



**TOWN OF BILLERICA
SELECT BOARD MINUTES
MARCH 04, 2024**

Members Present: Chair Michael Riley (Remote), Vice Chair Kimberly Conway, Secretary Andrew Deslaurier, Michael Rosa, and John Burrows

Members Absent: None

Staff Present: Town Manager John Curran, Assistant Town Manager Clancy Main, and Director of Administrative Services Robert Maynard

Call to Order 7:00 PM

The Pledge of Allegiance was recited.

Vice Chair Conway called the meeting to order and stated that the meeting is a hybrid meeting with a Zoom option. Since we have a member who is remote, all votes will be taken by roll call and roll call attendance will be taken. Member Rosa was Present, Secretary Deslaurier was Present, Vice Chair Conway was Present, Member Burrows was Present and Chair Riley was Present.

1. Open Microphone

Barbara Balaschak of 9 Bedford Street – Ms. Balaschak stated that the flag in the center is gone. Vice Chair Conway stated that it was taken down because it was damaged in a windstorm. They are waiting for a replacement. Ms. Balaschak stated that she would like to thank the DPW for their snow removal duties this winter. Ms. Balaschak asked if we have a certified arborist in Town because there are trees that need scheduled maintenance including fertilizer. Mr. Curran stated that we do not have an arborist, but we do have a tree warden. Vice Chair Conway asked that the Town Manager’s office speak with Ms. Balaschak and hopefully they can answer your questions.

Dina Favreau of 41 Boston Road – Ms. Favreau stated that there is an issue with water billing. The residents at Barret Farm usually pay \$50/unit for the backflow. We all received bills for \$75 plus interest. Why are we being charged interest on the first bill? There is a budget for backflows with no money as a placeholder. Where is this income revenue captured in the budget? In the budget, the Registrars still show Shirley Schult. On page 33 of the budget, it shows there are 204 part-time employees. Is this a typo and if not, who are they?

2. Vacancies on Boards and Committees

Secretary Deslaurier read the openings on Boards and Committees.

3. All Other Announcements May be Viewed on the Town of Billerica Website

Proclamation

4. Tree City USA – Proclamation – March 14, 2024 as Arbor Day – Tree planting is in partnership with Parterre Ecological.

Chair Riley stated that this started with Mike Haines, and he worked hard to bring this to town.

Member Rosa stated that the Open Space and Recreation Committee has purchased 400 trees to be given out during the week of Arbor Day.

MOTION - Secretary Deslaurier made a motion to approve the Tree City USA Proclamation for March 14, 2024, being known as Arbor Day. The motion was seconded by Member Rosa and unanimously voted 5-0-0. On a roll call vote: Member Rosa voted Aye, Secretary Deslaurier voted Aye, Vice Chair Conway voted Aye, Member Burrows voted Aye, and Chair Riley voted Aye.



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Presentation

5. Hometown Heroes Banner Program Hosted by DAV 47 – Requested by Veteran’s Agent Donnie Jarvis and Bob Kinsman, Commander of the DAV

Bob Kinsman and Donnie Jarvis appeared to discuss the 2024 Hometown Heroes Banner Program. They are hoping to increase the number of spots from the 36 spots last year. These banners will be displayed from Memorial Day to Veteran’s Day. Mr. Jarvis stated that they are planning a special program for this Veteran’s Day. He is working with Wreaths Across America, the DAV and VFWs to make this program great.

Chair Riley thank both Mr. Jarvis and Mr. Kinsman for all their work.

Member Rosa stated that Mr. Jarvis and Mr. Kinsman are awe inspiring. Member Rosa asked if you are utilizing social media for this program. Mr. Kinsman replied yes.

Member Burrows stated that he hates the idea of selling out so if you need additional space, you should speak with the new school superintendent about putting the signs up on the poles heading into the high school.

Vice Chair Conway agreed that she hates the idea of selling out. This is a great program to honor our veterans.

Appointments

6. Billerica Housing Authority - Tenant Appointment – Catherine Moschner – 5 Year Appointment – Term Expires April 2029

MOTION - Secretary Deslaurier made a motion to appoint Catherin Moschner at a Tenant Member to the Billerica Housing Authority. The motion was seconded by Member Rosa and unanimously voted 5-0-0. On a roll call vote: Member Rosa voted Aye, Secretary Deslaurier voted Aye, Vice Chair Conway voted Aye, Member Burrows voted Aye, and Chair Riley voted Aye.

