



Community Preservation Committee
 365 Boston Road Billerica, MA 01821
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Travis Brown, *Chair*

Joe Fiumara-*Vice Chair*
 James O'Donnell
 Matthew Battcock

Diane DePaso

John Speidel-*Treasurer*
 Marlies Henderson
 Phil Newfell

CPC
 Minutes
 January 11 2024 @ 6:00 P.M.
 Held via remote Zoom

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 2025 MAY 19 P 2:30
 TOWN CLERK
 BILLERICA

Members Present	Present
Travis Brown	Y
Jim O'Donnell	Y
Tom Conway	Y
Phil Newfell	Y
Diane DePaso	N
Marlies Henderson	Y
Matthew Battcock	N
John Speidel	Y
Joe Fiumara	Y

Attendees:

Erika Oliver Jerram – PCD Director, Jane Merrill – Associate Planner
 Minutes Prepared by Jane Merrill

Travis Brown called the meeting to order at 6:00 pm.

CPA Budgeting Overview

Stuart Saginor gave a presentation explaining how CPC funding works.

- 1% property tax surcharge
- Annual trust fund distribution on November 15th, based on previous fiscal year but is revenue for the next fiscal year. The primary revenue source for the CPA Trust Fund is a fee for every document filed at the state's Registry of Deeds, though occasionally if there is a budget surplus, the legislature will provision additional funding. This did not happen for this fiscal year.

- Interest on CPA funds.
 - Billerica received a 21% match for CPA funding this year (\$242,702).
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Paul Watson – Current Budget Review

Available funding for this year:

Housing	\$156,616
Open Space / Rec	\$46,616
Historic	\$11,616
Undesignated	\$1,213,305

Evaluation Matrix

Travis presented the evaluation matrix created by staff to help the committee to determine the relative merits of each project based on 5 criteria:

1. How closely does the project align with the goals and values of the Community Preservation Act?
 2. How much does the project leverage funds from other sources.
 3. How much public access does this project provide?
 4. How shovel ready is this project?
 5. How secure is the applicant's site control?
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Application Overview

Prior to the start of this discussion, Brown had to leave the meeting; Fiumara took over the facilitation of discussion. The committee reviewed each project briefly. Representatives from each project were present for questions.

Yankee Doodle Bike Path

Kelley Conway and Ellen Rawlings in attendance

Applicant is requesting CPC approve funding to acquire rights in property for the construction of Yankee Doodle Bike Path

- Total number of easements required: 62.
- Total Project Budget: \$2,800,000
- CPA Funds Requested: \$1,259,921 (all available funds)

- Other Funding Sources: \$1,540,079

The town is still soliciting donations from local businesses for easements.

Clara Sexton House

Applicant is requesting \$69,175 to restore one of the bedrooms of the Clara Sexton house and to stabilize the land surrounding the house, which will also ensure safe access to the basement of the building.

Middlesex Canal Museum

Applicant is requesting \$301,000 to update the HVAC system and fire protection systems.

Bluebird

Applicant is requesting \$3000 to further his efforts at restoring bluebird nesting grounds.

Minutes December 7, 2023

Motion: To approve the minutes of the December 7, 2023, meeting as amended.
Moved: Marlies Henderson
Seconded: Jim O'Donnell
Vote: All in favor: 6-0
Jim O'Donnell, Tom Conway, Joe Fiumara, Marlies Henderson, Phil Newfell, John Speidel

Adjourn

Motion: To adjourn the meeting at 7:28 pm
Moved: Marlies Henderson
Seconded: Jim O'Donnell
Vote: All in favor: 6-0-0
Jim O'Donnell, Tom Conway, John Speidel, Joe Fiumara, Marlies Henderson, Phil Newfell.