TOWN OF BILLERICA
ANNUAL REPORT
FISCAL 2017

JULY 1, 2016 –
JUNE 30, 2017

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Memoriams – FY2017

Ralph R. Bacon
Died: January 5, 2017
Town Engineer

Robert Bruce Baldwin
Died: October 16, 2016
Election Worker

June Barbour
Died: March 15, 2017
Clerk – Billerica Schools

Carol Brown
Died: February 20, 2017
Clerk – Assessors Office

Domenic C. Ciotti
Died: April 9, 2017
Election Worker

Lt. Edward P. Coneeny
Died: February 27, 2017
Billerica Fire Department: 1962 – 1982

Robert H. Davidson
Died: July 01, 2016
School Custodian

Francis Duff
Died: February 12, 2017
School Dept.

Joseph A. Faria
Died: June 2, 2017
School Custodian

Grover C. Garrant
Died: March 28, 2017
Town Meeting Member

John T. Glavin
Died: November 30, 2016
Billerica School Committee
Peter D. Greeley
Died: July 18, 2016
Finance Committee Member
Town Meeting Member

Anthony G. LaRosa
Died: September 1, 2016
Billerica School Principal

Sandra MacMillan
Died: April 3, 2017
Town Meeting Member

Marguerite L. Marchant
Died: August 20, 2016
Secretary – Billerica Schools

Margaret A. Murphy
Died: May 24, 2017
Secretary - School Administration

Roseanne M. Murphy
Died: March 11, 2017
Secretary - Billerica School

Joseph Charles Pangraze
Died: June 26, 2017
Precinct Worker

Carol A. Sennott
Died: April 2, 2017
School Nurse

Carol Stumpf
Died: April 15, 2017
Election Worker

Paul M. Walsh
Died: July 13, 2016
DPW Worker

Doris L. Williams
Died: April 26, 2017
Secretary - Police Department

Table of Contents

General Information……..……..……8
Town Officials July 1, 2016 thru June 30, 2017……..…… 11
State Primary – September 8,2016……34
Final Warrant – 2016 Fall Town Meeting……....37
Warrant & Posting Letter for Presidential Election……134
Warrant – April 1, 2017 Town Election…….……141
Final Warrant – 2017 Spring Town Meeting……..…145
June 27, 2017 Special State Primary Letter…….……..…199
Municipal Reports…..……..……201
Town Manager & Board of Selectmen……..…..202
Accounting…….…204
Ambulance …….……208
Beautification Committee …….……209
Board of Assessors……..……210
Board of Health……...……211
Board of Registrars …….……213
Building Department ……..……215
Central MA Mosquito Control Project ……...……217
Conservation Commission …….……219
Council on Aging ……...…222
Department of Public Works……...226
Emergency Management ……237
Fire Department ……..……239
Historical Commission……247
Library…….……248
Lowell Regional Transit Authority…….……250
Medical Reserve Corps……...……253
Middlesex Canal Commission ……...……254
MIS / IT Department …….……255
Northern Middlesex Council of Governments..……..……256
Police ……..……258
Planning Board ……...……261
Recreation Commission……..…263
River Stewardship Council……..……268
Rules Committee…….……270
Town Clerk …….……272
Treasurer / Collector……275
Veterans' Services……...……281
Zoning Board of Appeal……..……283
Billerica Public Schools……...……284
Shawsheen Regional Vocational High School……314
Community Preservation Committee …….……330
Information Below Was Previously Omitted Unintentionally

State Primary Tally Sheets 9-8-16 Democrat……..331
State Primary Tally Sheets 9-8-16 Republican……...332
State Primary Tally Sheets 9-8-16 Green -Rainbow……...333
State Primary Tally Sheets 9-8-16 United Independent Party…..……...334
Presidential Election 11-8-16 Results……..…335
Town Election 2017 Results……...338
Special State Primary June 27, 2017……...346

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General Information

TOWN WEB SITE: www. town.billerica.ma.us

ADDRESS: 365 BOSTON ROAD

HOURS: 8:30 a.m. to 4 p.m.

AREA: 25.96 Square Miles

ALTITUDE: 375 Feet above sea level

INCORPORATED: May 1655

POPULATION: 40,243
(Federal 2010 Census)

COUNTY: Middlesex
.
DISTRICTS: Fifth Congressional, Third Councilor, Fourth Middlesex Senatorial
22nd Middlesex Representative

GOVERNOR:
Charles D. Baker (R)
State House
Boston MA 02133

U.S. SENATOR:
Elizabeth Warren (D)
2400, J.F.K. Federal Building
Boston, MA 02203

U.S. SENATOR:
Edward Markey (D)
Transportation Building
10th floor, 1Bowdoin St.
Boston, MA. 02116

U.S. REPRESENTATIVE IN CONGRESS:
Seth W. Molton (D)
17 Peabody Square
Peabody, MA01960

STATE SENATOR:

Kenneth J, Donnelly (D)
Died 04/02/2017
State House
Boston, MA 02133

STATE REPRESENTATIVE:
Marc L. Lombardo (R)
State House,
Boston, MA 02133-1054

ANNUAL ELECTION:
First Saturday in April

REGISTRATION: Monday through Friday, 8:30 a.m. to 4:00 p.m. at the Office of the Board of Registrars. Special sessions held preceding elections.

ANNUAL TOWN MEETINGS
First Tuesday in May (Spring)
First Tuesday in October (Fall)

PASSPORT SERVICE: Call 1-877-487-2778
Or www.travel.state.gov

TRASH COLLECTION/RECYCLING:
WM 1-800-972-4545/978-436-9178
Recycler Coordinator: 978-671-1337

BOARD OF HEALTH: Householders shall report to the Board of Health all cases of communicable disease unless a physician is in attendance. Subsurface sanitary disposal systems installation and repair must be inspected by the Health Department.

DOG LICENSES: All dog licenses expire December 31. A dog shall be licensed when three (3) months old. A valid rabies certificate must be shown before a license can be issued. Proof of spaying/neutering must be provided.

Fee: Male/Female $10.00
Neutered/Spayed $6.00
Penalty Fee: Any dog three months of age or older not licensed by MARCH 10 will have a $10.00 late fine added to the license fee.

BOARD OF APPEALS:
First and third Wednesday

BOARD OF HEALTH:
First Monday each month

BOARD OF SELECTMEN:
First & third Monday

SCHOOL COMMITTEE:
Second & fourth Monday

PLANNING BOARD:
Second & fourth Monday

TAX RATE: For Fiscal Year 2017
$14.09 per $1,000.00 residential
$33.44 per $1,000.00 commercial/industrial

Town Officials July 1, 2016 thru June 30, 2017

SELECTMEN

Andrew N. Deslaurier-Chairman	April, 2018
George J. Simolaris, Jr.	April, 2019
Kimberly J. Conway	April, 2019
Daniel Burns	April, 2017
John J. Piscatelli	April, 2017

MODERATOR

John J. McKenna	April, 2018

TOWN CLERK

Shirley E. Schult	April, 2017

SCHOOL COMMITTEE

Joanne P. Barry	April, 2017
Mark P. Efstratiou	April, 2019
Kimberly J. Conway, Resigned-April- 2017	April, 2018
Daniel Bubba Goodwin , (Next on the Ballot-2017)	
James F. Gately, Jr.	April, 2019
Kate D. Murphy	April, 2017

PLANNING BOARD

Dean Douglas Santoro	April, 2019
John Burrows	April, 2019
Matthew K. Battcock	April, 2019
Vincent D. MacDonald, Chairman	April, 2018
Patricia C. Flemming.	April, 2017
Marti Mahoney – Vice-Chairman	April, 2017
Gary DaSilva	April, 2018

BILLERICA HOUSING AUTHORITY

Carol Ford, Chrm.	April, 2017
Richard A. Baraldi, Resigned 2016	April, 2021
Martin E. Conway (Joint Appointee)	04/01/2017
James F. O'Donnell, Jr., Treasurer	April, 2020
John K. Saulnier	April, 2019
Marie O'Rourke (Gov. Appt. 02/14)	Aug. 26, 2016

REG. VOCATIONAL SCHOOL DISTRICT COMMITTEE

Kenneth L. Buffum	April, 2018
Paula McShane Lambert	April, 2017

TOWN MEETING MEMBERS

PRECINCT ONE

Term Expires 2019
Paul E. Ferrari, Jr.
Douglas W. Fogerty
John C. Parker
John P. Sullivan

Term Expires 2018
Caucus
Robert Casey
David A. Gagliardi
Joan M. Gagliardi
John P. Gagliardi
Linda Lee Leary
Larry Libby
Eva J. Marshall
Douglas J. Meagher
Paula M. Moriconi

Term Expires 2017
Dorothy M. Callihan
Lorraine Lally
Bonnie M. MacNeil
Rino Moriconi
Joan Sprague
Evan Steele
Gerald L. Williams
Michael J. Rea, Jr., Elected by Caucus
Pamela M. Aparo, Elected by Caucus
Brian Luttrell, Sr., Elected by Caucus

PRECINCT TWO

Term Expires 2019
Edward J. Giroux
Sandra Giroux
Helen L. Potter
Phillip E. Quinlan
Wayne F. Smith
Stephen J. Wanamaker

Term Expires 2018
Henry Boermeester, Jr.
Martin Boermeester
Lisa Botte
Thomas A. Brookes, Jr.
Kevin P. Conway
Andrew N. Deslaurier
Ellen Day Rawlings
Joan Torrice

Term Expires 2017
Eileen M. Cole
John Coyne
Sharon R. Davis
Leah M. Gagnon
John H. Kleschinsky
Al Ramos
Robert E. Harrington, Elected by

Philip J. Newfell, Elected by Caucus

PRECINCT THREE

Term Expires 2019
Maryanne J. Perry

Term Expires 2018
Elizabeth A. Connors
Donald S. Dalton
John F. Gray, Jr.
Michael W. Gray
Patricia LaFauci
Michael A. Riley
Elaine C. Tuccelli

Term Expires 2017
Licia Forni
Bryan G. Gluck
David Jenkins
Brooke M. O'Connor
Dawn M. W. Peters
James M. Stevens
Mary Leach, Elected by Caucus

PRECINCT FOUR

Term Expires 2019
Robert D. Killeen
Arthur Lavita
Robert P. O'Neill
Jonathan Wright

Term Expires 2018
Robert M. Correnti
Brian P. Kelly
Marti Mahoney
Anne M. Noel
Joseph J. Normant, Jr.

Term Expires 2017
Joanne P. Barry
Matthew K. Battcock
Paul A. Lamarca
George E. Noel
Michael O'Brien
Scott Rogers
Richard H. Rose
Erik P. Szymanski
Andrew Kucyn, Elected by Caucus
Susan McAdams-Rogers, Elected by Caucus
Maureen J. O'Donoghue-Sack, Elected by Caucus

PRECINCT FIVE
Term Expires 2019
Robert O. McGowan
Shelley L. Rosenbaum-Lipman
Barbara Eleanor Shea

Term Expires 2018
Patricia E. Battcock, Resigned
Kenneth L. Buffum
Donna L. Chandler
Michael P. Moore
James F. O'Donnell, Jr.
Michael S. Rosa
Steven M. Rosa

Term Expires 2017
Vincent J. Cangiamila
Salvatore A. Dampolo
Marion C. Depierro
Madeline T. Sargent
Sheila R. Sartell
Joel Williams
Jeffrey M. Catlender, Elected by Caucus
Lauren Dechayne-Donati, Elected by Caucus
Michael A. Fantasia, Elected by Caucus
Richard W. Lee, Elected by Caucus
Derrell Lipman, Elected by Caucus

PRECINCT SIX
Term Expires 2019
David S. Coughlin
Jean-Paul Durand
Wallace LaFayette
Blake Robertson
Richard D. Tracey, Jr.

Term Expired 2018
Cosmo D. Cavicchio
Sandra B. Donovan
Mary Anne Durand
Donald F. MacDonald
Phyllis A. MacDonald
Andrew B. Robertson
Steven M. Smilgis, Resigned
Bryan d. Wayne

Term Expires 2017
Nancy Cerrato
Onorio Cerrato
Paul Donnelly
Frederick Liberatore
Alison B. Shannon
Edward G. Szwarc, Elected by Caucus
Francis X. O/Brien, Elected by Caucus

PRECICT SEVEN
Term Expires 2019
Travis W. Brown
Mark P. Efstratiou
Daniel Hill
Patrick Logue, III
Theresa A. Logue
Mary K. McBride
Virginia C. Musker

Term Expires 2018
Vincent A. Amato, Jr.
Daniel J. Doyle
Cheri A. Gargalianos
Emma Teresa Healey

Term Expires 2017
John E. Bartlett
Frank M. Busalacchi
John F. Delfavero
Diane J. DePaso
John F. Healey
Patrick Logue, Jr.
Christine M. Wedge
Adrienne Card, Elected by Caucus
Ralph J. McKenna, Elected by Caucus
Kenneth Glasser, Elected by Caucus

PRECINCT EIGHT

Term Expires 2019
Eric Anable
Joseph F. Donoghue
Daniel Bubba Goodwin
David L. Johnson
Timothy Morgan
Allyson Romano
George J. Simolaris, Jr.

Term Expires 2018
Gary DaSilva
Christine A. Donoghue
Barbara A. Flaherty
Vincent D. MacDonald
Charlene McCarthy
Ralph J. McKenna, Jr.
Joseph P. Shaw

Term Expires 2017
Jennifer K. Cedrone
Peter C. Dion
Kevin Heffernan
Oren D. Hunt, Jr.
Seth C. Oliver
John J. Piscatelli
Charles Vanteemsche, Sr.
Greg V. Bionelli, Elected by Caucus

PRECINCT NINE

Term Expires 2019
Donald L. Damon, Jr.
Caucus
Justin A. Damon
Michele Deparasis
Anne M. Gallant
Kathleen Paulsen
Stephen G. Regal

Term Expires 2018
Debra A. Donahue
Patricia C. Flemming
Carol A. Rosa
Nicholas J. Rosa
Anthony M. Ventresca

Term Expires 2017
Daniel C. Browne
George E. Dow
Cheryl L. Lally
Peter Hoffman, Elected by Caucus
James J. Krochune, Elected by Caucus
Peter Brouillette, Elected by Caucus
Robert J. Morris, Jr., Elected by Caucus
Daniel K. Caulfield, Elected by Caucus

PRECINCT TEN

Term Expires 2019
James F. Gately, II
Christine Martell
Arthur Trepaney

Term Expires 2018
Rebecca N. P. Chaffee
Marie Condon
Kimberly J. Conway
Katharine M. Mahoney
Michelle Q. Ovalle
Alfred R. Pearson, Jr.
Doris M. Pearson

Term Expires 2017
Andrew D. Bowen
James E. Foye
Peter D. Greeley, Deceased
John F. Martell
Joseph R. Vines
Peter J. Vines
Scott A. Smith, Elected by Caucus
Emily Wood, Elected by Caucus
Michael D. Haines, Elected by Caucus
Michael D. Haines, Jr., Elected by

PRECINCT ELEVEN

Term Expires 2019
Daniel Burns

Term Expires 2018
Jill Elaine Jaunbral
Dean Douglas Santoro

Term Expires 2017
Diane H. Deloge
Joseph F. Fiumara
Margaretha Henderson
William F. King
Barry N. Lombardo, Jr.
Lisa Moscone
Daniel C. Murphy

James Patrick Lally
John A. Mulloy
John J. Rancatore, Elected by Caucus
Kathleen Rocheleau, Elected by Caucus
Arthur R. Torrey, Elected by Caucus
Mary-Anne Wolf, Elected by Caucus
Brian Henderson, Elected by Caucus.

Helen M. McCarthy, Elected by Caucus
John F. McCarthy, Elected by Caucus

APPOINTED TOWN OFFICIALS

	TERM EXPIRES
BILLERICA SCHOOL SUPERINTENDENT	
Timothy Piwowar	
CEMETERY COMMISSION	
James F. O'Donnell, Jr.	June 30, 2018
Peter Blaisdell, Jr.	June 30, 2017
Paul Matthews	June 30, 2019
COMMUNITY; DEVELOPMENT DIRECTOR	
Robert S. Anderson	
CONSTABLES	
Craig Grogan	June 30, 2018
John Gray	June 30, 2018
Joseph Smith	June 30, 2018
TOWN MANAGER	
John C. Curran	
ASST. TOWN MANAGER	
Cathleen B. O'Dea	
TOWN ACCOUNTANT	
Paul Watson	June 30, 2019
TOWN COUNSEL	
Labor Counsel –Kevin P. Feeley, Jr.	
Town Counsel - Mark Reich –KP Law	
ASSISTANT TOWN CLERK	
Margaret Ryan	April, 2017

TREASURER/TAX COLLECTOR

John Clark	June 30, 2013

ASSISTANT TREASURER

Joseph P. D'Angelo	June 30, 2017

ASSISTANT TREASURER/COLLECTOR

Elaine Russo	June 30, 2019

MUNICIPAL BILLING DIRECTOR

Judy Dunn, Appt.	June 30, 2017

DEPUTY TAX COLLECTOR

Edward Gass	Indefinite
James M. Mount	Indefinite
Russell A. Kochune	Indefinite

PRINCIPAL ASSESSOR

Richard J. Scanlon	June 30, 2017

ASSOCIATE ASSESSORS

John Speidel	June 30, 2019
Kathryn M. Matos	June 30, 2018

ASSISTANT ASSESSOR/ DATA COLLECTOR

Chad Theirault	June 30, 2017

BOARD OF HEALTH

Thomas Michael Grady, Secretary	June 30, 2019
Elizabeth-Wright –Resigned 8/16	
Elizabeth Villar – Appt. 11/16	June 30, 2018
Sandra Giroux, Chr.	June 30, 2017
Marie O'Rourke, Vice-Chr.	June 30, 2019
Robert G. Reader .	June 30, 2018

DIRECTOR OF PUBLIC HEALTH

Richard D. Berube

ENVIRONMENTAL AFFAIRS DIRECTOR

Isabel Tourkantonis – Director of Conservation

BURIAL AGENT

Shirley E. Schult, Town Clerk

SPECIAL HEALTH AGENT (Issuing of Burial Permits)
Frank Burns
Dean Laurendeau

HEALTH INSPECTORS
Gary Courtemanche – Health Agent
Phavy Alin Pheng – Health Agent
Christine West - Public Health Nurse

IT DIRECTOR
Christopher Bartlett

VETERAN'S AGENT
Kenneth L. Buffum

POLICE CHIEF
Daniel C. Rosa, Jr.,
Station: 6 Good Street (671-0900)

FIRE CHIEF
Thomas H. Conway, III
Station: 8 Good Street (671-0941)

SAFETY OFFICER
Craig Goguen, 6 Good Street

BUILDINGS COMMISSIONER
Mark LaLumiere

PLUMBING/GAS INSPECTOR
Edward J. Sullivan

ELECTRICAL INSPECTOR
Daniel Vitale

LOCAL INSPECTOR
David Lenzie
Thomas Brooks – Retired
Christopher Guerrieo

DIRECTOR OF PUBLIC WORKS
Abdul H. Alkhatib June 30, 2018

TOWN ENGINEER
Kelley J. Conway

PLANNING DIRECTOR
Christopher Reilly

RECREATION DIRECTOR
Joseph Higgins – Acting Director

SOLID WASTE SUPERINTENDENT
Stephen C. Robertson

SUPERINTENDENT OF WASTEWATER DIVISION
Lorraine Sander

SUPERINTENDENT OF WATER WORKS
John McGovern

TREATMENT PLANT CHEMIST
John Sullivan

SUPERINTENDENT OF HIGHWAYS
Edward Tierney

SUPERINTENDENT OF CEMETERIES/ PARKS & TREES
Everett Crotty

PROCUREMENT OFFICER
Town Manager

CIVIL DEFENSE DIRECTOR
William J. Laurendeau

FENCE VIEWER
Donald F. MacDonald June 30, 2019

TREE WARDEN
Everett Crotty June 30, 2018

DOG OFFICER & ANIMAL INSPECTOR
Christine Gualtieri
Maureen Ray, Asst. Animal Control Officer

MIDDLESEX CANAL COMMISSION

Alec Ingraham	June 30, 2018
Andrew Bowen, Alternate	June 30, 2018
Debra Fox, Alternate	June 30, 2018
Charles S. Anderson	June 30, 2017
Marlies Henderson	June 30, 2018

BOARD OF REGISTRARS

James H. Davis, Jr.	March 31, 2018
Donald H. Lovegrove	March 31, 2019
Michael J. Rea, Jr.	March 31, 2017

LOCAL WATER RESOURCES MANAGEMENT OFFICIAL

Vacant

LOCAL AUCTION PERMIT AGENT

Town Manager

KEEPER OF THE LOCKUP

Daniel C. Rosa, Jr.

SEALER OF WEIGHTS & MEASURES

David Tilton (NEMCOG) - (978) 454-8021

DEPUTY SEALER OF WEIGHTS & MEASURES

Maurice Lefebvre (NEMCOG)

SUASCO RIVER STEWARDSHIP COUNCIL

Marlies Henderson

SUBSTANCE ABUSE COORDINATOR

Michael Higgins

TOWN HISTORIAN

Alec Ingraham

BOARDS AND COMMISSIONS

ARTS COUNCIL

1	Megan Wallace	June 30, 2018
2	John Ahern	June 30, 2017
1	Carol Grynkiewicz	June 30, 2018
1	Christine P. Donoghue	June 30, 2018
1	Ruth Mingo	June 30, 2017
1	Marie Perkins	June 30, 2019
1	Teresa M. Vieira	June 30, 2018

BOARD OF APPEAL

Salvatore Dampolo	June 30, 2019
Anupam Wali- Secretary	June 30, 2018
Doris M. Pearson – Co-Chrm.	June 30, 2017
Richard A. Colantuoni –Co-Chrm.	June 30, 2017
Joseph P. Shaw	June 30, 2018
ASSOCIATE MEMBERS:	
Ralph J. McKenna	June 30, 2019

BEAUTIFICATION COMMITTEE

Diane Dexter	June 30, 2017
Cynthia Hawes	June 30, 2017
Elaine Kunicki, Chrm.	June 30, 2018
Susan St. Cyr	June 30, 2018
Catherine Shubin	June 30, 2018
EX-OFFICIO MEMBER:	
TOWN MANAGER	

CABOT LAND RE-USE COMMITTEE

Robert M. Correnti, Housing Authority Appt.,	June 30, 2019
David A. Gagliardi– Selectmen's Appt.	June 30, 2017
Vincent MacDonald – Planning Board Rep.	June 30, 2017
James Spinale – Recreation Appt.	June 30, 2019
Elizabeth (Betsy) – Conservation Comm. Appt.	June 30, 2018
Mary McBride – Finance Committee Rep.	June 30, 2019
John J. Piscatelli –Selectman	June 30, 2017
Kate Murphy - School Comm. Appt.	June 30, 2018
Marlies Henderson	June 30, 2016

CHARTER REVIEW COMMITTEE

Cosmo D. Cavicchio
Robert Casey, Resigned
Steven Smilgis
Edward Giroux
William G. Greene, Jr.
John Griffin
Mary McBride
Gilbert Moreira
Philip J. Newfell
John Piscatelli
Neelam Wali
Shirley E. Schult, Town Clerk

COMMISSION ON DISABILITY

William Foley, Chairman	June 30, 2017
Daniel L. Burns, Selectman, Town Official	June 30, 2017
Maria Martin	June 30, 2019
Stephen Strykowski	June 30, 2017
Arthur Torrey	June 30, 2018
Richard Dellarciprete	June 30, 2019
Raymond J. Ellis	June 30, 2018

COMMITTEE ON RULES

Precinct	Name & Address	T.M.M. Term Expires	Committee'Term Expires
1	Dorothy M. Callihan, Chrm.	2017	2018
2	Henry Boermeester, Jr..	2018	2019
3	Maryanne J. Perry, Sec.	2019	2017
4	Robert Killeen	2019	2018
5	Joel Williams	2017	2019
6	Blake Robertson	2019	2017
7	Virginia Musker - Resigned	2019	2018
8	Oren D. Hunt, Jr.	2017	2019
9	James Patrick Lally	2017	2017
10	Christine Martell	2019	2018
11	Arthur R. Torrey	2017	2019

COMMUNITY PRESERVATION COMMITTEE

James F. O'Donnell, Jr. – Housing Authority Appointee	6/30/2018
Marlies Henderson – Conservation Appointee	6/30/2020
Richard Scanlon – Town Manager Appointee	6/30/2018
Mary Leach – Selectmen's Appointee	6/30/2019
Travis Brown - Historical Commission Appointee	6/30/2020
Dean D. Santoro – Planning Board Appointee	6/30/2019
Joseph Fiumara - Recreation Appointee	6/30/2019

COMPOSTING COMMITTEE

Vacancy	June 30, 2019
Vacancy	June 30, 2019
Vacancy	June 30, 2019
Michael S. Rosa	June 30, 2017
Wayne Smith	June 30, 2018

CONSERVATION COMMISSION

Paul J. Hayes, Chairman	June 30, 2018
Diane J. DePaso, Secretary	June 30, 2019
Elizabeth Gallagher – Reappt.	June 30, 2018
Joanne Giovino, Vice-Chair	June 30, 2017
Marlies Henderson	June 30, 2018
John Bowen	June 30, 2017
Jeff Connell	June 30, 2019

CONSERVATION/LAND USE ASSISTANT
Katherine Durand

CONSTABLE (BONDED) IN THE TOWN OF BILLERICA

Richard M. Carter	June 30, 2017
Brandon Forbes	June 30, 2018
Guy J. Gill	June 30, 2019
John Pelletier	June 30, 2017
Richard E. Settle	June 30, 2018
Delia Ruiz	June 30, 2017

COUNCIL FOR AGING

Lucille MacKinnon, Sec.	June 30, 2018
Dorothy Grossman, Vice-Chrm.	June 30, 2018
Barbara Flaherty	June 30, 2019
Marilyn Keating	June 30, 2018
Joan DiOrio .	June 30, 2018
Peter J. Rodrigues – Resigned	June 30, 2018
Grace Gullotti, Chairman	June 30, 2019

SELECTMAN LIAISON
Michael S. Rosa
George J, Simolaris, Jr.
ALTERNATES:

Joseph E. Duggan	June 30, 2018
Stephen W. Strykowski	June 30, 2018
John Pellegrino	June 30, 2019

EX-OFFICIO NON-VOTING MEMBERS:
Golden Agers; Senior Citizens of Billerica; Greenwood Senior Citizens' Club; Carriage Club; Board of Health; Housing Authority Chairman; Veterans' Services Agent
CO-ORDINATOR FOR COUNCIL FOR AGING:
Jean P. Bushnell

ELECTRONIC VOTING IMPLEMENTATION COMMITTEE

Kevin P. Conway	June 30, 2018
Donald Damon	June 30, 2018
Onorio Cerato	
Theresa Logue	
David Coughlin	
Brian Luttrell	
Arthur Torrey	

FAMILY NEW YEAR COMMITTEE

Carol Bertolucci	June 30, 2017
John Bertolucci	June 30, 2017
Fire Chief	June 30, 2018
Donald Casey	June 30, 2017
Joseph Higgins	June 30, 2017
Patricia Membrino	June 30, 2017
James Spinale	June 30, 2017
Craig Grogan – Police Dept. Rep.	June 30, 2018

FINANCE COMMITTEE

Douglas Fogerty	June 30, 2017
David Gagliardi -Vice-Chair	June 30, 2019
Jonathan Wright	June 30, 2018
Edward Giroux, Chairman	June 30, 2017
Patrick Logue	June 30, 2018
Mary K. McBride, Secretary	June 30, 2019
Rino Moriconi	June 30, 2019
Blake Robertson	June 30, 2018
Steven M. Smilgis - Resigned 09/06/16	June 30, 2018
Michael S. Rosa	June 20, 2018
Douglas Meagher	June 30, 2017
Anthony Ventresca, Chairman	June 30, 2017

ASSOCIATE MEMBERS:

1st Cheri Gargalianos	June 30, 2017
2nd Michael A. Riley	June 30, 2019

MEMBER EX-OFFICIO: Town Accountant

FINANCIAL & COMPLIANCE AUDIT COMMITTEE

Zakirhusain Khalifa, Selectmen's Appointee	June 30, 2019
Anthony Ventresca, Finance Committee Appointee	June 30, 2017
William Sullivan, Selectmen's Appointee	June 30, 2018
Patrick Logue, Finance Committee Appointee	June 30, 2018

GENERAL BY-LAW REVIEW COMMITTEE

David Coughlin - Rules Committee Appointee.
Jonathan Wright – Moderator's Appointee
Joseph Vines – Moderator's Appointee
Anthony Ventresca – Moderator's Appointee

HIGH SCHOOL BUILDING COMMITTEE

Timothy Piwowar – Superintendent
Robin Hulsoor – Asst. Superintendent of Finance and Business
John C. Curran – Town Manager
Mark LaLumiere – Inspector of Buildings
Kevin McCarthy - Director of School Maintenance
Thomas Murphy - Billerica Memorial High School Principal

Daniel Burns – Selectman	June 30, 2017
David Gagliardi, Finance Committee Member	June 30, 2020
Kevin Heffernan – Knowledge of engineering/construction	June 30, 2017
Mark Efstratiou - School Committee Member	June 30, 2017
John Burrows – Planning Board Member	June 30, 2017
John Magliozzi – High School Teacher -	June 30, 2017
David Mackwell - Moderator Appt. – (1/2017)	
Marc Lombardo - Moderator Appt.- (1/2017)	
Richard Colantuoni - Moderator Appt.	June 30, 2020

Sydney Hall - Billerica Memorial High School Student- (Non-Voting)

HISTORIC DISTRICT COMMISSION

Charlene McCarthy	June 30, 2017
John J. McKenna (Lawyer)	June 30, 2019
William Bulens	June 30, 2018
Joshua Kane, Resigned 2/09 .	June 30, 2017
Barbara Flaherty	June 30, 2018
Michael J. Rea, Jr., Chrm.	June 30, 2017
Mary K. McBride	June 30, 2019
ALTERNATES	
David Gagliardi	June 30, 2018

EX-OFFICIO MEMBER - Town Planner –Christopher Reilly

HISTORICAL COMMISSION

Travis W. Brown	June 30, 2019
Andrew J. Bowen	June 30, 2018
Alec Ingraham, Chrm.	June 30, 2018
Ann Stadtman	June 30, 2019
Russell Young	June 30, 2019

HOUSING PARTNERSHIP COMMITTEE

George J. Simolaris, Jr., Selectman	June 30, 2017
Kimberly J .Conway – Selectman	June 30, 2017
Matthew K. Battcock - Planning Board Appt.	June 30, 2017
Blake Robertson– Finance Committee	June 30, 2017

LONG RANGE MASTER PLAN OVERSIGHT COMMITTEE

Marti Mahoney, Planning Board Appointee	June 30, 2017
Wallace Lafayette, Moderator's Appointee	June 30, 2017
John J. Piscatelli, Selectmen's Appointee	June 30, 2017

MUNICIPAL AFFORDABLE HOUSING TRUST

Aka Billerica Affordable Housing Trust

Jacqueline A. Clark – Realtor	June 30, 2018
Stephen J. Lentine, (Lawyer position)	June 30, 2018

Robert M. Correnti - Housing Director, Ex-Officio Member
John C. Curran – Town Manager, Ex-officio Member

MUSEUM COMMITTEE - Vacant

PARKER SCHOOL BUILDING COMMITTEE aka
PERMANENT SCHOOL BUILDING COMMITTEE

Timothy Piwowar, Superintendent
Samuel Rippin, Asst. Supt. of Business
Sam Drennon, Director of Buildings & Grounds, Eff.01/10/2011
Russell Marino, Parker School Principal
Kevin McCarthy, Supervisor of Buildings, Grounds and Custodians

Marie Blanchette, School Committee Appointee	June 30, 2014
Kathy Paulsen, Finance Committee Member	June 30, 2014
Robert B. Accomando, Selectmen Appointee	June 30, 2014
Matthew Battcock, Planning Board Appointee	June 30, 2016
John Gray, Jr., Moderator's Appointee – (Member at large)	June 30, 2015
Alexander Infanger, Moderator's Appointee	June 30, 2014
Celine Swinford, Moderator's Appointee	June 30, 2015
Vincent Amato, Moderator's Appointee	June 30, 2013

PERSONNEL BOARD - Vacant

PUBLIC LIBRARY BOARD OF TRUSTEES

Thomas Aquavella	June 30, 2018
Robert M. Correnti	June 30, 2018
Robert E. Alger	June 30, 2017
John Coyne, Chrm.	June 30, 2016
Susan Moreira	June 30, 2019
Ellen D. Rawlings	June 30, 2019
Suzette Ciancio	June 30, 2017
Katrina Kruse	June 30, 2017

Treasurer: (per Chapter 320 - Acts & Resolves of 1978). "….the Town Treasurer shall act as treasurer of such board of trustees…."
Treasurer
Library Director: Janet Hagman – Library Director – Appt. June 27, 2016

RECREATION COMMISSION

John E. Bartlett, Chrm.	June 30, 2017
Donald Casey	June 20, 2017
John T. Colbert	June 30, 2017
Addie Finley, Secretary	June 30, 2019
Joseph Fiumara	June 30, 2019
Richard Heckbert	June 30, 2017
Paul Capone	June 30, 2017
Ruth A. Mingo	June 30, 2019
Cynthia Rich, Sec.	June 30, 2018
James Spinale	June 30, 2018
Daniel Goodwin	June 30, 2018

ACTING DIRECTOR:
Joseph Higgins, Jr.
ACTING ASSISTANT DIRECTOR:
Cheryl Donna Hansen
PROGRAM COORDINATOR:
Sandra Libby
David Grubb

RESIDENTS EMPLOYMENT COMMITTEE

George Noel – Moderator's Appt.	June 30, 2018

SCHOLARSHIP FOUNDATION COMMITTEE

Timoth Piwowar – Supt. of Schools,	
Donna S. Tsoukalas, Resigned	June 30, 2017
Melissa Gozzo	June 30, 2017
Sharon Ferris – Corresponding Sec.	June 30, 2017
Laura Stefanescu	June 30, 2019
Kathleen Paulsen	June 30, 2019
Catherine Shubin	June 30, 2019
Patricia Battcock	June 30, 2019
Patricia Membrino – Recording Secretary	June 30, 2018
James Spinale	June 30, 2018
Theresa Logue	June 30, 2018
Helen Potter	June 30, 2018
Barbara M. Wittenhagen - Chairman	June 30, 2017
Carol Bartolucci	June 30, 2018
Brian Goguen	June 30, 2017
Laura M. Piscatelli	June 30, 2018

VOLUNTEERS:

Dorothy M. Murray
Elizabeth Berube
Dale Hoar
Marc Lombardo
Michael Ouellette
Patricia Annunziato
Helen Mastroianni
Jaclyn Piscatelli

STREET ACCEPTANCE & DISCONTINUANCE COMMITTEE

Kimberly J. Conway - Selectman	June 30, 2017
Patricia C. Flemming, Planning Board Member	June 30, 2017
Rino Moricni - Finance Committee	June 30, 2018
Kelley Conway - Town Engineer	
Christoph Reilly, Town Planner	

SUBSTANCE ABUSE PREVENTION COMMITTEE

DeDe Galdston, School Supt. Appt.	June 30, 2017
Jennifer Flynn , School Supt. Appt.	June 30, 2019
Joann Michaud, Selectmen's Appt.	June 30, 2017
Caroline Catlender, Selectmen Appt.	June 30, 2018
Brian West, Police Chief's Appt.	June 30, 2017
Tara Connors, Police Chief's Appt.	June 30, 2017
John F. Gray, Jr., Fire Chief's Appt.	June 30, 2017
Diane Deluge, Fire Chief's Appt.	June 30, 2017
Matthew Keough, Board of Health Appt.	June 30, 2018
Michael A. DeLucia, Board of Health Appt.	June 30, 2018
Theresa Romkey, ShawsheenTech	June 30, 2019

ASSOCIATE MEMBERS:

Karen Mooney
Colleen Tracy
Stephen Moss
Helen E. Devlin

TOWN MEETING WARRANT ACTION COMMITTEE

Blake W. Robertson	June 30, 2019
Edward J. Giroux	June 30, 2017
Anthony Ventresca	June 30, 2019

YANKEE DOODLE BIKE PATH COMMITTEE

Andrew N. Deslaurier, Selectmen's Appt.	June 30, 2016
Edward Giroux, Finance Com. Appt.	June 30, 2019
Lyle Hazels, Conservation Comm. Appt.	June 30, 2019
Joseph Fiumara, Recreation Comm. Appt.	June 30, 2019
Shelley L. Rosenbaum-Lipman, Moderator's Appt.	June 30, 2019
Ellen Rawlings, Moderator's Appt.	June 30, 2019
Alan Ramos, Moderator's Appt.	June 30, 2016

ZONING BY-LAW REVIEW COMMITTEE

Christopher Rielly – Town Planner
Mark Lalumiere – Building Commissioner
Dean Santoro – Planning Board Representative
Anupam S. Wali – Board of Appeals Representative
Wallace Lafayette – Moderator Appointee – Vice-Chrm.
Thomas Brooks – Resigned - Moderator Appointee
Rob Anderson – Moderator Appointee
John Burrows – Moderator Appointee
Richard Scanlon – Moderator Appointee
Denise R. Salemme – Moderator Appointee - Secretary
Peter Dion – Moderator Appointee
Jennifer Cedrone – Moderator Appointee - Chairperson

BOWERS FUND

APPOINTED		TERM EXPIRES
10/2005	Marie O'Rourke	10/2010
10/2006	Jeanne LeGallo	10/2011
10/2007	John G. Conway	10/2012
10/2008	Eleanor Shea	10/2013
10/2009	Michael J. Rea, Jr.	10/2014
10/2010	Marie O'Rourke	10/2015
10/2011	Jeanne LeGallo	10/2016
10/2012	John G. Conway	10/2017
10/2013	Eleanor Shea	10/2018
10/2014	Michael J. Rea. Jr.	10/2019
10/2015	Marie O'Rourke	10/2020
10/2016	Jeanne LeGallo	10/2021

PRECINCT CHAIRPERSONS & CLERKS

PRECINCT 1
Chairman: John P. Sullivan
Clerk: Joanne Sprague
PRECINCT 2
Chairman: Stephen J. Wannamaker
Clerk: Sandra Giroux
PRECINCT 3
Chairman: John F. Gray, Jr.
Clerk: MaryAnne Perry
PRECINCT 4
Chairman: Position not filled
Clerk: George E. Noel
PRECINCT 5
Chairman: Madeline T. Sargent
Clerk: Michael P. Moore

PRECINCT 6
Chairman: Cosmo Cavicchio
Clerk: David S. Coughlin
PRECINCT 7
Chairman: Patrick Logue, Jr.
Clerk: Theresa A. Logue
PRECINCT 8
Chairman: Kevin Heffernan
Clerk: Charlene McCarthy
PRECINCT 9
Chairman: Anthony M. Ventresca
Clerk: Nicholas Rosa
PRECINCT 10
Chairman: Doris M. Pearson
Clerk: Marie Condon
PRECINCT 11
Chairman: Joseph Fiumara
Clerk: Marlies Henderson

STANDING COMMITTEES

(Appointed by either the Selectmen or Town Manager)
(Not Town Meeting -created Committees)

BATV DIRECTOR
Ellen Day Rawlings, Appt. 2/17/15 June 30, 2018

BILLERICA COMMUNITY ALLIANCE
All Selectmen

CABLE ADVISORY COMMITTEE
Robert M. Correnti
James F. O'Donnell, Jr.
Kevin P. Conway, Chrm.
John S. Renoni,
Arthur L. Torrey
George J. Simolaris, Jr., Selectman June 30, 2017
Andrew N. Deslaurier, Selectman June 30, 2017

CAPITAL ASSET MANAGEMENT, DIVISION OF (DCAM)

John Curran, Town Manager
Daniel S. Rosa, Police Chief, Chrm.
Peter Katougian, Middlesex County Sheriff

COMMUNITY FUNDS (Nortel, Jabil, Flir, Bruker Optical, Bruker BioSpin, BCGE))

All Selectmen

DITSON SCHOOL REUSE COMMITTEE

Justin Damon – 17 Harnden Road	
Randy Meuse – 7 William Road	June 30, 2018
Justina Lapham – 4 Sheridan Street	
Stephane Lacombe – 7 Melody Lane	June 39, 2019
One Member of the Bd. of Selectmen	
One Member of the Housing Trust	
Gary DeSilva - Planning Board Member	June 30, 2017
Christopher Reilly, Town Planner	
Robert Anderson, Economic Development Coordinator	

ELDERLY AND DISABLED TAXATION FUND COMMITTEE

Richard Scanlon, Principal Assessor	
John F. Clark, Treasurer/Collector	
John B. Speidel	June 30, 2019

KENT FUND

Daniel Burns	June 30, 2017
John J. Piscatelli	June 30, 2017

LOWELL REGIONAL TRANSIT AUTHORITY

Alan Ramos	June 30, 2017

MIDDLESEX COUNTY SELECTMEN'S ASSOCIATION

All Selectmen

NORTHERN MIDDLESEX COUNCIL OF GOVERNMENT

Andrew N. Deslaurier, Selectman	June 30, 2017
Marti Mahoney, Planning Board Rep.	June 30, 2017
Mary K. McBride, Associate Member	

OPEN SPACE & RECREATION

John E. Bartlett, Vice-Chrm.	June 30, 2019
Steven Norman – Selectman Appt.	June 30, 2018
Dean Santoto - Planning Board Appt.	June 30, 2017
Andrew N. Deslaurier, Selectman	June 30, 2017
Kevin Heffernan	June 30, 2017
Sandra Libby, Selectmen Appt., Chrm.	June 30, 2017

Jack Bowen, Conservation Com. Rep. June 30, 2016
Peter Martell, Selectman Appt. June 30, 2017
Daniel Cassidy June 30, 2019

PLANNING BOARD MASTER PLAN COMMITTEE
(Not the same as the Town Meeting Master Plan Com.)
Marti Mahoney – Planning Board Rep.
Mark LaLumiere – Building Commissioner
Al Ramos – Finance Committee Rep.
Paul Hayes – Conservation Rep.
John Piscatelli – Selectman, Chairman
Kimberly Conway – School Committee Rep.
John Bartlett – Recreation Commission Rep.
Sandra Giroux – Board of Health Rep.
Barbara Flaherty – Council on Aging Rep.
Michael J. Rea, Jr. – Historic District Rep.
Wallace Lafayette – Town Meeting Rep.
George Lima (EMD Serono) – Billerica Alliance Rep.
Chief Thomas Conway – Billerica Fire Dept. Rep.
Craig Grogan – Police Dept. Rep.
Marlies Henderson – Citizen Member, Secretary
John Curran – Town Administration
Anupam S. Walli – Board of Appeals Rep.
Doris Pearson – Citizen Member

PROJECT ADVISORY COUNCIL – (ROUTE 3 WIDENING COMMITTEE)
John Curran, Town Manager

RIVER STEWARDSHIP COUNCIL (Formerly Wild & Scenic River Study Committee)
Ralph Bacon - Deceased

SAFETY COMMITTEE
Arthur Malcuit, DPW
George Gullage, Sewer Dept.
Ralph McClennan, Water Dept.
Steve Robertson, Highway
Maryann Rafferty, Clerical

SENIOR CITIZENS' ADVISORY COMMITTEE
Kimberly J. Conway June 30, 2017
George J. Simolaris, Jr. June 30, 2017

STRATEGIC FINANCIAL PLANNING COMMITTEE
Robert M. Correnti

TAX FORECLOSED PROPERTY CUSTODIAN

John F. Clark, Treasurer

TOWN/SCHOOL FISCAL SUBCOMMITTEE

John J. Piscatelli		June 30, 2017
Andrew N. Deslaurier		June 30, 2017

TRAFFIC MANAGEMENT COMMITTEE

Center	John Gagliardi	June 30, 2019
West	Anthony Lucacio, Chair	June 30, 2018
East	Marcus Henry	June 30, 2018
North	Joseph Fiumara	June 30, 2019
Nutting Lake & South	Marlies Henderson, Sec.	June 30, 2018
Pinehurst	Steven Norman	June 30, 2017
Thomas H. Conway	Fire Department	
Kelley Conway	T. Eng., DPW, Administration/Engineering	
Steve Robertson	DPW, Highway	
Craig Goguen	Safety Officer, Police Dept., Co-Chr.	
Mark Efstratiou	School Dept.	June 30, 2017
Gary Dasilva	Planning Board	June 30, 2017
Daniel Burns	Selectman	June 30, 2017

VIET NAM VETERANS' MEMORIAL COMMITTEE

Frank Busalacchi
Dominic DeMambro
John F. McCarthy
William R. Barro
John Piscatelli
Kenneth Buffum, Veterans Agent
David L. Dumas, Alternate
Ernest Cantrell, Alternate
Francis "Fraz" Fraine, Alternate

WATER/SEWER OVERSIGHT BOARD

Ex-officio members shall include the Town Accountant, Director of DPW, Wastewater Department Manager and the Water Department Manager.

Lewis Zediana	June 30, 2016
David Gagliardi	June 30, 2017
Mary K. McBride	June 30, 2017
Thomas Conway	June 30, 2017
John Piscatelli	June 30, 2017
William Strouse	June 30, 2019

Ex-0fficio Members: Town Manager, Town Accountant
Director of DPW, Manager of the Wastewater Department Manager and the WaterWater Department Manager

State Primary - September 8, 2016

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.

To the Constables of the Town of Billerica,

Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Precinct 1	Parker School	River Street
Precinct 2 & 8	Hajjar School	Rogers Street
Precinct 3 & 9	Ditson School	Cook Street
Precinct 4 & 7	Vining School	Lexington Road
Precinct 5 & 10	Kennedy School	Kimbrough Road
Precinct 6 & 11	Dutile School	Biagiotti Way

On **THURSDAY, THE EIGHTH DAY OF SEPTEMBER, 2016,** from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

REPRESENTATIVE IN CONGRESS	FOR THE SIXTH DISTRICT
COUNCILLOR	FOR THE THIRD DISTRICT
SENATOR IN GENERAL COURT	FOURTH MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT	TWENTY-SECOND MIDDLESEX DISTRICT
SHERIFF	MIDDLESEX COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 27th day of July, 2016.

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/George J. Simolaris, Jr.
George J. Simolaris, Jr., Vice-Chairman

S/John J. Piscatelli
John J. Piscatelli, Secretary

S/Daniel Burns
Daniel Burns, Member

S/Kimberly J. Conway
Kimberly J. Conway, Member

SELECTMEN OF BILLERICA

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Jim's Barber Ship, Andover Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station; one copy at DeMoulas Market Basket, Town Plaza, Boston Road; one copy at the Center Post Office, Boston Road; one copy at the Pinehurst Fire Station; one copy at the North Billerica Fire Station; one copy at the Town Hall; one copy at the Billerica Public Library; one copy at the Pinehurst Post Office; one copy at the Belly Buster Restaurant, Boston Road and one copy at the Billerica Center Police Station.

A True Copy
ATTEST:

S/Craig Grogan
Constable in the Town of Billerica

August 5, 2016

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:

I have posted the Warrant for the STATE PRIMARY to be held on September 8, 2016 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Jim's Barber Shop, Andover Road
Nutting Lake Post Office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 Boston Road
Billerica Police Station

Sincerely,

S/Craig Grogan
Constable, Town of Billerica

Final Warrant – 2016 Fall Town Meeting

FINAL WARRANT
OCTOBER 4, 2016
ANNUAL FALL TOWN MEETING

Middlesex, ss.
To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, October 4, 2016 at 7:30 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1

To see if the Town will vote to appoint one (1) member to the Bowers Fund for a term of five (5) years; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 2

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 3

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the cost items of the first fiscal year of a Collective Bargaining Agreement between the Town and IUPE Clerical Unit (Independent Union of Public Employees), which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 4

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the cost items of the first fiscal year of a Collective Bargaining Agreement between the Town and IAFF Civilian Fire Alarm Operators (International Association of Firefighters), which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 5

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the cost items of the first fiscal year of a Collective Bargaining Agreement between the Town and IAEP Police EMT's & Paramedics (International Association of EMT's & Paramedics), which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 6

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the cost items of the first fiscal year of a Collective Bargaining Agreement between the Town and NEPBA Police Civilian Dispatchers (New England Police Benevolent Association, Inc.), which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 7

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the cost items of the first fiscal year of a Collective Bargaining Agreement between the Town and BMEA DPW Workers (Billerica Municipal Employees Association), which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 8

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the cost items of the first fiscal year of a Collective Bargaining Agreement between the Town and SEIU Local 888 Administrative Unit (Service Employees International Union), which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 9

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the cost items of the first fiscal year of a Collective Bargaining Agreement between the Town and IAFF Firefighters (International Association of Firefighters), which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 10

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the cost items of the first fiscal year of a Collective Bargaining Agreement between the Town and the NEPBA (New England Police Benevolent Association, Inc.) Group (A) Patrolmen, which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 11

To see if the Town of Billerica will vote to raise and appropriate or transfer from available funds a sum of money to fund the cost items of the first fiscal year of a Collective Bargaining Agreement between the Town and NEPBA (New England Police Benevolent Association, Inc.) Group (B) Superior Officers, which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of $212,300 to amend the Fiscal Year 2017 Town and School Operating Budget as listed below; or act in relation thereto.

	Original Appropriation	Amendment	Final Amended Appropriation
General Government	$ 4,785,702	$ 37,300	$ 4,823,002
Public Safety	18,319,190	25,000	18,344,190
Public Works	7,502,847		7,502,847
Public Schools	59,643,860		59,643,860
Shawsheen	10,122,691		10,122,691
Library and Recreation	1,924,980		1,924,980
Human Services	1,025,810		1,025,810
Shared Costs	31,614,184	885,000	32,499,184
Total Budget	$ 134,939,264	$ 947,300	$ 135,886,564

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 13

To see if the Town will vote to raise and appropriate or transfer from General Fund Free Cash and Wastewater Enterprise Retained Earnings the sum of $1,800,000 to the Debt Stabilization Fund; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 14

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $1,048,000 to fund the Fiscal Year 2017 Town Capital Budget; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 15

To see if the Town will vote to transfer and appropriate from free cash the sum of $500,000 to fund the Fiscal Year 2017 School Capital Budget; or act in relation thereto.

Submitted by the School Committee

ARTICLE 16

To see if the Town will vote to transfer and appropriate from free cash the sum of $425,000 to purchase a new ambulance and related equipment, and construction costs to perform expansion and renovation to the EMS vehicle storage garage; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 17

To see if the Town will vote to transfer and appropriate from free cash the sum of $100,000 to conduct an assessment of all fire stations in Town to determine if the Town is responding to calls in the most efficient and timely manner possible given the current locations of the Town fire stations and to make capital and facility needs recommendations. This study will establish what changes could or should be made to improve responses Town wide, including but not be limited to where the call volume demand is in relation to the existing stations and a capital improvements schedule for existing stations; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 18

To see if the Town will vote to transfer and appropriate from free cash the sum of $1,500,000 for the replacement of the Town Vehicles Fuel Facility and removal of the old facility; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 19

To see if the Town will vote to transfer and appropriate from free cash the sum of $450,000 to complete supplemental surveys, preliminary structural design, pay for permitting costs and the 75% design of the Yankee Doodle Bike Path ; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 20

To see if the Town will to transfer and appropriate from free cash the sum of $35,000 to conduct aquatic treatment of Nutting Lake; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 21 – WITHDRAWN

ARTICLE 22

To see if the Town will vote to transfer and appropriate from the Water Enterprise Retained Earnings the sum of $500,000 for the replacement of water mains in accordance with the new Water Master Plan 2016; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 23 - WITHDRAWN

ARTICLE 24 - WITHDRAWN

ARTICLE 25

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds the sum of $2,000,000 for the roof replacement and repair program at all Town buildings including, but not limited to, the Town Hall, Police and Fire Buildings, the Highway, Recreation, Library and Howe Buildings; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 26 - WITHDRAWN

ARTICLE 27 - WITHDRAWN

ARTICLE 28 – WITHDRAWN

ARTICLE 29

To see if the Town will vote to raise and appropriate or transfer from General Fund Free Cash the sum of $6,000,000 to the Stabilization Fund; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 30

To see if the Town will vote to raise and appropriate or transfer from General Fund Free Cash the sum of $6,000,000 to the Land Bank Account; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 31

To see if the Town will vote to transfer from General Fund Free Cash a sum of money to be applied or expended for the purpose of reducing the Fiscal Year 2017 Tax Levy; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 32

To see if the Town will vote to transfer and appropriate from Free Cash of the General Operating Budget the sum of $1,000,000 to fund the Snow and Sand Deficit; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 33

To see if the Town will vote to accept the provisions of M.G.L. Chapter 126 of the Acts of 1988 and Chapter 73 of the Acts of 1986 in order to offer optional additional real estate tax exemptions to persons who qualify for current property tax exemptions under Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A and 41C of Section 5 of M.G.L. Chapter 59 in the amount of a uniform 60% increase for all persons qualified; or act in relation thereto.

Submitted by the Board of Assessors and the Town Manager; authorized by the Board of Selectmen

ARTICLE 34 - WITHDRAWN

ARTICLE 35

To see if the Town will vote to accept the provisions of Massachusetts General Law Chapter 90, Sections 17C and 18B, inserted by Sections 193 and 194 of the so-called Municipal Modernization Act, Chapter 218 of the Acts of 2016 authorizing the Town to establish 25 mph zones in any thickly settled or business district and 20 mph so-called "safety zones", and the provisions of General Law Chapter 90, Section 18A relative to establishment of rules and regulations as to use of public ways by pedestrians, with such acceptance to be effective November 7, 2016; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 36

To see if the Town will vote pursuant to M.G.L. c. 82, §21-24 to accept as public ways of the Town of Billerica those streets and ways listed below, the layout of which is shown on the official Town of Billerica Map of 1831, a copy of which is on file in the Office of the Town Clerk, and further to authorize the Board of Selectmen to acquire, by gift, purchase or eminent domain, such interests in land as may be necessary to provide for the use and maintenance of said ways for all purposes for which public ways are used in the Town of Billerica; or act in relation thereto:

1831 List of Roads

Current Street Name	From	To
Alexander Road	Cook Street	Wilmington Town Line
Allen Road	Boston Road	Andover Road
Allen Road Extension	Allen Road	Andover Road
Andover Road	Boston Road	Tewksbury Town Line
Baldwin Road	Allen Road	Salem Road
Bridge Street	Treble Cove Road	Boston Road
Charnstaffe Lane	Concord Road	Boston Road
Chelmsford Road	Chelmsford Town Line	Boston Road
Colson Street	Treble Cove Road	Lowell Street
Concord Road	Bedford Town Line	Boston Road
Cook Street	Boston Road	Wilmington Town Line
Cummings Street	Concord Road	Boston Road
Dudley Road	Concord Road	Bedford Town Line
Faulkner Street	Mt. Pleasant Street	Old Elm Road
Floyd Street	Boston Road	Salem Road
Gray Street	Andover Road	Tewksbury Town Line
High Street	Pollard Street	Tewksbury Town Line
Lexington Road	Bedford Town Line	Boston Road
Middlesex Turnpike	Bedford Town Line	Concord Road
Mt. Pleasant Street	Faulkner Street	High Street
Nashua Road	Chelmsford Town Line	Bedford Town Line
Oak Street	Sheldon Street	Pond Street
Old Elm	Faulkner Street	Colson Street

Road		
Old Middlesex Turnpike	Concord River	Dead End passing River Street Extension
Patten Road	Gray Street	Tewksbury Town Line
Pollard Street	Boston Road	950' passing High Street
Pond Street	Andover Road	Tewksbury Town Line
Rangeway Road	Carlisle Town Line	Boston Road
River Street	Boston Road	River Street Extension
River Street	Rosewood Avenue	Treble Cove Road
River Street Extension	River Street	Dead End
Rogers Street	High Street	Mt. Pleasant Street
Salem Road	Dead End	Wilmington Town Line
School House Lane	Lexington Road	Wyman Road
Sheldon Street	High Street	Tewksbury Town Line
Sprague Street	Treble Cove Road	Boston Road
Springs Road	Concord Road	Bedford Town Line
Sullivan Road	Dead End	1,250' passing Rangeway Road Northward
Treble Cove Road	Carlisle Town Line	Pollard Street
Tufts Lane	Boston Road	Dead End
Webb Brook Road	Boston Road	Allen Road
West Street	Chelmsford Town Line	Treble Cove Road
Whipple Road	George Brown Street	Wilmington Town Line
Wyman Road	Dead End where pavement ends	Boston Road

The following roads shown on the 1831 map have already been accepted:

Current Street Name	From	To	
Bicknell Road	Cook Street	Burlington Town Line	Accepted 10/01/1996
George Brown Street	Whipple Road	Salem Road	Accepted 04/05/1975
Manning Road	Lexington Road	Dead End	Accepted 03/15/1886
Orchard Road	Bedford Town Line	Bridge Over Route 3	Accepted 03/15/1886

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 37

To see if the Town will vote to transfer the custody and control of all or a portion of the following Town owned parcels located on Republic Road (Map 48, Parcel 48-0, Book 7832, Page 144 and Map 48, Parcel 49-0, Book 7407, Page 149) as depicted on a plan entitled "Subdivision Plan of Land in Billerica Massachusetts" prepared by VHB, Inc. dated September 10, 2016 from the Treasurer/Collector as tax title custodian, to the Conservation Commission, for Conservation purposes pursuant to M.G.L. Chapter 40, Section 8C; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 38

To see if the Town will vote, pursuant to the provisions of M.G.L. Chapter 43B, Subsection 10(a), to approve the amendments to the Town Charter as recommended by the Charter Review Committee as shown in a document entitled "Billerica Charter – 2016 Proposed Amendments", as on file in the Office of the Town Clerk and posted on the Town's website at http://www.town.billerica.ma.us with proposed deletions shown by strike-through text and proposed insertions shown in bold underlined text; or act in relation thereto.

Submitted by the Charter Review Committee

ARTICLE 39 -WATER CONSERVATION BY-LAW MODIFICATION

To see if the Town will vote to modify Town of Billerica By-Law Article VIII Section 6 by inserting in said By-Law the bold, underlined italic text:

6. WATER CONSERVATION
Definitions

Water User: All public and private users connected to the Town's water supply, irrespective of any user's responsibility for billing purposes for water used on any particular site. Included within this definition are water users whose properties are located, or whose use of water will take place in Billerica.

RGPCD: Residential Gallons per Capita Day. The Water Management Act sets 65 RGPCD or less as the performance standard for residential water use per person per day.

Drought Triggered Restrictions: Are incorporated into seasonal limits on outdoor water use when a drought has been declared by the Massachusetts Drought Management Task Force. Drought-based water restrictions may be implemented before a Drought Advisory because drought conditions can begin to impact local water supply prior to a regional advisory being declared.

Nonessential Outdoor Water Uses that are Subject to Mandatory Restrictions:

- Irrigation of lawns via sprinklers or automatic in-ground irrigation systems.
- Washing of vehicles, except in a commercial car wash or as necessary for operator safety.
- Washing of exterior building surfaces, parking lots, driveway or sidewalks, except as necessary to apply surface treatments such as paint, preservatives, stucco, pavement or cement.
- Exceptions to non-essential outdoor water uses are listed in section 6.8 **Exemptions** of this By-Law.

Outdoor water uses that may be allowed when mandatory restrictions are in place:

- Use for health or safety reasons
- By regulation
- For the production of food and fiber
- For the maintenance of livestock: or

- To meet the core function of a business (Golf courses, plant nurseries, etc.)
- ***Irrigation to establish a new lawn and new plantings during the months of May to September. (A permit must be obtained from the DPW for this use.) No watering outside from 9:00 AM until 5:00 PM.***
- ***Irrigation of lawns, gardens, flowers and ornamental plants by means of a HAND-HELD hose. No watering outside from 9:00 AM until 5:00 PM.***
- ***Irrigation of public parks and recreational fields by means of automatic sprinklers outside the hours of 9 am to 5 pm.***

Or act in relation thereto.
Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 40

To see if the Town will vote to amend Section 8.C.3 of the Zoning By-Laws to change the parking requirements for industrial uses as follows; or act in relation thereto:

CURRENT (All Industrial Uses)

One (1) space per each two (2) employees of the maximum working shift, plus one (1) space per each six hundred (600) square feet of floor area

PROPOSED

One (1) space per each two (2) employees of the maximum working shift, plus one (1) space per each eight hundred (800) square feet of floor area

Submitted by the Planning Board

ARTICLE 41

To see if the Town will vote to amend the Zoning By-Laws to change "Contractor's Yard" from a *By Right* use to a use *By Special Permit* by the Planning Board within the following sections and in the Zoning Use table in Section 5.F; or act in relation thereto.

SECTION 5-C-7-c
and
SECTION 5-C-8-c

Submitted by the Planning Board

ARTICLE 42

To see if the Town will vote to amend the Zoning B-Laws to allow for Planned Unit Developments (PUD) by special permit in newly-established overlay districts to promote a higher and better mix of uses while allowing flexibility to focus development in areas beneficial to the community. A PUD will encourage construction in designated Districts within the Town. Planned Unit Developments are intended to:

a) Permit a mix of land uses, densities and building types in one development.
b) Facilitate high quality, integrated planning of large-scale developments beneficial to the Town and constructed in a manner which is highly responsive to specific sites and their surroundings.
c) Require more rigorous development standards than those found in other zoning districts.

The Planned Unit Development District By-Law shall read as follows:

TABLE OF CONTENTS

SECTION 5. REGULATION OF USES, BUILDINGS, AND STRUCTURES

E. USES, BUILDINGS, AND STRUCTURES PERMITTED IN THE OVERLAY ZONING DISTRICTS

9. PLANNED UNIT DEVELOPMENT DISTRICT

5.E.9 PLANNED UNIT DEVELOPMENT DISTRICT

1. Statement of Purpose and Authority

The purpose of this Section is to encourage the construction of Planned Unit Developments (PUDs) in designated Districts within the Town. Planned Unit Developments shall:

a. Permit a mix of land uses, densities and building types in one development.
b. Facilitate high quality, integrated planning of large-scale developments beneficial to the Town and constructed in a manner which is highly responsive to specific sites and their surroundings.
c. Require more rigorous development standards than those found in other zoning districts.

2. Definitions:

a. FLOOR AREA RATIO (OR "FAR"): In a PUD, the ratio of total gross building floor area in a PUD to the area of the development parcel. Gross floor area shall be measured from outside wall surfaces and shall include ground floor areas of interior atriums and lobbies, and mechanical and utility space on habitable floors; but shall exclude rooftop space, balconies, elevator pits, or non-habitable areas enclosed by ornamental roofs. Structured parking shall not be counted in the determination of Floor Area Ratio. Areas classified as wetlands in MGL, Chapter 131, Section 40, as amended, may not exceed 10% of the development parcel area used to compute FAR.

b. INDEPENDENT/CONGREGATE LIVING COMMUNITY (OR "ICLC"): a facility providing housing accommodations and personal services to residents aged fifty-five (55) or older, which may include health care services, at one location. ICLCs offer an environment and services necessary for residents to age in place. These facilities generally provide or make available some combination of the following: 1) independent living units; 2) emergency assistance; 3) twenty-four (24) hour staffing; 4) meals, usually in a designated or community dining area or restaurant; 5) laundry services; 6) recreational and social activities supporting the mental and physical well-being of residents; 7) transportation services; and 8) various accessory products and services which may be appropriately offered to residents of the facility.

3. Overlay Districts

Planned Unit Development Districts shall take the form of overlay districts covering all or part of Industrial and General and Neighborhood Business Districts and designated portions of Residential Districts on the Billerica Zoning Map. For any land within a PUD District, a Developer may choose to conform either to the zoning regulations which govern the underlying district or to the PUD overlay regulations and procedures set forth by this Section, whose specific provisions shall supersede all other provisions in the Zoning Bylaw with respect to the underlying district including, without limitation, use, intensity, dimensions, parking and site plan review; however, the provisions of any other overlay district shall continue to apply.

Planned Unit Development Districts are overlaid on three zoning districts: Industrial, Business and Residential Zones. Section 5 controls development in this overlay utilizing the following terms: PUD-G for Planned Unit Development General District – for PUD's overlaid in the industrial and general and neighborhood business zones, PUD-R for

Planned Unit Development District-Residential overlaid in industrial and residential zones. Any reference noted herein to "PUD" generally denotes the requirements and controls are for developments for PUD's in Business, Residential and Industrial zones.

4. Special Permit for Planned Unit Development

The Planning Board, as the Special Permit Granting Authority, shall have authority to grant a Special Permit to construct a Planned Unit Development ("PUD") by a vote of at least five members of the seven member Planning Board. The Board shall evaluate proposed PUD projects and require all such projects to conform to the Planned Unit Development requirements, standards and guidelines set forth as to a PUD –G in the Industrial and General and Neighborhood Business Districts and as set forth as to a PUD -R to ensure that the benefits to the Town of a proposed project outweigh any adverse impacts before granting a Special Permit. The Planning Board shall adopt and from time to time may amend regulations for the review of PUD Developments as provided in Massachusetts General Law, Chapter 40A, Section 9. The Board shall interpret all provisions of this PUD Bylaw and all definitions and regulations pertinent thereto and shall provide such interpretations upon request by an applicant for a Special Permit to construct a PUD.

5. Overview of Special Permit Process

A Developer choosing to construct a Planned Unit Development in a PUD District shall apply for a Special Permit with the Planning Board. The Special Permit process shall include:

a. Pre-Application Conference (Optional)
b. Preliminary PUD Plan Review
c. Final PUD Plan Review

6. Pre-Application Conference

A Developer desiring to obtain a Special Permit to construct a Planned Unit Development may request a Pre-Application Conference with the Planning Board prior to submitting an application for the Special Permit.

The purpose of the Pre-Application Conference shall be to discuss both the Developer's intentions and the Board's requirements with respect to the proposed PUD. Although not required, this preliminary meeting is desirable since it should help to clarify many procedural and policy issues.

At the Pre-Application Conference, the Planning Board shall discuss with the Developer the process for obtaining a Special Permit to construct a PUD and explain to him/her issues and scopes of studies that should be considered in planning the project, including specific submission items, such as appropriate vantage points for visual analysis and extent of the traffic study area. The Board shall review existing studies pertinent to the development and the status of other approved PUDs which should be considered in the Developer's analyses. The Developer may discuss his/her development concept and range of options concerning development. Any statement at the Pre-Application Conference made by either the Board or the Developer concerning potential disposition of a Special Permit application or the final form of the development shall not be legally binding.

The Developer shall not be required to present any written, quantitative, or graphic materials at the Pre-Application Conference. The Board shall make available to the Developer at this time any forms required for application for a Special Permit to construct a PUD.

7. Special Permit Application

A Developer who wishes to apply for a Special Permit to construct a PUD shall submit to the Board an application including a Preliminary PUD Plan submission for the entire proposed project. If the Developer of the PUD comprises more than one entity, all participating entities shall be signatories to the Special Permit application. Two copies of the Preliminary PUD Plan shall remain available to the public during the application process and shall be located in the Town Clerk's Office and Billerica Public Library.

8. Preliminary Plan Submission

The Preliminary PUD Plan shall include a complete set of written, quantitative, and graphic materials in the appropriate number according to the PUD Plan Submission Regulations adopted by the Planning Board and amended by it from time to time in accordance with Massachusetts General Law, Chapter 40A, Section 9.

9. Town Review

Between the date a Developer submits a complete application for a Special Permit to construct a PUD and the date of the first Public Hearing, the Planning Board may distribute the Preliminary PUD Plan for review to Town Departments, elected and appointed Town Boards, and such professional planning, architecture, and engineering consultants as the Board deems appropriate and whose fees are paid for by the developer. All

comments on the Preliminary PUD Plan shall be submitted in writing to the Board before the scheduled date of the first Public Hearing. All written comments shall be made a part of the public record on the application for a Special Permit and shall remain a public record.

10. Public Hearing

Within 65 days of the date of receipt of a complete application for a Special Permit to construct a PUD, the Planning Board shall hold a Public Hearing. The purpose of the Public Hearing shall be to solicit public comments concerning the proposed PUD application.

11. Action on Preliminary Plan

Within 21 days after the opening of said Public Hearing, the Planning Board shall make a determination concerning the Preliminary PUD Plan. The developer shall submit a final PUD Plan, as specified in this Section.

12. Public Improvements Compensation

When reviewing a Developer's Preliminary PUD Plan, the Planning Board shall analyze the proposed PUD to determine what if any extraordinary public improvements are necessary to accommodate or service the project. The Developer shall be required by the Board to provide such needed improvements at no cost to the Town, or alternatively, to offset the expense of such improvements to be provided by the Town. The Board shall engage a consultant, at the expense of the applicant to estimate the costs of any such improvements. Such estimate shall be reviewed by the Billerica Public Works Director and the Town Engineer.

13. Submission of Final Plan

The Final PUD Plan shall be a definitive plan of development with design sufficiently developed to provide the basis for the Planning Board's determinations regarding the requirements, standards, and guidelines of this PUD Bylaw, and shall include a complete set of written, quantitative, and graphic materials in the appropriate number according to the PUD Plan Submission Regulations adopted by the Board and amended by it from time to time in accordance with Massachusetts General Law, Chapter 40A, Section 9. The Final PUD Plan shall be consistent with the Preliminary PUD Plan except for changes by amendment or in accordance with comments of the Board on the Preliminary PUD Plan and shall satisfy all such comments. Two copies of the Final PUD Plan shall remain available to the public during the application process and shall be located in the Town Clerk's Office and the Billerica Public Library.

14. Additions or Amendments to the Preliminary Plan

Additions or amendments to the Preliminary PUD Plan at this stage shall be deemed either major or minor by the Planning Board according to Sections 5.E.9. Minor additions or amendments shall be authorized by written approval of the Board. Major additions or amendments shall be considered as original items to the application and be subject to the procedures specified in Section 5.x. The Board shall decide whether proposed changes are major or minor.

15. Decision on Final Plan

The Planning Board shall consider issuance of a Special Permit to construct a PUD in accordance with the Final PUD Plan. Approval of the Special Permit shall be granted upon determination by the Board that the Final PUD Plan conforms with and meets the applicable requirements, standards, and guidelines set forth in Sections 5.E.9. The Board may grant the Special Permit with conditions, and the conditions shall be agreed to in writing by the Developer before the Special Permit is granted. If not granting a Special Permit to construct a PUD, the Board shall make its final decision in writing and shall specify its reasons for denial. If the Board makes no decision after the close of the Public Hearing, then the Final PUD Plan shall be considered approved and the Special Permit to construct a PUD shall be deemed granted.

16. Amendments to Final Plan

After approval of the Special Permit by the Board, the Developer may seek amendments to the Final PUD Plan. Amendments to the Final PUD Plan shall be considered major or minor. Minor amendments as specified in this Section shall be authorized by written approval of the Board. Major amendments, as specified in this Section shall be grounds for reconsideration of the Special Permit to construct a PUD and shall be reviewed subject to procedures specified above, as applicable. Denial of a proposed major amendment shall not invalidate the Special Permit to construct a PUD in conformance with the previously approved Final PUD Plan.

17. Minor Amendments

Minor Amendments are changes which do not substantially alter the concept of the approved PUD in terms of floor area ratio, use, height, provision of open space, or the physical relationship of elements of the development. Minor amendments shall include, but not be limited to the following: small changes in floor area, mix of uses, site coverage, height, setbacks, or open space; small changes in the location of buildings, open

space, or parking; or small changes in the alignment of minor streets on-site.

18. Major Amendments

Major Amendments represent substantial deviations from the PUD concept approved by the Planning Board. Major amendments shall include but not be limited to the following: large changes in floor area, mix of uses, site coverage, height, setbacks, or open space; large changes in the location of buildings, open space, or parking; or large changes in the circulation system, including the number and location of access ways.

19. Development Schedule

The Developer shall begin construction of the PUD within 24 months of the date of the granting of the Special Permit (or, if applicable, following appeal as provided in Massachusetts General Law, Chapter 40A, Section 9) in reasonable conformance with the development schedule submitted with the Final PUD Plan. The Planning Board shall grant in writing an extension of this time period of up to an additional 24 months upon determination of good cause. If the Developer fails to commence construction of the PUD within 24 months plus any approved extension period, the Special Permit shall lapse.

20. Phased Development

If a phased development is proposed by the Developer, the Final PUD Plan shall contain all required written, quantitative, and graphic information necessary to evaluate the proposed PUD as a whole and to serve as a basis for granting the Special Permit, plus a final Development Schedule for the completion of the PUD indicating the proposed dates and scope of work to be accomplished in each phase. Site improvements may be phased only in conformity with the phasing schedule included in the approved Final PUD Plan, and only to the extent that all requirements, standards, and guidelines of this PUD Bylaw are met in each phase. The initial phase shall include at a minimum the site improvements necessary for one or more buildings and may, at the Developer's option, include one or more buildings.
Deviations from the Final PUD Plan in any phase shall be designated a major or minor amendment to the Final PUD Plan by the Planning Board and treated as such.

If the PUD is to be developed in phases, the Developer shall begin the construction of each phase in accordance with the approved Phasing Schedule; however, the Planning Board shall grant additional extensions in the timing of phases for up to 24 months each as minor amendments to

the Final PUD Plan, upon the determination of a reasonable cause. If the Developer fails to commence construction of a PUD phase within the specified time limit for that phase, including any approved extension period, said failure shall be deemed a major amendment to the Final PUD Plan, and the phase at issue and all subsequent phases which depend upon said phase for their construction and operation in conformance with the Final PUD Plan must be re-approved in accordance with Section 5.x.

21. Conformity with PUD Plan and Special Permit

The Planning Board shall include as a condition to all Special Permits granted for construction of PUDs that no construction of a PUD or any phase thereof may be authorized until the Board has reviewed and approved a Design Submission for work to be done, such submission to include architectural, site, and landscape design documents, sufficiently developed to permit review of conformance to the Final PUD Plan and Special Permit conditions, in accordance with the PUD Plan Submission Regulations of the Board.

If deemed necessary by the Planning Board, a Public Hearing may be held for review of any Design Submission. Design Submissions shall be reviewed by the Board solely for conformity with the Final PUD Plan, with Special Permit conditions, and, only to the extent not already reviewed and approved, with the requirements, standards, and guidelines applicable to the construction of the phase in question. If the Board makes no decision upon a Design Submission within 90 days of receipt of all required materials, said Special Permit condition shall be deemed to be satisfied regarding said PUD or phase thereof.

The Planning Board shall adopt regulations requiring one or more of the following in amounts and duration sufficient to guarantee that all commitments in the approved PUD Plan to provide public improvements or to take other actions are properly completed: performance bonds, deposit of money or negotiable securities with the Town, or a satisfactory agreement with a lending institution to retain funds pending completion of such improvements or actions. If a PUD Plan is being developed in phases such guarantees may be provided in the discretion of the Board in increments relative to the phases being developed.
Upon satisfaction of all applicable Special Permit conditions, the Planning Board shall issue a certificate of compliance for one or more PUD phases. No certificate of occupancy shall be issued for a given PUD phase until a certificate of compliance has been issued.

22. Use and Dimensional Requirements at PUD

The following paragraphs shall serve as the basic Use and Dimension Requirements to which all PUD projects shall adhere within each PUD overlay district and shall be used by the Planning Board to evaluate any proposed project.

a. PUD Parcel Size and Eligibility

The minimum size of a PUD development parcel shall be 60,000 square feet.

A development parcel may consist of land in more than one ownership, provided that all lots comprised by the parcel lie entirely within the PUD overlay district and are contiguous. Lots separated by a minor street or right-of-way may be considered contiguous for this purpose.

Proposed developments may include pre-existing buildings provided that all PUD requirements are satisfied by each new or existing building and for the PUD as a whole. More than one principal building may be located on a lot.

b. PUD Permitted Uses

Planned Unit Developments in an Industrial or General of Neighborhood Business District may contain two or more of the following uses subject to the findings of the Planning Board as to net benefit and adverse impacts of the proposed PUD:

(1) Office use
(2) Research and Development uses
(3) Hotel
(4) Restaurant (with no drive-thru service), place of assembly, and recreational use
(5) Retail
(6) Financial institution
(7) Consumer service, ancillary to a permitted primary use
(8) Parking (including structured parking) to accommodate the above
(9) Light Manufacturing;
(10) Residential uses within 200 feet of Residence Districts
(11) Open space.

All other uses are excluded from a Planned Unit Development.

c. PUD Intensity of Use

The permitted intensity of use in a PUD development shall be expressed as the ratio of total gross building floor area to the area of the development parcel (Floor Area Ratio or "FAR"). Gross floor area shall be measured from outside wall surfaces and shall include ground floor areas of interior atriums and lobbies, and mechanical and utility space on habitable floors; but shall exclude rooftop space, balconies, elevator pits, or non-habitable areas enclosed by ornamental roofs. Structured parking shall not be counted in the determination of Floor Area Ratio. Areas classified as wetlands in Massachusetts General Law, Chapter 131, Section 40, as amended, may not exceed 10% of the development parcel area used to compute FAR. The basic allowable FAR for PUD developments is 0.50 for small PUDs and 0.55 for large PUDs.

d. PUD Discretionary Intensity and Height Determination

The Planning Board may approve additional FAR above the basic ratio for PUDs and additional height above the basic limit if it finds that the net benefits to the Town are thereby increased. The Planning Board may in no case increase the permitted Floor Area Ratio beyond 0.65 for small PUDs and 0.70 for large PUDs nor may it increase permitted height beyond the maximum limitations of this Section.

e. Criteria for Determining Increased Development Intensity and Height in a PUD District

The basic allowable intensity of use may be increased in a PUD if the Planning Board finds that provision of one or more of the following public improvements or amenities provide substantial public benefits. The additional building area permitted should be commensurate with the quality and value to the Town of one or more of the following improvements and amenities:

(1) Significant improvement of the environmental condition of a site
(2) Provision of or contribution to off-site public facility improvements which enhance the general condition of the district and surrounding areas
(3) Dedication of open space or recreational facilities for use by the general public
(4) Provision of open space beyond 15% of the parcel area, or of outdoor recreational facilities for use by a PUD project's occupants or by the general public, and of sufficient size

and quality to offset fully any adverse aesthetic effects of proposed parking garages

(5) Work with other owners and tenants of a PUD overlay district to develop and achieve district wide and adjacent neighborhood improvement goals

(6) Provision of public art, distinctive and appropriate design, or other amenities that a Developer may propose which will provide unique advantages to the general public or contribute to achieving Town-wide improvement goals

(7) Provision of low or moderate income or elderly housing within the PUD in conformance with this PUD Bylaw and/or off site in a manner acceptable to the Billerica Housing Partnership.

f. PUD Dimensional Requirements

Each PUD development shall be governed by the dimensional requirements of this Section. These requirements apply only to the development parcel as a whole, not to individual lots within the PUD.