Old Business

7. Town Manager’s Report

• **OSHA Certification**

Mr. Curran stated that the Facilities Department has recently become OSHA-certified. All members of the department passed the test after completing the course. This idea was driven by Facilities Director Bob Sallese and Human Resources Director Michele Rivera.

Chair Riley congratulated the facilities staff.

Member Burrows asked if this was a 10 or 30 OSHA class. Mr. Curran replied he believes it’s 10.

• **PHR**

Mr. Curran stated that the Facilities Department and the Parks and Trees Department are currently working at PHR to get the complex ready for the next round of youth sports. The Town is exploring additional storage in that area for the user groups.

Secretary Deslaurier stated that it is great that soccer is also using the fields.

Member Rosa asked what type of storage is proposed. Mr. Curran stated that it will be a shed or storage container. Member Rosa stated that he does not like steel containers, they look awful. Mr. Curran replied that he shares the concern.



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Chair Riley asked if these are major issues or normal issues. Mr. Curran stated that no, these are normal drainage issues towards the street. Chair Riley asked if the vandalism issue has been resolved. Mr. Curran replied that he hasn't heard of anything of late but will check.

Member Burrows stated that you can decorate the steel containers, so they don't look like steel containers.

- **Black History Month**

Mr. Curran stated that the Town had Muqeedah Salaam do a presentation last week on the Tuskegee Airmen and other well-known African American scientists. The presentation had about twenty people attend. Next year the Town will be holding a similar event, but either at the COA or Library.

Vice Chair Conway asked if BATV was going to cover the event. Mr. Maynard stated that Ms. Salaam did not want it filmed.

- **Citizen Police Academy**

Mr. Curran stated that this past fall the Billerica Police ran its first Citizens Police Academy. The six-week course introduced community members to the various resources provided through their Police Department, including training in the areas of traffic enforcement, communications, criminal investigations, crime prevention, emergency medical services, special operations (K9 and SWAT), Behavioral Health Response, School Resource Program and Training Division. The participants also got to participate in multiple scenario-based training events, where they interacted with role players in real life scenarios that police face on a daily basis. There were 15 community members that signed up for the program and 12 graduated through the entire course. We will be running another CPA in the fall of 2024. Please keep your eye out on the Billerica Police Department website for more information and applications.

Secretary Deslaurier stated that this is a great opportunity to educate the public on what the police do.

Member Rosa asked if this is just to familiarize people with what police do or will these graduates be used to help in non-emergency situation. Mr. Curran stated that it is just to provide an understanding of how the department works and they are not special officers.

Chair Riley asked how this was initiated. Mr. Curran replied Chief Frost initiated the program.

- **Calabrese Stadium Bleachers**

Mr. Curran stated that the Town is soliciting quotes to demolish the bleachers at the Marshall Middle School. They are currently unsafe and making permitting of that field difficult due to safety concerns. Creating new bleachers in that area may be a CPC project in the future.

Secretary Deslaurier stated that the bleachers were out of commission last year, but the fields were open. Is there any plan for temporary seating? Mr. Curran replied not right now but they can look at it, but the first priority is to remove them.

Chair Riley asked how often the field is used. Mr. Curran stated that he will have to get an answer from Recreation.

Member Burrows stated that there may be value in removing those bleachers at no cost to the town. Mr. Curran stated that no one has volunteered so we are in process of getting quotes.

- **North Billerica Fire Station**

Mr. Curran stated that programming meetings will be taking place with the Fire Department in the next few weeks. A warrant article will be proposed for the Fall Town Meeting.

Member Rosa asked when does the public outreach begin. Mr. Curran replied that it depends on where we land if this will be a renovation or significant addition project.



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- **Local Government Reimaged – International City/County Managers Association**

Mr. Curran stated that his office will be attending a conference in Boston in April put on by the ICMA.

Vice Chair Conway stated that AI and how to use it safely is a big deal. She would be interested in hearing about this.

8. Update on Salem/Gray Street Intersection Traffic Study – Requested by Vice Chair Conway

Mr. Curran stated that there is no report yet. They did have a Zoom meeting today with BETA and they need to gather more traffic information on site. This should be done in a week or two.

Vice Chair Conway stated that she wants to make sure that the report is in our package as early as possible.

Member Rosa asked why it was not delivered last week. Mr. Curran replied that they have a draft, but we wanted more information because the data is not complete. Member Rosa asked why they didn't understand what we are looking for. Mr. Curran replied he is not sure, but we didn't think it was complete.

