Town of Billerica Budget Presentation Fiscal Year 2017

John C. Curran

Town Manager

FY 2017 Budget Presentation
Budget 101

The Salary Accounts are self explanatory:

- Personnel
- Permanent Part Time
- Overtime

The Salary accounts make up a significant portion of the budget –Municipal Government is a service Industry.

FY 2017 Budget Presentation
Budget 101

Other Common Accounts:

- Contractual Obligations
- Contract Services/Leases
- Supplies & Expenses
- Capital Outlay

FY 2017 Budget Presentation
Budget 101

Contractual Obligations – *This is Salary Account* used for Contract negotiated benefits.

Contract Services/Leases– *This is an expense account* used for items or expenses that require a Contract.

FY 2017 Budget Presentation
Budget 101

Supplies & Expenses – These accounts are used for annual expenses that are not contracted for the year.

Capital Outlay – These are smaller capital outlays such as Police Cruisers. Most capital outlays will be handled through the capital line item.

FY 2017 Budget Presentation
Budget 101

Snow and Sand

Why is this appropriation so low and why does it never change?

- If you appropriate less – you cannot raise any deficit in the following year.
- If you appropriate too high – you cut into other budgetary needs and transfers are very restrictive.

FY 2017 Budget Highlights

- The budget has increased by 3.99%
- The Town side of the budget increased by 1.83% meeting the Selectmen's goal of a guideline of 2.00%
- Fixed Expenses increased by 6.59%
- BPS increased by 2.93%
- Shawsheen Tech increased by 9.95%
- The Budget is funded exclusively by reoccurring revenue sources.

FY 2017 Budget Highlights

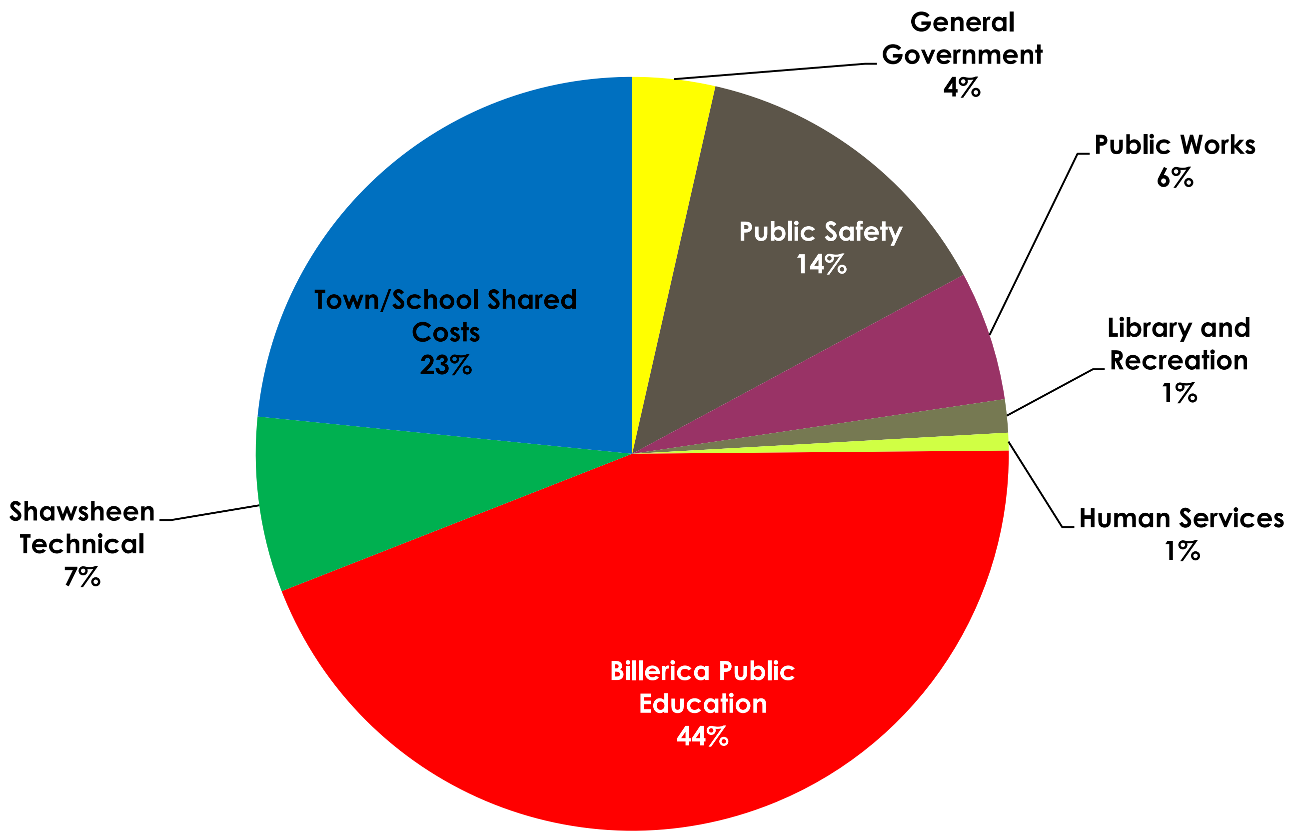
The Town Manager and the Board of Selectmen recommend the adoption of the Finance Committee's Budget at $134,960,815.

FY 2017 Budget Summary

SUMMARY	FY2015 BUDGET	FY2016 BUDGET	FY2017 BUDGET	$ INC/DEC	% INC/DEC
General Government	$ 4,894,372	$ 4,774,969	$ 4,789,302	$ 14,333	0.30%
Public Safety	17,298,482	17,893,763	18,319,190	425,427	2.38%
Public Works	14,110,282	7,391,551	7,502,847	111,296	1.51%
Library and Recreation	1,814,045	1,870,704	1,923,980	53,276	2.85%
Human Services	967,259	1,026,652	1,025,810	(842)	-0.08%
	39,084,440	32,957,639	33,561,129	603,490	1.83%
Billerica Public Education	56,041,260	57,941,260	59,641,260	1,700,000	2.93%
Shawsheen Technical	8,289,987	9,225,999	10,144,242	918,243	9.95%
Total Education	$ 64,331,247	$ 67,167,259	$ 69,785,502	$ 2,618,243	3.90%
Town/School Shared Costs	34,215,887	29,658,738	31,614,184	1,955,446	6.59%
TOTAL	**$ 137,631,574**	**$ 129,783,636**	**$ 134,960,815**	**$ 5,177,179**	**3.99%**
Water Enterprise Fund Budget	**$ -**	**$ 6,186,493**	**$ 6,033,656**	**$ (152,837)**	**-2.47%**
Wastewater Enterprise Fund Budget	**$ -**	**$ 8,032,795**	**$ 7,696,146**	**$ (336,649)**	**-4.19%**
Total Budgets	**$ 137,631,574**	**$ 144,002,923**	**$ 148,690,617**	**$ 4,687,693**	**3.26%**

