Plan will be posted to the website and social media platforms over the coming days as we approach the November 15th date.

Yard Waste Collection

Collection of yard clippings began on Monday October 28th and will continue until December 6th; collection will occur on your collection day.

HERO Act Town Hall

On Monday, December 2nd at 2:00PM at the Billerica Elks (14 Webb Brook Rd) Veterans Services is hosting an information session on the HERO act. Whether you're a veteran, a family member, or an advocate for veterans' rights, the HERO Act Town Hall will offer crucial insights into how the legislation affects you and your loved ones. Don't miss the chance to stay informed, ask questions, and get the most out of this transformative legislation.

North Billerica Train Station

A lot of the work at the station has been completed. The Town and MBTA/LRTA have been looking for the original lease agreement signed back in 1996, none of us have been successful.

Complete Streets

The Town will be submitting a grant application under Complete Streets for \$500,000 to continue the paving down the Middlesex Turnpike.

Tax Rate

The Board will set the tax rate next meeting. As a preview the median home value has increased from \$572,000 to \$607,200. This is a 6% increase. The tax increase on the median home will be between \$425 - \$450. Currently, it is at \$437 but is subject to shift as we close out the last few items.

Town Wide Audit

I had a kickoff meeting with the auditing firm. They requested over a dozen policies, internal controls, organizational charts and contact information to start the auditing process.