New Business

9. FY25 Budget Presentation

Mr. Curran presented the FY25 budget. The levy is the biggest source of revenue at 74% at \$162 million. The total revenue is \$218,781,096. We collect more revenue in sewer than water in enterprise receipts. The local aid is flat, and the local receipts are stable. The General Budget has an \$11 million increase, including shared costs, education, an increase to the Waste Management contract at \$713,610, the pension increase is \$1 million which is a 6.6% increase, OPEB is \$115,653 which is a 5% increase, schools \$5,886,069 which is a 7.65%, Shawsheen Tech \$520,587 increase which is 4.90% and the debt stabilization of an increase \$1,055,895. The Town is increasing by 2.5% overall.

Member Burrows stated that we need to look at the uptick in salaries and new positions. The Finance Director will add \$42,000 and then replace the Town Accountant at over \$100,000, and an Assistant DPW Director at \$158,000, a new position in engineering. We have clerks working here that are public assistance. We are too top heavy. There are town employees that need to get 2nd jobs because they need to do it to survive. The Town Manager's office has a lot of salary. There is a perpetual fund for the cemetery. Where is all that money? If 100 people were buried, there should be \$100,000 in the fund but he can't find it. The maintenance of the memorial square is in the Cemetery and Parks/Rec budget, so which is correct. There are employees on the same step that are making \$6,000 more. We need to trim some fat because people's taxes are going up. It is the Town Manager's responsibility for 90% of the job description of the new Finance Director. This position is not needed. Mr. Main and Mr. Maynard are handling the day-to-day operations. We should stick with the Town Accountant position.

Mr. Curran stated that he told the Select Board in January of these two new positions. Mr. Watson sits in all negotiations as he does, and we have one of the biggest communities. We have the highest inflation in years, which impacts our negotiations. All Town employees received higher COLAs, not just the department heads. We are taking steps to remain competitive, and he appreciates all the staff.

Secretary Deslaurier stated that there is a slide that says how much each capital project will cost the taxpayers. Is there a similar slide for salary increases. Mr. Curran stated that \$18/taxpayer will cover the staff increases. Secretary Deslaurier asked when the assessments will go down because there will be a time when services will be done. Mr. Curran replied it could be 20 years before the payments will be done. Secretary Deslaurier stated in the budget book, the average home cost is \$500,000. Is OPEB still a liability? Mr. Curran replied yes, because it is still so high at \$248 million. The Town still pays the Medicaid reimbursement, with changing this that will help. Secretary Deslaurier asked if there is any response from the state to help. Mr. Curran replied no, the pension will fully vest in 2037. After the pension is fully vested, we will shift gears to fully fund OPEB. Secretary Deslaurier stated that the levy capacity chart is impressive.



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Chair Riley stated that the union contracts have good increases and the EMTs have large step increases. In the Fire Department, what are the steps for FY24/FY25. Mr. Curran replied it will be year 2 of 3. Chair Riley asked why the department heads had a large increase. Mr. Curran replied that we need to retain our employees. We looked at other communities and paramedics for example are hard to find, so we had to be generous to attract good employees. Chair Riley stated that the Police contracts are not settled but asked if that includes steps. Mr. Curran replied yes. Chair Riley stated that the Financial Director position is a steep number and with the Assistant DPW Director, he hopes we would look to promote from within and we need to help out the schools when we can.

Member Rosa thanked Mr. Curran for meeting with him to go over the budget but he was disappointed that it was not the final budget. When we have our 1 on 1, we should have the final budget ahead of time. There is more talent in the Town Manager's office than ever before and it's frustrating that documents are given to us in the 11th hour. The schools' budget was not submitted on time and there is a \$1 million difference from what he reviewed on Friday. He does not support the addition of \$160,000 for a Finance Director. The job description that was given for this position, mostly falls under the Town Manager responsibilities as per the Town Charter and General Bylaws. The Town Accountant is hired by the Select Board, and you are trying to provide a buffer between the Town Accountant and the Select Board. This position provides checks and balances. He agrees that the job description for the Town Accountant should be updated as well as the salary for this position, but every additional position is a cost to the taxpayers. When the budget goes up the taxpayers are paying the difference. This position should be deleted and that would remove a 53% increase to that budget line. Member Rosa asked if the Town Manager found the discussion on a salary cap for the Town Clerk. Mr. Curran replied he could find no record of that. Member Rosa stated that Tewksbury pays \$72,000 for the ACO that supports them but they should also cover the longevity expenses. Member Rosa stated that he does not support the Assistant DPW Director with the additional \$140,000. We've never needed an additional layer of administration in the DPW, and they have department heads for each division. This is creating a top-heavy environment. Member Rosa stated that the Veteran's budget has gone down 20% but the service has increased tenfold. Member Rosa asked if the water enterprise fund is retained earnings. Mr. Curran replied no, the surplus fund is separate and shown on pg. 316.