Source: Billerica Budget Documents

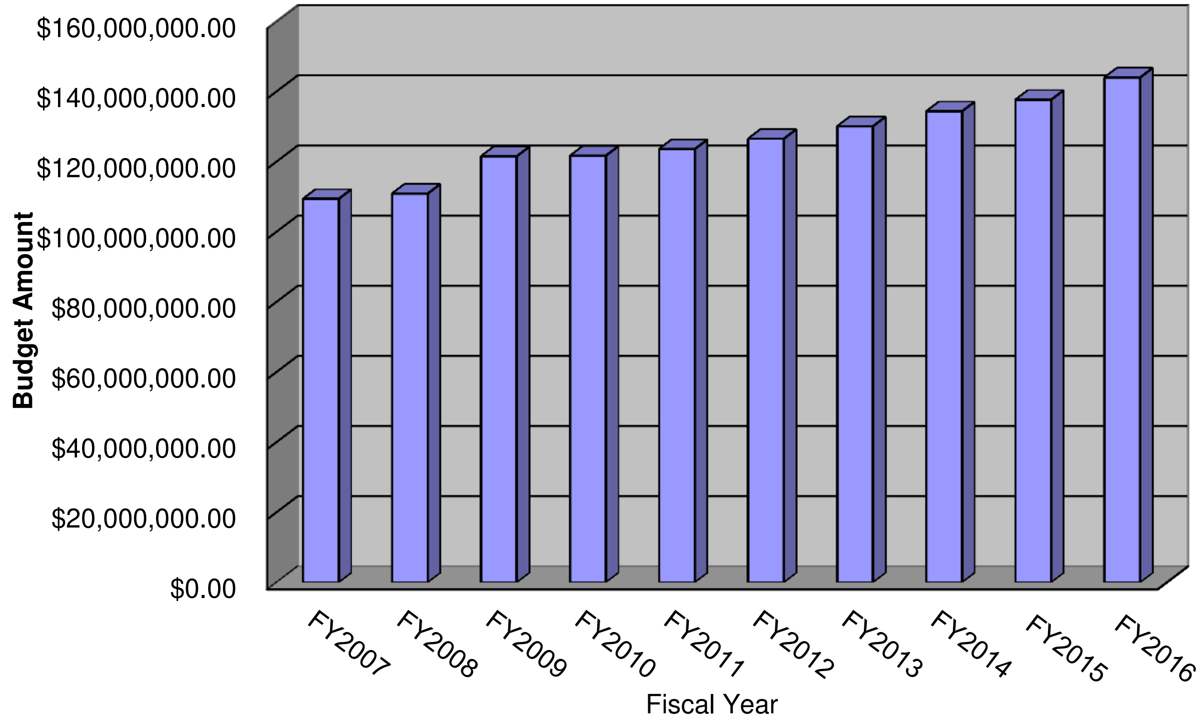
FY 2017 Allocation of Resources



Source: Billerica Budget Documents

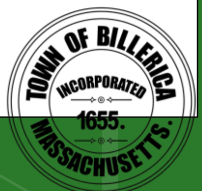
FY 2017 Budget History

How does this compare with previous budgets?



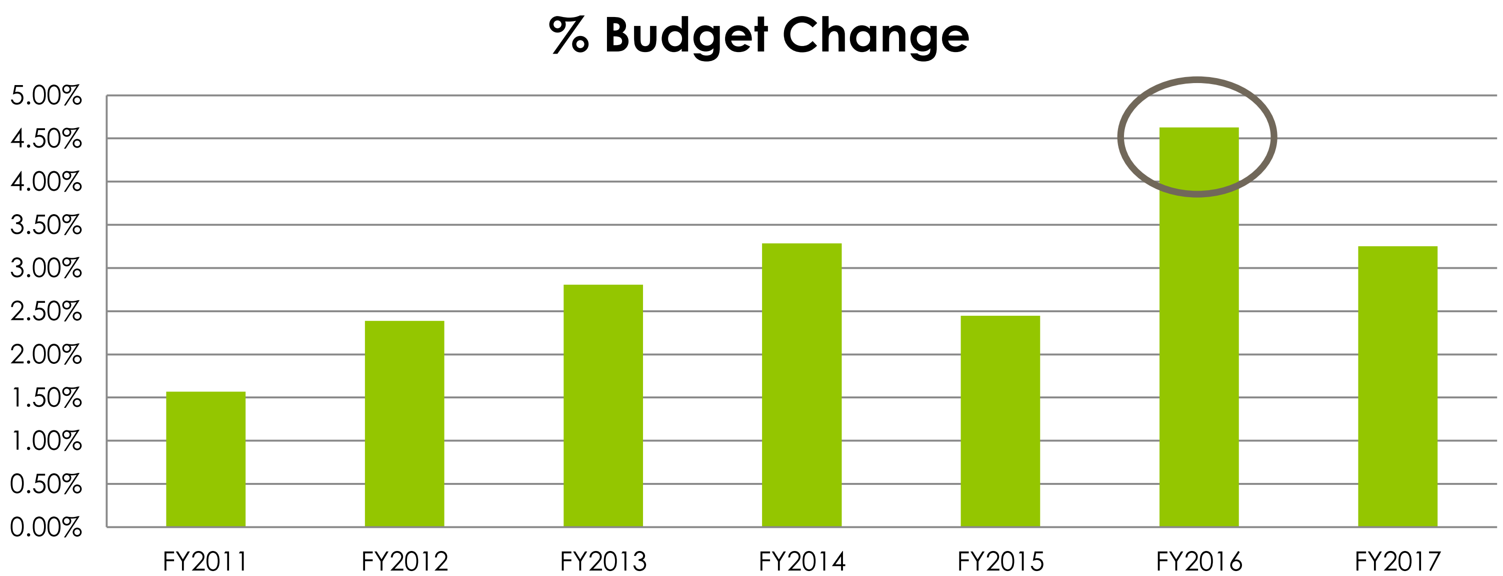
Between FY2008 – 2009 Contractual obligations, 5 Million plus in schools, and shared costs in Health and pension over $2.2 Million. FY2016 is lower due to creation of Water and Sewer Enterprise Funds

Source: Billerica Budget Documents



FY 2017 Budget History

How does this compare with previous budgets?



The last two years have seen big increases in fixed expenses but the overall trends remain largely intact.

Source: Billerica Budget Documents

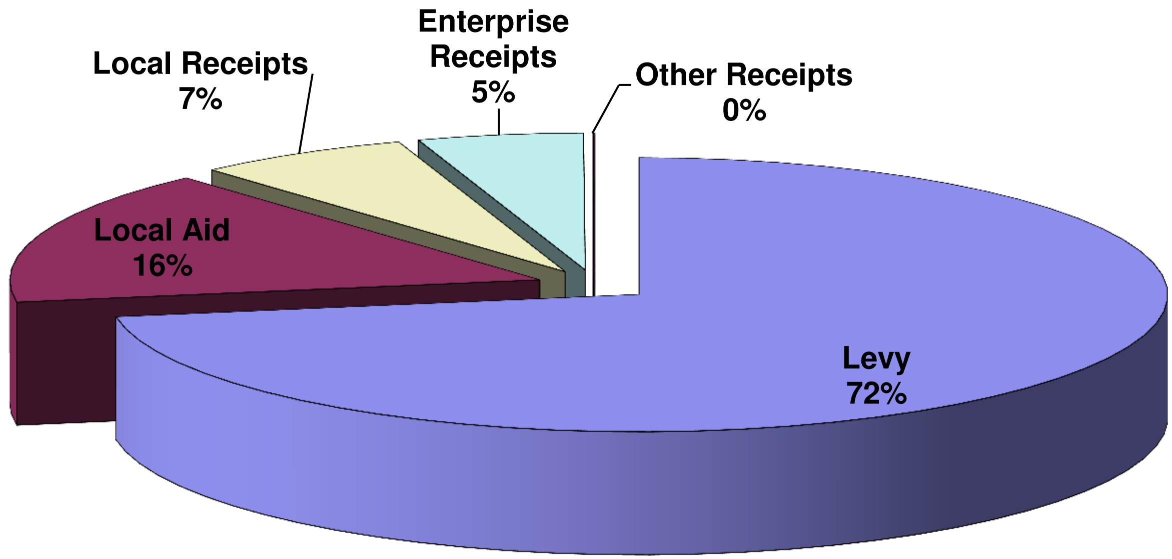
TOWN OF BILLERICA INCORPORATED 1655. MASSACHUSETTS.

