



**TOWN OF BILLERICA  
SELECT BOARD MINUTES  
JUNE 26, 2024**

**Members Present:** Chair John Burrows, Vice Chair Dina Favreau (Late Arrival), Secretary Michael Rosa, Member Kimberly Conway and Member Michael Riley

**Members Absent:** None

**Staff Present:** Acting Town Manager Clancy Main, Director of Administrative Services Robert Maynard and Recording Secretary Dawn McDowell

**Call to Order 4:00 PM**

The Pledge of Allegiance was recited.

Chair Burrows called the meeting to order and stated that the meeting is a hybrid meeting with a Zoom option.

**1. Executive Session Pursuant to G.L. c. 30A, Section 21 (A)(2) to Conduct Strategy Sessions in Preparation for Negotiations with Nonunion Personnel or to Conduct Collective Bargaining Sessions or Contract Negotiations with Nonunion Personnel (2 Items)**

**MOTION** - Secretary Rosa made a motion to go into Executive Session Pursuant to G.L. c. 30A, Section 21 (A)(2) to Conduct Strategy Sessions in Preparation for Negotiations with Nonunion Personnel or to Conduct Collective Bargaining Sessions or Contract Negotiations with Nonunion Personnel (2 Items) at 4:03 PM. The motion was seconded by Member Conway and unanimously voted 4-0-0. On a roll call vote: Secretary Rosa voted Aye, Member Conway voted Aye, Member Riley voted Aye and Chair Burrows voted Aye.

We will return to Regular Session once the Executive Session matters are finalized.

The Select Board reconvened from Executive Session at 4:48 PM. Vice Chair Favreau joined via Zoom.

**2. Open Microphone**

There was no one in person or online to speak at Open Microphone.

**3. Amendment to Traffic Rules and Orders – Thickly Settled District – Tower Farm Road and Sprague Street**

Chair Burrows stated that he is concerned that Sprague Street was brought up at open mic and now we've taken action. He is concerned that a lot more people will come requesting their street have signs added to them. We should have the Town Engineer look at the Town as a whole and make all the side streets 25 MPH.

Vice Chair Favreau stated that she believes this would fall under the program Safe Streets for All initiative and Lowell just passed a similar law. Chair Burrows added that North Andover also just passed a similar law.

Member Riley stated that this is a great idea, and the Town Engineer and Safety Officer should look at this.

Secretary Rosa stated that each road should be looked at because we shouldn't change the speed limit on major roads to 25 MPH like Rt. 4, Rt. 129 and 3A just to name a few.

**MOTION** - Secretary Rosa made a motion that the Traffic Rules and Orders of the Town of Billerica adopted by the Board of Selectmen on July 21, 1936 and subsequent amendments thereto, be amended as follows: That Tower Farm Road in its entirety shall be designated a thickly settled district at 25 mph as authorized by the Town's acceptance of Chapter 90, Section 17C of the Massachusetts General Laws. The motion was seconded by Vice Chair Favreau and unanimously voted 5-0-0. On a roll call vote: Secretary Rosa voted Aye, Member Conway voted Aye, Member Riley voted Aye, Vice Chair Favreau and Chair Burrows voted Aye.



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**MOTION** - Secretary Rosa made a motion that the Traffic Rules and Orders of the Town of Billerica adopted by the Board of Selectmen on July 21, 1936 and subsequent amendments thereto, be amended as follows: That Sprague Street in its entirety shall be designated a thickly settled district at 25 mph as authorized by the Town's acceptance of Chapter 90, Section 17C of the Massachusetts General Laws. The motion was seconded by Vice Chair Favreau and unanimously voted 5-0-0. On a roll call vote: Secretary Rosa voted Aye, Member Conway voted Aye, Member Riley voted Aye, Vice Chair Favreau and Chair Burrows voted Aye.

**4. Discussion and Possible Vote on PARC Grant Application**

Mr. Main stated that the Select Board is the Chief Executive body, so we need the Boards vote to submit this PARC Grant application.

**MOTION** - Secretary Rosa made a motion that the Select Board authorize the Acting Town Manager to submit a PARC Grant Application for the Old Ditson School Property. The motion was seconded by Member Conway and unanimously voted 5-0-0. On a roll call vote: Secretary Rosa voted Aye, Member Conway voted Aye, Member Riley voted Aye, Vice Chair Favreau and Chair Burrows voted Aye.

**MOTION** - Secretary Rosa made a motion to adjourn the meeting of June 26, 2024 at 4:57 PM. The motion was seconded by Vice Chair Favreau and unanimously voted 5-0-0. On a roll call vote: Secretary Rosa voted Aye, Member Conway voted Aye, Member Riley voted Aye, Vice Chair Favreau and Chair Burrows voted Aye.

*Respectfully Submitted by Dawn McDowell,  
Recording Secretary*

**Exhibits for the Select Board Meeting – June 26, 2024**

**Call to order 4:00 PM**

1. **Executive Session Pursuant to G.L. c. 30A, Section 21 (A)(2) to Conduct Strategy Sessions in Preparation for Negotiations with Nonunion Personnel or to Conduct Collective Bargaining Sessions or Contract Negotiations with Nonunion Personnel (2 Items) – No Exhibits**
2. **Open Microphone – No Exhibits**
3. **Amendment to Traffic Rules and Orders – Thickly Settled District – Tower Farm Road and Sprague Street – Memo from K. Conway dated 06/24/24 Amendment to Traffic Rules and Orders – Thickly Settled District**
4. **Discussion and Possible Vote on PARC Grant Application– No Exhibits**

**Approved On: August 19, 2024**