The basic maximum height within a PUD shall be the lesser of 54 feet or five stories. Height shall be measured in the manner defined by this Bylaw.

The maximum height of residential structures within a PUD shall not exceed 40 feet or three stories. If 10 percent of such units are restricted for low or moderate income or elderly housing, the maximum height of all proposed residential structures shall not exceed 50 feet or four stories.

g. PUD Setbacks and Buffers

All non-residential buildings shall be located at least 50 feet from the boundary of the PUD parcel. All non-residential buildings shall be located at least 150 feet from residential structures in existence at the time of Preliminary PUD Plan submission.

All residential buildings within a PUD shall be at least 30 feet from the parcel boundary but no further than 200 feet from a Residential District. There shall be a landscaped and/or naturally vegetated buffer at least 50 feet wide where the development parcel abuts residential properties. Alternatively, where residential uses occur in the PUD, a landscaped and/or naturally vegetated buffer at least 30 feet wide shall be provided.

Along major arterial streets buildings shall be set back at least 75 feet (or the height of the building if greater than 75 feet), and a landscaped and/or naturally vegetated buffer at least 50 feet wide shall be provided along such major streets, except where site entrances occur.

No buffer may contain parking or paved surfaces except for pedestrian paths and site entrances. Between 9 00 a.m. and 3 00 p.m. (EST) from February 21 to October 21, no building may cast a shadow on any residential structure in existence at the time of Preliminary PUD Plan submission.

A PUD shall set aside at least 15% of its total parcel area as required open space; additional open space will be considered in proposed development intensities in excess of the basic permitted FAR and height.

Required Open Space shall have a minimum dimension of 20 feet (which may include the dimension across a water body) and shall be open to tenants and customers within the PUD; access by the general public is desirable and will be considered in proposals for additional development intensity and height.

A PUD which includes residential use shall delineate the area of residential use and shall set aside at least 25% of the site within this area as open space available to and usable by the occupants of the residential units.
Required Open Space may include:

(1) Wetlands and water bodies, including the normal water surface area of detention or retention ponds up to 50% of the required open space area
(2) Vegetated/landscaped area, including buffers
(3) Pedestrian paths, sidewalks, and covered walkways
(4) Public plazas and hard surfaced recreation areas.

23. Environmental Standards and General Development Guidelines

In addition to conforming to the Use and Dimensional Requirements governing all PUD Overlay Districts, approval of a Special Permit to construct a PUD shall be granted also upon determination by the Planning Board that a proposed PUD satisfies the findings in this Section; in any disapproval of a PUD, the Board shall state in writing the specific reasons for its determination that the proposed PUD does not satisfy one or more of the findings. Mitigation measures proposed by the Developer, at no cost to the Town, shall be considered. Mitigation measures may include,

among other options the advancement or contribution to long term capital improvement projects.

a. Environmental Standards

A PUD shall conform in each phase to all applicable federal, state, and local laws and regulations (including all such regulations established by the U.S. Environmental Protection Agency and the Massachusetts Department of Environmental Protection) regarding the environment such as those concerning noise, air quality, wetlands, water quality, and protection from flooding.

b. Transportation, Site Circulation and Parking

No vehicular access (except for emergency vehicles and structured parking access) shall be allowed between the portion of a PUD used for non-residential purposes and any residential street. Safeguards shall be imposed by the Planning Board to prohibit or minimize commercial traffic access across residential areas. Dwellings built pursuant to a PUD-R Special Permit and which are located within 300 feet of a Town Boundary shall be accessed through the abutting municipality to the extent lawful and feasible as determined by the Planning Board.

c. Significant Traffic Impact

The Planning Board may not approve a proposed PUD which in its opinion has significant adverse traffic impact, as determined following examination by the Board of the Developer's traffic analysis and any other traffic analysis of the affected area available to the Board which is germane to the proposed PUD. In making its determination, the Board shall consider the feasibility of any capacity improvements and mitigating measures proposed to be provided by the Developer at no cost to the Town. In making such determinations, the full traffic impact of all other previously approved and valid permits shall be considered, regardless of project phasing. Without limitation, the determination of significant adverse impact shall consider traffic volumes, speeds, and resulting levels of service on residential streets, approaches to the site of the proposed PUD, and other key locations, all of which may be identified in a Pre-Application Conference.

d. Circulation

Site circulation shall meet accepted design standards for private automobiles, service vehicles, and emergency vehicles.

It is highly desirable to consolidate access to PUD's in a small number of widely spaced principal access points, which may be driveways or Town-accepted side streets lying entirely within the PUD Overlay District. Principal access should be consolidated in as few locations as possible and, if feasible, it is desirable for adjacent developments to share principal access. Principal access points generally should be spaced and aligned or alternated according to good traffic engineering practice, and should be signalized if necessary.

e. Parking

Parking should be provided in at least the following ratios through each phase of development, unless the Planning Board determines that a larger number of spaces are dictated by special circumstances:

(1) For office and research and development uses, and uses ancillary to them, three parking spaces per 1000 gross square feet of floor area
(2) For hotels and customary uses within them, one parking space per rentable room or suite
(3) For residential uses, a minimum of 1.25 parking spaces per unit, which parking spaces may be stacked (one space being located directly behind the other) to a depth of two spaces if serving the same residential unit. The Planning Board may allow shared parking on adjacent premises to count towards the residential parking requirement
(4) For places of assembly, one parking space per four seats
(5) For restaurants, one parking space for every four persons of the rated seating capacity of the facility, plus one parking space for every employee on the largest shift
(6) For retail uses, one parking space per three hundred square feet of gross sales floor area
(7) For financial institutions, one parking space for each one hundred square feet of floor area devoted to general banking services for public uses, including area for automatic teller machines, plus one parking space for each two hundred and fifty square feet devoted to office use, plus stacking lanes for six cars at each drive-thru, plus one bypass lane for the drive-thru area

Ancillary uses should not normally require additional parking spaces.

Loading requirements shall be determined based on activity analysis provided by the Developer.

Parking stall size shall be at least 8.5 by 18 feet, with provision for larger spaces as required by the Planning Board to accommodate short term parking, handicapped and large vehicles. Parking lots shall be landscaped in conformance with this Section.

f. Shared Parking

Shared parking may be approved by the Planning Board as part of the PUD decision subject to the following criteria:

(1) Shared parking areas must be shown on a plan, be definable, be separated by topography from other shared parking areas, and be in close proximity to the uses they serve

(2) Parking needs between the uses sharing parking areas shall be shown by the applicant to be different in terms of the times of the peak needs with little overlap of such peak needs

(3) The number of parking spaces for a shared parking area shall be at least the required number for the larger of the needs

(4) An executed lease or other form of agreement between or referencing the parties sharing parking must be filed with the Planning Board and the Town Clerk prior to issuance of a building permit for the uses sharing the parking, such agreement shall be approved as to form, only, by Town Counsel

(5) If uses, or parties in interest noted in subsection d. above, change for the areas delineated on the PUD plan, then a modification subject to the requirements of this Section shall be filed and decided upon by the Planning Board prior to the issuance of building permits for the proposed areas.

g. Roadways

Roadways within a PUD shall be constructed in conformance with standards established by the Billerica Department of Public Works. The design of the overall circulation pattern shall be prepared in accordance with the principles and concepts established in "Recommended Practices for Subdivision Streets" prepared by the Institute of Traffic Engineers (1965).

h. Public Works Standards

All on-site and off-site improvements, which include the installation of utilities, public lighting, sewers and other public improvements, shall

be constructed according to the standards of the Billerica Public Works Department and other appropriate departments.

i. Design Quality

Project design shall be reviewed by the Planning Board with input from Town officials, the review consultant(s) employed by the Board, and other property owners in the PUD Overlay District. The following are to be interpreted as guidelines to be applied flexibly by the Board and as appropriate to the situation under review, including factors such as foundation conditions and other extraordinary constraints. These guidelines apply to all site improvements, buildings and structures, including structured parking facilities.

j. Building Placement

(1) Provide and preserve attractive views from major vantage points, especially from major thoroughfares and residential neighborhoods
(2) Avoid regular spacing and building placements that will be viewed as continuous walls from important vantage points, which may be identified in a PUD Pre-Application Conference.

k. Building Massing/Articulation

(1) Avoid unbroken building facades longer than 100 feet.
(2) Provide human scale features, especially at street level.
(3) Avoid unarticulated and monotonous building facades and window placement.

l. Roofline Articulation

(1) Provide a variety of building heights and varied roofline articulation.
(2) Provide step backs above the fourth level on buildings within 100 feet of major streets.

m. Building Materials

(1) Use materials and building treatments that reduce the visibility of buildings from distant vantage points and are compatible with backgrounds and surroundings.
(2) Use materials and colors compatible with other quality buildings of similar scale in the area.

n. Landscape Treatment

(1) All open areas within a PUD should be landscaped in an appropriate manner utilizing both natural and manmade materials such as grass, trees, shrubs, attractive paving materials and outdoor furniture.
(2) Deciduous trees should be planted along new and existing streets.
(3) Plazas, arcades, malls, and similar amenities are encouraged.
(4) Outdoor lighting should be considered in the landscaping plan and should be designed to complement both manmade and natural elements of the PUD and adjacent areas.
(5) Intensive, high quality landscaping should be provided within the PUD where it abuts major streets and on internal drives to achieve a boulevard character.
(6) Landscape treatment should be emphasized on site boundaries facing residential districts.
(7) Existing vegetation shall be maintained wherever possible to provide buffers and enhance site development.

o. Parking Lots

(1) Parking lots should use landscaping, screening, and terracing to break up large areas of pavement and to enhance the appearance of such areas to the greatest extent feasible, but no less than 5% of the total parking lot area.
(2) Most parking lot landscaping should have a minimum dimension of five feet.
(3) Trees and shrubs should be used to the maximum extent feasible.

p. Pedestrian Amenities

(1) Emphasize pedestrian amenities such as covered walkways, landscaped open space, drop-off areas, and recreation facilities such as pedestrian and/or jogging paths along on-site watercourses or which follow a PUD parcel boundary.
(2) Tree lined or otherwise appropriately landscaped pedestrian walkways should link together areas designated as open space within the boundaries of a site and wherever possible with designated open space throughout a PUD Overlay District.

q. Utilities

To the extent feasible, all utilities should be located underground.

24. Additional Use and Dimensional Requirements as to PUD-R

The following paragraphs shall serve as the basic Use and Dimension Requirements to which all PUD-R projects shall adhere within each PUD-R overlay district and shall be used by the Planning Board to evaluate any proposed project.

a. Parcel Size and Eligibility

The minimum size of a PUD-R development parcel shall be 10 acres. A development parcel may consist of land in more than one ownership, provided that all land comprising the parcel lies entirely within the PUD-R overlay district and is contiguous. Lots separated by a minor street or right-of-way or private way may be considered contiguous for this purpose. Proposed developments may include pre-existing buildings provided that all PUD requirements are satisfied by each new or existing building and for the PUD as a whole. More than one principal building may be located on a lot.

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b. Permitted Uses in PUD-R

A PUD-R may contain two or more of the following uses subject to the findings of the Planning Board as to net benefit and adverse impacts of the proposed PUD:

(1) Any or all of the uses allowed in a PUD, housing for the elderly, day care facility, elder care facility.
(2) Independent/Congregate Living Community ("ICLC").
(3) Retail, consumer service, restaurant (with no drive-thru service), and place of assembly and recreational use, but only if such use is located within 300 feet of a Town boundary and is specifically found by the Planning Board to be ancillary to or supportive of a permitted use proposed in the PUD-R development.
(4) Open space: Areas used for open space, yards, buffer areas, private ways, walkways, driveways, parking, recreation areas and areas classified as resource areas in Massachusetts General Law, Chapter 131, Section 40, as amended, and in the Billerica Wetlands Bylaw; such open spaces as may be included in determining open space requirements.
(5) Recreational Uses
(6) Public and Quasi-Public Uses

(7) All other uses are excluded from a Planned Unit Development in a PUD-R. Adult Uses are expressly prohibited in a PUD-R District.

To encourage and promote the establishment of those uses permitted within portions of a PUD-R district that are within 300 feet of a Town boundary, no two-family dwellings, or multifamily dwellings shall be built pursuant to a PUD-R Special Permit on land that is within 300 feet of a Town boundary for a period of seven years after the adoption of the Zoning Bylaw placing such land within the PUD-R overlay district.

In recognition of increased density and economic benefits to the applicant pursuant to a PUD-R Plan, the Planning Board may consider and condition the number and interior layout of bedrooms in each residential unit that are being proposed by the developer in evaluating the criteria pursuant to this Section.

c. Intensity of Use in PUD-R

The basic permitted intensity of the residential use in a PUD-R development shall not average more than twelve (12) units to the acre for the portions of a PUD-R development that are more than 300 feet from a municipal boundary.

If developed residentially the basic permitted intensity of residential use in a PUD-R development shall not average more than fifteen (15) units to the acre for the portions of a PUD-R development that lies within 300 feet of a Town boundary.

The basic permitted intensity of commercial use in a PUD-R development, expressed as the Floor Area Ratio, is 0.55. In order to assist in making this calculation, plans submitted for a PUD-R Special Permit that contain a such use shall show what portion and area of the development parcel will be put to such use. Land under dwellings, residential court yards, residential driveways, non-structured parking areas that serve only residential uses and roadways that serve only residential uses shall not be counted as part of the development parcel in calculating the FAR.

Areas which have been counted to satisfy the intensity limit for residential use may not be counted also to satisfy the intensity limit for commercial use and areas which have been counted to satisfy the intensity limit for commercial use may not be counted also to satisfy the intensity limit for residential use.

d. Dimensional Requirements

Each PUD-R development shall be governed by the dimensional requirements of this Section. These requirements apply only to the subject parcel as a whole, not to individual lots created within the PUD-R.

Height

The maximum building height within a PUD-R shall be as follows:

(1) The maximum building height as to a dwelling shall be 45 feet except that a dwelling that is more than 50 feet from the PUD-R parcel boundary may be 50 feet in height and a dwelling that is at least 150 feet from dwellings that are outside of a PUD and in existence at the time of Preliminary PUD Plan submission, may have a maximum height of 55 feet, excepting that a dwelling that is within 300 feet of the Town boundary may have a maximum height of 60 feet.
(2) The maximum height of a commercial building shall be 65 feet. Height shall be measured in the manner defined in Section 2 of this Bylaw.

Setbacks and Buffers in a PUD-R

The extent of buffering and setbacks shall in every case be based upon the following criteria as reviewed by the Planning Board:

- Existing topography
- Existing vegetation
- Existing and Proposed Structures within and outside the PUD-R district

Non-residential Setbacks

All non-residential buildings shall be located at least 50 feet from the boundary of the PUD parcel, excepting a boundary which is also the Town boundary. Nonresidential buildings (except structured parking) shall not be located less than 150 feet from dwellings outside of a PUD and in existence at the time of Preliminary PUD Plan submission without the written consent of the owner of such dwellings and shall not be less than 50 feet from dwellings in the PUD parcel. There shall be a landscaped and/or naturally vegetated buffer at least 50 feet wide where a non-residential area of a PUD-R parcel abuts residential properties outside the PUD-R district.

Shadow Impact

Between 9:00 a.m. and 3:00 p.m. (EST) from February 21 to October 21, no building may cast a shadow on any dwelling outside of the PUD-R parcel and in existence at the time of Preliminary PUD Plan submission.

Residential Setbacks

All dwellings within a PUD-R shall be at least 20 feet from the PUD-R parcel boundary, which 20 foot strip shall be landscaped and/or naturally vegetated, except that a dwelling that is between 30 and 35 feet in height must be at least 40 feet from the PUD-R parcel boundary (excluding a parcel boundary that is also a Town boundary) and a dwelling that is over 35 feet in height must be at least 50 feet from the PUD-R parcel boundary (excluding a parcel boundary that is also a Town boundary). Natural vegetation shall be preserved in the minimum setback area along the PUD-R parcel boundaries that abut property used for residential purposes as reviewed and determined by the Planning Board. Buildings within the PUD-R which contain residential units shall be no closer than 15 feet to each other. The Planning Board may allow the required 20 foot residential setback strip for dwellings in a PUD-R parcel to be measured from the outer boundary of an abutting parcel.

Open Space

A PUD-R shall set aside at least 25% of its total parcel area as required open space. Required Open Space may include wetlands and water bodies; vegetated/landscaped area, including buffers; pedestrian paths, side-walks, and covered walkways; public plazas and hard surfaced recreation areas. Required Open Space shall have a minimum dimension of 20 feet (which may include the dimension across a water body) and shall be open to occupants within the PUD-R; access by the general public is desirable.

Recreation Space

A PUD-R that includes land within three hundred (300') of the Town boundary must provide at least 15% of land within three hundred feet (300') of the municipal boundary for recreational uses, such uses being subject to approval of the Planning Board.

Parking

Parking within the PUD-R will be calculated at a minimum of 1.25 spaces per unit for residential developments with 125 or less units, and 0.75 spaces for residential developments with more than 125. The Planning Board may also waive some factor of parking if reduced parking is shown to not cause a detriment to the neighborhood.

25. Required Findings

The following are the findings the Planning Board shall use in making such satisfactory determinations:

a. That it conforms as appropriate to the existing policy plans established by the Town Meeting, Selectmen, and Planning Board for the specific area of the Town in which the proposed PUD is located.

b. That there is no significant adverse effect under any of the following:

(1) Quality of site design, building design, and landscaping as they affect occupants of the proposed development, the PUD Overlay District, adjacent residential districts, and the Town of Billerica as a whole

(2) Traffic flow and safety in the context of this and other proposed developments in the PUD Overlay District and sensitive nearby areas, which may be identified in the scope of a State Environmental Impact Report and/or in a Pre-Application Conference

(3) Water quality, air quality, wetlands, and the natural environment

(4) Provision of open space

(5) Adequacy of utilities and other public works and impact on existing public facilities within the Town

(6) Potential fiscal impact to the Town of Billerica.

(7) That approval of the proposed PUD provides benefits to the Town which outweigh all adverse effects, as evaluated under the above criteria; or act in relation thereto

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Submitted by the Planning Board

ARTICLE 43

To see if the Town will vote to amend the Zoning Map to create a new zoning overlay district entitled: "Planned Unit Development-R" ("PUD-R") comprised of those properties listed on the table below entitled "*Nashua Road PUD-R Parcel Inventory",* and further to amend Section 3.A of the Zoning By-Laws to add this district as a new overlay district; or act in relation thereto.

Nashua Road PUD-R Parcel Inventory	
Parcel Number	**Address**
47-29-1	44 Nashua Road

Submitted by the Planning Board

ARTICLE 44

To see if the Town will vote to amend the Zoning Map to create a new zoning overlay district entitled: "Planned Unit Development-G" ("PUD-G"), compromised of those properties listed on the table below titled "*Boston Road North PUD Parcel Inventory"*, and further to amend Section 3.A of the Zoning By-Laws to add this district as a new overlay district; or act in relation thereto.

Boston Road PUD Parcel Inventory	
Parcel Number	**Address**
14-281-0	8 Chelmsford Road
14-62-0	16 Chelmsford Road
14-63-1-1-1	3 Survey Circle
14-63-1-1-2	3 Survey Circle
14-63-1-1-3	3 Survey Circle
14-63-1-1-4	3 Survey Circle
14-63-2-1-1	1 Survey Circle
14-63-2-1-2	1 Survey Circle
14-63-2-2-1	2 Survey Circle
14-63-2-2-2	2 Survey Circle
14-67-0	Chelmsford Road
15-124-1	44 Treble Cove Road
15-126-1	184 Boston Road
15-126-2	Treble Cove Road
15-131-0	176 Boston Road
15-140-0	161 Boston Road
15-148-2	175 Boston Road
15-237-2	Boston Road
15-237-3	1 Chelmsford Road
15-248-1	186 Boston Road

22-10-1-2	179 Boston Road
22-10-3-1	Treble Cove Road
22-10-3-2	181 Boston Road
22-11-1	199 Boston Road
22-130-0	Rear Boston Road
22-132-1	202 Boston Road
22-137-1	192 Boston Road
22-15-0	Rear Boston Road
22-152-0	221 Boston Road
22-153-1	223 Boston Road
22-154-1	Boston Road
22-17-1	245-247 249 Boston Road
22-17-2	257 Boston Road
22-18-0	250 Boston Road
22-19-0	240 Boston Road
22-20-0	Boston Road
22-5-0	47 Treble Cove Road
22-7-1	188-190 Boston Road
22-7-2	188-190 Boston Road
22-7-5	188-190 Boston Road
22-8-2	220 Boston Road
22-8-3	210 Boston Road
22-9-0	200 Boston Road
31-12-0	Boston Road
31-151-0	2 Bridge Street
31-153-1	279 Boston Road
31-155-0	290 Boston Road
31-272-1	273 Boston Road
31-4-3	261 Boston Road
31-4-5	265 Boston Road
31-4-6	265 Boston Road
31-5-1-1	267 Boston Road
31-5-1-3	267 Boston Road

Submitted by the Planning Board

ARTICLE 45

To see if the Town will vote to amend the Zoning Map by placing within the Planned Unit Development-G overlay district previously established those properties listed on the table below titled "*Boston Road Center PUD Parcel Inventory"*; or act in relation thereto.

Boston Road Center Parcel Inventory	
Parcel Number	**Address**
51-34-1	12 Andover Road
51-35-0	10 Andover Road
51-37-0	2 Andover Road
51-39-1	8 Andover Road
51-40-0	406-408 Boston Road
51-41-0	Boston Road
51-78-1	15 Andover Road
51-80-0	13 Andover Road
51-81-1	9 Andover Road
51-83-5	5 Andover Road
51-83-6	7 Andover Road
51-84-1	420-428 Boston Road
51-85-0	432 Boston Road
51-86-2	446 Boston Road
51-88-1	464 Boston Road
51-92-0	1-C Andover Road
51-95-0	460 Boston Road
61-100-0	474 Boston Road
61-101-0	476 Boston Road
61-102-0	478 Boston Road
61-103-4	476 Boston Road
61-103-5	476 Boston Road
61-113-0	500 Boston Road
61-113-0	500 Boston Road
61-115-1	508 Boston Road
61-122-0	524 Boston Road
61-146-0	Boston Road
61-149-1	510 Boston Road
61-150-0	4 Tower Farm Road
61-151-0	Tower Farm Road
61-152-0	8 Tower Farm Road
61-153-1	Tower Farm Road
61-191-0	Tower Farm Road

61-192-1	Tower Farm Road
61-194-1	520 Boston Road
61-203-0	486 Boston Road
61-205-1	480 Boston Road
61-216-0	Rear Tower Farm Road
61-217-0	Boston Road
61-218-0	Boston Road
61-67-1	449 Boston Road
61-78-0	451 Boston Road
61-80-1	455 Boston Road
61-81-2	459 Boston Road
61-83-1	461 Boston Road
61-84-1	6 Cunningham Lane
61-98-0	Boston Road
61-99-0	Boston Road
61-68-0	8 Charnstaffe Lane
51-87-0	1 Cummings Street
61-33-1	405 Boston Road
61-33-2	405 Boston Road
61-33-3	405 Boston Road
61-33-4	405 Boston Road
61-33-5	405 Boston Road
61-33-6	405 Boston Road
61-46-0	407 Boston Road
61-47-0	409 Boston Road
61-48-1	413 Boston Road
61-48-2	411 Boston Road
61-49-0	415 Boston Road
61-50-0	419 Boston Road
61-52-1	Boston Road
61-55-0	423 Boston Road
61-56-0	427-429 Boston Road
61-58-0	433 Boston Road
61-59-1	435-437 Boston Road
61-62-1	441 Boston Road
61-63-0	7 Charnstaffe Lane
61-64-0	9 Charnstaffe Lane

Submitted by the Planning Board

ARTICLE 46

To see if the Town will vote to amend the Zoning Map by RE-ZONING from a NEIGHBORHOOD RESIDENCE DISTRICT TO A NEIGHBORHOOD BUSINESS DISTRICT the Land identified as Billerica Assessor's Map 80, Parcel 1-0, having a present street address of 581 Boston Road; or act in relation thereto.

Submitted by the Planning Board

ARTICLE 47

To see if the Town will vote to amend Article VII, "Animals" of the Town's General By-Laws by striking said article in its entirety and replacing it with the following:

ARTICLE VII: ANIMALS

DEFINITIONS

The terms used herein shall be as defined in M.G.L. Chapter 140, Section 136A.

GENERAL

In addition to the requirements set forth in this By-Law, the licensing, keeping and control of animals shall be in accordance with all applicable provisions of the Massachusetts General Laws, including but not limited to the provisions of M.G.L. Chapter 140, Sections 136A to 174E, inclusive, as may be amended from time to time.

1. PASTURING

Whoever shall pasture any cattle, horses or other animals, either with or without a keeper, upon any street or way in the Town, shall forfeit a sum not less than two nor exceeding ten dollars for each violation thereof; provided that nothing herein contained shall affect the right of a person to the use of the land within the limits of a street or way adjoining his own premises.

2. REGULATION OF DOGS

2.1 ADMINISTRATION AND LICENSING

The Board of Selectmen act as Hearing Authority for purposes of M.G.L. Chapter 140, Section 157.

The Town Manager, in accordance with Section 3-3 of the Town Charter, shall annually appoint an Animal Control Officer who shall be sworn in by the Town Clerk. The Animal Control Officer and/or his assistants are not required to be a resident of the Town. The Animal Control Officer may be a salaried employee of the Town. The Animal Control Officer shall receive

such compensation as agreed upon by the Animal Control Officer and the Board of Selectmen.

Annual dog and kennel licenses, as required by M.G.L. Chapter 140, Sections 137 and 137A, must be obtained from the Office of the Town Clerk by January 1 for a licensing period of January 1 through December 31. When licensing a dog for the first time, proof of spay or neutering should be presented in order to be eligible for neutered or spayed license fee. There will be a late fee per dog for licensing after March 1st.

Applications for personal kennel licenses shall include the name, breed, age, proof of fixing (if applicable), proof of rabies vaccinations, a photograph of each dog, and the telephone number where the licensee can be reached at all times.

In addition to meeting all of the requirements of M.G.L. Chapter 140, Sections 137A to 137C and this By-Law, no commercial kennel license shall be issued unless the applicant demonstrates that the use of the subject property as a kennel is permitted under the Town's Zoning By-Laws.

2.2 FEES

The annual fee for individual and kennel licenses shall be as follows:

1. Six Dollars ($6.00)	for every neutered male dog
2. Six Dollars ($6.00)	for every spayed female dog
3. Ten Dollars ($10.00)	for every unaltered dog
4. Twenty Dollars ($20.00)	for kennels with 4 dogs or less
5. Forty Dollars ($40.00)	for kennels with more than 4 but less than 10 dogs
6. Seventy-five Dollars ($75.00)	for kennels with more than 10 dogs
7. One Dollar ($1.00)	for replacement of lost tag
8. Ten Dollars ($10.00)	late license fee for individual dog or kennel

2.3 RESTRAINT AND CONFINEMENT OF DOGS

No person shall permit any dog, whether licensed or unlicensed, to wander on private property without permission of the owner thereof, or on any public property within the Town, including but not limited-to public ways, school grounds, recreation areas and cemeteries, unless the dog is properly restrained. A dog is under restraint for purposes of this By-Law if it is accompanied by its owner or other person responsible for the dog, who is in full control of such dog and the dog is held firmly on a leash of not more than six (6) feet.

All persons keeping, owning or having possession, charge, custody of any dog shall confine such dog on their own premises by means of a suitable enclosure. As used in this By-Law, the term "enclosure" shall include solid walls, wire or stockade fences and electric or so-called "invisible" fences, provided that any such enclosure be in good repair and serve to prevent the dog (s) from leaving the confines of the owner's property at all times and furthermore, owners using electric or "invisible" fences shall provide proof of such fencing when registering the animal and also shall maintain a sign clearly visible from the street advising that their property has "invisible" or electric fence.

Notwithstanding the previous paragraphs, the Board of Selectmen may designate certain areas in which dogs will be permitted to run at large, subject to such rules and regulations as may be determined by the Board of Selectmen. Owners of dogs shall be legally responsible for any and all injury or destruction of property caused by their dog(s) in an off-leash area.

Except as otherwise permitted by this By-Law, unrestrained or unlicensed dogs may be sought out, caught and confined by the Animal Control Officer or any police officer of the Town, and impounded pursuant to M.G.L. Chapter 140, Sections 151A and 167.

Nothing in this By-Law shall be deemed to prohibit the use of dogs for hunting, sporting or working purposes as long as said dogs are properly controlled.

The owner or keeper of any dog impounded under the provisions of M.G.L. Chapter 140, Section 167 may claim such dog, provided he or she first procures from the Town Clerk a license and tag for any such dog that is not licensed and pays the sum of **twenty dollars ($20.00),** plus **ten dollars ($10.00)** per day for the care of the dog during the period of impoundment, to a total maximum impound fee of **one hundred dollars ($100.00).**

2.4 CLEANING UP AFTER DOGS

No person shall fail to promptly remove and properly dispose of any feces left by any dog owned, kept or controlled by them on the property of another, including but not limited to any public property within the Town.

2.5 ENFORCEMENT

The Animal Control Officer or any police officer of the Town shall be empowered to enforce provisions of this By-Law.

In addition to the remedies set forth herein and in M.G.L. Chapter 140, Section 136A to 174E, inclusive, or any other applicable provision of law,

this By-Law may be enforced through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to M.G.L. Chapter 40, Section 21D. If non-criminal disposition is elected, then any person who violates any provision of this by-law shall be subject to the following penalties:

First Offense:	**$50 fine**
Second Offense:	**$100 fine**
Third and subsequent Offense:	**$200 fine**

Subsequent offenses shall be determined as offenses occurring within two years of the date of the first noticed offense. Each day or portion thereof shall constitute a separate offense. If more than one, each condition violated shall constitute a separate offense.

3. ANIMAL CONTROL FUND

There shall be an Animal Control Revolving Fund established in accordance with M.G.L. Chapter 44, Section 53E ½, for the purpose of purchasing supplies and providing services in connection with the licensing, control, impoundment and regulation of animals. Donations, grants, fees and fines collected in relation to said purpose shall be credited to the Fund and expenditures from the Fund shall be approved by the Board of Selectmen, up to a maximum of **five thousand dollars ($5,000)**, provided however, that said spending limit may be increased with the approval of the Board of Selectmen and Finance Committee.

4. SEVERABILITY

The invalidity of any section, provision, paragraph, sentence or clause of this By-Law shall not validate any other section, provision, paragraph, sentence or clause thereof, nor shall it invalidate any license or determination that previously has been issued.

ARTICLE 48

To see if the Town, pursuant to MGL Chapter 44b, will vote to amend the Billerica General By-Laws by adopting the following new Section to be entitled Article II, Section 42, "Community Preservation Committee", to be implemented after adoption of the Community Preservation Act, or act in relation thereto:

Chapter 42.1: Establishment

There is hereby established a Community Preservation Committee (hereinafter referred to as "CPC"), consisting of seven (7) voting members pursuant to MGL Chapter 44b. The composition of the committee, the appointment authority and the term of office for the committee members shall be as follows:

- One voting member of the Conservation Commission (created by Section 8C of Chapter 40) as designated by the Conservation Commission for a term of three years.

- One voting member of the Historical Commission (created by Section 8D of Chapter 40) as designated by the Historical Commission for a term of three years.

- One voting member of the Planning Board (created by Section 81a of Chapter 41) as designated by the Planning Board for a term of two years and thereafter for a term of three years.

- One voting member of the Recreation Commission (created by Section 2 of Chapter 45) as designated by the Recreation Commission for a term of two years and thereafter for a term of three years.

- One voting member of the Housing Authority Board (created by Section 3 of Chapter 121B) as designated by its Board of Commissioners for a term of 1 year and thereafter for a term of three years.

- One at-large member, citizen of Billerica who does not currently serve as a municipal employee, to be appointed by the Town Manager, for an initial term of one year and thereafter for three years.

- One at-large member, who does not currently hold elected or appointed office, nor currently serves as municipal employee, to be appointed by the Board of Selectmen, for an initial term of two years, and thereafter for a term of three years.

Any vacancy on the Community Preservation Committee shall be filled by the commission, authority or board that designated the member who creates the vacancy by designating another member in accordance with the above for the unexpired term.

Should any of the Commissions, Boards, Councils or Committees who have appointment authority under this Chapter be no longer in existence for whatever reason, the appointment authority for that Commission, Board, Council, or Committee shall become the responsibility of the Board of Selectmen.

Chapter 42.2: Duties

1. (42.2.1) The CPC shall study the needs, possibilities and resources of the town regarding community preservation. The committee shall consult with the Town Manager, existing municipal boards, including the Board of Selectmen, the conservation commission, the historical commission, the planning board, the recreation commissioners and the housing authority, or persons acting in those

capacities or performing like duties, in conducting such studies. As part of its study, the committee shall hold one or more public informational hearings on the needs, possibilities and resources of the town regarding community preservation possibilities and resources, notice of which shall be posted publicly and published for each of two weeks preceding a hearing in a newspaper of general circulation in the town. The committee may, after proper appropriation, incur expenses as permitted by state law using funds from the community preservation fund to pay such expenses.

2. (42.2.2) The CPC shall make recommendations to Town Meeting for the acquisition, creation and preservation of open space; for the acquisition, preservation, rehabilitation and restoration of historic resources; for the acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; for the acquisition, creation, preservation and support of community housing; and for the rehabilitation or restoration of open space and community housing that is acquired or created with Community Preservation Funds. With respect to community housing, the community preservation committee shall recommend, wherever possible, the reuse of existing buildings or construction of new buildings on previously developed sites.

3. (42.2.3) The CPC may include in its recommendation to the Town Meeting a recommendation to set aside for later spending funds for specific purposes that are consistent with community preservation but for which sufficient revenues are not then available in the Community Preservation Fund to accomplish that specific purpose or recommended action to set aside for later spending funds for general purposes that are consistent with community preservation.

Chapter 42.3: Requirement for a quorum and cost estimates

The CPC committee shall not meet or conduct business without the presence of a quorum and shall keep a written record of its proceedings. A majority of the members of the CPC shall constitute a quorum. The CPC shall approve its actions by majority vote of the quorum. Recommendations to the Town Meeting shall include their anticipated costs.

Chapter 42.4: Amendments

The CPC shall, from time to time, review the administration of this By-law, making recommendations, as needed, for changes in the By-law and in administrative practice to improve the operations of the CPC. This Bylaw may be amended from time to time by a majority vote of the Town Meeting, provided that the amendments would not be in conflict with Chapter 44B of the Massachusetts General Laws.

Chapter 42.5: Severability

In case any section, paragraph or part of this chapter be for any reason declared invalid or unconstitutional by any court of last resort, every other section, paragraph or part shall continue in full force and effect.

Chapter 42.6: Effective Date

Following municipal acceptance of the Community Preservation Act and Town Meeting approval of this bylaw, this Section shall take effect immediately upon approval by the Attorney General of the Commonwealth. Each appointing authority shall have thirty days after approval by the Attorney General to make their initial appointments.

Submitted by Margaretha Henderson and Messrs. Henderson, Ingraham, Casey, O'Donnell, McKenna, Libby and Madames Card, Card, Potter, Laundry, Donahue, McKenna, McKenna and Libby.

And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof, one copy at the Town Hall, one copy at the Billerica Public Library, one copy at the Billerica Police Station, one copy at the Belly Buster Diner, one copy at Pinehurst Post Office, one copy at the Center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy at the West Billerica Fire Station, one copy at the Nutting Lake Post Office, one copy at Augusta Market, 599 Boston Road, one copy at the Ninety-Nine Restaurant, Lexington Road, one copy at the Pinehurst Fire Station, one copy at the East Billerica Fire Station, one copy at the North Billerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 27th day of September, 2016.

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/George J. Simolaris, Jr.,
George J. Simolaris, Jr., Vice-Chairman

S/John J. Piscatelli
John J. Piscatelli, Secretary

S/Daniel L. Burns
Daniel L. Burns, Member

S/Kimberly J. Conway
Kimberly J. Conway, Member

BOARD OF SELECTMEN

A True Copy
ATTEST:

S/Craig Grogan
Constable, Town of Billerica

September 27, 2016

Mr. John C. Curran
Town Manager
365 Boston Road
Billerica, MA 01821

Dear Mr. Curran:

I have posted the Final Warrant for the Fall Town Meeting to be held on Tuesday, October 4, 2016 at 7:30 PM at the Town Hall, Maurice A. Buck Memorial Auditorium, 365 Boston Road, Billerica, MA at the following locations:

Billerica Town Hall
Billerica Public Library
Billerica Police Station
Belly Buster Diner
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Town Plaza, Boston Road
West Billerica Fire Station
Nutting Lake Post Office
Augusta Market
Ninety-Nine Restaurant, Lexington Road
Pinehurst Fire Station
East Billerica Fire Station
North Billerica Post Office
North Billerica Fire Station

Signed:

S/Craig L. Grogan
Constable, Town of Billerica

Annual Fall Town Meeting
October 4, 2016
Maurice A. Buck Memorial Auditorium
First Session – October 4, 2016

Prior to the start of Town Meeting, caucuses were held in some of the precincts and the following persons elected:

Precinct 4:	Susan McAdams-Rogers, 3 Whittier Road
	Maureen J. O'Donoghue-Sack, 43 Pond Lane Extension
Precinct 9:	Robert J. Morris, Jr., 84 Shawsheen Road
	Daniel K. Caulfield, 31 Hamilton Avenue

Precinct 11: Brian Henderson, 31 Sprague Street

Oren D. Hunt, Jr., Dorothy M. Callihan, Sandra Giroux and Stephen G. Regal were appointed tellers and sworn in by Town Clerk Shirley Schult.

A quorum count was called. With one hundred thirty-five (135) Town Meeting Members present, the Fall Town Meeting was declared in session at 7:35 PM.

Boy Scouts from Troop 30 led the Body in the Pledge of Allegiance.

The Billerica Memorial High School Chamber Singers, under the direction of Andrew Mills, sang the National Anthem.

The invocation was given by Rev. Katherine Adams, Pastor of the First Congregational Church in Billerica Center.

A plaque was given to Ellen Day Rawlings commemorating her 25 years as a Town Meeting Member.

It was moved, seconded and VOTED to accept the Warrant as duly served by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the WARRANT.

It was moved, seconded and VOTED to dismiss Articles 3, 4, 5, 6, 7, 8, 9, 10, 11, 21, 23, 24, 26, 27, 28 and 34.

It was moved, seconded and VOTED to move Article 20 to the 4th order of business this evening.

It was moved, seconded and VOTED to move Article 38 to the 1st order of business on October 11th.

It was moved, seconded and VOTED to move Article 48 to the 1st order of business on October 6th.

ARTICLE 1

It was moved and seconded to appoint one member to the Bowers Fund.

The Finance Committee concurred.

Selectman Chairman moved to appoint Jeanne Legallo to the committee. Seconded. On a voice vote, the motion CARRIED.

ARTICLE 2
It was moved and seconded to accept the report of the Bower's Fund on file with the Town Clerk.

On a voice vote, the motion CARRIED.

ARTICLE 12
It was moved and seconded to raise and appropriate the sum of $947,300 to amend the Fiscal Year 2017 Town and School Operating Budget as listed in the warrant.

The Finance Committee and the Selectmen recommended this article.

Town Manager Curran explained that the monies would be used as follows:

Acct.	91070-7020	Workers' Compensation	$ 150,000
Acct.	210-5400	Police Supplies & Expenses	25,000
Acct.	123-5110	Town Manager Personnel	17,300
Acct.	123-5190	Town Mgr. Contractual Obligation	20,000
Acct.	91700-5966	Debt Stabilization Appropriation	735,000

On an electronic vote, with one hundred fifty-four (154) in favor and nine (9) opposed, the motion as presented CARRIED.

ARTICLE 20
It was moved and seconded to transfer and appropriate from free cash, the sum of $35,000 to conduct aquatic treatment of Nutting Lake.

The Finance Committee voted six (6) in favor and four (4) opposed to this article. The Selectmen recommended the article unanimously.

Town Manager Curran explained that this would treat nuisance algae as well as optional nutrient inactivation treatment in the East Basin and herbicide treatment in the West Basin.

Slight discussion ensued as to the types of chemicals being used and the impact on the lake and surrounding areas.

On an electronic vote with one hundred forty-eight (148) in favor and eleven (11) opposed, the motion as presented CARRIED.

ARTICLE 13

It was moved and seconded to transfer from General Fund Free Cash the sum of $731,856 and from Wastewater Retained Earnings the sum of $1,068,144 for a total of $1,800,000 to the Debt Stabilization Fund.

The Finance Committee recommended this article 9-1.

Town Manager Curran explained the article.

On an electronic vote with one hundred fifty-four (154) voting in favor and six (6) opposed, the motion as presented CARRIED.

ARTICLE 14

It was moved and seconded to transfer from available funds the sum of $986,000 to fund the Fiscal Year 2017 Town Capital Budget.

From:

Certified Free Cash	$189,000
Water Retained Earnings	$282,000
Plant Expansion Fund	$375,000
I/I/Fund	$140,000

The Finance Committee voted 10 in favor. The Board of Selectmen voted unanimously.

Town Manager Curran explained that these funds will be used to fund items on the Town Capital Plan.

On an electronic vote with one hundred fifty-nine (159) in favor and five (5) opposed, the motion as presented CARRIED.

ARTICLE 15

It was moved and seconded to transfer from free cash the sum of $500,000 to fund the Fiscal Year 2017 School Capital Budget.

The Finance Committee recommended the article 9-0. The School Committee recommended the article unanimously.

Superintendent Piwowar explained that the article is designed to address the following projects:

Bridge, sidewalk and handrail replacement – Ditson	$250,000
Sidewalk replacement – Marshall	$28,200
Window panel and door repair, painting – Locke	$21,000
Asbestos abatement and hallway tile replacement – Marshall	$130,500
Parking lot paving – Hajjar	$51,300
Infield groomer with attachments – Grounds	$19,000

On an electronic vote with one hundred sixty-three (163) in favor and three (3) opposed, the motion as presented CARRIED.

ARTICLE 16

It was moved and seconded to transfer and appropriate from Free Cash the sum of $425,000 to purchase a new ambulance and related equipment, and construction costs to perform expansion and renovation to the EMS vehicle storage garage.

The Finance Committee recommended this Article 10-0-1. The Selectmen recommended it unanimously.

Town Manager Curran explained that the Town currently owns 3 ambulances and every three years, the Town updates the fleet to maintain a reliable fleet of ambulances.

Fire Chief Conway stated that the EMS garage will need to be retrofitted to accommodate the new ambulance which the Town will purchase.

On an electronic vote with one hundred sixty-three (163) voting in favor and one (1) opposed, the motion CARRIED.

ARTICLE 17

It was moved and seconded to transfer and appropriate from free cash the sum of $100,000 to conduct an assessment of all fire stations in Town to determine if the Town is responding to calls in the most efficient and timely manner possible given the current locations of the Town fire stations and to make capital and facility needs recommendations. This study will establish what changes could or should be made to improve responses Town wide, including but not be limited to where the call volume demand is in relation to the existing stations and a capital improvements schedule for existing stations.

The Finance Committee and the Selectmen recommended this article unanimously.

The Town Manager and the Fire Chief spoke on the article.

Slight discussion ensued.

On an electronic vote with one hundred fifty-three (153) in favor and ten (10) opposed, the motion as presented CARRIED.

ARTICLE 18

It was moved and seconded to transfer and appropriate from free cash the sum of $1,500,000 for the replacement of the Town Vehicles Fuel Facility and removal of the old facility.

The Finance Committee and the Board of Selectmen recommended this article unanimously.

Town Manager Curran spoke on the article. The Town is subject to a DEP mandate to remove all underground fuel storage facilities by August of 2017. He indicated that the preferred location is near the water treatment plant.

Fire Chief Conway spoke on the article and that all fuel storage tanks must be above ground. He outlined the probable construction of the new facility. It would be of concrete with a double wall so that should there be leakage, the leakage would be contained between the two walls. It will also sit on a concrete slab.

Much discussion ensued relative to the location and safety of the new facility.

Rep. Liberatore moved the question. On a electronic vote with one hundred twenty-two (122) in favor and twenty-seven (27) opposed, the motion to end debate CARRIED.

The motion as presented was put to an electronic vote. With one hundred thirty-seven (137) in favor and twelve (12) opposed, the motion CARRIED.

ARTICLE 19

It was moved and seconded to transfer and appropriate from Free Cash the sum of $450,000 to complete supplemental surveys, preliminary structural design, pay for permitting costs and the 75% design of the Yankee Doodle Bike Path.

The Finance Committee voted 10-0-1 to recommend this article. The Selectmen recommended unanimously.

Town Manager Curran and Yankee Doodle Bike Path Member Ellen Day Rawlings explained the scope of the article and where the project is at this time.

The motion as presented was put to an electronic vote. With one hundred twenty-seven (127) in favor and twenty-one (21) opposed, the motion CARRIED.

It was moved and seconded to adjourn until Thursday evening at 7:30 PM. On a voice vote, the motion to adjourn CARRIED.

The first session of the Fall Town Meeting stood adjourned at 10:05 PM.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, Town Clerk

Annual Fall Town Meeting
October 4, 2016
Second Session – October 6, 2016

A quorum count was called. With one hundred twenty-six (126) Town Meeting Members present, the second session of the Fall Town Meeting was declared in session at 7:37 p.m.

Selectman Daniel Burns presented a proclamation to Carol Butze, who is retiring from the Substance Abuse Committee, in thanks for her dedicated work both within the schools and the community to fighting substance abuse.

Asst. Superintendent Dee Dee Galdston gave the report of the Substance Abuse Committee.

It was moved, seconded and VOTED to accept the report of the Substance Abuse Committee as given.

ARTICLE 48

It was moved and seconded to vote pursuant to MGL Chapter 44b to amend the Billerica General By-Laws by adopting the following new section to be entitled Article II, Section 42,"Community Preservation Committee", to be implemented after adoption of the Community Preservation Act as written in the warrant.

The Finance Committee voted to recommend the article 5-4-1. The Board of Selectmen recommended the article unanimously.

Dorothy Callihan, Chairman of the Rules Committee gave the Committee report. The Committee voted 0 in favor, 6 opposed and 1 abstinence. Therefore, the Rules Committee did not recommend this article.

The Finance Committee moved and seconded to amend the article as follows:
In 42.1

1. In the sixth bullet, insert the word "voting" between "One" and "at-large member" and eliminate the words "who does not currently serve as a municipal employee" and
   In the last bullet, insert the word "voting" between "One" and "at-large member" and change the words "who does not currently hold elected or appointed office nor currently serves as a municipal employee) and insert in place

thereof "who is a member of the Finance Committee".

And

In 42.2.2

After the words "The CPC shall" insert the words "giving first priority to Town or Town-sponsored projects, make recommendations….."

Town Counsel Mark Reich spoke on the procedure for accepting the CPA and the make-up of the committee.

Proponent Henderson spoke against the amendments.

The amendment proposed by the Finance Committee was put to an electronic vote. With sixty-eight (68) in favor and seventy-six (76) opposed, the amendments proposed by the Finance Committee LOST.

Proponent Henderson moved to amend the Town By-laws by adopting a Community Preservation Act Committee By-Law as set forth in the warrant under Article 48, provided, however, that the words "councils" appearing in Section 42.1 last paragraph shall be deleted; as well as the sentence "who does not currently serve as a municipal employee" in bullet 6 and "nor currently serves as a municipal employee" that appears in bullet 7; and add the words "Citizen of Billerica" with the Board of Selectmen appointed member; and further that the Town Clerk is authorized to make non-substantive changes to the numbering of this by-law in order that it be consistent with the numbering format of the Town of Billerica Bylaws.

The substitute motion was put to a vote. On an electronic vote, with ninety-four (94) in favor and forty-five (45) opposed, the amendment proposed by the proponent CARRIED.

Discussion continued at length.

Rep. Moore moved the question. Seconded. On an electronic vote with one hundred sixteen (116) in favor and thirty-two (32) opposed, debate was cut off.

The main motion with the amendments attached thereto was put to an electronic vote. With seventy-seven (77) voting in favor and seventy (70) opposed, the motion CARRIED.

ARTICLE 22
It was moved and seconded to transfer and appropriate from the Water Enterprise Retained Earnings the sum of $500,000 for the replacement of water mains in accordance with the new Water Master Plan 2016.

The Finance Committee recommended this article unanimously. The Selectmen recommended the article unanimously.

Town Manager Curran explained the article.

On an electronic vote with one hundred forty-five (145) in favor and four (4) opposed, the motion as presented CARRIED.

ARTICLE 25
It was moved and seconded to appropriate the sum of $2,000,000 to be spent under the direction of the Town Manager for the purpose of a roof replacement and repair program at all Town buildings and that to meet this appropriation, the Treasurer, with approval of the Board of Selectmen, is authorized to borrow said sum pursuant to the provisions of M.G.L. Chapter 44, Subsection 7 or any other enabling authority, and to issue bonds or notes of the Town.

The Finance Committee recommended the article 9-1-1. The Selectmen recommended the article unanimously.

The Town Manager explained the article.

On an electronic vote, with one hundred forty-three (143) in favor and four (4) opposed, the motion CARRIED.

ARTICLE 29
It was moved and seconded to dismiss Article 29 as there is no more Free Cash. On a voice vote, the motion to dismiss CARRIED.

ARTICLE 30
It was moved and seconded to dismiss Article 30 as there is no more Free Cash. On a voice vote, the motion to dismiss CARRIED

ARTICLE 31
It was moved and seconded to dismiss Article 31 as there is no more Free Cash. On a voice vote, the motion to dismiss CARRIED.

ARTICLE 32
It was moved and seconded to dismiss Article 32 as there is no more Free Cash. On a voice vote, the motion to dismiss CARRIED.

ARTICLE 33

It was moved and seconded to accept the provisions of M.G.L. Chapter 126 of the Acts of 1988 and Chapter 73 of the Acts of 1986 in order to offer optional additional real estate tax exemptions to persons who qualify for current property tax exemptions under Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A and 41C of Section 5 of M.G.L. Chapter 59 in the amount of a uniform 60% increase for all persons qualified; or act in relation thereto.

The Finance Committee recommended this article 8-0-1. The Selectmen recommended the article unanimously.

On an electronic vote, with one hundred forty (140) in favor and two (2) opposed, the motion CARRIED.

ARTICLE 35

It was moved and seconded to accept the provisions of Massachusetts General Law Chapter 90, Sections 17C and 18B, inserted by Sections 193 and 194 of the so-called Municipal Modernization Act, Chapter 218 of the Acts of 2016 authorizing the Town to establish 25 mph zones in any thickly settled or business district and 20 mph so-called "safety zones", and the provisions of General Law Chapter 90, Section 18A relative to establishment of rules and regulations as to use of public ways by pedestrians, with such acceptance to be effective November 7, 2016.

The Finance Committee recommended this article 9-0-2. The Selectmen recommended the article unanimously.

The Town Manager and Police Chief Rosa spoke on the article.

This article will allow the Town to regain local control over speed limits on thickly settled Town-owned roads. It will give the Board of Selectmen new authority to modify thickly settled speed limits from the current 30 MPH to 25 MPH or 20 MPH respectively.

Slight discussion ensued.

Rep. Malloy moved the question. Seconded. On an electronic vote, with one hundred twenty-two (122) in favor and twenty-seven (27) opposed, the motion to end debate CARRIED.

The motion as presented was put to an electronic vote. With one hundred seventeen (117) in favor and twenty-eight (28) opposed, the motion CARRIED.

ARTICLE 36

It was moved and seconded pursuant to M.G.L. c. 82, §21-24 to accept as public ways of the Town of Billerica those streets and ways listed below, the layout of which is shown on the official Town of Billerica Map of 1831, a copy of which is on file in the Office of the Town Clerk, and further to authorize the Board of Selectmen to acquire, by gift, purchase or eminent domain, such interests in land as may be necessary to provide for the use and maintenance of said ways for all purposes for which public ways are used in the Town of Billerica as printed in the Warrant.

The Finance Committee voted 3-6-1. Therefore, they do not recommend this article. The Selectmen recommended the Article unanimously.

Finance Committee Member Rosa spoke against this article. This article is contrary to the by-laws of the Town and the method a private citizen would have to follow to get a street accepted.

Town Counsel spoke on M.G.L. c82, §21-24.

The report of the public hearing held by the Planning Board on the proposed adoption of this article was given by Planning Board Member Flemming.

A duly posted public hearing was held on October 4, 2016 at 7:00 p.m. The Board concluded that this article will not affect property rights and will allow long established, unaccepted streets to attain the same legal status as accepted streets. On a positive motion to favorably recommend Town Meeting approval of this article, the Board voted four (4) in favor and zero (0) against.

Town Manager Curran explained that these roads are already recognized by the State as accepted ways as evidenced by an 1846 map that shows these ways as Approval Not Required. However, the Town does not recognize them as accepted ways. They are not recorded in the Town Clerk's office as accepted ways and therefore the Town cannot expend funds to maintain them. This will allow the Town to maintain roads that are widely known as public ways.

Many Representatives spoke in favor of this article.

Rep Wayne moved the question. Seconded. On an electronic vote, with one hundred fourteen (114) in favor and twenty-eight (28) opposed, debate CARRIED.

On an electronic vote, with one hundred twenty-four (124) voting in favor and nineteen (19) opposed, the motion as presented CARRIED.

It was moved and seconded to adjourn until Tuesday evening at 7:30 p.m.. On an electronic vote with sixty-nine (69) in favor and sixty-three (63) opposed, the motion adjourn CARRIED.

The second session of the Annual Fall Town Meeting adjourned at 9:36 p.m.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, Town Clerk

Annual Fall Town Meeting
October 4, 2016
Third Session – October 11, 2016

A quorum count was called. With one hundred twenty-five (125) Town Meeting Members present, the third session of the Fall Town Meeting was declared in session at 7:35 pm.

Superintendent Piwowar and High School Building Committee Chairman Kevin Heffernan gave a report on the High School Building project.

It was moved, seconded and, on a voice vote, VOTED to accept the report of the Committee as given.

ARTICLE 38
It was moved and seconded pursuant to the provisions of M.G.L., Chapter 43B, Subsection 10(a), to approve the amendments to the Town Charter as recommended by the Charter Review Committee as shown in a document entitled "Billerica Charter – 2016 Proposed Amendments", as on file in the office of the Town Clerk and posted on the Town's web site at http://www.town.billerica.ma.us with proposed deletions shown by strike-through text and proposed insertions shown in bold underlined text as shown on the handout last meeting. (The text of which is listed below)

Town of Billerica Charter

Revised ~~2007~~ 2016

CHARTER COMMITTEE

William G. Greene, Chairman
John J. Piscatelli. Vice-Chairman
Cosmo D. Cavicchio, Secretary
Shirley E. Schult, Town Clerk
Edward J. Giroux
Mary K. McBride

John Griffin
Philip Newfell
Steven Smilgis
Neelam Wali
Gilbert Moreira

INDEX

ARTICLE I:	INCORPORATION: DIVISION OF POWERS POWER OF THE TOWN	1
ARTICLE II:	LEGISLATIVE BRANCH	2
ARTICLE III:	EXECUTIVE BRANCH	9
ARTICLE IV:	ADMINISTRATIVE ORGANIZATION	15
ARTICLE V:	FISCAL PROCEDURES	16
ARTICLE VI:	ELECTIONS	20
ARTICLE VII:	GENERAL PROVISIONS	22
~~ARTICLE VIII:~~	~~TRANSITIONAL PROVISIONS~~	~~28~~

DEFINITIONS

~~(A LARGE NUMBER OF WORDS WHICH ARE USED THROUGHOUT THE CHARTER ARE DEFINED IN THIS SECTION. A MUCH SHORTER LIST IS CONTAINED IN THE EXISTING CHARTER.)~~

Unless another meaning is clearly apparent from the manner in which the word is used, the following words as used in the charter shall have the following meanings:

(a) Charter – The word "charter" shall mean this charter and any amendments to it which may hereafter be adopted.

(b) Days – The word "days" shall refer to business days, not including Saturdays, Sundays and legal holidays when the time set is less than seven days; when the time set is seven days or more, every day shall be counted.

(c) Emergency – The word "emergency" shall mean a sudden, unexpected, unforeseen happenings, occurrence or condition which necessitates immediate action.

(d) General laws – the words "general laws" (all lower case letters) shall mean laws which apply alike to all cities and towns, or to all towns, or to a class of municipalities of which Billerica is a member.

(e) General Laws – The words "General Laws" (used with initial capital letters) shall refer to the General Laws of Massachusetts, a codification and revision of statutes enacted on December 22, 1920, and including all amendments thereto subsequently enacted.

(f) Local Newspaper –The words "local newspaper" shall mean a newspaper of general circulation in the Town of Billerica and/or **any other means or channel of information communication to which the general public has access within the Town.**

(g) Majority Vote – The words "majority vote" shall mean a majority of those present and voting, provided a quorum of the body is present when the vote is taken.

(h) Multiple Member Body – The words "multiple member body" shall mean any body consisting of two or more persons, whether elected, appointed, or otherwise constituted, but not to include the representative town meeting.

(i) Town – The word "town" shall mean the town of Billerica.

(j) Town Agency – The words "town agency" shall mean any board, commission, committee or other multiple member body, department, division, or office of the town of Billerica.

(k) Town Bulletin Boards – The words "town bulletin boards" shall mean the bulletin board in the Town Hall on which official notices are posted, and those at such other locations within the town as may, from time to time, be established by the board of selectmen.

(l) Voters – The word "voters" shall mean persons who are registered to vote in the town of Billerica.

ARTICLE I

INCORPORATION:
DIVISION OF POWERS
POWER OF THE TOWN

~~(THESE SECTIONS, TECHNICAL IN NATURE, ARE DESIGNED TO ASSURE, TO THE GREATEST EXTENT POSSIBLE, THAT BILLERICA WILL HAVE ALL OF THE 'HOME RULE' POWERS THAT IT IS POSSIBLE FOR A TOWN TO EXERCISE IN MASSACHUSETTS).~~

SECTION 1-1 INCORPORATION

The inhabitants of the Town of Billerica, within the territorial limits established by law shall continue to be a body corporate and politic under the name "Town of Billerica".

SECTION 1-2 SHORT TITLE

This instrument shall be known and may be cited as the Billerica Home Rule Charter.

SECTION 1-3 DIVISION OF POWERS

The administration of all the fiscal, prudential and municipal affairs of the town shall be vested in an executive branch headed by a board of selectmen. The legislative powers of the town shall be exercised by a representative town meeting.

SECTION 1-4 POWERS OF THE TOWN: INTENT OF VOTERS

It is the intent and the purpose of the voters of Billerica, through the adoption of this charter, to secure for the town all of the powers possible to secure under the constitution and statutes of the Commonwealth, as fully and as completely as though each such power were specifically and individually enumerated herein.

SECTION 1-5 INTERPRETATION OF POWERS

The powers of the town under the charter shall be construed and interpreted liberally in favor of the town, and the specific mention of any particular power is not intended in any way to limit the general powers of the town as stated in section 1-4.

ARTICLE II

LEGISLATIVE BRANCH

~~(THE REPRESENTATIVE TOWN MEETING, WHICH HAS SERVED AS THE LEGISLATIVE BODY IN BILLERICA SINCE 1955 HAS BEEN RETAINED WITH ONLY A FEW MODIFICATIONS WHICH ARE INTENDED TO MAKE THE RTM A MORE EFFICIENT, MORE RESPONSIVE, MORE RESPONSIBLE VEHICLE FOR THE EXERCISE OF TOWN POWERS.)~~

SECTION 2-1 REPRESENTATIVE TOWN MEETING

There shall be a representative town meeting which shall exercise the legislative powers of the town.

~~(THE TOWN MEETING WILL REMAIN THE SAME AS IT IS PRESENTLY CONSTITUTED. NO NEW ELECTIONS OF TOWN MEETING MEMBERS WILL BE NECESSARY AS A RESULT OF THE ADOPTION OF THIS CHARTER.)~~

SECTION 2-2 COMPOSITION, TERM OF OFFICE

The representative town meeting shall consist of two hundred and forty members, or as nearly that number as may be, who shall be elected by and from the voters in the several precincts into which the town is divided for the purpose of elections. The term of office of town meeting members shall be for three years, so arranged that as nearly an equal number as possible shall expire each year.

Each precinct shall be represented in the representative town meeting by a number of representatives which is in the same proportion to the whole number of such representatives as the number of inhabitants of such precinct bears to the number of inhabitants of the whole town.

SECTION 2-3 ESTABLISHMENT OF PRECINCTS

~~(THE SELECTMEN MAY UNDER STATE LAWS, REVISE THE NUMBER OF PRECINCTS.)~~

The board of selectman shall in the manner provided by the general laws relating to elections divide the town into a convenient number of voting precincts and shall from time to time cause such precincts to be reviewed to assure that all such precincts are as nearly equal in number of inhabitants as it may be reasonably possible to achieve and to maintain.

SECTION 2-4 APPORTIONMENT OF REPRESENTATIVES

The number of representatives to which each precinct shall be entitled shall be reviewed and reapportioned (a) on each occasion that the precinct lines are altered, (b) at least once in every ten years, (c) whenever it is requested that such review take place by vote of the town meeting, (d) whenever it is apparent from the street listing census data or other official information that the number of inhabitants in any one precinct has increased, or decreased, by five percent or more since the most recent review and reapportionment. Such review and apportionment of representatives shall be conducted by the board of registrars of voters.

SECTION 2-5 REPRESENTATIVE TOWN MEETING MEMBERS

~~(INCUMBENT TOWN MEETING MEMBERS WILL BE REQUIRED TO FILE TEN SIGNATURES OF VOTERS IF THEY WISH TO BE CANDIDATES FOR REELECTION.)~~

(a) Eligibility – Any voter shall be eligible to be a candidate, to be elected, and to serve as a town meeting member.

(b) Nomination Procedure – Nomination of candidates to serve as town meeting member shall be made by nomination papers signed by not less than ten voters of the precinct in which he resides and from which he seeks election. The said nomination papers shall be submitted to the board of registrars not later than five o'clock in the afternoon on the forty-second day preceding the date of the town election.

If the said nomination papers are found by the board of registrars of voters to contain a sufficient number of valid signatures, they shall be filed with the town clerk not later than twenty-eight days preceding the town election. The written acceptance of the candidate may be on or attached to the nomination papers when submitted to the board of registrars. However, the written acceptance of the candidate shall be on or attached to the nomination papers when filed with the town clerk in order for it to be valid.

(c) Election and Term – At the first annual election following the establishment or revision of precinct lines, all of the representative town meeting members of the affected precincts shall be elected by ballots.

The first third to the nearest whole number of town meeting members elected, in the order of votes received, shall serve for three years; the second third to the nearest whole number shall serve for two years; and the remaining third to the nearest whole number shall serve for one year from the date of their election. In case of a tie vote affecting the division into thirds, or otherwise, the town meeting members elected from the precinct, not affected by such tie, shall determine the same by ballot. Thereafter as the terms of town meeting members expire, candidates shall be elected for three years terms to fill such expiring terms, and candidates shall be elected to fill the unexpired term of any vacancy then existing.

SECTION 2-6 VACANCIES

~~(THIS SECTION PROVIDES A METHOD OF ESTABLISHING VACANCIES IN TOWN MEETING SEATS WHEN MEMBERS FAIL TO ATTEND MORE THAN HALF OF THE TOWN MEETING SESSIONS. THE REMAINING MEMBERS OF THE PRECINCT MAY VOTE TO DECLARE THE SEATS OF SUCH MEMBERS VACANT, AFTER GIVING NOTICE OF AN INTENTION TO DO SO. IF SUCH A MEMBER HAS A VALID REASON FOR SUCH ABSENCES, HE SHOULD NOT BE REMOVED, BUT THE DECISION IS LEFT~~

~~WITH HIS FELLOW TOWN MEETING MEMBERS. RUNNER-UP CANDIDATES WOULD AUTOMATICALLY ASSUME TOWN MEETING SEATS WHEN VACANCIES OCCUR, UPON CERTIFICATION BY THE TOWN CLERK.)~~

(a) Resignation – A town meeting member may resign by filing a written resignation with the town clerk; such resignation shall take effect upon the date of such filing unless a date certain is specified therein when it shall take effect.

(b) Removal From Town or Precinct

1. A town meeting member who no longer resides in the town shall forthwith cease to be a town meeting member.

2. A town meeting member who removes from one precinct in town to another by a revision of precinct lines may continue to serve as a town meeting member from the precinct from which he was elected until the next annual town election. Any person so removed from office may be elected at the same election as town meeting members from the precinct to which he was removed.

3. A town meeting member who removes from one precinct in town to another may continue to serve as a town meeting member from the precinct from which he was elected until the next annual town election at which the remainder of his term, if any, shall be filled by ballot. Any person so removed from office may be elected at the same election as town meeting members from the precinct to which he has removed.

(c) Forfeiture of Office – If any person elected as a town meeting member shall fail to attend one-half or more of all of the sessions of the town meeting held in a calendar year, his place may be declared vacant by a majority vote of the remaining members from his precinct. No such vote to declare an office vacant by reason of such failure to attend shall be valid unless a letter stating an intention to so do has been mailed by the town clerk to the last known address of such person at least seven days before the vote is taken. Whenever it shall appear to the town clerk from the records of the town meeting that such breach of conditions has occurred, or when such breach of condition is called to the attention of the town clerk by any other town meeting member and verified by such records, the town clerk shall direct a letter as aforesaid to such person.

(d) Filling of Vacancies – Any vacancy in the full number of representative town meeting members to which any precinct shall be entitled shall be filled until the next annual town election from among the candidates for the office of town meeting member in such precincts at the most recent town elections who failed to be elected in descending order of votes received, provided such candidate remains eligible and willing to serve and provided further such candidate received at least ten votes for the office. The town clerk shall certify the said candidate to the office of town meeting member to serve until the next annual town election. In the event there is no such candidate the vacancy shall be filled by the remaining members of the precinct delegation from among the voters of the precinct.

SECTION 2-7 COMPENSATION

Representative town meeting members shall serve without salary.

SECTION 2-8 PRESIDING OFFICER

A moderator, chosen in accordance with the provisions of section 3-5 shall preside at all sessions of town meeting. The moderator shall regulate the proceedings of all town meetings, decide all questions of order, and make public declaration of all votes. He may, in open meeting administer the oath of office to any town officer. The moderator shall be a town meeting representative by virtue of his office and may, as such, exercise all the rights of a town meeting

member. The moderator shall perform such other duties as may from time to time be provided for the office by the charter, by by-law or by other town meeting vote.

The town moderator shall, at the first session of the representative town meeting at which he presides in the spring of each year, appoint a deputy moderator, subject to the approval of the representative town meeting, who shall preside at all sessions of the town meeting in the event of the absence or disability of the town moderator.

Should the town moderator resign or otherwise vacate the office, the deputy moderator shall assume the duties and the position of the town moderator until the next town election. The deputy moderator, acting as town moderator shall appoint a deputy moderator subject to the approval of the representative town meeting.

SECTION 2-9 CLERK OF THE REPRESENTATIVE TOWN MEETING

The town clerk, or his designee, shall serve as the clerk of the representative town meeting. The clerk shall give notice of all meetings to the members, keep the journal of its proceedings, and perform such other functions as may be provided for the office by the charter, by by-law or by other town meeting vote.

SECTION 2-10 GENERAL POWERS AND DUTIES

All powers of the town shall be vested in the representative town meeting, except as otherwise provided by law or by the charter. The representative town meeting shall provide for the exercise of all of the powers of the town and for the performance of all duties and obligations imposed upon the town for which no other provision is made.

SECTION 2-11 PARTICIPATION BY NON-TOWN MEETING MEMBERS

~~(THIS SECTION IS DESIGNED TO ASSURE THAT WHEN ARTICLES ARE TAKEN UP WHICH CONCERN PARTICULAR TOWN AGENCIES SOMEONE WILL BE AT THE MEETING TO EXPLAIN THE SUBJECT MATTER TO THE TOWN MEETING MEMBERS IN ORDER THAT THEY MIGHT BE BETTER INFORMED BEFORE ACTING.)~~

(a) Representatives of Town Agencies – A designated representative of each town agency shall attend all sessions of the representative town meeting at which warrant articles pertinent to the said town agency are to be acted upon, for the purpose of providing information relative to such warrant articles to the town meeting. If any such person so designated shall be unable to attend due to illness or other reasonable cause he shall designate another person to attend in his place. If any person designated to represent a town agency at a representative town meeting session is not a town resident he shall, notwithstanding, be entitled to speak in order to provide information relative to such warrant articles pertinent to his responsibilities. Representatives of town agencies attending sessions of the town meeting under this section shall have the same right to speak as an elected town meeting member but shall have no right to make motions or to vote.

(b) Residents – Any resident of the town not an elected town meeting member may, notwithstanding, attend any of the sessions of the representative town meeting and, subject to such rules as may from time to time be adopted, participate in the proceedings, but may not vote.

SECTION 2-12 TOWN MEETING WARRANTS

~~(A SPECIFIC RIGHT TO SUBMIT PROPOSALS FOR THE TOWN MEETING ACTION IS AFFORDED TO TOWN AGENCIES AND TO INDIVIDUALS).~~

~~(THE WARRANTS FOR THE REGULARLY SCHEDULED SPRING AND FALL TOWN MEETINGS WILL CLOSE 50 DAYS BEFORE THE DATE THE TOWN MEETINGS ARE SCHEDULED TO BEGIN).~~

(a) In General – Every town meeting shall be called by a warrant issued by the board of selectmen which shall state the time and place of the meeting and, by separate articles, the subjects which are to be acted upon.

(b) Initiation of Articles – The board of selectmen shall receive all petitions which are addressed to it and which request the submission of a particular subject matter to the representative town meeting and which are filed by (1) any elected town officer, including a member of a multiple member body; (2) any appointed multiple member body acting by a majority of its members; (3) any ten voters; subject to the subsequent certification by the board of registrars that at least ten of the signers are voters; (4) any other person, persons or town agency as may be authorized by by-law. All such requests for the inclusion of subjects shall be in writing, but they shall not be required to conform to any particular form or style, except that each request for a particular subject shall be submitted as a separate petition.

(c) Time Requirements – The board of selectmen shall place on the warrant for the spring and fall town meetings all subjects which have been submitted to it, in accordance with the provisions of this section, fifty or more days before the date, fixed by by-law, on which such meetings are scheduled to be convened at which time said warrant shall close and thereafter no other subject not then in hand, and in writing, shall be added to the warrant by any person or agency, including the board of selectmen.

~~(WHEN THE SELECTMEN DETERMINE THERE IS A NEED TO CALL A SPECIAL TOWN MEETING THEY WILL BE REQUIRED TO GIVE NOTICE OF THAT FACT AND TO KEEP THE WARRANT FOR THE SPECIAL TOWN MEETING OPEN FOR AT LEAST TWO BUSINESS DAYS.)~~

Whenever the board of selectmen shall deem it to be necessary to call a special town meeting, it shall, by publication in a local newspaper, give public notice of its intention. All requests for the inclusion of subjects, as provided above, which are received in the office of the board of selectmen prior to four o'clock p.m. on the second business day following such publication, or such longer period as may be authorized by a by-law designed to further implement this provision, shall be included in the warrant for such special town meeting, at which time said warrant shall close and thereafter no other subject not then in hand, and in writing, shall be added to the warrant by any person or agency, including the board of selectmen.

(d) Publication – Within ten days following the date the warrant for any town meeting shall close the board of selectmen shall compile, then sign and cause ~~preliminary~~ copies of the **preliminary** warrant in a format which may be determined by by-law for such meeting to be posted in each precinct of the town and copies of the preliminary warrant to be sent by mail to the town moderator, the chairman of the finance committee, the town counsel and to such other persons as may be designated by by-law. Additional copies of the preliminary warrant shall be made available at the office of the town clerk for any person who may request the same. When the official warrant has been prepared, copies shall be distributed in the same manner as aforesaid.

(e) Committees – The representative town meeting may, by by-law, provide for standing committees to which shall be referred warrant articles for study, review and report in advance of town meeting action. Such committees may be in addition to the finance committee, or they may assign some portion of the review now conducted by the finance committee to some other committee.

(f) Quorum – One hundred and twenty-one town meeting members shall constitute a quorum for the transaction of all business to come before the representative town meeting, but a smaller number may adjourn from time to time.

~~(THIS SECTION PROVIDES FOR A TOWN MEETING TO BE HELD ON A REGULAR BASIS IN THE FALL OF EACH YEAR. IT IS EXPECTED, BASED ON THE EXPERIENCE OF OTHER TOWNS WHICH HAVE SIMILAR PROVISIONS, THAT THIS WILL REDUCE THE NUMBER OF SPECIAL MEETINGS HELD NOW EACH YEAR. THE SPRING MEETING WILL BE PRIMARILY THE BUDGET MEETING, AS IS THE CASE NOW, BUT KNOWING A MEETING WILL ALSO BE HELD IN THE FALL OTHER MATTERS CAN BE DEFERRED FOR ACTION THEN.)~~

(g) Open Meetings – All sessions of the representative town meeting shall at all times be open to the public and to the press.

(h) Rules and Journals – The representative town meeting may, at the first session of the spring town meeting adopt additional rules for the governing of its proceedings, not inconsistent with this charter, by-laws or general laws. The Town Clerk shall keep the journal of its proceedings, as provided in section 2-9. A certified copy of the town meeting journal shall be kept available in the town library.

(i) Time of Meeting – The representative town meeting shall meet at least twice in each calendar year. The first such meeting shall be held during the second three months of the calendar year, on a date fixed by by-law, and shall be primarily concerned with the determination of matters involving the expenditure or commitment of town funds, including but not limited to the adoption of an annual operating budget for all town agencies. The second such meeting, the powers of which shall be deemed to be those of annual town meeting, shall be held during the last four months of the calendar year, on a date fixed by by-law. In addition to the two meetings required by this section the board of selectmen may, in their discretion, ~~for the purpose of acting on the legislative business of the town in an orderly and expeditious manner,~~ call the representative town meeting into session at other times by the issuance of warrants for that purpose.

(j) Town Counsel Reviews – Forthwith following the date on which any article to be included in a warrant for any town meeting has been received by the board of selectmen, and after the names of voters contained on any petition for inclusion of a subject on the said warrant, in conformity with section 2-12, (b), (3), have been certified by the board of registrars of voters, a copy of the said article shall be delivered to the town counsel. Within five days following the date any proposed warrant articles are submitted to him, the town counsel shall make a preliminary review of the subject matter of each such proposed article for the purpose of determining if each such measure may validly be adopted by the representative town meeting, both in terms of is content and its form and including notation of any special requirements relating to valid action on such subject matter by reason of public hearings, special votes or otherwise. A written copy of the preliminary opinion of the town counsel, as aforesaid, shall be delivered to the person or agency having submitted each article in the warrant as it relates to said article.

Not less than fourteen days prior to the date on which the representative town meeting is scheduled to act upon the warrant, the town counsel shall submit a legal opinion, in such detail as may be individually appropriate, for each article contained in the warrant.

SECTION 2-13 REFERENDUM PROCEDURES

~~(THIS SECTON PROVIDES FOR OVERRIDE OF TOWN MEETING ACTION BY A VOTE OF THE ELECTORATE.)~~

(a) Effective Date of Final Votes – No final vote of the representative town meeting under any warrant article, but not including a vote to adjourn or to dissolve a town meeting vote appropriating money for the payment of notes or bonds of the town and interest thereon coming due within the then current fiscal year, a vote authorizing the borrowing of money in anticipation of taxes or other revenue, or a vote declared by preamble to be an emergency measure necessary for the immediate preservation of the peace, health, safety or convenience of the town, shall be operative until the expiration of seven days following the dissolution of the meeting. If a petition as provided hereafter in the section is not filed within the said seven days, the votes of the representative town meeting shall then become operative.

(b) Non-Final Votes – Any article disposed of by a vote to lay upon the table, or postpone indefinitely, or to by other procedural device which avoids a vote upon the merits of the principal question, shall be deemed to have been rejected in the form in which it was presented.

€ Petition – If within seven days following the dissolution of a representative town meeting, a petition signed by not less than five percent of the voters, containing their names and addresses, is filed with the board of selectmen requesting that any question as voted by the town meeting members be referred to the voters at large for a final determination, then the operation of any such vote shall be further suspended pending its determination as provided in this section. The board of selectmen shall, within ten days after the filing of such a petition, call a special election to be held on a date fixed by it not less than fourteen nor more than twenty-one days later for the purpose of presenting such question to the voters for final determination.

(d) Form of Question – Any question submitted to the voters under this section shall be stated on the ballot in substantially the same language and form in which it was stated when presented by the moderator to the town meeting members, as appears in the record of the clerk of the meeting.