FY 2017 Budget Presentation

The Town Revenues have five categories

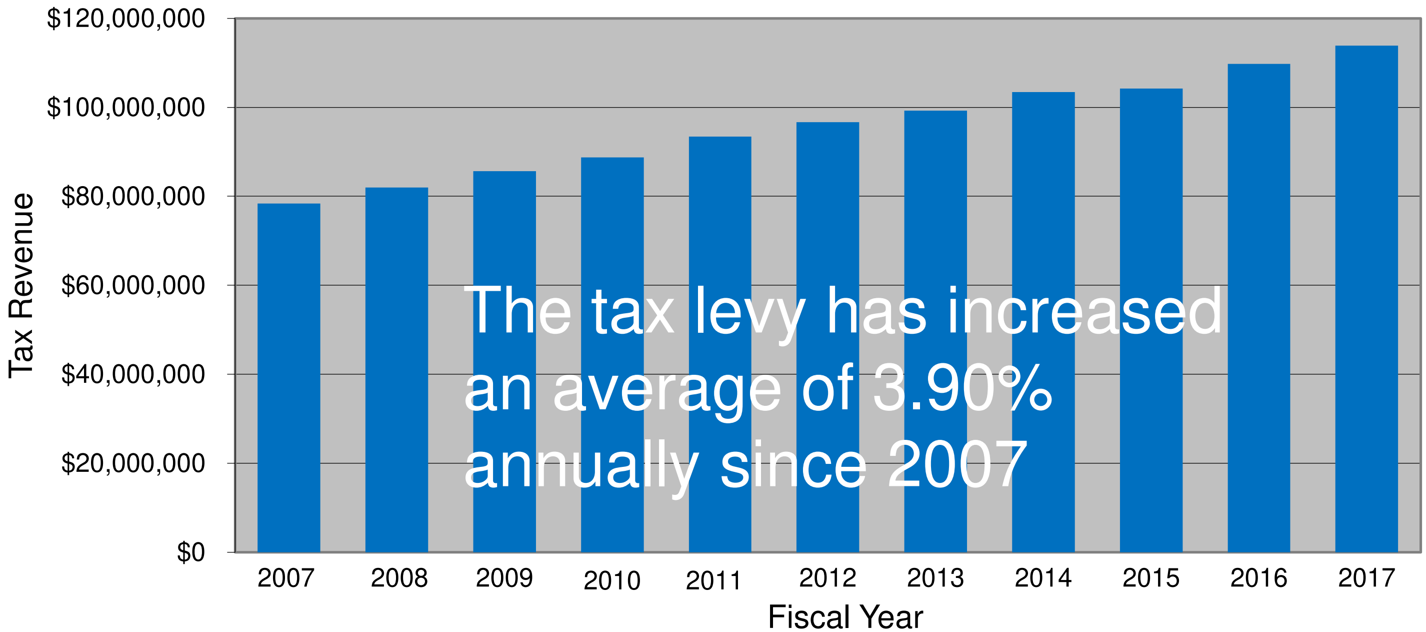
1. Real Estate Taxes.
2. Local Aid.
3. Local Receipts
4. Enterprise Funds
5. Other Available Funds

FY 2017 Revenue Analysis



Source: Billerica Budget Documents

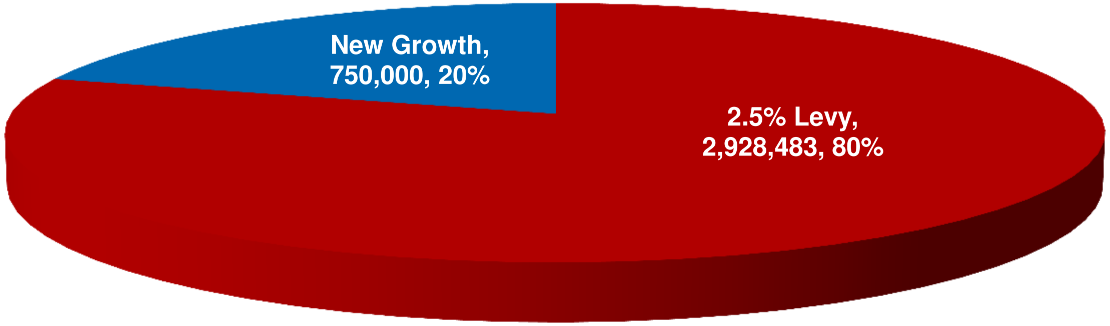
Historical Tax Revenue Trends



Total Projected FY2017 Tax Revenues: $113,840,106

Source: Billerica Budget Documents

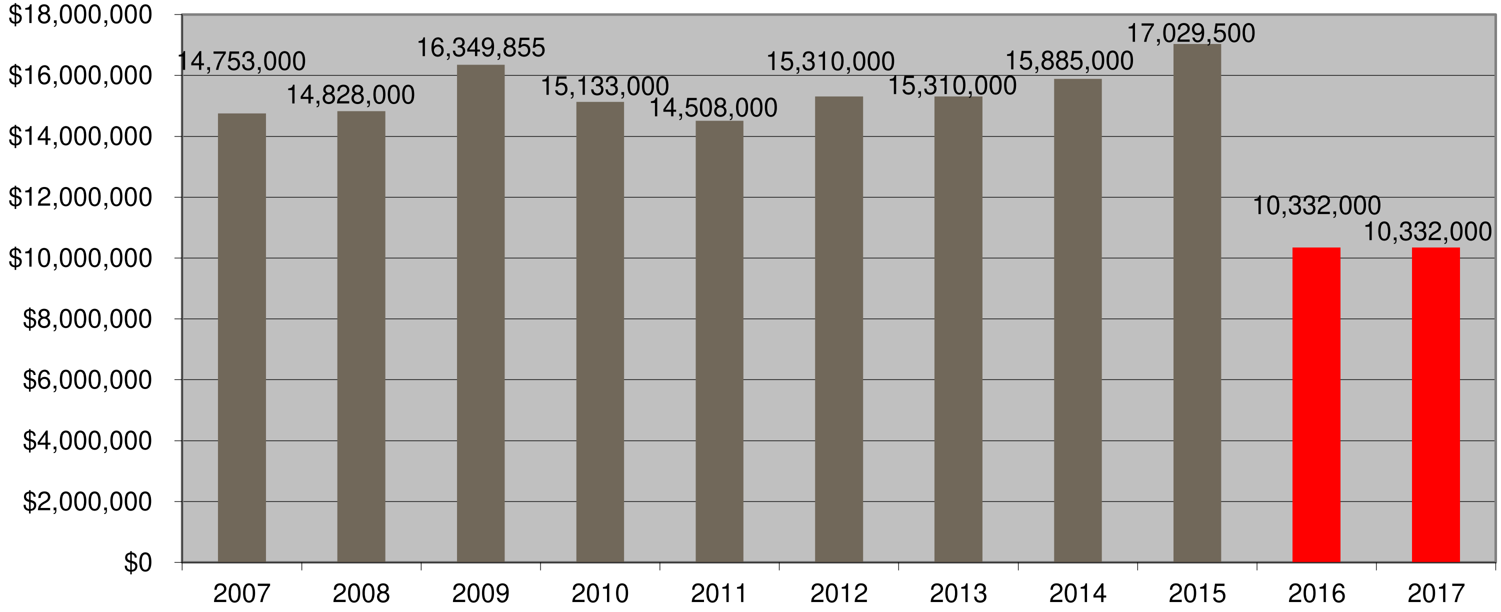
Tax Revenue Increase



Total New Tax Revenue for FY2017: $3,678,483

Source: Billerica Budget Documents

Local Receipts



The Local Receipts for FY2016 decreased by $7 million. This was caused by the reallocation of the water and sewer fees to the new Enterprise Funds