Vice Chair Conway stated that the budget book was available when she met with the Town Manager on Friday. On the new Finance Director, Mr. Watson is great but she doesn't know if a new position is needed but agrees completely that the salary needs to be increased. She is on the fence with the new Assistant DPW Director position. Do other Towns have similar positions. Mr. Curran replied yes. Vice Chair Conway stated that on the Shawsheen Tech, they are requesting a 4.9% increase. When we asked the Superintendent if they are going to raise the fee by 5%, he said no, but now it's almost 5%. The enrollment is not going up that much and she is not sure about this article, and she shared Member Rosa's concern. On the Waste Management increase, the Town Manager has been telling us for years that this is going up. If we take this increase out of the budget, then it would be a total of 2.5%. Vice Chair Conway stated that this is a tough year, and the budgets should not be based on one-time funding. We have a great product, but we should look at whether cuts can be made.

Mr. Curran stated that this will be the last budget with Mr. Watson. He wanted to thank him for two decades of help and knowledge.

10. Discussion on School Audit Report from CLA

Mr. Curran stated that the school audit was done by CLA. There were 3 recommendations provided. 1) One accounting system for Town and Schools; 2) Direct spending from school operating offset fund; 3) Develop a 5-year plan to reduce the school's reliance on offset funds, especially one-time offset funds. The schools will need help to close the deficit. The proposal from the Town will require that the school make \$1.6 million in cuts. Mr. Curran added that Dr. Clery has been incredible to work with and communication has been open and honest.



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Dr. Kerry Clery joined the meeting. Dr. Clery thanked Mr. Curran and the Board. We are not the only community how is dealing with these shortfalls. There are 10 communities that are going for overrides. She is not filling vacancies unless required by an IEP. We are reallocating staff where necessary. We realized in January that there would be a shortfall and we needed an audit. Using these one-time resources is not sustainable and she was happy to partner with CLA to do this audit. They were fantastic. Dr. Clery stated that she started with a \$0 based budget and added real salaries with real steps for every employee. We did a level service budget with some addition and there is a gap, and we need to resize.

Vice Chair Conway stated that we can ask general questions, but this is the School Committee's responsibility, and we are not going to dissect the budget.

Chair Riley thanked Dr. Clery for all her work and he is glad that the Town Manager has been included. Many communities are facing this and we have a strong financial position. Lessons learned not to use one-time expenditures to balance the budget. On the budget presentation, he would suggest that the Select Board, School Committee, Superintendent and Town Manager have a joint working session to try to fix this problem.

Member Burrows stated that the numbers of ESSR from the memo from Dr. Gessler don't match what was given by CLR, the figures are different. Dr. Clery stated that she just received those numbers tonight, so she needs to look at it. Member Burrows wished the best of luck to Dr. Clery and her staff and asked that she report back when they come up with a decision. Dr. Clery stated that it would be shared with everyone.

Member Rosa congratulated Dr. Clery on her permanent appointment and he has the upmost confidence in her. He has been impressed with her actions on the Chromebook issue, the hiring freeze and the agreement to a one Munis system. There was an article proposed at the last Town Meeting that would have a similar budget process on the school side that the town side has, and he would like to revisit that. Member Rosa stated that the school budget would need to have cuts or taxes are going to be raised to cover the deficit. He would not look to cut teachers but in the schools, especially the high school, the administration positions and salaries are top heavy and should be looked at. Vice Chair Conway stated that we are not going to discuss this. This falls under the School Committee. Member Rosa stated that he is disappointed on not getting the CLA memo earlier and asked if a more detailed school budget would be submitted. Dr. Clery stated that there will be no one-time expenditures in the FY25 budget. We will still account for the Circuit Breaker but accounting for that in the future. Member Rosa thanked Dr. Clery for coming tonight.