€ Election – All votes upon any question so submitted shall be taken by ballot, and the conduct of such election shall be in accordance with the provisions of law relating to elections, generally. The questions so submitted shall be determined by a vote of the same proportion of the voters voting thereon as would have been required for the matter to be adopted by the representative town meeting. Provided, however that no vote the effect of which is the reverse of the vote taken at the representative town meeting shall be operative unless at least twenty percent of the total number of persons registered to vote as of the date of the preceding town election shall have participated in the special election.

ARTICLE-III

EXECUTIVE BRANCH

SECTION 3-1 IN GENERAL

~~(THE NUMBER OF OFFICES TO BE FILLED BY ELECTION HAS BEEN REDUCED. THIS WILL ENABLE QUALIFICATIONS TO BE ESTABLISHED FOR THOSE OFFICES WHICH WILL BECOME APPOINTED.)~~

(a) Elective Offices – The offices to be filled by the voters shall be a board of selectmen, a school committee, a planning board, a town clerk and a town moderator. In addition a housing authority and such other members of regional authorities or districts as may be established by law or interlocal agreement may also be filled by the voters.

(b) Eligibility – Any voter shall be eligible to hold any elective town office provided, however, no person shall simultaneously hold more than one elected town office as defined in this section.

(c)-Town Election – The annual election of town officers and for the determination of all other questions to be made by the voters, shall be held on such date as may be fixed by by-law.

(d) Nomination – The number of signatures of voters required to place the name of a candidate for any town office on the official ballots for use at any town election shall be not less than fifty.

(e) Compensation – Elected town officials may receive such compensation for their services as may annually be appropriated for that purpose.

(f) Coordination – Notwithstanding their election by the voters, the town officers named in this section shall be subject to the call of the board of selectmen, at all reasonable times, for consultation, conference and discussion on any matter relating to their respective offices.

(g) Filling of Vacancies – If a vacancy shall occur in any elective town office more than ninety days preceding a regular town election such vacancy shall be filled by the candidate who, at the most recent town election was a candidate for a full term to such office who failed to be elected, but did receive more than twenty-five percent of the ~~total~~ ~~ballots~~ **votes calculated as follows: by dividing the number of votes received by the candidate by the total number of voters who cast a ballot** in the election and further provided such candidate remains eligible and willing to serve in the office. If more than one candidate shall meet the requirements said candidates shall be considered in descending order of votes received. The town clerk shall within ten days following notification of any such vacancy certify the said candidate to the office to serve until the next regular town election. In the absence of any such candidate the vacancy shall be filled in the manner provided by general laws. If less than ninety days shall elapse before the next regular town election the vacancy shall remain until such regular election. Provided, however, that if said vacancy occurs after the time for filing of nomination papers for town office in the current year has expired and as a
result thereof the vacancy will not be filled at such ensuing election the provisions of this section shall apply and the candidate at the preceding election who otherwise qualifies, shall fill such vacancy until the vacancy can be filled by the voters at ~~a regular~~ **the annual** town election.

~~(THIS SECTION RECOGNIZES THE BOARD OF SELECTMEN AS A COORDINATING AUTHORITY FOR ALL TOWN AFFAIRS. THE PROVISION IS NOT INTENDED TO AUTHORIZE THE SELECTMEN TO INTERFERE IN MATTERS UNDER THE CONTROL OF OTHER OFFICIALS BUT MERELY ENABLES THEM TO CAUSE A DISCUSSION TO TAKE PLACE FOR THE OVERALL GOOD OF THE TOWN.~~

~~THIS METHOD WILL OBVIATE THE NECESSITY OF HOLDING SPECIAL ELECTIONS TO FILL CERTAIN VACANCIES AND REDUCE THE 'POLITICS' WHEN VACANCIES DO OCCUR.)~~

SECTION 3-2 BOARD OF SELECTMEN

~~(THE BOARD OF SELECTMEN IS ESTABLISHED AS THE EXECUTIVE HEAD OF THE TOWN, BUT, THEY ARE EXPECTED TO DEAL WITH THE AFFAIRS OF THE TOWN AS A WHOLE AND NOT WITH THE DAY TO DAY ADMINISTRATION. THEIR POLICIES AND GOALS ARE TO BE IMPLEMENTED BY FULL TIME EMPLOYEES.)~~

(a) Composition, Term of Office – There shall be a board of selectmen consisting of five members elected for three year terms, so arranged that as nearly an equal number of terms as possible shall expire each year.

(b) Powers and Duties – The executive powers of the town shall be vested in the board of selectmen. The board of selectmen shall have all of the executive powers given to boards of selectmen by general law or otherwise. The board of selectmen shall serve as the chief policy making agency of the town, responsible for the issuance of policy directives and guidelines to be followed by all town agencies serving under it, provided, however, that no individual member of the board of selectmen, nor a majority of them, shall at any time, attempt to become involved in the day-to-day administration of the affairs of the town. It is the intention of this provision that the board of selectmen shall act only through the adoption of policy directives and guidelines which are to be implemented by officers and employees appointed by or under its authority.

The board of selectmen shall cause all of the laws and orders for the government of the town to be enforced and shall cause a record of all its official acts to be kept. To aid it in the performance of its duties the board of selectmen shall appoint a town manager, as provided in section 3-3, and shall establish written goals and objectives for said office annually.

© Appointing Powers – The board of selectmen shall appoint the town manager, the town accountant, the town counsel, the registrars of voters (but not the town clerk) and other election officers, the board of appeals, the conservation commission and constables and such other town officers as may be provided by charter or by by-law.

(d) Licensing Authority – The board of selectmen shall be a licensing board for the town and shall have a power to grant licenses, to make all necessary rules and regulations regarding the granting of such licenses and to attach conditions and to impose restrictions on any such license it may grant as it deems to be in the public interest, and to enforce all laws relating to all such businesses for which it grants licenses.

~~(THE SELECTMEN ARE DESIGNATED AS A LICENSE BOARD BY STATE LAW. THIS SECTION DOES NOT EXTEND ANY NEW POWERS TO THEM; IT MERELY SETS OUT FOR ALL TO SEE ONE OF THE VERY IMPORTANT FUNCTIONS THEY NOW DO PERFORM.)~~

SECTION 3-3 TOWN MANAGER

~~(THE EXISTING POSITION OF EXECUTIVE SECRETARY IS EXPANDED AND MADE MORE MEANINGFUL BY THE PROVISIONS OF THIS SECTION. THE NAME IS CHANGED TO INDICATE THAT IT IS INTENDED TO BE A DIFFERENT POSITION THAN WHAT HAS EXISTED. A CITIZEN COMMITTEE IS TO BE APPOINTED TO SCREEN THE CANDIDATES FOR THE JOB.)~~

(a) Appointment, Qualifications, Term of Office – The board of selectmen shall

appoint town manager to serve for terms not to exceed five (5) years and shall fix his compensation within the amount appropriated for that purpose. The board of selectmen shall make such appointment from a list of nominees submitted to it by a screening committee established by by-law. The office of town manager shall not be subject to the consolidated personnel by-law, if any, of the town. The town manager shall be appointed solely on the basis of his executive and administrative qualifications. He shall be a person of proven professional ability, especially fitted by education, training and previous experience in municipal administration to perform the duties of the office. The town manager shall devote his full time to the office and shall not hold any other public office, elective or appointive, nor shall he engage in any other business, occupation or profession during his term, unless such action is approved in advance, in writing, by the board of selectmen. The town may, by by-law, from time to time, establish such additional qualifications as seem necessary and appropriate.

(b) The board of selectmen shall provide for an annual review of the job performance of the town manager. Any written evaluations shall, to the extent allowed by M.G.L. c.4, §7(26), be made a public record.

(c) Powers and Duties – The town manager shall be the chief administrative officer of the town and shall be responsible to the board of selectmen for the proper discharge of all duties of the office and for the proper administration of all town affairs placed under his charge by or under the charter. The powers and duties shall include, but need not be limited to the following:

(1) GENERAL STATEMENT OF POWERS.

~~1)~~ He shall supervise, direct and be responsible for the efficient administration of all functions under his control, as may be authorized by the charter, by by-law, by other town meeting vote or by vote of the board of selectmen, including all officers appointed by him and their respective departments.

(2) APPOINTMENT POWERS

~~2)~~ He shall appoint, and may remove, subject to the civil service law where applicable, all department heads, all officers and subordinates and employees for whom no other method of selection is provided by the charter or by by-law except persons serving under other elected officers or elected multiple member bodies. Appointments made by the town manager and certified by the personnel board for regulatory compliance shall become effective on the fifteenth day following the day on which notice of the proposed appointment is filed with the board of selectmen, unless the board of selectmen shall, within said period by majority vote of the full board vote to reject with just cause any such appointment. Copies of all notices of appointments made by the town manager shall forthwith be posted on the town bulletin boards.

(3) SERVES AS PERSONNEL DIRECTOR IN CONJUNCTION WITH PERSONNEL BOARD

~~3)~~ He shall, in conjunction with a personnel board established by by-law, be entrusted with the administration of a town personnel system, including but not limited to personnel policies and practices, rules and regulations, personnel by-law and all collective bargaining agreements entered into on behalf of the town. He shall, in conjunction with the personnel board, prepare, maintain and keep current a plan establishing the personnel staffing requirements for each town agency, except those under the jurisdiction of the school committee.

(4) FIXES SALARIES FOR PERSONS SERVING UNDER HIM

~~4)~~ He shall fix the compensation of all town officers and employees appointed by the town manager within the limits established by appropriation.

(5) TO ATTEND ALL MEETINGS OF THE BOARD OF SELECTMEN

~~5)~~ He shall attend all regular and special meetings of the board of selectmen, unless excused at his own request, and shall have a voice, but no vote, in all of its discussions.

(6) TO ATTEND ALL SESSIONS OF THE TOWN MEETING

~~6)~~ He shall attend all sessions of the representative town meeting and shall answer all questions concerning warrant articles which are directed to him and which relate to matters under his general supervision.

(7) TO ASSURE THAT ALL LAWS, BY-LAWS, ETC., ARE ENFORCED

~~7)~~ He shall see that all provisions of general laws, the charter, the by-laws and other votes of the town meeting and votes of the board of selectmen which require enforcement by him, or officers and employees subject to his direction and supervision, are faithfully carried out, performed and enforced.

(8) TO SUBMIT A PROPOSED BUDGET TO THE FINANCE COMMITTEE

~~8)~~ He shall prepare and submit in the manner provided in article 5, a proposed annual operating budget and a proposed capital outlay program.

(9) TO KEEP THE SELECTMEN FULLY INFORMED ON TOWN FINANCES

~~9)~~ He shall keep the board of selectmen fully informed as to the financial condition and needs of the town, and shall make such recommendations to the board of selectmen at the end of each fiscal year and at such other times as it may reasonably require.

(10) TO ASSURE THAT COMPLETE RECORDS ARE KEPT

~~10)~~ He shall assure that full and complete records of the financial and administrative activities of the town are kept and shall render full reports to the board of selectmen at the end of each fiscal year and at such other times as it may reasonably require.

(11) TO HAVE JURISDICTION OVER ALL TOWN PROPERTY EXCEPT SCHOOL BUILDINGS AND GROUNDS

~~11)~~ He shall have jurisdiction over the rental and use of all town facilities, except those under the jurisdiction of the school committee. He shall be responsible for the maintenance and repair of all town facilities, including, if authorized by a town meeting vote, school buildings and grounds.

(12) TO HAVE AUTHORITY TO MAKE INQUIRIES CONCERNING THE OPERATION OF ANY TOWN AGENCY

~~12)~~ He may at any time inquire into the conduct of office of any town officer, employee or agency under his supervision.

(13) TO ASSURE THAT A FULL INVENTORY OF ALL PROPERTY BELONGING TO THE TOWN IS KEPT

~~13)~~ He shall assure that a full and complete inventory of all property of the town, both real and personal, is kept, including all property under the jurisdiction of the school committee and other elected town officers and multiple member bodies.

(14) TO BE RESPONSIBLE FOR NEGOTIATIONS WITH TOWN EMPLOYEES WITHA PROVISION THAT THE BOARD OF SELECTMEN MAY 'VETO'ANY PROPOSED COLLECTIVE BARGAINING CONTRACT HE SUBMITS

~~14)~~ He shall be responsible for the negotiations of all contracts with town employees over wages, hours, and other terms and conditions of employment; provided, however, that any such contract

as he may propose may be rejected by a majority vote of the full board of selectmen within fifteen days following the date it is submitted to such board.

(15) TO BE RESPONSIBLE FOR A CENTRAL PURCHASING FUNCTION

~~15)~~ The town manager or his or her designee shall be the chief procurement officer for the town**.** He shall be responsible for the purchase of all supplies, materials, equipment and services, and shall award all contracts for supplies, materials, equipment and services for all departments and activities of the town, excluding the school department, except in case of emergency. He shall examine and inspect or cause to be examined and inspected, the quality and condition of all supplies, materials, equipment and services delivered to or received by any town agency, excluding the school department.

(16) TO HAVE A POWER TO REORGANIZE THE TOWN ADMINSTRATIVE STRUCTURE TO MAKE IT MORE EFFICIENT AND MORE EFFECTIVE

~~16)~~ He may, in the manner provided in article 4 re-organize, consolidate or abolish town agencies in whole or in part, provide for new town agencies and, when incident to any such re-organization, with the approval of the finance committee, transfer all or a portion of the appropriation made for one town agency to another.

(17) TO HAVE AN AUTHORITY TO DELEGATE CERTAIN RESPONSIBILITIES TO SUBORDINATES

~~17)~~ He may authorize any subordinate officer or employee to exercise any power or function he is authorized to exercise, provided, however, that all acts performed under such delegation shall be deemed to be his acts.

(18) TO PERFORM OTHER DUTIES AS MAY BE REQUIRED OF HIM BY THE SELCTMEN OR TOWN MEETING

~~18)~~ He shall perform such other duties as may be required of him by the charter, by by-law or other town meeting vote or by vote of the board of selectmen.

~~(c)~~ **(a)** Acting Town Manager

1) Temporary Absence – The town manager shall, subject to the approval of the board of selectmen, and by letter filed with the board of selectmen and the town clerk, designate a qualified town officer or employee to exercise the powers and perform the duties of his office during his temporary absence. During the temporary absence of the town manager the board of selectmen may not revoke such temporary designation until at least ten working days have elapsed whereupon it may appoint another qualified town officer or employee to serve as acting town manager until the town manager shall return.

2) Vacancy – Any vacancy in the office of town manager shall be filled as soon as possible by the board of selectmen, but pending such full time appointment they shall designate a qualified ~~town officer or employee~~ person to perform the duties of the town manager on a temporary basis. Such temporary appointment shall not exceed three months, but one additional renewal may be voted not to exceed a second three months.

3) Powers and Duties – The powers of an acting town manager, under (1) and (2) above, shall be limited to matters not admitting of delay and shall only include authority to make temporary, emergency appointments to any town office or employment.

~~(THE SELECTMEN MAY REMOVE THE TOWN MANAGER AT ANY TIME, SUBJECT ONLY TO A PUBLIC HEARING.)~~

(d) **(b)** Removal and Suspension – The board of selectmen may, by majority vote of the full board, terminate or suspend the town manager from his office in accordance with the following procedure:

Before the town manager may be removed, if he so demands, he shall be given a written statement of the reasons alleged for his removal and shall have a right to be heard publicly thereon at a meeting of the board of selectmen prior to the final vote on the question of his removal, but pending and during such hearing the board of selectmen may suspend him from office. The town moderator shall preside at any hearing held by the board of selectmen on the removal of a town manager under this section. The action of the board of selectmen in suspending or removing the town manager shall be final, it being the intention of this provision to vest all authority and fix all responsibility for such suspension or removal in the board of selectmen.

SECTION 3-4 SCHOOL COMMITTEE

(a) Composition, Term of Office – There shall be a school committee consisting of five members elected for three year terms, so arranged that as nearly an equal number of terms as possible shall expire each year.

(b) Powers and Duties – The school committee shall have all of the powers and duties school committees are given under general laws and such additional powers and duties as may be authorized by the charter, by by-law or by other town meeting vote. ~~The powers of the school committee shall include but need not be limited to the following:~~

~~1) The school committee shall appoint a superintendent of the schools and all other officers and employees connected with the schools, fix their compensation and define their duties, make rules concerning their tenure of office, and discharge them.~~

~~2) The school committee shall make all reasonable rules and regulations, consistent with law, for the administration and management of the public school system of the town~~.

SECTION 3-5 TOWN MODERATOR

(a) Term of Office – There shall be a town moderator elected for a term of three years.

(b) Powers and Duties – The town moderator, as provided in section 2-8, shall preside and regulate the proceedings at all sessions of the representative town meeting and shall have all the powers and duties given to town moderators by general laws and such additional powers and duties as may be provided by charter, by by-law or by other town meeting vote.

SECTION 3-6 TOWN CLERK

(a) Term of Office- There shall be a town clerk elected for a term of three years.

(b) Powers and Duties – The town clerk shall be the keeper of vital statistics for the town, the custodian of the town seal and all records of the town, shall administer the oath of office to all town officers, elected or appointed, shall issue such licenses and permits as are required by general law to be issued by such clerks, supervise and manage the conduct of all elections and matters relating thereto, be the clerk of the representative town meeting, keep its records and in the absence of the town moderator and the ~~assistant~~ **deputy** town moderator, serve as temporary presiding officer and shall appoint the assistant town clerk. The town clerk shall have all the other powers and duties which are given to town clerks by general laws and such additional powers and duties as may be provided by charter, by by-law or by other town meeting vote.

(c) Vacancy – If a vacancy occurs in the office of town clerk within 90 days preceding the annual town election, the assistant town clerk, shall serve as town clerk until a new town clerk is elected and sworn into office.

SECTION 3-7 PLANNING BOARD

(a) Composition, Term of Office – There shall be a planning board consisting of seven members elected for three year terms, so arranged that as nearly an equal number of terms as possible shall expire each year. ~~Members of the board who, prior to the adoption of this charter amendment, were elected for five years terms shall continue to serve for the duration of the terms for which they were elected; upon expiration of such terms, such offices shall be filled in the manner provided in this charter.~~

(b) Powers and Duties – The planning board shall make studies and prepare plans concerning the resources, possibilities and needs of the town. The planning board shall have the power to regulate the subdivision of land within the town by adoption of rules and regulations governing such development. The planning board shall annually report to the town, giving information regarding the condition of the town and any plans or proposals known to it affecting the resources, possibilities and needs of the town. The planning board shall have all of the powers and duties given to planning boards by general laws and such additional powers and duties as may be provided by charter, by by-law or by other town meeting vote.

SECTION 3-8 BILLERICA HOUSING AUTHORITY

(a) Composition, Term of Office – There shall be a housing authority consisting of five members. Four of these members shall be elected by the voters of the town; the fifth member shall be a resident of the town appointed by the Commonwealth ~~through the department of community affairs~~, or as otherwise provided by law. All members of the housing authority shall serve for terms of five years, so arranged that the term of one member shall expire each year.

(b) Powers and Duties – The housing authority shall have all the powers and duties given to the housing authorities by general laws.

SECTION 3-9 SHAWSHEEN VALLEY REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE ~~(BILLERICA REPRESENTATIVES)~~

The town shall choose such number of representatives and for such term of office to represent the town of Billerica on the Shawsheen Valley Regional Vocational School District Committees as may be provided for in an agreement entered into and approved by each of the participating municipalities.

ARTICLE IV

ADMINISTRATIVE ORGANIZATION

SECTION 4-1 CREATION OF TOWN AGENCIES

~~(THIS ARTICLE PROVIDES TWO METHODS BY WHICH THE STRUCTURE OF TOWN ADMINISTRATIVE ORGANIZATION MAY BE CHANGED.)~~

The organization of the town into operating agencies for the conduct of business of the town and the provision of services may be accomplished through either method provided in this section.

~~(THIS SECTION BROADENS THE CAPACITY OF THE TOWN MEETING TO RE-ORGANIZE BY THE ADOPTION OF BY-LAWS)~~

(a) By-Laws – Pursuant to the authority contained in section twenty of chapter forty-three B of the general laws, the town meeting may, by by-law, reorganize, consolidate, or abolish any

town agency in whole or in part and establish such new town agencies as it shall deem to be necessary or advisable. Such by-laws may prescribe the functions of any town agency.

~~(THIS SECTION IS SIMILAR TO A REORGANIZATION POWER AVAILABLE TO THE GOVERNOR OF THE COMMONWEALTH; A REORGANIZATION PLAN MAY BE SUBMITTED TO THE TOWN MEETING WHICH MUST BE ADOPTED OR REJECTED AS A WHOLE. THE CAPACITY OF THE TOWN MEETING TO AMEND SUCH A PROPOSAL IS RESTRICTED.)~~

(b) Administrative Code – Pursuant to the authority contained in section twenty of chapter forty-three B of the general laws, the town manager may, after consultation with the board of selectmen, submit to the representative town meeting, a plan of organization or reorganization, of amendments to any existing plan for any town agency under his general supervision.

Whenever the town manager prepares such a plan he shall hold one or more public hearings concerning the proposal giving notice by publication in a local newspaper not less than seven nor more than fourteen days in advance which notice shall describe the scope of the proposal and the time and place at which a public hearing will be held. Following such hearing the town manager may provide for the submission of the same plan to the representative town meeting by warrant article.

The authority of the representative town meeting concerning the provision of a proposed administrative code provision shall be limited to the approval or rejection of it; the representative town meeting shall not vote to amend or to alter it.

SECTION 4-2 DEPARTMENT OF PUBLIC WORKS

~~(THE EXISTING PUBLIC WORKS DEPARTMENT IS CONTINUED WITH ONE CHANGE. RECOGNIZING THE CONFUSION WHICH HAS RESULTED FROM HAVING DUAL RESPONSIBILITY FOR THE OPERATION OF THE SEWAGE SYSTEM AFTER CONSTRUCTION THAT FUNCTION WILL NOW BE PLACED WHOLELY WITHIN THE PUBLIC WORKS DEPARTMENT. PLANNING FOR SEWAGE EXTENSION PROGRAMS WILL REMAIN A CITIZEN FUNCTION THROUGH A SUCCESSOR TO THE PRESENT SEWER COMMISSION (SEE SECTION 4-2(c).)~~

(a) Scope – There shall be a department of public works responsible for the performance of all public works activities of the town, placed under its control by the charter, by by-law or otherwise.

~~The department of public works shall assume all of the duties and responsibilities and perform all of the functions including but not limited to those which prior to the adoption of this provision were performed by the department of public works and the sewer commission.~~

(b) Director of Public Works – The town manager shall appoint a director of public works to serve as the head of the department of public works. The director of public works shall serve for a term of three years. He shall be a person especially fitted by education, training and previous experience in public works administration to perform the duties of the office. The director of public works shall be responsible to the town manager for the supervision of all public works operations and activities of the town in accordance with policy directives, guidelines and priorities as established by the board of selectmen.

The director of public works shall be responsible for the coordination of all divisions within the department in accordance with general laws, the charter, by-laws, policies established by the board of selectmen and administrative directives of the town manager.

ARTICLE V

FISCAL PROCEDURES

SECTION 5-1 FISCAL YEAR

The fiscal year of the town shall begin on the first day of July and shall end on the thirtieth day of June, unless another provision is made by general law.

SECTION 5-2 SCHOOL COMMITTEE BUDGET

~~(THIS ARTICLE ESTABLISHES CLEAR CUT PROCEDURES GOVERNING THE PREPARATION AND REVIEW OF A CONSOLIDATED BUDGET PROPOSAL. THE EXISTING STATUTORY REQUIREMENT THAT THE SCHOOL COMMITTEE HOLD A HEARING ON ITS SPENDING REQUESTS IS CONTINUED. THE EXISTING FINANCE COMMITTEE WILL BE CONTINUED IN ITS VITALLY IMPORTANT ROLE OF REVIEWING SPENDING REQUESTS AND MAKING RECOMMENDATIONS TO THE TOWN MEETING. BECAUSE IT WILL NO LONGER BE REQUIRED TO FIRST SEEK OUT THE INFORMATION AND ASSEMBLE IT BEFORE MAKING RECOMMENDATIONS, IT IS EXPECTED IT WILL BE IN A MUCH STRONGER POSITION TO PERFORM THE REVIEW FUNCTION.)~~

(a) Submission to Town Manager – The budget proposed by the school committee shall be submitted to the town manager within a time fixed by by-law to enable him to consider its effect on the total town budget he is required to submit under this article.

(b) Public Hearing by School Committee – at least fourteen days before the meeting at which the school committee is to vote on its final budget request, the school committee shall cause to be published in a local newspaper a general summary of its proposed budget. The summary shall specifically indicate any major variations from the current budget, and the reason for such changes. They shall also indicate the times and places at which copies of their complete draft budget are available for public examination, and the date, time and place, not less than seven days following such publication, when a public hearing shall be held by the school committee on the proposed budget.

(c)Adoption – The action of the school committee in adopting the budget following the public hearing shall be summarized and the vote of each member on any amendments offered to the proposed budget shall be recorded.

SECTION 5-3 SUBMISSION OF PROPOSED TOWN BUDGET

~~(PUBLIC NOTICE OF THE CONTENTS OF THE PROPOSED BUDGET MUST BE GIVEN BEFORE THE FINANCE COMMITTEE BEGINS ITS REVIEW. AN INFORMED ELECTORATE IS THE GOAL OF THIS REQUIREMENT AT A TIME WHEN ITS VIEWS AND OPINION CAN STILL SIGNIFICANTLY AFFECT THE ULTIMATE SHAPE OF THE BUDGET.)~~

Within a time fixed by by-law before the date on which the town meeting is to meet in its annual spring town meeting session, the town manager under the direction of the board of selectmen, shall submit to the finance committee a proposed budget for the ensuing fiscal year with an accompanying budget message and supporting documents. He shall simultaneously provide for the publication in a local newspaper of a general summary of the proposed budget. The summary shall specifically indicate any major variations from the current budget, and the reasons for such changes.

The notice shall also indicate the times and places at which complete copies of the proposed budget and accompanying materials are available for examination by the public.

SECTION 5-4 BUDGET MESSAGE

The budget message submitted by the town manager shall explain the proposed budget for all town agencies, both in fiscal terms and in terms of work programs. It shall outline proposed financial policies of the town for the ensuing fiscal year; describe important features of the proposed budget; indicate any major variations from the current budget in financial policies, expenditures and revenues together with the reasons for such changes; summarize the town's debt position; and shall include such additional information as the town manager deems desirable or the board of selectmen may require.

SECTION 5-5 THE PROPOSED BUDGET

The proposed budget shall provide a complete financial plan of all town funds and activities, including the budget as requested by the school committee. Except as may otherwise be required by general law, or by the charter, it shall be in the form the town manager deems desirable or the board of selectmen may require. In his presentation of the proposed budget the town manager shall make use of modern concepts of fiscal presentation so as to furnish a maximum amount of information and to provide the best financial controls. The budget shall be arranged to show the actual and estimated income and expenditures for the previous, current and ensuing fiscal years, and shall indicate, in separate sections:

(a) Proposed expenditures for current operations during the ensuing fiscal year, detailed by town agency, function and work programs, and the proposed methods of financing such expenditures;

(b) Proposed capital expenditures during the ensuing fiscal year, detailed by town agency, and the proposed method of financing each such capital expenditure;

(c) Estimated surplus revenue and free cash at the end of the current fiscal year, including estimated balances in any special accounts established for specific purposes.

SECTION 5-6 ACTION ON THE PROPOSED BUDGET

(a) Public Hearing – The finance committee shall, forthwith upon receipt of the proposed budget, provide for the publication in a local newspaper of a notice stating the date, time and place, not less than seven nor more than fourteen days following such publication, when a public hearing shall be held by the finance committee on the proposed budget.

(b) Finance Committee, Procedure – The finance committee shall consider, in public meetings, the detailed expenditures for each town agency as proposed by the town manager, and

may confer with representatives of any such town agency in connection with its considerations. The finance committee may require the town manager or any other town agency, to furnish it with such additional information as it may deem to be necessary to assist it in review of the proposed budget.

(c) Presentation to Town Meeting – The finance committee shall file a report containing its recommendations for action on the proposed budget, which shall be available not less than seven days prior to the date on which the town meeting is to act on the proposed budget. When the proposed budget is before the town meeting for action it shall first be subject to amendment, if any, as may be proposed by the finance committee.

SECTION 5-7 CAPITAL IMPROVEMENT PROGRAM

~~(THIS SECTION WILL REQUIRE SOME LONG RANGE PLANNING AND FORECASTING TO DETERMINE CAPITAL EXPENDITURE NEEDS FOR TOWN AGENCIES. IT IS AN ESSENTIAL INGREDIENT TO SOUND FINANCIAL PLANNING AND A VITALLY IMPORTANT STEP IF WE ARE EVER TO BEGIN TO CONTROL OUR TAX RATE.)~~

The town manager shall submit a capital improvement program to the board of selectmen and to the finance committee at least thirty days before the date fixed for submission of the proposed budget. The capital improvement program shall include, but need not be limited to the following:

(a) A clear, concise, general summary of its contents;

(b) A listing of all capital expenditures proposed to be made during the five fiscal years next ensuing, with supporting information as to the need for each such expenditure;

© Cost estimate methods of financing and recommended time schedules;

(d) The estimated annual cost of operating and maintaining any new facility or place of major equipment involved.

The information is to be annually revised with regard to all items still pending or in the process of being acquired, improved, or constructed.

SECTION 5-8 FINANCIAL PUBLIC RECORDS

Statements summarizing the budget, the capital improvements program and related warrant articles, as adopted by the town meeting, shall be made available in the office of the town manager for examination by the public, within twenty-one days following their adoption.

SECTION 5-9 APPROVAL OF FINANCIAL WARRANTS

Warrants for the payment of town funds as prepared by the town accountant shall be submitted to and reviewed by the town manager.

SECTION 5-10 INDEPENDENT AUDIT

At least once in every three years an outside audit of the books and accounts of the town shall be made. In the event that the commonwealth shall fail in any such period to provide for such an audit to be conducted, within sixty days following the date a written request for an audit is made by the town meeting, the town meeting shall provide for an audit to be made by a

certified public accountant, or firm of such accountants, who have no personal interest, direct or indirect, in the fiscal affairs of the town government or any of its officers.

SECTION 5-11 LAPSE OF APPROPRIATIONS

Unless another provision is specifically made in the town meeting vote under any special warrant article which authorizes a commitment of town funds, whether by appropriation, transfer or otherwise, the said authorization shall lapse at the expiration of three years following the effective date of such vote.

SECTION 5-12 COLLECTIVE BARGAINING AGREEMENTS

Collective bargaining agreements availability – copies of all contracts entered into with employees of the town pursuant to collective bargaining, shall be made available to the town moderator, town accountant, the chairman of the finance committee and all members of the representative meeting at least seven days before the town meeting is to vote on the question of appropriating funds to implement the said agreements. If a motion to appropriate any such funds is made without seven days having elapsed, the question shall be laid on the table until the next session of the town meeting held after such period has elapsed. Copies of all collective bargaining agreements shall also be placed on file in the office of the town manager, the office of the town clerk and in the town library at least seven days before they are to come before the town meeting for any action.

ARTICLE VI

ELECTIONS

SECTION 6-1 ANNUAL TOWN ELECTIONS

The election of town officers, the election of town meeting members, the election of other officers to be chosen on local election ballots and referenda questions shall be acted upon and determined by the voters on official ballots without party or other designation on the date fixed in the by-laws of the town.

SECTION 6-2 BALLOT POSITION

The order in which names of candidates appear on election ballots for any office, including that of town meeting member, shall be determined by a drawing by lot conducted by the town clerk which shall be open to the public. Notification to the candidates and to the public shall be by publication in a local newspaper during the week preceding the week in which the day of the drawing is to take place. The drawing shall be conducted by the town clerk or the assistant town clerk, beginning not earlier than six o'clock in the afternoon of the day following the last day for candidates to withdraw their nomination papers and continuing until such time as all ballot positions have been determined.

SECTION 6-3 APPLICATION OF STATE LAWS

Except as expressly provided in the charter and as authorized by law, all town elections shall be governed by the laws of the commonwealth relating to elections, including, but not limited to, the right to vote, the registration of voters, the nomination of candidates, the conduct of regular and special elections, the submission of charters, charter amendments and other propositions to the voters, the counting and recounting of votes and the declaration of results.

SECTION 6-4 RECALL OF ELECTED OFFICERS

~~(THIS SECTION REWRITES OUR EXISTING CHARTER REGARDING RECALL OF ELECTED OFFICIALS.)~~

(a) Application – Any person who holds an elected town office, but not including an elected town meeting member, with more than six months remaining of the term of office, may be recalled from the office by the voters, in the manner provided in this section.

(b) Recall Petitions – One hundred and fifty or more voters may file with the town clerk an affidavit containing the name of the officer whose recall is sought and a statement of the grounds upon which the petition is based. The signatures on such petitions shall contain the names of at least ten voters in each of the precincts into which the town is divided for the purpose of electing town meeting members.

If the said petition is found to be valid, the town clerk shall thereupon deliver to the ten persons first named on such petitions, petition blanks demanding said recall, printed forms of which he shall keep available. The blanks may be completed by printing or typewriting; they shall be addressed to the board of selectmen; they shall contain the names of the ten persons to whom they are issued and the grounds for recall as stated in the affidavit; they shall demand the election of a successor to the office; they shall be dated and signed by the town clerk.
The recall petitions shall be returned to the office of the town clerk within twenty days following the date they are issued, signed by at least ten percent of the total number of persons registered to vote as of the date of the most recent town election.

The town clerk shall, within twenty-four hours following such filing with him, submit the petitions to the board of registrars of voters which shall within five days thereafter, certify thereon the number of signatures which are the names of voters.

(c) Recall Elections – If the petitions shall be certified by the registrars of voters to be sufficient, the town clerk shall forthwith submit the same with his certificate to the board of selectmen. Upon its receipt of the certified petition the board of selectmen shall forthwith give notice, in writing, of said petition to the officer whose recall is sought. If said officer does not resign his office within five days following delivery of the said notice, the board of selectmen shall order a special election to be held not less than thirty-five nor more than sixty days after the date of the certification of the town clerk that the petition is sufficient. If a vacancy occurs in the office after a recall election has been ordered, the election shall nevertheless proceed as provided in this section, but only the ballots for candidates need be counted.

(d) Nomination of Candidates – An officer whose recall is sought may not be a candidate to succeed himself in the event the vote on the question of recall is in the affirmative. The nomination of other candidates, the publication of the warrant for the recall election and the conduct of the recall election shall be in accordance with the charter and general laws regulating elections.

(e) Propositions on the Ballot – Ballots used at the recall election shall state the proposition in the order indicated:

For the recall of
(name of officer)
Against the recall of
(name of officer)

Adjacent to each proposition shall be a place to vote for either of said propositions. After the said proposition shall appear the word 'candidates' and the names of candidates arranged as provided in section 6-2. If a majority of the votes cast on the proposition is against the recall the votes for candidates need not be counted. If a majority of the votes cast is in favor of the recall the votes for candidates shall be counted and the candidate receiving the highest number of votes shall be declared elected.

(f) Officeholder – The incumbent shall continue to hold his office and to perform his duties until the recall election. If he is not then recalled he shall continue in office for the remainder of his unexpired term, subject to recall as provided in section (g) below.

If the officer is recalled he shall be deemed removed upon the certification of the election results. The candidate who receives the highest number of votes shall serve for the balance of the unexpired term.

(g) Request of Recall Petition – No recall petition shall be filed against an officer within six months after he takes office, or in the case of an officer subjected to a recall election and not recalled thereby, until at least six months after the election at which his recall was submitted to the voters.

ARTICLE VII

GENERAL PROVISIONS

SECTION 7-1 - CHARTER CHANGES

This charter may be replaced, revised or amended in accordance with any procedure made available under the state constitution, or by statute enacted in accordance with the state constitution.

SECTION 7-2 - SEVERABILITY

The provisions of the charter are severable. If any provision of the charter is held invalid, the other provisions of the charter shall not be affected thereby. If the application of the charter or any of its provisions to any person or circumstance is held invalid, the application of the charter and its provisions to other persons and circumstances shall not be affected thereby.

SECTION 7-3 – SPECIFIC PROVISION TO PREVAIL

To the extent that any specific provision of the charter shall conflict with any provision expressed in general terms, the specific provision shall prevail.

SECTION 7-4 – RULES AND REGULATIONS

A copy of all rules and regulations adopted by town agencies shall be placed on file in the office of the town clerk and made available for review by any person who shall request such information.

SECTION 7-5 – DEFINITIONS

THIS SECTION INTENTIONALLY LEFT UNPOPULATED. DEFINITIONS MOVED TO THE FRONT OF THE BOOK.

~~(A LARGE NUMBER OF WORDS WHICH ARE USED THROUGHOUT THE CHARTER ARE DEFINED IN THIS SECTION. A MUCH SHORTER LIST IS CONTAINED IN THE EXISTING CHARTER.)~~

~~Unless another meaning is clearly apparent from the manner in which the word is used, the following words as used in the charter shall have the following meanings:~~

~~(a) Charter – The word "charter" shall mean this charter and any amendments to it which may hereafter be adopted.~~

~~(b) Days – The word "days" shall refer to business days, not including Saturdays, Sundays and legal holidays when the time set is less than seven days; when the time set is seven days or more, every day shall be counted.~~

~~I Emergency – The word "emergency" shall mean a sudden, unexpected, unforeseen happenings, occurrence or condition which necessitates immediate action.~~

~~(d) general laws – the words "general laws" (all lower case letters) shall mean laws which apply alike to all cities and towns, or to all towns, or to a class of municipalities of which Billerica is a member.~~

~~I General Laws – The words "General Laws" (used with initial capital letters) shall refer to the General Laws of Massachusetts, a codification and revision of statutes enacted on December 22, 1920, and including all amendments thereto subsequently enacted.~~

~~(f) Local Newspaper – The words "local newspaper" shall mean a newspaper of general circulation in the Town of Billerica.~~

~~(g) Majority Vote – The words "majority vote" shall mean a majority of those present and voting, provided a quorum of the body is present when the vote is taken.~~

~~(h) Multiple Member Body – The words "multiple member body" shall mean any body consisting of two or more persons, whether elected, appointed, or otherwise constituted, but not to include the representative town meeting.~~

~~(i) Town – The word "town" shall mean the town of Billerica.~~

~~(j) Town Agency – The words "town agency" shall mean any board, commission, committee or other multiple member body, department, division, or office of the town of Billerica.~~

~~(k) Town Bulletin Boards – The words "town bulletin boards" shall mean the bulletin board in the Town Hall on which official notices are posted, and those at such other locations within the town as may, from time to time, be established by the board of selectmen.~~

~~(l) Voters – The word "voters" shall mean persons who are registered to vote in the town of Billerica.~~

SECTION 7-6 - NUMBER AND GENDER

Words importing the singular number may extend and be applied to several persons or things; words importing the plural number may include the singular; words importing the masculine gender shall include the feminine gender.

SECTION 7-7 - REMOVALS AND SUSPENSION

~~(THIS PROCEDURE WOULD BE APPLICABLE TO PERSONS NOT COVERED BY THE PROVISIONS OF THE CIVIL SERVICE LAW OR BY THE TERMS OF A COLLECTIVE BARGAINING PROCEDURE. IT DOES EXTEND A MEASURE OF PROTECTION FROM ARBITRARY DISMISSAL TO A SMALL NUMBER OF TOWN EMPLOYEES AND TO APPOINTED OFFICERS.)~~

Any appointed officer or employee of the town, except the town manager, whose removal or suspension is not covered by the provisions of general law or the terms of a collective bargaining agreement, whether appointed for a fixed or an indefinite term, may be suspended or removed from his duties by the appointing authority.

The appointing authority when acting to remove or to suspend any appointed officer or town employee, shall act in accordance with the following procedure:

(a) A written notice of the intent to remove or to suspend and a statement of the cause or causes therefore, shall be delivered in hand to the officer or employee, or mailed, by registered or certified mail to his last known address.

(b) Within five days following delivery of the said notice, the officer or employee may request a public hearing by submitting, in writing, a request therefore to the appointing authority and personnel board, and by filing a copy of said request in the office of the town clerk and personnel board.

(c) The personnel board shall hold a public hearing not less than seven nor more than fourteen days following the date of receipt of a request therefore, and shall give not less than five days written notice of such public hearing to the officer or employee affected. The officer or employee shall have a right to be represented by counsel at such hearing, to call witnesses, to examine witnesses and to introduce evidence at the public hearing.

(d) Not more than fourteen days following the public hearing, or not more than fourteen days following the delivery of the original notice of intent if no public hearing has been requested, the appointing authority shall take final action on the removal or suspension and shall, forthwith, notify the officer or employee of the removal or suspension, or that the notice of intent has been rescinded.

SECTION 7-8 - LOSS OF OFFICE, EXCESSIVE ABSENCE

~~(THIS NEW SECTION ALLOWS APPOINTED BODIES TO HAVE A DEFINITIVE TIMETABLE ON WHEN THEY ARE ABLE TO MOVE FORTH TO REPLACE NON-ATTENDING MEMBERS. IT ALSO GUARANTEES THAT THE MEMBER BEING REPLACED IS NOTIFIED OF THE ACTION BEFOREHAND.)~~

If any person appointed to serve as a member of a multiple member body shall fail to attend three or more consecutive meetings, or one-half or more of all of the meetings of such body held in one calendar year, the remaining members of the multiple member body may, by a majority vote of the remaining members of such body, declare the office to be vacant, provided, however, that not less than ten days prior to the date said vote is scheduled to be taken, the body has given in hand, or mailed, by registered or certified mail, return receipt requested, notice of such proposed or pending vote to the last known address of such person.

SECTION 7-9 - REVIEW OF CHARTER AND BY-LAWS

~~(THESE SECTIONS PROVIDE FOR A PERIODIC REVIEW OF THE CHARTER AND THE TOWN BY-LAWS, AND REQUIRES UP-TO-DATE COPIES OF BOTH TO BE AVAILABLE.)~~

(a) Charter Review – At least once in every ten years, in every year ending in a five, a special committee shall be appointed by the town moderator, for the purpose of reviewing the provisions of the charter and to make a report, with recommendations, to the town meeting, concerning any proposed amendments or revisions which said committee may deem to be necessary or desirable.

Such review shall be conducted ~~under the supervision of~~ **in consultation with** the town counsel, or, if the town meeting so directs, by special counsel retained for that purpose. A report, with recommendations, shall be submitted to the town meeting not more than ten months following the date such committee is appointed.

(b) By-Laws – At least once in every five years, in years ending in a five, or in a zero, the town meeting shall provide for the establishment of a special committee which shall be charged with the responsibility to review the then existing by-laws of the town for the purpose of determining if any amendments or revisions may be necessary or desirable.

(c) Copies of Charter and By-Laws – Copies of the charter and by-laws of the town, as most recently amended or revised, shall be kept available for distribution to any person who may request the same at the office of the town clerk. A charge, not to exceed the actual cost of reproduction of the said material, may be charged. In any interval between publication of the charter or by-laws, as amended or revised, supplements shall be published which shall contain all enactments affecting the charter or by-laws since last published in consolidated form.

SECTION 7-10 - PROCEDURES GOVERNING MULTIPLE MEMBER BODIES

~~(THIS SECTION PROVIDES A SERIES OF UNIFORM PROVISIONS TO GOVERN ALL MULTIPLE MEMBER BODIES.)~~

(a) Meetings – All multiple member bodies, whether elected, appointed or otherwise constituted, shall meet regularly at such times and places within the town as they may, by vote, prescribe. Special meetings of any multiple member body shall be held upon the call of its chairman, or by one-third of the members thereof, by notice to each member, except in the case of emergency, at least forty-eight hours in advance of the time set, which indicates the subject to be acted upon. A copy of the same notice shall be posted on the town bulletin board. Regular meetings of all multiple member bodies shall be held in public buildings of the town of Billerica.

(b)Rules and Journals – Each multiple member body shall determine its own rules and order of business, unless otherwise provided by the charter or by-law, provided, however, that each multiple member body shall provide some period of time at each of its meetings for members of the public who are present to ask questions, state opinions and otherwise interchange information with the members of the multiple member body. Each multiple member body shall also provide for the keeping of a journal of its proceedings. These rules and the journal shall be a public record, and certified copies of each shall be kept on file in the Billerica Public Library and in the office of the town manager.

(c) Voting – If requested by any member, any vote of a multiple member body shall be taken by a roll call vote and the vote of each member shall be recorded in the journal, provided, however, if any vote is unanimous only that fact need be recorded.

(d) Quorum – A majority of the full membership of a multiple member body shall constitute a quorum, but a smaller number may meet and adjourn from time to time. While a quorum is present, unless other provision is made by law, all business shall be determined by a majority of those present and voting.

(e) Filling of Vacancies – Whenever a vacancy shall occur in the membership of any appointed multiple member body the remaining members shall forthwith give written notice of such vacancy to the appointing authority. If, at the expiration of thirty days following delivery of such written notice to the appointing authority, said appointing authority has not appointed some person to fill the vacancy, the remaining members of the multiple member body shall fill such vacancy for the remainder of the unexpired term by a majority vote of the remaining members.

SECTION 7-11 – OPINIONS OF TOWN COUNSEL

Whenever the town counsel shall prepare for the information of any town agency a written opinion concerning any aspect of the public business he shall file a copy of the said written opinion in the office of the town manager. The town manager shall keep the copies of all written opinions filed under this section in a record book maintained for that purpose, to which the public shall have a convenient right of access subject to public records statute, Mass. Gen. Laws, c. 4, § 7(26).

SECTION 7-12 – EXPIRATION OF COMMITTEES

All committees created by vote of the town meeting shall serve until the next regular fall session of the town meeting. Each such committee shall file at said fall town meeting a complete report of its doings since the vote to establish it and it may make such recommendations concerning further action to be taken by the town as it may deem to be necessary and desirable. Unless the town meeting shall vote to revive and extend any such committee, until the next regular fall town meeting, each such committee shall be deemed to have been discharged from its duties and dissolved upon the adjournment of the said fall town meeting.

SECTION 7-13 – NOTICE OF VACANCIES

Whenever a vacancy that is to be filled occurs in any town agency, or in town employment, or when by reason of retirement or the expiration of a fixed term a vacancy can be anticipated, the board of selectmen, or other appointing authority shall forthwith cause public notice of the vacancy or impending vacancy to be posted on the town bulletin board for not less than ten days and published in a local newspaper. Such notice shall contain a description of the duties of the office or position and a listing of necessary and desirable qualifications. Any person who desires to be considered for appointment to the vacancy may, within ten days following the date the notice is posted or published whichever is later, file with the appointing authority, a statement setting forth his qualifications for the position.

No permanent appointment to fill a position shall be effective until as least fourteen days have elapsed following such posting or publication whichever is later, to permit reasonable consideration of all applicants. This section shall not apply to positions covered by the civil service law and rules or if in conflict with the requirements provided under the terms of a collective bargaining agreement.

SECTION 7-14 – REMOVAL OF APPOINTED OFFICERS

(a) Application – any person who holds an appointed town office not covered by the provisions of civil service or the terms of a collective bargaining agreement, with more than six months remaining of the term of office may be removed from office in the manner provided in this section.

(b) Removal Petitions – One hundred and fifty or more voters may file with the town clerk an affidavit containing the name of the official whose removal is sought and a statement of the grounds upon which the petition is based. The signatures on such petitions shall contain the names of at least ten voters in each of the precincts into which the town is divided for the purpose of electing town meeting members.

If said petition is found to be valid, the town clerk shall thereupon deliver to the ten persons first named on such petition, petition blanks demanding said removal, printed forms of which he shall keep available. The blanks may be completed by printing or typewriting; they shall be addressed to a joint committee consisting of the town moderator and the board of selectmen; they shall contain the names of the ten persons to whom they are issued and the

grounds for removal as stated in the affidavit; they shall demand a public hearing for the purpose of removing the official from office; they shall be dated and signed by the town clerk. The removal petitions shall be returned to the office of the town clerk within twenty days following the date they are issued, signed by at least ten percent of the total number of persons registered to vote as of the date of the most recent town election. The town clerk shall, within twenty-four hours following such filing with him, submit the petitions to the board of registrars which shall within five days thereafter, certify thereon the number of signatures which are the names of voters.

(c) Removal Hearing – If the petitions shall be certified by the board of registrars of voters to be sufficient, the town clerk shall forthwith submit the same with his certificate to the joint committee. Upon its receipt of the certified petitions the joint committee shall forthwith give notice, in writing, of said petition to the official whose removal is sought.
If said officer does not resign his office within five days following delivery of the said notice, the joint committee shall order a special public hearing to be held not less than thirty-five nor more than sixty days after the date of the certification of the town clerk that the petition is sufficient. If a vacancy occurs in the office after a removal hearing has been ordered, the position shall be filled in the manner described in Section 7-13.

(d) Public Hearing – The joint committee shall provide at least two weeks written notice of the hearing in a local newspaper and to the official whose removal is sought. The official shall have a right to be represented by counsel at such hearing, to call witnesses, to examine witnesses and to introduce evidence at the public hearing. Not more than fourteen days following the public hearing, the joint committee shall take final action on the removal and shall, forthwith, notify the official of the removal or that the notice of removal has been rescinded. A two-thirds vote shall be required to remove an official. The results of the hearing shall also be published in a local newspaper.

(e) Officeholder – The incumbent shall continue to hold his office and to perform his duties until the result of the removal hearing is made known. If he is not then removed, he shall continue in office for the remainder of his unexpired term, subject to removal as provided in section (f) below. If the official is removed he shall be deemed removed upon the notification of the results of the hearing. The appointing authority will appoint a replacement in the manner described in section 7-13. The removed official will not be eligible to be appointed. The new appointed official shall serve for the balance of the unexpired term.

(f) Request of Removal Petition – No removal petition shall be filed against an official within six months after he takes office, or in the case of an official subjected to a removal hearing and not removed thereby, until at least six months after the hearing at which his removal was submitted to the joint committee.

SECTION 7-15 – INCOMPATABILITY OF OFFICE

No individual shall serve on more than one of the following boards concurrently: conservation commission, board of appeals, planning board and board of health.

~~ARTICLE VIII~~

~~TRANSITIONAL PROVISIONS~~

~~SECTION 8-1 CONTINUATION OF EXISTING GOVERNMENT~~

~~(a) In General – All general laws, special laws, town by-laws, town meeting votes, and rules and regulations of or pertaining to the town that are in force when this charter takes effect and not specifically or by implication repealed hereby, shall continue in full force and effect until amended or repealed or rescinded by due course of law or until they expire by their own limitation.~~

~~(b) Specific Repeal – The home rule charter, adopted in 1972, is hereby repealed and rescinded. It is the intention that this charter shall supersede the existing charter in all respects.~~

~~SECTION 8-2 – CONTINUATION OF GOVERNMENT~~

~~All town agencies shall continue to perform their duties until re-appointed, or re-elected, or until successors to their respective positions are duly appointed or elected or until their duties have been transferred and assumed by another town agency.~~

~~SECTION 8-3 – TRANSFER OF RECORDS AND PROPERTY~~

~~All records, property and equipment whatsoever of any agency or part thereof, the powers and duties of which are assigned in whole or in part to another town agency, shall be transferred forthwith to such agency.~~

The Finance Committee recommended this article 9-2. The Rules Committee recommended the article.

Chairman of the Charter Review Committee William Greene, Jr., explained the changes that the committee has recommended.

Town Counsel, Mark Reich spoke on the procedure to adopt the changes.

Rep. Johnson moved to amend the article in the Definition Section (f) Local Newspaper by inserting after the words "Town of Billerica" the words when available" and deleting "/or" so that it will not read: Local newspaper shall mean a newspaper of general circulation in the Town of Billerica, when available, and any other means or channel of information communication to which the general public has access within the Town.

Rep. Dampolo moved the question. Seconded. On an electronic vote, with one hundred eight (108) in favor and thirty-five (35) opposed, the motion to end debate CARRIED.

The amendment proposed by Rep. Johnson was put to an electronic vote. With eighty (80) in favor and seventy-four (74) opposed, the amendment CARRIED.

The main motion as presented with the amendment attached thereto was put to an electronic vote. With one hundred thirty-nine (139) voting in favor and eleven (11) opposed, the motion CARRIED.

ARTICLE 37

It was moved and seconded to transfer the custody and control of all or a portion of the following Town owned parcels located on Republic Road (Map 48, Parcel 48-0, Book

7832, Page 144 and Map 48, Parcel 49-0, Book 7407, Page 149) as depicted on a plan entitled "Subdivision Plan of Land in Billerica Massachusetts" prepared by VHB, Inc. dated September 10, 2016 from the Treasurer/Collector as tax title custodian, to the Conservation Commission, for Conservation purposes pursuant to M.G.L. Chapter 40, Section 8C.

The Finance Committee and the Board of Selectmen voted unanimously to recommend this article.

Town Manager Curran stated that doing this would fulfill mitigation requirements of the Department of Environmental Protection as part of Phase III of the Middlesex Turnpike Projection. It will also protect the adjacent Blue Heron Rookery.

On an electronic vote with one hundred fifty-five (155) in favor and one (1) opposed, the motion as presented CARRIED.

ARTICLE 39

It was moved and seconded to modify Town of Billerica By-Law Article VIII, Section 6 by inserting in said By-Law the bold, underlined italic text as follows:

6. WATER CONSERVATION
Definitions

Water User: All public and private users connected to the Town's water supply, irrespective of any user's responsibility for billing purposes for water used on any particular site. Included within this definition are water users whose properties are located, or whose use of water will take place in Billerica.

RGPCD: Residential Gallons per Capita Day. The Water Management Act sets 65 RGPCD or less as the performance standard for residential water use per person per day.

Drought Triggered Restrictions: Are incorporated into seasonal limits on outdoor water use when a drought has been declared by the Massachusetts Drought Management Task Force. Drought-based water restrictions may be implemented before a Drought Advisory because drought conditions can begin to impact local water supply prior to a regional advisory being declared.

Nonessential Outdoor Water Uses that are Subject to Mandatory Restrictions:

- Irrigation of lawns via sprinklers or automatic in-ground irrigation systems.
- Washing of vehicles, except in a commercial car wash or as necessary for operator safety.

- Washing of exterior building surfaces, parking lots, driveway or sidewalks, except as necessary to apply surface treatments such as paint, preservatives, stucco, pavement or cement.
- Exceptions to non-essential outdoor water uses are listed in section 6.8 **Exemptions** of this By-Law.

Outdoor water uses that may be allowed when mandatory restrictions are in place:

- Use for health or safety reasons
- By regulation
- For the production of food and fiber
- For the maintenance of livestock: or
- To meet the core function of a business (Golf courses, plant nurseries, etc.)
- ***Irrigation to establish a new lawn and new plantings during the months of May to September. (A permit must be obtained from the DPW for this use.) No watering outside from 9:00 AM until 5:00 PM.***
- ***Irrigation of lawns, gardens, flowers and ornamental plants by means of a HAND-HELD hose. No watering outside from 9:00 AM until 5:00 PM.***
- ***Irrigation of public parks and recreational fields by means of automatic sprinklers outside the hours of 9 am to 5 pm.***

The Finance Committee recommended this article 7-4. The Rules Committee recommended the article. The Selectmen recommended the article unanimously.

Town Manager Curran explained the article is intended to bring the by-laws in line with the DEP Water withdrawal Permit.

Rep. Liberatore moved to amend the article by deleting the words "lawns, flowers and ornamental plants". Seconded. The amendment was put to an electronic vote. With fifty-eight (58) in favor and eighty-nine (89) opposed, the amendment LOST.

Discussion continued.

Rep. Ventresca moved to delete the last bullet. Seconded. The amendment was put to an electronic vote. With twenty-six (26) in favor and one hundred thirty-two (132) opposed, the amendment LOST

On an electronic vote, with one hundred thirty-seven (137) in favor and twenty (20) opposed, the motion as presented CARRIED.

ARTICLE 40

It was moved and seconded to amend Section 8.C.3 of the Zoning By-Laws to change the parking requirements for industrial uses as follows:

CURRENT (All Industrial Uses)

One (1) space per each two (2) employees of the maximum working shift, plus one (1) space per each six hundred (600) square feet of floor area

PROPOSED

One (1) space per each two (2) employees of the maximum working shift, plus one (1) space per each eight hundred (800) square feet of floor area.

The Finance Committee recommended the article 9-0. The Selectmen recommended the article unanimously.

Planning Board Secretary Flemming gave the report of the Public Hearing held on September 19, 2016. Due notice was given in the Billerica Minuteman on September 1, 2016 and September 8, 2016. The Board concluded that this amendment will promote business development and there was no public comment. On a positive motion to favorably recommend Town Meeting approval of this article, the Board voted four (4) in favor and zero (0) opposed.

Rob Anderson, Economic Development Director presented the article. He indicated that the present parking requirement can be a limiting factor for new development and redevelopment since it required more paving than employee numbers would indicate. This will align Billerica with surrounding communities.

Rep. Liberatore moved the question. On an electronic vote with one hundred twenty-four (124) in favor and twenty-nine (29) opposed, the motion to end debate CARRIED.

The main motion as presented was put to an electronic vote. With one hundred forty-three (143) in favor and eleven (11) opposed, the motion CARRIED.

ARTCILE 41

It was moved and seconded to amend the Zoning By-Laws to change "Contractor's Yard" from a *By Right* use to a use *By Special Permit* by the Planning Board within the following sections and in the Zoning Use table in Section 5.F:

SECTION 5-C-7-c
and
SECTION 5-C-8-c

The Finance Committee recommended this article 7-2-0.

Planning Board Secretary Flemming gave the report of the Public Hearing held on September 19, 2016. Due notice was given in the Billerica Minuteman on September 1, 2016 and September 8, 2016. The Board concluded that this amendment will allow proper review of potential impacts by Contractor's yards to surrounding neighborhoods and there was no public comment. On a positive motion to favorably recommend Town Meeting approval of this article, the Board voted four (4) in favor and zero (0) opposed.

Economic Development Director Rob Anderson explained that at present, contractors yards are allowed by-right in the industrial and commercial districts. This article change will allow public input through a permitting process into whether this use fits the neighborhood.

Rep. Liberatore moved the question. Seconded. On an electronic vote with one hundred thirty-three (133) in favor and twenty-four (24) opposed, the motion to end debate CARRIED.

On an electronic vote with one hundred forty-one (141) in favor and fifteen (15) opposed, the motion as presented CARRIED.

ARTICLE 42

It was moved and seconded to amend the Zoning B-Laws to allow for Planned Unit Developments (PUD) by special permit in newly-established overlay districts to promote a higher and better mix of uses while allowing flexibility to focus development in areas beneficial to the community. A PUD will encourage construction in designated Districts within the Town. Planned Unit Developments are intended to:

a) Permit a mix of land uses, densities and building types in one development.
b) Facilitate high quality, integrated planning of large-scale developments beneficial to the Town and constructed in a manner which is highly responsive to specific sites and their surroundings.
c) Require more rigorous development standards than those found in other zoning districts.

The Planned Unit Development District By-Law shall read as written in the warrant.

The Finance Committee recommended this article 6-3-0. A minority report was given by Blake Robertson.

Planning Board Secretary Flemming gave the report of the Public Hearing held on September 19, 2016. Due notice was given in the Billerica Minuteman on September 1, 2016 and September 8, 2016. The Board concluded that this amendment will promote desirable business development. On a positive motion to favorably recommend Town Meeting approval of this article, the Board voted four (4) in favor and zero (0) opposed.

Economic Development Director Rob Anderson explained that PUD is an overlay district that allows for a mix of uses on a collection of parcels identified by a municipality. The language and identification of PUD districts is a business retention and recruitment tool

that Billerica can use to increase commercial activity, give greater site design standards for construction, focus mixed-use development, promote pedestrian safety and lessen the effects of suburban sprawl.

Considerable discussion ensued.

Rep. Liberatore moved the question. Seconded. On an electronic vote with one hundred two (102) in favor and fifty-three (53) opposed, the motion to end debate LOST.

Discussion continued.

Rep. Wayne moved the question. On an electronic vote with one hundred sixteen (116) in favor and forty-one (41) opposed the motion to end debate CARRIED.

The main motion was put to an electronic vote. With one hundred six (106) in favor and fifty-one (51) opposed, the motion CARRIED.

Rep. Moore moved to reconsider Article 41. Seconded. With fifty-three (53) in favor and one hundred two (102) opposed, the motion to reconsider LOST.

ARTICLE 43

It was moved and seconded to amend the Zoning Map to create a new zoning overlay district entitled: "Planned Unit Development-R" ("PUD-R") comprised of those properties listed on the table below entitled "*Nashua Road PUD-R Parcel Inventory",* and further to amend Section 3.A of the Zoning By-Laws to add this district as a new overlay district.

Nashua Road PUD-R Parcel Inventory	
Parcel Number	**Address**
47-29-1	44 Nashua Road

Finance Committee voted to recommend this article 5-4-0.

Planning Board Secretary Flemming gave the report of the Public Hearing held on September 19, 2016. Due notice was given in the Billerica Minuteman on September 1, 2016 and September 8, 2016. Public comment inquired about the estimated tax revenue, which is uncertain but will be much greater than the existing golf course, and sewer capacity, which is available. On a positive motion to recommend Town Meeting approval of this article, the Board voted four (4) in favor and zero (0) opposed.

The Economic Development Director spoke on the article.

Slight discussion ensued.

Rep. Liberatore moved the question. Seconded. On an electronic vote with one hundred ten (110) in favor and thirty-nine (39) opposed, the motion to end debate CARRIED.

The main motion was put to an electronic vote. With one hundred twenty (120) in favor and thirty-three (33) opposed, the motion CARRIED.

It was moved and seconded to adjourn. On an electronic vote with fifty-seven (57) in favor and ninety-three (93) opposed, the motion to adjourn LOST.

ARTICLE 44

It was moved and seconded to amend the Zoning Map to create a new zoning overlay district entitled: "Planned Unit Development-G" ("PUD-G"), compromised of those properties listed on the table below titled "*Boston Road North PUD Parcel Inventory"*, and further to amend Section 3.A of the Zoning By-Laws to add this district as a new overlay district.

Boston Road PUD Parcel Inventory	
Parcel Number	**Address**
14-281-0	8 Chelmsford Road
14-62-0	16 Chelmsford Road
14-63-1-1-1	3 Survey Circle
14-63-1-1-2	3 Survey Circle
14-63-1-1-3	3 Survey Circle
14-63-1-1-4	3 Survey Circle
14-63-2-1-1	1 Survey Circle
14-63-2-1-2	1 Survey Circle
14-63-2-2-1	2 Survey Circle
14-63-2-2-2	2 Survey Circle
14-67-0	Chelmsford Road
15-124-1	44 Treble Cove Road
15-126-1	184 Boston Road
15-126-2	Treble Cove Road
15-131-0	176 Boston Road
15-140-0	161 Boston Road
15-148-2	175 Boston Road
15-237-2	Boston Road
15-237-3	1 Chelmsford Road
15-248-1	186 Boston Road
22-10-1-2	179 Boston Road
22-10-3-1	Treble Cove Road
22-10-3-2	181 Boston Road
22-11-1	199 Boston Road
22-130-0	Rear Boston Road
22-132-1	202 Boston Road

22-137-1	192 Boston Road
22-15-0	Rear Boston Road
22-152-0	221 Boston Road
22-153-1	223 Boston Road
22-154-1	Boston Road
22-17-1	245-247 249 Boston Road
22-17-2	257 Boston Road
22-18-0	250 Boston Road
22-19-0	240 Boston Road
22-20-0	Boston Road
22-5-0	47 Treble Cove Road
22-7-1	188-190 Boston Road
22-7-2	188-190 Boston Road
22-7-5	188-190 Boston Road
22-8-2	220 Boston Road
22-8-3	210 Boston Road
22-9-0	200 Boston Road
31-12-0	Boston Road
31-151-0	2 Bridge Street
31-153-1	279 Boston Road
31-155-0	290 Boston Road
31-272-1	273 Boston Road
31-4-3	261 Boston Road
31-4-5	265 Boston Road
31-4-6	265 Boston Road
31-5-1-1	267 Boston Road
31-5-1-3	267 Boston Road

The Finance Committee recommended this article 6-3-0.

Planning Board Secretary Flemming gave the report of the Public Hearing held on September 19, 2016. Due notice was given in the Billerica Minuteman on September 1, 2016 and September 8, 2016. This will allow a mix of uses on a collection of parcels created by the Town on Boston Road from Bridge Street to Treble Cove Road. The Board concluded that this amendment will promote desirable uses and redevelopment. On a positive motion to recommend Town Meeting approval of this article, the Board voted four (4) in favor and zero (0) opposed.

Economic Development Director Anderson spoke on the article. A PUD should be placed in areas identified for increased development, to leverage assets and improve existing infrastructure. Boston Road in North Billerica has significant opportunities for redevelopment and new construction.

Rep. Casey moved the question. Seconded. On an electronic vote with one hundred (100) voting in favor and thirty-eight (38) opposed, the motion to end debate CARRIED.

On an electronic vote with one hundred eleven (111) in favor and thirty (30) opposed, the motion as presented CARRIED.

ARTICLE 45

It was moved and seconded to amend the Zoning Map by placing within the Planned Unit Development-G overlay district previously established those properties listed on the table below titled "*Boston Road Center PUD Parcel Inventory"* as printed in the Warrant.

The Finance Committee voted 5-4 to recommend this article.

Planning Board Secretary Flemming gave the report of the Public Hearing held on September 19, 2016. Due notice was given in the Billerica Minuteman on September 1, 2016 and September 8, 2016. This will allow a mix of uses on a collection of parcels created by the Town on Boston Road from Andover Road to Tower Farm Road. The Board concluded that this amendment will promote desirable uses and redevelopment. On a positive motion to recommend Town Meeting approval of this article, the Board voted four (4) in favor and zero (0) opposed.

Economic Development Director Anderson spoke on the article. A PUD should be placed in areas identified for increased development, to leverage assets and improve existing infrastructure. A PUD at the retail locus of Billerica creates a sustainable environment for the growth of existing and future businesses,

Rep. Wayne moved the question. On a voice vote with ninety-eight (98) in favor and thirty-two (32) opposed, debate was cut off.

The main motion was put to an electronic vote. With one hundred nine (109) in favor and twenty-seven (27) opposed, the motion CARRIED.

ARTICLE 46

It was moved and seconded to amend the Zoning Map by RE-ZONING from a NEIGHBORHOOD RESIDENCE DISTRICT TO A NEIGHBORHOOD BUSINESS DISTRICT the Land identified as Billerica Assessor's Map 80, Parcel 1-0, having a present street address of 581 Boston Road.

The Finance Committee recommended the article 9-0.

Planning Board Secretary Flemming gave the report of the Public Hearing held on September 19, 2016. Due notice was given in the Billerica Minuteman on September 1, 2016 and September 8, 2016. This article will allow redevelopment at 581 Boston Road, which has been vacant and neglected due to limited redevelopment options under the current zoning. The Board concluded that this amendment will promote desirable uses and redevelopment. On a positive motion to recommend Town Meeting approval of this article, the Board voted four (4) in favor and zero (0) opposed.

Economic Development Director Anderson spoke on the article. He indicated that this property is a former gas station located on Boston Road. Deed restrictions on the site disallow residential construction for a site previously used for commercial activity. This zoning change would be good for the area.

Rep. Noel moved the question. Seconded. On an electronic vote with one hundred thirteen (113) in favor and twenty-three (23) opposed, the motion to end debate CARRIED.

The motion as presented was put to an electronic vote. With one hundred twenty-seven (127) in favor and six (6) opposed, the motion CARRIED.

ARTICLE 47

It was moved and seconded to amend Article VII, "Animals" of the Town's General By-Laws by striking said article in its entirety and replacing it with the new Article VII Animals as printed in the warrant and adding at the end of the "General" section the following: Massachusetts General Laws Chapter 140 Sections 136A and 174E provides for comprehensive regulation and enforcement measures, including but not limited to, Licensing, Kenneling, Inspections, Vaccination, control of and enforcement of Nuisance and Dangerous Dogs.

The Finance Committee recommended the article 9-1

The Rules Committee and the Board of Selectmen recommended the article unanimously.

Police Chief Dan Rosa explained the article. This will bring the by-law into conformity with Mass. General Laws.

Rep. Kelly moved to amend Section 2.3: Restraint and Confinement of Dogs by adding the words "or an electronic leash" at the end of the first paragraph. Seconded.

The amendment was put to an electronic vote. With one hundred one (101) in favor and thirty-three (33) opposed, the amendment CARRIED.

It was moved and seconded to end debate. On an electronic vote with one hundred three (103) in favor and thirty-one (31) opposed, the motion to end debate CARRIED.

The main motion as amended was put to an electronic vote. With one hundred seventeen (117) in favor and eleven (11) opposed, the motion CARRIED.

On a voice vote, it was moved, seconded and VOTED to ratify and affirm all action taken at this 2016 Fall Town Meeting.

On a voice vote, it was moved, seconded and VOTED to dissolve the October 2016 Annual Fall Town Meeting.

The Annual Fall Town Meeting was declared dissolved at 10:41 P.M.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, CMC, CMMC
Town Clerk

Warrant & Posting Letter for Presidential Election

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.
To the Constables of the Town of Billerica,

GREETINGS:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said Town who are qualified to vote in the State Election to vote at:

Precinct 1	Parker School	River Street
Precinct 2 & 8	Hajjar School	Rogers Street
Precinct 3 & 9	Ditson School	Cook Street
Precinct 4 & 7	Vining School	Lexington Road
Precinct 5 & 10	Kennedy School	Kimbrough Road
Precinct 6 & 11	Dutile School	Biagiotti Way

on **TUESDAY, THE EIGHTH DAY OF NOVEMBER, 2016,** from 7:00 A.M. to 8:00 P.M. for the following purposes:

To cast their votes in the State Election for the candidates for the following offices and questions:

ELECTORS OF PRESIDENT AND VICE PRESIDENT	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS	SIXTH DISTRICT
COUNCILLOR	THIRD DISTRICT
SENATOR IN GENERAL COURT	FOURTH MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT	TWENTY SECOND MIDDLESEX DISTRICT
SHERIFF	MIDDLESEX COUNTY

QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or The House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Gaming Commission to issue one additional category 2 license, which would permit operation of a gaming establishment with no table games and not more than 1,250 slot machines. The proposed law would authorize the Commission to request applications for the additional license to be granted to a gaming establishment located on property that is (i) at least four acres in size; (ii) adjacent to and within 1,500 feet of a race track, including the track's additional facilities,

such as the track, grounds, paddocks, barns, auditorium, amphitheatre, and bleachers; (iii) where a horse racing meeting may physically be held; (iv) where a horse racing meeting shall have been hosted; and (v) not separated from the race track by a highway or railway.

A YES VOTE would permit the state Gaming Commission to license one additional slot-machine gaming establishment at a location that meets certain conditions specified in the law.

A NO VOTE would make no change in current laws regarding gaming.

QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would allow the state Board of Elementary and Secondary Education to approve up to 12 new charter schools or enrollment expansions in existing charter schools each year. Approvals under this law could expand statewide charter school enrollment by up to 1% of the total statewide public school enrollment each year. New charters and enrollment expansions approved under this law would be exempt from existing limits on the number of charter schools, the number of students enrolled in them, and the amount to local school districts' spending allocated to them.

If the Board received more than 12 applications in a single year from qualified applicants, then the proposed law would require it to give priority to proposed charter schools or enrollment expansions in districts where student performance on statewide assessments is in the bottom 25% of all districts in the previous two years and where demonstrated parent demand for additional public school options is greatest.

New charter schools and enrollment expansions approved under this proposed law would be subject to the same approval standards as other charter schools, and to recruitment, retention, and multilingual outreach requirements that currently apply to some charter schools. Schools authorized under this law would be subject to annual performance reviews according to standards established by the Board.
The proposed law would take effect on January 1, 2017.

A YES VOTE would allow for up to 12 approvals each year of either new charter schools or expanded enrollments in existing charter schools, but not to exceed 1% of the statewide public school enrollment.

A NO VOTE would make no change in current laws relative to charter schools.

QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

This proposed law would prohibit any farm owner or operator from knowingly confining any breeding pig, calf raised for veal, or egg-laying hen in a way that prevents the animal from lying down, standing up, fully extending its limbs, or turning around freely. The proposed law would also prohibit any business owner or operator in Massachusetts from selling whole eggs intended for human consumption or any uncooked cut of veal or pork if the business owner or operator knows or should know that the hen ,breeding pig, or veal calf that produced these products was confined in a manner prohibited by the proposed law. The proposed law would exempt sales of food products that combine veal or pork with other products, including soups, sandwiches, pizzas, hotdogs, or similar processed or prepared food items.

The proposed law's confinement prohibitions would not apply during transportation; state and county fair exhibitions; 4-H programs; slaughter in compliance with applicable laws and regulations; medical research; veterinary exams, testing, treatment and operation if performed under the direct supervision of a licensed veterinarian; five days prior to a pregnant pig's expected date of giving birth; any day that pig is nursing piglets; and for temporary periods for animal husbandry purposes not to exceed six hours in any twenty-four hour period.

The proposed law would create a civil penalty of up to $1,000 for each violation and would give the Attorney General the exclusive authority to enforce the law, and to issue regulations to implement it. As a defense to enforcement proceedings, the proposed law would allow a business owner or operator to rely in good faith upon a written certification or guarantee of compliance by a supplier.

The proposed law would be in addition to any other animal welfare laws and would not prohibit stricter local laws.

The proposed law would take effect on January 1, 2022. The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

A YES VOTE would prohibit any confinement of pigs, calves, and hens that prevents them from lying down, standing up, fully extending their limbs, or turning around freely.

A NO VOTE would make no change in current laws relative to the keeping of farm animals.

QUESTION 4: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 3, 2016?

SUMMARY

The proposed law would permit the possession, use, distribution, and cultivation of marijuana in limited amounts by persons age 21 and older and would remove criminal

penalties for such activities. It would provide for the regulation of commerce in marijuana, marijuana accessories, and marijuana products and for the taxation of proceeds from sales of these items.

The proposed law would authorize persons at least 21 years old to possess up to one ounce of marijuana outside of their residences, possess up to ten ounces of marijuana inside their residences; grow up to six marijuana plants in their residences; give on ounce or less of marijuana to a person at least 21 years old without payment, possess, produce or transfer hemp; or make or transfer items related to marijuana use, storage, cultivation, or processing.

The measure would create a Cannabis Control Commission of three members appointed by the State Treasurer which would generally administer the law governing marijuana use and distribution, promulgate regulations, and be responsible for the licensing of marijuana commercial establishments.

The proposed law would also create a Cannabis Advisory Board of fifteen members appointed by the Governor. The Cannabis Control Commission would adopt regulations governing licensing qualifications; security, record keeping, health and safety standards; packaging and labeling; testing; advertising and displays; required inspections; and such other matters as the Commission considers appropriate. The records of the Commission would be public records.

The proposed law would authorize cities and towns to adopt reasonable restrictions on the time, place, and manner of operating marijuana businesses and to limit the number of marijuana establishments in their communities. A city or town could hold a local vote to determine whether to permit the selling of marijuana and marijuana products for consumption on the premises at commercial establishments.

The proceeds of retail sales of marijuana and marijuana products would be subject to the state sales tax and an additional excise tax of 3.75%. A city or town could impose a separate tax of up to 2%. Revenue received from the additional state excise tax or from license application fees and civil penalties for violations of this law would be deposited in a Marijuana Regulation Fund and would be used subject to appropriation for administration of the proposed law.

Marijuana-related activities authorized under this proposed law could not be a basis for adverse orders in child welfare cases absent clear and convincing evidence that such activities had created an unreasonable danger to the safety of a minor child.

The proposed law would not affect existing law regarding medical marijuana treatment centers or the operation of motor vehicles while under the influence. It would permit property owners to prohibit the use, sale, or production of marijuana on their premises (with an exception that landlords cannot prohibit consumption by tenants of marijuana by means other than by smoking), and would permit employers to prohibit the consumption of marijuana by employees in the workplace. State and local governments could continue

to restrict uses in public buildings or at or near schools. Supplying marijuana to persons under age 21 would be unlawful.

The proposed law would take effect on December 15, 2016.

A YES VOTE would allow persons 21 and older to possess, use, and transfer marijuana and products containing marijuana concentrate (including edible products)and to cultivate marijuana, all in limited amounts, and would provide for the regulation and taxation of commercial sale of marijuana and marijuana products.

A NO VOTE would make no change in current laws relative to marijuana.

QUESTION 5

Shall the Town of Billerica accept sections 3 to 7, inclusive of chapter 44B of the General Laws, as proposed by a petition signed by at least five percent of the registered voters of this town, a summary of which appears below?

SUMMARY

Sections 3 to 7 of Chapter 44B of the General Laws of Massachusetts, also known as the Community Preservation Act ("Act"), establishes a dedicated funding source for the acquisition, creation and preservation of open space, acquisition, preservation, rehabilitation and restoration of historic resources; acquisition, creation, preservation, rehabilitation and restoration of land for recreational use; acquisition, creation, preservation and support of community housing; and rehabilitation or restoration of open space and community housing acquired or created as provided under said Act.

In Billerica, the funding source for these community preservation purposes will be a surcharge of 1% on the annual tax levy on real property beginning in fiscal year 2018, and by annual distributions made by the state from a trust fund created by the Act. Only communities that adopt the Act receive a distribution from this state trust fund.

If approved, the following will be exempt from the surcharge, property owned and occupied as a domicile by a person who would qualify for low income housing or low or moderate income senior housing in the Town of Billerica, as defined in Section 2 of said Act; $100,000 of the value of each taxable parcel of residential property; $100,000 of the value of each taxable parcel of class three, commercial property, and class four industrial property as defined in G.L.c.59,§2A. A taxpayer receiving a regular property tax abatement or exemption will also receive a pro rate reduction in surcharge.