Source: Billerica Budget Documents

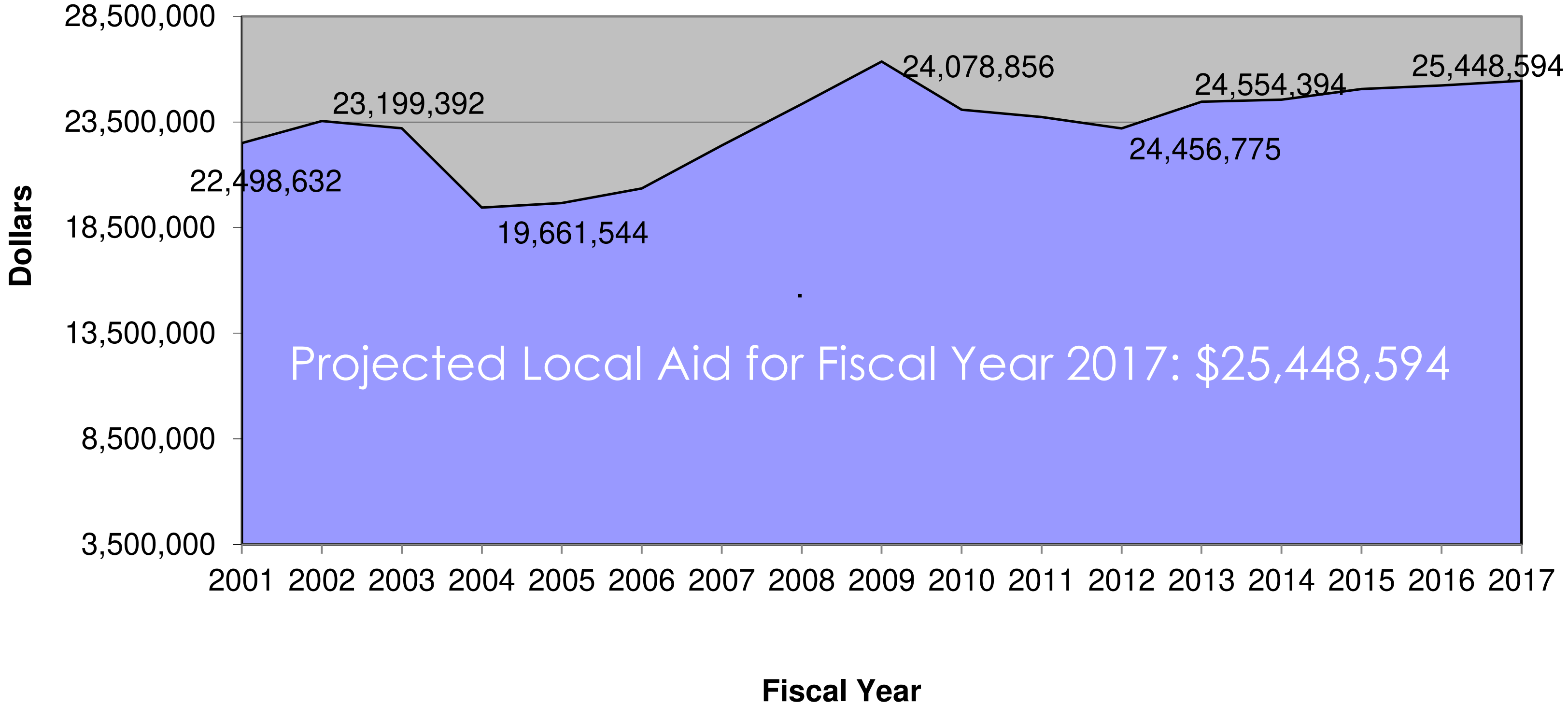
Fiscal Year 2017 Revenue Summary

Levy	$	113,840,106	72%
Local Aid		25,448,594	16%
Local Receipts		10,332,000	7%
Enterprise Receipts		7,975,000	5%
Other Receipts		83,594	0%
Total Projected Revenue	**$**	**157,679,294**	100%

Source: Billerica Budget Documents

TOWN OF BILLERICA INCORPORATED 1655. MASSACHUSETTS.

Local Aid



Source: Billerica Budget Documents

Fiscal Year 2017 Budget Presentation

The Budget Picture

Fiscal Year 2017 Budget Changes

FY2017 Major Budget Changes

Department	Reason	Change
122 - Board of Selectmen	Assessments Added	16,140
231 - Ambulance	Four new hires/ 2 24/7 ambulances	151,171
292 - Animal Control		8,081
410 - Engineering		76,855
630 - Recreation Department		24,916
Total Town Major Changes		**$ 261,023**

FY2017 Minor/Contractual Changes

Department	Change
Town Minor/Contractual Changes	342,467
Total Town Changes	**$ 603,490**

Source: Billerica Budget Documents

TOWN OF BILLERICA INCORPORATED 1655. MASSACHUSETTS.

Fiscal Year 2017 Budget Changes

Education Changes

Education	$	1,700,000
Shawsheen		918,243
Total Education Changes		**2,618,243**

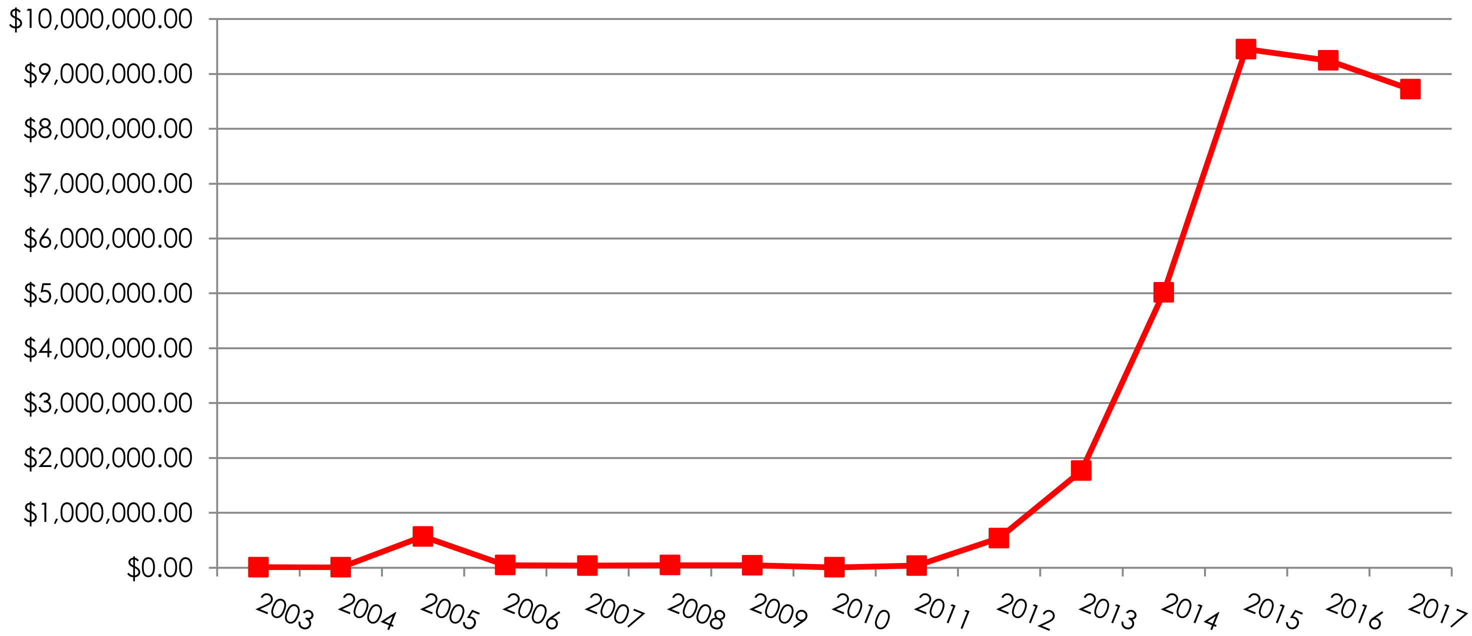
Town/School Shared Cost Changes

Health Care		1,500,000
Debt		(166,635)
Retirement		622,081
Total Town/School Shared Cost Changes	**$**	**1,955,446**
Tottal Budget Changes	**$**	**5,177,179**
		(5,177,179.00)