Secretary Deslaurier thanked and welcomed Dr. Clery. The budget request is 7.65% is that for \$84 million or would the school need to cut to \$82 million. Will this lower budget provide a level of service with a top-notch education? Dr. Clery replied yes. Dr. Clery stated that one new ELL teacher needs to be added due to an increase in students. The budget of \$82,625,000 is the 7.65% increase offered by the Town. The \$84,493,000 would be a total increase of 9.79%. She is working towards the 7.65% increase with the School Committee. This will be a collaborative effort and there will be no rash decisions made. Secretary Deslaurier asked in the CLA report, were there one time funds being used for anything particular. Dr. Clery stated that is tough to track. There were a couple of positions that were created by a grant. Dr. Clery stated that there is always opportunity to operate more efficiently.

Vice Chair Conway stated that on page 6 of the CLA report, General Fund spending for FY24 \$76,958,996 was shown to Town Meeting. Mr. Curran replied yes, in the Fall Town Meeting an additional \$5 million was given but that never showed up. Vice Chair Conway stated that is not how it was done in the past and she is not sure when this changed. The budget should have the total budget and sources.

Dr. Clery stated that we have a General Fund request for \$82,625,000 which is the final budget number. There will be some offsets required including \$2.7 million in Circuit Breaker funds, \$200,000 in athletics revolving account and \$150,000 in preschool tuition. Her goal is to get a more transparent process. Mr. Curran stated that the Town has a recap sheet that should be similar to what the schools should do. Dr. Clery absolutely agreed. This has been a tough year but going forward she hopes to have the School Committee vote on the budget by function, but we are under the gun this year. She also added that DESE has increased the out of district placement by 14%.



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MOTION - Secretary Deslaurier made a motion to ratify the FY25 Budget and send it to the Finance Committee. The motion was seconded by Chair Riley. After discussion, it was voted 3-2-0. On a roll call vote: On a roll call vote: Member Rosa voted No, Secretary Deslaurier voted Aye, Vice Chair Conway voted Aye, Member Burrows voted No, and Chair Riley voted Aye.

Member Rosa asked how the Finance Committee could have made a recommendation when they don't meet until March 12th. Mr. Curran replied that is just a format issue, no recommendations have been made yet. Member Rosa stated that he has issues with some of increases such as the Finance Director and Assistant DPW Director. He is not against increasing the pay of the Town Accountant and modifying the job description. He would like to make a motion to strike these positions. Secretary Deslaurier stated that there is a motion and second on the floor. Vice Chair Conway stated that if the existing motion fails, you can make a motion.

Mr. Curran stated that if there are any changes that come out of the Finance Committee, he will bring them back.

11. Select Board Warrant Articles – Spring Town Meeting – Preliminary Discussion

Mr. Curran presented that Select Board warrant articles for the Spring Town Meeting as they are known now. The warrant closes at 4:00 PM on March 18th. At the time of this memo, this is the general list of warrant articles that he is aware of. Other things could arise between today and the deadline for articles.

- The warrant will include all the regular articles like annual town reports, the budget, other financial articles, placeholders for contracts, etc.
- The Capital Facilities Committee will be meeting on March 13th. At that meeting, they are expecting to make a recommendation to the Select Board on a location, preliminary design, and possible cost of a Council on Aging Building and a Recreation Center. The combined cost of both projects will be in the neighborhood of forty-one million dollars.
- Chief Cole will be asking for \$950,000 for a new Fire Engine. These trucks are taking a significant time to be shipped out apparently due to axel shortages. The last truck was ordered in Fall of 2022 and will not be arriving until early 2025. Prices have also increased \$200,000. This article will allow us to get on schedule and hopefully have a price locked in. This will be presented as a bond authorization. It will be reappropriated through Free Cash closer to the delivery date.
- The Planning Board will take a vote to submit an MBTA Zoning article at their March 11th meeting.
- The Assessor's Office is looking for \$75,000 out of Overlay Surplus for a consulting contract for the FY25 State Mandated Re-Certification of all real estate and personal property.
- Shawsheen previously had presented about the creation of a Debt Stabilization Fund this will be included for your consideration.
- Changes to the Stormwater and Storm Sewer System by-law will be included. The Board of Health has made various changes to its regulations, and this final step will transfer the oversight to the DPW.
- Easement and Construction Services for the Yankee Doodle Bike Path will be included for \$3,200,000. A portion of this will be paid out of the CPA.
- A group of streets will be submitted to be accepted as public ways.
- An article for design and evaluation for repair and replacement of existing culverts. Potentially could be withdrawn and paid for with the Emergency Flooding money from the State.
- Articles will be submitted for various water, sewer, and inflow & infiltration projects.
- An article to changeover the final 400 water meters will be included.
- The Rangeway betterment budget for the sewer project will need to be increased by \$550,000.
- The Town has received one petitioner article at this time regarding making Psilocybin a low priority for law enforcement.