Upon acceptance by the voters, a Community Preservation Act Committee will be established by by-law, composed of local citizens, to study community preservation resources, possibilities and needs, and to make annual recommendations to Town Meeting on the use of the funds. All expenditures must be approved by Town Meeting. At least10% of the funds for each fiscal year will be spent or reserved for later spending on each of the Act's three community preservation purposes: (1) open space and recreation, (2) historic resources and (3) affordable housing.

YES
NO

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 6th day of October 2016.

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/George J. Simolaris, Jr.
George J. Simolaris, Jr.,Vice-Chairman

S/John J. Piscatelli
John J. Piscatelli, Secretary

S/Daniel Burns
Daniel Burns, Member

S/Kimberly J. Conway
Kimberly J. Conway, Member

SELECTMEN OF BILLERICA

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Augusta Market, 599 Boston Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station; one copy at DeMoulas Market Basket, Town Plaza, Boston Road; one copy at the Center Post Office, Boston Road; one copy at the Pinehurst Fire Station; one copy at the North Billerica Fire Station; one copy at the Town Hall; one copy at the Billerica Public Library; one copy at the Pinehurst Post Office; one copy at the Belly Buster Restaurant, Boston Road; and one copy at the Billerica Center Police Station.

A True Copy
ATTEST:

S/Craig Grogan
Constable in the Town of Billerica

October 20, 2016

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:

I have posted the Warrant for the STATE ELECTION to be held on November 8, 2016 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Augusta Market, 599 Boston Road
Nutting Lake Post Office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 Boston Road
Billerica Police Station

Sincerely,

S/Craig Grogan
Constable, Town of Billerica

Warrant – April 1, 2017 Town Election

WARRANT
ANNUAL TOWN ELECTION
BILLERICA, MA
APRIL 1, 2017

Middlesex, ss
To Any Constable in the Town of Billerica:

Greetings:

You are hereby authorized and required to notify and warn the inhabitants of said Town of Billerica, qualified by law, to vote in Elections and Town Affairs, to meet at the Parker School, Billerica Center; Solomon Gunther Hajjar School, North Billerica; Ditson School, Pinehurst, Eugene C. Vining School, Nutting Lake; John F. Kennedy School, East Billerica and the Dutile School, West Billerica at 8:00 A.M., Saturday, April 1, 2017 to bring in their votes on one ballot for the following Town Officers:

Two members of the Board of Selectmen, One Town Clerk, Two members of the Planning Board, Two member of the School Committee, One member of the Regional Vocational School District Committee all for three years; One member of the School Committee for an unexpired one year term, One member of the Housing Authority for a five-year term and One member of the Housing Authority for an unexpired four-year term.

Also for the election of Seven (7) Town Meeting Members for Precinct One; Seven (7) Town Meeting Members for Precinct Two; Seven (7) Town Meeting Members for Precinct Three; Eight (8) Town Meeting Members for Precinct Four; Seven (7) Town Meeting Members for Precinct Five; Eight (8) Town Meeting Members for Precinct Six; Seven (7) Town Meeting Members for Precinct Seven; Seven (7) Town Meeting Members for Precinct Eight; Seven (7) Town Meeting Members for Precinct Nine; Seven (7) Town Meeting Members for Precinct Ten and Seven (7)Town Meeting Members for Precinct Eleven, all for three years.

Three (3) Town Meeting Members for an unexpired term of two years for Precinct One; One (1) Town Meeting Member for an unexpired term of two years for Precinct Two; Six (6)Town Meeting Members for an unexpired term of two years for Precinct Three; Three (3) Town Meeting Members for an unexpired term of two years and Three (3) Town Meeting Members for an unexpired term of one year for Precinct Four; Four (4) Town Meeting Members for an unexpired term of two years and One (1) Town Meeting Member for an unexpired One (1) year term for Precinct Five; Two (2) Town Meeting Members for an unexpired term of two-years and One (1) Town Meeting Member for an unexpired One (1) year term for Precinct Six; Three (3) Town Meeting Members for an unexpired term of one year for Precinct Seven; One (1)Town Meeting Member for an unexpired term of one year for Precinct Eight; One (1) Town Meeting

Member for an unexpired term of two years and three (3) Town Meeting Members for an unexpired term of one year for Precinct Nine; Four (4) Town Meeting Members for an unexpired term of two years for Precinct Ten; Six (6) Town Meeting Members for an unexpired term of two years and Five (5) Town Meeting Members for an unexpired term of one year for Precinct Eleven.

Also to vote on the following question:

QUESTION #1

"Shall the Town approve the Charter amendment proposed by the Town Meeting as summarized below?"

YES_____
NO _____

The proposed Charter amendment as approved at the 2016 Fall Annual Town Meeting makes certain ministerial and grammatical non-substantive changes, as well as other more substantive changes, including but not limited to providing for the deputy moderator to take over as the moderator in the event of a vacancy, clarifying the process for filling vacancies in elected office, and removal of all transitional and descriptive provisions throughout.

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Augusta Market at 599 Boston Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station, Nashua Road; one copy at DeMoulas Market Basket, Towne Plaza, Boston Road; one copy at the Center Post Office, Boston Road, one copy at the Pinehurst Fire Station; one copy at the Pinehurst Post Office; one copy at Belly Buster Restaurant, Boston Road; one copy at the North Billerica Fire Station; one copy at the Town Hall, Boston Road; one copy at the Billerica Police Department, and one copy at the Billerica Public Library;

Given under our hands this 6th day of March, 2017

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/George J. Simolaris
George J. Simolaris, Jr., Vice-Chairman

_____
John J. Piscatelli, Secretary

S/Daniel L. Burns
Daniel L. Burns, Member

S/Kimberly J. Conway
Kimberly J. Conway, Member

BOARD OF SELECTMEN

A True Copy
ATTEST:
S/Craig Grogan
Constable, Town of Billerica

March 15, 2017

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:

I have posted the Warrant for the TOWN ELECTION to be held on April 1, 2017 at the following locations:

Town Hall
West Billerica Fire Station, Nashua Road
North Billerica Fire Station
Augusta Market, 599 Boston Road
North Billerica Post Office
Center Post Office, Boston Road
Billerica Public Library
Billerica Police Station
East Billerica Fire Station
Pinehurst Fire Station
Ninety-Nine Restaurant, Lexington Road
Nutting Lake Post Office
Pinehurst Post Office
Market Basket, Towne Plaza, Boston Road
Belly Buster Restaurant, 306 Boston Road

Sincerely,

S/Craig Grogan
Constable

Final Warrant – 2017 Spring Town Meeting

FINAL
WARRANT
2017 ANNUAL SPRING TOWN MEETING

Middlesex, ss.
To Any Constable in the Town of Billerica

Greetings,

You are hereby authorized and requested to notify and warn the inhabitants of said Town of Billerica qualified by law to vote in Elections and Town Affairs, to meet at the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA on Tuesday, May 2, 2017 at 7:30 PM and subsequent Thursdays and Tuesdays until all of the business in the Warrant shall have been acted upon, then and there to vote on the following articles:

ARTICLE 1 - TO SET COMPENSATION OF ELECTED OFFICIALS

To see if the Town will vote to fix the compensation of the following six elected officers of the Town and determine any salary increase that shall become effective July 1, 2017; or act in relation thereto.

Selectmen, Chairman - $2,000
Selectmen, Members - $1,800
Town Clerk - $101,953.39; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 2 - TO HEAR REPORTS OF TOWN DEPARTMENTS, COMMITTEES & OFFICERS

To see if the Town will vote to hear and act upon the reports of Town Departments, Committees and Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 3 - TRANSFER FUNDS BETWEEN 2017 BUDGET LINE ITEMS

To see if the Town will vote to transfer from available funds the sum of $100,000 to amend various Fiscal Year 2017 budget line items; or act in relation thereto.

Transfer From:	**Amount**
71070-7130 Temp Borrowing	$100,000
Total Transfers From:	$100,000
Transfer To:	**Amount**
19370-7080 Town Retirements	$100,000
Total Transfers To:	$100,000

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 4 - TO FUND COLLECTIVE BARGAINING AGREEMENT - SEIU LOCAL 888 ADMINISTRATIVE UNIT

To see if the Town will vote to raise and appropriate the sum of $48,000 to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and SEIU Local 888 Administrative Unit (Service Employees International Union) which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 5 - TO FUND COLLECTIVE BARGAINING AGREEMENT - IAEP POLICE EMT'S AND PARAMEDICS

To see if the Town will vote to raise and appropriate the sum of $53,000 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town and IAEP Police EMT's and Paramedics (International Association of EMT's & Paramedics) which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 6 - TO FUND COLLECTIVE BARGAINING AGREEMENT - IUPE CLERICAL UNIT

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and IUPE Clerical Unit (Independent Union of Public Employees); or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 7 - TO FUND COLLECTIVE BARGAINING AGREEMENT - BMEA DPW WORKERS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and BMEA DPW Workers (Billerica Municipal Employees Association); or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 8 - TO FUND COLLECTIVE BARGAINING AGREEMENT - IAFF CIVILIAN FIRE ALARM OPERATORS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Civilian Fire Alarm Operators (International Association of Firefighters); or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 9 - TO FUND COLLECTIVE BARGAINING AGREEMENT - IAFF FIREFIGHTERS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and IAFF Firefighters (International Association of Firefighters); or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 10 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE CIVILIAN DISPATCHERS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and NEPBA Police Civilian Dispatchers (New England Police Benevolent Association, Inc.); or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 11 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE OFFICERS - GROUP (A) PATROLMEN

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and the NEPBA (New England Police Benevolent Association, Inc.) Group (A) Patrolmen; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 12 - TO FUND COLLECTIVE BARGAINING AGREEMENT - NEPBA POLICE OFFICERS - GROUP (B) SUPERIOR OFFICERS

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and NEPBA (New England Police Benevolent Association, Inc.) Group (B) Superior Officers; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 13 - TO FUND SALARY ADJUSTMENTS FOR TOWN NON-UNION PERSONNEL

To see if the Town will vote to raise and appropriate $95,000 for the Fiscal Year 2017 and 2018 costs associated with salary adjustments for Town Non-Union Personnel; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 14 - TO FUND COLLECTIVE BARGAINING AGREEMENT – SCHOOL CAFETERIA PERSONNEL

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town of Billerica School Committee and the American Federation of State, County and Municipal Employees, AFL-CIO, Council 93, Local 2747, Cafeteria Employees which has a term of July 1, 2016 through June 30, 2019; or act in relation thereto.

Submitted by the School Committee

ARTICLE 15 - FISCAL YEAR 2018 TOWN AND SCHOOL BUDGET

To see if the Town will vote to adopt, pursuant to Article 5 of the Billerica Home Rule Charter, the following proposed line item budget for fiscal year beginning July 1, 2017 and ending June 30, 2018. It is anticipated that $79,890 will be transferred from the Hallenborg Rink Fund to fund a portion of the Debt Service Budget.

This budget was produced under the direction of the Board of Selectmen and represents a complete financial plan of all Town funds and activities that are subject to appropriation, including the budget as requested by the School Committee (Department Account #300-5100 - #300-5800) and provisions for a Reserve Fund (Account #13170-7063) administered by the Finance Committee.

The line item budget is arranged to show the actual expenditures for the current year and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the general public for inspection in the Town Manager's Office, the Public Library and the Town Clerk's Office.
The following budget, when considered by the Town Meeting shall first be subject to amendment, if any, as may be proposed by the Finance Committee; or act in relation thereto.

Submitted by the Board of Selectmen, Town Manager and Finance Committee

Town of Billerica Budget Detail FY2018		EXPENDED FY2014	EXPENDED FY2015	EXPENDED FY2016	BUDGETED FY2017	DEPT REQ FY2018	TOWN MGR FY2018	FIN COM FY2018
122 - Board of Selectmen								
5110	Personnel	74,475	74,558	77,755	74,438	76,238	76,238	76,238
5190	Contractual Obligations	3,500	3,500	3,500	4,000	4,000	4,000	4,000
5400	Supplies & Expenses	-	-	1,000	8,000	8,000	8,000	8,000
5200	Contract Services/Leases	8,230	7,244	7,389	1,500	1,500	1,500	1,500
7044	Assessments and Dues	10,757	11,026	11,301	23,545	23,545	23,545	23,545
5800	Capital Outlay	-			-	-	-	-
	TOTAL	96,962	96,328	100,945	111,483	113,283	113,283	113,283
123 - Town Manager								
5110	Personnel	398,502	420,365	496,681	509,293	520,830	520,830	520,830
5120	Permanent Part Time	18,760	35,177	51,392	52,410	53,306	53,306	53,306
5130	Overtime	-	-	-	-	-	-	-
5190	Contractual Obligations	6,837	6,787	8,153	30,903	11,370	11,370	11,370
5400	Supplies & Expenses	34,440	64,477	32,388	28,400	28,400	28,400	28,400
5200	Contract Services/Leases	49,926	1,340	1,400	28,000	28,000	28,000	28,000
7037	Comm. Plan./Proj./Tech. Asst.	5,000	5,000	5,000	5,000	5,000	5,000	5,000
7050	Pensions	475	475	475	475	475	475	475
7051	Emp. Medical Exams	79,311	132,720	69,906	85,000	85,000	85,000	85,000
7053	Prof. Training/Development	9,069	18,942	2,506	15,500	15,500	15,500	15,500
7061	Pr. Town Rep./TM Handouts	12,264	10,863	11,606	15,000	15,000	15,000	15,000
7064	Uniforms	-	-	-	-	-	-	-
7094	Assessment Center	-	-	-	-	16,000	16,000	16,000
7095	Substance Abuse Program			-	-	20,000	20,000	20,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	614,583	696,146	679,507	769,981	798,881	798,881	798,881
125 - Systems Admin.								
5110	Personnel	79,684	82,155	87,150	88,432	94,261	94,261	94,261
5190	Contractual Obligations	-	-	-	-	783	783	783
5400	Supplies & Expenses	6,648	5,092	8,827	10,000	10,000	10,000	10,000
5200	Contract Services/Leases	343,039	395,864	386,129	398,584	400,004	400,004	400,004
5800	Capital Outlay	-						-
	TOTAL	429,371	483,111	482,107	497,016	505,048	505,048	505,048
129 - Cable Advisory Committee								
5120	Permanent Part Time	-				-	-	-
5400	Supplies & Expenses	-				-	-	-
	TOTAL	-		-	-	-	-	-
131 - Finance Committee								
5120	Permanent Part Time	-	750	1,000	1,000	1,000	1,000	1,000
5400	Supplies & Expenses	-	-	-	-	-	-	-
5200	Contract Services/Leases	568	528	433	1,600	1,600	1,600	1,600
7063	Reserve Fund	-	250,520	-	84,520	84,520	84,520	84,520
	TOTAL	568	251,798	1,433	87,120	87,120	87,120	87,120

Town of Billerica Budget Detail FY2018		EXPENDED FY2014	EXPENDED FY2015	EXPENDED FY2016	BUDGETED FY2017	DEPT REQ FY2018	TOWN MGR FY2018	FIN COM FY2018
135 - Town Accountant								
5110	Personnel	209,226	213,411	217,679	217,679	217,679	217,679	217,679
5190	Contractual Obligations	-	7,622	7,805	8,464	8,464	8,464	8,464
5400	Supplies & Expenses	1,645	1,500	1,500	1,500	1,500	1,500	1,500
5200	Contract Services/Leases	500	428	500	500	500	500	500
7062	Town Audit	56,000	58,000	58,000	58,000	58,000	58,000	58,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	267,371	280,961	285,484	286,143	286,143	286,143	286,143
141 - Assessor								
5110	Personnel	352,046	340,533	373,670	391,085	425,133	425,133	425,133
5120	Permanent Part Time	1,500	1,500	3,000	3,000	3,000	3,000	3,000
5190	Contractual Obligations	10,186	3,627	5,379	10,624	11,453	11,453	11,453
5400	Supplies & Expenses	3,163	2,357	2,717	3,250	3,250	3,250	3,250
5200	Contract Services/Leases	35,750	123,080	30,439	35,750	35,750	35,750	35,750
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	402,645	471,097	415,205	443,709	478,586	478,586	478,586
145 - Treasurer/Collector								
5110	Personnel	549,999	443,777	474,589	474,931	488,052	488,052	488,052
5120	Permanent Part Time	58,885	20,363	20,409	20,409	20,409	20,409	20,409
5130	Overtime	-	-	-	-	-	-	-
5190	Contractual Obligations	15,942	8,417	9,360	13,047	14,697	14,697	14,697
5400	Supplies & Expenses	64,193	48,600	42,875	54,152	54,152	54,152	54,152
5200	Contract Services/Leases	64,050	86,661	82,474	92,554	92,554	92,554	92,554
5235	Tax Revenue Collection	100,000	50,000	41,722	50,000	50,000	50,000	50,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	853,069	657,818	671,429	705,093	719,864	719,864	719,864
161 - Town Clerk								
5110	Personnel	243,197	250,076	256,771	258,526	258,623	258,623	258,623
5190	Contractual Obligations	11,314	11,337	11,621	11,627	12,168	12,168	12,168
5400	Supplies & Expenses	745	1,097	1,133	1,385	1,385	1,385	1,385
5200	Contract Services/Leases	390	895	1,006	1,675	1,725	1,725	1,725
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	255,646	263,405	270,531	273,213	273,901	273,901	273,901

Town of Billerica Budget Detail FY2018		EXPENDED FY2014	EXPENDED FY2015	EXPENDED FY2016	BUDGETED FY2017	DEPT REQ FY2018	TOWN MGR FY2018	FIN COM FY2018
162 - Election Department								
5120	Permanent Part Time	17,740	45,013	45,499	57,418	17,780	17,780	17,780
5400	Supplies & Expenses	700	2,065	1,440	3,630	1,315	1,315	1,315
5200	Contract Services/Leases	22,652	44,019	48,695	53,196	29,084	29,084	29,084
5800	Capital Outlay	-		-	-	-	-	-
	TOTAL	41,091	91,097	95,634	114,244	48,179	48,179	48,179
163 - Board of Registrars								
5110	Personnel	44,634	33,893	35,931	37,288	37,288	37,288	37,288
5120	Permanent Part Time	2,762	2,763	3,020	3,020	3,020	3,020	3,020
5130	Overtime	-	-	-	-	-	-	-
5190	Contractual Obligations	2,927	-	600	600	600	600	600
5400	Supplies & Expenses	1,861	8,525	8,827	9,225	9,225	9,225	9,225
5200	Contract Services/Leases	390	3,070	-	2,775	2,850	2,850	2,850
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	52,574	48,251	48,378	52,907	52,982	52,982	52,982
171 - Conservation Commission								
5110	Personnel	158,437	173,792	182,447	184,520	192,511	192,511	192,511
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	16	420	2,678	2,803	2,803	2,803	2,803
5190	Contractual Obligations	10,240	8,642	10,571	12,647	14,297	14,297	14,297
5400	Supplies & Expenses	1,096	900	860	900	1,000	1,000	1,000
5200	Contract Services/Leases	1,199	1,150	1,258	1,300	1,300	1,300	1,300
7092	Beaver Dam Control	15,351	32,000	14,219	15,000	15,000	15,000	15,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	186,338	216,904	212,033	217,170	226,911	226,911	226,911
175 - Planning Board								
5110	Personnel	126,783	128,517	129,985	132,729	126,902	126,902	126,902
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	-	3,152	-	3,315	3,315	3,315	3,315
5190	Contractual Obligations	-	600	1,543	1,543	21,543	21,543	21,543
5400	Supplies & Expenses	651	305	845	1,500	1,500	1,500	1,500
5200	Contract Services/Leases	1,185	1,313	1,413	1,500	1,500	1,500	1,500
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	128,619	133,887	133,786	140,587	154,760	154,760	154,760
176 - Board of Appeals								
5110	Personnel	50,405	51,412	52,441	52,441	52,441	52,441	52,441
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	2,163	1,891	3,529	3,529	3,529	3,529	3,529
5190	Contractual Obligations	4,134	4,734	4,502	4,734	4,734	4,734	4,734
5400	Supplies & Expenses	259	578	406	752	752	752	752
5200	Contract Services/Leases	-	-	-	80	80	80	80
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	56,961	58,615	60,878	61,536	61,536	61,536	61,536

Town of Billerica Budget Detail FY2018		EXPENDED FY2014	EXPENDED FY2015	EXPENDED FY2016	BUDGETED FY2017	DEPT REQ FY2018	TOWN MGR FY2018	FIN COM FY2018
192 – Town Hall								
5400	Postage	97,156	117,332	103,491	120,000	120,000	120,000	120,000
5400	Custodial Supplies	3,477	6,322	3,609	4,000	4,000	4,000	4,000
5400	Supplies & Expenses	10,587	25,000	7,375	25,000	25,000	25,000	25,000
7059	Cleaning Services	-	-	-	-	-	-	-
5256	Utilities	182,732	188,500	168,618	159,500	159,500	159,500	159,500
7058	Building Maintenance	152,272	156,000	168,618	161,000	161,000	161,000	161,000
7055	Telephone	79,129	90,946	90,885	90,000	90,000	90,000	90,000
7065	Abandoned Buildings	5,491	5,174	6,508	5,500	5,500	5,500	5,500
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	530,845	589,274	549,104	565,000	565,000	565,000	565,000
691 - Historical Commission								
5400	Supplies & Expenses	-	50	10	50	50	50	50
5200	Contract Services/Leases	250	250	250	250	250	250	250
	TOTAL	250	300	260	300	300	300	300
910 - Town Systemwide								
7080	Town Retirements	75,000	66,805	75,000	75,000	155,000	155,000	155,000
7095	Streetlights	260,000	260,000	242,407	227,500	227,500	227,500	227,500
7096	Legal	206,960	204,703	193,020	195,000	195,000	195,000	195,000
	TOTAL	541,960	531,508	510,427	497,500	577,500	577,500	577,500
TOTAL GENERAL GOVERNMENT		4,458,853	4,870,500	4,517,141	4,823,002	4,949,994	4,949,994	4,949,994
210 - Police Department								
5110	Personnel	4,452,365	4,834,571	4,981,429	5,044,597	5,182,010	5,182,010	5,182,010
5120	Permanent Part Time	-	-	-	-	-	-	-
5130	Overtime	635,944	652,996	633,246	660,000	660,000	660,000	660,000
5190	Contractual Obligations	1,482,109	1,564,600	1,575,848	1,559,957	1,564,696	1,564,696	1,564,696
5400	Supplies & Expenses	428,519	438,527	376,560	428,750	403,750	403,750	403,750
5256	Utilities	-	-	-	-	-	-	-
5200	Contract Services/Leases	105,041	116,963	126,744	158,600	158,600	158,600	158,600
5800	Capital Outlay	133,285	143,849	111,000	158,000	197,500	197,500	197,500
	TOTAL	7,237,263	7,751,506	7,804,828	8,009,904	8,166,556	8,166,556	8,166,556
220 - Fire Department								
5110	Personnel	5,021,034	5,293,058	5,340,564	5,469,817	5,568,040	5,568,040	5,568,040
5120	Permanent Part Time	18,573	32,776	38,815	41,111	41,111	41,111	41,111
5130	Overtime	652,621	632,000	655,000	655,000	655,000	655,000	655,000
5190	Contractual Obligations	994,189	983,393	975,628	1,028,827	1,032,932	1,032,932	1,032,932
5400	Supplies & Expenses	388,583	382,600	378,267	395,300	414,785	414,785	414,785
5200	Contract Services/Leases	115,843	128,643	133,770	146,553	148,748	148,748	148,748
5256	Utilities	78,483	82,151	66,992	84,500	84,500	84,500	84,500
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	7,269,326	7,534,621	7,589,036	7,821,108	7,945,116	7,945,116	7,945,116

		EXPENDED FY2014	EXPENDED FY2015	EXPENDED FY2016	BUDGETED FY2017	DEPT REQ FY2018	TOWN MGR FY2018	FIN COM FY2018
231 - Ambulance								
5110	Personnel	687,408	699,987	830,196	937,610	951,807	951,807	951,807
5120	Permanent Part Time	18,447	25,670	10,000	15,000	15,000	15,000	15,000
5130	Overtime	134,235	180,000	179,821	187,500	195,000	195,000	195,000
5190	Contractual Obligations	83,122	102,579	120,572	137,354	141,380	141,380	141,380
5400	Supplies & Expenses	78,721	82,537	101,238	111,400	111,400	111,400	111,400
5200	Contract Services/Leases	97,355	98,583	100,953	108,000	112,000	112,000	112,000
5800	Capital Outlay	-	-	-	12,000	-	-	-
	TOTAL	1,099,288	1,189,356	1,342,780	1,508,864	1,526,587	1,526,587	1,526,587
241 - Building Department								
5110	Personnel	343,833	337,478	345,145	347,483	517,912	517,912	517,912
5120	Permanent Part Time	95,816	101,104	105,854	108,429	-	-	-
5130	Overtime	10,000	10,000	10,000	10,000	10,000	10,000	10,000
5190	Contractual Obligations	34,142	29,349	31,170	36,383	36,508	36,508	36,508
5400	Supplies & Expenses	4,615	4,795	5,381	6,600	6,600	6,600	6,600
5200	Contract Services/Leases	5,055	3,386	4,301	4,375	4,375	4,375	4,375
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	493,460	486,112	501,852	513,270	575,395	575,395	575,395
244 - Sealer Weights and Measures								
5120	Permanent Part Time	-						
5400	Supplies & Expenses	500						
5200	Contract Services/Leases	7,150	10,000	11,000	11,000	11,000	11,000	11,000
	TOTAL	7,650	10,000	11,000	11,000	11,000	11,000	11,000
291 - Emergency Management								
5110	Personnel	11,112	11,335	11,562	11,562	11,562	11,562	11,562
5400	Supplies & Expenses	8,000	10,000	8,000	8,000	8,000	8,000	8,000
5190	Contractual Obligations	5,396	3,600	5,400	5,400	5,400	5,400	5,400
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	24,508	24,935	24,962	24,962	24,962	24,962	24,962
292 - Animal Control								
5110	Personnel	54,674	47,003	50,807	52,839	54,912	54,912	54,912
5120	Permanent Part Time	21,518	21,601	22,099	22,687	22,688	22,688	22,688
5130	Overtime	-	5,979	9,994	12,000	12,000	12,000	12,000
5190	Contractual Obligations	3,250	250	1,650	2,700	2,600	2,600	2,600
5400	Supplies & Expenses	11,274	2,144	3,981	5,500	5,500	5,500	5,500
5200	Contract Services/Leases	2,432	3,000	4,500	5,000	5,000	5,000	5,000
5256	Utilities	6,808	7,485	2,360	7,000	7,000	7,000	7,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	99,956	87,462	95,391	107,727	109,700	109,700	109,700

Town of Billerica Budget Detail FY2018		EXPENDED FY2014	EXPENDED FY2015	EXPENDED FY2016	BUDGETED FY2017	DEPT REQ FY2018	TOWN MGR FY2018	FIN COM FY2018
510 - Board of Health								
5110	Personnel	260,065	261,003	269,452	269,452	278,406	278,406	278,406
5120	Permanent Part Time	33,455	33,455	35,748	35,748	37,193	37,193	37,193
5130	Overtime	3,500	3,153	3,500	3,500	3,500	3,500	3,500
5190	Contractual Obligations	21,641	25,902	25,212	26,734	30,628	30,628	30,628
5400	Supplies & Expenses	2,895	2,895	2,895	2,895	2,895	2,895	2,895
5200	Contract Services/Leases	9,371	8,438	7,931	9,026	9,026	9,026	9,026
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	330,927	334,846	344,738	347,355	361,648	361,648	361,648
TOTAL PUBLIC SAFETY		16,562,378	17,418,838	17,714,587	18,344,190	18,720,964	18,720,964	18,720,964
410 - Engineering								
5110	Personnel	408,462	411,105	428,423	499,528	519,847	519,847	519,847
5130	Overtime	14,500	14,922	17,014	20,000	20,000	20,000	20,000
5190	Contractual Obligations	26,496	10,455	11,390	12,550	12,850	12,850	12,850
5400	Supplies & Expenses	7,394	6,908	4,960	7,000	8,000	8,000	8,000
5200	Contract Services/Leases	15,889	19,591	18,159	28,450	130,928	130,928	130,928
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	472,741	462,981	479,946	567,528	691,625	691,625	691,625
421 - Public Works Administration								
5110	Personnel	479,862	681,100	697,492	748,293	751,667	751,667	751,667
5120	Permanent Part Time	-	189,072	166,234	160,198	161,000	161,000	161,000
5130	Overtime	-	-	-	-	4,400	4,400	4,400
5190	Contractual Obligations	13,504	23,104	33,356	26,626	30,252	30,252	30,252
5400	Supplies & Expenses	1,576	19,924	14,429	27,400	24,700	24,700	24,700
5200	Contract Services/Leases	11,195	15,109	15,395	20,775	21,775	21,775	21,775
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	506,136	928,309	926,906	983,292	993,794	993,794	993,794
422 - Highway Department								
5110	Personnel	738,996	831,466	837,594	885,685	900,134	900,134	900,134
5130	Overtime Regular	45,843	51,013	57,587	66,100	66,100	66,100	66,100
5150	Temporary/Seasonal	41,087	-	-	-	-	-	-
5190	Contractual Obligations	57,919	27,700	25,851	27,950	28,250	28,250	28,250
5400	Supplies & Expenses	519,578	505,587	413,336	534,326	552,326	552,326	552,326
5200	Contract Services/Leases	163,142	220,722	211,584	322,293	322,293	322,293	322,293
5256	Utilities	30,960	32,762	29,216	29,250	29,250	29,250	29,250
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	1,597,524	1,669,250	1,575,167	1,865,604	1,898,353	1,898,353	1,898,353
423 - Snow and Ice								
5131	Snow Overtime	499,086	223,996	100,646	70,000	70,000	70,000	70,000
5278	Snow and Sand Expenses	964,177	1,385,106	696,232	350,000	350,000	350,000	350,000
	TOTAL	1,463,263	1,609,102	796,878	420,000	420,000	420,000	420,000
433 - Solid Waste								
5285	Solid Waste	2,978,891	2,987,951	2,960,068	2,924,848	2,892,440	2,892,440	2,892,440
		2,978,891	2,987,951	2,960,068	2,924,848	2,892,440	2,892,440	2,892,440

Town of Billerica Budget Detail FY2018		EXPENDED FY2014	EXPENDED FY2015	EXPENDED FY2016	BUDGETED FY2017	DEPT REQ FY2018	TOWN MGR FY2018	FIN COM FY2018
491 - Cemetery Parks/Trees								
5110	Personnel	427,625	435,204	457,950	465,851	469,238	469,238	469,238
5120	Permanent Part Time	35,998	-	-	-	-	-	-
5130	Overtime	77,187	85,000	90,000	91,000	91,000	91,000	91,000
5190	Contractual Obligations	12,611	17,424	14,917	16,974	17,274	17,274	17,274
5400	Supplies & Expenses	53,966	57,793	68,864	73,050	73,050	73,050	73,050
7093	Mosquito Control	10,980	11,594	11,490	15,000	15,000	15,000	15,000
5200	Contract Services/Leases	42,970	64,010	60,307	65,630	65,630	65,630	65,630
5256	Utilities	12,300	10,795	11,088	14,070	14,070	14,070	14,070
5800	Capital Outlay	-	-	-	-	-	-	-
5800	Perpetual Care	-	-	-	-	-	-	-
	TOTAL	673,635	681,820	714,616	741,575	745,262	745,262	745,262
TOTAL PUBLIC WORKS		14,266,505	8,339,413	7,453,582	7,502,847	7,641,474	7,641,474	7,641,474
300 - Billerica Public Schools								
5166	Professional Salaries	41,523,303	44,470,259	46,370,259	48,070,259	49,850,259	49,850,259	49,850,259
5170	Clerical Salaries							
5180	Other Salaries							
5466	Supplies & Expenses	1,763,843	1,796,017	1,796,017	1,798,617	1,797,817	1,797,817	1,797,817
5266	Contract Services/Leases	9,250,170	8,146,040	8,146,040	8,146,040	8,146,040	8,146,040	8,146,040
5267	Utilities	1,376,592	1,351,592	1,351,592	1,351,592	1,351,592	1,351,592	1,351,592
5866	Capital Outlay	277,352	277,352	277,352	277,352	277,352	277,352	277,352
	TOTAL	54,191,260	56,041,260	57,941,260	59,643,860	61,423,060	61,423,060	61,423,060
310 - Shawsheen Technical School								
5300	Operating Costs	7,703,613	8,289,987	9,225,999	10,122,691	10,668,110	10,668,110	10,579,268
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	7,703,613	8,289,987	9,225,999	10,122,691	10,668,110	10,668,110	10,579,268
TOTAL PUBLIC EDUCATION		61,894,873	64,331,247	67,167,259	69,766,551	72,091,170	72,091,170	72,002,328

Town of Billerica Budget Detail FY2018		EXPENDED FY2014	EXPENDED FY2015	EXPENDED FY2016	BUDGETED FY2017	DEPT REQ FY2018	TOWN MGR FY2018	FIN COM FY2018
610 - Public Library								
5110	Personnel	608,136	624,247	650,551	659,032	723,461	723,461	723,461
5120	Permanent Part Time	397,002	403,721	404,942	439,388	364,422	364,422	364,422
5190	Contractual Obligations	25,908	28,376	25,850	30,369	29,437	29,437	29,437
5400	Supplies & Expenses	201,000	200,996	201,000	203,350	214,850	210,350	210,350
5200	Contract Services/Leases	61,120	62,154	63,276	72,712	74,031	74,031	74,031
7059	Cleaning Service	16,000	18,524	18,480	18,528	20,100	20,100	20,100
5256	Utilities	76,800	71,075	76,682	76,800	76,800	76,800	76,800
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	1,385,966	1,409,093	1,440,780	1,500,179	1,503,101	1,498,601	1,498,601
630 - Recreation Department								
5110	Personnel	181,547	197,401	204,277	204,277	210,683	210,683	210,683
5120	Permanent Part Time	106,649	98,000	108,828	114,016	116,218	116,218	116,218
5190	Contractual Obligations	9,293	6,701	-	9,727	9,627	9,627	9,627
5400	Supplies & Expenses	10,967	10,968	11,420	14,080	14,080	14,080	14,080
5200	Contract Services/Leases	40,079	40,556	40,293	49,500	49,500	49,500	49,500
5256	Utilities	10,632	9,795	8,808	10,000	10,000	10,000	10,000
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	359,167	363,421	373,626	401,601	410,108	410,108	410,108
91070 - Civic Events/Organizations								
7067	VFW-P, DAV, VFW-S	400	600	400	600	600	600	600
7068	Memorial Day/Homcoming	7,668	8,980	7,214	9,000	9,000	9,000	9,000
7097	Family First Night	4,626	5,000	5,000	5,000	5,000	5,000	5,000
7098	350th Celebration	-	-	-	-	-	-	-
7076	Middlesex Canal	2,288	1,500	2,442	1,500	1,500	1,500	1,500
7077	Beautification	688	988	834	1,000	1,000	1,000	1,000
7084	Scholarship Account	4,600	5,031	6,100	6,100	5,100	5,100	5,100
	TOTAL	20,270	22,099	21,990	23,200	22,200	22,200	22,200
TOTAL LIBRARY & RECREATION		1,765,403	1,794,613	1,836,396	1,924,980	1,935,409	1,930,909	1,930,909
543 - Veterans Services								
5110	Personnel	120,503	122,237	126,086	126,086	129,062	129,062	129,062
5190	Contractual Obligations	8,534	9,034	8,917	9,034	9,334	9,334	9,334
5400	Supplies & Expenses	1,703	2,787	4,710	4,710	4,710	4,710	4,710
5200	Contract Services/Leases	1,486	1,285	1,277	1,285	1,385	1,385	1,385
5280	Veterans Benefits	559,054	543,120	516,454	560,000	560,000	560,000	560,000
	TOTAL	691,280	678,463	657,444	701,115	704,491	704,491	704,491

Town of Billerica Budget Detail FY2018		EXPENDED FY2014	EXPENDED FY2015	EXPENDED FY2016	BUDGETED FY2017	DEPT REQ FY2018	TOWN MGR FY2018	FIN COM FY2018
541 - Council on Aging								
5110	Personnel	185,337	186,380	198,215	200,061	198,958	198,958	198,958
5120	Permanent Part Time	15,605	16,005	16,081	17,017	17,017	17,017	17,017
5190	Contractual Obligations	3,274	3,374	5,074	3,192	4,081	4,081	4,081
5400	Supplies & Expenses	13,414	38,157	38,258	37,270	33,205	37,270	37,270
5200	Contract Services/Leases	50,815	24,714	28,261	34,465	38,530	34,465	34,465
5256	Utilities	37,677	31,036	37,659	32,690	32,690	32,690	32,690
5800	Capital Outlay	-	-	-	-	-	-	-
	TOTAL	306,122	299,666	323,549	324,695	324,481	324,481	324,481
561 - Commission on Disabilities								
5400	Supplies & Expenses	-		-	-	-	-	-
5200	Contract Services/Leases	-		-	-	-	-	-
	TOTAL	-	-	-	-	-	-	-
563 - Housing Partnership								
5150	Temporary/Seasonal	-		-	-	-	-	-
5400	Supplies & Expenses	-		-	-	-	-	-
	TOTAL	-	-		-	-	-	-
TOTAL HUMAN SERVICES		997,402	978,129	980,993	1,025,810	1,028,972	1,028,972	1,028,972
710 - Capital								
7150	Equipment	492,566	500,000	500,000	500,000	500,000	500,000	500,000
7140	Contracts	500,000	496,860	500,000	500,000	500,000	500,000	500,000
	TOTAL	992,566	996,860	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
710 - Debt and Interest				-	-	-	-	-
7150	Debt Principal - Town	5,035,933	4,786,762	522,792	526,539	453,846	453,846	453,846
7140	Debt Principal - School	649,000	655,000	650,000	650,000	650,000	645,000	650,000
7550	Debt Interest - Town	1,308,745	1,303,787	86,389	70,863	53,764	53,764	53,764
7160	Debt Interest - School	244,251	244,868	216,543	196,644	166,901	174,906	166,900
7580	New Debt - Town Interest	101,886	-	-	-	-	-	-
7130	Temporary Borrowing - Town	160,355	145,417	134,167	245,000	245,000	245,000	245,000
7140	Temporary Borrowing - School	-	-	-	-	-	-	-
7170	New Debt - School Interest	26,057	-	-	-	-	-	-
7180	New Debt - Town Principal	177,000	-	-	-	-	-	-
7570	New Debt - School Principal	40,000	-	-	-	-	-	-
7170	New Debt - Town Interest							
7170	Parker Debt Exclusion - Principal	1,500,000	1,500,000	1,500,000	1,420,000	1,250,000	1,250,000	1,250,000
7150	Parker Debt Exclusion - Interest	448,506	412,363	367,362	322,363	265,563	265,563	265,563
7199	Debt Stabilization Appropriation			-	735,000	1,244,496	1,244,496	1,152,047
	TOTAL	9,691,733	9,048,197	3,477,253	4,166,409	4,329,569	4,332,575	4,237,120

Town of Billerica Budget Detail FY2018		EXPENDED FY2014	EXPENDED FY2015	EXPENDED FY2016	BUDGETED FY2017	DEPT REQ FY2018	TOWN MGR FY2018	FIN COM FY2018
91070 - Town/School Shared Costs								
7010	Bldg/Auto/Liab Insurance	931,364	910,000	1,019,724	1,020,000	1,020,000	1,020,000	1,020,000
7012	Health Insurance	12,226,640	12,526,640	13,026,640	14,526,640	15,526,640	15,526,640	15,526,640
7020	Workers' Compensation	631,141	659,074	855,700	866,000	866,000	866,000	866,000
7030	Umemployment Comp.	35,236	112,785	26,300	100,000	100,000	100,000	100,000
7042	Medicare	908,290	922,173	1,027,500	993,500	1,033,240	1,033,240	1,033,240
7052	County Retirement Assessment	7,998,466	8,541,268	9,204,554	9,826,635	10,782,713	10,782,713	10,782,713
7052	OPEB Trust Contribution	255,536	-	-	-	500,000	500,000	500,000
	TOTAL	22,986,673	23,671,940	25,160,418	27,332,775	29,828,593	29,828,593	29,828,593
TOTAL TOWN & SCHOOL SHARED COSTS		33,670,972	33,716,997	29,637,671	32,499,184	35,158,162	35,161,168	35,065,713
	SUMMARY							
	General Government	4,458,853	4,870,500	4,517,141	4,823,002	4,949,994	4,949,994	4,949,994
	Public Safety	16,562,378	17,418,838	17,714,587	18,344,190	18,720,964	18,720,964	18,720,964
	Public Works	14,266,505	8,339,413	7,453,582	7,502,847	7,641,474	7,641,474	7,641,474
	Public Education	61,894,873	64,331,247	67,167,259	69,766,551	72,091,170	72,091,170	72,002,328
	Library and Recreation	1,765,403	1,794,613	1,836,396	1,924,980	1,935,409	1,930,909	1,930,909
	Human Services	997,402	978,129	980,993	1,025,810	1,028,972	1,028,972	1,028,972
	Town/School Shared Costs	33,670,972	33,716,997	29,637,671	32,499,184	35,158,162	35,161,168	35,065,713
	TOTAL	133,616,386	131,449,737	129,307,629	135,886,564	141,526,145	141,524,651	141,340,354

ARTICLE 16 - FISCAL YEAR 2018 WATER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of money to operate the Water Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2017 and ending June 30, 2018; or act in relation thereto.

	FY2014 EXPENDED	FY2015 EXPENDED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC	FY2018 FIN COM REC
WATER ENTERPRISE BUDGET							
Personnel Services							
Full Time	1,122,563	1,178,037	1,198,376	1,247,829	1,252,369	1,252,369	1,252,369
Part Time/Seasonal	85,827	87,286	92,273	93,487	53,429	53,429	53,429
Seasonal	9,720			-	-	-	-
Flushing/Inspection	159,450	148,803	158,104	159,450	159,450	159,450	159,450
Overtime	316,706	317,000	296,922	297,000	297,000	297,000	297,000
Contractual Obligations	56,309	86,826	42,184	66,009	65,209	65,209	65,209
Total	1,750,576	1,817,952	1,787,860	1,863,776	1,827,457	1,827,457	1,827,457
Expenses							
Supplies and Expenses	898,389	923,612	922,296	1,008,570	1,062,206	1,032,206	1,032,206
Contract Services/Leases	299,886	341,436	349,982	462,555	528,305	528,305	528,305
Utilities	614,112	440,032	592,450	593,000	593,000	593,000	593,000
Capital Outlay	-	-	-	-	-	-	-
Reserve				83,000	83,000	83,000	83,000
Total Expenses	1,812,387	1,705,080	1,864,727	2,147,125	2,266,511	2,236,511	2,236,511
Debt Service							
Short - Term Interest			2,452	25,000	25,000	25,000	25,000
Long - Term Principal			1,675,212	1,675,177	1,615,751	1,615,751	1,620,751
Long - Term Interest			368,691	322,578	276,789	276,789	276,789
Total Debt Service	-	-	2,046,355	2,022,755	1,917,540	1,917,540	1,922,540
TOTAL BUDGET	3,562,963	3,523,032	5,698,942	6,033,656	6,011,508	5,981,508	5,986,508

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 17 - FISCAL YEAR 2018 SEWER ENTERPRISE BUDGET

To see if the Town will vote to raise and appropriate a sum of money to operate the Sewer Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2017 and ending June 30, 2018; or act in relation thereto.

	FY2014 EXPENDED	FY2015 EXPENDED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC	FY2018 FIN COM REC
Wastewater Enterprise Budget							
Personnel Services							
Full Time	1,023,073	898,430	981,583	1,029,582	1,039,987	1,039,987	1,039,987
Part Time/Seasonal	11,974			-	-	-	-
Overtime	150,510	156,287	108,898	95,000	95,000	95,000	95,000
Contractual Obligations	109,952	54,821	36,411	49,205	70,480	70,480	70,480
Total	1,295,510	1,109,538	1,126,892	1,173,787	1,205,466	1,205,466	1,205,466
Expenses							
Supplies and Expenses	443,679	457,358	507,044	566,600	580,200	580,200	580,200
Contract Services/Leases	823,298	778,634	739,698	828,950	828,950	828,950	828,950
Utilities	448,864	362,352	383,257	414,500	415,000	415,000	415,000
Capital Outlay					-	-	-
Reserve				83,000	83,000	83,000	83,000
Total Expenses	1,715,841	1,598,344	1,629,999	1,893,050	1,907,150	1,907,150	1,907,150
Debt Service							
Short - Term Interest			150,000	150,000	150,000	150,000	150,000
Long - Term Principal			3,685,439	3,539,778	3,335,360	3,335,360	3,427,360
Long - Term Interest			1,012,127	930,031	846,377	846,377	871,232
Total Debt Service	-	-	4,847,566	4,619,809	4,331,737	4,331,737	4,448,592
TOTAL BUDGET	3,011,351	2,707,882	7,604,457	7,686,646	7,444,353	7,444,353	7,561,208

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 18 - TO ALLOW THE TOWN MANAGER AND FINANCE COMMITTEE TO TRANSFER FUNDS

To see if the Town will vote to allow the Town Manager, upon request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of $5,000 from the amount voted at Town Meeting per line item for Fiscal Year 2018, with the exclusion of travel accounts, within the same department. Transfers within department line items in excess of $5,000 for Fiscal Year 2018 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of $5,000 and under must be provided to the Finance Committee on the first Tuesday of each month; or act in relation thereto.

Submitted by the Finance Committee

ARTICLE 19 - TO AUTHORIZE DEPARTMENTAL REVOLVING FUNDS

To see if the Town will vote to authorize revolving funds for certain Town departments under M.G.L. Chapter 44, Section 53E½ for the Fiscal Year beginning July 1, 2017 as follows; or act in relation thereto.

REVOLVING FUND	AUTHORIZED TO SPEND FUND	REVENUE SOURCE	USE OF FUND	FISCAL YEAR 18 SPENDING LIMIT
Wetlands By-Law	Town Manager	Fees from Wetland By-Law	Enforcement of Wetland By-Law	$30,000
C.O.A. Programs	Council on Aging Director	Fees from Senior Center Programs	Support of the Senior Center Programs	$75,000
BEAM Program	School Superintendent	Revenues from Medicaid and Health Insurance	Support of BEAM Program	$2,000,000
Respite Care Program	C.O.A. Director	Fees from Respite Care Program	Support of Respite Care Program	$120,000
Flu Shot Program	B.O.H. Director	Revenues from Flu Shots	Support vaccines and medical waste disposal	$15,000
TOTAL:				$2,240,000

Submitted by the Town Manager; authorized by the Board of Selectmen and Billerica School Committee

ARTICLE 20 - TO FUND DEBT STABILIZATION

To see if the Town will vote to transfer and appropriate from Overlay Surplus Funds the amount of $1,200,623 to the Debt Stabilization fund; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 21 - TO FUND CAPITAL

To see if the Town will vote to transfer and appropriate from Overlay Surplus Funds the amount of $504,000 for the following DPW Capital Outlays:

Dump Truck with Sander – Highway to replace H-37
$168,000
Dump Truck with Sander – Highway to replace H-23
$168,000
Dump Truck with Sander – Highway to replace H-32
$168,000

Total
$504,000

Or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 22 - TO FUND DESIGN AND DEVELOPMENT OF THE NEXT PHASE OF THE MASTER PLAN FOR THE PEGGY HANNON-RIZZA RECREATION COMPLEX

To see if the Town will vote to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44, Section 7, Subsections 21, 22, 25 and/or any other relevant enabling authority, the sum of $800,000 to be spent under the direction of the Town Manager, for design and development of the next phase of the Master Plan for the Peggy Hannon-Rizza Recreation Complex, which is held by the Town of Billerica under the custody of the Recreation Commission as land dedicated to active Parks and Recreation pursuant to M.G.L. Chapter 45, Section 14; and to authorize the Town Manager to apply for and accept grants and/or reimbursements from the Executive Office of Energy and Environmental Affairs and to take any other such actions as are necessary to carry out the terms, purposes and conditions of such grant or reimbursement, and further to rescind bond authorization in the amount of $800,000 approved by Town Meeting through a vote taken under Article 26 of the Fall 2014 Town Meeting; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 23 - TO FUND THE INSTALLATION OF SEWER FOR AREA 3 (CONTRACT 36)

To see if the Town will vote to raise and appropriate, borrow, and/or transfer from available funds from the Massachusetts Water Pollution Abatement Trust, the sum of $14,000,000 for Sewer Installation as detailed in the Comprehensive Wastewater management Plan (CWMP) and Sanitary Sewer Overflow Abatement Plan; or act in relation thereto, including the adoption of the following vote:

> Voted: That $14,000,000 is appropriated for the purpose of financing the construction of Wastewater Sewer Line Construction including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow $14,000,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project costs/expenses related said easement acquisitions; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 24 - TO FUND THE DESIGN OF SEWER NEED AREAS 4 & 6 (CONTRACT 37)

To see if the Town will vote to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44, Sections 7 & 8, or any other relevant statute, the sum of $2,100,000 to be spent under the direction of the Director of Public Works for the Design of Sewer Areas 4 & 6 (Contract 37). Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws,

thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 25 - TO FUND THE REPLACEMENT AND INSTALLATION OF RESIDENTIAL WATER METERS WITH WIRELESS RADIO READ

To see if the Town will vote to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44 Sections 7 & 8, or any other relevant statute, the sum of $4,000,000 to be spent under the direction of the Director of Public Works for the Replacement and Installation of new water meters radio read, including any incidental and related costs and expenses. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 26 - TO FUND WATER MAIN REPLACEMENT ON BOSTON ROAD @ALLEN ROAD

To see if the Town will vote to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44 Sections 7 & 8, or any other relevant statute, the sum of $1,250,000 to be spent under the direction of the Director of Public Works for the Boston Road @ Allen Road Improvements Project, including any incidental and related costs and expenses. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 27 - TO ACCEPT THE PROVISIONS OF M.G.L. CHAPTER 32B, SECTION 20 AS AMENDED BY CHAPTER 218 OF THE ACTS OF 2016

To see if the Town will vote to accept the provisions of G.L. c.32B, §20 to create an Other Post-Employment Benefits Fund for the current and future liabilities of the Town for group health insurance benefits for retirees and their dependents, which fund may be expended by a 2/3 vote of Town Meeting and designate a trustee or trustees, and further, to direct that such trustee or trustees adopt and file a declaration of trust and take all other actions as required by said section, or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 28 - TO REMOVE THE POLICE CHIEF AND FIRE CHIEF FROM CIVIL SERVICE

To see if the Town will vote to authorize and direct the Board of Selectmen to file with the Great and General Court (Legislature) a petition for special legislation to remove the positions of Chief of Police and Chief of the Fire Department of the Town of Billerica from the provisions of the Civil Service Law, substantially as follows:

Section 1.	The Chief of Police and Chief of Fire positions within the Town of Billerica shall be exempt from the Civil Service Law, Chapter 31 of the General Laws.
Section 2.	The provisions of Section 1 shall not impair the Civil Service status of the present incumbent Chief of Police or Chief of the Fire Department holding such status on the effective date of this act.
Section 3.	This act shall take effect upon its passage.

Or act in relative thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 29 - TO ACCEPT THE PROVISIONS OF M.G.L. CHAPTER 59, SECTION 5C ½

To see if the Town will vote to accept the provisions of M.G.L, Chapter 59, Section 5C ½, which provides for an additional real estate tax exemption for taxpayers who are granted personal exemptions on their domiciles under M.G.L., Chapter 59, Section 5, including certain blind persons, disabled veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to 100 percent (100%) of the statutory personal exemption, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2017; or act in relation thereto.

Submitted by the Board of Assessors

ARTICLE 30 - TO AUTHORIZE THE BOARD OF SELECTMEN AND THE BOARD OF ASSESSORS TO NEGOTIATE AND EXECUTE A PILOT AGREEMENT

To see if the Town will vote to authorize the Board of Selectmen and the Board of Assessors to negotiate and execute a payment in lieu of taxes (PILOT) agreement pursuant to M.G.L., Ch. 59,
Sec. 38H(b) and Department of Revenue guidelines promulgated thereunder, or any other enabling authority, with respect to annual payments in lieu of personal property taxes for a term of up to 20 years relative to a parcel of land located at 780 Boston Road & 6 Cook Street, Billerica, commonly referred to as the "Pinehurst Park" property as shown on Assessor's Map 90, Parcel 194-1, with respect to a Solar Photovoltaic Electricity Generating Array, with an expected capacity of approximately 0.675 Megawatts to be installed, owned and operated by a third party upon the roof of each named building on said parcel on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town; and further to authorize the Board of Selectmen to enter into any and all agreements and execute any and all instruments as may be necessary on behalf of the Town to undertake the purpose of this article; or act in relation thereto.

Submitted by the Board of Assessors and by the Board of Selectmen

ARTICLE 31 - TO AMEND TOWN BY-LAW – ARTICLE XVIII, ISSUING OF LICENSES AND PERMITS

To see if the Town will vote to amend Town By-Law "Article XVIII, Issuing of Licenses and Permits" by removing the words "for not less than a twelve month period" in the first sentence of Section 1; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 32 - TO AMEND BY-LAW ARTICLE XIX, HANDICAPPED PARKING

To amend By-Law Article XIX, Handicapped Parking, by adding a new section as follows:

8. On observing a vehicle parked in violation of this article, a member of the Billerica Commission on Disability may submit a sworn affidavit to the Billerica Police Traffic Division detailing the violation. The Police Department shall use the information in the affidavit to issue a ticket as if the violation had been observed by a Police Officer.

The Police Traffic Division shall work with the Commission on Disability to define what information must be contained in the affidavit, so as to enable a ticket to be issued, which may include the use of electronic applications. The information must include the time, date and location along with photographic

evidence of the violation, including the vehicle's license plate, and the lack of a properly displayed handicapped parking permit.

Or act in relation thereto.

This was voted on, and approved at the February 16, 2017 meeting of the Billerica Commission on Disability.

Submitted by the Commission on Disability

ARTICLE 33 - TO AMEND GENERAL BY-LAW ARTICLE III FINANCIAL REGULATIONS

To see if the Town will vote pursuant to the provisions of M.G.L. Chapter 44, Subsection 53E1/2, as most recently amended, to amend the General By-Laws by inserting a new By-Law establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund; or act in relation thereto.

8. REVOLVING FUNDS

8.1 There is hereby established in the Town pursuant to the provisions of M.G.L. Chapter 44, Section 53E ½, the following Revolving Funds:

REVOLVING FUND	AUTHORIZED TO SPEND FUND	REVENUE SOURCE	USE OF FUND
Wetlands By-Law	Town Manager	Fees from Wetland By-Law	Enforcement of Wetland By-Law
C.O.A. Programs	Council on Aging Director	Fees from Senior Center Programs	Support of the Senior Center Programs
BEAM Program	School Superintendent	Revenues from Medicaid and Health Insurance	Support of BEAM Program
Respite Care Program	C.O.A. Director	Fees from Respite Care Program	Support of Respite Care Program
Flu Shot Program	B.O.H. Director	Revenues from Flu Shots	Support vaccines and medical waste disposal

8.2 Expenditures from each revolving fund set forth herein shall be subject to the limitation established annually by Town Meeting and any increase therein as may be authorized in accordance with M.G.L. Chapter 44, Section 53E ½.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 34 - SHAWSHEEN RIVER BRIDGE BANK STABILIZATION EASEMENT TO MBTA

To see if the Town will vote to transfer from the board, committee, or officer presently having care, custody, and control to said board, committee or officer and to the Board of Selectmen for the purpose for which it is presently held and for the purpose of conveyance by the Board of Selectmen of a temporary easement for construction purposes in a portion of the Town's land situated on the Shawsheen River and known as Lot 234-2 on Assessors Map 36, and to authorize the Board of Selectmen to grant a temporary easement for construction purposes in such property, upon such terms and for such consideration, which may be nominal consideration, as the Board of Selectmen shall determine, to the Massachusetts Bay Transportation Authority or other appropriate entity, for the repair/rehabilitation of Bridge No. W-38-041, in that portion of the property as depicted more or less on the plan entitled *Repair/Rehabilitation of Lowell Main Line Over Shawsheen River, Bridge W-38-041, Proposed Temporary Easement Plan*, dated 5/16/2016, a copy of which has been placed on file with the Town Clerk; and to authorize the Board of Selectmen to execute any documents or instruments necessary to effectuate the purpose of this article; or act in relation thereto.

Submitted by the Town Manager; authorized by the Board of Selectmen

ARTICLE 35 - PETITIONERS ARTICLE

To see if the Town will vote to require that ALL 5400 Account (Supplies and Expenses) Budget line items of the FY 2017 Budget be reduced by five (5%) percent and transfer the amount deducted from each of the 5400 Account Budget line items to the Debt Service Account for the Parker School; or act in relation thereto.

Submitted by Virginia C. Musker and Messrs. Musker, Fischer, Surette, Colby, McManus and Madames Fischer, Gorman, Tsougranis, Boisvert and Visco.

And you are hereby directed to serve this Final Warrant by posting true and attested copies thereof, one copy at the Town Hall, one copy at the Billerica Public Library, one copy at the Billerica Police Station, one copy at the Belly Buster Diner, one copy at Pinehurst Post Office, one copy at the Center Post Office, Boston Road, one copy at Market Basket, Town Plaza, Boston Road, one copy at the West Billerica Fire Station, one copy at the Nutting Lake Post Office, one copy at Augusta Market, 599 Boston Road, one copy at the Ninety Nine Restaurant, Lexington Road, one copy at the Pinehurst Fire Station, one copy at the East Billerica Fire Station, one copy at the North Billerica Post Office and one copy at the North Billerica Fire Station.

Given under our hands this 25th day of April, 2017.

S/Andrew N. Deslaurier
Andrew N. Deslaurier. Chairman
Chairman

S/Edward J. Giroux
Edward J. Giroux, Vice

S/Kimberly J. Conway
Kimberly J. Conway, Secretary

S/George J. Simolaris
George J. Simolaris, Member

S/Michael S. Rosa
Michael s. Rosa, Member

BOARD OF SELECTMEN

A True Copy
ATTEST:

S/Craig Grogan
Constable, Town of Billerica

April 25, 2017

Mr. John C. Curran, Town Manager
Town Hall
365 Boston Road
Billerica, MA 01821

Dear Mr. Curran,

I have posted the Final Warrant for the Spring Town Meeting to be held on Tuesday, May 2, 2017 at 7:30 PM at the town Hall, Maurice a. Buck memorial auditorium, 365 Boston Road, Billerica, MA at the following locations:

Billerica Town Hall
Billerica Police Station

Billerica Public Library
Belly Buster Diner

Pinehurst Post Office

Center Post Office, Boston Road

West Billerica Fire Station
Augusta Market
Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road

Nutting Lake Post Office
Market Basket, Towne Plaza, Boston

East Billerica Fire Station
North Billerica Post Office

Signed:

S/Craig Grogan
Constable, Town of Billerica

Annual Spring Town Meeting
May 2, 2017
Maurice A. Buck Memorial Auditorium
Preliminary Session – April 27, 2017

A preliminary session of the Annual Spring Town Meeting was convened on Thursday, April 27, 2017 at 7:30 PM in the Maurice A. Buck Memorial Auditorium, Town Hall, 365 Boston Road, Billerica, MA for the following purposes:

1. To swear in newly elected/re-elected Town Meeting Members
2. To hold Precinct caucuses
3. To elect Chairpersons and Clerks
4. To elect Members to the Rules Committee\

Caucuses were held and the following Town Meeting Members were elected to fill vacancies:

Precinct 3:	Lucia Forni, 68 Cook Street
	Mark Komarinski, 45 Ridgeway Avenue
	James Verrengia, 7 Crown Street
Precinct 4:	Steven A. Jenkins, 17 Locke Road
Precinct 5:	Patricia E. Battcock, 235 Allen Road
	Salvatore A. Dampolo, 1 Nickerson Drive
	Brett A. Fredrickson, 25 Robin Hood Lane
Precinct 6:	Lawrence P. Bavis, III, 42 Gilman Road
	Allison M. Elliott, 2 Cobblestone Way
	Angela L. LaGross-Wilson, 12 Juniper Street
	Francis X. O'Brien, 13 Pelham Street
	Charles P. Rivanis, 14 Brandon Street
	Mary Rohnstock, 11 Myers Lane
Precinct 9:	David B. Goss, 8 Cynthia Road
	Justina Lapham, 4 Sheridan Street
Precinct 11:	Tara K. Hamelin, 42 Boston Road - #215
	William F. King, 24 Dartmouth Drive
	Brandon Spinosa, 29 Parkway Drive
	John C. Spinosa, 29 Parkway Drive
	Shannon Spinosa, 29 Parkway Drive
	Arthur R. Torrey, 10 Kohlrausch Avenue
	Mary-Ann Wolf, 10 Kohlrausch Avenue

The following Precinct Chairpersons and Clerks were elected:

Precinct 1:	Chairperson:	John T. Sullivan, 4 Ridgeway Road
	Clerk:	John P. Gagliardi, 2 Whiting Street
Precinct 2:	Chairperson:	Stephen J. Wanamaker, 9 Hayden Circle
	Clerk:	Sandra Giroux, 21 Horman Road
Precinct 3:	Chairperson:	John F. Gray, Jr., 65 Ellingwood Avenue
	Clerk:	Mark Komarinski, 45 Ridgeway Avenue
Precinct 4:	Chairperson:	Arthur LaVita, 41 Fardon Street
	Clerk:	Robert D. Killeen, 7 Locke Road
Precinct 5:	Chairperson:	Michael P. Moore, 14 Bennett Circle
	Clerk:	Lauren Dechayne-Donati, 8 Aynsley Circle
Precinct 6:	Chairperson:	Cosmo D. Cavicchio, 47 Dyer Street
	Clerk:	David S. Coughlin, 28 Woodside Road
Precinct 7:	Chairperson:	Patrick Logue, Jr., 5 Pine Tree Road
	Clerk:	Theresa A. Logue, 5 Pine Tree Road
Precinct 8:	No Quorum	
Precinct 9:	Chairperson:	Anthony M. Ventresca, 31 Sheridan Street
	Clerk:	Donald L. Damon, Jr., 17 Harnden Road
Precinct 10:	No Quorum	
Precinct 11:	Chairperson:	Joseph F. Fiumara, 28 Lowell Street
	Clerk:	Marlies Henderson, 31 Sprague Street

The following persons were elected/re-elected to the Committee on Rules:

Precinct 1:	Dorothy M. Callahan, 16 River Street, 1B
Precinct 3:	Maryanne J. Perry, 8 Nealley Street
Precinct 4:	Andrew Kucyn, 3 Berry Street
Precinct 5:	Joel Williams, 30 Gov. Hutchinson Road
Precinct 6:	David S. Coughlin, 28 Woodside Road
Precinct 7:	Darlene M. Torre, 22 Deerfield Street
Precinct 8:	No Quorum
Precinct 9:	James Patrick, Lally, 8 C Street
Precinct 11	Arthur R. Torrey, 10 Kohlrausch Avenue

Following the preliminary meeting, there was an orientation session for newly elected Town Meeting Representatives hosed by Town Moderator John J. McKenna, Town Clerk Shirley E. Schult and Finance Committee Vice-Chairman David Gagliardi.

The session ended at 8:45 PM.

A True Copy
ATTEST:

Shirley E. Schult,
Town Clerk

Annual Spring Town Meeting
May 2, 2017
First Session – May 2, 2017

Prior to the start of Town Meeting, Sandra Giroux, Dorothy Callihan, Stephen Regal and Oren Hunt, Jr. were appointed tellers and sworn in by Town Clerk Shirley E. Schult.

Caucuses were held in the following precinct and the following Town Meeting Members were elected and sworn in:

Precinct 3:	Randy J. Meuse, 7 William Road
	Dawn M. W. Peters, 27 Irene Avenue
Precinct 4:	George E. Noel, 2 Locke Road
	Paul A Lamarca, 7 Frost Street
Precinct 8:	Sean T. Glavin, 16 Fountain Street
Precinct 10:	Scott A. Smith, 21 Brittany Lane
	Michael McAveeney, 12 Newbury Street
	Laureen Knowles, 3 Radcliffe Road
	Joseph Orland, 53 Harjean Road

The following officers were elected:

Precinct 10	Chairperson:	Doris M. Pearson, 25 Harjean Road
	Clerk:	Marie Condon, 57 Tow Path Drive

A quorum count was called. With one hundred forty-eight (148) Town Meeting Members present, the meeting was declared in session at 7:34 pm.

The meeting was opened with the Pledge of Allegiance. This was followed by the BMHS Chamber Singers under the direction of Mr. Andrew Mills singing the Nation Anthem followed by a musical rendition of "Siriri"

The invocation was given by Rev. Dr. Edward Bacon, Pastor of the North Billerica Baptist Church. A moment of silence was observed in remembrance of all persons who have passed away during the past year and who had given so much time serving the residents of Billerica.

Superintendent Timothy Piwowar and Billerica Memorial High School Principal Thomas Murphy came forward and introduced several outstanding students at the High School this year.

Salutatorian Patrick Harrington is the son of Timothy and Rhonda Harrington. During his high school career, Patrick has attained a 4.4 GPA. Patrick is also an accomplished musician and a peer leader. Patrick also finds time for volunteer work in the community. He plans to attend UMASS Amherst to major in Economics.

Valedictorian Scott Young is the son of Eric and Michelle Young. During his high school career, Scott has attained a 4.5 GPA. In addition to his academic accomplishments, he has been very involved in the Robotics program development at the High School. He has earned the SUMMA Award and also the Rennselear Medal Award of Math & Science. In addition to his academic accomplishments, Scott has been very involved in volunteer work in the community. He plans on attending Northeastern University.

Also introduced were outstanding members of the BMHS Wrestling Team. This is the first time in school history that BMHS has finished second at the All-State Tournament. Introduced were Sophomore James Best, Junior Ryan Higgins, Senior Christopher DeRosa who will attend Campbell University in North Carolina on a wrestling scholarship, and Senior Henry B. Hagel who will continue his wrestling career at John Hopkins University.

Shawsheen Vocational Superintendent Timothy Broderich introduced three outstanding young men who will be graduating this year: Richard Woodward, Jr., Joseph Sweetser and Jake Ferri.

2017 Salutatorian, Richard Woodward, Jr. in enrolled in the Drafting program and has a co-op in his field of study. Not only is he a good student, he is active in sports and finds time to participate in the community. He will be studying Mechanical Engineering at Wentworth Institute of Technology in the fall.

Joseph Sweetser is the 2017 Valedictorian with a 3.978 GPA. He is a National Merit Commendation Scholar and a member of the National Honor Society. He is a member of the Design and Visual Communications program studying fine arts and computer advertising. He will be attending Maine College of Art in the fall.

Jake Ferri has been ranked #1 at the end of the year by Massachusetts Wrestling both at 113 and pound-for-pound. He is an all American wrestler, two-time N.E. Champion, All State Champion, Division One Champion and Mass. Vocational State Champion as a senior. Jake will be attending Kent State (OH) in the fall on a Division One athletic scholarship.

Moderator McKenna appointed Cosmo Cavicchio as deputy moderator. This appointment was ratified by the Town Meeting Members. He was then sworn in by the Town Clerk.

It was moved, seconded and VOTED to accept the Warrant as duly served by the Constable.

It was moved, seconded and VOTED to dispense with the reading of the Warrant.

It was moved, seconded and VOTED to dismiss Articles 7, 8, 9, 10, 11, 12, and 14.

ARTICLE 1
It was moved and seconded to fix the compensation of the following six elected officers of the Town and determine any salary increase that shall become effective July 1, 2017.

Selectmen, Chairman - $2,000
Selectmen, Members - $1,800
Town Clerk - $101,953.39

The Finance Committee recommended this article 6-2.

On an electronic vote with one hundred seventy (170) in favor and nineteen (19) opposed, the motion as presented CARRIED.

ARTICLE 2
It was moved and seconded to hear and act upon the reports of Town Departments, Committees and Officers.

Yankee Doodle Bike Path Committee report was given by Ellen Rawlings. It was moved, seconded and VOTED to accept the report as given.

Zoning By-Law Review Committee update was given by Richard Scanlon. It was moved, seconded and VOTED to accept the report as given.

Scholarship Committee Report was given by Theresa Logue. It was moved, seconded and VOTED to accept the report as given.

Cable Advisory Committee Report was given by Kevin Conway. It was moved, seconded and VOTED to accept the report as given.

On a voice vote, it was moved, seconded and VOTED to accept the Committee, Town Departments and Officers reports as printed in the Town Report.

ARTICLE 3
It was moved and seconded to transfer from available funds the sum of $100,000 to amend various Fiscal Year 2017 budget line items.

Transfer From:	**Amount**
71070-7130 Temp Borrowing	$100,000
Total Transfers From:	$100,000
Transfer To:	**Amount**
19370-7080 Town Retirements	$100,000
Total Transfers To:	$100,000

The Finance Committee recommended this article 8-0. The Selectmen recommended the article.

Town Manager Curran explained that this transfer is to fund unanticipated separation costs of retiring employees throughout the Town.

On an electronic vote with one hundred eighty-four (184) in favor and five (5) opposed, the motion as presented CARRIED.

ARTICLE 4

It was moved and seconded to raise and appropriate the sum of $48,000 to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and SEIU Local 888 Administrative Unit (Service Employees International Union) which has a term of July 1, 2016 through June 30, 2019.

The Finance Committee recommended the article 6-2. The Selectmen recommended the article.

Town Manager Curran discussed Articles 4, 5 and 6 together since they all deal with contracts. There is a 2% increase in each of the three years.

On an electronic vote with one hundred seventy-four (174) in favor and seventeen (17) opposed, the motion as presented CARRIED.

ARTICLE 5

It was moved and seconded to raise and appropriate the sum of $53,000 to fund the first and second year cost items contained in the successor Collective Bargaining Agreement between the Town and IAEP Police EMT's and Paramedics (International Association of EMT's & Paramedics) which has a term of July 1, 2016 through June 30, 2019.

The Town Manager answered several questions.

On an electronic vote with one hundred seventy-nine (179) in favor and twelve (12) opposed, the motion as presented CARRIED.

ARTICLE 6

On a voice vote, it was moved, seconded and VOTED to move Article 6 to the first order of business on May 9th.

ARTICLE 13

It was moved and seconded to raise and appropriate $95,000 for the Fiscal Year 2017 and 2018 costs associated with salary adjustments for Town Non-Union Personnel.

The Finance Committee voted 5-2-1 to recommend this article. The Selectmen recommended the article.

On an electronic vote with one hundred eighty (180) in favor and nine (9) opposed, the motion as presented CARRIED.

ARTICLE 15

It was moved and seconded to adopt, pursuant to Article 5 of the Billerica Home Rule Charter, the following proposed line item budget for fiscal year beginning July 1, 2017 and ending June 30, 2018. It is anticipated that $79,890 will be transferred from the Hallenborg Rink Fund to fund a portion of the Debt Service Budget as printed in the Warrant.

> This budget was produced under the direction of the Board of Selectmen and represents a complete financial plan of all Town funds and activities that are subject to appropriation, including the budget as requested by the School Committee (Department Account #300-5100 - #300-5800) and provisions for a Reserve Fund (Account #13170-7063) administered by the Finance Committee.
>
> The line item budget is arranged to show the actual expenditures for the current year and the proposed budget for the ensuing fiscal year. It is summarized by Town agency, function and/or program including any proposed capital expenditures. The Town Manager's detailed budget and all explanatory information are available to the Town Meeting Representatives and the general public for inspection in the Town Manager's Office, the Public Library and the Town Clerk's Office.
> The following budget, when considered by the Town Meeting shall first be subject to amendment, if any, as may be proposed by the Finance Committee.

The Finance Committee recommended the article 7-3. The Selectmen recommended the article.

Town Manager Curran gave a detailed presentation on the financial health of the Town. He highlighted areas where the budgets have increased and what has driven these increases. He then answered questions.

It was moved, seconded and VOTED to adjourn until Thursday night at 7:30 pm. The first session of the Annual Spring Town Meeting stood adjourned at 10:03 pm.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, Town Clerk

Annual Spring Town Meeting
May 2, 2017
Second Session – May 4, 2017

Prior to the start of Town Meeting caucuses were held in Precinct 8 and 10 and the following persons elected:

Precinct 8: Chairperson: Kevin Heffernan, 11 Woodbury Road
Clerk: Charlene McCarthy, 52 Gail Ann Drive
Committee on Rules: Barbara A. Flaherty, 20 Fountain Street
Precinct 10: James Elder, 4 Newbury Street was caucused in as a Town Meeting Member.

A quorum count was called. With one hundred thirty-three (133) Town Meeting Members present, the second session of the Spring Town Meeting was declared in session at 7:33 p.m.

ARTICLE 15 – cont.
Billerica School Superintendent Timothy Piwowar gave a report on the proposed school budget and answered several question regarding maintenance of the buildings and grounds.

Shawsheen Technical High School Superintendent Timothy Broadrick gave a brief presentation of that budget. He answered questions on the school's five-year plan.

Finance Committee Chairman Gagliardi moved to raise and appropriate the sum of $141,340,354 to fund the line item budget as proposed in the Warrant. Seconded.

On an electronic vote with one hundred sixty-six (166) in favor and twelve (12) opposed, the motion as
presented CARRIED.

FY 2018 Budget
As Voted under Article 15

122 – Board of Selectmen

5110	Personnel	$ 76,238
5190	Contract Obligations	4,000
5400	Supplies & Expenses	8,000
5200	Contract Services/Leases	1,500
7044	Assessments & Dues	23,545
5800	Capital Outlay	0
Total		**$ 113,283**

123 – Town Manager

5110	Personnel	$ 520,830
5120	Permanent Part Time	53,306
5130	Overtime	0
5190	Contractual Obligations	11,370
5400	Supplies & Expenses	28,400
5200	Contract Services/Leases	28,000
7037	Comm Plan./Proj./Tech. Asst.	5,000
7050	Pensions	475
7051	Emp. Medical Exams	85,000
7053	Prof. Training/Development	15,500
7061	Pr. Town Rep./TM Handouts	15,000
7064	Uniforms	0
7094	Assessment Center	16,000
7095	Substance Abuse Program	20,000
5800	Capital Outlay	0
Total		**$798,881**

125 – Systems Admin.