Source: Billerica Budget Documents

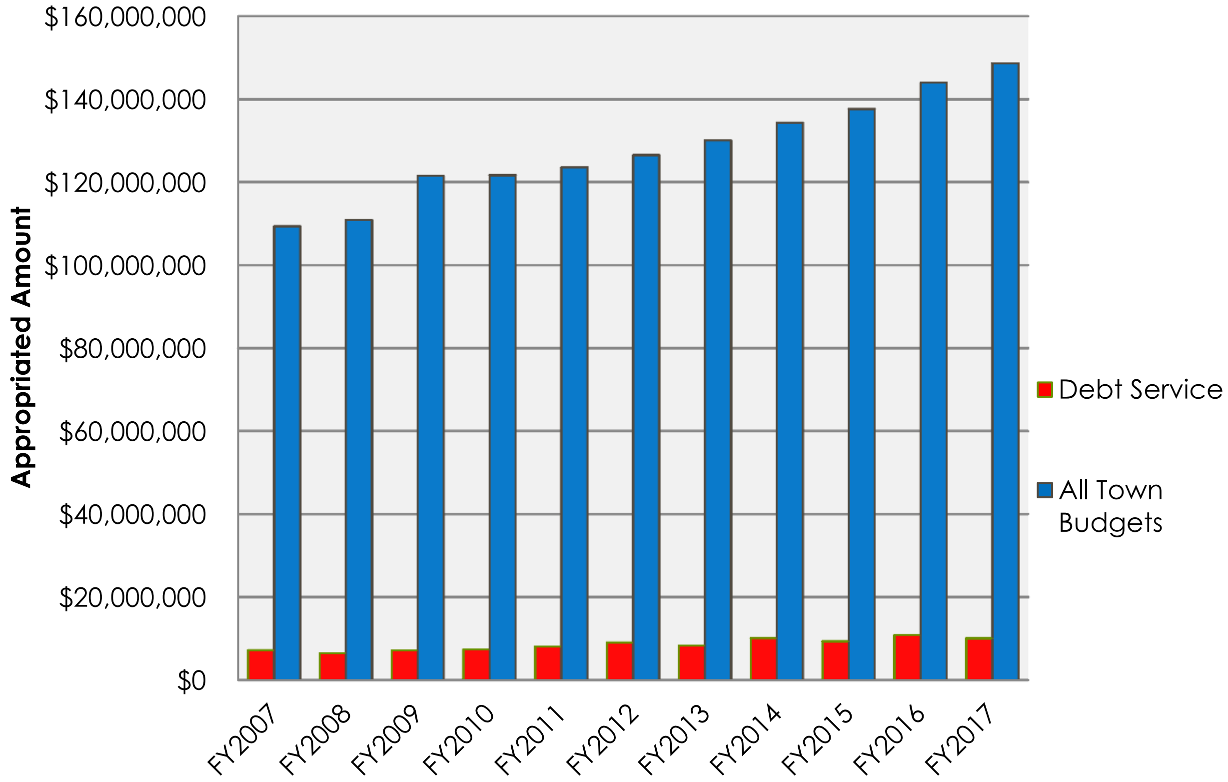
TOWN OF BILLERICA INCORPORATED 1655. MASSACHUSETTS.