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Member Rosa stated that he is completely against the MBTA zoning. This will put so many housing units in this part of town and the impacts to Billerica will be ridiculous. Member Rosa stated that he thought the Assessor's did the recertification inhouse. Mr. Curran replied typically they do, but sometimes we have to hire someone. Member Rosa stated that he is not against Shawsheen Tech for creating a debt stabilization account but with the language they could add a 5% surcharge every year and we can do nothing about it. They are requesting \$525,000 this year and could put an additional 5% on top of that. That is not acceptable. Our School Committee reps are only 2 out of 10 members. Member Rosa stated that he wants to see the draft of the Storm Water bylaw. In the previous version they wanted to fine residents. Mr. Curran replied he would email the draft out. Member Rosa stated that he brought up the issue of checking how wide the railroad width is to see if the bike path could go on our half of the railroad bed. Mr. Curran replied he will check on that. Member Rosa also had previously asked if we could help out the residents that were flooded last year with the emergency funding we received. Mr. Curran stated that he doesn't have an answer to that yet but will start looking. Member Rosa stated that he thought we had already bought all the replacement meters. Mr. Curran replied that 400 have not been installed but he will get more information. Member Rosa stated that we also talked about modifications to the Town Charter, Section 2-13 to add language for petitions. He will take a stab at it and submit it for review.

Secretary Deslaurier stated that the bike path is on the TIP and at 100% design.

Member Burrows asked how we can vote on the COA/Rec if the warrant doesn't close until March 18th at 4:00 PM. Mr. Curran replied that this is a placeholder. Member Burrows asked if we could use the \$3.1 million in ARPA money for the flooding mitigation. Mr. Curran replied he thinks this is the article. Member Burrows stated that would mean two different funding sources. Mr. Curran replied he would look into it. Member Burrows would like to see the police opinion on the Psilocybin article.

Chair Riley stated that Psilocybin is not new. The State is dictating density for the MBTA zoning. There are so many communities that don't have their 10% affordable housing and they should have started with them. It's very frustrating and we should have an exemption. He requested that David Grubb and Jean Bushnell come to the Select Board to discuss the Rec and COA buildings. Chair Riley asked if the Board of Health has had a public meeting on the storm water changes. Mr. Curran replied yes, the Board of Health already voted to match the bylaw and move authority to the Engineering Department.

Secretary Deslaurier stated that the next meetings are March 18, 2024 and April 8, 2024.

MOTION - Member Rosa made a motion to adjourn the Select Board meeting of March 04, 2024 @ 10:15 PM. The motion was seconded by Member Burrows and voted 5-0-0. On a roll call vote: Member Rosa voted Aye, Secretary Deslaurier voted Aye, Vice Chair Conway voted Aye, Member Burrows voted Aye, and Chair Riley voted Aye.

*Respectfully Submitted by Dawn McDowell,
Recording Secretary*



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Exhibits for the Select Board Meeting – March 04, 2024

Call to order 7:00 PM

1. **Open Microphone – No Exhibits**

Announcements

2. **Vacancies on Boards and Committees- Vacancy List**
3. **All other announcements may be viewed on the Town of Billerica website - No Exhibits**

Proclamation

4. **Tree City USA – Proclamation – March 14, 2024 as Arbor Day – Tree planting is in partnership with Parterre Ecological. - Proclamation**

Fiscal Efficiency and Public Recognition

Public Hearing

Presentation

5. **Hometown Heroes Banner Program Hosted by DAV 47 – Requested by Veteran’s Agent Donnie Jarvis and Bob Kinsman, Commander of the DAV – Banner Flyer**

Approval of Meeting Minutes

Appointments

6. **Billerica Housing Authority – Tenant Appointment – Catherine Moschner – 5 Year Appointment – Term Expires April 2029 – Application dated 01/30/24**

Old Business

7. **Town Managers Report – Town Manager’s Report dated 03/01/24**
8. **Update on Salem/Gray Street Intersection Traffic Study – Requested by Vice Chair Conway – No Exhibits**

New Business

9. **FY25 Budget Presentation – FY2025 Budget Book**
10. **Discussion on School Audit Report from CLA – Report from CLA dated 02/28/24**
11. **Select Board Warrant Articles – Spring Town Meeting – Preliminary Discussion – Memo from J. Curran dated 03/01/24**

Meeting Schedule

March 18, 2024 and April 8, 2024

Approved On: April 8, 2024