5110	Personnel	$ 94,261
5190	Contractual Obligations	783
5400	Supplies & Expenses	10,000
5200	Contract Services/Leases	400,004
5800	Capital Outlay	0
Total		**$505,048**

129 – Cable Advisory Committee

5120	Permanent Part Time	0
5400	Supplies & Expenses	0
Total		**0**

131 – Finance Committee

5120	Permanent Part Time	$ 1,000
5400	Supplies & Expenses	0
5200	Contract Services/Leases	1,600
7063	Reserve Fund	84,520
Total		**$ 87,120**

135 – Town Accountant

5110	Personnel	$ 217,679
5190	Contractual Obligations	8,464
5400	Supplies & Expenses	1,500
5200	Contract Services	500
7062	Town Audit	58,000
5800	Capital Outlay	0
Total		**$ 286,143**

141 - Assessor

5110	Personnel	$ 425,133
5120	Permanent Part Time	3,000
5190	Contractual Obligations	11,453
5400	Supplies & Expenses	3,250
5200	Contract Services/Leases	35,750
5800	Capital Outlay	0
Total		**$478,586**

145 – Treasurer/Collector

5110	Personnel	$488,052
5120	Permanent Part Time	20,409
5130	Overtime	0
5190	Contractual Obligations	14,697
5400	Supplies & Expenses	54,152
5200	Contract Services/Leases	92,554
5235	Tax Revenue Collection	50,000
5800	Capital Outlay	0
Total		**$719,864**

161 – Town Clerk

5110	Personnel	$258,623
5190	Contractual Obligations	12,168
5400	Supplies & Expenses	1,385
5200	Contract Services/Leases	1,725
5800	Capital Outlay	0
Total		**$273,901**

162 – Election Department

5120	Permanent Part Time	$ 17,780
5400	Supplies & Expenses	1,315
5200	Contract Services/Leases	29,084
5800	Capital Outlay	0
Total		**$ 48,179**

163 – Board of Registrars

5110	Personnel	$ 37,288
5120	Permanent Part Time	3,020
5130	Overtime	0
5190	Contractual Obligations	600
5400	Supplies & Expenses	9,225
5200	Contract Services/Leases	2,850
5800	Capital Outlay	0
Total		**$ 52,982**

171 – Conservation Commission

5110	Personnel	$ 192,511
5120	Permanent Part Time	0
5130	Overtime	2,803
5190	Contractual Obligations	14,297
5400	Supplies & Expenses	1,000
5200	Contract Services/Leases	1,300
7092	Beaver Dam Control	15,000
5800	Capital Outlay	0
Total		**$226,911**

175 – Planning Board

5110	Personnel	$126,902
5120	Permanent Part Time	0
5130	Overtime	3,315
5190	Contractual Obligations	21,543
5400	Supplies & Expenses	1,500
5200	Contact Services/Leases	1,500
5800	Capital Outlay	0
Total		**$154,760**

176 – Board of Appeals

5110	Personnel	$ 52,441
5120	Permanent Part Time	0
5130	Overtime	3,529
5190	Contractual Obligations	4,734
5400	Supplies & Expenses	752
5200	Contract Services/Leases	80
5800	Capital Outlay	0
Total		**$ 61,536**

192 – Town Hall

5400	Postage	$120,000
5400	Custodial Supplies	4,000
5400	Supplies & Expenses	25,000
7059	Cleaning Services	0
5256	Utilities	159,500
7058	Building Maintenance	161,000
7055	Telephone	90,000
7065	Abandoned Buildings	5,500
5800	Capital Outlay	0
Total		**$565,000**

691 – Historical Commission

5400	Supplies & Expenses	50
5200	Contract Services/Leases	250
Total		**300**

910 – Town Systemwide

7080	Town Retirements	$155,000
7095	Streetlights	227,500
7096	Legal	195,000
	Total	**$577,500**

210 – Police Department

5110	Personnel	$5,182,010
5120	Permanent Part Time	0
5130	Overtime	660,000
5190	Contractual Obligations	1,564,696
5400	Supplies & Expenses	403,750
5256	Utilities	0
5200	Contract Services/Leases	158,600
5800	Capital Outlay	197,500
Total		**$8,166,556**

220 – Fire Department

5110	Personnel	$ 5,568,040
5120	Permanent Part Time	41,111
5130	Overtime	655,000
5190	Contractual Obligations	1,032,932
5400	Supplies & Expenses	414,785
5200	Contract Services/Leases	148,748
5256	Utilities	84,500
5800	Capital Outlay	0
Total		**$7,945,116**

231 – Ambulance

5110	Personnel	$ 951,807
5120	Permanent Part Time	15,000
5130	Overtime	195,000
5190	Contractual Obligations	141,380
5400	Supplies & Expenses	111,400
5200	Contract Services/Leases	112,000
5800	Capital Outlay	0
Total		**$ 1,526,587**

241 – Building Department

5110	Personnel	$ 517,912
5120	Permanent Part Time	0
5130	Overtime	10,000
5190	Contractual Obligations	36,508
5400	Supplies & Expenses	6,600
5200	Contract Services/Leases	4,375
5800	Capital Outlay	0
Total		**$ 575,395**

244 – Sealer Weights and Measures

5120	Permanent Part time	0
5400	Supplies & Expenses	0
5200	Contract Services/Leases	11,000
Total		**$ 11,000**

291 – Emergency Management

5110	Personnel	$ 11,562
5400	Supplies & Expenses	8,000
5190	Contractual Obligations	5,400
5800	Capital Outlay	0
Total		**$ 24,962**

292 – Animal Control

5110	Personnel	$ 54,912
5120	Permanent Part Time	22,688
5130	Overtime	12,000
5190	Contractual Obligations	2,600
5400	Supplies & Expenses	5,500
5200	Contract Services/Leases	5,000
5256	Utilities	7,000
5800	Capital Outlay	0
Total		**$ 109,700**

510 – Board of Health

5110	Personnel	$ 278,406
5120	Permanent Part time	37,193
5130	Overtime	3,500
5190	Contractual Obligations	30,628
5400	Supplies & Expenses	2,895
5200	Contract Services/Leases	9,026
5800	Capital Outlay	0
Total		**$ 361,648**

410 – Engineering

5100	Personnel	$ 519,847
5130	Overtime	20,000
5190	Contractual Obligations	12,850
5400	Supplies & Expenses	8,000
5200	Contract Services/Leases	130,928
5800	Capital Outlay	0
Total		**$ 691,625**

421 – Public Works Administration

5110	Personnel	$ 751,667
5120	Permanent Part Time	161,000
5130	Overtime	4,400
5190	Contractual Obligations	30,252
5400	Supplies & Expenses	24,700
5200	Contract Services/Leases	21,775
5800	Capital Outlay	0
	Total	**$ 993,794**

422 – Highway Department

5110	Personnel	$ 900,134
5130	Overtime – Regular	66,100
5150	Temporary, Seasonal	0
5190	Contractual Obligations	28,250
5400	Supplies & Expenses	552,326
5200	Contract Services/Leases	322,293
5256	Utilities	29,250
5800	Capital Outlay	0
Total		**$ 1,898,353**

423 – Snow and Ice

5131	Snow Overtime	$ 70,000
5278	Snow and Sand Expenses	350,000
Total		**$ 420,000**

433 – Solid Waste

5285	Solid Waste	$ 2,892,440
Total		**$ 2,892,440**

491 – Cemetery Parks/Trees

5110	Personnel	$ 469,238
5120	Permanent Part Time	0
5130	Overtime	91,000
5190	Contractual Obligations	17,274
5400	Supplies & Expenses	73,050
7093	Mosquito Control	15,000

5200	Contract Services/Leases	65,630
5256	Utilities	14,070
5800	Capital Outlay	0
5800	Perpetual Care	0
Total		**$ 745,262**

300 – Billerica Public Schools

Total		**$ 61,423,060**

310 – Shawsheen Technical School

5300	Operating Costs	$10,579,268
5800	Capital Outlay	0
Total		**$ 10,579,268**

610 – Public Library

5110	Personnel	$ 723,461
5120	Permanent Part Time	364,422
5190	Contractual Obligations	29,437
5400	Supplies & Expenses	210,350
5200	Contract Services/Leases	74,031
7059	Cleaning Service	20,100
5256	Utilities	76,800
5800	Capital Outlay	0
Total		**$ 1,498,601**

630 – Recreation Department

5110	Personnel	$ 210,683
5120	Permanent Part Time	116,218
5190	Contractual Obligations	9,627
5400	Supplies & Expenses	14,080
5200	Contract Services/Leases	49,500
5256	Utilities	10,000
5800	Capital Outlay	0
Total		**$ 410,108**

91070 – Civic Events/Organizations

7067	VFW-P, DAV, VFW-S	$ 600
7068	Memorial Day/Homecoming	9,000
7097	Family First Night	5,000
7098	350th Celebration	0
7076	Middlesex Canal	1,500
7077	Beautification	1,000
7084	Scholarship Account	5,100
Total		**$ 22,200**

543 – Veterans Services

5110	Personnel	$ 129,062
5190	Contractual Obligations	9,334
5400	Supplies & Expenses	4,710
5200	Contract Services/Leases	1,385
5280	Veterans Benefits	560,000
Total		**$ 704,491**

541 – Council on Aging

5110	Personnel	$ 198,958
5120	Permanent Part Time	17,017
5190	Contractual Obligations	4,081
5400	Supplies & Expenses	37,270
5200	Contract Services/Leases	34,465
5256	Utilities	32,690
5800	Capital Outlay	0
Total		**$ 324,481**

561 – Commission on Disabilities

5400	Supplies & Expenses	0
5200	Contract Services/Leases	0
Total		**0**

563 – Housing Authority

5150	Temporary Seasonal	0
5400	Supplies & Expenses	0
Total		**0**

710 – Capital

7150	Equipment	$ 500,000
7140	Contracts	500,000
Total		**$ 1,000,000**

710 – Debt and Interest

7150	Debt Principal - Town of Billerica	$ 453,846
7140	Debt Principal – School	650,000
7550	Debt Interest – Town	53,764
7160	Debt Interest-School	166,900
7580	New Debt – Town Interest	0
7130	Temp. Borrowing – Town	245,000
7140	Temp. Borrowing-School	0
7170	New Debt – School Interest	0
7180	New Debt – Town Principal	0
7570	New Debt-School Principle	0
7170	New Debt-Town Interest-	0
7170	Parker Debt Exclusion-Principal	1,250,000

7150	Parker Debt Exclusion-Int.	265,563
7199	Debt Stabilization Appropriation	1,152,047
Total		**$ 4,237,120**

91070 – Town/School Shared Costs

7010	Bldg./Auto/Liab. Insurance	$1,020,000
7012	Health Insurance	15,526,640
7020	Workers' Compensation	866,000
7030	Unemployment Compensation	100,000
7042	Medicare	1,033,240
7052	County Retirement Assessment	10,782,713
7052	OPEB Trust Contribution	500,000
Total		**$ 29,828,593**

Total FY 2018 Budget	**$141,340,354**

ARTICLE 32

On a voice vote, it was moved, seconded and VOTED to dismiss Article 32.

ARTICLE 16

It was moved and seconded to raise and appropriate the sum of $5,986,508 to operate the Water Enterprise Fund pursuant to M.G.L. Chapter 44, Section 53F1/2 for the fiscal year beginning July 1, 2017 and ending June 30, 2018, as printed in the Warrant.

The Finance Committee recommended this article 7-3. The Selectmen recommended the article.

Representative Johnson moved to amend the article by removing the long term debt service expense from the Water Enterprise budget. Seconded.

Representative Dampolo moved the question on the amendment. Seconded. On an electronic vote, with one hundred twenty-three (123) in favor and forty-nine (49) opposed, debate was cut off.

The amendment was put to an electronic vote. With fifty-four (54) in favor and one hundred twenty-one (121) opposed, the amendment LOST.

The main motion as presented was put to an electronic vote. With one hundred sixty-one (161) in favor and fifteen (15) opposed, the motion CARRIED.

ARTICLE 17

It was moved and seconded to raise and appropriate the sum of $7,561,208 to operate the Sewer Enterprise Fund pursuant to M.G.L. Chapter 44 Section 53 F ½ for the fiscal year beginning July 1, 2017 and ending June 30, 2018 as printed in the Warrant.

The Finance Committee recommended the article 7-0. The Selectmen recommended the article.

Representative Johnson moved to amend the article by removing the long term debt service expense from the Sewer Enterprise budget. Seconded.

Rep. John Gagliardi moved the question. Seconded. On an electronic vote with one hundred thirty (130) in favor and forty-nine (49) opposed, debate was cut off.

The amendment was put to an electronic vote. With forty-eight (48) in favor and one hundred thirty-one (131) opposed, the amendment LOST.

The main motion was put to an electronic vote. With one hundred sixty-five (165) in favor and fourteen (14) opposed, the motion CARRIED.

ARTICLE 18

It was moved and seconded to allow the Town Manager, upon request of a Department Head, Board or Commission, to make a transfer of funds between budget line items not-to-exceed a difference of $5,000 from the amount voted at Town Meeting per line item for Fiscal Year 2018, with the exclusion of travel accounts, within the same department. Transfers within department line items in excess of $5,000 for Fiscal Year 2018 must be approved by the Finance Committee. A written report from the Town Manager on all transfers of $5,000 and under must be provided to the Finance Committee on the first Tuesday of each month.

The Finance Committee recommended the article unanimously.

On an electronic vote with one hundred seventy-three (173) in favor and three (3) opposed, the motion as presented CARRIED.

ARTICLE 19

It was moved and seconded to authorize revolving funds for certain Town departments under M.G.L. Chapter 44, Section 53E½ for the Fiscal Year beginning July 1, 2017 as follows:

REVOLVING FUND	AUTHORIZED TO SPEND FUND	REVENUE SOURCE	USE OF FUND	FISCAL YEAR 18 SPENDING LIMIT
Wetlands By-Law	Town Manager	Fees from Wetland By-Law	Enforcement of Wetland By-Law	$30,000
C.O.A. Programs	Council on Aging Director	Fees from Senior Center Programs	Support of the Senior Center Programs	$75,000
BEAM Program	School Superintendent	Revenues from Medicaid and Health Insurance	Support of BEAM Program	$2,000,000
Respite Care Program	C.O.A. Director	Fees from Respite Care Program	Support of Respite Care Program	$120,000
Flu Shot Program	B.O.H. Director	Revenues from Flu Shots	Support vaccines and medical waste disposal	$15,000
TOTAL:				$2,240,000

The Finance Committee recommended this article unanimously. The Selectmen recommended the article.

On an electronic vote with one hundred eighty-one (181) in favor and zero (0) opposed, the motion CARRIED unanimously.

ARTICLE 20

It was moved and seconded to transfer and appropriate from Overlay Surplus Funds the amount of $1,200,623 to the Debt Stabilization fund.

The Finance Committee recommended this article 9-1. The Selectmen recommended the article.

Rep. Ventresca moved the amended figure of $1,000,625 to fund this account.

The Town Manager explained the article. The policy of the Selectmen and Town Management has been to aggressively contribute to the Debt Stabilization to preserve and protect the financial position of the Town.

Rep. Dampolo moved the question on the amendment. Seconded. On an electronic vote with one hundred thirty-four (134) in favor and fifty (50) opposed, the motion to end debate CARRIED.

The amendment was put to an electronic vote. With forty-seven (47) in favor and one hundred thirty-three (133) opposed, the amendment LOST.

The main motion as presented was put to an electronic vote. With one hundred sixty-four (164) in favor and ten (10) opposed, the motion CARRIED.

ARTICLE 21
It was moved and seconded to transfer and appropriate from Overlay Surplus Funds the amount of $504,000 for the following DPW Capital Outlays:

Dump Truck with Sander – Highway to replace H-37
$168,000
Dump Truck with Sander – Highway to replace H-23
$168,000
Dump Truck with Sander – Highway to replace H-32
$168,000

Total
$504,000

The Finance Committee recommended the article 9-1. The Selectmen recommended the article.

Town Manager Curran explained the condition of the vehicles that will be replaced.

Rep. Moore moved the question. Seconded. With one hundred forty-nine (149) in favor and twenty-three (23) opposed, debate was cut off.

The motion as presented was put to an electronic vote. With one hundred seventy-six (176) in favor and six (6) opposed, the motion CARRIED.

ARTICLE 22
It was moved and seconded to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44, Section 7, Subsections 21, 22, 25 and/or any other relevant enabling authority,
the sum of $800,000 to be spent under the direction of the Town Manager, for design and development of
the next phase of the Master Plan for the Peggy Hannon-Rizza Recreation Complex, which is held by the Town of Billerica under the custody of the Recreation Commission as land dedicated to active Parks and Recreation pursuant to M.G.L. Chapter 45, Section 14; and to authorize the Town Manager to apply for and accept grants and/or reimbursements from the Executive Office of Energy and Environmental Affairs and to take any other such actions as are necessary to carry out the terms, purposes and conditions of such grant or reimbursement, and further to rescind bond authorization in the amount of $800,000 approved by Town Meeting through a vote taken under Article 26 of the Fall 2014 Town Meeting.

The Finance Committee recommended this article unanimously. The Selectmen recommended the article.

The Town Manager explained that this article is correcting the language in a prior bond authorization as requested by the Executive Office of Energy and environmental Affairs. On an electronic vote with one hundred seventy-seven (177) in favor and three (3) opposed, the motion as presented CARRIED.

ARTICLE 23

It was moved and seconded to borrow the sum of $14,000,000 for Sewer Installation as detailed in the Comprehensive Wastewater Management Plan (CWMP) and Sanitary Sewer Overflow Abatement Plan, including the adoption of the following vote:

> Voted: That $14,000,000 is appropriated for the purpose of financing the construction of Wastewater Sewer Line Construction including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that to meet this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow $14,000,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, as most recently amended by St. 1998, c.78; that such bonds or notes shall be general obligations of the Town unless the Treasurer with the approval of the Selectmen determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C, as most recently amended by St. 1998, c.78; that the Treasurer with the approval of the Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C, as most recently amended by St. 1998, c.78; and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Board of Selectmen is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the project and to take any other action necessary to carry out the project costs/expenses related said easement acquisitions.

The Finance Committee recommended this article. The Selectmen recommended the article.

Rep. Moore moved the question. Seconded. On an electronic vote with one hundred thirty-three (133) in favor and forty-four (44) opposed, the motion to end debate CARRIED.

On an electronic vote with one hundred sixty-eight (168) in favor and seven (7) opposed, the motion as presented CARRIED.

ARTICLE 24

It was moved and seconded to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44, Sections 7 & 8, or any other relevant statute, the sum of $2,100,000 to be spent under the direction of the Director of Public Works for the Design of Sewer Areas 4 & 6 (Contract 37). Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The Finance Committee recommended the article unanimously. The Selectmen recommended the article.

On an electronic vote with one hundred seventy-four (174) in favor and three (3) opposed, the motion as presented CARRIED.

ARTICLE 25

It was moved and seconded to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44 Sections 7 & 8, or any other relevant statute, the sum of $4,000,000 to be spent under the direction of the Director of Public Works for the Replacement and Installation of new water meters radio read, including any incidental and related costs and expenses. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

The Finance Committee recommended the article 6-2-0. The Selectmen recommended the article.

The Town Manager explained this article and answered questions.

Much discussion ensued.

Rep. Mark Komarinski moved the question. Seconded. On an electronic vote with one hundred thirty-one (131) in favor and forty-one (41) opposed, debate was cut off.

The main motion as presented was put to an electronic vote. With one hundred thirty-seven (137) in favor and thirty-four (34) opposed, the motion CARRIED.

A moment of silence was observed in remembrance of the persons killed and injured in the tragic accident at Lynnway Auto Auction on Wednesday morning.

It was moved, seconded and VOTED to adjourn until Tuesday evening, May 9th. The second session of the Spring Town Meeting was declared adjourned at 10:09 pm.

A True Copy
ATTEST:

S/Shirley E. Schult
Shirley E. Schult, Town Clerk

Annual Spring Town Meeting
May 2, 2017
Third Session – May 9, 2017

A quorum count was called. With one hundred seventy (170) Town Meeting Members present, the third session of the Spring Town Meeting was declared in session at 7:33 pm.

Chairman of the High School Building Committee Kevin Heffernon gave a progress report on the new High School. Groundbreaking took place in March and work is progressing on schedule and on budget.
Construction will be completed in Spring of 2019 and classes will commence in September, 2019.

It was moved, seconded and VOTED to accept the report as given.

Representative Marc Lombardo gave a short up-date on the things going programs under consideration on Beacon Hill with special emphasis on the budget.

ARTICLE 6
It was moved and seconded to raise and appropriate $80,000 to fund the first year cost items contained in the successor Collective Bargaining Agreement between the Town and IUPE Clerical Unit (Independent Union of Public Employees).

The Finance Committee recommended the article 7-3. The Selectmen recommended this article.

On an electronic vote with one hundred eighty-six (186) in favor and ten (10) opposed, the motion CARRIED.

ARTICLE 23

It was moved and seconded to reconsider Article 23. On a voice vote, the motion CARRIED.

Rep. Liberatore moved the question. Seconded. On an electronic vote with one hundred twenty-one (121) in favor and seventy-five (75) opposed, reconsideration LOST.

Moderate discussion ensued.

Rep. Dampolo moved the question. Seconded. On an electronic vote with one hundred twenty-five (125) in favor and sixty-eight (68) opposed, reconsideration LOST.

Discussion continued.

Rep. King moved the question. Seconded. On an electronic vote with one hundred forty-eight (148) in favor and forty-nine (49) opposed, the motion to end debate CARRIED.

The motion for reconsideration was put to an electronic vote. With sixty-six (66) in favor and one hundred thirty-three (133) opposed, reconsideration LOST.

ARTICLE 26

It was moved and seconded to authorize the Treasurer, with approval of the Board of Selectmen, to borrow under M.G.L. Chapter 44 Sections 7 & 8, or any other relevant statute, the sum of $1,250,000 to be spent under the direction of the Director of Public Works for the Boston Road @ Allen Road Improvements Project, including any incidental and related costs and expenses. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount..

The Finance Committee recommended the article unanimously. The Selectmen concurred.

Town Manager Curran explained the article.

On an electronic vote with one hundred ninety-five (195) in favor and three (3) opposed, the motion CARRIED.

ARTICLE 27

It was moved and seconded to accept the provisions of G.L. c.32B, §20 to create an Other Post-Employment Benefits Fund for the current and future liabilities of the Town for group health insurance benefits for retirees and their dependents, which fund may be expended by a 2/3 vote of Town Meeting and designate a trustee or trustees, and further, to direct that such trustee or trustees adopt and file a declaration of trust and take all other actions as required by said section.

The Finance Committee recommended unanimously. The Selectmen concurred.

On an electronic vote with one hundred ninety-five (195) in favor and three (3) opposed, the motion CARRIED.

ARTICLE 28

It was moved and seconded to authorize and direct the Board of Selectmen to file with the Great and General Court (Legislature) a petition for special legislation to remove the positions of Chief of Police and Chief of the Fire Department of the Town of Billerica from the provisions of the Civil Service Law, substantially as follows:

Section 1.	The Chief of Police and Chief of Fire positions within the Town of Billerica shall be exempt from the Civil Service Law, Chapter 31 of the General Laws.
Section 2.	The provisions of Section 1 shall not impair the Civil Service status of the present incumbent Chief of Police or Chief of the Fire Department holding such status on the effective date of this act.
Section 3.	This act shall take effect upon its passage.

The Finance Committee recommended this article unanimously. The Selectmen recommended this article by a majority vote.

The Town Manager gave a lengthy explanation on the merits of removing these two positions from Civil Service. This would give the Town a larger pool of applicants from which to choose.

Heated debate on the article continued at length.

Rep. Liberatore moved the question. Seconded. On an electronic vote with seventy-eight (78) in favor and one hundred twenty-two (122) opposed, the motion to end debate LOST

Debate continued at length. Several persons suggested that a hiring plan be put in place before the positions are removed from Civil Service.

Rep. Silva moved the question. Seconded. On an electronic vote with one hundred fifty-seven (157) in favor and forty-four (44) opposed, the motion to end debate CARRIED.

The main motion as presented was put to an electronic vote. With fifty-nine (59) in favor and one hundred forty-one (141) opposed, the motion LOST.

ARTICLE 29

It was moved and seconded to accept the provisions of M.G.L, Chapter 59, Section 5C ½, which provides for an additional real estate tax exemption for taxpayers who are granted personal exemptions on their domiciles under M.G.L., Chapter 59, Section 5, including certain blind persons, disabled veterans, surviving spouses and seniors, and to provide that the additional exemption shall be up to 100 percent (100%) of the statutory personal exemption, to be effective for exemptions granted for any fiscal year beginning on or after July 1, 2017.

The Finance Committee recommended the article 8-1-1.

On an electronic vote with one hundred eighty-one (181) in favor and six (6) opposed, the motion CARRIED.

ARTICLE 30

It was moved and seconded to authorize the Board of Selectmen and the Board of Assessors to negotiate and execute a payment in lieu of taxes (PILOT) agreement pursuant to M.G.L., Ch. 59, Sec. 38H(b) and Department of Revenue guidelines promulgated thereunder, or any other enabling authority, with respect to annual payments in lieu of personal property taxes for a term of up to 20 years relative to a parcel of land located at 780 Boston Road & 6 Cook Street, Billerica, commonly referred to as the "Pinehurst Park" property as shown on Assessor's Map 90, Parcel 194-1, with respect to a Solar Photovoltaic Electricity Generating Array, with an expected capacity of approximately 0.675 Megawatts to be installed, owned and operated by a third party upon the roof of each named building on said parcel on such terms and conditions as the Board of Selectmen deems to be in the best interest of the Town; and further to authorize the Board of Selectmen to enter into any and all agreements and execute any and all instruments as may be necessary on behalf of the Town to undertake the purpose of this article.

The Finance Committee recommended this article unanimously. The Selectmen concurred.

On an electronic vote with one hundred eighty-seven (187) in favor and six (6) opposed, the motion as presented CARRIED.

ARTICLE 31

It was moved and seconded to amend Town By-Law "Article XVIII, Issuing of Licenses and Permits" by removing the words "for not less than a twelve month period" in the first sentence of Section 1.

The Finance Committee recommended this article 7-3. The Rules Committee and the Selectmen recommended the article.

On an electronic vote with one hundred eighty-one (181) in favor and eight (8) opposed, the motion as presented CARRIED.

ARTICLE 33

It was moved and seconded that the Town vote pursuant to the provisions of M.G.L. Chapter 44, Subsection 53E1/2, as most recently amended, to amend the General By-Laws by inserting a new By-Law establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund.

8. REVOLVING FUNDS

8.1 There is hereby established in the Town pursuant to the provisions of M.G.L. Chapter 44, Section 53E ½, the following Revolving Funds:

REVOLVING FUND	AUTHORIZED TO SPEND FUND	REVENUE SOURCE	USE OF FUND
Wetlands By-Law	Town Manager	Fees from Wetland By-Law	Enforcement of Wetland By-Law
C.O.A. Programs	Council on Aging Director	Fees from Senior Center Programs	Support of the Senior Center Programs
BEAM Program	School Superintendent	Revenues from Medicaid And Health Insurance	Support of BEAM Program
Respite Care Program	C.O.A. Director	Fees from Respite Care Program	Support of Respite Care Program
Flu Shot Program	B.O.H. Director	Revenues from Flu Shots	Support vaccines and medical waste disposal

8.2 Expenditures from each revolving fund set forth herein shall be subject to the limitation established annually by Town Meeting and any increase therein as may be authorized in accordance with M.G.L. Chapter 44, Section 53E ½.

The Finance Committee recommended the article unanimously. The Rules Committee and the Selectmen recommended the article.

On an electronic vote with one hundred eighty-nine (189) in favor and two (2) opposed, the motion CARRIED.

ARTICLE 34

It was moved and seconded to transfer from the board, committee, or officer presently having care, custody, and control to said board, committee or officer and to the Board of Selectmen for the purpose for which it is presently held and for the purpose of conveyance by the Board of Selectmen of a temporary easement for construction purposes in a portion of the Town's land situated on the Shawsheen River and known as Lot 234-2 on Assessors Map 36, and to authorize the Board of Selectmen to grant a temporary easement for construction purposes in such property, upon such terms and for such consideration, which may be nominal consideration, as the Board of Selectmen shall determine, to the Massachusetts Bay Transportation Authority or other appropriate entity, for the repair/rehabilitation of Bridge No. W-38-041, in that portion of the property as depicted more or less on the plan entitled *Repair/Rehabilitation of Lowell Main Line Over Shawsheen River, Bridge W-38-041, Proposed Temporary Easement Plan*, dated 5/16/2016, a copy of which has been placed on file with the Town Clerk; and to authorize the Board of Selectmen to execute any documents or instruments necessary to effectuate the purpose of this article.

The Finance Committee recommended this article unanimously. The Selectmen concurred.
The Town Manager explained the article.

On an electronic vote with one hundred eight-seven (187) in favor and three (3) opposed, the motion CARRIED.

ARTICLE 35

Article 35 was ruled out of order. The By-Laws require a dollar amount attached to any money article.

It was moved, seconded and VOTED (on a voice vote) to ratify and affirm all action taken on the articles
in the Warrant at the May 2, 2017 Annual Spring Town Meeting.

It was moved seconded and VOTED that the 2017 Annual Spring Town Meeting stand dissolved.

A True Copy
ATTEST:
s/Shirley E. Schult
Shirley E. Schult, Town Clerk

June 27, 2017 Special State Primary

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

SS.

To the Constables of the Town of Billerica,

Greetings:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

Precinct 1	Parker School	River Street
Precinct 2 & 8	Hajjar School	Rogers Street
Precinct 3 & 9	Ditson School	Cook Street
Precinct 4 & 7	Vining School	Lexington Road
Precinct 5 & 10	Kennedy School	Kimbrough Road
Precinct 6 & 11	Dutile School	Biagiotti Way

On **TUESDAY, THE TWENTY-SEVENTH DAY OF JUNE, 2017,** from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primary for the candidates of political parties for the following offices:

SENATOR IN GENERAL COURT FOURTH MIDDLESEX DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 5th day of June, 2017.

S/Andrew N. Deslaurier
Andrew N. Deslaurier, Chairman

S/Edward J. Giroux
Edward J. Giroux, Vice-Chairman

Kimberly J. Conway, Secretary

S/George J. Simolaris, Jr.
George J. Simolaris, Jr., Member

S/Michael S. Rosa
Michael S. Rosa, Member

SELECTMEN OF BILLERICA

And you are hereby directed to serve this Warrant by posting true and attested copies thereof, one copy at the East Billerica Fire Station; one copy at the Ninety-Nine Restaurant, Lexington Road; one copy at Augusta Market, 599 Boston Road; one copy at the Nutting Lake Post Office; one copy at the North Billerica Post Office; one copy at the West Billerica Fire Station; one copy at DeMoulas Market Basket, Town Plaza, Boston Road; one copy at the Center Post Office, Boston Road; one copy at the Pinehurst Fire Station; one copy at the North Billerica Fire Station; one copy at the Town Hall; one copy at the Billerica Public Library; one copy at the Pinehurst Post Office; one copy at the Belly Buster Restaurant, Boston Road and one copy at the Billerica Center Police Station.

A True Copy
ATTEST:

S/Craig Grogan
Constable in the Town of Billerica

June 16, 2017

Shirley E. Schult, CMC, CMMC
Town Clerk
Town Hall
Billerica, MA 01821

Dear Mrs. Schult:

I have posted the Warrant for the SPECIAL STATE PRIMARY to be held on June 27, 2017 at the following locations:

Town Hall
East Billerica Fire Station
West Billerica Fire Station, Nashua Road
Pinehurst Fire Station
North Billerica Fire Station
Ninety-Nine Restaurant, Lexington Road
Augusta Market, 599 Boston Road
Nutting Lake Post Office
North Billerica Post Office
Pinehurst Post Office
Center Post Office, Boston Road
Market Basket, Towne Plaza, Boston Road
Billerica Public Library
Belly Buster Restaurant, 306 Boston Road
Billerica Police Station

Sincerely,
S/Craig Grogan, Constable, Town of Billerica

MUNICIPAL REPORTS

Town Manager & Board of Selectmen

The Town of Billerica, in recent years, has seen an extraordinary investment from both the private and public sector and Fiscal Year 2017 was no exception. Enhancements to infrastructure and dedication of private dollars to housing demonstrates the belief that Billerica continues to be "the Town to watch" in the Merrimack Valley and beyond.

Private investments in housing, through thoughtful negotiations by the Board of Selectmen and Town Manager, have resulted in millions of dollars of mitigation being directed to the Town.

In December of 2016, Alliance Residential Company presented to the Board of Selectmen a proposed development regarding 164 Lexington Road, a commercial building built in 1981 that had been vacant for years. The 5 to 6 story state-of-the-art residential building is slated to house some retail businesses and a ground level coffee shop. Under the Local Initiative Program (LIP), application of 25% of these units would be affordable housing, providing Billerica area residents with exciting new housing opportunities. In addition to the affordable housing provided, the project will provide $350,000 in mitigation funds to construct sidewalks along the Middlesex Turnpike, as well as walking trails in the area.

Alpine Village, a permitted 178 unit residential apartment building complex being developed under the Commonwealth's Local Initiative Program (LIP) is underway. This project will provide 45 affordable housing units and much needed work force housing. The mitigation associated with the Alpine Village project is estimated at more than $1 million and includes the developer providing sewer connections for the residents along Alpine Street and Twin Pines Avenue. In addition to paying for sewer connections, the developer will build sidewalks along the length of the proposal on Boston Road, connecting existing sidewalks to the commuter rail station.

Town Meeting is making significant adjustments to zoning voted at Fall Town Meeting to allow for Planned Unit Development (PUD) by special permit in newly established overlay districts. Soon after this action, Hawthorne Development expressed interest in transforming a 12 acre site from a driving range into a 145 suite retirement residence.

As proposed, the sale would include living units and two garage buildings. The project, which will only occupy 20% of the site, will include walking paths, seating areas and gardens available for residents, who most likely will be in their 80's. Hawthorne developers have promised to explore several options as part of their mitigation of the Town.

Significant investments in the Town by public funds have been a hallmark for Fiscal Year 2017. This year the Town's bond rating was confirmed by S&P Global Ratings at a Double A Plus, with a stable outlook, with a short term rating of SP1 Plus, the highest rating assigned. The advantage of this rating allows the Town to exercise its financial strength as it borrows $90 million to fund the Town's portion for the new Billerica High School. The High School Building Project, long in the planning stages, broke ground this year. The official groundbreaking held in March was a testament to the hard work of many and the generosity of Billerica taxpayers. This $176 million project is being designed for 1,610 students for grades 8 thru 12 as well as the district's pre-school program.

Additional public investment is evidenced in the $7 million MassWorks Project. The project, which began construction in March of last year, is progressing on schedule. Granite curbing, brick band areas and concrete sidewalks were completed this year, as well as master arms and signals. Driveway work, loom and seeding are also underway. This year the Peggy Hannon Rizza Complex received a Park Grant of $400,000 from the Commonwealth of Massachusetts. Improvements to the complex will include installation of lights for the tennis courts, repair and replacement of fencing, an open air pavilion and improvements to the softball fields. In addition, the Recreation Department plans on installing trails throughout the site along the shoreline of Mitchell Pond.

Work continues on Town Hall, which last year saw the installation of new windows and façade repair. The Roof Project voted on last fall is now underway. There are six roofs that will be repaired, to include Town Hall, Police, Fire, Howe School, Library, Water Treatment Plant and the DPW.

Billerica also invested in a new Water Meter Program in an attempt to create a more open and transparent billing process through new technology. The project will bring new meters with radio read systems to 14,000 residents. These new meters will allow users to track water use and consumption. The $4 million replacement program is scheduled to be implemented in the coming year.

Each year sees long time valued employees end their tenure with the Town. This year the Town saw the Board of Selectmen's beloved secretary retire after 33 years of working with an ever changing Board of Selectmen. Jeanne LeGallo was described by Chairman Andrew Deslaurier as "an immense power of goodness and light". We wish Jeanne a wonderful and well deserved retirement. This year saw Jan Hagman, a long time Library employee, take the helm as Director. Jan's talent, energy and dedication will serve the Library well as our Town continues to serve residents of all ages.

Lorraine Sanders, a 10 year employee who served as the Superintendent of the Wastewater Treatment Plant, also retired this year and turned over the reign to the highly capable Jeff Kalmes, a long time valued employee and recipient of numerous awards in the Wastewater Community.

Clancy Main joined the Town Manager's staff this year filling a redefined position that includes social media and management analysis.

The Board of Selectmen and Town Manager continue to recognize the talents and commitment of Town employees and thank them for their efforts in keeping Billerica a vibrant and exceptional community.

Accounting

The following reports reflect the financial position of the Town of Billerica as of June 30, 2017.

Finance Committee Reserve:

The Finance Committee voted the following transfers from the Reserve Fund Accounts during fiscal year 2017:

> On September 6, 2016 the Finance Committee voted unanimously to transfer $40,248 from the Water Enterprise Reserve to Water Enterprise Contract Services to fund water pump replacement components.
>
> On February 7, 2017 the Finance Committee voted unanimously to transfer $83,000 from the Wastewater Enterprise Reserve to Wastewater Contract Services to fund repairs at the Nashua Road Pump Station.

The balances remaining in the Reserve Fund Accounts at June 30:

General Fund	$84,520
Water Enterprise	$42,752
Wastewater Enterprise	$0

Sincerely,
Paul Watson, Town Accountant

Town of Billerica
Analysis of General Fund Revenues
June 30, 2017

Object	Account Description	Budgeted Revenue
41100	Personal Property Taxes	10,739,749
41200	Real Estate Taxes	101,211,471
41800	In Lieu Of Taxes	40,256
41201	RE Roll Back Taxes	
Total Real and PPT Taxes Net		111,991,476
41420	Tax Liens Redeemed	1,409,410
41450	Sale of Land / Tax Foreclosure	1,392,500
Total Tax Title Revenue		2,801,910
41500	Motor Vehicle	6,952,412
Total Excise Taxes		6,952,412
46150	Blind Abatements	
46160	Elderly Abatements	28,808
46170	State Owned Land	101,246
46180	Room Tax	1,085,138
46200	School Chapter 70	18,904,494
46202	School - Transportation	40,482
46203	Charter School	148,520
46670	Veterans Benefits	590,621
46700	General Governmental Aid	5,598,864
Total Intergovernmental		26,498,173
43201	Yard Sale Fees	225
43202	Cable TV Fees	6,765
43600	Town Hall - Fees	50
43601	Licenses and Permits	93,987
43205	Assessor	50
43224	Pro Forma Tax	7,069

43225	Abutters List	7,069
41730	Pen/Int Tax Title	199,462
43206	Treasurer Fees	14,476
41710	Pen/Int Taxes	353,919
41720	Pen/Int MV	60,955
43207	Lien Certificates	48,485
43208	Trailer Park	10,944
43209	Town Clerk	57,810
43227	Dog Licenses	16,911
43210	Planning Board	2,050
43211	Board of Appeals	6,700
46204	Fees - Trash Bags	55,600
46205	Fees - Trash Toters	24,845
43603	Lease Receipts - Cell Tower	255,502
43212	Police Reports	3,240
43226	Police Detail Admin 2	212,659
44200	Police Firearms Licenses	14,069
46950	Court & Registry Licenses	2,440
47700	Parking Fines	1,215
47701	Fines MV	123,055
47702	ATV Fines	200
41205	Other Revenue	80
43209	Fees Fire Detail Admin	14,465
43215	Fire Fees	49,436
43216	Ambulance Fees	1,887,389
44201	Wiring Permits	247,851
44202	Building Permits	883,543
44203	Plumbing & Gas Permits	52,038
42204	Zoning Violations	3,272
43217	Sealer Fees	13,515
43218	Dog Officer	998
43701	Other Revenue - Miscellaneous	5,912
43219	Public Works	26,005
43220	Cemetery	129,562
43221	Board Of Health	104,037
43223	Libraries	8,143
42000	Misc Non-recurring Revenue	167,458
Total Departmental		5,173,456
48200	Interest	249,054
Total Interest		249,054

Total Revenues	153,666,481

Ambulance

The Town of Billerica Emergency Medical Services (EMS) is currently staffed with 16 Full Time and 8 Per Diem Paramedics. The service provides Advanced Life Support to the Town 24 hours a day, 7 days a week.

Current hours of operation and Vehicles:

1.) Vehicle 1: Twenty-four (24) hours per day.
   a. P15 is a 2014 GMC/ Osage Type III Ambulance with 91,668 miles.
   b. Vehicle delivered and put into service June 2014.

2.) Vehicle 2: Twenty-four (24) hours a day.
   a. P150 is a 2012 Chevy/ Osage Type III Ambulance with 122,713 miles.
   b. Vehicle delivered and placed in service January 2013.

3.) Vehicle 3: P1500 is a 2008 Ford/Horton Type III Ambulance with 130,214 miles. (This vehicle is an emergency mechanical spare.)

During the fiscal year July 1, 2016 to June 30, 2017, the service received 3,826 calls for medical assistance, transporting 2,698 people to area hospitals and trauma centers under emergency conditions.

Billing for the ambulance service continues to be provided by a private vendor, Comstar Ambulance Billing Service.

The service continues its relationship with Lahey Clinic which provides Medical Control for the service.

We are now running 2 full time ambulances. (24 hours Day, 7 Days/Week.)

We also continue to work with other agencies and the School Department regarding opioid problem.

Ambulance garage project moving forward and should start in the Fall.

E.M.S. personnel continue to interact with Town and other Public Safety and Health Organizations to provide the best possible service to the Town of Billerica.

Ambulance Billing Collections were $ 1,891,174.00 For FY17.

Beautification Committee

The Beautification Committee has continued its work to beautify the town of Billerica. Once again the Committee arranged for seasonal flowers and greens to be planted in the planters in Town Center and the urns in front of Town Hall, (pansies in spring, hanging geraniums in summer/fall, and small holiday evergreens), which we maintained through the year. In our continued tree planting program we put in two trees in front of Fox Hill Cemetery to maintain membership as a Tree City USA. We also planted perennials, annuals and shrubbery on Marshall's island in Town Center. The Committee thanks the DPW, local groups and businesses that continue to volunteer goods and time to help our efforts.

Board of Assessors

The Board of Assessors completed its Interim-Year Update of all property values for Fiscal Year 2017. All statistical requirements were approved by the state Bureau of Local Assessment within the Division of Local Services of the Department of Revenue. Residential values were increased about 2-3% due to continued appreciation in the calendar year 2015 real estate market for Fiscal Year 2017 in comparison to Fiscal Year 2016 residential values.

Commercial/industrial values were increased depending upon use with Fiscal Year 2017 overall values increasing 3-5% for class 3 Commercial properties and 2-3% for class 4 Industrial properties. The Tax Classification Hearing to set the Fiscal Year 2017 tax rate was held on November 21, 2016. The Bureau of Local Assessment and the Bureau of Accounts of the state Department of Revenue issued tax certification for the Town of Billerica on December 5, 2016. The third quarter actual tax bills for Fiscal Year 2017 were mailed timely on December 30, 2016.

The total assessed value for the Town of Billerica for Fiscal Year 2017 is $6,006,923,081. The total amount to be raised locally by the community from property taxes (the property tax levy) is $114,773,339.64. Fiscal Year 2017 tax rates are $14.09 residential and $33.44 commercial/industrial/personal property (CIP).

CLASSIFIED TAX LEVIES AND RATES

Class	*Levy%*	*Levy by Class*	*Valuation*	*Tax Rate*
Residential (1)	54.6281%	62,698,494.75	4,449,517,736	$14.09
Commercial (3)	10.3899%	11,924,835.22	356,639,136	$33.44
Industrial (4)	26.5620%	30,486,094.48	911,747,709	$33.44
Personal Property (5)	8.42%	9,663,915.20	289,018,500	$33.44
TOTAL	**100.0000%**	**$114,773,339.64**	**6,006,923,081**	

The Board of Assessors wishes to thank its appraisal and support staff for their efforts throughout the year. We also wish to thank the public for their cooperation

Respectfully Submitted,

Town of Billerica Board of Assessors
Richard J. Scanlon, Chairman

Board of Health

The Board of Health presents this as its annual report for Fiscal Year 2017. The Board of Health consists of the following members:

Sandra Giroux, Chair
Marie O'Rourke, Vice Chair
Mike Grady, Secretary
Robert Reader, Member
Elizabeth Villar, Ph.D. (new member appointed December 2016)

The Health Department Staff for Fiscal Year 2017 was comprised of the following individuals:

Richard Berube, Director of Public Health
Christine L. West, R.N., Public Health Nurse
Phavy Pheng, Health Agent
Joanne White, Principal Clerk, Recording Clerk
Gary Courtemanche, Health Agent

During Fiscal Year 2017, the Health Department conducted the following services:

Building Permit Reviews	1586
Complaint Investigations	207
Food Service Establishment Permits Issued	215
Food Service Inspections Conducted	639
Temporary Food Service Permits Issued	34
Farmers Market Permits Issued	24
Asbestos Removal Permits Issued	13
Burial Permits Issued (Town Clerk's Office)	0
Disposal Works Installer Permits Issued	25
Funeral Director Permits Issued	4
Health Club Permits Issued	8
Horse & Barn Permits Issued	21
Hotel Permits Issued	3
Ice Rink Operator Permits Issued	1
Manufactured Housing Community Permits Issued	1
Needles & Syringes Permits Issued	1
Portable Toilet Permits Issued	0
Recreational Day Camp Permits Issued	4
Recombinant DNA Permits Issued	1
Septage Hauler Permits Issued	14
Septic System Permits Issued – New Construction	13
Septic System Permits Issued – Repair/Upgrade	20
Suntanning Salon Establishment Permits Issued	3
Swimming Pool Permits Issued	11
Transitory Gathering Permits Issued	0

Title 5 Inspector Permits Issued	7
Tobacco Permits Issued	41
Variance Applications Reviewed	19
Well Permits Issued	15

During Fiscal Year 2017, the Public Health Nurse conducted the following services for residents:

SERVICE PROVIDED	**NUMBER OF RESIDENTS**
Blood Pressures	197
Blood Sugar Test	26
Childhood Immunizations	18
Cholesterol Testing	0
Investigation and Control of Communicable Disease (Confirmed, Contact, Probable, Revoked & Suspect Cases)	299
Flu Vaccine (Clinics and Homebound)	478
Pneumonia Vaccine	3
Shingles Vaccine	3
Lead Screenings	17
Mantoux (TB) Tests	5
Tuberculosis follow-up/medication compliance	25
Vitamin B12 Injections	2
Well-Child Clinics	0
Annual medical records Camp Inspection (Boys and Girls Club and Summer Camp Clinics)	4
Wellness Program for Town Employees	
Needle Drop Off Program	
Referrals	
Coordinate with school nurses on vaccine requirements and control of Communicable Diseases and Student physicals	
Emergency Preparedness/Planning Information/Trainings	

Respectfully submitted,

Sandra Giroux
Current Chair

Board of Registrars

In accordance with Massachusetts General Laws, The Board of Registrars hereby submits its report for the Fiscal Year ending June 30, 2017.

As mandated by State Law, the Annual Town and School Census was conducted in January. Census forms were mailed to all residences in Town. Once the forms were returned, the information was updated in our computers. As is usual, we received about an 80% response. In June, mailings were sent to all voters who had not responded to the Census for the past four years. Information collected from the Census is critical for voter list maintenance, school enrollment projections, public service planning, resident verification purposes, State Aid calculations, military service bonuses etc. Prior to June 1st of each year, this information must also be provided to the Jury Commission for Jury Pool selection.

Early Voting became effective for the Presidential Election of November 8, 2016 for the first time ever in Massachusetts. It was a learning experience for all concerned. This new Legislation will be in effect for State elections only at this time.

Four elections were held in FY 2017: the State Primary on September 8, 2016; the State (Presidential) Election on November, 8, 2016; the Town Election on April 1, 2017; and a Special State Primary June 27, 2017 to fill the vacancy of Senator in General Court caused by the death of Senator Kenneth Donnelly who passed away on April 2, 2017.. As in past years, voter turnout continues to be a problem. Voter turn-out is usually high at Presidential Elections but not others.

The number of Voters on file for the Town Election in April, 2017 was 28,406 and by precinct the numbers were as follows:

Precinct 1	2923
Precinct 2	2695
Precinct 3	2612
Precinct 4	2221
Precinct 5	2726
Precinct 6	2199
Precinct 7	2589
Precinct 8	2795
Precinct 9	2557
Precinct 10	2606
Precinct 11	2483

The breakdown was as follows:

Democrats	7195
Republicans	3384
Un-Enrolled	17,483
Libertarian Party	55
Interdependent 3rd Party	6

Reform Party	3
Green Rainbow Party	21
We The People	2
New Alliance Party	1
Conservative Party	13
Green Party USA	6
Rainbow Coalition	2
America Independent	8
MA Interdependent Party	3
Pizza Party	5
United Independent Party	209
Constitution Party	2
Socialist Party	3
Pirate Party	6

Michel J. Rea, Jr. was re-appointed to a three-year term on the Board of Registrars. Said term will expire in March, 2020.

Board Members assisted in the Registrars' Office on all Election Days; working until the polls closed and the electronic voting machines were back in the Town Clerk's office. They also assisted at the Special Voter Registration sessions held prior to each election.

Many personnel changes took place in the Registrars' Office. Liesl Catanzaro, Senior Clerk moved on to the Assessors' Office. Her replacement, Elizabeth Ells, moved to the Town Clerk's Office. Lori Gentile came on Board for three months and then Lori Blake filled the vacancy.

The Board thanks the many people who have assisted them during the year, the Election Precinct Officers, the DPW Workers, the Police Officers, the School Custodians and the Office Personnel. Elections could not run smoothly without all of these persons working together. A special note of appreciation goes to the Senior Clerks in the Registrars' Office.

Respectfully submitted,

Donald Lovegrove, Chairman
Board of Registrars

Building Department

I hereby submit my report as Inspector of Buildings for the **Fiscal year 2016-2017**. The Building Department is charged with the enforcement of the Massachusetts State Building Code, Architectural Access Board Requirements, Town of Billerica Zoning By Law, and all other pertinent laws, including the State Electrical, Plumbing and Gas Codes. The total fees collected by this department were **$1,349,082.31.**

PERMIT ISSUANCE INFORMATION

SINGLE FAMILY DWELLINGS	**63**
TOWN HOUSE / DWELLING UNITS	**4**
FOUNDATION	**107**
EARTH MIGRATION	**2**
ADDITIONS	**85**
ALTERATIONS	**378**
ROOFING, SIDING, WINDOWS	**309**
SOLAR PANELS	**161**
STRUCTURES (POOLS, SHEDS, ETC.)	**143**
COMMERCIAL AND INDUSTRIAL	**4**
ADD. & ALT. TO COMM. / INDUS.	**115**
RE-OCCUPANCY PERMITS	**17**
DEMOLITIONS	**60**
WOOD STOVES	**11**
TRAILERS / TEMP. TENTS	**28**
TRENCH	**98**
SHEETMETAL	**110**
TOTAL PERMITS	**1,695**

ESTIMATED CONSTRUCTION COST FOR BUILDING PERMITS**: $ 226,046,493.55**

TOTAL BUILDING PERMITS FEES COLLECTED: $1,045,833.30

TOTAL PLUMBING AND GAS FEES COLLECTED AND TURNED IN**: $45,722.00**

TOTAL PLUMBING AND GAS PERMITS ISSUED: 1,285

TOTAL ELECTRICAL PERMIT FEES COLLECTED AND TURNED IN**: $257,527.01**

TOTAL ELECTRICAL PERMITS ISSUED: 1,577

TOTAL FEES COLLECTED AND TURNED IN FOR DEPARTMENT:

$1,349,082.31

OCCUPANCY PERMITS	**120**
SIGN PERMITS	**66**
GRANDFATHER LOTS	**8**
CERTIFICATES OF INSPECTION	**106**

ZONING REPORT

LICENSES (RESTAURANT / ALCOHOL)	
ZONING SPECIAL PERMIT/VARIANCE REVIEWS	**190**
ZONING COMPLAINTS	**78**
NON-CRIMINAL CITATIONS	**12**
GENERAL CORRESPONDENCE	**690**

Respectfully submitted,

Mark LaLumiere
Building Commissioner

Central Massachusetts Mosquito Control Project

The Central Massachusetts Mosquito Control Project (CMMCP) currently provides its services to 41 cities and towns throughout Middlesex and Worcester Counties. The Project's headquarters is located at 111 Otis St., Northborough, MA. Project personnel are available to meet with any town board or resident to discuss the Project's procedures and activities. Our phone number is (508) 393-3055.

CMMCP practices Integrated Pest Management (IPM), blending state of the art methods and techniques with expertise, experience, and scientific research to provide our member communities with modern, environmentally sound, cost effective mosquito control. IPM encourages the use of non-chemical means to accomplish the goal of mosquito reduction.

The Mosquito Awareness program which we offer to elementary schools in our district is very popular. Project staff meets with students and teachers to discuss mosquito biology, mosquito habitat, and control procedures. Much of the presentation is directed towards what the children and their families can do to prevent mosquitoes from breeding around their homes. Slides, videos, handouts, and coloring books help to make this an interesting program.

As part of our effort to reduce the need for pesticides, our first line of control is our ditch maintenance program. By cleaning clogged and overgrown waterways, mosquito breeding can be reduced, drainage areas are returned to historical conditions, and water quality is improved. Source reduction, the elimination or reduction of a mosquito breeding source (i.e. water-holding containers), is practiced by alerting residents and business owners about potential mosquito producing sites they have created. They are informed about basic mosquito biology, and the need to eliminate these man-made breeding sources. We also now have a tire collection program that removed these larval habitats from the environment and are then brought to a facility for recycling. We brought 211 tires from town for recycling as part of this program.

Bacterial larval control with Bti (*Bacillus thuringiensis*) is used to treat areas where mosquito larvae are found and source reduction or wetland restoration is not feasible. We have an extensive database of known breeding sites, and we encourage the public to notify us of any areas they suspect could breed mosquitoes. Our field crews will investigate all requests and treat the area only if pre-determined thresholds of mosquito larvae are exceeded. Bti is a naturally occurring product, and is exclusive to mosquito larvae, preserving other aquatic organisms in their habitat. We treated 600 acres of wetland by helicopter with supplemental funding from the Board of Health in 2017, with an average reduction of larvae of 93.63% in treated areas.

Our goal is to handle all mosquito problems with wetlands restoration, source reduction or larval control, but we recognize that there are times when adult mosquito spraying is the only viable solution. In such cases residential areas are treated with either hand-held or pick-up truck mounted sprayers. Applications are site-specific and are determined by weather, type of area and mosquito population levels. These applications are initiated **only by request** of town residents. A phone notification system has been installed to announce potential spray areas for member cities and towns on their scheduled evening, and this information is listed on our website.

The project's surveillance program monitors adult mosquito and larval population density, and is the backbone for prescribing various control techniques. We have expanded the adult collection program to monitor for West Nile Virus in our service area. Specialized traps are used as a mobile force for viral monitoring, and are placed in member towns on a weekly basis for routine sampling. If a WNV or EEE hot spot is identified, surveillance is intensified to sample mosquitoes and these collections are sent in to the Mass. Dept. of Public Health for testing.

We are now running a research and efficacy department which checks for efficacy of our products and techniques, and to research in new or different areas of mosquito control. GIS has been added to our operations to allow better data collection and analysis.

The Project has a website at **www.cmmcp.org** which has extensive information on our program, products we use, and mosquito control procedures. Requests for service can be made through the website, as well as pesticide exclusions.

Respectfully submitted,

Timothy Deschamps
Executive Director

Timothy E. McGlinchy
Director of Operations

Conservation Commission

ANNUAL REPORT OF THE
BILLERICA CONSERVATION COMMISSION
FISCAL YEAR 2017

The Billerica Conservation Commission consists of seven members appointed by the Board of Selectmen for a term of three years each. During Fiscal Year 2017, Conservation Department staff consisted of Isabel Tourkantonis - Director of Environmental Affairs; Katherine Durand - Conservation Land Use Assistant; and Janine Depper-Nash - Senior Clerk.

The Conservation Commission serves three primary purposes:

- Administer and enforce state and local wetlands protection codes, as well as the state Stormwater Management Policy;
- Manage Town-owned conservation land and monitor conservation easements and restrictions; and
- Conduct outreach and education regarding the Town's natural resources and watersheds.

The Billerica Conservation Commission is the official municipal agency specifically charged with the protection of Billerica's natural resources. One of the key duties and responsibilities of the Commission is to administer and enforce the Massachusetts Wetlands Protection Act (M.G.L. Ch.131, Sec. 40) and its Regulations (310 C.M.R. 10.00) and the Billerica Wetlands Protection Bylaw (Article XXII of the General Bylaws) and its Regulations. With two major waterways in the Town and their expansive watersheds including the Concord River, the Town's sole public drinking water source, and the Shawsheen River - the Commission maintains an active regulatory review schedule.

The Commission generally meets on the second and fourth Wednesday of every month. In Fiscal Year 2017, the Commission held eighteen (18) public meetings and reviewed the following wetlands permit applications and formal requests: eighteen (18) Notices of Intent; two (2) Abbreviated Notices of Resource Area Delineation; six (6) Requests for Determination of Applicability; four (4) Requests for Extension Permits; and thirty-three (33) Requests for Certificates of Compliance. Formal permits and/or decisions and approvals issued by the Commission included: twenty-seven (27) Orders of Conditions; six (6) Determination of Applicability; four (4) Extension Permits; and twenty (20) Certificates of Compliance. The difference in the number of decisions versus number of applications filed is the result of hearings on certain cases that continued from one fiscal year to the next. Throughout the year Department staff conducted daily site inspections related to new and ongoing wetlands application reviews; pre-construction site meetings with project engineers and site contractors; inspection of sites to assess compliance with permit conditions during construction activities.

Enforcement Orders and violation notices are issued when significant violations of state or local wetlands protection laws and regulations occur. During Fiscal Year 2017, Department staff and the Commission actively worked on resolving outstanding enforcement matters and multiple violations that required mitigation and restoration of altered/impacted wetland resource areas (e.g., Bordering Vegetated Wetlands, waterways, and floodplain areas, etc.). Conservation staff investigated and responded to numerous anonymous complaints and inquiries regarding potential unauthorized activities (*i.e.,* tree clearing, alteration of vegetation, filling, grading, building activities, etc.) within state and locally-protected wetland resource areas.

The Commission and Department staff coordinated with various public entities including the Massachusetts Department of Environmental Protection (MassDEP), National Park Service (NPS), Massachusetts Department of Transportation (MassDOT), Sudbury Valley Trustees (SVT), Wild and Scenic River Stewardship Council, OARS and various local offices and committees including the Board of Health, Recreation Department, Department of Public Works, Engineering Division, and the Building Department. Day-to-day activities of the Conservation Department also included review of building applications and routine site inspections to assess construction activities potentially proposed within and/or adjacent to state and local jurisdictional wetland resource areas.

A major aspect of the Conservation Commission's work is to protect the streams, rivers, and wetlands in Billerica by overseeing the permitting process for activities that may affect these areas. The Commission also serves to protect and preserve the Town's natural resources by acquiring land for conservation, preservation and passive recreation purposes and acting as trustees in perpetuity of the Town's conservation land. During Fiscal Year 2017, the Conservation Department collaborated with the Assessor's Office to transfer three Town-owned parcels on Riverbank Terrace to the Conservation Commission for preservation purposes. The three parcels in combination with a parcel donated by Mrs. Margaret Robbins, now form the *Robbins Conservation Area.* The *Robbins Conservation Area* is comprised of approximately five (5) acres of emergent marsh and floodplain and wildlife corridor associated with a perennial tributary of the Shawsheen River.

The Commission also finalized the land donation associated with the Village Crossing Project (Bridge Street/Treble Cove). The twenty-four $(24)^{+}$acre land area is largely comprised of Bordering Vegetated Wetlands (mixed scrub shrub and emergent wetland system) with other sensitive resource areas including vernal pool habitat features, intermittent and perennial streams, bank, local Green Engineering and FEMA floodplain (100-year floodplain). The donated land is hydrology connected to a substantially large wetland and upland habitat system located on the other side of Treble Cove Road, which is mapped by the Division of Fisheries & Wildlife - Natural Heritage & Endangered Species Program (NHESP) as Estimated/Priority Habitat Area for rare & endangered species. The NHESP mapped land area supports a number of certified and potential vernal pools.

Informational tri-fold brochures, which demonstrate the Town's commitment to resource land preservation were distributed at various Town neighborhood meetings as part of the Commission's educational and outreach efforts. The brochures include comprehensive geographical information system (GIS) maps that illustrate the location of Town recreational and conservation properties and provide information on walking trails, playground, open space, and other amenities, as well as, interesting historical facts. The brochures serve as valuable tools for individuals and community organizations to become better acquainted with the recreational and

natural areas of Town. Color brochures/maps are available in the Conservation Department and on the Conservation Department webpage.

As part of an effort to advance the Department's record-keeping, staff continued to sort through and archive historic wetland filings and conservation land documents and re-organize, electronically manage and track Conservation Commission records.

Respectfully submitted,

Conservation Commission Members

Paul Hayes, Chair
JoAnne Giovino, Vice-Chair
Diane DePaso, Secretary
Betsy Gallagher
Jack Bowen
Jeff Connell
Marlies Henderson

Isabel S. Tourkantonis
Director of Environmental Affairs

Council on Aging

The focus of the Billerica Council on Aging (BCOA) continues to be the solidification and growth of core programs, the building of many new partnerships that help us advance aging in place, the addition of programming to meet the needs of the younger seniors and those with dementia and an aggressive collaboration among departments to increase efficiencies and effectiveness. Our Charter, as the regional leader in aging services, is to help local seniors remain fully engaged and connected and preserve their dignity, health and independence. Built into our plans and programs is an overarching goal to change the image of the BCOA away from "a place for old people" to an active, caring and positive environment. In 2018 the building at 25 Concord Road would have been open as the BCOA for 14 years.

KEY ACCOMPLISHMENTS

TAX WORK-OFF PROGRAM: FY18 over FY17 show a 15% increase in senior participants from 82 to 94. Beyond the $1,000 tax reduction incentive, seniors get connected to town departments they assist. At the BCOA many of them stay on beyond February each year to add to our capacity as volunteers.

VOLUNTEER CAPACITY: Volunteers consistently produce 53% of the capacity to operate the BCOA. In FY16 we had 443 volunteers producing 53% of total hours of 48,051 and in FY17 we had 429 volunteers giving us 53% of 49,928 hours. We express our gratitude in multiple ways.

RESPITE PROGRAM: The Respite Program remains a critical support tool for families in Billerica. The Program is self-funded with 1.5 FTE's. In 2017 male clients grew from 6 to 14. The Program supported forty-three (43) seniors and their families in FY2017 through some three hundred fifty (350) care hours monthly through thirteen (13) Respite Companions.

OUTREACH:

SUPPORT: Outreach manages about fifty (50) calls and seventeen (17) walk-ins weekly to provide referrals, advocacy and a range of supportive services especially to family caregivers seeking to understand and undertake new care responsibilities for aging loved ones in a way that is manageable.

FOOD PROGRAMS: Outreach manages two (2) important food programs monthly in collaboration with the Billerica Public Schools and the Greater Boston Food Bank. The Commodity Supplemental Food Program (CSFP) supports about sixteen (16) BCOA participants monthly. Outreach also advocates for fresh food at every possible opportunity. The Marshall School Food Market helps some two hundred twenty (220) local seniors monthly. Our Transportation Department transports patrons to the market each month.

SUBSTANCE ABUSE: Last May Outreach worked closely with Billerica's Substance Abuse Coordinator Mike Higgins to bring a very interactive session to the BCOA to help seniors understand how to protect themselves from situations caused by family member's opioid abuse.

NUTRITION: We continue to work closely with Elder Services of Merrimack Valley (ESMV) to deliver over two hundred (200) congregate and over nineteen hundred (1,900) home delivered meals monthly. We are challenged to grow the congregate numbers but keep experimenting with new meal options and events sponsored by the BCOA such as Mothers' Day and Fathers' Day lunches.

COMMUNITY PARTNERSHIPS:

LIBRARY: A strong relations with the Library brings a monthly library to our lobby for patrons and a Memory Café at the Library to give families a safe, comfortable, engaging environment where those with memory loss and their care partners can laugh, learn, and remain socially engaged with others traveling the same journey.

RECREATION DEPARTMENT: The new Director of the Recreation Department is closely aligned with helping younger seniors live active lives and promoting intergenerational harmony in town. As such, through support of the Friends of the BCOA we were able to fund pickleball this winter so that our patrons and other seniors can take advantage of this paddle sport that combines elements of badminton, tennis, and table tennis.

BATV: We were very pleased to participate in the BATV 30th Anniversary Community Fair. BATV continues to be a strong partner to help us change the image of the organization. The Director was on 'Foundations of Change' with Janine Zagel in the fall and BCOA's quilting group was taped last fall to be part of a BATV kindness film.

LEADERSHIP:

FIRE / AMERICAN RED CROSS: October 2017, Billerica Town Manager John Curran, Fire Chief Thomas Conway and Council on Aging Director Jean Bushnell launched an expansion of the Senior SAFE Program, first in the region, to include installation of hard-wired alarms, beyond battery-operated. They were joined by officials from Dunstable, Fitchburg, Groton, Lunenburg, Pepperell, and Westford. Senior SAFE is a grant program funded by the State Department of Fire Services to help reduce fires in older adults' homes.

DEMENTIA FRIENDLY BILLERICA: The Director of the BCOA co-leads this movement with Joan Parcewski, Chair, Billerica Health & Wellness Fair.

BILLERICA HEALTH & WELLNESS FAIR: The BCOA Director is part of the leadership planning the Fair over the past 2 years.

BILLERICA LIONS CLUB (BLC): As first Vice President of the Club we have been able to leverage support for new glasses for local seniors. Our goal is to align with the core areas of the BLC of Vision, Diabetes, Hunger and Youth to gain support of BCOA patrons.

PROFESSIONAL DEVELOPMENT: As we support a wider range of needs and an increase in complexity of cases our staff needs increased skills in customer service, case management, time management and supervision of employees and volunteers. Heads of Outreach and Wellness Departments completed the online Behavioral Health & Aging Certificate through the

Executive Office of Elder Affairs through Boston University's (BU) Cader (Center for Aging and Disability Education and Research).

COMMUNICATIONS: We completely overhauled the look and feel of our Outlook newsletter and increased informational pages 33% to 16 pages. This is a critical branding piece and a fresh look is also expected to reduce image issues of the BCOA as a place for old people. We distribute twenty-five hundred (2,500) copies monthly to nineteen (19) sites in town plus through eighty-five plus (85+) Meals on Wheels clients. We continued our new BATV show, BCOA UPCLOSE to build a stronger awareness of the true value of the BCOA and convert perceptions of the organization to one of active, productive aging through meaningful activities, wellness courses, socialization opportunities and entertainment and nutritional services.

TRANSPORTATION: Ride numbers have seen a constant uptick, July 2016 through Dec 2016, 2,986, January thru June 2017, 3,339, (12% increase). We acquired a third 12-passenger van in November and is about to integrate its capacity into our service. (In FY2017 we delivered six thousand three hundred twenty-one (6,321) van rides, up twelve and one-half percent (12.5%) from FY2016. In addition we provided nine hundred eighty-five (985) rides to medical settings for eighty-eight (88) seniors.)

FITNESS ROOM: We have increased the hours this room is open for use to 8:30am to 3:30pm. This change was driven by insights from our current strategic planning process.

SHINE PROGRAM: The experiment to use us as a regional site was successful last fall. Working with Elder Services of Merrimack Valley (ESMV), five (5) SHINE counselors saw forty-three (43) patrons. We now have two SHINE counselors available and can offer appointments every Thursday during the annual Open Enrollment period.

ENCORE PROGRAMMING: We continue to struggle with an image of a place for "old people" that deters younger seniors from benefitting from all the programs we design for seniors 60 years of age and older. This is a critical topic for our Strategic planning process. We have begun to test new ways to bring this demographic into the BCOA community such as our highly successful Friday breakfasts. Last September, ESC of New England delivered an evening program at Shawsheen Tech focused on the non-financial aspects of retirement transition with 13 attendees, funded by the BCOA. The intent was to test out the appeal of a location not connected to aging to increase attendance.

TAX ASSISTANCE: Each year we work with AARP Volunteers to assist about three hundred and fifty (350) local taxpayers with tax preparation and submission.

SENIOR CENTER ENVIRONMENT: Space remains a significant challenge as we work to increase programmatic variety to meet the needs of a heterogeneous group of seniors seeking purpose, engagement, activity and wellness in different forms. We have overhauled the lobby with new furniture and increased its warmth and welcome appeal. We have replaced very aged carpeting and other flooring to uplift the feel of the building. We are now replacing all lighting throughout the building. Vision begins to decline around age 40. An aging pair of eyes is only half as effective as they once were. Proper lighting becomes the most important tool to help seniors maintain their active lifestyle. By the time you reach 80, you need 6 times more light than you did in college!

PLANNING: Over the past 9 months the BCOA Director and the Board Chair have led a comprehensive strategic planning process that included conversations with lead and line staff, the Friends Board and Board, the Town Manager and Assistant Town Manager, volunteers with less than 5 years of service, volunteers with over 5 years of service, a patrons forum and a community partners lunch to uncover a pathway forward over the next 5 years. Using a SOAR (strengths, opportunities, aspirations, results) approach, data will be summarized by late winter. Recurring themes are limited hours, shortage of space, communications strategy and programmatic content for the 60-70 year old.

BOARDS: Our Board Chair is a true leader in recognizing the need to vision for the next 5 years. She and the Board form a strong partnership with the staff team to ensure that the BCOA is effective today and planning carefully for tomorrow. Our Friends Board, the fund-raising arm of the organization continues to fund a range of needs not funded through the Town's budget or Executive Office of Elder Affairs Grant to include computer classes, materials for Quilters and Knitters, Holiday Gifts for homebound seniors, Volunteer Appreciation Event and Staff training and recognition.

Department of Public Works

The Department of Public Works consists of six divisions, Administration, Engineering, Highway, Water, Wastewater, and Cemetery, Parks, & Trees. Each division is led by a manager that is accountable for the efficient and effective execution of its responsibilities, under the direction of the DPW Director.

Reports from individual Divisions follow.

DPW ADMINISTRATION

The DPW Administration Office manages all Divisions of the Department of Public Works to ensure that the DPW is operating in the most cost effective and efficient manner possible, and works closely with other departments within the Town, providing technical support, plan review, and other miscellaneous support.

The Administration Office manages funding of all capital projects, including infrastructure repairs funded through State aid and Town capital funding. It is also responsible for Public Works related grant funding and federal reimbursement activities related to storm or other emergencies, and manages all payroll and account payable activities of the Department of Public works.

Street Opening Permits are issued by DPW Administration, including inspection of all construction relating to Street Opening Permits done on Town roads by developers, contractors and homeowners, ensuring proper materials and methods are used in all work. In FY-17, the DPW issued and inspected 183 Street Opening Permits.

DPW Administration reviews Occupancy Permits (Sewer, Water, Highway, and Engineering sections), verifying that the requirements of each DPW Division have been met, proper permits have been obtained, and fees and billing are paid up to date. In FY-17, the DPW reviewed 111 Occupancy Permits.

The Residential Trash and Recycling program is also managed by DPW Administration.

Automated recycling continued this year, and together with continued mandatory recycling enforcement and the automated trash collection program, maintained our recycling rate over 25%. Recycling resulted in over 4,200 tons of material being diverted from the waste stream, saving the Town over $281,000 in disposal costs, and generating over $56,000 in recycling rebates that were applied toward collection costs. Sales of Official Overflow Bags for excess trash disposal resulted in $26,400 being returned to the General Fund.

Also in FY-17, the DPW Administration Office processed 155 rebates out of the Water Conservation Rebate Program fund totaling $22,500.00. Out of the 155 rebates, 56 were for washing machines at a rebate of $225 each, 73 were for toilets at a rebate of $100 each and 26 were for dishwashers at a rebate of $100 each.

The Water Billing is also managed by DPW Administration and is responsible for all water meter repairs, meter readings, billing and finals. There are three water meter repair/readers who read the entire town three (3) times a year and also do repairs and finals throughout their day. When they are out reading the Town they physically have to walk up to every house and get the reads from a touchpad that is located outside the house. The Billing Manager and support staff from the DPW Administration answer customer calls and complaints throughout the day. During fiscal year 2017 the Water Billing office was involved in the meter change out program for the commercial and industrial accounts. Through town meeting a warrant article was passed to change out the residential meters, same as what was just completed on the commercial meters. This will take approximately one year to complete. USI has been contracted to do the installs and they will be sending out postcards based on sections of town. There were 532 finals scheduled, and 457 repairs were scheduled for FY17. The Water Billing averages 45-50 calls a day and at least 10-12 walk-ins for meters, complaints and or change of address.

ENGINEERING DIVISION

During Fiscal Year 2017, the Engineering Division was involved in the design development, and construction of the Town's various infrastructure improvement projects.

The following projects were in design development during this time period: Middlesex Turnpike/Crosby Drive Transportation Improvements Project; Boston Road at Allen Road Intersection Project; and Yankee Doodle Bike Path Project; Sewer Contract 36 (Needs Area 3) consisting of the lower Pond Street area; Sewer Contract 37 (Needs Area 4), consisting of the neighborhoods along the Allen Road Reconstruction Project; Sewer Contract 38 (Needs Area 6), consisting of the Dudley Road Area and the Frost Street Drainage Project..

The following projects were under construction: Boston Road Improvements (from Cumming Street to Tower Farm Road); Allen Road Reconstruction project; Traffic Safety Improvements on Treble Cove Road at Republic Road and Treble Cove Road at River Street; Intersection Improvements at the Chelmsford Road and Rangeway Road and Rangeway Road Sewer from Aspen Apartments to Boston Road, which was installed privately; Sewer Contract 35 in East Billerica; The Salem Road Infrastructure project.

The following roads, or portions thereof, were repaved and/or reconstructed: Apple Street, Brookdale Circle, C Street, Casey Road, Christina Road, D Street, Deborah Road, Dee Dee Circle, Earle Road, Ichabod Lane, Jay, Road, Jobe Lane, Jon Mar Road, Luce Circle, Nickerson Drive, Orchard Road, Shane Lane, Springs Road, Toma Road, Treble Cove Road and Woodcrest Circle.

The following roads were crack sealed: Alice Avenue, Alleghany Avenue, Andover Road, Balmoral Drive, Brentham Road, Broad Street, Brookside Drive, Chadwick Street, Charme Road, Dignon Road, Fayerweather Street, Fillmore Drive, Franklin Street, Garnet Road, George Brown Street, Glad Valley Drive, Hampstead Avenue, Hanson Road, Heather Circle, Hickory Lane, Holt Street, Hughes Lane, Ilford Road, Indian Knoll Road, Keyes Road, Lampson Lane, Lawrence Street, Letchworth Avenue, Longford Street, Mason Avenue, Morningside Drive, Newport Drive, Nussey Terrace, Old Elm Street, Oxford Road, Pichowicz Road, Pinedale Avenue, Port Sunlight Road, Railroad Street, Seven Oaks Road, Summit Road, Victory Road, Whipple Road, and Whitegate Street.

The Town's Stormwater Management Program, which is aimed at reducing the impact of stormwater on the nation's surface waters, is managed by the Engineering Division. The Division has continued public outreach and education. Year 14 Annual Report was filed as required by the NPDES Phase II Small MS4 General Permit.

The Engineering Division maintains the centralized Geographic Information Systems (GIS) database for the Town. Continued improvements include the development of a publicly accessible GIS website, development of various department specific GIS sites, implementation of PeopleGIS's PeopleForm application in multiple Town departments to aid in tracking and updating information. Assessor's parcels were updated as needed. Town water, sewer and drain lines were updated as needed to the system.

As always, the Engineering Division continued to provide services to the general public, private consultants, and other departments. These services include the following: plan reviews and inspections on subdivision construction as well as construction of road work required under the adequate access by-law; making copies of maps and plans; plan research; providing benchmark information, sewer stub locations, project information; updating the DPW site on the Town website (www.town.billerica.ma.us) with news and projects; and other miscellaneous tasks.

HIGHWAY DIVISION

Throughout FY-17 the Highway Division continued to provide necessary services to maintain the Town's roads and drainage systems and maintaining public safety throughout the Town.

It was an early start to winter this year with ten plowable snow storms throughout the season. We had snowstorms beginning on December 11th and the last storm on April 1st dumping 4.8 inches of heavy wet snow. Most of these storms were between 2 to 9 inches. Total snowfall was 72.6 inches. We had numerous storms below two inches. The Highway Division worked diligently over fairly long hours throughout these events to maintain a safe roadway system for the residents of Billerica.

In addition to emergency response and maintenance in times of inclement weather, the Highway Division also responded to emergency calls from the Police Department and the Fire Department to provide assistance in cases of traffic and other emergency situations. The Highway Division also assisted other Town Departments with various projects throughout the year.

The Highway Division performs regular day to day maintenance of the Town's roadway and drainage systems. The maintenance of the roadways included patching of failing areas of pavement, filling of potholes, replacing damaged pavement and berm, grading of gravel roads, patching of trenches from water breaks and Town drainage work, sweeping sand and debris from roadways, and repair of guard rail, as well as responding to resident concerns over various situations.

The maintenance of the drainage systems included the rebuilding of numerous failing catch basins, placing new catch basins, repairing damaged drainage pipe, and installing new drainage pipe, at several problem areas throughout Billerica, and cleaning over 4000 existing catch basins, and flushing out various problem drainage systems.

Another important aspect of work completed by the Highway Division is the maintenance of Town signs, roadway striping, and street signal lights. This includes replacement of damaged or missing signs. Also, install new signs, repainting of crosswalks, stop lines and road centerlines, as well as maintenance and repair of Town signal lights. These items are extremely important in order to maintain a high level of public safety.

The Motor Equipment Repair section of the Highway Division continued to maintain the DPW fleet of vehicles, including maintenance and repair of town cars, trucks, plows, sanders, and heavy equipment. The Motor Equipment Repair section of the Highway Division also administered the Town's waste-oil recycling program.

WASTEWATER DIVISION

Personnel Changes

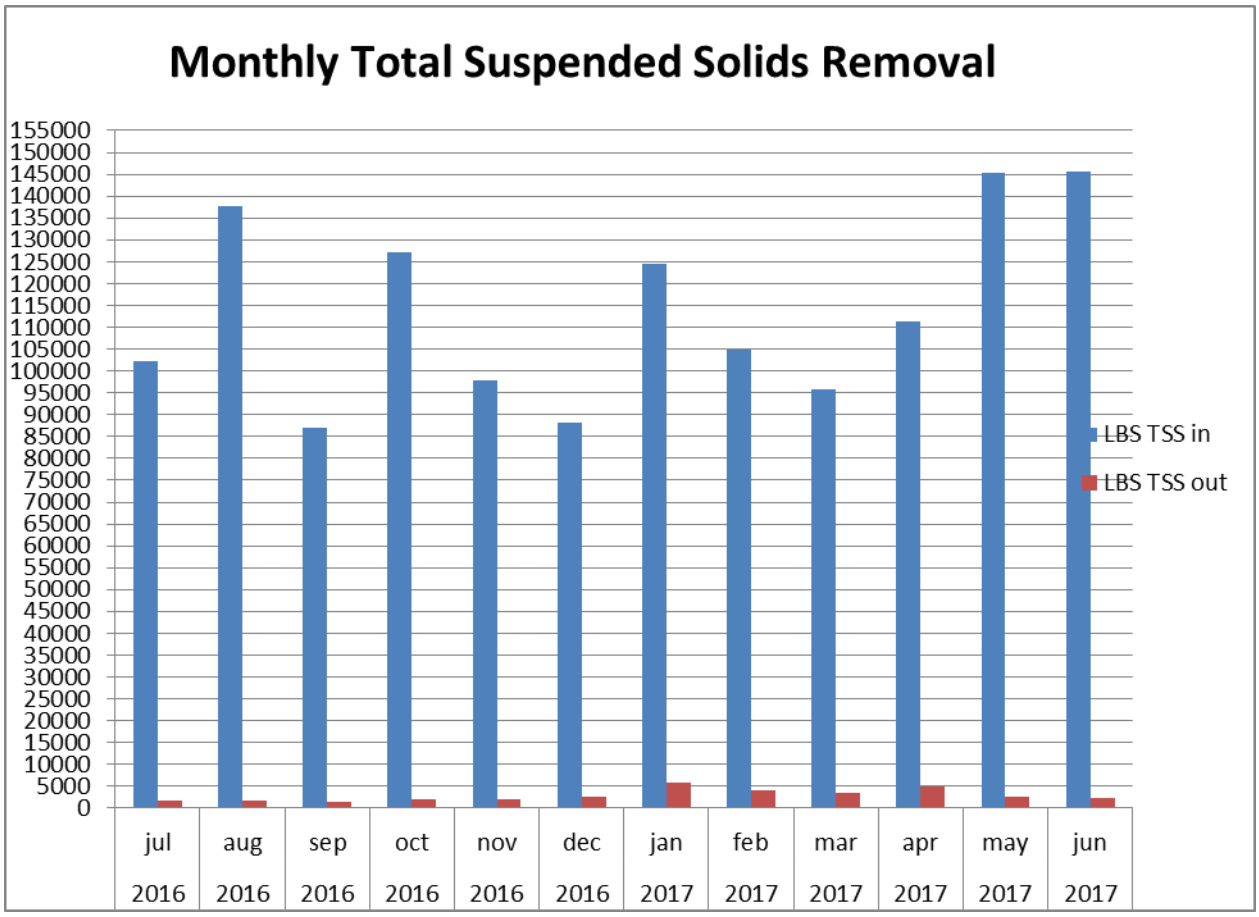
In March 2017 we saw our Superintendent, Lorraine Sander retire. Lorraine was instrumental in getting the money and resources necessary for all the plant upgrades that occurred in the last 10 years. Her work has made the Billerica Water Resource Recovery Facility a modern treatment facility that is recognized as one of the best running facilities in the State of Massachusetts. Lorraine also worked hard on a succession plan that was implemented when she left, through her planning people were groomed for the next step in keeping the facility operating smoothly while a major transition of people moved into new positons and learned their new roles. Lorraine will be missed by everyone at the treatment plant.