Fiscal Year 2017 Budget Analysis
Excess Levy Capacity



Source: Town of Billerica Budget Documents

Fiscal Year 2017 Debt Service Analysis

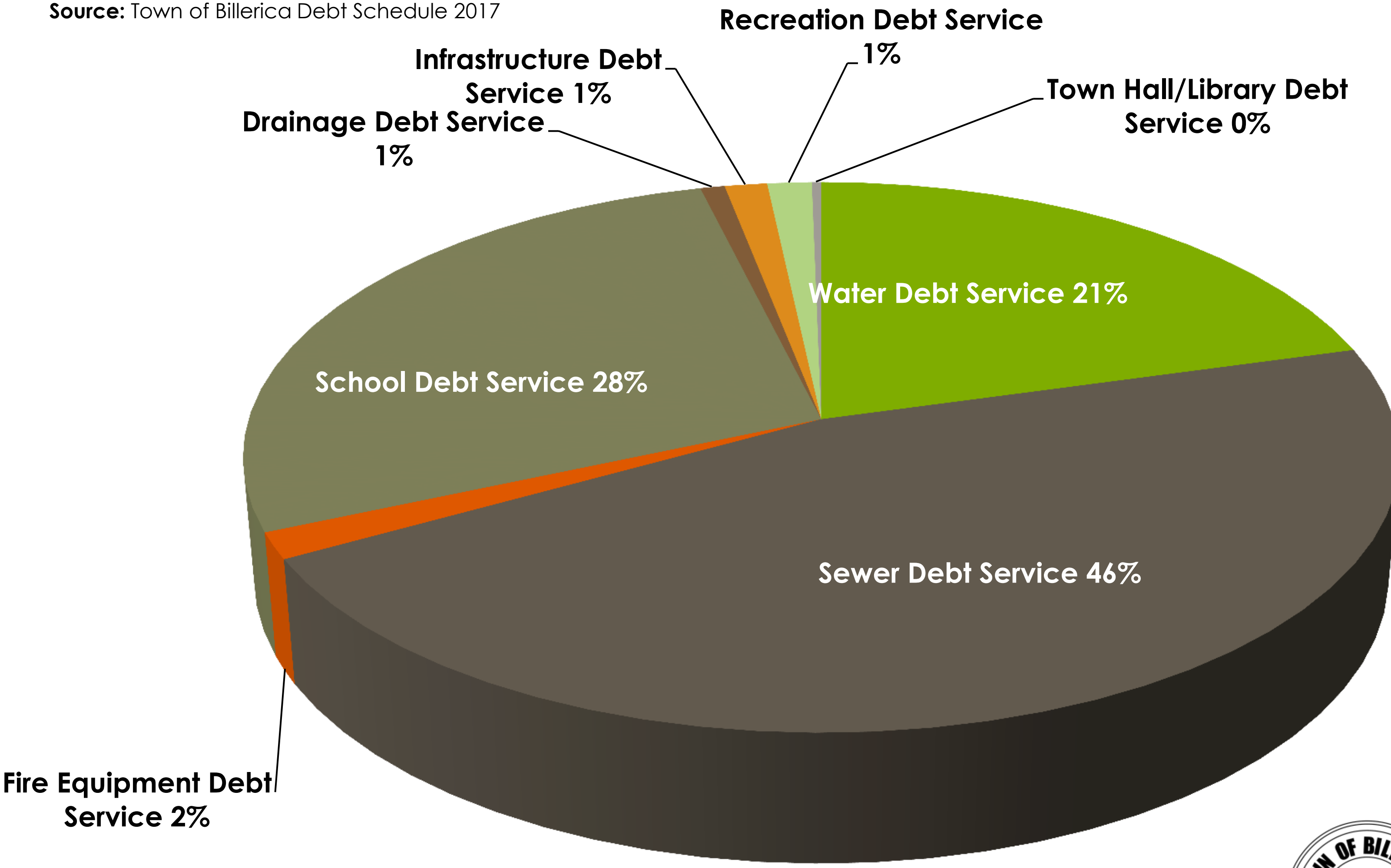


The Town's debt service includes the Enterprise Funds

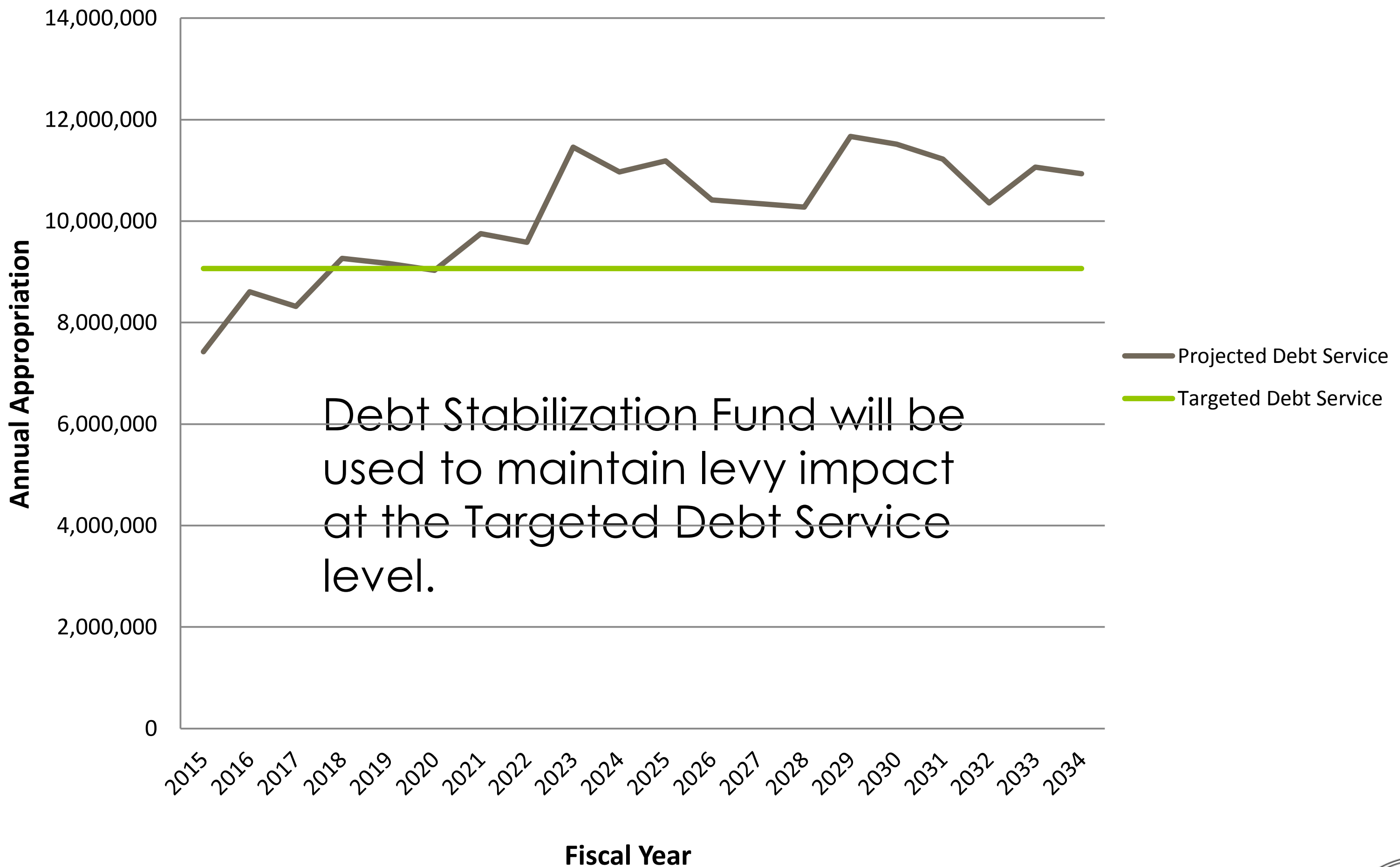
Source: Billerica Budget Documents

Fiscal Year 2017 Debt Service Breakdown

Source: Town of Billerica Debt Schedule 2017



Fiscal Year 2017 Projected Debt Service Schedule



Source: Town of Billerica Debt Schedule 2017

Fiscal Year 2017 Projected Debt Stabilization Schedule

	Fiscal Year	Beginning Balance	Appropriations		Draw Down		Ending Balance
			Levy	Free Cash	Wastewater	HS Debt Exclusion	
1	2016	9,094,440	458,799	1,912,512	0		11,465,751
2	2017	11,465,751	745,008	1,912,512	0	-4,000,000	10,123,271
3	2018	10,123,271	0	1,912,512	-199,672	-4,000,000	7,836,112
4	2019	7,836,112	0	1,912,512	-101,615	-4,000,000	5,647,008
5	2020	5,647,008	32,719	1,912,512	0	-4,000,000	3,592,239
6	2021	3,592,239	0	1,912,512	-689,827	-1,000,000	3,814,924
7	2022	3,814,924	0	1,912,512	-518,451	-1,000,000	4,208,985
8	2023	4,208,985	0	1,912,512	-2,394,174	-1,000,000	2,727,323
9	2024	2,727,323	0	1,912,512	-1,903,499	-1,000,000	1,736,336
10	2025	1,736,336	0	1,912,512	-2,119,466	-1,000,000	529,382
11	2026	529,382	0	1,912,512	-1,352,497		1,089,397
12	2027	1,089,397	0	1,858,193	-1,278,193		1,669,397
13	2028	1,669,397	0	1,858,193	-1,211,161		2,316,429
14	2029	2,316,429	0	1,858,193	-2,604,320		1,570,302
15	2030	1,570,302	0	1,858,193	-2,451,884		976,612
16	2031	976,612	0	1,858,193	-2,156,660		678,145
17	2032	678,145	0	1,858,193	-1,292,796		1,243,542
18	2033	1,243,542	0	1,858,193	-1,995,807	-500,000	605,928
19	2034	605,928	0	1,858,198	-1,866,612		597,515
	Totals		**1,236,526**	**35,903,181**	**-24,136,632**	**-21,500,000**	

*If you had to levy an additional $800,000 because of a shortage in free cash that would icrease the taxes on the average home by approxmately $50.00.

Fiscal Year 2016 FTE's

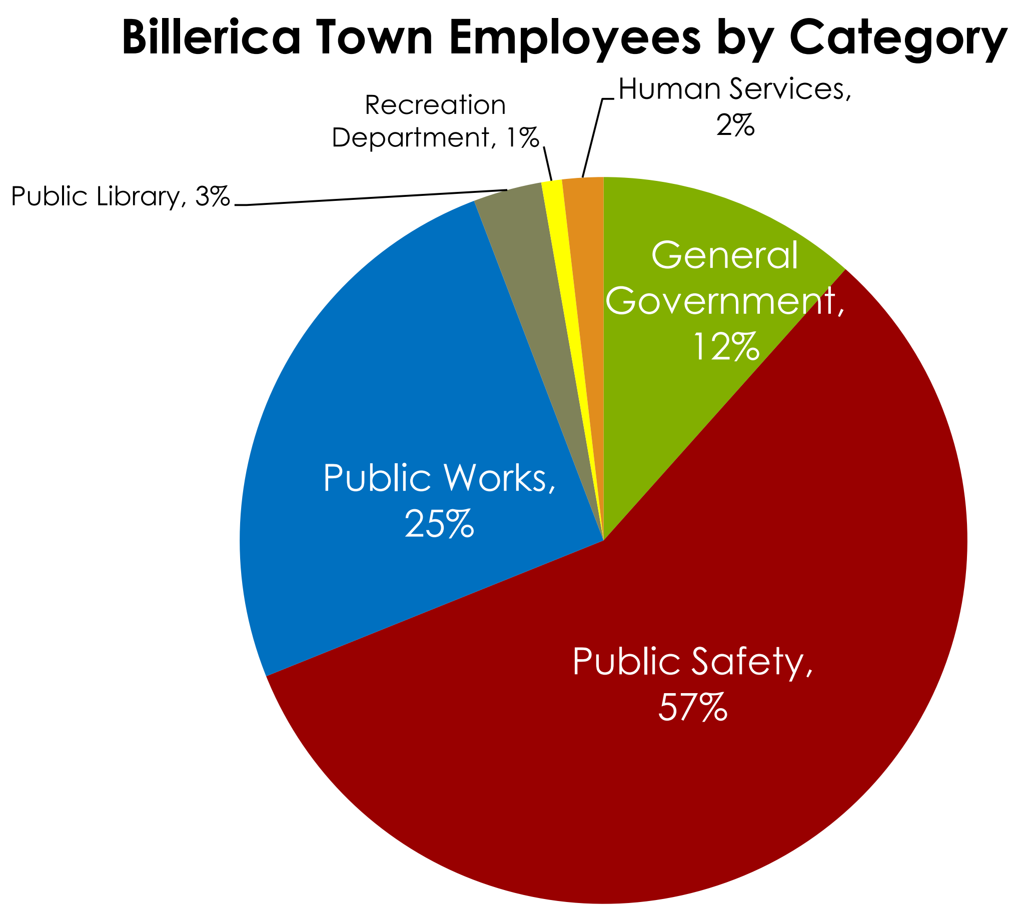
Town of Billerica
Number of FTEs

	School	Town	Total
2015	741.00	322.00	1,063.00
2016	741.00	322.00	1,063.00
2017	737.00	328.00	1,065.00

