



Community Preservation Committee
365 Boston Road Billerica, MA 01821
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Travis Brown, *Chair*

Joe Fiumara-*Vice Chair*
James O'Donnell
Matthew Battcock

Diane DePaso

John Speidel-*Treasurer*
Kelley Sardina
Phil Newfell

CPC Public Meeting Minutes
July 11, 2024 @ 6:00 P.M.
Held via remote Zoom

Members Present	Present
Travis Brown	Y
Jim O'Donnell	Y
Diane DePaso	Y
Kelley Sardina	Y
Joe Fiumara	Y
Matthew Battcock	N
John Speidel	Y
Phil Newfell	N
Vacant	--

Attendees:

Erika Jerram, Director of Planning and Community Development
Jane Merrill – Associate Planner
Minutes Prepared by Jane Merrill

Jim O'Donnell was present for most of the meeting but missed the votes; Phil Newfell was in attendance but had not been reappointed to the CPC and could not participate. Dave Grubb attended as an applicant.

Reorganization

Motion: Nominate Travis Brown as Chair
Moved: Joseph Fiumara
Seconded: Diane DePaso
Vote: Motion passed 5-0

Motion: Nominate Joseph Fiumara as Vice Chair

Moved: Diane DePaso
Seconded: John Speidel
Vote: Motion passed 5-0

Motion: John Speidel as Treasurer
Moved: Joseph Fiumara
Seconded: Diane DePaso
Vote: Motion passed 5-0

PHR Skate Park Eligibility

Dave Grubb presented the project eligibility form for the PHR Skate Park. He is seeking roughly \$450,000 in funding. The Committee members agreed that this project is eligible for CPA funding. Paul Watson advised the Committee that they have approximately \$750,000 in funding for the fall and for next spring. While some members were okay with allocating the full amount, most Committee members were hesitant about committing more than half the available funds to one project. Kelley Sardina suggested a few other potential funding sources, and Diane DePaso suggested phasing the project to allow for more time to secure additional funding. Dave Grubb is going to turn in the full application to the Planning Department by July 19th. At the August meeting, the Committee will vote on their funding recommendation and vote on the Warrant Article for Fall Town Meeting.

FY2025 CPC Plan Update

The Committee was pleased with the plan updates. Erika Jerram suggested adding “Reappointment” to the April meeting in the calendar added to the plan.

Motion: Accept the CPC Plan as amended.
Moved: Joseph Fiumara
Seconded: Diane DePaso
Vote: Motion passed 5-0

Motion: To close the public hearing
Moved: Diane DePaso
Seconded: John Speidel
Vote: All in favor: 6-0 (Conway present, Fiumara left the meeting early)

Travis Brown welcomed Kelley Sardina to the Committee and thanked Marlies Henderson for her years of service on the Committee, including spearheading the Town’s establishment of the CPC.

Minutes

Motion: Approve 5/8/2024 minutes
Moved: Joseph Fiumara
Seconded: Diane DePaso
Vote: Motion passed 5-0

Motion: Approve 6/20/2024 minutes
Moved: Joseph Fiumara
Seconded: Diane DePaso
Vote: Motion passed 5-0

Adjournment

Motion: To adjourn the meeting
Moved: Joseph Fiumara
Seconded: Diane DePaso
Vote: All in favor: 6-0 (Conway present, Fiumara left the meeting early)