Plant Overview

The Town of Billerica operates a 5.4 million gallon per day (MGD) wastewater treatment plant on Letchworth Avenue in North Billerica. Wastewater from commercial, residential, and industrial locations in the Town is treated at the plant and discharged to the Concord River. The quality of the discharge is monitored daily to assure it meets criteria set out in the National Pollution Discharge Elimination System (NPDES) permit issued to the plant by the State of Massachusetts Department of Environmental Protection and the United States Environmental Protection Agency.

Preliminary treatment removes grit and rags from the incoming wastewater which then goes to primary clarifiers to allow heavier materials to settle out. This is followed by secondary treatment in which the wastewater is aerated and mixed with diffused air to allow bacteria to remove a large percentage of the organic material which then settles out in secondary clarifiers. The liquid stream is treated with various chemicals causing any remaining solids to flocculate and settle. This step removes phosphorus and aluminum. The wastewater is disinfected using sodium hypochlorite to inactivate any bacteria. Finally sodium bisulfite is added to remove any residual chlorine. The water is then discharged into the Concord River. Solids removed are

collected and treated and disposed of by a private contractor. In fiscal year 2017 the plant treated 1.35 BILLION gallons of wastewater with an average daily flow of 3.7 million gallons per day.



This chart above shows the pounds of solids coming into the treatment facility during each month (blue) and the amount of solids remaining after treatment (red). For example in the month May of 2017 we had 145,400 pounds enter the treatment plant, after we treated and cleaned the water we removed 142,900 pounds and had 2,500 pounds remaining for a 98.2% removal rate. Well above our permit requirement of 85%. We are very proud of our advanced tertiary system.

Collection System Overview

The wastewater collection system, composed of 200 miles of sewer ranging from 8 inch to 42 inch gravity lines and force mains, some low pressure systems and 25 pumping stations, provides service to approximately 85% of the Town. Division staff is responsible for the 24-hour operation of these stations and the cleaning, inspecting and repair of the sewer lines. During this fiscal year we issued 151 sewer connection permits.

Blockages are an unfortunate occurrence in the collection system and can cause sewage to back up in both public and private sewer lines and overflow into homes, onto streets or into the water bodies in town. Buildup of grease and rags buildup in the sewer line is often the cause of these

blockages. The increased use of non-woven products such as baby wipes, cleaning wipes and other such products and their disposal in toilets continues to be a major and costly problem in the collection system causing blockages and equipment failure. We as a department have gone to great lengths to educate the public about how bad these products are for the collection and treatment systems. We do classroom education in all elementary schools in Town and flyers have been included in bills. Our goals are to educate everyone to understand that just because it says it's "flushable" doesn't mean you should flush it!

Laboratory Services

In the laboratory at the Wastewater Treatment Plant, the Laboratory Technician and operations staff perform an average of fourteen tests per day, seven days a week on at least six separate samples-over 30,000 tests per year. Samples that require more complex analysis are collected and sent to contract labs on a weekly, quarterly and annual basis. Some of these test results are used to monitor and adjust the physical, chemical and biological processes in the plant while others must be reported to the Environmental Protection Agency and the Massachusetts Department of Environmental Protection as required in our NPDES permit. The plant consistently meets permit requirements.

Industrial Pretreatment

The Industrial Pretreatment Program performs monitoring, inspection and sampling of 23 industries to limit discharge of harmful chemicals into the sewer system. This program issues permits to all industries and has the ability to issue warnings and fines to those industries not meeting the provisions of their permit. These industries produced 445,000 gallon per day of flow.

All industries are inspected annually and their discharges sampled and tested to ensure compliance with their permits. The names of any industries with cited permit violations are posted in the Lowell Sun as required by law. Each industry also samples and submits results to the Pretreatment Coordinator twice a year. This program is a requirement of MA DEP and the US Environmental Protection Agency and we report to these agencies annually.

Residuals Management

Solids produced as part of the treatment process are pumped from primary, secondary and tertiary clarifiers to gravity thickeners to further separate liquids from solids; they are then dewatered by our Fournier Rotary Presses (2). This process increases the solids content from less than 1% to an average of 21%. These dewatered solids are trucked to a licensed landfill by a private contractor. In this fiscal year we produced a total of 7020 tons of dewatered solids, an average of 135ton/day.

Major Accomplishments

Construction has been completed on Phase 2! This latest upgrade to the treatment plant included the addition of a second Fournier Press, and a new sludge conveyor. A complete overhaul of our primary settling tanks (circa 1989) and all new primary sludge pumps (circa 1989). These pieces of equipment are essential to quality treatment of the incoming flow and solids production.

WATER DIVISION

During the 2017 Fiscal Year a total of 1,739,889,000 gallons of water were pumped from the Water Treatment Plant (WTP) to the Town's distribution system. This fiscal year's highest daily pumping occurred on July30, 2016 with 10.09 million gallons produced. The average day volume this year was 4.77 (million gallons). Monthly pumping data for the fiscal year is listed below.

Month Pumping Totals

Month	Pumped MG	Month	Pumped MG	Month	Pumped MG
July 16	235.321	Nov. 16	117.398	Mar. 17	122.970
Aug. 16	197.299	Dec. 16	120.502	Apr. 17	125.305
Sept. 16	137.486	Jan. 17	116.283	May 17	149.619
Oct. 16	128.776	Feb. 17	107.211	Jun. 17	181.719

The Water Treatment Plant continues to perform well and produces a high quality product.

High lift number three pump had been worked on several times by our staff and we were unable to obtain satisfactory results. In January a replacement pump was purchased and installed by the staff; this pump has performed well. The original driver and controllers were reused.

As we approached the end of the fiscal year in June one to the two wall castings where the raw water enters the first tank of the pretreatment building developed a large leak. This tank had to be taken off line and emptied. A contractor was hired and the concrete and steel were cleaned and sprayed with an elastomeric lining system. This appears to have stopped the leak and it is hoped this solution will last for at least several years.

Water Withdrawal Permit

Our water withdrawal permit as with most of the water withdrawal permits in Massachusetts remains unresolved as the DEP tries to deal with the implications of their proposed modification i.e. Reductions.

Water Restriction

We began the summer of 2016 in May by allowing outdoor use of water only on Wednesdays and Saturdays and only before 9AM and after 5PM. This is a requirement of our Water Withdrawal Permit when the per capita consumption has exceeded 65 gallons per person per day the year before. In 2015 our per capita consumption was consumption of 72 gallons per person per day.

This was in effect from the first of May until July 8th when the Massachusetts Office of Energy and Environmental Affairs declared our part of the state to be under a drought watch. When this declaration was made we were required by our permit to further restrict the outdoor use of water. From this point out door water use was permitted only on Saturday between the hours of midnight and 9 AM and from 5 PM until midnight. When this change occurred post cards were mailed to all postal patrons in Billerica informing them of the increased restrictions. Our water shed; the area that drains into the Concord River above our water intake is only about 400 square

miles. The flow over the dam in North Billerica was almost nonexistent for some weeks when in the second week of August we began to see large quantities of green algae being drawn into the treatment plant. This is a clear indication that the river was now behaving as a shallow pond. This type of water pushes the water treatment to its limits and is both harder and more costly to treat. We had to begin increasing our chemical dosing.

On August 12th the Massachusetts Office of Energy and Environmental Affairs declared our part of the state to be under a Drought Watch. We were then compelled by our Water Withdrawal Permit to ban all out door water use except for watering of vegetables with a hand held hose.

It was clear from the pumping data on restricted days that most customers were complying with these restrictions. Unfortunately some residence did not and we issued a total of five hundred fifty four citations for violation of these restrictions; of these forty three were second offences. Thirteen were referred to the Lowell district Court for collection. By the time of the court hearing all but six had paid the fine. The citations also included thirty eight sites that were on private well but did not have the required signage these homeowners quickly fixed the problem. This water use restriction continued into the winter.

Water Main Installations

Allen Rd. and Agawam Circle
During August 2016 the main on Allen Rd. was looped between Agawam Circle and Allen Rd. Extension with 950 feet of eight inch ductile pipe. While this was being done 320 ft. of six inch main was installed on Agawam Circle with a terminal hydrant. This was done as part to the sewer extension project.

Allen Rd.
As part of the Allen Rd. reconstruction project during the fall of 2016 the water main on Allen Rd. from the northern intersection of Bennett Circle to a point just short of Riverdale Rd. was replaced with new eight inch ductile iron pipe. In April 2017 construction resumed and the main was replaced from where it ended near Riverdale Rd. to a point just short of Boston Rd. the total length of the eight inch main replacement was 4,800 ft.

Alton St.
During the construction of sewer under Sewer Extension Contract 35 the main on this street was found to be a transite pipe. The sewer contractor constructed a replacement main from the terminal hydrant to Baldwin Rd. in October. Our staff then cut in a tee with three gate valve and connected to the new pipe on Alton St. This installation was 466 feet of eight inch pipe

Boynton Ave.
During the construction of Sewer Extension Contract 35 the main on this street was also found to a transite pipe. In October our staff cut in a tee and gate valves on the ten inch main in Andover Rd. and the sewer contractor then extended a replacement main down Boynton Ave. to the terminal hydrant. This installation was 510 feet of eight inch ductile iron pipe.

Celtic Ave.
As part of Sewer Extension Contract 35 the six inch main on this street was replaced with 660 feet of new eight inch class 52 ductile iron main. About two thirds of the old six inch main was transite pipe which was abandoned in place. The new main is fed from the twelve inch pipe on Pond St. and looped to the pipe on the easement from Stonehenge Circle.

Kenrick Ave.
As part of the sewer construction the service lines and hydrant on Kenrick Ave. were moved to the existing ten inch pipe; after which the six inch transite main was abandoned in place. The tee on Andover Rd. that had been supplying the six inch main was removed and a ten inch line gate installed in its place to provide greater control over the flow along Andover Rd.

Marlyn Rd.
While the sewer was being installed on Marlyn Rd. the old six inch main was removed and replaced with a new ten inch ductile iron pipe from the existing twelve inch main on Pond St. to the beginning of the easement at the end of Marlyn Rd. The length of this pipe is 1,740 ft.

Pondover Rd.
During October as part of Sewer Contract 35 the frequently failing six inch water main on this street was replaced with 2,045 feet of eight inch ductile iron pipe. This replacement was constructed as soon as the sewer was installed. In the Pond Street intersection the tee for the old main was cut out and replaced with a six inch line gate. The new eight inch main on Pondover was connected to the twelve inch main on Pond St. by means of a tee with three gate valves. Along with Pondover Rd. the water main on *Rosa Circle* was also replaced with one hundred eighty feet of eight inch ductile pipe.

Rangeway Rd.
While the sewer was being installed on Rangeway Rd. the old six inch main from Boston Rd. to Chelmsford Rd. was replaced with 930 feet of new six inch ductile pipe by the contractor installing the sewer at the expense of the developer. During the reconstruction of the intersection of Chelmsford and Rangeway Roads undertaken by the contractor one hydrant on Rangeway Rd. was moved back from the road way and our staff relocated four curb valve on Chelmsford Rd. to accommodate the widening of the pavement. The eight inch auxiliary main on Rangeway Rd. was abandoned in place after the contractor relocated the five residential service lines to the twelve inch main.

Salem Rd.
As part of the up-grading of the sewer line on Salem Rd. part of the eight inch main which had been installed in 1941 by the Works Project Administration was replaced with 3,723 ft. of new twelve inch ductile iron main from the stub on Floyd St. to the intersection of Broadleaf St. The piping in the intersection of Salem Rd. and Pond St. were reworked; this will improve the flow to East Billerica.

Sandberg Rd.
The six inch transite main on Sandberg Rd. was replaced with ductile iron piping. From the existing ten inch main on Andover Rd. to Tercentennial Dr. 290 feet of ten inch pipe was installed and from that intersection the replacement continued down Sandberg Rd. with 670 feet of eight inch pipe to Arakelian Dr.

Tercentennial Dr.
After the main on Sandberg Rd. was replaced 1,050 feet of ten inch main was installed on Tercentennial Dr. from Sandberg Rd. to Kenrick Ave. This replaced a six inch transite pipe.

Installed Privately as part of Subdivisions

Hemlock Ln. – 960 ft. of 8" ductile iron pipe from Nashua Rd. to Fieldstone Ln.
Fieldstone Ln. – 1,750 ft. of 10" ductile iron pipe from Nashua Rd. to Hemlock Ln.
Amanda's Way – 310 ft. of 8" ductile iron pipe from Oak St.
Jaclyn's Way – 390ft. of 8" ductile iron pipe from Oak St.

Gate Valve Installation

On Sunday July 24th the six inch main on Boston Rd. split in the area between Payson Rd. and Theodore Court this is an area that seldom has main breaks. We discovered six paved over valves, eight valves with filled boxes, four valves with damaged operating nuts, and three broken valves. Most of these problems were remedied within a few months.

Water Main Repairs

On August 15, 2016 at about 1:32 pm the operators at the WTP reported a sudden drop in the Standpipes. This was more pronounced in the smaller tank. In spite of our best efforts we were not able to locate the break until a call was received the next day from a resident on the Middlesex TPK. She reported that the brook next to her house was flooding; as it turned out the eight inch cast iron main installed in 1940 under the culvert that crosses the TPK had failed. The water was blown through the bottom of the culvert and could not be seen or heard from the roadway. Looking at the standpipe level changes recorded at the WTP it was clear that we lost about 4.2 MG. The flow was a rate of 4.6 MGD.

Our staff repaired 49 water main breaks during the year and performed many repairs to service lines and curb boxes.

Hydrant Installations

During the fiscal year maintenance was performed on many hydrants. Water Division staff replaced 53 hydrants and contractors replaced an additional 18 hydrants. Ten new hydrants were added to the system.

Backflow Control Program

During calendar year 2017 we completed the twenty- eighth year of our Backflow Prevention Program. The Billerica Cross Connection Program received official approval on August 31, 1989. By the mid 1990's the Water Division completed the task of surveying all existing facilities. We are happy to report for the period starting July 1, 2016 and ending June 30, 2017 our database reveals 40 properties being surveyed or resurveyed for cross connections. By years end 521 double check valve assemblies, 1,049 reduced pressure zone backflow devices, and 41 vacuum units are recorded as in place to protect the public water supply for a total of 1,611 testable devices. A combined total of 2,248 backflow prevention device tests were performed.

CEMETERY, PARKS & TREES DIVISION

Cemetery Parks and Trees Division is responsible for the operation and maintenance of the Town's cemeteries. There are six (6) cemeteries; Fox Hill, North, South, Job Hill, Old North, and the Rogers Family Tomb. There were 185 burials in FY2017. Graves are not sold pre-need. During FY 2017 a total of $217,132 was turned over to the Town Treasurer from the sale of lots and other services provided by the Town. There were 56 Flat markers installed, 36 of those were Veteran Markers, also 38 foundations for head stones were installed.

This Division is also responsible for removing all dead trees on Town property, and those that pose a danger to the public. One Hundred and Sixty (160) trees in FY 2017 were removed. Trimming and cutting back brush on Town roadways in which the crew did numerous brush jobs. Other duties are the maintenance for the Town fields including baseball fields, soccer fields, The Lampson Complex, and the Old Water Plant.

Other areas maintained are the Town Common, Library, Town Hall, Korean Veterans Memorial, the Talbot Oval, Police Station, Kids Konnection, and twenty-five squares located throughout the Town.

In addition, this Division empty trash receptacles and participate in snowplowing and other duties as directed.

Respectfully Submitted
Abdul Alkhatib
Director

Emergency Management

The Billerica Emergency Management Department is comprised of 1 full-time Director and 32 volunteers. Our volunteers are members of the Billerica Auxiliary Police Department and the Billerica Citizens Emergency Response Team.

The Billerica Emergency Management Department is the Town agency responsible for coordinating federal, state, local, voluntary, and private resources during emergencies and disasters. Our department provides leadership to: develop plans for effective response to all hazards, disasters, or threats; train emergency personnel to protect the public, provide information to the citizens, and assist individuals, families, and businesses to mitigate against, prepare for, and respond to and recover from emergencies, both natural and manmade.

Billerica EMA has worked on and completed over the last two years a complete and functional Mass Care Sheltering Plan which can meet the sheltering needs for Billerica residents. However, during a large scale regional event or prolonged emergency response situations we realized that our local shelter resources could become overburdened. To enhance the overall mass care sheltering capabilities I have also written a Regional Sheltering Plan which I entered into with the Towns of Wilmington and Tewksbury. By using a regional approach we can increase our response by sharing resources and manpower. We have also incorporated a Regional Medical Needs Sheltering Plan which would open a shelter at the Tewksbury State Hospital for individuals with needs greater than a general population shelter can provide.

Billerica EMA goal for 2018-2019 is to establish a functional Debris Management Plan. A debris collection strategy establishes a systematic approach for the efficient removal of debris so that the Town of Billerica can recover quickly after a natural disaster. Having a FEMA accepted plan in place can expedite not only the process but can enhance the Federal procedure for applying for financial disaster reimbursement.

The Billerica Auxiliary Police Department consists of 24 volunteers. Their mandatory training consists of 45 weeks at the Northeast Regional Police Institute, with annual re-certification. They are all certified First Responders, CPR & First Aid trained, and many are certified EMTs. Its members are also required to be fully NIMS trained, along with associated Emergency Management Institute training, and American Red Cross Shelter Management trained. All of this training along with the cost of uniforms and personal equipment are paid by the member, at no cost to the Town of Billerica. *(Approximate cost to a new member, including the Northeast Regional Police Institute, is $2,800.00 in 2017-2018)*

The following is a breakdown of man-hours expended by the Billerica Auxiliary Police Department for the calendar year 2017:

EMERGENCY CALL OUTS: 60 hours

Emergency call outs consist of emergency pumping of residential and municipal properties, emergency generator dispatch for residents, emergency lighting unit dispatch, assisting in missing person searches, security details, assorted traffic details, and

personnel standing by in snow and flood emergencies. They are also responsible for opening and manning shelters during disasters. All duties requested by either the Billerica Police or Billerica Fire Departments.

WEEKLY PATROL: 2,246 hours

Patrol of all municipal property, schools, parks, playgrounds, cemeteries, DPW, water treatment plants, pumping stations, power plants, beaches, and library. Foot patrols are also mandated for elderly housing units and senior centers.

TOWN EVENTS: 638 hours

OUT OF TOWN (MUTUAL AID FOR TRAFFIC): 281 hours
(Mutual Aid at request of OOT Police Chief)

TRAINING: 433 hours

This mandatory training is done monthly and reflects the training required for a special police officer. These hours do not reflect the initial NERPI training of 45 weeks.

TOTAL MAN-HOURS EXPENDED2017: 3,020 hours

These hours do not reflect the man-hours required for maintenance and repair of emergency management equipment.

I hope this report sheds some light on the invaluable service the Billerica Auxiliary Police Department provides to the Billerica Emergency Management Department and the Town of Billerica

Sincerely,
William J. Laurendeau, Director
Billerica Emergency Management

Fire Department

The Billerica Fire Department is pleased to submit our Annual Fire Department Report. Our primary objective is to keep Billerica a safe and well prepared community. Through continuous and current training in mitigation of fire and medical emergencies, hazardous conditions and rescues we are able to uphold our commitment to protect our residents and their property. We have been able to continue our efforts in prevention of fires and emergencies through our inspectional services as well as the S.A.F.E. (Student Awareness of Fire Education) and Senior S.A.F.E. (Senior Awareness of Fire Education) Programs. We have expanded our working relationships with the police, paramedics, and teachers to train middle school children in CPR.

The Billerica Fire Department responded to 6308 incidents during the fiscal year 2017.

The responses break down as follows:

Response Type:	Number of Responses
Animal Control	21
Assist Public	67
Bomb Threat	3
Box Alarm	225
Box Service	201
Brush Fire	57
Building Fire	39
Burning Complaint	25
Carbon Monoxide	110
Code Enforcement	11
Dumpster Fire	2
Electrical Problem	19
Elevator Emergency	9
Fire Alarm Activation	241
Fire Drill - Other	4
Fire Drill - School	40
Gas Leak	5
Hazardous Materials	17
House Lockout	45
Illegal Burning	35
Inspection - Commercial/Residential - Occupancy	130
Inspection - LP storage and use	26
Inspection - Oil Burners	39
Inspection - Smoke/Co	718
Inspection - Tank Removals	3

Investigations	164
Medical Emergency Call	3242
Mutual Aid (Given or Received)	60
Odor of Gas	77
Public Relations	6
Rescue	12
Residential Alarm	107
Special Incident	16
Vehicle Accident	269
Vehicle Fire	22
Vehicle Lockout	150
Water Problem	31
Wires Arcing	60

Total Runs:	6308

TRAINING ACTIVITY DURING FISCAL YEAR 2017

During the year Billerica Firefighters received new or continuous training on the following topics:

Fire/Rescue Training

- Pump operations and Hydraulics review
- Mass Fire Academy – Recruit training
- Operation of master stream appliances
- Aerial operations
- Foam equipment & large diameter hose
- Cold Weather Operations
- Brush fire equipment
- Tank Truck and Portable Pumps
- Ice/Water Rescue
- Boat refresher
- Vehicle Stabilization & Extrication
- Lifting for Rescue
- Power tools & hand tools review
- Portable Hydraulic Jaws
- Rapid Intervention Team
- Forcible Entry
- Trench Rescue
- Night Lighting & Equipment
- Draeger Maze
- Aircraft Accident Familiarization
- Firefighter
- CentreLearn online refreshers

Medical Training

- Obese patients in EMS
- NCCR curriculum
- Burn Injury Assessment & Treatment
- Carfentanil Exposure
- Seizures
- Dementia
- CPR & Narcan Refresher

Driver Training

- Safe Emergency Vehicle Operations (MIIA)
- Driver Training review

Officer and Administrative Training

- Incident Command System 100,200,700
- Incident Command System 400,700
- Fire Officer I
- Fire Officer II
- Fire Officer III
- Fire Instructor I
- IAFC Conference
- Fire and Life Safety Educational Conference
- Fire Prevention Officer - Basic
- Fire Prevention Officer I
- Managing Disciplinary Challenges
- Nightclub Fire Safety
- Basic Fire Investigation
- Crowd Manager training
- Rough & Final Inspections of Sprinklers
- Active Shooter Drill
- Fire Prevention Review
- Firefighter Misconduct
- Conflict of Interest refresher
- Sexual Harassment Training

Hazardous Materials Training

- HAZMAT Technician Operations Level
- Natural Gas Pipeline First Responder
- Operation of radiological monitoring equipment (Lantheus)
- Radiological hazards review (Lantheus)
- Hazardous Materials Response : Operations
- National Grid Pipeline - online
- High Voltage Emergency Awareness
- HAZMAT Decon

Building Tours

- Tewksbury LNG Plant
- Verizon, Sullivan Rd
- School Fire & ALICE drills
- Lantheus HAZMAT drill

The Training Division would like to thank all Billerica Town Departments, the School Department and the Billerica Emergency Management Agency for their continued assistance. We would also like to thank and acknowledge Lantheus Medical Imaging, the Gutierrez Company and Holland Used Auto Parts for the use of their equipment and facilities in many of our training sessions.

GOALS FOR FISCAL YEAR 2018

- Continue information gathering for the preplanning program for pre-incident and hazard awareness.
- Continue to utilize the towns PeopleGIS software to centralize preplanning information.
- Expand collaboration with the Mass. Firefighting Academy to host additional training programs.
- Work with area fire departments to host or participate in regional training drills.
- Continue to seek grant money for training and equipment.
- Continue working with local industry on emergency training drills.
- Continue to work with the School and Police Departments on the ALICE Program.

MAINTENANCE OF EQUIPMENT

The following equipment was inspected, calibrated, tested, repaired or replaced as part of the ongoing maintenance and testing program:

- Independent testing, certification and repair of all SCBA equipment
- Replace out of date radio equipment
- Independent testing and repair of all ground ladders
- Independent certification and testing of the Cascade System
- Maintain and repair all radio equipment
- Independent Pump testing ,certification and repair of all pumping apparatus
- Maintain all computer and related equipment
- Testing, inspection and repair of all hose
- Replacement of damaged hose
- Maintain thermal imaging cameras
- Maintain and repair department boats and motors
- Independent testing, certification and repair of aerial ladders
- Calibration and repair of all gas meters and radiation detection equipment
- Maintain and repair gas powered saws and fans
- Replacement or repair of protective clothing per NFPA 1851 standard
- Inspection and records of protective clothing per NFPA 1851 standard

GRANTS RECEIVED

The following equipment and training was received through grants and/or reimbursement to the Town:

- Lantheus Medical Imaging ($1,500)
- SAFE Grant ($5,641)
- Senior SAFE Grant ($2,966)
- IPADS – FM Global Grant ($2,790)
- Washer/Dryer/Extractor ($22,550)

FIRE PREVENTION BUREAU

PLANS REVIEW

Building Plans and Projects	1832
Planning Board Projects	10
Zoning Board Projects	78
Fire Protection/Detection Testing Reports	141

PERMITS ISSUED

Open Air Burning	898
Tank Transport Vehicle (two year permit)	43
Aboveground/Underground Tanks (new)	49
Building Radio Amplifier	2
Blasting	5
Cannon and Mortar	1
Carbon Monoxide Alarm Systems (comm.)	0
Carbon Monoxide Alarm Systems (resid.)	144
Certificate of Compliance	735
Fire Alarm Systems	240
Fire Works	1
Hot Work/Welding	83
Propane (Install & Storage)	141
Oil Burner	70
Certificate of Occupancy – Residential	187
Certificate of Occupancy – Commercial	86
Sprinkler System	108
Fire Suppression Systems	4
Tank Removals	63
Haz-Mat Fire Code Permits	313
Industrial Ovens	16
Black Powder	4

Total Permits Issued 3,193

RECORDS REQUEST

Public Records Requests and Insurance Notices	92

INSPECTIONS/RE-INSPECTIONS

Annual/Quarterly	61
Aboveground/Underground Tanks	26
Flammable/Combustible Storage	323
Fire Drills	40
Alcohol/Life Safety	31
Certificate of Compliance-Smoke Detector	718
Certificate of Compliance-CO Detector	718
Black Powders	0
Ovens and Furnaces	10

Oil Burners	39
Propane	54
Tank Removal	3
Tank Transport Trucks	43
Fireworks/First Light Sweep	3
Hot Work "Fixed Location"	25
Fire Alarm Systems	128
Sprinkler Systems – Rough	3
Sprinkler Systems – Final	35
Suppression Systems	4
Building Radio Amplifier	2
Carbon Monoxide Alarm Systems	100
Certificate of Occupancy – Commercial	53
Certificate of Occupancy – Residential	77
Total Inspections	**2,496**

INVESTIGATIONS

Fire Cause and Origin	39
Code Enforcement	113
Code Enforcement-Violations	55
Continuing Education/Training Classes (hours)	125

Fees Collected **$49,436.00**

S.A.F.E (STUDENT AWARENESS OF FIRE EDUCATION)

The following are the activities and accomplishments of the Student S.A.F.E. (Student Awareness of Fire Education) program for 2017.

Public School Activities – S.A.F.E. Coordinator FF Larkin visited nearly every classroom from K-2nd Grades in the Billerica Public Schools to teach key fire safety behaviors from age appropriate lesson plans developed by the Massachusetts Public Fire & Safety Education Task Force. Topics included: understanding and practicing stop, drop & roll, matches and lighter safety, understanding smoke alarms, firefighter's as community helpers, home escape plans, 911, firefighter in gear and basic kitchen safety. Firefighters also participated in several field days to reinforce behaviors taught in the classroom. The activities involved having students practice: Stop, Drop and Roll, crawling low below smoke and working as a team to stay safe.

The S.A.F.E. program continued its' CPR/AED program for all 6th grade students in town. In conjunction with the Billerica PD and town paramedics, Firefighters went into the middle schools and taught CPR/AED to the students during their health periods. The goal of the program is to certify almost 400 students a year through the American Heart Association.

Outside of the public school system the S.A.F.E. program reached approximately 1,000 additional children through preschool visits, girls/boy scouts, station tours and the Billerica Recreation Dept. camps. S.A.F.E. also taught fire safety to about 500 children in the District 6 S.A.F.E. house during Yankee Doodle weekend.

Middlesex Sheriff Department Youth Public Safety Camp - In conjunction with the Police Department and the Town Paramedics we hosted one Community Day for the Billerica campers. The campers were given tours of the fire station, police station, Paramedic Unit and participated in other firefighting related activities.
Fire Prevention Week- We hosted our annual Fire Department Open House during Fire Prevention Week. Attendance was up from the previous year. Firefighters distributed safety flyers, activity books and more. It's also an opportunity for firefighters to discuss fire prevention topics and answer questions from the public. It's an important part of our community risk-reduction mission.

S.A.F.E. program was in attendance at nearly 50 events ranging from fire safety instruction to students and Billerica community events which included some of the following:

- Billerica High Career Day
- Billerica Health Fair
- Senior Cook-out w/ COA
- O'Connor Hardware Fire Prevention Kick-off
- Public Fire & Life Safety Educators Conference
- Billerica Recreation Department summer camps

Billerica S.A.F.E. program also helped with holiday Public Service Announcements for BATV.

SENIOR S.A.F.E. (SENIOR AWARENESS OF FIRE EDUCATION)

Senior SAFE coordinator Captain Bill Paskiewicz in conjunction with the Billerica Council on Aging and the American Red Cross followed guidelines from the Department of Fire Services Curriculum Guide Book, NFPA 'Remember When' program and the 'Come Grow Old with Me' conference material to deliver safety talks to elderly residents. They were able to reach and educate a segment of the population that is considered 'at risk'.

Senior SAFE partners hosted 'Town Hall' style meetings with the elderly residents at different locations where discussions were about fire and life safety behaviors, such as:

- Smoke alarm testing
- Carbon monoxide alarm testing
- Smoking dangers
- Cooking safety and burns
- Electrical hazards
- Home heating hazards
- Candle safety
- Trip hazards
- Oxygen safety

During home visits elderly residents were taught safety in their homes. Also during visits, alarms were tested and checked for expiration dates and replaced if necessary. Homes were also checked to be sure that house numbers were properly visible for incident response.

The program was able to reach over 1000 seniors and performed 44 home visits. Installation of 87 smoke detectors and 76 carbon monoxide detectors was accomplished with units donated by the American Red Cross and through donations from Lantheus Medical Imaging and O'Connor Hardware.

In summary, the Billerica Fire Department would like to thank all of the residents, Town Departments, Billerica School Department, Shawsheen Valley Technical High School and our business community for their continued support and cooperation during the past year.

Respectfully submitted,

Robert Cole
Acting Fire Chief

Historical Commission

The Billerica Historical Commission meets when necessary, generally at the beginning of the month. During the fiscal year the Commission held one demolition delay hearing as required by the Town's by-laws. After due consideration, an approval was granted for razing the local inventoried property known as the Hill School. Located on Concord Road at the northwest corner of the Dudley Road intersection, the school was erected in 1881, closed in 1910, and continued as a community center until it was sold by the Town in 1948 and subsequently converted to a residence. It was agreed during the hearing that once demolished the owner would place a plaque memorializing the site of the school.

With the approval of the CPA by the Town Meeting, Travis Brown was elected by the Commission to serve as its representative on the so named committee.

During the 2016 Community Grant cycle the Commission was fortunate to receive a grant of $4000: $2000 from PAREXEL and $2000 from EMD Serono. The funds received from EMD Serono were combined with monies received from the Middlesex Canal Association and the Middlesex Canal Commission: Billerica Section to landscape the area surrounding the MCC wayside marker on High Street. After nearly twenty years since the original installation of the commemorative plaque surmounted on a granite post, the site had become overgrown with brush. During the rehabilitation process the area marker was cleaned and straightened, walking paths were paved with crushed stone and suitable shrubs were planted. A rededication ceremony was held on October 5, 2016.

The funds secured the previous year from PAREXEL for the placement of a memorial marker on the Talbot Oval were insufficient to complete the project. With the additional grant monies, a fitting memorial to Gov. Thomas Talbot and to landscape architect Warren Manning was placed on the northern end of the oval. Resources for the planting and mulch surrounding the marker were provided through private donations. A dedication ceremony was held November 11, 2016.

During the current Community Grant cycle, the Commission was pleased to receive $2500 from PAREXEL. Plans for this generous gift include attaching a bronze plaque on the Howe School as a memorial to the building's National Register status and to its benefactor Dr. Zadok Howe. Signs will also be placed at the entry points to the Billerica Center Local Historic District.

Respectfully submitted,

Alec Ingraham, Chair
Andrew Bowen
Ann Stadtman
Travis Brown

Library

The library is a heavily used resource and is a genuine source of pride for the town. We served over 29,500 card holders and welcomed over 161,690 visitors thru our doors this year.

Accomplishments:

- Finished draft of 2018-2022 Long Range Plan for Library Service and submitted to the state and the Board of Trustees for approval.
- Launched new website which is now a modernized website and includes a mobile-first responsive design along with high quality imagery, interactive book lists and an "I want to" section that allows users to effortlessly navigate the site.
- Hosted a Human Library event where community members who served as "Human Books" freely shared their life experiences. "Readers" had the opportunity to speak with these Human Books, giving both parties the chance to consider different ways of living, viewpoints and beliefs. This project's goals were to educate, break down stereotypes and reduce prejudices.
- Launched pop-up library service for seniors at community events as well as for young adults in middle school.
- Partnered with Council on Aging and Dementia Friendly Billerica to raise awareness.
- 412 off –site visits to individuals and community organizations were made by the Outreach Librarian, and over 1,500 items were delivered and programming to nearly 2,000 residents was provided.
- Held over 460 programs for visitors of all ages with a total attendance of 16,621. These programs varied in scope from baby story time to author visits, including one from bestselling author Tom Ryan.
- Collaborated with both the Billerica Library Foundation and The Family Friends of the BPL and held the first annual Reader Run 5K on Sunday, May 21 2017. Race received many accolades and raised $5814.61. The 2nd annual race will be held on Sunday, May 20, 2018.

In fiscal year 2017 the library was open a total of 3,388 hours, including 30 Sundays. During this time, a total of 29,300 reference transactions were handled, as well as providing open and free access to diverse materials, and innovative technology.

We are excited to share our 2017 accomplishments that highlight how the Billerica Public Library is an essential resource of opportunity for every resident in town. Our library is a vibrant community hub where all residents are welcomed and treated with respect. We not only connect people to information, but, we connect people to other people, to new ideas and ways of accomplishing things. During this past year we also have focused our attention to outside the building through outreach activities at schools, the senior center, assisted living residences and community events. We want to meet our customers where they are at in order to provide the best service we can for everyone in the community.

This is just a small sampling of what's been happening at the library and we know we would not be where we are today without the hard work and dedication of our staff and volunteers, the leadership of our Board of Trustees and the continued support from the Billerica Public Library Foundation, the Family Friends of the Library, other town departments and our elected town officials. Thank you so much and with your continued support, we look forward to many successful years ahead as we continue to pursue our vision of helping carry the Billerica community into a productive and creative future. Together we are building an amazing one!

Respectfully submitted,

Jan Hagman
Library Director

Lowell Regional Transit Authority

The Lowell Regional Transit Authority provides general public fixed route bus service and Paratransit transportation service for Billerica's disabled residents and senior citizens via the LRTA's Road Runner Dial-a-Ride service.

The #13 Billerica Route bus service between Billerica and Lowell operates Monday through Saturday with the first bus leaving Billerica for Lowell at 6:30 a.m. and the last bus leaving Lowell for Billerica at 6:30 p.m. There are thirteen (13) round trips per weekday and (10) ten round trips on Saturdays.

The #14 Billerica/Lahey Clinic route connecting Lowell and Burlington travels along routes 129, 3A, Concord Road and the Middlesex Turnpike within Billerica. The #14 Route operates Monday through Saturday, with fourteen (14) round trips per day on the weekdays and ten (10) roundtrips on Saturday, the first departing Lowell at 6:00 a.m. and last trip departing Lahey Clinic at 8:00 p.m.

The #03 South Lowell/North Billerica bus route operates between the Kennedy Bus Hub in Lowell and the North Billerica Train Station. The Monday through Saturday service includes (16) sixteen daily round trips with the first departure at 6:05 from Lowell and the last trip departing at 6:05 from N. Billerica. The Saturday service operates from 9:00 a.m. to 5:20 p.m.

Fares are $1.00 within Billerica and $1.50 between Billerica and surrounding communities. Senior citizens and the disabled pay half fare. The LRTA "ADULT PASS" is available to Billerica residents at a cost of thirty-five ($35.00) dollars per month, which entitles the bearer to travel on all LRTA bus service routes.

Billerica had an estimated **310,000** fixed route passenger trips in fiscal year 2016.

The fixed route bus service is provided by Lowell Transportation Management, Inc, under contract to the LRTA. **For full information regarding the regular bus route service, residents should call (978) 452-6161 or visit the LRTA website at www.LRTA.com.**

The Road Runner ADA Dial-A-Ride service continues to accommodate many trip purposes including work, medical, shopping, recreational and social. The Road Runner ADA (American with Disabilities Act) service operates from 6:00 a.m. to 8:30 p.m. on weekdays and from 8:00 a.m. to 6:00 p.m. on Saturdays with a one-day call-in-advance notice needed to arrange trips within the LRTA ADA service area. Senior service is available to Billerica residents 60 years of age and older and operates weekdays and Saturdays from 8:00 am to 4:00 pm. Senior service is provided with a two day advanced notice through the Billerica Council on Aging and the Lowell based Road Runner.

One-way fares cost One dollar within the Town of Billerica and One dollar and fifty cents to Chelmsford on Mondays; and to Lowell on Tuesdays. Medical trips to Boston are available Wednesday only. The one-way fare is twelve dollars and fifty cents ($12.50). Medical trips to Tewksbury are also available on Wednesdays.

Ridership for the Lowell based **Road Runner** service was **7,350** in fiscal year **2017**. **Road Runner** service provided by the **Billerica Council on Aging** accounted for **6,471** trips for a total of 1**3,821** in fiscal year 2017.

Road Runner service is operated by Lowell Transit Management Corp. under contract to the LRTA. All LRTA Road Runner vehicles are wheelchair lift-equipped and provide a curb to curb service. **For service requests and further information the number to call is (978) 459-0152.**

MBTA Commuter rail service operates between the North Billerica Station and North Station in Boston. Twenty-one (21) round trips are provided on weekdays with eight (8) round trips on Saturdays, Sundays and holidays. The one-way interzone fare between North Billerica and Lowell is two dollars and seventy-five ($2.75) cents. The one-way trip fare to Boston is eight dollars and fifty cents ($8.50). Some 540,000 passenger trips were served to and from the North Billerica commuter rail station according to the most recent MBTA data. Billerica commuters to Lowell disembark at the **Gallagher Intermodal Transportation Center** and continue to avail themselves of the convenient LRTA shuttle every 15 minutes to Downtown Lowell with the opportunity for connection to all LRTA routes. The LRTA manages the North Billerica Commuter Rail Station under a cooperative agreement with the Town of Billerica and the MBTA.

Bus connections to Manchester Airport as well as most cities in the United States can also be made at the **Gallagher Intermodal Transportation Center** as Peter Pan, Vermont Transit, Greyhound and Michaud Bus ("Foxwoods Casino Special") all make regular daily stops there. For further information regarding commuter rail and intercity bus service, residents may call 459-7101 or 1-800-392-6100. For additional information regarding times and rates residents may call **1(800) 245-2525 or (603) 893-8254.**

The entire LRTA bus fleet is completely handicapped accessible with 50 wheelchair lift-equipped buses providing transit service to Billerica and the Greater Lowell Region. The LRTA was one of the first transit authorities in the nation that could make this claim.

The LRTA also provides service to residents of Billerica and Greater Lowell by linking with the MBTA system at the Billerica/Burlington Town Line. **The LRTA's #13 Billerica bus route connects with the MBTA's bus route #350 and #352 in Burlington at the intersection of Cambridge and Chestnut Streets (Route 3A). Also, the LRTA's #14 Billerica/Lahey Clinic route connects with the MBTAs #351 and #170 at the Oracle Technologies campus in Bedford, and the #350 route at the Burlington Mall.** These links make possible many connections to Boston and the northwest metro region. In addition, Greater Boston residents now have a direct bus connection to points of interest in Billerica and Greater Lowell. **For further**

information on this service and all other LRTA routes, residents may call 978-452-6161 or visit the LRTA website at www.LRTA.com.

Billerica's Representative to the Lowell Regional Transit Authority Advisory Board is Al Ramos.

The LRTA Administrator is James H. Scanlan

Medical Reserve Corps

The **Upper Merrimack Valley Medical Reserve Corps** has been active in Billerica and nearby communities since 2004. Of the UMV MRC's 550 members, 47 live in Billerica, and many others work in the town. The local unit covers Billerica, Chelmsford, Dracut, Lowell, Tewksbury, Tyngsboro, and Westford. These dedicated volunteers from all backgrounds provide a range of community services throughout the region. Members maintain their skills through training events and other activities that are open to all UMV MRC volunteers.

As in previous years, the local MRC supported three annual events in Billerica during 2017, applying both medical and non-medical skills. The UMV MRC also remained available throughout the year for community service requests, and to respond in case of emergencies.

Eight nurses, a paramedic, and a youth member supported the **Yankee Doodle Homecoming Weekend** on Sept. 16. This year they shattered all previous records for engaging families in the national 'Let's Move!' campaign, which combats the epidemic of childhood obesity. A whopping 243 visitors participated in activities including a sit-up / push-up / jumping jack challenge, bag toss activities, and hula hoops. Adults received free blood pressure screenings and literature about lowering their risk of heart attacks and strokes, as well as suggestions for family fitness. There were 72-hour disaster kits on display, with handouts on purchasing a prepared kit at-cost, and tips on creating a customized kit with an emergency communications plan.

The MRC provided 10 nurses and 4 non-medical members as requested for Billerica's two **public influenza clinics**. Volunteers welcomed and registered visitors, filled syringes, supported medical screening and intake, inoculated residents, assisted with clinic flow, and provided administrative support.

There are 931 MRC units nationally, with 193,300 civilian volunteers. Massachusetts is home to 45 MRCs. The UMV MRC recruits, credentials, trains, and deploys members for three main activities: **public health emergencies** (disease outbreaks), **mass-casualty incidents** (large-scale evacuations into emergency shelters), and **community service** (education on health and preparedness). The local unit actively collaborates with public health, emergency management, and other responders to keep our communities safe.

New volunteers are always welcome! See www.UMVMRC.org or call 978-399-2549 for details.

Middlesex Canal Commission

Alec Ingraham, Chairman & Treasurer
Charles S. Anderson, Vice Chairman
Debra Fox, Secretary
Andrew Bowen, Alternate
Marliese Henderson, Alternate

The Middlesex Canal Commission Billerica Section continued to meet every 2nd month throughout fiscal 2016 to 2017. Those dates were: July 13, 2016, September 14, 2016, November 9, 2016, January 11, 2017, March 8, 2017, and May 10, 2017. Meetings continued to be held at the Reardon Room at the Faulkner Mill, 72 Faulkner Street, North Billerica, MA 01862.

The contract to service the HVAC system was continued with LAMCO. It was supervised by Charles Anderson, Vice Chairman.

Highlights of the year included:

Signage: A Canal sign and railroad sign were replaced on Lowell Street and High Street Respectively. New signs were added, on Sprague Bridge and Kings Corner.

Plague: The Museum commemorative plague was updated with the name of John Reardon.

High Street: The Memorial marker on High Street was landscaped and rededicated on October 5th 2016 with a reception for all guests in the Canal Museum Reardon Room. Refreshments were by Jack's Catering and Andrew Bowen.

Sidewalk: A new sidewalk will be installed on Lowell Street from the fire station to Boston Road by the Contractors of new apartment buildings on Boston Road. It is hoped that eventually there will be benches and signage about the Canal along the sidewalk.

Submitted by: Charles S. Anderson, Vice Chairman

MIS/IT Department

Town of Billerica
MIS Department

Annual Report
Fiscal Year 2017 (July 1, 2016 - June 30, 2017)

Chris Bartlett
Director of Technology

The MIS/IT Department is tasked with helping employees with technical problems; troubleshooting, enhancing functionality, and building a cost-saving infrastructure for the Town. This work is perpetual and ever-evolving. Continuing from FY'16, the MIS/IT department successfully completed several initiatives. The following is a list of some of the larger projects that accompanied the day-to-day operations:

1. Created an online system and deployed tablets to Selectmen so they now receive their meeting packets digitally as opposed to on paper, which was formerly hand-delivered by a Constable.

2. Completely rebuilt the computerized robotic inspection system used to complete inspections of wastewater pipes.

3. Began the process of converting various permitting and licensing applications to a new system that will allow submittals online.

4. Installed signal boosters for better cellular access within Town Hall (Verizon Wireless).

Fiscal Year '16 saw many major improvements in not only the MIS/IT Department, but in the Town as a whole. In addition to the aforementioned "major" projects, the MIS/IT Department continued to solve problems that were both new and old and performed a great deal of day-to-day operational tasks to improve the systems we use and the way we communicate. We work diligently on the website and are expanding our use of social media. All of this work is ongoing and has begun to speed up with the hiring of a Data Management Analyst in the Town Manager's Office. We look forward to continuing to expand our services and improve them so that the Town's employees have better, more modern systems which will allow them, in turn to better serve the residents of Billerica.

Respectfully,

Chris Bartlett, Director of Technology

Northern Middlesex Council of Governments

The Northern Middlesex Council of Governments (NMCOG) was established in 1963 under Chapter 40B of the Massachusetts General Laws and is one of thirteen (13) regional planning agencies in the Commonwealth. NMCOG serves nine communities in the Greater Lowell area, including Billerica, and provides professional technical assistance in the areas transportation, economic development, emergency management, land use, community development, permitting, smart growth, housing, historic preservation, open space and conservation, geographic information systems (GIS), pre-disaster mitigation and emergency response, and environmental protection. The Council's governing body is comprised of a chief elected official, Planning Board member and alternate from each member community.

The agency strives to bring a regional and interregional perspective to all areas of planning and resource management by fostering cooperative efforts between municipalities and encouraging collaboration between the public and private sectors. NMCOG promotes the interests of the local communities at the state and federal levels, and often acts as a liaison between the municipalities and other levels of government.

The Council maintains a staff of professional planners and technicians to assist in developing and implementing its policies. The Council meets monthly (usually the third Wednesday of each month) at 40 Church Street, Lowell, and all meetings are open to the public. Each NMCOG member community pays an equal per capita assessment, which is used to provide the local match for various State and Federal grant programs. The Council's annual budget includes $86,120 in local assessments, of which $11,873 represents Billerica's share.

NMCOG devotes a large share of its resources to transportation issues. Over the past year, the Council assisted the Town in advancing the Yankee Doodle Bike Path and completion of the Middlesex Turnpike Phase 3 project. NMCOG undertakes an annual traffic counting program, collecting over one hundred counts at various locations throughout the region. Many of these counts are conducted within the Town of Billerica. The traffic count data is incorporated into a regional traffic count book and map that is available on NMCOG's website at www.nmcog.org.

NMCOG continues to provide assistance to the Lowell Regional Transit Authority (LRTA) in the following areas: obtaining Federal capital and operating assistance, marketing programs to improve ridership and revenue, statistical monitoring and analyses, and planning evaluation of the LRTA's route structure and scheduling. Transportation services are available to Billerica seniors through the RoadRunner, and the LRTA provides fixed-route bus service along three routes in Billerica. Through the Middlesex 3 Coalition and under a contract with the Town of Bedford, NMCOG recently completed a study of transportation needs along the Route 3 corridor, from Tyngsborough to Route 128 interchange area (including Lexington). The project was undertaken in partnership with the Metropolitan Area Planning Council (MAPC) and the Central Transportation Planning Staff (CTPS) and was funded through the Commonwealth's Community Compact program.

NMCOG is working with Billerica and twelve other communities in addressing new EPA MS4 permit requirements regarding stormwater management through the Northern Middlesex Stormwater Collaborative (NMSC). The Collaborative was established to focus on permit compliance by: creating a common public education and outreach program that can be customized for each participating community; providing training for municipal staff and boards; developing and utilizing of a regional GIS system for mapping stormwater infrastructure across municipal boundaries; training and educating municipal staff and local boards; and implementing a regional procurement program for stormwater related goods and services.

Under contract with the Town, NMCOG staff serves as the Town's Sealer of Weights and Measures. The Sealer of Weights and Measures is charged with enforcing the laws, rules and regulations relating to the use of weighing and measuring devices in commercial transactions. The types of devices tested include scales, weights, fuel dispensers, vehicle tank meters used in the sale of liquid fuel, and supermarket scanners.

This past year, NMCOG assisted the Town in formulating an Economic Development Strategy that will help promote business and employment opportunities within Billerica. In addition, NMCOG worked with Billerica and several other communities along the Route 3 corridor, through the Middlesex 3 Coalition, to streamline development permitting across municipal boundaries.

Respectfully submitted:

Andrew Deslaurier, Councilor, Billerica Board of Selectmen
Marti Mahoney, Councilor, Billerica Planning Board
Mary McBride, Billerica Alternate

Police Department

The Billerica Police Department is pleased to submit this Annual Report for the fiscal year 2017. This Department has continued to serve the Town of Billerica with traditional police services as well as providing a wide array of other services. The Police Department continued to address quality of life issues such as speeding motorists in residential areas, property crimes, including vandalism and burglaries, thefts from vehicles, graffiti and noise complaints, as well as putting a focus on pedestrian issues. The Police Department has maintained the town's Animal Control function with 2 full time employees and a full service animal shelter facility, this function has expanded quality and level of service to town residents, both ACO's are active in the community and on social media.

We have had continued success with our Community Policing Programs, including a School Resource Officer at Shawsheen Valley as well as the Valley Collaborative as an addition to the program. PAL (Police Athletic League) continues to work with the Recreation Department. We have continued ATV enforcement which has been another quality of life issue for our residents. In partnership with the Billerica School Department, all the public safety agencies in town have continued implementation of enhanced lockdown program in our schools. We have continued to reach out to the community using Social Media such as Twitter and Next Door.

Traffic safety has continued to be an area of great concern to residents and is a quality of life issue. In response, we have continued to provide specialized enforcement in key areas throughout the Town. In cooperation with The Governors Highway Safety Bureau we have participated in the Nationwide Click It or Ticket campaign and You Drink You Drive You Lose programs again this year. The Department has continued to provide National Highway Safety Traffic Administration certified child car seat installations. We are committed to focusing enforcement efforts on pedestrian issues including crosswalk enforcement and speed enforcement in various neighborhoods throughout town. We have also worked through the Board of Selectmen and the Engineering Department to implement new thickly settled speed limits throughout town.

We have worked hard to maintain the quality and level of service that our residents have come to expect. We will continue to explore ways to maintain quality service and provide value to the residents that we proudly serve.

Billerica Fiscal 2016 - 2017 - Crime and Calls for Service Statistics

	35,06
Calls for Service	9
Arrests	312
Traffic Citations	5,652
911 Calls Received	8,157

National Incident Base Reporting (NIBRS) as Reported to FBI

Offense Type (Group A)

Crimes Against Persons	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Total
Murder and Non-Negligent Manslaughter	0	0	1	0	0	0	0	0	0	0	0	0	**1**
Kidnapping/Abduction	1	0	0	0	0	0	0	0	0	0	0	0	**1**
Forcible Rape	1	0	0	0	0	0	1	1	0	1	0	0	**4**
Aggravated Assault	6	4	3	0	4	6	2	1	1	1	2	0	**30**
Simple Assault	6	5	3	7	7	5	7	6	6	3	5	13	**73**
Intimidation	4	1	5	4	5	1	4	0	1	0	1	3	**29**
Crimes Against Property													
Arson	0	0	0	0	0	0	0	0	0	0	0	0	**0**
Breaking & Entering	1	0	1	6	2	3	4	6	4	4	6	4	**41**
Counterfeiting/Forgery	2	0	1	0	1	2	5	2	1	0	1	0	**15**
Vandalism of Property	14	14	13	10	11	10	11	7	11	18	6	17	**142**
Fraud By False Pretense	4	3	4	0	1	6	8	4	2	0	3	3	**38**
Credit Card Fraud	2	4	5	2	4	2	4	5	6	5	2	5	**46**
Identity Theft	1	3	4	7	4	8	2	4	2	6	5	3	**49**
Wire Fraud	0	0	0	1	0	0	0	1	1	1	1	0	**5**
Motor Vehicle Theft	0	1	1	2	3	0	0	1	3	3	0	1	**15**
Robbery	1	2	0	2	0	1	2	0	0	1	0	0	**9**
Purse Snatching	0	0	1	0	0	0	0	0	0	0	0	0	**1**
Shoplifting	0	0	0	2	1	0	1	4	5	1	0	2	**16**
Theft From a Building	4	2	3	3	2	2	1	0	0	9	4	5	**35**
Theft From a Motor Vehicle	4	6	1	4	4	2	4	1	3	1	5	10	**45**
Theft of Vehicle Parts	2	2	1	1	1	0	0	2	1	4	0	1	**15**
All Other Larceny	5	5	7	3	2	10	3	6	3	3	4	3	**54**

Crimes Against Society													
Animal Cruelty	0	0	0	0	0	0	0	0	1	2	0	0	**3**
Drug/Narcotic Violations	1	7	4	5	2	2	5	3	3	5	7	6	**50**
Drug Equipment Violations	1	0	2	3	0	1	3	3	3	6	8	2	**32**
Pornograpy/Obscene Material	1	0	1	0	0	0	1	0	0	1	0	0	**4**
Prostitution	0	0	0	0	0	0	0	0	0	1	0	0	**0**
Weapons Law Violations	1	0	1	1	2	0	0	1	1	0	3	0	**10**
													763

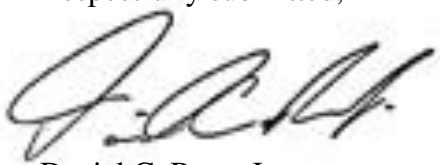
Offense Type (Group B Arrests)	Jul	A	S	O	N	D	J	F	M	A	M	Ju	Total
Disorderly Conduct	0	0	0	1	0	0	0	0	0	1	1	0	**3**
Driving Under the Influence	2	1	1	2	4	4	5	5	2	3	3	5	**37**
Drunkenness	2	0	3	0	0	0	1	0	1	3	0	3	**13**
Liquor Violations	0	0	0	0	0	0	0	0	0	0	0	1	**1**
Trespassing	0	1	0	0	0	0	0	0	0	1	0	1	**3**
													57

Funds Collected

Administrative fee	$205,227.75
ATV Fines	$200.00
Handicap Fines	$1750.00
Late Fee	$160.00
Mass DOT	$33,417.50
Parking Fines	$890.00
Report Copies/Solicitor	$3,125.36
Firearms Licensing	14,125.00

On behalf of the Billerica Police Department, I would like to thank each Town department who worked cooperatively with us during the year. Additionally, I would like to thank the residents who have supported the Department throughout the year and look forward to working with them in the future.

Respectfully submitted,



Daniel C. Rosa, Jr.
Chief of Police

Planning Board

The Planning Board once again had a busy and productive year in FY17, during which 20 matters needed formal decisions.

Under the Subdivision Control Law:

The creation of new ways and lots falls under the jurisdiction of the Planning Board, and is governed by MGL Chapter 41, the Subdivision Control Law. Approval Not Required (ANR) plans represent a division of land into 2 or more lots, each with sufficient frontage and adequate access on either: 1) a public way, 2) an approved subdivision way, or 3) an adequately constructed road in existence prior to subdivision control. These plans are exempt from the definitive subdivision approval process described under the Subdivision Control Law. Certain divisions of land that do not meet the minimum frontage requirements for ANR endorsement may be submitted as "minor" subdivisions, also known as B-2's under local regulations. Creation of new ways are reviewed formally as preliminary and definitive subdivisions.

In FY17, 7 ANR's were submitted for endorsement, 6 of which created new lots. There were 2 B-2 applications, yielding 3 new building lots. The Board also granted 3 requests for a bond release or reduction. The slow pace of subdivision activity continues to demonstrate the continuing trend away from single-family subdivisions toward the building out of multi-family developments under other provisions of the Zoning Bylaw or through the Comprehensive Permit provisions of MGL Chapter 40B.

Under Zoning:

The Billerica Zoning Bylaw vests the Planning Board with various powers pursuant to the provisions of MGL Chapter 40A, the Zoning Act. Under the site plan special permit procedure the Board reviews all new developments and new construction of commercial and industrial buildings resulting in the creation of more than 5,000 square feet of gross floor area. The Planning Board is also the special permit granting authority for wireless communications facilities in Billerica. In addition the Planning Board holds public hearings for all zoning matters submitted for consideration by Town Meeting.

Site Plan Special Permits:

The Planning Board reviewed 3 site plan special permits applications and 3 site plan special permit modifications in FY2017. Applications of note included: New construction of a headquarters and maintenance facility for WL French on Sterling Road and modular space expansion for Curriculum Associates.

Rezonings, text amendments and regulatory amendments:

The Planning Board continued work on its initiatives concerning Zoning Bylaw amendments, including lowering commercial parking requirements and the area requirements for hotels, in order to encourage new development for these preferred uses. The Board conducted 9 such zoning amendment public hearings in advance consideration by Town Meeting. The alignment of special permit conditions and town policies, e. g. requirements for sidewalks, was also a priority for the Board.

Board Members:

In addition to serving on the Planning Board members committed time to several planning-related committees in FY2017. As part of the annual Board reorganization Matthew Babcock became Chair, Marti Mahoney assumed the Vice-Chair, and Patricia Flemming was appointed Secretary. Marti Mahoney also served on the Long Range Master Plan Committee, and ably serves as the Board's representative to the North Middlesex Council of Governments, the regional planning agency serving Billerica. The Housing Partnership Committee was once again assigned to Matthew Battcock while Gary DeSilva continued on the Traffic Management Committee. Vincent MacDonald served on the Tri-Town Committee, Patricia Flemming assumed the appointment on the Street Acceptance Committee and Dean Santoro was appointed as the Board's representative to the Open Space and Recreation Committee. John Burrows served on the Zoning By-Law Review Committee, CPC and High School Committee.

The Board continues to provide an open mike feature at the beginning of all their regularly scheduled meetings. This gives residents the opportunity to speak to the Board about planning issues facing the community. The Board urges all interested parties to step forward and express their opinions and suggest planning initiatives for Billerica.

Planning Staff:

The Board would like to express our appreciation to our prior and current staff, Chris Reilly, Director of Planning, and Kathleen M. Vogan, Principal Clerk/Secretaries, and the many departments with which we work. The Board and staff are available to any individual who may need assistance with any matter concerning the Planning Board.

Respectfully submitted,

Mathew Babcock, Chairman
Marti Mahoney, Vice Chairman
Patricia C. Flemming, Secretary
Vincent MacDonald
Gary DaSilva
John Burrows
Dean Santoro

Recreation Commission

Billerica's Recreation Department continues to play a central role in defining the Town's quality of life. Recreation has become the common ground upon which people of all ages, backgrounds, interests and abilities gather to play and participate in the life of the community. The primary directive of the Recreation Department is to offer low cost recreational programs, services, trips and special events to the citizens of Billerica. Our recreational, educational and cultural programming reflects the interest and diversity of our community. We are committed to improving parks and recreation facilities to ensure a safe and pleasant experience for visitors.

The Recreation Department offers programs, trips, and special events year round. Major program offerings are published electronically and posted on the town's website. Additional programs are added throughout the year. Program information is distributed to residents and friends of the town through inserts in quarterly town bills, e-newsletters, flyers distributed in the public schools, listings on BATV (local access) and on the internet; mailings to residents upon request; local area newspapers and social media including Facebook and Twitter. Through the use of electronic media, we have been able to keep notifications current while keeping costs low.

The Department offers more than 200 programs, classes, trips and special events each year. These recreational offerings range from pre-school to senior, and everything in between. Our Neighborhood Parks, drama and science workshops, sports programs and Superstars program continue to be great successes serving over 700 children during the summer with many families selecting repeat weeks of involvement. The Friday night ski/snowboard program at Wachusett Mountain provided a positive experience for teens.

As the "old Ditson School" was determined to no longer be safe for use, the PAL Floor Hockey program was moved to the Hajjar Elementary School. While the move did not have an effect on the attendance, the size of the gymnasium proved to be a detriment to the program and made it difficult for parents to stay for viewing.

Some key program highlights included: the growth of multiple yoga opportunities that have been very popular. The Adapted Zumba gives special needs teens and adults a non-competitive avenue for fitness. Our Tai-Chi Long Form program continues to attract many seniors and others looking for a low impact fitness routine. Throughout the year science and engineering programs provide avenues for youth to engage in STEM activities. This year's First Lego League team participated in the area event located in Lawrence and took two trophies for their work. We continue to have members of past teams acting as student mentors. On-line registration and payment is available for most programs.

Volunteers play a critical role in enabling the department to achieve its goals. They provide direct and indirect opportunities and support to participants in our programs. The Recreation Department has received support from the business community allowing us to offer specialized programs and activities for the continuous enjoyment of our citizens, businesses and visitors. We are looking to continue our public/private partnerships in order to maintain and improve the rich diversity of recreation programming and our parks which help to make our community special. Highlights of this can be seen in the following:

1. The Recreation Department coordinates the Police Athletic League Recreation programs with the support of the Police Chief and Department including street and floor hockey. The total rebuild of the PAL Hockey Rink at the Marshall Middle School was a collaborative effort with other businesses as well as the Valley Collaborative. The project was completed in the summer of 2016 and used for programs in that fall.

2. Two special concerts were offered this fiscal year courtesy of grants from the Billerica Arts Council. One sponsored concert featured the 50+ members of the Chelmsford Community Band playing a variety of "Pops" style tunes, and a second a "young" performers line up of 3 performance groups/soloists featured hip hop and rock.

3. The Middlesex Sheriff's Dept. provided Work Release crews for numerous projects during the year. Some of these included spring/fall park and beach cleanup throughout the town's parks, playgrounds and Micozzi Beach. The crew also assisted preparing Manning Park for the "Haunting of the Manning" and with the cleanup of the Town Hall after the Billerica Family New Year.

4. Yankee Doodle Homecoming Weekend celebration continues to be an exciting and enjoyable weekend for the citizens of Billerica.

5. The 2016 Family New Year's Eve Celebration encouraged families to welcome the new year while celebrating 100 years of our National Parks. This event featured music, games, crafts and a hay ride. A wood carver created a 3 foot squirrel that is on display at the Manning State Park.

6. The town's youth sports groups have continued to provide manpower and financial support needed to keep the town's fields maintained and upgraded. These groups continued going above and beyond to make sure the town's fields are playable.

7. Billerica's Green-up/Clean-up was held in May. Volunteers picked up trash, raked leaves and planted flowers at parks, playgrounds, COA, Billerica Library, and public places all over town. Many community groups and area companies were involved in making this year's Clean Up Green Up efforts. A community grant from EMD Serono provided funds for promotional signage. Among the companies/groups participating with the Billerica Recreation Department were: Pepsi, BATV, Starbucks, Grigg's Farm, Council on Aging,

O'Connor Hardware, Waste Management, EMD Serono, Cabot Corp, and Lexia Learning, Greater Billerica Horseman's Association, Billerica Community Alliance, Billerica Neighborhood Brigade, Billerica Bionics Robotics Team, Bay State Baptist Church, Shawsheen River Watershed Association, Billerica HS Varsity Baseball, Troop 30 of the Boy Scouts, O'Sullivan Installs, Boys & Girls Club, Pack 54 of the Cub Scouts, Black Walnut Meadows, Sons of Italy, and even Batman himself!

8. A Community Grant sponsored by EMD Serono provided the last monies needed for the purchase of an outdoor cinema system. This allowed the department to schedule and offer 3 family movie nights at the Peggy Hannon Rizza Complex in August. The plan is to include family movie nights as a monthly event in years to come. A second grant provided funding for a mobile kitchen with convection ovens, induction cooking tops, pots, pans, and a cart that will be used for informal cooking classes in the future.

9. Micozzi Beach had another banner summer with many more families purchasing season passes and an increase in day visitors. The beach continues to be a great place to escape from the heat for many families. The area has a playground, sand volleyball court, canoe/kayak/SUP rentals, picnic area and swimming beach. The fishing pier (a floating dock) is popular with fishermen. At the start of summer 2016, with a grant from the Billerica Alliance and generous match by one of its members, the Department acquired 2 kayaks and Stand Up Paddle Boards. These quickly became favorites for beach visitors. A series of treatments to control both invasive species and algae blooms was implemented August 2016 with visible results in June and throughout the summer of 2017. Additional small capital work done at Micozzi Beach allowed for a permanent outdoor rinsing station, a patio with barbeque grill for group use, renewal of sand with additional tables and benches.

The Warren Manning State Park water-playground experienced increased interest. Our annual fall event, "The Haunting of Manning Park", designed and led by volunteers attracted many area families for a fun and "scary" evening at the park in October. We continue to request meetings to work on an agreement with the Commonwealth of Massachusetts – Department of Conservation and Recreation that authorizes the Department the management of the Manning State Park.

The Department received word in December 2016 that it had been awarded the PARC Grant of $400,000 matching reimbursement for the Peggy Hannon-Rizza Recreational Complex. The firm of Weston & Sampson was hired to create the design for the project based on the general description that was submitted with the grant. The major design elements include lights for the tennis courts and parking lots, a wheelchair accessible shade shelter with 8 accessible picnic tables, a stone dust perimeter trail with cut outs for both abutting ponds and a wheelchair accessible fishing platform.

At the Peggy Hannon-Rizza Complex, the 8 tennis courts were resurfaced as part of our small capital projects. New Pickleball courts were installed by making two of the tennis courts adaptable with lines and special adjustable net anchors. Using the Playlocal.com website, players have the ability to make free reservations for the courts. Instructional and recreational play opportunities were offered over the spring and summer. Additional Pickleball lines were painted on the Ditson School basketball courts for those who provide their own nets.

The six town wide playgrounds are available for children to enjoy. A netting extension between the Kids Konnection Playground and the Pollard baseball field that suffered damage over the prior winter was replaced. A contract has been established with an area company specializing in playground inspections with repairs to be done on a semi-annual basis.

Donations and grants allowed the building of the "Firefighter Dave's Playground", a fire truck themed area designed for pre-school youth, as part of the Kohlrausch Park facility. The majority of the funds raised came from the fundraising efforts of the Silva family, in memory of Dave, a Billerica firefighter who died in a snowmobile accident in 2015. A community build was held on the Saturday of Father's Day weekend 2017 with an emotional dedication ceremony, complete with sparkling cider, was led by the Silva Family on Father's Day.

Vietnam Veterans Park offered many recreational opportunities to visitors. The Middlesex Community Radio Control Flyers sponsored several special events and demonstrations. With the support of Lynnway Autos, lights were installed at the bocce courts allowing patrons to continue to use them after sunset, thus extending the bocce "season". The Recreation Commission continues to work with citizens who are interested in developing a dog park. Many visitors enjoy walking the seven miles of trails in the park year round.

Summer Concerts on the Common continued to bring many families to the center of town each Tuesday in the summer. July and August of 2016 saw 8 concerts with bands that provided a range of music. A grant from the Billerica Arts Council allowed the department to sponsor a performance the Chelmsford Community Band and a "Schools Out" night featuring local young artists. While most of the regular band concerts were sponsored by the Friends of Billerica Recreation, a couple, including the music for National Night Out in August, were co-sponsored by area companies. The Friends continue to offer their very popular programs including Breakfast with the Easter Bunny, Breakfast with Santa and the Shamrock Ball "father-daughter" dance. The Friends provided recreational scholarships to many needy Billerica children and families.

The Department continues to provide an avenue for discounted group tickets for area venues including: Red Sox, Celtics, Bruins, Lowell Spinners, and Broadway in Boston. Our motor coach tours to points of interest from Baltimore to Maine and Toronto continue to be a popular outlet for many. Tours to the New York City 9/11 Museum and an annual holiday shopping trip were top choices for patrons.

The Department works to implement the goals and objectives outlined in the last Billerica's Open Space and Recreation Plan (OSRP) and has been working with the Open Space Committee to develop a new Plan. An Environmental Engineering student from Merrimack College was recruited to assist with the ADA inventory of active recreation areas. The final version of the OSRP will need to be submitted before final payment for the PARC grant can be received in 2018.

Small Capital projects directed toward field and park improvements include work either in progress or completed at the old office/Pop Warner building and new security cameras at Peggy Hannon-Rizza Recreation Complex, reconstruction of the electrical shed; pavement and construction of a new multipurpose court at Locke Middle School, treatment for invasive vegetation and algae at Micozzi beach, refurbishment of the Dutile field and replacement of backstops at the Shea and Men's softball fields along with the previously mentioned upgrades to Micozzi Beach.

Staff transitions were experienced in the Recreation Department. In July 2016, Director Joe Higgins announced his retirement effective July 2017. In May 2016 Program Coordinator Sandy Libby left the department with David Grubb hired as her replacement that August. In anticipation of a family move, he then resigned his position in January 2017 only to return as Acting Director in August 2017 when that position became vacant. (He has since been awarded the Director position status). In March 2017, Dan Jacobs was hired as the Program Coordinator.

The Recreation Department does not have its own adequate space for housing the services provided by a recreation department, so we continue depend on the cooperation of the Billerica School Department, area businesses and civic organizations. The School Department's increases in the cost of facility rentals continues to impact the cost of our programs, the time our programs can be scheduled and number of citizens that we can serve. While we have been working well with the School Department the best we can, our programs continue to feel the impact of these charges and the effects on services being offered to residents. The development of a Recreation or Community Center for the Town continues to be a major goal of the Recreation Commission.

The Recreation Commission would like to thank the employees and volunteers of the Recreation Department for their continuous commitment to improvements in the quality of programs and parks offered to the citizens of Billerica. Special thanks to Town Departments, Commissions, organizations, businesses and individuals in the community who volunteer their time and support to ensure that the programs, trips and special events are an unquestionable success and our parks and playgrounds are places of which we can all be proud .

Respectfully submitted,

John Bartlett
Chairman, Billerica Recreation Commission

David Grubb
Recreation Director

River Stewardship Council

The Sudbury, Assabet and Concord Wild and Scenic River is this area's local nationally-designated and protected river. In 1999, eight towns, including Billerica, and numerous partners worked together to have 29 miles of the Assabet, Sudbury, and Concord Rivers designated by Congress as a Wild and Scenic River. Just 20 miles west of Boston, this designation recognized the exceptional character of the river, and ensures that it will be enjoyed for generations. The "SuAsCo" Wild and Scenic River has been protected as a Partnership River, which means that local communities lead the effort to care for it, working closely with state and federal agencies. The River Stewardship Council (RSC) is the group coordinating these efforts. Meeting monthly to work to cooperatively manage federal dollars and local programs, this group is made up of representatives from the eight towns along the Wild and Scenic River, as well as OARS, Sudbury Valley Trustees, the MA Department of Environmental Protection, National Park Service, and US Fish and Wildlife Service.

The Council helps support local partners through funding from the National Park Service (and Congress) for science, policy, land protection, and environmental education. Every year the program funds land protection efforts by Sudbury Valley Trustees and water quality monitoring by OARS watershed association. These two critical programs ensure that open space along the rivers will be protected into the future, and that we protect clean water for drinking, fishing, and swimming. The MA Audubon River Schools Program is funded to support elementary and middle-school students getting out on the River. The RSC also supported control of invasive species on the rivers by supporting the small grant program of the SuAsCo Cooperative Invasive Species Management Association (CISMA).

In addition, a total of $24,260 in community grants directly benefit watershed communities by supporting a number of diverse and exciting local projects. The Billerica Conservation Department collaborated on a water chestnut removal project. Other projects included contributing to Concord Land Conservation Trust's protection of the 80-acre October Farm Riverfront in Concord, diadromous fish restoration on the Concord River by Lowell Parks and Conservation Trust which could impact fish populations upstream all the way to Framingham, research by MA Rivers Alliance on communication efforts during times of drought, and a new kiosk along the river in the Town of Bedford.

The Council takes its annual excursion on the water in the summer, and this event is always in Billerica. In 2017 for the first time not by pontoon, but ten paddlers canoed and kayaked by the water intake, the Fordway bar and the Talbot dam.

This year the Council also began an update to the River Conservation Plan. Drafted in 1994, this document brought communities and local, state, and federal organizations together around the best strategies to protect the River resources in this region. At that time, water quality was one of the most pressing issues. Now, with more invasive

species, increasing development, extreme weather patterns causing longer drought and heavier stormwater runoff due to climate change - a newer threat - the plan is in need of an update. Council members presented to the Conservation Commission and Board of Selectmen about the process, and we welcome public involvement and input!

The Council also strives to keep up with scientific and ecological research along the rivers. This year we funded a study of mussel species found in the Saxonville and Wayland stretches of the Sudbury River through local researcher and ecologist Ethan Neadeau of Biodiversity Draws.

Finally, on June 17th and 18th, during Yankee Doodle Homecoming Weekend, the RSC organized the 16th annual RiverFest weekend. Over 1,000 people attended this year's 40 plus walks, talks, paddles, and kids' events around the watershed. Billerica Recreation offered a Nutting Lake Fishing Derby and free canoe and kayak rentals from Micozzi Beach; the Middlesex Canal Association offered a free guided walk in Henry David Thoreau's footsteps as journaled in his Week on the Concord and Merrimack River, and there was a group paddle from the North Billerica dam to the Lowell Centennial dam and back.

There are many ways to get involved in the work of the Sudbury, Assabet, and Concord Wild and Scenic River. We meet monthly in Sudbury at the Great Meadows Wildlife Refuge and our meetings are open to the public. This year in particular we welcome your input into our Wild and Scenic Conservation Plan update. To be in touch, find us online at www.sudbury-assabet-concord.org.

Sarah Bursky, NPS Community Planner, sarah_bursky@nps.gov
Marlies Henderson, Billerica Representative

Rules Committee

DOROTHY CALLIHAN	CHAIRMAN	JOEL WILLIAMS	CHRISTINE MARTELL
ARTHUR TORREY	VICE - CHAIRMAN	OREN HUNT	HENRY BOERMEESTER
MARYANNE PERRY	SECRETARY	JAMES PATRICK LALLY	ANDREW KUCYN
		DAVID S COUGHLIN	
John J McKenna	Town Moderator	Ex-officio Member	

The Rules Committee held a meeting on September 14, 2016 to discuss the following articles in the Preliminary Warrant of the Annual Fall Town Meeting October 4, 2016:

Article 38: Charter Review Committee: Chairman, Bill Greene, presented the revised Charter for review. Discussion followed, and several amendments were made. The amended Article was recommended to Town Meeting with a vote of 7-1-0.

Article 39: Water Conservation By-Law Modification: DPW Director, Abdul Alkhatib, Explained that the modification is needed to reflect our By-Law terms of Water Withdrawal Permit with the DEP. This will apply to mandatory usage restrictions in effect, and non- mandatory usage restrictions.
The Article was recommended to Town Meeting with a vote of 7-1-0.

A meeting was held on September 21, 2016 to discuss the following articles:

Article 47: Amend General By-Law Article VII, Animals: Police Chief, Rosa, explained that due to enacted changes by the Commonwealth's statue governing licensing and regulation of dogs, cities and towns should be in consistency with the statue. Town Counsel's recommendation, deleting our current Animal by-Law and replacing it in its entirety, would incorporate the provisions needed for our Animal Control Officer to perform the necessary duties.
The Article was recommended to Town Meeting with a vote of 7-0-0.

Article 48: Petitioner Article to amend General By-Laws Article II, adopting Section 42, Community Preservation Committee (CPC). This Committee would be implemented after the adoption of the Community Preservation Act (CPA), which needed to be voted on in November on a Town-wide Ballot. A much contentious discussion ensued, and after much deliberation, it was determined that adding a standing committee to the General By-Laws before knowing the results of the CPA vote, we could have a standing committee with no actual purpose and would have to be deleted by Town Meeting vote.
The Article was not recommended to Town Meeting with a vote of 0-6-1.

The Rules Committee held a meeting on April 5, 2017 to discuss the following articles in the Preliminary Warrant of the Annual Spring Town Meeting May 2, 2017.

Article 31: Amend General By-Law Article VIII, Issuing of Licenses and Permits deleting "for not less than a twelve month period" in Section 1.
John Clark, Town Treasurer, explained that this would allow for more timely collections of past due taxes and fees when overdue tax payers apply for permits and licenses.
The Article was recommended to Town Meeting with a vote of 7-1-0.

Article 32: Amend General By-Law Article XIX, Handicapped Parking:
Stephen Strykowski, Chairman of the Billerica Commission on Disability, proposed adding Section 8, enabling a member of the BCOD to submit a sworn affidavit to the Billerica Police Traffic Division, by taking a picture of a parking violation of a handicap space.

Chief Rosa and Sgt Grogan, also attending the meeting, raised concerns of confrontations and suggested that the Commission meet with the Chief for possible solutions. After some discussion, it was agreed to withdraw the Article.

Article 33: Amend General By-Laws Article III, Financial Regulations:
Paul Watson, Town Accountant, explained that Revolving Funds must now be established By-Law and the expenditures limits must be established annually prior to July 1. The Article was recommended to Town Meeting with a vote of 8-0-0.