Billerica Town Employees by Category
Fiscal Year 2017

	FTEs	Percentage
General Government	38	12%
Public Safety	188	57%
Public Works	83	25%
Public Library	10	3%
Recreation Department	3	1%
Human Services	6	2%
Total	328	100%

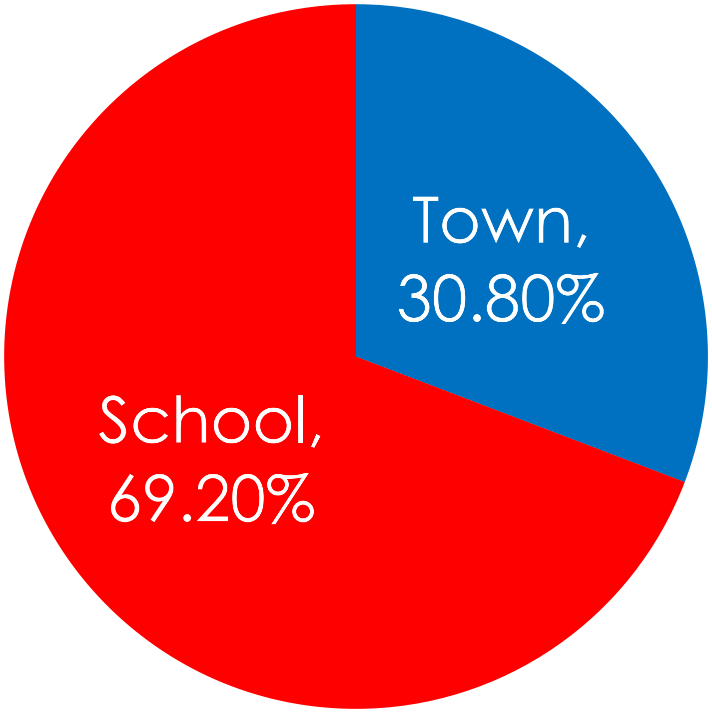
Fiscal Year 2017 FTE's



Source: FY2017 Billerica Budget Documents

Fiscal Year 2017 FTE's

FY2017 Total Full Time Employees: 1,065



Source: FY2017 Billerica Budget Documents

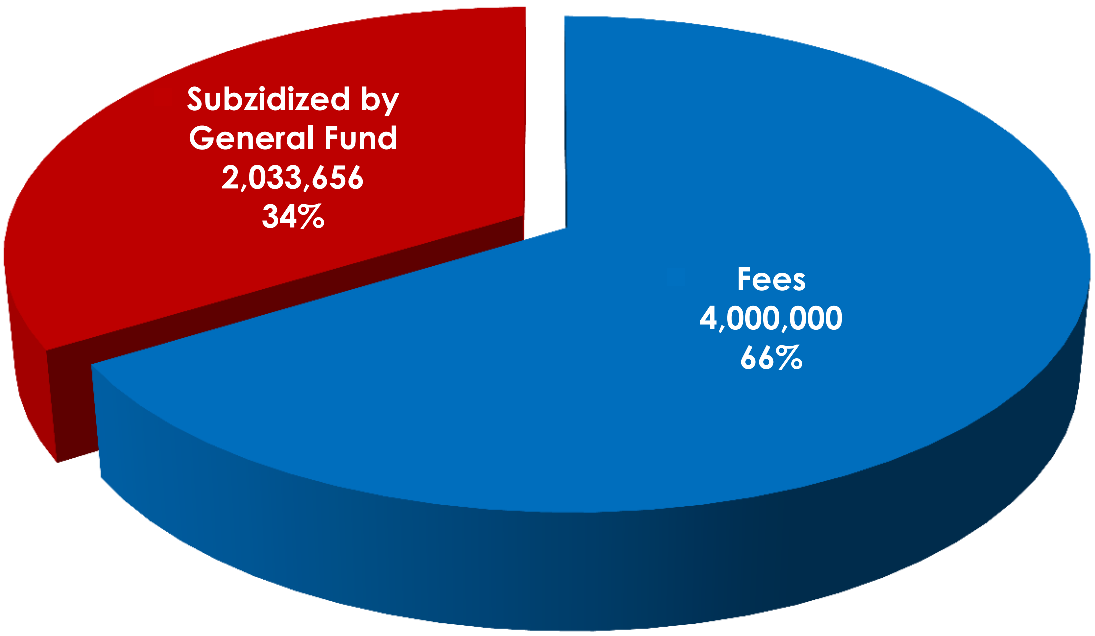
Fiscal Year 2017
Water and Sewer Enterprise
Budget Analysis

	Water	Sewer
Operations Budget	4,010,901	3,076,337
Debt Service	2,022,755	4,619,809
Total Costs	6,033,656	7,696,146
Fees	4,000,000	3,000,000
Subzidized by General Fund	2,033,656	4,696,146
Total Revenues	6,033,656	7,696,146

Source: Billerica Budget Documents

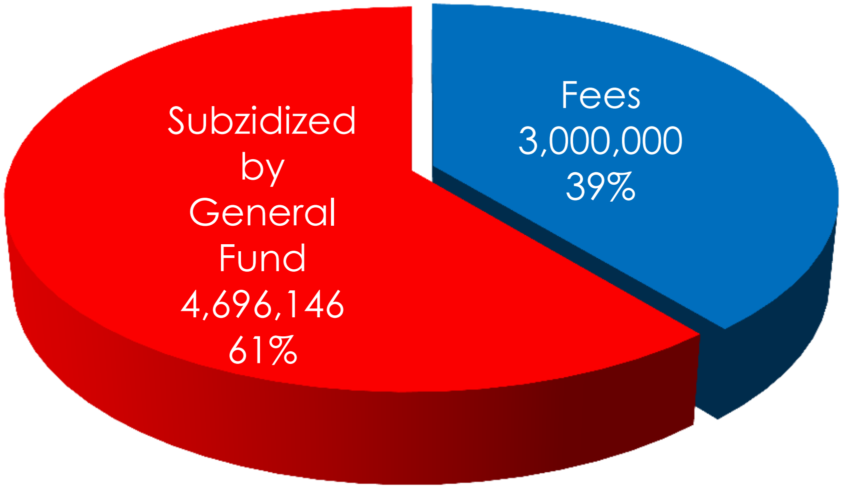
TOWN OF BILLERICA INCORPORATED 1655. MASSACHUSETTS.