Article 28: To Remove the Police Chief and Fire Chief from Civil Service:
Both Chiefs attended the meeting and after discussing pros and cons, it was determined that the Rules Committee take only a sense of the meeting.

A Reorganization Meeting was held on June 21, 2017, and the following members were elected Officers:

Dorothy Callihan	Chairman
Arthur Torrey	Vice-Chairman
Maryanne Perry	Secretary

Resignation: Robert Killeen Pct 4. A long-time Committee Member. Our thanks for his many years of diligent service.
Resignation: Darlene Torre Pct 7. Elected to the School Committee.

The Committee welcomed new members: Andrew Kucyn Pct 4: David S Coughlin Pct 6

Respectfully submitted,
Dorothy Callihan
Chairman

Town Clerk

In accordance with Massachusetts General Laws, the following report for the Fiscal Year ending June 30, 2017 is hereby submitted.

Vital Statistics recorded in FY 2017 are as follows:

Births	431
Marriages	154
Deaths	415

These records were placed on permanent file in this office and at the State Vital Records Department and certified copies were issued upon request.

During FY 2017, the following Town Meetings were held: the Annual Fall Town Meeting convened on October 4, 2016 and lasting three sessions; the Annual Spring Town Meeting on May 2, 2017 lasting three sessions; State Primary on September 8, 2016, State Election (Presidential Election) on November 8, 2016; the Annual Town Election on April 1, 2017; and a Special State Primary on June 27, 2017. Certified copies of the action taken can be obtained from the permanent records on file in the Town Clerk's Office.

Zoning and General By-Law amendments were submitted to the Attorney General for approval. All articles were certified and distributed to the appropriate Town Departments and State Agencies. Zoning and General By-laws were entered into the computer database and made available to interested persons.

The Town Clerk's Department performed all duties mandated by State and Federal Law, Town By-laws and the Town Charter as well as those services the public has come to expect as a matter of right.

Four elections were held in FY2017. The State Primary on September 8, 2016; the Presidential Election on November 8, 2016; the Annual Town Election held on April 1, 2017; and a Special State Primary on June 27, 2017 to fill a vacancy in the office of Senator in General Court for the Fourth Middlesex District caused by the death of Kenneth Donnelly, and the Annual Town Election on April 2, 2016. Absentee ballots were mailed to all persons requesting them. As allowed by law, absentee voting was done in the Town Clerk's Office until noon on the day before each election. The Help America Vote Act promulgated many new laws. This has mandated many new recording and reporting requirements. Overseas ballots can now be transmitted electronically and many voters have taken advantage of this new regulation. As usual, this office has been very active in instituting the new regulations.

Raffle and bazaar permits and gasoline storage registration renewals, business certificates, and Sunday Entertainment licenses were issued as mandated by M.G.L. Applications to and decisions of the Board of Appeals were received, recorded and certified as per M.G.L. Chapter 40A.
Planning Board decisions and decisions of the Historic District Commission were recorded and filed.

Mass. General Laws mandated that all persons holding a position within the Town, whether paid or volunteer, must complete an ethics examination every 2 years and receive a copy of the Open Meeting Laws every year. The Town Clerk's office has been charged with overseeing this mandate.

FY 2017 saw many changes in the Vital Records Department. The recording of births and deaths became fully automated and all filings are done electronically. These changes have expedited the availability of records in the resident community.

During FY 2017, a total of 2751 dogs were licensed. State Law requires that as of January 1st each year, all dogs three months of age and older must be licensed. Any dog domiciled in the Town of Billerica, not licensed by March 10th, , is subject to an additional $10.00 late fee.

FEES COLLECTED:

Certified Copies	38,790.00
Marriage Intentions	3,360.00
Business Certificates	5,040.00
Pole/Conduit Locations	529.00
Gasoline Storage Permits	3,640.00
Miscellaneous	253.60
One Day Beer & Wine Licenses	110.00
Sunday Entertainment Licenses	1,215.00
Raffle Permits	130.00
Street List Books	260.00
Computer Disks	220.00
Weekend/Holiday Parking Stickers	50.00
Burial Permits	1,730.00
Dog Licenses	17,075.00
Dog License Late Fees	2,150.00
Total	$ 74,552.60

My sincere thanks to everyone who has assisted this department during the year. The list is long and I would surely miss someone. Just know that your help is appreciated and it has been a pleasure working with each one of you.

Fiscal 2017 saw several changes in the Town Clerk's Office. Long time Principal Clerk Donna McCoy left us to take up residency in the Engineering Department. She will be greatly missed but we wish her well in her new position. That vacancy was filled by Stephanie Odell. Elizabeth Ells came to join us as Senior Clerk. A special thank-you goes to my dedicated office staff for all their assistance; especially my able Assistant Margaret Ryan. Their loyalty, support and dedication to serving the residents of Billerica make the office run smoothly.

Respectfully submitted,

Shirley E. Schult, CMC, CMMC
Town Clerk

Treasurer / Collector

ANNUAL REPORT OF THE TREASURER/COLLECTOR

TREASURER/COLLECTOR'S OFFICE
FISCAL YEAR 2017
Reconciliation of Treasurer's Cash
Fiscal Year Ended June 30, 2017

Treasurer's Cash Balance - July 1, 2016	67,189,524.89
Cash Receipts - FY 2017	308,411,703.19
Cash Disbursements - FY 2017	(220,527,649.30)
Treasurer's Cash Balance - June 30, 2017	155,073,578.78

Location of Cash on Hand -June 30, 2017

Institution	
Northern Bank	9,899,917.91
MMDT	55,753.12
Bank of America	14,563,653.47
Eastern Bank	174,251.33
Century Bank	5,443,234.71
Easthampton	220,977.22
Enterprise Bank	535,509.54
Fidelity Bank	205,028.47
Leader Bank	4,096,004.27
Trust Funds	28,890,307.40
Peoples United	90,298,340.95
Stoneham Co-op	1,499,515.66
Cash in office	748.71
Funds In Transit	(809,663.98)
Total Cash & Investments June 30, 2017	155,073,578.78

INVESTED FUND BALANCES AS OF JUNE 30, 2016

	Principal	Income	Totals
Cemetery Funds			
Colby PC	0.00	0.00	0.00
Fox Hill Thompson 1	24,828.90	32,146.88	56,975.78
Fox Hill Thompson 2	3,510.69	4,631.08	8,141.77
Fox Hill	1,244,620.08	530,719.79	1,775,339.87
Gray	6,789.49	8,085.66	14,875.15
Old Hill	375.00	481.91	856.91
Faulkner	13,026.92	17,184.31	30,211.23
North Cemetery	21,903.00	28,870.65	50,773.65
South Cemetery	1,095.00	1,444.50	2,539.50
Subtotal - Cemetery	**1,316,149.08**	**623,564.78**	**1,939,713.86**
Funds for the Poor			
Bowers	132,053.91	14,514.44	146,568.35
Elliot	10,281.69	23,188.22	33,469.91
Overseers of the Poor	21,297.50	33,230.11	54,527.61
Elderly/Disabled Fund	8,333.52	(2,043.89)	6,289.63
Subtotal - Funds For The Poor	**171,966.62**	**68,888.88**	**240,855.50**
Playground Funds			
Kholrausch Playground Fund	**10,000.00**	**3,138.70**	**13,138.70**
Library Funds			
Faulkner	3,431.87	2,347.79	5,779.66
Library	2,542.17	5,723.68	8,265.85
Sherrin Memorial	4,036.99	3,162.95	7,199.94
Subtotal - Library	**10,011.03**	**11,234.42**	**21,245.45**
School Funds			
Kent #10	35,054.03	0.00	35,054.03
Houghton	144,855.00	17,543.08	162,398.08
Sub-Total School	**179,909.03**	**17,543.08**	**197,452.11**
Beauty & Maintenance Funds			

Common Seat	42.71	96.33	139.04
Jenkins Fountain	54.50	122.95	177.45
Watering Trough	73.81	166.44	240.25
Subtotal - Beauty & Maintenance	**171.02**	**385.72**	**556.74**
Various Purpose Funds			
Kholrauch Scholarship	74,221.05	7,067.15	81,288.20
Abbot Singing Fund	2,433.44	5,472.59	7,906.03
Museum Fund	37,584.14	5,295.97	42,880.11
Planning/Performance bonds (Century Bank)	111,859.74	49,043.96	160,903.70
Drug Proceeds	94,907.55	15,040.23	109,947.78
Arts Lottery Funds	18,943.30	(3,420.24)	15,523.06
Veterans			
Korean War Veterans	8,131.73	1,492.94	9,624.67
Stabilization Funds			
Stabilization Funds	3,338,129.86	1,276,663.94	4,614,793.80
Stabilization Fund - Land	400,034.18	132,732.26	532,766.44
School Stabilization	508,850.13	176,765.75	685,615.88
Debt Stabilization	13,207,427.40	1,147,957.79	14,355,385.19
Total - Stabilization Funds	**17,454,441.57**	**2,734,119.74**	**20,188,561.31**
Health Care Trust Funds	**3,159,313.65**	**3,132.41**	**3,156,181.24**
OPEB	**1,725,892.74**	**6,242.58**	**1,719,650.16**
Scholarships - Endowments			
Allen, William	11,143.51	7.81	11,151.32
Ann Costanza	3,027.47	2.21	3,029.68
Billerica Arts & Crafts	1,705.00	211.97	1,916.97
Billerica Plan	1,109.54	(130.77)	978.77
Billy Fitt Memorial	8,872.50	88.14	8,960.64
Cerrato	61,485.00	3,011.36	64,496.36

Daniel Coneeny	15,887.97	149.43	16,037.40
Deborah Morrison Endowment	8,024.18	5.85	8,030.03
Donald Donati	15,600.23	11.04	15,611.27
Donovan Memorial	22,214.89	15.92	22,230.81
Foundation Endowment	132,504.46	17,751.39	150,255.85
George Lamantea	4,536.35	146.96	4,683.31
GE Sensing Scholarship	6.24	0.38	6.62
Karyn Button Memorial	13,391.31	9.70	13,401.01
Kathleen Higgins	0.00	5.64	5.64
Knights of Columbus	9,175.26	6.64	9,181.90
L. Robert DeSanctis	25,602.84	18.24	25,621.08
Lampson	29,240.97	461.46	29,702.43
Lawler	15,748.97	11.49	15,760.46
Lisa Tammaro Memorial	11,518.98	8.07	11,527.05
Lutheran Church	12,942.06	9.39	12,951.45
Major John Whyte Memorial	1,562.38	1.41	1,563.79
Mary Arekalian	14,858.79	139.74	14,998.53
Meagher Family	11,644.73	8.26	11,652.99
Nicola Micozzi	4,693.89	44.14	4,738.03
Phil Hefferman	16,666.40	11.77	16,678.17
Robert Carroll	16,540.24	11.75	16,551.99
Scott Dumont	17,007.84	11.66	17,019.50
Shayna Donovan	51,739.50	36.17	51,775.67
Shaunassy	10,139.17	7.30	10,146.47
Stewart	3,727.05	2.73	3,729.78
William F. Bird	1,086.44	4.86	1,091.30
William Bradley	30,341.50	3,855.43	34,196.93
Mark J. Rayner	657.88	0.79	658.67
Robert Loranger	2,204.61	1.89	2,206.50
James Couet	13,702.99	10.08	13,713.07
Subtotal - Scholarship - Endowments	**600,311.14**	**25,950.30**	**626,261.44**
Scholarship Funds			
Billerica Chiropractic #88	0.00	0.00	0.00
Cabot Corp #33	17,415.12	182.64	17,597.76
Costello #90	0.00	6.55	6.55
Class of 2006 #47	0.00	0.00	0.00
Class of 2007 #48	0.00	0.00	0.00
Class of 2008 #49	0.00	0.00	0.00
Class of 2009 #54	0.00	0.00	0.00
Class of 2010 #60	0.00	0.00	0.00

Class of 2011 #77	0.00	0.00	0.00
Class of 2012 #84	72.80	1.16	73.96
Class 0f 2013 #93	0.00	0.00	0.00
Class of 2014 #107	0.00	0.00	0.00
Class of 2015 #115	843.92	8.60	852.52
Class of 2016 #116	142.65	1,320.67	1,463.32
Class of 2017 #121	6,136.32	639.14	6,775.46
Class of 2018	6,368.63	384.66	6,753.29
Class of 2019	6,025.88	371.85	6,397.73
Class of 2020	5,963.01	266.75	6,229.76
Class of 2021	7,831.47	276.22	8,107.69
Class of 2022	5,431.52	188.69	5,620.21
Class of 2023	3,637.59	108.05	3,745.64
Class of 2024	4,506.18	105.61	4,611.79
Class of 2025	1,484.78	37.59	1,522.37
Class of 2026	887.38	19.80	907.18
Class of 2027	652.23	9.35	661.58
Class of 2028	408.00	1.52	409.52
Jos. A. Sarno Memorial	4,015.59	3.44	4,019.03
Michael Picardi IV Memorial	41,856.00	30.38	41,886.38
Eldora Ferren Memorial #55	1,329.30	17.21	1,346.51
Frank Altobelli #57	10,820.00	818.88	11,638.88
Gladys Gratton #73	12,220.09	119.50	12,339.59
Jeff Calnan Memorial #58	450.00	207.65	657.65
Karen Jean Dingle #98	15,086.34	151.35	15,237.69
Karen Shagian #97	8,354.11	83.27	8,437.38
Krau Family #30	10,543.92	100.11	10,644.03
League Women Voters #29	13,184.83	128.14	13,312.97
Locke Middle School #37	4,309.85	54.66	4,364.51
Mark Bagshaw Memorial #113	26,548.73	18.79	26,567.52
O'Conner True Value #83	21,219.22	344.55	21,563.77
Parker School PTO #63	6,569.16	71.20	6,640.36
Ryan Strandberg #82	0.00	1.21	1.21
Sons of Italy #62	21,332.04	203.52	21,535.56
School Foundation #25	169,640.53	1,719.64	171,360.17
Glendon Grover	4,451.05	3.74	4,454.79
Gerard Jacobs	95,905.87	701.95	96,607.82
Meagan Sullivan	1,500.00	1.03	1,501.03
Subtotal- Total - Scholarship Funds	**535,644.11**	**8,708.04**	**544,352.15**
Grand Total - All Scholarship Funds	**1,135,955.25**	**34,658.34**	**1,170,613.59**

Subtotal Trust Funds	25,511,890.94	3,582,901.25	29,094,792.19
Ded: Transfers in transit			(204,484.79)
Total Trust Funds	25,511,890.94	3,582,901.25	28,890,307.40

Respectfully Submitted,

John F.
Clark

Veterans' Services

The Department of Veterans' Services is a State and Town funded program, mandated under Chapter 115 of the General Laws of Massachusetts. The office consists of Kenneth L. Buffum, Director/Agent, Graves Registration Officer and Marie O'Rourke, Secretary.

This Department is responsible for providing financial and/or medical assistance to those eligible Billerica Veterans/Widows; dependents of Veterans in their time of need. Presently we have 49 active cases receiving financial and/or medical assistance. The State reimburses the Town 75% for monies expended on their behalf. This office has also applied for other benefits on their behalf from the Department of Veterans Affairs, Department of Employment and Training, Department of Transitional Assistance, Social Security Administration, Food Stamp Program. We also have applied for DD214 (discharge papers) for Veterans and/or Widows. This past year we have had 3 widows and 1 veteran pass away. We also have had 5 veterans return to the work force.

This department has had many residents inquiring about services they may be entitled to receive, such as Aid and Attendance for veterans and/or widows. This program is based on medical needs for the seriously ill. This program is being handled by the Veterans Administration in Philadelphia. It was stated that Veterans will be handled first and spouses or widows will be second. This office has several cases pending. Also, many Veterans have been applying for Service Connected Disability Pension and a Widow's Pension.

Veterans have been applying for the Welcome Home Bonus which has expanded new entitlements for those who served in the National Guard and the Reserves. If you served in Iraq or Afghanistan, the bonus is $1000.00 and for those who served in a non war zone the bonus is $500.00. The State House has a number of new Bills pertaining to Veterans pending.

On November 1st the fuel program began and will continue until April 30th. At the present time we have processed 55 fuel applications on behalf of residents from the Towns of Billerica, Tewksbury and Wilmington, Veteran and non Veteran. The estimated dollar value is approximately $46,008.00. Due to the economy we have seen a decrease in applicants applying for the fuel program.

The Memorial Day Parade was held on Monday May 30, 2017. The Grand Marshal was James Perry Chaplain for the VFW WM Eggo Post #2597. Out Guest Speaker for this event was Edward Peterson Retired National Guard Sergeant Major and detective for the Billerica Police Department. List of deceased Billerica Veterans was read by retired US Air Force Rino Moriconi.

On Tuesday November 7th we held our Veterans breakfast and paid tribute to POW/MIA Veterans. Guest Speaker for this event was Senior Chief US Navy and Director of Veterans' Services for the Town of Arlington Jeffrey Chunglo. This Event is sponsored by Flir Systems and Daniel J. Turco.

At this time I would like to take this opportunity to thank the Town Manager, Board of Selectmen, School Department and all other departments for their help and cooperation throughout the year.

Kenneth L. Buffum - Director

Zoning Board of Appeal

The Zoning Board of Appeal is a Quasi-Judicial Board, which operates under the mandates of Massachusetts General Laws Annotated Chapter 40A and the Billerica Zoning By-Laws.

The Board of Appeal members are as follows: Doris M. Pearson, Chairman; Richard A. Colantuoni, Vice-Chairman; Anupam S. Wali, Secretary; members Joseph P. Shaw, Salvatore A. Dampolo and Ralph J. McKenna and newly appointed Eric Anable in June and welcomed by the Board of Appeal in July.

There were 87 Special Permit, Variance, Appeals and a Comprehensive Permit public hearing in 2017. Hearings are scheduled on an average of twice a month to handle the numerous petitions filed with the Town Clerk. Petitions heard by the board are open to the public, as established under Chapter 40A, 40B and 808 of Massachusetts General Laws.

To be granted a Special Permit the petitioner must show how the public convenience and welfare will be substantially served and how it will not impair the status of the neighborhood, that the permission requested will be in harmony with the general purpose and intent of the regulations in the Zoning By-Laws.

To be granted a Variance, the petitioner must show the board that owing to circumstances relating to the soil conditions, shape, or topography of such land or structures and especially affecting such land or structures, but not effecting generally the zoning district in which it is located, a literal enforcement of the provisions of the ordinance or by-law would involve a substantial hardship, financial or otherwise to the petitioner or appellant. The petitioner must show the board that by granting the petition, it would not be a substantial detriment to the public good and without nullifying or substantially derogating from the intent and purpose of such ordinance or Zoning By-Law.

The Zoning Board of Appeal follows Chapter 40B of Massachusetts General Laws when conducting public hearings for Comprehensive Permits. Hearings must be scheduled within 30 days from the date the petition is filed with the Town Clerk. The Board of Appeal has 40 days after the termination of the hearing to render their decision. Approval for a Comprehensive Permit requires a majority vote of the Board of Appeal.

The Board of Appeal would like to thank our clerk, Jane M. Nolan, for her continuous dedication and professionalism to the board and the public for the past 36 years. Also, appreciation is given to our Town Counsel and all town departments for their cooperation and continued support during 2017.

Respectfully submitted, Doris M. Pearson, Chairman

PUBLIC SCHOOLS

Billerica Public Schools

Billerica Public Schools
365 Boston Road
Billerica, MA 01821
(978) 528-7908

Annual Town Report
Year Ending June 30, 2017

SCHOOL COMMITTEE 2016-2017

Mr. James Gately
Chairman
Elected 4/16

Mr. Mark Efstratiou
Vice-Chair
Re-elected 4/16

Mr. Daniel Bubba Goodwin
Vice Chair
Elected 4/17

Ms. Katie Mahoney
Member
Elected 4/17

Ms. Darlene Torre
Member
Elected 4/17

ADMINISTRATION

Superintendent of Schools
Mr. Timothy Piwowar

Assistant Superintendent
Jill Geiser, Ed.D.

Director of Finance and Operations
Mrs. Robin Hulsoor

Billerica Public Schools District Improvement Plan
2016-2017

Vision Statement for the Billerica Public Schools:
All students will learn when they have high quality teachers, supportive environments, and rigorous and relevant curriculum, within a culture of trust.

Theory of Action:
If we commit and have the courage to CARE:

COMMUNITY – fostering collaboration and partnerships
ATMOSPHERE – welcoming, safe, and respectful for all
RIGOR AND RELEVANCE – preparing our students for college and career in the ever-changing global society
EXCELLENCE AND EQUITY – promoting and celebrating the inherent dignity of all

….then we will create a culture in which each member of the community becomes empowered to reach his or her intellectual, social, and emotional potential.
The Theory of Action is a plan to accomplish the mission and reach the vision of the Billerica Public Schools.

Primary Goal of the District Improvement Plan
The primary goal of the District Improvement Plan is to determine year-long goals to support the implementation of the Billerica Public Schools Strategic Plan. Through the development of action plans with targeted completion deadlines along with evidence of completion, the attainment of each of the goals becomes an achievable reality. The District Improvement Plan was created through a collaborative effort among teachers, principals, curriculum coordinators, the assistant superintendents and the superintendent. The process evolved over the course of several months, and the goals are continuously being reviewed and revised as part of an ongoing cycle of inquiry for continuous improvement.

Objective 1: Ensure that curriculum is vertically aligned and articulated K-12 on an ongoing basis.

- **Initiative 1:** Annually review, revise and publish the curriculum revision cycle, PreK-12
- **Initiative 2:** Ensure the articulated curriculum is the taught curriculum
- **Initiative 3:** Establish the coherence and connections within and among the curriculum areas
- **Initiative 4:** Continue to revisit curriculum as Massachusetts Curriculum Frameworks or national standards are revised

Objective 2: Continue to strengthen and support instructional practices in literacy and inquiry-based problem solving.

- **Initiative 1:** Ensure that all educators implement inquiry-based instructional practices in classrooms
- **Initiative 2:** Ensure that all educators across all disciplines are teachers of literacy
- **Initiative 3:** Implement peer learning opportunities at all levels, (horizontally, vertically and across disciplines) to improve professional practice and student outcomes
- **Initiative 4:** Strengthen and ensure that Professional Learning Communities foster collaborative inquiry promoting student learning and growth

Objective 3: Commit to a culture defined by high levels of engagement, motivation, and rigor.

- **Initiative 1:** Establish a collective understanding of what constitutes high levels of engagement and motivation in a rigorous academic environment
- **Initiative 2:** Identify effective practices and strategies for staff and students that promote high levels of engagement, motivation and rigor both within the Billerica Public Schools and beyond
- **Initiative 3:** Monitor instruction and climate to ensure high levels of engagement, motivation, and rigor
- **Initiative 4:** Develop students' perseverance, self-reflection, and grit

Objective 4: Continue to develop systems that support the academic and social/emotional needs of all students.

- **Initiative 1:** RtI - Continue to identify students and effectively match them with the appropriate multi-tiered interventions/supports
- **Initiative 2:** PBIS - Improve students' attitude towards school and decrease negative behaviors through continued implementation of PBIS in each school
- **Initiative 3:** Create multiple opportunities for parents/guardians to support students' learning at home and social emotional development

Annual Report of the Superintendent

Tim Piwowar

As you will read in the coming pages, the 2016-17 school year was a great one for the Billerica Public Schools. Our students continue to show that the future of the town is bright as they excelled in academics, the arts, athletics, and in their service to the community. Our teaching staff continues to grow professionally, and is focus on not only developing students' academic learning, but also their social and emotional learning. We are always grateful for the support that the community has shown to our schools, and we appreciate the partnerships that we have with our families and the greater Billerica community.

The close of the 2016-17 school year saw us bid a fond farewell to sixteen retiring staff members, who contributed a collective 340 years of service to the students of Billerica. Those staff members are:

- Lisa Bejian, Ditson ES
- Denise Blanchet, Central Services
- Diane Cappella, BMHS
- Debra Dagle, Ditson ES
- Mary Durante, Parker ES
- Christine Fanning, Ditson ES
- Cynthia Gladd-Walsh, Ditson ES
- Rebecca Graham, Marshall MS
- Ghalia Khelfaoui, Ditson ES
- Judith Mason, Ditson ES
- Joan Mitza, BMHS
- Charlene Mullen, Ditson ES
- Donna O'Neil, Marshall MS
- Annette Pelligrin, Special Education
- Deborah Robbins, Kennedy ES
- Patricia Schneider, Parker ES

My thanks also go to Dr. Dede Galdston, our Assistant Superintendent, whose 22-year career in Billerica came to a close at the end of the 2016-17 school year as she became the Superintendent of the Watertown Public Schools. The Billerica school system is in a better place because of her time with us, and we wish her the best in her new role.

The Billerica Public Schools continues to be on the rise in meeting the needs of our students and our community, and it is thanks to all of the hard-working staff, parents, students, and community members that make it possible. We continue to strive to reach our goal of having Billerica be the destination for education in the Merrimack Valley, and we are excited for the work that lies ahead!

Respectfully submitted,

Timothy G. Piwowar, Superintendent

Annual Report of the Assistant Superintendent

Jill Geiser

The Billerica Public Schools continue to provide the children of Billerica with an excellent, high-quality 21st century education throughout the 2016-2017 school year. The district kicked off the school year on September 2, 2016, with a dynamic keynote speaker, Dr. George Sugai, who spoke about the value of PBIS (Positive Behavior Interventions and Supports) in schools. An expert on school-wide positive behavioral supports, Dr. Sugai articulated for our staff how PBIS helps to strengthen school culture, having a positive impact on student engagement and learning. With the PBIS initiative rolling out during the 2016-2017 school year, he set the stage for our PBIS work, as part of our larger commitment to fostering strong, positive, and supportive learning environments for all of our students.

PBIS (Positive Behavior Intervention and Supports) and RTI (Response to Intervention):

The vision of the Billerica Public Schools states that all students will learn when they have high quality teachers, supportive environments, and rigorous and relevant curriculum, within a culture of trust. As part of the 2015-2017 District Improvement Plan, four strategic objectives were identified to support the attainment of this vision. One of these objectives is to implement systems that support the academic and social/emotional needs of all students. In pursuit of this goal, we have been developing a district-wide system of Positive Behavior Interventions and Supports (PBIS), which works within the Response to Intervention (RTI) framework.

Currently in the district all of the elementary schools have PBIS and RTI programs firmly established and the middle and high schools have already begun developing their PBIS systems with their school-based PBIS teams. The district-wide plan ensures that this system will carry across buildings and levels, providing a consistent approach for encouraging positive behavior and working with students for whom this may be challenging.

All schools have school-based PBIS teams that continue developing their building-based PBIS systems. This work is supported by the May Institute, which provides training and guidance to our PBIS teams around system implementation and data collection and analysis.

Professional Development:

High-quality professional development remains central to the actualization of the district's vision and goals set forth in the District Improvement Plan. The year kicked off with the Fifth Annual Billerica Educator Institute—four days of professional development workshops for teachers designed by teachers. Throughout the year, teachers took advantage of professional development in a variety of modalities, including local in-service courses, conferences, graduate courses, workshops, and job-embedded trainings. The district strives to ensure that all teachers are provided with ample opportunities to improve and enhance their professional practice.

In the spring of 2015, the district launched a multi-year professional development initiative to strengthen the existing balanced literacy program at the elementary level, beginning with grades 1 and 3. The district continued its partnership with Teaching and Learning Alliance (TLA) to provide high quality literacy training for our elementary teachers in balanced literacy. This training began with kindergarten teachers in 2014-2015 and has continued over the past few

years for teachers in grades 1 through 4. Grades 5 and 6 will be trained during the 2017-2018 school year.

State Assessment and Accountability:

Last year was the first year for the Next Generation MCAS state test for students in grades 3 through 8, which included both online and paper-based testing formats. Although the state required only grades 4 and 8 to take the online test, Billerica chose to have students in all grade levels take the online test for ELA and Math. The legacy MCAS (the previously designed test) was administered to students in grade 10 for ELA and Math and in grades 5, 8, and 10 for Science and Technology / Engineering.

There are a couple notable changes in the reporting of the Next Generation MCAS test:

- Previous accountability measures, including Per Pupil Index (PPI), Composite Performance Index (CPI) and levels (1-5), are not being reported.
- The four performance levels are redefined to reflect a higher level of rigor. The new performance levels are *Exceeding Expectations, Meeting Expectations, Partially Meeting Expectations*, and *Not Meeting* Expectations. Generally, a student who performs at *Meeting* or *Exceeding Expectations* is performing at or above grade level.

Analyzing Next Generation MCAS for grades 3 through 8 involves looking at how Billerica compares to state average performance. Typically, we avoid comparing with the state average because our expectations for students are higher than the state average. However, because this year establishes the baseline, and because we are not comparing to previous years' results with the change of the test, we are using a comparison to the state average as part of our baseline analysis. These results point to a need for consistency around implementation of the curriculum and capacity building around instructional methodology that promotes rigor.

In Math, 50% of students in grades 3 through 8 are meeting or exceeding expectations as compared to 48% across the state, showing a relative strength in this subject area in the aggregate. Notably, some grade levels performed above the state average in Math (grades 3, 4, 5, and 7) and two grade levels performed below the state average (grades 6 and 8). In ELA, 48% of students in grades 3 through 8 are meeting or exceeding expectations compared to the state average of 49%. Specifically, grades 3, 4, and 7 were above the state average, grades 5 and 8 were below, and grade 6 matched the state average. We have just started moving the readers workshop model into the middle grades, using the Teaching and Learning Alliance to train teachers, and anticipate that as the model is rolled out in those grade levels, we will see a positive impact on the learning data.

For Science and Technology / Engineering, we see strength in grades 8 and 10. In grade 8, 44% of students were proficient or higher compared to the state average of 40% and in Grade 10, students performed significantly above state average with 92% of students at proficient or higher compared to 74% of the state. Conversely, grade 5 students struggled on the Science and Technology / Engineering MCAS with 33% of students at proficient or higher, which is below the state average of 46%. This year, we are focusing on increasing teacher capacity to implement the StemScopes curriculum and we are discussing how to bring science content standards and practices into the report card that are aligned to the Next Generation Science Standards (NGSS).

Grants:

Title I: Title I of the Elementary and Secondary Education Act provides financial assistance to districts and schools with high percentages of children from low income families to help ensure that all children meet challenging state academic standards. Federal Title 1 funds are currently allocated through statutory formulas that are based primarily on census poverty estimates and the cost of education in each state. In 2016-2017, our district received $597,977 in Title I funds with six schools qualifying for Title 1 funds, Ditson, Dutile, Vining, Hajjar and Parker Elementary Schools and Marshall Middle School. Billerica provided targeted assistance to students in the Title 1 schools based upon a rank ordering system that takes into account in-class achievement, MCAS scores and teacher recommendation. Title 1 interventionists provided direct support to students in reading and math within the Title 1 schools.

Title IIA: Billerica was fortunate to receive $97,615 in Title IIA funds to provide high quality professional development for educators in the district. The purpose of the Title IIA grant is to increase student achievement through comprehensive district initiatives that focus on the preparation, training, recruitment, and retention of highly qualified educators. The district utilized these funds to provide an induction program for teachers new to the profession or new to Billerica. Title IIA funds supported other professional development initiatives, including the Billerica Educators Institute and balanced literacy training through the Teaching and Learning Alliance (TLA).

Summary:
The district continually strives to ensure a high quality educational experience for all students. While we have several excellent strategies in place for increasing student achievement, we must continue to work with our families, educators, and administrators to develop the necessary interventions and skills for improvement, as well as strengthen the connections between home and school to provide the necessary supports both at home and at school for our students to succeed and excel. If we remain committed to the vision that all students will learn when they have high quality teachers, supportive environments, and rigorous and relevant curriculum, within a culture of trust, then we will become the destination for education in the Merrimack Valley.

Respectfully submitted,

Jill Geiser, Assistant Superintendent

Annual Report from the Special Education Department

Judith Norton – Director

The Billerica Public Schools provide services for students with special needs in accordance with the Federal Individuals with Disabilities Act (IDEA) and state (603 CMR 28:00) regulations. Billerica Public Schools provides a continuum of special education services and programs for students based on individual needs and team recommendations for students aged 3-21. Services and supports may include, but not limited to, specially designed instruction for academics, speech/language, occupational therapy, physical therapy, behavior, counseling, social skills, and study skills. The district provides a range of programs to meet the individual needs of our students. In-district programs include inclusion services, targeted intervention and therapy services outside of the general education classroom, partial inclusion and substantially separate programs. Teachers and specialists work collaboratively with parents/guardians of students identified as requiring special education services. In order to provide the highest quality education and set high expectations for our students all input from staff and parents are considered in the development of determining the appropriate services and programming.

Special Education population data is reported annually to the Department of Elementary and Secondary Education (DESE) on October 1. The total special education population for FY17 for students aged 3-21 was 817 students or 16.5% of the total population of enrolled students.

Billerica receives an annual entitlement grant for professional development. Over the course of the year, professional development through the May Institute was provided to all elementary and middle schools for on-going training and consultation with Response to Intervention (RtI) and Positive Behavior Intervention System (PBIS). The RtI and PBIS training is part of the district's multi-year strategic plan. Additionally, funds were used to provide stipends for summer workshops and trainings for general education staff.

The May Institute has provided support to the district through the Students with Autism Accessing General Education (SAAGE) grant. The grant was awarded to the May Institute who then selected Billerica to provide training on the implementation of specific interventions for students with autism. A lead behaviorist coach was assigned to work with several teachers and parents with the implementation on behavioral or academic or social interventions based on the need of the individual student. Due to the success of interventions the district will continue with SAAGE and expand to more students and schools.

Students in our intensive special needs high school programs had the opportunity to receive instrumental music instruction through the United Sound curriculum. Carolyn Cardella, Instrumental Music Teacher, was responsible in bringing this outstanding program to Billerica. While United Sound has been in place in many states throughout the country, Billerica is the first district to adopt in Massachusetts. Four students participated in the instrumental music lessons through an integrated approach using students from the Billerica Memorial High School Band and special education teacher oversight. In May, our special education students were invited to play with the Boston Pops at the annual Doug Flutie Foundation fundraiser.

The Special Education Department contracted with the Teaching and Learning Alliance (TLA) to work with the elementary special education teachers on Balanced Literacy. TLA has been working with our general education teachers for several years and now our special education

teachers have had the opportunity to provide consistency and generalization within our literacy instruction. This will promote and enhance school achievement for students as well as teacher collaboration and effective co-teaching.

The Special Education Department uses a parent survey to assess overall proficiencies and needs from the parent's perspective. The survey is sent to the parent/guardian with every IEP during the school year and the results are analyzed annually. Billerica uses the state "agreement" target standard of 85%. The following are the district results from the FY15 Parent Team Meeting Survey for each question:

1. The school provides me with the help I need in order to play an active role in my child's education. Agreement 99.1%
2. I am treated as an equal partner with teachers and other professionals in planning my child's educational program. Agreement 99.3%
3. I was given time to ask questions relative to my child's needs and educational program. Agreement 99.1%
4. My questions were answered to my satisfaction. Agreement 97.2%
5. I am aware that after the team meeting, I can obtain further explanation of areas I do not completely understand or answers to further questions I may have. Agreement 98.9%
6. There are staff members at the meeting who were aware of my child's needs, could talk about the curriculum and educational program, and answer questions. Agreement 97.6%
7. My child's school offers me a variety of ways (such as Edline, email, phone calls, parent-teacher conferences) to communicate with teachers.
   Agreement 96.8%

Respectfully submitted,

Judith Norton, Director of Special Education

Annual Report for Curriculum and Instruction

Melinda Cripps – Director of Guidance
Christopher Dearbeck – Fine Arts Coordinator
Jenny Flynn – Health and Wellness Coordinator
Marybeth Keane – K-8 Humanities Coordinator
Marian Dyer – 9-12 Humanities
Cathy McCulley – K-8 STEM Coordinator
Tony DiLuna – 9-12 STEM

Guidance Department
High School Guidance

Throughout the 2016-2017 school year, the BMHS Guidance Department offered various evening events for both parents and students, including College Planning Night, Senior College Night, Financial Aid Night, and Scholarship Night. Each high school student met with their counselor a minimum of three times this year, both individually and in classroom-based, curriculum-driven sessions. These meetings afforded the opportunity for guidance counselors and students to forge a working relationship in order to create goals, plan for appropriate course selection, and discuss next steps on each student's path towards their post-secondary plans.

In early February, the Guidance Department hosted our annual Career Exploration Day for all students in grades 9-12, which incorporated 34 presenters from various backgrounds and across all disciplines. Many teachers were also present from each department to assist students in making connections between careers and the electives that are taught at BMHS.

In April, the BMHS Guidance Department held our 2nd Annual College Fair. This night was well-attended by both students and parents, and over 80 colleges, universities, and post-secondary options were present to promote their programs, answer questions from prospective students and their families, and inspire students to work their hardest to achieve their goals. The annual Junior College Panel was held immediately prior to the college fair, and admissions representatives from four schools (UMASS Lowell, Quinnipiac University, Merrimack College, Emerson College) were in attendance. Students and their families learned about navigating the college admissions process, as well as learning about the applicant review process through the eyes of the admissions officer.

As part of a pilot program for our parent information sessions, the guidance department offered two parent seminars titled, "Coffee and Counselors: Navigating Naviance". The sessions lasted approximately one hour, and parents were guided through the process of logging onto Naviance (our school counselor-based computer platform), learned how their child will create a college list, explored the college search function, saw how students request a letter of recommendation, and much more. In the summer of 2017, the Billerica Memorial Guidance Department hosted the BMHS 2nd Annual College Boot Camp, where students completed a large portion of their Common App College Application, worked on their college essay, learned the ins-and-outs of navigating Naviance, and began the scholarship application process for Dollars For Scholars. This event was attended by 90 seniors last summer, and we look forward to another successful

event in the summer of 2018. The College Boot Camp is offered as an optional program for students, and complements the traditional school-year guidance curriculum.

Of the Class of 2017, 87.2% of BMHS graduates headed off to college or university this fall. The Class of 2017 had many notable acceptances, including Berklee College of Music, Boston College, Boston University, Brandeis University, Drexel University, Ithaca College, Johns Hopkins University, Loyola University, New York University, Rochester Institute of Technology, Syracuse University, Tufts University, Wheaton College, United States Military Academy at West Point, University of Massachusetts Amherst, Worcester Polytechnic Institute, and Xavier University, among many others.

Middle School Guidance

At the middle schools, 6th grade programming centers on assisting and supporting students in their transition to middle school. Each summer, guidance counselors host a move-up day for rising 6th graders and their parents, where parents and students learn about the increased expectations of middle school, acclimate themselves to the building, and learn about the various opportunities that await them at their middle school. The 6th grade students assist in our transition programming for our 5th grade students as they prepare to enter middle school. Visits were made to 5th grade classrooms during the school year to discuss the differences and expectations of middle school, and nearly 30 trained peer leaders in grades 7 and 8 assisted counselors with these presentations.

In grades 7 and 8, guidance counselors supported students as they explored their strengths and interests through an online platform called Career Cruising. Through individual meetings and classroom discussion, students matched their strengths and interests to various career options and carefully explored pathways that would allow them to attain their goals. In grade 7, guidance counselors presented a program called Signs of Suicide (SOS), which is a program that helps students to understand depression and brings awareness to suicide prevention. In addition to a classroom portion of the program, students are individually screened and supported appropriately during follow-up.

Guidance counselors focused on the high school transition with our 8th grade students, assisting with course selection, finalizing schedules, and discussing high school expectations. Students were welcomed to the high school in the fall as they took a guided tour of the building with the BMHS peer leaders, experienced a question and answer session with BMHS students, and were treated to lunch by April Laskey and her Food Services Department. Through this program, students learned about the academic, athletic, and club activities that are available to them as BMHS freshmen.

The Guidance Department at Billerica Public Schools looks forward to continuing our work with students and families in the 2017-2018 school year!

Fine Arts

The Billerica Public Schools Fine Arts Department continues to flourish and build upon past successes. For the second year in a row, the Billerica Public School District was named a NAMM Best Community for Music Education. This designation recognizes outstanding efforts by teachers, administrators, parents, students and community leaders who are working together to ensure access to music learning for all students as part of the school curriculum.

This year, Billerica Memorial High School became the first school in Massachusetts to adopt the United Sound program. The program is a school-based instrumental music club for individuals with intellectual or developmental disabilities and their non-disabled peers. Dedicated to promoting social involvement through shared ensemble performance experience, United Sound joins students with and without disabilities to learn and perform in the band or orchestra together. Dr. Cardella, Billerica Public Schools Orchestra Director, was passionate about getting the group off the ground this year and had tremendous success fulfilling the organization's mission. The group had many highlights throughout the year, but perhaps the greatest highlight of them all was the performance invitation with the Boston Symphony Orchestra for the Doug Flutie Foundation for Autism Gala; the students were very excited to perform for and meet Doug Flutie.

The Billerica music ensemble program continues to see healthy success across all performing groups. Currently, total ensemble enrollment has increased 35% from 4 years ago; most notably our middle school choir, band, and orchestra have seen a 43% increase in 4 years' time. The music ensemble program continues to expand its yearly performance opportunities to showcase our talented musicians; please continue to check our website www.billericak12.com top tab *District > Visual & Performing Arts* for updates on our 2017-18 season of upcoming performances.

Notable accomplishments from our competition groups during the 2016-17 school year:
BMHS Marching Band - Champion - NESBA Division II
BMHS Percussion Ensemble – 3rd place - NESBA Indoor Championships
BMHS Winter Colorguard - 3rd place – WGI Regional Finals

The Drama Department staged a variety of challenging works at both the Middle and High School levels. The Marshall Middle School tackled the Disney classic Lion King Jr. and on opening night held a special ceremony to dedicate the newly renovated Marshall Middle School Auditorium to Dr. Paul Cox, a beloved music educator and administrator in the Billerica Public School system, who was instrumental in building the foundation for our current success. In the spring, the Marshall Theater Club was one of the first middle schools to stage *Hello! My Baby*, a "new-fashioned" musical about the origins of popular music. On the other side of town, the Locke Middle School Theater Club was busy singing and dancing in their production of Disney's "*Camp Rock: The Musical."* Our theater program at the middle schools continue to grow year-after-year!

BMHS Theater kicked off 2016 with the 2nd chapter of *Playing Favorites,* followed by Molière's comedy *Tartuffe*. Each year, in-between our fall/winter productions and our spring musical our Drama Club prepares and competes at DramaFest, an event where different high schools meet to perform short pieces for each other as well as receive scores, feedback, and are then ranked by judges. This year's Fest piece was *'dentity Crisis* by Christopher Durang; the group was eliminated in the semi-final round but many students in the cast and crew received individual awards for their exceptional efforts. Finally, April arrived with the staging of our spring musical *The Drowsy Chaperone.* Our production received a whopping 14 TAMY nominations and won for the following: Dynamic Duo – Jess Almeida & Jackie Wyatt, Featured Actress – Jenna Cormier, and Playbill.

This year's Fine Arts students at Billerica Memorial High School have reached beyond their classroom walls to help enrich the lives of young people in Ukraine. By participating in The

Memory Project, students created portraits of children who have been taken from or have lost their parents in that war-torn country. The goal of the project is to help the children feel valued and important, and for them to know that many people care about their wellbeing. Senior Ashley Argerake reflected on the memory project "I liked the whole concept of the organization. It is really nice for youth in bad situations to have something good in life."

Teacher Mary Barton-Lech received a grant from the Billerica Cultural Council to cover the per person fee for students to participate. The fee covers the costs of coordination, and delivery of portraits to the children in Ukraine. In addition, $6000 was donated by the organization to art therapy programs to help the children as they process the trauma they've experienced. For more information visit: memoryproject.org

Our visual arts program at BMHS was once again represented at the Scholastic Art and Writing Awards. The competition is one of the longest running and most prestigious art and writing competitions in the nation. This year's award winners were Sarah Bojsen – Honorable Mention, Sculpture, Chantal Caraco – Honorable Mention, Photography.

Health Services and Wellness

2016-17 was the launch year for this department. The structure and operations of the department are based on The Coordinated School Health Model, which is utilized as blueprint for integrating health-promoting practices in the school setting. Coordinated School Health programs support the development of policies and practices in the district. The backbone of this model provides direction to greater communication and collaboration among ten service components found in schools: Health Education, Nutrition Services, Employee Wellness, Social Emotional School Climate, Physical Environment, Counseling, Physiological and Social Services, Community Involvement, Family Engagement, Physical Education and Physical Activity. Billerica's choice to provide continued and systemic coordination of these services and disciplines speaks to the nationwide call for greater emphasis on both the psychosocial and physical environment as well as the ever-increasing roles that community agencies and families play. In Billerica, Health Services and Wellness includes School Nursing, Social Work, Health Education, Physical Education and Social Emotional Learning.

A unique approach to embedded professional development is a cornerstone of this department. Billerica Public Schools has embraced a coaching model to build professional competence in social emotional learning and nursing mirroring the structure of embedded professional development in Literacy and Math. The Lead Nurse Support Specialists and Social Emotional Learning Specialists operate utilizing coaching cycles and techniques.

<u>Social Work</u>
Billerica employs 19.8 social work positions and during 2016-17 hosted four student interns from Boston University. Cumulatively, between the elementary and middle schools our Social Workers provide direct service to approximately 310 students who receive Special Education Services. They are assigned to provide consultation services to an approximate 43 students, while serving our general education population as needed during personal or family crisis.

<u>Nursing</u>
During the 2016-17 school year, school nurses focused on a transition from SNAP which is an electronic student records management platform to X2 ASPEN, which is utilized by the rest of

the district. There was unanimous agreement to transition to X2 during the 2017-18 school year. The nurses determined that all medical records maintained that would be housed in the X2 ASPEN Health Module met with current best practice in school nursing. This transition creates one point of data entry and helps to shift a portion of the nurses time from data entry back to direct service.

Health and Wellness Advisory Committee

Chairperson Jennifer Flynn convened the advisory committee for the required four meetings per year and for additional working meetings. The committee expanded its membership to ensure representation from the school committee, parents and students. The committee supported the work of school based gardening committees which resulted in the development of two thriving garden programs at the Dutile and Hajjar. The committee created an awareness campaign entitled "Spring into Action!" which was launched on the first day of Spring to communicate 50 ways to boost movement in the classroom. The committee received positive feedback which spurred interest in developing other awareness campaigns next school year.

Social Emotional Learning

Social Emotional Learning Specialist positions were placed at five of Billerica's six elementary schools in response to a need to coordinate behavior and social emotional learning. Multiple departments represented by administration, paraprofessionals, BCBAs, Nursing, social work and teachers collaborated with elementary school principals to develop this new role.

Implementation of Character Education in all elementary schools was completed through the implementation of the Second Step curriculum. With the purchasing of adequate materials for every grade level and appropriate professionals to model and support delivery, we were able to increase the consistency of usage of the Second Step curriculum across classrooms.

Health and Physical Education

High School successfully transitioned to a Wellness Model in which all staff are responsible to develop and deliver curriculum that integrates health literacy and movement in varied ratios. All curriculum addresses the following dimensions of Health: Physical, Emotional, Social, Spiritual, Intellectual and Career. Required courses for Freshman and Sophomores are Wellness 1 and Wellness 2, which expanded their collaboration with school counseling and nursing through coordination of the *Signs of Suicide* assessment and speakers from *Minding Your Mind*. Wellness Independent study is offered to Juniors and Seniors, which includes submission of documented participation in regular vigorous physical activity and completion of health literacy assignments through Google Classroom. Assignments are based on the National Standards for Health and Physical Education.

Students initiated a discussion with administration based in a request to develop a summer wellness option. Students met and developed a proposed curriculum under the guidance of the Director of Health Services and Wellness , resulting in Path to Wellness being offered as a pilot. The pilot was driven by a collaborative effort from Police, Health and Physical Education, Family Consumer Science and through funding from the Essential School Health Grant.

Elementary Health education classes successfully launched a collaborative effort with Nutrition Services and Nursing to integrate Harvest of the Month and monthly tasting into the nutrition portion of the curriculum.

Elementary and Middle Schools Humanities

During the 2016-2017 school year, the district continued its partnership with TLA (Teaching and Learning Alliance), a non-profit agency that is well-known and highly-regarded in the Commonwealth for improving teaching and learning. This year their consultants worked side by side with the Assistant Superintendent, the K-8 Humanities Coordinator, principals, literacy coaches and teachers to improve student literacy outcomes.

Specifically, this year TLA consultants:

- provided a professional development module for the district's team of elementary literacy coaches
- facilitated the development and/or refinement of elementary standard-based units of study during curriculum working sessions
- supported second- and fourth-grade teachers with the implementation of Readers' Workshop and the design and delivery of well-structured lessons.
- conducted learning walks with building principals
- trained and coached elementary special education teachers
- worked with K-5 teachers on written response to text, an area of focus in the Massachusetts ELA Curriculum Framework
- began training ELA and reading teachers in grades 5 and 6 in May as the district will be moving the model forward in 2017-2018

This year also saw a renewed partnership with ReadingWays, a professional development group that works with middle and high school teachers to improve student literacy outcomes in all disciplines. Consultants visited classrooms and provided training to middle school humanities teachers on how to address literacy instruction in the content areas with an emphasis on vocabulary strategies.

Throughout the summer and school year, middle school ELA, reading, foreign language, social studies/history teachers and librarians also developed standards-based units of study and lessons in ATLAS, the district's curriculum platform.

Finally, with the support of the schools, teachers and community members, the District Literacy Team provided thousands of donated books free for the taking at the monthly food pantry at Marshall Middle School. Thanks to all who helped out this year!

High School Humanities

During the 2016-2017 school year, the departments of the humanities at BMHS were busy supporting student learning in a variety of ways. As part of the long-standing exchange program offered through the World Language department, BMHS welcomed visiting students from

France in the fall and BMHS students visited France during the spring. Through the efforts of Italian teachers, BMHS received a generous renewal of a grant from CASIT (an organization supported by the Italian consulate) that has continued to enable the purchase of new books to support the Italian curriculum. This grant supports BMHS curricular changes in order to implement courses leading to Advanced Placement Italian Language and Culture, scheduled to run for the first time during the 2017-2018 school year. Also new for the 2017-2018 school year at BMHS will be a first-year Mandarin Chinese language and culture to students. Also, the newly-chartered Italian Honor Society inducted its first members.

In the History/Social Studies Department, an elective was offered to allow students to experience Holocaust survivor guest speakers and a visit to a local World War II museum, at which their excellent behavior and interest was noted by the museum staff.

For English Language Arts, the success of our students was recognized in their achievement on the 2016 administration of the Grade 10 MCAS exam where 94% of all students scored Proficient or Advanced. Students also continued their strong presence in Poetry Out Loud. Two student representatives from BMHS were elected by their peers to represent the Northeast Regional Student Advisory Committee (NERSAC). A BMHS student was also elected regional chair of NERSAC and will thus serve on the State Student Advisory Committee.

K-8 Science, Technology, Engineering and Math (STEM)

During 2016-17, Billerica completed a second year of instructional support from math coaches at the elementary level. The math coaches participated in a series of building-based learning walks to support their development of coaching cycles around critical student learning issues (i.e., accountable talk, perseverance for problem solving, and modeling). In addition, they reviewed and revised both formative and summative assessments for all content in grades K-5. The coach team met monthly to support their growth as a cohesive district-level team, analyzed data, and aligned curriculum.

As a part of their work to support teachers, parents, and students, the coaches offered a series of *Parent Math Workshops* both in the evening and during the day. The workshops helped parents learn new math concepts and provided strategies for helping struggling students at home.

Date	Topic
October 5 and 6: Hajjar and Kennedy Elementary	*Operations and Models for Mathematics*
October 26 and 27: Dutile and Vining Elementary	*Strategies for Understanding Fractions*
November 16 and 17: Ditson and Parker Elementary	*Problem Solving and Reasoning with Mathematics*

Massachusetts Mathematics Science Partnership Grant

Three groups of math and elementary teachers in grades 2-11 were able to participate in the additional rounds of mathematics content and pedagogy instruction from Dr. Andrew Chen in the *I3D6: Odyssey of Mathematics* courses during one winter and two summer sessions. This was the third year of our three year MMSP grant program. A professional development session, *100%- Building I3D6 Capacity for Mathematics,* was offered to teachers who were unable to participate in the winter or summer workshops. Building- based learning walks with Dr. Chen at the elementary and middle school level were held to extend the work of the courses to classroom practice.

District Math Team

Team members continued their work on Atlas Rubicon curriculum mapping. In addition, the team participated in a book study on "Math Running Records in Action" to launch their study on fluency and classroom practices that support students around fluency issues.

AMC8 American Mathematics Competition

Selected students in grade 5 from all 6 elementary schools in Billerica will participate in the competition at Kennedy Elementary School. In addition, Locke Middle and Marshall Middle are the test sites for grades 6-8. The test date this year was held on November 15, 2016 and student award winners were recognized at a school committee meeting.

District Science Team (DST)

The *Massachusetts Science Technology/Engineering Standards* were finalized on January 27, 2016, and DST members reviewed resource for implementing the new standards during the spring of 2016. A science resource study group was formed with members spending a year implementing the new *STEMscopes* resource. Groups of grade level teachers (a total of 38 teachers) met monthly to plan and shared strategies to help with this process. Kits and curriculum access to the online resource were purchased for the study group. Grades K and 5 were also given kits and professional development to support their initial use of the resource.

Museum of Science Gateway Program

After our final year of collaboration with the Museum of Science, our teacher team visited a *Maker Space* in Hollis, NH. A prototype for a Maker Space was created at Kennedy Elementary School during the 2016-17 school year.

High School Science, Technology, Engineering and Mathematics (STEM)

Math

In 2017, the BMHS Math Department started the process of reducing leveled classes in the department. For the first time students entered BMHS taking math at either Level 1 or honors. This trend will continue and the level 2 classes will be eliminated as the students progress through BMHS.

The Math Department continues to use the iReady diagnostic tool regularly to track student growth and identify specific math weaknesses. This has allowed us to significantly modify the curriculum in our intensive instruction classes to focus on the specific topics students need additional support with. We have been able to personalize math interventions for individual students.

In 2017, 83% of BMHS sophomores scored proficient or higher in the MCAS mathematics exam. This was a marked improvement from the previous year with a significant contribution coming by means of an 8% increase in proficiency of students with disabilities, which has been a focal area of the BMHS Math Department.

BMHS students participated in the Massachusetts Math League in the 2016-2017 season. The students competed at 6 meets against 6-7 other schools at a time. Each meet consists of 6 individual rounds, with each student competing in 3, plus 1 team round. Of the 42 schools in the Eastern Massachusetts Division, Billerica placed 18th overall. For our last meet we were placed at site 3 (top scorers start at site 1) and finished in 2nd place.

Science

The big news in science is the adoption of the new standards. Billerica teachers have been participating in the Cross District Science Mapping group which consists of over 80 educators from over 20 districts in Massachusetts. They have developed all 3 stages of curriculum using Understanding by Design, for grades K-8, Biology, Chemistry and Physics.

In 2017, BMHS students continued their run of strong performances on the MCAS Science (Biology) exam. 92% of BMHS freshman scored proficient or higher on the exam, marking the highest proficiency rate of neighboring schools in the Merrimack Valley. In addition, 51% of the class scored Advanced on the exam, making BMHS the only school in the area with an advanced rate of over 50%.

Billerica Memorial High School's FIRST Robotics Team 4909 - Bionics, had its most successful season to date. Its 23 team members designed and built its most complicated robot as well as developed a web-based scouting system that drove the team's strategy and alliance selections the entire season. The team competed at the North Shore District Event at Reading Memorial High School, where they narrowly missed the finals and won the Motorola Quality Award, the Southern New Hampshire District Event at Bedford (NH) High School, and the New England District Regional Championship. Team 4909 is one of only 9 teams in New England to have qualified for the New England Championship every year since the event's creation and ranked in the top 25% of all teams in New England.

Business

This year BMHS introduced its eleventh AP course with the addition of AP Economics. This is a full year class that prepares students for either the Macroeconomics or the Microeconomics AP exam.

BMHS had 17 students who were amongst the best at the International DECA competition with more than 10,000 teams and 18,000 students at the competition (with 15 top ten finishers). The students represent our school and community well at the International competition.

Annual School Reports

Project Support Preschool
Ditson Elementary School
Dutile Elementary School
Hajjar Elementary School
Kennedy Elementary School
Parker Elementary School
Vining Elementary School
Locke Middle School
Marshall Middle School
Billerica Memorial High School

Project Support Preschool

Lorraine Huard, Program Coordinator

Throughout the 2016-17 school year, the faculty at Project Support Preschool continued to address the readiness needs of our students in anticipation of their transition to Kindergarten. It is a rewarding experience to be part of the early education of 3-5 year olds!
We continue our work on increasing inclusive opportunities for our special education population in our work with Sally Smith of SEEM Collaborative with funding from the 298 Early Childhood Special Education Program Improvement Grant through DESE. The input, the energy put forth, and the creativity of the staff have supported these efforts in growing inclusive opportunities for our preschoolers with special needs.

Some of our special activities over the school year included a visit from the Billerica firefighters during Fire Safety week in October, family Share-a-Meal in November, Winter Wonderland in January, the Mobile Dentist in February, Valentines for Vets in February, and preschool graduation activities in June. In April, we were fortunate to have a visit from Pat Patriot organized by the BMHS DECA students in collaboration with the Billerica Schools Nutrition Services. This special event was exciting for both students and staff! In the month of May, the students participated in preschool sports week events in the high school gym with activities that included baseball and soccer events. This year, there was collaboration with the Health Services and Wellness department at the high school incorporating high school student helpers during the sporting activities. Having the support of high school students during this week was a treat for both the high school and preschool students! Throughout the school year, we also enjoyed monthly visits by the Billerica town librarians as classroom readers/instructors. This is a wonderful local resource for us.

During the course of the school year we received a donation of preschool books and an adapted tricycle from On the Move Inc. The Mission of On the Move, Inc. is twofold: To promote literacy for children of low-income families by providing them with books, and to promote a healthy lifestyle for these children by providing them with bikes. We are grateful for their generosity and look forward to continuing our relationship with them.

We welcomed new faculty to our school this year including Ms. Jaclene Forlano, Ms. Lori Cullity, Ms. Melissa Jones, Ms. Elizabeth Gardner, and Ms. Kimberly Gould.

We look forward to new adventures and new experiences in the upcoming 2017-18 school year!

Ditson Elementary School
Victoria Hatem, Principal

Formulating a new vision, mission and core values, the Ditson School Site Council has committed to strive to create an inclusive environment in which parents, guardians, faculty and staff work together to ensure that all students are provided the opportunity to feel accepted and grow as individuals, academically and socially, and to build a foundation of skills that will support them as they continue to develop. Our core values include: All students means ALL students, Inclusivity, Collaboration, Team work, Respect, Accountability, Community, Honesty and Shared Responsibility.

One of the ways that we incorporate our core values is by having instituted a school-wide PBIS program called the DITSON Bees. Students earn tickets for displaying expected “beehavior” and are celebrated at monthly assemblies that focus on DITSON expectations. School-wide

rewards such as dance parties, PJ day and Super Hero day are just a few of the ways students are rewarded for their respectful "beehavior".

Continuing our partnership with TLA allowed the Ditson staff to further improve instruction based on the rigorous state standards in literacy. Our Math and Literacy coaches have continued to provide professional development opportunities and have worked closely with teachers to support them in mathematics and literacy instruction.

We continued with our math competitions this year with upper grade students. Our Grade 4 and 5 Math Olympiads group scored well throughout the year and from this group, two teams participated in our third Middlesex Math Madness Tournament. Two fifth grade classes participated in a STEM project called "Starbase," held at Hanscom AFB. The program is designed to increase student interest and knowledge in science, technology, engineering and mathematics.

The Ditson Student Council continued to do many community based activities such as collections for the Billerica Food Pantry and the House of Hope. They also ran several in-house activities for the school such as hoops for hearts, spirit days and valentine pen pals. The biggest role of the student council is to show community support. As their annual culminating activity, the council conducted the 21st Senior Pen Pal concert. All Classrooms were assigned a senior pen pal that they corresponded with over three months that ends with a concert, tea and class visit from their pen pal. This event is something that both young and old look forward to each year.

We thank our Ditson School Association for their continued time and dedication to our students and the school. They are instrumental in being able to provide resources for educational enrichment, supplemental teaching tools, and coordinating and running many social events such as field day, MCAS breakfast, Holiday Fair, Book Fairs, Fall Festival and much more. This year the DSA revived the Walk-a-thon and raised more than $30,000 for the school!

2016-2017 has certainly been another year where the Ditson School Community puts forth great effort for all to "Bee the Best they Can Bee" at the Ditson Elementary!

Dutile Elementary School
Christine Balzotti - Principal

The 2016-2017 school year was an exciting one. One of our biggest fundraisers at the Dutile is the Yearly Walk-a-Thon, which was combined with Field Day this year. This past year the proceeds from the Walk-a-Thon provided the PTO the funding for bus transportation to Parlee Farm for our Kindergarten students, Discovery Museum for our Grade 1 students, a trip to the EcoTarium in Worcester for our Grade 3 students, the Museum of Science for our Grade 4 students and the Harvard Museum and Canobie Lake Park for our Grade 5 students.

The PTO was also able to schedule in-school visits like Smarty Plants for Grade 2, Colonial Presentation for Grade 3 and Beams and Bridges for Grade 4 students. We are very fortunate to have such a supportive PTO who put education first!

Throughout the school year, the students contributed to the Wish Project by donating hats and mittens, provided the Billerica Food Pantry with non-perishable items collected on our 100th day of school, and collected over 100 Coats for Kids. Our Dutile Grade 5 students, along with our Chorus Instructor, decorated spoons and visited the Life Care Center of Billerica during the Holiday Season. The Grade 5 Chorus also sang the National Anthem at the Tsongas Arena during a UMass Lowell River Hawks Game.

We always encourage parent involvement and some examples are Portfolio Day for our Kindergarten students, an Author Share day for grades 1 and 2, and Colonial Day for grade 3. In addition, our grade 4 students hold their "Are You Smarter Than a Fourth Grader" contest and our grade 5 students host a Colonial Fair.

We also hold activities for the students and families to participate in outside of the school days. The Evening with the Arts, Bingo, Candy Give Back, the Ice Cream Social, the End of Year Concert, the Talent Show, the Spelling Bee and Black Out Bullying Day are some of the family favorites.

The Dutile has a lot of community involvement with our local Senior Center volunteers reading to our grade 1 students weekly and doing light grounds work. Some of our other Senior Volunteers helped out in the cafeteria during our lunch times and did basic clerical work. The High School Future Teachers of America students also came into our classrooms on a regular basis. In addition, the Gordon Music Student Teachers, students from Middlesex Community College and other colleges in the area earned their Child Development Hours at the Dutile School.

The Dutile knows how important summer reading is for our students and to that end has worked hard to support summer reading regression. Families get a tip sheet on how to prevent the "Summer Slide" and leveled reading packets with activities to all students in Kindergarten thru 2nd grade. Mr. Bill Haddad also generously donated leveled books to every student in Grade 3 for reduction in reading skill loss.

Finally, through the PBIS initiative, the Dutile Do Gooder Dollars and Second Step curriculum and other programs, the Dutile children were shown how positive behavior incentives can earn them praise and recognition and become role model citizens in the Dutile community.
We also have a beautiful new Dutile Garden thanks to the Boston Care Program. The community helped maintain the beds during the summer and the children harvested the vegetables during the school year.

We are the Awesome Dutile!

Hajjar Elementary School
Elizabeth Devine, Principal

The Hajjar School welcomed new staff members in the fall of 2016, Mrs. Judi Coyne as our school social worker, Ms. Jessica Arsenault and Mrs. Jen Pica as paraprofessionals and Mrs. Michele Mulik, as a math interventionist. Mrs. Alisson Theirrien was a long term substitute in the third grade.

Committed to improving rigor and student engagement in our classrooms, the Hajjar School's Instructional Leadership team conducted four learning walks. This allowed us to analyze our successes and develop goals for the future.

During the fall, our fourth and fifth graders had the opportunity to participate in the Massachusetts Children's Book Award (MCBA). Any student that read six books or more was invited to breakfast to celebrate. The Hajjar students agreed with other students across the Commonwealth, that *El Deafo* by Cece Bell deserved this year's honor as book of the year.

This year, the Positive Behavior Interventions and Supports (PBIS) team implemented expectations for each common area of the school, including the buses. Our PBIS team formalized a system of positive reinforcement with a sticker incentive that states, "Ask me how I earned this?" This system included monthly rewards for students following the expectations.

This year we focused on providing more opportunities for our students. Our Student Council worked hard to raise money to purchase books for our library. We hosted a math competition for all of the other Billerica Elementary Schools to participate in. This past spring we offered an afterschool enrichment program, the Hajjar Garden Club. This group planted and harvested crops that were used in our café. The garden club will continue the garden to café theme in the fall. This fall, the Hajjar School was thrilled to reclaim the Turkey Trot trophy for having the greatest overall participation at the annual event.

As a school community, we would like to thank all the members of the Hajjar Parent Association (HPA) and the Billerica Partners for Education, whose members volunteer their time to raise money for our school. Each year, the HPA provides many Arts & Enrichment programs here at the Hajjar and it organizes several family events. The Billerica Partners for Education's grant program funded specific grants requested by our teachers.

In closing, I am fortunate to be the principal of the Hajjar School where I have the opportunity each day to work with many wonderful children and their families. We have a dedicated staff that work hard to provide each child a strong foundation so our children will be successful in the future.

Kennedy Elementary School
David Marble, Principal

The John F Kennedy Elementary School continued to offer its students countless opportunities to enhance their education, strengthen social skills, build community relationships, and enjoy their childhoods in 2016-17.

A typical day at the Kennedy begins at 7:25 AM (more than an hour before the official start of school) when a number of students enter the building for our Early Morning Care Program. This program has been widely praised for offering flexibility for families in need of child care before school hours.

At 8:15, our Early Morning Care students are joined by approximately 60 students a day who enter our Cafeteria for breakfast served through our School Nutrition Program.

Once the day officially begins, students work with teachers well trained in carefully chosen programs to deliver our curriculum. Our school continues to have a relationship with the Teaching and Learning Alliance. This relationship is a multi-year Professional Development focus on improving Reading and Writing instruction in our school.

Moving into 2017-18, we plan to begin a new professional evelopment initiative in Science and Technology Program called Stemscopes. A focus on Stemscopes will continue to improve our Science program that received a big boost in 2016-17 with the opening of our Exploration Station, a room dedicated to giving students an opportunity to build their Engineering skills.

Our students are fortunate to be offered a number of field trips and in-school programs, funded by our local Parent Teachers Organization. Each class is offered at least 2 field trips and 2 in school programs to supplement their curriculum.

In 2016-17, Kennedy students were offered opportunities to perform in Talent Shows, Spelling Bees, Incentivized Reading Programs, Music Performances, and national Math contests. They participated in activities like a Back to School Barbeques, Ice Cream Socials, Math Nights, and Field Days. Because of the hard work of the teachers, staff and parents at the Kennedy, there is a little bit of everything for every child within our walls.

I continue to be extremely proud to work with the staff and families of the John F Kennedy School. It is indeed a wonderful place for a child.

Parker Elementary School
Suzanne Sullivan, Principal

The Parker Elementary School enjoyed a PAWSitive year in 2016-2017. The students and staff began each day with student-led morning announcements including our Parker Pledge:
I will be Respectful, Responsible, Kind and Safe,
To make the Parker School a PAWSitive place!
Through our ongoing PBIS (Positive Behavior Intervention and Support) program, students who show these four qualities may be recognized with Panda Paws that can be added to our monthly drawing at our schoolwide assemblies and traded for items at our school store.

This year a new administrative team joined the Parker, with Suzanne Sullivan as Principal and Kathleen Cochran as Assistant Principal. Mrs. Sullivan is a Billerica native who attended the Parker as a child and went on to the Marshall Middle School and BMHS. Her career as a teacher and administrator has been in Central and Western Massachusetts. Mrs. Cochran has been a member of the Billerica Public Schools for many years as a teacher and then Math Coach at the Dutile Elementary School.

Along with the new leadership team, the following staff also joined the Parker in the 2016-2017 school year: Maureen Gill-Looney, Grade One Teacher; Alissa Andre, Special Education Teacher; Sarah Hardy, Social Worker; Jacquie Studley, Math Interventionist; and Lianne DeRosier, Christine Longo, Kim Roche and Adrienne Bijeol as Paraprofessionals. The Parker family grew in other ways as well, with twelve staff members on maternity leaves for some part of the school year! At the end of the year we wished three longtime paraprofessionals well as they retired: Kathy Durante, Karen Falzone, and Pat Schneider.

Our English Language Arts curriculum implementation continued with a focus on Readers' and Writers' Workshops. The Teaching and Learning Alliance provided teachers with ongoing professional development. All grade levels continued to use the Go Math program. Some teachers were involved in a pilot of a Science program, STEMscopes. Our building-based Literacy and Math Coaches provide hands-on support to all teachers and interventionists work with identified students to provide small group instruction, as needed.

The hard-working Parent-Teacher Organization continued to provide activities and support to enhance our educational program. Through various fundraisers, the PTO funded transportation for a field trip for each grade level and brought various presenters to the school. They also coordinated the Boohoo Breakfast for Kindergarten parents, two Scholastic Book Fairs, an Ice Cream Social, the Holiday Store, the Spring Picnic, Field Day, and Grade 5 Step-Up activities.

The Read to a Child program continued this year with mentors from local businesses coming to the Parker once a week on their lunch breaks to read with students in grade one through four. This program benefitted 38 Parker students. Many of the 45 mentors involved have been reading with the same child for more than just this year. It is appreciated that the community gives of their time to our children through this program. Our students also gave to the community through a Thanksgiving food drive, toiletries drive for our Service members, and two grade five chorus concerts at the Billerica Crossings Senior Living Center.

The Parker Elementary School is a busy and dynamic place, before, during and after school hours. The building serves as a location for afterschool childcare, countless hours of professional development for teachers across the district, and community meetings and recreational sports.

It has been a pleasure to get to know this vibrant learning community this year. I consider myself fortunate to be back in my hometown, leading the namesake of my former school, and I look forward to serving the Parker students and families in the years to come.

Vining Elementary School
Christine Gibelli, Principal

The Vining Elementary School has had a very exciting and enriching year. We welcomed new staff members during the 2016-2017 year. Ms. Leah D'Amato transitioned to our literacy coach position from a shared position. Multiple staff members were hired into one year positions including Mrs. Brenna Woods as a first grade teacher, Mr. Evan Woodworth as a physical education teacher, Ms. Heidi Unger and Ms. Tricia Devlin as technology specialists, and Ms. Janice Fischer as a Title I Interventionist. Ms. Sarah Strunk and Ms. Ann-Jennifer Laquidara joined our team as paraprofessionals.

Social emotional development of our students was supported through our Positive Behavioral Intervention System, including our school wide assemblies with monthly themes. Our students continue to earn Star Tickets for demonstrating Vining STAR behavior of effort, responsibility, respect, and teamwork. Our Social Emotional Team relaunched our SHINE core values of self-reliance, honesty, inclusion, nurture, and engagement. We also continued to look closely at our tiered systems, with support and guidance from consultants from the May Institute.

We continued our implementation of Reader's Workshop, and our partnership with Teaching Learning Alliance (TLA). In grades four and five, our teachers piloted the implementation of two units of study, informational and analytic reading, with the support of TLA and our literacy coach. In addition, we were fortunate to host classroom visits for colleagues within and outside of the building to share best practices in literacy instruction.

Teachers at each grade level began the implementation of STEMscopes as our science curriculum. They have been participating in on going committee work and professional development to ensure that they have a clear understanding of using this resource.

As a school community, we would like to thank all of the members of the Vining Parent Teacher Organization and the Billerica Partners for Education for their continued support of educational programming and enriching family programming including teacher requests, Back to School BBQ, STEAM night, Character Parade, and Field Day.

I have been honored to serve as the Vining Elementary School principal. It has been a privilege to work with the students, families, and teachers.

Locke Middle School
Tony Garas, Principal

It was another fantastic year at the Locke Middle School where our students and staff exemplified our motto of "Community Service and Educational Excellence." In order to support our community, we held our annual Turkey Toss fundraiser which benefits the Billerica Food pantry and local families. We raised $2800 and 2100 items of food were donated to the food pantry, our best year ever. We also held our annual Hoops for Heart Tournament which benefits the American Heart Association. Students and staff love this spirited event where our teams of students compete for basketball supremacy; all for a good cause. Our students raised over $3000 for this great event which happens every February. We also held our annual "Walk-a-thon" to benefit our physical education programs. With the help of the PTO, we raised over $4000 dollars. We are dedicated to improving our school, community, and making the world a better place for all.

At the Locke, as we raised a lot of money for great causes, we have also raised our academic standards for all students. We continued to challenge our students academically and asked them to accept the growth mindset and work hard every day. In an effort to promote STEM (science, technology, engineering, and math) we offered an exceptional after school robotics program and for the 7th year in a row every 8th grade student participated in the science fair. We continued to utilize our seismic station which enables us to monitor the earth's movement around the globe. Through the Boston College Educational Seismology Project, students were able to study earthquakes and their impact on the earth. Every year we send a strong group of spellers to the Billerica Spelling Bee and challenge our math students with the American Mathematics Contest examination. We also pursued academics outside of the classroom when our 7th graders spent a week at Nature's Classroom and our 8th graders headed to Washington, DC.

During the 2016-2017 school year, the Locke received several prestigious awards and honors. For the third year in a row**,** our robotics team made the world championships in Louisville, Kentucky and went all the way to the quarterfinals against competition from around the globe.

We had a first place and two second place finishes at the state science fair. We reached the merit level for the American mathematics competition and had one student in the top 1% and two students in the top 5% of all students taking the exam worldwide. Our math team finished second in their division in the Intermediate Math League in their second year of competition. We also assembled our 2nd knowledge bowl team and they had a great showing in the annual competition.

In an attempt to keep all students motivated and engaged, we promote after school activities throughout the year. If you need homework help, head to the library for the learning center. If you love sports and want to stay active, head to the gym for flag football or floor hockey. How about movies? Of course, go straight to room 241 for the film club. Love to read? Go to Book Club. The Locke offers art, small engine repair, wood shop, and recycling happening three times a week after school. This past year our theatre club put on a fantastic performance of "Camp Rock" which highlighted the talented performers we have at the Locke.

In order to learn, students need to be provided with the best possible learning environment and the technology to become college and career ready. We made many upgrades to the Locke this past year. All English, math, science, and social studies classrooms are equipped with interactive promethean boards, we have improved our wireless capability, and we now have nine chrome book carts. We also have put in a state of the art fitness center which is used by students and staff.

As you can probably tell, there is a lot happening at the Locke Middle School. We strive for excellence in all of our endeavors and enjoy working hard while having a little fun, too. I would like to thank our staff, students, and parents for all of their efforts last year in making the Locke a special place to be.

Marshall Middle School
Michael Rossi, Principal

The Marshall Middle School community has 625 students in grades six, seven and eight, matched with a dedicated staff, involved parents and engaged community members all striving for the success of each individual student. Students are carefully placed on one of two grade level teams with teachers in the following subject areas: English, Mathematics, Science, and Social Studies. Sixth grade students are enrolled in a reading course while seventh and eighth grade students choose between two world languages, Spanish or Italian. Students are exposed to a variety of curricular areas in the Unified Arts depending upon the grade level, including art, music, technology, wood shop, and new this year for our eight grade students is drama. We are proud of our course offerings and extremely excited to offer this new program for our students. The Drama course will support all students in public speaking, cooperative learning and exposure to a variety of visual and dramatic arts. In addition, students participate in physical education and health, commonly referred to as Wellness.

Our school vision "A Community of Independent Learners", drives our work. We recognize that meeting this vision requires us to identify and support students who are not meeting academic and social/emotional benchmarks established by the state, district, and school. While most teachers are able to address struggling students through core instruction, sometimes appearing with relative ease, there are some students who require additional support. For these matters we respond as a school utilizing our Response to Intervention (RtI) Team, comprised of staff from a

variety of roles within the school. At meetings the teams discuss and identify different student's presenting issue and develop action plans with interventions, measures, and a timeline. Through this process the teams have also identified targeted interventions for small groups of students and school wide interventions and initiatives that will benefit a large number of students. This shared responsibility that ensures all students can achieve at the Marshall Middle School is supported with data that demonstrate our success.

Success in school begins with feeling you are part of the school, which comes from developing relationships with peers and staff, and participating in activities. Relationships make learning happen. At the Marshall we offer a large variety of after school programs in the areas of leadership, technology, academics, athletics, fine arts, and much more. This year our Theater Club continued to produce quality plays and musicals by presenting Disney's *Lion King Junior* last fall and *Hello My Baby* this spring. Both shows not only highlight students performing, but in addition, many students participated in stage crew, light, sound, and videography teams, utilizing our new television studio. This fall marked the first show in the newly dedicated Paul Cox Theater in the Howard Ralston Auditorium. After nine years the auditorium has been completely restored. Over this time, we added new lighting, sound, a sound room, carpet, paint, ceiling lighting, curtains, and finally this year, new auditorium seats. This facility is certainly state of the art! We are fortunate to have the wonderful support of the Billerica community in completing this project and of course the support of the I.B.E.W. Local 103 for their donation of the time, expertise, and energy in installing all of the electrical needs in the auditorium. Without them, this project would not have been possible.

Students continue to enjoy after school and anchor events. We continued to host the student faculty basketball game and many other anchor events such as Field Day, which our students attend to simply enjoy. Our Peer Leader Program has been instrumental over the past few years by redesigning Field Day to be more student friendly and incorporating new ideas, games, and activities. The Peer Leaders also participate in developing our school culture by presenting lessons on anti-bullying and character lessons to the student body. This year the Marshall Middle School was invited to participate in the Anti-Defamation League's A World of Difference Conference in Boston. Four Marshall Middle School students presented a lesson during the break out session. It was an honor to be chosen as presenters in this conference. This was our third year participating in the conference.