Fiscal Year 2017
Water Enterprise
Revenue Resources



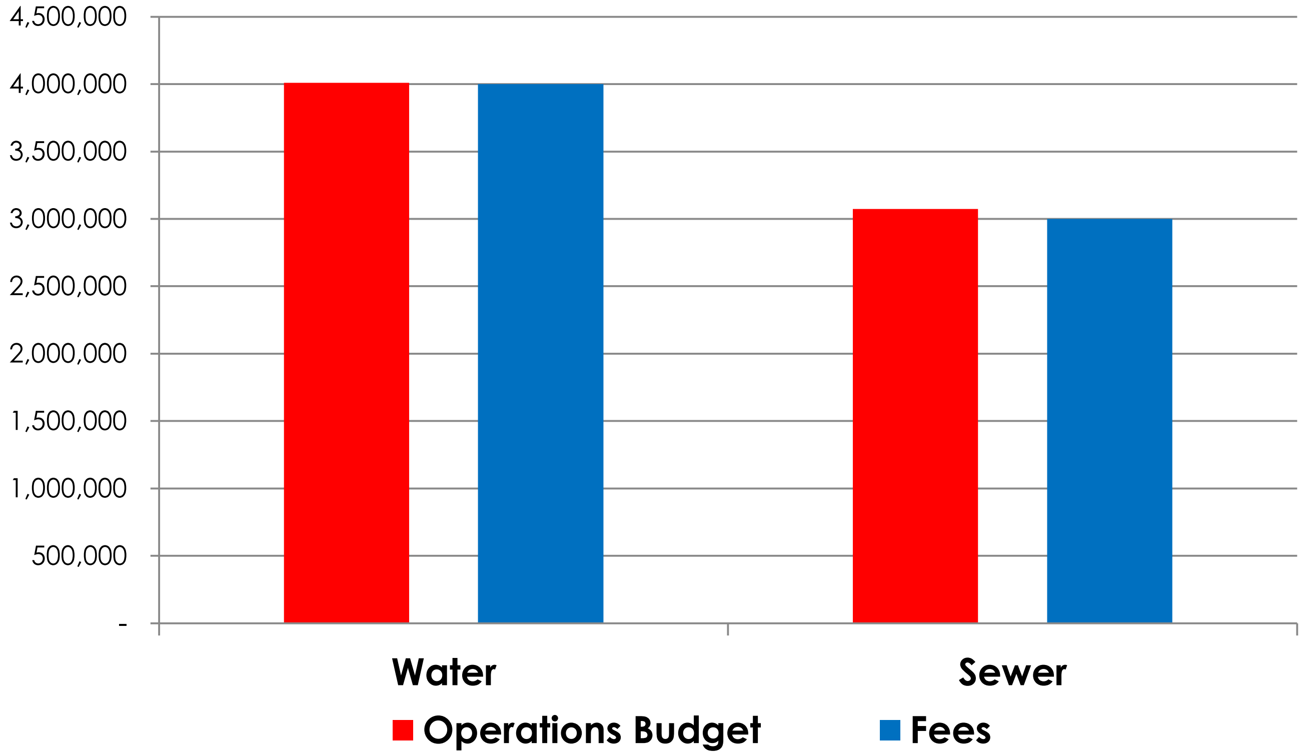
Source: Billerica Budget Documents

Fiscal Year 2017
Sewer Enterprise
Revenue Resources



Source: Billerica Budget Documents

Fiscal Year 2017 Water and Sewer Enterprise Operations Costs vs. Water and Sewer Fees



Source: Billerica Budget Documents

Fiscal Year 2017 Water Enterprise Budget

WATER ENTERPRISE BUDGET	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC	FY2017 FIN COM REC
Personnel Services										
Full Time	$ 1,119,235	$ 1,064,788	$ 1,126,674	$ 1,122,563	$ 1,153,037	$ 1,178,037	$ 1,255,396	$ 1,247,829	$ 1,247,829	$ 1,247,829
Part Time/Seasonal	$ 84,816	$ 84,175	$ 85,827	$ 85,827	$ 87,286	$ 87,286	$ 92,628	$ 93,487	$ 93,487	$ 93,487
Seasonal	$ 15,120	$ -	$ 15,120	$ 9,720	$ -		$ -	$ -	$ -	$ -
Flushing/Inspection	$ 87,450	$ 83,202	$ 159,450	$ 159,450	$ 159,450	$ 148,803	$ 159,450	$ 159,450	$ 159,450	$ 159,450
Overtime	$ 297,000	$ 291,926	$ 317,000	$ 316,706	$ 317,000	$ 317,000	$ 297,000	$ 297,000	$ 297,000	$ 297,000
Contractual Obligations	$ 56,359	$ 55,169	$ 56,309	$ 56,309	$ 86,826	$ 86,826	$ 56,959	$ 66,009	$ 66,009	$ 66,009
Total	$ 1,659,980	$ 1,579,260	$ 1,760,380	$ 1,750,576	$ 1,803,598	$ 1,817,952	$ 1,861,434	$ 1,863,776	$ 1,863,776	$ 1,863,776
Expenses										
Supplies and Expenses	$ 1,151,899	$ 1,027,755	$ 911,875	$ 898,389	$ 983,109	$ 923,612	$ 983,109	$ 1,008,570	$ 1,008,570	$ 1,008,570
Contract Services/Leases	$ 265,855	$ 246,885	$ 402,655	$ 299,886	$ 342,655	$ 341,436	$ 402,655	$ 462,555	$ 462,555	$ 462,555
Utilities	$ 569,000	$ 568,921	$ 653,000	$ 614,112	$ 623,000	$ 440,032	$ 593,000	$ 593,000	$ 593,000	$ 593,000
Capital Outlay		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Reserve							$ 83,000	$ 83,000	$ 83,000	$ 83,000
Total Expenses	$ 1,986,754	$ 1,843,561	$ 1,967,530	$ 1,812,387	$ 1,948,764	$ 1,705,080	$ 2,061,764	$ 2,147,125	$ 2,147,125	$ 2,147,125
Debt Service										
Short - Term Interest							$ 25,000	$ 25,000	$ 25,000	$ 25,000
Long - Term Principal							$ 1,839,585	$ 1,675,177	$ 1,675,177	$ 1,675,177
Long - Term Interest							$ 398,710	$ 322,578	$ 322,578	$ 322,578
Total Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,263,295	$ 2,022,755	$ 2,022,755	$ 2,022,755
TOTAL BUDGET	**$ 3,646,734**	**$ 3,422,821**	**$ 3,727,910**	**$ 3,562,963**	**$ 3,752,362**	**$ 3,523,032**	**$ 6,186,493**	**$ 6,033,656**	**$ 6,033,656**	**$ 6,033,656**

Source: Billerica Budget Documents

Fiscal Year 2017 Sewer Enterprise Budget

Wastewater Enterprise Budget	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC	FY2017 FIN COM REC
Personnel Services										
Full Time	$ 1,141,810	$ 1,081,089	$ 1,147,881	$ 1,023,073	$ 1,099,460	$ 898,430	$ 1,037,299	$ 1,029,582	$ 1,029,582	$ 1,029,582
Part Time/Seasonal	$ 13,173	$ 128,758	$ 13,173	$ 11,974	$ -		$ -	$ -	$ -	$ -
Overtime	$ 130,000	$ 10,129	$ 130,000	$ 150,510	$ 70,000	$ 156,287	$ 90,000	$ 95,000	$ 95,000	$ 95,000
Contractual Obligations	$ 50,205	$ 49,397	$ 120,339	$ 109,952	$ 78,639	$ 54,821	$ 50,380	$ 49,205	$ 49,205	$ 49,205
Total	$ 1,335,188	$ 1,269,373	$ 1,411,393	$ 1,295,510	$ 1,248,099	$ 1,109,538	$ 1,177,679	$ 1,173,787	$ 1,173,787	$ 1,173,787
Expenses										
Supplies and Expenses	$ 490,815	$ 472,721	$ 427,300	$ 443,679	$ 528,300	$ 457,358	$ 574,600	$ 566,600	$ 566,600	$ 566,600
Contract Services/Leases	$ 748,000	$ 746,338	$ 807,500	$ 823,298	$ 884,500	$ 778,634	$ 823,500	$ 828,950	$ 828,950	$ 828,950
Utilities	$ 570,685	$ 432,937	$ 390,000	$ 448,864	$ 364,000	$ 362,352	$ 414,500	$ 414,500	$ 414,500	$ 414,500
Capital Outlay								$ 9,500	$ 9,500	$ 9,500
Reserve							$ 83,000	$ 83,000	$ 83,000	$ 83,000
Total Expenses	$ 1,809,500	$ 1,651,996	$ 1,624,800	$ 1,715,841	$ 1,776,800	$ 1,598,344	$ 1,895,600	$ 1,902,550	$ 1,902,550	$ 1,902,550
Debt Service										
Short - Term Interest							$ 150,000	$ 150,000	$ 150,000	$ 150,000
Long - Term Principal							$ 3,842,436	$ 3,539,778	$ 3,539,778	$ 3,539,778
Long - Term Interest							$ 967,080	$ 930,031	$ 930,031	$ 930,031
Total Debt Service	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,959,516	$ 4,619,809	$ 4,619,809	$ 4,619,809
TOTAL BUDGET	**$ 3,144,688**	**$ 2,921,369**	**$ 3,036,193**	**$ 3,011,351**	**$ 3,024,899**	**$ 2,707,882**	**$ 8,032,795**	**$ 7,696,146**	**$ 7,696,146**	**$ 7,696,146**

Source: Billerica Budget Documents