Technology continues to anchor many activities both in and out of the classroom. Our "Tech Team" comprised of students in grades six, seven, and eight, work daily as experts to support both students and staff in utilizing technology in our school. Students also have presented lessons on specific areas to faculty. Our Robotics Team earned distinction by receiving multiple awards during the FTC FIRST Tech Challenge qualifying tourney, the Finalist Alliance and Connect Award. These activities cannot be supported without the continued improvement in technology. This year we increased our Wi-Fi bandwidth within the school and added four more Chromebook carts bringing our total number of Chromebooks to 390. We finalized all purchases for Promethean Boards, now having one for each classroom. This year we also installed the television studio that was made possible from a grant from the Cable Access Committee.

The teachers at the Marshall Middle School utilize new technology, the latest in best practices in teaching and learning, positive behavior incentives, and participate in school and district-wide initiatives. This coming year we welcome new initiatives based on long-standing values. We enter the school year with four goal areas all leading to academic achievement gains for our

students. We made great strides last year by being identified by the Department of Elementary and Secondary education as a Level 1 school based on our PARCC scores and we will continue to build on our progress. The school year will prove to be a banner year for the students, staff, and community of the Marshall Middle School.

Billerica Memorial High School
Thomas Murphy, Principal

Billerica Memorial High School closed out the 2016-2017 school year with graduating seniors adorning their "Green and White" caps and gowns in preparation of the next steps in their ongoing journey of lifelong learning. Ninety-one percent of our graduating seniors are pursuing post-secondary education and 7 students entered the military, either directly or through the ROTC program at their college/university. Two of those seven students entered West Point this fall as cadets and members of the football program. Over 164 different colleges accepted members of the Class of 2017. The following colleges and universities accepted our students for admission fall of 2017.

Adventist University of Health Sciences
Anna Maria College
The University of Arizona (Social & Behavioral Sciences)
Assumption College
Becker College
Bentley University
Berkeley College NYC
Berklee College of Music
Boise State University
Boston College
Boston University
Boston University (College of Engineering)
Brandeis University
University of Bridgeport
Bridgewater State University
Brooklyn College of the CUNY
Bryant University
Bunker Hill Community College
Campbell University
Castleton University
Clark University
Clarkson University
Coastal Carolina University
Colby-Sawyer College
University of Connecticut
Curry College
Dean College
"Drexel University(Pennoni Honors College)
Eastern Connecticut State University
Elon University
Emerson College
Emmanuel College
Endicott College
Fairfield University
Fisher College
Fitchburg State University
Flagler College
Fordham University
Framingham State University
Franklin Pierce University
Great Bay Community College
University of Hartford
High Point University
Hofstra University
College of the Holy Cross
Hunter College of the CUNY
Iona College
Ithaca College
Johns Hopkins University
Johnson & Wales University (Providence)
Kean University
Keene State College
Kennesaw State University
Lasell College
Le Moyne College
Lesley University
LIM College (Laboratory Institute of Merchandising)
Long Island University, Brooklyn
Loyola University New Orleans
University of Maine at Farmington
Maine College of Art
University of Maine
Manhattan College
Manhattanville College
Marist College
Marymount Manhattan College
Massachusetts College of Art and Design
MCPHS - Massachusetts College of Pharmacy & Health Sciences
MCPHS - Massachusetts College of Pharmacy & Health Sciences

University of Massachusetts Dartmouth
University of Massachusetts, Amherst (Commonwealth College)
University of Massachusetts, Boston
University of Massachusetts, Lowell
Merrimack College
Michigan State University
Middlesex Community College
University of Mississippi
Montserrat College of Art
Mount Allison University (Faculty of Arts)
Mount Ida College
University of New England
University of New Hampshire at Durham
New Hampshire Institute of Art
University of New Haven
New York Institute of Technology (New York Institute of Technology - Manhattan)
New York University
Newbury College
Nichols College
University of North Carolina at Wilmington
North Carolina State University
Northeastern University
Norwich University
Pace University, New York City
Pennsylvania State University
Plymouth State University
Pratt Institute
Providence College
Quinnipiac University
Radford University
Regis College
Rensselaer Polytechnic Institute
Rhode Island College
University of Rhode Island
Rivier University
Rochester Institute of Technology
Roger Williams University
Rose-Hulman Institute of Technology
Saint Anselm College
Saint Joseph's College-ME
Saint Michael's College
Salem State University
Salve Regina University
University of San Francisco
Sarah Lawrence College
Siena College
Simmons College
University of Southern Maine
Southern New Hampshire University
Springfield College
St. John's University
St. Norbert College
St. Thomas Aquinas College
Stonehill College
Suffolk University
Syracuse University
The University of Tampa
Tufts University
United States Military Academy – West Point
Unity College
Utica College
Valencia College
University of Vermont
Virginia Commonwealth University
Wentworth Institute of Technology
Western New England University
Westfield State University
Wheaton College MA
Wheelock College
Worcester Polytechnic Institute
Worcester State University
Xavier University

John and Abigail Adams Scholarship

In order to be eligible for the scholarship, students must

- score at the *Advanced* performance level on one of the three high school state assessment tests in ELA, Mathematics, or STE (Biology, Chemistry, Introductory Physics, or Technology/Engineering); **AND**
- score at the *Proficient* level or higher on the remaining two high school state assessment tests; **AND**
- have combined scores from the three tests that place them in the top 25 percent of students in the graduating class in their district.

Scholarship eligibility is based on each student's **first attempt** at taking the spring grade 10 MCAS tests in ELA and Mathematics.

27.7% (the maximum number of recipients allotted for a school) of the Class of 2017 received this award, and it is the 12th year in a row that 25% or more of the graduating class qualified for this scholarship.

Scholastic Aptitude Test

2016-2017	BMHS	Massachusetts	National
Critical Reading	564	553	538
Mathematics	562	550	533

Four students were designated as Commended in the National Merit Program. This recognition is based upon their PSAT scores.

Advanced Placement Program

One student earned National AP Scholar designation, an honor granted to students in the United States who receive an average score of at least 4 on all AP Exams taken, and scores of 4 or higher on eight or more of these exams. The following student earned this designation: Daniel Hannon.

Fifteen students earned AP Scholar with Distinction designation, an honor granted to students who receive an average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher on five or more of these exams. The following students earned this designation: Henri Behaeghal, Taylor Bennett, Caitlin Boermeester, Clarice Bouvier, Michael Burton, Christopher Comeau, Shannon Dinsmore, Daniel Hannon, Robert Hartshorn, Delaney Johnson, Talia Lafluer, Christopher McLaughlin, Madhumathi Sekar, Asiya Shaikh, Scott Young.

Eighteen students earned AP Scholar with Honors designation, an honor granted to students who receive an average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on four or more of these exams. The following students earned this designation: John Almeida, Daschnee Altenord, Gaurang Amonkar, Keri Bruso. Jacob Carlson, James Doty, Alyssa Eakman, Andrew Farmer, Jacquelyn Gallant, Patrick Harrington, Cameron MacAfee, Shane Murphy, Michael Orlando, Donna Park, Joshua Pimentel, Roshan Ravi, Jonathan Raymond, Alex Yeh

Fourteen students earned AP Scholar designation. Granted to students who receive scores of 3 or higher on three or more AP Exams. The following students earned this designation: Julia Centola, Kyle Cortese, Cristina Fulgoni, Ameerah Gadatia, Kelsey Leverone, Seth O'Neil. Ambika Rattan, Emma Rugg, Rachel Savini, Victoria Scarfo, Nicholas Scuccimarra, Alexis Sorenson, Steven Thomas, Michaela Walsh.

Massachusetts Comprehensive Assessment System (MCAS)

2016-2017	BMHS	State
English Language Arts	95%	91%
Mathematics	83%	79%
Science & Tech/Eng	92%	74%

Athletics

The Athletics Department at BMHS once again showed its' excellence, as Fall Cheerleading, Girls Basketball, and Wrestling, all were 2016 – 2017 Merrimack Valley Conference Champions. In 2016 – 2017, of the 27 varsity sports offered at BMHS, 22 qualified for the Massachusetts Interscholastic Athletic Association (MIAA) State Tournament.

BMHS also crowned two MIAA state champions. Jacob Carlson won the 400 meter hurdles and Vanessa Attaya captured the shot put. Our girls' softball team were runners-up in the Division 1 North Sectional Finals.

Individually, five student – athletes signed National Letters of Intent: Drew Laundry (lacrosse), Dean Brooks (lacrosse), Gus Gobiel (lacrosse), Scott Murphy (football), Jacob Carlson (football)

The past school year saw the intentional emergence of multiple of themes. Primarily the themes of inclusion and community. Our United Sound program created an opportunity for our student musicians to share their love of music with their peers with intellectual or developmental disabilities. Our United Basketball team created an opportunity for all students to participate in athletics and represent BMHS against other high schools. We orchestrated in a new Pep Band for basketball games. We held our first Veterans' Day assembly to recognize the sacrifice and commitment of so many. We raised money for the Billerica Food Pantry, collected clothing for the homeless, and made meals for those in need.

Respectfully submitted,

Thomas Murphy, Principal

Shawsheen Regional Vocational High School

The Shawsheen Valley Regional Vocational Technical School District (SVTHSD) is pleased to submit its 2017 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 47th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Donald Drouin and Glenn McIntyre from Bedford; Kenneth L. Buffum and Paula McShane Lambert, Secretary, from Billerica; Paul V. Gedick and Robert Gallagher, from Burlington; Patricia W. Meuse and Lisa Puccia, Treasurer, from Tewksbury; and James M. Gillis, Vice Chair and Robert G. Peterson, Chairman, from Wilmington. Timothy Broadrick has been Superintendent/Director of the District since 2015.

Shawsheen Valley Technical High School (SVTHS) is one of twenty six (26) regional vocational technical school districts in Massachusetts. One thousand three hundred twenty-six (1,326) high-school students were enrolled in SVTHS's day school programs in October of 2017, and more than 400 adults participated in the school's various adult and continuing education courses.

In June of 2017, SVTHS graduated 323 seniors. Sixty-three percent (63%) of the graduates planned to attend college or other post-secondary schooling in the fall. Thirty-one percent (31%) of the students intended to continue working in their trade and less than two percent (2%) entered the armed forces. Four percent (4%) of the graduates were undecided about their future plans.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs one hundred forty-five (145) full-time teachers as well as ten (10) paraprofessionals. Of those full-time teachers, eleven (11) are department chairs, and seventeen (17) are lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Academic Programs

Sixty-three percent of the Class of 2017 transitioned to either 4- or 2-year post-secondary programs. Students from Shawsheen Valley Technical High School attend a variety of local and national colleges and universities.

Outstanding MCAS Growth and Achievement Scores.

Student Growth Percentile. Student growth percentile is a statistic that measures the degree to which students mature or regress academically in English and Mathematics between the grade 8 and grade 10 MCAS exams. Of the 298 Massachusetts public and charter schools who administered the tenth-grade ELA test, Shawsheen ranked at number fifteen in student growth, with a student growth percentile of seventy-four percent (74%). Of the same number of Massachusetts public and charter schools who administered the tenth-grade Mathematics test, Shawsheen ranked at number 40 in student growth, with a student growth percentile of sixty-five percent (65%).

Composite Performance Index (CPI). CPI is calculated by awarding 100 points to Advanced or Proficient scores, 75 points to scores within the upper half of the Needs Improvement range, 50 points to scores within the lower half of the Needs Improvement range, 25 points to scores within the upper half of the Failure range, and 0 points to scores within the lower half of the Failure range. The CPI reported by the Department of Elementary and Secondary Education is the mean of all individual CPI scores. In 2017 Shawsheen's Composite Performance Index in the 3 MCAS tested subject were as follows:

English Language Arts:	98.9 CPI
Mathematics:	93.5 CPI
Science:	95.2 CPI

Adams Scholars. Shortly after recognizing the superior performance of Shawsheen's sophomores, the Department of Elementary and Secondary Education lauded the school's senior class by naming ninety-nine (99) recipients of the John and Abigail Adams Scholarship Award.

Curriculum Revision. During the summer of 2017 teachers within the English, Math, Science and Special Education departments engaged in the revision and development of curriculum documents in the core subjects, with modifications to said core curricula for special education classes. The focus of the curriculum revisions centered on ensuring that all core English, Math and Science curriculum documents aligned with both new and revised DESE Standards. Curriculum documents were shared with all members of the English, Math, Science and Special Education departments, and since the beginning of the 2017-2018 school year teachers have begun implementing the curricula.

New Staff. Shawsheen added many new faces to its teaching staff in September of 2017. Tanya Baron and Tina Collins will be heading up the Electronics Shop; Stephanie DiCecca in Metal Fabrication & Joining Technologies; Mary Carroll in Business Technology & Marketing; Robert McIsaac and Bryan Ibbitson were added to Social Studies; Kimberly Barriss in Biology; Aliali Belkus will be teaching Spanish during Shawsheen's day school, Sara Belson in English and Vanessa Valentin will be teaching in Support Services. All new teachers bring valued experience to our professional staff.

Summer Classes. In the summer of 2017, thirty-three (33) students remediated at Shawsheen in courses that they failed during the school year in order to recover credit required for promotion or graduation. All courses were on-site, face-to-face offerings that provided the frequency and depth of teacher interaction necessary for regular and special education students who revisit and master content during the summer. All of the students successfully recovered course credit.

In addition to the remedial courses, Shawsheen offered enrichment—"Summer at Shawsheen"— opportunities to in-district students in areas that included college-application essay writing, SAT Verbal and Math preparation, creative writing, kitchen fundamentals, and technology application (Tech Jam.)

Clubs and Organizations

Classes. Culminating a yearlong series of successful social events and fundraisers, each of the four classes held memorable formal and semi-formal events. Under the direction of their co-advisors, Ms. Marygrace Ferrari and Ms. Maria Baker, the Seniors held a gala prom at the Danversport Yacht Club. The Junior class, advised by Ms. Bethany Keane, donned gowns and tuxedoes at Michael's Function Hall in Haverhill. The Sophomores, advised by Ms. Marshall and Mr. Considine, collaborated with the Freshman class, advised by Ms. Caira and Ms. Robinson, on the annual Spring Fling semiformal, which was held at the school.

The Eighteenth Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised donations of cash and food for local charities. The junior girls earned year-long bragging rights with a 21-6 victory over the seniors.

Literary Magazine. Magazine advisors, Ms. Stacy LaBella of the English Department and Mr. Doug Michaud of the Design and Visual Communication shop, earned highest overall honors at annual publication contest sponsored by The New England Scholastic Press Association (NESPA) affiliated with Boston University's College of Communication. For the ninth consecutive year, Shawsheen's literary magazine, *Ramblings*, received awards for excellence by that organization—recognizing the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication.

School Newspaper. In 2016-2017, first-year *Rampage* advisor Ms. Jessica Brierley of the English Department published her inaugural editions of the newspaper, receiving the journalistic baton from department colleague Ms. Kerry O'Brien. Ms. Brierley continued to work with Mr. Michael Azevedo of the Design and Visual Communication Shop and Mr. Tom Struthers of the Graphics Art shop in this model academic-vocational co-curricular collaboration.

National Honor Society. Under the advisorship of Ms. Shannon Becker of the English Department, the SVTHS chapter of the National Honor Society inducted 40 eleventh graders and seven twelfth-graders in the spring during its 27th annual induction ceremony. The keynote speaker was Dr. Robert E. Cunningham, Shawsheen's former Assistant-Superintendent/ Principal, who retired with distinction five years ago. Throughout the school year, NHS members distinguished themselves within the District and school community with service to various charitable causes and assistance during important school events.

Student Council. The Student Council continued its energetic paper-recycling program throughout the year under the direction of faculty advisor Ms. Ellen Mountain. Throughout the school year, Ms. Mountain continued the Council's formidable efforts to recycle paper, cardboard, and plastic from all classrooms and shops. In addition, the Council sponsored fundraisers for the Catie's Closet, local animal shelters, Operation Christmas Wish, the Billerica Food Pantry, and the Teens for Jeans program.

Oratory Club. Coached by faculty advisor Ms. Kristin Doucette of the English Department, the 2016-2017 Oratory Club participated in three contests over the course of the year. In the fall, members participated in the annual Lions Club Youth Speech Competition. In the spring, club members participated in SkillsUSA planned and extemporaneous speech.

The Traveling Rams. During 2016-2017 school year, first-year club advisor and DVC faculty member, Ms. Alison Ouellette, ambitiously planned and raised funds in preparation for their West Coast trip scheduled for the spring of 2018. Although the planned trip is fully subscribed, any parents or students interested in information about The Traveling Rams should contact, Ms. Alison Ouellette at 978-671-3667 or at aouellette@shawtech.org.

Science Club. The Science Club, advised by Mr. Ed O'Mara of the Science Department, continued to engage participants in co-curricular activities complementing their study within the discipline. Club members conducted lab experiments, maintained reptile terrariums and fish tanks, and fostered carnivorous plants—in general observing, recording, and discussing laboratory results and animal behavior that broadened their understanding of scientific theory and its applications.

Outdoor Club. The Outdoor Club, advised by Mr. Brian Considine of Culinary Arts, took four overnight trips to the White Mountains. Students learned outdoor safety and leadership skills while snowshoeing and climbing mountains. Interested students should contact Mr. Considine at bconsidine@shawtech.org

Ski Club. The Ski Club, advised by Mr. Patrick Ryan of the Metal Fabrication and Joining Technologies shop, planned a series of after-school ski trips to the Mt. Wachusett Mountain Ski Area in Princeton, MA Interested skiers or boarders of any experience level should contact Mr. Ryan at pryan@shawtech.org.

Sportsmen Club. Under the direction of Electrical teacher and eminent sportsman Mr. John Bagni, members of the Sportsman Club honed their archery skills during the late fall and winter, fished the Shawsheen River in April, competed with rod and reel at the Burlington Reservoir in May, and capped their season with a deep-sea fishing outing originating in Gloucester. Avid or budding sports archery or fishing enthusiasts should contact Mr. Bagni at jbagni@shawtech.org.

Parent Advisory Council (PAC). The SVTHS Parent Advisory Council, under the direction of its faculty advisor, Mr. Ronald Fusco, sponsored another successful All-Night Graduation Party—which, throughout the years, has kept the newest Rams alumni safe and entertained during the night following the commencement ceremony. PAC fundraisers defray the cost of the All-Night Party and provide twenty scholarships to outstanding Shawsheen seniors from each shop. Parents interested in assisting with this year's traditional fete should contact party chair Carla Duffy at carla.duffy@comcast.net.

Teen Dating Violence Awareness Group (TDVAG). Shawsheen's social consciousness and collective voice of principled young adults speak clearly through TDVAG led by Ms. Stacey Gerace, a member of the Drafting faculty. TDVAG conducts regular meetings and participates in community activities to lend support to issues that pose harm to the physical and emotional well-being of young adults. Members of the club provided assistance for a REACH event at the Boston Waterfront. Project REACH (Racial and Ethnic Approaches to Community Health) has earned an outstanding reputation in the local and public health community for its work in raising awareness of racial and ethnic health problems. Ms. Gerace and TDVAG members extended their community involvement by participating in a 5K Walk for Change sponsored by BARCC (Boston Area Rape Crisis Center.)

Anti-Bullying Club. In collaboration with Wilmington Public Schools, Ms. Caira and Shawsheen student leaders promote anti-bullying awareness through the CARES (Children's Art, Recreation, and Enrichment Services) program. Ms. Caira and members of the Anti-Bullying Club visit Wilmington intermediate schools throughout October and November to promote self-confidence, self-respect, self-advocacy, responsible choice making, and friendship-building among children. The Shawsheen CARES program received the Massachusetts Coalition for Suicide Prevention Leadership in Suicide Prevention Award at the Massachusetts State House on Monday, March 6 during the Coalition's State House Day. Shawsheen students Leo Frisella, Patrick Baker, Shannon Vasas, Meghan Callahan and Alyssa Cappiello, along with Guidance Counselor Angela Caira, accepted the award for Shawsheen. Parents or students with any questions or interest in the CARES program should contact Ms. Caira in the Guidance Department.

Book Club. The Reading Rams met monthly throughout the year to discuss their respective club selections—titles that included *Throne of Glass, The Lovely Bones,* and *Country of the Young*. Shawsheen's literati took field trips to Walden Pond, the Sleepy Hollow cemetery, and Salem, MA. The club enjoyed a Yankee-Swap holiday party in December as well as an end-of-year party and field trip in the spring.

Art and Chess Club. Students with talents ranging from prodigious to casual participated in both the Art and Chess Clubs—the former advised by Mr. Michael Azevedo of the Design and Visual Communication Shop; the latter, by Mr. Gerry Perriello of the Bakery.

Alumni Association. The omnipresent Rams Alumni joined Shawsheen's Orientation Leaders to sponsor the Annual Fall Fair, whose proceeds fund, in part, Alumni-sponsored scholarships for Shawsheen seniors. In addition, the Association sponsored a Steph Strong Memorial Golf Tournament in October to honor the life and memorialize the untimely passing of one of its most engaged and engaging members, Stephanie (Gianoulis) Mancini. The energetic Alumni also organized two other annual events—the Homecoming-morning 5k road race and walk, and the Alumni basketball game. And, of course, there were reunions. These festive grads assisted in the planning of three reunions—the tenth reunion of the Class of 2007 at the Tavern in the Square in Lowell; the 25th reunion of the Class of 1992 at the Billerica Country Club, and the 35th reunion of the Class of 1982 at the Tewksbury Knights of Columbus. Finally, the group held a planning session on January 25 for its 2019 Hall of Fame induction ceremony. Any SVTHS alumni interested in planning future events should contact Mr. Tildsley at jtildsley@shawtech.org.

Support Services

The SVTHS Support Services Department services one of the largest populations of students with special needs in Vocational Education within Massachusetts, approximately 335 students comprising about twenty-five percent (25%) of our student body. The most frequently occurring area of need is the category of Specific Learning Disability indicating that a history of academic difficulty existed prior to their arrival at Shawsheen. Nevertheless, SVTHS has had a strong graduation rate of this group of students with one hundred percent (100%) of seniors graduating in June, 2017, among the highest of any high school in Massachusetts. This compares to a state average of 69.1% percent for special needs students.

Shawsheen's special education students also demonstrated outstanding success on the spring, 2017 MCAS examinations. These results occurred due to a "team" effort on the part of Academic, Vocational/Technical, and Support Services staff to address the needs of our special education population. The rate of special education students who attained either Advanced or Proficient MCAS scores was extremely high yielding the following Composite Score Index in each area: English Language Arts, 96.1; Mathematics, 79.2; and Biology, 84.4. Students who initially experience difficulty passing one or more of the MCAS exams eventually attain graduation status through the district's MCAS remediation programs and re-taking the examination.

Parents of special education students at SVTHS are very highly involved in the IEP Team process – parent attendance at scheduled IEP Team meetings approaches 100%. Efforts occur to accommodate parent requests for IEP Team meeting dates to ensure their participation. Prior to the IEP Team meeting, parents are forwarded forms which request

their input for current concerns regarding their student's educational progress. Responses are documented in the IEP.

A written IEP draft is usually developed by the time of the IEP meeting. This draft is reviewed at the meeting so that the parents can fully understand all the elements of the IEP and initiate any questions. Any necessary revisions to the draft are then incorporated into the proposed version of the IEP.

Athletics

The three seasons comprising the 2017 athletic year were memorable and unique for Shawsheen Athletics. Over five hundred (500) Shawsheen students participated in interscholastic sports, earning six league championships and five state vocational championships.

The very impressive winning percentage of the varsity teams enabled fourteen teams to qualify for post-season play. Dozens of student athletes were honored with All-Star recognition by the Commonwealth Athletic Conference and Lowell Sun. Wrestler Jake Ferri graduated as the most recognized wrestler in school history. His accomplishments included All State Champ, New England Champ and USA All American honors. Jake was also a Globe and Herald All Scholastic. School records were broken by the Spring Boys Track 4x100 relay team and the Girls Swim Team broke the 200-medley relay. Overall it was a very successful athletic year for Shawsheen Tech.

Community Services

Adult Evening School: The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills for the 21st century workplace. In addition to our vocational and occupational courses offered during two semesters from September to June, the community education program offers a wide variety of enrichment classes including culinary arts, cosmetology, home repair, basic woodworking and metal working, to name a few. Interested residents should contact Dr. Russ Eckel, Workforce Development and Community Services Coordinator at (978) 671-3788 for information and/or a brochure.

Billerica House of Correction: The Billerica House of Correction's (BHOC) Education Director leads all prison education initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through the Workforce Development and Community Services Coordinator with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

Middlesex 3 Coalition. The Shawsheen Technical Institute is an active and founding member of the Middlesex 3 Business Coalition contributing in particular to the Coalition's subcommittee on Workforce Development. Committee members have been working to bring innovative training programs to businesses throughout the region while also providing much needed information about funding for employee training through the Workforce Training Fund.

SVRTHS and Microsoft Partnership. A new partnership was forged in 2017 between SVRTHS and the Microsoft Corporation to bring opportunities to middle school students to experience the latest technologies. The result of this partnership was a highly successful event, Tech Jam, held in April, 2017. The event attracted over one-hundred and fifty students from the Greater Merrimack Valley for a day of exploration and discovery.

School of Practical Nursing. The 2017 year graduated 29 Practical Nurses (PN). Since its inception, a total of 781 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical experiences with preparation for the National PN examination included. A review of prior graduates revealed 100% successfully passing NCLEX-PN and ninety-five percent (95%) placement as an LPN. Residents interested in applying to the PN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646 or view our website at www.shawsheenpracticalnursing.com.

Project Explore. Nearly 450 middle-school students from the District participated in after-school career awareness activities during the 2017 winter semester. Students explored a variety of career path options. This program is coordinated with area middle school guidance counselors. The program is free of charge and busing is provided by SVTHS. For registration materials or general information, interested residents should contact Ms. Jobee O'Sullivan at 978-671-3612.

Swim Program. SVTHS energetically continued its water aerobics, lap swim, parent-and-me swim class and swim lessons during 2017. The Shawsheen pool also continues to serve as the home site for interscholastic high-school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Mr. Jay Tildsley, Aquatic Director, at (978) 671-3699.

Computer Services

During the 2017 year, Computer Services completed all DESE data collection requirements. These reports included SIMS (Student Information Management System) data, EPIMS (Education Personnel Information Management System) data, SCS (Student Course Schedule) data, and the SSDR (School Safety and Discipline Report) data. All DESE data is being reported via SIF (Student Interoperability Frameworks) which is a longitudinal data system allowing for near real-time syncing of student data with the state data warehouse.

There has been continued effort to update and improve the user experience with many of the school wide systems accessed by students, parents, and staff. The district completed its transition to the Aspen special education system. All Individualized Education Plans and 504's are now created and managed through the same centralized student information system, which allows for seamless updates. Additional improvements have been made to the District's admissions application process. Online enrollment applications are being accepted which enables the electronic transfer of information directly into our admissions system for processing.

The Summer of 2017 saw Computer Services design an infrastructure for the future. Bandwidth was increased from 200 MB to 500 MB. Over ten wiring closets, including the Ralph Carrozza Fieldhouse, were upgraded to 10GB fiber connections and switches capable of running at that speed. The primary and secondary domain controllers were updated to run Microsoft Server 2016 in order to better communicate with our recently added Office 365 and Windows Azure Cloud environment. Thirty classrooms, including all of our Life Science wing, were upgraded to a newer/faster wireless infrastructure capable of connecting at three times their previous speed. This is step one in an ongoing project to support the mobile device initiative taken by the District. The remaining wireless infrastructure will hopefully be completed in the Summer of 2018.

As part of the previously mentioned mobile device initiative, Computer Services rolled out over fifteen carts containing four hundred (400) touch screen laptops for the students to use. Thirty-two teachers submitted plans for utilization of the devices. From the plans came a strategy where members of the Science, Math, Support Services, Social Studies, English, Health Assisting, Medical Assisting, and Dental could use the devices. The aforementioned teachers also had their laptops upgraded to a new Microsoft Surface device with a touchscreen pen. Computer Services also implemented Microsoft's Mobile Device Manager, known as Intune, for controlling and updating the devices. In December, Project Lead the Way and Electronics were given 27 Surface books that both departments can share for their curriculum.

AV Technology also improved over the summer. New Projectors were installed in thirteen classrooms. In another fourteen classrooms, the wiring was redone to accommodate HDMI cabling. Early in 2017, new Spinetix Video displays were setup in the Cafeteria, School Dining Room and the Main Hallway near the administrative offices. Added to the already existing displays in the Life Science Wing and the Library, these signs help the student body keep abreast of the happenings at Shawsheen.

<u>Guidance</u>

Admissions. *Approximately five hundred (500) applications were received for the class of 2021. This year, presentations occurred at our district town middle schools in Billerica, Wilmington, Tewksbury, Bedford and Burlington. Students, parents and community members were invited to events on site including the Guidance-Admissions Luncheon on January 12th, 8th Grade Career Night on January 18th, and Community Open House on November 5th.*

9th Grade Orientation. The Class of 2021 participated in SVTHS 9th grade orientation program, Fresh Start. This exceptional program gave new students an opportunity to meet each other and become familiar with the school, its programs and staff. Our revamped program provided a week-long overview of expectations, exposed students to their top vocational programs of interest, then introduced various strategies to improve time management, self-care, and healthy decision-making. Trained student Orientation Leaders (mentors) organized the week and facilitated open communication, acceptance/tolerance of differences, student advocacy, and challenged students to "be themselves". Since the Guidance Department implemented the freshman transition program in 2006 with the support of the Superintendent and School Committee, attendance has continued to improve while withdrawals have substantially decreased.

College and Career Planning. Shawsheen students continue to expand their options and opportunities after graduation. Studies conducted this year show a growing trend for SVTHS students to attend and remain at 4-year colleges and universities. In addition, SVTHS met federal benchmarks this year for graduates in all programs. This included positive placement in employment, college and military careers. SVTHS offered preparatory programs for both Accuplacer and SAT college entrance exams. Over seventy-five percent (75%) of the senior class participated in one or the other. SVTHS continues to offer a foreign language to students pursuing college programs that require it. The course is offered after school and evenings. Our annual College & Career Fair hosted over 85 colleges, universities, technical schools, military representatives and financial institutions. With over three hundred (300) attendees, each participant received a list of suggested questions and copy of our College & Career Planning Guide containing helpful scholarship/financial aid websites, new PSAT/SAT format, updated admissions standards for the Massachusetts State University System and for the University of Massachusetts. Senior guidance counselors were available to answer student and parent questions.

Scholarships and Awards. SVTHS students were awarded 165 scholarships totaling over $138,550 in scholarship funds.

Cooperative Education Program. SVTHS had 203 seniors (62% of the class) out on co-op positions and 100 juniors (30% of the class) out on co-op at the end of June, 2017. Cooperative education built momentum this fall with many of the vocational/technical programs increasing cooperative education placement. As of December 31, 2016, fifty-eight percent (58%) of the seniors were working in co-op positions.

Student Mental Health and Wellness. With the significant rise in mental health issues impacting schools, the District provided mental health training and updates for all faculty members to inform of current trends, area resources, and related topics. Trainings were provided by experts within the District as well as guest speakers through the Middlesex Partners for Youth Inc., and focused on the following topics: Suicide Awareness and Prevention; Anxiety and School Performance; Navigating the Cyber World; Underage Substance Use; and Understanding & Supporting Students' Mental Health Concerns. Free presentations were also provided to parents on Navigating the Cyber World and

Underage Substance Use. During freshmen orientation, upper-class students, faculty members, and guest speakers presented information on Bullying Awareness and Prevention, Suicide Awareness and Prevention, and Mental Health. SVTHS also complied with the state mandate to conduct BMI testing for all 10th graders.

School Council

School Council. Under the direction of its co-chairs—school principal Dr. Robert Kanellas and faculty member Jason Tildsley—the 13-member Council met throughout the school year to discuss operating-budget items and school-policy issues. Discussions of the latter issues resulted in revisions to the Student Handbook and the drafting of the 2017-2018 School-Improvement Plan.

Vocational/Technical Programs

SkillsUSA. SkillsUSA is a national, non-profit organization preparing students for careers in trade, technology, and skilled-service occupations. SVTHS earned sixty-one medals at the 2017 District competition and twenty-eight medals at the State competition, including fourteen gold medals. Fourteen Shawsheen students represented Massachusetts at the National competition in Louisville, Kentucky. Once again, Shawsheen's DVC program had a talented student whose design was chosen to be the state-trading pin depicting this year's theme "Connecting You to Career Success". Additionally, Shawsheen's DVC program sent a team of three to compete in Promotional Bulletin Board, as well as State Pin Design. The Business Technology shop sent a team for Entrepreneurship; Heath Technologies competed Career Pathways as well as in Basic Health Care, displaying the utmost in professional care and earning a Gold medal; our Automotive Refinishing technologist joined eight other high school young women from across the country to compete in the Automotive Refinishing Technologist contest, returning with a Silver. For the fifth year in a row Shawsheen has had a state officer elected. This year's student is a senior in the Medical Assisting program.

National Accreditation. SVTHS has twenty-two vocational and technical programs, seven of which are nationally accredited by their respective industries. These programs include: Automotive Technology; Automotive Collision Repair & Refinishing; Machine Tool Technology; Metal Fabrication & Joining Technologies; Culinary Arts; Drafting Technology; and Heating, Ventilation, Air Conditioning, and Refrigeration.

Transportation Cluster

Automotive Technology. The Shawsheen Community benefits immensely from the outstanding service provided by the Automotive Technology program. Many Automotive students excelled in extra-curricular trade activities – twelve students participated in the District SkillsUSA competition with six advancing to state competition. The upperclassmen continue to receive certification from ASE Student Certification, ASE Refrigerant Recovery programs, as well as obtaining their OSHA-10 cards. Through the capital budget process, the program purchased a sand blasting

machine. Sixteen of the eighteen senior students found employment through the Cooperative Education Program.

Automotive Collision Repair and Refinishing. The program is known throughout the community as the place for residents to go when accidents or mishaps require cosmetic repairs. The relationship provides the students an endless supply of vehicles to work on to learn their craft. During the year several students competed in SkillsUSA, with one senior winning the State Gold Medal and placed second in the National competition. Auto Collision received a Makeover Grant through the Collision Repair Education Foundation; new curriculum through I-CAR; a vehicle to repair for auction (where the proceeds will buy tools listed through the Grant application); a one-thousand-dollar ($1,000) grant for tools; several products donated by 3M Company; and safety glasses for the shop. A plastic welding machine was purchased through the capital budget process.

Health Cluster

*Medical Lab Assisting***.** The Medical Assisting Program is certified through the American Medical Technologists (AMT), which is a nationally recognized organization allowing the students to take the certification examination upon graduation. All seniors are gaining clinical experience either through the co-operative education program or through the new clinical partnership with Lahey Hospital and Medical Center in Burlington. The program continues to build its partnerships for cooperative education opportunities and has placed a number of students in a variety of medical offices. Several graduates are employed by Lahey Clinic and have received full compensation for the cost of the certification examination. The District invested capital funds in the form of electronic vital signs stations utilized in the clinical setting. Each station in the shop area has a mobile, electronic vital sign station.

Health Assisting. Health Assisting successfully certified twenty-six students via the Department of Public Health as CNA's (Certified Nursing Assistants). One hundred percent (100%) of the students successfully passed both the written and performance test. The program continues to maintain solid relationships with area nursing homes and clinical sites for student on-site practice. Partnerships include Tewksbury Hospital, Lahey Clinic, One Care Concord, and Sunny Acres Nursing Home. Students enjoy co-operative placement in area assisted living centers and long-term care facilities. The Health Assisting shop will be enhanced with two acute care stations during the next school year. This will allow the instructors to simulate acute care nurse assisting prior to attending clinical at Lahey North. The majority of graduating students are enrolled in Bachelor of Science in Nursing programs.

Dental Assisting. Dental Assisting continues to be a competitive shop for ninth grade acceptance. The recent revisions to the MA Department of Public Health requirements for registration as a Dental Assistant have resulted in strong community partnerships allowing the students to obtain two-hundred (200) hours of on-the-job training. Most of the students are attending post-secondary programs, with the intent of being dental hygienists or dentists. Seven of the current sixteen senior students are presently

employed through the Cooperative Education Program. An additional radiology unit has been added to the shop area expanding this area of the curriculum. The capital budget process will result in the remodeling of the steri center, modeling it after industry standards.

Services Cluster

Culinary Arts. Culinary Arts maintains articulation agreements with Central Maine College, Lincoln Institute of Hartford, Middlesex Community College, The Culinary Institute of America and Cambridge Culinary Institute. Many seniors took advantage to the new local restaurant establishments added by the Cooperative Education Program. New owners, managers and chefs were also added to the Advisory committee. The restaurant and bakery continue to serve the public daily with continued high volume of guests providing great opportunities for the students to serve the community. The School was granted a four-hundred thousand dollar ($400,000) Massachusetts Skills Capital Grant to renovate the Culinary Program. After many years of service in the Bakery, Gerry Perriello retired in June.

Cosmetology. The Cosmetology students participated in their first ever Beauty School Battle at Pathfinder Vocational Technical High School. Cosmetology students were successful in SkillsUSA competition by winning two Gold Medals at the District Competition and one Silver Medal at the State level. All the senior students received their State Board Cosmetology license prior to graduation. One hundred percent (100%) of the students achieved passing grades on their State Board exams and are employed at local salons through the Cooperative Education Program.

Construction Cluster

Carpentry, Plumbing, Electrical, Heating, Ventilation, Air-Conditioning & Refrigeration and Masonry and Tile Setting. The Construction Cluster's mission is to put into practice a style of learning that directly involves the learner, by actively encouraging students to create tangible products using all of their senses to maximize their learning experience. These methods provide the opportunity for students to gain both real-life experiences and mastery of competencies by working on both on- and off-campus community projects. This year's projects included the following:

- Bedford Housing Authority – Construction of a two-bay maintenance garage that will serve as a work shop area as well as a garage to store various maintenance vehicles and equipment. Construction of the garage began in March of 2017 and will be completed in early 2018. The Masonry, Carpentry and Electrical programs are involved in the construction.
- Tewksbury Habitat Build – This project consists of the remodel of an old colonial style single family dwelling. All of the load-bearing walls were relocated, the interior was torn down to bare studs to allow for new windows, doors, vinyl siding, the construction of two new porches as well all new plumbing and

electrical systems. This project is scheduled to be completed in the Spring of 2018. Carpentry, Electrical and Plumbing are involved in this project.

- Tewksbury Department of Public Works – Renovation of the existing Department of Public Works office including new lobby area and counter, new office spaces and reconfiguration of existing office space. The work is being performed by students from Carpentry, Electrical and HVAC&R. Phase 2 of this project was completed in the early Spring of 2017.

Arts and Communication Cluster

Business Technology & Marketing. This department has completed its fourth year with an approved Chapter 74 Marketing program element. This has continued to be an instrumental part of the shop's student enrollment and allows the department to continue to implement new course offerings and schedules. The accounting students have moved to web-based learning which continues to augment their problem-solving skills, analytical thought processes, and understanding of executive-level business decisions while adding additional emphasis on higher level financial analyzation. The program's Microsoft Office Specialist certification testing lab continues to thrive, giving students the opportunity throughout the school year to certify in Microsoft Office 2013 applications that are industry-based, enhancing their employability skills. The Business Technology & Marketing program placed eighty-four percent (84%) of its senior class in the Cooperative Education Program for the school year. The Entrepreneurship team finish 1st in the State in the Skills USA competition, and continued into the National competition where they placed 6th in the country. Individual accomplishment in SkillsUSA had one student place 1st in District level competition in Technical Computer Applications and another place 1st in the State in Extemporaneous Speech.

Information Support Services & Networking; Programming & Web Development. This department has completed its fifth year with a Programming and Web Chapter 74 program which has seen significant growth. Eleven students participated in the Cooperative Education Program, employed by IBM, interlinkOne, Additions Network, Flir and Plumchoice. ISSN expanded its curriculum in cybersecurity with an emphasis on cybercrime being a threat to the global economy. Another new course in the Programming shop introduced programming via video gaming. Students were given professional accounts for Unity 3D and learned the interface while coding to create games. Adobe Creative Cloud software is being taught to create websites and web applications. An afterschool "Video Game Club" was created where fifteen-plus students participated each week.

Design & Visual Communications. Design & Visual Communications (DVC) once again sets itself as a leader amongst its peers and had another very productive year in 2017. The Class of 2017 continued to set the bar for college placement into 4-year Art & Design programs, nationally and internationally. Three seniors successfully completed the Drawing I dual enrollment program at Montseratt College of Art, thus enabling students to earn three (3) college credits during their senior year of high school. Shawsheen's DVC program is the only Chapter 74 State program to participate in this

type of enrollment. DVC students continue to pursue and gain certifications in Adobe Creative Cloud Programs. In the SkillsUSA Design Competition, two students received Gold medals at the state level and continued on to the National level where they finished in the top ten in the nation. DVC students continue to exhibit their work in a collegiate setting garnering many praises. Once again several students are employed through our Cooperative Education Program with nationally and internationally recognized corporations.

Graphic Communications. The Graphics program continues to have great success in the pressroom and all other facets of the program enabling them to provide services for community partnerships. Graphics continues to produce a large number of live jobs for schools, town governments, and nonprofit organizations. In keeping with outside connections, students have an excellent opportunity to experience the real-world pressures and rewards of working in a printing company. With the implementation of embroidery and variable data to the curriculum, opportunities continue to open new avenues for student cooperative education placements. In the classroom, workplace ethics have become a major focus along with the development and implementation of a social media curriculum to teach the importance of keeping yourself safe as well as keeping a professional social media presence. These items have become increasingly important in the digital age. Additionally, our senior showcase has been extremely successful. Future expansion of these lessons will include additional industry professionals to speak to our seniors and parents. In the SkillsUSA District competition, Graphics once again won a Gold Medal in the Screen Printing competition as well as a Silver in Customer Service and a Bronze in Graphic Communications; at the State level the Graphics shop won a Silver in Screen Printing as well as a Silver Medal in Graphic Sublimation.

Advance Manufacturing Cluster

Drafting. Drafting started the year with ten students participating in the cooperative education program. The senior class graduated with fifteen attending four-year colleges and three graduates attending two-year colleges. Drafting had a strong representation at the SkillsUSA State Competition, sending two students to participate in Technical Drafting, two to Architectural Drafting and two to Automated Manufacturing. Throughout the year the Drafting students supported a number of community service efforts including the Billerica Housing Authority Evacuation Plans, and various in-house construction projects. The Drafting instructors attended the annual Drafting Summit at Shawsheen for all Drafting teachers statewide, as well as participating in Tech Jam in April and Summer Tech Jam in July.

Electronics / Robotics. The Electronics program has developed new upperclass curriculum involving the integration of the related components into the project-based shop activities. Many of the new shop projects include transistors, sensors, and transducers. Robotics curriculum is also an important component in students learning trade competencies as well as bringing an exciting element to the program. Over the school year many new companies have been introduced to our craft advisory board and

have employed seniors through the cooperative education program. At the end of the school year the program lost two instructors to retirement – Mr. Paul Blanchette and Mr. Carl Buskey – who have over fifty-six (56) years of experience. The Electronics' juniors received their ten hours of OSHA general-industry safety training enhancing their employment and earning potential, while also fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency.

Machine Tool Technology. The Machine Tool Technology program had a busy year restructuring curriculum and projects to accommodate the new equipment purchased by the Massachusetts Skills Capital and Life Science grants. Both grants awarded totaled over six-hundred thousand dollars during this school year, creating a high tech cutting edge learning environment with many new CNCs and milling machines. All the seniors were employed through the Cooperative Education Program. The program also supported many machining projects around the school by producing cribbage boards, chess sets as well as a number of jobs supporting the maintenance department. The teachers participated in the Tech Jam during April vacation and over the summer.

Metal Fabrication & Joining Technologies. The Metal Fabrication & Joining Technologies Shop continues to meet the requests and needs of the school district and in-house school projects. This type of live work incorporates rigorous quality of standards that are found in industry as well as providing opportunities for students to acquire a deeper knowledge through active exploration of real-world challenges and problems. Employment continues to be strong, placing one hundred percent (100%) of the seniors into the workforce through the Cooperative Education Program. The department also had a stellar year with SkillsUSA, placing in all medal categories at the State competition. The junior class received their ten hours of OSHA general-industry safety training enhancing their employment and earning potential while fulfilling one of the criteria in receiving the Certificate of Occupational Proficiency. After ten years of dedicated service, Stephen Leahy retired at the end of the school year.

Conclusion and Acknowledgement

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational/technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2017. Those retirees are: Dorothy Audette, Executive Administrative Assistant to the Principal; William Bellino, Social Studies Instructor; Paul Blanchette, Electronics Instructor; Carl Buskey, Electronics Instructor; Linda (Sandy) Clark, Administrative Assistant; Stephen Leahy, Metal Fabrication & Welding Instructor; and Elizabeth Smith, ISSN/Computer Programming Instructor.

Community Preservation Committee

The Community Preservation Committee (CPC) is pleased to submit its first annual report. The CPC first met in April 2017 and officers were elected. The CPC met three times in Fiscal Year 2017 with a quorum. The CPC posted agendas and minutes as per legal requirements. These materials can be viewed on the Town of Billerica's website.

An afternoon and evening CPA Implementation Training session was held on June 13.

The CPC is made up of dedicated and diligent members who take their responsibilities seriously. The program has built-in checks and balances by state and municipal statute, and regulations from the Department of Revenue. Transparency and accountability are important to the committee. The CPC is determined to protect the integrity of the Community Preservation Act and the public process, and seeks collaboration with applicable municipal departments. It is to be a community-driven program.

Submitted by Marlies Henderson, Chairperson

STATE PRIMARY ELECTION
DEMOCRATIC PARTY
SEPTEMBER 8,2016
BILLERICA,MASSACHUSETTS

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
REPRESENTATIVE IN CONGRESS												
SETH MOULTON	75	85	64	64	88	38	63	54	56	68	68	723
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	1	1
BLANKS	9	12	14	8	10	8	11	13	9	13	10	117
Total Votes	84	97	78	72	98	46	74	67	65	81	79	841
COUNCILLOR												
M.M.PETITTO DEVANEY	34	49	43	37	57	27	36	38	35	34	41	431
PETER GEORGIOU	23	18	12	19	16	11	12	11	13	25	16	176
WILLIAM B HUMPHREY	21	27	14	8	8	5	14	12	8	15	11	143
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	6	3	9	8	17	3	12	6	9	7	11	91
Total Votes	84	97	78	72	98	46	74	67	65	81	79	841
SENATOR IN GENERAL COURT												
KENNETH J DONNELLY	69	85	62	59	86	39	59	58	54	69	66	706
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	15	12	16	13	12	7	15	9	11	12	13	135
Total Votes	84	97	78	72	98	46	74	67	65	81	79	841
REPRESENTATIVE IN GENERAL COURT												
GEORGE SIMOLARIS, JR	58	62	52	41	68	27	48	44	45	51	52	548
MARC LOMBARDO	0	1	0	3	1	0	1	3	1	0	2	12
SCATTERINGS	0	0	0	2	3	0	0	0	0	0	0	5
BLANKS	26	34	26	26	26	19	25	20	19	30	25	276
Total Votes	84	97	78	72	98	46	74	67	65	81	79	841
SHERIFF												
PETER J. KOUTOUJIAN	56	65	47	49	57	32	43	42	41	50	58	540
BARRY S KELLEHER	21	30	25	20	37	12	26	19	19	29	13	251
ANGELO LACIVITA	0	0	0	0	1	0	0	0	1	0	0	2
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	7	2	6	3	3	2	5	6	4	2	8	48
Total Votes	84	97	78	72	98	46	74	67	65	81	79	841

STATE PRIMARY ELECTION
REPUBLICAN PARTY
SEPTEMBER 8,2016
BILLERICA,MASSACHUSETTS

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
REPRESENATIVE IN CONGRESS												
GEORGE SIMOLARIS,JR	0	1	0	0	0	2	2	1	0	0	0	6
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	49	55	68	71	75	45	48	68	68	75	62	684
Total Votes	49	56	68	71	75	47	50	69	68	75	62	690

COUNCILLOR												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	49	56	68	71	75	47	50	69	68	75	62	690
Total Votes	49	56	68	71	75	47	50	69	68	75	62	690

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
SENATOR IN GENERAL COURT												
SCATTERINGS	0	0	0	0	0	0	0	0	0	2	0	2
BLANKS	49	56	68	71	75	47	50	69	68	73	62	688
Total Votes	49	56	68	71	75	47	50	69	68	75	62	690

REPRESENTATIVE IN GENERAL COURT												
MARC T. LOMBARDO	46	56	66	69	74	47	49	68	65	71	61	672
GEORGE SIMOLARIS, JR	0	0	0	0	0	0	0	0	0	2	0	2
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	3	0	2	2	1	0	1	1	3	2	1	16
Total Votes	49	56	68	71	75	47	50	69	68	75	62	690

SHERIFF												
ANGELO LACIVITA	2	4	15	1	7	4	3	5	15	5	6	67
PETER KOUTOUJIAN	2	0	1	1	0	1	0	0	1	0	1	7
SCATTERINGS	0	1	0	0	2	0	0	0	0	0	0	3
BLANKS	45	51	52	69	66	42	47	64	52	70	55	613
Total Votes	49	56	68	71	75	47	50	69	68	75	62	690

STATE PRIMARY ELECTION
GREEN-RAINBOW PARTY
SEPTEMBER 8,2016
BILLERICA,MASSACHUSETTS

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
REPRESENTATIVE IN CONGRESS												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	0	0	0	0	0	0	0	0	0	0

COUNCILLOR												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	0	0	0	0	0	0	0	0	0	0

SENATOR IN GENERAL COURT												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	0	0	0	0	0	0	0	0	0	0

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
REPRESENTATIVE IN GENERAL COURT												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	0	0	0	0	0	0	0	0	0	0

SHERIFF												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	0	0	0	0	0	0	0	0	0	0

STATE PRIMARY ELECTION
UNITED INDEPENDENT PARTY
SEPTEMBER 8,2016
BILLERICA,MASSACHUSETTS

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct.11	Total
REPRESENTATIVE IN CONGRESS												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	1	0	2	0	0	1	1	0	5
Total Votes	0	0	0	1	0	2	0	0	1	1	0	5

COUNCILLOR												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	1	0	0	2	0	1	1	0	5
Total Votes	0	0	0	1	0	0	2	0	1	1	0	5

SENATOR IN GENERAL COURT												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	1	0	0	2	0	1	1	0	5
Total Votes	0	0	0	1	0	0	2	0	1	1	0	5

REPRESENTATIVE IN GENERAL COURT												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	1	0	0	2	0	1	1	0	5
Total Votes	0	0	0	1	0	0	2	0	1	1	0	5

SHERIFF												
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	1	0	0	2	0	1	1	0	5
Total Votes	0	0	0	1	0	0	2	0	1	1	0	5

TOWN OF BILLERICA
PRESIDENTIAL ELECTION
NOVEMBER 8,2016

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
ELECTORS OF PRESIDENT & VICE PRESIDENT Vote-One												
CLINTON & KAINE	1087	999	957	804	953	795	979	955	860	859	852	10100
JOHNSON & WELD	108	101	85	73	93	81	82	115	71	80	87	976
STEIN & BARAKA	30	31	19	24	17	32	30	17	17	26	21	264
TRUMP & PENCE	834	930	929	803	1093	820	876	1065	996	1061	912	10319
SCATTERINGS	35	55	42	24	42	44	30	36	51	30	34	423
BLANKS	31	27	23	23	34	19	25	24	23	27	20	276
TOTAL	2125	2143	2055	1751	2232	1791	2022	2212	2018	2083	1926	22358
REP. IN CONGRESS Vote-One												
SETH MOULTON	1613	1561	1486	1231	1505	1279	1425	1516	1416	1448	1371	15851
SCATTERINGS	40	32	49	31	47	30	37	47	28	42	32	415
BLANKS	472	550	520	489	680	482	560	649	574	593	523	6092
TOTAL	2125	2143	2055	1751	2232	1791	2022	2212	2018	2083	1926	22358
COUNCILLOR Vote-One												
M.M.PETITTO DEVANEY	1538	1485	1433	1165	1427	1212	1355	1451	1336	1383	1311	15096
SCATTERINGS	33	27	32	27	29	28	34	38	24	29	31	332
BLANKS	554	631	590	559	776	551	633	723	658	671	584	6930
TOTAL	2125	2143	2055	1751	2232	1791	2022	2212	2018	2083	1926	22358
SEN. IN GEN. COURT Vote-One												
KENNETH DONNELLY	1541	1533	1443	1170	1446	1226	1385	1474	1360	1422	1339	15339
SCATTERINGS	30	26	29	27	30	30	33	34	21	24	28	312
BLANKS	554	584	583	554	756	535	604	704	637	637	559	6707
TOTAL	2125	2143	2055	1751	2232	1791	2022	2212	2018	2083	1926	22358

TOWN OF BILLERICA
PRESIDENTIAL ELECTION
NOVEMBER 8,2016

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
REP. IN GEN. COURT Vote-One												
MARC T. LOMBARDO	1055	1155	1181	1035	1324	1034	1052	1244	1193	1209	1101	12583
GEORGE SIMOLARIS, JR.	964	890	770	626	783	677	854	867	734	777	729	8671
SCATTERINGS	6	13	8	11	5	6	12	8	7	8	8	92
BLANKS	100	85	96	79	120	74	104	93	84	89	88	1012
TOTAL	2125	2143	2055	1751	2232	1791	2022	2212	2018	2083	1926	22358

SHERIFF Vote-One												
PETER J. KOUTOUJIAN	1598	1560	1507	1225	1501	1310	1400	1545	1423	1461	1371	15901
SCATTERINGS	30	30	32	20	27	23	30	23	17	35	22	289
BLANKS	497	553	516	506	704	458	592	644	578	587	533	6168
TOTAL	2125	2143	2055	1751	2232	1791	2022	2212	2018	2083	1926	22358

QUESTION 1-GAMING LICENSES												
YES	1026	992	963	817	995	829	933	1030	902	1033	924	10444
NO	1000	1078	1018	869	1130	890	991	1096	1011	967	914	10964
BLANKS	99	73	74	65	107	72	98	86	105	83	88	950
TOTAL	2125	2143	2055	1751	2232	1791	2022	2212	2018	2083	1926	22358

QUESTION 2- CHARTER SCHOOLS												
YES	753	774	681	693	771	742	746	854	700	703	704	8121
NO	1310	1331	1335	1028	1417	1026	1230	1311	1290	1350	1167	13795
BLANKS	62	38	39	30	44	23	46	47	28	30	55	442
TOTAL	2125	2143	2055	1751	2232	1791	2022	2212	2018	2083	1926	22358

TOWN OF BILLERICA
PRESIDENTIAL ELECTION
NOVEMBER 8,2016

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
QUESTION 3-HUMANE TREATMENT OF ANIMALS												
YES	1636	1647	1579	1335	1648	1360	1561	1649	1484	1557	1434	16890
NO	420	455	430	378	531	405	420	516	497	482	448	4982
BLANKS	69	41	46	38	53	26	41	47	37	44	44	486
TOTAL	2125	2143	2055	1751	2232	1791	2022	2212	2018	2083	1926	22358

QUESTION 4-LEGALIZE MARIJUANA												
YES	1146	1198	1007	878	1066	933	1115	1112	994	1032	1024	11505
NO	935	913	1012	844	1123	842	873	1074	1005	1024	861	10506
BLANKS	44	32	36	29	43	16	34	26	19	27	41	347
TOTAL	2125	2143	2055	1751	2232	1791	2022	2212	2018	2083	1926	22358

QUESTION 5-COMMUNITY PRESERVATION ACT												
YES	1199	1118	936	898	937	900	1084	1048	813	927	957	10817
NO	767	898	978	732	1090	780	813	1033	1071	999	827	9988
BLANKS	159	127	141	121	205	111	125	131	134	157	142	1553
TOTAL	2125	2143	2055	1751	2232	1791	2022	2212	2018	2083	1926	22358

TOWN ELECTION
BILLERICA, MA
APRIL 1, 2017

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
SELECTMAN 3 YEARS- Vote for TWO												
DANIEL BURNS	113	122	103	113	136	105	122	139	148	140	161	1402
KEVIN HEFFERNAN	108	166	99	126	197	115	91	188	114	151	115	1470
MICHAEL S. ROSA	165	175	147	146	233	109	139	189	233	164	174	1874
EDWARD J. GIROUX	129	217	115	123	224	119	109	167	128	172	102	1605
VIRGINIA C. MUSKER	51	33	34	24	60	41	51	51	33	26	33	437
SCATTERINGS	1	0	1	0	0	0	0	1	3	0	0	6
BLANKS	63	63	57	56	84	45	44	79	67	67	59	684
Total Votes	630	776	556	588	934	534	556	814	726	720	644	7478
TOWN CLERK 3 YEARS Vote for ONE												
SHIRLEY E. SCHULT	252	306	204	226	347	205	208	298	285	274	244	2849
SCATTERINGS	3	3	2	2	3	4	0	1	0	0	1	19
BLANKS	60	79	72	66	117	58	70	108	78	86	77	871
Total Votes	315	388	278	294	467	267	278	407	363	360	322	3739
PLANNING BOARD 3 YEARS - Vote for TWO												
MARTI MAHONEY	222	273	174	215	297	174	175	257	242	244	211	2484
PATRICIA C. FLEMMING	220	258	182	203	282	177	171	252	247	238	195	2425
SCATTERINGS	4	2	0	2	3	1	0	1	0	0	3	16
BLANKS	184	243	200	168	352	182	210	304	237	238	235	2553
Total Votes	630	776	556	588	934	534	556	814	726	720	644	7478
SCHOOL COMMITTEE 3 YEARS - Vote for TWO												
JOHN P. SULLIVAN	137	171	101	97	145	101	113	139	135	110	121	1370
DARLENE M. TORRE	150	159	134	159	230	118	134	183	201	177	159	1804
KATHARINE M.MAHONEY	215	277	179	203	338	173	174	282	220	274	218	2553
SCATTERINGS	2	0	0	0	1	0	5	1	0	0	0	9
BLANKS	126	169	142	129	220	142	130	209	170	159	146	1742
Total Votes	630	776	556	588	934	534	556	814	726	720	644	7478
SCHOOL COMMITTEE 1 YEAR - Vote for ONE												
DANIEL BUBBA GOODWIN	218	283	192	212	308	177	189	269	252	251	212	2563
SCATTERINGS	4	4	1	1	3	1	2	4	0	2	1	23
BLANKS	93	101	85	81	156	89	87	134	111	107	109	1153
Total Votes	315	388	278	294	467	267	278	407	363	360	322	3739

TOWN ELECTION
BILLERICA, MA
APRIL 1, 2017

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
BILLERICA HOUSING AUTHORITY 5 YEARS - Vote for ONE												
CAROL A. FORD	224	266	177	200	318	180	177	256	245	256	215	2514
SCATTERINGS	3	1	0	1	1	0	0	0	0	0	2	8
BLANKS	88	121	101	93	149	85	101	151	118	104	106	1217
Total Votes	315	388	278	294	468	265	278	407	363	360	323	3739

BILLERICA HOUSING AUTHORITY 4 YEARS - Vote for ONE												
ROME CAPOBIANCO	113	116	85	89	130	87	97	126	135	107	112	1197
MARTIN E. CONWAY	166	228	141	167	257	136	136	222	168	209	168	1998
SCATTERINGS	1	1	0	0	1	0	0	0	1	0	0	4
BLANKS	35	43	52	38	79	44	45	59	59	44	42	540
Total Votes	315	388	278	294	467	267	278	407	363	360	322	3739

REG. VOCATIONAL SCHOOL COMMITTEE 3 YEARS - Vote for ONE												
PAULA A. McSHANE LAMBERT	223	272	181	213	311	173	184	255	243	248	219	2522
SCATTERINGS	2	1	0	2	1	1	0	1	0	0	1	9
BLANKS	90	115	97	79	155	93	94	151	120	112	102	1208
Total Votes	315	388	278	294	467	267	278	407	363	360	322	3739

QUESTION 1 Proposed Amendment to the Billerica Home Rule Charter												
YES	195	251	180	191	279	159	180	247	237	232	195	2346
NO	42	57	40	33	64	36	39	57	53	45	40	506
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	78	80	58	70	124	72	59	103	73	83	87	887
Total Votes	315	388	278	294	467	267	278	407	363	360	322	3739

PCT. 1 TOWN MTG MBRS-3 YEARS - Vote for SEVEN												
LORRAINE LALLY	204	0	0	0	0	0	0	0	0	0	0	204
EVAN STEELE	202	0	0	0	0	0	0	0	0	0	0	202
JOANNE SPRAGUE	207	0	0	0	0	0	0	0	0	0	0	207
RINO MORICONI	204	0	0	0	0	0	0	0	0	0	0	204
GERALD L. WILLIAMS	201	0	0	0	0	0	0	0	0	0	0	201
BONNIE M. MacNEIL	208	0	0	0	0	0	0	0	0	0	0	208
DOROTHY M. CALLIHAN	213	0	0	0	0	0	0	0	0	0	0	213
SCATTERINGS	10	0	0	0	0	0	0	0	0	0	0	10
BLANKS	756	0	0	0	0	0	0	0	0	0	0	756
Total Votes	2205	0	0	0	0	0	0	0	0	0	0	2205

TOWN ELECTION
BILLERICA, MA
APRIL 1, 2017

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 1 TOWN MTG MBRS-2 YEARS - Vote for THREE												
PHILIP MAIO	195	0	0	0	0	0	0	0	0	0	0	195
KEITH D. MANNING	207	0	0	0	0	0	0	0	0	0	0	207
CHRISTOPHER J. TRIBOU	209	0	0	0	0	0	0	0	0	0	0	209
SCATTERINGS	4	0	0	0	0	0	0	0	0	0	0	4
BLANKS	330	0	0	0	0	0	0	0	0	0	0	330
Total Votes	945	0	0	0	0	0	0	0	0	0	0	945
PCT 2 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
SHARYN R. DAVIS	0	265	0	0	0	0	0	0	0	0	0	265
AL RAMOS	0	269	0	0	0	0	0	0	0	0	0	269
JOHN COYNE	0	261	0	0	0	0	0	0	0	0	0	261
NICOLE A. DOUGLASS	0	241	0	0	0	0	0	0	0	0	0	241
LEAH M. GAGNON	0	246	0	0	0	0	0	0	0	0	0	246
PHILIP J. NEWFELL	0	281	0	0	0	0	0	0	0	0	0	281
ROBERT E. HARRINGTON	0	254	0	0	0	0	0	0	0	0	0	254
SCATTERINGS	0	1	0	0	0	0	0	0	0	0	0	1
BLANKS	0	898	0	0	0	0	0	0	0	0	0	898
Total Votes	0	2716	0	0	0	0	0	0	0	0	0	2716
PCT 2 TOWN MTG MBRS-2 YEARS - Vote for ONE												
ALICIA MARIE REDDIN	0	283	0	0	0	0	0	0	0	0	0	283
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	105	0	0	0	0	0	0	0	0	0	105
Total Votes	0	388	0	0	0	0	0	0	0	0	0	388
PCT 3 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
BROOKE M. O'CONNOR	0	0	180	0	0	0	0	0	0	0	0	180
KATHLEEN BELL	0	0	175	0	0	0	0	0	0	0	0	175
BRENDA D. KOMARINSKI	0	0	175	0	0	0	0	0	0	0	0	175
SCATTERINGS	0	0	13	0	0	0	0	0	0	0	0	13
BLANKS	0	0	1403	0	0	0	0	0	0	0	0	1403
Total Votes	0	0	1946	0	0	0	0	0	0	0	0	1946
PCT 3 TOWN MTG MBRS-2 YEARS - Vote for SIX												
JENNIFER RODRIGUES	0	0	179	0	0	0	0	0	0	0	0	179
SCATTERINGS	0	0	3	0	0	0	0	0	0	0	0	3
BLANKS	0	0	1486	0	0	0	0	0	0	0	0	1486
Total Votes	0	0	1668	0	0	0	0	0	0	0	0	1668

TOWN ELECTION
BILLERICA, MA
APRIL 1, 2017

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct 8	Pct.9	Pct.10	Pct. 11	Total
PCT 4 TOWN MTG MBRS 3 YEARS - Vote for EIGHT												
SCOTT ROGERS	0	0	0	188	0	0	0	0	0	0	0	188
MAUREEN J. O'DONOGHUE-SA	0	0	0	170	0	0	0	0	0	0	0	170
ILYA SHESTOPALOV	0	0	0	156	0	0	0	0	0	0	0	156
PER BOJSEN	0	0	0	165	0	0	0	0	0	0	0	165
MATTHEW K. BATTCOCK	0	0	0	209	0	0	0	0	0	0	0	209
SCATTERINGS	0	0	0	30	0	0	0	0	0	0	0	30
BLANKS	0	0	0	1434	0	0	0	0	0	0	0	1434
Total Votes	0	0	0	2352	0	0	0	0	0	0	0	2352

PCT 4 TOWN MTG MBRS-2 YEARS - Vote for THREE												
SUSAN McADAMS-ROGERS	0	0	0	204	0	0	0	0	0	0	0	204
ANDREW KUCYN	0	0	0	182	0	0	0	0	0	0	0	182
SCATTERINGS	0	0	0	2	0	0	0	0	0	0	0	2
BLANKS	0	0	0	494	0	0	0	0	0	0	0	494
Total Votes	0	0	0	882	0	0	0	0	0	0	0	882

PCT 4 TOWN MTG MBRS-1 YEAR - Vote for THREE												
DAVID SPENCE	0	0	0	188	0	0	0	0	0	0	0	188
KEVIN P. JACKSON	0	0	0	199	0	0	0	0	0	0	0	199
PETER FLINT	0	0	0	190	0	0	0	0	0	0	0	190
SCATTERINGS	0	0	0	1	0	0	0	0	0	0	0	1
BLANKS	0	0	0	304	0	0	0	0	0	0	0	304
Total Votes	0	0	0	882	0	0	0	0	0	0	0	882

PCT 5 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
MICHAEL A. FANTASIA	0	0	0	0	275	0	0	0	0	0	0	275
VINCENT J. CANGIAMILA	0	0	0	0	294	0	0	0	0	0	0	294
MARION C. DIPIERRO	0	0	0	0	290	0	0	0	0	0	0	290
SHEILA R. SARTELL	0	0	0	0	288	0	0	0	0	0	0	288
JOEL WILLIAMS	0	0	0	0	281	0	0	0	0	0	0	281
RICHARD W. LEE	0	0	0	0	245	0	0	0	0	0	0	245
LAUREN K. DECHAYNE-DONAT	0	0	0	0	274	0	0	0	0	0	0	274
SCATTERINGS	0	0	0	0	10	0	0	0	0	0	0	10
BLANKS	0	0	0	0	1312	0	0	0	0	0	0	1312
Total Votes	0	0	0	0	3269	0	0	0	0	0	0	3269

TOWN ELECTION
BILLERICA, MA
APRIL 1, 2017

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 5 TOWN MTG MBRS-2 YEARS - Vote for FOUR												
STEPHEN MORRISON	0	0	0	0	284	0	0	0	0	0	0	284
JOHN THOMAS RICHARDSON	0	0	0	0	280	0	0	0	0	0	0	280
SCATTERINGS	0	0	0	0	18	0	0	0	0	0	0	18
BLANKS	0	0	0	0	1286	0	0	0	0	0	0	1286
Total Votes	0	0	0	0	1868	0	0	0	0	0	0	1868

PCT 5 TOWN MTG MBRS-1 YEAR - Vote for ONE												
SCATTERINGS	0	0	0	0	19	0	0	0	0	0	0	19
BLANKS	0	0	0	0	448	0	0	0	0	0	0	448
Total Votes	0	0	0	0	467	0	0	0	0	0	0	467

PCT 6 TOWN MTG MBRS 3 YEARS - Vote for EIGHT												
RYAN K. NILES	0	0	0	0	0	167	0	0	0	0	0	167
JOSEPH V. RUSSO	0	0	0	0	0	164	0	0	0	0	0	164
FREDERICK LIBERTORE	0	0	0	0	0	156	0	0	0	0	0	156
PIERRE ALLAIN	0	0	0	0	0	14	0	0	0	0	0	14
SCATTERINGS	0	0	0	0	0	10	0	0	0	0	0	10
BLANKS	0	0	0	0	0	1625	0	0	0	0	0	1625
Total Votes	0	0	0	0	0	2136	0	0	0	0	0	2136

PCT 6 TOWN MTG MBRS-2 YEARS - Vote for TWO												
MARYLOU CARNEY	0	0	0	0	0	177	0	0	0	0	0	177
SCATTERINGS	0	0	0	0	0	8	0	0	0	0	0	8
BLANKS	0	0	0	0	0	349	0	0	0	0	0	349
Total Votes	0	0	0	0	0	534	0	0	0	0	0	534

PCT 6 TOWN MTG MBRS-1 YEARS - Vote for ONE												
SCATTERINGS	0	0	0	0	0	23	0	0	0	0	0	23
BLANKS	0	0	0	0	0	244	0	0	0	0	0	244
Total Votes	0	0	0	0	0	267	0	0	0	0	0	267

TOWN ELECTION
BILLERICA, MA
APRIL 1, 2017

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 7 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
PATRICK LOGUE, JR	0	0	0	0	0	0	160	0	0	0	0	160
DIANE J. DEPASO	0	0	0	0	0	0	168	0	0	0	0	168
CHRISTINE M. WEDGE	0	0	0	0	0	0	173	0	0	0	0	173
DARLENE M. TORRE	0	0	0	0	0	0	174	0	0	0	0	174
JOHN E. BARTLETT	0	0	0	0	0	0	164	0	0	0	0	164
FRANK M. BUSALACCHI	0	0	0	0	0	0	167	0	0	0	0	167
JOHN F. HEALEY	0	0	0	0	0	0	166	0	0	0	0	166
SCATTERINGS	0	0	0	0	0	0	4	0	0	0	0	4
BLANKS	0	0	0	0	0	0	770	0	0	0	0	770
Total Votes	0	0	0	0	0	0	1946	0	0	0	0	1946

PCT 7 TOWN MTG MBR-1 YEAR - Vote for THREE												
ADRIENNE M. CARD	0	0	0	0	0	0	150	0	0	0	0	150
CHEYENNE A. FOXTREE-McGR	0	0	0	0	0	0	142	0	0	0	0	142
BETHANY BUFFON	0	0	0	0	0	0	89	0	0	0	0	89
KENNETH B. GLASSER	0	0	0	0	0	0	153	0	0	0	0	153
SCATTERINGS	0	0	0	0	0	0	1	0	0	0	0	1
BLANKS	0	0	0	0	0	0	299	0	0	0	0	299
Total Votes	0	0	0	0	0	0	834	0	0	0	0	834

PCT 8 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
PETER C. DION	0	0	0	0	0	0	0	258	0	0	0	258
ROME CAPOBIANCO	0	0	0	0	0	0	0	241	0	0	0	241
OREN D. HUNT, JR.	0	0	0	0	0	0	0	241	0	0	0	241
JENNIFER K. CEDRONE	0	0	0	0	0	0	0	273	0	0	0	273
CARL L. HERRMANN	0	0	0	0	0	0	0	233	0	0	0	233
KEVIN HEFFERNAN	0	0	0	0	0	0	0	284	0	0	0	284
DONNA R. SPENCER	0	0	0	0	0	0	0	241	0	0	0	241
SCATTERINGS	0	0	0	0	0	0	0	24	0	0	0	24
BLANKS	0	0	0	0	0	0	0	1054	0	0	0	1054
Total Votes	0	0	0	0	0	0	0	2849	0	0	0	2849

PCT 8 TOWN MTG MBR-1 YEAR - Vote for ONE												
SCATTERINGS	0	0	0	0	0	0	0	21	0	0	0	21
BLANKS	0	0	0	0	0	0	0	386	0	0	0	386
Total Votes	0	0	0	0	0	0	0	407	0	0	0	407

TOWN ELECTION
BILLERICA, MA
APRIL 1, 2017

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 9 TOWN MTG MBRS-3 YEARS - Vote for SEVEN												
GEORGE E. DOW	0	0	0	0	0	0	0	0	230	0	0	230
CHERYL L. LALLY	0	0	0	0	0	0	0	0	236	0	0	236
LINDA G. BROWNE	0	0	0	0	0	0	0	0	230	0	0	230
JAMES PATRICK LALLY	0	0	0	0	0	0	0	0	231	0	0	231
DANIEL C. BROWNE	0	0	0	0	0	0	0	0	217	0	0	217
SCATTERINGS	0	0	0	0	0	0	0	0	14	0	0	14
BLANKS	0	0	0	0	0	0	0	0	1383	0	0	1383
Total Votes	0	0	0	0	0	0	0	0	2541	0	0	2541

PCT 9 TOWN MTG MBRS-2 YEARS - Vote for ONE												
SCATTERINGS	0	0	0	0	0	0	0	0	13	0	0	13
BLANKS	0	0	0	0	0	0	0	0	350	0	0	350
Total Votes	0	0	0	0	0	0	0	0	363	0	0	363

PCT 9 TOWN MTG MBRS-1 YEAR - Vote for THREE												
SCATTERINGS	0	0	0	0	0	0	0	0	12	0	0	12
BLANKS	0	0	0	0	0	0	0	0	1077	0	0	1077
Total Votes	0	0	0	0	0	0	0	0	1089	0	0	1089

PCT 10 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
EMILY E. WOOD	0	0	0	0	0	0	0	0	0	232	0	232
ADAM GREGG VINCENT	0	0	0	0	0	0	0	0	0	233	0	233
JOSEPH R. VINES	0	0	0	0	0	0	0	0	0	232	0	232
PETER J. VINES	0	0	0	0	0	0	0	0	0	228	0	228
JONATHAN JAMES POWER	0	0	0	0	0	0	0	0	0	226	0	226
SCATTERINGS	0	0	0	0	0	0	0	0	0	15	0	15
BLANKS	0	0	0	0	0	0	0	0	0	1354	0	1354
Total Votes	0	0	0	0	0	0	0	0	0	2520	0	2520

	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
PCT 10 TOWN MTG MBRS-2 YEARS - Vote for FOUR												
ANDREW J. BOWEN	0	0	0	0	0	0	0	0	0	259	0	259
SCATTERINGS	0	0	0	0	0	0	0	0	0	8	0	8

TOWN ELECTION
BILLERICA, MA
APRIL 1, 2017

BLANKS	0	0	0	0	0	0	0	0	0	1173	0	1173
Total Votes	0	0	0	0	0	0	0	0	0	1440	0	1440

PCT 11 TOWN MTG MBRS 3 YEARS - Vote for SEVEN												
MARLIES HENDERSON	0	0	0	0	0	0	0	0	0	0	207	207
BARRY N. LOMBARDO, JR.	0	0	0	0	0	0	0	0	0	0	219	219
JOSEPH F. FIUMARA	0	0	0	0	0	0	0	0	0	0	198	198
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	12	12
BLANKS	0	0	0	0	0	0	0	0	0	0	1618	1618
Total Votes	0	0	0	0	0	0	0	0	0	0	2254	2254

PCT 11 TOWN MTG MBRS-2 YEARS - Vote for SIX												
JOHN F. McCARTHY	0	0	0	0	0	0	0	0	0	0	188	188
CHRISTOPHER CARROLL	0	0	0	0	0	0	0	0	0	0	188	188
HELEN M. McCARTHY	0	0	0	0	0	0	0	0	0	0	201	201
ERIN MICHELE MacNEIL	0	0	0	0	0	0	0	0	0	0	187	187
KATHLEEM ROCHELEAU	0	0	0	0	0	0	0	0	0	0	194	194
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	1	1
BLANKS	0	0	0	0	0	0	0	0	0	0	973	973
Total Votes	0	0	0	0	0	0	0	0	0	0	1932	1932

PCT 11 TOWN MTG MBRS-1 YEAR - Vote for FIVE												
ERIC D. NEWMAN	0	0	0	0	0	0	0	0	0	0	188	188
SEAN P. KELLEY	0	0	0	0	0	0	0	0	0	0	197	197
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0	0	0	0	0	1225	1225
Total Votes	0	0	0	0	0	0	0	0	0	0	1610	1610

SPECIAL STATE PRIMARY
BILLERICA,MA
JUNE 27, 2017

SENATOR IN GENERAL COURT-DEMOCRAT-VOTE FOR ONE												
	Pct.1	Pct.2	Pct.3	Pct.4	Pct.5	Pct.6	Pct.7	Pct.8	Pct.9	Pct.10	Pct. 11	Total
CINDY F. FRIEDMAN	57	81	45	60	85	51	61	52	69	59	66	686
SEAN GARBALLEY	44	73	63	48	93	31	41	64	54	47	45	603
MARY ANN STEWART	3	4	6	3	10	2	5	2	6	2	5	48
SCATTERINGS	0	0	0	0	0	0	0	0	0	0	0	0
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	104	158	114	111	188	84	107	118	129	108	116	1337
SENATOR IN GENERAL COURT-REPUBLICAN-VOTE FOR ONE												
DIANE DORRINGTON	3	1	0	2	6	7	5	1	3	2	2	32
SCATTERINGS	4	3	1	1	2	2	0	4	4	3	2	26
BLANKS	6	4	4	3	3	3	0	1	5	7	2	38
Total Votes	13	8	5	6	11	12	5	6	12	12	6	96
SENATOR IN GENERAL COURTS-LIBERTARIAN-VOTE FOR ONE												
SCATTERINGS	0	0	0	0	0	0	0	0	1	0	1	2
BLANKS	0	0	0	0	0	0	0	0	0	0	0	0
Total Votes	0	0	0	0	0	0	0	0	1	0	1	2